



**CITY COUNCIL REGULAR MEETING**  
City Hall: 3750 Bridge St NW  
**Monday, June 15, 2026 at 6:00 PM**

---

**AGENDA**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
  - A. City Council Minutes - June 1, 2026
  - B. Winning With Cops Donation  
*Resolution 2026-21 Approving the acceptance of Winning with Cops donation from Federal Premium Ammunition*
  - C. Rivers Edge 8<sup>th</sup> Addition Financial Security Reduction
  - D. Approval of Pay Estimate No. 5 for the 2025 Street Reconstruction Project
  - E. Rental License Approvals
  - F. Site Improvement Performance Agreement, Willow Ridge Business Center
  - G. Approval of Change Order No. 1 for the 2026 Street Rehabilitation Project and the Woodbine Street Extension Project
  - H. Payment of Claims
- 5. MEETING OPEN TO THE PUBLIC**
- 6. SPECIAL BUSINESS**
- 7. PUBLIC HEARING**
- 8. OLD BUSINESS**
  - A. Ordinance Amendment – Chapter 6 Business Regulation, Section 5 Gambling, First Reading  
*Ordinance 358 amending City Code Chapter 6, Section 5, Subdivision 3 regarding business regulation and gambling*
- 9. NEW BUSINESS**
- 10. MEETING OPEN TO THE PUBLIC**
- 11. REPORTS**
  - A. City Administrator Report
- 12. COUNCIL MEMBER REPORTS**
- 13. UPCOMING EVENTS**
  - June 17 - Farmers Market - 3:00 pm - 7:00 pm
  - June 17 - Planning Commission Meeting - 7:00 pm
  - June 19 - City Offices Closed for Juneteenth
  - June 23 - Rum River Fire Board Meeting - 5:00 pm
  - June 24 - Farmers Market 3:00 pm - 7:00 pm
  - June 27 - Recycle Event - 8:00 am -12:00 pm
- 14. ADJOURNMENT**

CITY OF ST. FRANCIS  
CITY COUNCIL AGENDA  
St. Francis City Hall 3750 Bridge Street NW  
June 1, 2026  
6:00 p.m.

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

2. **ROLL CALL**

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, City Engineer Craig Jochum (Hakanson Associates, Inc.), City Planner Beth Richmond (HKGi), City Attorney Travis Lutz, City Engineer Craig Jochum, Ambulance Operations Supervisor Mark Reina (Allina Health EMS), Finance Director Natalie Santillo, Community Development Director Jodie Steffes, and Finance Director Darcy Mulvihill.

3. **APPROVAL OF AGENDA**

MOTION BY: ROBINSON SECOND: UDVIG APPROVING THE REGULAR CITY COUNCIL AGENDA

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

4. **CONSENT AGENDA**

A. City Council Minutes, May 18, 2026

B. Official Signatures

Resolution 2026-17 Approving signatures for 2026

C. Cedar Creek IUP Extension

Resolution 2026-18 extending the interim use permit approval for a gravel drive and parking area at 24174 Nacre St NW

D. Payment of Claims

MOTION BY: UDVIG SECOND: MUEHLBAUER APPROVING THE REGULAR

## CITY COUNCIL CONSENT AGENDA

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

### 5. **MEETING OPEN TO THE PUBLIC**

Mayor Vogel opened the floor to public comment, noting that members of the public wishing to comment on the tower item later on the agenda could do so either at this time or during that agenda item.

Barb Anderson, addressed the Council. Anderson shared a banner from the recent community event held in the city park and spoke to the importance of parks and open spaces for community wellbeing and mental health. She expressed appreciation for city workers and city staff who planned and prepared for the event, noting the strong community turnout and connection it fostered. Anderson also recognized May as Mental Health Awareness Month and highlighted the link between access to parks, community gatherings, and improved mental health outcomes for residents.

Mayor Vogel thanked Anderson for her comments. No other members of the public wished to speak.

### 6. **SPECIAL BUSINESS**

#### A. Allina Health EMS Services Update

Mayor Vogel introduced the Special Business item and invited the presenter to come forward. Mark Reina, Ambulance Operations Supervisor with Allina Health EMS, addressed the Council. Reina noted that he oversees ambulance operations for the Cambridge region, Northern Anoka County, and all of Isanti County. He stated that his Director of Operations, Kevin Miller, and he had met with City Administrator Kate Thunstrom in late April, at which time she requested he present an overview of Allina's services and data for the City of St. Francis.

Reina presented data covering the years 2022 through 2026. He reported that annual ambulance responses within St. Francis have remained relatively steady over the reviewed period, without significant fluctuation.

Reina stated that Allina measures response time using the RT0 standard, which begins when the call enters the Allina dispatch center and ends when the ambulance arrives on scene. State statute requires an average response time of 17 minutes and 59 seconds. Reina acknowledged an increase in response times to St. Francis since approximately late 2023 and early 2024, attributing this in part to the discontinuation of a staged ambulance within the city. When the new fire

station was built, Allina was unable to secure a posting location due to space and building security considerations. He noted that current Cambridge deployment posting locations include Cambridge, East Bethel, and Nowthen, with a fourth truck assigned to Andover.

Reina described Allina's implementation of a Basic Life Support (BLS) 911 program, deploying fully staffed ambulances with two EMTs to lower acuity calls, specifically Alpha and Omega level calls. This initiative, launched approximately a year and a half ago, has reduced the number of Advanced Life Support (ALS) trucks responding to low acuity calls by approximately 6,000 calls. The program is expected to improve ALS availability for high acuity calls and reduce overall response times. Between the North Metro system, mutual aid given away to other service areas decreased by 70 percent last year as a result of this initiative.

Reina reported significant improvement in staffing levels compared to prior years. He noted that the Cambridge base is currently down only two paramedics, compared to approximately eight the prior year. A full-time paramedic was recently hired, and another recently completed probation. EMT staffing is near full capacity, with casual hires backfilling PTO and holidays. Reina stated that Allina anticipates approximately 40 EMTs advancing to the paramedic level by December, with plans to hire replacements to maintain staffing. He also noted that equipment lead times for ambulances, which previously exceeded 748 days, have improved following a bulk purchase of approximately 40 ambulances.

Reina explained that Anoka County Dispatch handles initial call intake but does not use a ProQA or pre-arrival questionnaire system. Calls are transferred to Allina's dispatch center, where a call taker runs the caller through an NTPS-based questionnaire to determine the appropriate response level. He noted that Anoka County does not currently have plans to implement a comparable system due to associated costs.

Reina clarified that Allina holds the Primary Service Area (PSA) designation for the City of St. Francis under state statute, giving Allina the responsibility for ambulance service to the city. He noted that some cities, such as Elk River, hold their own PSA and contract Allina paramedics separately.

Reina stated, per guidance from Allina's Medical Director, Dr. Joey Duran, that there is no proven data indicating that response time directly affects patient outcome in most call types. He noted that the vast majority of calls in St. Francis are non-emergent transports, with approximately two to three emergent transports occurring per month. Reina stated that the most common call types in the city include general weakness, seizures, chest pain, behavioral and mental health calls, anxiety, syncopal episodes, nausea and vomiting, and head injuries, while emergent transports include seizures, stroke, cardiac arrest, low blood pressure, syncopal episodes, poisoning or drug overdose, and GI bleeds.

Reina described the space trade agreement model used with neighboring fire departments, such as East Bethel and Nowthen Fire, in which the cost of Allina's external education services is offset against the value of space used at the fire station. He noted this arrangement has not been in place with St. Francis Fire since the new station opened. Councilmember Robinson observed that while indoor parking is not strictly required for operations, crew comfort and access to basic facilities during long shifts are key considerations. Reina confirmed this and expressed openness to exploring future arrangements with the St. Francis Fire District.

Mayor Vogel asked about the pending Allina acquisition. Reina confirmed that Allina is in the process of partnering with Sutter Health, a California-based organization. He stated that, per corporate communications, Allina Health will retain its branding, and the ambulance service is not expected to change. He noted that the merger is pending regulatory review and remains on the Minnesota Attorney General's desk, with a final determination anticipated by the end of 2026 or early 2027.

Mayor Vogel requested that Reina's slide presentation be made available on the city website. Reina agreed and provided printed handouts of his contact information to Council members and staff, encouraging direct outreach with questions or requests for additional data. He expressed willingness to return regularly, whether annually, biannually, or quarterly, and extended an open invitation for Council members and staff to visit the Allina EMS headquarters in St. Paul or the Cambridge base.

Mayor Vogel thanked Reina for his time and presentation.

**7. PUBLIC HEARINGS - NONE**

**8. OLD BUSINESS**

A. NONE

**9. NEW BUSINESS**

A. Accepting Bids and Awarding Contract for the 2026 Street Rehabilitation Project and the Woodbine Street Extension Project  
Resolution 2026-19 accepting and awarding bids and awarding contract for the 2026 street rehabilitation project and the Woodbine Street Extension project

Mayor Vogel introduced New Business Item A and invited City staff to present. Craig Jochum addressed the Council, presenting the bid award for the 2026 Street Rehabilitation and Woodbine Street Extension Project.

Jochum described the rehabilitation work as including spot repair of concrete curb and gutter, ADA pedestrian ramp improvements, and new street surface overlays. He noted the project encompasses two geographic areas within the city. The first area includes streets west of Poppy Street, with State Aid-designated streets

funded through State Aid resources and the remaining streets funded through the local street capital fund. The second area includes all streets between Arrowhead Street and Ivywood.

Jochum also described the street extension component, which includes the extension of Woodbine Street from Bridge Street and 230th Lane to the west. He stated these city street extensions will include sidewalks, sanitary sewer, water, and storm sewer services. The primary purpose of the extensions is to provide permanent access to city-owned parcels in the project area, and any internal streets within the adjacent private development areas will be private.

Jochum reported that three bids were received. He stated that North Valley submitted the low bid of \$960,989.33, compared to the engineer's estimate of \$990,000, and that staff noted comfort with North Valley as a contractor, citing their successful completion of last year's street project and a history of prior work within the city.

Jochum noted that on State Aid-designated streets included in the project, one side of the street will be signed for no parking in order to maintain eligibility for State Aid funding. He stated that staff would provide advance notice to affected property owners.

Councilmember Muehlbauer encouraged the full Council to keep the project cost in mind as a reference point for upcoming budget discussions related to street funding. Councilmember Robinson confirmed that the project is funded from reserves set aside through the city's annual budget process and clarified the responsibility for private internal streets within the development areas.

Staff recommended adoption of Resolution 2026-19, Awarding the Contract for the 2026 Street Rehabilitation and Woodbine Street Extension Project to North Valley for \$960,989.33.

**MOTION BY: FAANES SECOND: ROBINSON APPROVING RESOLUTION 2026-19, AWARDED THE CONTRACT FOR THE 2026 STREET REHABILITATION AND WOODBINE STREET EXTENSION PROJECT TO NORTH VALLEY IN THE AMOUNT OF \$960,989.33**

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

B. Tower CUP and IUP

*Resolution 2026-20 approving a Conditional Use Permit and Interim Use Permit to allow a personal wireless facility and tower exceeding 75 ft in height*

Mayor Vogel introduced New Business Item B and invited City Planner Beth Richmond to present. Richmond stated that before the Council was two related requests: a Conditional Use Permit (CUP) to allow the construction of a new personal wireless service tower, and an Interim Use Permit (IUP) to allow the tower to exceed the standard 75-foot height limit.

Richmond described the proposed location as the corner of Hill and Dale and Variolite Street, on an approximately 26-acre agricultural property. She noted that the agricultural use of the property would remain the principal use following tower installation, and that the site is designated for agricultural use and zoned A-2 (Rural State Agriculture District), in which telecommunications towers and personal wireless service facilities are permitted subject to standards.

Richmond provided background, noting that a CUP and an IUP were approved for a tower at the same site in 2017, when the proposed tower was 109 feet. She stated that the tower was never constructed, the approvals were never recorded, and after nine years, those approvals are now considered null and void. The current application revives the request with a new proposal.

Richmond described the proposed improvements, which include the installation of a 195-foot-tall galvanized gray monopole wireless service tower with capacity for three colocation antenna positions. She stated that additional site improvements include a 46-by-50-foot fenced equipment area at the base of the tower to house operator equipment, a 12-foot-wide gravel access driveway from Variolite Street running along the south property line, and a 20-foot access and utility easement for the driveway corridor. She noted the tower is designed to operate autonomously, with anticipated visits from a cellular technician approximately once a month, excluding winter months.

Richmond reviewed the applicable standards. Regarding location justification, she noted the applicant provided a design analysis demonstrating the need for the tower at this specific location, intended to address significant capacity and coverage deficiencies along Nacre Street, Hill and Dale, and the Norris Lake area, resulting from increased wireless network usage in rural areas of Minnesota. She stated that the nearest existing Verizon tower is 3.78 miles to the south, the nearest AT&T tower is 3.1 miles to the north, and the nearest T-Mobile tower is 4.2 miles to the northwest.

Richmond explained that the standard setback requires the tower to be set back from property lines by a distance equal to its height, and that the applicant submitted a licensed engineer's letter stating the maximum collapse radius for this tower is 100 feet. She confirmed the proposed setback from the south property line is 108 feet, which meets that standard.

Richmond noted that the IUP is required because the proposed height of 195 feet exceeds the 75-foot threshold, and that city standards require tower height to be the minimum necessary to function. She stated the applicant submitted a height analysis comparing a 75-foot tower to the proposed 195-foot tower, and that the analysis found the shorter tower would not resolve the capacity issues in the area and would only accommodate two antenna positions, compared to three on the taller tower.

Richmond stated the tower will be constructed in compliance with applicable building code and manufacturer specifications, and that the galvanized gray finish was selected to minimize visual contrast with the surrounding environment. She noted the tower will not be lit, as lighting is required only for structures exceeding 200 feet, and that no advertising is proposed on the fencing or within the lease area.

Richmond noted that the tower is designed to operate autonomously, and that staff requested the applicant identify the parking area on the site plans. She stated that instead of a paved surface with curb and gutter, which is not appropriate in the rural service area, the IUP allows the city to specify gravel surfacing as an acceptable alternative.

Richmond described the proposed fence as a six-foot-tall chain-link security fence with one foot of barbed wire on top. She noted the A-2 District limits non-agricultural fences to six feet, but that security fencing with a maximum 50 percent opacity may be approved up to eight feet through the IUP process at the city's discretion.

Richmond stated the applicant proposed spruce trees along the north and east sides of the lease area to screen equipment, and that staff recommended additional landscaping along the south side of the lease area, given its proximity to the nearest property line.

Richmond reported that the Planning Commission reviewed the application at its May meeting. She noted written and in-person public comments were received, with concerns raised including the tower's compatibility with the rural aesthetic, visual impact on neighboring properties, potential effects on property values, potential impacts to wildlife, and a belief that other nearby properties may be better suited for tower placement. She stated that after discussion with the applicant's representative regarding the carrier's site selection process and applicable engineering standards, the Planning Commission unanimously recommended approval of both the CUP and the IUP.

Steve Trueman, a site acquisition contractor with 27 years of industry experience, addressed the Council as the applicant's representative on behalf of Verizon. Trueman noted his son had been the primary contact for this application, but had a scheduling conflict. Trueman addressed Council questions and provided the

following information:

Trueman stated that radio frequency emissions from the tower are governed by FCC standards and that the only elements generating a signal are the antennas at the top of the tower. Once approximately 8 to 10 feet from the antennas, signal levels are effectively undetectable. The tower includes a built-in lightning protection system that routes electrical strikes to ground through the cabling. A concussion from nearby industrial or military activity at neighboring properties was not anticipated to pose a structural concern.

Trueman explained that regarding site selection, Verizon uses an RF-driven search ring process to identify candidate sites, with the goal of presenting up to three viable candidates for carrier review. Verizon then selects the preferred site. Landowner willingness to lease is a prerequisite, and candidates who decline are not pursued further. In some cases, only one viable site exists within the search ring. Regarding the 2017 application, Trueman stated neither he nor his son was involved in that effort, and that projects are commonly abandoned when carriers reach budget year-end without construction underway, with only approximately one in ten ever resuming.

Trueman stated that the tower will be constructed by Vertical Bridge, a third-party tower company, which requires a signed letter of commitment from Verizon before construction proceeds. Coverage provided by this tower would serve voice, data, and home wireless internet needs for residents in the surrounding rural area. The proposed tower would not require the removal of any existing towers, as it fills a gap in the existing coverage network.

Mayor Vogel asked about tower color options. Trueman noted that galvanized steel weathers well and is used by approximately 95 percent of carriers, and that painted towers are subject to peeling in Minnesota's climate. Mayor Vogel asked why the heights of existing nearby towers were not included in the application packet. Richmond confirmed that information was not included, and Trueman noted that tower data is publicly available through the FAA and FCC databases.

Mayor Vogel thanked Trueman for his time.

Mayor Vogel opened the floor to public comment specific to the tower item, requesting speakers state their name and residency, be respectful, and avoid repetition.

Tina Carroll, resident of St. Francis, asked whether approval of the permit guaranteed that the tower would actually be constructed, given that the 2017 approval was never acted upon. Trueman stated that for all intents and purposes, construction would proceed and that the project is targeted for early November, though he could not provide absolute certainty. Carroll thanked him and yielded.

Matt Shannon, 23430 Variolite Street, stated he is one property south of the proposed tower location. He expressed opposition based on the rural character of the area and suggested the landowner had other property approximately one mile to the east that might serve as an alternative site. He also raised questions about tower abandonment, asking what would happen if Verizon's commitment lapsed after the initial contract term. Trueman stated that contractual and legal requirements obligate the tower owner to decommission the structure and remove the foundation to three feet below grade if the tower becomes obsolete and unused. Shannon also raised concerns about construction vehicle traffic on Variolite Street, given its current condition. Trueman clarified that once the tower is operational, maintenance visits require only a pickup truck approximately once a month, and that the tower company is responsible for ensuring the gravel access drive meets applicable standards. He noted the construction equipment involved would not be excessively large.

Randy Burnings, 7820 Hill and Dale Drive, spoke in favor of the tower. He stated he has a dead zone for cell service at his property and that his CenturyLink landline regularly goes out during rainstorms.

Ron Larson, a resident on Norris Lake Road approximately two and a half miles from the site, spoke in favor of the tower. He stated he has lived at his property since 1990 and has been a Verizon customer for approximately 16 years. He noted that as the community has grown, wireless signal quality in the area has declined since approximately 2015 due to increased demand. He described ongoing frustrations with dropped calls, interrupted streaming, and connectivity loss during work activities. He expressed hope that the Council would give the application strong consideration.

Wayne Spencer, 23450 Variolite Street, noted that his property is approximately 108 feet from the proposed tower location. He expressed concern about whether the tower could collapse onto his property or the pole shed. Trueman explained that monopole towers are engineered with a weak point at approximately 50 percent of their height so that any collapse would cause the tower to fold upon itself rather than topple outward. He further stated that the tower has a foundation in excess of 30 feet and that in his 27 years in the industry, he has never witnessed or heard of a monopole tower collapsing. He also noted that the applicant submitted a fall zone letter from a qualified engineer. Spencer also asked whether the tower would interfere with his television reception. Trueman confirmed it would not, noting that the tower's signal is very weak and does not affect consumer electronics, garage door openers, or similar devices.

