CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
Virtual Meeting via Zoom

AUGUST 17, 2020

6:00 pm

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
   A. City Council Minutes – August 3, 2020
   B. 2020 Street Reconstruction and Watermain Improvement Project – Pay Estimate No. 2 to Kuechle Underground
   C. 2020 Street Rehabilitation Project – Pay Estimate No. 2 to North Valley Inc.
   D. Rivers Edge 3rd Addition – Letter of Credit Reduction
   E. Rivers Edge 4th Addition – Letter of Credit Reduction
   F. Payment of Claims
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
7. PUBLIC HEARINGS
8. OLD BUSINESS
9. NEW BUSINESS
   A. 2020 Street Reconstruction and Watermain Improvement Project –Change Order No. 2
   B. 2020/2021 School Resource Officer Contract
   C. Permits for Food Vendors in Community Park
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
    A. Department Reports – Public Works Department – July Monthly Reports
    B. Councilmember Reports -
    C. Upcoming Events –
       Aug 19 Planning Comm. Meeting @ 7:00 pm
       Aug 22 SFACOC City Wide Garage Sales – All Day
       Sept 7 Labor Day –City Offices Closed
       Sept 8(Tues) City Council Meeting 6:00 pm, Zoom meeting
12. ADJOURNMENT

*This meeting will be a Virtual Meeting through Zoom, please visit our website for a link to Monday's meeting. https://www.stfrancismn.org/citycouncil/page/city-council-meeting-267

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES

August 3, 2020

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman through a virtual setting via Zoom.

2. **ROLL CALL**

Members present: Councilmembers Joe Muehlbauer, Robert Bauer, Sarah Udvig, Kevin Robinson, and Mayor Steve Feldman.

Also present: Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Planner Beth Richmond (HKGi), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Jason Windingstad, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

MOTION BY UDVIG SECOND MUEHLBAUER APPROVING THE REGULAR CITY COUNCIL AGENDA.

Ayes: Feldman, Udvig, Bauer, Robinson, and Muehlbauer
Nays: None
Motion carried 5-0.

4. **CONSENT AGENDA**

A. City Council Minutes – July 20, 2020
B. ~~Authorization Not to Waive the Statutory Tort Liability Limits to the extent of the coverage purchased with LMCIT~~
C. Third Amendment Lease with Century Link Building Site
D. Accept the Resignation of Fire Fighter Albert Garza
E. Rental License Approvals – Mid Year
F. Payment of Claims $1,340,516.36 (ACH 295E $1,118,722.15 and Check #77834-77892 $221,794.21)

Robinson asked for clarification on item B.

MOTION BY ROBINSON SECOND BAUER APPROVING CONSENT AGENDA ITEMS A and C-F.

Ayes: Udvig, Robinson, Feldman, Bauer, and Muehlbauer
Nays: None
Motion carried 5-0.

B. Authorization Not to Waive the Statutory Tort Liability Limits to the extent of the coverage purchased with LMCIT

City Attorney Dave Schaps reported this is an annual action taken by the City Council. During the City's insurance coverage renewal time each year, the council must decide whether to waive or not waive the statutory limits. By not waiving statutory liability limits you are capping the exposure to $500,000 per claimant and $1.5 million per occurrence.
Council had no further questions.
MOTION BY ROBINSON SECOND UDVIG NOT TO WAIVE THE STATUTORY LIABILITY LIMITS.

Ayes: Bauer, Udvig, Muehlbauer, Robinson, and Feldman
Nays: None
Motion carried 5-0.

5. **MEETING OPEN TO THE PUBLIC**

Mayor Feldman stated he had a resident that lives along Arrowhead Street asking why there is no parking along his side of the street when there are only three residents on the other side. Feldman asked the engineer was it because MSA funds were used? City Engineer stated MSA funds were used and with the width of the street only one side can have parking. It does not determine which side. However, with the mailboxes and the sidewalk on the side he lives it just made sense to use that side at the no parking side. Feldman asked would that be enforced during holiday time when homeowners have more people over.

Police Chief Schwieger stated it all depends. If there is a storm and the plow truck and emergency vehicles need to get through, yes. Our officers do use their discretion and usually try to make contact with the homeowner first before towing.

Udvig stated I am sure at times it will be inconvenient for the homeowners

Bauer said you have to look at safety too.

Robinson agreed with Bauer we are not going to please everyone.

City Engineer Jochum stated he has not heard any concerns from other residents.

Muehlbauer stated the street is already signed, it is a MSA road and has to do with the width of the road. Good points brought up about the safety and mail carriers.

Feldman said he told the person why the city uses MSA funds but also agreed with the reasoning of having the no parking on that side for safety concerns, sidewalk and mail carriers. The resident did say he might join the August 17th meeting.

Muehlbauer said there was a post on Facebook of why can't we have a splash pad. I know our other public works director was not for them. He asked the current Public Works Director Jason Windingstad about them. Windingstad stated if that's what the people and council want we will look into them. Feldman asked about insuring them.

Attorney Schaps stated other cities have them and the LMC insure them but it would raise your insurance cost. Feldman said let's discuss it at our work session.

Bauer said a resident got in touch with me about the area in the new development where the park is suppose to go in, when is that supposed to happen. City Administrator Joe Kohlmann said we can get you a rough timeline of when that will happen.

6. **SPECIAL BUSINESS**
None

7. **PUBLIC HEARING**
A. Capital Improvement Plan (CIP) 2021-2025
Finance Director Darcy Mulvihill reported each year the City must approve the Capital Improvement Plan (CIP) for the next 5 years by August 15. The proposed CIP was distributed to the Council and put on the City's website in June. Funding for the capital equipment is coming from transfers from Water and Sewer $10,000 each per year and for 2020, $250,000 from the general tax levy.

Mayor Feldman opened the Public Hearing at 6:24 pm. Feldman asked if there was any public comment on the CIP. Hearing none Mayor Feldman closed the public hearing at 6:24 pm.

Feldman referenced how the City purchased new handguns in 2020 but are putting money away each year for replacement in the future. Feldman referenced different examples of how the city is putting money away for future purchases. Plan-it Software that we purchased several years ago has been a great budgetary tool. It allows us to use our money wiser. The one question I did have for our Public Works Director was regarding the 2021 purchase of Material Bins. Kohlmann stated Jason was having internet problems and is not connected to the Zoom meeting but will send him an email tomorrow and ask him. General discussion continued on the CIP.
Muehlbauer stated glad we have this software and are using it.
Bauer said I like the way we are planning and this software shows us how and where we are spending the money.
Robinson said he had nothing further to add.
Udvig also said with this software it is good way the watch how and where we are spending the money.
MOTION BY MUEHLBAUER SECOND BAUER APPROVING THE 2021-2025 CAPITAL IMPROVEMENT PLAN.

Ayes: Bauer, Udvig, Robinson, Muehlbauer, and Feldman
Nays: None
Motion carried 5-0.

8. **OLD BUSINESS**
None

9. **NEW BUSINESS**

A. Westman - Nacre Street/Lot Split – Resolution 2020-30

City Planner Beth Richmond reported the applicant; Kimberly Westman submitted an application to subdivide a 33-acre parcel along Nacre Street south of Hill and Dale Drive into two parcels. The proposed parcels will be 11.05 and 23.47 acres and meet all requirements found with the City's zoning and subdivision codes and are consistent with the City' Comprehensive Plan. The Planning Commission review the request at their July 15 meeting and recommended approval after a discussion on the park dedication fee associated since conveyance of this parcel is by metes and bounds. The only comment from the council was Robinson asking about park dedication on rural lots. Maybe in the future, if a person is selling a lot in the rural area to a family member that we could waive the park dedication fee like once in a three-year span, something to think about.

MOTION BY UDVIG SECOND ROBINSON APPROVING RESOLUTION 2020-20 APPROVING THE METES AND BOUNDS SUBDIVISION OF THE 33 ACRE PARCEL TO CREATE TWO LOTS WITH CONDITIONS AND FINDING OF FACT AS PRESENTED BY STAFF.

Ayes: Robinson, Feldman, Bauer, Udvig, and Muehlbauer
Nays: None
Motion carried 5-0.

B. Schedule a Work Session

City Administrator Joe Kohlmann stated staff is looking to schedule a work session with the city council. This work session would be a continuation of the previous work session and an overview of the Proposed 2021 budget. After some discussion, it was agree upon to hold a work session on August 10, 2020 via Zoom at 6:00 pm.

C. CARES Act Grants – Resolution 2020

Community Development Director Kate Thunstrom reported at the July 20th City Council meeting the Council reviewed the draft CARES Act Small Business Relief Grant Program Policy. Since that time, Staff and the City Attorney learned that the Economic Development Authority (EDA) would be more appropriate to administer this program. We had an EDA meeting this evening at 5:00 pm to discuss and accept the responsibility of the budget and administration of the program and adopt the policies and application to be released to the businesses. A resolution was in your packet to transfer the responsibility of the CARES Act Small Business Relief Grant Program Budget and Administration to the St. Francis EDA.

Robinson asked what is window for businesses to apply. Thunstrom stated we are hoping to get the applications out this week with an August 20th deadline to return them back to us. The EDA will meet again on September 14 to approve the applications. Robinson said just make sure no businesses are left out. Thunstrom said we will do a mailing and also sending out emails and social media.

Bauer stated so the EDA would make the decisions. Thunstrom said yes, but some funds will also be used by the City. Udvig and Muehlbauer had no further questions.

Feldman stated right now if we don't use the funds they go back to Anoka County. If they don't use the funds they go back to the Federal Government. There is also discussion of that changing too. Our main priority right now is to try and get the funds into the businesses hands.
MOTION BY BAUER SECOND ROBINSON ADOPTING RESOLUTION 2020-31 APPROVING THE CARES ACT SMALL BUSINESS RELIEF GRANT PROGRAM BUDGET AND ADMINISTRATION BE TRANSFERRED TO THE ST. FRANCIS ECONOMIC DEVELOPMENT AUTHORITY.

Ayes: Bauer, Robinson, Udvig, Muehlbauer and Feldman
Nays: None
Motion carried 5-0.

10. **MEETING OPEN TO THE PUBLIC**

None.

11. **REPORTS**

A. Department Reports – Public Works Department – June Monthly Reports

Kohlmann stated that Windingstad asked that I submit his reports for the record. The Council did have a question on what is used when they have a lift station pump fail and needs to be replaced. What do they use in the meantime. Feldman said he will contact Windingstad tomorrow. Again, the council all agreed it is a good report.

B. Councilmember Reports -

Robinson – attended the Planning Commission meeting. For Night to Unite we will be having a block party for our neighborhood. Thank you to St. Francis Police and Fire for your appearances at these events.
Udvig – looking forward to seeing pictures from Night to Unite. Love to see the kids faces when a fire truck or squad pull up. Be safe and have fun.
Muehlbauer – attended EDA meeting earlier this evening and will be attending an Oak Grove city council meeting with City Administrator Joe Kohlmann tomorrow evening regarding Poppy Street.
Bauer – everyone have fun with Night to Unite parties, stay safe.
Feldman – thanked both police and fire with the organization of Night to Unite, good job working around COVID.

Feldman said I have a question for the engineer. Could we reduce the speed along Arrowhead Street to 20 mph? Engineer Jochum stated they are posted at 30 mph like they were before. According to the State, there are guidelines. Be careful because it is a collector street and before you would want do that; ask the police department for their comments because they would have to enforce it. Feldman said I guess 20 mph is too low. Chief Schwieger stated we do go through that area a lot and we don't issue many speeding tickets and we are not going to get them all. Chief Schwieger said 20-25 mph may look good on paper but enforcement is tough. Feldman suggested getting a third portable sign. Chief Schwieger said we could look into that.

