CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
Virtual Meeting via Zoom

MARCH 1, 2021
6:00 pm

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
   A. City Council Minutes – February 16, 2021
   B. SEH Proposal – America's Water Infrastructure Act (AWIA) Risk and Resilience Assessment and Emergency Response Plan
   C. Final Pay Request – 2018 Street Reconditioning Project to North Valley Inc.
   D. Final Pay Request – 2019 Street Rehabilitation Project to ASTECH Corporation
   E. Final Pay Request – Kings Hwy & Riverbank Lane Improvement to North Valley Inc.
   F. Pay Estimate No. 4 – 200 Street Rehabilitation Project to North Valley Inc.
   G. RFP Liquor Store - Engineer Services
   H. RFP Liquor Store - Coolers
   I. Payment of Claims
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
7. PUBLIC HEARINGS
8. OLD BUSINESS
9. NEW BUSINESS
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
    A. Department Reports – None
    B. Councilmember Reports -
    C. Upcoming Events –
       Mar 15 City Council Meeting – 6:00 pm, Zoom meeting
       Mar 17 Planning Commission Meeting – 7:00 pm, Zoom Meeting
       Apr 5 City Council Meeting – 6:00 pm, Zoom meeting
    D. City Administrator's Report –
       1. Closed Meeting Pursuant to Minn. Statute 13D.05 Subd.3(c)(1) to determine asking price for the real property owned by the City and described as 313424440003
       2. Closed Meeting Pursuant to Minn. Statute 13D.05 Subd.3 (c)(3) to consider offers for the purchase of real properties as described as 053324220013 and 053324220012
12. ADJOURNMENT

*This meeting will be a Virtual Meeting through Zoom, please visit our website for a link to Monday's meeting. https://www.stfrancismn.org/citycouncil/page/city-council-meeting-281

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
FEBRUARY 16, 2021

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman through a virtual setting via Zoom.

2. **ROLL CALL**
Members present: Mayor Steve Feldman, Councilmembers Joe Muehlbauer, Robert Bauer, Kevin Robinson, and Sarah Udvig.

Also present: Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Planner Beth Richmond (HKGi), City Administrator Joe Kohlmann, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Jason Windingstad, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**
MOTION BY ROBINSON SECOND MUEHLBAUER APPROVING THE REGULAR CITY COUNCIL AGENDA.
Ayes: Udvig, Muehlbauer, Bauer, Robinson, and Feldman.
Nays: None
Motion carried 5-0.

4. **CONSENT AGENDA**
A. City Council Minutes – February 1, 2021
B. Accept Resignation of City Clerk Barb Held Effective 04-01-2021 and Authorization to Fill Vacancy
C. Rental License Approvals
D. Resolution 2021-06 Authorizing Police Department to Dispose of Surplus Forfeiture Vehicles
E. Public Works – Road Grader Wing Post Replacement from Falls Equipment for $11,235
F. Payment of Claims $443,558.13 (ACH 308e-377e $233,673.14 and Check #'s 78710-78771 $209,884.99)

Council member Robinson asked to pull item B from the consent agenda and Mayor Feldman asked item E be pulled for more discussion.

MOTION BY MUEHLBAUER SECOND UDVIG APPROVING THE CONSENT AGENDA ITEMS A, C, D AND F.
Ayes: Robinson, Bauer, Feldman, Muehlbauer and Udvig.
Nays: None

DRAFT

Motion carried 5-0.

B. Accept Resignation of City Clerk Barb Held Effective 04-01-2021 and Authorization to Fill Vacancy

Robinson said he didn't want this to just moved on in the consent motion. Want to recognize Barb Held for years with the City. The other councilmembers also thanked Barb for her years with the City, how she treated them professionally and that she gave a two-month notice.

E. Public Works – Road Grader Wing Post Replacement

Feldman stated this item has been in the works for replacement for a couple of years. Public Works does take care of their equipment very well but the grader gets used more than just grading the roads. It is used for snow removal too. Only one company that sells this piece that works with their current equipment. Public Works Director stated the current wing post is older technology and is operated by hydraulics cylinders and cables. The cable has been replaced multiple times over its lifetime. Not only is it a safety concern, it takes a couple of people to fix it when it does break. The new wing post is also half the height which will allow for better visual for the operator as well as easier installation and removal. Like the mayor said, the replacement has been discussed for several years and our guys will be capable of replacing this piece.

MOTION BY MUEHLBAUER SECOND ROBINSON APPROVING ITEMS 4 B AND 4 E OF THE CONSENT AGENDA. Discussion was should we included in the motion to have a work session before accepting item 4B. Bauer asked are we locking ourselves in filling the vacancy if we accept the motion as stated. Feldman said we are not locking ourselves in. City Attorney said accept both items and you can discuss filling the vacancy at a work session.

Ayes: Udvig, Bauer, Robinson, Muehlbauer and Feldman.
Nays: None
Motion carried 5-0.

5. **MEETING OPEN TO THE PUBLIC**

City Administrator Joe Kohlmann asked if anyone watching would like to speak to the council on an item not on the agenda.

Nick Wasche, 23500 Bridgestone Road; thanked the council for taking the time to listen but his question was on the rezoning portion but I believe I did get my question answered. It is going from Agricultural Zoning to Rural Residential. As long as I continue to do what I am currently doing I am grandfathered in. Feldman said if you change your use then it will have to abide by the new zoning code, correct Beth (City Planner). Beth stated yes.

City Administrator Joe Kohlmann stated the rezoning map discussion will be at tomorrow evenings Planning Commission meeting.

Dean Becker, 4436-241st Avenue; said I have the same issue. I bought this property zoned Ag-3 and now it is going to R-2. If I farm my land is it going to be a problem. Feldman said again, you would be grandfathered in on what you are doing until you change your use.

Robinson asked City Planner Beth Richmond if she would give a quick synopsis of the reason for the zoning changes. I know Kate (Thunstrom) gave us some bullet items on the changes maybe that should have been given out to help people understand.

Planner Richmond stated the update of the Zoning and Subdivision Chapters of the City Code resulted from a need to implement the St. Francis 2040 Comprehensive Plan that was adopted in March 2020 and bring the Code up to date to reflect current land use trends. Along with a planning guide for the future. This has been worked on the last six months and the last phase is redoing the zoning map.

The council discussed the reasoning for the changes. Every ten years the City has to update their Comprehensive Plan and submit it to the Met Council. This Comp Plan is a planning guide for the City. Dialogue between the concerned residents and council continued. Mayor Feldman thanked the residents for coming forward to ask questions.

6. **SPECIAL BUSINESS**
None

7. **PUBLIC HEARING**
A. Vacation of a Drainage and Utility Easement over Block 1, Lot 67 of the Meadows of St. Francis Subdivision (PID #: 06-33-24-11-0069) and Final Plat Approval
Beth Richmond gave the Council a quick refresher of this project. Project for the development started in 2004 and development has been in the process of construction ever since. Roughly half of the subdivision remains undeveloped today. In the fall of 2020, a PUD was developed and approved for the site to simplify the development process. The applicant now is requesting to create the 3rd Addition of the Meadows of St. Francis subdivision. This subdivision would replat the existing Block 1, Lots 1-0, 15-22 and 67. The developer is requesting this change in order to be able to construct more buildings with fewer units, creating more opportunities for "end"-units. The proposed change would reduce the number of townhome units in this development by two, from 66 to 64. The dimensions of the proposed Lots 1-15 have been slightly modified from the existing plat. The chart of the changes is included in your council packet. Also, a city owned drainage and utility easement existed over all of the existing Lot 67. Because this lot is included in the 3rd Addition and is changing size and shape the applicant has requested that the City vacate this easement. A new drainage and utility easement will be established over the new Lot 16 as part of the final plat. This easement vacation requires the public hearing.

Mayor Feldman opened the public hearing at 6:37 pm for public comment. After

hearing none, Mayor Feldman closed the public hearing at 6:68 pm on the Vacation of the Drainage and Utility Easement over Lot 67 of the Meadows of St. Francis Subdivision.

Council stated this was at the Planning Commission previously. Discussed the street width and two-way traffic. Lengths of the lots and driveways were also discussed.

1. Adopt Resolution 2021-07 Approving the Vacation of the Drainage and Utility Easement over Block 1, Lot 67 of the Meadows of St. Francis Subdivision
MOTION BY ROBINSON SECOND UDVIG TO ADOPT RESOLUTION 2021-07 APPROVING THE VACATION OF THE DRAINAGE AND UTILITY EASEMENT OVER BLOCK 1, LOT 67 OF THE MEADOWS OF ST. FRANCIS SUBDIVISION.
Ayes: Udvig, Bauer, Robinson, Muehlbauer and Feldman.
Nays: None
Motion carried 5-0.

2. Adopt Resolution 2021-08 Approving the 3rd Addition Final Plat of the Meadows of St. Francis Subdivision, with Conditions and Findings of Fact as presented by Staff
MOTION BY MUEHLBAUER SECOND BAUER TO ADOPT RESOLUTION 2021-08 APPROVING THE 3rd ADDITION FINAL PLAT OF THE MEADOWS OF ST. FRANCIS SUBDIVISION, WITH CONDITIONS AND FINDINGS OF FACT AS PRESENTED BY STAFF.
Ayes: Feldman, Robinson, Bauer, Udvig and Muehlbauer.
Nays: None
Motion carried 5-0.

8. **OLD BUSINESS**
None

9. **NEW BUSINESS**
A. Zoning Code Updates Chapters 10 and 11 - Ord 269, Second Series (Secon Reading)
City Planner Beth Richmond reported since the last council meeting there have been no public comments received on the changes of the code but there have been some on the changes to the zoning map.

Feldman stated there is a public hearing at the Planning Commission meeting tomorrow night on the zoning map changes. There may be times where we need to tweak the zoning map. No further comments from the rest of the city council.

1. Approve second reading of Ordinance 269, Second Series Repealing and Replacing the existing Chapters 10 and 11 of the City Code with the new Zoning and Subdivision Chapters.
MOTION BY UDVIG SECOND ROBINSON APPROVING THE SECOND READING OF ORDINANCE 269, SECOND SERIES REPEALING AND REPLACING THE EXISTING CHAPTERS 10 AND 11 OF THE CITY CODE WITH THE NEW ZONING

AND SUBDIVISION CHAPTERS.
Ayes: Robinson, Bauer, Udvig, Muehlbauer and Feldman.
Nays: None
Motion carried 5-0.

2. Adopt Resolution 2021-09 Authorizing Summary Publication of Ordinance 269, Second Series

MOTION BY BAUER SECOND MUEHLBAUER ADOPTING RESOLUTION 2021-09 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 269, SECOND SERIES.
Ayes: Feldman, Robinson, Bauer, Udvig, and Muehlbauer.
Nays: None
Motion carried 5-0.

B. Temporary Housing Extension – 4953 Ambassador Blvd. NW

Jason Westrom, 4953 Ambassador Blvd NW has requested another extension to his temporary housing. The council approved a permit for temporary habitation on June 1, 2020 as they wished to live in campers onsite while building a permanent home. Per city code temporary habitation shall not exceed 90 days. Upon the finding of substantial progress, the building official may extend the period of time for an additional 90 days. Any extension beyond this point require Council approval. The Council on December 7, 2020 approved a second extension to January 21, 2021, however the property owner is not able to make the end of January deadline.

Westrom stated he had been working to get the inside project completed but did not know the siding and soffits needed to be completed to obtain the CO. He has been working on the house mostly by himself and is taking longer than expected. He also stated their construction loan is up April 28th which is his deadline to complete everything and asking for the same deadline extension for his temporary housing.

After council discussion they all agreed to give the extension but wanted him to make sure he stays in communication with city staff and understand COVID-19 may have slowed down some of his supply orders.

MOTION BY MUEHLBAUER SECOND BAUER GRANTING A FINAL EXTENSION OF THE TEMPORARY HABITATION TO APRIL 28, 2021 AND IF TEMPORARY HABITATION IS NOT MOVED BY THAT TIME, STAFF TO BEGIN CODE ENFORCEMENT.
Ayes: Feldman, Robinson, Muehlbauer, Udvig and Bauer.
Nays: None
Motion carried 5-0.

10. **MEETING OPEN TO THE PUBLIC**

City Administrator Joe Kohlmann asked if anyone watching would like to speak to the council on an item not on the agenda. Hearing none the council continued.

Feldman said I did receive an email from Larry Mancill regarding vehicles running unattended and read Mancill's email for the record.

