



CITY COUNCIL REGULAR MEETING
City Hall: 3750 Bridge St NW
Monday, December 15, 2025 at 6:00 PM

AGENDA

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
 - A. City Council Minutes - December 1, 2025
 - B. Personnel Policy Updates
 - C. Accept Resignations of Fire Department Personnel
 - D. Accept Firefighter Evan Sturlz's Resignation
 - E. Payment of Claims
- 5. MEETING OPEN TO THE PUBLIC**
- 6. SPECIAL BUSINESS**
- 7. PUBLIC HEARING**
- 8. OLD BUSINESS**
 - A. 2025 Code Revisions – Second Reading
Ordinance 352 Modifying divisions 2,4,5,6,7,8, and 9 of then zoning code
Resolution 2025-61 Authorizing summary publication of Ordinance 352
- 9. NEW BUSINESS**
 - A. Resolution of PERA-SVF Pension Transfer to the Rum River Fire District
Resolution 2025-60 Opting to transfer records, assets, and liabilities from City of St. Francis Fire Department to Rum River Fire District
 - B. Fiscal Agent Agreement with the Rum River Fire District
Resolution 2025-62 entering into a fiscal agent agreement with the Rum River Fire District and granting signatory authority
 - C. Shared Space User Agreement with the Rum River Fire District
Resolution 2025-63 entering into a shared space user agreement with the Rum River Fire District and granting signatory authority
 - D. Transfer and Donation of Equipment Agreement
Resolution 2025-64 Approving the Donation of Property to the Rum River Fire District and Granting Signatory Authority
 - E. Employment Transition and Separation Agreement
Resolution 2025-65 Entering into a Employment Transition and Separation Agreement with the Rum River Fire District and Granting Signatory Authority
- 10. MEETING OPEN TO THE PUBLIC**
- 11. REPORTS**
 - A. City Administrator Year End Report
- 12. COUNCIL MEMBER REPORTS**
- 13. UPCOMING EVENTS**

December 17 - Planning Commission Meeting - Cancelled
December 18 - Santa at the Police Station 5:00 - 7:00
December 24 - City Offices closed
December 25 - City Offices closed
January 01 - City Offices closed

14. ADJOURNMENT

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
St. Francis City Hall 3750 Bridge Street NW
December 1, 2025
6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

2. ROLL CALL

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, Finance Director Darcy Mulvihill, and City Planner Beth Richmond (HKGi).

3. APPROVAL OF AGENDA

MOTION BY: MUEHLBAUER SECOND: ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA

Ayes: Faanes, Muehlbauer, Robinson, Udvig, and Mayor Vogel.

Nays: None.

Motion carries: 5-0

4. CONSENT AGENDA

A. City Council Minutes - November 17, 2025

B. Dellwood River Park Habitat Enhancement

C. Park Commission Appointment

D. Facilities Technician – Update Job Description

E. River's Edge 8th Addition Financial Security Reduction

F. Acknowledgement for Raffle Permit

G. 2026 Business License Renewals

Resolution 2025-57 Adopting the License Renewals for 2026

H. Approve Hiring Community Development Specialist – Jackson Matthies

I. Payment of Claims

MOTION BY: UDVIG SECOND: ROBINSON APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA

Ayes: Faanes, Muehlbauer, Robinson, Udvig, and Mayor Vogel.

Nays: None.

Motion carries: 5-0

5. MEETING OPEN TO THE PUBLIC

Barb Anderson came forward and thanked Public Works Staff for their work clearing the streets after the recent snow event.

Mike Rodger came forward and shared that he was reviewing the bills paid by the City this month. He asked about the amount paid for Metro West Inspections and what this was for. Finance Manager Mulvihill shared that this is the contract that they have for the Building Official.

Mr. Rodger said he thought this was what they paid the full-time Building Inspector for. City Administrator Thunstrom explained that they are under contract with Metro West for 50% of the plan review. She shared that they used Metro West for Vista Prairie since it is a State facility. She noted that the fees to Metro West are paid for by the permit.

Mr. Rodger asked if the developer pays the permit fees. Thunstrom said yes.

Mr. Rodger asked about the amount to Fergus Power Pump Inc. Public Works Director Carpenter explained that this is for the dewatering process, in which they remove the solids from the holding tanks at Public Works. He said this is done once per year.

Mr. Rodger asked about the legal fees paid to Barna, Guzy, & Steffen this month. Thunstrom explained that these bills are related to all civil and criminal matters being handled within the City.

6. SPECIAL BUSINESS - NONE**7. PUBLIC HEARINGS****A. 2026 Proposed Budget Presentation**

Resolution 2025-58 Certifying taxes payable in 2026

Resolution 2025-59 Adopting a budget for 2026

Mulvihill reviewed the Staff report in regard to the 2026 proposed levy and budget.

Faanes asked if the tax capacity is all of the property values in the City added together. Mulvihill said yes and explained that it is a percentage of the estimated market value.

Faanes asked how the stormwater fee being added to the levy affected the taxes. Mulvihill shared that if they had not included the stormwater fees in the levy, then the overall increase would have only been 11.4%. She explained that they moved this from being a fee that all residents were charged and received notice of, to a levy-based cost.

Faanes asked why they lost LGA. Mulvihill explained that the State took it away from a lot of cities in order to balance its budget.

Mayor Vogel opened the Public Hearing at 6:27 p.m.

Pete DeBeux came forward and asked how tax capacity is determined. He said his tax capacity has not increased; however, his taxes are increasing by almost 15%. Mulvihill explained that this is determined by his property value. She noted that he loses part of his market value exclusion, which added to this increase.

Mr. Debeux noted that the tax capacity does not take into account people's abilities to pay this amount. He said he thinks this is excessive and unrealistic to increase by this much at a time, while all other costs are also increasing for residents. He shared his appreciation for the work done by the Council and Staff.

Tina Carroll came forward and asked what LGA covers. Mulvihill explained that LGA is Local Government Aid, which is a State program that goes into the general fund and can lower the levy.

Ms. Carrol asked if the abatement for Vista Prairie will stay at \$50,000 a year and how this affects the taxpayers. Mulvihill said this will not be staying at \$50,000 a year, as the maximum is \$200,000. She stated that it cannot increase over \$50,000 for 2026.

Ms. Carroll asked if the new homes that are being built are being put into the tax capacity. Mulvihill explained that if a house is done being built before July of a given year, then the value goes towards the next year's taxes. She noted that the levy does not change based on how many new homes they get in for the year.

Ms. Carroll asked how the tax capacity differs for residential properties and commercial properties. Mulvihill shared that commercial properties pay a higher amount. She noted that 40% of any new business goes towards the fiscal disparities amount. She added that businesses are also not eligible for market value exclusions.

Ms. Carroll asked how the increase in St. Francis compares to other cities in the County. Mulvihill noted that they have a larger increase than most other cities in the County; however, around 5% of the increase is due to adding the stormwater fee to the levy.

Ms. Carroll asked what projects they could hold off on completing to get these costs to come down.

Mark Marcket came forward and shared that his taxes have increased by over 20%. He noted that every other cost is already increasing so much and asked the Council to try to find some way to lower this budget.

James Calish came forward and shared that he purchased his home in 2012 for

around \$200,000, and his property value is now around \$550,000. He said his taxes increased 21.5% in one year. He noted that they have not made many improvements to their house, so it feels that they are being taxed on unrealized income. He encouraged the Council to look at cutting more from this budget.

Jason Lee came forward and shared that his property taxes increased by 21.7%. He shared that he built his home for \$200,000 around five years ago, and now it is appraised for \$583,000. He asked how much the stormwater fee is on each bill. Mulvihill explained that they used to send out separate bills for stormwater fees; however, they have not rolled this into the levy. She noted that the amount that someone pays in stormwater fees is based on the value of their home.

Carpenter explained that anywhere that water is shed is considered stormwater runoff. He noted that the city has to collect fees for this.

Mulvihill added that residents can contest their home values with the County if they disagree with their appraisal amount.

Tammy Devorak came forward and asked the Council what they would be doing to mitigate the tax increases in the future. She noted that residents will not be able to continue to afford these increases every single year.

Mike Rodger came forward and thanked the Council for their transparency throughout the budget development process. He said that the School District was not transparent. He noted that they need to start creating more revenue in the City to help bring these tax increases down. He asked what the plan is for the future to stop the bleeding and stop the constant tax increases.

Mike Powell came forward and said that the only people who are not complaining about their taxes this week are at Vista Prairie. He asked how putting TIF in place is going to help them in any way. He noted that businesses do not want to come to St. Francis, which is why they are struggling to sell land. He said the City is still building without the growth coming in. He added that he toured the water treatment plant, and it is a great facility; however, they did not need a facility this large in the City.

Joseph Morale came forward and asked the Council to have some fiscal responsibility. He shared that when he first moved to St. Francis, his taxes were very affordable; however, they are becoming increasingly unaffordable. He added that when he arrived this evening, the door to City Hall was locked and he needed to text a Councilmember to let him in.

Jordan Bowman came forward and shared that the median age of a first-time homebuyer is currently 40 years old. He said the St. Francis community is not supporting him in raising his young family. He asked if the Council would be able to reevaluate the increase. Mulvihill explained that the budget does not need to be

approved tonight; however, it does need to be set by the end of the month.

James Jones came forward and shared that he used to work for the County as an assessor, so he understands how property values are calculated. He said they need to do something to watch their spending. He said his taxes have gone up 30%, 20%, and 25% over the last three years, respectively.

Holly Bowman came forward and thanked the Council for all they did. She shared that her taxes have increased by \$700 this year. She asked the Council not to approve the budget this evening and to find items to be cut.

Mayor Vogel closed the Public Hearing at 7:09 p.m.

Faanes shared that this evening's meeting is being held at the exact same time as the meeting for Anoka County. She said she would like them to move this hearing to a Tuesday next year so that it does not conflict with the Anoka County meeting if any residents want to attend both meetings. She shared that her taxes are increasing by around 28% this year. She said that she agrees with all of the concerns of the residents shared this evening. She stated that she believes they should have cut more from the budget, and she will not be supporting it this evening. She explained that a lot of residents moved to St. Francis to have less government and more open spaces, and they are not getting that currently.

Muehlbauer explained that they cannot tailor the needs of the City to how every resident is doing. He noted that a lot of the services provided by the City are necessities, like the Police Department, Fire Department, Public Works plowing the snow, and others. He reiterated that part of this increase is due to adding the stormwater fees to the levy instead of billing this to the residents separately. He thanked Mayor Vogel for working so closely with the Staff to try to bring this budget down. He noted that every dollar spent by the City is attached to a service, and they need to decide which services are the most important. He shared that he voted yes on the new City Hall Fire Station building, and he takes full responsibility for this. He said that they have already worked closely with Staff to bring this budget down. He explained that they decreased the water rates many years ago, and this is why they are being hit so hard with the increase today. He shared that he is worried that if they make further cuts from this year's budget, it would just come back even worse in the future. He encouraged residents to contact the County if they have concerns about their property values.

Robinson shared that Council and Staff have been working on this budget for the last nine months. He noted that if they wanted to decrease the budget, then they would need to remove funding for different services, which the residents wouldn't want either. He said that he voted in support of the City Hall Fire Station as it was a necessity that the Fire Department have a new facility. He stated that the Council does not have control over the increase in the cost of living. He said that he feels for all residents who are concerned about their taxes, as he also received the same

increase. He shared that the Council is trying to keep up with the requests of the residents for different services and amenities, but this costs money. He added that Vista Prairie reviewed an abatement, not TIF. He shared that there was a need for a facility like this, and he is glad to have it in the City.

Muehlbauer added that when they are looking at the County portion of their taxes, they need to take into account the population. He noted that St. Francis suffers sometimes since they are a small town with a small population. He said growth will help them, whether that is residential or commercial. He stated they need to look into more growth in the City.

Udvig acknowledged that this increase is painful to swallow. She said all of the Councilmembers are St. Francis residents and are experiencing the same increase as the rest of the residents. She stated that they could make cuts from the budget; however, this would be making cuts from necessary services and kicking the can down the road to be dealt with later. She explained that if they cut from the maintenance budget, then buildings will start to fail, and it will cost more in the long run to fix them. She said that anything that is cut from the budget will have an effect on a service that the City is currently providing. She stated that they may not have needed the City Hall Fire Station to be as large as it is; however, this building will help foster future growth that they need in the City. She shared that the Council listens to the requests of the residents, and when they are discussing these items, the residents do not often show up to these meetings, and they only show up when they see the increase due to paying for these requests. She encouraged residents to also voice their concerns with the County and the School District. She said that they can look at making cuts from the budget, but it will come at a cost.

Robinson added that they have 3,500 square feet available upstairs in the City Hall Fire Station that they added in anticipation of future needs. He said that they decided to add this as it would be much cheaper to do it at the time of build, rather than try to add it on at a later date.

Mayor Vogel shared that he believes that property taxes are one of the most regressive types of taxes. He said this is unfortunately not something that they can fix. He stated that Staff did their job in creating a budget that kept everything the same, which resulted in an 11% increase. He noted that his issue with this is that it passes the responsibility of this to the residents. He explained that Staff brought some budget cuts to the Council in Work Session meetings, which would not have resulted in any drastic decreases to property taxes. He said that he will be voting against this budget as it puts all of the responsibility onto the residents.

Muehlbauer noted that if they were to make cuts to this budget, which would only save the residents a few dollars a month, it would result in a decrease in services. He said that the hit that the services would take is often worse than the financial impact on individual residents. He stated the City is there to provide services to its residents, and if it decreases the funding of these services, then a strain will be put

on the departments, and the services will struggle.

Mayor Vogel said that not all of the items in the budget are directly tied to services, like the dog park, fencing, and benches, which are all in the 2026 budget.

MOTION BY: MUEHLBAUER SECOND: ROBINSON TO ADOPT RESOLUTION 2025-58 CERTIFYING TAXES PAYABLE IN 2026.

Ayes: Muehlbauer, Robinson, and Udvig.

Nays: Faanes and Mayor Vogel.

Motion carries: 3-2

MOTION BY: UDVIG SECOND: ROBINSON TO ADOPT RESOLUTION 2025-59 ADOPTING A BUDGET FOR 2026.

Ayes: Muehlbauer, Robinson, and Udvig.

Nays: Faanes and Mayor Vogel.

Motion carries: 3-2

8. **OLD BUSINESS - NONE**

9. **NEW BUSINESS**

A. 2025 Code Revisions – First Reading

Ordinance 352 - Modifying divisions 2, 4, 5, 6, 7, 8, and 9 in the zoning code

City Planner Richmond reviewed the Staff report concerning the 2025 code revisions.

MOTION BY: UDVIG SECOND: MUEHLBAUER TO ADOPT ORDINANCE 352 MODIFYING DIVISIONS 2, 4, 5, 6, 7, 8, AND 9 IN THE ZONING CODE.

A roll call vote was performed:

Mayor Vogel aye

Councilmember Muehlbauer aye

Councilmember Robinson aye

Councilmember Faanes aye

Councilmember Udvig aye

Motion carried: 5-0

10. **MEETING OPEN TO THE PUBLIC**

Tina Carrol came forward and shared that she agrees with Mayor Vogel that items like the dog park, fencing, and benches would make a difference if they were cut from the budget. She asked if the property where they put the dog park is a City owned property that is for sale. Thunstrom said this property is not for sale.

Ms. Carroll asked why they cannot cut from the park budget and ask for community volunteers to help maintain the parks. She noted that this happens in other cities

across the country. She encouraged the Council to look into other opportunities to engage with the residents for volunteer efforts that could save the City money. She shared that it would be great to create a budget task force to help get community members involved and look for ways to decrease the budget. She asked the Council to stop selling properties for low dollar values and seek out businesses to come and buy land in the City instead of apartment buildings. She shared that she has been in communication with the County Engineer about the traffic studies for the Highway 47 project. She encouraged the Council and Staff to talk to the County Engineer about their plans for Highway 47. She said they need to push back on the County and MnDOT for this project if it is something that the City will have to put funds into.

Mike Powell noted that there is a roundabout proposed at Ambassador and Highway 47. He said they need to figure out how they will handle the traffic if they continue to send it down Ambassador.

Muehlbauer encouraged Mr. Powell to contact MnDOT and the County, as this is their project, and the City does not have jurisdiction.

Michael O'Neill came forward and thanked the Council for listening to resident concerns this evening. He shared that he previously served in the Coast Guard when they experienced a large budget cut that had many people worried about how they would continue to do their jobs at the current level. He said the Commander was confident that his men would continue to do the job at the same level, and they did just that. He asked the Council to take this message to heart.

11. REPORTS

A. City Administrator's Report

Thunstrom reviewed the Administrator's report. She shared that funds have been found to help with this project. She added that they have a tentative agreement for this with the Public Works team. She shared that the last meeting of the year will contain a lot of housekeeping items to wrap up the year.

Robinson asked if they would receive an annual report on the Liquor Store. Mulvihill said yes.

Robinson asked if there had been any update on the sale of cannabis drinks at the Liquor Store. Thunstrom explained that they are keeping an eye on this at the Federal level. She noted that the State will react to whatever decision is made at the Federal level. She said this will likely result in the need for some housekeeping changes to these ordinances as well.

Robinson asked if municipal liquor stores are denied the ability to sell these cannabis products, if they would still be allowed to have a municipal dispensary. Thunstrom explained that it is their understanding that dispensaries would still be

able to operate since they are selling the actual plant, and the only products that would be affected are those produced by manufacturing cannabis.

Robinson asked how these products have been affecting the Police Department and individuals whom they are finding impaired. Police Chief Schwieger said that they do not yet have good data on this. He stated they have seen a handful of impaired drivers who are under the influence of something other than alcohol. He added that they are not seeing an alarming increase in impaired individuals on the streets.

12. COUNCIL MEMBER REPORTS

The Council shared the meetings and events they attended in the past few weeks, as well as highlighting upcoming events.

Udvig asked Staff if the Council can be made aware whenever there is a new business coming to the City. She noted that sometimes it feels that the Council is the last to know about new businesses coming to the City, and they can find out from residents or social media.

Robinson shared that he has been attending the Fire District meetings as they work on moving from the Fire Department to the Fire District to better align resources, save money, and make things more efficient.

Faanes suggested adding information on what new businesses will be coming to the City to the off-week memos. She thanked Staff for their work in putting this together.

Muehlbauer noted that this meeting is always hard on the Council, Staff, and residents when they discuss the budget. He suggested starting budget discussions as early as January next year. He shared his appreciation for everyone who attended the meeting this evening and shared their opinions. He encouraged residents to contact Staff at any time throughout the year when they have questions about different things.

Mayor Vogel shared his appreciation for the residents who came forward to voice their concerns this evening and thanked them for keeping things civil. He said that the hardware store was sold earlier today, and he is excited for the future of this building. He stated that he will be keeping the Council assignments the same for next year, with the exception of recommending Robinson serve as Mayor Pro Tem.

13. UPCOMING EVENTS

December 06 - Bridge Church - Tree Lighting Ceremony - 4:00 pm

December 09 - Santa and the Fire Truck - 5:00 pm

December 15 - City Council Regular Meeting - 6:00 pm

December 17 - Planning Commission Meeting - 7:00 pm

December 24 - City Offices Closed

December 25 - City Offices Closed

14. ADJOURNMENT

MOTION BY: MUEHLBAUER SECOND: FAANES TO ADJOURN THE MEETING.

Ayes: Faanes, Muehlbauer, Robinson, Udvig, and Mayor Vogel.

Nays: None.

Motion carries: 5-0

There being no further business, Mayor Vogel adjourned the regular City Council at 8:18 p.m.

Jennifer Wida, City Clerk

**CITY COUNCIL
AGENDA REPORT**

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Personnel Policy Updates
DATE: December 15, 2025

OVERVIEW:

To ensure that our Personnel policies remain relevant staff will continue to review and suggest updates. All items would be effective immediately.

1. Updates and alignment of policy sections and page numbers
2. Section 3 – Citywide Work Rules/Code of Conduct – Add Complaint Policy City Administrator

COMPLAINT POLICY – CITY ADMINISTRATOR

The City of St. Francis is committed to maintaining accountability and integrity in city operations. Employees, elected officials, or members of the public may submit a complaint about the City Administrator's actions or behavior when they believe city policies, ethical standards, or laws have been violated.

Procedure

- 1. Who May File:**
 - o Any city employee, elected official, or resident may file a complaint.
- 2. Where to File:**
 - o Complaints against the City Administrator must be submitted in writing to the City Clerk
 - o The complaint may be submitted in person, by mail, or by email to the City Clerk's official city email address.
 - o City Clerk shall work with the City Attorney on next steps
- 3. What to Include:**

A written complaint should include:

 - o The name and contact information of the complainant;
 - o A clear description of the concern or alleged misconduct;
 - o Relevant dates, witnesses, and any supporting documentation.

Review Process:

- 1. Initial Review by City Clerk:**
 - o The City Clerk will log the complaint, acknowledge receipt, and forward it to the Mayor for review within five (5) business days.
 - o If the complaint involves potential legal or ethical violations, the Mayor may consult the City Attorney.
- 2. City Council Review:**
 - o The Mayor and City Council will review the complaint in accordance with applicable laws, personnel policies, and the City Administrator's employment agreement.
 - o The City Council may discuss the matter in a closed session as permitted under the Minnesota Open Meeting Law (Minn. Stat. § 13D.05, Subd. 2(b)) if it involves personnel data or performance evaluation.
- 3. Resolution:**
 - o The City Council will determine what, if any, action is appropriate, and document its findings in the meeting record.
 - o The complainant will receive a written acknowledgment that the complaint was received and reviewed, but personnel data and outcomes will remain confidential as required under the Minnesota Government Data Practices Act (Minn. Stat. Ch. 13).

3. Section 3 – Citywide Work Rules/Code of Conduct – Add Complaint Policy City C

COMPLAINT POLICY – CITY COUNCIL MEMBERS

Employees have the right to work in an environment free from intimidation, harassment, or inappropriate conduct by any individual, including elected officials. Complaints against a City Council member will be handled promptly, confidentially, and in accordance with applicable laws.

Procedure**1. Where to File:**

- o Complaints against a City Council member must be submitted in writing to the City Administrator or, if the complaint involves the City Administrator, to the City Clerk.

2. What to Include:

A written complaint should include:

- o The employee's name and contact information;
- o The name of the council member involved;
- o A clear description of the incident(s) or behavior that led to the complaint;
- o The date(s), time(s), and location(s) of the incident(s); and
- o Names of any witnesses and any supporting documentation (if available).

Complaint Review Process:**1. Initial Review:**

- o The City Administrator (or City Clerk) will review the complaint and promptly notify the Mayor and City Attorney.
- o If the complaint is about the Mayor, it will be forwarded directly to the Acting Mayor and the City Attorney.

2. Investigation:

- o The City Attorney or an independent investigator may be engaged to review the complaint and gather facts.
- o The investigation will be conducted in a fair, impartial, and confidential manner to the extent permitted by law.

3. City Council Action:

- o The City Council will review the findings in accordance with applicable personnel policies, the City's Code of Conduct, and Minnesota Statutes.
- o The Council may discuss the matter in a closed session under Minn. Stat. §13D.05, Subd. 2(b), if it involves personnel data or potential disciplinary action.
- o The City Council will determine appropriate next steps, which may include censure, training, mediation, or other corrective action consistent with law.

4. Section 5 – Addition of Personnel Committee

PERSONNEL COMMITTEE**Purpose**

The Personnel Committee was established to serve as a representative body for all City staff, providing a forum to discuss ideas, initiatives, and issues that impact the overall workplace environment. The committee's purpose is to promote positive employee morale, engagement, and communication across all departments.

The committee is responsible for identifying and discussing topics that affect the majority of employees, including suggestions related to policy, internal practices, employee recognition, and workplace culture. The intent of the Personnel Committee is to generate constructive, creative, and inclusive ideas that support a positive and productive work environment for all City employees.

This committee is not intended as a venue for individual complaints or grievances; such matters should be directed to the City Clerk or City Administrator in accordance with City policy.

Composition

The Personnel Committee shall be composed of representatives from each department, selected to represent the perspectives and interests of their respective teams. Members are responsible for communicating with their departments, gathering feedback, and bringing forward topics and ideas that reflect the broader interests of City staff.

Committee members are encouraged to collaborate, share innovative ideas, and contribute to making the City of St. Francis an employer of choice. Topics should be relevant, solution-oriented, and beneficial to the organization as a whole.

5. Section 6 - Compensation, updates to compensatory time to ensure the language contradict within the section and meet Federal Fair Labor Standards Act Language.

Work units of one-quarter (¼) hour or more per week, above forty (40) hours, worked by non-exempt employees, will be counted as overtime and paid or earned at 1.5 times the employee's normal base pay rate. Eligible-Authorized employees may accumulate compensatory time for overtime hours worked, not to exceed forty (40) hours. Holiday hours worked will be paid out as overtime and will not accrue compensatory time. All accrued and unused compensatory time will be paid to the employee upon termination. All accrued compensatory time shall be used or paid out by the end of the calendar year.

Non-exempt temporary employees, will be paid overtime for work in excess of forty (40) hours per week and will not receive or accrue compensatory time unless pre-approved by their direct supervisor. Following the FLSA, Paid holiday, Vacation, ESSL and Sick benefit hours do not count as hours worked for calculating overtime. If the non-exempt employee does not work more than 40 hours, there is no FLSA overtime – regardless of how many paid hours shown on the paycheck.

6. Section 8 – Hours of Work, update Meal Breaks to align with State Law changes changing breaks from eight hours to six.

MEAL BREAKS AND REST PERIODS

A paid fifteen-minute break is allowed within each four consecutive hours of work. An unpaid thirty-minute lunch period is provided when an employee works eight-six or more consecutive hours. Employees are expected to use these breaks as intended and will not be permitted to adjust work start time, or lunch time by saving these breaks.

Departments with unique job or coverage requirements may have additional rules, issued by the supervisor and subject to approval of the City Administrator, on the use of meal breaks and rest period.

7. Section 9 – Leaves – addition of new Minnesota Paid Family and Medical Leave requirements

Minnesota Paid Family and Medical Leave (PFML) Policy

Effective Date: January 1, 2026

Insurer/Administrator: Sun Life Assurance Company of Canada ("Sun Life") – Minnesota PFML Private Plan

Purpose

This policy establishes the City's PFML benefit under Minnesota's law, using the private-plan option administered by Sun Life, to provide eligible employees with paid leave for their own serious health condition, family caregiving, bonding with a new child, safety leave, or military-related leave, while ensuring compliance with the Minnesota PFML program and supporting workforce continuity.

Scope & Eligibility

- All employees of the City of St. Francis working in Minnesota are eligible, subject to meeting the state law's eligibility criteria.
- The city will pay 50% of the premium and the employee will pay 50% of the premium
- Employees must meet the requirement of having earned at least 5.3% of the state average annual wage during the most recent four completed calendar quarters while working in Minnesota.
- Employees must satisfy any Sun Life claim/administrative requirements (e.g., certification of need).

- For a single qualifying event: up to 12 weeks of leave (medical or family) in one benefit year.
- For combined qualifying events within a benefit year: up to 20 weeks total.
- The benefit year begins on the first day the employee takes PFML leave.
- Employees may take leave intermittently or in blocks, subject to Sun Life's administrative rules and the City's operational requirements.
- Who qualifies as a family member under MN Paid Family Medical Leave:
 - Spouse or partner
 - Child (including biological, adopted, step, or foster children, or a child you raise even if you are not legally related)
 - Parent or person who raised you
 - Sibling
 - Grandchild or grandparent
 - In-laws (including son, daughter, father, or mother)
 - Anyone close to you who depends on you like family without the expectation of compensation for caring for them, even if not related by blood

Notice, Certification & Leave Request Process

- Employees must provide notice to their supervisor and the City Clerk as soon as practicable when the need for leave becomes known. For foreseeable leave, at least 30 days' notice is recommended; if not practicable, as soon as possible.
- The city will provide the employee with instructions for filing a claim with Sun Life including the required certification (e.g., health provider for serious health condition, documentation for bonding, safety leave, military exigency).
- Employees must complete relevant Sun Life claim forms and comply with any additional requirements (e.g., periodic certification of ongoing leave) as set by Sun Life.
- The leave will run concurrently with other applicable leaves (e.g., federal Family and Medical Leave Act (FMLA)).

Employee Protections, Benefits Continuation & Return to Work

- Job protection: After an employee has been employed for 90 days, the City will restore the employee to the same or equivalent position upon return from PFML leave, subject to operational needs and consistent with Minnesota PFML rules.
- Health insurance and other group benefits: The City will continue to allow the employee to remain on the City's group health plan (or other applicable group plans) under the City's usual policies for group-benefit continuation during leave. The employee must continue to pay any required employee premiums.
- The City shall not retaliate against or discriminate against an employee for exercising rights under this policy or Minnesota PFML law.
- Prior to returning from leave, the employee must notify their supervisor and the City Clerk as required by the City's usual return-to-work policies and any Sun Life requirements (such as fitness-for-duty certification, if applicable)

Coordination with Other City Leave Programs

- This PFML benefit complements other leave programs (e.g., paid sick leave, short-term disability or vacation. Where permitted by law, employees may supplement the PFML with these benefits.
- If an employee supplements their time with other benefits, they will accrue sick and vacation benefits.
- If an employee does not supplement their time with sick or vacation benefits, they will not accrue sick or vacation benefits during their leave.
- The city will supplement on holidays and not require the employee use benefit time.

Plan Amendments and Integrations

- This policy may be amended by the City in consultation with Sun Life to reflect changes in Minnesota PFML law, regulations, or Sun Life plan administration.
- In the event any provision of this policy conflicts with Minnesota PFML statute or regulation, the statute/regulation shall control.
- Nothing in this policy is intended to create a contract of employment or guarantee any particular leave beyond the minimums required by law and the City's private plan with Sun Life.

8. Section 9 – Leaves. Amend language around holidays and floating time to accommodate multiple schedules. Going forward holidays will accommodate actual work schedules. This section to be effective January 1, 2026.

HOLIDAYS

- A. The City observes the following to be official holidays for all regular full-time and part-time employees:

New Year's Day	Columbus Day/Indigenous People Day
Martin Luther King, Jr. Day	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving*
Independence Day	Christmas Eve*
Labor Day	Christmas Day
Juneteenth	

* Provided Christmas Eve falls on a Monday through Thursday

~~* Day after Thanksgiving recognized for staff whose regular staffing hours include Fridays~~

Holiday pay will be calculated based on the employee's straight time pay rate (as of the date of the holiday) times the number of hours the employee would have otherwise worked on that day. ~~If a holiday (or observed day) falls on a day the employee is not regularly scheduled to work, no additional pay or time off will be granted.~~

~~For employees whose regular hours include Friday, a recognized holiday that falls on a Friday, will be observed on its given date.~~ For holidays that fall on a Saturday they will be

observed on the preceding Friday and a recognized holiday that falls on a Sunday will be observed the following Monday.

~~For employees whose regular hours do not include Friday, when a recognized holiday, such as New Year's, Juneteenth, Independence Day, Veterans Day or Christmas, not including the Friday after Thanksgiving or Christmas Eve, falls on a Friday or Saturday, the employee will earn one floating holiday. Floating holidays must be used by December 31st of the year in which they are applicable.~~

~~For employees whose regular hours do not include Monday, when a recognized holiday, such as New Year's, Juneteenth, Independence Day, Veterans Day or Christmas, not including the Christmas Eve, falls on a Sunday or Monday, the employee will earn one floating holiday. Floating holidays must be used by December 31st of the year in which they are applicable.~~

If a recognized holiday falls during an eligible employee paid absence (such as a vacation or sick leave) holiday pay will be provided instead of the paid time off benefit that would otherwise have applied.

~~Floating holidays will not be paid out if employee leaves nor will they be carried into the next year if the employee does not utilize them by the end of the year in which they were gained.~~

9. Section 9 Leaves – Amend Vacation accumulation maximums by removing the cap on annual carryover.

Years of Service	Hours of Vacation/Year	Hrs/Pay Period	Max Accumulation
0-2	80	3.077	120 Hours
2-5	120	4.615	140 Hours
5-10	160	6.154	180 Hours
10-14	180	6.923	200 Hours
15+	200	7.692	220 Hours

- H. An employee who previously left employment in the City in good standing shall, upon returning to work in the City, begin accruing vacation hours at the rate that was in effect for the employee at the time of the employee's previous department from the City.

I. Employees are encouraged to use their vacation leave each year to maintain work-life balance. However, employees may carry over unused vacation leave from one year to the next, up to a maximum of 250 hours.

Any vacation hours in excess of 250 at the end of the calendar year will be forfeited and not carried over (effective 2025).

10. Section 9 Leaves – Amend Bereavement Leave to include Domestic Partners.

BEREAVEMENT LEAVE

Employees shall be entitled up to three paid Bereavement Leave days when a death occurs in their immediate family. Immediate family, for this purpose, is defined as: Parent, Parent In-Law, Spouse/Domestic Partner, Child, Sibling, Grandparents and Mother/Father-In Law. Paid time off

11. Section 9 Leaves – Amend Parenting Leave to include Domestic Partners

- B. Employees may use FFSI during parental leave for any period of this leave they are unable to work due to medical reasons or in order to care for their spouse/domestic partner or child.

12. Section 14 Other Information – Amend Cellular policy now that city provides device

- C. The following guidelines are established for the use of City-owned cellular or mobile devices:

1. Department Heads determine which positions require a city-provided cell phone base on job duties, on-call responsibilities, and communication needs. The City Clerk will maintain an inventory of all city-owned devices.
- 4.2. Cellular and mobile devices are intended to be used to increase the efficiency and effectiveness of the services provided by the City of St. Francis. As such, each employee using a cellular or mobile device during the course of their workday must determine whether such usage is appropriate under the circumstances existing at the time of the usage.
- 2.3. During work hours personal phone calls will be acceptable in those circumstances where it is necessary to briefly contact someone concerning important matters. Calls of this nature shall be as brief as possible and should be made only when circumstances prevent timely access to customary telephone services. It is the position of the City that it is less expensive to allow these types of phone calls than to release an employee from a work site in order to make the call from a customary phone service.
4. All cellular and mobile devices shall remain the property of the City and shall be returned to the City upon the termination of employment or if the cellular or mobile device is no longer necessary for work-related purposes. Any inappropriate use of cellular or mobile devices may be subject to discipline and any additional charges will be paid by the employee.
5. Employees are expected to protect the devices from loss, theft, or damage. Employees must report lost, damaged, or stolen devices immediately to their supervisor and the City Clerk. Replacement costs due to negligence may be the employee's responsibility, as determined by the City Administrator.
6. The City reserves the right to review usage records, messages, and data as permitted by law.
- 3.7. All communications and data on city devices may be subject to the Minnesota Government Data Practices Act (MGDPA) and public records requests.
- 4.8. The City reserves the right to set further acceptable use of city owned devices policies or at the direction of the City Administrator.

13. Section 14 Other Information –

City's Employee Assistance Program

The city offers an employee assistance program to all regular status employees to help employees deal with serious personal or work-related problems at any time. This program is offered through the City's Health Plan or a supplemental plan. The city's EAP provides confidential, cost-free, short-term counseling to regular status employees and their families. Employees are encouraged to seek assistance before a problem affects their employment status.

ACTION TO BE CONSIDERED:

Council to review and consider adopting the changes, subject to Attorney approval to form, as presented to the Personnel Policy

Attachments: None



CITY COUNCIL AGENDA
REPORT

TO: Kate Thunstrom- City Administrator
FROM: Dave Schmidt- Fire Chief
SUBJECT: Accept Resignations of Fire Department Personnel
DATE: December 15, 2025

OVERVIEW:

The purpose of this agenda item is to request City Council approval of the formal resignations of all current St. Francis Fire Department personnel as part of the organizational transition to the newly established Rum River Fire District (RRFD). These resignations are an administrative requirement to complete the consolidation of fire services with the City of Bethel and to operationalize the Joint Powers Agreement forming RRFD.

The cities of St. Francis and Bethel have completed the legal and administrative steps necessary to establish the Rum River Fire District effective January 1, 2026. As part of this change, all existing St. Francis firefighters must formally resign from their positions with the City of St. Francis and will immediately be rehired by the Rum River Fire District.

This administrative action does not result in any loss of seniority, wages, or pension benefits. All employees will maintain continuous service credit, and pension benefits under the PERA Statewide Volunteer Firefighter Plan (PERA-SVF) will continue without interruption through the new district at the current benefit level of \$4,800 per year of service for 2026, including elective contribution options.

- All department personnel have been notified of the transition and employment change process.
- Each employee has completed a formal resignation from City employment.
- Corresponding Offer of Employment Letters from the Rum River Fire District will be issued to each employee.
- No firefighter will experience any break in service or change in pay.
- Pension continuity is fully preserved through PERA-SVF guidelines.
- This step is required to formally transition the fire service workforce to the Rum River Fire District as the employer of record beginning January 1, 2026.