Feldman also stated that Sarah (Udvig) and I are working on getting some food vendors to set up in town. I spoke with a vendor today and they are interested bringing in some State Fair food. They discussed Community Park for the location and possibly the weekend before Labor Day. Both police and fire discussed having enough parking and safe routes for traffic flow.

Robinson said I think it is a great idea; get a little taste of the fair.
Bauer liked the idea too. Would like to have more than one vendor. Bauer said he liked the temporary speed sign on Arrowhead.
Muehlbauer said I am in favor of people making money if they follow the rules.
Udvig asked if we could contact local vendors too. Agrees with the location of Community Park.
Fees were also discuss for the vendors and possibly the council would waive them. They all were in favor at this time.

Feldman wanted to thank staff and council for continuing the council meetings via Zoom, I appreciate it.

Engineer Jochum said I do have one more item. I received a quote for the additional light on Bridge Street/Butterfield, it was $910. Feldman asked the attorney could we just do it? City Attorney Schaps said being it was part of the project you should bring it back as a change order. Jochum stated I would let the residents know this will be discussed in case it is added to the project and part of their assessments.

C. Upcoming Events -
Aug 11 State Primary Election 7am to 8 pm
Aug 17 City Council Meeting @ 6:00 pm
Aug 19 Planning Comm. Meeting @ 7:00 pm

12. **ADJOURNMENT**
There being no further business, Mayor Feldman adjourned the regular city council at 7:29 pm.

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Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL AGENDA REPORT Agenda Item #: **4 B**

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: 2020 Street Reconstruction and Watermain Improvement Project - Pay Estimate No. 2

DATE: August 17, 2020

OVERVIEW:

Attached is Pay Estimate No. 2 for the 2020 Street Reconstruction and Watermain Improvement Project. This pay estimate includes payment for all of the work items completed to date. This estimate recommends payment of $325,584.87. The contract amount is $2,244,139.79. The payment is summarized by funding source below.

ACTION TO BE CONSIDERED:

Consider approval of Pay Estimate No. 2 for the 2020 Street Reconstruction and Watermain Improvement Project.

BUDGET IMPLICATION:

All the streets on this project are on the City's Municipal State Aid system therefore all the street improvements can be paid for with Municipal State Aid funds. The watermain improvements do not qualify for Municipal State Aid funds and will be paid for by local water funds and assessments. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source		
	Municipal State Aid	Local – Water & Assessments	Total
Recommended Payment	$193,676.75	$131,908.12	$325,584.87

ATTACHMENTS:

PAY ESTIMATE NO. 2

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

August 1, 2020

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2020 Street Reconstruction and Watermain Improvement Project
Contractor: Kuechle Underground, Inc.
Contract Amount: $2,244,139.79
Award Date: May 4, 2020
Completion Date: October 23, 2020

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by Kuechle Underground, Inc.

Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	CLEARING	17	TREE	$175.00		$ -
2	GRUBBING	17	TREE	$100.00		$ -
3	REMOVE MANHOLE OR CATCH BASIN	1	EACH	$250.00		$ -
4	REMOVE CASTING	7	EACH	$60.00		$ -
5	REMOVE SIGN	1	EACH	$40.00		$ -
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	103	LIN FT	$3.00		$ -
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	388	LIN FT	$3.00		$ -
8	REMOVE SEWER PIPE (STORM)	30	LIN FT	$16.00		$ -
9	REMOVE CURB AND GUTTER	339	LIN FT	$3.00		$ -
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	92	SQ YD	$3.00		$ -
11	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	941	SQ YD	$3.00		$ -
12	REMOVE BITUMINOUS PAVEMENT	4,338	SQ YD	$3.00		$ -
13	COMMON EXCAVATION (EV)	3,245	CU YD	$16.00		$ -
14	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	3,894	CU YD	$0.01		$ -
15	SUBGRADE PREPARATION	13.9	ROAD STATION	$200.00		$ -
16	MILL BITUMINOUS SURFACE (1.5")	387	SQ YD	$5.00		$ -
17	BITUMINOUS MATERIAL FOR TACK COAT	325	GALLONS	$3.00		$ -
18	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	280	SQ YD	$18.00		$ -
19	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	606	SQ YD	$22.00		$ -
20	24" PERF PE PIPE DRAIN (SMOOTH)	214	LIN FT	$145.00		$ -
21	12" RC PIPE SEWER DESIGN 3006 CLASS V	60	LIN FT	$62.00		$ -
22	15" RC PIPE SEWER DESIGN 3006 CLASS V	991	LIN FT	$55.00		$ -
23	ADJUST SANITARY SEWER MANHOLE	2	EACH	$1,000.00		$ -
24	CONNECT TO EXISTING STORM SEWER	1	EACH	$2,000.00		$ -
25	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	3	EACH	$1,200.00		$ -
26	CASTING ASSEMBLY	20	EACH	$700.00		$ -
27	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	53.3	LIN FT	$500.00		$ -
28	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	5.3	LIN FT	$960.00		$ -
29	ADJUST FRAME AND RING CASTING	6	EACH	$800.00		$ -
30	6" CONCRETE DRIVEWAY PAVEMENT	93	SQ YD	$45.00		$ -
31	MAIL BOX SUPPORT	14	EACH	$105.00		$ -
32	SIGN PANEL TYPE C	22.3	SQ FT	$55.00		$ -
33	DECIDUOUS TREE 2.5" CAL B&B	17	TREE	$495.00		$ -

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001) (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
34	PRUNE TREES	8	HOUR	$95.00		$ -
35	STORM DRAIN INLET PROTECTION	9	EACH	$220.00		$ -
36	SILT FENCE; TYPE MS	100	LIN FT	$2.20		$ -
37	LOAM TOPSOIL BORROW (LV)	669	CU YD	$23.00		$ -
38	FERTILIZER TYPE 1	440	POUND	$1.00		$ -
39	SEED MIXTURE 25-131	242	POUND	$3.20		$ -
40	HYDRAULIC BONDED FIBER MATRIX	3,850	POUND	$1.60		$ -
41	SEEDING	1.1	ACRE	$200.00		$ -
Total Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001)						$ -

Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
42	CLEARING	0.10	ACRE	$6,000.00		$ -
43	GRUBBING	0.10	ACRE	$2,000.00		$ -
44	CLEARING	20	TREE	$175.00	22	$ 3,850.00
45	GRUBBING	20	TREE	$100.00	4	$ 400.00
46	REMOVE MANHOLE OR CATCH BASIN	5	EACH	$250.00	5	$ 1,250.00
47	REMOVE CASTING	18	EACH	$60.00	20	$ 1,200.00
48	REMOVE SIGN	1	EACH	$40.00	1	$ 40.00
49	SALVAGE SIGN	5	EACH	$40.00	1	$ 40.00
50	SAWING CONCRETE PAVEMENT - FULL DEPTH	317	LIN FT	$3.00	324	$ 972.00
51	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	670	LIN FT	$3.00	547	$ 1,641.00
52	REMOVE SEWER PIPE (STORM)	468	LIN FT	$16.00	468	$ 7,488.00
53	REMOVE CURB AND GUTTER	3,950	LIN FT	$3.00	3,950	$ 11,850.00
54	REMOVE CONCRETE DRIVEWAY PAVEMENT	561	SQ YD	$3.00	603	$ 1,809.00
55	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	975	SQ YD	$3.00	894	$ 2,682.00
56	REMOVE BITUMINOUS PAVEMENT	13	SQ YD	$3.00	13	$ 39.00
57	COMMON EXCAVATION (EV)	1,022	CU YD	$16.00	930	$ 14,880.00
58	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	1,226	CU YD	$0.01	1,116	$ 11.16
59	SUBGRADE PREPARATION	20.0	ROAD STATION	$200.00	20.0	$ 4,000.00
60	AGGREGATE BASE CLASS 5	880	TON	$0.01		$ -
61	FULL DEPTH RECLAMATION	7500	SQ YD	$5.00	7,500	$ 37,500.00
62	SALVAGED FULL DEPTH RECLAMATION (CV)	1670	CU YD	$6.00	2,900	$ 17,400.00
63	MILL BITUMINOUS SURFACE (1.5")	18	SQ YD	$5.00		$ -
64	BITUMINOUS MATERIAL FOR TACK COAT	560	GALLONS	$3.00		$ -
65	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	975	SQ YD	$18.00		$ -
66	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	704	TON	$62.00		$ -
67	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	940	TON	$62.00		$ -
68	15" RC PIPE APRON	2	EACH	$1,700.00	1	$ 1,700.00
69	15" RC PIPE CULVERT CLASS V	64	LIN FT	$51.00	64	$ 3,264.00
70	12" RC PIPE SEWER DESIGN 3006 CLASS V	42	LIN FT	$62.00	42	$ 2,604.00
71	15" RC PIPE SEWER DESIGN 3006 CLASS V	85	LIN FT	$55.00	85	$ 4,675.00
72	18" RC PIPE SEWER DESIGN 3006 CLASS V	243	LIN FT	$56.00	243	$ 13,608.00
73	21" RC PIPE SEWER DESIGN 3006 CLASS III	72	LIN FT	$74.00	72	$ 5,328.00
74	CONNECT TO EXISTING STORM SEWER	1	EACH	$2,000.00	1	$ 2,000.00
75	SALVAGE SPRINKLER HEAD	20	EACH	$50.00		$ -
76	INSTALL SPRINKLER HEAD	20	EACH	$125.00		$ -

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001) (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
77	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	2	EACH	$1,200.00	2	$ 2,400.00
78	CASTING ASSEMBLY	20	EACH	$700.00	4	$ 2,800.00
79	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	24.8	LIN FT	$500.00	24.91	$ 12,455.00
80	ADJUST FRAME AND RING CASTING	13	EACH	$800.00	5	$ 4,000.00
81	6" CONCRETE WALK	99	SQ FT	$16.00		$ -
82	CONCRETE CURB AND GUTTER DESIGN SPECIAL	3,846	LIN FT	$14.00	1,984	$ 27,776.00
83	6" CONCRETE DRIVEWAY PAVEMENT	550	SQ YD	$45.00		$ -
84	TRUNCATED DOMES	16	SQ FT	$20.00		$ -
85	MAIL BOX SUPPORT	41	EACH	$105.00		$ -
86	SIGN PANEL TYPE C	5	SQ FT	$55.00		$ -
87	INSTALL SIGN	5	EACH	$250.00		$ -
88	DECIDUOUS TREE 2.5" CAL B&B	20	TREE	$495.00		$ -
89	STORM DRAIN INLET PROTECTION	5	EACH	$220.00	1	$ 220.00
90	SILT FENCE; TYPE MS	100	LIN FT	$2.20		$ -
91	LOAM TOPSOIL BORROW (LV)	963	CU YD	$23.00		$ -
92	FERTILIZER TYPE 1	600	POUND	$1.00		$ -
93	SEED MIXTURE 25-131	330	POUND	$3.20		$ -
94	HYDRAULIC BONDED FIBER MATRIX	5,250	POUND	$1.60		$ -
95	SEEDING	1.5	ACRE	$200.00		$ -
Total Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001)						$ 189,882.16