Dear Mayor;
I think we should introduce a bill to establish a city code of ordinance against leaving the vehicle running unattended with the key in the ignition anywhere in St. Francis city limit including residential driveways and parking lots. We do not ant to invite carjackers and auto thieves to this town if they knew we do not have this ordinance. Those kind of crimes are on the rise all over the Anoka County.

Feldman asked isn't that a State law already. Police Chief Schwieger stated that ordinance is popping up all over the metro area with the recent increase carjackings. I do not see the immediate need for this ordinance here. Feldman asked City Attorney Schaps isn't it a State law. Schaps said he would have to check into it. Feldman said let's keep this on the radar if it becomes a major problem we can bring it back.

11. **REPORTS**

A. Department Reports –

Public Works Departments Monthly Reports

Public Works Director Jason Windingstad wanted to address a couple items before he went over his monthly reports. First, of the four water meters that still needed to be changed out, we are making progress. Two were installed and one property owner came down with COVID and will reschedule and the last one we have tried every number we have and mailed notices, still no response. I will be getting in contact with the attorney to see our next step. The wastewater permit was approved and needs to be published. The warming house will no longer be open due to the warmer weather but people can still skate. Windingstad then gave an overview of his monthly reports.

Council all agreed a good report again. Asked about re-reads, pulling pumps at lift stations and fining property owners for non-compliance in the meter change out.

Fire Department Monthly Reports

Fire Chief Dave Schmidt stated these monthly reports are the same type of report that were in the Off Weeks. Chief Schmidt discussed the call volumes, fire runs vs EMS runs, response times and business inspections for the month.

Council appreciated the good work they are doing and good report.

Work Session

Discussion was held on when should the Council hold a work session in regards filling the City Clerk vacancy. After some discussion it was agreed upon to hold a Work Session on Thursday, February 25, 2021 via Zoom at 5:30 pm for the purpose of discussing the vacancy of the city clerk position.

B. Councilmember Reports -

Muehlbauer – nothing to report.
Udvig – joined the School Board meeting via Zoom. As of today, students are back in school. Still some staffing and bus driver concerns.
Bauer – not much to report. Asking residents to help remove snow around the hydrants for the safety of the city, fire fighters and residents.

Feldman – first I would like to say thank you for all the public works staff, first responders, fire fighters and police working in these subzero temperatures the last couple weeks. Pass it on to staff that we appreciate them.
Casa Rio – Food Truck would like to come back again this year to the Bottle Shop parking lot. They are thinking next Tuesday already being it is supposed to warm up. City Clerk Barb Held said she would reach out to them regarding the application process.
Feldman said also, read the newsletter when you receive it, lots of good information in there, check out our website we have done some changes with the pictures and spotlight window. Thanks to the staff that help do the changes. Thank you be safe and healthy.

C. Upcoming Events –

Feb 3 Charter Commission Meeting – 5:30 pm, Zoom meeting
Feb 15 City Offices Closed in Observance of Presidents Day Holiday
Feb 16 City Offices Closed in Observance of Presidents Day Holiday
Feb 17 City Council Meeting – 6:00 pm, Zoom meeting
Mar 1 City Council Meeting – 6:00 pm, Zoom meeting

12. **ADJOURNMENT**

There being no further business, Mayor Feldman adjourned the regular city council at 7:45 pm.

_____
Barbara I. Held, City Clerk

DRAFT

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4B

TO: Joe Kohlmann, City Administrator

FROM: Jason Windingstad, Public Works Director

SUBJECT: **SEH Proposal, America's Water Infrastructure Act**

DATE: 3-1-2021

OVERVIEW: In 2018, Congress signed into law the America's Water Infrastructure Act. Essentially, all cities that have population of over 3,300 people need to have a risk assessment of their water system completed. This would be a two-part assessment. The first part would be a risk and resilience assessment. It would include risks that would include natural disasters, malevolent acts, resilience of our assets, such as the wells, treatment processes and operation and maintenance procedures. The second part would be Emergency Response plan. This would include plans and procedures in the event of emergencies and ways to improve the resiliency of our system. Karen Cavett, of SEH has worked with us in the past on our chloride compliance plan, Mercury minimization plan and most recently, our new NPDES permit for the wastewater facility. She has become quite familiar with our city's infrastructure. Simon McCormack previously worked with the Minnesota Department of Health and is familiar with our water system. Both Karen and Simon have written these plans for other cities and staff would like to enter into an agreement with SEH to assist us with the two assessments that are mandated. Pricing for this agreement would be based on four different tasks to be completed. Each task will be assigned a not- to - exceed fee. The price of each task could be lower because documents and data that are requested would be readily accessible.

ACTION TO BE CONSIDERED:

Consider allowing staff to enter into agreement with SEH for an amount not to exceed $16,000

BUDGET IMPLICATION:

This amount would be paid from the operation and maintenance budget.

Attachments:

February 24, 2021

RE: AWIA Risk and Resilience Assessment and Emergency Response Plan
St. Francis, MN

Parish Barten
City of St. Francis
4058 St. Francis Blvd. NW
St. Francis, MN 55070

Dear Jason,

On October 23, 2018 the America's Water Infrastructure Act (AWIA) was signed into law. Under this law community water systems with a population greater than 3,300 people must develop or update risk and resilience assessments (RRAs) and emergency response plans (ERPs). With the population served by St. Francis' water system, the RRA is due by June 30, 2021, and the ERP is due within six months of RRA certification. With these two dates fast approaching, the City is now seeking proposals to assist them.

Transmitted herewith is our proposal for professional engineering services for the work of developing the Utility's Risk and Resilience Assessment and Emergency Response Plan.

Background

The City has an existing Vulnerability Assessment and Emergency Response Plan that was required under the Bioterrorism Act of 2002, but under the Bioterrorism Act, the threat focus was on terrorism and other malevolent threats. Under AWIA, it is required to take an all-hazards approach when developing RRAs, the new vulnerability assessment, and ERPs. Specifically, to be in compliance with AWIA, the City is required to create an RRA and ERP that meet the following requirements.

Risk and Resilience Assessments shall include:

- Risks to the water system from malevolent acts, natural disasters, and other hazards.
- Resilience of the water system's critical assets such as wells, treatment processes, and computer systems.
- An assessment of the monitoring practices of the system.
- An assessment of the City's financial infrastructure such as the cybersecurity of the computer systems for payroll and customer billing.
- A review of how the system uses, stores, and handles various chemicals.
- A review of the systems operation and maintenance procedures.

Emergency Response Plans shall include:

- Strategies and resources to improve the resilience of the system.
- Plans and procedures to implement during emergencies.
- Actions, procedures, and equipment that can be used to prevent or lessen the severity of an emergency.
- Strategies and equipment to be used to prevent emergencies.

Proposed Project

For this project, SEH proposes to perform a risk and resilience analysis of the City's drinking water system. Following this work, SEH will work with the City to evaluate the risks identified and develop mitigation strategies for risks deemed unacceptable to the City. After the RRA work has been completed and certified, SEH will develop a new ERP using the following:

- Results of the RRA efforts including risk mitigation strategies developed with City staff,
- Knowledge from the existing sources such as the City's Wellhead Protection Plan, sanitary surveys, and Comprehensive Plan, and
- Thoughts and ideas learned through interviews with City Staff.

Following the completion and certification of these efforts, the City will be in compliance with AWIA's requirements.

Project Scope

For this proposal, SEH proposes to perform the following three (3) basic tasks as listed below:

1. Task No. 1 – Project Initialization and Data Collection
   a. Project setup
      i. Develop and sign the contract for the scope of work.
      ii. Create the project in the SEH accounting system.
   b. Meeting No. 1 – Kick-off meeting with City staff
      i. Confirm and establish scope and goals of the project.
      ii. Identify infrastructure to be assessed during the RRA.
      iii. Identify information and/or materials that are needed or will be useful to conduct the RRA.
   c. Meeting No. 2 – Tour City's existing facilities, and interview Utility Services staff
      i. Inventory and review of the City's critical water assets.
      ii. Inventory and review of the City's existing protection measures for their critical assets.
      iii. Gather input from City Utility Services staff on any perceived or real threats to Utility's critical assets.
      iv. Review the City's SOPs, daily operations, and monitoring procedures. This would include things such as sampling schedules, and inspection procedures.
2. Task No. 2 – Risk and Resilience Assessment
   a. Conduct Risk and Resilience Assessment using the U.S. Environmental Protection Agency's (EPA) Vulnerability Self-Assessment Tool (VSAT) Web Version 2.0.
   b. Meeting No. 3 – RRA Analysis & Risk Mitigation Development
      i. SEH will present the results of the RRA and work with the City to assess identified risks and potential mitigation measures for risks deemed unacceptable, as well as assess costs associated with the risks and potential mitigation measures.
   c. Submit draft RRA Results & Report to Owner's project team.
   d. Incorporate Owner's comments into the report and deliver hard copies.
   e. Assist the City in the EPA's certification process of the RRA.
3. Task No. 3 – Emergency Response Plan
   a. Develop an ERP which shall include:
      i. Existing information such as relevant mitigation measures, contact information, inventory, and relevant information from the City's Wellhead Protection Plan, sanitary surveys, Comprehensive Plan, etc.
      ii. New strategies, resources, plans, and procedures deemed necessary during the Risk and Resilience Assessment to reduce the City's existing risks.
   b. Meeting No. 4 – Present draft ERP to Owner's team.
   c. Incorporate Owner's comments into the ERP and deliver hard copies.
   d. Assist the City in the EPA's certification process of the ERP.

Deliverables

Project deliverables, also defined in the Task descriptions above, include:

1. Electronic and three (3) hard copies of the final RRA Report summarizing the work of Task No. 2 – Risk and Resilience Assessment. Reimbursement for printing is included in the proposed pricing.
2. Electronic and three (3) hard copies of the final ERP developed in Task No. 3 – Emergency Response Plan. Reimbursement for printing is included in the proposed pricing.

Project Schedule

We estimate the project to follow the schedule below:

Contract and Project Setup	Mar. 2021
Background Document Review & Data Collection	Mar. – Apr. 2021
Conduct RRA	Apr. – May. 2021
Submit Draft RRA Report to City's Team	May 2021
Finalize RRA Report	June 2021
Submit RRA Certification	June 2021
Develop ERP	June 2021
Submit Draft ERP to City's Team	Aug. 2021
Finalize ERP	Sept. 2021
Submit ERP Certification	Sept. 2021

Consultant Staff

I will serve as the project manager for this Project and will be responsible for coordinating the overall work efforts for the project. Simon McCormack, PE has completed AWWA's Utility Risk & Resilience Certificate Program and will be responsible for developing the RRA and ERP, writing the RRA Report and ERP, and assisting with the EPA's certification process

Compensation

Task No. 1 – Project Initialization & Data Collection Fees

We propose to complete the scope of services identified above on an hourly basis that is in accordance with our standard billing rate schedule. We propose an hourly not-to-exceed amount of $3,800, for this phase, which includes reimbursable expenses.

Task No. 2 – Risk and Resilience Assessment Fees

We propose to complete the scope of services identified above on an hourly basis that is in accordance with our standard billing rate schedule. We propose an hourly not-to-exceed amounts for this phase, which includes reimbursable expenses.

Part 2.1 – Conduct Risk and Resilience Assessment: $4,780.
Part 2.2 – Risk and Resilience Technical Memorandum and RRA Certifications: $2,720

Task No. 3 – Emergency Response Plan Fees

We propose to complete the scope of services identified above on an hourly basis that is in accordance with our standard billing rate schedule. We propose an hourly not-to-exceed amount of $4,700, for this phase, which includes reimbursable expenses.

The total proposed hourly not-to-exceed fees for the AWIA Risk and Resilience Assessment and Emergency Response Plan is $16,000. We understand this not-to-exceed amount cannot increase without further authorization from you.

Closure

We want to thank you for the opportunity to provide the City of St. Francis with this proposal. As always, it is very important to us our services continue to meet and surpass your needs and expectations. After you have had an opportunity to review this proposal, we would like to hear any comments, concerns or questions you may have.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

Karen A Cavett

Karen Cavett, PE
Principal/Project Manager

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4C

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: 2018 Street Reconditioning Project – Final Payment

DATE: March 1, 2021

OVERVIEW:

Attached is Final Payment form, IC-134 documents and the Consent of Surety for the 2018 Street Reconditioning Project. The final payment releases the retainage. The final payment is $9,458.32. The total contract amount for this project is $189,166.46. The original contract amount was $201,794.63. The payment is summarized by funding source below.