Amy Dukatz, 23645 Variolite Street, spoke in opposition. She stated she would have direct sight lines to the proposed tower from her front window. She noted that she grew up in the area and returned to raise her family in an agricultural setting, and expressed emotional attachment to the rural character of the neighborhood. She raised concerns about the limited advance notice provided to neighbors in

2017 when the original tower was proposed. She acknowledged awareness that the landowner stands to benefit financially from the lease and expressed hope that an alternative site could be identified, including on the landowner's property approximately one mile to the east.

Connie Nachreiner, 23309 Variolite Street Northwest, Elk River, spoke in opposition. She noted that the 2017 application materials, which she reviewed before the meeting, appeared to lack a signature from the property owners, and suggested this may have contributed to the project not moving forward at that time. She asked whether a new lease agreement had been executed. She raised concerns about RF health effects, including reports of headaches and sleep disruption. She also questioned the effectiveness of adding a new tower, given that connectivity issues persist even near towers in dense urban environments such as Downtown Minneapolis, and asked the Council to pursue more study before proceeding.

Jade Warren, 23114 Variolite Street, spoke in opposition. He noted that the two height options presented to the Council were a 75-foot tower, characterized as entirely inadequate, and a 195-foot tower, which he observed is the maximum height permissible without triggering FAA lighting requirements. He suggested this reflected a profit-driven rather than community-centered decision, and stated that independent analysis indicated a 145-foot tower could provide approximately 90 percent of the proposed coverage with significantly less visual impact. He asked the Council to push back and request additional height studies and site analysis from Verizon.

Trueman returned to the podium to respond to Warren's comments. He clarified that Vertical Bridge regularly constructs towers exceeding 350 feet and that dealing with the FAA is not an obstacle. He explained that the 200-foot threshold is the FAA trigger for requiring tower lighting, and that one of the most common community complaints about towers involves blinking red lights and strobes. He stated that 195 feet was selected because it achieves the necessary coverage and capacity goals while keeping the tower below the FAA lighting threshold, not to maximize profit or avoid federal oversight.

Councilmember Robinson asked whether carriers other than Verizon would be permitted to locate antennas on the tower. Trueman confirmed that absolutely. He explained that the tower will be owned by Vertical Bridge, whose financial interest lies in maximizing occupancy. The compound area is already designed with space for three separate carrier equipment installations. Antennas require approximately six feet of vertical separation to avoid signal interference. Trueman noted that ideally, all three major carriers, AT&T, Verizon, and T-Mobile, would be on the tower within 12 months of construction.

Brandy Olsen, 22385 Variolite Street, asked whether the site would have generators running continuously. Trueman explained that a generator would only

activate in the event of a power outage and would otherwise remain dormant, as the site draws power from the local utility grid. Olsen raised concerns about wildlife and environmental impacts and asked whether environmental studies had been conducted and whether that information was publicly accessible. Trueman explained that SHPO (State Historic Preservation Office) review and a NEPA (National Environmental Policy Act) environmental assessment are required before construction may proceed, and that failure to pass those reviews would halt the project. He acknowledged uncertainty about public accessibility of those documents. Richmond confirmed that the environmental review process is handled by the applicant at the federal and state levels and is not part of the city's local review. Olsen also expressed concern about potential property value decreases, arguing that she does not benefit from the lease income and should not bear the cost of reduced property values. Mayor Vogel acknowledged her concerns and noted that improved wireless coverage could also support property values for residents working from home. Olsen noted that Xfinity fiber optic service is already available in the area and questioned the need for a tower of this scale in a rural residential setting.

City Administrator Kate Thunstrom clarified that NEPA is a federal review process covering endangered species, shoreland, noise, and related environmental factors, and that the applicant is required to satisfy both state and federal requirements before proceeding with construction.

Kristine Jeter, approximately three properties from the site, spoke in opposition. She described her property, including one of the oldest homes in the area, built in 1929, as a cherished rural retreat offering unobstructed views of the northern lights and open sky. She stated that her household has had no issues with cellular service since obtaining fiber optic internet in 2020 and that Wi-Fi calling resolves any remaining connectivity gaps. She expressed that her primary objection was visual, stating she does not want to look at the tower from her home. Her son briefly echoed her opposition. Jeter asked the Council to consider directing the applicant to relocate the tower further within the property or to the landowner's adjacent parcel.

Christina Negus, 22570 Variolite Street, spoke in opposition. She expressed concern about her inability to turn off a cell tower as she does with household Wi-Fi equipment at night. She read from research materials addressing reported effects of RF exposure on wildlife, including bird population declines near towers, disruption of migratory bird magnetic navigation, reduced bat populations near towers, honeybee disorientation, RF-related stress in insects, and developmental impacts in frogs. She expressed concern about long-term RF exposure for children in the neighborhood and for wildlife, including deer, waterfowl, and aquatic species in the surrounding area. She noted that she believed corporate interests work to suppress publication of unfavorable studies and asked the Council to take these concerns seriously.

Jack Warren, 23114 Variolite Street Northwest, Elk River, raised a concern about long-term structural integrity, specifically whether rust over time could compromise the collapse hinge mechanism and cause the tower to fall laterally rather than collapse upon itself.

Kirk Dukatz, 23645 Variolite Street Northwest, stated that he lives directly across the street from the proposed site, works from home in IT and software development, and experiences no issues with cellular service at his location. He expressed skepticism that the tower would resolve connectivity issues for all residents, noting that the two supporters who spoke live on either side of him and are therefore closer to existing towers than he is. He asked about the minimum size of landscaping plantings and was informed by Richmond that the minimum planting size for the Black Hills Spruce trees proposed is six feet in height, selected to promote survival rate, and that Black Hills Spruce grows to a significant height sufficient to screen the fenced equipment area over time. Dukatz also asked who would bear financial responsibility if construction equipment damaged Variolite Street. Public Works Director Paul Carpenter stated that road damage would be the city's responsibility to repair, but that the city would pursue the responsible contractor for reimbursement. Residents on Variolite Street would not be assessed for any resulting repairs.

Brandy Olsen returned briefly to raise the question of road damage responsibility on the Nowthen side of Variolite Street, as her property falls within that jurisdiction. Mayor Vogel acknowledged the question and indicated the city would expect that the responsible contractor could be pursued regardless of jurisdictional lines.

Patricia Patterson, 22644 Variolite Street, Nowthen, spoke in opposition. She raised concerns about EMF health effects on both humans and animals and mentioned personal steps she has taken to limit home Wi-Fi exposure. She noted that her current CenturyLink internet service adequately supports two computers and three televisions simultaneously and suggested residents with connectivity issues contact Comcast or CenturyLink about available service options.

Travis Larson, Kanabec County, stated he is not a St. Francis resident but visits the area frequently. He observed that the majority of audience members present had their hands raised in opposition to the project and urged the Council to keep that in mind and to represent the community members who appeared before them.

Mayor Vogel closed public comment and thanked all speakers.

Councilmember Robinson raised a broader context question, asking whether the city would have any ability to limit a neighboring agricultural operation if a landowner chose to significantly increase their livestock herd, given that the Council was discussing sight, sound, and smell impacts. Richmond confirmed the city would have no authority over that use in the A-2 district absent a feedlot permit application. Councilmember Robinson clarified he was not drawing a direct

comparison but offering context around the types of changes that can occur in agricultural districts.

Councilmember Udvig noted that the Council received written comments both in support of and in opposition to the application, and encouraged residents who could not attend to submit input by email.

Councilmember Muehlbauer noted that radio frequency is not a legally permissible finding of fact for purposes of a permit denial if the tower meets FCC requirements, and cautioned that cities can face federal court liability for permit denials unsupported by findings grounded in the applicable code criteria.

Councilmember Faanes asked about procedural options, including tabling or continuing the item. City Attorney Travis Lutz explained that the Council could continue the item to a future meeting, could table it, which would effectively halt action until a subsequent motion to take it off the table, or could take action. Richmond noted that tabling would require the Council to articulate a specific reason and identify what additional information is needed before the decision can be made.

Mayor Vogel asked whether there was any basis for asking the applicant to relocate the tower further into the property. Richmond explained that the applicant cited the tower at the proposed location to minimize disruption to the agricultural use of the land, and that while the Council could discuss alternative setbacks, the proposed tower already meets the city's required setbacks. Councilmember Muehlbauer noted that the engineer's fall zone letter constrains the available setback discussion.

City Attorney Lutz advised the Council that when all applicable code criteria have been met, approval is generally considered pro forma and that the basis for any denial would need to withstand significant legal scrutiny. He stated that denial based on considerations outside the code criteria would expose the city to a legal challenge on grounds of arbitrary and capricious decision-making.

Councilmember Faanes asked whether the Council could deny the application simply on the basis that the proposed height exceeds 75 feet. Richmond explained that the IUP process for towers exceeding 75 feet is expressly provided for in the city's code, and that its own approval criteria must be applied. Councilmember Muehlbauer confirmed that the height alone is not a ground for denial under the existing code structure.

Councilmember Udvig acknowledged the difficult position of the Council, noting that legal constraints require findings grounded in code criteria, and that acting without such findings could expose the city to costly litigation. She stated that the situation is genuinely difficult and that elected officials in this position face real tension between community sentiment and legal obligation.

Mayor Vogel expressed personal frustration with the outcome, stating that he views the tower as a quality-of-life issue for the surrounding neighborhood and would personally not want to look at such a structure. He acknowledged that residents moving into a rural area generally do not review zoning code regulations in detail and make reasonable assumptions about the character of the area. He stated his personal view that, as proposed, the application is not acceptable to him, and expressed openness to a 75-foot tower with an adjusted location, but acknowledged, based on City Attorney Lutz's guidance, that continuation of the item would serve no practical purpose. He stated that he intends to pursue updates to the City code to provide additional Council discretion in future tower applications.

Mayor Vogel called for a motion on Resolution 2026-20.

MOTION BY: ROBINSON SECOND: MUEHLBAUER APPROVING RESOLUTION 2026-20, APPROVING A CONDITIONAL USE PERMIT AND INTERIM USE PERMIT TO ALLOW A PERSONAL WIRELESS FACILITY AND TOWER EXCEEDING 75 FEET IN HEIGHT

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Udvig	aye
Councilmember Robinson	aye
Councilmember Faanes	abstained from voting

Motion carried: 4-0-1

#### **10. MEETING OPEN TO THE PUBLIC**

Mayor Vogel invited members of the public to come forward, noting that the tower item had already been addressed and that this segment was open to all other topics.

Michelle Anderson, representing the St. Francis Area Chamber of Commerce, addressed the Council to share highlights from the recently concluded Pioneer Days celebration. Anderson characterized the event as the most successful in her experience, noting that it was the first time she had been moved to tears during the event. Key figures reported included approximately 600 attendees at the community worship service, representing five different churches, and 1,526 attendees at the Dinosaur Show during the event. An additional 384 students from St. Francis elementary schools attended at no cost, and Trinity also brought a group, bringing the total to over 2,000 children who enjoyed the Dinosaur Show across the course of the weekend. Anderson noted that final financial figures were not yet available and would be presented at the June 17 Chamber meeting.

Anderson brought forward a book titled "60 Years of Pioneer Days," of which one thousand copies were printed in connection with a history gathering held on the

Saturday of the event. She requested that the Council allow copies to be kept at City Hall for community members to pick up at their convenience. She also presented four display cases of Pioneer Days commemorative buttons spanning 1964 to the current year, assembled by Councilmember Robinson's wife, Carolyn Robinson, and requested that these cases be displayed at City Hall on an ongoing basis. The Council indicated consensus support for both requests. Anderson noted that approximately 12 buttons from the full collection are still missing, and that outreach following the history gathering has yielded leads on several of them.

Anderson expressed gratitude to all those who contributed to the event. She reported that she sent appreciation emails to 168 individuals who assisted in various capacities, including chamber members, city staff, police, and fire personnel. She specifically recognized Sammy Olsen and Paula Moon for contributing more than 2,000 volunteer hours to Pioneer Days planning over the past year. She thanked Public Works Director Paul Carpenter for responsive collaboration throughout the event, and Police Chief Todd Schwieger for providing her with a police radio for use during the parade.

Mayor Vogel praised Anderson for her leadership and her ability to inspire community involvement, noting that she served as his supervisor for the weekend and provided him with a detailed itinerary. Councilmember Udvig offered extended personal recognition of Anderson's leadership and grace, and noted that children in the park were eager to volunteer under her direction. Councilmember Robinson stated that he was asked for three hours of his time and contributed approximately 25 hours. Councilmember Faanes thanked Anderson. Anderson also recognized Barb Anderson for successfully organizing the community worship service, a goal Anderson had been working toward for four years.

Anderson closed by announcing that planning for Pioneer Days 2027 would commence at the June 17 Chamber meeting. She also mentioned that the fireworks vendor performed exceptionally well, including a custom firework called the crackling dinosaur egg, which was ordered specifically for the event and visible as a dinosaur head silhouette from certain viewing angles. The cleanup crew cleared the site within thirty minutes following the fireworks display on Sunday morning.

Wayne Spencer, 23450 Variolite Street, returned to the podium to raise a separate public works concern. Spencer noted that while driving to the meeting, he stopped at the intersection of Variolite Street and Hill and Dale and observed that tree growth in the ditch limits the line of sight to approximately 30 feet past the stop sign, creating a potential visibility hazard. Mayor Vogel directed Spencer to contact Public Works Director Paul Carpenter directly, and Carpenter offered to speak with Spencer immediately following the meeting.

Mayor Vogel confirmed no further speakers and closed the public comment period.

## **11. REPORTS**

City Administrator Kate Thunstrom provided two announcements. First, the Vista Prairie open house is scheduled for Thursday. A flag raising will be held at 2:00 p.m., followed by an official ceremony at 3:00 p.m. The first half hour of the ceremony will include remarks, after which the event transitions to an open house format. Second, Thunstrom advised that several outstanding cybersecurity training modules through Metro-Inet remain incomplete for Council members and city software users, and requested that those trainings be completed as soon as possible.

## **12. COUNCIL MEMBER REPORTS**

The Council shared the meetings and events they attended in the past few weeks, as well as highlighting upcoming events.

Udvig reported that on May 20, she attended the Lego packing event at the Legion in preparation for the Lego building contest. On May 26, she participated in mock interviews with ambassador candidates. She then attended Pioneer Days on Friday, Saturday, and Sunday, assisting with whatever was needed. She had the opportunity to judge the Lego contest, with Mayor Vogel stepping in as a substitute judge when one judge was unable to attend. Participants had 15 minutes and 50 Lego pieces and were judged on height and creativity. Top finishers in each age category received large Lego sets as prizes. Councilmember Udvig expressed that this year's Pioneer Days represented her highest level of personal involvement and that she looks forward to being even more involved in 2027.

Robinson reported that he also participated in the Lego packing event, noting approximately 30 community members attended, many of whom were not Chamber members. He plans to attend the Vista Prairie open house on Thursday. He shared that his commitment of a few hours at Pioneer Days extended well beyond that, spending most of the event driving a golf cart for attendees. He noted that participants of all ages were appreciative and that some offered to tip him, to which he responded that he was volunteering. He expressed that the experience was very rewarding and that he looks forward to next year.

Muehlbauer reported that he was out of town and unable to attend Pioneer Days, and expressed appreciation to all staff, chamber members, and volunteers involved. He noted that he watched the planning meeting in preparation for the tower item on the evening's agenda. He offered remarks to the public reflecting on the difficulty of Council decision-making when legal constraints limit available options, emphasizing that the Council does care and does listen, but that some decisions are constrained by state law and legal obligations. He encouraged public understanding of this dynamic and wished everyone a safe week ahead.

Faanes reported that she was also out of town for a soccer tournament in South Dakota. One of her daughters attended Pioneer Days on Sunday and reported that it was amazing, particularly the Dinosaur Show. Faanes expressed hope that the

Dinosaur Show would return in future years. She also reminded the public that June 2 is the last day to submit candidacy forms for open Council seats in the upcoming election, and encouraged interested community members to file their paperwork.

Mayor Vogel noted that the annual bike rodeo is scheduled for Thursday, following the Vista Prairie open house, and encouraged attendance. He reported on the Rum River Fire board meeting, noting no significant developments, and that work continues with a vendor to implement an online burn permit system. He shared a brief story from a recent Chamber meeting in which Michelle Anderson expressed interest in finding someone to shadow her and eventually assume her leadership role in Pioneer Days, and noted that a community member stepped forward to express interest, something he credited directly to Anderson's ability to inspire others. Mayor Vogel closed his report by offering appreciation to all community groups involved in Pioneer Days, including the Lions Club and the Ambassadors, calling it a true community event.

### **13. UPCOMING EVENTS**

- June 2 - Candidate Filing Closes at 5:00 p.m.
- June 4 - Annual Bike Rodeo, 5:00 p.m. - 7:00 p.m.
- June 10 - Farmers Market, 3:00 p.m. - 7:00 p.m.
- June 15 - City Council Meeting - 6:00 p.m.
- June 17 - Farmers Market, 3:00 p.m. - 7:00 p.m.
- June 17 - Planning Commission Meeting - 7:00 p.m.
- June 19 - City Offices Closed for Juneteenth
- June 23 - Rum River Fire Board Meeting - 5:00 p.m.
- June 24 - Farmers Market, 3:00 p.m. - 7:00 p.m.
- June 27 - Recycle Event, 8:00 a.m. - 12:00 p.m.

### **14. ADJOURNMENT**

MOTION BY: ROBINSON SECOND: UDVIG TO ADJOURN THE REGULAR CITY COUNCIL MEETING.

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 4-0

There being no further business, Mayor Vogel adjourned the regular City Council at 8:50 p.m.

Jennifer Wida, City Clerk

DRAFT



# CITY COUNCIL AGENDA REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Todd Schwieger, Police Chief  
**SUBJECT:** Winning With Cops Donation  
**DATE:** June 15, 2026

**OVERVIEW:**

The primary mission of the program Winning with Cops is for the police department to work in partnership with St. Francis Schools to aid developmentally disabled children and adults. This program is helping law enforcement interact with developmentally disabled individuals and foster a positive interaction between the two groups. The Winning with Cops interaction comes through social events, team sports and exercise. Most of these events are funded through monetary donations from local businesses. Most recently a monetary donation of \$300.00 has been donated by Federal Premium Ammunition in Anoka Minnesota.

MN State Statute 471.198 authorizes any home rule charter or statutory city to solicit and spend money for any event or purpose that the governing body determines will foster a positive relationship between law enforcement and the community.

**ACTION TO BE CONSIDERED:**

To approve resolution 2026-21 accepting donation of \$300.00 from Federal Premium Ammunition to be utilized for the Winning with Cops program.

**BUDGET IMPLICATION:**

The donation will supplement the police department budget in supporting the Winning with Cops program.

Attachments:

- Res 2026-21 Accepting a donation

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2026-21**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY OF ST. FRANCIS  
POLICE DEPARTMENT**

**WHEREAS**, Federal Premium Ammunition has presented the police department with a donation in the amount of \$300.00. The funds will be used to support the Police Department’s Winning with Cops program.