Bid Schedule "C" - Zea Street (S.A.P. 235-141-001)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
96	CLEARING	6	TREE	$175.00		$ -
97	GRUBBING	6	TREE	$100.00		$ -
98	REMOVE CASTING	2	EACH	$60.00	2	$ 120.00
99	REMOVE SIGN	1	EACH	$40.00		$ -
100	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	82	LIN FT	$3.00		$ -
101	REMOVE CURB AND GUTTER	771	LIN FT	$3.00		$ -
102	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	157	SQ YD	$3.00	141	$ 423.00
103	COMMON EXCAVATION (EV)	217	CU YD	$16.00		$ -
104	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	260	CU YD	$0.01		$ -
105	SUBGRADE PREPARATION	3.8	ROAD STATION	$200.00		$ -
106	AGGREGATE BASE CLASS 5	100	TON	$0.01		$ -
107	FULL DEPTH RECLAMATION	1175	SQ YD	$5.00	1,175	$ 5,875.00
108	SALVAGED FULL DEPTH RECLAMATION (CV)	265	CU YD	$6.00	274	$ 1,644.00
109	BITUMINOUS MATERIAL FOR TACK COAT	90	GALLONS	$3.00		$ -
110	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	157	SQ YD	$18.00		$ -
111	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	115	TON	$62.00		$ -
112	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	150	TON	$62.00		$ -
113	SALVAGE SPRINKLER HEAD	2	EACH	$50.00		$ -
114	INSTALL SPRINKLER HEAD	2	EACH	$125.00		$ -
115	CASTING ASSEMBLY	2	EACH	$700.00		$ -
116	ADJUST FRAME AND RING CASTING	2	EACH	$800.00		$ -
117	CONCRETE CURB AND GUTTER DESIGN SPECIAL	773	LIN FT	$14.00		$ -
118	MAIL BOX SUPPORT	5	EACH	$105.00		$ -

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

Bid Schedule "C" - Zea Street (S.A.P. 235-141-001) (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
119	SIGN PANEL TYPE C	13.0	SQ FT	$55.00		$ -
120	DECIDUOUS TREE 2.5" CAL B&B	6	TREE	$495.00		$ -
121	SILT FENCE; TYPE MS	50	LIN FT	$2.20		$ -
122	LOAM TOPSOIL BORROW (LV)	183	CU YD	$23.00		$ -
123	FERTILIZER TYPE 1	120	POUND	$1.00		$ -
124	SEED MIXTURE 25-131	66	POUND	$3.20		$ -
125	HYDRAULIC BONDED FIBER MATRIX	1,050	POUND	$1.60		$ -
126	SEEDING	0.3	ACRE	$200.00		$ -
Total Bid Schedule "C" - Zea Street (S.A.P. 235-141-001)						$ 8,062.00

Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
127	CLEARING	1	TREE	$175.00	1	$ 175.00
128	GRUBBING	1	TREE	$100.00		$ -
129	REMOVE MANHOLE OR CATCH BASIN	1	EACH	$250.00	1	$ 250.00
130	REMOVE CASTING	7	EACH	$60.00	4	$ 240.00
131	REMOVE SIGN	2	EACH	$40.00		$ -
132	SAWING CONCRETE PAVEMENT - FULL DEPTH	21	LIN FT	$3.00	23	$ 69.00
133	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	15	LIN FT	$3.00	14	$ 42.00
134	REMOVE SEWER PIPE (STORM)	24	LIN FT	$16.00	18	$ 288.00
135	REMOVE CURB AND GUTTER	652	LIN FT	$3.00	652	$ 1,956.00
136	REMOVE CONCRETE DRIVEWAY PAVEMENT	40	SQ YD	$3.00	31	$ 93.00
137	REMOVE CONCETE PAVEMENT	39	SQ YD	$3.00	38	$ 114.00
138	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	15	SQ YD	$3.00	39	$ 117.00
139	COMMON EXCAVATION (EV)	309	CU YD	$16.00	150	$ 2,400.00
140	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	221	CU YD	$0.01	110	$ 1.10
141	SUBGRADE PREPARATION	5.0	ROAD STATION	$200.00	2.5	$ 500.00
142	AGGREGATE BASE CLASS 5	150	TON	$0.01		$ -
143	FULL DEPTH RECLAMATION	1364	SQ YD	$5.00	1,364	$ 6,820.00
144	SALVAGED FULL DEPTH RECLAMATION (CV)	305	CU YD	$6.00	455	$ 2,730.00
145	MILL BITUMINOUS SURFACE (1.5")	7	SQ YD	$5.00		$ -
146	BITUMINOUS MATERIAL FOR TACK COAT	135	GALLONS	$3.00		$ -
147	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	18	SQ YD	$22.00		$ -
148	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	131	TON	$62.00		$ -
149	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	177	TON	$62.00		$ -
150	12" RC PIPE SEWER DESIGN 3006 CLASS V	12	LIN FT	$62.00	12	$ 744.00
151	24" RC PIPE SEWER DESIGN 3006 CLASS III	24	LIN FT	$115.00	18	$ 2,070.00
152	CONNECT TO EXISTING STORM SEWER	2	EACH	$2,000.00	2	$ 4,000.00
153	SALVAGE SPRINKLER HEAD	4	EACH	$50.00		$ -
154	INSTALL SPRINKLER HEAD	4	EACH	$125.00		$ -
155	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	$1,200.00	1	$ 1,200.00
156	CASTING ASSEMBLY	8	EACH	$700.00	2	$ 1,400.00
157	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	9.5	LIN FT	$500.00	8.86	$ 4,430.00
158	ADJUST FRAME AND RING CASTING	6	EACH	$800.00		$ -
159	CONCRETE CURB AND GUTTER DESIGN SPECIAL	640	LIN FT	$14.00	278	$ 3,892.00
160	6" CONCRETE DRIVEWAY PAVEMENT	34	SQ YD	$45.00		$ -

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001) (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
161	7" CONCRETE DRIVEWAY PAVEMENT	10	SQ YD	$81.00	8	$ 648.00
162	MAIL BOX SUPPORT	2	EACH	$105.00		$ -
163	SIGN PANEL TYPE C	15.3	SQ FT	$55.00		$ -
164	DECIDUOUS TREE 2.5" CAL B&B	1	TREE	$495.00		$ -
165	STORM DRAIN INLET PROTECTION	3	EACH	$220.00		$ -
166	SILT FENCE; TYPE MS	50	LIN FT	$2.20		$ -
167	LOAM TOPSOIL BORROW (LV)	241	CU YD	$23.00		$ -
168	FERTILIZER TYPE 1	160	POUND	$1.00		$ -
169	SEED MIXTURE 25-131	88	POUND	$3.20		$ -
170	HYDRAULIC BONDED FIBER MATRIX	1,400	POUND	$1.60		$ -
171	SEEDING	0.4	ACRE	$200.00		$ -
Total Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001)						$ 34,179.10

Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
172	CLEARING	13	TREE	$175.00		$ -
173	GRUBBING	13	TREE	$100.00		$ -
174	REMOVE MANHOLE OR CATCH BASIN	2	EACH	$250.00		$ -
175	REMOVE CASTING	12	EACH	$60.00		$ -
176	SALVAGE SIGN	1	EACH	$40.00		$ -
177	SAWING CONCRETE PAVEMENT - FULL DEPTH	206	LIN FT	$3.00	214	$ 642.00
178	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	470	LIN FT	$3.00		$ -
179	REMOVE SEWER PIPE (STORM)	31	LIN FT	$16.00		$ -
180	REMOVE CURB AND GUTTER	3,294	LIN FT	$3.00	3,294	$ 9,882.00
181	REMOVE CONCRETE DRIVEWAY PAVEMENT	424	SQ YD	$3.00	376	$ 1,128.00
182	REMOVE CONCETE PAVEMENT	33	SQ YD	$3.00		$ -
183	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	857	SQ YD	$3.00	714	$ 2,142.00
184	REMOVE BITUMINOUS PAVEMENT	120	SQ YD	$3.00	120	$ 360.00
185	COMMON EXCAVATION (EV)	889	CU YD	$16.00		$ -
186	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	1,067	CU YD	$0.01		$ -
187	SUBGRADE PREPARATION	16.9	ROAD STATION	$200.00		$ -
188	AGGREGATE BASE CLASS 5	500	TON	$0.01		$ -
189	FULL DEPTH RECLAMATION	5060	SQ YD	$5.00	5,060	$ 25,300.00
190	SALVAGED FULL DEPTH RECLAMATION (CV)	1125	CU YD	$6.00	1,222	$ 7,332.00
191	MILL BITUMINOUS SURFACE (1.5")	6	SQ YD	$5.00		$ -
192	BITUMINOUS MATERIAL FOR TACK COAT	390	GALLONS	$3.00		$ -
193	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	860	SQ YD	$18.00		$ -
194	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	490	TON	$62.00		$ -
195	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	650	TON	$62.00		$ -
196	12" RC PIPE SEWER DESIGN 3006 CLASS V	60	LIN FT	$62.00		$ -
197	15" RC PIPE SEWER DESIGN 3006 CLASS V	280	LIN FT	$55.00		$ -
198	CONNECT TO EXISTING STORM SEWER	1	EACH	$2,000.00		$ -
199	SALVAGE SPRINKLER HEAD	30	EACH	$50.00		$ -
200	INSTALL SPRINKLER HEAD	30	EACH	$125.00		$ -
201	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	2	EACH	$1,200.00		$ -
202	CASTING ASSEMBLY	12	EACH	$700.00		$ -

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002) (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
203	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	23.4	LIN FT	$500.00		$ -
204	ADJUST FRAME AND RING CASTING	6	EACH	$800.00		$ -
205	CONCRETE CURB AND GUTTER DESIGN SPECIAL	3,323	LIN FT	$14.00		$ -
206	6" CONCRETE DRIVEWAY PAVEMENT	420	SQ YD	$45.00		$ -
207	MAIL BOX SUPPORT	41	EACH	$105.00		$ -
208	SIGN PANEL TYPE C	16.0	SQ FT	$55.00		$ -
209	INSTALL SIGN	1	EACH	$250.00		$ -
210	DECIDUOUS TREE 2.5" CAL B&B	13	TREE	$495.00		$ -
211	STORM DRAIN INLET PROTECTION	6	EACH	$220.00		$ -
212	SILT FENCE; TYPE MS	50	LIN FT	$2.20		$ -
213	LOAM TOPSOIL BORROW (LV)	814	CU YD	$23.00		$ -
214	FERTILIZER TYPE 1	520	POUND	$1.00		$ -
215	SEED MIXTURE 25-131	286	POUND	$3.20		$ -
216	HYDRAULIC BONDED FIBER MATRIX	4,550	POUND	$1.60		$ -
217	SEEDING	1.3	ACRE	$200.00		$ -
	Total Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002)					$ 46,786.00

Bid Schedule "F" - Local Funding

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
218	CLEARING	0.40	ACRE	$6,000.00		$ -
219	GRUBBING	0.40	ACRE	$2,000.00		$ -
220	CLEARING	1	TREE	$175.00		$ -
221	GRUBBING	1	TREE	$100.00		$ -
222	REMOVE CASTING	1	EACH	$60.00		$ -
223	REMOVE HYDRANT	12	EACH	$285.00		$ -
224	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	70	LIN FT	$3.00	53	$ 159.00
225	REMOVE WATERMAIN	5993	LIN FT	$1.00	3,622	$ 3,622.00
226	REMOVE CURB AND GUTTER	324	LIN FT	$3.00	324	$ 972.00
227	SALVAGE FENCE	30	LIN FT	$25.00		$ -
228	REMOVE CONCRETE DRIVEWAY PAVEMENT	44	SQ YD	$3.00	39	$ 117.00
229	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	68	SQ YD	$3.00	100	$ 300.00
230	COMMON EXCAVATION (EV)	125	CU YD	$16.00		$ -
231	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	150	CU YD	$0.01		$ -
232	AGGREGATE BASE CLASS 5	50	TON	$0.01		$ -
233	FULL DEPTH RECLAMATION	1261	SQ YD	$5.00	1,237	$ 6,185.00
234	SALVAGED FULL DEPTH RECLAMATION (CV)	280	CU YD	$6.00	412	$ 2,472.00
235	BITUMINOUS MATERIAL FOR TACK COAT	65	GALLONS	$3.00		$ -
236	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	19	SQ YD	$18.00		$ -
237	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	49	SQ YD	$22.00		$ -
238	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	119	TON	$62.00		$ -
239	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	158	TON	$62.00		$ -
240	4" PVC CAP	2	EACH	$12.00		$ -
241	6" PVC CAP	2	EACH	$17.00		$ -
242	CONNECT TO EXISTING SANITARY SEWER	4	EACH	$2,000.00	1	$ 2,000.00
243	8"X4" PVC WYE SDR 26	2	EACH	$350.00		$ -
244	8"X6" PVC WYE SDR 26	2	EACH	$400.00		$ -
245	CLEAN AND VIDEO TAPE PIPE SEWER	1,395	LIN FT	$1.20		$ -