ACTION TO BE CONSIDERED:

Consider approval of the Final Payment for the 2018 Street Reconditioning Project.

BUDGET IMPLICATION:

Street segments of 230th Avenue, Jivaro Street and Lipan Street are on the City's Municipal State Aid system therefore the street improvements for these streets can be paid for with Municipal State Aid funds. The Guarani Street improvements will be paid from local street and water funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source		
	Municipal State Aid	Local – Street & Water	Total
Work Completed to Date	$113,496.88	$75,669.58	$189,166.46
Less Previous Payments	$107,822.21	$71,885.93	$179,708.14
Recommended Payment	$5,674.67	$3,783.65	$9,458.32

ATTACHMENTS:
FINAL PAYMENT WITH IC-134'S AND CONSENT OF SURETY

FINAL PAYMENT
CITY OF ST. FRANCIS
2018 Street Reconditioning Project

December 9, 2020

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2018 Street Reconditioning Project
Contractor: North Valley Inc.
Contract Amount: $201,794.63
Award Date: August 22, 2018
Completion Date:

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by North Valley, Inc.

Bid Schedule "A" - S.A.P. 235-133-001 - LIPAN STREET

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	SAWING CONCRETE PAVEMENT (FULL DEPTH)	228	LIN FT	$ 6.76	28	$ 189.28
2	REMOVE CURB AND GUTTER	60	LIN FT	$ 6.23	48	$ 299.04
3	REMOVE CONCRETE WALK	29	SQ YD	$ 9.59	34	$ 326.06
4	MILL BITUMINOUS SURFACE (1.5")	1,386	SQ YD	$ 2.01	1,434	$ 2,882.34
5	BITUMINOUS MATERIAL FOR TACK COAT	118	GALLON	$ 2.82	90	$ 253.80
6	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	131	TON	$ 77.38	130.3	$ 10,082.61
7	GROUT CATCH BASIN OR MANHOLE	3	EACH	$ 159.78	3	$ 479.34
8	6" CONCRETE WALK	311	SQ FT	$ 6.92	308	$ 2,131.36
9	CONCRETE CURB AND GUTTER DESIGN S512	60	LIN FT	$ 35.90	48	$ 1,723.20
10	TRUNCATED DOMES	32	SQ FT	$ 44.74	32	$ 1,431.68
11	SIGN PANEL TYPE C	8	SQ FT	$ 95.87	8	$ 766.96
12	LOAM TOPSOIL BORROW, LV	7	CU YD	$ 37.28	8	$ 298.24
				Total Bid Schedule "A"		$ 20,863.91

Bid Schedule "B" - S.A.P. 235-136-001 - 230TH AVENUE

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	SAWING CONCRETE PAVEMENT (FULL DEPTH)	12	LIN FT	$ 6.76	16	$ 108.16
2	REMOVE CURB AND GUTTER	60	LIN FT	$ 6.23	22	$ 137.06
3	MILL BITUMINOUS SURFACE (1.5")	4,456	SQ YD	$ 1.00	4,363	$ 4,363.00
4	BITUMINOUS MATERIAL FOR TACK COAT	379	GALLON	$ 2.82	320	$ 902.40
5	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	423	TON	$ 69.63	411.75	$ 28,670.15
6	ADJUST FRAME AND RING CASTING	2	EACH	$ 878.76		$ -
7	GROUT CATCH BASIN OR MANHOLE	11	EACH	$ 133.15	13	$ 1,730.95
8	CONCRETE CURB AND GUTTER DESIGN S512	60	LIN FT	$ 35.90	22	$ 789.80
9	LOAM TOPSOIL BORROW, LV	7	CU YD	$ 37.28	3	$ 111.84
10	4" SOLID LINE PAINT	2,600	LIN FT	$ 0.67	2,350	$ 1,574.50
				Total Bid Schedule "B"		$ 38,387.86

FINAL PAYMENT
CITY OF ST. FRANCIS
2018 Street Reconditioning Project

Bid Schedule "C" - S.A.P. 235-137-001 - JIVARO STREET

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	SAWING CONCRETE PAVEMENT (FULL DEPTH)	10	LIN FT	$ 6.76	16	$ 108.16
2	REMOVE CURB AND GUTTER	50	LIN FT	$ 6.23	26	$ 161.98
3	MILL BITUMINOUS SURFACE (1.5")	5,193	SQ YD	$ 1.00	5,172	$ 5,172.00
4	BITUMINOUS MATERIAL FOR TACK COAT	441	GALLON	$ 2.82	370	$ 1,043.40
5	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	493	TON	$ 69.63	536.84	$ 37,380.17
6	ADJUST FRAME AND RING CASTING	2	EACH	$ 878.76		$ -
7	GROUT CATCH BASIN OR MANHOLE	10	EACH	$ 90.54	8	$ 724.32
8	CONCRETE CURB AND GUTTER DESIGN S512	50	LIN FT	$ 35.90	26	$ 933.40
9	LOAM TOPSOIL BORROW, LV	6	CU YD	$ 37.28	1	$ 37.28
10	4" SOLID LINE PAINT	2,904	LIN FT	$ 0.64	2,735	$ 1,750.40
				Total Bid Schedule "C"		$ 47,311.11

Bid Schedule "D" - LOCAL FUNDING

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	REMOVE VALVE BOX	4	EACH	$ 159.78	4	$ 639.12
2	SAWING CONCRETE PAVEMENT (FULL DEPTH)	26	LIN FT	$ 6.76	60	$ 405.60
3	REMOVE CURB AND GUTTER	130	LIN FT	$ 6.23	202	$ 1,258.46
4	DEWATERING	4	EACH	$ 1,597.75		$ -
5	MILL BITUMINOUS SURFACE (1.5")	6,166	SQ YD	$ 1.00	6,154	$ 6,154.00
6	BITUMINOUS MATERIAL FOR TACK COAT	524	GALLON	$ 2.82	595	$ 1,677.90
7	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	585	TON	$ 69.63	565.73	$ 39,391.78
8	VALVE BOX	4	EACH	$ 3,115.61	4	$ 12,462.44
9	GROUT CATCH BASIN OR MANHOLE	22	EACH	$ 133.15	13	$ 1,730.95
10	CONCRETE CURB AND GUTTER DESIGN S512	130	LIN FT	$ 35.90	202	$ 7,251.80
11	LOAM TOPSOIL BORROW, LV	16	CU YD	$ 37.28	2	$ 74.56
				Total Bid Schedule "D"		$ 71,046.61

Bid Schedule "E" MOBILIZATION, TRAFFIC CONTROL AND TURF ESTABLISHMENT

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	$ 3,728.01	1	$ 3,728.01
2	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$ 532.58	1	$ 532.58
3	TRAFFIC CONTROL	1	LUMP SUM	$ 4,633.46	1	$ 4,633.46
4	TURF ESTABLISHMENT	1	LUMP SUM	$ 2,662.91	1	$ 2,662.91
				Total Bid Schedule "D"		$ 11,556.96

Bid Schedule "A"	$ 20,863.91
Bid Schedule "B"	$ 38,387.86
Bid Schedule "C"	$ 47,311.11
Bid Schedule "D"	$ 71,046.61
Bid Schedule "E"	$ 11,556.96
Total Work Completed to Date	$ 189,166.46
Less Pay Estimate #1:	$ 179,708.13
WE RECOMMEND FINAL PAYMENT OF:	$ 9,458.32

Please verify the amount of previous payments and the receipt of the following items prior to making payment.

1. Certificate of claims payment (lien waiver).
2. Affidavit of payment of state taxes (MN State Tax Form IC 134).
3. Letter of consent from surety.

FINAL PAYMENT
CITY OF ST. FRANCIS
2018 Street Reconditioning Project

APPROVALS:

CONTRACTOR: NORTH VALLEY, INC.

Certification by Contractor: I certify that all items and amounts are correct and final for the work completed to date.

Signed: _____
Brad Schmidtbauer

Title: President Date December 11, 2020

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend final payment for all work and quantities as shown.

Signed: _____

Title: City Engineer Date 2/24/21

OWNER: CITY OF ST. FRANCIS

Signed: _____

Title: _____ Date _____

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-202-063-136
Submitted Date and Time:	23-Nov-2020 3:32:21 PM
Legal Name:	RON KASSA CONSTRUCTION INC
Federal Employer ID:	41-1861276
User Who Submitted:	RonKassa
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**40755200**
Minnesota ID:	2991400
Project Owner:	CITY OF ST FRANCIS
Project Number:	SAP 235-133-001
Project Begin Date:	15-Oct-2018
Project End Date:	11-Nov-2018
Project Location:	2018 ST RECONDITIONING PROJECT
Project Amount:	$16,804.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-955-585-312
Submitted Date and Time:	23-Nov-2020 2:55:05 PM
Legal Name:	DAVE PERKINS CONTRACTING INC
Federal Employer ID:	41-1493145
User Who Submitted:	dperkins1
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1719459840**
Minnesota ID:	3074185
Project Owner:	CITY OF ST FRANCIS
Project Number:	2018 ST RECONDITIONS
Project Begin Date:	27-Aug-2018
Project End Date:	27-Sep-2018
Project Location:	ST FRANCIS
Project Amount:	$5,600.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-952-046-368
Submitted Date and Time:	23-Nov-2020 11:39:13 AM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**371122176**
Minnesota ID:	3509324
Project Owner:	CITY OF ST. FRANCIS
Project Number:	2018 ST RECON-ST. FRANCIS
Project Begin Date:	01-Oct-2018
Project End Date:	31-Oct-2018
Project Location:	CITY OF ST. FRANCIS
Project Amount:	$3,813.75
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Contractor Affidavit Confirmation

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-222-641-440
Submitted Date and Time:	23-Nov-2020 1:46:03 PM
Legal Name:	WARNING LITES OF MINNESOTA INC
Federal Employer ID:	36-4762529
User Who Submitted:	jjjewels
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**743628800**
Minnesota ID:	3086922
Project Owner:	CITY OF ST FRANCIS
Project Number:	SAP 235-113-001
Project Begin Date:	22-Aug-2018
Project End Date:	30-Oct-2018
Project Location:	2018 ST RECONDITIONING PROJECT
Project Amount:	$3,040.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please print this page for your records using the print or save functionality built into your browser.

Web Confirmation

Contractor Affidavit Submitted

Enter Information Review and Submit **Complete**

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-982-807-328
Submitted Date and Time:	23-Nov-2020 2:33:54 PM
Legal Name:	ZAK INDUSTRIES INC
Federal Employer ID:	26-1605885
User Who Submitted:	zi3834
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	322022144
Minnesota ID:	9254906
Project Owner:	CITY OF ST. FRANCIS
Project Number:	235-133-001
Project Begin Date:	01-Oct-2018
Project End Date:	30-Oct-2018
Project Location:	ST. FRANCIS
Project Amount:	$1,250.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going to your history, or by clicking the link below. To Print or email a copy of this confirmation page, click one of the buttons below.

Click here to go to your History

Printer Friendly Email Me Close

Bond No. 54-223432

CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT
AIA DOCUMENT G707

Owner
Architect
Contractor
Surety
Other

PROJECT: **City of St. Francis - 2018 Street Reconditioning Project, SAP 235-133-001**
(name, address)

TO: (Owner)
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070-9390

ARCHITECT'S PROJECT NO:

CONTRACT FOR: **Construction**

CONTRACT DATE: **8/28/2018**

CONTRACTOR:
North Valley, Inc.
20015 Iguana Street NW
Nowthen, MN 55330

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
United Fire & Casualty Company
118 Second Ave SE
Cedar Rapids, Iowa 52407 ,SURETY COMPANY

on bond of (here insert name and address of Contractor)
North Valley, Inc.
20015 Iguana Street NW
Nowthen, Minnesota 55330 ,CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)
City of St. Francis
23340 Cree Street NW
St. Francis, Minnesota 55070-9390 ,OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this **24th** day of **November,** **2020**

Surety Company
United Fire & Casualty Company

Signature of Authorized Representative

Attest:
(Seal):

Name Alemdar - Attorney-In-Fact
Title

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

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UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
FINANCIAL PACIFIC INSURANCE COMPANY, ROCKLIN, CA
CERTIFIED COPY OF POWER OF ATTORNEY
(original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

TERRY STARKS, ALAN STARKS, ROBERT E. CLEMANTS, MELISSA M. NORDIN, NAME ALEMDAR, JEFFREY SETTEM, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed $100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted on May 15, 2013, by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set of forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 17th day of November, 2017

UNITED FIRE & CASUALTY COMPANY
UNITED FIRE & INDEMNITY COMPANY
FINANCIAL PACIFIC INSURANCE COMPANY

By: Dennis J. Richmann
Vice President

State of Iowa, County of Linn, ss:

On 17th day of November, 2017, before me personally came Dennis J. Richmann to me known, who being by me duly sworn, did depose and say; that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.