**WHEREAS**, Minnesota Statute §465.04 allows cities of the second, third, or fourth class, either operating under a home rule charter or under the laws of this state to receive gifts and donations for the use and benefit of the city and its inhabitants; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of St. Francis, Anoka County, Minnesota, that the donation is hereby accepted for use by the City;

**BE IT FURTHER RESOLVED** that the City sincerely thanks Federal Premium Ammunition for the donation to the Police Department’s Winning with Cops program.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15<sup>th</sup> DAY OF JUNE 2026.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mark Vogel, Mayor

\_\_\_\_\_  
Jennifer Wida, City Clerk



# CITY COUNCIL AGENDA REPORT

**TO:** Jodie Steffes, Community Development Director  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** Rivers Edge 8<sup>th</sup> Addition Financial Security Reduction  
**DATE:** June 15, 2026

**OVERVIEW:**

The City has previously approved the Rivers Edge 8<sup>th</sup> Addition development and it is currently under construction. As a provision of the Development Agreement, the City requires that the Developer establish a financial security to guaranty the performance of the work.

The Development Agreement also allows the Developer to apply to the City Council for a reduction of the financial security from time to time based on work completed.

In accordance with the Development Agreement, the Developer has requested a reduction in the financial security based on work completed to date. We have reviewed the project status and recommend that the financial security may be reduced at this time.

**ACTION TO BE CONSIDERED:**

City Council approval of the financial security reduction to \$92,900.00 based on work completed to date.

**BUDGET IMPLICATION:**

None. All development costs are borne by the Developer.

Attachments:

- Rivers Edge 8<sup>th</sup> Addition Financial Security Reduction Recommendation Letter

June 9, 2026

Jodie Steffes, Community Development Director  
City of St. Francis  
3750 Bridge Street NW  
St. Francis, MN 55070

RE: Rivers Edge 8<sup>th</sup> Addition  
Financial Security Reduction

Dear Ms. Steffes:

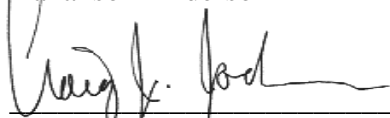
We have reviewed the status of the Rivers Edge 8<sup>th</sup> Addition project. At this time, the project has not been substantially completed and has yet to be accepted by the City. We would summarize the project as follows:

1. The sanitary sewer, watermain, and storm sewer have been constructed and are substantially complete.
2. The aggregate base, concrete curb and gutter and the non-wearing course of bituminous have been constructed.
3. The sidewalks and pedestrian ramps have been constructed.
4. We have received, reviewed, and approved the as-built utility plans or grading plans.
5. We have not received certification that all iron monuments (lot corners) have been placed.
6. The bituminous wearing course has yet to be constructed.
7. Some restoration work within the storm water basins has yet to be completed or needs repair.

The developer has asked that the LOC be reduced to \$92,321.55. The development agreement does not allow for the LOC to be reduced below 10% of the original construction cost of \$929,000.00. Based on the status of the project as summarized above, we would recommend the LOC be reduced to \$92,900.00 which is 10% of the original construction cost.

If you have any questions, please call me at 763-427-5860.

Sincerely,  
Hakanson Anderson



Craig Jochum, P.E., City Engineer

*Ms. Jodie Steffes, Community Development Director*  
*June 9, 2026*  
*Page 2*

cc: Kate Thunstrom, City Administrator  
Darcy Mulvihill, Finance Director  
Paul Carpenter, Public Works Director  
Shane Nelson, P.E., Assistant City Engineer



# CITY COUNCIL AGENDA REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** Approval of Pay Estimate No. 5 for the 2025 Street Reconstruction Project  
**DATE:** June 15, 2026

**OVERVIEW:**

Attached is Pay Estimate No. 5 for the 2025 Street Reconstruction Project. This project includes:

- The reconstruction of Woodbine Street from Bridge Street and Rum River Boulevard and 229<sup>th</sup> Lane from Ambassador Boulevard to Rum River Boulevard.
- The construction of a new 37 stall city owned parking lot off Woodbine Street.
- Street surface improvements on 233<sup>rd</sup> Avenue from Highway 47 to Ambassador Boulevard and 229<sup>th</sup> Avenue from Highway 47 to Ambassador Boulevard. These two streets also include construction of two new valves and valve repair of existing valves.
- Improvements to the liquor store parking lot.

This pay estimate includes payment for all work items completed to date, less a 1 percent retainage. In general, this project is complete. Once all the final contract close-out documents are received the final payment will be prepared. This estimate recommends payment of \$103,437.99. The payment is summarized by funding source below.

**ACTION TO BE CONSIDERED:**

Consider approval of Pay Estimate No.5 for the 2025 Street Reconstruction Project.

**BUDGET IMPLICATION:**

Woodbine Street, 229<sup>th</sup> Lane, 229<sup>th</sup> Avenue, and 233<sup>rd</sup> Avenue are on the City’s Municipal State Aid System therefore costs for these streets are eligible for reimbursement from the City’s Municipal State Aid account. All costs associated with watermain and parking lot improvements will be financed with local city funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source	
	St. Francis State Aid	Local Funding
	Woodbine St., 229 <sup>th</sup> Lane, 229 <sup>th</sup> Ave., & 233 <sup>rd</sup> Ave.	Parking Lots & Watermain Improv.
Work Completed to Date	\$839,442.74	\$363,461.37
Less 1% Retainage	\$8,394.43	\$3,634.61
Less Payment No 1,2,3 & 4	\$745,713.09	\$341,723.99
Recommended Payment	\$85,335.22	\$18,102.77

**Attachment:** Pay Estimate No. 5



**PAY ESTIMATE NO. 5  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4D.

**Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	257	\$ 7.42	\$ 1,906.94	252	\$ 1,869.84
2	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	1209	\$ 2.44	\$ 2,949.96	1395	\$ 3,403.80
3	2104.503	REMOVE CONCRETE CURB	LIN FT	953	\$ 5.75	\$ 5,479.75	1167	\$ 6,710.25
4	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	195	\$ 5.41	\$ 1,054.95	167	\$ 903.47
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	358	\$ 3.44	\$ 1,231.52	1127	\$ 3,876.88
6	2130.523	WATER	M GALLON	55	\$ 1.08	\$ 59.40	55	\$ 59.40
7	2211.509	AGGREGATE BASE CLASS 5	TON	252	\$ 22.95	\$ 5,783.40	87	\$ 1,996.65
8	2232.604	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	1633	\$ 2.12	\$ 3,461.96	2054	\$ 4,354.48
9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	369	\$ 3.19	\$ 1,177.11	255	\$ 813.45
10	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	32	\$ 24.57	\$ 786.24		\$ -
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	466	\$ 73.15	\$ 34,087.90	430	\$ 31,454.50
12	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	31	\$ 162.43	\$ 5,035.33	106	\$ 17,217.58
13	2504.602	ADJUST GATE VALVE	EACH	10	\$ 162.43	\$ 1,624.30		\$ -
14	2504.602	SALVAGE SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
15	2504.602	INSTALL SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
16	2506.502	ADJUST FRAME AND RING CASTING	EACH	1	\$ 812.14	\$ 812.14	1	\$ 812.14
17	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	7	\$ 384.41	\$ 2,690.87	7	\$ 2,690.87
18	2521.518	5" CONCRETE WALK	SQ FT	500	\$ 6.50	\$ 3,250.00		\$ -
19	2521.518	6" CONCRETE WALK	SQ FT	1418	\$ 14.08	\$ 19,965.44	1801	\$ 25,358.08
20	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	84	\$ 27.07	\$ 2,273.88	84	\$ 2,273.88
21	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	953	\$ 34.65	\$ 33,021.45	1196	\$ 41,441.40
22	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	38	\$ 87.71	\$ 3,332.98	39	\$ 3,420.69
23	2531.618	TRUNCATED DOMES	SQ FT	122	\$ 75.80	\$ 9,247.60	116	\$ 8,792.80
24	2572.503	TEMPORARY FENCE	LIN FT	100	\$ 6.50	\$ 650.00		\$ -
25	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 200.33	\$ 1,402.31	7	\$ 1,402.31
26	2574.507	COMMON TOPSOIL BORROW	CU YD	81	\$ 45.34	\$ 3,672.54	50.8	\$ 2,303.27
27	2574.508	FERTILIZER TYPE 1	POUND	45	\$ 1.62	\$ 72.90	43	\$ 69.66
28	2575.505	SEEDING (P)	ACRE	0.15	\$ 649.71	\$ 97.46	0.14	\$ 90.96
29	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	525	\$ 2.17	\$ 1,139.25	490	\$ 1,063.30
30	2575.508	SEED SOUTHERN BOULEVARD	POUND	48	\$ 5.41	\$ 259.68	46	\$ 248.86
31	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	497	\$ 0.43	\$ 213.71	2276	\$ 978.68
32	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	1730	\$ 0.65	\$ 1,124.50		\$ -
33	2582.506	4" BROKEN LINE MULTI-COMPONENT	LIN FT	240	\$ 0.43	\$ 103.20	245	\$ 105.35
34	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	82	\$ 10.83	\$ 888.06	82	\$ 888.06
35	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	555	\$ 6.23	\$ 3,457.65	516	\$ 3,214.68

**Total Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue**

**\$ 152,855.78**

**\$ 167,815.29**

**PAY ESTIMATE NO. 5  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4D.

**Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
36	2104.502	REMOVE CASTING	EACH	2	\$ 216.57	\$ 433.14	2	\$ 433.14
37	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	129	\$ 7.42	\$ 957.18	190	\$ 1,409.80
38	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	497	\$ 2.44	\$ 1,212.68	371	\$ 905.24
39	2104.503	REMOVE CONCRETE CURB	LIN FT	386	\$ 5.75	\$ 2,219.50	239	\$ 1,374.25
40	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	89	\$ 5.41	\$ 481.49	56	\$ 302.96
41	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	193	\$ 3.44	\$ 663.92	793	\$ 2,727.92
42	2106.602	DEWATERING	EACH	2	\$ 9,204.26	\$ 18,408.52		\$ -
43	2130.523	WATER	M GALLON	26	\$ 1.08	\$ 28.08	26	\$ 28.08
44	2211.509	AGGREGATE BASE CLASS 5	TON	73	\$ 22.95	\$ 1,675.35	50	\$ 1,147.50
45	2232.604	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	1679	\$ 2.12	\$ 3,559.48	2133	\$ 4,521.96
46	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	365	\$ 3.19	\$ 1,164.35	250	\$ 797.50
47	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	24	\$ 24.57	\$ 589.68	20	\$ 491.40
48	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	462	\$ 73.15	\$ 33,795.30	430	\$ 31,454.50
49	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	18	\$ 162.43	\$ 2,923.74	49.5	\$ 8,040.29
50	2504.602	ADJUST GATE VALVE	EACH	1	\$ 162.43	\$ 162.43	1	\$ 162.43
51	2504.602	SALVAGE SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
52	2504.602	INSTALL SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
53	2506.502	CASTING ASSEMBLY	EACH	2	\$ 1,152.69	\$ 2,305.38	3	\$ 3,458.07
54	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	7	\$ 384.41	\$ 2,690.87	7	\$ 2,690.87
55	2521.518	5" CONCRETE WALK	SQ FT	396	\$ 6.50	\$ 2,574.00		\$ -
56	2521.518	6" CONCRETE WALK	SQ FT	512	\$ 14.08	\$ 7,208.96	558	\$ 7,856.64
57	2521.518	8" CONCRETE WALK	SQ FT	350	\$ 10.83	\$ 3,790.50		\$ -
58	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	30	\$ 27.07	\$ 812.10	30	\$ 812.10
59	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	386	\$ 34.65	\$ 13,374.90	239	\$ 8,281.35
60	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	35	\$ 87.71	\$ 3,069.85	31	\$ 2,719.01
61	2531.618	TRUNCATED DOMES	SQ FT	53	\$ 75.80	\$ 4,017.40	53	\$ 4,017.40
62	2572.503	TEMPORARY FENCE	LIN FT	100	\$ 6.50	\$ 650.00		\$ -
63	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 200.33	\$ 1,402.31	7	\$ 1,402.31
64	2574.507	COMMON TOPSOIL BORROW	CU YD	38	\$ 45.34	\$ 1,722.92	33	\$ 1,496.22
65	2574.508	FERTILIZER TYPE 1	POUND	21	\$ 1.62	\$ 34.02	12	\$ 19.44
66	2575.505	SEEDING (P)	ACRE	0.07	\$ 649.71	\$ 45.48	0.04	\$ 25.99
67	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	245	\$ 2.17	\$ 531.65	140	\$ 303.80
68	2575.508	SEED SOUTHERN BOULEVARD	POUND	22	\$ 5.41	\$ 119.02	13	\$ 70.33
69	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	298	\$ 0.43	\$ 128.14	2275	\$ 978.25
70	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	2072	\$ 0.65	\$ 1,346.80		\$ -
71	2582.506	4" BROKEN LINE MULTI-COMPONENT	LIN FT	240	\$ 0.43	\$ 103.20	245	\$ 105.35
72	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	82	\$ 10.83	\$ 888.06	82	\$ 888.06
73	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	330	\$ 6.23	\$ 2,055.90	210	\$ 1,308.30
<b>Total Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue</b>						<b>\$ 117,687.70</b>	<b>\$ 90,230.46</b>	

**PAY ESTIMATE NO. 5  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4D.

**Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
74	2101.505	CLEARING (P)	ACRE	0.2	\$ 27,071.35	\$ 5,414.27	0.28	\$ 7,579.98
75	2101.505	GRUBBING (P)	ACRE	0.2	\$ 5,414.25	\$ 1,082.85	0.2	\$ 1,082.85
76	2104.502	REMOVE CASTING	EACH	1	\$ 216.57	\$ 216.57	1	\$ 216.57
77	2104.502	SALVAGE SIGN	EACH	3	\$ 43.32	\$ 129.96	3	\$ 129.96
78	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	79	\$ 7.42	\$ 586.18	100	\$ 742.00
79	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	245	\$ 2.44	\$ 597.80	338	\$ 824.72
80	2104.503	REMOVE PIPE CULVERT	LIN FT	112	\$ 8.66	\$ 969.92	112	\$ 969.92
81	2104.503	REMOVE CONCRETE CURB	LIN FT	82	\$ 5.75	\$ 471.50	82	\$ 471.50
82	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	55	\$ 5.41	\$ 297.55	60	\$ 324.60
83	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	366	\$ 3.44	\$ 1,259.04	422	\$ 1,451.68
84	2106.507	EXCAVATION - COMMON (P)	CU YD	1340	\$ 21.55	\$ 28,877.00	1466.5	\$ 31,603.08
85	2108.604	SOIL STABILIZATION GEOGRID	SQ YD	1200	\$ 9.92	\$ 11,904.00	771	\$ 7,648.32
86	2112.519	SUBGRADE PREPARATION	ROAD STA	7.3	\$ 220.34	\$ 1,608.48	7.3	\$ 1,608.48
87	2130.523	WATER	M GALLON	106	\$ 1.08	\$ 114.48	106	\$ 114.48
88	2211.509	AGGREGATE BASE CLASS 5	TON	905	\$ 22.95	\$ 20,769.75	892.3	\$ 20,478.29
89	2215.504	FULL DEPTH RECLAMATION	SQ YD	1600	\$ 2.28	\$ 3,648.00	1576	\$ 3,593.28
90	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	200	\$ 17.55	\$ 3,510.00	290	\$ 5,089.50
91	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	15.3	\$ 14.62	\$ 223.69	118.0	\$ 1,725.16
92	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	110	\$ 3.19	\$ 350.90	110.0	\$ 350.90
93	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	164	\$ 24.57	\$ 4,029.48	157	\$ 3,857.49
94	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	239	\$ 73.15	\$ 17,482.85	202.0	\$ 14,776.30
95	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	9	\$ 162.43	\$ 1,461.87	3	\$ 487.29
96	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	290	\$ 66.52	\$ 19,290.80	272.0	\$ 18,093.44
97	2501.502	15" RC PIPE APRON	EACH	2	\$ 1,624.28	\$ 3,248.56	2	\$ 3,248.56
98	2501.503	15" RC PIPE CULVERT DESIGN 3006 CLASS V	LIN FT	40	\$ 67.14	\$ 2,685.60	40	\$ 2,685.60
99	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	117	\$ 62.81	\$ 7,348.77	117	\$ 7,348.77
100	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	203	\$ 63.89	\$ 12,969.67	203	\$ 12,969.67
101	2504.602	SALVAGE SPRINKLER HEAD	EACH	4	\$ 54.14	\$ 216.56		\$ -
102	2504.602	INSTALL SPRINKLER HEAD	EACH	4	\$ 54.14	\$ 216.56		\$ -
103	2506.502	CASTING ASSEMBLY	EACH	6	\$ 1,152.69	\$ 6,916.14	6	\$ 6,916.14
104	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	12.3	\$ 709.27	\$ 8,724.02	12.3	\$ 8,724.02
105	2521.518	6" CONCRETE WALK	SQ FT	296	\$ 14.08	\$ 4,167.68	300	\$ 4,224.00
106	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	1230	\$ 20.84	\$ 25,633.20	1280	\$ 26,675.20
107	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	135	\$ 77.97	\$ 10,525.95	194	\$ 15,126.18
108	2531.618	TRUNCATED DOMES	SQ FT	42	\$ 75.80	\$ 3,183.60	38	\$ 2,880.40
109	2564.502	INSTALL SIGN	EACH	3	\$ 308.61	\$ 925.83	3.0	\$ 925.83
110	2564.618	SIGN TYPE C	SQ FT	38	\$ 102.87	\$ 3,909.06	38.0	\$ 3,909.06
111	2572.503	TEMPORARY FENCE	LIN FT	200	\$ 6.50	\$ 1,300.00	200.0	\$ 1,300.00
112	2573.502	STORM DRAIN INLET PROTECTION	EACH	6	\$ 200.33	\$ 1,201.98	6	\$ 1,201.98
113	2573.503	SILT FENCE TYPE, MS	LIN FT	100	\$ 4.87	\$ 487.00	84.0	\$ 409.08
114	2574.507	COMMON TOPSOIL BORROW	CU YD	156	\$ 45.34	\$ 7,073.04	187.9	\$ 8,519.39
115	2574.508	FERTILIZER TYPE 1	POUND	87	\$ 1.62	\$ 140.94	90.0	\$ 145.80

**PAY ESTIMATE NO. 5  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4D.

**Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
116	2575.505	SEEDING (P)	ACRE	0.29	\$ 649.71	\$ 188.42	0.3	\$ 194.91
117	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	1015	\$ 2.17	\$ 2,202.55	1050	\$ 2,278.50
118	2575.508	SEED SOUTHERN BOULEVARD	POUND	93	\$ 5.41	\$ 503.13	96	\$ 519.36
119	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	96	\$ 6.23	\$ 598.08	90	\$ 560.70
<b>Total Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane</b>						<b>\$ 228,663.28</b>		<b>\$ 233,982.94</b>

**Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
120	2104.502	REMOVE CASTING	EACH	2	\$ 216.57	\$ 433.14	2	\$ 433.14
121	2104.502	REMOVE SIGN	EACH	3	\$ 43.31	\$ 129.93	3	\$ 129.93
122	2104.502	SALVAGE SIGN	EACH	3	\$ 43.32	\$ 129.96	3	\$ 129.96
123	2104.502	REMOVE CATCH BASIN	EACH	1	\$ 492.70	\$ 492.70	1	\$ 492.70
124	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	35	\$ 7.42	\$ 259.70	78	\$ 578.76
125	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	319	\$ 2.44	\$ 778.36	319	\$ 778.36
126	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	8	\$ 13.00	\$ 104.00	8	\$ 104.00
127	2104.503	REMOVE CONCRETE CURB	LIN FT	354	\$ 5.75	\$ 2,035.50	354	\$ 2,035.50
128	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	84	\$ 5.41	\$ 454.44	97	\$ 524.77
129	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	387	\$ 3.44	\$ 1,331.28	423	\$ 1,455.12
130	2106.507	EXCAVATION - COMMON (P)	CU YD	1805	\$ 21.55	\$ 38,897.75	1805	\$ 38,897.75
131	2112.519	SUBGRADE PREPARATION	ROAD STA	8.6	\$ 220.34	\$ 1,894.92	8.6	\$ 1,894.92
132	2130.523	WATER	M GALLON	121	\$ 1.08	\$ 130.68	121	\$ 130.68
133	2211.509	AGGREGATE BASE CLASS 5	TON	1113	\$ 22.95	\$ 25,543.35	1116.7	\$ 25,628.27
134	2215.504	FULL DEPTH RECLAMATION	SQ YD	2578	\$ 2.28	\$ 5,877.84	2584	\$ 5,891.52
135	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	573	\$ 17.55	\$ 10,056.15	579	\$ 10,161.45
136	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	30.5	\$ 14.62	\$ 445.91	140	\$ 2,046.80
137	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	193	\$ 3.19	\$ 615.67	155	\$ 494.45
138	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	123	\$ 24.57	\$ 3,022.11	120	\$ 2,948.40
139	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	412	\$ 73.15	\$ 30,137.80	371	\$ 27,138.65
140	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	7	\$ 162.43	\$ 1,137.01	10	\$ 1,624.30
141	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	508	\$ 66.52	\$ 33,792.16	455	\$ 30,266.60
142	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	42	\$ 62.81	\$ 2,638.02	42	\$ 2,638.02
143	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	8	\$ 63.89	\$ 511.12	8	\$ 511.12
144	2505.503	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	216	\$ 70.39	\$ 15,204.24	217	\$ 15,274.63
145	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	3	\$ 584.74	\$ 1,754.22	3	\$ 1,754.22
146	2504.602	SALVAGE SPRINKLER HEAD	EACH	6	\$ 54.14	\$ 324.84		\$ -
147	2504.602	INSTALL SPRINKLER HEAD	EACH	6	\$ 54.14	\$ 324.84		\$ -
148	2506.502	CASTING ASSEMBLY	EACH	6	\$ 1,152.69	\$ 6,916.14	7	\$ 8,068.83
149	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	20.2	\$ 709.27	\$ 14,327.25	21.2	\$ 15,036.52
150	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	2	\$ 384.41	\$ 768.82	2	\$ 768.82
151	2521.518	5" CONCRETE WALK	SQ FT	999	\$ 6.50	\$ 6,493.50	1201	\$ 7,806.50
152	2521.518	6" CONCRETE WALK	SQ FT	477	\$ 14.08	\$ 6,716.16	368	\$ 5,181.44

**PAY ESTIMATE NO. 5  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4D.

**Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
153	2521.518	8" CONCRETE WALK	SQ FT	124	\$ 10.83	\$ 1,342.92	100	\$ 1,083.00
154	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	49	\$ 27.07	\$ 1,326.43	49	\$ 1,326.43
155	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	743	\$ 20.84	\$ 15,484.12	755	\$ 15,734.20
156	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	10	\$ 23.82	\$ 238.20	10	\$ 238.20
157	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	711	\$ 21.12	\$ 15,016.32	723	\$ 15,269.76
158	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	98	\$ 77.97	\$ 7,641.06	108	\$ 8,420.76
159	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	10	\$ 87.71	\$ 877.10	6	\$ 526.26
160	2531.618	TRUNCATED DOMES	SQ FT	62	\$ 75.80	\$ 4,699.60	34	\$ 2,577.20
161	2564.502	INSTALL SIGN	EACH	3	\$ 308.61	\$ 925.83	3	\$ 925.83
162	2564.618	SIGN TYPE C	SQ FT	44	\$ 102.87	\$ 4,526.28	44	\$ 4,526.28
163	2572.503	TEMPORARY FENCE	LIN FT	300	\$ 6.50	\$ 1,950.00	300	\$ 1,950.00
164	2573.502	STORM DRAIN INLET PROTECTION	EACH	8	\$ 200.33	\$ 1,602.64	8	\$ 1,602.64
165	2573.503	SILT FENCE TYPE, MS	LIN FT	180	\$ 4.87	\$ 876.60	138	\$ 672.06
166	2574.507	COMMON TOPSOIL BORROW	CU YD	177	\$ 45.34	\$ 8,025.18	225	\$ 10,201.50
167	2574.508	FERTILIZER TYPE 1	POUND	99	\$ 1.62	\$ 160.38	111	\$ 179.82
168	2575.505	SEEDING (P)	ACRE	0.33	\$ 649.71	\$ 214.40	0.37	\$ 240.39
169	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	1155	\$ 2.17	\$ 2,506.35	1295	\$ 2,810.15
170	2575.508	SEED SOUTHERN BOULEVARD	POUND	106	\$ 5.41	\$ 573.46	118.6	\$ 641.63
171	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	850	\$ 0.65	\$ 552.50	820	\$ 533.00
172	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	455	\$ 0.87	\$ 395.85	434	\$ 377.58
173	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	41	\$ 10.83	\$ 444.03	41	\$ 444.03
174	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	252	\$ 6.23	\$ 1,569.96	324	\$ 2,018.52

**Total Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street**

**\$ 284,628.72**

**\$ 283,125.37**

**Bid Schedule "E" - Local Funding - Utilities**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
175	2104.502	REMOVE GATE VALVE AND BOX	EACH	5	\$ 817.55	\$ 4,087.75	5	\$ 4,087.75
176	2104.502	REMOVE HYDRANT	EACH	2	\$ 487.29	\$ 974.58	2	\$ 974.58
177	2104.503	REMOVE WATERMAIN	LIN FT	871	\$ 9.75	\$ 8,492.25	882	\$ 8,599.50
178	2503.602	4" PVC CAP	EACH	1	\$ 81.21	\$ 81.21		\$ -
179	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$ 2,707.14	\$ 2,707.14		\$ -
180	2503.603	4" PVC SANITARY SEWER SERVICE PIPE SDR 26	LIN FT	21	\$ 83.38	\$ 1,750.98		\$ -
181	2503.603	SANITARY SEWER SPOT REPAIR	LIN FT	24	\$ 151.60	\$ 3,638.40	12	\$ 1,819.20
182	2504.601	TEMPORARY WATERMAIN SERVICE	LUMP SUM	1	\$ 5,955.69	\$ 5,955.69	1	\$ 5,955.69
183	2504.602	TEMPORARY WATER SERVICE	EACH	7	\$ 1,191.14	\$ 8,337.98	7	\$ 8,337.98
184	2504.602	RECONNECT WATER SERVICE	EACH	7	\$ 600.98	\$ 4,206.86	7	\$ 4,206.86
185	2504.602	CONNECT TO EXISTING WATERMAIN	EACH	8	\$ 1,624.28	\$ 12,994.24	8	\$ 12,994.24
186	2504.602	HYDRANT	EACH	2	\$ 6,063.98	\$ 12,127.96	2	\$ 12,127.96
187	2504.602	1" CORPORATION STOP	EACH	6	\$ 703.86	\$ 4,223.16	6	\$ 4,223.16
188	2504.602	4" GATE VALVE AND BOX	EACH	2	\$ 3,032.00	\$ 6,064.00	2	\$ 6,064.00
189	2504.602	6" GATE VALVE AND BOX	EACH	2	\$ 3,465.13	\$ 6,930.26	2	\$ 6,930.26

**PAY ESTIMATE NO. 5  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4D.

**Bid Schedule "E" - Local Funding - Utilities (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
190	2504.602	8" GATE VALVE AND BOX	EACH	5	\$ 4,872.84	\$ 24,364.20	5	\$ 24,364.20
191	2504.602	1" CURB STOP AND BOX	EACH	6	\$ 817.56	\$ 4,905.36	6	\$ 4,905.36
192	2504.603	1" TYPE PE PIPE	LIN FT	233	\$ 58.47	\$ 13,623.51	239	\$ 13,974.33
193	2504.603	4" WATERMAIN DUCTILE IRON CL 52	LIN FT	47	\$ 71.47	\$ 3,359.09	47	\$ 3,359.09
194	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LIN FT	52	\$ 70.39	\$ 3,660.28	52	\$ 3,660.28
195	2504.603	8" PVC WATERMAIN	LIN FT	858	\$ 59.56	\$ 51,102.48	795	\$ 47,350.20
196	2504.603	10" PVC WATERMAIN	LIN FT	21	\$ 102.87	\$ 2,160.27	20	\$ 2,057.40
197	2504.604	4" POLYSTYRENE INSULATION	SQ YD	10.7	\$ 54.14	\$ 579.30	11	\$ 595.54
198	2504.608	DUCTILE IRON FITTINGS	POUND	809	\$ 12.99	\$ 10,508.91	926	\$ 12,028.74
199	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	4	\$ 1,299.43	\$ 5,197.72	4	\$ 5,197.72
200	2506.602	CASTING ASSEMBLY SPECIAL	EACH	1	\$ 270.71	\$ 270.71	1	\$ 270.71
<b>Total Bid Schedule "E" - Local Funding - Utilities</b>						<b>\$ 202,304.29</b>		<b>\$ 194,084.75</b>

**Bid Schedule "F" - Local Funding - Parking Lot**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
201	2104.502	REMOVE CASTING	EACH	1	\$ 216.57	\$ 216.57	1	\$ 216.57
202	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	23	\$ 7.42	\$ 170.66	48	\$ 356.16
203	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	295	\$ 2.44	\$ 719.80	323	\$ 788.12
204	2104.503	REMOVE CONCRETE CURB	LIN FT	83	\$ 5.75	\$ 477.25	107	\$ 615.25
205	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	2	\$ 5.41	\$ 10.82	7	\$ 37.87
206	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	141	\$ 3.44	\$ 485.04	167	\$ 574.48
207	2106.507	EXCAVATION - COMMON (P)	CU YD	866	\$ 21.55	\$ 18,662.30	866	\$ 18,662.30
208	2130.523	WATER	M GALLON	99	\$ 1.08	\$ 106.92	99	\$ 106.92
209	2211.509	AGGREGATE BASE CLASS 5	TON	873	\$ 22.95	\$ 20,035.35	773	\$ 17,740.35
210	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	8	\$ 3.19	\$ 25.52	85	\$ 271.15
211	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	14	\$ 24.57	\$ 343.98	8	\$ 196.56
212	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	180	\$ 73.15	\$ 13,167.00	178	\$ 13,020.70
213	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	30	\$ 162.43	\$ 4,872.90	32.2	\$ 5,230.25
214	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	180	\$ 66.52	\$ 11,973.60	175	\$ 11,641.00
215	2411.502	CONCRETE FLUME	EACH	1	\$ 676.79	\$ 676.79	1	\$ 676.79
216	2502.602	6" PERF PE PIPE DRAIN	LIN FT	95	\$ 41.15	\$ 3,909.25	95	\$ 3,909.25
217	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	13	\$ 62.81	\$ 816.53	13	\$ 816.53
218	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$ 584.74	\$ 584.74	1	\$ 584.74
219	2503.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	1	\$ 1,624.28	\$ 1,624.28	1	\$ 1,624.28
220	2506.502	CASTING ASSEMBLY	EACH	1	\$ 1,152.69	\$ 1,152.69	2	\$ 2,305.38
221	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	1	\$ 1,299.43	\$ 1,299.43	1	\$ 1,299.43
222	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	2	\$ 384.41	\$ 768.82		\$ -
223	2511.507	RANDOM RIPRAP CLASS II	CU YD	6	\$ 129.94	\$ 779.64	6	\$ 779.64
224	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	640	\$ 23.82	\$ 15,244.80	658	\$ 15,673.56
225	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	37	\$ 34.65	\$ 1,282.05	66	\$ 2,286.90
226	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	4	\$ 87.71	\$ 350.84	5	\$ 438.55

PAY ESTIMATE NO. 5  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT

Agenda Item # 4D.

**Bid Schedule "F" - Local Funding - Parking Lot (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
227	2573.502	STORM DRAIN INLET PROTECTION	EACH	6	\$ 200.33	\$ 1,201.98	6	\$ 1,201.98
228	2573.503	SILT FENCE TYPE, MS	LIN FT	863	\$ 4.87	\$ 4,202.81	546	\$ 2,659.02
229	2574.507	COMMON TOPSOIL BORROW	CU YD	138	\$ 45.34	\$ 6,256.92	147.3	\$ 6,678.58
230	2574.507	FILTER TOPSOIL BORROW	CU YD	50	\$ 59.56	\$ 2,978.00	33	\$ 1,965.48
231	2574.508	FERTILIZER TYPE 1	POUND	116	\$ 1.62	\$ 187.92	84	\$ 136.08
232	2575.505	SEEDING (P)	ACRE	0.27	\$ 649.71	\$ 175.42	0.28	\$ 181.92
233	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	945	\$ 2.17	\$ 2,050.65	980	\$ 2,126.60
234	2575.508	SEED SOUTHERN BOULEVARD	POUND	86	\$ 5.41	\$ 465.26	70	\$ 378.70
235	2575.508	SEED WET DITCH	POUND	2	\$ 73.64	\$ 147.28	2	\$ 147.28
236	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	1046	\$ 0.43	\$ 449.78	1024	\$ 440.32
237	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	36	\$ 10.83	\$ 389.88	36	\$ 389.88
<b>Total Bid Schedule "F" - Local Funding - Parking Lot</b>						<b>\$ 118,263.47</b>		<b>\$ 116,158.57</b>

**Bid Schedule "G" - Miscellaneous Construction**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
238	2021.501	MOBILIZATION	LUMP SUM	1	\$ 48,077.63	\$ 48,077.63	1	\$ 48,077.63
239	2106.601	DEWATERING	LUMP SUM	1	\$ 5,955.69	\$ 5,955.69		\$ -
240	2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	\$ 13,968.82	\$ 13,968.82	1	\$ 13,968.82
241	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 24,905.64	\$ 24,905.64	1	\$ 24,905.64
242	2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	1	\$ 5,143.55	\$ 5,143.55	1	\$ 5,143.55
243	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	\$ 1,082.85	\$ 1,082.85		\$ -
244	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	\$ 1.08	\$ 1.08	1	\$ 1.08
<b>Total Bid Schedule "G" - Miscellaneous Construction</b>						<b>\$ 99,135.26</b>		<b>\$ 92,096.72</b>

**Bid Schedule "H" - CHANGE ORDER NO. 1**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
245	2504.602	VALVE REPAIR	EACH	8	\$ 2,310.00	\$ 18,480.00	11	\$ 25,410.00
<b>Total Bid Schedule "H" - Change Order No. 1</b>						<b>\$ 18,480.00</b>		<b>\$ 25,410.00</b>

**BID SUMMARY**

<b>Total Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue</b>	<b>\$ 152,855.78</b>	<b>\$ 167,815.29</b>
<b>Total Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue</b>	<b>\$ 117,687.70</b>	<b>\$ 90,230.46</b>
<b>Total Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane</b>	<b>\$ 228,663.28</b>	<b>\$ 233,982.94</b>
<b>Total Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street</b>	<b>\$ 284,628.72</b>	<b>\$ 283,125.37</b>
<b>Total Bid Schedule "E" - Local Funding - Utilities</b>	<b>\$ 202,304.29</b>	<b>\$ 194,084.75</b>
<b>Total Bid Schedule "F" - Local Funding - Parking Lot</b>	<b>\$ 118,263.47</b>	<b>\$ 116,158.57</b>
<b>Total Bid Schedule "G" - Miscellaneous Construction</b>	<b>\$ 99,135.26</b>	<b>\$ 92,096.72</b>
<b>Total Bid Schedule "H" - Change Order No. 1</b>	<b>\$ 18,480.00</b>	<b>\$ 25,410.00</b>
<b>TOTAL BID</b>	<b>\$ 1,222,018.50</b>	<b>\$ 1,202,904.10</b>



# CITY COUNCIL AGENDA REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Jodie Steffes, Community Development Director  
**SUBJECT:** Rental License Approvals  
**DATE:** June 15, 2026

**OVERVIEW:**

The City created rental codes in 2014 to work with property owners on registration and expectations. In 2019, codes were updated to address a number of issues that Community Development and the Police Department faced when working with rental properties.

As part of the update, Code was changed to create a process in which Council approves, suspends or revokes Rental Licenses.

The tentative timeline of the City rental program will be as follows:

- November, letter to applicable rental properties
- January 15<sup>th</sup>, rental applications due
- Completed applicants move to Council
- February 1<sup>st</sup> – second letter with late fee to missing applications
- March 16<sup>th</sup> – third letter with late fees to missing applications
- First week of May – first citation to be sent on missing applications

As rental property applications are received, inspections are scheduled and conducted. The attached property units have been inspected and are ready for Council approval. The properties to be considered have been shown to meet all of the requirements in City Code Chapter 4, Section 6.

**ACTION TO BE CONSIDERED:**

Approval of Rental Licenses for properties:

RENTAL PROPERTY ADDRESS	OWNER
2696 230 <sup>th</sup> CT NW	WOLFE, GREGORY
23308 YUCCA STREET NW	MEADE, HEIDI
23138 DAKOTAH ST NW	PERRY JENNY
4330 SAINT FRANCIS BLVD	ANGIE'S GARDEN GATE LLC



## CITY COUNCIL AGENDA REPORT

---

**TO:** Mayor and City Council  
**FROM:** Jodie Steffes, Community Development Director  
**SUBJECT:** Site Improvement Performance Agreement, Willow Ridge Business Center  
**DATE:** June 15, 2026

---

### **OVERVIEW:**

The Site Plan for the Willow Ridge Business Center office building was approved by the City Council on May 4, 2026 through Resolution 2026-14.

As a condition of approval, the applicant needs to execute a Site Improvement Performance Agreement with terms acceptable to the City Attorney.

### **ACTION TO BE CONSIDERED:**

Move to approve the Site Plan Performance Agreement for the Willow Ridge Business Center, subject to City Attorney approval as to form and all other conditions of approval.

### **ATTACHMENTS:**

- Site Improvement Performance Agreement, Willow Ridge Business Center LLC.

**SITE IMPROVEMENT PERFORMANCE AGREEMENT  
Between the City of St. Francis  
And  
Willow Ridge Business Center LLC**

**THIS AGREEMENT**, entered into this \_\_\_\_ day of June, 2026 by and between the CITY OF ST. FRANCIS, a Minnesota municipal corporation (“City”) and Willow Ridge Business Center LLC, a Minnesota Limited Liability Company (“Developer”).

**RECITALS**

**WHEREAS**, the City Council approved the site plan for the Willow Ridge Business Center on May 04, 2026, subject to conditions;

**WHEREAS**, Developer has proposed construction of an office building to be constructed on the following described property:

Lot 2, Block 1, Meadows of St. Francis 4<sup>th</sup> Addition, according to Plat in Exhibit A; and

**WHEREAS**, the Developer is the fee owner the parcel of land described as Lot 2, Block 1, Meadows of St. Francis 4<sup>th</sup> Addition (the Subject Property) which lot measures approximately 8.53 acres; and

**WHEREAS**, the building and improvements on the Subject Property shall be constructed, maintained and operated in accordance with the site plan; and

**NOW THEREFORE**, in consideration of the promises and mutual promises hereinafter contained, it is agreed between the parties as follows:

1. Development Plans. The office building shall be developed on the Subject Property in accordance with the site plans as referenced in Exhibit B dated \_\_\_\_\_ and on file and of record at City and herein fully incorporated herein by reference and the conditions stated below (hereinafter the “Development Plans”). If the Development Plans vary from the written terms of this Agreement, the Building Development Plans shall control.