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

Bid Schedule "F" - Local Funding (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
246	4" PVC SANITARY SERVICE PIPE SDR 26	60	LIN FT	$24.00	117	$ 2,808.00
247	6" PVC SANITARY SERVICE PIPE SDR 26	60	LIN FT	$26.00	10	$ 260.00
248	24" STEEL CASING PIPE (JACKED)	94	LIN FT	$500.00	94	$ 47,000.00
249	TEMPORARY WATERMAIN	1	LUMP SUM	$6,200.00	0.75	$ 4,650.00
250	TEMPORARY WATER SERVICE	108	EACH	$315.00	90	$ 28,350.00
251	RECONNECT WATER SERVICE	108	EACH	$460.00	42	$ 19,320.00
252	CONNECT TO EXISTING WATERMAIN	7	EACH	$2,100.00	4	$ 8,400.00
253	HYDRANT	11	EACH	$4,100.00	8	$ 32,800.00
254	1" CORPORATION STOP	103	EACH	$550.00	48	$ 26,400.00
255	6" GATE VALVE AND BOX	16	EACH	$1,600.00	9	$ 14,400.00
256	8" GATE VALVE AND BOX	16	EACH	$2,100.00	12	$ 25,200.00
257	1" CURB STOP AND BOX	103	EACH	$465.00	48	$ 22,320.00
258	SALVAGE SPRINKLER HEAD	6	EACH	$50.00		$ -
259	INSTALL SPRINKLER HEAD	6	EACH	$125.00		$ -
260	HYDRANT RISER	11	LIN FT	$930.00		$ -
261	1" TYPE PE PIPE	3,043	LIN FT	$20.00	1,617	$ 32,340.00
262	6" WATERMAIN DUCTILE IRON CL 52	268	LIN FT	$50.00	130	$ 6,500.00
263	8" PVC WATERMAIN	6,458	LIN FT	$41.00	3,695	$ 151,495.00
264	4" POLYSTYRENE INSULATION	11	SQ YD	$23.00	10.65	$ 244.95
265	DUCTILE IRON FITTINGS	4,596	POUND	$10.00	1,842	$ 18,420.00
266	CASTING ASSEMBLY	1	EACH	$700.00		$ -
267	ADJUST FRAME AND RING CASTING	1	EACH	$800.00		$ -
268	CASTING ASSEMBLY SPECIAL	17	EACH	$90.00		$ -
269	CONCRETE CURB AND GUTTER DESIGN SPECIAL	388	LIN FT	$14.00		$ -
270	6" CONCRETE DRIVEWAY PAVEMENT	16	SQ YD	$45.00		$ -
271	7" CONCRETE DRIVEWAY PAVEMENT	15	SQ YD	$81.00		$ -
272	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	570	LIN FT	$16.00		$ -
273	RELOCATE PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	60	LIN FT	$10.00		$ -
274	IMPACT ATTENUATOR	4	ASSEMBLY	$1,500.00		$ -
275	RELOCATE IMPACT ATTENUATOR	1	ASSEMBLY	$500.00		$ -
276	INSTALL FENCE	30	LIN FT	$25.00		$ -
277	SIGN PANEL TYPE C	4	SQ FT	$55.00		$ -
278	CONIFEROUS TREE 6' HT B&B	8	TREE	$415.00		$ -
279	DECIDUOUS TREE 2.5" CAL B&B	1	TREE	$495.00		$ -
280	SILT FENCE; TYPE MS	200	LIN FT	$2.20		$ -
281	FERTILIZER TYPE 1	320	POUND	$1.00		$ -
282	SEED MIXTURE 25-131	176	POUND	$3.20		$ -
283	MULCH MATERIAL TYPE 1	1.6	TON	$600.00		$ -
284	SEEDING	0.8	ACRE	$200.00		$ -
Total Bid Schedule "F" - Local Funding						$ 456,734.95

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

Bid Schedule "G" - Miscellaneous Construction

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
285	MOBILIZATION	1	LUMP SUM	$40,000.00	1	$ 40,000.00
286	DEWATERING	1	LUMP SUM	$0.01		$ -
287	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$1,500.00	0.5	$ 750.00
288	TRAFFIC CONTROL	1	LUMP SUM	$4,500.00	0.5	$ 2,250.00
289	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	$400.00	0.5	$ 200.00
290	EROSION CONTROL SUPERVISOR	1	LUMP SUM	$500.00	0.5	$ 250.00
Total Bid Schedule "G" - Miscellaneous Construction						$ 43,450.00

Alternate Bid No. 1

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
291	AGGREGATE BASE CLASS 5	2,200	TON	$16.00		$ -
292	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	363	TON	$62.00		$ -
293	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	450	TON	$62.00		$ -
294	5" CONCRETE WALK	6,000	SQ FT	$6.20		$ -
295	CONCRETE CURB AND GUTTER DESIGN SPECIAL	2,744	LIN FT	$14.00		$ -
296	TRUNCATED DOMES	20	SQ FT	$50.00		$ -
Total Alternate Bid No. 1						$ -

Change Order No. 1

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
297	GEOTEXTILE TYPE 5	12,000	SQ YD	$2.37	7,000.00	$ 16,590.00

Total Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001)	**$ -**
Total Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001)	**$ 189,882.16**
Total Bid Schedule "C" - Zea Street (S.A.P. 235-141-001)	**$ 8,062.00**
Total Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001)	**$ 34,179.10**
Total Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002)	**$ 46,786.00**
Total Bid Schedule "F" - Local Funding	**$ 456,734.95**
Total Bid Schedule "G" - Miscellaneous Construction	**$ 43,450.00**
Total Alternate Bid No. 1	**$ -**
Change Order No. 1	**$ 16,590.00**
Total Work Completed to Date	**$ 795,684.21**
Less 5% Retainage	**$ 39,784.21**
Less Pay Estimate #1	**$ 430,315.13**
WE RECOMMEND PAYMENT OF:	**$ 325,584.87**

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Reconstruction and Watermain Improvement Project

APPROVALS:

CONTRACTOR: KUECHLE UNDERGROUND, INC.

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed:______________________________

Title:______________ Date______________

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed:______________________________

Title: City Engineer Date______________

OWNER: CITY OF ST. FRANCIS

Signed:______________________________

Title:______________ Date______________

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 C

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: 2020 Street Rehabilitation Project - Pay Estimate No. 2

DATE: August 17, 2020

OVERVIEW:

Attached is Pay Estimate No. 2 for the 2020 Street Rehabilitation Project. This pay estimate includes payment for all of the work items completed to date. This estimate recommends payment of $158,915.53. The contract amount is $522,325.92. The payment is summarized by funding source below.

ACTION TO BE CONSIDERED:

Consider approval of Pay Estimate No. 2 for the 2020 Street Rehabilitation Project.

BUDGET IMPLICATION:

Arrowhead Street is on the City's Municipal State Aid system therefore the street improvements for this street can be paid for with Municipal State Aid funds. The valve repair work and the street improvements for Flora Street and 231st Lane will be paid from local street and water funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source		
	Municipal State Aid	Local – Street & Water	Total
Recommended Payment	$113,695.34	$45,220.19	$158,915.53

ATTACHMENTS:

PAY ESTIMATE NO. 2

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

August 1, 2020

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2020 Street Rahabilitation Project
Contractor: North Valley Inc.
Contract Amount: $522,325.92
Award Date: December 2, 2019
Completion Date: August 28, 2020

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by North Valley, Inc.

Bid Schedule A - Arrowhead Street NW (S.A.P. 235-153-001)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	REMOVE CASTING	1	EACH	$246.47	1	$ 246.47
2	SALVAGE CASTING	5	EACH	$246.47	6	$ 1,478.82
3	SAWING CONCRETE PAVEMENT (FULL DEPTH)	403	LIN FT	$6.82	164	$ 1,118.48
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1345	LIN FT	$3.60	830	$ 2,988.00
5	REMOVE CURB AND GUTTER	960	LIN FT	$5.29	800	$ 4,232.00
6	REMOVE BITUMINOUS PAVEMENT	235	SQ YD	$7.99	216	$ 1,725.84
7	REMOVE CONCRETE PAVEMENT	1685	SQ FT	$1.32	1,500	$ 1,980.00
8	AGGREGATE BASE (CV) CLASS 5	20	CU YD	$74.77		$ -
9	MILL BITUMINOUS SURFACE (1.5")	14653	SQ YD	$1.24	14,653	$ 18,169.72
10	BITUMINOUS MATERIAL FOR TACK COAT	1099	GALLON	$3.22	800	$ 2,576.00
11	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	235	SQ YD	$34.58	216	$ 7,469.28
12	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	1388	TON	$62.60	1,412.06	$ 88,394.96
13	CASTING ASSEMBLY	1	EACH	$1,092.72	1	$ 1,092.72
14	INSTALL CASTING	5	EACH	$1,230.84	6	$ 7,385.04
15	GROUT CATCH BASIN OR MANHOLE	21	EACH	$280.54		$ -
16	6" CONCRETE WALK	1500	SQ FT	$11.81	914	$ 10,794.34
17	8" CONCRETE DRIVEWAY PAVEMENT	21	SQ YD	$82.42	8	$ 659.36
18	CONCRETE CURB AND GUTTER	1057	LIN FT	$30.77	830	$ 25,539.10
19	TRUNCATED DOMES	102	SQ FT	$49.45		$ -
20	SIGN PANELS TYPE C	56	SQ FT	$80.54	56	$ 4,510.24
21	STORM DRAIN INLET PROTECTION	5	EACH	$161.08	5	$ 805.40
22	SEDIMENT CONTROL LOG TYPE COMPOST	100	LIN FT	$4.30		$ -
23	LOAM TOPSOIL BORROW (CV)	100	CU YD	$53.69		$ -
24	SITE RESTORATION	587	SQ YD	$12.89	333	$ 4,292.37
25	4" SOLID LINE MULTI-COMPONENT	1,016	LIN FT	$1.30	888	$ 1,154.40
26	24" SOLID LINE MULTI-COMPONENT	75	LIN FT	$13.92	77	$ 1,071.84
27	4" DOUBLE SOLID LINE MULTI-COMPONENT	470	LIN FT	$2.61	433	$ 1,130.13
28	PAVEMENT MESSAGE MULTI-COMPONENT	57	SQ FT	$10.78	57	$ 614.46
Total Bid Schedule A - Arrowhead Street NW (S.A.P. 235-153-001)						$ 189,428.97