Judith A. Jones
Iowa Notarial Seal
Commission number 173041
My Commission Expires 4/23/2021

Judith A Jones
Notary Public
My commission expires: 4/23/2021

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 24th day of NOVEMBER, 20 20.

By: Mary A Bertsch
Assistant Secretary,
UF&C & UF&I & FPIC

BPOA0049 1217

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4D

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: 2019 Street Rehabilitation Project – Final Payment

DATE: March 1, 2021

OVERVIEW:
Attached is the Final Payment form, IC-134 documents and the Consent of Surety for the 2019 Street Rehabilitation Project. The final payment releases the retainage. The final payment is $9,529.30. The total contract amount for this project is $317,643.18. The original contract amount was $315,049.15. The payment is summarized by funding source below.

ACTION TO BE CONSIDERED:
Consider approval of the Final Payment for the 2019 Street Rehabilitation Project.

BUDGET IMPLICATION:
Street segments of Woodbine Street, 233rd Lane, Vintage Street, and 227th Avenue are on the City's Municipal State Aid system therefore the street improvements for these streets can be paid for with Municipal State Aid funds. The remaining street segment improvements will be paid from local street and water funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source		
	Municipal State Aid	Local – Street & Water	Total
Work Completed to Date	$148,512.80	$169,130.38	$317,643.18
Less Previous Payments	$142,493.78	$165,620.10	$308,113.88
Recommended Payment	$6,019.02	$3,510.28	$9,529.30

ATTACHMENTS:
FINAL PAYMENT WITH IC-134'S AND CONSENT OF SURETY

FINAL PAYMENT
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project

December 9, 2020

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2019 Street Rehabilitation Project
Contractor: ASTECH Corporation
Award Date: June 17, 2019
Completion Date: October 26, 2019

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by ASTECH Corporation:

Bid Schedule "A" - 235-123-001 - Woodbine Street

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	REMOVE CURB AND GUTTER	100	LIN FT	$ 6.50	50	$ 325.00
2	MILL BITUMINOUS SURFACE (1.5")	2,940	SQ YD	$ 1.20	2,394	$ 2,872.80
3	BITUMINOUS MATERIAL FOR TACK COAT	250	GALLON	$ 2.50	200	$ 500.00
4	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	267	TON	$ 71.75	230.68	$ 16,551.29
5	ADJUST VALVE BOX	2	EACH	$ 508.00		$ -
6	ADJUST FRAME AND RING CASTING	5	EACH	$ 455.00	5	$ 2,275.00
7	GROUT CATCH BASIN OR MANHOLE	3	EACH	$ 330.00	1	$ 330.00
8	CONCRETE CURB AND GUTTER	100	LIN FT	$ 37.50	50	$ 1,875.00
9	SIGN PANEL TYPE C	16	SQ FT	$ 75.50	16	$ 1,208.00
10	LOAM TOPSOIL BORROW, LV	5	CU YD	$ 38.00	5	$ 190.00
11	SITE RESTORATION	58	SQ YD	$ 10.00	60	$ 600.00
				Total Bid Schedule "A"		**$ 26,727.09**

Bid Schedule "B" - 235-124-001 - 233rd Lane

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	250	LIN FT	$ 2.50		$ -
13	REMOVE CURB AND GUTTER	30	LIN FT	$ 6.50	11	$ 71.50
14	REMOVE BITUMINOUS PAVEMENT	300	SQ YD	$ 3.50	246	$ 861.00
15	DITCH CLEANING	55	LIN FT	$ 7.50	90	$ 675.00
16	MILL BITUMINOUS SURFACE (1.5")	945	SQ YD	$ 1.20	861	$ 1,033.20
17	BITUMINOUS MATERIAL FOR TACK COAT	106	GALLON	$ 2.50	80	$ 200.00
18	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	113	TON	$ 71.75	87.72	$ 6,293.91
19	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	45	TON	$ 66.50	40.66	$ 2,703.89
20	CONCRETE CURB AND GUTTER	40	LIN FT	$ 37.50	33	$ 1,237.50
21	SIGN PANEL TYPE C	8	SQ FT	$ 75.50	8	$ 604.00
22	SEDIMENT CONTROL LOG TYPE COMPOST	40	LIN FT	$ 3.00	40	$ 120.00
23	LOAM TOPSOIL BORROW, LV	2	CU YD	$ 38.00	10.75	$ 408.50
24	SITE RESTORATION	49	SQ YD	$ 10.00	103	$ 1,030.00
				Total Bid Schedule "B"		**$ 16,238.50**

FINAL PAYMENT
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project

Bid Schedule "C" - 235-143-001 - Vintage Street

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
25	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	200	LIN FT	$ 2.50	36	$ 90.00
26	REMOVE CURB AND GUTTER	100	LIN FT	$ 6.50	126	$ 819.00
27	REMOVE BITUMINOUS PAVEMENT	130	SQ YD	$ 3.50	241	$ 843.50
28	MILL BITUMINOUS SURFACE (1.5")	1,320	SQ YD	$ 1.20	1,390	$ 1,668.00
29	BITUMINOUS MATERIAL FOR TACK COAT	123	GALLON	$ 2.50	130	$ 325.00
30	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	132	TON	$ 71.75	198.30	$ 14,228.03
31	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	20	TON	$ 66.50	17.42	$ 1,158.43
32	ADJUST FRAME AND RING CASTING	2	EACH	$ 455.00	2	$ 910.00
33	GROUT CATCH BASIN OR MANHOLE	1	EACH	$ 330.00	1	$ 330.00
34	CONCRETE CURB AND GUTTER	100	LIN FT	$ 37.50	147	$ 5,512.50
35	SIGN PANEL TYPE C	8	SQ FT	$ 75.50	8	$ 604.00
36	LOAM TOPSOIL BORROW, LV	5	CU YD	$ 38.00	10.75	$ 408.50
37	SITE RESTORATION	58	SQ YD	$ 10.00	103	$ 1,030.00
				Total Bid Schedule "C"		**$ 27,926.98**

Bid Schedule "D" - 235-144-001 - 227th Avenue

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
38	REMOVE CURB AND GUTTER	100	LIN FT	$ 6.50	200	$ 1,300.00
39	REMOVE BITUMINOUS PAVEMENT	34	SQ YD	$ 3.50		$ -
40	MILL BITUMINOUS SURFACE (1.5")	3,417	SQ YD	$ 1.20	3,498	$ 4,197.60
41	BITUMINOUS MATERIAL FOR TACK COAT	293	GALLON	$ 2.50	225	$ 562.50
42	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	313	TON	$ 71.75	361.74	$ 25,954.85
43	ADJUST VALVE BOX	1	EACH	$ 508.00	1	$ 508.00
44	ADJUST FRAME AND RING CASTING	5	EACH	$ 455.00	4	$ 1,820.00
45	GROUT CATCH BASIN OR MANHOLE	6	EACH	$ 330.00	5	$ 1,650.00
46	6" CONCRETE WALK	281	SQ FT	$ 13.40	287	$ 3,845.80
47	CONCRETE CURB AND GUTTER	130	LIN FT	$ 37.50	369	$ 13,837.50
48	TRUNCATED DOMES	40	SQ FT	$ 69.50	32	$ 2,224.00
49	SIGN PANEL TYPE C	16	SQ FT	$ 75.50	16	$ 1,208.00
50	SEDIMENT CONTROL LOG TYPE COMPOST	40	LIN FT	$ 3.00	40	$ 120.00
51	LOAM TOPSOIL BORROW, LV	6	CU YD	$ 38.00	10.75	$ 408.50
52	SITE RESTORATION	58	SQ YD	$ 10.00	103	$ 1,030.00
53	CROSSWALK MULTI-COMPONENT	150	SQ FT	$ 6.75	150	$ 1,012.50
				Total Bid Schedule "D"		**$ 59,679.25**

Bid Schedule "E" - Local Funding

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
54	REMOVE VALVE BOX	4	EACH	$ 756.00	8	$ 6,048.00
55	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	358	LIN FT	$ 2.50	77	$ 192.50
56	REMOVE CURB AND GUTTER	305	LIN FT	$ 6.50	503	$ 3,269.50
57	REMOVE BITUMINOUS PAVEMENT	2,136	SQ YD	$ 3.50	2,251	$ 7,878.50
58	REMOVE CONCRETE WALK	304	SQ FT	$ 4.00		$ -
59	CRAWLER MOUNTED BACKHOE	16	HOUR	$ 150.00	3	$ 450.00
60	MILL BITUMINOUS SURFACE (1.5")	6,330	SQ YD	$ 1.20	5,721	$ 6,865.20

FINAL PAYMENT
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project

Bid Schedule "E" - Local Funding (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
61	BITUMINOUS MATERIAL FOR TACK COAT	719	GALLON	$ 2.50	550	$ 1,375.00
62	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	768	TON	$ 71.75	707.38	$ 50,754.52
63	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	318	TON	$ 66.50	324.64	$ 21,588.56
64	RECONNECT WATER SERVICE	1	EACH	$ 1,080.00		$ -
65	CONNECT TO EXISTING WATERMAIN	1	EACH	$ 3,780.00		$ -
66	VALVE BOX	4	EACH	$ 1,296.00	8	$ 10,368.00
67	ADJUST VALVE BOX	3	EACH	$ 508.00	4	$ 2,032.00
68	1" CORPORATION STOP	1	EACH	$ 778.00		$ -
69	1" CURB STOP AND BOX	1	EACH	$ 432.00		$ -
70	1" TYPE PE PIPE	30	LIN FT	$ 43.25		$ -
71	ADJUST FRAME AND RING CASTING	8	EACH	$ 455.00	8	$ 3,640.00
72	GROUT CATCH BASIN OR MANHOLE	9	EACH	$ 330.00	1	$ 330.00
73	6" CONCRETE WALK	749	SQ FT	$ 13.40	799	$ 10,706.60
74	CONCRETE CURB AND GUTTER	305	LIN FT	$ 37.50	339	$ 12,712.50
75	TRUNCATED DOMES	80	SQ FT	$ 69.60	86	$ 5,977.00
76	SEDIMENT CONTROL LOG TYPE COMPOST	80	LIN FT	$ 3.00	40	$ 120.00
77	LOAM TOPSOIL BORROW, LV	15	CU YD	$ 38.00	10.75	$ 408.50
78	SITE RESTORATION	176	SQ YD	$ 10.00	103	$ 1,030.00
79	CROSSWALK MULTI-COMPONENT	330	SQ FT	$ 6.75	300	$ 2,025.00
				Total Bid Schedule "E"		**$ 147,771.38**

Bid Schedule "F" - Miscellaneous Construction

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
80	MOBILIZATION	1	LUMP SUM	$ 29,200.00	1	$ 29,200.00
81	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$ 2,500.00	1	$ 2,500.00
82	TRAFFIC CONTROL	1	LUMP SUM	$ 8,600.00	1	$ 8,600.00
				Total Bid Schedule "F"		**$ 40,300.00**

Total Bid Schedule "A" - 235-123-001 - Woodbine Street	**$ 26,727.09**
Total Bid Schedule "B" - 235-124-001 - 233rd Lane	**$ 15,238.50**
Total Bid Schedule "C" - 235-143-001 - Vintage Street	**$ 27,926.96**
Total Bid Schedule "D" - 235-144-001 - 227th Avenue	**$ 59,679.25**
Total Bid Schedule "E" - Local Funding	**$ 147,771.38**
Total Bid Schedule "F" - Miscellaneous Construction	**$ 40,300.00**
Total Work Completed to Date	**$ 317,643.18**
Less Pay Estimate No. 1	**$ 294,976.60**
Less Pay Estimate No. 2	**$ 13,137.28**
WE RECOMMEND FINAL PAYMENT OF:	**$ 9,529.30**

Please verify the amount of previous payments and the receipt of the following items prior to making payment.