2. Right to Proceed. Unless a written exemption is provided by the City to Developer, within the Property, the Developer may not grade or otherwise disturb the earth, remove trees, construct sewer lines, water lines, streets, utilities, public or private improvements, or any buildings until all the following conditions have been satisfied: 1) this Contract has been fully executed by both parties and filed with the City Clerk; 2) the Developer has submitted a title insurance policy to the City establishing that good and marketable title to the Property is in the name of the Developer; 3) Developer has obtained all necessary permits from all federal, state and local governmental entities; 4) Developer has submitted to City the Insurance Binder required herein; and 5) the City’s administrator or community development director has issued a letter that conditions 1 through 4 herein have been satisfied and that the Developer shall proceed.

3. Private Improvements. The Developer agrees that it shall cause to be constructed and installed certain private improvements (“Private Improvements”) on the Subject Property. All Private Improvements are to be installed at Developer’s sole cost and expense pursuant to this Agreement and the private improvements to the Subject Property shall include those improvements shown on the Development Plans.

Developer shall construct such Private Improvements in accordance with all applicable building codes, ordinances and City standards and the Development Plans furnished to the City and approved by the City Engineer. The Developer shall obtain all necessary permits before construction of the Building. City shall provide adequate field inspection personnel to assure acceptable quality control, which will allow certification of the construction work.

Within thirty (30) days after the completion of Building and before any security is released, the Developer shall supply the City with a complete set of reproducible “as built” plans which shall be provided in electronic AutoCAD files to the City Engineer. The cost of preparing these plans shall be paid for by the Developer.

4. Grading, Landscaping and Drainage. The Developer shall be responsible for grading, landscaping and storm water management on the Subject Property as more fully set forth in this Agreement.

a. Landscaping. Developer shall maintain the sod and landscape of boulevard areas adjacent to the Subject Property as shown in the Development Plans through at least one growing season and to the satisfaction of City. The long-term maintenance of sod and landscaping of boulevard areas shall be the responsibility of Developer. Further, Developer shall be responsible for mowing, elimination of weeds and removal of any garbage or debris on the Subject Property. Developer shall also comply with the approved Landscaping Plan and conditions of the approved Development Plans.

5. Improvements. In developing the Property in accordance with the Development Plans, the Developer shall make and pay for the following public and private improvements (collectively, the “Improvements”):

- a. lot grading and all temporary and permanent erosion control measures; storm sewer and infiltration basin;
  - b. sanitary sewer service and water service;
  - c. parking lot, including curb and gutter;
  - d. City street patching;
  - e. surveying and staking;
  - f. setting of the lot and block monuments;
  - g. landscaping; and
  - h. parking lot lighting.
6. Time of Performance. The Developer shall install all private Improvements for the development by September 30, 2027.
7. Easement; Right of Entry. The Developer hereby grants to the City, its agents, representatives, employees, officers, and contractors, a right of entry to access all areas of the Property to perform any and all work and inspections necessary or deemed appropriate by the City during the installation of Improvements, or to take any corrective actions deemed necessary by the City. The right of entry hereby conveyed by the Developer to the City shall continue until the City has verified that all private improvements have been constructed in accordance with the approved plans. The City will provide the Developer with reasonable notice prior to exercising its rights hereunder, except in the case of an emergency.
8. Erosion Control. The erosion control plan for the Subject Property within the Development Plans has been reviewed and approved by City and shall be implemented by Developer prior to grading of the Subject Property. All areas disturbed by the excavation and backfilling operations shall be reseeded forthwith after completion of work in that area. If Developer does not comply with the erosion control plan and schedule or any erosion control requirements, City may, with reasonable notice, take action as it deems appropriate in accordance with all applicable laws, ordinances or regulations or according to this Agreement.
- a. The erosion control measures specified in the Plans shall be binding on the Developer and its successors and assigns.
9. Grading Plan.
- a. Grading on the Property shall be in accordance with the approved grading and erosion control Plans and in conformance with the City's specifications. Within thirty (30) days after completion of grading, the Developer shall provide the City with an "as constructed" grading plan, including certification by a registered land surveyor or engineer that all grading has been performed and completed in accordance with the Plans.

- b. Grading shall be completed by September 30, 2026. Upon completion of grading, the City Engineer shall inspect the Property and determine whether grading has been performed in accordance with the Grading Plan.
- 10. Hours of Construction; Noise and Dust Control. The Developer shall limit grading and construction of Improvements within the Subdivision to between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday and 8:00 a.m. and 5:00 p.m. on Saturday. All other construction activities shall take place only during the hours permitted by the City Code. The Developer shall provide dust control to the satisfaction of the city engineer/staff through all construction within the Property and shall exercise due diligence with regard to the activities of third parties not under the Developer's control.
- 11. Pre-Construction Activity. Developer shall schedule a pre-construction meeting with City to review the proposed schedule for grading and construction of the building and related improvements as set forth on the Development Plans, and to coordinate the schedule with the City Engineer.
- 12. Maintenance of Private Improvements. The Developer and its successor or assigns as fee owner of the Property shall be responsible for maintaining the Storm water Improvements and for observing all drainage laws governing the operation and maintenance of the Storm water Improvements. The Developer shall complete inspections of the Storm water Improvements at least once annually and shall keep record of all inspections and maintenance activities, and submit such records to the City upon request. Maintenance activities shall include but will not be limited to: street sweeping (to prevent the sediment from clogging the underground storm water conveyance system), removal of sediment from the underground storm water conveyance system, and cleaning of storm sewer lines. The Developer acknowledges that the storm water improvements associated with this project includes an infiltration basin. If, at any time, the treatment capacity or storage volume of the infiltration basin diminishes or is significantly reduced, or if the infiltration basin does not infiltrate the stormwater water quality volume (as defined by the Minnesota Pollution Control Agency) within the required timeframe (48 hours) after a rain event, the Developer will reconstruct the infiltration basin as necessary. The cost of all inspections and maintenance shall be the obligation of the Developer and its successors or assigns as the fee owner of the Property.
- 13. Permanent Access and Maintenance Easement. The Developer or its successors or assigns grants the City, its agents and Contractor(s) the right to enter the Property to inspect and maintain the Stormwater Improvements as set forth in this agreement.
- 14. City's Maintenance Rights. The City may maintain the Stormwater Improvements, as provided in this paragraph, if the City reasonably believes that the Developer or its successors or assigns has failed to maintain the Stormwater Improvements in accordance with applicable drainage laws and other requirements and such failure continues for 30 days after the City gives the Developer written notice of such failure. The City's notice shall specifically state which maintenance tasks are to be performed. If Developer does not complete the maintenance tasks within 30 days after such notice is given by the City, the

City shall have the right to enter upon the property to perform such maintenance tasks. In such case, the City shall send an invoice of its reasonable maintenance costs to the Developer or its successors or assigns, which shall include all staff time, engineering and legal and other costs and expenses incurred by the City. If the Developer or its assigns fails to reimburse the City for its costs and expenses in maintaining the Stormwater Improvements within 30 days of receipt of an invoice for such costs, the City shall have the right to assess the full cost thereof against all of the lots within the Property. The Developer, on behalf of itself and its successor and assigns, acknowledges that the maintenance work performed by the City regarding the Stormwater Improvements benefits the lots in the Property in an amount which exceeds the assessment and hereby waives any right to hearing or notice and the right to appeal the assessments otherwise provided by Minnesota Statutes Chapter 429. Notwithstanding the foregoing, in the event to an emergency, as determined by the City Engineer, the 30-day notice requirement to the Developer for failure to perform maintenance tasks shall be and hereby is waived in its entirety by the Developer, and the Developer shall reimburse the City and be subject to assessment for any expense so incurred by the City in the same manner as if written notice as described above has been given.

- 15. Clean Up. Developer shall promptly clean any and all dirt and debris from streets resulting from construction work by Developer, its agents or assigns during the work and construction required by this Agreement.
- 16. Administrative Fee. None.
- 17. Park and Trail Dedication. Park and Trail dedication requirements for this project are as follows: None
- 18. Storm Water Fees, and Storm Water Basin. No Storm Water Fees are applicable to the Subject Property. Developer shall manage the storm water on the site in accordance with the Development Plans.
- 19. Sewer Connection Fees. Sanitary sewer connection fees are paid at the time of issuance of a building permit. The sewer connection fees shall be determined at the time that building plans are submitted and reviewed by City.
- 20. Water Connection Fees. Water connection fees are paid at the time of issuance of a building permit. The water connection charges shall be determined at the time that building plans are submitted and reviewed by City.
- 21. Street and Traffic Control Sign Fees. Not applicable. The Developer shall install all internal traffic control signs.
- 22. City Engineering, Engineering Administration, Construction Observation, and Legal Fee Escrow and City Fees.

Developer shall pay escrow for the City’s engineering, engineering administration and construction observation services, prior to recording of the plat, in the estimated amount set forth below. City engineering administration will include consultation with Developer and its engineer on status or problems regarding the Project, monitoring during the warranty period, general administration and processing of requests for reduction in security. Fees for this service shall be the actual amount billed for those service. Developer shall pay for construction observation performed by the City Engineer. Construction observation shall include part or full time observation, as determined by the City Engineer, and will be billed at hourly rates actually required for said inspection. In the event of prolonged construction or unusual problems, City will notify Developer of anticipated cost overruns for engineering administration and observation services.

The Escrow account shall include estimated escrow for City Engineering, Engineering Administration and Construction Observation limited to the Municipal Improvements, as follows:

**ESCROW**

City Construction Administration and Observation Escrow: \$10,000.00  
(actual billings to be paid)

**TOTAL** **\$10,000.00**

These Escrow amounts shall be submitted to City prior to City executing this Agreement and the recording of the plat. Any Escrow amounts not utilized for legal and engineering charges incurred by the City under this Agreement shall be returned to Developer when all improvements have been completed, all financial obligations to City satisfied, and all required “as-built” plans have been received by City.

Engineering, planning and legal fees incurred prior to the execution of this Agreement shall be deducted from escrow already submitted with the site plan application or charged against the escrow herein established.

All other amounts listed as one-time fees are non-refundable and available immediately for City use when posted.

- 23. Security. To ensure compliance with the terms of this Agreement, and construction of all Municipal Improvements, Developer shall furnish City with a cash escrow or Irrevocable Standby Letter of Credit in the amount of \$\_\_\_\_\_ said amount calculated as follows:

Street Patching	\$ _____
Stormwater	\$ _____

Erosion Control	\$ _____
Landscaping	\$ _____
SUBTOTAL	\$ _____
<b>TOTAL SECURITY ( x 125%)</b>	<b>\$ _____</b>

The issuer and form of the security (other than cash escrow) shall be subject to City approval, which approval shall not be unreasonably withheld. The security shall be issued by a banking institution in good standing as determined by City and approved by the City Administrator. City shall have the ability to draw on the Security by overnight courier delivery to the bank or branch bank issuing the Letter of Credit.

City may draw down the security for any violation of the terms of this Agreement, or upon receiving notice of the pending expiration of the security. It shall be the responsibility of Developer to inform City at least thirty (30) days prior to expiration of the security of the impending expiration and the status of the Project relative to the security and this Agreement. If, for whatever reason, the security lapses prior to complete compliance with this Agreement (other than during any warranty period), Developer shall immediately provide City with either an extension of the security or an irrevocable letter of credit of the same amount upon notification of the expiration. If the required improvements are not completed at least thirty (30) days prior to the expiration of the security, City may also draw down the security.

City may draw down the security for any violation of the terms of this Agreement (after any reasonable notice to Developer and cure periods). If the security is drawn down, the proceeds shall be used to cure any default. City will, upon making determination of final costs to cure any default, refund to the Developer any monies which City has in its possession which are in excess of the security needed.

Upon receipt of proof satisfactory to City that work has been completed and financial obligations to City have been satisfied, the security will be reduced from time to time down to the amount of warranty security as set forth in Section 28 of this Agreement.

The security shall not be reduced below ten percent (10%) of the posted security until all improvements have been completed, all financial obligations to City satisfied (which includes posting of warranty security), and required “as built” plans have been received by City. The intent of this Agreement that City shall have access to sufficient security, either security or warranty security, to complete the Project and insure warranty on all public improvements.

The security amount shall be submitted to City prior to execution of the Agreement.

- 24. Warranty. Developer warrants all work required to be performed by it against poor material and faulty workmanship for a period of two (2) years after its completion and acceptance

by City. The amount of posted security for public improvements to be posted by Developer shall be in the amount of \$\_\_\_\_\_. The amount has been determined by the City Engineer and is based upon 10% of the initial security amount.

- 25. Summary of Cash Requirements. The following is a summary of the cash deposit required of the Developer under this Agreement which must be furnished to the City prior to City executing this Agreement and the recording of the Site Plan Approval.

Section 22 Escrow (Engineering, City Administration, Legal Expenses) **\$10,000**

**TOTAL CASH REQUIREMENTS \$10,000**

- 26. Restrictions. The following restrictions apply to the Subject Property and all lots thereon shall be held, sold, and conveyed subject to the following conditions and restrictions, which are for the purpose of protecting the value and desirability of the Subject Property and insuring all conditions imposed by City in this Agreement are properly recorded against the Subject Property. Said conditions shall run with the real property and be binding upon all parties having a right, title or interest in the Subject Property or any part thereof, their heirs, executors, representatives, successors and assigns:

- a. Developer shall comply with all other terms and conditions of the approved Development Plans.

- 27. Permits. To the extent required, the Developer shall obtain or require its contractors and subcontractors to obtain all necessary permits, including but not limited to the following:

- a. City of St. Francis Building Permits
- b. NPDES Permit from the MPCA

- 28. Developer’s Default. In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, after written notice thereof and expiration of the cure period, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer, except in an emergency as determined by the City (in which event no notice is necessary), is first given notice of the work in default, not less than five (5) days in advance. This Contract is a license for the City to act, and it shall not be necessary for the City to seek a Court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part upon the Property to recover the costs thereof. For this purpose, the Developer expressly waives any procedural and substantive objections to the special assessments, if any, including, but not limited to, hearing requirements and any claim that the assessments exceed the benefit to the property.

29. Insurance. The Developer agrees to take out and maintain or cause to be taken out and maintained until immediately after the City accepts the Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of Developer's work or the work of its contractors or subcontractors. Limits for bodily injury and death shall be no less than \$2,000,000.00 for each occurrence; limits for property damage shall be no less than \$1,000,000.00 for each occurrence; or a combination single limit policy of \$2,000,000.00 or more. The City shall be named as an additional insured on the policy. The Developer shall provide the City with an insurance binder evidencing the required coverage prior to the City signing this Agreement. The insurance binder shall provide that the City must be given thirty (30) days advance written notice of the cancellation of the insurance.
30. Maintenance of the Property. The Developer shall be responsible for all mowing, controlling weeds and general maintenance within the Property. The Developer shall not leave, deposit or bury any cut trees, timber, debris, earth, rocks, stones, soil, junk, rubbish or any other waste materials on the Property. The Developer shall not be required to post a separate escrow to secure this obligation. The City shall provide the Developer with written notice and, except for emergencies, shall allow the Developer thirty (30) days to correct or take such other action as is necessary to perform the required maintenance or removal of waste material within the Property. Nothing herein shall obligate the City to perform maintenance or waste removal work within the Property but the City at its sole discretion, shall have the right to do so.
31. Compliance with Laws and City Approvals. The Developer agrees to comply with all laws, ordinances and regulations of Minnesota and the City applicable to the Plat and Development Plans. The Developer agrees to complete the Property in compliance with all City approvals. This Agreement shall be construed according to the laws of Minnesota. Breach of the terms of this Agreement by the Developer shall be grounds for denial of building permits and certificates of occupancy, following the passing of applicable notice of cure provisions.
32. Agreement Runs with the Land. This Agreement shall run with the land and shall be recorded against the title to the Property. The Developer covenants with the City, its successors and assigns that the Developer has fee title to all the Property and that there are no unrecorded interests against the Property. The Developer hereby agrees to indemnify and hold the City harmless for any breach of the foregoing covenants.
33. Indemnification. The Developer hereby agrees to indemnify and hold the City and its officials, employees, contractors and agents harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from approval of the Development Plans. The Developer hereby agrees to indemnify and hold the City and its officials, employees, contractors and agents harmless for all costs, damages, or expenses which the City may pay or incur in consequence of such claims, including attorneys' fees, except matters involving acts of gross negligence by the City.
34. Responsibility for Costs.

- a. Except costs for Developer's Internal Improvements, Developer shall pay all costs incurred by it or City in conjunction with the development the Subject Property and the building, including, but not limited to legal, planning, engineering, and inspection expenses in connection with the development and said Building.
  - b. Developer shall reimburse City for costs incurred in the enforcement of this Agreement, including engineering fees, planning fees, attorney's fees, and costs and disbursements.
  - c. Developer shall pay in full all bills submitted to it by City for obligations incurred under this Agreement and agreed to be paid by Developer under this Agreement within thirty (30) days after receipt. If the bills are not paid on time, and Developer does not reasonably dispute the payment of amount of such bill City may either reimburse itself from existing Escrow or Security or may halt all Building development work and construction until all bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of twelve percent (12%) per year.
35. Miscellaneous.
- a. Third parties shall have no recourse against City under this Agreement.
  - b. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
  - c. This Agreement shall run with the land, shall be recorded against the title to the Subject Property, and shall be binding on all parties having any right, title or interests in the Subject Property or any part thereof, their heirs, successors and assigns.
  - d. Each right, power or remedy herein conferred upon City or Developer is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, available to City or Developer, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by City or Developer and shall not be a waiver of the right to exercise at anytime thereafter any other right, power or remedy.
  - e. Developer shall pay for all local costs related to drainage improvements required to complete the construction of the Plat and building according to the Development Plans. Local costs are costs related to required internal drainage improvements such stormwater infrastructure.
  - f. Should development of the Subject Property or the building proceed at a pace slower than anticipated, and for that reason, specific terms of this Agreement become onerous or unduly burdensome to Developer, upon Developer's application, City will enter into negotiations

regarding those specific terms and shall not unreasonably withhold consent to appropriate changes in the terms of this Agreement.