ACTION TO BE CONSIDERED:

Motion to accept resignations of fire department personnel, effective 12/31/2025

BUDGET IMPLICATION:

None

Attachments:

- Resignations

I, George, on the 10th day of Dec. in the year 2025 am writing to inform the City of St. Francis of my resignation as a Fire Fighter for the St. Francis Fire Department. My last day as a Fire Fighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,

George
Date: 12/10/25

I, James Curran, on the 10 day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a Firefighter for the St. Francis Fire Department. My last day as a Firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12/025

I, Culen Davis, on the 10 day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a Fire Fighter for the St. Francis Fire Department. My last day as a Fire Fighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,

Culen Davis

Date: 12/10/2025

I, Ante Doherty, on the 5th day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a Fire Fighter for the St. Francis Fire Department. My last day as a Fire Fighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

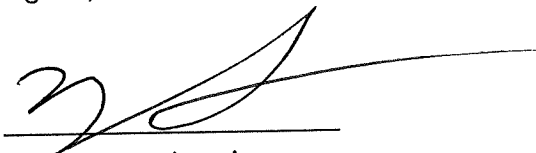
Signed,

Ante Doherty

Date: 12/5/25

I, Zachery Goers, on the 8th day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a Fire Fighter for the St. Francis Fire Department. My last day as a Fire Fighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: 12/8/2025

I, Kaitlyn Hennes on the 3rd day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a Firefighter for the St. Francis Fire Department. My last day as a Firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,

Kaitlyn Hennes
Date: 12-3-2025

I, Taylor Herbst, on the 10 day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a firefighter for the St. Francis Fire Department. My last day as a firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12-10-25

I, Jason Hughes, on the 10 day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a firefighter for the St. Francis Fire Department. My last day as a firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

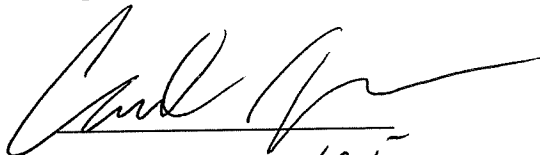
Signed,



Date: 12-10-25

I, CARL JOHNSON, on the 31 day of DEC in the year 2025, am writing to inform the City of St. Francis of my resignation as a CAPTAIN for the St. Francis Fire Department. My last day as a CAPTAIN for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12/8/25

I, Tim Hizer, on the 3rd day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a Captain for the St. Francis Fire Department. My last day as a Captain for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: 12-03-2025

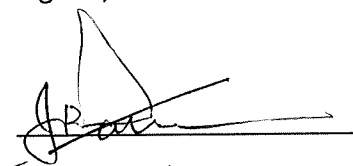
I, Aaron Hin, on the 11 day of 12 in the year 2024, am writing to inform the City of St. Francis of my resignation as a firefighter for the St. Francis Fire Department. My last day as a firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: 12-11-24

I, Jason Lance, on the 10 day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a firefighter for the St. Francis Fire Department. My last day as a firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12/10/2025

I, Bright Marshall, on the 31st day of Dec. in the year 2024, am writing to inform the City of St. Francis of my resignation as a Captain / FF for the St. Francis Fire Department. My last day as a Captain / FF for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

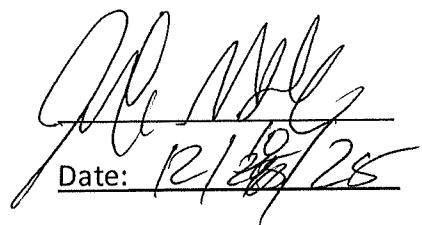
Signed,



Date: 12.5.25

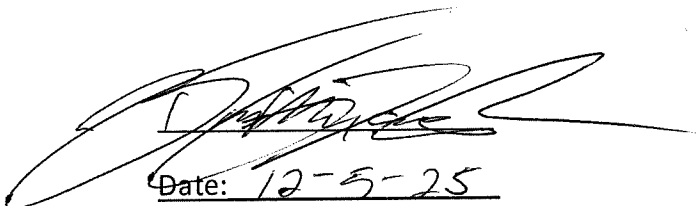
I, JOHN MARSHALL, on the 10 day of DEC. in the year 2025 am writing to inform the City of St. Francis of my resignation as a FIRE FIGHTER for the St. Francis Fire Department. My last day as a FIRE FIGHTER for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: 12/28/25

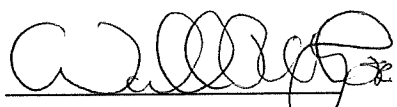
I, Barry McDonnell on the Fifth day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a Firefighter for the St. Francis Fire Department. My last day as a Firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: 12-5-25

I, WILLIAM MURPHY, on the 10TH day of DEC. in the year 2025, am writing to inform the City of St. Francis of my resignation as a FIREFIGHTER for the St. Francis Fire Department. My last day as a FIREFIGHTER for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12/10/2025

I, Richard Phelps, on the 11 day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a Fire Fighter for the St. Francis Fire Department. My last day as a Fire Fighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12/11/2025

I, James Rogers, on the Dec day of 31 in the year 2025, am writing to inform the City of St. Francis of my resignation as a Lieutenant for the St. Francis Fire Department. My last day as a ~~FF/Lieutenant~~ for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,

James Rogers
Date: 12/8/25

I, DAVE SCHMITT, on the 10 day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a FIRE CHIEF for the St. Francis Fire Department. My last day as a FIRE CHIEF for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

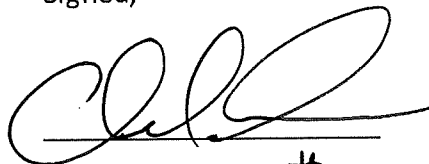
Signed,



Date: 12/10/25

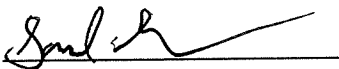
I, Chad Schrader, on the Dec day of 8th in the year 2025, am writing to inform the City of St. Francis of my resignation as a Firefighter for the St. Francis Fire Department. My last day as a Firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: Dec 8th 2025

I, Samuel Strassburg on the 31st day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a Firefighter for the St. Francis Fire Department. My last day as a Firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

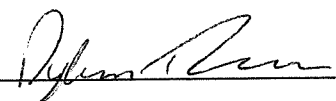
Signed,



Date: 12-5-25

I, Dylan Tischer, on the 10th day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a firefighter for the St. Francis Fire Department. My last day as a firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

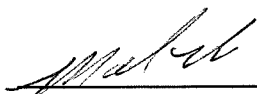
Signed,



Date: 12/10/25

I, Mark Trege on the 10 day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a Firefighter for the St. Francis Fire Department. My last day as a Firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: 12/10/2025

I, Paula Troye, on the 10th day of Dec in the year 2025 am writing to inform the City of St. Francis of my resignation as a FF/EMT for the St. Francis Fire Department. My last day as a FF/EMT for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,

Paula Troye

Date: 12/10/25

I, Brent Wentworth, on the 8th day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a Fire Fighter for the St. Francis Fire Department. My last day as a Fire Fighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12-8-2025

I, Calvin, on the 10th day of Dec in the year 2025, am writing to inform the City of St. Francis of my resignation as a Firefighter for the St. Francis Fire Department. My last day as a Firefighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,



Date: 12/10/25



CITY COUNCIL AGENDA
REPORT

TO: Kate Thunstrom- City Administrator
FROM: Dave Schmidt- Fire Chief
SUBJECT: Accept Firefighter Evan Sturlz’s Resignation
DATE: December 15, 2025

OVERVIEW:

As part of the transition from the St. Francis Fire Department to the newly formed Rum River Fire District, all current employees were offered the opportunity to resign from their positions with the City of St. Francis and continue employment with the Rum River Fire District effective January 1, 2026.

One employee, Evan Sturzl has notified the Fire Department that they will **not** be moving forward with employment under the Rum River Fire District and have submitted their formal resignation from the City of St. Francis.

ACTION TO BE CONSIDERED:

Motion to Accept the Resignation of Evan Sturzl

BUDGET IMPLICATION:

None

Attachments:

- Resignation Letter

I, Evan Stanzl, on the 10th day of December in the year 2025, am writing to inform the City of St. Francis of my resignation as a fire fighter for the St. Francis Fire Department. My last day as a fire fighter for the St. Francis Fire Department will be December 31st, 2025 at 11:59:00 hours.

Signed,


Date: 12/10/23



CITY COUNCIL AGENDA
REPORT

TO: Kate Thunstrom, City Administrator
FROM: Darcy Mulvihill, Finance Director
Danielle Robertson, Accounting Clerk
SUBJECT: Payment of Claims
DATE: December 15, 2025

OVERVIEW:
Attached are the bills received since the last council meeting. Total checks to be written are \$219,795.76 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:
Direct Transfers – N/A
Manual Checks- N/A

ACTION TO BE CONSIDERED:
Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:
City bills

- Attachments:
- 12-15-2025 Packet List-\$219,795.76

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 12/16/2025 - 12/16/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4E.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date Unit Price
Vendor 10680 - ADVANCED GRAPHIX INC							
218231							
00043154	ADVANCED GRAPHIX INC	11/30/2025		142.40	142.40	Open	N
	BADGES	DROBERTSON					12/15/2025
	101-42110-40237	SMALL EQUIPMENT		142.40		1.00	142.40
Total Vendor 10680 - ADVANCED GRAPHIX INC				142.40	142.40		
Vendor 15 - AIRGAS NORTH CENTRAL							
5520776015							
00043192	AIRGAS NORTH CENTRAL	11/30/2025		144.75	144.75	Open	N
	CYLINDER RENTAL	DROBERTSON					12/15/2025
	101-43100-40217	OTHER OPERATING SUPPLIES		28.95		1.00	28.95
	101-43210-40217	OTHER OPERATING SUPPLIES		28.95		1.00	28.95
	101-45200-40217	OTHER OPERATING SUPPLIES		28.95		1.00	28.95
	601-49440-40217	OTHER OPERATING SUPPLIES		28.95		1.00	28.95
	602-49490-40217	OTHER OPERATING SUPPLIES		28.95		1.00	28.95
Total Vendor 15 - AIRGAS NORTH CENTRAL				144.75	144.75		
Vendor 7258 - ALWAYS BRIGHT LIGHTS LTD							
1121							
00043158	ALWAYS BRIGHT LIGHTS LTD	12/04/2025		500.00	500.00	Open	N
	REMOVE FALL BANNERS - INSTALL HOLIDAY BA	DROBERTSON					12/15/2025
	101-45200-40311	CONTRACT		500.00		1.00	500.00
Total Vendor 7258 - ALWAYS BRIGHT LIGHTS LTD				500.00	500.00		
Vendor 10666 - ANDERSON, BARB							
.12042025							
00043133	ANDERSON, BARB	12/04/2025		100.00	100.00	Open	N
	2025 PARKS COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-45200-40441	MISCELLANEOUS		100.00		1.00	100.00
Total Vendor 10666 - ANDERSON, BARB				100.00	100.00		

Vendor 23 - ANOKA COUNTY

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 12/16/2025 - 12/16/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4E.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 23 - ANOKA COUNTY							
.12042025							
00043125	ANOKA COUNTY	12/02/2025		20.00	20.00	Open	N
	JEN NOTARY REGISTRATION	DMULVIHILL					12/15/2025
	101-43210-40200	OFFICE SUPPLIES		20.00		1.00	20.00
Total Vendor 23 - ANOKA COUNTY				20.00	20.00		
Vendor 2591 - ASPEN MILLS							
366622							
00043203	ASPEN MILLS	12/09/2025		242.75	242.75	Open	N
	UNIFORM-HUMANN	DROBERTSON					12/15/2025
	101-42110-40437	UNIFORMS		242.75		1.00	242.75
366593							
00043204	ASPEN MILLS	12/09/2025		209.95	209.95	Open	N
	UNIFORM-BOLTE	DROBERTSON					12/15/2025
	101-42110-40437	UNIFORMS		209.95		1.00	209.95
366577							
00043205	ASPEN MILLS	12/09/2025		414.76	414.76	Open	N
	UNIFORM-LARSON	DROBERTSON					12/15/2025
	101-42110-40437	UNIFORMS		414.76		1.00	414.76
Total Vendor 2591 - ASPEN MILLS				867.46	867.46		
Vendor UB-REFUND - BABALOLA DEAN							
.12102025							
00043211	BABALOLA DEAN	12/10/2025		69.02	69.02	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		69.02		1.00	69.02
Total Vendor UB-REFUND - BABALOLA DEAN				69.02	69.02		
Vendor 42 - BARNA, GUZY & STEFFEN							
305036							
00043196	BARNA, GUZY & STEFFEN	11/30/2025		135.00	135.00	Open	N
	3731 BRIDGE STREET PURCHASE	DROBERTSON					12/15/2025
	101-41600-40304	CIVIL LEGAL FEES		135.00		1.00	135.00

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 12/16/2025 - 12/16/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4E.

Invoice Number

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Vendor 42 - BARNA, GUZY & STEFFEN

304537

00043197	BARNA, GUZY & STEFFEN	11/30/2025		168.00	168.00	Open	N
	GENERAL LABOR	DROBERTSON					12/15/2025
	101-41600-40304	CIVIL LEGAL FEES		168.00		1.00	168.00

304536

00043198	BARNA, GUZY & STEFFEN	11/30/2025		5,300.00	5,300.00	Open	N
	PROSECUTION/RETAINER FILE	DROBERTSON					12/15/2025
	101-41600-40312	CRIMINAL LEGAL FEES		5,300.00		1.00	5,300.00

304535

00043199	BARNA, GUZY & STEFFEN	11/30/2025		2,015.00	2,015.00	Open	N
	MUNICIPAL	DROBERTSON					12/15/2025
	101-41600-40304	CIVIL LEGAL FEES		2,015.00		1.00	2,015.00

Total Vendor 42 - BARNA, GUZY & STEFFEN

7,618.00	7,618.00
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Vendor 10326 - BECKER, DEAN

.12042025

00043128	BECKER, DEAN	12/04/2025		120.00	120.00	Open	N
	2025 PLANNING COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		120.00		1.00	120.00

Total Vendor 10326 - BECKER, DEAN

120.00	120.00
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Vendor 7244 - BREAKTHRU BEVERAGE

124613869

00043161	BREAKTHRU BEVERAGE	12/05/2025		2,531.74	2,531.74	Open	N
	LIQUOR/WINE	CBUSKEY					12/05/2025
	609-49751-40206	FREIGHT		40.60		1.00	40.60
	609-49751-40253	WINE		656.00		1.00	656.00
	609-49751-40251	LIQUOR		1,835.14		1.00	1,835.14

Total Vendor 7244 - BREAKTHRU BEVERAGE

2,531.74	2,531.74
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Vendor 7779 - CAPITOL BEVERAGE SALES, L.P

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 7779 - CAPITOL BEVERAGE SALES, L.P							
3223810							
00043187	CAPITOL BEVERAGE SALES, L.P	12/09/2025		2,280.00	2,280.00	Open	N
	THC/LIQUOR/BEER	CBUSKEY					12/09/2025
	609-49751-40257	THC		350.00		1.00	350.00
	609-49751-40251	LIQUOR		430.00		1.00	430.00
	609-49751-40252	BEER		1,500.00		1.00	1,500.00
Vendor 7779 - CAPITOL BEVERAGE SALES, L.P							
3226680							
00043222	CAPITOL BEVERAGE SALES, L.P	12/10/2025		438.50	438.50	Open	N
	BEER/THC	CBUSKEY					12/10/2025
	609-49751-40257	THC		350.00		1.00	350.00
	609-49751-40252	BEER		88.50		1.00	88.50
Total Vendor 7779 - CAPITOL BEVERAGE SALES, L.P				2,718.50	2,718.50		
Vendor UB-REFUND - CHRIS RANDALL							
.12102025							
00043216	CHRIS RANDALL	12/10/2025		49.76	49.76	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		49.76		1.00	49.76
Total Vendor UB-REFUND - CHRIS RANDALL				49.76	49.76		
Vendor 8014 - CORE & MAIN LP							
Y053854							
00043206	CORE & MAIN LP	11/20/2025		2,561.72	2,561.72	Open	N
	PARTS	DROBERTSON					12/15/2025
	601-49440-40259	WATER METERS		2,561.72		1.00	2,561.72
Total Vendor 8014 - CORE & MAIN LP				2,561.72	2,561.72		
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2640276							
00043123	DAHLHEIMER DIST. CO. INC	12/03/2025		(166.80)	(166.80)	Open	N
	BEER	CBUSKEY					12/03/2025
	609-49751-40252	BEER		(166.80)		1.00	(166.80)

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2639132							
00043124	DAHLHEIMER DIST. CO. INC	12/03/2025		13,686.90	13,686.90	Open	N
	BEER/NA	CBUSKEY					12/03/2025
	609-49751-40255	N/A PRODUCTS		200.00		1.00	200.00
	609-49751-40252	BEER		13,486.90		1.00	13,486.90
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2645162							
00043219	DAHLHEIMER DIST. CO. INC	12/10/2025		8,503.85	8,503.85	Open	N
	BEER/MISC	CBUSKEY					12/10/2025
	609-49751-40254	MISCELLANEOUS MERCHANDISE		17.00		1.00	17.00
	609-49751-40252	BEER		8,486.85		1.00	8,486.85
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2645858							
00043220	DAHLHEIMER DIST. CO. INC	12/10/2025		(39.90)	(39.90)	Open	N
	BEER	CBUSKEY					12/10/2025
	609-49751-40252	BEER		(39.90)		1.00	(39.90)
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2646235							
00043221	DAHLHEIMER DIST. CO. INC	12/10/2025		233.00	233.00	Open	N
	BEER	CBUSKEY					12/10/2025
	609-49751-40252	BEER		233.00		1.00	233.00
Total Vendor 91 - DAHLHEIMER DIST. CO. INC				22,217.05	22,217.05		
Vendor 9782 - DEBORAH HUMANN							
.12042025							
00043129	DEBORAH HUMANN	12/04/2025		100.00	100.00	Open	N
	2025 PLANNING COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		100.00		1.00	100.00
Total Vendor 9782 - DEBORAH HUMANN				100.00	100.00		
Vendor 1934 - DEHN OIL							
120381							
00043180	DEHN OIL	12/04/2025		2,298.10	2,298.10	Open	N
	DYED DIESEL	DROBERTSON					12/15/2025
	101-43100-40212	MOTOR FUELS		2,298.10		1.00	2,298.10
Total Vendor 1934 - DEHN OIL				2,298.10	2,298.10		
Vendor 9783 - DUSTIN PAVEK							

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 9783 - DUSTIN PAVEK							
.12042025							
00043130	DUSTIN PAVEK	12/04/2025		125.00	125.00	Open	N
	2025 PLANNING COMMISSION MEETINGS - CHAI DROBERTSON						12/15/2025
	101-41910-40441	MISCELLANEOUS		125.00		1.00	125.00
Total Vendor 9783 - DUSTIN PAVEK							
				125.00	125.00		
Vendor 6028 - DUSTY'S DRAIN CLEANING							
D25-152							
00043141	DUSTY'S DRAIN CLEANING	12/03/2025		625.00	625.00	Open	N
	LIFT STATION IN MANHOLE MAINTENANCE DROBERTSON						12/15/2025
	602-49490-40229	PROJECT MAINTENANCE		625.00		1.00	625.00
Total Vendor 6028 - DUSTY'S DRAIN CLEANING							
				625.00	625.00		
Vendor UB-REFUND - ELIZABETH COLE							
.12042025							
00043144	ELIZABETH COLE	12/02/2025		450.00	450.00	Open	N
	REFUND OVERPAYMENT ON #2640	DMULVIHILL					12/01/2025
	601-49440-40444	REFUND & REIMBURSEMENT		450.00		1.00	450.00
Total Vendor UB-REFUND - ELIZABETH COLE							
				450.00	450.00		
Vendor 7798 - FERGUS POWER PUMP, INC							
56661							
00043155	FERGUS POWER PUMP, INC	12/04/2025		771.25	771.25	Open	N
	CITY LAND SOIL SAMPLES DROBERTSON						12/15/2025
	602-49490-40311	CONTRACT		771.25		1.00	771.25
Total Vendor 7798 - FERGUS POWER PUMP, INC							
				771.25	771.25		
Vendor 10327 - GENIN, GAIL							
.12042025							
00043127	GENIN, GAIL	12/04/2025		120.00	120.00	Open	N
	2025 PLANNING COMMISSION MEETINGS DROBERTSON						12/15/2025
	101-41910-40441	MISCELLANEOUS		120.00		1.00	120.00
Total Vendor 10327 - GENIN, GAIL							
				120.00	120.00		

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 10659 - GLOBAL RESERVE DISTRIBUTION							
ORD-21810							
00043145	GLOBAL RESERVE DISTRIBUTION	12/04/2025		720.00	720.00	Open	N
	THC	CBUSKEY					12/04/2025
	609-49751-40257	THC		720.00		1.00	720.00
Total Vendor 10659 - GLOBAL RESERVE DISTRIBUTION				720.00	720.00		
Vendor 130 - GOPHER STATE ONE-CALL, INC							
5110770							
00043114	GOPHER STATE ONE-CALL, INC	11/30/2025		29.70	29.70	Open	N
	NOVEMBER 2025 SERVICE	DROBERTSON					12/15/2025
	601-49440-40442	GOPHER STATE		14.85		1.00	14.85
	602-49490-40442	GOPHER STATE		14.85		1.00	14.85
Total Vendor 130 - GOPHER STATE ONE-CALL, INC				29.70	29.70		
Vendor 132 - GRAINGER, INC							
9733932314							
00043181	GRAINGER, INC	12/05/2025		32.62	32.62	Open	N
	L.S. HOUR METER	DROBERTSON					12/15/2025
	602-49490-40229	PROJECT MAINTENANCE		32.62		1.00	32.62
Total Vendor 132 - GRAINGER, INC				32.62	32.62		
Vendor 4691 - GRANITE CITY JOBBING CO							
496313							
00043109	GRANITE CITY JOBBING CO	12/02/2025		6,745.64	6,745.64	Open	N
	TOBACCO/MISC	CBUSKEY					12/02/2025
	609-49751-40206	FREIGHT		10.00		1.00	10.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		193.07		1.00	193.07
	609-49751-40256	TOBACCO PRODUCTS		6,542.57		1.00	6,542.57
Total Vendor 4691 - GRANITE CITY JOBBING CO				6,745.64	6,745.64		
Vendor 10445 - GREEN LAMPS RECYCLING LLC							
MN25-280							
00043100	GREEN LAMPS RECYCLING LLC	11/25/2025		169.25	169.25	Open	N
	RECYCLING EVENT	JSHOOK					12/15/2025
	101-43210-40439	RECYCLING DAYS		169.25		1.00	169.25

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 10445 - GREEN LAMPS RECYCLING LLC							
Total Vendor 10445 - GREEN LAMPS RECYCLING LLC				169.25	169.25		
Vendor 1145 - HACH COMPANY							
14776158							
00043112	HACH COMPANY	12/01/2025		29.45	29.45	Open	N
	FREE CHLORINE POWDER PILLOWS	DROBERTSON					12/15/2025
	602-49490-40235	LAB SUPPLIES		29.45		1.00	29.45
14779787							
00043142	HACH COMPANY	12/03/2025		39.85	39.85	Open	N
	ASCORBIC ACID POWDER PILLOWS	DROBERTSON					12/15/2025
	601-49440-40235	LAB SUPPLIES		39.85		1.00	39.85
Total Vendor 1145 - HACH COMPANY				69.30	69.30		
Vendor 8982 - HINGOS, DUSTIN							
.12042025							
00043132	HINGOS, DUSTIN	12/04/2025		120.00	120.00	Open	N
	2025 PLANNING COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		120.00		1.00	120.00
Total Vendor 8982 - HINGOS, DUSTIN				120.00	120.00		
Vendor 7513 - HOISINGTON KOEGLER GROUP, INC							
018-041 - 87							
00043186	HOISINGTON KOEGLER GROUP, INC	12/07/2025		4,158.50	4,158.50	Open	N
	NOVEMBER 2025 SERVICES	DROBERTSON					12/15/2025
	101-41910-40307	COMP PLAN FEES		1,151.25		1.00	1,151.25
	803-00000-22032	BLUFFS OF RUM RIVER		50.00		1.00	50.00
	803-00000-22031	DALTON RIVER VILLAS		709.50		1.00	709.50
	803-00000-22036	OPP CHIROPRACTIC 23671 ST. FRANCIS BLVD		125.00		1.00	125.00
	101-41910-40311	CONTRACT		2,122.75		1.00	2,122.75
Total Vendor 7513 - HOISINGTON KOEGLER GROUP, INC				4,158.50	4,158.50		
Vendor 154 - JOHNSON BROTHERS							

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 154 - JOHNSON BROTHERS							
2940094							
00043150	JOHNSON BROTHERS	12/04/2025		680.94	680.94	Open	N
	WINE	CBUSKEY					12/04/2025
	609-49751-40206	FREIGHT		11.04		1.00	11.04
	609-49751-40253	WINE		669.90		1.00	669.90
Vendor 2940095							
00043151	JOHNSON BROTHERS	12/04/2025		757.04	757.04	Open	N
	LIQUOR	CBUSKEY					12/04/2025
	609-49751-40206	FREIGHT		11.04		1.00	11.04
	609-49751-40251	LIQUOR		746.00		1.00	746.00
Vendor 2936295							
00043152	JOHNSON BROTHERS	12/04/2025		7,317.52	7,317.52	Open	N
	LIQUOR	CBUSKEY					12/04/2025
	609-49751-40206	FREIGHT		64.40		1.00	64.40
	609-49751-40251	LIQUOR		7,253.12		1.00	7,253.12
Total Vendor 154 - JOHNSON BROTHERS				8,755.50	8,755.50		
Vendor UB-REFUND - JOSEPH LYNCH							
.12102025							
00043215	JOSEPH LYNCH	12/10/2025		297.46	297.46	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		297.46		1.00	297.46
Total Vendor UB-REFUND - JOSEPH LYNCH				297.46	297.46		
Vendor 5536 - KNIGHTS OF COLUMBUS							
2025-1							
00043101	KNIGHTS OF COLUMBUS	11/22/2025		480.00	480.00	Open	N
	RECYCLING EVENT	JSHOOK					12/15/2025
	101-43210-40439	RECYCLING DAYS		480.00		1.00	480.00
Total Vendor 5536 - KNIGHTS OF COLUMBUS				480.00	480.00		
Vendor 7527 - KODIAK POWER SYSTEMS, INC							
22783814							
00043160	KODIAK POWER SYSTEMS, INC	12/04/2025		971.74	971.74	Open	N
	LABOR AND MAINTENANCE	DROBERTSON					12/15/2025
	601-49440-40229	PROJECT MAINTENANCE		971.74		1.00	971.74

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Vendor 7527 - KODIAK POWER SYSTEMS, INC							
Total Vendor 7527 - KODIAK POWER SYSTEMS, INC				971.74	971.74		
Vendor 10805 - KUBACKI MARALYNN							
.12042025	KUBACKI MARALYNN	12/04/2025		20.00	20.00	Open	N
00043139	2025 EDA COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		20.00		1.00	20.00
Total Vendor 10805 - KUBACKI MARALYNN				20.00	20.00		
Vendor 165 - LMC INSURANCE TRUST							
25510	LMC INSURANCE TRUST	12/02/2025		253.42	253.42	Open	N
00043126	WC-HEARN	DMULVIHILL					12/15/2025
	101-42110-40360	INSURANCE		253.42		1.00	253.42
Total Vendor 165 - LMC INSURANCE TRUST				253.42	253.42		
Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP							
121944	LOCKRIDGE GRINDAL NAUEN PLLP	12/01/2025		3,333.33	3,333.33	Open	N
00043185	DECEMBER 2025 SERVICES	DROBERTSON					12/15/2025
	101-41400-40311	CONTRACT		3,333.33		1.00	3,333.33
Total Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP				3,333.33	3,333.33		
Vendor 173 - MARTIN-MCALLISTER							
17220	MARTIN-MCALLISTER	11/30/2025		1,800.00	1,800.00	Open	N
00043218	PERSONNEL EVAL - MATTHIES	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		1,800.00		1.00	1,800.00
Total Vendor 173 - MARTIN-MCALLISTER				1,800.00	1,800.00		
Vendor 202 - MCDONALD DIST CO							

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 202 - MCDONALD DIST CO							
837320							
00043111	MCDONALD DIST CO	12/02/2025		9,588.75	9,588.75	Open	N
	WINE/BEER	CBUSKEY					12/02/2025
	609-49751-40253	WINE		2,519.20		1.00	2,519.20
	609-49751-40252	BEER		7,069.55		1.00	7,069.55
838334							
00043188	MCDONALD DIST CO	12/09/2025		36.00	36.00	Open	N
	MISC	CBUSKEY					12/09/2025
	609-49751-40254	MISCELLANEOUS MERCHANDISE		36.00		1.00	36.00
838327							
00043189	MCDONALD DIST CO	12/09/2025		6,729.10	6,729.10	Open	N
	BEER/NA	CBUSKEY					12/09/2025
	609-49751-40255	N/A PRODUCTS		151.70		1.00	151.70
	609-49751-40252	BEER		6,577.40		1.00	6,577.40
Total Vendor 202 - MCDONALD DIST CO				16,353.85	16,353.85		
Vendor 10742 - MCMULLEN, MARC							
.12042025							
00043131	MCMULLEN, MARC	12/04/2025		120.00	120.00	Open	N
	2025 PLANNING COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		120.00		1.00	120.00
Total Vendor 10742 - MCMULLEN, MARC				120.00	120.00		
Vendor 10337 - METRO-INET							
3126							
00043113	METRO-INET	12/01/2025		17,685.00	17,685.00	Open	N
	DECEMBER 2025 SERVICES	DROBERTSON					12/15/2025
	101-41110-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	101-41400-40310	COMPUTER CONSULTING FEES		2,475.90		1.00	2,475.90
	101-41910-40310	COMPUTER CONSULTING FEES		353.70		1.00	353.70
	101-42110-40310	COMPUTER CONSULTING FEES		8,665.65		1.00	8,665.65
	101-42210-40310	COMPUTER CONSULTING FEES		1,591.65		1.00	1,591.65
	101-42400-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	101-43100-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	101-45200-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	601-49440-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	602-49490-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	609-49750-40310	COMPUTER CONSULTING FEES		353.70		1.00	353.70

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 10337 - METRO-INET							
3158							
00043121	METRO-INET	12/01/2025		315.00	315.00	Open	N
	NARLOCH 365 LICENSE	DMULVIHILL					12/15/2025
	101-41110-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	101-41400-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	101-41910-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	101-42110-40310	COMPUTER CONSULTING FEES		315.00		1.00	315.00
	101-42210-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	101-42400-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	101-43100-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	101-45200-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	601-49440-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	602-49490-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
	609-49750-40310	COMPUTER CONSULTING FEES		0.00		1.00	0.00
Total Vendor 10337 - METRO-INET				18,000.00	18,000.00		
Vendor UB-REFUND - MICHAEL BLOCK							
.12102025							
00043210	MICHAEL BLOCK	12/10/2025		55.95	55.95	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		55.95		1.00	55.95
Total Vendor UB-REFUND - MICHAEL BLOCK				55.95	55.95		
Vendor UB-REFUND - MICHELLE LAUSENG							
.12102025							
00043214	MICHELLE LAUSENG	12/10/2025		13.31	13.31	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		13.31		1.00	13.31
Total Vendor UB-REFUND - MICHELLE LAUSENG				13.31	13.31		
Vendor 5371 - MIDCONTINENT COMMUNICATIONS							
13332710115100							
00043193	MIDCONTINENT COMMUNICATIONS	12/02/2025		45.58	45.58	Open	N
	DECEMBER 2025 BILLING	DROBERTSON					12/15/2025
	601-49440-40321	TELEPHONE		45.58		1.00	45.58

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Inventory	GL Distribution				Units	Quantity	Unit Price
Vendor 5371 - MIDCONTINENT COMMUNICATIONS							
13334860115100							
00043194	MIDCONTINENT COMMUNICATIONS	12/02/2025		160.39	160.39	Open	N
	DECEMBER 2025 BILLING	DROBERTSON					12/15/2025
	101-42110-40321	TELEPHONE		160.39		1.00	160.39
Total Vendor 5371 - MIDCONTINENT COMMUNICATIONS				205.97	205.97		
Vendor 2259 - MN DEPT OF TRANSPORTATION							
P00020843							
00043223	MN DEPT OF TRANSPORTATION	11/25/2025		1,323.34	1,323.34	Open	N
	MATERIAL TESTING AND INSPECTIONS	DROBERTSON					12/15/2025
Total Vendor 2259 - MN DEPT OF TRANSPORTATION				1,323.34	1,323.34		
Vendor 10727 - NELSON SANITATION & RENTAL, INC							
INV/2025/19192							
00043200	NELSON SANITATION & RENTAL, INC	12/09/2025		165.00	165.00	Open	N
	SIWEK PARK HANDICAP UNIT AND WINTER FEE	DROBERTSON					12/15/2025
	101-45200-40311	CONTRACT		165.00		1.00	165.00
INV/2025/19191							
00043201	NELSON SANITATION & RENTAL, INC	12/09/2025		165.00	165.00	Open	N
	SEELEY BROOK HANDICAP UNIT & WINTER FEE	DROBERTSON					12/15/2025
	101-45200-40311	CONTRACT		165.00		1.00	165.00
INV/2025/19175							
00043202	NELSON SANITATION & RENTAL, INC	12/09/2025		265.00	265.00	Open	N
	COMM PARK HANDICAP, PORTABLE, & WINTER F	DROBERTSON					12/15/2025
	101-45200-40311	CONTRACT		265.00		1.00	265.00
Total Vendor 10727 - NELSON SANITATION & RENTAL, INC				595.00	595.00		
Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC							

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC							
49587							
00043140	NYSTROM PUBLISHING COMPANY, INC	12/04/2025		2,692.07	2,692.07	Open	N
	WINTER 2026 CITY NEWSLETTER AND POSTAGE	DROBERTSON					12/15/2025
	101-43210-40439	RECYCLING DAYS		244.73		1.00	244.73
	609-49750-40441	MISCELLANEOUS		244.73		1.00	244.73
	602-49490-40441	MISCELLANEOUS		244.73		1.00	244.73
	601-49440-40441	MISCELLANEOUS		244.73		1.00	244.73
	101-45200-40441	MISCELLANEOUS		244.73		1.00	244.73
	101-43100-40441	MISCELLANEOUS		244.73		1.00	244.73
	101-42400-40352	GENERAL PUBLISHING		244.77		1.00	244.77
	101-42210-40441	MISCELLANEOUS		244.73		1.00	244.73
	101-42110-40441	MISCELLANEOUS		244.73		1.00	244.73
	101-41400-40441	MISCELLANEOUS		244.73		1.00	244.73
	101-41110-40344	NEWSLETTER		244.73		1.00	244.73
Total Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC				2,692.07	2,692.07		
Vendor 10211 - ON LINE RETRIEVERS							
.12102025							
00043195	ON LINE RETRIEVERS	12/02/2025		398.20	398.20	Open	N
	ANIMAL CONTROL NOV 2025	DROBERTSON					12/15/2025
	101-42110-40388	ANIMAL CONTROL		398.20		1.00	398.20
Total Vendor 10211 - ON LINE RETRIEVERS				398.20	398.20		
Vendor 3753 - PAUSTIS WINE COMPANY							
281724							
00043110	PAUSTIS WINE COMPANY	12/02/2025		1,837.00	1,837.00	Open	N
	WINE	CBUSKEY					12/02/2025
	609-49751-40206	FREIGHT		24.00		1.00	24.00
	609-49751-40253	WINE		1,813.00		1.00	1,813.00
282292							
00043153	PAUSTIS WINE COMPANY	12/04/2025		(66.00)	(66.00)	Open	N
	WINE	CBUSKEY					12/04/2025
	609-49751-40253	WINE		(66.00)		1.00	(66.00)
Total Vendor 3753 - PAUSTIS WINE COMPANY				1,771.00	1,771.00		
Vendor 6780 - PAVELICH-BECK, BRENDA							

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 6780 - PAVELICH-BECK, BRENDA							
.12042025							
00043137	PAVELICH-BECK, BRENDA	12/04/2025		40.00	40.00	Open	N
	2025 EDA COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		40.00		1.00	40.00
Total Vendor 6780 - PAVELICH-BECK, BRENDA				40.00	40.00		
Vendor 214 - PHILLIPS WINE & SPIRITS CO							
5089744							
00043148	PHILLIPS WINE & SPIRITS CO	12/04/2025		5,520.59	5,520.59	Open	N
	LIQUOR	CBUSKEY					12/04/2025
	609-49751-40206	FREIGHT		112.24		1.00	112.24
	609-49751-40251	LIQUOR		5,408.35		1.00	5,408.35
5089746							
00043149	PHILLIPS WINE & SPIRITS CO	12/04/2025		88.24	88.24	Open	N
	MISC	CBUSKEY					12/04/2025
	609-49751-40206	FREIGHT		1.84		1.00	1.84
	609-49751-40254	MISCELLANEOUS MERCHANDISE		86.40		1.00	86.40
565683							
00043207	PHILLIPS WINE & SPIRITS CO	11/21/2025		(41.37)	(41.37)	Open	N
	WINE CREDIT	DROBERTSON					12/15/2025
	609-49751-40253	WINE		(41.37)		1.00	(41.37)
565684							
00043208	PHILLIPS WINE & SPIRITS CO	11/21/2025		(66.00)	(66.00)	Open	N
	LIQUOR CREDIT	DROBERTSON					12/15/2025
	609-49751-40251	LIQUOR		(66.00)		1.00	(66.00)
Total Vendor 214 - PHILLIPS WINE & SPIRITS CO				5,501.46	5,501.46		
Vendor 10732 - QUALITY FLOW SYSTEMS, INC							
50089							
00043143	QUALITY FLOW SYSTEMS, INC	11/19/2025		805.20	805.20	Open	N
	INSPECT AND PULL PUMP FOR REPAIR	DROBERTSON					12/15/2025
	602-49490-40229	PROJECT MAINTENANCE		805.20		1.00	805.20
Total Vendor 10732 - QUALITY FLOW SYSTEMS, INC				805.20	805.20		
Vendor 10014 - RED BULL DISTRIBUTION CO INC.							

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 10014 - RED BULL DISTRIBUTION CO INC.							
2023337975							
00043159	RED BULL DISTRIBUTION CO INC.	12/05/2025		264.70	264.70	Open	N
	MISC	CBUSKEY					12/05/2025
	609-49751-40254	MISCELLANEOUS MERCHANDISE		264.70		1.00	264.70
Total Vendor 10014 - RED BULL DISTRIBUTION CO INC.				264.70	264.70		
Vendor 10803 - RED CEDAR CONSULTING, LLC							
000336							
00043120	RED CEDAR CONSULTING, LLC	12/02/2025		7,575.76	7,575.76	Open	N
	CONSULTING SERVICES	DROBERTSON					12/15/2025
	103-42110-40300	PROFESSIONAL SERVICES		7,575.76		1.00	7,575.76
Total Vendor 10803 - RED CEDAR CONSULTING, LLC				7,575.76	7,575.76		
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B020676							
00043115	RMB ENVIRONMENTAL LABORATORIES, INC	12/02/2025		198.00	198.00	Open	N
	WEEKS 2-4 COOLER 1	DROBERTSON					12/15/2025
	602-49490-40313	SAMPLE TESTING		198.00		1.00	198.00
B020695							
00043116	RMB ENVIRONMENTAL LABORATORIES, INC	12/02/2025		150.00	150.00	Open	N
	ALL WEEKS COOLER 2	DROBERTSON					12/15/2025
	602-49490-40313	SAMPLE TESTING		150.00		1.00	150.00
B020761							
00043179	RMB ENVIRONMENTAL LABORATORIES, INC	12/05/2025		80.00	80.00	Open	N
	PROJECT 99	DROBERTSON					12/15/2025
	602-49490-40313	SAMPLE TESTING		80.00		1.00	80.00
Total Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC				428.00	428.00		
Vendor UB-REFUND - ROBERT OR MARITA KOHN							
.12102025							
00043213	ROBERT OR MARITA KOHN	12/10/2025		120.67	120.67	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		120.67		1.00	120.67
Total Vendor UB-REFUND - ROBERT OR MARITA KOHN				120.67	120.67		

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor UB-REFUND - ROBERT OR MARITA KOHN							
Vendor UB-REFUND - ROBERT OR NANCY FIEBELKORN							
.12102025							
00043212	ROBERT OR NANCY FIEBELKORN	12/10/2025		170.66	170.66	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		170.66		1.00	170.66
Total Vendor UB-REFUND - ROBERT OR NANCY FIEBELKORN				170.66	170.66		
Vendor 1276 - RODGER, MICHAEL							
.12042025							
00043138	RODGER, MICHAEL	12/04/2025		40.00	40.00	Open	N
	2025 EDA COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-41910-40441	MISCELLANEOUS		40.00		1.00	40.00
Total Vendor 1276 - RODGER, MICHAEL				40.00	40.00		
Vendor UB-REFUND - SHELLY AUGDAHL							
.12102025							
00043209	SHELLY AUGDAHL	12/10/2025		115.39	115.39	Open	N
	CREDIT REFUND	DROBERTSON					12/15/2025
	601-49440-40444	REFUND & REIMBURSEMENT		115.39		1.00	115.39
Total Vendor UB-REFUND - SHELLY AUGDAHL				115.39	115.39		
Vendor 10667 - SHIFFER, DARIA							
.12042025							
00043134	SHIFFER, DARIA	12/04/2025		80.00	80.00	Open	N
	2025 PARKS COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-45200-40441	MISCELLANEOUS		80.00		1.00	80.00
Total Vendor 10667 - SHIFFER, DARIA				80.00	80.00		
Vendor 10804 - SOCIAL NEWS DESK, INC.							