1. Certificate of claims payment (lien waiver).
2. Affidavit of payment of state taxes (MN State Tax Form IC 134).
3. Letter of consent from surety.

FINAL PAYMENT
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project

APPROVALS:

CONTRACTOR: ASTECH CORPORATION

Certification by Contractor: I certify that all items and amounts are correct and final for the work completed to date.

Signed: Mary L Aschenbrenner
Mary L. Aschenbrenner

Title: Vice-President Date December 14, 2020

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend final payment for all work and quantities as shown.

Signed: Craig J. Gruen

Title: City Engineer Date 2/24/21

OWNER: CITY OF ST. FRANCIS

Signed: _____

Title: _____ Date _____

DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	21-Dec-2020 4:36:58 PM
Confirmation Number:	1-990-222-624
Name:	ASPHALT SURFACE TECHNOLOGY CORP
ID:	3921215
Affidavit Number:	**278126592**
Project Owner:	CITY OF ST FRANCIS
Project Number:	2019 STREET REHABILITATION PROJECT
Project Begin Date:	5/1/2019
Project End Date:	5/27/2020
Project Location:	VARIOUS ROADS
Project Amount:	$317,643.18
Subcontractors:	

Name	ID	Affidavit Number
ALLSTATES PAVEMENT RECYCLING & STABILIZATION	3908651	194174976
FRENCH LAKE CURB CO	3825384	784850944
MOLITOR EXCAVATING INC	3580878	60022784
SAFETY SIGNS LLC	5139558	1353179136
SIR LINES-A-LOT INC	3509324	1846009856

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DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	15-Dec-2020 1:16:13 PM
Confirmation Number:	1-706-459-936
Name:	ALLSTATES PAVEMENT RECYCLING & STABILIZATION INC.
ID:	3908651
Affidavit Number:	**194174976**
Project Owner:	CITY OF ST FRANCIS
Project Number:	190658
Project Begin Date:	10/24/2019
Project End Date:	10/25/2019
Project Location:	2019 STREET REHABILITATION
Project Amount:	$8,750.79
Subcontractors:	No Subcontractors

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< FRENCH LAKE CURB CO

Confirmation

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	15-Dec-2020 8:48:58 AM
Confirmation Number:	1-599-259-424
Name:	FRENCH LAKE CURB CO
ID:	3825384
Affidavit Number:	**784850944**
Project Owner:	CITY OF ST.FRANCIS
Project Number:	1234
Project Begin Date:	5/1/2019
Project End Date:	10/1/2019
Project Location:	ST.FRANCIS
Project Amount:	$54,075.00
Subcontractors:	No Subcontractors

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Printer Friendly

OK

DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	15-Dec-2020 11:22:10 AM
Confirmation Number:	0-522-126-112
Name:	MOLITOR EXCAVATING INC
ID:	3580878
Affidavit Number:	**60022784**
Project Owner:	CITY OF ST. FRANCIS
Project Number:	P19-080
Project Begin Date:	10/11/2019
Project End Date:	10/18/2019
Project Location:	2019 STREET REHABILITATION PROJECT
Project Amount:	$22,200.00
Subcontractors:	No Subcontractors

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DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	21-Dec-2020 2:45:14 PM
Confirmation Number:	0-722-428-704
Name:	SAFETY SIGNS LLC
ID:	5139558
Affidavit Number:	**1353179136**
Project Owner:	CITY OF ST FRANCIS, MN
Project Number:	N/A
Project Begin Date:	10/2/2019
Project End Date:	11/6/2019
Project Location:	CITY OF ST FRANCIS 2019 STREET RECONSTRUCTION
Project Amount:	$11,310.00
Subcontractors:	No Subcontractors

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DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	14-Dec-2020 4:37:57 PM
Confirmation Number:	2-039-907-104
Name:	SIR LINES-A-LOT INC
ID:	3509324
Affidavit Number:	**1846009856**
Project Owner:	CITY OF ST. FRANCIS
Project Number:	P19-080
Project Begin Date:	11/1/2019
Project End Date:	11/30/2019
Project Location:	CITY OF ST. FRANCIS, 2019 STREET REHABILITATION PROJECT
Project Amount:	$5,790.00
Subcontractors:	No Subcontractors

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CONSENT OF SURETY TO FINAL PAYMENT

G707

(Instructions on reverse side)

OWNER ___
ARCHITECT ___
CONTRACTOR ___
SURETY ___
OTHER ___

AIA DOCUMENT

TO (OWNER)
(Name and address)
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

Bond No.: 107088145

ARCHITECT'S PROJECT NO:

PROJECT: 2019 Street Rehabilitation Project
(Name and address)

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety)
Travelers Casualty and Surety Company of America
One Tower Square - 2SHS
Hartford, CT 06183
SURETY,
on bond of
(here insert name and address of Contractor)
ASTECH Corp.
PO Box 1025
St. Cloud, MN 56302
CONTRACTOR,
hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to
(here insert name and address of Owner)
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070
OWNER,
as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF, the Surety Company has hereunto set its hand this 15th day of December , 2020 *(Insert in writing the month following by the numeric date and year)*

Attest:
Seal

Travelers Casualty and Surety Company of America
Surety Company

Signature of Authorized Representative
Title
Rita Carlson , Attorney-in-Fact

© THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., NW

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint RITA CARLSON of BROOKLYN PARK , Minnesota , their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 17th day of January, 2019.

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the 17th day of January, 2019, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 15th day of December , 2020 .

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4E

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: Kings Highway and Riverbank Lane Improvement Project – Final Payment

DATE: March 1, 2021

OVERVIEW:
Attached is the Final Payment form, IC-134 documents and the Consent of Surety for the Kings Highway and Riverbank Lane Improvement Project. The final payment is $52,219.88. The total contract amount for this project is $548,391.83. The original contract amount was $549,465.09.

ACTION TO BE CONSIDERED:
Consider approval of the Final Payment for the Kings Highway and Riverbank Lane Improvement Project.

BUDGET IMPLICATION:
This project was financed with 50% assessment funds and 50% storm water utility funds.

ATTACHMENTS:
FINAL PAYMENT WITH IC-134'S AND CONSENT OF SURETY

FINAL PAYMENT
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

December 14, 2020

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Kings Highway and Riverbank Lane Improvement Project
Contractor: North Valley Inc.
Contract Amount: $549,465.09
Award Date: April 15, 2019
Completion Date: September 27, 2019

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by North Valley, Inc.

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	$ 16,063.03	1	$ 16,063.03
2	CLEARING	20	TREE	$ 307.61	28	$ 8,613.08
3	GRUBBING	20	TREE	$ 184.56	23	$ 4,244.88
4	REMOVE PIPE CULVERT	492	LIN FT	$ 8.82	508	$ 4,480.56
5	REMOVE CONCRETE PAVEMENT	129	SQ YD	$ 10.71	112.5	$ 1,204.88
6	REMOVE BITUMINOUS PAVEMENT	184	SQ YD	$ 8.57	155	$ 1,328.35
7	REMOVE SIGN	9	EACH	$ 53.54	10	$ 535.40
8	REMOVE MAIL BOX	5	EACH	$ 16.06	5	$ 80.30
9	REMOVE MAIL BOX SUPPORT	31	EACH	$ 42.83	31	$ 1,327.73
10	SALVAGE MAIL BOX	26	EACH	$ 16.06	26	$ 417.56
11	SAWING CONCRETE PAVEMENT (FULL DEPTH)	144	LIN FT	$ 5.35	112	$ 599.20
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	160	LIN FT	$ 2.68	138.00	$ 369.84
13	SALVAGE TOPSOIL (EV)	1,031	CU YD	$ 26.47	959.5	$ 25,397.97
14	COMMON EXCAVATION (EV)	5,239	CU YD	$ 7.29	5,287	$ 38,542.23
15	HAUL AND DISPOSE EXCESS MATERIAL (LV)	6,810	CU YD	$ 7.83	6,810	$ 53,322.30
16	SALVAGE AGGREGATE BASE (EV)	1,100	CU YD	$ 14.21	1,105	$ 15,702.05
17	SUBGRADE PREPARATION	37	ROAD STA	$ 174.04	37	$ 6,439.48
18	AGGREGATE BASE CLASS 5	1,100	TON	$ 17.75	1,023.5	$ 18,167.13
19	MILL BITUMINOUS SURFACE (1.5")	5	SQ YD	$ 53.54	5	$ 267.70
20	BITUMINOUS MATERIAL FOR TACK COAT	511	GALLON	$ 3.05	520	$ 1,586.00
21	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	927	TON	$ 62.02	881.60	$ 54,676.83
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	1,239	TON	$ 63.70	1,208	$ 76,949.60
23	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	1,144	SQ YD	$ 20.39	1,123	$ 22,897.97
24	CONCRETE FLUME	1	EACH	$ 1,606.31	1	$ 1,606.31
25	CULVERT AND MANHOLE MARKER	7	EACH	$ 107.09		$ -
26	15" CAS PIPE APRON	33	EACH	$ 385.83	33	$ 12,732.39
27	15" RC PIPE APRON	4	EACH	$ 1,653.56	4	$ 6,614.24
28	18" RC PIPE APRON	1	EACH	$ 1,653.56	1	$ 1,653.56
29	15" CAS PIPE CULVERT	546	LIN FT	$ 49.61	665	$ 32,990.65
30	12" RC PIPE CULVERT DESIGN 3006 CLASS V	27	LIN FT	$ 49.61	32	$ 1,587.52
31	15" RC PIPE CULVERT DESIGN 3006 CLASS V	115	LIN FT	$ 49.61	115	$ 5,705.15
32	18" RC PIPE CULVERT DESIGN 3006 CLASS III	60	LIN FT	$ 55.12	60	$ 3,307.20
33	18" HDPE PIPE CULVERT	253	LIN FT	$ 40.79	252	$ 10,279.08
34	CASTING ASSEMBLY	4	EACH	$ 937.02	4	$ 3,748.08
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	$ 1,984.28	1	$ 1,984.28

FINAL PAYMENT
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

Base Bid - Continued

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-48	20.4	LIN FT	$ 606.30	20	$ 12,126.00
37	RANDOM RIPRAP CLASS II	20	CU YD	$ 82.68	20	$ 1,653.60
38	CONCRETE CURB & GUTTER DESIGN B418	1,855	LIN FT	$ 12.31	1,847	$ 22,736.57
39	CONCRETE CURB & GUTTER DESIGN B618	450	LIN FT	$ 20.35	464	$ 9,442.40
40	7" CONCRETE DRIVEWAY PAVEMENT	345	SQ YD	$ 67.46	273	$ 18,416.58
41	MAIL BOX	5	EACH	$ 29.45		$ -
42	MAIL BOX SUPPORT	32	EACH	$ 112.44	32	$ 3,598.08
43	TRAFFIC CONTROL	1	LUMP SUM	$ 1,445.67	1	$ 1,445.67
44	SIGN PANEL TYPE C	105	SQ FT	$ 53.54	89.5	$ 4,791.83
45	SIGN PANEL TYPE D	30	SQ FT	$ 35.34	24	$ 848.16
46	PRUNE TREE	8	HOUR	$ 307.61	1.5	$ 461.42
47	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	$ 1,285.04		$ -
48	STORM DRAIN INLET PROTECTION	4	EACH	$ 133.86	3	$ 401.58
49	CULVERT END CONTROLS	3	EACH	$ 107.09		$ -
50	SILT FENCE, TYPE MACHINE SLICED	1,430	LIN FT	$ 1.81	1,620	$ 2,932.20
51	FLOTATION SILT CURTAIN TYPE MOVING WATER	35	LIN FT	$ 43.91	35	$ 1,536.85
52	LOAM TOPSOIL BORROW (LV)	210	CU YD	$ 41.94	319	$ 13,378.86
53	FERTILIZER TYPE 1	858	POUND	$ 0.86	858	$ 737.88
54	EROSION CONTROL BLANKETS CATEGORY 3	1,160	SQ YD	$ 1.60	1,550	$ 2,480.00
55	HYDRAULIC NATURAL TACKIFIER	8,580	SQ YD	$ 0.86	14,088	$ 12,115.68
56	SEEDING	2.86	ACRE	$ 428.35	3.25	$ 1,392.14
57	SEED MIXTURE 25-121	175	POUND	$ 11.78	200	$ 2,356.00
58	SEED MIXTURE 33-262	4	POUND	$ 23.56	5	$ 117.80

Total Work Completed to Date	$ 548,391.83
Less Pay Estimate #1	$ 97,956.78
Less Pay Estimate #2	$ 221,829.22
Less Pay Estimate #3	$ 113,619.67
Less Pay Estimate #4	$ 60,879.28
Less Payments from Residents	$ 1,887.00
WE RECOMMEND FINAL PAYMENT OF:	$ 52,219.88

APPROVALS:

CONTRACTOR: North Valley, Inc.