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

Bid Schedule B - Flora Street NW and 231st Lane NW (Local Funding)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
29	SALVAGE CASTING	3	EACH	$246.47	4	$ 985.88
30	SAWING CONCRETE PAVEMENT (FULL DEPTH)	186	LIN FT	$6.82	28	$ 190.96
31	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	511	LIN FT	$3.60	274	$ 986.40
32	REMOVE CURB AND GUTTER	335	LIN FT	$5.29	232	$ 1,227.28
33	REMOVE BITUMINOUS PAVEMENT	74	SQ YD	$7.99	55	$ 439.45
34	REMOVE CONCRETE PAVEMENT	186	SQ FT	$1.32	186	$ 245.52
35	AGGREGATE BASE (CV) CLASS 5	65	CU YD	$74.77		$ -
36	MILL BITUMINOUS SURFACE (1.5")	5888	SQ YD	$1.24	5,888	$ 7,301.12
37	BITUMINOUS MATERIAL FOR TACK COAT	442	GALLON	$3.22	200	$ 644.00
38	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	74	SQ YD	$34.58	55	$ 1,901.90
39	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	559	TON	$62.60	569	$ 35,619.40
40	INSTALL CASTING	3	EACH	$1,230.84	4	$ 4,923.36
41	GROUT CATCH BASIN OR MANHOLE	9	EACH	$280.54		$ -
42	6" CONCRETE WALK	186	SQ FT	$11.81	180	$ 2,125.80
43	CONCRETE CURB AND GUTTER	335	LIN FT	$30.77	232	$ 7,138.64
44	TRUNCATED DOMES	20	SQ FT	$49.45		$ -
45	STORM DRAIN INLET PROTECTION	3	EACH	$161.08	3	$ 483.24
46	SEDIMENT CONTROL LOG TYPE COMPOST	50	LIN FT	$4.30		$ -
47	LOAM TOPSOIL BORROW (CV)	30	CU YD	$53.69		$ -
48	SITE RESTORATION	186	SQ YD	$12.89	100	$ 1,289.00
Total Bid Schedule B - Flora Street NW and 231st Lane NW (Local Funding)						$ 65,501.95

Bid Schedule C - Valve Repair Phase 1 (Local Funding)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
49	REMOVE VALVE BOX	8	EACH	$581.44	8	$ 4,651.52
50	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	320	LIN FT	$3.60	280	$ 1,008.00
51	REMOVE BITUMINOUS PAVEMENT	89	SQ YD	$9.53	92	$ 876.76
52	DEWATERING	8	EACH	$1,628.02	7.5	$ 12,210.15
53	AGGREGATE BASE (CV) CLASS 5	20	CU YD	$125.11		$ -
54	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	89	SQ YD	$30.83	92	$ 2,836.36
55	VALVE BOX	8	EACH	$2,707.17	8	$ 21,657.36
56	VALVE REPAIR	8	EACH	$901.23	7	$ 6,308.61
57	VALVE OPERATOR EXTENSION	8	EACH	$1,058.21	7	$ 7,407.47
Total Bid Schedule C - Valve Repair Phase 1 (Local Funding)						$ 56,956.23

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

Bid Schedule D - Valve Repair Phase 2 (Local Funding)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
58	REMOVE VALVE BOX	17	EACH	$581.44		$ -
59	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	680	LIN FT	$3.60		$ -
60	REMOVE BITUMINOUS PAVEMENT	189	SQ YD	$8.19		$ -
61	DEWATERING	17	EACH	$1,628.02		$ -
62	AGGREGATE BASE (CV) CLASS 5	43	CU YD	$90.69		$ -
63	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	189	SQ YD	$29.08		$ -
64	VALVE BOX	17	EACH	$2,707.16		$ -
65	VALVE REPAIR	17	EACH	$1,075.66		$ -
66	VALVE OPERATOR EXTENSION	17	EACH	$1,058.21		$ -
Total Bid Schedule D - Valve Repair Phase 2 (Local Funding)						$ -

Bid Schedule E - Miscellaneous Construction

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
67	MOBILIZATION	1	LUMP SUM	$10,577.86	1	$ 10,577.86
68	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	$1,610.84	1	$ 1,610.84
69	TRAFFIC CONTROL	1	LUMP SUM	$3,114.30	1	$ 3,114.30
Total Bid Schedule E - Miscellaneous Construction						$ 15,303.00

Total Bid Schedule A - Arrowhead Street NW (S.A.P. 235-153-001)	**$ 189,428.97**
Total Bid Schedule B - Flora Street NW and 231st Lane NW (Local Funding)	**$ 65,501.95**
Total Bid Schedule C - Valve Repair Phase 1 (Local Funding)	**$ 56,956.23**
Total Bid Schedule D - Valve Repair Phase 2 (Local Funding)	**$ -**
Total Bid Schedule E - Miscellaneous Construction	**$ 15,303.00**
Total Work Completed to Date	**$ 327,190.15**
Less 5% Retainage	**$ 16,359.51**
Less Pay Estimate #1	**$ 151,915.11**
WE RECOMMEND PAYMENT OF:	**$ 158,915.53**

PAY ESTIMATE #2
CITY OF ST. FRANCIS
2020 Street Rehabilitation Project

APPROVALS:

CONTRACTOR: NORTH VALLEY, INC.

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed:____

Title:____________________ Date________________________

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed:____

Title: City Engineer Date________________________

OWNER: CITY OF ST. FRANCIS

Signed:____

Title:____________________ Date________________________

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
4 D

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: **Rivers Edge 3rd Addition Letter Of Credit Reduction**

DATE: August 17, 2020

OVERVIEW:

The City has previously approved the Rivers Edge 3rd Addition development and it is currently under construction. As a provision of the Development Agreement, the City requires that the Developer establish a financial security to guaranty the performance of the work.

The Development Agreement also allows the Developer to apply to the City Council for a reduction of the financial security from time to time based on work completed.

In accordance with the Development Agreement, the Developer has requested a reduction in the financial security based on work completed to date. We have reviewed the project status and recommend that the Letter of Credit may be reduced at this time.

ACTION TO BE CONSIDERED:

City Council approval of the Letter of Credit reduction to $95,000 based on work completed to date.

BUDGET IMPLICATION:

None. All development costs are borne by the Developer.

ATTACHMENTS:

Rivers Edge 3rd Addition Letter of Credit Reduction Recommendation Letter

Hakanson Anderson

Main Office:
3601 Thurston Avenue, Anoka, MN 55303
Phone: 763/427-5860 Fax: 763/427-0520
www.haa-inc.com

40 YEARS

August 12, 2020

Joe Kohlmann, City Administrator
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Rivers Edge 3rd Addition
Letter of Credit Reduction

Dear Mr. Kohlmann:

We have reviewed the status of the Rivers Edge 3rd Addition project. At this time, the project has not been accepted by the City. We would summarize the project as follows:

1. The grading has been substantially completed. However, additional turf establishment and erosion control measures are needed and as-built plans are needed to verify that grading has been completed correctly.

2. The sanitary sewer has been constructed and is substantially complete. Manhole castings are to be raised after paving and televising remains.

3. The watermain has been installed and is substantially complete. The gate valve boxes are to be raised after paving.

4. The storm sewer is substantially completed.

5. The aggregate base and concrete curb and gutter have been constructed on the streets. The bituminous paving remains to be completed.

6. The sidewalks remain to be completed.

7. We have not received the as-built utility plans or grading plans.

8. We have not received certification that all iron monuments (lot corners) have been placed.

Based on the status of the project as summarized above, the estimated construction cost to complete the remaining improvements is $76,000. We therefore recommend that the Letter of Credit may be reduced to $95,000 at this time, which is 125% of the estimated cost of the remaining improvements.

If you have any questions please call me at 763-427-5860.

Sincerely,
Hakanson Anderson

Craig Jochum, P.E., City Engineer

cc: Barb Held, City Clerk
Darcy Mulvihill, Finance Director
Kate Thunstrom, Community Development Director
Jason Windingstad, Public Works Director
Shane Nelson, P.E., Assistant City Engineer
Dale Willenbring, Developer
Marty Campion, Developer's Engineer

Hakanson Anderson

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
4 E

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: **Rivers Edge 4th Addition Letter Of Credit Reduction**

DATE: August 17, 2020

OVERVIEW:

The City has previously approved the Rivers Edge 4th Addition development and it is currently under construction. As a provision of the Development Agreement, the City requires that the Developer establish a financial security to guaranty the performance of the work.

The Development Agreement also allows the Developer to apply to the City Council for a reduction of the financial security from time to time based on work completed.

In accordance with the Development Agreement, the Developer has requested a reduction in the financial security based on work completed to date. We have reviewed the project status and recommend that the Letter of Credit may be reduced at this time.

ACTION TO BE CONSIDERED:

City Council approval of the Letter of Credit reduction to $35,000 based on work completed to date.

BUDGET IMPLICATION:

None. All development costs are borne by the Developer.

ATTACHMENTS:

Rivers Edge 4th Addition Letter of Credit Reduction Recommendation Letter

Hakanson Anderson

Main Office:
3601 Thurston Avenue, Anoka, MN 55303
Phone: 763/427-5860 Fax: 763/427-0520
www.haa-inc.com

40 YEARS

August 12, 2020

Joe Kohlmann, City Administrator
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Rivers Edge 4th Addition
Letter of Credit Reduction

Dear Mr. Kohlmann:

We have reviewed the status of the Rivers Edge 4th Addition project. At this time, the project has not been accepted by the City. We would summarize the project as follows:

1. The grading has been substantially completed. However, additional turf establishment and erosion control measures are needed and as-built plans are needed to verify that grading has been completed correctly.

2. The sanitary sewer has been constructed and is substantially complete. The manhole castings must be raised after paving and televising remains to be completed.

3. The watermain has been installed and is substantially complete. The gate valve boxes remain to be raised after paving.

4. The storm sewer is substantially completed.

5. The aggregate base and concrete curb and gutter have been constructed on the streets. The bituminous paving remains to be completed.

6. The sidewalks remain to be completed.

7. We have not received the as-built utility plans or grading plans.

8. We have not received certification that all iron monuments (lot corners) have been placed.

Based on the status of the project as summarized above, the estimated construction cost to complete the remaining improvements is $28,000. We therefore recommend that the Letter of Credit may be reduced to $35,000 at this time, which is 125% of the estimated cost of the remaining improvements.

If you have any questions please call me at 763-427-5860.