- g. Developer shall demonstrate and maintain compliance with the 1991 Wetland Conservation Act, as applicable.
  - h. Developer shall be responsible for all on site drainage for the Subject Property, as well as for any affects their actions may have on adjoining properties.
36. Violation of Agreement. If while the escrow or security provided in this Agreement is outstanding, a violation of any of the covenants or agreements herein contained occurs and such violation is not cured within thirty (30) days after written notice thereof from City to Developer, City may draw upon the Developer s escrow or security to cure any violation of the Agreement and to reimburse City for any costs incurred in curing the violation.
37. Maintain Public Property Damaged or Cluttered During Construction. Developer agrees to assume full financial responsibility for any damage which may occur to public property including, but not limited to, street, street sub-base, base, bituminous surface, curb, utility system including, but not limited to, watermain, sanitary sewer or storm sewer when said damage occurs as a result of construction activity which takes place during development of the Subject Property by Developer or its contractors, except for damage caused by City, its employees, agents or contractors. Developer further agrees to pay all costs required to repair the streets and/or utility systems damaged or cluttered with debris when occurring as a direct or indirect result of the Developer’s construction that takes place on the Subject Property. In the event that Developer is required to maintain or repair such damage and fails to maintain or repair the damaged public property referred to aforesaid within thirty (30) days after written notice from City or such longer period as may reasonably necessary or in the event of an emergency as shorter time period as determined by City, City may, upon notifying Developer undertake making or causing it to be repaired or maintained. When City undertakes such repair, Developer shall reimburse City for all its reasonable expenses within thirty (30) days of its billing to Developer. If Developer fails to pay said bill within thirty (30) days, the security shall be responsible for reimbursing City.
38. Assignment. The Developer may not assign this Agreement without the written permission of the City, which permission shall not be unreasonably denied or delayed. No assignment shall be effective unless the assignee assumes in writing all obligations of the Developer under this Agreement and the documents related thereto and evidencing such assumption shall be in a form reasonably acceptable to the City.
39. Subordination. This Agreement must be recorded against the Subject Property and all other liens, interests or mortgages shall be subordinate to the terms and conditions this Agreement and said Agreement shall not be subject to foreclosure by any other lien, interest or mortgage.

- 40. Notices. Required notices to Developer shall either hand delivered to Developer, its employees or agents, or mailed to Developer by registered mail or sent by overnight delivery at the following address:

Willow Ridge Business Center LLC  
1865 297<sup>th</sup> Ave NW  
Isanti, MN 55040

Notice to City shall be in writing and shall be either hand delivered to or mailed by registered mail or sent by overnight delivery to the following address:

City of St. Francis,  
Attention: City Administrator  
3750 Bridge Street NW  
St. Francis, MN 55070

- 41. Agreement Effect. This Agreement shall be binding and extend to the respective representatives, heirs, successors and assigns of the parties hereto.
- 42. Amendment. This Agreement shall be amended only by addendum executed by both parties to this Agreement.
- 43. Severability. If any portion, section, subsection, sentence or clause of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall pertain only to such section and shall not invalidate any other section of this Agreement.
- 44. Non-waiver. Each right, power or remedy conferred upon the City or the Developer by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, or available to the City or the Developer at law or in equity, or under any other agreement. Each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City or the Developer and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy. If either party waives in writing any default or nonperformance by the other party, such waiver shall be deemed to apply only to such event and shall not waive any other prior or subsequent default.
- 45. Counterparts. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be an original and shall constitute one and the same Agreement.

REST OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURES ON FOLLOWING PAGES





**EXHIBIT A**

**MEADOWS OF ST. FRANCIS 4<sup>TH</sup> ADDITION FINAL PLAT**

**EXHIBIT B**  
**DEVELOPMENT PLANS FOR THE SUBJECT PROPERTY**



# CITY COUNCIL AGENDA REPORT

---

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** Approval of Change Order No. 1 for the 2026 Street Rehabilitation Project and the Woodbine Street Extension Project  
**DATE:** June 15, 2026

---

**OVERVIEW:**

Public Works is requesting approval to add 234<sup>th</sup> Court to the 2026 Street Rehabilitation Project. This street is a cul-de-sac street that is directly east of Arrowhead Street. The work includes spot repair of the concrete curb and a bituminous overly. The contractor has agreed to perform all work at the contract unit bid prices that were accepted as part of the original bid for this project. The itemized bid amounts are summarized on the attached change order.

**ACTION TO BE CONSIDERED:**

Consider approval of Change Order No. 1 for the 2026 Street Rehabilitation Project and the Woodbine Street Extension Project.

**BUDGET IMPLICATION:**

The total amount for these improvements is \$17,563.56. This work would be financed by the city's street capital fund. These funds are available and appropriate for this project.

**Attachments:**

- Change Order No. 1



SP/SAP(s)	MN Project No.:	Change Order No.	1
-----------	-----------------	------------------	---

Project Location	2026 Street Rehabilitation Project		
Local Agency	City of St. Francis	Local Project No.	SF328
Contractor	North Valley, Inc.	Contract No.	
Address/City/State/Zip	20015 Iguana Street NW, Nowthen, MN 55330		
<b>Total Change Order Amount \$</b>	<b>\$17,563.56</b>		

**Project Scope:** Add 234<sup>th</sup> Court to the project at the unit bid prices. Work items are listed below.

<b>Estimate Of Cost:</b> <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
**Group/ funding Category	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount \$
Local	2104.502	Salvage Casting	EACH	\$186.44	1	\$186.44
Local	2104.503	Sawing Concrete Pavement (Full Depth)	LIN FT	\$6.36	30	\$190.80
Local	2104.503	Sawing Bituminous Pavement (Full Depth)	LIN FT	\$2.01	62	\$124.62
Local	2104.503	Remove Curb and Gutter	LIN FT	\$7.74	50	\$387.00
Local	2104.504	Remove Bituminous Pavement	SQ YD	\$7.68	11.1	\$85.25
Local	2232.504	Mill Bituminous Surface	SQ YD	\$1.23	507	\$623.61
Local	2357.506	Bituminous Material for Tack Coat	GAL	\$2.99	124	\$370.76
Local	2360.504	Type SP 12.5 Wearing Course Mixture (2:B) 3.0" Thick	SQ YD	\$28.53	11.1	\$316.68
Local	2360.509	Type SP 9.5 Wearing Course Mixture (2;B)	TON	\$75.05	168	\$12,608.40
Local	2506.502	Install Casting	EACH	\$754.00	1	\$754.00
Local	2531.503	Concrete Curb and Gutter Design Special	LIN FT	\$32.32	50	\$1,616.00
Local	2563.601	Traffic Control	LUMP SUM	\$300.00	1	\$300.00
<b>Net Change this Change Order</b>						<b>\$17,563.56</b>

**\*\*Group/funding category is required for federal aid projects**

<b>Due to this change, the contract time:</b> <i>(check one)</i>	
<input checked="" type="checkbox"/> Is NOT changed	<input type="checkbox"/> May be revised as provided in MnDOT Specification 1806
<input type="checkbox"/> Is Increased by _____ Working Days	<input type="checkbox"/> Is Increased by _____ Calendar Days
<input type="checkbox"/> Is Decreased by _____ Working Days	<input type="checkbox"/> Is Decreased by _____ Calendar Days

Approved by Project Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Approved by Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_



STATE AID FOR LOCAL TRANSPORTATION  
CHANGE ORDER No. 1

Rev. Febr

Agenda Item # 4G.

SP/SAP(s)		MN Project No.:		Change Order No.	1
-----------	--	-----------------	--	------------------	---

**DSAE Portion:** The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: \_\_\_ Federal Funding    \_\_\_ State Aid Funding    X Local funds

District State Aid Engineer: \_\_\_\_\_ Date: \_\_\_\_\_



# CITY COUNCIL AGENDA REPORT

---

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Natalie Santillo, Finance Director  
Danielle Robertson, Accounting Clerk  
**SUBJECT:** Payment of Claims  
**DATE:** June 15, 2026

---

**OVERVIEW:**

Attached are the bills received since the last council meeting. Total checks to be written are \$293,649.39 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Direct Transfers – \$297,513.88

Manual Checks- N/A

**ACTION TO BE CONSIDERED:**

Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

**BUDGET IMPLICATION:**

City bills

Attachments:

- 06-15-2026 Packet List-\$293,649.39
- 06-15-2026 ACH Payments May 2026-\$297,513.88

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory					Units	Quantity	Unit Price
<b>Vendor 3998 - ABDO</b>							
524888 00045432	ABDO 2025 AUDIT	05/31/2026 DROBERTSON		925.00	925.00	Open	N 06/15/2026
	101-41540-40301	AUDITING AND ACCTG SERVICES		231.25		1.00	231.25
	601-49440-40301	AUDITING AND ACCTG SERVICES		231.25		1.00	231.25
	602-49490-40301	AUDITING AND ACCTG SERVICES		231.25		1.00	231.25
	609-49750-40301	AUDITING AND ACCTG SERVICES		231.25		1.00	231.25
Total Vendor 3998 - ABDO				925.00	925.00		
<b>Vendor 15 - AIRGAS NORTH CENTRAL</b>							
524906537 00045527	AIRGAS NORTH CENTRAL CYLINDER RENTAL	05/31/2026 DROBERTSON		157.98	157.98	Open	N 06/15/2026
	101-43100-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	101-43210-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	101-45200-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	601-49440-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	602-49490-40217	OTHER OPERATING SUPPLIES		31.58		1.00	31.58
Total Vendor 15 - AIRGAS NORTH CENTRAL				157.98	157.98		
<b>Vendor 7258 - ALWAYS BRIGHT LIGHTS LTD</b>							
1150 00045506	ALWAYS BRIGHT LIGHTS LTD SWITCH OUT BANNERS	06/08/2026 DROBERTSON		500.00	500.00	open	N 06/15/2026
Total Vendor 7258 - ALWAYS BRIGHT LIGHTS LTD				500.00	500.00		
<b>Vendor 1097 - ANOKA COUNTY PROPERTY RECORDS</b>							
.06012026 00045468	ANOKA COUNTY PROPERTY RECORDS 2026 NEARMAP AERIAL	05/12/2026 NSANTILLO		1,000.00	1,000.00	open	N 06/15/2026
	101-41400-40311	CONTRACT		250.00		1.00	250.00
	601-49440-40311	CONTRACT		250.00		1.00	250.00
	602-49490-40311	CONTRACT		250.00		1.00	250.00
	101-43100-40311	CONTRACT		250.00		1.00	250.00
Total Vendor 1097 - ANOKA COUNTY PROPERTY RECORDS				1,000.00	1,000.00		
<b>Vendor 6364 - ARTISAN BEER COMPANY</b>							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
<b>Vendor 6364 - ARTISAN BEER COMPANY</b>							
3861428							
00045485	ARTISAN BEER COMPANY	06/05/2026		193.65	193.65	Open	N
	THC	CBUSKEY					06/05/2026
	609-49751-40257	THC		193.65		1.00	193.65
Total Vendor 6364 - ARTISAN BEER COMPANY				193.65	193.65		
<b>Vendor 7816 - AXON ENTERPRISE, INC</b>							
INUS449838							
00045430	AXON ENTERPRISE, INC	06/01/2026		4,440.60	4,440.60	Open	N
	AXON FLEET ALPR LICENSE AND INTEGRATION	DROBERTSON					06/15/2026
	402-42110-40554	BODY CAMERAS		4,440.60		1.00	4,440.60
INUS450089							
00045431	AXON ENTERPRISE, INC	06/01/2026		19,655.04	19,655.04	Open	N
	FLEET 3 BASIC + TAP	DROBERTSON					06/15/2026
	402-42110-40554	BODY CAMERAS		19,655.04		1.00	19,655.04
Total Vendor 7816 - AXON ENTERPRISE, INC				24,095.64	24,095.64		
<b>Vendor 53 - BELLBOY CORPORATION BAR SUPPLY</b>							
0111249400							
00045520	BELLBOY CORPORATION BAR SUPPLY	06/09/2026		247.73	247.73	Open	N
	OPERATING/MISC	CBUSKEY					06/09/2026
	609-49751-40206	FREIGHT		7.13		1.00	7.13
	609-49751-40254	MISCELLANEOUS MERCHANDISE		58.50		1.00	58.50
	609-49750-40210	OPERATING SUPPLIES		182.10		1.00	182.10
0211602200							
00045521	BELLBOY CORPORATION BAR SUPPLY	06/09/2026		808.60	808.60	Open	N
	LIQUOR	CBUSKEY					06/09/2026
	609-49751-40206	FREIGHT		6.60		1.00	6.60
	609-49751-40251	LIQUOR		802.00		1.00	802.00
Total Vendor 53 - BELLBOY CORPORATION BAR SUPPLY				1,056.33	1,056.33		
<b>Vendor 10789 - BOB KNIGHT MUSIC &amp; MORE</b>							
060426							
00045497	BOB KNIGHT MUSIC & MORE	06/04/2026		300.00	300.00	Open	N
	FARMERS MARKET 6/24 & 7/22	NSANTILLO					06/15/2026
	101-41910-40318	ECONOMIC DEVELOPMENT		300.00		1.00	300.00

**INVOICE REGISTER FOR CITY OF ST. FRANCIS**

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

**Invoice Number**

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
<b>Vendor 10789 - BOB KNIGHT MUSIC &amp; MORE</b>							
Total Vendor 10789 - BOB KNIGHT MUSIC & MORE				300.00	300.00		
<b>Vendor 7244 - BREAKTHRU BEVERAGE</b>							
127340088	BREAKTHRU BEVERAGE	06/10/2026		3,267.55	3,267.55	Open	N
00045537	LIQUOR/WINE/MISC	CBUSKEY					06/10/2026
	609-49751-40206	FREIGHT		43.50		1.00	43.50
	609-49751-40254	MISCELLANEOUS MERCHANDISE		158.15		1.00	158.15
	609-49751-40253	WINE		323.56		1.00	323.56
	609-49751-40251	LIQUOR		2,742.34		1.00	2,742.34
Total Vendor 7244 - BREAKTHRU BEVERAGE				3,267.55	3,267.55		
<b>Vendor 7779 - CAPITOL BEVERAGE SALES, L.P</b>							
3299228	CAPITOL BEVERAGE SALES, L.P	06/01/2026		1,758.00	1,758.00	Open	N
00045423	BEER/WINE/THC/LIQUOR	CBUSKEY					06/01/2026
	609-49751-40252	BEER		363.50		1.00	363.50
	609-49751-40257	THC		67.00		1.00	67.00
	609-49751-40253	WINE		200.00		1.00	200.00
	609-49751-40251	LIQUOR		1,127.50		1.00	1,127.50
Total Vendor 7779 - CAPITOL BEVERAGE SALES, L.P				1,758.00	1,758.00		
<b>Vendor 9746 - CENTURY COLLEGE</b>							
CI0000010934	CENTURY COLLEGE	06/11/2025		2,242.50	2,242.50	Open	N
00045422	1ST & 2ND QTR 2025 FIRE CEU PROGRAM	DROBERTSON					06/15/2026
	101-42210-40208	TRAINING		2,242.50		1.00	2,242.50
Total Vendor 9746 - CENTURY COLLEGE				2,242.50	2,242.50		
<b>Vendor 10844 - CITY OF SAINT PAUL</b>							
IN65386	CITY OF SAINT PAUL	05/27/2026		1,302.15	1,302.15	open	N
00045526	ASPHALT MIX	DROBERTSON					06/15/2026
Total Vendor 10844 - CITY OF SAINT PAUL				1,302.15	1,302.15		
<b>Vendor 9937 - CIVICPLUS LLC</b>							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory					Units	Quantity	Unit Price
<b>Vendor 9937 - CIVICPLUS LLC</b>							
376329							
00045489	CIVICPLUS LLC SUPPLEMENTATION SUBSCRIPTION	08/01/2026 DROBERTSON		3,847.72	3,847.72	Open	N 06/15/2026
Total Vendor 9937 - CIVICPLUS LLC				<u>3,847.72</u>	<u>3,847.72</u>		
<b>Vendor 4854 - CRYSTAL SPRINGS ICE</b>							
03-602102							
00045484	CRYSTAL SPRINGS ICE MISC	06/05/2026 CBUSKEY		162.72	162.72	Open	N 06/05/2026
	609-49751-40206	FREIGHT		4.00		1.00	4.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		158.72		1.00	158.72
Total Vendor 4854 - CRYSTAL SPRINGS ICE				<u>162.72</u>	<u>162.72</u>		
<b>Vendor 91 - DAHLHEIMER DIST. CO. INC</b>							
2788639							
00045478	DAHLHEIMER DIST. CO. INC BEER/MISC/NA	06/05/2026 CBUSKEY		17,271.75	17,271.75	Open	N 06/05/2026
	609-49751-40254	MISCELLANEOUS MERCHANDISE		222.00		1.00	222.00
	609-49751-40255	N/A PRODUCTS		322.00		1.00	322.00
	609-49751-40252	BEER		16,727.75		1.00	16,727.75
2794441							
00045507	DAHLHEIMER DIST. CO. INC BEER	06/09/2006 CBUSKEY		134.50	134.50	Open	N 06/09/2026
	609-49751-40252	BEER		134.50		1.00	134.50
2797686							
00045535	DAHLHEIMER DIST. CO. INC BEER/THC	06/10/2026 CBUSKEY		(412.50)	(412.50)	Open	N 06/10/2026
	609-49751-40257	THC		(247.50)		1.00	(247.50)
	609-49751-40252	BEER		(165.00)		1.00	(165.00)
279442							
00045536	DAHLHEIMER DIST. CO. INC BEER/NA/MISC/LIQUOR	06/10/2026 CBUSKEY		16,581.86	16,581.86	Open	N 06/10/2026
	609-49751-40255	N/A PRODUCTS		309.70		1.00	309.70
	609-49751-40254	MISCELLANEOUS MERCHANDISE		51.00		1.00	51.00
	609-49751-40251	LIQUOR		470.00		1.00	470.00
	609-49751-40252	BEER		15,751.16		1.00	15,751.16
Total Vendor 91 - DAHLHEIMER DIST. CO. INC				<u>33,575.61</u>	<u>33,575.61</u>		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description Inventory GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date Unit Price
					Units	Quantity	
<b>Vendor 91 - DAHLHEIMER DIST. CO. INC</b>							
<b>Vendor UB-REFUND - DEREK OR KATIE JOHNSON</b>							
.06042026							
00045457	DEREK OR KATIE JOHNSON CREDIT REFUND 601-49440-40444	06/04/2026 DROBERTSON REFUND & REIMBURSEMENT		103.89 103.89		open 1.00	N 06/15/2026 103.89
Total Vendor UB-REFUND - DEREK OR KATIE JOHNSON				103.89	103.89		
<b>Vendor 107 - ECM PUBLISHERS, INC</b>							
1101150							
00045467	ECM PUBLISHERS, INC 2025 FINANCIAL STATEMENT 101-41400-40351	05/29/2026 DROBERTSON LEGAL NOTICES PUBLISHING		858.00 858.00		open 1.00	N 06/15/2026 858.00
1101928							
00045538	ECM PUBLISHERS, INC JUNE 17 PH TURTLE PONDS	06/05/2026 DROBERTSON		44.00		open	N 06/15/2026
Total Vendor 107 - ECM PUBLISHERS, INC				902.00	902.00		
<b>Vendor 3447 - FERGUSON WATERWORKS</b>							
0564145-1							
00045504	FERGUSON WATERWORKS GATE VALVE PARTS 601-49440-40229	06/04/2026 DROBERTSON PROJECT MAINTENANCE		1,176.40 1,176.40		open 1.00	N 06/15/2026 1,176.40
Total Vendor 3447 - FERGUSON WATERWORKS				1,176.40	1,176.40		
<b>Vendor 10659 - GLOBAL RESERVE DISTRIBUTION</b>							
ORD-26669							
00045477	GLOBAL RESERVE DISTRIBUTION THC 609-49751-40257	06/05/2026 CBUSKEY THC		1,302.00 1,302.00		open 1.00	N 06/05/2026 1,302.00
ORD-26845							
00045513	GLOBAL RESERVE DISTRIBUTION THC 609-49751-40257	06/09/2026 CBUSKEY THC		1,660.00 1,660.00		open 1.00	N 06/09/2026 1,660.00
Total Vendor 10659 - GLOBAL RESERVE DISTRIBUTION				2,962.00	2,962.00		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
<b>Vendor 10659 - GLOBAL RESERVE DISTRIBUTION</b>							
<b>Vendor 130 - GOPHER STATE ONE-CALL, INC</b>							
6050771							
00045451	GOPHER STATE ONE-CALL, INC	05/31/2026		79.65	79.65	Open	N
	MAY 2026 SERVICE		DROBERTSON				06/15/2026
	601-49440-40442		GOPHER STATE	39.82		1.00	39.82
	602-49490-40442		GOPHER STATE	39.83		1.00	39.83
Total Vendor 130 - GOPHER STATE ONE-CALL, INC				79.65	79.65		
<b>Vendor 132 - GRAINGER, INC</b>							
9937203405							
00045447	GRAINGER, INC	06/02/2026		29.12	29.12	Open	N
	CRANE HOOK LATCH		DROBERTSON				06/15/2026
	601-49440-40228		EQUIPMENT MAINTENANCE	29.12		1.00	29.12
9938589091							
00045452	GRAINGER, INC	06/03/2026		434.88	434.88	Open	N
	FULL BODY HARNESS & LANYARD		DROBERTSON				06/15/2026
Total Vendor 132 - GRAINGER, INC				464.00	464.00		
<b>Vendor 1145 - HACH COMPANY</b>							
15027996							
00045453	HACH COMPANY	06/02/2026		342.23	342.23	Open	N
	FLUORIDE VIAL TEST, ASCORBIC ACID, DEONI		DROBERTSON				06/15/2026
	601-49440-40235		LAB SUPPLIES	342.23		1.00	342.23
15031476							
00045471	HACH COMPANY	06/04/2026		157.70	157.70	Open	N
	FILTER		DROBERTSON				06/15/2026
	602-49490-40235		LAB SUPPLIES	157.70		1.00	157.70
Total Vendor 1145 - HACH COMPANY				499.93	499.93		
<b>Vendor 1645 - HAKANSON ANDERSON ASSOC., INC</b>							
57201							
00045435	HAKANSON ANDERSON ASSOC., INC	05/22/2026		496.25	496.25	Open	N
	SF239-2026 MISC SITE PLAN REVIEWS		DROBERTSON				06/15/2026
	803-00000-22027		GRADING IUP-5275 229TH (WEBER)	496.25		1.00	496.25