Certification by Contractor: I certify that all items and amounts are correct and final for all work.

Signed: Brad Schmidtbauer

Title: President Date February 22, 2021

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend final payment for all work and quantities as shown.

Signed:

Title: City Engineer Date 1/25/21

OWNER: CITY OF ST. FRANCIS

Signed:

Title: Date

DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	22-Feb-2021 3:53:53 PM
Confirmation Number:	0-645-670-688
Name:	NORTH VALLEY INC
ID:	3744649
Affidavit Number:	**1157369856**
Project Owner:	CITY OF ST. FRANCIS
Project Number:	NA
Project Begin Date:	8/11/2019
Project End Date:	5/22/2020
Project Location:	KINGS HWY & RIVERBANK LN-ST FRANCIS
Project Amount:	$548,391.83
Subcontractors:	

Name	ID	Affidavit Number
SCHMIDT CURB COMPANY INC	3605361	439619584
ALVERO LLC	3051898	1099173888
RELIABLE TREE SRVC INC	2967276	1911283712
SAFETY SIGNS LLC	5139558	1555292160
DAVE PERKINS CONTRACTING INC	3074185	1244663808
ZAK INDUSTRIES INC	9254906	1123028992

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DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	4-Feb-2021 9:44:27 AM
Confirmation Number:	0-692-935-456
Name:	SCHMIDT CURB COMPANY INC
ID:	3605361
Affidavit Number:	**439619584**
Project Owner:	ST. FRANCIS
Project Number:	19-15
Project Begin Date:	8/1/2020
Project End Date:	9/10/2020
Project Location:	KINGS HWY & RIVERBANK LANE
Project Amount:	$49,601.50
Subcontractors:	No Subcontractors

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DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	5-Feb-2021 9:45:05 AM
Confirmation Number:	0-574-143-264
Name:	ALVERO LLC
ID:	3051898
Affidavit Number:	**1099173888**
Project Owner:	CITY OF ST FRANCIS
Project Number:	KINGS HIGHWAY
Project Begin Date:	7/19/2019
Project End Date:	9/9/2019
Project Location:	ST FRANCIS
Project Amount:	$5,065.00
Subcontractors:	No Subcontractors

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DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	4-Feb-2021 3:30:45 PM
Confirmation Number:	2-029-927-200
Name:	RELIABLE TREE SRVC INC
ID:	2967276
Affidavit Number:	1911283712
Project Owner:	CITY OF ST. FRANCIS
Project Number:	19318
Project Begin Date:	7/11/2019
Project End Date:	7/11/2019
Project Location:	KINGS HWY & RIVERBANK LANE
Project Amount:	$12,315.00
Subcontractors:	No Subcontractors

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	4-Feb-2021 10:17:04 AM
Confirmation Number:	2-116-467-488
Name:	SAFETY SIGNS LLC
ID:	5139558
Affidavit Number:	**1555292160**
Project Owner:	CITY OF ST FRANCIS
Project Number:	N/A
Project Begin Date:	7/8/2019
Project End Date:	10/8/2019
Project Location:	318-9 KINGS HIGHWAY AND RIVERBANK LANE IMPROVEMENT PROJECT, ANOKA COUNTY, MN
Project Amount:	$7,290.00
Subcontractors:	No Subcontractors

Please print this page for your records using the print or save functionality built into your browser.

DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	11-Feb-2021 1:45:43 PM
Confirmation Number:	1-158-183-712
Name:	DAVE PERKINS CONTRACTING INC
ID:	3074185
Affidavit Number:	**1244663808**
Project Owner:	CITY OF ST FRANCIS
Project Number:	19318
Project Begin Date:	7/1/2019
Project End Date:	11/29/2019
Project Location:	KINGS HIGHWAY ST FRANCIS
Project Amount:	$92,178.00
Subcontractors:	No Subcontractors

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DEPARTMENT OF REVENUE

Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time:	22-Feb-2021 3:31:22 PM
Confirmation Number:	1-654-138-656
Name:	ZAK INDUSTRIES INC
ID:	9254906
Affidavit Number:	**1123028992**
Project Owner:	NORTH VALLEY INC
Project Number:	19318
Project Begin Date:	7/18/2020
Project End Date:	9/15/2020
Project Location:	ST. FRANCIS
Project Amount:	$32,884.70
Subcontractors:	No Subcontractors

Please print this page for your records using the print or save functionality built into your browser.

Bond No. 54-226070

CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT
AIA DOCUMENT G707

Owner
Architect
Contractor
Surety
Other

PROJECT: **Kings Highway and Riverbank Lane Improvement Project, St. Francis**
(name, address)

TO: (Owner)

City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070-9390

ARCHITECT'S PROJECT NO:

CONTRACT FOR: **Construction**

CONTRACT DATE: **4/26/2019**

CONTRACTOR:
North Valley, Inc.
20015 Iguana Street NW
Nowthen, MN 55330

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
United Fire & Casualty Company
118 Second Ave SE
Cedar Rapids, Iowa 52407 ,SURETY COMPANY

on bond of (here insert name and address of Contractor)
North Valley, Inc.
20015 Iguana Street NW
Nowthen, Minnesota 55330 ,CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)
City of St. Francis
23340 Cree Street NW
St. Francis, Minnesota 55070-9390 ,OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this **23rd** day of **February,** **2021**

Surety Company
United Fire & Casualty Company

Signature of Authorized Representative

Attest:
(Seal):

Name Alemdar - Attorney-In-Fact
Title

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current edition

©1970•THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK, AVE., NW, WASHINGTON, D.C. 20006

ufg INSURANCE

UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
FINANCIAL PACIFIC INSURANCE COMPANY, ROCKLIN, CA
CERTIFIED COPY OF POWER OF ATTORNEY
(original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

TERRY STARKS, ALAN STARKS, ROBERT E. CLEMANTS, MELISSA M. NORDIN, NAME ALEMDAR, JEFFREY SETTEM, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed $100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted on May 15, 2013, by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set of forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 17th day of November, 2017

UNITED FIRE & CASUALTY COMPANY
UNITED FIRE & INDEMNITY COMPANY
FINANCIAL PACIFIC INSURANCE COMPANY

By: Dennis J. Richmann
Vice President

State of Iowa, County of Linn, ss:

On 17th day of November, 2017, before me personally came Dennis J. Richmann to me known, who being by me duly sworn, did depose and say; that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.

Judith A. Jones
Iowa Notarial Seal
Commission number 173041
My Commission Expires 4/23/2021

Judith A Jones
Notary Public
My commission expires: 4/23/2021

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 23rd day of FEBRUARY, 20 21.

By: Mary A Bertsch
Assistant Secretary,
UF&C & UF&I & FPIC

BPOA0049 1217

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4F

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: 2020 Street Rehabilitation Project - Pay Estimate No. 4

DATE: March 1, 2021

OVERVIEW:
Attached is Pay Estimate No. 4 for the 2020 Street Rehabilitation Project. This pay estimate includes payment for all of the work items completed to date. In general, all work has been completed on this project with the exception of the final punch list work that will be completed in the spring. This estimate recommends payment of $11,458.82. The total work completed to date is $357,954.21. The original contract amount was $522,325.92. The payment is summarized by funding source below.

ACTION TO BE CONSIDERED:
Consider approval of Pay Estimate No. 4 for the 2020 Street Rehabilitation Project.

BUDGET IMPLICATION:
Arrowhead Street is on the City's Municipal State Aid system therefore the street improvements for this street can be paid for with Municipal State Aid funds. The valve repair work and the street improvements for Flora Street and 231st Lane will be paid from local street and water funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source		
	Municipal State Aid	Local – Street & Water	Total
Recommended Payment	$7,582.95	$3,875.87	$11,458.82

ATTACHMENTS:

PAY ESTIMATE NO. 4

PAY ESTIMATE #4
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

December 14, 2020

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2020 Street Rahabilitation Project
Contractor: North Valley Inc.
Contract Amount: $522,325.92
Award Date: December 2, 2019
Completion Date: August 28, 2020

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by North Valley, Inc.

Bid Schedule A - Arrowhead Street NW (S.A.P. 235-153-001)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	REMOVE CASTING	1	EACH	$246.47	1	$ 246.47
2	SALVAGE CASTING	5	EACH	$246.47	6	$ 1,478.82
3	SAWING CONCRETE PAVEMENT (FULL DEPTH)	403	LIN FT	$6.82	173	$ 1,179.86
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1345	LIN FT	$3.60	966	$ 3,477.60
5	REMOVE CURB AND GUTTER	960	LIN FT	$5.29	838	$ 4,433.02
6	REMOVE BITUMINOUS PAVEMENT	235	SQ YD	$7.99	223	$ 1,781.77
7	REMOVE CONCRETE PAVEMENT	1685	SQ FT	$1.32	1,500	$ 1,980.00
8	AGGREGATE BASE (CV) CLASS 5	20	CU YD	$74.77		$ -
9	MILL BITUMINOUS SURFACE (1.5")	14653	SQ YD	$1.24	14,708	$ 18,237.92
10	BITUMINOUS MATERIAL FOR TACK COAT	1099	GALLON	$3.22	800	$ 2,576.00
11	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	235	SQ YD	$34.58	216	$ 7,469.28
12	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	1388	TON	$62.60	1,412.06	$ 88,394.96
13	CASTING ASSEMBLY	1	EACH	$1,092.72	1	$ 1,092.72
14	INSTALL CASTING	5	EACH	$1,230.84	6	$ 7,385.04
15	GROUT CATCH BASIN OR MANHOLE	21	EACH	$280.54	4.0	$ 1,122.16
16	6" CONCRETE WALK	1500	SQ FT	$11.81	963	$ 11,373.03
17	8" CONCRETE DRIVEWAY PAVEMENT	21	SQ YD	$82.42	9	$ 741.78
18	CONCRETE CURB AND GUTTER	1057	LIN FT	$30.77	838	$ 25,785.26
19	TRUNCATED DOMES	102	SQ FT	$49.45	102	$ 5,043.90
20	SIGN PANELS TYPE C	56	SQ FT	$80.54	56	$ 4,510.24
21	STORM DRAIN INLET PROTECTION	5	EACH	$161.08	20	$ 3,221.60
22	SEDIMENT CONTROL LOG TYPE COMPOST	100	LIN FT	$4.30		$ -
23	LOAM TOPSOIL BORROW (CV)	100	CU YD	$53.69	76	$ 4,080.44
24	SITE RESTORATION	587	SQ YD	$12.89	521	$ 6,715.69
25	4" SOLID LINE MULTI-COMPONENT	1,016	LIN FT	$1.30	888	$ 1,154.40
26	24" SOLID LINE MULTI-COMPONENT	75	LIN FT	$13.92	77	$ 1,071.84
27	4" DOUBLE SOLID LINE MULTI-COMPONENT	470	LIN FT	$2.61	433	$ 1,130.13
28	PAVEMENT MESSAGE MULTI-COMPONENT	57	SQ FT	$10.78	57	$ 614.46
Total Bid Schedule A - Arrowhead Street NW (S.A.P. 235-153-001)						$ 206,298.39