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price

Vendor 10804 - SOCIAL NEWS DESK, INC.

17293

00043122

SOCIAL NEWS DESK, INC.	12/03/2025		8,964.00	8,964.00	Open	N	12/15/2025
ANNUAL SUBSCRIPTION	DROBERTSON						
101-41400-40311	CONTRACT		1,120.50		1.00		1,120.50
101-42110-40311	CONTRACT		1,120.50		1.00		1,120.50
101-43100-40311	CONTRACT		1,120.50		1.00		1,120.50
101-45200-40311	CONTRACT		1,120.50		1.00		1,120.50
601-49440-40311	CONTRACT		1,120.50		1.00		1,120.50
602-49490-40311	CONTRACT		1,120.50		1.00		1,120.50
609-49750-40311	CONTRACT		1,120.50		1.00		1,120.50
101-41910-40311	CONTRACT		1,120.50		1.00		1,120.50

Total Vendor 10804 - SOCIAL NEWS DESK, INC.

8,964.00	8,964.00
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Vendor 170 - SORENSON, MARK

2025-2

00043099

SORENSON, MARK	12/01/2025		498.00	498.00	Open	N	12/15/2025
TRAPPING	JSHOOK						
101-43100-40311	CONTRACT		498.00		1.00		498.00

Total Vendor 170 - SORENSON, MARK

498.00	498.00
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Vendor 7455 - SOUTHERN GLAZERS OF MN

2699902

00043156

SOUTHERN GLAZERS OF MN	12/05/2025		3,803.80	3,803.80	Open	N	12/05/2025
LIQUOR	CBUSKEY						
609-49751-40206	FREIGHT		47.99		1.00		47.99
609-49751-40251	LIQUOR		3,755.81		1.00		3,755.81

2699903

00043157

SOUTHERN GLAZERS OF MN	12/05/2025		2,006.41	2,006.41	Open	N	12/05/2025
WINE/NA	CBUSKEY						
609-49751-40255	N/A PRODUCTS		84.00		1.00		84.00
609-49751-40253	WINE		1,875.80		1.00		1,875.80
609-49751-40206	FREIGHT		46.61		1.00		46.61

Total Vendor 7455 - SOUTHERN GLAZERS OF MN

5,810.21	5,810.21
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Vendor 7693 - SPOT ON

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 7693 - SPOT ON							
2023218							
00043162	SPOT ON	12/07/2025		199.50	199.50	Open	N
	VINYL LETTERING, BUSINESS CARDS, AND WIN DROBERTSON						12/15/2025
	101-42110-40200	OFFICE SUPPLIES		199.50		1.00	199.50
2023217							
00043163	SPOT ON	12/07/2025		683.90	683.90	Open	N
	SIGNS	JSHOOK					12/15/2025
	101-45200-40311	CONTRACT		683.90		1.00	683.90
2023219							
00043182	SPOT ON	12/07/2025		44.00	44.00	Open	N
	BUSINESS CARDS -STEFFES	DROBERTSON					12/15/2025
	101-41910-40200	OFFICE SUPPLIES		44.00		1.00	44.00
Total Vendor 7693 - SPOT ON				927.40	927.40		
Vendor 10743 - STAN MORGAN & ASSOCIATES, INC.							
62764							
00043171	STAN MORGAN & ASSOCIATES, INC.	10/31/2025		2,176.55	2,176.55	Open	N
	LIQUOR STORE SHELVING	DROBERTSON					12/15/2025
	609-49750-40240	OFFICE EQUIP		2,176.55		1.00	2,176.55
Total Vendor 10743 - STAN MORGAN & ASSOCIATES, INC.				2,176.55	2,176.55		
Vendor 863 - THE BERNICK COMPANIES							
10432733							
00043146	THE BERNICK COMPANIES	12/04/2025		550.10	550.10	Open	N
	BEER	CBUSKEY					12/04/2025
	609-49751-40252	BEER		550.10		1.00	550.10
Total Vendor 863 - THE BERNICK COMPANIES				550.10	550.10		
Vendor 4482 - TOTAL CONTROL SYSTEMS, INC							
11926							
00043183	TOTAL CONTROL SYSTEMS, INC	12/08/2025		42,542.00	42,542.00	Open	N
	WTP PLC UPGRADE	DROBERTSON					12/15/2025
	601-49440-40500	CAPITAL OUTLAY		42,542.00		1.00	42,542.00

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 4482 - TOTAL CONTROL SYSTEMS, INC							
11927							
00043184	TOTAL CONTROL SYSTEMS, INC	12/08/2025		13,933.00	13,933.00	Open	N
	WELL PLC UPGRADE	DROBERTSON					12/15/2025
	601-49440-40500	CAPITAL OUTLAY		13,933.00		1.00	13,933.00
Total Vendor 4482 - TOTAL CONTROL SYSTEMS, INC				56,475.00	56,475.00		
Vendor 10757 - WEDAN, RENEE							
.12042025							
00043136	WEDAN, RENEE	12/04/2025		40.00	40.00	Open	N
	2025 PARKS COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-45200-40441	MISCELLANEOUS		40.00		1.00	40.00
Total Vendor 10757 - WEDAN, RENEE				40.00	40.00		
Vendor 8383 - WSB & ASSOCIATES, INC							
R-028272-000 -							
00043217	WSB & ASSOCIATES, INC	12/10/2025		15,497.76	15,497.76	Open	N
	HWY 47 PRELIMINARY DESIGN	DROBERTSON					12/15/2025
	405-43100-40810	HWY 47		15,497.76		1.00	15,497.76
Total Vendor 8383 - WSB & ASSOCIATES, INC				15,497.76	15,497.76		
Vendor 2989 - ZUTZ, GREG							
.12042025							
00043135	ZUTZ, GREG	12/04/2025		80.00	80.00	Open	N
	2025 PARKS COMMISSION MEETINGS	DROBERTSON					12/15/2025
	101-45200-40441	MISCELLANEOUS		80.00		1.00	80.00
Total Vendor 2989 - ZUTZ, GREG				80.00	80.00		

# of Invoices:	93	# Due: 93	Totals:	220,175.83	220,175.83
# of Credit Memos:	5	# Due: 5	Totals:	(380.07)	(380.07)
Net of Invoices and Credit Memos:				219,795.76	219,795.76

--- TOTALS BY GL BANK ---

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
	GNCKG			219,795.76			Unit Price
--- TOTALS BY GL DISTRIBUTIONS ---							
	101-41110-40310			707.40			
	101-41110-40344			244.73			
	101-41400-40310			2,475.90			
	101-41400-40311			4,453.83			
	101-41400-40441			244.73			
	101-41600-40304			2,318.00			
	101-41600-40312			5,300.00			
	101-41910-40200			44.00			
	101-41910-40307			1,151.25			
	101-41910-40310			353.70			
	101-41910-40311			3,243.25			
	101-41910-40441			2,605.00			
	101-42110-40200			199.50			
	101-42110-40237			142.40			
	101-42110-40310			8,980.65			
	101-42110-40311			1,120.50			
	101-42110-40321			160.39			
	101-42110-40360			253.42			
	101-42110-40388			398.20			
	101-42110-40437			867.46			
	101-42110-40441			244.73			
	101-42210-40310			1,591.65			
	101-42210-40441			244.73			
	101-42400-40310			707.40			
	101-42400-40352			244.77			
	101-43100-40212			2,298.10			
	101-43100-40217			28.95			
	101-43100-40310			707.40			
	101-43100-40311			1,618.50			
	101-43100-40441			244.73			
	101-43210-40200			20.00			
	101-43210-40217			28.95			
	101-43210-40439			893.98			
	101-45200-40217			28.95			
	101-45200-40310			707.40			
	101-45200-40311			2,899.40			
	101-45200-40441			544.73			
	103-42110-40300			7,575.76			
	405-43100-40810			15,497.76			
	601-49440-40217			28.95			
	601-49440-40229			971.74			
	601-49440-40235			39.85			
	601-49440-40259			2,561.72			
	601-49440-40310			707.40			
	601-49440-40311			1,120.50			

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 12/16/2025 - 12/16/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4E.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
	601-49440-40321			45.58			
	601-49440-40441			244.73			
	601-49440-40442			14.85			
	601-49440-40444			1,342.22			
	601-49440-40500			56,475.00			
	602-49490-40217			28.95			
	602-49490-40229			1,462.82			
	602-49490-40235			29.45			
	602-49490-40310			707.40			
	602-49490-40311			1,891.75			
	602-49490-40313			428.00			
	602-49490-40441			244.73			
	602-49490-40442			14.85			
	609-49750-40240			2,176.55			
	609-49750-40310			353.70			
	609-49750-40311			1,120.50			
	609-49750-40441			244.73			
	609-49751-40206			369.76			
	609-49751-40251			19,362.42			
	609-49751-40252			37,785.60			
	609-49751-40253			7,426.53			
	609-49751-40254			597.17			
	609-49751-40255			435.70			
	609-49751-40256			6,542.57			
	609-49751-40257			1,420.00			
	803-00000-22031			709.50			
	803-00000-22032			50.00			
	803-00000-22036			125.00			
--- TOTALS BY FUND ---							
	101 GENERAL FUND			48,318.68	48,318.68		
	103 PUBLIC SAFETY FUNDS			7,575.76	7,575.76		
	405 STREET IMPROVEMENT FUND			15,497.76	15,497.76		
	601 WATER FUND			63,552.54	63,552.54		
	602 SEWER FUND			4,807.95	4,807.95		
	609 LIQUOR FUND			77,835.23	77,835.23		
	803 ESCROW			884.50	884.50		
--- TOTALS BY DEPT/ACTIVITY ---							
	00000 UNASSIGNED			884.50	884.50		
	41110 CITY COUNCIL			952.13	952.13		
	41400 ADMINISTRATION			7,174.46	7,174.46		
	41600 LEGAL			7,618.00	7,618.00		
	41910 COMMUNITY DEVELOPMENT			7,397.20	7,397.20		
	42110 POLICE			19,943.01	19,943.01		
	42210 FIRE			1,836.38	1,836.38		
	42400 BUILDING INSPECTIONS			952.17	952.17		
	43100 STREETS			20,395.44	20,395.44		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 12/16/2025 - 12/16/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4E.

Invoice Number

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	Description	Entered By			Units	Quantity	Post Date
	GL Distribution						Unit Price
	43210 RECYCLING			942.93	942.93		
	45200 PARKS			4,180.48	4,180.48		
	49440 WATER DEPT			63,552.54	63,552.54		
	49490 SEWER DEPT			4,807.95	4,807.95		
	49750 LIQUOR STORE			3,895.48	3,895.48		
	49751 MERCHANDISE PURCHASES			73,939.75	73,939.75		



CITY COUNCIL AGENDA REPORT

TO: St. Francis City Council
FROM: Beth Richmond, Planner
SUBJECT: 2025 Code Revisions – Second Reading
DATE: December 15, 2025

OVERVIEW:

The City adopted an updated zoning code in April 2021. Following this update, Staff’s practice has been to make necessary housekeeping revisions on an annual basis. These revisions typically reflect current concerns, state legislative directives, changes to modern or best practices, or issues and/or clarifications that Staff has identified as needed over the past year. This year, Staff is proposing several revisions the Zoning Code (Chapter 10 of the City Code). The City Council reviewed and approved the 1st reading of Ordinance 352 on December 1, 2025. Council is requested to approve the 2nd reading of Ordinance 352 at the December 15th meeting.

ACTION TO BE CONSIDERED:

Because Council approved the 1st reading of Ordinance 352, Staff has prepared a 2nd reading of the ordinance and a resolution allowing for publication by summary for Council review. The following timeline will apply.

- December 1 – 1st reading
- December 15 – 2nd reading
- December 19 – Published for comment
- January 19 – Effective

Suggested Motions:

1. Move to approve the 2nd reading of Ordinance 352 approving housekeeping amendments to Divisions 2, 4, 5, 6, 7, 8, and 9 of the Zoning Code.
2. Move to approve Resolution 2025-61 allowing publication of Ordinance 352 by summary.

ATTACHMENTS:

- Draft Ordinance 352 (2nd Reading) – Chapter 10 Zoning
- Summary Resolution 2025-61

ORDINANCE NO. 352

CITY OF ST. FRANCIS
ANOKA COUNTY

AN ORDINANCE MODIFYING DIVISIONS 2, 4, 5, 6, 7, 8, AND 9 IN THE ZONING
CODE – 2ND READING

THE CITY COUNCIL OF THE CITY OF ST. FRANCIS, ANOKA COUNTY, MINNESOTA,
ORDAINS:

Changes in the following sections are denoted with an underline for new text or a ~~strikethrough for deleted language~~. Renumbering and updated references shall occur throughout the Code as needed when sections or subsections are added or deleted.

Section 1. Section 10-22-14 P. of the St. Francis Code of Ordinances is hereby amended to read as follows:

Property line: A boundary line of any lot held in single or separate ownership except that where any portion of the lot extends into the abutting street or alley, the lot line shall be deemed to be the street or alley right-of-way.

Property line, front: The property line which is along an existing or dedicated street. In the case of a corner lot, the front lot line shall be the shortest dimension along a public street or as designated by the Zoning Administrator based on the practical front yard of the property as determined by such factors as the existing or proposed building configuration of the property and taking into consideration the characteristics of surrounding properties. ~~separating a lot from the street right-of-way along the lot frontage.~~

Property line, rear: The property line opposite and most distant from the front property line. ~~lot frontage which connects the side property lines. If the rear property line is less than 10 feet in length or if the lot forms a point at the rear, the rear property line shall be deemed to be a line 10 feet in length within the lot, parallel to and at the maximum distance from the front property line.~~

Property line, side: Any boundary of a lot which is not a front or rear property line. ~~Property lines extending away from the lot frontage, which connects the front and rear property lines.~~

Section 2. Section 10-22-16 S. of the St. Francis Code of Ordinances is hereby amended to read as follows:

Setback: The required minimum horizontal distance between a structure and property~~lot~~ line, ordinary high-water mark, top of bluff, street, or right-of-way easement. Distances

are to be measured from the most outwardly extended portion of the structure at ground level, except as provided hereinafter.



~~**Setback, bluff:** The minimum horizontal distance between a structure and the top of bluff line.~~

~~**Setback, front:** The minimum horizontal distance between a structure and the front property line.~~

~~**Setback, ordinary high water level (OHW):** The minimum horizontal distance between a structure and the Ordinary High Water mark.~~

Setback, perimeter: The minimum horizontal distance between structure(s) and the most exterior property lines of a PUD or similarly planned development regardless of the existence of lot divisions within the development itself.

~~**Setback, rear:** The minimum horizontal distance between a structure and the rear property line.~~

~~**Setback, side:** The minimum horizontal distance between a structure and the side property line.~~

Section 3. Section 10-22-21 Y. of the St. Francis Code of Ordinances is hereby amended to read as follows:

Yard: An open space at grade between a building and the adjoining lot lines, unoccupied and unobstructed by any portion of a structure from the ground upward, except as otherwise provided herein. In measuring a yard for the purpose of determining the width

of a side yard, the depth of a front yard, or the depth of the rear yard, the minimum horizontal distance between the lot line and the main building shall be used.

Yard, front: The area extending along the full ~~width~~length of the lot lying between the front property line and the nearest line of the principal building. ~~a front lot line between side lot lines and to the depth required in the yard regulations for the district in which it is located. In the case of a corner lot abutting one or more streets, both yards shall be considered front yards.~~

Yard, rear: A yard extending across the full width of the lot lying between the rear ~~property~~lot line of the lot and the nearest line of the principal building.

Yard, required: That distance specified in the yard requirements pertaining to setbacks. Setbacks and required yards are used interchangeably.

Yard, side: A yard between the side property ~~line of the lot~~ and the nearest line of the principal building and extending from the front yard to the rear yard.

Section 4. Section 10-23-11 L. of the St. Francis Code of Ordinances is hereby amended to read as follows:

Lower potency hemp edible wholesale: A business licensed to purchase and sell lower-potency hemp edible products to and from other licensed cannabis and hemp businesses. These businesses may also import and export lower-potency hemp edibles.

Section 5. Section 10-42-02 Uses of the St. Francis Code of Ordinances is hereby amended to read as follows:

B. Table 10-42-2 Accessory Use Table – Agriculture Districts:

Use Type	Zoning District		
	A-1	A-2	UR
Accessory agricultural building	PS	PS	PS
Accessory agriculture (hobby farm)	P	P	PS
<u>Accessory building</u>	<u>PS</u>	<u>PS</u>	<u>PS</u>
Accessory dwelling unit			PS
Aceessory structure	<u>PS</u>	<u>PS</u>	<u>PS</u>
Antenna, accessory and secondary use	PS	PS	PS
Compost structure and firewood pile	PS	PS	PS
Day care, family	PS	PS	PS
Day care, group family	PS	PS	PS
Domestic animal enclosure	PS	PS	PS
Home extended business		I	I
Home occupation		PS	PS
Keeping of animals or fowl	PS	PS	PS
Keeping of bees	PS	PS	PS
Keeping of chickens	PS	PS	PS

Off-street parking and loading facilities	PS	PS	PS
Outdoor wood-burning furnace	PS	PS	PS
Personal vehicle/equipment sales	PS	PS	PS
Recreational camping vehicle, utility trailer, boat, and unlicensed vehicle storage and parking		PS	PS
Short-term vacation rental		PS	PS
Solar energy system, accessory	PS	PS	PS
Swimming pools, tennis courts, and other individual recreational facilities	PS	PS	PS
Temporary/seasonal outdoor sales		PS	PS
Wind energy conversion system	C	C	C
P = permitted use; PS = permitted with standards use; C = conditional use; I = interim use; blank cell = prohibited use For more information about the different types of uses, see Section 10-41-02 . For use-specific standards, see Division 6.			

Section 6. Section 10-43-02 Uses of the St. Francis Code of Ordinances is hereby amended to read as follows:

B. Table 10-43-2 Accessory Use Table—Residential Districts.

Use Type	Zoning District			
	RR	R-1	R-2	R-3
Accessory agricultural building	PS			
Accessory agriculture (hobby farm)	PS			
<u>Accessory building</u>	<u>PS</u>	<u>PS</u>	<u>PS</u>	<u>PS</u>
Accessory dwelling unit	<u>PS</u>	<u>PS</u>		
Accessory structure	PS	PS	PS	PS
Antenna, accessory and secondary use	PS	PS	PS	PS
Compost structures and firewood piles	PS	PS	PS	PS
Day care, family	PS	PS	PS	PS
Day care, group family	PS	PS	PS	PS
Domestic animal enclosures	PS	PS	PS	PS
Home extended business	I			
Home occupation	PS	PS	PS	
Keeping of animals or fowl	PS	PS	PS	
Keeping of bees	PS	PS	PS	
Keeping of chickens	PS	PS		
Off-street parking and loading facilities	PS	PS	PS	PS
Outdoor wood-burning furnace	PS			
Personal vehicle/equipment sales	PS	PS	PS	PS
Recreational camping vehicle, utility trailer, boat, and unlicensed vehicle storage and parking	PS	PS	PS	
Sacred community	PS	PS	PS	PS

Short-term vacation rental	PS	PS	PS	
Solar energy system, accessory	PS	PS	PS	PS
Swimming pools, tennis courts, and other individual recreational facilities	PS	PS	PS	PS
Wind energy conversion system	C			
P = permitted use; PS = permitted with standards use; C = conditional use; I = interim use; blank cell = prohibited use For more information about the different types of uses, see Section 10-41-02 . For use-specific standards, see Division 6.				

Section 7. Section 10-44-02 Uses of the St. Francis Code of Ordinances is hereby amended to read as follows:

A. Table 10-44-1 Principal Use Table – Business and Industrial Districts:

Use Type	Zoning District				
	B-1	B-2	BPK	I-1	I-2
Industrial					
Brewery, winery, or distillery	PS	PS	PS	PS	
Cannabis delivery				P	
Cannabis and hemp manufacturing			P	P	
Cannabis transportation				P	
Cannabis wholesale			P	P	
Construction contractor yard				P	
<u>Lower potency hemp edible wholesale</u>			<u>P</u>	<u>P</u>	
Makespace or studio			PS		
Manufacturing, heavy				PS	
Manufacturing, light			P	P	
Manufacturing, storage, and testing of explosives and component parts of instruments used therewith, along with the installation and use of all equipment and buildings necessary therefore, all subject to state and federal regulations pertaining thereto					P
Mining, sand, and gravel extraction					I
Open or outdoor service, sale, or rental				C	
Open and outdoor storage				C	
Scrap or salvage yard				C	
Self-storage facility				C	
Storage and sale of machinery and equipment			C	P	
Storage, utilization, or manufacture of materials or products which could decompose by demolition; refuse and garbage disposal; crude oil; bulk fuel; gasoline, or other liquid storage				C	
Warehouse facility			P	P	
Wholesale establishment			P	P	

B. Table 10-44-2 Accessory Use Table—Business and Industrial Districts:

Use Type	Zoning District				
	B-1	B-2	BPK	I-1	I-2
Accessory structure building					PS
Antenna, accessory and secondary use	PS	PS	PS	PS	PS
Drive-thru establishment		PS			
Mobile food unit	PS	PS	PS		
Off-street parking and loading facilities	PS	PS	PS	PS	PS
Outdoor dining	PS	PS			
Sacred community	PS	PS			
Solar energy system, accessory	PS	PS	PS	PS	PS
Taproom	P	P	P		
Temporary/seasonal outdoor sales		PS	PS	PS	
Uses incidental to the principal use	P	P	P	P	P
P = permitted use; PS = permitted with standards use; C = conditional use; I = interim use; blank cell = prohibited use For more information about the different types of uses, see Section 10-41-02 . For use-specific standards, see Division 6.					

Section 8. Section 10-53-08 Landscape Alterations of the St. Francis Code of Ordinances is hereby amended to read as follows:

B. Landscape Alterations. The landscape alteration provisions established in Minnesota Rules, Pt. 6105.0150 and in this Section shall apply to the following lands:

1. Lands in the rural Rum River Management District located within 150 feet of the normal high water mark and ~~lands~~ 30 feet landward of the bluffline ~~shall follow the landscape alterations provisions in Minnesota Rules, Pt. 6105.0150.~~
2. Lands in the urban Rum River Management District located within the required setbacks for the Urban Overlay District established in Section 10-53-06 Land Use District Provisions.

Section 9. Section 10-63-03 Cannabis Retail of the St. Francis Code of Ordinances is hereby amended to read as follows:

C. Minimum distance requirements.

1. The City of St. Francis shall prohibit the operation of a cannabis retail business within a door-to-door span of:
 - a. 1,000 feet of a K-12 school
 - b. 500 feet of a ~~day care~~child care center
 - c. 500 feet of a residential treatment facility
 - d. 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.

2. Pursuant to Minn. Stat. § 462.367 subd. 14, nothing in provision A.1 above shall prohibit an active cannabis retail business or a cannabis retail business seeking registration from continuing operation at the same site if a school, daycare, residential treatment facility, or attraction within a public park that is regularly used by minors moves within the minimum buffer zone.
- D. Hours of operation. Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 8:00 a.m. and 10:00 p.m. Monday through Saturday and 10:00 a.m. to 9:00 p.m. on Sunday.

Section 10. Section 10-68-04 Accessory Structure of the St. Francis Code of Ordinances is hereby amended to read as follows:

10-68-04 Accessory ~~Structure~~ Building

- A. Application. Any accessory structure which requires a building permit or which is 30 inches or more in height shall be subject to setback, floor area and other requirements of this Section.
- B. Time of construction. No detached accessory building ~~or structure~~ shall be constructed on any lot prior to the time of construction of the principal building to which it is accessory.
- C. Building permits.
 1. Detached accessory buildings not exceeding 200 square feet in floor area shall be allowed without issuance of a building permit, ~~but shall obtain a zoning permit and comply with all other provisions of this Ordinance.~~
 2. Detached accessory buildings 200 square feet or greater in floor area shall require a building permit. The Building Official shall review the site plan and construction drawings to determine compliance with the Building Code and other applicable ordinances, laws, and regulations.
 3. In conjunction with the issuance of a building permit for a detached accessory ~~structure~~ building in the Rural Service Area, the property owner shall execute a home occupation awareness form. Said form shall certify that the detached accessory ~~structure~~ building and the premises on which it is located, will not be used for the purposes of a Home Occupation without first obtaining the required approvals.
- D. Schools in any district shall follow the standards listed in this Section for accessory ~~structures~~ buildings, except for the following:
 1. Exterior building standards in provision E below; and
 2. Area, number, and height limitations listed in provision F.1 and 2 below.
- E. Exterior building standards. Architectural details of accessory buildings are to be the same or similar to the principal building based upon (but not limited to) the following criteria:
 1. Scale and detailing.
 2. Roof pitch orientation and slope.
 3. Overhang depth and details.

4. Window and exterior door proportion and types.

5. Building material. Detached accessory structures in the Rural Service Area may, however, be finished with baked enamel siding.

6. Exterior color.
- F. Area, number and height limitations. Accessory ~~structures-buildings~~ shall comply with the following area, number and height limitations:
1. Rural Service Area.

a. Attached accessory ~~structures-buildings~~ shall not exceed 840 square feet in size, except that the maximum square footage can be increased, provided that the accessory structure size does not exceed 80 percent of the above-ground square footage of the principal ~~structurebuilding~~.

b. All new and relocated residential homes shall be constructed with an accessory ~~buildingstructure~~ or garage meeting the minimum standards required in Section 10-72-09 Parking Supply Requirements. Said accessory ~~structure-building~~ shall have a minimum floor area of at least 440 square feet.

c. Detached accessory ~~structures-buildings~~ shall be limited as follows:

Lot Size	Accessory BuildingStructure Limits	
Less than 1 acre	Total detached square footage	600 SF
	Maximum number of detached buildings	1
	NO POLE BUILDINGS ALLOWED	
	Maximum sidewall height	10 feet
1 acre but less than 2.5 acres	Total detached square footage	1,200 SF
	Maximum number of detached buildings	1
	POLE BUILDINGS ALLOWED	
	Maximum sidewall height	12 feet
2.5 acres but less than 5 acres	Total detached square footage	2,500 SF
	Maximum number of detached buildings	2
	POLE BUILDINGS ALLOWED	
	Maximum sidewall height	14 feet
5 acres but less than 10 acres	Total detached square footage	4,000 SF
	Maximum number of detached buildings	2
	POLE BUILDINGS ALLOWED	
	Maximum sidewall height	16 feet
10 acres and larger	Total detached square footage	5,000 SF
	Maximum number of detached buildings	2
	POLE BUILDINGS ALLOWED	
	Maximum sidewall height	18 feet

2. Urban Service Area.

- a. Attached and detached private residential garages shall not exceed 840 square feet in size, except that the minimum square footage can be increased to 1,200 square feet, provided that the accessory ~~garage~~~~structure~~ does not exceed 80 percent of the above-ground square footage of the principal ~~structure~~~~building~~.
- b. All new and relocated residential homes shall be constructed with an accessory ~~structure~~~~building~~ or garage meeting the minimum standards required in Section 10-72-09 Parking Supply Requirements. For one- and two-unit dwelling units, said accessory ~~structure~~~~building~~ shall have a minimum floor area of at least 440 square feet.
- c. Residential properties within the Urban Service Area may have one (1) detached accessory ~~building~~~~structure~~ in addition to a private residential garage. The ~~building~~~~structure~~ shall not ~~to~~ exceed 250 square feet in size. On properties that have ~~no less than~~~~at least~~ one half (½) acre of buildable land, the detached accessory ~~building~~~~structure~~, may be up to 500 square feet in size and 16 feet in height. ~~This second detached accessory building shall not exceed 16 feet in height.~~
- d. Residential properties with detached accessory ~~structures~~~~buildings~~ that subsequently construct an attached accessory ~~structure~~~~building~~, shall deduct the square footage of the detached ~~structure~~~~building~~ from the allowable square footage.
- e. No accessory buildings shall be allowed on non-residential property in the urban service area.
- f. Unless otherwise permitted, all detached accessory buildings shall not exceed 20 feet in height or the height of the principal structure, whichever is less.

3. General Standards and Conditions, All Districts.

- a. PUD Districts in rural areas: Total accessory ~~building~~~~structure~~ square footage shall not exceed 1,200 square feet per lot or as otherwise identified in the Development Agreement.
- b. Temporary, hoop, carport, tarpaulin or similar types of non-permanent ~~building~~~~structures~~ are not permitted.
- c. Semi-trailers, truck boxes, rail boxes, box cars, and similar are prohibited.
- d. Moving storage containers, Portable on demand storage (PODS) units or similar type units may be allowed with city approval for up to 30 days within an 18-month period.
- e. No ~~buildings~~~~structures~~ shall be located within a drainage, utility or any other publicly owned easement.

G. Setbacks.

1. Attached Buildings/Garages. An attached garage or accessory ~~structure~~building shall be considered an integral part of the principal building and shall conform to district setback requirements.
2. Detached Buildings:
 - a. Any detached accessory building shall be set back at least 10 feet from any principal structure or other detached accessory buildings on the same parcel.
 - b. Rural Service Area:
 - i. Lots Less Than One (1) Acre. Twenty-five (25) feet from the side and rear property lines.
 - ii. Lots One (1) Acre and Larger. Twenty-five (25) feet from the side and rear property lines.
 - iii. All detached accessory ~~buildings~~structures in the Rural Service Area shall be placed no closer to the front property line than the principal ~~building~~structure, except when the principal ~~building~~structure has a front yard setback of at least 150 feet. In that case, the detached accessory ~~building~~structure may be located closer to the front property line than the principal ~~building~~structure, but shall maintain at least a 75 foot front yard setback off a City street and a 100 foot front yard setback off of a County or State road.
 - c. Urban Service Area:
 - i. All Lots. No accessory building shall be located in front of the principal ~~structure~~building. Accessory buildings must maintain setbacks of five (5) feet from the side property line and 10 feet from the rear property line.
 - ii. Street Side Yard. Detached accessory ~~buildings~~structures shall be located no closer than 20 feet from a street side yard on corner lots, provided the ~~building~~structure does not have access to the public right-of-way on the side yard.

Section 11. Section 10-72-02 Application of Off-Street Parking Regulations of the St. Francis Code of Ordinances is hereby amended to read as follows:

The regulations and requirements set forth in this Ordinance shall apply to the required and non-required off-street parking facilities in all use districts.

- A. Truck Parking. It is unlawful to park a truck (other than a truck of 12,000 gross vehicle rated weight or less), a truck tractor, semi-trailer, bus, construction equipment, construction trailers, or manufactured home within residential districts (RR, R1, R2, and R3) of the City that are zoned and/or used for residential purposes, except for the purpose of loading or unloading the same, and then only during such time as is reasonably necessary for such activity.
- B. Parking in Residential Districts. It is unlawful to park a vehicle in the yard of any property in the RR, ~~R1~~, R2, and R3 Districts except on parking surface adjacent to a

driveway. In the RR district, an approved parking surface is required. In the ~~R1~~^{R1}, R2, or R3 districts, the parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-72-11. Properties in the RR district may receive a waiver from the surfacing requirements as stated in Section 10-72-11.

Section 12. Section 10-72-11 Residential Driveway Performance Standards of the St. Francis Code of Ordinances is hereby amended to read as follows:

- A. All lots or parcels shall have direct adequate physical access for emergency vehicles along the frontage of the lot or parcel from either an existing dedicated public roadway, or an existing private roadway approved by the City.
- B. Permit Required. All proposed driveway and private drive connections to a City street shall require a permit.
- ~~B.C.~~ C. Driveways that access roads that have a paved surface shall be surfaced with bituminous, concrete pavement, concrete pavers, or other similar material as approved by the Zoning Administrator and shall extend from the existing paved surface to the principal structure in the urban service area, or a minimum of fifty (50) feet in the rural service district, unless a longer length is needed to control erosion.
- ~~C.D.~~ D. Controlling Erosion. All driveways shall be constructed in a matter which controls erosion. Driveways with moderate slopes (greater than 4%) which drain towards a paved street shall extend the bituminous, concrete pavement, concrete pavers or other similar hard surface to the crest of the hill. Drainage swales shall be utilized adjacent to the driving surface to control stormwater runoff.
- ~~D.E.~~ E. Driveways that access roads that have a gravel surface shall meet the rural driveway standard set forth herein. Driveways shall be constructed to minimize erosion by utilizing drainage swales adjacent to the driving surface to control stormwater runoff.
- ~~E.F.~~ F. No residential driveway shall be less than ten (10) feet in width or exceed twenty-four (24) feet in width at the point where it adjoins the street. The driveway shall not exceed a width of twenty-four (24) feet for a distance of at least five (5) feet behind the street, at which point the driveway may exceed twenty-four (24) feet in width.
- ~~F.G.~~ G. Number allowed. Residential lots within the urban service district shall be limited to one driveway access to a public street. Residential lots within the rural service area may have two driveway accesses, provided that the driveways have at least one hundred (100) foot separation and the secondary driveway is intended to serve an accessory structure.
- ~~G.H.~~ H. Secondary driveways which access paved roads shall be surfaced with bituminous, concrete, or pavers from the edge of the constructed public roadway to the property line, at minimum. All other rural driveway standards shall be met.
- ~~H.I.~~ I. Driveways of any type surface shall maintain at least a three-foot side yard adjacent property lines in residential districts.
- ~~I.J.~~ J. Two single family residences may share a driveway provided both parcels have adequate frontage, easements are recorded, both property owners agree to maintenance and

dissolution agreements, and the driveway meets the minimum fire and safety standards. No more than two single family residences may share a driveway. For the purposes of setbacks, the two parcels shall be counted as one, while the agreement is in effect.

~~J.K.~~ No residential driveway access shall be allowed onto a designated collector or arterial street, unless the Planning and Zoning Commission finds that no other practical alternative exists and the Council approves said access.

~~K.L.~~ No driveway shall obstruct drainage utility access, or impair public safety. When necessary, the lot owner shall install a culvert of adequate size and type, as determined by the City Engineer.

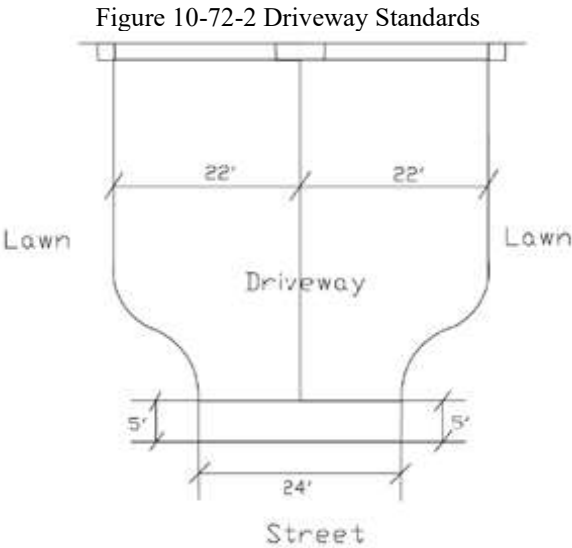
~~L.M.~~ Driveways shall not have a slope of greater than ten (10) percent.

~~M.N.~~ Rural Driveway Standard. Driveways shall be of a design that will provide reasonable access for emergency service vehicles and meet all fire and public safety standards. At a minimum, the driveway shall have at least a 10 foot wide driving surface with a driveway base that is suitable to support the City's largest piece of firefighting apparatus. Gravel driveways in the rural service district shall have a minimum class 5 aggregate thickness of eight (8) inches compacted. Obstructions adjacent to and directly over the driveway, including, but not limited to; tree branches, shrubs, landscaping materials, etc. shall be removed to provide a fourteen (14) feet clear height.

~~N.O.~~ The property owner shall be responsible for the maintenance in safe condition of all driveways leading to his or her property, including the portions of sidewalks used as part of said driveways.

~~O.P.~~ In lieu of two separate townhome driveways, one shared driveway may be utilized subject to the following conditions:

1. The shared driveway shall not exceed twenty-four (24) feet in width at the point it adjoins the street.
2. Townhome driveways shall be required and maintained by a property owner association.



~~P.Q.~~ Town homes and multi-family dwellings under the ownership and/or control of a property owner association shall be maintained, repaired, and replaced under the cost of property owner association. Said association shall maintain a capital improvement program for the driveways under its ownership.

~~Q.R.~~ Financial Surety. Driveways that will exceed 600 feet in length and are not combined with another permit (i.e., principal structure) will require a financial surety in the amount 150% of the estimated construction cost in the form of a cash escrow or Irrevocable Letter of Credit in a form as approved by the City Attorney.

Section 13. Section 10-82-09 Securities of the St. Francis Code of Ordinances is hereby amended to read as follows:

The applicant shall provide security for the performance of the work described and delineated on the approved grading plan involving the Stormwater Pollution Prevention Plan related remedial work as listed in the City's fee schedule. This security must be available prior to commencing the project. The form of the securities must be;

- A. Currency. The ~~first \$10,000 (in U.S. currency) or 15 percent, whichever is greater, of this financial security must be by cash deposit to the City~~ financial security shall be provided as a letter of credit in a form approved by the City Attorney.

Section 14. Section 10-91-05 District Regulations of the St. Francis Code of Ordinances is hereby amended to read as follows:

H. B-1 District:

1. All signs not requiring permits as set forth in this Division.
2. One (1) monument sign per development, not to exceed 32 square feet in sign area and six (6) feet in height shall be permitted. The monument sign shall not be placed outside the applicable subdivision or development.
3. One (1) freestanding sign per lot is permitted. The total area of the freestanding sign shall not exceed 64 square feet for lots with a lot width of 100 feet or more and 36 square feet for lots with a lot width of less than 100 feet. The maximum height of a freestanding sign shall be 20 feet.
4. For legally established institutional uses, one (1) freestanding sign per street frontage shall be permitted. The freestanding sign shall not exceed 60 square feet in sign area and 10 feet in height.
5. One (1) wall sign per street frontage shall be permitted according to the following: The total area of all wall signs on any wall of a building shall not exceed 15 percent of the wall area of that wall when said wall area does not exceed 500 square feet. When said surface area exceeds 500 square feet, then the total area of such wall sign shall not exceed 75 square feet plus five (5) percent of the wall area in excess of 500 square feet, provided that the maximum sign area for any wall sign shall be 300 square feet. Wall area shall be computed individually for each tenant in a multi-tenant building based on the exterior wall area of the space that tenant occupies.

- 6. One (1) sign displaying electronic, scrolling text-based messages provided that the electronic message board component of any sign is no greater than 40 square feet in area.
- 7. One (1) window sign per window provided each sign does not occupy more than 75 percent of the window area.

Section 15. This Ordinance shall take effect and be enforced from and after its passage and publication according to law.

Approved and adopted by the City Council of the City of St. Francis this 15th day of December, 2025.

SEAL

CITY OF ST. FRANCIS

By: _____
Mark Vogel, Mayor

Attest: Jennifer Wida, City Clerk

DRAFTED BY:
HKGi
800 Washington Ave. N., Suite 207
Minneapolis, MN 55401

CITY OF ST. FRANCIS
ST. FRANCIS
ANOKA COUNTY

RESOLUTION 2025-61

A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE
352 SECOND SERIES MODIFYING CHAPTER 10 ZONING IN THE CITY CODE

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd.4, the City Council has determined that publication of the title and summary of Ordinance 352, Second Series, will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk and a digital copy of the Ordinance is available for inspection on the City’s website.