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
<b>Vendor 1645 - HAKANSON ANDERSON ASSOC., INC</b>							
57202							
00045436	HAKANSON ANDERSON ASSOC., INC SF262 SERENITY AT SEELYE BROOK 803-00000-22004	05/22/2026 DROBERTSON SERENITY AT SEELYE BROOK		130.00 130.00	130.00	Open	N 06/15/2026 130.00
57203							
00045437	HAKANSON ANDERSON ASSOC., INC SF265 DALTON RIVER VILLAS 803-00000-22031	05/22/2026 DROBERTSON DALTON RIVER VILLAS		2,523.00 2,523.00	2,523.00	Open	N 06/15/2026 2,523.00
57204							
00045438	HAKANSON ANDERSON ASSOC., INC SF266 WILLOW RIDGE 803-00000-22050	05/22/2026 DROBERTSON WILLOW RIDGE BUSINESS CENTER		375.00 375.00	375.00	Open	N 06/15/2026 375.00
57205							
00045439	HAKANSON ANDERSON ASSOC., INC SF326 WOODBINE EXTENSION 405-43100-40303	05/22/2026 DROBERTSON ENGINEERING FEES		7,180.00 7,180.00	7,180.00	Open	N 06/15/2026 7,180.00
57206							
00045440	HAKANSON ANDERSON ASSOC., INC SF327 2025 STREET RECONSTRUCTION PROJECT 101-43100-40303 601-49440-40303 602-49490-40303	05/22/2026 DROBERTSON ENGINEERING FEES ENGINEERING FEES ENGINEERING FEES		823.13 274.37 274.37 274.39	823.13	Open	N 06/15/2026 274.37 274.37 274.39
57207							
00045441	HAKANSON ANDERSON ASSOC., INC SF328 2026 STREET REHAB PROJECT 405-43100-40303	05/22/2026 DROBERTSON ENGINEERING FEES		4,639.68 4,639.68	4,639.68	Open	N 06/15/2026 4,639.68
57208							
00045442	HAKANSON ANDERSON ASSOC., INC SF403-2026 MS4 PERMIT 603-49500-40418	05/22/2026 DROBERTSON STORM WATER MANAGEMENT		198.63 198.63	198.63	Open	N 06/15/2026 198.63
57209							
00045443	HAKANSON ANDERSON ASSOC., INC SF603 TRUNK HWY 47 UTILITY IMPROVEMENTS 601-49440-40303 602-49490-40303	05/22/2026 DROBERTSON ENGINEERING FEES ENGINEERING FEES		280.00 140.00 140.00	280.00	Open	N 06/15/2026 140.00 140.00

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description Inventory GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
					Units	Quantity	Unit Price
<b>Vendor 1645 - HAKANSON ANDERSON ASSOC., INC</b>							
57210							
00045444	HAKANSON ANDERSON ASSOC., INC	05/22/2026		394.05	394.05	Open	N
	SF901-2026 GENERAL ENGINEERING	DROBERTSON					06/15/2026
	101-43100-40303	ENGINEERING FEES		131.35		1.00	131.35
	601-49440-40303	ENGINEERING FEES		131.35		1.00	131.35
	602-49490-40303	ENGINEERING FEES		131.35		1.00	131.35
57211							
00045445	HAKANSON ANDERSON ASSOC., INC	05/22/2026		800.00	800.00	Open	N
	SF905-2026 ROUTINE RETAINER SERVICES	DROBERTSON					06/15/2026
	101-43100-40303	ENGINEERING FEES		200.00		1.00	200.00
	101-45200-40303	ENGINEERING FEES		200.00		1.00	200.00
	601-49440-40303	ENGINEERING FEES		200.00		1.00	200.00
	602-49490-40303	ENGINEERING FEES		200.00		1.00	200.00
57212							
00045446	HAKANSON ANDERSON ASSOC., INC	05/22/2026		292.50	292.50	Open	N
	SF906-2026 BUILDING PERMIT REVIEWS	DROBERTSON					06/15/2026
	101-41910-40303	ENGINEERING FEES		292.50		1.00	292.50
Total Vendor 1645 - HAKANSON ANDERSON ASSOC., INC				18,132.24	18,132.24		
<hr/>							
<b>Vendor 1175 - HAWKINS, INC</b>							
7448594							
00045502	HAWKINS, INC	06/02/2026		6,258.04	6,258.04	Open	N
	FERRIC CHLORIDE	DROBERTSON					06/15/2026
	602-49490-40216	CHEMICALS		6,258.04		1.00	6,258.04
7448595							
00045503	HAWKINS, INC	06/02/2026		487.65	487.65	Open	N
	CHLORINE CYLINDERS	DROBERTSON					06/15/2026
	601-49440-40216	CHEMICALS		487.65		1.00	487.65
Total Vendor 1175 - HAWKINS, INC				6,745.69	6,745.69		
<hr/>							
<b>Vendor 10827 - JAMIE NICOLE PHOTOGRAPHY</b>							
.06092026							
00045492	JAMIE NICOLE PHOTOGRAPHY	06/04/2026		360.00	360.00	Open	N
	BIKE RODEO EVENT PHOTOGRAPHY	DROBERTSON					06/15/2026
	101-42110-40308	COMMUNITY EDUCATION		360.00		1.00	360.00
Total Vendor 10827 - JAMIE NICOLE PHOTOGRAPHY				360.00	360.00		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date Unit Price
Inventory					Units	Quantity	
<b>Vendor 10827 - JAMIE NICOLE PHOTOGRAPHY</b>							
<b>Vendor 154 - JOHNSON BROTHERS</b>							
1068360 00045481	JOHNSON BROTHERS LIQUOR	06/05/2026 CBUSKEY		5,749.69	5,749.69	Open	N 06/05/2026
	609-49751-40206	FREIGHT		163.40		1.00	163.40
	609-49751-40251	LIQUOR		5,586.29		1.00	5,586.29
168363 00045482	JOHNSON BROTHERS LIQUOR	06/05/2026 CBUSKEY		1,044.80	1,044.80	Open	N 06/05/2026
	609-49751-40206	FREIGHT		13.30		1.00	13.30
	609-49751-40251	LIQUOR		1,031.50		1.00	1,031.50
1068361 00045483	JOHNSON BROTHERS WINE	06/05/2026 CBUSKEY		599.60	599.60	Open	N 06/05/2026
	609-49751-40206	FREIGHT		7.60		1.00	7.60
	609-49751-40253	WINE		592.00		1.00	592.00
Total Vendor 154 - JOHNSON BROTHERS					<u>7,394.09</u>	<u>7,394.09</u>	
<b>Vendor 10403 - LANGUAGE LINE SERVICES, INC</b>							
11932465 00045488	LANGUAGE LINE SERVICES, INC OVER THE PHONE INTERPRETATION	05/31/2026 DROBERTSON		49.95	49.95	Open	N 06/15/2026
	101-42110-40441	MISCELLANEOUS		49.95		1.00	49.95
Total Vendor 10403 - LANGUAGE LINE SERVICES, INC					<u>49.95</u>	<u>49.95</u>	
<b>Vendor 165 - LMC INSURANCE TRUST</b>							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory					Units	Quantity	Unit Price
<b>Vendor 165 - LMC INSURANCE TRUST</b>							
.06092026 00045530	LMC INSURANCE TRUST 4TH INSTALLMENT PROPERTY	06/09/2026 NSANTILLO		44,989.00	44,989.00	Open	N 06/15/2026
	101-41110-40360	INSURANCE		98.47		1.00	98.47
	101-41400-40360	INSURANCE		1,438.57		1.00	1,438.57
	101-41410-40360	INSURANCE		23.45		1.00	23.45
	101-41500-40360	INSURANCE		543.92		1.00	543.92
	101-41600-40360	INSURANCE		168.80		1.00	168.80
	101-41910-40360	INSURANCE		670.53		1.00	670.53
	101-41940-40360	INSURANCE		811.20		1.00	811.20
	101-42110-40360	INSURANCE		9,236.33		1.00	9,236.33
	101-42400-40360	INSURANCE		482.97		1.00	482.97
	101-43100-40360	INSURANCE		5,125.08		1.00	5,125.08
	101-43210-40360	INSURANCE		164.12		1.00	164.12
	101-45000-40360	INSURANCE		4.69		1.00	4.69
	101-45200-40360	INSURANCE		5,439.24		1.00	5,439.24
	101-49200-40360	INSURANCE		14.07		1.00	14.07
	601-49440-40360	INSURANCE		5,931.59		1.00	5,931.59
	602-49490-40360	INSURANCE		9,063.84		1.00	9,063.84
	609-49750-40360	INSURANCE		5,772.13		1.00	5,772.13
Total Vendor 165 - LMC INSURANCE TRUST				44,989.00	44,989.00		
<b>Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP</b>							
123682 00045523	LOCKRIDGE GRINDAL NAUEN PLLP JUNE 2026 SERVICES	06/01/2026 DROBERTSON		3,333.33	3,333.33	Open	N 06/15/2026
	101-41400-40311	CONTRACT		3,333.33		1.00	3,333.33
Total Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP				3,333.33	3,333.33		
<b>Vendor 202 - MCDONALD DIST CO</b>							
863536 00045424	MCDONALD DIST CO BEER	06/02/2026 CBUSKEY		(315.20)	(315.20)	Open	N 06/02/2026
	609-49751-40252	BEER		(315.20)		1.00	(315.20)
863288 00045425	MCDONALD DIST CO LIQUOR	06/02/2026 CBUSKEY		1,928.00	1,928.00	Open	N 06/02/2026
	609-49751-40251	LIQUOR		1,928.00		1.00	1,928.00

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description Inventory GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date Unit Price
					Units	Quantity	
<b>Vendor 202 - MCDONALD DIST CO</b>							
863289 00045426	MCDONALD DIST CO BEER/NA/THC 609-49751-40206 609-49751-40255 609-49751-40257 609-49751-40252	06/02/2026 CBUSKEY FREIGHT N/A PRODUCTS THC BEER		34,296.50 7.00 61.00 910.00 33,318.50	34,296.50	Open	N 06/02/2026 7.00 61.00 910.00 33,318.50
864325 00045508	MCDONALD DIST CO BEER/WINE/NA 609-49751-40255 609-49751-40253 609-49751-40206 609-49751-40252	06/09/2026 CBUSKEY N/A PRODUCTS WINE FREIGHT BEER		4,896.20 216.00 612.00 7.00 4,061.20	4,896.20	Open	N 06/09/2026 216.00 612.00 7.00 4,061.20
864327 00045509	MCDONALD DIST CO BEER 609-49751-40252	06/09/2026 CBUSKEY BEER		(39.68) (39.68)	(39.68)	Open	N 06/09/2026 (39.68)
864326 00045510	MCDONALD DIST CO LIQUOR 609-49751-40251	06/09/2026 CBUSKEY LIQUOR		(36.53) (36.53)	(36.53)	Open	N 06/09/2026 (36.53)
864324 00045511	MCDONALD DIST CO LIQUOR 609-49751-40251	06/09/2026 CBUSKEY LIQUOR		448.00 448.00	448.00	Open	N 06/09/2026 448.00
Total Vendor 202 - MCDONALD DIST CO				41,177.29	41,177.29		
<b>Vendor UB-REFUND - MICHAEL JAMES</b>							
.06042026 00045456	MICHAEL JAMES CREDIT REFUND 601-49440-40444	06/04/2026 DROBERTSON REFUND & REIMBURSEMENT		113.31 113.31	113.31	Open	N 06/15/2026 113.31
Total Vendor UB-REFUND - MICHAEL JAMES				113.31	113.31		
<b>Vendor UB-REFUND - MICHAEL JOHNSON</b>							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory					Units	Quantity	Unit Price
<b>Vendor UB-REFUND - MICHAEL JOHNSON</b>							
.06042026							
00045458	MICHAEL JOHNSON CREDIT REFUND 601-49440-40444	06/04/2026 DROBERTSON REFUND & REIMBURSEMENT		425.40	425.40	Open	N 06/15/2026 425.40
Total Vendor UB-REFUND - MICHAEL JOHNSON				425.40	425.40		
<b>Vendor 5371 - MIDCONTINENT COMMUNICATIONS</b>							
13334860115494							
00045528	MIDCONTINENT COMMUNICATIONS JUNE 2026 BILLING 101-42110-40321	06/02/2026 DROBERTSON TELEPHONE		160.65	160.65	Open	N 06/15/2026 160.65
13332710115494							
00045529	MIDCONTINENT COMMUNICATIONS JUNE 2026 BILLING 601-49440-40321	06/02/2026 DROBERTSON TELEPHONE		49.93	49.93	Open	N 06/15/2026 49.93
Total Vendor 5371 - MIDCONTINENT COMMUNICATIONS				210.58	210.58		
<b>Vendor 195 - MN DEPARTMENT OF HEALTH</b>							
.06032026							
00045449	MN DEPARTMENT OF HEALTH 2ND QUARTER WATER TEST FEE 601-49440-40434	06/03/2026 DROBERTSON PERMIT FEES		7,218.00	7,218.00	Open	N 06/15/2026 7,218.00
Total Vendor 195 - MN DEPARTMENT OF HEALTH				7,218.00	7,218.00		
<b>Vendor 10816 - MNL - MINNESOTA NATIVE LANDSCAPES INC</b>							
2156							
00045532	MNL - MINNESOTA NATIVE LANDSCAPES I MULCHING DELLWOOD PARK	06/10/2026 DROBERTSON		500.00	500.00	Open	N 06/15/2026
Total Vendor 10816 - MNL - MINNESOTA NATIVE LANDSCAPES INC				500.00	500.00		
<b>Vendor 10727 - NELSON SANITATION &amp; RENTAL, INC</b>							
INV/2026/5973							
00045450	NELSON SANITATION & RENTAL, INC COMM PARK - PIONEER DAYS PORTABLE 101-45230-40311	06/03/2026 RESTRO DROBERTSON CONTRACT		3,624.00	3,624.00	open	N 06/15/2026 3,624.00