PAY ESTIMATE #4
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

Bid Schedule B - Flora Street NW and 231st Lane NW (Local Funding)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
29	SALVAGE CASTING	3	EACH	$246.47	4	$ 985.88
30	SAWING CONCRETE PAVEMENT (FULL DEPTH)	186	LIN FT	$6.82	37	$ 252.34
31	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	511	LIN FT	$3.60	410	$ 1,476.00
32	REMOVE CURB AND GUTTER	335	LIN FT	$5.29	232	$ 1,227.28
33	REMOVE BITUMINOUS PAVEMENT	74	SQ YD	$7.99	62	$ 495.38
34	REMOVE CONCRETE PAVEMENT	186	SQ FT	$1.32	186	$ 245.52
35	AGGREGATE BASE (CV) CLASS 5	65	CU YD	$74.77	39	$ 2,916.03
36	MILL BITUMINOUS SURFACE (1.5")	5888	SQ YD	$1.24	5,943	$ 7,369.32
37	BITUMINOUS MATERIAL FOR TACK COAT	442	GALLON	$3.22	200	$ 644.00
38	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	74	SQ YD	$34.58	55	$ 1,901.90
39	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	559	TON	$62.60	610	$ 38,186.00
40	INSTALL CASTING	3	EACH	$1,230.84	4	$ 4,923.36
41	GROUT CATCH BASIN OR MANHOLE	9	EACH	$280.54	4	$ 1,122.16
42	6" CONCRETE WALK	186	SQ FT	$11.81	229	$ 2,704.49
43	CONCRETE CURB AND GUTTER	335	LIN FT	$30.77	240	$ 7,384.80
44	TRUNCATED DOMES	20	SQ FT	$49.45	21	$ 1,038.45
45	STORM DRAIN INLET PROTECTION	3	EACH	$161.08	15	$ 2,416.20
46	SEDIMENT CONTROL LOG TYPE COMPOST	50	LIN FT	$4.30		$ -
47	LOAM TOPSOIL BORROW (CV)	30	CU YD	$53.69	16	$ 859.04
48	SITE RESTORATION	186	SQ YD	$12.89	100	$ 1,289.00
Total Bid Schedule B - Flora Street NW and 231st Lane NW (Local Funding)						$ 77,437.15

Bid Schedule C - Valve Repair Phase 1 (Local Funding)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
49	REMOVE VALVE BOX	8	EACH	$581.44	8	$ 4,651.52
50	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	320	LIN FT	$3.60	280	$ 1,008.00
51	REMOVE BITUMINOUS PAVEMENT	89	SQ YD	$9.53	92	$ 876.76
52	DEWATERING	8	EACH	$1,628.02	7.5	$ 12,210.15
53	AGGREGATE BASE (CV) CLASS 5	20	CU YD	$125.11		$ -
54	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	89	SQ YD	$30.83	92	$ 2,836.36
55	VALVE BOX	8	EACH	$2,707.17	8	$ 21,657.36
56	VALVE REPAIR	8	EACH	$901.23	8	$ 7,209.84
57	VALVE OPERATOR EXTENSION	8	EACH	$1,058.21	8	$ 8,465.68
Total Bid Schedule C - Valve Repair Phase 1 (Local Funding)						$ 58,915.67

PAY ESTIMATE #4
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

Bid Schedule D - Valve Repair Phase 2 (Local Funding)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
58	REMOVE VALVE BOX	17	EACH	$581.44		$ -
59	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	680	LIN FT	$3.60		$ -
60	REMOVE BITUMINOUS PAVEMENT	189	SQ YD	$8.19		$ -
61	DEWATERING	17	EACH	$1,628.02		$ -
62	AGGREGATE BASE (CV) CLASS 5	43	CU YD	$90.69		$ -
63	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	189	SQ YD	$29.08		$ -
64	VALVE BOX	17	EACH	$2,707.16		$ -
65	VALVE REPAIR	17	EACH	$1,075.66		$ -
66	VALVE OPERATOR EXTENSION	17	EACH	$1,058.21		$ -
Total Bid Schedule D - Valve Repair Phase 2 (Local Funding)						$ -

Bid Schedule E - Miscellaneous Construction

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
67	MOBILIZATION	1	LUMP SUM	$10,577.86	1	$ 10,577.86
68	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$1,610.84	1	$ 1,610.84
69	TRAFFIC CONTROL	1	LUMP SUM	$3,114.30	1	$ 3,114.30
Total Bid Schedule E - Miscellaneous Construction						$ 15,303.00

Total Bid Schedule A - Arrowhead Street NW (S.A.P. 235-153-001)	$ 206,298.39
Total Bid Schedule B - Flora Street NW and 231st Lane NW (Local Funding)	$ 77,437.15
Total Bid Schedule C - Valve Repair Phase 1 (Local Funding)	$ 58,915.67
Total Bid Schedule D - Valve Repair Phase 2 (Local Funding)	$ -
Total Bid Schedule E - Miscellaneous Construction	$ 15,303.00
Total Work Completed to Date	$ 357,954.21
Less 3% Retainage	$ 10,738.63
Less Pay Estimate #1	$ 151,915.11
Less Pay Estimate #2	$ 158,915.53
Less Pay Estimate #3	$ 24,926.12
WE RECOMMEND PAYMENT OF:	$ 11,458.82

PAY ESTIMATE #4
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

APPROVALS:

CONTRACTOR: NORTH VALLEY, INC.

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed: Timothy P. Erickson

Title: Secretary/Treasurer Date February 24, 2021

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed:

Title: City Engineer Date February 24, 2021

OWNER: CITY OF ST. FRANCIS

Signed:

Title: Date

City of St. Francis

City Council
AGENDA REPORT
Agenda Item #
4G

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

SUBJECT: RFP Engineering Services

DATE: March 1st, 2021

OVERVIEW

Per the direction of Miles Britz of Pearl Architecture, the City needs to send out an RFP for the following services: soil testing and site observation for Earthwork, Aggregates, Soils Compaction at Building Addition Footings (in-situ), Bolting Inspections, Wood Shear Walls, Reinforcing Steel, Concrete Samples, Post Installation Anchors (ICC-ES Report), Structural Steel, Barrier Behind EIFS, and as outlined per the MN Special Structural Testing and Inspection Program Schedule (attached).

Recommended Motion:
Motion to approve and send out the attached RFP for Engineering Services.

REQUEST FOR PROPOSAL

Geotechnical, Structural and Special Inspections Engineering Testing Services

For the St. Francis Bottle Shop Addition & Alterations Project

Municipal Liquor Store

23307 St. Francis Boulevard NW, St. Francis MN 55070

The City of St. Francis, MN

Scope of Work; The City of St. Francis, MN (Owner) seeks proposal responses for soil testing and site observation for Earthwork, Aggregates, Soils Compaction at Building Addition Footings (in-situ), Bolting Inspections, Wood Shear Walls, Reinforcing Steel, Concrete Samples, Post Installation Anchors (ICC-ES Report), Structural Steel, Barrier Behind EIFS, and as outlined per the MN Special Structural Testing and Inspection Program Schedule (attached). Proof of Insurance is required with the City of St. Francis, MN as the certificate holder.

Architectural and Engineering Drawings and Specifications are available for review (and download) on Quest CDN which can be accessed at www.questcdn.com and entering Quest Project # 7060838 on the website Project Search page. Documents available starting 3-4-21.

Address any questions to the Project Architect; Pearl Architecture, 612-716-9676; attention Miles Britz, ALA, LEED AP. Or Tekton Structural Engineers, 952-300-3340; attention Per Hanson, PE.

Reponses are required by March 24, 2021 in a sealed envelope titled *RFP – Bottle Shop Soils Testing & Inspections*. Address responses to;

Mr. Joe Kohlmann, City Administrator

City Hall

23340 Cree Street NW

St. Francis, MN 55070

The General Contractor that the Testing Consulting Firm is to coordinate with, will be awarded a contract within a week after the General Contractor's Bid Opening which is set for April 8, 2021.

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
Building Plan Review/Inspections
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.dli.mn.gov

MINNESOTA DEPARTMENT OF
LABOR & INDUSTRY

Special Structural Testing and Inspection Program
Summary Schedule

PRINT IN INK or TYPE your responses.

PROJECT NAME	PROJECT NO.
ST. FRANCIS BOTTLE SHOP ADDITION & ALTERATIONS	
LOCATION	PERMIT NO.
23307 ST. FRANCIS BLVD, ST. FRANCIS, MN 55070	

Technical (2)		Description (3)	Type of Inspector (4)	Specific Report Frequency (5)	Assigned Firm (6)
Section	Article				
MNBC	1705.6	SOILS	SI-T	PER TABLE	
AISC 360	N5.6	BOLTING INSPECTION	SI-S	PER TABLE	
MNBC	1705.11	WOOD SHEAR WALLS	SI-S	ONCE	
MNBC	1705.3	REINF. STEEL	SI-S	ONCE	
MNBC	1705.3	CONCRETE SAMPLES	SI-T	PER ACI 318	
MNBC	1704.2.5	INSP. OF FABRICATORS	SI-S	ONCE	
MNBC	1705.3	POST-INST. ANCHORS	SI-S	ICC-ES REPORT	
MNBC	1705.2.1	STRUCTURAL STEEL	SI-S	ONCE	
MNBC	1705.2.1	STRUCTURAL STEEL	SI-S	ONCE	
MNBC	1705.16.1	BARRIER BEHIND EIFS	SI-T	ONCE	

Note: **This schedule shall be filled out and included in a Special Structural Testing and Inspection Program.**
(If not otherwise specified, assumed program will be "Guidelines for Special Inspection & Testing" as contained in the State Building Code and as modified by the state adopted IBC.)
A complete specification-ready program can be downloaded directly by visiting CASE/MN at www.cecm.org

(1) Permit No. to be provided by the Building Official
(2) Referenced to the specific technical scope section in the program.
(3) Use descriptions per IBC Chapter 17, as adopted by Minnesota State Building Code.
(4) Special Inspector – Technical (SIT); Special Inspector – Structural (SIS)
(5) Weekly, monthly, per test/inspection, per floor, etc.
(6) Name of Firm contracted to perform services.

ACKNOWLEDGEMENTS
(Each appropriate representative shall sign below)

Owner:	[signature]	Firm:	City of St. Francis, MN	Date:	2-10-21
Contractor:		Firm:		Date:	
Architect:	[signature]	Firm:	PEARL Architecture	Date:	03-04-2021
SER:	[signature]	Firm:	TEKTON ENGINEERS	Date:	03.04.2021
SI-T		Firm:		Date:	
SI-S:		Firm:		Date:	
TA:		Firm:		Date:	
F:		Firm:		Date:	

If requested by engineer/architect of record or building official, the individual names of all prospective special inspectors and the work they intend to observe shall be identified as an attachment.

Legend: SER = Structural Engineer of Record SI-T = Special Inspector - Technical TA = Testing Agency
SI-S = Special Inspector - Structural F = Fabricator

Accepted for the Building Department By _____ Date _____

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.

BCS 10 (2/07)

City of St. Francis

City Council
AGENDA REPORT
Agenda Item #
4H

TO: Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: RFP Coolers
DATE: March 1st, 2021

OVERVIEW

Per the direction of Miles Britz of Pearl Architecture, the City needs to send out an RFP for the following services: proposal responses for:

Walk-In Cooler and back-bar equipment. The existing walk-in cooler is to be dismantled and stored on-site within the existing building in an area provided by the General Contractor. Once the building addition is enclosed and ready, the Cooler Equipment Supplier is to reassemble and expand the existing cooler in the new relocation area. Refer to the Architectural Drawings for location, reconfiguration and expansion requirements. A new Back-Bar equipment is also to be furnished at the newly created Wine Bar area within the existing building. Refer to the Architectural Documents.

Recommended Motion:
Motion to approve and send out the attached RFP for Cooler services.

REQUEST FOR PROPOSAL

Liquor Store Walk-In Cooler Equipment

For the St. Francis Bottle Shop Addition & Alterations Project

23307 St. Francis Boulevard NW, St. Francis MN 55070

The City of St. Francis, MN

Scope of Work; The City of St. Francis, MN (Owner) seeks proposal responses for Walk-In Cooler and Back-Bar equipment. The existing walk-in cooler is to be dismantled and stored on-site within the existing building in an area provided by the General Contractor. Once the building addition is enclosed and ready, the Cooler Equipment Supplier is to reassemble and expand the existing cooler in the new relocation area (adding two new cooler bays with glass doors & gravity-flow shelving and a new 60" wide cooler door within existing back wall panels). Provide all necessary ceiling, wall, header and sill panels for the two bay cooler expansion. Refer to the Architectural Drawings for location, reconfiguration and expansion requirements.

A new Back-Bar equipment (Arctic Air Model No. ABB48G) is also to be furnished at the newly created Wine Bar area within the existing building. Refer to the Architectural Documents. All warranties and Proof of Insurance is required with the City of St. Francis, MN designated as the Certificate holder. The Owner will award a separate contract agreement with the selected Cooler Equipment Supplier, solely for this Cooler Equipment scope of work, outside the General Contractor's Agreement.

Architectural and Engineering drawings and specification manual are available for review (and download) on Quest CDN website which can be accessed at www.questcdn.com and by entering the Quest Project # 7060838 on the websites Project Search Page. Documents will be available on Quest starting 03-04-2021.

