

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

St. Francis Area Schools District Office 4115 Ambassador Blvd. NW

April 3, 2023

6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Steve Feldman.

2. ROLL CALL

Members Present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Sarah Udvig, and Joe Muehlbauer. Councilmember Robert Bauer was absent and excused.

Also present: City Administrator Kate Thunstrom, Deputy City Administrator/City Clerk Jenni Wida, Community Development Director Colette Baumgardner, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Public Works Director Paul Carpenter, Fire Chief Dave Schmidt, Liquor Store Manager John Schmidt, Finance Director Darcy Mulvihill, Police Chief Todd Schwieger,

3. APPROVAL OF AGENDA

MOTION BY: MUEHLBAUER SECOND: UDVIG APPROVING THE REGULAR CITY COUNCIL AGENDA

Ayes: Udvig, Robinson, Muehlbauer, and Feldman

Nays: None

Motion carries: 4-0

4. CONSENT AGENDA

A. City Council Minutes - March 20, 2023

B. Contingent Offers of Employment- Part-time Firefighters

C. 2023 Street Sweeping

D. Consortium Asphalt Maintenance

E. Reimbursement Resolution

Resolution 2023-13 Declaring the official intent to reimburse certain expenditures from the proceeds of bonds to be issued by the City

F. 2023 Street Rehabilitation Project Authorization of Plans and Specifications

G. Payment of Claims

MOTION BY: ROBINSON SECOND: UDVIG APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA

Ayes: Udvig, Robinson, Muehlbauer, and Feldman

Nays: None

Motion carries: 4-0

5. MEETING OPEN TO THE PUBLIC

Mayor Feldman asked City Clerk Wida if they had anyone wanting to speak. She said they did not.

6. SPECIAL BUSINESS

7. PUBLIC HEARINGS – NONE

8. OLD BUSINESS

A. Fee Schedule Amendment for Farmers Market – 2nd Reading Ordinance 311 Amending Section 2-9-1 of the City Code regarding the Fee Schedule - Farmers Market Fees. Resolution 2023-14 Authorizing the summary publication of Ordinance 311 - Amending Section 2-9-1 of the City Code regarding the Fee Schedule

Community Development Director Colette Baumgardner reviewed the Staff report regarding the fee schedule for the upcoming summer Farmer's Markets.

Mayor Feldman said he likes that they are doing a low rate for the inaugural season to see how things go this year. He stated that he has gotten a good response to this so far.

MOTION BY: UDVIG SECOND: MUEHLBAUER ADOPTING ORDINANCE 311 AMENDING SECTION 2-9-1 OF THE CITY CODE REGARDING FEE SCHEDULE FARMERS MARKET FEES

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye

Motion carried 4-0

MOTION BY: MUEHLBAUER SECOND: ROBINSON ADOPTING RESOLUTION 2023-14 AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 311 - SECTION 2-9-1 OF THE CITY CODE REGARDING FEE SCHEDULE FARMERS MARKET FEES

Ayes: Udvig, Robinson, Muehlbauer, and Feldman Nays: None

Motion carries: 4-0

9. NEW BUSINESS – NONE

10. MEETING OPEN TO THE PUBLIC – NONE**11. REPORTS****A. Fire Department Monthly Report - February**

Fire Chief Dave Schmidt reviewed the February Fire Department Report highlighting the response time of 8 minutes and 18 seconds, an increase in calls to 59 calls for the month, and the average of 5.2 firefighters per call. He noted that the fire and EMS runs were much closer than usual with 24 fire runs and 35 EMS runs. He mentioned that the variance use remains steady and only one call for the month was over 20 minutes. He added that the inspections were down for the month with only one fire inspection and one re-inspection.

Mayor Feldman asked if the number of fire calls includes when the Fire Department helps with mutual aid for other cities. Schmidt said yes.

Mayor Feldman stated that he was glad to see no COVID-19 related calls for the month.

Muehlbauer said it was a good report and told Schmidt to keep up the good work.

Robinsons added that it was a great report and thanked Schmidt.

Udvig said it was a great report and that it speaks volumes to Schmidt's leadership that the Fire Department is helping so many other cities.

12. COUNCIL MEMBER REPORTS

Udvig stated that she attended the work session and the Lion's Easter Bingo which was a great event.

Muehlbauer stated that he also attended the work session.

Robinson said that he attended the work session and noted that there are two more scheduled for this month. He reminded residents that the Recycling Event was coming up on April 29. He mentioned that with the snow melting it is a great day to clean up yards and help those who are not able to. He noted that the Police Academy event was coming up on April 11. He stated that there is another meeting with Bethel scheduled regarding joining forces and helping both communities.

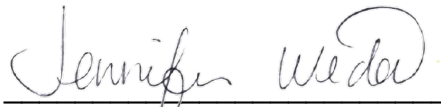
Mayor Feldman stated that this time of year is not good for gravel and dirt roads. He stated that the City is not going to send out the graders and have them get stuck in the roads since they are all mud. He asked Public Works Director Paul Carpenter what the plan is for these roads. Carpenter said that this past weekend they had the grader out on all the gravel roads to get as much water out of them so that they will dry quicker. Mayor Feldman wanted to point out that the City is working on these roads and not just ignoring them. He recommended calling Carpenter directly with concerns and to be patient as they deal with the weather.

13. UPCOMING EVENTS

April 10 - City Council Work Session
April 17 - City Council Meeting
April 19 - Planning Commission Meeting
April 24 - City Council Work Session
April 29 - Recycling Event

14. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular City Council at 6:12 p.m.

A handwritten signature in cursive script, reading "Jennifer Wida", is written over a horizontal line.

Jennifer Wida, City Clerk