Sincerely,
Hakanson Anderson

Craig Jochum, P.E., City Engineer

cc: Barb Held, City Clerk
Darcy Mulvihill, Finance Director
Kate Thunstrom, Community Development Director
Jason Windinstad, Public Works Director
Shane Nelson, P.E., Assistant City Engineer
Dale Willenbring, Developer
Marty Campion, Developer's Engineer

City of
St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 F

TO: Joe Kohlmann, City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: **Bill List to be considered by Council**

DATE: 08-12-2020

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are $156,081.25 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments - None
Direct Transfer from Previous Month-$201,985.38
Manual Checks- none

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 08-17-2020 Packet List
- 08-17-2020 Other Checks

CITY OF ST FRANCIS

*Claim Register©

AP 08-17-2020

August 2020

Claim Type

Claim# 7382

Invoice

Transaction Date	8/12/2020	Due 8/12/2020	CASH	10100	**Total**	

Claim Type

Claim# 7375 *ACE SOLID WASTE, INC.*

Cash Payment	E 101-43210-384 Refuse/Garbage Disposal	GARBAGE	$63.54
Invoice			
Cash Payment	E 101-42210-384 Refuse/Garbage Disposal	GARBAGE	$66.46
Invoice			
Cash Payment	E 609-49750-384 Refuse/Garbage Disposal	GARBAGE	$212.05
Invoice			
Cash Payment	E 602-49490-384 Refuse/Garbage Disposal	GARBAGE	$77.53
Invoice			
Cash Payment	E 601-49440-384 Refuse/Garbage Disposal	GARBAGE	$77.53
Invoice			
Cash Payment	E 101-45200-384 Refuse/Garbage Disposal	GARBAGE	$26.68
Invoice			
Cash Payment	E 101-43100-384 Refuse/Garbage Disposal	GARBAGE	$26.68
Invoice			
Cash Payment	E 101-42110-384 Refuse/Garbage Disposal	GARBAGE	$106.72
Invoice			
Cash Payment	E 602-49490-384 Refuse/Garbage Disposal	GARBAGE	$26.68
Invoice			
Cash Payment	E 601-49440-384 Refuse/Garbage Disposal	GARBAGE	$26.68
Invoice			
Cash Payment	E 101-45200-384 Refuse/Garbage Disposal	GARBAGE	$61.72
Invoice			
Cash Payment	E 101-43100-384 Refuse/Garbage Disposal	GARBAGE	$61.73
Invoice			

Transaction Date	8/12/2020	Due 8/12/2020	CASH	10100	**Total**	$834.00

Claim Type

Claim# 7429 *AHLSTROM, CHERLE*

Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT #3129	$122.26
Invoice .0820			

Transaction Date	8/13/2020	Due 8/13/2020	CASH	10100	**Total**	$122.26

Claim Type

Claim# 7406 *AIRGAS NORTH CENTRAL*

Cash Payment	E 101-43100-217 Other Operating Supplies	RENTAL	$13.39
Invoice 9972475229			
Cash Payment	E 101-43210-217 Other Operating Supplies	RENTAL	$13.39
Invoice 9972475229			
Cash Payment	E 101-45200-217 Other Operating Supplies	RENTAL	$13.39
Invoice 9972475229			
Cash Payment	E 601-49440-217 Other Operating Supplies	RENTAL	$13.39
Invoice 9972475229			
Cash Payment	E 602-49490-217 Other Operating Supplies	RENTAL	$13.40
Invoice 9972475229			

Transaction Date	8/12/2020	Due 8/12/2020	CASH	10100	**Total**	$66.96

CITY OF ST FRANCIS

*Claim Register©

AP 08-17-2020

August 2020

Claim Type

Claim# 7372 *ALLINA HEALTH*

Cash Payment	E 101-42210-217 Other Operating Supplies	MEDICAL SUPPLIES	$365.93
Invoice 1010890087			

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $365.93

Claim Type

Claim# 7296 *ANOKA COUNTY HIGHWAY DEPA*

Cash Payment	E 601-49440-434 Permit Fees	PERMIT NUMBER 20-419	$150.00
Invoice .0820			

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $150.00

Claim Type

Claim# 7347 *BELLBOY CORPORATION*

Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$18.60
Invoice 0085100000			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$4.99
Invoice 0101740100			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR	$1,629.00
Invoice 0085100000			
Cash Payment	E 609-49750-210 Operating Supplies	SUPPLIES	$180.46
Invoice 0101740100			
Cash Payment	E 609-49751-254 Miscellaneous Merchandis	MISC.	$32.00
Invoice 0101740100			

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $1,865.05

Claim Type

Claim# 7350 *BERNICK COMPANIES, THE*

Cash Payment	E 609-49751-252 Beer For Resale	BEER	$690.95
Invoice 110346			
Cash Payment	E 609-49751-255 N/A Products	N/A	$50.20
Invoice 110346			

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $741.15

Claim Type

Claim# 7327 *BGS (BARNA GUZY)*

Cash Payment	E 101-41600-304 Civil Legal Fees	CELL TOWER LEASE/EASEMENT	$154.00
Invoice 220380			
Cash Payment	G 803-22043 Esc-Laketown (Rivers Edge)	LAKETOWN HOMES LLC DEVELOPMENT AGREEMENT	$974.00
Invoice 220578			
Cash Payment	E 101-41600-312 Criminal Legal Fees	PROSECUTION/RETAINER FILE	$5,000.00
Invoice 220073			
Cash Payment	E 101-41600-304 Civil Legal Fees	PETITION FOR CERTIFICATE OF POSSESSORY TITLE	$84.00
Invoice 220577			
Cash Payment	E 101-41600-304 Civil Legal Fees	ADMINSTRATIVE HEARING	$598.00
Invoice 220381			
Cash Payment	E 101-41600-304 Civil Legal Fees	COMMUNITY DEVELOPMENT	$2,954.00
Invoice 220382			
Cash Payment	E 101-41600-304 Civil Legal Fees	MISCELLANEOUS / NON RETAINER	$1,274.00
Invoice 220385			
Cash Payment	E 101-41600-304 Civil Legal Fees	MUNICIPAL	$1,900.00
Invoice 220378			

Cash Payment E 101-41600-304 Civil Legal Fees MEADOWS OF ST FRANCIS PURCHASE $238.00
Invoice 220384

Cash Payment E 101-41600-304 Civil Legal Fees MERIDIAN BEHAVIORAL HEALTH LLC COMMERCIAL RE-DEVELOPMENT $84.00
Invoice 220583

Cash Payment E 101-41600-304 Civil Legal Fees JODI BRAUN - PERSONAL REPRESENTATIVE OF THE ESTATE OF ROGER D. BRAUN $56.00
Invoice 220383

Cash Payment E 101-41600-304 Civil Legal Fees MICHEIL JOHN CAMPBELL FORFEITURE $210.00
Invoice 220522

Cash Payment E 101-41600-304 Civil Legal Fees CENTURY LINK BUILDING LEASE $224.00
Invoice 220036

Cash Payment E 101-41600-304 Civil Legal Fees GENERAL LABOR $270.00
Invoice 220379

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $14,020.00

Claim Type

Claim# 7426 *BLASER, JADE*

Cash Payment G 601-22200 Deferred Revenues REFUND ACCT #4734 $162.63
Invoice .0820

Cash Payment R 603-37400 Storm Water Fees REFUND ACCT #4734 -$60.00
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $102.63

Claim Type

Claim# 7392 *BREAKTHRU BEVERAGE*

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $16.64
Invoice 1081164766

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $84.56
Invoice 1081161792

Cash Payment E 609-49751-252 Beer For Resale BEER $92.80
Invoice 1081164767

Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $452.61
Invoice 1081164766

Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $5,228.94
Invoice 1081161792

Cash Payment E 609-49751-253 Wine For Resale WINE $264.00
Invoice 1081164766

Cash Payment E 609-49751-253 Wine For Resale WINE $96.00
Invoice 1081161792

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC. $52.95
Invoice 1081161792

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC. $28.59
Invoice 1081164766

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $6,317.09

Claim Type

Claim# 7396 *CINTAS*

Cash Payment E 609-49750-219 Rug Maintenance RUG MAINTENANCE $11.26
Invoice 4057972025

Cash Payment E 101-41940-219 Rug Maintenance RUG MAINTENANCE $16.16
Invoice 4057971957

Cash Payment E 101-45200-402 Janitorial Service RUGS & SUPPLIES $5.52
Invoice 4057337322

CITY OF ST FRANCIS

*Claim Register©

AP 08-17-2020

August 2020

Cash Payment E 101-43100-402 Janitorial Service RUGS & SUPPLIES $5.52
Invoice 4057337322

Cash Payment E 601-49440-402 Janitorial Service RUGS & SUPPLIES $5.52
Invoice 4057337322

Cash Payment E 602-49490-402 Janitorial Service RUGS & SUPPLIES $5.52
Invoice 4057337322

Cash Payment E 101-42110-402 Janitorial Service RUGS & SUPPLIES $22.08
Invoice 4057337322

Cash Payment E 601-49440-417 Uniform Clothing & PPE UNIFORMS $4.66
Invoice 4057337303

Cash Payment E 602-49490-417 Uniform Clothing & PPE UNIFORMS $4.65
Invoice 4057337303

Cash Payment E 601-49440-417 Uniform Clothing & PPE UNIFORMS $4.66
Invoice 4056410537

Cash Payment E 602-49490-417 Uniform Clothing & PPE UNIFORMS $4.65
Invoice 4056410537

Cash Payment E 601-49440-417 Uniform Clothing & PPE UNIFORMS $4.66
Invoice 4055839138

Cash Payment E 602-49490-417 Uniform Clothing & PPE UNIFORMS $4.65
Invoice 4055839138

Cash Payment E 601-49440-417 Uniform Clothing & PPE UNIFORMS $4.66
Invoice 4055139407

Cash Payment E 602-49490-417 Uniform Clothing & PPE UNIFORMS $4.65
Invoice 4055139407

Cash Payment E 601-49440-417 Uniform Clothing & PPE UNIFORMS $4.66
Invoice 4057972022

Cash Payment E 602-49490-417 Uniform Clothing & PPE UNIFORMS $4.65
Invoice 4057972022

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $118.13

Claim Type

Claim# 7358 *CORE & MAIN*

Cash Payment E 405-43100-303 Engineering Fees 50# BAG UPM COLD PATCH $990.00
Invoice M750484

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $990.00

Claim Type

Claim# 7354 *CORO MEDICAL LLC*

Cash Payment E 101-42110-237 Small Equipment MEDICAL EQUIPMENT $1,295.00
Invoice S-ORD113668

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $1,295.00

Claim Type

Claim# 7376 *COUNTY MARKET - CITY ACCOUN*

Cash Payment E 101-42210-212 Motor Fuels FUEL $158.16
Invoice .0820

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $158.16

Claim Type

Claim# 7320 *CRYSTAL SPRINGS ICE*

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC $92.32
Invoice 002.B010046

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC $81.52
Invoice 002.B010001

***Claim Register©**

AP 08-17-2020

August 2020

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC $153.36
Invoice 002.B010072

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC $225.18
Invoice 002.B010027

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $552.38

Claim Type

Claim# 7447 *DAHLHEIMER DIST. CO. INC.*

Cash Payment E 609-49751-252 Beer For Resale BEER $17,923.34
Invoice 444-03555

Cash Payment E 609-49751-252 Beer For Resale BEER $12,260.52
Invoice 444-03539

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC. $276.00
Invoice 444-03539

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $30,459.86

Claim Type

Claim# 7445 *DAVIS, JUANITA*

Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $120.00
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $120.00

Claim Type

Claim# 7312 *DELL MARKETING L.P.*

Cash Payment E 102-42110-217 Other Operating Supplies COMPUTER $1,029.64
Invoice 10412451275

Cash Payment E 102-41400-560 Computers COMPUTER $1,029.64
Invoice 10412093870

Cash Payment E 102-42210-210 Operating Supplies COMPUTER $1,029.64
Invoice 10412093888

Cash Payment E 102-42110-217 Other Operating Supplies COMPUTER $1,029.64
Invoice 10412093896

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $4,118.56

Claim Type

Claim# 7430 *DOMINO, GERALD*

Cash Payment G 601-22200 Deferred Revenues REFUND ACCT #4307 $181.60
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $181.60

Claim Type

Claim# 7421 *ECM PUBLISHERS, INC.*

Cash Payment E 101-41400-351 Legal Notices Publishing AUGUST 19 PH - MEADOWS OF ST $64.50
Invoice 788816

Cash Payment E 101-41400-351 Legal Notices Publishing AUGUST 19 PH - CONDITIONAL USE $69.88
Invoice 788817

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $134.38

Claim Type

Claim# 7399 *ELITE SANITATION*

Cash Payment E 101-45200-402 Janitorial Service RENTAL $678.00
Invoice 26916

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $678.00

Claim Type

Claim# 7359 *FERGUSON WATERWORKS*

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Cash Payment E 601-49440-229 Project Repair & Maintena GATE VALVE STEM EXT $680.80
Invoice 0459812