Address any questions to the Project Architect: Pearl Architecture, 612-716-9676; attention Miles Britz, ALA, LEED AP.

Reponses are required by March 24, 2021 in a sealed envelope titled

RFP – Bottle Shop Walk-In Cooler Equipment.

Address responses to:

Joe Kohlmann, City Administrator

City Hall

St. Francis, MN 55070

The Cooler Equipment Supplier will coordinate and work with the selected General Contractor of the construction project. The General Contractor will be awarded a contract within a week following the Bid Opening scheduled for April 8, 2021.

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 I.

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: **Bill List to be considered by Council**
DATE: 02/25/2021

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are $5,[illegible]3.06 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments - None
Direct Transfers from Previous Month -
Credit Card Payment-
Manual Checks- None

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

03-01-2021 Packet List

CITY OF ST FRANCIS

*Claim Register©

AP 03-01-2021

March 2021

Claim Type

Claim# 9674 *ALLINA HEALTH SYSTEM*

Cash Payment E 101-42210-208 Training and Instruction EDUCATION $1,148.25
Invoice CI00000249

Transaction Date 2/23/2021 Due 3/25/2021 CASH 10100 **Total** $1,148.25

Claim Type

Claim# 9675 *ANOKA COUNTY TREASURY DEPT*

Cash Payment E 101-42110-321 Telephone BROADBAND $37.51
Invoice B210216P

Cash Payment E 101-42210-321 Telephone BROADBAND $37.51
Invoice B210216P

Cash Payment E 101-43100-321 Telephone BROADBAND $37.51
Invoice B210216P

Cash Payment E 101-45200-321 Telephone BROADBAND $37.51
Invoice B210216P

Cash Payment E 601-49440-321 Telephone BROADBAND $37.51
Invoice B210216P

Cash Payment E 602-49490-321 Telephone BROADBAND $37.45
Invoice B210216P

Transaction Date 2/23/2021 Due 3/25/2021 CASH 10100 **Total** $225.00

Claim Type

Claim# 9676 *ARK TOWING AND RECOVERY*

Cash Payment E 101-42110-441 Miscellaneous 2000 JEEP CHEROKEE $128.00
Invoice 91598

Transaction Date 2/23/2021 Due 3/25/2021 CASH 10100 **Total** $128.00

Claim Type

Claim# 9652 *BAUER BUILT INC.*

Cash Payment E 101-42110-221 Vehicle Repair & Maintena TIRES $525.52
Invoice 940074161

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $525.52

Claim Type

Claim# 9653 *BERNICK COMPANIES, THE*

Cash Payment E 609-49751-252 Beer For Resale BEER $267.10
Invoice 180235

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $267.10

Claim Type

Claim# 9678 *BGS (BARNA GUZY)*

Cash Payment E 101-41600-304 Civil Legal Fees SAMUEL HOUSTON MORGAN FORFEITURE $1,036.00
Invoice 227429

Cash Payment E 101-41600-304 Civil Legal Fees MISCELLANEOUS FORFEITURES $143.00
Invoice 227428

Transaction Date 2/23/2021 Due 3/25/2021 CASH 10100 **Total** $1,179.00

Claim Type

Claim# 9654 *BREAKTHRU BEVERAGE*

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $1,310.43
Invoice 1081241330

Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $12.38
Invoice 1081241330

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $1,322.81

CITY OF ST FRANCIS

*Claim Register©

AP 03-01-2021

March 2021

Claim Type

Claim# 9655 *CRYSTAL SPRINGS ICE*

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC. $42.93
Invoice 1001742

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $42.93

Claim Type

Claim# 9656 *DAHLHEIMER DIST. CO. INC.*

Cash Payment E 609-49751-252 Beer For Resale BEER $17,535.17
Invoice 1354659

Cash Payment E 609-49751-255 N/A Products N/A $46.35
Invoice 1354659

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $17,581.52

Claim Type

Claim# 9657 *DEFIANT DISTRIBUTORS LLC*

Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $584.86
Invoice 001428

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $584.86

Claim Type

Claim# 9679 *DEX MEDIA EAST LLC*

Cash Payment E 609-49750-340 Advertising ADVERTISING $85.00
Invoice 610048543987

Transaction Date 2/23/2021 Due 3/25/2021 CASH 10100 **Total** $85.00

Claim Type

Claim# 9680 *ECM PUBLISHERS, INC.*

Cash Payment E 101-41400-351 Legal Notices Publishing FEB 16 DRAINAGE AND UTILITY $129.00
Invoice 819920

Transaction Date 2/23/2021 Due 3/25/2021 CASH 10100 **Total** $129.00

Claim Type

Claim# 9658 *GRAINGER, INC.*

Cash Payment E 602-49490-237 Small Equipment PORTABLE LOCKOUT KIT $247.88
Invoice 9797622975

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $247.88

Claim Type

Claim# 9659 *HACH COMPANY*

Cash Payment E 601-49440-235 Lab Supplies FLUORIDE $165.40
Invoice 12284339

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $165.40

Claim Type

Claim# 9681 *INNOVATIVE OFFICE SOLUTIONS,*

Cash Payment E 101-41400-200 Office Supplies OFFICE SUPPLIES $182.57
Invoice IN3257763

Transaction Date 2/23/2021 Due 3/25/2021 CASH 10100 **Total** $182.57

Claim Type

Claim# 9660 *JEFFERSON FIRE & SAFETY INC.*

Cash Payment E 101-42210-237 Small Equipment KEY FIRE HOSE $83.52
Invoice IN126659

Transaction Date 2/22/2021 Due 3/24/2021 CASH 10100 **Total** $83.52

CITY OF ST FRANCIS

*Claim Register©

AP 03-01-2021

March 2021

Claim Type

Claim# 9684 *JOHNSON BROS WHLSE LIQUOR*

Cash Payment E 609-49751-253 Wine For Resale Invoice 136894	WINE		-$22.45
Cash Payment E 609-49751-251 Liquor For Resale Invoice 136893	LIQUOR		-$3.14
Cash Payment E 609-49751-253 Wine For Resale Invoice 136868	WINE		-$56.84
Cash Payment E 609-49751-206 Freight and Fuel Charges Invoice 1743621	FREIGHT		$83.21
Cash Payment E 609-49751-206 Freight and Fuel Charges Invoice 1743620	FREIGHT		$42.39
Cash Payment E 609-49751-251 Liquor For Resale Invoice 1743620	LIQUOR		$2,617.54
Cash Payment E 609-49751-251 Liquor For Resale Invoice 136894	LIQUOR		-$50.55
Cash Payment E 609-49751-253 Wine For Resale Invoice 1743621	WINE		$4,857.90
Transaction Date 2/23/2021 Due 3/25/2021	CASH	10100 **Total**	$7,468.06

Claim Type

Claim# 9688 *LITTLE FALLS MACHINE INC.*

Cash Payment E 101-43100-218 Equipment Repair & Maint Invoice 360716	PARTS		$65.64
Transaction Date 2/23/2021 Due 3/25/2021	CASH	10100 **Total**	$65.64

Claim Type

Claim# 9663 *MCDONALD DIST CO.*

Cash Payment E 609-49751-252 Beer For Resale Invoice 569086	BEER		$7,789.20
Transaction Date 2/22/2021 Due 3/24/2021	CASH	10100 **Total**	$7,789.20

Claim Type

Claim# 9685 *MED-COMPASS, INC.*

Cash Payment E 101-42210-305 Medical & Testing Fees Invoice 38912	MEDICAL SUPPLIES		$1,420.00
Transaction Date 2/23/2021 Due 3/25/2021	CASH	10100 **Total**	$1,420.00

Claim Type

Claim# 9686 *METRO SALES, INC.*

Cash Payment E 101-41500-200 Office Supplies Invoice INV1756020	COPIES		$16.30
Transaction Date 2/23/2021 Due 3/25/2021	CASH	10100 **Total**	$16.30

Claim Type

Claim# 9664 *MUNICIPAL CODE CORPORATION*

Cash Payment E 101-41400-311 Contract Invoice 00354756	WEBSITE ENHANCEMENT		$1,200.00
Transaction Date 2/22/2021 Due 3/24/2021	CASH	10100 **Total**	$1,200.00

Claim Type

Claim# 9665 *PAUSTIS WINE COMPANY*

Cash Payment E 609-49751-206 Freight and Fuel Charges Invoice 117299	FREIGHT		$12.50
Cash Payment E 609-49751-253 Wine For Resale Invoice 117299	WINE		$1,008.00

CITY OF ST FRANCIS

*Claim Register©

AP 03-01-2021

March 2021

Transaction Date	2/22/2021	Due 3/24/2021	CASH	10100	**Total**	$1,020.50

Claim Type

Claim# 9666 *PHILLIPS WINE & SPIRITS CO.*

Cash Payment	E 609-49751-206 Freight and Fuel Charges	FEIGHT	$64.37
Invoice 6161630			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$4.71
Invoice 6161632			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$9.42
Invoice 6161631			
Cash Payment	E 609-49751-253 Wine For Resale	WINE	$243.21
Invoice 6161631			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR	$4,097.00
Invoice 6161630			

Transaction Date	2/22/2021	Due 3/24/2021	CASH	10100	**Total**	$4,418.71

Claim Type

Claim# 9669 *SOUTHERN GLAZERS OF MN*

Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$8.96
Invoice 2048742			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$19.84
Invoice 2048743			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR	$912.92
Invoice 2048742			
Cash Payment	E 609-49751-253 Wine For Resale	WINE	$860.55
Invoice 2048743			

Transaction Date	2/22/2021	Due 3/24/2021	CASH	10100	**Total**	$1,802.27

Claim Type

Claim# 9671 *SUN LIFE FINANCIAL*

Cash Payment	E 101-41400-130 Employer Paid Insurance	INSURANCE	$292.14
Invoice .0321			
Cash Payment	E 101-41500-130 Employer Paid Insurance	INSURANCE	$150.70
Invoice .0321			
Cash Payment	E 101-41910-130 Employer Paid Insurance	INSURANCE	$81.67
Invoice .0321			
Cash Payment	E 101-42110-130 Employer Paid Insurance	INSURANCE	$996.70
Invoice .0321			
Cash Payment	E 101-42210-130 Employer Paid Insurance	INSURANCE	$78.28
Invoice .0321			
Cash Payment	E 101-42400-130 Employer Paid Insurance	INSURANCE	$76.33
Invoice .0321			
Cash Payment	E 101-43100-130 Employer Paid Insurance	INSURANCE	$188.49
Invoice .0321			
Cash Payment	E 101-43210-130 Employer Paid Insurance	INSURANCE	$41.88
Invoice .0321			
Cash Payment	E 101-45200-130 Employer Paid Insurance	INSURANCE	$188.49
Invoice .0321			
Cash Payment	E 601-49440-130 Employer Paid Insurance	INSURANCE	$141.48
Invoice .0321			
Cash Payment	E 602-49490-130 Employer Paid Insurance	INSURANCE	$141.48
Invoice .0321			
Cash Payment	E 609-49750-130 Employer Paid Insurance	INSURANCE	$142.95
Invoice .0321			

CITY OF ST FRANCIS

*Claim Register©

AP 03-01-2021

March 2021

Transaction Date	2/22/2021	Due 3/24/2021	CASH	10100	**Total**	$2,520.59

Claim Type

Claim# 9672 *TJ ASSOCIATES*

Cash Payment	E 101-43210-439 Recycling Days	RECYLING DATE VINYL LETTERS	$156.40
Invoice 235409			

Transaction Date	2/22/2021	Due 3/24/2021	CASH	10100	**Total**	$156.40

Claim Type

Claim# 9673 *VINOCOPIA, INC.*

Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$7.50
Invoice 0273831-IN			
Cash Payment	E 609-49751-253 Wine For Resale	WINE	$261.33
Invoice 0273831-IN			

Transaction Date	2/22/2021	Due 3/24/2021	CASH	10100	**Total**	$268.83

Claim Type

Claim# 9687 *WATER CONSERVATION SERVICE*

Cash Payment	E 601-49440-229 Project Repair & Maintena	LEAK LOCATE	$313.20
Invoice 10822			

Transaction Date	2/23/2021	Due 3/25/2021	CASH	10100	**Total**	$313.20

Pre-Written Checks	$0.00
Checks to be Generated by the Compute	$52,358.06
Total	$52,358.06