NOW THEREFORE, BE IT RESOLVED that the following summary of Ordinance 352 Second Series is approved for publication:

CITY OF ST. FRANCIS, MINNESOTA
ORDINANCE 352, SECOND SERIES

Section 1. Ordinance 352, as adopted, amends Chapter 10 Zoning of the City Code:

1. Definitions for property line, setback, and yard have been modified, with a graphic added for clarity.
2. Lower potency hemp edible wholesale has been added as a permitted use in the BPK and I-1 districts and a definition for this use has been added.
3. Restrictions on landscape alterations within the Rum River Management Overlay District have been adjusted to reflect the requirements in MN Rules.
4. The required 500’ buffer between day cares and cannabis retail businesses was adjusted to specify that this provision pertains specifically to child care centers, rather than in-home daycares.
5. The use “accessory structure” has been changed to “accessory building.” The use tables have been updated to reflect this terminology change. The zoning permit requirement for accessory buildings less than 200 square feet in area has been removed.
6. Language was added to Section 10-72-11 to specify that permits are required for all driveways.
7. Securities language has been updated to allow a security in the form of a letter of credit, rather than cash.
8. Maximum square footage for wall signs in the B-1 District was adjusted to be consistent with the requirements for the B-2 and BPK districts. wall signs in the B-1 District was adjusted to be consistent with the requirements for the B-2 and BPK districts.
9. References and numbering have been updated throughout the Code to reflect additions and deletions. Grammatical errors have been corrected.

Section 2. The full ordinance will be in effect 30 days from this summary publication.

Section 3. The full ordinance is available for review during regular office hours in the office of the City Clerk and online on the City’s website.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15TH
DAY OF DECEMBER, 2025.

APPROVED:

Mark Vogel, Mayor

Attest:

Jenni Wida, City Clerk

Published in the Anoka County Union Herald the __ day of December, 2025.

DRAFTED BY:
HKGi
800 Washington Ave. N., Suite 207
Minneapolis, MN 55401



CITY COUNCIL AGENDA
REPORT

TO: Kate Thunstrom- City Administrator
FROM: Dave Schmidt- Fire Chief
SUBJECT: Resolution of PERA-SVF Pension Transfer to the Rum River Fire District
DATE: December 15, 2025

OVERVIEW:

The purpose of this agenda item is to request formal City Council approval to transfer the administration of the City of St. Francis’s PERA–Statewide Volunteer Firefighter (SVF) pension plan to the Rum River Fire District, effective January 1, 2026. This action is required as part of the organizational transition from the St. Francis Fire Department into the newly formed Rum River Fire District.

BACKGROUND

The Rum River Fire District Joint Powers Entity (JPE) will assume responsibility for providing fire protection services to the Cities of St. Francis and Bethel beginning January 1, 2026. As a component of this transition, all pension-related responsibilities for volunteer/paid-on-call firefighters must transfer from the City of St. Francis to the Rum River Fire District.

The City of St. Francis currently participates in the Public Employees Retirement Association – Statewide Volunteer Firefighter (PERA-SVF) Plan. This plan provides lump-sum pension benefits for eligible firefighters based on years of service. In preparation for the new district’s launch:

- PERA has issued the required forms for transferring plan administration to the Rum River Fire District.
- The district will maintain the current benefit level of \$4,800 per year of service for 2026.
- All eligible members will continue accruing service credit without interruption.
- All pension assets, obligations, and administrative duties will be transferred to the district upon approval.

Both the PERA statutes and the JPE agreement require the governing body of the originating entity (City of St. Francis) to approve the transfer of pension responsibility.

ACTION TO BE CONSIDERED:

Resolution to approve the transfer of the City of St. Francis PERA–Statewide Volunteer Firefighter (SVF) pension plan, including all assets, liabilities, and administrative responsibilities, to the Rum River Fire District effective January 1, 2026

BUDGET IMPLICATION:

There is no direct financial impact to the City of St. Francis at the time of transfer. All pension liabilities and future administrative responsibilities will reside with the Rum River Fire District. The City's historical contributions and fund balances will move with the plan.

Attachments:

- Resolution 2025-60 Opting to transfer records, assets, and liabilities from City of St. Francis Fire Department to Rum River Fire District

**CITY OF ST. FRANCIS
ST. FRANCIS
ANOKA COUNTY**

Agenda Item # 9A.

RESOLUTION 2025-60

**A RESOLUTION OPTING TO TRANSFER RECORDS, ASSETS, AND LIABILITIES FROM
CITY OF ST. FRANCIS FIRE DEPARTMENT TO RUM RIVER FIRE DISTRICT**

WHEREAS: The RUM RIVER FIRE DISTRICT is authorized to join the Statewide Volunteer Firefighter Defined Benefit Plan (SVF DBP) administered by the Public Employees Retirement Association (PERA); and

WHEREAS: The City and the City's Fire Department have jointly consented to the transfer of records, assets, and liabilities from the City of St. Francis to the RUM RIVER FIRE DISTRICT – a joint powers board.

WHEREAS: The City highly values the contributions of fire department members to the safety and well-being of our community and wishes to safeguard their pension investments in a prudent manner;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS, MINNESOTA

1. The transfer of records, assets, and liabilities from the City of St. Francis Fire Department to the RUM RIVER FIRE DISTRICT – a joint powers board will be effective January 1, 2026.

APPROVED:

Mark Vogel, Mayor

Attest:

Jenni Wida, City Clerk



CITY COUNCIL
AGENDA REPORT

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Fiscal Agent Agreement with the Rum River Fire District
DATE: December 15, 2025

OVERVIEW:

In order to achieve efficiency in operation, the Fire District will purchase certain financial services from the City of St. Francis. This will be accomplished through a Fiscal Agent Agreement as attached. The City will charge the Fire District \$24,000.00 per year.

As we continue to transition the Fire District, the attached documents are necessary for the fiscal agent responsibilities that will be undertaken by the City and the responsibilities that the city will maintain on the district's behalf. This agreement sets in place processes, terms, fees and payment expectations.

The attached documents address the ongoing service that the City of St. Francis will provide.

All documents are subject to Attorney approval to form.

REQUESTED COUNCIL ACTION:

Motion, Second to adopt Resolution 2025-62 regarding entering into Fiscal Agent Agreement

Attachments:

- Resolution 2025-62 A resolution entering into a Fiscal Agent Agreement with the Rum River Fire District and Granting Signatory Authority
- Fiscal Agent Agreement between the City of St. Francis and the Rum River Fire District

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

Agenda Item # 9B.

RESOLUTION 2025-62

**A RESOLUTION ENTERING INTO A FISCAL AGENT AGREEMENT
WITH THE RUM RIVER FIRE DISTRICT
AND GRANTING SIGNATORY AUTHORITY**

WHEREAS, the City of St. Francis (the “City”) is a party to a Joint Powers Agreement (the “Joint Powers Agreement” or the “JPA”) that establishes an entity hereinafter referred to as the Rum River Fire District (the “Fire District”) which will replace the City’s Fire Department; and

WHEREAS, the Fire District will assume the duties and responsibilities formerly performed by the City’s Fire Department; and

WHEREAS, in order to gain efficiencies in operations, the City will provide fiscal agent services as outlined in a Fiscal Agent Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. That the City Council for the City of St. Francis Minnesota hereby approves the attached Fiscal Agent Agreement.
2. The City Council further directs and authorizes Kate Thunstrom, City Administrator and Mark Vogel, Mayor to execute the attached Fiscal Agent Agreement.
3. The Mayor and City Administrator, staff and City Attorney are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF DECEMBER, 2025.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk

FISCAL AGENT AGREEMENT BETWEEN THE CITY OF ST. FRANCIS AND THE RUM RIVER FIRE DISTRICT

THIS FISCAL AGENT AGREEMENT (“Agreement”) is entered into as of December _____, 2025, by and between the City of St. Francis (“City”), a Minnesota Municipal Corporation and the Rum River Fire District (“District”), a Joint Powers Entity created pursuant to Minn. Stat. Sec. 471.59.

RECITALS

WHEREAS, the City of St. Francis and the City of Bethel have formed a consolidated fire department pursuant to Minnesota Statute, Section 471.59, named the Rum River Fire District; and

WHEREAS, the District agrees to provide fire prevention protection and related services within the corporate limits of St. Francis and Bethel; and

WHEREAS, the District initial staffing will not include an individual or individuals focused on financial services; and

WHEREAS, the City staff are familiar with the financial needs and requirements of the District; and

WHEREAS, it is in the public interest for the District to purchase services from the City in this area; and

WHEREAS, this Agreement will outline the terms and conditions associated with the purchase of services in this area.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and the covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties, intending to be legally bound by the terms and conditions of this Agreement, agree as follows:

ARTICLE ONE - DEFINITIONS

Unless the context clearly indicates a different meaning is intended, the following words and terms shall for the purpose of this Agreement have the meaning given to them;

- 1 “Agreement” means this Agreement, as it may be amended, supplemented, or restated from time to time.
- 2 “Board” means the Rum River Fire District Joint Powers Fire Board as defined in Article VI of the Joint Powers Agreement establishing the Fire District.

- 3 “Budget” means the adopted annually by City Councils in accordance with the procedures under the Joint Powers Agreement
- 4 “Cities” means the Cities participating in the Joint Power Agreement, as amended from time to time
- 5 “City Council” means the governing body of the Cities
- 6 “Effective Date” means the Operational Date
- 7 “Fire Chief” means the Chief of the Rum River Fire District as defined in Article II of the Joint Powers Agreement establishing the Fire District.
- 8 “Joint Power Agreement” means the Joint Powers Agreement between the Cities dated September 15, 2025.
- 9 “Operational Date” means the date the employees, capital equipment, personal property and accounts are transferred to the Rum River Fire District
- 10 “Parties” and “Party” means all of the entities named in the preamble of this agreement, or any one of them.
- 11 “Uncontrollable Circumstances” means a delay resulting from a cause over which the Party required to make performance does not have control and that cannot or could not have been avoided by the exercise of reasonable care, including acts of God, accidents, war, civil unrest, embargoes, strikes, litigation, and delays of other Parties in the performance of its obligations under or incidental to this Agreement.

ARTICLE TWO - FINANCIAL SERVICES

2.1 The City shall provide the District with Financial support and services, including but not limited to.

- Prepare and submit all W-9s and 1099s
- Enter receipts into the accounting system
- Prepare various financial related reports as needed
- Cash-flow analysis and recommendations
- Reconcile bank statements on a monthly basis
- Prepare and track federal and state funds ensuring timely expenditures and reimbursements
- Track grant funds and ensure timely expenditures and reimbursements
- Reconcile petty cash and operating cash funds as needed
- Coordinate annual audit and prepare audit work papers

2.2 Financial Services shall be provided for an annual Fiscal Agent cost of twenty-four thousand dollars (\$24,000) beginning in the 2027 financial year. Payment for services shall be made in two 50% installments commencing on January 30th and July 30th of each respective year this Agreement is in operation.

ARTICLE THREE- DISTRICT RESPONSIBILITIES ADMINISTERED THROUGH THE FISCAL AGENT

3.1 The Fiscal Agent shall perform, on behalf of the District, those responsibilities necessary for the day-to-day operations of the station and the employment base. All such responsibilities shall be maintained as obligations of the District and funded through District accounts, separate

and distinct from participating municipal agencies. The District shall appropriate and budget for the costs of the following items:

- Financial Software
- Website
- Auto Insurance
- Auto Lease and/or acquisition
- Cellular and Hotspot services
- Credit Cards
- PERA
- Utilities
- Workers' Compensation
- Employee benefits
- Contingency and Reserves
- Capital Improvement Account
- Investments
- IT and Technology services
- Legal Representation
- Insurance as required or necessary through the League of Minnesota Cities

3.2 The responsibilities and associated accounts shall be reviewed periodically to confirm that the services provided remain appropriate to the needs of the District and that the District is receiving the best available cost for those services. The Fiscal Agent shall monitor accounts to safeguard District funds in coordination with the Chief, ensuring that the District does not incur expenses for unused or unnecessary services, or for services priced above reasonable market value. The Fiscal Agent shall provide recommendations to the Chief regarding any additions, modifications, or changes in services, as well as the financial impacts of cost increases.

ARTICLE FOUR - EMPLOYEE BENEFITS

4.1 The District will coordinate directly with an insurance provider to establish and administer the annual employ benefit program, including the selection, renewal and modification of benefit offerings. The Fiscal Agent will coordinate the district benefit process with the city process if the same provider is utilized. At such time the district changes providers, coordination will be the responsibility of the district.

4.2 Employment benefits as of the operational date will follow a January 1st benefit year. The District will budget for the necessary costs to cover any insurance and or benefits as provided and identify within their Personnel policy. Benefits include but are not limited to; health insurance, dental insurance, life and or disability policies and employee supplemental policies.

ARTICLE FIVE - LEGAL REPRESENTATION

The District will coordinate with the legal services with the City of St. Francis. The City currently maintains a retainer with its appointed legal firm. The District, will be covered under

the municipal retainer. When services are used, the District will be billed separately from the legal services. In the event of a conflict of interest between the parties, the Party that maintains the retainer agreement with the law firm shall continue to be represented by the law firm. The other property may promptly engage separate and independent legal council at its own expense.

ARTICLE SIX - INDEMNIFICATION

6.1 Mutual Indemnification. The parties shall mutually indemnify and hold each other, and each of their respective elected officials, officers, and employees harmless from and against any and all liability and expense of any kind, including legal cost and reasonable attorneys' fees, arising from the negligent acts or omissions of the other Parties, their elected officials, officers, and employees with respect to their performance of this Agreement.

6.2 Limited Liability. The indemnity under section 6.1 above does not constitute a waiver by any of the Parties limitations of liability provided by applicable Minnesota law, including Minnesota Statutes, Chapter 466.

ARTICLE SEVEN - INSURANCE

Parties and their personnel shall be covered by a policy or policies of general liability insurance in amounts of coverage not less than the limitations of liability under Minnesota Statute, Section 466.04, as it may be amended from time to time, or a successor statute.

ARTICLE EIGHT - TERM

8.1 This Agreement shall be effective on January 1, 2026 and shall continue until December 31, 2030, unless terminated (a) by agreement of both parties; or (b) upon dissolution of the Fire Department under Article XV of the Joint Power Agreement.

8.2 The Agreement shall automatically renew in five-year terms unless terminated pursuant to Section 8.1. If the District wishes to discontinue the agreement with the City, notice must be provided in writing no later than June 1 of the given year for a termination date of December 31, in said year. City will aid in the final year financial audit.

The Parties agree to evaluate the agreement from time to time and may agree to modify if necessary.

ARTICLE NINE - NOTICE

9.1 Any notices required or permitted under this Agreement may be personally delivered, delivered by email, or mailed by certified mail, return receipt requested, to the address listed on the signature page or to such other places as the parties may direct in writing from time to time.

9.2 A notice shall be deemed given and delivered upon personal delivery, or three (3) days after being mailed as set forth above, whichever is applicable. A notice may be sent by email

shall be deemed to have been received at the time shown in a delivery confirmation report generated by the sender's email system.

To the City of St. Francis:

City of St. Francis
Attn: City Administrator
3750 Bridge Street NW
St. Francis, MN 55070

To the Rum River Fire District

Rum River Fire District
Attn: Fire Chief
3750 Bridge Street NW
St. Francis, MN 55070

ARTICLE TEN – GENERAL PROVISIONS

10.1 Counterparts. This Agreement may be signed in more than one counterpart, each of which shall be deemed to be an original, but all of which taken together shall be deemed a single instrument.

10.2 Effect of Termination. This Agreement shall continue in effect upon and after its termination, to the extent necessary for the enforcement of any of its provisions that apply subsequent to any such termination.

10.3 Non-assignability. A Party shall not assign any interest in this Agreement nor shall transfer any interest in the same, without the prior written consent of the other Parties.

10.4 Alteration. Any alteration, amendment, variation, modification or waiver of the provision(s) of this Agreement shall not be valid until it has been reduced to writing and signed by the Parties.

10.5 Severability. If any part, term or provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if this Agreement did not contain the particular part, term or provision to be unenforceable.

10.6 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

10.7 Authority. The City and District represent that each person signing this Agreement on its behalf is authorized to do so.

10.8 Parties and Interest. This Agreement shall be binding upon and inure solely to the benefit of the Parties, and nothing in this Agreement, express or implied, is intended to confer upon any other person or entity any rights or remedies of any nature or by reason of this Agreement.

10.9 Headings. The headings used in this Agreement are for convenience only and in no way define, limit, or extend the scope of this Agreement or the intent of any provision.

10.10 Waiver. The waiver of any of the rights or remedies under this Agreement on any one occasion by any Party shall not constitute a waiver of any rights or remedies with respect to any subsequent breach or default of the same terms of this Agreement. The rights and remedies provided or referred to under the terms of this Agreement are cumulative and not mutually exclusive.

10.11 Further Actions. The Parties agree to execute such further documents and take such further actions as may reasonably be required to carry out the provisions and intensions of this Agreement.

10.12 Time is of the Essence. Time is of the essence as to each and every provision of this Agreement.

10.13 Effective date. This Agreement shall be effective as of the date first written above.

THIS AGREEMENT requires the signature of all parties and is executed as of the date of the last signature below.

Rum River Fire District

City of St. Francis

Board Chair

Mark Vogel, Mayor

David Schmidt, Fire Chief

Kate Thunstrom, City Administrator

4813157.1



CITY COUNCIL AGENDA REPORT

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Shared Space User Agreement with the Rum River Fire District
DATE: December 15, 2025

OVERVIEW:

As part of the Joint Powers Agreement (JPA) establishing the Rum River Fire District, the City agreed to donate the use of the St. Francis Fire Station and the real property upon which it is located. The JPA references the joint facility as being subject to a lease agreement. As part of the JPA, the Fire District will be responsible for the financial costs and management of any maintenance, alterations, or improvements. This obligation will be accomplished through a Share Space User Agreement as attached.

All documents are subject to Attorney approval to form.

REQUESTED COUNCIL ACTION:

Motion, Second to adopt Resolution 2025-63 regarding entering into Shared Space User Agreement.

Attachments:

- Resolution 2025-63
- Shared Space User Agreement

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

Agenda Item # 9C.

RESOLUTION 2025-63

**A RESOLUTION ENTERING INTO A
SHARED SPACE USER AGREEMENT
WITH THE RUM RIVER FIRE DISTRICT
AND GRANTING SIGNATORY AUTHORITY**

WHEREAS, the City of St. Francis (the “City”) is a party to a Joint Powers Agreement (the “Joint Powers Agreement” or the “JPA”) that establishes an entity hereinafter referred to as the Rum River Fire District (the “Fire District”) which will replace the City’s Fire Department; and

WHEREAS, the Fire District will assume the duties and responsibilities formerly performed by the City’s Fire Department; and

WHEREAS, the JPA at Article XIII obligates the City to donate the use of the St. Francis Fire Station and the real property upon which it is located to the Rum River Fire District for the purposes of supporting the operations and services of the Rum River Fire District. It requires that the joint facility will be subject to a lease agreement from the City of St. Francis to the Rum River Fire District.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. That the City Council for the City of St. Francis Minnesota hereby approves the attached Shared Space User Agreement as the lease obligation noted in Article XIII of the Joint Powers Agreement.
2. The City Council further directs and authorizes Kate Thunstrom, City Administrator and Mark Vogel, Mayor to execute the attached Shared Space User Agreement.
3. The Mayor and City Administrator, staff and City Attorney are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF DECEMBER, 2025.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk

**CITY OF ST. FRANCIS AND
THE RUM RIVER FIRE DISTRICT
SHARED SPACE USER AGREEMENT**

THIS SHARED SPACE USER AGREEMENT (“Agreement”) is entered into as of December _____, 2025, by and between the City of St. Francis (“City”), a Minnesota Municipal Corporation and the Rum River Fire District (“District”), a Joint Powers Entity created pursuant to Minn. Stat. Sec. 471.59.

RECITALS

WHEREAS, the City of St. Francis and the City of Bethel have formed a consolidated fire department pursuant to a September 15, 2025 Joint Powers Agreement (“JPA”) as authorized by Minnesota Statute, Section 471.59, named the Rum River Fire District; and

WHEREAS, Article XIII of the JPA provides the following:

Subdivision 1. St. Francis owns a fire station and land upon which it sits located at 3750 Bridge Street NW, St. Francis (the “St. Francis Fire Station”), which prior to the establishment of the Rum River Fire District was used by the City of St. Francis Fire Department.

Subdivision 3. St. Francis shall donate the use of the St. Francis Fire Station and the real property upon which it is located (the “St. Francis Station”) to the Rum River Fire District, effective as of the Fire Services Commencement Date, for the purpose of supporting the operations and services of the Rum River Fire District. The joint facility will be subject to a lease agreement from the City of St. Francis to the Rum River Fire District. The Rum River Fire District shall be responsible for the financial costs and management of any maintenance, alterations, or improvements.

; and

WHEREAS, this Agreement will serve as the lease agreement contemplated by Article XIII, Subdivision 3 of the JPA; and

WHEREAS, the real property used for the fire department (“Property”) is legally described in Exhibit A; and

WHEREAS, effective January 1, 2026 the property will be used jointly by the City and the District.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and the covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties, intending to be legally bound by the terms and conditions of this Agreement, agree as follows:

ARTICLE ONE - PREMISES

- 1.1. Premises Defined. Exhibit B attached hereto and incorporated herein depicts the building and other improvements on the Property that are used exclusively for District purposes, exclusively for City purposes and jointly. The areas designated as the District may hereinafter be referred to as the District premises.
- 1.2. Common Area. District also has the right to use jointly with the City the areas depicted in Exhibit B for joint use “Common Area” along with sidewalks. Parking on the East side of the building shall be dedicated for the fire department.
- 1.3. As-Is. The City is proving the Premises and Common Area in as-is condition for the Districts’ use. The City makes no representation regarding the condition of the Premise and Common area or improvements located on the same.

ARTICLE TWO - USE

- 2.1 Permitted Use. The District shall use the Premises and Common Area for a fire station and administrative purposes (the “Permitted Use”) and for no other purpose unrelated to the management and operation of a regional fire authority.
- 2.2 Restrictions on Use. The District shall not cause or permit any damage to the Property or Premises. The District shall not overload, damage or deface the Premises or use plumbing for any purpose other than that for which constructed, or make or permit any noise or odor objectionable to the public or the City, or create or permit a nuisance on the District Premises, or do any act which may make void or voidable any insurance on the District or City Premises or the Facility or which may render an increased or extra premium payable for insurance. The District will not permit the District Premises to be used for temporary or ongoing residential or private commercial or business purposes.
- 2.3 Rules and Regulations. The District shall use the District Premises and the common areas of the Facility in accordance with the terms of this Agreement and such additional rules and regulations as may from time to time be reasonably made by the City for the general safety, comfort and convenience of the City, appointed individuals, employees and the public while in the facility and premises. The District shall use its best efforts to cause District appointed individuals, employees and invitees to abide by such rules and regulations

- 2.4 If the District fails to comply with all or any of the restrictions on the use of the premises set out in this Agreement, the City shall notify the District and provide the District a reasonable time to take all steps necessary to remedy the failure. If the District fails to do so in a timely manner, then the City may take any steps necessary to remedy the failure. Upon demand by the City, the District shall pay all costs of the remedial action.
- 2.5 In the event of activation of the Emergency Operation Center (EOC), facility coordination will be done through the Fire Chief or Chief's designated representative in coordination with the City Administrator and the Police Chief

During a bona fide emergency event that requires activation of the EOC, the District shall have priority for use of common space areas until the emergency has stabilized. District responsibility includes coordinated repairs or maintenance, ensures equipment and systems are properly secured and not accessed by unauthorized personnel and that facility and systems are returned to normal operating conditions.

The District shall make every effort to accommodate space for regularly scheduled public business.

- 2.6 Laws. The District agrees and will promptly and strictly observe all federal, state and municipal laws, rules and regulations and ordinances affecting the District premises.

ARTICLE THREE - TERM

The term of this Agreement shall commence on January 1, 2026 and shall continue in effect for a period of 99 years from the date of commencement, unless modified or terminated earlier by mutual agreement of the City and District. Unless earlier modified or terminated, the Termination Date shall be December 31, 2125.

ARTICLE FOUR - PAYMENT

- 4.1 Monthly Fee. The initial consideration for this Agreement will be four thousand dollars (\$4,000) per month. This amount will increase by two percent (2%) over the prior year monthly fee every subsequent year. The amount will be paid by the District to the City for the space hereinabove referred to and other items herein agreed to be furnished by City, shall be paid monthly without notice, setoff or demand on or before the first day of each calendar month during the Term of the Agreement or any extension or renewal thereof. All payments shall be in lawful money of the United States to the City at the office of the City of St. Francis, City Hall, St. Francis, Minnesota, or at such other place or places and to such other party or parties as Landlord may hereafter designate.
- 4.2 The monthly fee noted in Section 4.1 will include the costs for the following:
- 4.2.1 Janitorial services of ten (10) hours per week,
 - 4.2.2 Contribution of property insurance,

- 4.2.3 Garbage services, not including any hazardous materials or items requiring special handling,
- 4.2.4 Camera and Security Systems,
- 4.2.5 Fiber and Internet,
- 4.2.6 Snow Removal,
- 4.2.7 Building Reception staffing.

ARTICLE FIVE - UTILITIES AND OTHER EXPENSES

- 5.1 Electric and Gas. The monthly costs of these Utilities shall be paid 63% by the District and 37% by the City. The City shall invoice the District on a quarterly basis for the prior quarters based on the actual utility expenses in the prior quarter. The parties agree to evaluate the percentages on an annual basis and may agree to modify the percentage to allocate costs based on any significant changes to the property use. The City may at its option and expense install separate meters for the District Premises and in such event, the District shall cause individually metered utilities serving the District Premises to be placed in the name of the District and shall pay the actual costs of the metered utilities used in the District Premises.
- 5.2 Water and Sewer. The annual cost of water will be five hundred dollars (\$500) and sewer utilities shall be zero.
- 5.3 Bulk Water Use. All water used from a location not tracked in regular utility building services, including fire hydrants and fill station, will be tracked and reported to Public Works for Minnesota State required tracking.

ARTICLE SIX - MAINTENANCE AND REPAIR

- 6.1 Routine Maintenance. Routine maintenance includes all regular maintenance that does not meet the threshold of Major Repairs and Maintenance set for the in Section
- 6.2 Maintenance. The District shall, at its sole cost and expense, keep and maintain the Premises and all improvements (regardless of ownership) in good order and in clean, and safe condition.
- 6.3 The City shall, at its sole cost and expense, keep and maintain in good order, and in clean, attractive and safe condition all portions of the Property other than the Premise.
- 6.4 The City and the District shall each pay 50% of the cost and expenses to maintain in good order, and in clean, attractive and safe condition the Common area and all its improvements. This includes:
- 6.4.1 Building structures including; roof, structural elements, exterior walls, doors and windows, HVAC system, electric power panels and distribution circuits and plumbing not on the Premises (excluding fixtures)
 - 6.4.2 Property parking lot, sidewalks and grounds

- 6.5 The City agrees to inform the District of planned capital improvements and repairs on an annual basis, no later than May 1st of each year for the following year, to allow the District to properly budget for such improvements and repairs.
- 6.6 Major Repairs and Maintenance. Major Repairs and Maintenance shall be defined as repairs or maintenance items with a per occurrence costs in excess of \$2,500.00 excluding the District (for example, if a water pipe breaks and damages the flooring, the \$2,500.00 cost limit applies to all repair and maintenance costs associated with repairing the pipe, the floor and any associated damage) The City shall be responsible for all Major Repairs and Maintenance including capital improvements that exceed \$2,500 with the exception that the District shall be responsible for all Major Repairs and Maintenance which are caused by the intentional or negligent acts of the District employees, agenda or licensee's.
- 6.7 Repairs/Replacements to Premises. The District shall at its sole cost and expense make any additional repairs, alternation, maintenance, replacement or changes to the Premises or any improvement on the Premises that may be desired by the District or required by any public authority. All additional, repairs, alternations, replacements or changes to the Premises shall be made in accordance with Section 7.

ARTICLE SEVEN - TENANT IMPROVEMENTS

- 7.1 Construction. Prior to any construction, alterations, replacement, removal or major repair or any improvement on the Premise, the District shall submit to the City plans and specifications which describe the proposed activity. Construction shall not commence until the City has approved the plans and specifications in writing. The City shall have forty-five (45) days in which to review the proposed plans and specifications.
- 7.2 Unauthorized Improvements. Improvements made on the premise without the City's prior consent pursuant to subsection 7.1 or which are not in conformance with the plans submitted to and approved by the City ("Unauthorized Improvements") shall immediately become the property of the City, unless the City elects otherwise. Regarding the ownership of Unauthorized Improvements, the City may, in its option require the District to sever, remove and dispose of them. If the District fails to remove an Unauthorized Improvement upon request, the City may remove it and charge the District for the cost of removal and disposal.

ARTICLE EIGHT - INDEMNIFICATION

- 8.1 The District agrees that it will protect, save, defend, hold harmless and indemnify the City, its officials, employees and agents from any and all demands, claims, judgments, or liability for loss or damage arising as a result of accidents, injuries or other occurrences on the Premises or on City's property, occasioned by either the negligent, reckless and/or willful conduct of the District, its agents or any person or entity holding under the District or any person or entity on the Premises or on the City's property as a result of the District's activity, regardless of who the injured party may be. Notwithstanding the foregoing, the City shall, to the extent permitted by law, indemnify and hold the District harmless for any and all demands,

claims, judgements or liability for loss or damage arising from the City’s negligent, reckless and/or willful acts (including those of City employees or commissioners).

8.2 The District shall indemnify, defend and the City harmless from any and all claims, demands, judgement, order or damages resulting from hazardous substances on the Premise caused in whole or in part by the activity of the District, its agenda, subtenants or any other person or entity on the Premises during any period of time that the District has occupied all or a portion of the Property during the term of the Lease. The City shall, to the extent permitted by law, indemnify and hold the District harmless from any and all claims, demands, judgments, orders or damages resulting from hazardous substances on the Property by the City.

8.3 Hazardous Substances means any substance which now or in the future becomes regulated or defined as Hazardous Substance or Hazardous Waste under any federal, state or local statute, ordinance, rule, regulation or other law relating to human health, environmental protection, contamination or cleanup, including but not limited to, the Comprehensive Environmental Response, Compensation and Liability Act of 1980

8.4 The provisions of Section 8 shall survive the expiration or termination of this Agreement.

ARTICLE NINE - ASSIGNMENT OR SUBLETTING

The District shall not sell, convey, mortgage, assign, pledge, sublet or otherwise transfer or encumber all or any part of Districts interest in this Agreement or the Premises without the City’s prior written consent which may not be unreasonably withheld by the City. In the event of such consent, each permitted transferee shall assume all obligations under this Agreement. No assignment, sublet or transfer shall release, discharge or otherwise affect the liability of the District. A dissolution of the District shall be deemed to be a termination of this Agreement. The City shall gain full control of all areas within the Premise and Common areas. A new District or agency shall reestablish a Agreement with the City.

ARTICLE TEN - INSURANCE

10.1 Insurance of city-owned buildings used by the fire department will be the responsibility of the City, and the cost of said insurance will be paid by the City as provided in this Article.

10.2 Insurance for property within the District premises will be the responsibility of the District as provided in this Article. Insurance for personal property within the City or common areas will be the responsibility of the City. Insurance for jointly owned equipment and workers compensation will be paid for out of the District fund.

10.3 The District and their personnel shall be covered by a policy or policies of general liability insurance in amounts of coverage not less than the limitations of liability under Minnesota Statute, Section 466.04, as it may be amended from time to time, or a successor statute.

- 10.4 During the term of the Agreement and any extension thereof, the City shall maintain an insurance policy on the Property in the amount of the replacement cost, for damage from fire, earthquake, and other perils. Said insurance policy shall also insure the replacement value of the equipment owned by the City pursuant to this Agreement.
- 10.5 In the event of any damage caused by one party or its representatives, that party will be responsible for any deductible associated with the applicable insurance policy. Any proceeds on a claim against said insurance policy for damage shall be used to repair damage to the building so insured and to repair or replace any damaged personal property provided by the City.
- 10.6 The District shall be responsible for maintaining its own fire and hazard insurance on District owned personal property and Agreement hold improvements placed within the Property by the District.
- 10.7 The District shall procure and maintain insurance against claims for injuries to persons or damage to property which may arise from or in connection with this Agreement by the District, its agents, representatives, employees or subcontractors at all times during the terms of this Agreement.

ARTICLE ELEVEN - DAMAGE OR DESTRUCTION

- 11.1 Extraordinary Casualty. The parties recognize that some or all use of the Property or Premises may be interfered with or prevented because of fire, earthquake, flood, storm, landslide, act of war, vandalism, theft or other extraordinary casualty (“Casualty”)
- 11.2 Material Damage. If the Premise or Common areas are damaged or destroyed by fire or any Casualty which cannot, despite diligent, good faith efforts be repaired or restored within one hundred and twenty (120) days following the date on which such damage occurs, the District may elect to terminate the Agreement effective as of the date of such damage or destruction. Within forty-five (45) days after the date of such damage, the parties shall determine whether the damage can be repaired or restored within one hundred twenty (120) days. After that determination has been made, the District shall have a period of thirty days (30) to terminate the Agreement by giving written notice to the City.
- 11.3 Repair after Damage. If the District does not give notice of the Districts election to terminate as provided is subsection 11.2, then the City shall, subject to the provisions of this Section, immediately commence and diligently pursue the completion of the repair of such damage so that the Premises and Common area is restored to a condition of similar quality, character and utility for the Districts purposes. The District shall have no claim against the City for any direct, incidental or consequential damages arising from the City’s failure or inability to complete any repairs to the Premises or Common area. In no event shall the City be obligated to spend more money on the repair than is provided by insurance proceeds in section 10.1

- 11.4 Uninsured Damage. If damage or destruction is caused by a peril not required to be insurance against hereunder and for which insurance proceeds are not available, either the City or District may terminate this Agreement by forty-five (45) days written notice to the other of its election so to do so and the Agreement shall be deemed to have terminated as of such date unless the other party agrees in writing to pay for such repairs or restorations.
- 11.5 Subrogation. Both the City and the District waive all subrogation rights of their respective insurance carriers to demand or collect any loss paid or sustained by such carriers from the other party, and they each shall furnish releases by their respective insurance companies of all rights of subrogation against the other. The foregoing mutual waivers are given in consideration of each other, and the termination of one shall with like effect, terminate the other.

ARTICLE TWELVE - DEFAULT AND REMEDIES

- 12.1 Acts Constituting Default. District shall be in default of this Agreement on the occurrence of any of the following:
- 12.1.1 Failure to pay any and all amounts when due;
 - 12.1.2 Failure to comply with any law, regulation, policy or order of any lawful government authority;
 - 12.1.3 failure to comply with any other provisions of this Agreement;
 - 12.1.4 failure to cure a default pursuant to Section 12.2;
 - 12.1.5 Proceedings are commenced by or against the District under any bankruptcy act or for the appointment of a trustee receiver or the Districts Premise; or
 - 12.1.6 The District vacates or abandons the Premise
- 12.2 Failure to Cure. A default shall become an event of default (“Event of Default”) if the District fails to cure, or take positive steps to cure, the default within thirty (30) days after the City provides the District with written notice of default, which specifies the nature of the default.
- 12.3 City Remedies Upon Default. Upon an Event of Default, City may terminate this Agreement and Remove District by summary proceedings or otherwise. City’s reentry or repossession of the Property under this subsection shall not be construed as an election to terminate this Agreement or cause a forfeiture of rents or other charges to be paid during the balance of the Term, unless the City gives a written notice of termination to the District or termination is decreed by legal proceedings.
- 12.4 The City shall have all additional remedies as provided by law or equity.

ARTICLE THIRTEEN - ENTRY BY THE CITY.

The City shall have the right to enter the Premises at any reasonable hour to inspect for compliance with terms and conditions of this Agreement upon twenty-four (24) hours’ notice.

The City and/or City’s agents shall comply with all of the District’s work safety rules and restrictions.

ARTICLE FOURTEEN - NOTICE

Any notices required or permitted under this Agreement may be personally delivered, delivered by email, or mailed by certified mail, return receipt requested, to the address listed on the signature page or to such other places as the parties may direct in writing from time to time. A notice shall be deemed given and delivered upon personal delivery, or three (3) days after being mailed as set forth above, whichever is applicable. A notice may be sent by email shall be deemed to have been received at the time shown in a delivery confirmation report generated by the sender’s email system.

To the City of St. Francis:	City of St. Francis Attn: City Administrator 3750 Bridge Street NW St. Francis, MN 55070
To the Rum River Fire District	Rum River Fire District Attn: Fire Chief 3750 Bridge Street NW St. Francis, MN 55070

ARTICLE FIFTEEN – GENERAL PROVISIONS

- 15.1Authority. The City and District represent that each person signing this Agreement on its behalf is authorized to do so.
- 15.2Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties, their successors, and assigns.
- 15.3Headings. The headings used in this Agreement are for convenience only and in no way define, limit, or extend the scope of this Agreement or the intent of any provision.
- 15.4Entire Agreement. This Agreement, including the exhibits and addenda, if any, contains the entire agreement of the parties. All prior and contemporaneous agreements, promises, representations and statements relating to this transaction or to the Premise, if any are merged into this Agreement.
- 15.5Waiver. The waiver by the City of any breach or default of any term, covenant, or condition of this Agreement shall not be deemed to be a waiver of such term, covenant, or condition of any subsequent breach or default of the same; or of any other term, covenant, or condition of this Agreement. The City’s acceptance of a monthly payment shall not be construed to be a waiver of any proceeding or existing breach other than the failure to pay the particular rental payment that was accepted.

15.6Cumulative Remedies. The rights and remedies of the City under this Agreement are cumulative and in addition to all other rights and remedies afforded to the City by law or equity or otherwise.

15.7Time is of the essence. Time is of the essence as to each and every provision of this Agreement.

15.8Invalidity. If any provision of this Agreement shall prove to be invalid, void, or illegal, it shall in no way affect, impair or invalidate any other provision of this Agreement.

15.9Applicable Law and Venue. This Agreement shall be interpreted and constructed in accordance with the laws of the State of Minnesota. Any reference to a statute shall mean that statute as presently enacted or hereafter amended or suspended. Venue for any action arising out of or in connection with this Agreement shall be in the Anoka County, Minnesota jurisdiction.

15.10 Modifications. Any modification of this Agreement must be in writing and signed by the parties. The City shall not be bound by any oral representations or statements.

15.11 Quite enjoyment. The City covenants and agrees that the District, upon performing the terms and conditions of the Agreement, may peacefully hold and enjoy the Premises during said term without any interruption by the City.