Cash Payment E 601-49440-259 Water Meters WATER METERS $119.82
Invoice

Cash Payment E 601-49440-259 Water Meters PARTS $87.23
Invoice 0459343

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $887.85

Claim Type

Claim# 7397 *FLYTE HCM LLC*

Cash Payment E 101-41540-301 Auditing and Acct g Servic FSA ADMIN $50.00
Invoice F8820

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $50.00

Claim Type

Claim# 7374 *GOPHER STATE ONE-CALL*

Cash Payment E 602-49490-442 Gopher State JULY TICKETS $70.88
Invoice 0070761

Cash Payment E 601-49440-442 Gopher State JULY TICKETS $70.87
Invoice 0070761

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $141.75

Claim Type

Claim# 7356 *GRAINGER, INC.*

Cash Payment E 602-49490-229 Project Repair & Maintena FLAMMABLE SAFETY CABINET $709.56
Invoice 9606931773

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $709.56

Claim Type

Claim# 7387 *GRANITE CITY JOBBING CO.*

Cash Payment E 609-49750-210 Operating Supplies OPERATING $27.83
Invoice 194971

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $6.30
Invoice 194971

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC. $58.36
Invoice 194971

Cash Payment E 609-49751-256 Tobacco Products For Res TOBACCO $2,528.20
Invoice 194971

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $2,620.69

Claim Type

Claim# 7408 *HACH COMPANY*

Cash Payment E 602-49490-235 Lab Supplies CHEMICALS $95.54
Invoice 12068973

Cash Payment E 601-49440-235 Lab Supplies CHEMICALS $95.53
Invoice 12068973

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $191.07

Claim Type

Claim# 7431 *HARVEY, CHRIS & CARISTA*

Cash Payment G 601-22200 Deferred Revenues REFUND ACCT #5039 $64.83
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $64.83

Claim Type

Claim# 7379 *HAWKINS, INC.*

August 2020

Cash Payment	E 601-49440-216 Chemicals and Chem Prod	CHLORIDE		$1,303.97
Invoice 4763980				
Cash Payment	E 602-49490-216 Chemicals and Chem Prod	CHLORIDE		$1,303.97
Invoice 4763980				
Transaction Date	8/12/2020	Due 8/12/2020 CASH	10100 Total	$2,607.94

Claim Type

Claim#	7439 *HEIFORT, JULIE*			
Cash Payment	E 101-41410-100 Salaries	STATE PRIMARY ELECTION & TRAINING		$90.00
Invoice .0820				
Transaction Date	8/13/2020	Due 8/13/2020 CASH	10100 Total	$90.00

Claim Type

Claim#	7381 *INNOVATIVE OFFICE SOLUTIONS,*			
Cash Payment	E 101-41400-200 Office Supplies	OFFICE SUPPLIES		$54.29
Invoice IN3047357				
Cash Payment	E 101-41400-200 Office Supplies	OFFICE SUPPLIES		$141.65
Invoice IN3049895				
Cash Payment	E 101-42110-200 Office Supplies	OFFICE SUPPLIES		$80.13
Invoice IN3058726				
Transaction Date	8/12/2020	Due 8/12/2020 CASH	10100 Total	$276.07

Claim Type

Claim#	7370 *ISD #15*		
Cash Payment	E 101-45200-218 Equipment Repair & Maint	2007 BELLOWS	$565.38
Invoice 4855			
Cash Payment	E 601-49440-221 Vehicle Repair & Maintena	2012 FORD PICKUP	$157.75
Invoice 4845			
Cash Payment	E 101-45200-221 Vehicle Repair & Maintena	2014 RAM 2500 HD	$181.84
Invoice 4836			
Cash Payment	E 101-43100-221 Vehicle Repair & Maintena	2009 DODGE CAB & CHASSIS R3500 HD	$274.93
Invoice 4839			
Cash Payment	E 101-43100-221 Vehicle Repair & Maintena	2012 FORD F550 SUPER DUTY	$189.51
Invoice 4840			
Cash Payment	E 101-45200-221 Vehicle Repair & Maintena	2017 DODGE RAM 2500	$202.49
Invoice 4837			
Cash Payment	E 101-43100-218 Equipment Repair & Maint	2002 CATAPILLAR	$824.54
Invoice 4844			
Cash Payment	E 101-43100-218 Equipment Repair & Maint	2007 KUBOTA	$317.31
Invoice 4838			
Cash Payment	E 101-45200-218 Equipment Repair & Maint	2019 BOBCAT	$419.57
Invoice 4852			
Cash Payment	E 101-43100-218 Equipment Repair & Maint	2012 CAT	$705.21
Invoice 4850			
Cash Payment	E 602-49490-221 Vehicle Repair & Maintena	2007 DODGE CAB & CHASSIS	$271.50
Invoice 4853			
Cash Payment	E 101-45200-218 Equipment Repair & Maint	2013 BIG TEX	$82.98
Invoice 4851			
Cash Payment	E 101-43100-221 Vehicle Repair & Maintena	2019 WESTERN STAR	$782.05
Invoice 4854			
Cash Payment	E 101-45200-218 Equipment Repair & Maint	2018 BOBCAT	$419.57
Invoice 4847			
Cash Payment	E 601-49440-221 Vehicle Repair & Maintena	2018 CHEVROLET SILVERADO	$132.53
Invoice 4848			

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Cash Payment E 601-49440-221 Vehicle Repair & Maintena 2010 FORD ESCAPE $347.03
Invoice 4849
Cash Payment E 101-43100-221 Vehicle Repair & Maintena 2017 MACK DUMP TRUCK $751.55
Invoice 4846
Cash Payment E 101-42110-221 Vehicle Repair & Maintena 2018 DODGE CHARGER PURSUIT $44.03
Invoice 4856
Cash Payment E 601-49440-221 Vehicle Repair & Maintena 2011 RAM PICKUP 2500 $48.17
Invoice 4841
Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $6,717.94

Claim Type
Claim# 7453 *JOHNSON BROS WHLSE LIQUOR*
Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $9.42
Invoice 1614899
Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $21.98
Invoice 1614898
Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $15.70
Invoice 1609845
Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $82.43
Invoice 1609844
Cash Payment E 609-49751-253 Wine For Resale WINE $329.45
Invoice 1614899
Cash Payment E 609-49751-253 Wine For Resale WINE $654.85
Invoice 1609845
Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $5,394.32
Invoice 1609844
Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $1,570.50
Invoice 1614898
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $8,078.65

Claim Type
Claim# 7425 *JOSHUA/MARKUM BUILDERS*
Cash Payment G 601-22200 Deferred Revenues REFUND ACCT #5838 $68.59
Invoice .0820
Cash Payment R 603-37400 Storm Water Fees REFUND ACCT #5838 -$60.00
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $8.59

Claim Type
Claim# 7424 *KAYAK PROPERTIES*
Cash Payment G 601-22200 Deferred Revenues REFUND ACCT #5870 $170.46
Invoice .0820
Cash Payment R 603-37400 Storm Water Fees REFUND ACCT #5870 -$60.00
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $110.46

Claim Type
Claim# 7432 *LANDBORG, RHONDA*
Cash Payment G 601-22200 Deferred Revenues REFUND ACCT #5234 $74.16
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $74.16

Claim Type
Claim# 7446 *LAUERMANN, ALAN*

August 2020

Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $90.00
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 Total $90.00

Claim Type
Claim# 7441 *LINK-SOLBERG, LOIS*
Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $100.00
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 Total $100.00

Claim Type
Claim# 7440 *MAUCH-MORFF, KEN*
Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $140.00
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 Total $140.00

Claim Type
Claim# 7455 *MCDONALD DIST CO.*
Cash Payment E 609-49751-252 Beer For Resale BEER -$250.80
Invoice 545937
Cash Payment E 609-49751-252 Beer For Resale BEER -$58.80
Invoice 544923
Cash Payment E 609-49751-252 Beer For Resale BEER $12,932.75
Invoice 545886
Cash Payment E 609-49751-252 Beer For Resale BEER $9,956.75
Invoice 544830
Cash Payment E 609-49751-252 Beer For Resale BEER -$27.80
Invoice 544868
Cash Payment E 609-49751-252 Beer For Resale BEER -$35.80
Invoice 240-00413
Cash Payment E 609-49751-255 N/A Products N/A $38.00
Invoice 545886
Cash Payment E 609-49751-255 N/A Products N/A $208.20
Invoice 544830
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 Total $22,762.50

Claim Type
Claim# 7324 *MEDTOX LABORATORIES, INC.*
Cash Payment E 101-43100-441 Miscellaneous MED TESTING $6.25
Invoice
Cash Payment E 101-45200-441 Miscellaneous MED TESTING $6.25
Invoice
Cash Payment E 601-49440-441 Miscellaneous MED TESTING $6.25
Invoice
Cash Payment E 602-49490-441 Miscellaneous MED TESTING $6.25
Invoice
Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 Total $25.00

Claim Type
Claim# 7402 *MIDCONTINENT COMMUNICATION*
Cash Payment E 101-43100-321 Telephone TELEPHONE $22.10
Invoice 13332710111453
Cash Payment E 609-49750-321 Telephone TELEPHONE $150.00
Invoice 13331300111453

Cash Payment E 601-49440-321 Telephone TELEPHONE $150.00
Invoice 13334860111453
Cash Payment E 101-42110-321 Telephone TELEPHONE $22.10
Invoice 13332710111453
Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $344.20

Claim Type
Claim# 7442 *MINKLER, KATHY*
Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $157.50
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $157.50

Claim Type
Claim# 7438 *MINKLER, MICHAEL*
Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $167.50
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $167.50

Claim Type
Claim# 7428 *NEUMANN, MATTHEW*
Cash Payment G 601-22200 Deferred Revenues REFUND ACCT #1291 $500.00
Invoice .0820
Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $500.00

Claim Type
Claim# 7380 *OPUS 21*
Cash Payment E 601-49440-382 Utility Billing UTILITY BILLING $1,385.58
Invoice
Cash Payment E 602-49490-382 Utility Billing UTILITY BILLING $1,385.59
Invoice
Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $2,771.17

Claim Type
Claim# 7409 *PACE ANALYTICAL SERVICES*
Cash Payment E 602-49490-313 Sample Testing TESTING $144.50
Invoice 2012019328
Cash Payment E 602-49490-313 Sample Testing TESTING $114.50
Invoice 2012019360
Cash Payment E 602-49490-313 Sample Testing TESTING $189.50
Invoice 2012019525
Cash Payment E 602-49490-313 Sample Testing TESTING $114.50
Invoice 2012019623
Cash Payment E 602-49490-313 Sample Testing TESTING $135.50
Invoice 2012019822
Cash Payment E 602-49490-313 Sample Testing TESTING $202.50
Invoice 2012019815
Cash Payment E 602-49490-313 Sample Testing TESTING $150.50
Invoice 2012020140
Cash Payment E 602-49490-313 Sample Testing TESTING $172.00
Invoice 2012020327
Cash Payment E 602-49490-313 Sample Testing TESTING $142.00
Invoice 2012020278
Cash Payment E 602-49490-313 Sample Testing TESTING $120.00
Invoice 2012020264

Cash Payment E 602-49490-313 Sample Testing TESTING $165.50
Invoice 2012020134

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $1,651.00

Claim Type

Claim# 7373 *PAUSTIS WINE COMPANY*

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $7.00
Invoice 97420

Cash Payment E 609-49751-253 Wine For Resale WINE $390.75
Invoice 97420

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $397.75

Claim Type

Claim# 7449 *PEPSI COLA*

Cash Payment E 609-49751-254 Miscellaneous Merchandis MISC $377.50
Invoice 83484153