**INVOICE REGISTER FOR CITY OF ST. FRANCIS**

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

**Invoice Number**

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
<b>Vendor 10727 - NELSON SANITATION &amp; RENTAL, INC</b>							
Total Vendor 10727 - NELSON SANITATION & RENTAL, INC				3,624.00	3,624.00		
<b>Vendor 7837 - NORTHERN SALT INCORPORATED</b>							
35314							
00045531	NORTHERN SALT INCORPORATED CALCIUM CHLORIDE	06/09/2026 DROBERTSON		34,947.36	34,947.36	Open	N 06/15/2026
Total Vendor 7837 - NORTHERN SALT INCORPORATED				34,947.36	34,947.36		
<b>Vendor UB-REFUND - OPENDOOR LABS INC</b>							
.06042026							
00045459	OPENDOOR LABS INC CREDIT REFUND 601-49440-40444	06/04/2026 DROBERTSON REFUND & REIMBURSEMENT		2.20	2.20	Open	N 06/15/2026 2.20
Total Vendor UB-REFUND - OPENDOOR LABS INC				2.20	2.20		
<b>Vendor 3753 - PAUSTIS WINE COMPANY</b>							
296571							
00045512	PAUSTIS WINE COMPANY WINE 609-49751-40206 609-49751-40253	06/09/2026 CBUSKEY FREIGHT WINE		895.00	895.00	Open	N 06/09/2026 12.00 883.00
Total Vendor 3753 - PAUSTIS WINE COMPANY				895.00	895.00		
<b>Vendor 214 - PHILLIPS WINE &amp; SPIRITS CO</b>							
5184519							
00045479	PHILLIPS WINE & SPIRITS CO WINE 609-49751-40206 609-49751-40253	06/05/2026 CBUSKEY FREIGHT WINE		1,463.35	1,463.35	Open	N 06/05/2026 62.70 1,400.65
5184518							
00045480	PHILLIPS WINE & SPIRITS CO LIQUOR 609-49751-40206 609-49751-40251	06/05/2026 CBUSKEY FREIGHT LIQUOR		6,326.15	6,326.15	Open	N 06/05/2026 75.05 6,251.10
Total Vendor 214 - PHILLIPS WINE & SPIRITS CO				7,789.50	7,789.50		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
<b>Vendor 214 - PHILLIPS WINE &amp; SPIRITS CO</b>							
<b>Vendor UB-REFUND - RICHARD FRIEDERICH</b>							
.06042026							
00045455	RICHARD FRIEDERICH	06/04/2026		66.89		open	N
	CREDIT REFUND		DROBERTSON				06/15/2026
	601-49440-40444	REFUND & REIMBURSEMENT		66.89		1.00	66.89
Total Vendor UB-REFUND - RICHARD FRIEDERICH				66.89	66.89		
<b>Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC</b>							
B022857							
00045470	RMB ENVIRONMENTAL LABORATORIES, INC	06/04/2026		188.00		open	N
	ALL WEEKS COOLER 2		DROBERTSON				06/15/2026
	602-49490-40313	SAMPLE TESTING		188.00		1.00	188.00
B022987							
00045501	RMB ENVIRONMENTAL LABORATORIES, INC	06/05/2026		80.00		open	N
	PROJECT 99		DROBERTSON				06/15/2026
	602-49490-40313	SAMPLE TESTING		80.00		1.00	80.00
B022807							
00045505	RMB ENVIRONMENTAL LABORATORIES, INC	06/08/2026		238.00		open	N
	WEEKS 2-4 COOLER 1		DROBERTSON				06/15/2026
	602-49490-40313	SAMPLE TESTING		238.00		1.00	238.00
Total Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC				506.00	506.00		
<b>Vendor UB-REFUND - SHEILA DUNHAM</b>							
.06042026							
00045454	SHEILA DUNHAM	06/04/2026		39.52		open	N
	CREDIT REFUND		DROBERTSON				06/15/2026
	601-49440-40444	REFUND & REIMBURSEMENT		39.52		1.00	39.52
Total Vendor UB-REFUND - SHEILA DUNHAM				39.52	39.52		
<b>Vendor UB-REFUND - SHERYL OR GREG WILSON</b>							
.06042026							
00045461	SHERYL OR GREG WILSON	06/04/2026		52.20		open	N
	CREDIT REFUND		DROBERTSON				06/15/2026
	601-49440-40444	REFUND & REIMBURSEMENT		52.20		1.00	52.20
Total Vendor UB-REFUND - SHERYL OR GREG WILSON							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
<b>Vendor UB-REFUND - SHERYL OR GREG WILSON</b>							
				52.20	52.20		
<b>Vendor 7455 - SOUTHERN GLAZERS OF MN</b>							
2765844							
00045475	SOUTHERN GLAZERS OF MN WINE	06/05/2026	CBUSKEY	194.12	194.12	Open	N 06/05/2026
	609-49751-40206	FREIGHT		3.84		1.00	3.84
	609-49751-40253	WINE		190.28		1.00	190.28
2765843							
00045476	SOUTHERN GLAZERS OF MN LIQUOR	06/05/2026	CBUSKEY	1,566.67	1,566.67	Open	N 06/05/2026
	609-49751-40206	FREIGHT		14.93		1.00	14.93
	609-49751-40251	LIQUOR		1,551.74		1.00	1,551.74
2766549							
00045486	SOUTHERN GLAZERS OF MN LIQUOR	06/05/2026	CBUSKEY	301.90	301.90	Open	N 06/05/2026
	609-49751-40251	LIQUOR		301.90		1.00	301.90
Total Vendor 7455 - SOUTHERN GLAZERS OF MN				2,062.69	2,062.69		
<b>Vendor 1944 - ST. FRANCIS COLLISION &amp; GLASS</b>							
4135							
00045466	ST. FRANCIS COLLISION & GLASS	06/03/2026		5,169.50	5,169.50	Open	N 06/15/2026
	2023 DODGE DURANGO REPAIRS		DROBERTSON				
	101-42110-40222	INSURANCE REPAIRS		5,169.50		1.00	5,169.50
Total Vendor 1944 - ST. FRANCIS COLLISION & GLASS				5,169.50	5,169.50		
<b>Vendor UB-REFUND - STEFANIE TROMBLEY</b>							
.06042026							
00045460	STEFANIE TROMBLEY	06/04/2026		58.89	58.89	Open	N 06/15/2026
	CREDIT REFUND		DROBERTSON				
	601-49440-40444	REFUND & REIMBURSEMENT		58.89		1.00	58.89
Total Vendor UB-REFUND - STEFANIE TROMBLEY				58.89	58.89		
<b>Vendor CD-REFUND - STONE RIDGE MASONRY AND CONCRETE</b>							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
<b>Vendor CD-REFUND - STONE RIDGE MASONRY AND CONCRETE</b>							
06/07/2026							
00045487	STONE RIDGE MASONRY AND CONCRETE	06/07/2026		250.00	250.00	Open	N
	Check Request For Escrow: E2025-0035	NSANTILLO					06/15/2026
	803-00000-20200	E2025-0035 - P2025-00431		250.00		1.00	250.00
Total Vendor CD-REFUND - STONE RIDGE MASONRY AND CONCRETE				250.00	250.00		
<b>Vendor 10010 - STREETAR CONSULTING, LLC</b>							
2026-11							
00045490	STREETAR CONSULTING, LLC	06/07/2026		1,836.00	1,836.00	Open	N
	MAY 2026 DEVELOPMENT REVENUE	DROBERTSON					06/15/2026
	101-41910-40307	COMP PLAN/WETLAND FEES		1,836.00		1.00	1,836.00
2026-7							
00045491	STREETAR CONSULTING, LLC	06/07/2026		1,836.00	1,836.00	Open	N
	DEVELOPMENT ANALYSIS PREPARATION	DROBERTSON					06/15/2026
	101-41910-40307	COMP PLAN		1,836.00		1.00	1,836.00
Total Vendor 10010 - STREETAR CONSULTING, LLC				3,672.00	3,672.00		
<b>Vendor 863 - THE BERNICK COMPANIES</b>							
10499261							
00045472	THE BERNICK COMPANIES	06/05/2026		1,392.00	1,392.00	Open	N
	BEER/NA	CBUSKEY					06/05/2026
	609-49751-40255	N/A PRODUCTS		206.80		1.00	206.80
	609-49751-40252	BEER		1,185.20		1.00	1,185.20
10499260							
00045473	THE BERNICK COMPANIES	06/05/2026		148.00	148.00	Open	N
	THC	CBUSKEY					06/05/2026
	609-49751-40257	THC		148.00		1.00	148.00
10499262							
00045474	THE BERNICK COMPANIES	06/05/2026		(8.10)	(8.10)	open	N
	NA	CBUSKEY					06/05/2026
	609-49751-40255	N/A PRODUCTS		(8.10)		1.00	(8.10)
Total Vendor 863 - THE BERNICK COMPANIES				1,531.90	1,531.90		
<b>Vendor 4491 - TOM LYNCH ELECTRIC LLC</b>							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description Inventory GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
					Units	Quantity	Unit Price
<b>Vendor 4491 - TOM LYNCH ELECTRIC LLC</b>							
.06102026 00045524	TOM LYNCH ELECTRIC LLC PIONEER DAYS	06/02/2026 DROBERTSON		1,200.00	1,200.00	Open	N 06/15/2026
.061020261 00045525	TOM LYNCH ELECTRIC LLC PW & LIQUOR STORE LIGHT MAINTENANCE	06/02/2026 DROBERTSON		2,772.00	2,772.00	Open	N 06/15/2026
Total Vendor 4491 - TOM LYNCH ELECTRIC LLC				<u>3,972.00</u>	<u>3,972.00</u>		
<b>Vendor 5463 - UPPER RUM RIVER WATERSHED MGT</b>							
.06032026 00045448	UPPER RUM RIVER WATERSHED MGT 2ND HALF 2026 101-49200-40471	06/02/2026 DROBERTSON WATERSHED		5,401.85	5,401.85	Open	N 06/15/2026
				5,401.85		1.00	5,401.85
Total Vendor 5463 - UPPER RUM RIVER WATERSHED MGT				<u>5,401.85</u>	<u>5,401.85</u>		
<b>Vendor 8383 - WSB &amp; ASSOCIATES, INC</b>							
R-028272-000 - 00045533	WSB & ASSOCIATES, INC HWY 47 PRELIMINARY DESIGN-MAY 405-43100-40810	06/10/2026 DROBERTSON HWY 47		6,716.29	6,716.29	Open	N 06/15/2026
				6,716.29		1.00	6,716.29
Total Vendor 8383 - WSB & ASSOCIATES, INC				<u>6,716.29</u>	<u>6,716.29</u>		
<b>Vendor 9071 - XYLEM WATER SOLUTIONS USA, INC</b>							
905100 00045469	XYLEM WATER SOLUTIONS USA, INC UV LAMPS 602-49490-40229	04/08/2026 DROBERTSON PROJECT MAINTENANCE		5,670.00	5,670.00	Open	N 06/15/2026
				5,670.00		1.00	5,670.00
Total Vendor 9071 - XYLEM WATER SOLUTIONS USA, INC				<u>5,670.00</u>	<u>5,670.00</u>		

# of Invoices:	88	# Due: 88	Totals:	294,461.40	294,461.40
# of Credit Memos:	5	# Due: 5	Totals:	(812.01)	(812.01)
Net of Invoices and Credit Memos:				293,649.39	293,649.39

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inv Ref #	GL Distribution	Entered By			Units	Quantity	Post Date
Inventory							Unit Price
--- TOTALS BY GL BANK ---							
	GNCKG			293,649.39			
--- TOTALS BY GL DISTRIBUTIONS ---							
	101-41110-40360			98.47			
	101-41400-40311			3,583.33			
	101-41400-40351			858.00			
	101-41400-40360			1,438.57			
	101-41410-40360			23.45			
	101-41500-40360			543.92			
	101-41540-40301			231.25			
	101-41600-40360			168.80			
	101-41910-40303			292.50			
	101-41910-40307			3,672.00			
	101-41910-40318			300.00			
	101-41910-40360			670.53			
	101-41940-40360			811.20			
	101-42110-40222			5,169.50			
	101-42110-40308			360.00			
	101-42110-40321			160.65			
	101-42110-40360			9,236.33			
	101-42110-40441			49.95			
	101-42210-40208			2,242.50			
	101-42400-40360			482.97			
	101-43100-40217			31.60			
	101-43100-40303			605.72			
	101-43100-40311			250.00			
	101-43100-40360			5,125.08			
	101-43210-40217			31.60			
	101-43210-40360			164.12			
	101-45000-40360			4.69			
	101-45200-40217			31.60			
	101-45200-40303			200.00			
	101-45200-40360			5,439.24			
	101-45230-40311			3,624.00			
	101-49200-40360			14.07			
	101-49200-40471			5,401.85			
	402-42110-40554			24,095.64			
	405-43100-40303			11,819.68			
	405-43100-40810			6,716.29			
	601-49440-40216			487.65			
	601-49440-40217			31.60			
	601-49440-40228			29.12			
	601-49440-40229			1,176.40			
	601-49440-40235			342.23			
	601-49440-40301			231.25			
	601-49440-40303			745.72			
	601-49440-40311			250.00			

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inv Ref #	GL Distribution	Entered By			Units	Quantity	Post Date
Inventory							Unit Price
	601-49440-40321			49.93			
	601-49440-40360			5,931.59			
	601-49440-40434			7,218.00			
	601-49440-40442			39.82			
	601-49440-40444			862.30			
	602-49490-40216			6,258.04			
	602-49490-40217			31.58			
	602-49490-40229			5,670.00			
	602-49490-40235			157.70			
	602-49490-40301			231.25			
	602-49490-40303			745.74			
	602-49490-40311			250.00			
	602-49490-40313			506.00			
	602-49490-40360			9,063.84			
	602-49490-40442			39.83			
	603-49500-40418			198.63			
	609-49750-40210			182.10			
	609-49750-40301			231.25			
	609-49750-40360			5,772.13			
	609-49751-40206			428.05			
	609-49751-40251			22,203.84			
	609-49751-40252			71,021.93			
	609-49751-40253			4,201.49			
	609-49751-40254			648.37			
	609-49751-40255			1,107.40			
	609-49751-40257			4,033.15			
	803-00000-20200			250.00			
	803-00000-22004			130.00			
	803-00000-22027			496.25			
	803-00000-22031			2,523.00			
	803-00000-22050			375.00			
--- TOTALS BY FUND ---							
	101 GENERAL FUND			51,317.49	51,317.49		
	402 CAPITAL EQUIPMENT FUND			24,095.64	24,095.64		
	405 STREET IMPROVEMENT FUND			18,535.97	18,535.97		
	601 WATER FUND			17,395.61	17,395.61		
	602 SEWER FUND			22,953.98	22,953.98		
	603 STORM WATER FUND			198.63	198.63		
	609 LIQUOR FUND			109,829.71	109,829.71		
	803 ESCROW			3,774.25	3,774.25		
--- TOTALS BY DEPT/ACTIVITY ---							
	00000 UNASSIGNED			3,774.25	3,774.25		
	41110 CITY COUNCIL			98.47	98.47		
	41400 ADMINISTRATION			5,879.90	5,879.90		
	41410 ELECTIONS			23.45	23.45		
	41500 FINANCE			543.92	543.92		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 06/16/2026 - 06/16/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
	41540	AUDITING & ACCOUNTING		231.25	231.25		
	41600	LEGAL		168.80	168.80		
	41910	COMMUNITY DEVELOPMENT		4,935.03	4,935.03		
	41940	BUILDINGS -CITY HALL MAINTENA		811.20	811.20		
	42110	POLICE		39,072.07	39,072.07		
	42210	FIRE		2,242.50	2,242.50		
	42400	BUILDING INSPECTIONS		482.97	482.97		
	43100	STREETS		24,548.37	24,548.37		
	43210	RECYCLING		195.72	195.72		
	45000	COMMUNITY CENTER		4.69	4.69		
	45200	PARKS		5,670.84	5,670.84		
	45230	PIONEER DAYS		3,624.00	3,624.00		
	49200	UNALLOCATED		5,415.92	5,415.92		
	49440	WATER DEPT		17,395.61	17,395.61		
	49490	SEWER DEPT		22,953.98	22,953.98		
	49500	STORM WATER DEPT		198.63	198.63		
	49750	LIQUOR STORE		6,185.48	6,185.48		
	49751	MERCHANDISE PURCHASES		103,644.23	103,644.23		

**CHECK REGISTER FOR CITY OF ST. FRANCIS**

CHECK DATE 05/01/2026 - 05/31/2026

Agenda Item # 4H.

BANK CODE: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: EFT  
**Vendor Name** **Amount**

Check Date	Check	Vendor Name	Amount
<b>Bank GNCKG GENERAL CHECKING ACCOUNT</b>			
05/06/2026	4424(E)	ACE SOLID WASTE, INC	1,982.59
05/06/2026	4425(E)	CITY HIVE	99.00
05/06/2026	4426(E)	HEALTH PARTNERS	46,212.48
05/06/2026	4427(E)	SPOT ON-LIQUOR CC	5,305.34
05/06/2026	4428(E)	SUN LIFE FINANCIAL	3,017.00
05/06/2026	4429(E)	WEX CARD	7,870.53
05/07/2026	4430(E)	EFTPS	29,775.52
05/07/2026	4431(E)	ICMA	240.00
05/07/2026	4432(E)	PERA	29,536.26
05/07/2026	4433(E)	RHS HEALTHCARE SAVINGS	802.71
05/07/2026	4434(E)	STATE	6,622.48
05/07/2026	4435(E)	VOYA	1,940.00
05/10/2026	4442(E)	US BANK CREDIT CARD	14,639.60
05/19/2026	4438(E)	EFTPS	373.70
05/19/2026	4439(E)	MN DEPARTMENT OF REVENUE	240.11
05/19/2026	4440(E)	PERA	40.00
05/19/2026	4441(E)	STATE	15.45
05/19/2026	4445(E)	ANOKA COUNTY PROPERTY RECORDS	3,210.66
05/19/2026	4446(E)	CINTAS	626.61
05/19/2026	4447(E)	ISANTI COUNTY TREASURER	10,491.00
05/19/2026	4448(E)	NEW BENEFITS (FRESH BENIES)	495.69
05/21/2026	4449(E)	EFTPS	29,651.02
05/21/2026	4450(E)	ICMA	240.00
05/21/2026	4451(E)	PERA	28,920.47
05/21/2026	4452(E)	RHS HEALTHCARE SAVINGS	746.53
05/21/2026	4453(E)	STATE	6,438.62
05/21/2026	4454(E)	VOYA	1,940.00
05/26/2026	4461(E)	INVOICE CLOUD, INC	1,136.45
05/26/2026	4462(E)	VILLAGE BANK	44.06
05/29/2026	4455(E)	CAYAN	757.80
05/29/2026	4456(E)	COLONIAL INSURANCE	351.86
05/29/2026	4457(E)	CONNEXUS ENERGY	26,263.12
05/29/2026	4458(E)	DELTA DENTAL	2,547.00
05/29/2026	4459(E)	MN DEPT OF REVENUE-SALES TAX	27,117.00
05/29/2026	4460(E)	MN UNEMPLOYMENT INSURANCE	215.88
05/31/2026	4463(E)	ALERUS	604.44
05/31/2026	4464(E)	CENTERPOINT ENERGY	2,643.14
05/31/2026	4465(E)	MN PAID LEAVE-SUNLIFE	3,214.11
05/31/2026	4466(E)	U S BANK EQUIPMENT FINANCE	962.00
05/31/2026	4467(E)	VILLAGE BANK	183.65
<b>GNCKG TOTALS:</b>			
Total of 40 Checks:			297,513.88
Less 0 Void Checks:			0.00
Total of 40 Disbursements:			<u>297,513.88</u>



**CITY COUNCIL  
AGENDA REPORT**

**TO:** Mayor and Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Ordinance Amendment – Chapter 6 Business Regulation, Section 5 Gambling, First Reading  
**DATE:** June 15, 2026

**OVERVIEW**

Per the previous discussion by Council, Staff was requested to remove the 10% Contribution Toward the City Fund in City Ordinance.

Council requested to determine final date of collection. Options include the following month from when the ordinance goes into effect, August 1, 2026, or waiting until January 1, 2027.

**ITEMS TO BE DISCUSSED:**

Review and consider the ordinance amendment for Chapter 6, Section 5 regarding Business Regulation and Gambling.

**TIMELINE:**

- 1<sup>st</sup> Reading: June 15
- 2<sup>nd</sup> Reading: July 6
- 7-day Public Comment from post: July 10
- Effective: July 17

**ATTACHMENTS:**

- City Ordinance 6-5-3 Gambling Regulations – Redline Version

**ORDINANCE 358**  
**CITY OF ST. FRANCIS**  
**ANOKA COUNTY**

**AN ORDINANCE AMENDING THE CITY CODE RELATING TO CHAPTER 6,  
SECTION 5, SUBDIVISION 3 “GAMBLING REGULATIONS”**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Revised. That Chapter 6, Section 5, Subdivision of the St. Francis City Code be amended as follows:

**Section 5, Subdivision 3. Gambling Regulations.**

A. Premises. Premises used for gambling are required to comply with Minn. Stat. Sec. 349.18.

~~B. Contribution Toward City Fund. Ten percent (10%) of the net profits from lawful gambling within the City by the organization must be paid on a monthly basis to a fund administered and regulated by the City. Net profits are defined in Minn. Stat. Sec. 349.213, Subd. 1(e).~~

~~B~~ The Council shall deny an application for issuance or renewal of a premises permit for any of the following reasons:

(i) Violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling within the last three (3) years.

(ii) Violation by the on-sale establishment or organization leasing its premises for gambling of any state statute, state rule, or city ordinance relating to the operation of the establishment, including, but not limited to, laws relating to alcoholic beverages, gambling, controlled substances, suppression of vice, and protection of public safety within the last three (3) years.

(iii) Lawful gambling would be conducted at premises other than those for which an on-sale liquor license has been issued.

(iv) An organization would be permitted to conduct lawful gambling activities at more than one (1) premises in the city.

(v) More than one licensed organization would be permitted to conduct lawful gambling activities at one (1) premises.

(vi) Failure of the applicant to pay the investigation fee provided by Subdivision 4 within the prescribed time limit.

(vii) Operation of gambling at the site would be detrimental to health, safety, and welfare of the community.

~~D.C~~ This Section 6-5-3 does not apply to electronic linked bingo. Electronic linked bingo within the City shall comply with all applicable laws.