Rum River Fire District

City of St. Francis

Board Chair

Mark Vogel, Mayor

David Schmidt, Fire Chief

Kate Thunstrom, City Administrator

4813700.1

Exhibit A

Legal Description

Property location of 3750 Bridge Street NW, St. Francis MN

Exhibit B
Property Descriptions and Premise Identification

	Space	Sq footage				
CH	lobby	634				
CH	CH Service area	365				
CH	ch work room	248				
CH	large meeting	374				
CH	small meeting	239				
CH	sm kitchen	122				
CH	council chambers	1774				
CH	data it	117				
CH	break room	259				
CH	small offices x 10	1500				
CH	offices x3	600				
CH	CH election and record storage	684				
CH	Bathrooms 1st floor	290				
CH	Storage	275				
			7481	24%	11789	37%
Fire	fire scba room	523				
Fire	hose tower	194				
Fire	tools and tornado shelter	315				
Fire	lockers and laundry	352				
Fire	turnout, extractor area	525				
Fire	radio room	215				
Fire	apparatus bay	8310				
Fire	training room & av storage	1611				
Fire	offices x4	900				
Fire	bunk rooms x6	800				
Fire	dayroom	733				
Fire	Bathrooms 2nd floor	520				
Fire	storage	405				
			15403	49%	19711	63%
Shared	fitness room	370				
Shared	mothers room	116				
Shared	stairs, janitor, mech, elevator, vest	4597				
shared	unfinished	3533				
			8616	27%	4308	
	building total	31500				
	total square	31500				

Exhibit C

Joint Management Intent and Responsibility in the Operations of the City Hall / Fire Station Facility

It is the intent of the city and district to operate in partnership. The goals include:

1. Budgeting responsibilities for common areas, responsibilities for coordinating scheduling of jointly used facilities, and records keeping of documentation of the facility
2. The district with financial responsibility is responsible for normal operating budget control (budget preparation and administration), which includes maintenance and repair as well as the preparation and submission of capital budget requests for the premises and grounds for the following year.
3. The following items will be budgeted by the Parties for every budget cycle.
 - a. Personnel
 - b. Office Supplies
 - c. Computer purchases, maintenance for other than joint use equipment
 - d. Unique supplies related to each Party
 - e. Supplies currently identified within a Parties budge
4. Items budgeted through joint facility use;
 - a. Cost of maintenance of building and common equipment
 - i. Fixed or jointly acquired audio/visual equipment
 - ii. Copy and scanning machines
 - iii. Replacement of appliances and furnishings
 - iv. Improvements to fixed equipment
 - v. Exercise equipment
 - vi. Heating, ventilation, air conditioning plumbing systems
 - vii. Remodel or facility improvements
 - viii. Preventative maintenance and janitorial services
 - ix. Painting
 - x. Utilities
 - xi. Toilet paper, paper stock, towels and similar supplies
 - xii. Cleaning, dish, hand soap and similar supplies
5. Scheduling. A single system for scheduling rooms shall be developed and maintained in a common visual and accessible place for all Parties. The Parties will attempt to schedule one month ahead in room reservations and rooms scheduled that far in advance will have priority.



CITY COUNCIL AGENDA REPORT

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Transfer and Donation of Equipment Agreement
DATE: December 15, 2025

OVERVIEW:

As part of the Joint Powers Agreement (JPA) establishing the Rum River Fire District, the City agreed to donate certain property to the Fire District. This portion of the JPA addresses apparatus, certain vehicles, kit and equipment (and does not include real property). The Fire Chief prepared an inventory of property to be donated. An agreement between the parties has been drafted detailing the transfer and the acceptance “as-is” with relation to no warranties, condition with the Fire District acknowledging responsibility for future repairs and maintenance. Adoption of the requested motion will transfer the property and direct the City to enter in the attached agreement.

All documents are subject to Attorney approval to form.

REQUESTED COUNCIL ACTION:

Motion, second to adopt the separation agreement and Resolution 2025-64 regarding the Donation of property to the Rum River Fire District and Granting Signatory Authority.

Attachments:

- Resolution 2025 – 64 Approving the Donation of Property to the Rum River Fire District and Granting Signatory Authority
- Transfer/Donation Agreement between the City of St. Francis and The Rum River Fire District

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2025-64

A RESOLUTION APPROVING THE DONATION OF PROPERTY
TO THE RUM RIVER FIRE DISTRICT
AND GRANTING SIGNATORY AUTHORITY

WHEREAS, the City of St. Francis (the “City”) is the owner of certain property described as set forth in the attached Exhibit A (collectively referred to as the “Property”); and

WHEREAS, the City is a party to a Joint Powers Agreement (the “Joint Powers Agreement” or the “JPA”) that establishes an entity hereinafter referred to as the Rum River Fire District (the “Fire District”) which will replace the City’s Fire Department; and

WHEREAS, the Fire District will assume the duties and responsibilities formerly performed by the City’s Fire Department; which results in the City’s Property having no independent use; and

WHEREAS, the City agreed to donate this property to the Fire District as outlined in Article XI of the JPA on the Fire Services Commencement Date as outlined in the JPA:

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. That the City Council for the City of St. Francis Minnesota hereby approves and directs the donation of the Property to the Rum River Fire District as outlined in Article XI of the Joint Powers Agreement.
2. The City Council further directs and authorizes Kate Thunstrom, City Administrator and Mark Vogel, Mayor to execute any and all necessary and reasonable documents to effectuate the donation of the above referenced property to the Rum River Fire District, including but not limited to the Transfer/Donation agreement between the City and the Fire District and all documents needed to transfer lease interests, warranties, title or other documented ownership to the Rum River Fire District.
3. The City Council finds and determines that the transaction herein referenced and contemplated is for a public purpose and is in the public interest.
4. The Mayor and City Administrator, staff and City Attorney are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF DECEMBER, 2025.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk

4809821.1

EXHIBIT A

Property Description

EQUIPMENT GROUP	NAME	EQUIPMENT ID	IN SERVICE	MAKE	MODEL	ASSIGNED TO	SERIAL NUMBER	USER	APPARATUS NAME	COMPARTMENT NAME	STATION NUMBER	STORAGE NAME	KIT REFERENCE ID	POUCH NAME
Batteries	18v Battery	A1006	TRUE	Milwaukee	M18 Red Lithium	Engine 1 - Driver Side Roll Up Cabinet 1			Engine 1	Driver Side Roll Up Cabinet 1				
Batteries	18v Battery	A1005	TRUE	Milwaukee	M18 Red Lithium	Engine 1 - Driver Side Roll Up Cabinet 1			Engine 1	Driver Side Roll Up Cabinet 1				
Batteries	18v Battery	A1227	TRUE	Milwaukee	M18 Red Lithium	Engine 1 - Officer Side Roll Up Cabinet 3			Engine 1	Officer Side Roll Up Cabinet 3				
Batteries	28v Battery	A1229	TRUE	Milwaukee	M28 Red Lithium	Engine 1 - Officer Side Roll Up Cabinet 3	H42BD 002619		Engine 1	Officer Side Roll Up Cabinet 3				
Batteries	28v Battery	A1043	TRUE	Milwaukee	M28 Red Lithium	Water Tender 1 - Water Tender 1	H42CD 023508		Water Tender 1	Water Tender 1				
Batteries	28v Battery	A1258	TRUE	Milwaukee	M28 XC5.0	Engine 2 - Drivers Side Rear (L3)	18223		Engine 2	Drivers Side Rear (L3)				
Batteries	28v Battery	A1256	TRUE	Milwaukee	M28 XC5.0	Engine 2 - Drivers Side Front (L1)	18595		Engine 2	Drivers Side Front (L1)				
Batteries	28v Battery	A1244	TRUE	Milwaukee	M28 Red Lithium	Station 1 - Station 1					Station 1	Station 1		
Batteries	28v Battery	A1210	TRUE	Milwaukee	M28 Red Lithium	Engine 1 - Officer Side Roll Up Cabinet 3	H42BD 02630		Engine 1	Officer Side Roll Up Cabinet 3				
Batteries	28v Battery	A1259	TRUE	Milwaukee	M28 XC5.0	Engine 2 - Drivers Side Rear (L3)	17602		Engine 2	Drivers Side Rear (L3)				
Batteries	28v Battery	A1200	TRUE	Milwaukee	M28 Red Lithium	Engine 1 - Officer Side Roll Up Cabinet 3	H42CD 023162		Engine 1	Officer Side Roll Up Cabinet 3				
Batteries	28v Battery	A1255	TRUE	Milwaukee	M28 XC5.0	Engine 2 - Drivers Side Front (L1)	19013		Engine 2	Drivers Side Front (L1)				
Batteries	28v Battery	A1254	TRUE	Milwaukee	M28 XC5.0	Engine 2 - Drivers Side Front (L1)	17699		Engine 2	Drivers Side Front (L1)				
Batteries	28v Battery	A1257	TRUE	Milwaukee	M28 XC5.0	Engine 2 - Drivers Side Rear (L3)	18927		Engine 2	Drivers Side Rear (L3)				
Batteries	28v Battery	A1201	TRUE	Milwaukee	M28 Red Lithium	Engine 1 - Officer Side Roll Up Cabinet 3	H42CD 023503		Engine 1	Officer Side Roll Up Cabinet 3				
Batteries	28v Battery	A1245	TRUE	Milwaukee	M28 Red Lithium	Station 1 - Station 1					Station 1	Station 1		
Batteries	28v Battery	A1228	TRUE	Milwaukee	M28 Red Lithium	Engine 1 - Officer Side Roll Up Cabinet 3	H42CD 017999		Engine 1	Officer Side Roll Up Cabinet 3				
Batteries	28v Battery	A1055	TRUE	Milwaukee	M28 XC5.0	Water Tender 1 - Driver Side Roll Up Cabinet 1	H42BD 003029		Water Tender 1	Driver Side Roll Up Cabinet 1				
Batteries	28v Battery	A1044	TRUE	Milwaukee	M28 XC5.0	Water Tender 1 - Water Tender 1	H42BD 001956		Water Tender 1	Water Tender 1				
Batteries	Garden Battery	A1134	TRUE	Super Start		Grass 1 - Driver Side Compartment 3			Grass 1	Driver Side Compartment 3				
Batteries	Lucas Battery	A1366	TRUE	Stryker	Lucas 3	Duty Squad - Cab	34240753121		Duty Squad	Cab				
Batteries	Lucas Battery	A1367	TRUE	Stryker	Lucas 3	Engine 1 - Cab Area	34200649538		Engine 1	Cab Area				
Batteries	Lucas Battery	A1368	TRUE	Stryker	Lucas 3	Engine 1 - Cab Area	34200852457		Engine 1	Cab Area				
Batteries	Lucas Battery	A1293	TRUE	Stryker	Lucas 3	Engine 2 - Drivers Side Front (L1)	3523 GZ36		Engine 2	Drivers Side Front (L1)				
Batteries	Lucas Battery	A1292	TRUE	Stryker	Lucas 3	Engine 2 - Drivers Side Front (L1)	3523 GZ36		Engine 2	Drivers Side Front (L1)				
Batteries	Lucas Battery	A1363	TRUE	Stryker	Lucas 3	Duty Squad - Cab	34240339688		Duty Squad	Cab				
Batteries	SCBA Rechargeable Battery	A1237-TJ0062477H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0062477H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1238-TJ00177776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00177776				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1042-TJ0055876Q	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0055876Q				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1041-TJ0061877H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0061877H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1115-TJ0061377H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0061377H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1249-TJ0115177H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0115177H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1239-TJ00181776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00181776				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1230-TJ00168776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00168776				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1124-TJ0114777H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0114777H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1111-TJ00174776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00174776				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1089-TJ0061677H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0061677H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1231-TJ0140877H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0140877H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1110-TJ00173776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00173776				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1120-TJ0160976Q	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0160976Q				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1121-TJ0055576Q	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0055576Q				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1123-TJ00180776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00180776				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1112-TJ0115577H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0115577H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1248-TJ00175776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00175776				Station 1	Station 1		

Batteries	SCBA Rechargeable Battery	A1122-TJ0056476Q	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0056476Q				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1040-TJ00171776	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ00171776				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1236-TJ0060877H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0060877H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1113-TJ0056376Q	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0056376Q				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1061-TJ0115977H	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0115977H				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1136-TJ0055476Q	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0055476Q				Station 1	Station 1		
Batteries	SCBA Rechargeable Battery	A1235-TJ0161776Q	TRUE	MSA	7-2814-1	Station 1 - Station 1	TJ0161776Q				Station 1	Station 1		
Batteries	Thermal Imaging Camera Battery	A1054	TRUE	Flir		Water Tender 1 - Cab			Water Tender 1	Cab				
Batteries	Thermal Imaging Camera Battery	A1358	TRUE	Flir	K33 Series Battery	Duty Squad - Cab	02761		Duty Squad	Cab				
Batteries	Thermal Imaging Camera Battery	A1261	FALSE	3M Scott	V-Series Battery	Station 1 - Station 1					Station 1	Station 1		
Batteries	Thermal Imaging Camera Battery	A1117	TRUE	Flir		Station 1 - Station 1	03007				Station 1	Station 1		
Batteries	Thermal Imaging Camera Battery	A1052	TRUE	Flir		Water Tender 1 - Cab			Water Tender 1	Cab				
Batteries	Thermal Imaging Camera Battery	A1260	TRUE	3M Scott	V-Series Battery	Kizer, Tim		tkizer@stfrancismn.org						
Batteries	Thermal Imaging Camera Battery	A1118	TRUE	Flir		Schmidt, Dave	02819	dschmidt@stfrancismn.org						
Batteries	Thermal Imaging Camera Battery	A1357	TRUE	Flir	K33 Series Battery	Duty Squad - Cab	02790		Duty Squad	Cab				
Batteries	Thermal Imaging Camera Battery	A1051	TRUE	Flir		Water Tender 1 - Cab			Water Tender 1	Cab				
Batteries	Thermal Imaging Camera Battery	A1354	TRUE	Flir	K33 Series Battery	Engine 2 - Drivers Side Front (L1)	03079		Engine 2	Drivers Side Front (L1)				
Batteries	Thermal Imaging Camera Battery	A1355	TRUE	Flir	K33 Series Battery	Engine 2 - Drivers Side Front (L1)	03077		Engine 2	Drivers Side Front (L1)				
Battery Charger	Battery Charger	A1247	TRUE	MSA	G1 Battery Pack Charger	Station 1 - Station 1					Station 1	Station 1		
Battery Charger	Battery Charger	A1008	TRUE	Milwaukee	M18-M12 Rapid Charger	Engine 1 - Driver Side Roll Up Cabinet 1			Engine 1	Driver Side Roll Up Cabinet 1				
Battery Charger	Battery Charger	A1246	TRUE	Milwaukee	M28 Rapid Charger	Station 1 - Station 1	C49BD21175097G				Station 1	Station 1		
Battery Charger	Battery Charger	A1007	TRUE	Milwaukee	M18-M12 Rapid Charger	Engine 1 - Driver Side Roll Up Cabinet 1			Engine 1	Driver Side Roll Up Cabinet 1				
Battery Charger	Thermal Imaging Camera Charger	A1119	TRUE	FLIR	Battery Charger	Station 1 - Station 1					Station 1	Station 1		
Battery Charger	Thermal Imaging Camera Charger	A1360	TRUE	Flir	T197882	Duty Squad - Cab	088816		Duty Squad	Cab				
Battery Charger	Thermal Imaging Camera Charger	A1359	TRUE	Flir	T197882	Engine 2 - Drivers Side Front (L1)	087850		Engine 2	Drivers Side Front (L1)				
Battery Charger	Thermal Imaging Camera Charger	A1053	TRUE	FLIR	Battery Charger	Water Tender 1 - Cab			Water Tender 1	Cab				
Battery Charger	Thermal Imaging Camera Charger	A1023	TRUE	FLIR	Battery Charger	Engine 1 - Cab Area			Engine 1	Cab Area				
Battery Charger	Thermal Imaging Camera Charger	A1262	TRUE	3M Scott	V-Series Battery Charger	Station 1 - Station 1					Station 1	Station 1		
Battery Operated Tools	Battery Operated Chain Saw	3041	TRUE	Milwaukee		Engine 1 - Officer Side Roll Up Cabinet 2			Engine 1	Officer Side Roll Up Cabinet 2				
Battery Operated Tools	Battery Operated Fan	A1220	TRUE	Super Vac		Engine 1 - Driver Side Roll Up Cabinet 3	5103		Engine 1	Driver Side Roll Up Cabinet 3				
Battery Operated Tools	Battery Operated Impact Wrench	3028	TRUE	Milwaukee		Engine 1 - Officer Side Roll Up Cabinet 3	H16AD1937 01516		Engine 1	Officer Side Roll Up Cabinet 3				
Battery Operated Tools	Battery Operated K12	3032	TRUE	Milwaukee	9 Inch	Engine 1 - Officer Side Roll Up Cabinet 2	K86AD193201327		Engine 1	Officer Side Roll Up Cabinet 2				
Battery Operated Tools	Battery Operated Sawzall	3027	TRUE	Milwaukee		Engine 1 - Officer Side Roll Up Cabinet 3	A56CD182300175		Engine 1	Officer Side Roll Up Cabinet 3				
Battery Operated Tools	Electric Fan	A234	TRUE	Super Vac	P146S	Water Tender 1 - Driver Side Roll Up Cabinet 2			Water Tender 1	Driver Side Roll Up Cabinet 2				
Battery Operated Tools	Extraction Cutter	A1211	TRUE	Genesis	E-Force 3 Cutter	Engine 1 - Officer Side Roll Up Cabinet 3	70		Engine 1	Officer Side Roll Up Cabinet 3				
Battery Operated Tools	Extraction Cutter	A1045	TRUE	Genesis	E-Force 3 Cutter	Water Tender 1 - Officer Side Roll Up Cabinet 2	1901ES220		Water Tender 1	Officer Side Roll Up Cabinet 2				
Battery Operated Tools	Extraction Cutter	A1296	TRUE	Genesis	E-Force 3 Cutter	Engine 2 - Drivers Side Rear (L3)	2201C23676		Engine 2	Drivers Side Rear (L3)				
Battery Operated Tools	Extraction Ram	A1297	TRUE	Genesis	E-Force 2 Ram	Engine 2 - Drivers Side Rear (L3)	2201RM31117		Engine 2	Drivers Side Rear (L3)				
Battery Operated Tools	Extraction Spreader	A1295	TRUE	Genesis	E-Force 3 Spreader	Engine 2 - Drivers Side Rear (L3)	2201S5464		Engine 2	Drivers Side Rear (L3)				
Battery Operated Tools	Extraction Spreader	A1218	TRUE	Genesis	E-Force 3 Spreader	Engine 1 - Officer Side Roll Up Cabinet 3	48		Engine 1	Officer Side Roll Up Cabinet 3				
Battery Operated Tools	Extraction Spreader	A1046	TRUE	Genesis	E-Force 3 Spreader	Water Tender 1 - Officer Side Roll Up Cabinet 2	1901CI446		Water Tender 1	Officer Side Roll Up Cabinet 2				

Battery Operated Tools	Hot Stick	A272	TRUE	Hot Stick USA	AC Hot Stick	Engine 1 - Cab Area	30578	Engine 1	Cab Area				
Battery Operated Tools	Mini Extraction Comb-Tool	A1243	TRUE	Genesis		Duty Squad - Cab	220111C99	Duty Squad	Cab				
Battery Operated Tools	Thermal Imaging Camera	A259	TRUE	Flir	Kx-Series	Water Tender 1 - Cab		Water Tender 1	Cab				
Battery Operated Tools	Thermal Imaging Camera	A1116	TRUE	Flir	K33	Schmidt, Dave	72248705	dschmidt@stfrancismn.org					
Battery Operated Tools	Thermal Imaging Camera	A1353	TRUE	Flir	K33	Engine 2 - Front Cab	72248711	Engine 2	Front Cab				
Battery Operated Tools	Thermal Imaging Camera	A1263	TRUE	3M Scott	S225	Kizer, Tim	D68B2D831215	tkizer@stfrancismn.org					
Battery Operated Tools	Thermal Imaging Camera	A1356	TRUE	Flir	K33	Duty Squad - Cab	72249077	Duty Squad	Cab				
Battery Operated Tools	Thermal Imaging Camera	A1022	TRUE	FLIR	K65	Engine 1 - Cab Area		Engine 1	Cab Area				
Extinguishers	ABC Dry Chemical Fire Extinguisher	A1144	TRUE	Kiddie									
Extinguishers	ABC Dry Chemical Fire Extinguisher	A1142	TRUE	Amerex		Engine 1 - Cab Area		Engine 1	Cab Area				
Extinguishers	ABC Dry Chemical Fire Extinguisher	A479	TRUE			Engine 1 - Driver Side Rear Above Wheel Well Cab		Engine 1	Driver Side Rear Above Wheel Well Cab				
Extinguishers	ABC Dry Chemical Fire Extinguisher	A1140	TRUE	Amerex		Water Tender 1 - Driver Side Roll Up Cabinet 4		Water Tender 1	Driver Side Roll Up Cabinet 4				
Extinguishers	ABC Dry Chemical Fire Extinguisher	A1143	TRUE										
Extinguishers	ABC Dry Chemical Fire Extinguisher	A1141	TRUE	Amerex		Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Extinguishers	Carbon Dioxide Extinguisher	A478	TRUE	Amerex		Water Tender 1 - Driver Side Roll Up Cabinet 4		Water Tender 1	Driver Side Roll Up Cabinet 4				
Extinguishers	Chimney Kit	A1319	TRUE	Chimney Kit		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Extinguishers	Extinguisher	A1326	TRUE	Buckeye	500 Water	Engine 2 - Officer Side Rear (R3)	F97167085	Engine 2	Officer Side Rear (R3)				
Extinguishers	Water Extinguisher	A236	FALSE	Amerex		Engine 1 - Pass Thru Cabinet		Engine 1	Pass Thru Cabinet				
Extinguishers	Water Extinguisher	A480	TRUE	Amerex		Water Tender 1 - Driver Side Roll Up Cabinet 4		Water Tender 1	Driver Side Roll Up Cabinet 4				
Gas Powered Tools	Gas Can	A1342	TRUE	Justrite	Safety Can	Engine 2 - Officers Side Front (R1)		Engine 2	Officers Side Front (R1)				
Gas Powered Tools	Gas Chainsaw	A1341	TRUE	Stihl	MS461	Engine 2 - Officers Side Front (R1)		Engine 2	Officers Side Front (R1)				
Gas Powered Tools	Gas Chainsaw	A35	TRUE	STHL		Station 1 - Station 1				Station 1	Station 1		
Gas Powered Tools	Gas Chainsaw	A233	TRUE	STHL		Grass 1 - Passenger Side Compartment 2		Grass 1	Passenger Side Compartment 2				
Gas Powered Tools	Gas Chainsaw	A39	TRUE	STHL	MS 460	Water Tender 1 - Officer Side Roll Up Cabinet 1		Water Tender 1	Officer Side Roll Up Cabinet 1				
Gas Powered Tools	Gas Powered Fan	A1344	TRUE	Super-Vac	270G4-H	Engine 2 - Officers Side Front (R1)	9572	Engine 2	Officers Side Front (R1)				
Gas Powered Tools	Gas Powered Fan	A232	TRUE	Tempest Power Blower		Water Tender 1 - Driver Side Roll Up Cabinet 2		Water Tender 1	Driver Side Roll Up Cabinet 2				
Gas Powered Tools	Gas Powered K12	A62	TRUE	STHL	TS400	Water Tender 1 - Driver Side Roll Up Cabinet 2		Water Tender 1	Driver Side Roll Up Cabinet 2				
Gas Powered Tools	Portable Generator	A1343	TRUE	Honda	EU2200i	Engine 2 - Officers Side Front (R1)		Engine 2	Officers Side Front (R1)				
Hand Tools	Binoculars	A88	TRUE	Gals		Engine 1 - Officer Seat Compartment Below Seat		Engine 1	Officer Seat Compartment Below Seat				
Hand Tools	Binoculars	A56	TRUE	Galls Inc		Water Tender 1 - Cab		Water Tender 1	Cab				
Hand Tools	Bolt Cutter	A1334	TRUE			Engine 2 - Officer Side Middle (R2)		Engine 2	Officer Side Middle (R2)				
Hand Tools	Broom	A1318	TRUE	Broom		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Hand Tools	Channellock 88	A9	TRUE	Channellock	88	RIT Bag-RB1 - Pocket 1					RB1	Pocket 1	
Hand Tools	Cheater Bar	3038	TRUE			Hydrant Bags-H2 - Hydrant Bag					H2	Hydrant Bag	
Hand Tools	Cheater Bar	A617	TRUE			Hydrant Bags-H1 - Hydrant Bag					H1	Hydrant Bag	
Hand Tools	Closet Hook	A1328	TRUE			Engine 2 - Officer Side Middle (R2)		Engine 2	Officer Side Middle (R2)				
Hand Tools	Cord Reel	A1004	TRUE	Cord Pro		Engine 1 - Driver Side Roll Up Cabinet 1		Engine 1	Driver Side Roll Up Cabinet 1				
Hand Tools	Crow Bar	W7	TRUE			Grass 1 - Driver Side compartment 2		Grass 1	Driver Side compartment 2				
Hand Tools	Cutter	A1337	TRUE			Engine 2 - Officer Side Middle (R2)		Engine 2	Officer Side Middle (R2)				

Hand Tools	Double Ended Spanner Wrench	A1224	TRUE			Engine 1 - Engine 1		Engine 1	Engine 1				
Hand Tools	Double Ended Spanner Wrench	3037	TRUE	Kochek		Hydrant Bags-H2 - Hydrant Bag					H2	Hydrant Bag	
Hand Tools	Double Ended Spanner Wrench	A1226	TRUE			Engine 1 - Engine 1		Engine 1	Engine 1				
Hand Tools	Double Ended Spanner Wrench	3036	TRUE	Kochek		Hydrant Bags-H2 - Hydrant Bag					H2	Hydrant Bag	
Hand Tools	Double Ended Spanner Wrench	A1222	TRUE			Engine 1 - Engine 1		Engine 1	Engine 1				
Hand Tools	Double Ended Spanner Wrench	A1225	TRUE			Engine 1 - Engine 1		Engine 1	Engine 1				
Hand Tools	Fire Rake	A1132	TRUE			Grass 1 - Bed		Grass 1	Bed				
Hand Tools	Fire Swatter	W60	TRUE			Grass 1 - Bed		Grass 1	Bed				
Hand Tools	Flat Head Axe	A247	TRUE	FLAMEFIGHTER CORP		Engine 1 - Officer Side Roll Up Cabinet 1		Engine 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Flat Head Axe	A1330	TRUE			Engine 2 - Officer Side Middle (R2)		Engine 2	Officer Side Middle (R2)				
Hand Tools	Flat Head Axe	A255	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 1		Water Tender 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Flat Head Axe	A1060	TRUE	Fire Hooks Unlimited		Engine 1 - Officer Side Roll Up Cabinet 1		Engine 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Flat Head Axe	W48	TRUE			Grass 1 - Driver Side compartment 2		Grass 1	Driver Side compartment 2				
Hand Tools	Flat head Axe	A1331	TRUE			Engine 2 - Officer Side Middle (R2)		Engine 2	Officer Side Middle (R2)				
Hand Tools	Foldable Combination Shovel	W51	TRUE			Grass 1 - Driver Side compartment 2		Grass 1	Driver Side compartment 2				
Hand Tools	Glass Master	A1336	TRUE			Engine 2 - Officer Side Middle (R2)		Engine 2	Officer Side Middle (R2)				
Hand Tools	Glass Master Cutter	3021	TRUE	Glass Master		Engine 1 - Officer Side Roll Up Cabinet 3		Engine 1	Officer Side Roll Up Cabinet 3				
Hand Tools	Glass Master Cutter	3034	TRUE	Glass Master		Water Tender 1 - Officer Side Roll Up Cabinet 2		Water Tender 1	Officer Side Roll Up Cabinet 2				
Hand Tools	Halligan	3006	TRUE			Engine 1 - Officer Side Roll Up Cabinet 1		Engine 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Halligan	A254	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 1		Water Tender 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Halligan	3009	TRUE			Engine 1 - Officer Side Roll Up Cabinet 1		Engine 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Halligan	A1332	TRUE			Engine 2 - Officer Side Middle (R2)		Engine 2	Officer Side Middle (R2)				
Hand Tools	Hydrant Wrench	A1059	TRUE			Hydrant Bags-H2 - Hydrant Bag					H2	Hydrant Bag	
Hand Tools	Hydrant Wrench	A1303	TRUE	Elkhart	S454	Engine 2 - Back Side (B1)		Engine 2	Back Side (B1)				
Hand Tools	Hydrant Wrench	A1312	TRUE	Elkhart	S454	Hydrant Bags-H4 - Hydrant Bag H4					H4	Hydrant Bag H4	
Hand Tools	Hydrant Wrench	A1270	TRUE	Elkhart	S454	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Hand Tools	Hydrant Wrench	A1015	TRUE			Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Hand Tools	Hydrant Wrench	A1014	TRUE			Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Hand Tools	Hydrant Wrench	A1100	TRUE			Water Tender 1 - Water Tender 1		Water Tender 1	Water Tender 1				
Hand Tools	Hydrant Wrench	A118	TRUE	Red Head		Hydrant Bags-H1 - Hydrant Bag					H1	Hydrant Bag	
Hand Tools	Hydrant Wrench	E541	TRUE	Red Head		Hydrant Bags-H2 - Hydrant Bag					H2	Hydrant Bag	
Hand Tools	LDH Spanner Wrench	A1267	TRUE	Ochek		Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Hand Tools	LDH Spanner Wrench	A1266	TRUE	Ochek		Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Hand Tools	LDH Spanner Wrench	A1264	TRUE	Ochek		Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Hand Tools	LDH Spanner Wrench	A1311	TRUE	Ochek		Hydrant Bags-H4 - Hydrant Bag H4					H4	Hydrant Bag H4	
Hand Tools	LDH Spanner Wrench	A1265	TRUE	Ochek		Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Hand Tools	LDH Spanner Wrench	A1310	TRUE	Ochek		Hydrant Bags-H4 - Hydrant Bag H4					H4	Hydrant Bag H4	
Hand Tools	Large Bolt Cutter	3033	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 1		Water Tender 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Large Bolt Cutter	A73	TRUE			Engine 1 - Officer Side Roll Up Cabinet 1		Engine 1	Officer Side Roll Up Cabinet 1				
Hand Tools	Large Bolt Cutter	A1242	TRUE			Duty Squad - Cab		Duty Squad	Cab				

Hand Tools	Large Spanner Wrench	E619	TRUE	Angus	5 Inch	Hydrant Bags-H2 - Hydrant Bag						H2	Hydrant Bag
Hand Tools	Large Spanner Wrench	E615	TRUE	Angus	5 Inch	Hydrant Bags-H1 - Hydrant Bag						H1	Hydrant Bag
Hand Tools	Large Spanner Wrench	E43	TRUE	Angus	5 Inch	Engine 1 - Driver Side Roll Up Cab 1 Drawer 1	Engine 1		Driver Side Roll Up Cab 1 Drawer 1				
Hand Tools	Large Spanner Wrench	E2-44	TRUE	Angus	5 Inch	Hydrant Bags-H2 - Hydrant Bag						H2	Hydrant Bag
Hand Tools	Large Spanner Wrench	A1309	TRUE	Zephyr	15	Hydrant Bags-H4 - Hydrant Bag H4						H4	Hydrant Bag H4
Hand Tools	Large Spanner Wrench	E616	TRUE	Angus	5 Inch	Hydrant Bags-H1 - Hydrant Bag						H1	Hydrant Bag
Hand Tools	Large Spanner Wrench	A1308	TRUE	Zephyr	15	Hydrant Bags-H4 - Hydrant Bag H4						H4	Hydrant Bag H4
Hand Tools	Large Spanner Wrench	E146	TRUE	Angus		Engine 1 - Driver Side Roll Up Cab 1 Drawer 1	Engine 1		Driver Side Roll Up Cab 1 Drawer 1				
Hand Tools	Mallet	A311	TRUE	Powerdrive		Engine 1 - Driver Side Roll Up Cab 1 Drawer 1	Engine 1		Driver Side Roll Up Cab 1 Drawer 1				
Hand Tools	Maul	A1333	TRUE			Engine 2 - Officer Side Middle (R2)	Engine 2		Officer Side Middle (R2)				
Hand Tools	McLeod Hand Tool	A1133	TRUE			Grass 1 - Bed	Grass 1		Bed				
Hand Tools	Multi Sledge Hook	A1335	TRUE			Engine 2 - Officer Side Middle (R2)	Engine 2		Officer Side Middle (R2)				
Hand Tools	Pick Head Axe	E410	TRUE			Engine 1 - Officer Side Roll Up Cabinet 1	Engine 1		Officer Side Roll Up Cabinet 1				
Hand Tools	Pick Head Axe	A1329	TRUE			Engine 2 - Officer Side Middle (R2)	Engine 2		Officer Side Middle (R2)				
Hand Tools	Pick Head Axe	A256	TRUE	Flamefighter		Water Tender 1 - Officer Side Roll Up Cabinet 1	Water Tender 1		Officer Side Roll Up Cabinet 1				
Hand Tools	Pike Pole	A1350	TRUE	Duo-Safety Ladder	Pike Pole	Engine 2 - Left Drop Down	Engine 2		Left Drop Down				
Hand Tools	Pulaski Hand Tool	W45	TRUE			Grass 1 - Driver Side compartment 2	Grass 1		Driver Side compartment 2				
Hand Tools	Pulaski Hand Tool	W47	TRUE			Grass 1 - Driver Side compartment 2	Grass 1		Driver Side compartment 2				
Hand Tools	Pulaski Hand Tool	W46	TRUE			Grass 1 - Driver Side compartment 2	Grass 1		Driver Side compartment 2				
Hand Tools	Ratchet Straps	A1013	TRUE	Husky		Engine 1 - Driver Side Roll Up Cab 1 Drawer 3	Engine 1		Driver Side Roll Up Cab 1 Drawer 3				
Hand Tools	Ratchet Straps	A1012	TRUE	Husky		Engine 1 - Driver Side Roll Up Cab 1 Drawer 3	Engine 1		Driver Side Roll Up Cab 1 Drawer 3				
Hand Tools	Rubber Mallet	A1307	TRUE	Mallet	Rubber	Engine 2 - Back Side (B1)	Engine 2		Back Side (B1)				
Hand Tools	Rubber Mallet	A1271	TRUE	Shop-Craft	32 oz Rubber Mallet	Engine 2 - Drivers Side Front (L1)	Engine 2		Drivers Side Front (L1)				
Hand Tools	Rubber Mallet		8205	TRUE	Mallet	Hydrant Bags-H2 - Hydrant Bag						H2	Hydrant Bag
Hand Tools	Rubber Mallet	A1313	TRUE	Mallet	Rubber	Hydrant Bags-H4 - Hydrant Bag H4						H4	Hydrant Bag H4
Hand Tools	Scoop Shovel	E414	TRUE			Grass 1 - Bed	Grass 1		Bed				
Hand Tools	Scoop Shovel	A248	TRUE	Iron Brigade		Engine 1 - Driver Side Roll Up Cabinet 3	Engine 1		Driver Side Roll Up Cabinet 3				
Hand Tools	Scoop Shovel	A249	TRUE	Iron Brigade		Engine 1 - Driver Side Roll Up Cabinet 3	Engine 1		Driver Side Roll Up Cabinet 3				
Hand Tools	Short Pike Pole	A253	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 1	Water Tender 1		Officer Side Roll Up Cabinet 1				
Hand Tools	Short Pike Pole	E417	TRUE			Engine 1 - Officer Side Roll Up Cabinet 1	Engine 1		Officer Side Roll Up Cabinet 1				
Hand Tools	Short Pike Pole	A239	TRUE			Engine 1 - Officer Side Roll Up Cabinet 1	Engine 1		Officer Side Roll Up Cabinet 1				
Hand Tools	Shovel	A1316	TRUE	Plastic Snow Shovel		Engine 2 - Officer Side Rear (R3)	Engine 2		Officer Side Rear (R3)				
Hand Tools	Shovel	A1317	TRUE	Metal Snow Shovel		Engine 2 - Officer Side Rear (R3)	Engine 2		Officer Side Rear (R3)				
Hand Tools	Sledge Hammer	A246	TRUE	Ludell		Water Tender 1 - Officer Side Roll Up Cabinet 1	Water Tender 1		Officer Side Roll Up Cabinet 1				
Hand Tools	Small Bolt Cutter		3023	TRUE	Tool Shop	Engine 1 - Driver Side Roll Up Cab 1 Drawer 1	Engine 1		Driver Side Roll Up Cab 1 Drawer 1				
Hand Tools	Small Spanner Wrence	A1269	TRUE	Mil STD	2931602	Engine 2 - Drivers Side Front (L1)	Engine 2		Drivers Side Front (L1)				
Hand Tools	Small Spanner Wrench	A1305	TRUE	Elkhart	T-464	Engine 2 - Back Side (B1)	Engine 2		Back Side (B1)				
Hand Tools	Small Spanner Wrench	E47	TRUE	South Park Corp.	USW-75	Engine 1 - Driver Side Roll Up Cab 1 Drawer 1	Engine 1		Driver Side Roll Up Cab 1 Drawer 1				

Hand Tools	Small Spanner Wrench	W29	TRUE	South Park Corp		Grass 1 - Driver Side Compartment 1		Grass 1	Driver Side Compartment 1				
Hand Tools	Small Spanner Wrench	A116	TRUE	Red Head	101	Hydrant Bags-H2 - Hydrant Bag					H2	Hydrant Bag	
Hand Tools	Small Spanner Wrench	E601	TRUE	Akron	Style 10	Hydrant Bags-H1 - Hydrant Bag					H1	Hydrant Bag	
Hand Tools	Small Spanner Wrench	E41	TRUE	Red Head	101	Engine 1 - Driver Side Roll Up Cab 1 Drawer 1		Engine 1	Driver Side Roll Up Cab 1 Drawer 1				
Hand Tools	Small Spanner Wrench	E652	TRUE	Red Head	101	Hydrant Bags-H2 - Hydrant Bag					H2	Hydrant Bag	
Hand Tools	Small Spanner Wrench	E46	TRUE	South Park Corp	USW-75	Engine 1 - Driver Side Roll Up Cab 1 Drawer 1		Engine 1	Driver Side Roll Up Cab 1 Drawer 1				
Hand Tools	Small Spanner Wrench	O19	TRUE	South Park Corp	USW-75	Water Tender 1 - Water Tender 1		Water Tender 1	Water Tender 1				
Hand Tools	Small Spanner Wrench	A1268	TRUE	South Park	USW-75	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Hand Tools	Small Spanner Wrench	E48	TRUE	Red Head	101	Engine 1 - Driver Side Roll Up Cab 1 Drawer 1		Engine 1	Driver Side Roll Up Cab 1 Drawer 1				
Hand Tools	Small Spanner Wrench	E651	TRUE	South Park Corp	USW-75	Water Tender 1 - Water Tender 1		Water Tender 1	Water Tender 1				
Hand Tools	Small Spanner Wrench	A1306	TRUE	Elkhart	T-464	Engine 2 - Back Side (B1)		Engine 2	Back Side (B1)				
Hand Tools	Small Spanner Wrench	W21	TRUE	South Park Corp		Grass 1 - Driver Side Compartment 1		Grass 1	Driver Side Compartment 1				
Hand Tools	Spade Shovel	W49	TRUE			Grass 1 - Bed		Grass 1	Bed				
Hand Tools	Spade Shovel	W50	TRUE			Grass 1 - Bed		Grass 1	Bed				
Hand Tools	Strut	A1212	TRUE	Kodiak		Engine 1 - Officer Side Roll Up Cabinet 3		Engine 1	Officer Side Roll Up Cabinet 3				
Hand Tools	Strut	A1213	TRUE	Kodiak		Engine 1 - Officer Side Roll Up Cabinet 3		Engine 1	Officer Side Roll Up Cabinet 3				
Hand Tools	Strut Extension	A1128	TRUE	Kodiak		Engine 1 - Officer Side Roll Up Cabinet 3		Engine 1	Officer Side Roll Up Cabinet 3				
Hand Tools	Strut Extension	A1129	TRUE	Kodiak		Engine 1 - Officer Side Roll Up Cabinet 3		Engine 1	Officer Side Roll Up Cabinet 3				
Hand Tools	Strut Extension	A1216	TRUE	Kodiak		Engine 1 - Officer Side Roll Up Cabinet 3		Engine 1	Officer Side Roll Up Cabinet 3				
Hand Tools	Tool Kit	A1021	TRUE	Husky	Tool Kit	Engine 1 - Driver Side Roll Up Cab 1 Drawer 4		Engine 1	Driver Side Roll Up Cab 1 Drawer 4				
Hand Tools	Tool Kit	A1285	TRUE	Stack On	Tool Kit	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Hand Tools	Torque Wrench	A1130	TRUE	Proto		Station 1 - Toolbox				Station 1	Toolbox		
Haz Mat	4 Gas Monitor	A1096	TRUE	MSA	Altair Multi Gas Detector 4XR	Water Tender 1 - Cab		Water Tender 1	Cab				
Haz Mat	4 Gas Monitor	A262	FALSE	MSA	Altair Multi Gas Detector 4XR		138941						
Haz Mat	4 Gas Monitor	A1097	TRUE	MSA	Altair Multi Gas Detector 4XR	Duty Squad - Cab		Duty Squad	Cab				
Haz Mat	4 Gas Monitor	A1095	TRUE	MSA	Altair Multi Gas Detector 4XR	Engine 1 - Cab Area		Engine 1	Cab Area				
Haz Mat	4 Gas Monitor	A1001	TRUE	MSA	Altair Multi Gas Detector 4XR	Engine 2 - Front Cab		Engine 2	Front Cab				
Haz Mat	4 Gas Monitor	A1000	FALSE	MSA	Altair Multi Gas Detector 4XR	Station 1 - Station 1				Station 1	Station 1		
Haz Mat	4 Gas Monitor	A264	FALSE	MSA	Altair Multi Gas Detector 4XR	Station 1 - Station 1	496843			Station 1	Station 1		
Haz Mat	Oil-Dri	A1320	TRUE	Oil-Dri		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Hose	Hard Suction	A1349	TRUE	Cochek	Hard Suction 6NH	Engine 2 - Left Drop Down		Engine 2	Left Drop Down				
Ladders	Attic Ladder	A1348	TRUE	Duo-Safety Ladder	Attic	Engine 2 - Left Drop Down		Engine 2	Left Drop Down				
Ladders	Extension Ladder	A1346	TRUE	DUO Safety Ladder	Extension	Engine 2 - Left Drop Down		Engine 2	Left Drop Down				
Ladders	Roof Ladder	A1347	TRUE	DUO-Safety Ladder	Roof	Engine 2 - Left Drop Down		Engine 2	Left Drop Down				
Ladders	Utility Ladder	A1352	TRUE	Little Giant Ladder	10101	Engine 2 - Ladder Encloser		Engine 2	Ladder Encloser				
Lighting	Battery Operated Tower Lights	3030	TRUE	Milwaukee		Engine 1 - Driver Side Roll Up Cabinet 3		Engine 1	Driver Side Roll Up Cabinet 3				
Lighting	Battery Operated Tower Lights	3029	TRUE	Milwaukee		Engine 1 - Driver Side Roll Up Cabinet 3		Engine 1	Driver Side Roll Up Cabinet 3				
Lighting	Electric Flood Light	A1340	TRUE	Husky	43MK	Engine 2 - Officers Side Front (R1)		Engine 2	Officers Side Front (R1)				
Lighting	Electric Flood Light	A1338	TRUE	Husky	43MK	Engine 2 - Officers Side Front (R1)		Engine 2	Officers Side Front (R1)				
Lighting	Electric Flood Light	A1339	TRUE	Husky	43MK	Engine 2 - Officers Side Front (R1)		Engine 2	Officers Side Front (R1)				
Lighting	Portable Battery- Operated Small LED light	A1020	TRUE			Engine 1 - Driver Side Roll Up Cab 1 Drawer 3		Engine 1	Driver Side Roll Up Cab 1 Drawer 3				

Lighting	Portable Battery-Operated Small LED light	A1011	TRUE			Engine 1 - Driver Side Roll Up Cab 1 Drawer 3		Engine 1	Driver Side Roll Up Cab 1 Drawer 3				
Lighting	Portable Battery-Operated Small LED light	A1010	TRUE			Engine 1 - Driver Side Roll Up Cab 1 Drawer 3		Engine 1	Driver Side Roll Up Cab 1 Drawer 3				
Lighting	Small LED Portable Light Corded	A274	TRUE	Ledgie	20 Watt	Engine 1 - Driver Side Roll Up Cab 1 Drawer 3		Engine 1	Driver Side Roll Up Cab 1 Drawer 3				
Lighting	Small LED Portable Light Corded	A273	TRUE	Ledgie	20 Watt	Engine 1 - Driver Side Roll Up Cab 1 Drawer 3		Engine 1	Driver Side Roll Up Cab 1 Drawer 3				
Medical Equipment	AED	A1135	FALSE	Physio Control	Lifepak 1000	Station 2 - Station 2	43976829			Station 2	Station 2		
Medical Equipment	AED	A269	TRUE	Physio Control	Lifepak 1000	Rescue 1 - Cab	44360066	Rescue 1	Cab				
Medical Equipment	AED	A1047	TRUE	Physio Control	Lifepak 1000	Water Tender 1 - Officer Side Roll Up Cabinet 3	43848059	Water Tender 1	Officer Side Roll Up Cabinet 3				
Medical Equipment	AED	A1031	TRUE	Physio Control	Lifepak 1000	Engine 1 - Officer Side Inside Cabinet	49663993	Engine 1	Officer Side Inside Cabinet				
Medical Equipment	AED	A270	TRUE	Physio Control	Lifepak 1000	Medical Bag-M4 - Front Pocket	47505208					M4	Front Pocket
Medical Equipment	CO-Oximeter	A1034	TRUE	Masimo	Rad-57 Pulse CO-Oximeter	Engine 1 - Officer Seat Compartment Below Seat		Engine 1	Officer Seat Compartment Below Seat				
Medical Equipment	Glucometer	A1240	TRUE	Microdot		Medical Bag-M4 - Right Side Pocket						M4	Right Side Pocket
Medical Equipment	Glucometer	A1032	TRUE	Microdot		Glucometer Kit-A1032 - Main Pocket						A1032	Main Pocket
Medical Equipment	Glucometer	A1088	TRUE	Microdot		Glucometer Kit-A1088 - Main Pocket						A1088	Main Pocket
Medical Equipment	Glucometer	A1037	TRUE	Microdot		Glucometer Kit-A1037 - Main Pocket						A1037	Main Pocket
Medical Equipment	Glucometer	A1384	TRUE	Microdot	Xtra	Glucometer Kit-A1384 - Main Pocket	30387146					A1384	Main Pocket
Medical Equipment	Glucometer	A1087	TRUE	Microdot		Glucometer Kit-A1087 - Main Pocket						A1087	Main Pocket
Medical Equipment	Lucas Backboard	A1365	TRUE	Stryker	Lucas 3	Duty Squad - Cab	100893-00	Duty Squad	Cab				
Medical Equipment	Lucas Backboard	A1290	TRUE	Stryker	Lucas 3	Engine 2 - Drivers Side Front (L1)	3523 GZ36	Engine 2	Drivers Side Front (L1)				
Medical Equipment	Lucas Backboard	A1029	TRUE	Stryker	Lucas 3	Engine 1 - Officer Side Inside Cabinet		Engine 1	Officer Side Inside Cabinet				
Medical Equipment	Lucas Case	A1364	TRUE	Stryker	Lucas 3	Duty Squad - Cab	300031-01	Duty Squad	Cab				
Medical Equipment	Lucas Case	A1027	TRUE	Stryker		Engine 1 - Officer Side Inside Cabinet		Engine 1	Officer Side Inside Cabinet				
Medical Equipment	Lucas Case	A1288	TRUE	Stryker	Lucas 3	Engine 2 - Drivers Side Front (L1)	3523 GZ36	Engine 2	Drivers Side Front (L1)				
Medical Equipment	Lucas Charger	A1291	TRUE	Stryker	Lucas 3	Engine 2 - Drivers Side Front (L1)	3523 GZ36	Engine 2	Drivers Side Front (L1)				
Medical Equipment	Lucas Charger	A1362	TRUE	Stryker	Lucas 3	Duty Squad - Cab	3223EM22	Duty Squad	Cab				
Medical Equipment	Lucas Charger	A1369	TRUE	Stryker	Lucas 3	Engine 1 - Cab Area		Engine 1	Cab Area				
Medical Equipment	Lucas Device	A1361	TRUE	Stryker	Lucas 3	Duty Squad - Cab	3523 HR05	Duty Squad	Cab				
Medical Equipment	Lucas Device	A1289	TRUE	Stryker	Lucas 3	Engine 2 - Drivers Side Front (L1)	3523 GZ36	Engine 2	Drivers Side Front (L1)				
Medical Equipment	Lucas Device	A1028	TRUE	Stryker	Lucas 3	Engine 1 - Officer Side Inside Cabinet	3520 O761	Engine 1	Officer Side Inside Cabinet				
Medical Equipment	O2 Regulator	A361	TRUE	Life Support Products		O2 Bags-O2 - Main Compartment	L270-220					O2	Main Compartment
Medical Equipment	O2 Regulator	A211	TRUE	Life Support Products	L270-220	O2 Bags-O4 - Main Compartment						O4	Main Compartment
Medical Equipment	O2 Regulator	A1039	TRUE	Ambu	237-501-000	O2 Bags-O1 - Main Compartment	R373261					O1	Main Compartment
Medical Equipment	Pulse Ox	A277	TRUE			Medical Bag-M1 - Top Pocket (1)						M1	Top Pocket (1)
Medical Equipment	Pulse Ox	A1385	TRUE	ReliOn	C29	Medical Bag-M3 - Top Pocket (1)	1.80222E+13					M3	Top Pocket (1)
Medical Equipment	Pulse Ox	A279	TRUE	Jumper		Medical Bag-M4 - Right Side Pocket						M4	Right Side Pocket
Medical Equipment	Pulse Ox	A1241	TRUE			Duty Squad - Cab		Duty Squad	Cab				
Medical Equipment	Pulse Ox	A276	TRUE			Medical Bag-M2 - Top Pocket (1)						M2	Top Pocket (1)
Medical Equipment	Res Q Pump	A1048	FALSE			Water Tender 1 - Officer Side Roll Up Cabinet 3		Water Tender 1	Officer Side Roll Up Cabinet 3				
Medical Equipment	Suction Unit	A1386	TRUE	Laerdal	Compact Suction Unit 4	Grass 2 - Back Cab	88492464774	Grass 2	Back Cab				
Medical Equipment	Suction Unit	A364	TRUE	Scor Inc		Water Tender 1 - Cab	S00618	Water Tender 1	Cab				
Medical Equipment	Suction Unit	A1294	TRUE	Laerdal	Compact Suction Unit 4	Engine 2 - Back Cab	2208170157	Engine 2	Back Cab				
Medical Equipment	Suction Unit	A1030	TRUE	Laerdal	Compact Suction Unit 4	Engine 1 - Officer Side Inside Cabinet	2012070018	Engine 1	Officer Side Inside Cabinet				
Nozzles	1 Straight Stream Tip	A1058	TRUE	TFT		Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				

Nozzles	1-1/2 Smooth Bore Nozzle Adapter	A124	TRUE	Akron		Engine 1 - Driver Side Roll Up Cab 1 Drawer 1			Engine 1	Driver Side Roll Up Cab 1 Drawer 1				
Nozzles	1-3/4 Comb Nozzle	N206	FALSE	TFT	Dual-Force	Water Tender 1 - Driver Side Roll Up Cabinet 1	H676869		Water Tender 1	Driver Side Roll Up Cabinet 1				
Nozzles	1-3/4 Smooth Bore Nozzle Adapter	A123	TRUE	Akron		Engine 1 - Driver Side Roll Up Cab 1 Drawer 1			Engine 1	Driver Side Roll Up Cab 1 Drawer 1				
Nozzles	1-3/4 Variable Nozzle	A1016	TRUE	TFT	Mid-Force	Engine 1 - Driver Side Roll Up Cab 1 Drawer 2			Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Nozzles	1-3/8 Smooth Bore Nozzle Adapter	A125	TRUE	Akron		Engine 1 - Driver Side Roll Up Cab 1 Drawer 1			Engine 1	Driver Side Roll Up Cab 1 Drawer 1				
Nozzles	1.5" Comb Nozzle	A1286	TRUE	TFT	Dual-Force	Engine 2 - Drivers Side Middle (L2)	H688814		Engine 2	Drivers Side Middle (L2)				
Nozzles	1.5" Comb Nozzle	A1253	TRUE	Akron	Turbo Jet	Engine 2 - Drivers Side Front (L1)			Engine 2	Drivers Side Front (L1)				
Nozzles	1.5" Comb Nozzle	A1252	TRUE	Akron	Turbo Jet	Engine 2 - Drivers Side Front (L1)			Engine 2	Drivers Side Front (L1)				
Nozzles	1.5" Comb Nozzle	A1287	TRUE	TFT	Dual-Force	Engine 2 - Drivers Side Middle (L2)	H686240		Engine 2	Drivers Side Middle (L2)				
Nozzles	2 Smooth Bore Nozzle Adapter	A122	TRUE	Akron		Engine 1 - Driver Side Roll Up Cab 1 Drawer 1			Engine 1	Driver Side Roll Up Cab 1 Drawer 1				
Nozzles	2-1/2 Comb Nozzle	A1250	TRUE	TFT	Dual-Force	Engine 2 - Drivers Side Front (L1)	H681435		Engine 2	Drivers Side Front (L1)				
Nozzles	2-1/2 Comb Nozzle	A1251	TRUE	Akron	Turbo Jet	Engine 2 - Drivers Side Front (L1)			Engine 2	Drivers Side Front (L1)				
Nozzles	2-1/2 Fog Nozzle	A1284	TRUE	Akron	Excel 1000	Engine 2 - Drivers Side Front (L1)			Engine 2	Drivers Side Front (L1)				
Nozzles	2-1/2 Smooth Bore Nozzle	A1283	TRUE	TFT	2.5-7.5 NH	Engine 2 - Drivers Side Front (L1)			Engine 2	Drivers Side Front (L1)				
Nozzles	2-1/2 Variable Nozzle	A493	TRUE	Akron	Turbo Jet	Engine 1 - Driver Side Roll Up Cab 1 Drawer 2			Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Nozzles	2-1/2 Variable Nozzle	N203	TRUE	Akron	Style 1733	Water Tender 1 - Driver Side Roll Up Cabinet 1			Water Tender 1	Driver Side Roll Up Cabinet 1				
Nozzles	Blitz Fire	A1315	TRUE	TFT	Blitz Fire	Engine 2 - Back Side (B1)	598361		Engine 2	Back Side (B1)				
Nozzles	Blitz Fire	A1221	TRUE	Task Force Tips	Blitzfire	Engine 1 - Engine 1			Engine 1	Engine 1				
Nozzles	Blitz Fire	A1092	TRUE	Task Force Tips	Blitzfire	Water Tender 1 - Water Tender 1			Water Tender 1	Water Tender 1				
Nozzles	Large Foam Nozzle	A119	TRUE	POK Firefighting Equipment		Engine 1 - Driver Side Roll Up Cabinet 1			Engine 1	Driver Side Roll Up Cabinet 1				
Nozzles	Small Foam Nozzle	A120	TRUE	POK Firefighting Equipment		Engine 1 - Driver Side Roll Up Cabinet 1			Engine 1	Driver Side Roll Up Cabinet 1				
Nozzles	Variable Blitz Fire Nozzle	A1090	TRUE	Akron	Style 5060	Water Tender 1 - Driver Side Roll Up Cabinet 1			Water Tender 1	Driver Side Roll Up Cabinet 1				
PPE	Grass Jacket	GR129	TRUE	Chieftain		Hughes, Jason	jhughes@stfrancismn.org							
PPE	Grass Jacket	GR16	TRUE	Chieftain		Goers, Zach	zgoers@stfrancismn.org							
PPE	Grass Jacket	GR10	TRUE	American Firewear		Troye, Mark	mtroye@stfrancismn.org	1753						
PPE	Grass Jacket	GR18	FALSE	Chieftain		Station 1 - Room 214	46417				Station 1	Room 214		
PPE	Grass Jacket	GR34	FALSE	American Firewear		Station 1 - Room 214					Station 1	Room 214		
PPE	Grass Jacket	GR132	TRUE	Chieftain		Murphy, Bill	bmurphy@stfrancismn.org							
PPE	Grass Jacket	GR4	FALSE	Chieftain		Station 1 - Room 214					Station 1	Room 214		
PPE	Grass Jacket	GR20	TRUE	Chieftain		Phelps, Richard	rphelps@stfrancismn.org							
PPE	Grass Jacket	GR9	FALSE	Chieftain		Station 1 - Room 214					Station 1	Room 214		
PPE	Grass Jacket	GR2	TRUE	Chieftain		Sturzl, Evan	esturzl@stfrancismn.org							
PPE	Grass Jacket	GR6	FALSE	Chieftain		Station 1 - Room 214					Station 1	Room 214		
PPE	Grass Jacket	GR136	FALSE	American Fire Wear		Station 1 - Room 214					Station 1	Room 214		
PPE	Grass Jacket	G131	FALSE	Chieftain		Station 1 - Room 214					Station 1	Room 214		
PPE	Grass Jacket	GR17	TRUE	American Firewear		Troye, Paula	ptroye@stfrancismn.org	1753						
PPE	Grass Jacket	GR31	FALSE	American Firewear		Station 1 - Room 214					Station 1	Room 214		
PPE	Grass Jacket	GR5	TRUE	Chieftain		Strassburg, Samuel	sstrassburg@stfrancismn.gov							
PPE	Grass Jacket	GR23	TRUE	Chieftain		Marshall, John	jmarshall@stfrancismn.org							
PPE	Grass Jacket	GR135	FALSE	American Firewear		Station 1 - Room 214	1753				Station 1	Room 214		
PPE	Grass Jacket	GR13	TRUE	Chieftain		Schroeder, Chad	cschroeder@stfrancismn.org							
PPE	Grass Jacket	GR8	TRUE	Chieftain		Bichler, George	gbichler@stfrancismn.org							
PPE	Grass Jacket	GR24	FALSE	Chieftain		Station 1 - Room 214					Station 1	Room 214		

PPE	Grass Jacket	GR11	TRUE	Chieftain		Johnson, Carl	cjohnson@stfrancismn.org						
PPE	Grass Jacket	GR121	TRUE	Chieftain		Marshall, Brigit	bmarshall@stfrancismn.org						
PPE	Grass Jacket	GR22	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR32	FALSE	American Firewear		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR33	FALSE	American Firewear		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR3	FALSE	American Firewear		Station 1 - Room 214	1753			Station 1	Room 214		
PPE	Grass Jacket	GR133	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR19	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR128	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR15	TRUE	Chieftain		Hennes, Kaitlyn	khennes@stfrancismn.org						
PPE	Grass Jacket	GR14	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR25	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR127	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR7	TRUE	Chieftain		Hill, Aaron	aaron.hill@stfrancismn.org						
PPE	Grass Jacket	GR12	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR126	FALSE	Chieftain		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Jacket	GR100	TRUE	American Fire Wear		Lance, Jason	jlance@stfrancismn.org						
PPE	Grass Jacket	GR134	TRUE	Chieftain	FS1J052-L	Wentworth, Brent	46417	bwentworth@stfrancismn.org					
PPE	Grass Jacket	GR130	FALSE	American Firewear		Station 1 - Room 214	1753			Station 1	Room 214		
PPE	Grass Jacket	GR137	FALSE	American Firewear		Station 1 - Room 214	1753			Station 1	Room 214		
PPE	Grass Pants	GP2	TRUE	American Firewear		Troye, Mark	1753	mtroye@stfrancismn.org					
PPE	Grass Pants	GP5	FALSE	American Firewear		Station 1 - Room 214	1753			Station 1	Room 214		
PPE	Grass Pants	GP3	FALSE	American Firewear		Station 1 - Room 214	1753			Station 1	Room 214		
PPE	Grass Pants	GP6	FALSE	American Firewear		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Pants	GP4	FALSE	American Firewear		Station 1 - Room 214	1753			Station 1	Room 214		
PPE	Grass Pants	GP7	FALSE	American Firewear		Station 1 - Room 214				Station 1	Room 214		
PPE	Grass Pants	GP1	TRUE	American Firewear		Lance, Jason		jlance@stfrancismn.org					
PPE	Grass Pants	GR41	FALSE	American Firewear		Station 1 - Room 214				Station 1	Room 214		
PPE	Hi-Vis Vest	V28	TRUE			Grass 1 Old - Cab			Grass 1 Old	Cab			
PPE	Hi-Vis Vest	V30	TRUE			Water Tender 1 - Cab			Water Tender 1	Cab			
PPE	Hi-Vis Vest	V27	TRUE			Engine 1 - Cab Area			Engine 1	Cab Area			
PPE	Hi-Vis Vest	V23	TRUE			Engine 1 - Cab Area			Engine 1	Cab Area			
PPE	Hi-Vis Vest	V44	TRUE			Grass 1 Old - Cab			Grass 1 Old	Cab			
PPE	Hi-Vis Vest	V17	TRUE			Johnson, Carl	cjohnson@stfrancismn.org						
PPE	Hi-Vis Vest	V41	TRUE			Grass 1 Old - Cab			Grass 1 Old	Cab			
PPE	Hi-Vis Vest	V25	TRUE			Water Tender 1 - Cab			Water Tender 1	Cab			
PPE	Hi-Vis Vest	V43	TRUE			Schroeder, Chad	cschroeder@stfrancismn.org						
PPE	Hi-Vis Vest	V26	FALSE			Station 1 - Station 1					Station 1	Station 1	
PPE	Hi-Vis Vest	V3	TRUE			Grass 1 Old - Cab			Grass 1 Old	Cab			
PPE	Hi-Vis Vest	V47	TRUE			Engine 1 - Cab Area			Engine 1	Cab Area			
PPE	Hi-Vis Vest	V33	TRUE			Water Tender 1 - Cab			Water Tender 1	Cab			
PPE	Hi-Vis Vest	V45	TRUE			Water Tender 1 - Cab			Water Tender 1	Cab			
PPE	Hi-Vis Vest	V42	TRUE			Phelps, Richard	rpelps@stfrancismn.org						
PPE	Hi-Vis Vest	V19	TRUE			McDonough, Barry	bmcDonough2@stfrancismn.org						
PPE	Hi-Vis Vest	V21	TRUE			Water Tender 1 - Cab			Water Tender 1	Cab			
PPE	Hi-Vis Vest	V20	TRUE			Engine 1 - Cab Area			Engine 1	Cab Area			
PPE	Hi-Vis Vest	V18	TRUE			Bichler, George	gbichler@stfrancismn.org						
PPE	Hi-Vis Vest	V8	TRUE			Engine 1 - Cab Area			Engine 1	Cab Area			
PPE	Hood	H17	TRUE	PGI	Cobra	Troye, Paula	51418	ptroye@stfrancismn.org					
PPE	Hood	H22	TRUE	American Firewear		300 Rogers, James		jrogers@stfrancismn.org					
PPE	Hood	H10	FALSE	Innotex		Station 1 - Room 214				Station 1	Room 214		
PPE	Hood	H18	TRUE	Innotex	Gray 25	Wentworth, Brent	54758	bwentworth@stfrancismn.org					
PPE	Hood	H21	TRUE	Innotex	Gray 25	Hughes, Jason	54758	jhughes@stfrancismn.org					
PPE	Hood	H32	TRUE	Globe	Guard Hood	Schroeder, Chad		cschroeder@stfrancismn.org					
PPE	Hood	H9	TRUE	Innotex		Schroeder, Chad		cschroeder@stfrancismn.org					
PPE	Hood	H28	FALSE	PGI	Cobra	Station 2 - Station 2	51418			Station 2	Station 2		
PPE	Hood	H27	FALSE	PGI	Cobra	Station 2 - Station 2	51418			Station 2	Station 2		
PPE	Hood	H26	FALSE	PGI	Cobra	Station 2 - Station 2	51418			Station 2	Station 2		
PPE	Hood	H14	TRUE	American Firewear		300 Troye, Mark		mtroye@stfrancismn.org					
PPE	Hood	H20	TRUE	Innotex	Gray 25	Station 1 - Room 214	54762			Station 1	Room 214		
PPE	Hood	H23	TRUE	Innotex	Gray 25	Doherty, Hunter	54758	hdoherty@stfrancismn.org					
PPE	Hood	H13	FALSE	American Firewear		300 Station 1 - Station 1				Station 1	Station 1		

PPE	Hood	H34	TRUE	Innotex		Davis, Culen		cdavis@stfrancismn.gov					
PPE	Hood	H3	TRUE	Innotex		Sturzl, Evan		esturzl@stfrancismn.org					
PPE	Hood	H16	TRUE	PGI	Cobra	Troye, Mark	51413	mtroye@stfrancismn.org					
PPE	Hood	H29	TRUE	Innotex		Station 1 - Station 1					Station 1	Station 1	
PPE	Hood	H30	TRUE	Innotex	Gray 25	Rogers, James	54762	jrogers@stfrancismn.org					
PPE	Hood	H15	TRUE	American Firewear	300	Troye, Mark		mtroye@stfrancismn.org					
PPE	Hood	H12	TRUE	Innotex		Hill, Aaron		aaron.hill@stfrancismn.org					
PPE	Hood	H24	TRUE	Innotex	Gray 25	Herbst, Taylor	54758	therbst@stfrancismn.org					
PPE	Hood	H33	TRUE	Innotex		Tischer, Dylan		dtischer@stfrancismn.gov					
PPE	Hood	H8	TRUE	Innotex		Bichler, George		gbichler@stfrancismn.org					
PPE	Hood	H11	TRUE	Innotex		McDonough, Barry		bmcdonough2@stfrancismn.org					
PPE	Hood	H1	FALSE	Innotex		Station 1 - Station 1					Station 1	Station 1	
PPE	Hood	H7	TRUE	Innotex		Goers, Zach		zgoers@stfrancismn.org					
PPE	Hood	H19	TRUE	Innotex	Gray 25	Young, Caleb	60126	cyoung@stfrancismn.org					
PPE	Hood	H25	FALSE	PGI	Cobra	Station 2 - Station 2	51418				Station 2	Station 2	
PPE	Hood	H31	TRUE	Innotex	Gray 25	Marshall, Brigit	54762	bmarshall@stfrancismn.org					
PPE	Hood	H35	TRUE	Globe	Guard Hood	Johnson, Carl		cjohnson@stfrancismn.org					
PPE	Hood	H5	TRUE	Innotex		Hennes, Kaitlyn		khennes@stfrancismn.org					
PPE	Hood	H6	TRUE	Innotex		Strassburg, Samuel		sstrassburg@stfrancismn.gov					
PPE	Hood	H4	TRUE	Innotex		Marshall, John		jmarshall@stfrancismn.org					
PPE	Hood	H2	TRUE	Innotex		Murphy, Bill		bmurphy@stfrancismn.org					
PPE	Rescue Jumpsuit	RJ53	FALSE			Station 1 - Room 214					Station 1	Room 214	
PPE	Spanner Belt	SB10	TRUE			Schroeder, Chad		cschroeder@stfrancismn.org					
PPE	Spanner Belt	SB2	TRUE			Marshall, Brigit		bmarshall@stfrancismn.org					
PPE	Spanner Belt	SB7	TRUE			Hughes, Jason		jhughes@stfrancismn.org					
PPE	Spanner Belt	SB26	TRUE			Strassburg, Samuel		sstrassburg@stfrancismn.gov					
PPE	Spanner Belt	SB20	FALSE			Station 1 - Station 1					Station 1	Station 1	
PPE	Spanner Belt	SB9	TRUE			Murphy, Bill		bmurphy@stfrancismn.org					
PPE	Spanner Belt	SB5	TRUE			Hill, Aaron		aaron.hill@stfrancismn.org					
PPE	Spanner Belt	SB16	TRUE			Johnson, Carl		cjohnson@stfrancismn.org					
PPE	Spanner Belt	SB6	TRUE			Goers, Zach		zgoers@stfrancismn.org					
PPE	Structure Boots	B66	FALSE	Black Diamond		Station 1 - Room 214					Station 1	Room 214	
PPE	Structure Boots	B118	TRUE	Thorogood		Wentworth, Brent	LS000241721	bwentworth@stfrancismn.org					
PPE	Structure Boots	B39	FALSE	Lacrosse	Fire Tech	Station 1 - Room 214					Station 1	Room 214	
PPE	Structure Boots	B103	TRUE	Thorogood		Johnson, Carl		cjohnson@stfrancismn.org					
PPE	Structure Boots	B61	FALSE	Black Diamond		Station 1 - Room 214	LS000381162				Station 1	Room 214	
PPE	Structure Boots	B114	TRUE	Black Diamond		Troye, Mark	457678-e-1	mtroye@stfrancismn.org					
PPE	Structure Boots	B107	TRUE	Black Diamond		McDonough, Barry		bmcdonough2@stfrancismn.org					
PPE	Structure Boots	B62	FALSE			Station 1 - Room 214	HP311023232				Station 1	Room 214	
PPE	Structure Boots	B36	FALSE	Lacrosse	Fire Tech	Station 1 - Room 214					Station 1	Room 214	
PPE	Structure Boots	B65	FALSE	Black Diamond		Station 1 - Room 214					Station 1	Room 214	
PPE	Structure Boots	B110	TRUE	Thorogood		Hill, Aaron	LS000191070	aaron.hill@stfrancismn.org					
PPE	Structure Boots	B106	TRUE	Thorogood		Sturzl, Evan	LS000365416	esturzl@stfrancismn.org					
PPE	Structure Boots	B109	TRUE	Globe		Schroeder, Chad		cschroeder@stfrancismn.org					
PPE	Structure Boots	B117	TRUE	Black Diamond		Rogers, James	457771-3	jrogers@stfrancismn.org					
PPE	Structure Boots	B101	TRUE	Thorogood		Marshall, Brigit		bmarshall@stfrancismn.org					
PPE	Structure Boots	B123	TRUE	Ranger	Combat L.B.	Doherty, Hunter		hdoherty@stfrancismn.org					
PPE	Structure Boots	B105	FALSE	Thorogood		Station 1 - Room 214	LS000200654				Station 1	Room 214	

PPE	Structure Boots	B121	FALSE	Thorogood		Station 1 - Room 214	LS000206848				Station 1	Room 214		
PPE	Structure Boots	B64	FALSE	Black Diamond		Station 1 - Room 214					Station 1	Room 214		
PPE	Structure Boots	B125	TRUE	Thorogood	Lion	Marshall, John	LS000374190	jmarshall@stfrancismn.org						
PPE	Structure Boots	B63	FALSE	Ranger		Station 1 - Room 214	R7022W009958				Station 1	Room 214		
PPE	Structure Boots	B116	TRUE	Black Diamond		Young, Caleb		cyoung@stfrancismn.org						
PPE	Structure Boots	B115	TRUE	Nighthawk		Troye, Paula	P28014	ptroye@stfrancismn.org						
PPE	Structure Boots	B32	FALSE	Thorogood		Station 1 - Room 214	61184				Station 1	Room 214		
PPE	Structure Boots	B119	TRUE	Thorogood		Herbst, Taylor	LS000190944	therbst@stfrancismn.org						
PPE	Structure Boots	B111	TRUE	Thorogood		Hennes, Kaitlyn	LS000343944	khennes@stfrancismn.org						
PPE	Structure Boots	B120	FALSE	Thorogood		Station 1 - Room 214	LS000206848				Station 1	Room 214		
PPE	Structure Boots	B124	TRUE	Thorogood	Lion	Curran, James	LS000381162	jcurran@stfrancismn.gov						
PPE	Structure Boots	B79	FALSE	Thorogood		Station 1 - Room 214					Station 1	Room 214		
PPE	Structure Boots	B102	TRUE	Thorogood		Hughes, Jason		jhughes@stfrancismn.org						
PPE	Structure Boots	B113	FALSE	Thorogood		Station 1 - Room 214	LS000206848				Station 1	Room 214		
PPE	Structure Boots	B112	TRUE	Thorogood		Strassburg, Samuel	LS000337974	sstrassburg@stfrancismn.gov						
PPE	Structure Boots	B122	TRUE	Black Diamond		Davis, Culen	457771-3	cdavis@stfrancismn.gov						
PPE	Structure Boots	B78	TRUE	Thorogood		Lance, Jason		jlance@stfrancismn.org						
PPE	Structure Boots	B77	TRUE	Thorogood		Goers, Zach		zgoers@stfrancismn.org						
PPE	Structure Boots	B104	TRUE	Thorogood		Murphy, Bill	LS000333865	bmurphy@stfrancismn.org						
PPE	Structure Boots	B108	TRUE	Thorogood		Bichler, George	LS000130781	gbichler@stfrancismn.org						
PPE	Structure Helmet	A1370	FALSE	MSA Cairns	1044 Traditional Helmet	Station 2 - Station 2	21103545				Station 2	Station 2		
PPE	Structure Helmet	A1086	TRUE	MSA Cairns	1044 Traditional Helmet	Strassburg, Samuel		sstrassburg@stfrancismn.gov						
PPE	Structure Helmet	A1098	TRUE	MSA Cairns	1836 Traditional Helmet	Johnson, Carl		cjohnson@stfrancismn.org						
PPE	Structure Helmet	A486	TRUE	MSA Cairns		Murphy, Bill		bmurphy@stfrancismn.org						
PPE	Structure Helmet	A1085	TRUE	MSA Cairns		Hennes, Kaitlyn		khennes@stfrancismn.org						
PPE	Structure Helmet	A1093	FALSE	MSA Cairns	Station 1 - SCBA Room						Station 1	SCBA Room		
PPE	Structure Helmet	A1003	TRUE	MSA Cairns	1044 Traditional Helmet	Phelps, Richard	21232568	rphelps@stfrancismn.org						
PPE	Structure Helmet	A1145	TRUE	MSA Cairns	1044 Traditional Helmet	Lance, Jason		jlance@stfrancismn.org						
PPE	Structure Helmet	A1209	TRUE	MSA Cairns	1044 Traditional Helmet	McDonough, Barry		bmcDonough2@stfrancismn.org						
PPE	Structure Helmet	A1125	TRUE	MSA Cairns		Tischer, Dylan		dtischer@stfrancismn.gov						
PPE	Structure Helmet	A1380	TRUE	MSA Cairns	1044 Traditional Helmet	Rogers, James	21232579	jrogers@stfrancismn.org						
PPE	Structure Helmet	A1126	TRUE	MSA Cairns	1044 Traditional Helmet	Marshall, John		jmarshall@stfrancismn.org						
PPE	Structure Helmet	A1378	TRUE	MSA Cairns	1044 Traditional Helmet	Wentworth, Brent	21065570	bwentworth@stfrancismn.org						
PPE	Structure Helmet	A1082	FALSE	MSA Cairns	1044 Traditional Helmet	Station 1 - Station 1					Station 1	Station 1		
PPE	Structure Helmet	A484	FALSE	MSA Cairns	Station 1 - SCBA Room						Station 1	SCBA Room		
PPE	Structure Helmet	A1084	TRUE	MSA Cairns	1044 Traditional Helmet	Goers, Zach		zgoers@stfrancismn.org						
PPE	Structure Helmet	A1081	TRUE	MSA Cairns	1044 Traditional Helmet	Johnson, Carl		cjohnson@stfrancismn.org						
PPE	Structure Helmet	A1108	TRUE	MSA Cairns	1044 Traditional Helmet	Hill, Aaron		aaron.hill@stfrancismn.org						
PPE	Structure Helmet	A1379	TRUE	MSA Cairns	1044 Traditional Helmet	Station 1 - Station 1	21103545				Station 1	Station 1		
PPE	Structure Helmet	A1127	FALSE	MSA Cairns	Station 1 - SCBA Room						Station 1	SCBA Room		
PPE	Structure Helmet	A1002	TRUE	MSA Cairns	1044 Traditional Helmet	Marshall, Brigit	21232581	bmarshall@stfrancismn.org						
PPE	Structure Helmet	A1080	TRUE	MSA Cairns	1044 Traditional Helmet	Hughes, Jason		jhughes@stfrancismn.org						
PPE	Structure Helmet	A1376	TRUE	MSA Cairns	1044 Traditional Helmet	Troye, Mark	21232181	mtroye@stfrancismn.org						
PPE	Structure Helmet	A1375	TRUE	MSA Cairns	1044 Traditional Helmet	Herbst, Taylor	104394886	therbst@stfrancismn.org						
PPE	Structure Helmet	A1083	TRUE	MSA Cairns	1044 Traditional Helmet	Sturzl, Evan		esturzl@stfrancismn.org						
PPE	Structure Helmet	A1107	TRUE	MSA Cairns	1044 Traditional Helmet	Schroeder, Chad		cschroeder@stfrancismn.org						
PPE	Structure Helmet	A1202	TRUE	MSA Cairns	1044 Traditional Helmet	Bichler, George		gbichler@stfrancismn.org						

PPE	Structure Helmet	A1377	TRUE	MSA Cairns	1044 Traditional Helmet	Troye, Paula	21232185	ptroye@stfrancismn.org					
PPE	Structure Helmet	A1114	TRUE	MSA Cairns	1044 Traditional Helmet	Young, Caleb		cyoung@stfrancismn.org					
PPE	Turnout Coats	TC99	TRUE	Innotex	Gemini XT	Tischer, Dylan	C7104216002	dtscher@stfrancismn.gov					
PPE	Turnout Coats	TC64	FALSE	Globe	Gxcel	Station 1 - Room 214	4956084				Station 1	Room 214	
PPE	Turnout Coats	TC89	TRUE	Honeywell	LTO17VDTG	Troye, Mark	1810002210	mtroye@stfrancismn.org					
PPE	Turnout Coats	TC54	FALSE	Globe	Gxcel	Station 1 - Room 214	4956080				Station 1	Room 214	
PPE	Turnout Coats	TC79	TRUE	Innotex	Energy	Hill, Aaron	C2000364002	aaaron.hill@stfrancismn.org					
PPE	Turnout Coats	TC98	TRUE	Innotex	Gemini XT	Murphy, Bill	C2500692001	bmurphy@stfrancismn.org					
PPE	Turnout Coats	TC60	TRUE	Globe	Gxcel	Herbst, Taylor	5226008	therbst@stfrancismn.org					
PPE	Turnout Coats	TC73	FALSE	Innotex	Energy	Station 1 - Room 214	C6900306003				Station 1	Room 214	
PPE	Turnout Coats	TC81	TRUE	Innotex	Energy	Sturzl, Evan	C7004109001	esturzl@stfrancismn.org					
PPE	Turnout Coats	TC66	TRUE	Globe	Gxcel	Kizer, Tim	5069976	tkizer@stfrancismn.org					
PPE	Turnout Coats	TC52	FALSE	Globe	Gxcel	Station 1 - Room 214	4659611				Station 1	Room 214	
PPE	Turnout Coats	TC59	TRUE	Globe	Gxcel	Doherty, Hunter	160945002	hdoherty@stfrancismn.org					
PPE	Turnout Coats	TC76	FALSE	Innotex	Energy	Station 1 - Room 214	C6900306004				Station 1	Room 214	
PPE	Turnout Coats	TC51	TRUE	Globe	Gxcel	Phelps, Richard	4659614	rphelps@stfrancismn.org					
PPE	Turnout Coats	TC53	FALSE	Globe	Gxcel	Station 1 - Room 214	4659613				Station 1	Room 214	
PPE	Turnout Coats	TC95	TRUE	Innotex	Gemini XT	Young, Caleb	C5402289001	cyoung@stfrancismn.org					
PPE	Turnout Coats	TC77	TRUE	Innotex	Energy	Wentworth, Brent	C1802388003	bwentworth@stfrancismn.org					
PPE	Turnout Coats	TC58	TRUE	Globe	Gxcel	McDonough, Barry	5069977	bmcDonough2@stfrancismn.org					
PPE	Turnout Coats	TC200	FALSE	Innotex	Gemini XT	Station 1 - Room 214	C6602150001				Station 1	Room 214	
PPE	Turnout Coats	TC61	TRUE	Globe	Gxcel	Johnson, Carl	162751003	cjohnson@stfrancismn.org					
PPE	Turnout Coats	TC56	FALSE	Globe	Gxcel	Station 1 - Room 214	5069978				Station 1	Room 214	
PPE	Turnout Coats	TC85	FALSE	Innotex	Energy	Station 1 - Room 214	C7104216002				Station 1	Room 214	
PPE	Turnout Coats	TC94	FALSE	Innotex	Gemini XT	Station 1 - Room 214	C1500888001				Station 1	Room 214	
PPE	Turnout Coats	TC72	TRUE	Innotex	Energy	Strassburg, Samuel	C6900306002	sstrassburg@stfrancismn.gov					
PPE	Turnout Coats	TC65	TRUE	Globe	Gxcel	Schroeder, Chad	162751002	cschroeder@stfrancismn.org					
PPE	Turnout Coats	TC87	FALSE	Honeywell	LTO17VDTG	Station 1 - Room 214	1810002213				Station 1	Room 214	
PPE	Turnout Coats	TC75	TRUE	Innotex	Energy	Hughes, Jason	C1802388001	jhughes@stfrancismn.org					
PPE	Turnout Coats	TC92	TRUE	Innotex	Energy	Kizer, Tim	C7104216004	tkizer@stfrancismn.org					
PPE	Turnout Coats	TC57	FALSE	Globe	Gxcel	Station 1 - Room 214	160945001				Station 1	Room 214	
PPE	Turnout Coats	TC90	TRUE	Honeywell	LTO17VDTG	Troye, Paula	1810002211	ptroye@stfrancismn.org					
PPE	Turnout Coats	TC93	TRUE	Honeywell	LTO17VDTG		1810002212						
PPE	Turnout Coats	TC83	TRUE	Innotex	Energy	Marshall, Brigit	C7104216001	bmarshall@stfrancismn.org					
PPE	Turnout Coats	TC80	TRUE	Innotex	Energy	Phelps, Richard	C2000364001	rphelps@stfrancismn.org					
PPE	Turnout Coats	TC50	TRUE	Globe	Gxcel	Sturzl, Evan	4659612	esturzl@stfrancismn.org					
PPE	Turnout Coats	TC97	TRUE	Innotex	Gemini XT	Lance, Jason	C2500692003	jlance@stfrancismn.org					
PPE	Turnout Coats	TC82	TRUE	Innotex	Energy	Marshall, John	C7104216005	jmarshall@stfrancismn.org					
PPE	Turnout Coats	TC63	TRUE	Globe	Gxcel	Bichler, George	4956082	gbichler@stfrancismn.org					
PPE	Turnout Coats	TC70	FALSE	Innotex	Energy	Station 1 - Room 214	C6900306001				Station 1	Room 214	
PPE	Turnout Coats	TC96	TRUE	Innotex	Gemini XT	Davis, Culen	C2300849001	cdavis@stfrancismn.gov					
PPE	Turnout Coats	TC55	FALSE	Globe	Gxcel	Station 1 - Room 214	4956081				Station 1	Room 214	
PPE	Turnout Coats	TC62	FALSE	Globe	Gxcel	Station 1 - Station 1	4956082				Station 1	Station 1	
PPE	Turnout Coats	TC84	FALSE	Innotex	Energy	Station 1 - Room 214	C7104216003				Station 1	Room 214	
PPE	Turnout Coats	TC78	FALSE	Innotex	Energy	Station 1 - Room 214	C2000364003				Station 1	Room 214	
PPE	Turnout Coats	TC88	FALSE	Honeywell	LTO17VDTG	Station 1 - Room 214	1810002214				Station 1	Room 214	
PPE	Turnout Coats	TC71	TRUE	Innotex	Energy	Goers, Zach	C1802388002	zgoers@stfrancismn.org					
PPE	Turnout Coats	TC86	FALSE	Innotex	Energy	Station 1 - Room 214	C7104216004				Station 1	Room 214	
PPE	Turnout Coats	TC91	TRUE	Honeywell	LTO17VDTG	Rogers, James	1810002216	jrogers@stfrancismn.org					
PPE	Turnout Pants	TP80	TRUE	Innotex	Innotex Energy	Phelps, Richard	P2000364001	rphelps@stfrancismn.org					
PPE	Turnout Pants	TP63	TRUE	Globe	Gxcel	Bichler, George	4956087	gbichler@stfrancismn.org					
PPE	Turnout Pants	TP83	TRUE	Innotex	Innotex Energy	Marshall, Brigit	P7104216001	bmarshall@stfrancismn.org					

PPE	Turnout Pants	TP94	TRUE	Innotex	Gemini XT		P5402289001						
PPE	Turnout Pants	TP300	FALSE	Honeywell	LTO17VDPG	Station 1 - Room 214	1810002222				Station 1	Room 214	
PPE	Turnout Pants	TP66	TRUE	Globe	Gxcel	Kizer, Tim	5069979	tkizer@stfrancismn.org					
PPE	Turnout Pants	TP72	TRUE	Innotex	Innotex Energy	Strassburg, Samuel	P6900306002	sstrassburg@stfrancismn.gov					
PPE	Turnout Pants	TP79	TRUE	Innotex	Innotex Energy	Hill, Aaron	P2000364002	aaron.hill@stfrancismn.org					
PPE	Turnout Pants	TP61	TRUE	Globe	Gxcel	Johnson, Carl	162751006	cjohnson@stfrancismn.org					
PPE	Turnout Pants	TP51	FALSE	Globe	Gxcel		4956086						
PPE	Turnout Pants	TP93	FALSE	Honeywell		Station 1 - Room 214	1810002219				Station 1	Room 214	
PPE	Turnout Pants	TP99	FALSE	Fire Dex		Station 1 - Room 214	162751004				Station 1	Room 214	
PPE	Turnout Pants	TP100	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P7104216002				Station 1	Room 214	
PPE	Turnout Pants	TP84	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P7104216003				Station 1	Room 214	
PPE	Turnout Pants	TP89	TRUE	Honeywell	LTO17VDPG	Troye, Mark	1810002217	mtroye@stfrancismn.org					
PPE	Turnout Pants	TP74	TRUE	Fire Dex	FXR	Test	162751004	nowhtenfire911@gmail.com					
PPE	Turnout Pants	TP62	FALSE	Globe	Gxcel	Station 1 - Station 1	4956089				Station 1	Station 1	
PPE	Turnout Pants	TP70	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P6900306001				Station 1	Room 214	
PPE	Turnout Pants	TP90	TRUE	Honeywell	LTO17VDPG	Troye, Paula	1810002218	ptroye@stfrancismn.org					
PPE	Turnout Pants	TP50	FALSE	Globe	Gxcel	Station 1 - Room 214	4659615				Station 1	Room 214	
PPE	Turnout Pants	TP47	TRUE	Globe	Gxcel	Sturzl, Evan	4659617	esturzl@stfrancismn.org					
PPE	Turnout Pants	TP52	FALSE	Globe	Gxcel	Station 1 - Room 214	4956085				Station 1	Room 214	
PPE	Turnout Pants	TP76	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P6900306004				Station 1	Room 214	
PPE	Turnout Pants	TP59	TRUE	Fire Dex	FXR	Doherty, Hunter	160945004	hdoherty@stfrancismn.org					
PPE	Turnout Pants	TP60	TRUE	Globe	Gxcel	Herbst, Taylor	5162929	therbst@stfrancismn.org					
PPE	Turnout Pants	TP87	FALSE	Honeywell	LTO17VDPG	Station 1 - Room 214	1810002220				Station 1	Room 214	
PPE	Turnout Pants	TP55	FALSE	Globe	Gxcel	Station 1 - Room 214	5069981				Station 1	Room 214	
PPE	Turnout Pants	TP92	TRUE	Innotex	Innotex Energy	Kizer, Tim	P7303370001	tkizer@stfrancismn.org					
PPE	Turnout Pants	TP64	FALSE	Globe	Gxcel	Station 1 - Room 214	4956088				Station 1	Room 214	
PPE	Turnout Pants	TP48	TRUE	Globe	Gxcel	Phelps, Richard	4985422	rpelps@stfrancismn.org					
PPE	Turnout Pants	TP75	TRUE	Innotex	Innotex Energy	Hughes, Jason	P1802388001	jhughes@stfrancismn.org					
PPE	Turnout Pants	TP301	FALSE	Honeywell	LTO17VDPG	Station 1 - Room 214	2104008405				Station 1	Room 214	
PPE	Turnout Pants	TP71	TRUE	Innotex	Innotex Energy	Goers, Zach	P1802388002	zgoers@stfrancismn.org					
PPE	Turnout Pants	TP98	TRUE	Innotex	Gemini XT	Murphy, Bill	P2500692001	bmurphy@stfrancismn.org					
PPE	Turnout Pants	TP85	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P7104216002				Station 1	Room 214	
PPE	Turnout Pants	TP49	FALSE	Globe	Gxcel	Station 1 - Room 214	4659616				Station 1	Room 214	
PPE	Turnout Pants	TP65	TRUE	Globe	Gxcel	Schroeder, Chad	162751005	cschroeder@stfrancismn.org					
PPE	Turnout Pants	TP81	TRUE	Innotex	Innotex Energy	Sturzl, Evan	P7004109001	esturzl@stfrancismn.org					
PPE	Turnout Pants	TP91	TRUE	Honeywell	LTO17VDPG	Rogers, James	1810002223	jrogers@stfrancismn.org					
PPE	Turnout Pants	TP78	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P2000364003				Station 1	Room 214	
PPE	Turnout Pants	TP97	TRUE	Innotex	Gemini XT	Lance, Jason	P2500692003	jlance@stfrancismn.org					
PPE	Turnout Pants	TP54	TRUE	Globe	Gxcel	Hennes, Kaitlyn	5069980	khennes@stfrancismn.org					
PPE	Turnout Pants	TP86	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P7104216004				Station 1	Room 214	
PPE	Turnout Pants	TP53	FALSE	Fire Dex	FXR	Stimpson, Josh	160945003	jstimpson@stfrancismn.org					
PPE	Turnout Pants	TP88	FALSE	Honeywell	LTO17VDPG	Station 1 - Room 214	1810002221				Station 1	Room 214	
PPE	Turnout Pants	TP77	TRUE	Innotex	Innotex Energy	Wentworth, Brent	P1802388003	bwentworth@stfrancismn.org					
PPE	Turnout Pants	TP96	TRUE	Innotex	Gemini XT	Davis, Culen	P2300849001	cdavis@stfrancismn.gov					
PPE	Turnout Pants	TP82	TRUE	Innotex	Innotex Energy	Marshall, John	P7104216005	jmarshall@stfrancismn.org					
PPE	Turnout Pants	TP73	FALSE	Innotex	Innotex Energy	Station 1 - Room 214	P6900306003				Station 1	Room 214	
PPE	Turnout Pants	TP95	TRUE	Innotex	Gemini XT	Young, Caleb	P5402289001	cyoung@stfrancismn.org					
PPE	Wildland Helmet	A464	TRUE	Bullard		Schroeder, Chad		cschroeder@stfrancismn.org					
PPE	Wildland Helmet	A465	TRUE	Bullard		Johnson, Carl		cjohnson@stfrancismn.org					
PPE	Wildland Helmet	A456	TRUE	Bullard		Sturzl, Evan		esturzl@stfrancismn.org					
PPE	Wildland Helmet	A460	TRUE	Bullard		Wentworth, Brent		bwentworth@stfrancismn.org					
PPE	Wildland Helmet	A468	TRUE	Bullard		Murphy, Bill		bmurphy@stfrancismn.org					
PPE	Wildland Helmet	A466	TRUE	Bullard		Marshall, John		jmarshall@stfrancismn.org					

PPE	Wildland Helmet	A1382	TRUE	Bullard		Troye, Paula	ptroye@stfrancismn.org												
PPE	Wildland Helmet	A471	TRUE	Bullard		Marshall, Brigit	bmarshall@stfrancismn.org												
PPE	Wildland Helmet	A458	TRUE	Bullard		McDonough, Barry	bmcdonough2@stfrancismn.org												
PPE	Wildland Helmet	A453	TRUE	Bullard		Hill, Aaron	aaron.hill@stfrancismn.org												
PPE	Wildland Helmet	A1383	TRUE	Bullard		Rogers, James	jrogers@stfrancismn.org												
PPE	Wildland Helmet	A444	TRUE	Bullard		Herbst, Taylor	therbst@stfrancismn.org												
PPE	Wildland Helmet	A446	TRUE	Bullard		Goers, Zach	zgoers@stfrancismn.org												
PPE	Wildland Helmet	A457	TRUE	Bullard		Goers, Zach	zgoers@stfrancismn.org												
PPE	Wildland Helmet	A452	TRUE	Bullard		Strassburg, Samuel	sstrassburg@stfrancismn.gov												
PPE	Wildland Helmet	A1381	TRUE	Bullard		Troye, Mark	mtroye@stfrancismn.org												
PPE	Wildland Helmet	A454	TRUE	Bullard		Bichler, George	gbichler@stfrancismn.org												
PPE	Wildland Helmet	A469	TRUE	Bullard		Phelps, Richard	rphelps@stfrancismn.org												
PPE	Wildland Helmet	A470	TRUE	Bullard		Hennes, Kaityn	khennes@stfrancismn.org												
PPE	Wildland Helmet	A461	FALSE	Bullard	FH911C	Station 1 - SCBA Room							Station 1			SCBA Room			
PPE	Wildland Helmet	A463	FALSE	Bullard		Station 1 - SCBA Room							Station 1			SCBA Room			
PPE	Wildland Helmet	A472	TRUE	Bullard		Hughes, Jason	jhughes@stfrancismn.org												
PPE	Wildland Helmet	A467	TRUE	Bullard		Lance, Jason	jlance@stfrancismn.org												
Pagers	PAGER	AGSV830857-S1	FALSE	UNIFICATION	G5		AGSV830857												
Pagers	PAGER	AGSV830636-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV830636						Station 2			Station 2			
Pagers	PAGER - G. BICHLER	AGSV830861-S1	TRUE	Unication	G5	Bichler, George	AGSV830861	gbichler@stfrancismn.org											
Pagers	PAGER - J. STIMPSON	AGSV830866-S1	TRUE	UNIFICATION	G5	Stimpson, Josh	AGSV830866	jstimpson@stfrancismn.org											
Pagers	PAGER - SPARE 1	AGSV830542-S1	FALSE	UNIFICATION	G5	Station 1 - Station 1	AGSV830542						Station 1			Station 1			
Pagers	PAGER - SPARE 10	AGSV830905-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV830905						Station 2			Station 2			
Pagers	PAGER - SPARE 11	AGSV830640-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV830640						Station 2			Station 2			
Pagers	PAGER - SPARE 12	AGSV830545-S1	FALSE	UNIFICATION	G5	Station 1 - Station 1	AGSV830545						Station 1			Station 1			
Pagers	PAGER - SPARE 12	AGSV940617-DO	FALSE	Unication		Station 1 - Station 1	AGSV940617						Station 1			Station 1			
Pagers	PAGER - SPARE 13	AGSV840800-DO	FALSE	UNIFICATION	G5	Station 1 - Station 1	AGSV840800						Station 1			Station 1			
Pagers	PAGER - SPARE 14	AGSV831218-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV831218						Station 2			Station 2			
Pagers	PAGER - SPARE 15	AGSV830872-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV830872						Station 2			Station 2			
Pagers	PAGER - SPARE 2	AGSV860396-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV860396						Station 2			Station 2			
Pagers	PAGER - SPARE 3	AGSV831158-S1	FALSE	Unication		Station 1 - Station 1	AGSV831158						Station 1			Station 1			
Pagers	PAGER - SPARE 4	G5DVC80106-S1	FALSE	UNIFICATION	G5	Station 1 - Station 1	G5DVC80106						Station 1			Station 1			
Pagers	PAGER - SPARE 5	AGSV830641-S1	FALSE	UNIFICATION	G5	Station 1 - Station 1	AGSV830641						Station 1			Station 1			
Pagers	PAGER - SPARE 6	AGSV830856-S1	FALSE	UNIFICATION	G5	Station 1 - Station 1	AGSV830856						Station 1			Station 1			
Pagers	PAGER - SPARE 7	AGSV830871-S1	FALSE	UNIFICATION	G5	Station 1 - Station 1	AGSV830871						Station 1			Station 1			
Pagers	PAGER - SPARE 8	AGSV830638-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV830638						Station 2			Station 2			
Pagers	PAGER - SPARE 9	AGSV830543-S2	FALSE	UNIFICATION	G5	Station 2 - Station 2	AGSV830543						Station 2			Station 2			
Pagers	Pager	AGSV831004-S1	TRUE	Unication		Hennes, Kaityn	AGSV831004	khennes@stfrancismn.org											
Pagers	Pager	AGSV830854-S1	TRUE	Unication		McDonough, Barry	AGSV830854	bmcdonough2@stfrancismn.org											
Pagers	Pager	AGSV830639-S2	TRUE	Unication		Troye, Paula	AGSV830639	ptroye@stfrancismn.org											
Pagers	Pager	AGSV830862-DO	TRUE	Unication		Wentworth, Brent	AGSV830862	bwentworth@stfrancismn.org											
Pagers	Pager	AGSV830874-S2	TRUE	Unication		Herbst, Taylor	AGSV830874	therbst@stfrancismn.org											
Pagers	Pager	AGSV830864-S1	TRUE	Unication		Lance, Jason	AGSV830864	jlance@stfrancismn.org											
Pagers	Pager	AGSV950938-DO	TRUE	Unication		Marshall, Brigit	AGSV950938	bmarshall@stfrancismn.org											
Pagers	Pager	AGSV830858-S1	TRUE	Unication		Marshall, John	AGSV830858	jmarshall@stfrancismn.org											
Pagers	Pager	AGSV830863-S1	TRUE	Unication		Schroeder, Chad	AGSV830863	cschroeder@stfrancismn.org											
Pagers	Pager	AGSV681157-S1	TRUE	Unication		Hill, Aaron	AGSV681157	aaron.hill@stfrancismn.org											
Pagers	Pager	AGSV830865-S2	TRUE	Unication		Hughes, Jason	AGSV830865	jhughes@stfrancismn.org											
Pagers	Pager	AGSV830860-DO	TRUE	Unication		Johnson, Carl	AGSV830860	cjohnson@stfrancismn.org											
Pagers	Pager	AGSV970869-DO	FALSE	Unication		Station 1 - Station 1	AGSV970869						Station 1			Station 1			
Pagers	Pager	AGSV830853-DO	TRUE	Unication		Kizer, Tim	AGSV830853	tkizer@stfrancismn.org											
Pagers	Pager	AGSV830852-DO	TRUE	Unication		Goers, Zach	AGSV830852	zgoers@stfrancismn.org											

Pagers	Pager	AG5V840913-DO	TRUE	Unication		Rogers, James	AG5V840913	jrogers@stfrancismn.org							
Pagers	Pager	AG5V830632-S1	TRUE	Unication		Kizer, Logan	AG5V830632	logan.kizer@stfrancismn.org							
Pagers	Pager	AG5V830859-S1	TRUE	Unication		Murphy, Bill	AG5V830859	bmurphy@stfrancismn.org							
Pagers	Pager	AG5V830869-S2	FALSE	Unication		Station 1 - Room 214	AG5V830869				Station 1		Room 214		
Pagers	Pager	AG5V830850-DO	TRUE	Unication		Phelps, Richard	AG5V830850	rphepls@stfrancismn.org							
Pagers	Pager	AG5V830867-DO	TRUE	Unication	G5	Schmidt, Dave	AG5V830867	dschmidt@stfrancismn.org							
Pagers	Pager	AG5V830533-S2	TRUE	Unication		Young, Caleb	AG5V830533	cyoung@stfrancismn.org							
Pagers	Pager	AG5V830855-DO	TRUE	Unication		Sturzl, Evan	AG5V830855	esturzl@stfrancismn.org							
Pagers	Pager	AG5V831604-S1	FALSE	Unication		Station 1 - Station 1	AG5V831604				Station 1		Station 1		
Pagers	Pager	AG5V830647-S2	TRUE	Unication		Troye, Mark	AG5V830647	mtroye@stfrancismn.org							
Radios	Corded Headset	A1050	TRUE	David Clark		Water Tender 1 - Cab				Water Tender 1		Cab			
Radios	Cordless Headset	A1024	TRUE	Fire Com	UHW503	Engine 1 - Cab Area				Engine 1		Cab Area			
Radios	Cordless Headset	A1025	TRUE	Fire Com	UHW503	Engine 1 - Cab Area				Engine 1		Cab Area			
Radios	Cordless Headset	A1026	TRUE	Fire Com	UHW503	Engine 1 - Cab Area				Engine 1		Cab Area			
Radios	Cordless Headset	A1033	TRUE	Fire Com	UHW505	Engine 1 - Cab Area				Engine 1		Cab Area			
Radios	RADIO	481CAR4899	FALSE	MOTOROLA	APX 6000AN	Station 1 - Station 1	481CAR4899				Station 1		Station 1		
Radios	RADIO	481CAR4901	TRUE	MOTOROLA	APX 6000AN	Rogers, James	481CAR4901	jrogers@stfrancismn.org							
Radios	RADIO	481CAR4900	TRUE	MOTOROLA	APX 6000AN	Station 2 - Station 2	481CAR4900				Station 2		Station 2		
Radios	RADIO	755CSB0226	TRUE	Motorola	APX6000AN	Station 1 - Room 214	481CSZL406				Station 1		Room 214		
Radios	RADIO	481CUH3386	TRUE	Motorola	APX 6000BN	Davis, Culen	481CUH3386	cdavis@stfrancismn.gov							
Radios	RADIO - BILLY MURPHY	481CXV2868	TRUE	MOTOROLA	APX 6000BN	Murphy, Bill	481CXV2868	bmurphy@stfrancismn.org							
Radios	RADIO - CALEB YOUNG	481CXV2867	TRUE	Motorola	APX6000BN	Young, Caleb	481CSZL406	cyoung@stfrancismn.org							
Radios	RADIO - CARL JOHNSON	481CWD1175	TRUE	Motorola	APX 6000BN	Johnson, Carl	481CSZL406	cjohnson@stfrancismn.org							
Radios	RADIO - CHAD SCHROEDER	755CSB0227	TRUE	Motorola	APX 6000AN	Schroeder, Chad	481CSZL406	cschroeder@stfrancismn.org							
Radios	RADIO - EVAN STURZL	481CSZL407	TRUE	Motorola	APX 6000BN	Sturzl, Evan	481CSZL406	esturzl@stfrancismn.org							
Radios	RADIO - JASON LANCE	755CSB0225	TRUE	MOTOROLA	APX 6000AN	Lance, Jason	755CSB0225	jlance@stfrancismn.org							
Radios	RADIO - JOHN MARSHALL	481CXV2870	TRUE	Motorola	APX 6000BN	Marshall, John	481CSZL406	jmarshall@stfrancismn.org							
Radios	RADIO - KAITLYN HENNES	481CAF4411	TRUE	MOTOROLA	APX 6000BN	Hennes, Kaitlyn	481CAF4411	khennes@stfrancismn.org							
Radios	RADIO - LOGAN KIZER	481CSZL409	TRUE	MOTOROLA	APX 6000BN	Tischer, Dylan	481CSZL409	dtischer@stfrancismn.gov							
Radios	RADIO - SPARE 1	755CSB0224	FALSE	MOTOROLA	APX 6000AN	Station 1 - Station 1	755CSB0224				Station 1		Station 1		
Radios	RADIO - ZACH GOERS	481CVM5322	TRUE	Motorola	APX 6000BN	Goers, Zach	481CSZL406	zgoers@stfrancismn.org							
Radios	Radio	481CSZL406	TRUE	Motorola	APX 6000BN	Kizer, Tim	481CSZL406	tkizer@stfrancismn.org							
Radios	Radio	481CXV2866	TRUE	Motorola	APX 6000BN	Strassburg, Samuel	481CSZL406	sstrassburg@stfrancismn.gov							
Radios	Radio	481CVM5321	TRUE	Motorola	APX 6000	Hughes, Jason	481CSZL406	jhughes@stfrancismn.org							
Radios	Radio	481CSZL405	TRUE	Motorola	APX 6000	McDonough, Barry	481CSZL406	bmcDonough2@stfrancismn.org							
Radios	Radio	481CVM5320	FALSE	Motorola	APX 6000	Station 1 - Station 1	481CSZL406				Station 1		Station 1		
Radios	Radio	481CXV2869	TRUE	Motorola	APX 6000BN	Marshall, Brigit	481CSZL406	bmarshall@stfrancismn.org							
Radios	Radio	481CVM5317	TRUE	Motorola	APX 6000	Station 1 - Station 1	481CSZL406				Station 1		Station 1		
Radios	Radio	481CVM5316	TRUE	Motorola	APX 6000BN	Schmidt, Dave	481CVM5319	dschmidt@stfrancismn.org							
Radios	Radio	481CWR1313	TRUE	Motorola	APX 6000BN	Troye, Mark	481CSZL406	mtroye@stfrancismn.org							
Radios	Radio	481CVM5319	TRUE	Motorola	APX 6000BN	Wentworth, Brent	481CVM5319	bwentworth@stfrancismn.org							
Radios	Radio	481CVM5318	TRUE	Motorola	APX 6000	Phelps, Richard RIT Bag-RB1 - Main Pocket	481CVM5318	rphepls@stfrancismn.org							
SCBA	SCBA 60 Minute Bottle	AGD 52255	TRUE	MSA			AGD 52255							RB1	Main Pocket
SCBA	SCBA Bottle	Bottle 47	TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451216				Station 2		Station 2		
SCBA	SCBA Bottle	Bottle 57	TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451409				Station 2		Station 2		
SCBA	SCBA Bottle	Bottle 28	TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265827				Station 1		Station 1		
SCBA	SCBA Bottle	Bottle 34	TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265833				Station 1		Station 1		
SCBA	SCBA Bottle	Bottle 41	TRUE	MSA	G1 Bottle		ACU265840								
SCBA	SCBA Bottle	Bottle 25	TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1		Station 1		
SCBA	SCBA Bottle	Bottle 4	TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1		Station 1		
SCBA	SCBA Bottle	Bottle 32	TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1		Station 1		
SCBA	SCBA Bottle	Bottle 21	TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1		Station 1		
SCBA	SCBA Bottle	Bottle 26	TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265825				Station 1		Station 1		
SCBA	SCBA Bottle	Bottle 39	TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265838				Station 1		Station 1		

SCBA	SCBA Bottle	Bottle 3		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265802				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 44		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451299				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 9		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265808				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 42		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265841				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 40		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 30		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265826				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 22		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265821				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 16		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265815				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 46		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU450690				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 45		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451486				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 14		TRUE	MSA	G1 Bottle		ACU265813							
SCBA	SCBA Bottle	Bottle 19		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 23		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265822				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 15		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265814				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 55		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451220				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 38		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 37		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265836				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 31		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 5		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 59		TRUE	MSA	G1 Bottle	Station 2 - Station 2	AGD116122				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 10		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265809				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 58		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451204				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 11		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265810				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 53		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451215				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 17		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265816				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 29		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265828				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 2		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265801				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 12		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265811				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 7		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 51		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451042				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 27		TRUE	MSA	G1 Bottle		ACU265826							
SCBA	SCBA Bottle	Bottle 1		TRUE	MSA	G1 Bottle	Kizer, Tim		tkizer@stfrancismn.org						
SCBA	SCBA Bottle	Bottle 33		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 50		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU450823				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 36		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265835				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 48		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451295				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 52		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451230				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 6		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 49		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451232				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 56		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451238				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 18		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 8		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265807				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 54		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU450722				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 43		TRUE	MSA	G1 Bottle	Station 2 - Station 2	ACU451202				Station 2	Station 2		
SCBA	SCBA Bottle	Bottle 24		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 13		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 20		TRUE	MSA	G1 Bottle	Station 1 - Station 1	ACU265819				Station 1	Station 1		
SCBA	SCBA Bottle	Bottle 35		TRUE	MSA	G1 Bottle	Station 1 - Station 1					Station 1	Station 1		
SCBA	SCBA Mask		21	TRUE	MSA	Medium	Curran, James		jcurran@stfrancismn.gov						
SCBA	SCBA Mask		1	TRUE	MSA	Medium	Phelps, Richard		rp Phelps@stfrancismn.org						
SCBA	SCBA Mask		22	TRUE	MSA	Medium	Murphy, Bill		bmurphy@stfrancismn.org						
SCBA	SCBA Mask		18	TRUE	MSA	Medium	Wentworth, Brent		bwentworth@stfrancismn.org						
SCBA	SCBA Mask		25	TRUE	MSA	Medium	Marshall, John		jmarshall@stfrancismn.org						
SCBA	SCBA Mask		24	TRUE	MSA	Medium	Lance, Jason		jlance@stfrancismn.org						
SCBA	SCBA Mask		36	FALSE	MSA	Medium	Station 1 - Room 214					Station 1	Room 214		
SCBA	SCBA Mask		26	FALSE	MSA	Small									
SCBA	SCBA Mask		23	FALSE	MSA	Medium	Station 1 - SCBA Room					Station 1	SCBA Room		
SCBA	SCBA Mask		15	TRUE	MSA	Medium	Schroeder, Chad		cschroeder@stfrancismn.org						
SCBA	SCBA Mask		41	TRUE	MSA	G1	RIT Bag RB1 - Main Pocket						RB1	Main Pocket	
SCBA	SCBA Mask		34	TRUE	MSA	Medium	Rogers, James		jrogers@stfrancismn.org						
SCBA	SCBA Mask		14	TRUE	MSA	Medium	Tischer, Dylan		dtischer@stfrancismn.gov						
SCBA	SCBA Mask		9	TRUE	MSA	Medium	Johnson, Carl		cjohnson@stfrancismn.org						
SCBA	SCBA Mask		39	FALSE	MSA	Medium									
SCBA	SCBA Mask		10	TRUE	MSA	Medium	Kizer, Tim		tkizer@stfrancismn.org						
SCBA	SCBA Mask		35	FALSE	MSA	Medium	Station 1 - Room 214					Station 1	Room 214		
SCBA	SCBA Mask		37	FALSE	MSA	Medium	Station 1 - Room 214					Station 1	Room 214		
SCBA	SCBA Mask		7	TRUE	MSA	Medium	Hill, Aaron		aaron.hill@stfrancismn.org						
SCBA	SCBA Mask		20	FALSE	MSA	Medium	Station 1 - SCBA Room					Station 1	SCBA Room		
SCBA	SCBA Mask		2	TRUE	MSA	Medium									

SCBA	SCBA Mask	12	TRUE	MSA	Medium	McDonough, Barry	bmcDonough2@stfrancis mn.org												
SCBA	SCBA Mask	27	TRUE	MSA	Small	Herbst, Taylor	therbst@stfrancismn.org												
SCBA	SCBA Mask	6	TRUE	MSA	Medium	Hennes, Kaitlyn	khennes@stfrancismn.org												
SCBA	SCBA Mask	17	TRUE	MSA	Medium	Sturzl, Evan	esturzl@stfrancismn.org												
SCBA	SCBA Mask	33	FALSE	MSA	Medium														
SCBA	SCBA Mask	3	FALSE	MSA	Medium														
SCBA	SCBA Mask	32	TRUE	MSA	Medium														
SCBA	SCBA Mask	19	TRUE	MSA	Medium	Schmidt, Dave	dschmidt@stfrancismn.org												
SCBA	SCBA Mask	4	TRUE	MSA	Medium	Davis, Culen	cdavis@stfrancismn.gov												
SCBA	SCBA Mask	11	FALSE	MSA	Medium	Station 1 - SCBA Room							Station 1		SCBA Room				
SCBA	SCBA Mask	16	TRUE	MSA	Medium														
SCBA	SCBA Mask	28	FALSE	MSA	Small	Station 1 - SCBA Room							Station 1		SCBA Room				
SCBA	SCBA Mask	38	TRUE	MSA	Medium	Doherty, Hunter	hdoherty@stfrancismn.gov												
SCBA	SCBA Mask	5	TRUE	MSA	Medium														
SCBA	SCBA Mask	8	TRUE	MSA	Medium	Hughes, Jason	jhughes@stfrancismn.org												
SCBA	SCBA Mask	31	TRUE	MSA	Medium	Troye, Mark	mtroye@stfrancismn.org												
SCBA	SCBA Mask	40	TRUE	MSA	Medium	Young, Caleb	cyoung@stfrancismn.org												
SCBA	SCBA Mask	13	FALSE	MSA	Medium														
SCBA	SCBA Mask	29	TRUE	MSA	Small	Marshall, Brigit	bmarshall@stfrancismn.org												
SCBA	SCBA Mask	30	FALSE	MSA	Small	Station 1 - SCBA Room							Station 1		SCBA Room				
SCBA	SCBA Pack	SCBA 12	TRUE	MSA	G1	Station 1 - Station 1	E0040150870AE2C4						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 30	TRUE	MSA	G1	Station 2 - Station 2	E004015305EDDBEC						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 20	TRUE	MSA	G1	Station 1 - Station 1	E0040150870AC8AC						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 2	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B1C63						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 13	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B1F85						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 1	TRUE	MSA	G1	Station 1 - Station 1	E0040150870AC280						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 14	TRUE	MSA	G1	Station 1 - Station 1	E0040150870AF8C3						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 4	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B2E67						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 29	TRUE	MSA	G1	Station 2 - Station 2	E004015306F3099C						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 18	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B1539						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 10	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B1C48						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 15	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B03FA						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 28	TRUE	MSA	G1	Station 2 - Station 2	E004015305EDB6FAB						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 7	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B3F4C						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 9	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B1552						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 8	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B3E21						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 3	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B4288						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 25	TRUE	MSA	G1	Station 2 - Station 2	E004015305EE6338						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 24	TRUE	MSA	G1	Station 2 - Station 2	E004015301D1B5C5						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 27	TRUE	MSA	G1	Station 2 - Station 2	E004015306F2EA6F						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 26	TRUE	MSA	G1	Station 2 - Station 2	E004015306F2ABB5						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 11	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B2628						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 5	TRUE	MSA	G1	Station 1 - Station 1	E0040150870AF33A						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 19	TRUE	MSA	G1	Station 1 - Station 1	E0040150870AF149						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 17	TRUE	MSA	G1	Station 1 - Station 1	E0040150870B1558						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 6	TRUE	MSA	G1	Station 1 - Station 1	E0040150870AE04E						Station 1		Station 1				
SCBA	SCBA Pack	SCBA 23	TRUE	MSA	G1	Station 2 - Station 2	E004015305ED553C						Station 2		Station 2				
SCBA	SCBA Pack	SCBA 16	TRUE	MSA	G1	Station 1 - Station 1	E0040150870ABF8B						Station 1		Station 1				
Traffic Control	Collapsible Cone	A1049	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 4			Water Tender 1	Officer Side Roll Up Cabinet 4									
Traffic Control	Collapsible Cone	A375	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 4			Water Tender 1	Officer Side Roll Up Cabinet 4									
Traffic Control	Collapsible Cone	A132	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 4			Water Tender 1	Officer Side Roll Up Cabinet 4									
Traffic Control	Collapsible Cone	A258	TRUE			Water Tender 1 - Officer Side Roll Up Cabinet 4			Water Tender 1	Officer Side Roll Up Cabinet 4									
Traffic Control	Speed Bump	A1217	TRUE	Pyle	PSPD16	Engine 1 - Officer Side Roll Up Cabinet 3			Engine 1	Officer Side Roll Up Cabinet 3									
Traffic Control	Speed Bump	A1091	TRUE	Pyle	PSPD16	Water Tender 1 - Driver Side Roll Up Cabinet 4			Water Tender 1	Driver Side Roll Up Cabinet 4									
Traffic Control	Speed Bump	A1299	TRUE	Pyle	PSPD16	Engine 2 - Back Side (B1)			Engine 2	Back Side (B1)									
Traffic Control	Speed Bump	A1298	TRUE	Pyle	PSPD16	Engine 2 - Drivers Side Rear (L3)			Engine 2	Drivers Side Rear (L3)									
Traffic Control	Stop/Slow Sign	A1300	TRUE	Star	Traffic Control Sign	Engine 2 - Drivers Side Rear (L3)			Engine 2	Drivers Side Rear (L3)									

Traffic Control	Stop/Slow Sign	E528	TRUE			Water Tender 1 - Driver Side Roll Up Cabinet 4		Water Tender 1	Driver Side Roll Up Cabinet 4				
Traffic Control	Stop/Slow Sign	A1301	TRUE	Star	Traffic Control Sign	Engine 2 - Drivers Side Rear (L3)		Engine 2	Drivers Side Rear (L3)				
Traffic Control	Stop/Slow Sign	E527	TRUE			Water Tender 1 - Driver Side Roll Up Cabinet 4		Water Tender 1	Driver Side Roll Up Cabinet 4				
Traffic Control	Traffic Cone	A1324	TRUE	Orange Cone		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Traffic Control	Traffic Cone	A1322	TRUE	Orange Cone		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Traffic Control	Traffic Cone	A1104	TRUE	Orange Cone		Engine 1 - Engine 1		Engine 1	Engine 1				
Traffic Control	Traffic Cone	A1102	TRUE	Orange Cone		Engine 1 - Engine 1		Engine 1	Engine 1				
Traffic Control	Traffic Cone	A1103	TRUE	Orange Cone		Engine 1 - Engine 1		Engine 1	Engine 1				
Traffic Control	Traffic Cone	A1321	TRUE	Orange Cone		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Traffic Control	Traffic Cone	A1105	TRUE	Orange Cone		Engine 1 - Engine 1		Engine 1	Engine 1				
Traffic Control	Traffic Cone	A1325	TRUE	Orange Cone		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Traffic Control	Traffic Cone	A1101	TRUE	Orange Cone		Engine 1 - Engine 1		Engine 1	Engine 1				
Traffic Control	Traffic Cone	A1323	TRUE	Orange Cone		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Traffic Control	Traffic Cone	A1106	TRUE	Orange Cone		Engine 1 - Engine 1		Engine 1	Engine 1				
Water Appliances	1-3/4 Female to 1-3/4 Female Adapter	A1057	TRUE	Metro Fire		Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Water Appliances	1.5" - 1" Adapter	A1282	TRUE	FSS	CMP	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	1.5" - 1.5" Adapter	A1281	TRUE	Kochek	1.5 NH	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	2-1/2 Female to 2-1/2 Female Adapter	E6029	TRUE	Kochek		Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Water Appliances	2-1/2 Female to 2-1/2 Female Connector	A16	TRUE			Station 1 - Station 1			Station 1	Station 1			
Water Appliances	2-1/2 Male to 1-3/4 Male Reducer	A24	TRUE			Station 1 - Station 1			Station 1	Station 1			
Water Appliances	2-1/2 Male to 2-1/2 Male Adapter	E6028	TRUE	Kochek		Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Water Appliances	2-1/2 to 1-3/4 Gated "Y"	A1056	TRUE	Akron	Style 2587	Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Water Appliances	2-1/2 to 1-3/4 Gated Y	A492	TRUE	Akron		Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Water Appliances	2-1/2 to 1-3/4 Gated Y	A487	TRUE	Protek	520	Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Water Appliances	2-1/2 to 1-3/4 Reducer	3022	TRUE			Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Water Appliances	2-1/2 to 1-3/4 Reducer	O25	TRUE			Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Water Appliances	2-1/2 to 1-3/4 Reducer	A1019	TRUE	Kochek		Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Water Appliances	2-1/2 to 1-3/4 Reducer	A1018	TRUE	Kochek		Engine 1 - Driver Side Roll Up Cab 1 Drawer 2		Engine 1	Driver Side Roll Up Cab 1 Drawer 2				
Water Appliances	2.5" -1.5" Adapter	A1278	TRUE	Red Head	NH	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	2.5" -1.5" Adapter	A1279	TRUE	Roseville	5/16/1963	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	2.5" -1.5" Adapter	A1276	TRUE	Red Head	NH	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	2.5" -1.5" Adapter	A1277	TRUE	TFT	1.5-9 NH	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	2.5" -1.5" Gated "Y"	A1275	TRUE	TFT	Gated "Y"	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	2.5" -1.5" Gated "Y"	A1274	TRUE	Akron	Style 2581	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	2.5" -2.5" Adapter	A1280	TRUE	TFT	2.5-7.5 NH	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	5 Storz to 2-1/2 Female Adapter	A497	TRUE			Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Water Appliances	5" Storz -2.5" "Y" Adapter	A1273	TRUE	TFT	A4135	Engine 2 - Drivers Side Front (L1)	TFTA-841326	Engine 2	Drivers Side Front (L1)				
Water Appliances	5" Storz -4" Storz Adapter	A498	TRUE		5-4"	Engine 1 - Driver Side Roll Up Cabinet 1		Engine 1	Driver Side Roll Up Cabinet 1				

Water Appliances	5" Storz -4" Storz Adapter	E578	TRUE		5-4"	Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Water Appliances	5" Storz -4" Storz Adapter	A1272	TRUE	Red Head	5-4"	Engine 2 - Drivers Side Front (L1)		Engine 2	Drivers Side Front (L1)				
Water Appliances	Bladder Bag	W37	TRUE	Fire Hooks Unlimited		Grass 1 - Passenger Side Compartment 3		Grass 1	Passenger Side Compartment 3				
Water Appliances	Bladder Bag	W42	TRUE	Fire Hook Unlimited		Grass 1 - Passenger Side Compartment 3		Grass 1	Passenger Side Compartment 3				
Water Appliances	Bladder Bag	W39	TRUE	Fire Hooks Unlimited		Engine 1 - Driver Side Roll Up Cabinet 3		Engine 1	Driver Side Roll Up Cabinet 3				
Water Appliances	Drop Tank	A1351	TRUE	Ful-Da-Tank	Drop Tank 3000Gal	Engine 2 - Right Drop Down		Engine 2	Right Drop Down				
Water Appliances	Foam Injector	A25	TRUE			Station 1 - Station 1				Station 1	Station 1		
Water Appliances	Gated Y	A1345	TRUE	TFT	2.5-7.5 NH	Engine 2 - Hose Bed		Engine 2	Hose Bed				
Water Appliances	Hydrant to 5 Stotz Gated Valve	A252	TRUE			Water Tender 1 - Driver Side Roll Up Cabinet 1		Water Tender 1	Driver Side Roll Up Cabinet 1				
Water Appliances	Hydrant to 5" Storz Adapter	A225	TRUE	Harrington Inc	125-5"	Hydrant Bags-H1 - Hydrant Bag						H1	Hydrant Bag
Water Appliances	Hydrant to 5" Storz Adapter		TRUE			Hydrant Bags-H2 - Hydrant Bag						H2	Hydrant Bag
Water Appliances	Hydrant to 5" Storz Adapter	A1314	TRUE	KocheK	125-5"	Hydrant Bags-H4 - Hydrant Bag H4						H4	Hydrant Bag H4
Water Appliances	Pump Can	W4	TRUE	Fedco	FER501	Grass 1 - Driver Side Compartment 3		Grass 1	Driver Side Compartment 3				
Water Appliances	Pump Can	W2	TRUE	Fedco	FER501	Station 2 - Station 2				Station 2	Station 2		
Water Appliances	Pump Can	W1	TRUE	Fedco	FER501	Station 2 - Station 2				Station 2	Station 2		
Water Appliances	Pump Can	W3	TRUE	Fedco	FER501	Station 2 - Station 2				Station 2	Station 2		
Water Appliances	Pump Can	W5	TRUE	Fedco	FER501	Grass 1 - Passenger Side Compartment 1		Grass 1	Passenger Side Compartment 1				
Water Appliances	Pump Can	W6	TRUE	Fedco	FER501	Grass 1 - Passenger Side Compartment 3		Grass 1	Passenger Side Compartment 3				
Water Appliances	Suction Strainer	A1374	TRUE	TFT	A03HNX-JET-F	Engine 2 - Left Drop Down		Engine 2	Left Drop Down				
Water Appliances	Suction Strainer	A1139	FALSE	KocheK		Station 1 - Station 1				Station 1	Station 1		
Water Appliances	Suction Strainer	A1065	TRUE	TFT	A03HNX-JET-F	Water Tender 1 - Water Tender 1		Water Tender 1	Water Tender 1				
Water Appliances	Suction Strainer	A10	TRUE	KocheK		Station 1 - Station 1				Station 1	Station 1		
Water Appliances	Suction Strainer	A1372	TRUE	TFT	A03HNX-JET-F	Engine 2 - Right Drop Down		Engine 2	Right Drop Down				
Water Appliances	Suction Strainer	A128	FALSE	KocheK		Station 1 - Station 1				Station 1	Station 1		
Water Appliances	Suction Strainer	A1302	FALSE	KocheK	6NH	Station 2 - Station 2				Station 2	Station 2		
Water Appliances	Suction Strainer	A1066	FALSE	TFT	A03HNX-JET-F	Station 1 - Station 1				Station 1	Station 1		
Water Appliances	Suction Strainer Float	A1064	TRUE	TFT	A03HNX-JET-F	Water Tender 1 - Officer Side Roll Up Cabinet 1		Water Tender 1	Officer Side Roll Up Cabinet 1				
Water Appliances	Suction Strainer Float	A1062	FALSE	TFT	A03HNX-JET-F	Station 1 - Station 1				Station 1	Station 1		
Water Appliances	Suction Strainer Float	A1371	TRUE	TFT	A03HNX-JET-F	Engine 2 - Top Dunnage		Engine 2	Top Dunnage				
Water Appliances	Suction Strainer Float	A1373	TRUE	TFT	A03HNX-JET-F	Engine 2 - Top Dunnage		Engine 2	Top Dunnage				
Water Rescue	Life Jacket	A306	TRUE	Swiftwater	U2R	Shore Tender Bag-SH1 - Shore Tender Bag						SH1	Shore Tender Bag
Water Rescue	Life Jacket	A4010	TRUE	Stearns	Versatile Rescue Vest	Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Water Rescue	Life Jacket	A320	TRUE	Swiftwater	U2R	Shore Tender Bag-SH2 - Shore Tender Bag						SH2	Shore Tender Bag
Water Rescue	Life Jacket	A307	TRUE	Swiftwater	U2R	Shore Tender Bag-SH2 - Shore Tender Bag						SH2	Shore Tender Bag
Water Rescue	Life Jacket	A319	TRUE	Swiftwater	U2R	Shore Tender Bag-SH1 - Shore Tender Bag						SH1	Shore Tender Bag
Water Rescue	Life Jacket		4011	TRUE	Stearns	Versatile Rescue Vest		Engine 1	Driver Side Roll Up Cabinet 2				
Water Rescue	Life Jacket		4012	TRUE	Stearns	Versatile Rescue Vest		Engine 1	Driver Side Roll Up Cabinet 2				
Water Rescue	Mustang Suit	MS1	TRUE	Mustang Survival	Ice Commander	Engine 1 - Driver Side Roll Up Cabinet 2		Engine 1	Driver Side Roll Up Cabinet 2				
Water Rescue	Mustang Suit	MS3	TRUE	Mustang Survival	Ice Commander	Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Water Rescue	Mustang Suit	MS2	TRUE	Mustang Survival	Ice Commander	Engine 1 - Driver Side Roll Up Cabinet 2		Engine 1	Driver Side Roll Up Cabinet 2				
Water Rescue	Rescue Noodle	A1327	TRUE	Pool Noodle		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Water Rescue	Rescue Noodle		300	TRUE		Engine 1 - Driver Side Roll Up Cabinet 2		Engine 1	Driver Side Roll Up Cabinet 2				
Water Rescue	Throw Bag 75 Feet	A318	TRUE	Rescue		Duty Squad - Cab		Duty Squad	Cab				
Water Rescue	Throw Bag 75 Feet	A103	TRUE	Rescue		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Water Rescue	Throw Bag 75 Feet	A3025	TRUE	Mustang Survival		Engine 2 - Officer Side Rear (R3)		Engine 2	Officer Side Rear (R3)				
Water Rescue	Throw Bag 75 Feet		3026	TRUE	Mustang Survival	Engine 1 - Driver Side Roll Up Cabinet 2		Engine 1	Driver Side Roll Up Cabinet 2				

Water Rescue	Water Helmet	A321	TRUE	Pro TPC	Ace Water	Shore Tender Bag-SH1 - Shore Tender Bag							SH1	Shore Tender Bag
Water Rescue	Water Helmet	A313	TRUE	Pro TPC	Ace Water	Shore Tender Bag-SH2 - Shore Tender Bag							SH2	Shore Tender Bag
Water Rescue	Water Helmet	A312	TRUE	Pro TPC	Ace Water	Shore Tender Bag-SH2 - Shore Tender Bag							SH2	Shore Tender Bag
Water Rescue	Water Helmet	A301	TRUE	Pro TPC	Ace Water	Engine 2 - Officer Side Rear (R3)			Engine 2	Officer Side Rear (R3)				
Water Rescue	Water Helmet	A302	TRUE	Pro TPC	Ace Water	Shore Tender Bag-SH1 - Shore Tender Bag							SH1	Shore Tender Bag
Water Rescue	Water Helmet	A314	TRUE	Pro TPC	Ace Water	Shore Tender Bag-SH1 - Shore Tender Bag							SH1	Shore Tender Bag

APPARATUS GROUP	NAME	ASSOCIATE DISPATCH UNIT	DEPARTMENT VEHICLE ID	LOCATION	FLEET VEHICLE NUMBER	STATUS	OWNER TYPE
Duty Vehicles	Captain 1	VCA1	VCA1	Station 1	VCA1	In Service	Department
Duty Vehicles	Chief 1	VCH1	VCH1	Station 1	VCH1	In Service	Department
Duty Vehicles	Duty Squad		Duty Squad	Station 1	1	In Service	Department
Engines	Engine 1	VE1	VE1	Station 1	VE1	In Service	Department
Engines	Engine 2	VE2	VE2	Station 2	VE2	In Service	Department
Grass Trucks	Grass 1	VG1	VG1	Station 1	VG1	In Service	Department
Grass Trucks	Grass 2	VG2	VG2	Station 2	VG2	In Service	Department
Duty Vehicles	Utility 1	VU1	VU1	Station 1	VU1	In Service	Department
Tenders	Water Tender 1	VT1	VT1	Station 1	VT1	In Service	Department
Tenders	Water Tender 2	VT2	VT2	Station 1	VT2	In Service	Department
Tenders	Water Tender 3	VT3	VT3	Station 2	VT3	In Service	Department

KIT GROUP	KIT NAME	KIT ID	CURRENT LOCATION	ASSIGNED TO	STATUS
Chimney Kit	Chimney Kit	CH1	Driver Side Roll Up Cabinet 3 Compartment	Engine 1	TRUE
Chimney Kit	Chimney Kit	CH2	Officer Side Roll Up Cabinet 4 Compartment	Water Tender 1	TRUE
Extrication C-Collar Bag	Extrication Collar Bag	E1	'-	'-	TRUE
Glucometer Kit	Glucometer Kit	A1088	Cab Compartment	Chief 1	TRUE
Glucometer Kit	Glucometer Kit	A1131	Cab Compartment	Utility 1	TRUE
Glucometer Kit	Glucometer Kit	A1137	Cab Compartment	Water Tender 1	TRUE
Glucometer Kit	Glucometer Kit	A1138	Cab Compartment	Captain 1	TRUE
Glucometer Kit	Glucometer Kit	A1240	Cab Compartment	Duty Squad	TRUE
Glucometer Kit	Glucometer Kit	A1384	Front Cab Compartment	Engine 2	TRUE
Glucometer Kit	Glucometer Kit	A1032	Officer Side Inside Cabinet Compartment	Engine 1	TRUE
Glucometer Kit	Glucometer Kit	A1087	Cab Compartment	Captain 1	TRUE
Glucometer Kit	Glucometer Kit	A1037	'-	'-	FALSE
Hydrant Bags	Hydrant Bags	H2	Driver Side Roll Up Cabinet 1 Compartment	Water Tender 1	TRUE
Hydrant Bags	Hydrant Bags	H1	'-	'-	TRUE
Hydrant Bags	Hydrant Bags	H3	'-	'-	FALSE
Hydrant Bags	Hydrant Bags	H4	Officer Side Rear (R3) Compartment	Engine 2	TRUE
Med Bags	AED	AED1047	Officer Side Roll Up Cabinet 3 Compartment	Water Tender 1	TRUE
Med Bags	AED	AED1031	Officer Side Inside Cabinet Compartment	Engine 1	TRUE
Med Bags	AED	AED270	Cab Compartment	Duty Squad	TRUE

Med Bags	AED	AED269	Cab Compartment	Rescue 1	TRUE
Med Bags	AED	AED1135	Med Room Storage	Station 1	FALSE
Med Bags	Medical Bag	M1	Officer Side Inside Cabinet Compartment	Engine 1	TRUE
Med Bags	Medical Bag	M2	Cab Compartment	Water Tender 1	TRUE
Med Bags	Medical Bag	M3	Front Cab Compartment	Engine 2	TRUE
Med Bags	Medical Bag	M4	Cab Compartment	Duty Squad	TRUE
Med Bags	Medical Bag	M5	Passenger Side Compartment (R1) Compartment	Grass 2	TRUE
Med Bags	Medical Bag	M6	Cab Compartment	Utility 1	TRUE
O2 Bags	O2 Bags	O1	Officer Side Inside Cabinet Compartment	Engine 1	TRUE
O2 Bags	O2 Bags	O2	Officer Side Roll Up Cabinet 3 Compartment	Water Tender 1	TRUE
O2 Bags	O2 Bags	O3	Back Cab Compartment	Engine 2	TRUE
O2 Bags	O2 Bags	O4	Cab Compartment	Duty Squad	TRUE
O2 Bags	O2 Bags	O5	Passenger Side Compartment (R1) Compartment	Grass 2	TRUE
O2 Bags	O2 Bags	O6	Cab Compartment	Utility 1	TRUE
RIT Bag	RIT Bag	RB2	Drivers Side Middle (L2) Compartment	Engine 2	TRUE
RIT Bag	RIT Bag	RB1	Officer Side Roll Up Cabinet 2 Compartment	Engine 1	TRUE
Shore Tender Bag	Shore Tender Bag	SH1	Driver Side Roll Up Cabinet 2 Compartment	Engine 1	TRUE

Shore Tender Bag	Shore Tender Bag	SH2	Officer Side Rear (R3) Compartment	Engine 2	TRUE
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Transfer/Donation Agreement
Between the City of St. Francis and
The Rum River Fire District

This Transfer/Donation Agreement (the “Agreement”) is made and entered into this day of December ___, 2025, by and between the City of St. Francis (the “City”) and the Rum River Fire District (the “Fire District”). The City and the Fire District will hereinafter collectively be referred to as “the parties”;

WHEREAS, the City and Fire District are parties to a Joint Powers Agreement (the “Joint Powers Agreement” or the “JPA”) that establishes an entity hereinafter referred to as the Rum River Fire District (the “Fire District”) which will replace the City’s Fire Department; and

WHEREAS, pursuant to the Joint Powers Agreement, the City agreed to donate certain property described as set forth in the attached Exhibit A (collectively referred to as the “Property”); and

WHEREAS, the parties desire to enter into this Agreement to outline the terms of the donation and transfer and other relevant matters associated with the transfer

NOW, THEREFORE, IT IS AGREED THAT:

1. That the City of St. Francis Minnesota donates the Property outlined in Exhibit A to the Rum River Fire District as outlined in Article XI of the Joint Powers Agreement.
2. The Fire District accepts such donation as outlined in Article XI of the Joint Powers Agreement.
3. The parties agree that such donation is contingent upon and limited by the provisions of the Joint Powers Agreement establishing the Fire District, including but not limited to the use of equipment and subject to the division/disposition of said property,
4. As donated property, the City makes no warranties related to any of the Property and the Fire District is acquiring the property “as is”. The Fire District agrees that it will be responsible for all repairs and maintenance of said Property.

APPROVED FOR THE CITY
OF ST. FRANCIS:

APPROVED FOR THE
RUM RIVER FIRE BOARD

Mark Vogel, Mayor

Board Chair

ATTEST:

Jennifer Wida, City Clerk

Secretary



CITY COUNCIL
AGENDA REPORT

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Employment Transition and Separation Agreement
DATE: December 15, 2025

OVERVIEW:

As part of the Joint Powers Agreement (JPA) establishing the Rum River Fire District, the City agreed to work with the District for the purpose of employment separation and the transfers of employees to the District. The agreement is intended to separate the employment benefits as well as one-time financial commitments.

All documents are subject to Attorney approval to form.

REQUESTED COUNCIL ACTION:

Motion, second to adopt the separation agreement and Resolution 2025-65 regarding the Employment Transition and Separation Agreement to the Rum River Fire District and Granting Signatory Authority.

Attachments:

- Resolution 2025 – 65 Entering into a Employment Transition and Separation Agreement with the Rum River Fire District and Granting Signatory Authority.
- Employment Transition and Separation Agreement

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2025-65

A RESOLUTION ENTERING INTO A
EMPLOYMENT TRANSITION AND SEPARATION AGREEMENT
WITH THE RUM RIVER FIRE DISTRICT
AND GRANTING SIGNATORY AUTHORITY

WHEREAS, the City of St. Francis (the “City”) is a party to a Joint Powers Agreement (the “Joint Powers Agreement” or the “JPA”) that establishes an entity hereinafter referred to as the Rum River Fire District (the “Fire District”) which will replace the City’s Fire Department; and

WHEREAS, the Fire District will assume the duties and responsibilities formerly performed by the City’s Fire Department; and

WHEREAS, the JPA at Article XVI obligates the City to separate the employment or appointment of certain Fire Department employees followed by the obligation of the Fire District to hire or appoint said employees;

WHEREAS, the detail for said separation and appointment is outlined in the attached Employment Transition and Separation Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. That the City Council for the City of St. Francis Minnesota hereby approves the attached Employment Transition and Separation Agreement.
2. The City Council further directs and authorizes Kate Thunstrom, City Administrator and Mark Vogel, Mayor to execute the attached Employment Transition and Separation Agreement.
3. The Mayor and City Administrator, staff and City Attorney are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF
DECEMBER, 2025.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk

EXHIBIT A

EMPLOYMENT TRANSITION AND SEPARATION AGREEMENT

**EMPLOYMENT TRANSITION AND SEPARATION AGREEMENT
BETWEEN THE CITY OF ST. FRANCIS AND
THE RUM RIVER FIRE DISTRICT**

THIS EMPLOYMENT TRANSITION AND SEPARATION AGREEMENT (“AGREEMENT”) is entered into as of “December 15, 2025, by and among the City of St. Francis (“City”), a Minnesota Municipal Corporation, and the Rum River Fire District (“District”), a Joint Powers entity.

RECITALS

WHEREAS, the City of St. Francis and the City of Bethal have formed a joint power entity consolidating the fire department pursuant to Minnesota Statute, Section 471.59, named the Rum River Fire District (“District”).

WHEREAS, the District agrees to provide fire prevention protection and related services within the corporate limits of St. Francis and Bethel; and

WHEREAS, Article XVI of the JPA mandates separation and placement of Employees and Other Duties, Obligations and Authority: and

WHEREAS, the District shall work with the City of St. Francis for services related to the separation, transfer and hire of existing employees to become district employees; and

WHEREAS, the impacted employees will be those individuals on Exhibit A and hereinafter referred to as the Fire Department employees; and

WHEREAS this Agreement is intended to be the agreed process of mutually agreed transfers specific to St. Francis and the District and is not part of ongoing District business.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and the covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties, intending to be legally bound by the terms and conditions of this Agreement, agree as follows:

1. FIRE DEPARTMENT EMPLOYEES

Effective January 1, 2026, the Fire Department employees will be separated from the City of St. Francis and be approved by City Council. On that same date, the Fire Department employees will be employed by the District. City Staff will assist the District is setting up employees as District employees including appropriate Human Resource forms and benefit documents.

Following January 1, 2026, the Fire Department employees will be subject to the compensation, benefits and policies of the Fire District. The City will not be considered the employer for any purposes from and following January 1, 2026 except as the City and Fire District may mutually agree that the Fire District employees are members of the City control group for an identified and specified purpose.

2. CITY PAYMENTS

In order to further effectuate the transfer of Fire Department employees, the City will take the following action:

- A. The City will provide and the District shall receive a fund balance transfer of fifty percent (50%) of any Full -Time Fire Department employees Earned Sick and Safe Time/Sick balance on the last City pay period of the year. The District will not receive any balance for part-time employees. Said amounts will be utilized by the District for Earned Sick and Safe Time/Sick purposes.
- B. The City will transfer a fund balance transfer for any Full-Time Fire Department employees equal to one hundred percent (100%) of the vacation balance on the last City pay period of the year. Said transfer will result in each transferred Fire Department employee having a restored vacation balance with the Fire District upon hire.

3. CAPITAL IMPROVEMENT FUNDS (CIP)

A Capital Improvement Fund (CIP) balance will be transferred to the District in the amount of four hundred thirty-five thousand dollars (\$435,000) on December 31, 2025. If the Department or District utilizes any CIP funding prior to that date, the amount will be adjusted downward accordingly.

4. 2024 PUBLIC SAFETY AID

The City will satisfy the District the remaining balance of the one hundred fifty thousand dollars (\$150,000) of the City’s received Public Safety Aid to the Fire Department for the purposes of salary and equipment.

The District shall receive a fund balance of \$79,308 of Public Safety Aid to use in accordance with State requirements and City approvals on December 31, 2025. If the Department (which still part of the City) or District utilizes any funding prior to that date, the amount will be adjusted accordingly.

5. INDEMNIFICATION

Mutual Indemnification. The parties shall mutually indemnify and hold each other, and each of their respective elected officials, officers, and employees harmless from and against any and all liability and expense of any kind, including legal cost and reasonable attorneys' fees, arising from the negligent acts or omissions of the other Parties, their elected officials, officers, and employees with respect to their performance of this Agreement.

6. GENERAL PROVISIONS

- a. **Counterparts.** This Agreement may be signed in more than one counterpart, each of which shall be deemed to be an original, but all of which taken together shall be deemed a single instrument.
- b. **Effect of Termination.** This Agreement shall continue in effect upon and after its termination, to the extent necessary for the enforcement of any of its provisions that apply subsequent to any such termination.
- c. **Non-assignability.** A Party shall not assign any interest in this Agreement nor shall transfer any interest in the same, with out the prior written consent of the other Parties.
- d. **Alteration.** Any alteration, amendment, variation, modification or waiver of the provision(s) of this Agreement shall not be valid until it has been reduced to writing and signed by the Parties.
- e. **Severability.** If any part, term or provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if this Agreement did not contain the particular part, term or provision to be unenforceable.
- f. **Governing Law.** This Agreement shall be governed by, and construed in accordance with the laws of the State of Minnesota.
- g. **Authority.** The City and District represent that each person signing this Agreement on its behalf is authorized to do so.
- h. **Parties and Interest.** This Agreement shall be binding upon and inure solely to the benefit of the Parties, and nothing in this Agreement, express or implied, is intended to confer upon any other person or entity any rights or remedies of any nature or by reason of this Agreement.
- i. **Headings.** The headings used in this Agreement are for convenience only and in no way define, limit, or extend the scope of this Agreement or the intent of any provision.
- j. **Waiver.** The waiver of any of the rights or remedies under this Agreement on any one occasion by any Party shall not constitute a waiver of any rights or remedies with respect

to any subsequent breach or default of the same terms of this Agreement. The rights and remedies provided or referred to under the terms of this Agreement are cumulative and not mutually exclusive.

k. **Further Actions.** The Parties agree to execute such further documents and take such further actions as may reasonably be required to carry out the provisions and intensions of this Agreement.

l. **Time is of the Essence.** Time is of the essence as to each and every provision of this Agreement.

m. **Effective date.** This Agreement shall be effective as of the date first written above.

Rum River Fire District

City of St. Francis

Board Chair

Mark Vogel, Mayor

David Schmidt, Fire Chief

Kate Thunstrom, City Administrator

4814392.1

Exhibit A
Fire Department Employees

David Schmidt
Tim Kizer



**Administrative
Year End Report
2025**

Respectfully Submitted by:

Kate Thunstrom, City Administrator

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23340 Cree Street NW
St. Francis, Minnesota 55070
763-753-2630

December 15, 2025

Mayor and City Council:

Each year Council works on the city needs related to budget and financial oversight, policy and ordinance development, land use and development decisions, infrastructure and governance. Administration manages the operational and technical work, enabling the Council to focus on policy-level decision – making. As well as Council, administration provides operational, financial and policy support across all departments.

During the 2025 calendar year we managed challenges and celebrated success as we worked together on changes in Council, updates to staffing, several policy changes, moving the fire department to a regional district, launching a K9 program and continuing to work through the challenges of Hwy 47 and the underground project that we are faced with.

I am pleased to provide a summary of the activities accomplished in 2025.

Your year in review.

Regards,

Kate Thunstrom
City Administrator

Administration Defined

Administrative staff are the individuals that run the process of City services. The positions that meet these needs include the City Clerk, Finance Director, Accounting Tech, and Office Assistants. Within the Police Department there is an Administrative Assistant and a Records Clerk. The Public Works department has an Office Assistant. All of the administrative staff collaborate across departments to ensure coordinated success in the day-to-day operations of the city.

Below are a few of the duty's administrative positions handle,

- Elections
- Human Resources
 - Interviews
 - Job postings, scoring
 - State reporting
 - Benefit management
 - Union Negotiations
- Contracts
- Legal Issue coordination with BGS
- Insurance Requirements
- Data Practices
- Record Keeping and Retention
- City Code
- Communications, social media and website
- Business, Peddlers and Gambling Licensing's
- Alcohol and Tobacco Licensing
- Charter Commission
- County Recording and Permit
- OSHA Requirements
- Day to day resident interaction and technical assistance

- IT, Software and Computer information
- Financial
 - Audit
 - Payroll
 - Accounts receivable
 - Bill payment and invoicing
- Budgets
- Investments
- Bonds and Debt management
- Property Assessments
- Property Tax and State Fund Revenues
- Legislative policies, awareness and tracking
- Newsletter
- Council meetings and packets
- Resident Technical Assistance
 - Phone, fax and in person
- Administrative support to staff and Council
- Building Permit Management
- City Facility Rental scheduling
- Utility billing and customer inquiries

Administrative Projects:

Elections – the city had no election responsibilities in 2025.

Legislation – during the 2025 state session the number of bills introduced topped at 6,958 with a staggering 54 new laws between regular session and the special session. Staff tracks the bills passed due to the impacts they have locally on topics such as THC, employment laws, election laws, criminal laws, housing laws and funding to name a few. Staff continue to watch for municipal impacts.

City Council Changes – 2025 brought two Council changes with the residents electing Mark Vogel for mayor and Amy Faanes for council.

Ordinances – Council updated 8 ordinances related to city code. Ordinances were updated for reasons including but not limited to; public protection, CBD/THC, Building regulations, solar, accessory structures, stormwater, speaking requirements and announcing one's address, and the annual fee schedule changes.

Rum River Fire District – after three years of work, Council entered a joint powers agreement with the city of Bethel creating a local fire district. This breaks the fire department out of regular city business and budgets and creates a separate entity in which the city will work directly with through the JPA and a fiscal agent agreement.

St. Francis Economic Development Authority - The EDA held two meetings this year. These meetings were to continue city work with Northshore Development on a housing project off Bridge Street. As the multifamily project is not moving forward, the EDA has continued conversations regarding housing opportunities for that parcel.

Hwy 47 Reconstruction -Discussions began with MnDOT in March of 2018 on the deficiencies of Hwy 47 and a plan for a redesign. Early in the year the City joined efforts with the State and Anoka County to lead the contract for predesign and environmental work. Countless meetings between the city, WSB, County and the State continue as we work to make progress on the project. Currently, the state has set aside additional funding, and construction is projected to happen in 2027

On a smaller scale the State made minor changes to the Ambassador intersection to aid in the visual awareness of the area and traffic patterns.

City Hall / Fire Station Facility –

On February 1st, the city held an open house for the public to visit and participate in the new building with various activities. The event was a greater success than we anticipated, and we welcomed over 800 people through the door. This was an effort accomplished by a full team of staff and Council.

Council Accomplishments

Council – Council held the standard 24 meetings, without any cancellations.

Special Meetings – Council did not have any special meetings for 2025.

Work Sessions – Council and staff met for seven work sessions this year to discuss items such as staffing positions, Charter questions related to the Mayor term and long-term goal, code of conduct, fire department district, donations, budget, levy and water and sewer rates.

Parks, Facilities and Programs– the amenities provided through parks and trails are important to support development growth, child development and mental health, opportunities for events and neighborhood gatherings. As the City continues the steps to follow the Park Plan, the following was completed:

- **Park Commission** – the Park Commission met four times discussing items related to moving the park plan forward, Rum River Playground replacement and updates to the Community Park rink and warming house.
- **Rum River Park**- a park replacement project of a 1997 park that was deeply in need of new equipment. Staff replaced dilapidated equipment and installed updated and safe structures.
- **Warming House/Ice Rink** - this project is a multi-year project to repair deficiencies at the ice rink and warming house within community park. The goal is to apply for various funding opportunities to help aid in the cost of the project and stretch park funding. The city will know in 2026 about the success of financial requests.
- **Financial funds** - allocations to address existing park and trail deficiencies as well as targeting system needs outlined in the park plan were set aside. Having funds set aside allows the city to apply for grants as we must be able to meet match requirements.
- **Farmers Market** – this was the third year of the farmers market in Community Park. Although this is time consuming, the feedback from participants at the market as well as the vendor input is highly positive, and they continue to ask for more. We continue to secure food trucks and a variety of vendors from cottage goods to a few craft like items. One addition this year was music and using a couple nights to highlight youth and our senior community.
- **Dog Park.** September marked one year since the opening of the dog park. It was a busy year with a great deal of traffic at the park.

Reviewed six land use applications to further the growth and development of the city Council worked on land use applications that include the Patriot Parkway extension, St Francis Apartments, Dalton River, Solar Farm, Bluffs of Rum River and a Comprehensive plan amendment.

Senior Housing.

Five and a half years since the first meeting including 18 months of construction - Eagle Point at Vista Prairie opened its doors to the first residents on November 12th. We were excited to be in attendance to welcome the residents and celebrate a new housing opportunity within the city. A formal open house will be held in the spring and council will be updated at that time with more information.

Human Resources

As of this report there are 68 staff members that represent the goals and future of the City, including our fire staff. As there has been turnover, there is also a core set of team members with greater than 15 years of history.

Staffing years of service levels fall as follows:

- 7 employees 20 + years
- 6 employees 15-19 years
- 7 employees 10 to 14 years
- 16 employees 5 to 9 years
- 32 employees under 5 years

Of our employees: 27 are part-time paid on call firefighters, four are part-time Bottle Shop and 37 are full-time with no change in numbers from last year. The numbers will change for 2026 as staff from the fire department are removed as City employees and hired by the District.

15-19 years with City	20+ years with the City
Carl Johnson, Fire George Bichler, Fire Melinda Michels, Bottle Shop Ryan Larson, Police Sergeant Nathan Schwieger, Police Darcy Mulvihill, Finance	Barry McDonough, Fire Samuel Strassburg, Fire Taylor Herbst, Fire Crystal Buskey, Bottle Shop Todd Schwieger, Police Chief Brandon Stemme, Police Sergeant Parish Barten, Public Works

10-14 years with City
Rick Phelps, Fire
Evan Sturzl, Fire
Sandy Hom, Police Department
Jeremy Shook, Public Works
Phil Dahlheimer, Building
Corrine Lauer, Bottle Shop
Kate Thunstrom, Administration

2025 brought the following position changes:

- Bottle Shop added third full time position

During the year we had changeover in:

- Community Development Director
- Community Development Specialist, due to promotion
- Public Works, Streets and Parks

Retirements – there were no retirements this year

Life Saving Awards – Chief Schwieger presented a lifesaving award to Officer Chanthapanya recognizing his efforts which saved the life of an Oak Grove women. The skills of all city public safety staff continue to be strong, ensuring the safety and wellbeing of this community.

Personnel Committee - to provide employees with a dedicated avenue for input, a personnel committee was created in 2022. The goal of the group is to discuss employment conditions, new ideas and/or resources that would support all employees at the City. The Committee is made up of employees from each department. The committee met two times this year and discussed ideas related to staff wellbeing as well as benefits that are in the industry in other cities. They continue to work on ideas to determine if they are a good fit for St. Francis.

Personnel Policy – updates continue as a housekeeping item and to maintain the policy with State and Federal employment laws. Staff brought housekeeping changes forward to meet state laws and to address policies that were unclear. These included items related to MN Paid Leave Act, which becomes effective January 1st. Additionally, this year we transitioned from a cell phone reimbursement to a city issued device.

Bargaining Units - The City ends the year with three bargaining units. This includes the Sergeants, Police Officer and Public Works. In 2025 we began negotiations with the Public Works team.

Finance

Each year Council adopts an updated Capital Improvement Plan, Annual Budget and tax levy. All documents noted below are available on the city website under Finance. There, Council and the public can see financial reports and planning documents dated back to 2012.

2025 Budget - the Budget as identified in our budget book was in the amount of \$15,185,671 included a 3.2% increase from the previous year's budget. The budget year had challenges with increased inflation and high costs. With a low number of new single-family homes, the lack of growth will impact the 2027 fiscal year.

Long-Term Financial Plan –in 2023 Council adopted a financial plan to guide and plan for upcoming costs looking at the long-term needs of staffing, equipment, and organizational needs. The financial plan is a budget planning document but also a system where year after year we can adapt to changes.

Capital Improvement Plan – is a schedule of proposed public projects and purchases over a five-year period. Capital projects include acquisition, construction, replacement and purchase of equipment or facilities including public buildings, infrastructure, utilities and parks. This year the 2026-2030 CIP was adopted setting the plan forward.

Annual Budget Process – this process begins in April with the estimates of salaries and operational expenses. Department Heads review expenditures and projects for a budget year still eight months away. In June and November, we held work sessions with Council to review budget impacts and options. This provides Finance and staff the direction to determine the levy. In September Council set the preliminary levy secured final approval in December.

Payroll Changes – due to federal tax law changes, Finance was required to update the current timesheet and payroll system to account for the tracking of overtime. With the updated tax law that changed taxing on overtime, it required the city to track hours differently and apply then separately. Administrative staff are working with all non-exempt employees to explain these changes.

Looking Forward

Cyber Security Continuity Plan – this is a large commitment that we continue to walk through that includes inventories, creating and organizing processes and how we handle city business if one computer goes down to everything going down. We will continue to work on this through 2026 and take all training and security topics seriously to ensure the safety of the city.

Rum River Fire District – the next year brings the next phase for the city's relationship with the fire district as we become their fiscal agent. The City and District will be working closely this first year to understand what we don't know, to build on what we do and work through questions and processes to make it a successful transition for the department.

Police Department K9 – the new program will provide a highly trained resource for tracking, searches and detection. The added capability helps resolve incidents more quickly and safely. This opportunity enhances community safety by expanding our ability to respond swiftly and effectively in high-risk situations.

Hwy 47 Pavement project – this will continue to be a major project as we work with WSB, Anoka County and MnDOT. This project is a large improvement to the highway infrastructure and safety. MnDOT is to take over the project after the predesign and environmental area complete and the signed staff layout are completed. Once MnDOT takes it over, they will complete the final design and engineering as well as the bidding process for the 2027 construction.

Hwy 47 utility infrastructure project – with the Hwy project moving up one year, it is pushing the underground project up one year. This includes the water and sewer lines that were originally built in the 1970's that need replacement and expansion work. Staff continue to request state and federal appropriation funding to help the city pay the costs of the project. As of this report, we have been recommended by Rep. Emmers office for \$2 million at the federal level and will have a bill for \$4 million in the next state legislative session.

State Representative Lawrence has been significant in moving our infrastructure project forward at the capital and supporting the city by telling our story and advancing our request for financial assistance.

Legislation - The 2026 state session begins February 17, 2026. Discussions on major changes to zoning and building permits that could greatly and negatively impact the city are expected to continue. The City will monitor laws that continue to evolve as well as impacts on elections, emergency services and personnel issues as well as issues that may financially impact the city.

Our Legislators are MN House, Bryan Lawrence and MN Senate Andrew Mathews.

Local Government Officials Meetings - Council is encouraged to attend the four meetings hosted by Anoka County, Local Government Officials meetings. They consist of an opportunity for administration, Councils, Legislators and County leadership to learn about various topics.

The 2026 meeting dates are April 29th, July 29th and September 30th. Meetings begin at 6pm. Invitations are sent by the County prior to each meeting.

“Coming together is a beginning. Keeping together is progress. Working together is success” – Henry Ford

With that we end 2025 and move forward to 2026!