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $377.50

Claim Type

Claim# 7433 *PETERSON, MARK E.*

Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $167.50
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $167.50

Claim Type

Claim# 7323 *PHILLIPS WINE & SPIRITS CO.*

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $25.79
Invoice 6069076

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $48.67
Invoice 6072509

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $42.39
Invoice 6069077

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $21.98
Invoice 6072510

Cash Payment E 609-49751-206 Freight and Fuel Charges FREIGHT $3.14
Invoice 6072511

Cash Payment E 609-49751-255 N/A Products N/A $144.00
Invoice 6072511

Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $3,345.66
Invoice 6072509

Cash Payment E 609-49751-253 Wine For Resale WINE $1,592.00
Invoice 6069077

Cash Payment E 609-49751-251 Liquor For Resale LIQUOR $3,312.80
Invoice 6069076

Cash Payment E 609-49751-253 Wine For Resale WINE $544.00
Invoice 6072510

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $9,080.43

Claim Type

Claim# 7318 *PLAYPOWER LT FARMINGTON, IN*

Cash Payment E 101-45200-237 Small Equipment PLAYGROUND EQUIPMENT $638.30
Invoice 1400243732

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $638.30

Claim Type

Claim# 7427 *RIDOUT, RYAN*

Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT #4664		$131.48
Invoice .0820				
Cash Payment	R 603-37400 Storm Water Fees	REFUND ACCT #4664		-$60.00
Invoice .0820				
Transaction Date 8/13/2020	Due 8/13/2020 CASH	10100	**Total**	$71.48

Claim Type

Claim# 7285 *RJM DISTRIBUTING INC.*

Cash Payment	E 609-49751-252 Beer For Resale	BEER		$259.80
Invoice IND021565				
Cash Payment	E 609-49751-254 Miscellaneous Merchandis	MISC		$19.25
Invoice IND021565				
Transaction Date 8/5/2020	Due 8/5/2020 CASH	10100	**Total**	$279.05

Claim Type

Claim# 7297 *ROSEVILLE, CITY OF*

Cash Payment	E 101-41110-310 Computer Consulting Fee	IT SERVICES		$411.36
Invoice 0229293				
Cash Payment	E 101-41400-310 Computer Consulting Fee	IT SERVICES		$1,439.76
Invoice 0229293				
Cash Payment	E 101-42110-310 Computer Consulting Fee	IT SERVICES		$5,039.16
Invoice 0229293				
Cash Payment	E 101-42210-310 Computer Consulting Fee	IT SERVICES		$925.56
Invoice 0229293				
Cash Payment	E 101-43100-310 Computer Consulting Fee	IT SERVICES		$411.36
Invoice 0229293				
Cash Payment	E 101-45200-310 Computer Consulting Fee	IT SERVICES		$411.36
Invoice 0229293				
Cash Payment	E 601-49440-310 Computer Consulting Fee	IT SERVICES		$411.36
Invoice 0229293				
Cash Payment	E 602-49490-310 Computer Consulting Fee	IT SERVICES		$411.36
Invoice 0229293				
Cash Payment	E 609-49750-310 Computer Consulting Fee	IT SERVICES		$205.68
Invoice 0229293				
Cash Payment	E 101-42400-310 Computer Consulting Fee	IT SERVICES		$411.36
Invoice 0229293				
Cash Payment	E 101-41910-310 Computer Consulting Fee	IT SERVICES		$205.68
Invoice 0229293				
Transaction Date 8/10/2020	Due 8/10/2020 CASH	10100	**Total**	$10,284.00

Claim Type

Claim# 7390 *ROYAL SUPPLY*

Cash Payment	E 101-41940-210 Operating Supplies	SUPPLIES		$217.50
Invoice 677				
Cash Payment	E 101-42110-217 Other Operating Supplies	SUPPLIES		$108.75
Invoice 677				
Cash Payment	E 101-43100-217 Other Operating Supplies	SUPPLIES		$54.37
Invoice 677				
Cash Payment	E 101-45200-217 Other Operating Supplies	SUPPLIES		$54.37
Invoice 677				
Cash Payment	E 601-49440-217 Other Operating Supplies	SUPPLIES		$54.37
Invoice 677				
Cash Payment	E 602-49490-217 Other Operating Supplies	SUPPLIES		$54.38
Invoice 677				

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $543.74

Claim Type

Claim# 7384 *SIR LINES-A-LOT*

Cash Payment	E 405-43100-803 Sealcoating	STREET MARKINGS	$3,568.35
Invoice H20-0226P-13-00			

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $3,568.35

Claim Type

Claim# 7352 *SOUTHERN GLAZERS OF MN*

Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$20.48
Invoice 1978154			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$1.28
Invoice 1980623			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$17.92
Invoice 1980624			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$0.96
Invoice 1980625			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$6.61
Invoice 1978153			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR	$668.25
Invoice 1978153			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR	$1,564.34
Invoice 1980624			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR	$108.00
Invoice 1980623			
Cash Payment	E 609-49751-253 Wine For Resale	WINE	$49.50
Invoice 1980625			
Cash Payment	E 609-49751-253 Wine For Resale	WINE	$790.00
Invoice 1978154			

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $3,227.34

Claim Type

Claim# 7405 *ST. FRANCIS AREA SCHOOLS*

Cash Payment	E 101-41400-441 Miscellaneous	SUMMER NEWSLETTER, VOL 5 #2	$144.00
Invoice 107127			

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $144.00

Claim Type

Claim# 7437 *STEINKE, RAY*

Cash Payment	E 101-41410-100 Salaries	STATE PRIMARY ELECTION & TRAINING	$87.50
Invoice .0820			

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $87.50

Claim Type

Claim# 7353 *STERICYCLE, INC*

Cash Payment	E 101-42110-311 Contract	MEDICAL WASTE	$54.74
Invoice 4009496384			

Transaction Date 8/10/2020 Due 8/10/2020 CASH 10100 **Total** $54.74

Claim Type

Claim# 7398 *THOMPSON , PHILIP*

Cash Payment	G 803-22000 Deposits	ESCROW REF-6448 AMBASSADOR BLVD	$500.00
Invoice .0820			

Transaction Date 8/12/2020 Due 8/12/2020 CASH 10100 **Total** $500.00

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Claim Type

Claim# 7434 *THOMPSON, CAROLYN*

Cash Payment	E 101-41410-100 Salaries	STATE PRIMARY ELECTION & TRAINING	$77.50
Invoice .0820			
Transaction Date 8/13/2020	Due 8/13/2020 CASH	10100 **Total**	$77.50

Claim Type

Claim# 7435 *THOMPSON, NANCY*

Cash Payment	E 101-41410-100 Salaries	STATE PRIMARY ELECTION & TRAINING	$60.00
Invoice .0820			
Transaction Date 8/13/2020	Due 8/13/2020 CASH	10100 **Total**	$60.00

Claim Type

Claim# 7371 *TJ ASSOCIATES*

Cash Payment	E 101-41400-200 Office Supplies	ENVELOPES	$484.80
Invoice 234111			
Cash Payment	E 101-42110-441 Miscellaneous	RETIRED BADGE - BLACK	$7.95
Invoice 234086			
Transaction Date 8/12/2020	Due 8/12/2020 CASH	10100 **Total**	$492.75

Claim Type

Claim# 7407 *U S BANK EQUIPMENT FINANCE*

Cash Payment	E 101-41400-240 Office Equip	COPIER LEASE	$200.87
Invoice .0820			
Cash Payment	E 101-43100-240 Office Equip	COPIER LEASE	$200.87
Invoice .0820			
Cash Payment	E 101-43210-240 Office Equip	COPIER LEASE	$200.87
Invoice .0820			
Cash Payment	E 101-45200-240 Office Equip	COPIER LEASE	$200.87
Invoice .0820			
Cash Payment	E 601-49440-240 Office Equip	COPIER LEASE	$200.87
Invoice .0820			
Cash Payment	E 602-49490-240 Office Equip	COPIER LEASE	$200.60
Invoice .0820			
Transaction Date 8/12/2020	Due 8/12/2020 CASH	10100 **Total**	$1,204.95

Claim Type

Claim# 7403 *UTILITY SERVICE CO., INC.*

Cash Payment	E 601-49440-234 Water Tower Maintenance	HYDROPILLAR NEW TOWER	$9,430.92
Invoice 513801			
Transaction Date 8/12/2020	Due 8/12/2020 CASH	10100 **Total**	$9,430.92

Claim Type

Claim# 7383 *VINOCOPIA, INC.*

Cash Payment	E 609-49751-253 Wine For Resale	WINE	-$52.00
Invoice 0260621-CM			
Cash Payment	E 609-49751-206 Freight and Fuel Charges	FREIGHT	$7.50
Invoice 0260621-IN			
Cash Payment	E 609-49751-251 Liquor For Resale	LIQUOR	$99.00
Invoice 0260621-IN			
Cash Payment	E 609-49751-253 Wine For Resale	WINE	$88.00
Invoice 0260621-IN			
Transaction Date 8/12/2020	Due 8/12/2020 CASH	10100 **Total**	$142.50

Claim Type

Claim# 7443 *WARREN, EARL*

Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $167.50
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $167.50

Claim Type

Claim# 7444 *WATKINS, DAVID*

Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $186.38
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $186.38

Claim Type

Claim# 7436 *ZUTZ, GREG*

Cash Payment E 101-41410-100 Salaries STATE PRIMARY ELECTION & TRAINING $167.50
Invoice .0820

Transaction Date 8/13/2020 Due 8/13/2020 CASH 10100 **Total** $167.50

Pre-Written Checks	$0.00
Checks to be Generated by the Compute	$156,081.25
Total	$156,081.25

CITY OF ST. FRANCIS
8/17/2020

Checks cut since last Council Meeting

Check Number	Check Date	Payee	Description	Amount
		TOTAL		0.00

Disbursements via Debits to 4M Account

Payee	Description	Amount
TOTAL		0.00

Disbursements via Debits to Checking Account

	Payee	Description	Amount
07/02/20	Cayan	Liquor CC Fee	4,712.70
07/03/20	Health Partners	Health Insurance	26,776.82
07/07/20	Delta Dental	Dental Insurance	1,349.05
07/09/20	Federal Tax	Payroll	23,583.04
	PERA	Payroll	22,040.50
	VOYA	Payroll	1,340.00
	ICMA	Payroll	285.00
	State Tax	Payroll	4,987.09
	MSRS	Payroll	479.55
	Healthcare Savings	Payroll	452.00
07/13/20	Visa	CC Bill	15,784.26
07/15/20	Centerpoint	Gas Bill	949.47
07/17/20	Connexus	Electric Bill	20,016.48
07/20/20	MN Dept of Revenue	Sales tax	25,146.00
07/21/20	Federal Tax	Payroll	1,279.22
	PERA	Payroll	244.05
	State Tax	Payroll	43.16
	Child support	Payroll	328.28
	Cayan	Liquor CC Fee	42.74
07/22/20	C ayan	Liquor CC Fee	5.00
07/23/20	Federal Tax	Payroll	22,683.68
	PERA	Payroll	21,431.10
	VOYA	Payroll	1,540.00
	ICMA	Payroll	285.00
	State Tax	Payroll	4,774.95
	MSRS	Payroll	512.11
	Healthcare Savings	Payroll	452.00
07/27/20	Federal Tax	Payroll	28.68
07/31/20	Village Bank	Bank Fees	60.00
	Payment Service Network	CC Fees	373.45
	TOTAL		201,985.38

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
9 A

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: 2020 Street Reconstruction and Watermain Improvement Project – Change Order No. 2

DATE: August 17, 2020

OVERVIEW:

Several property owners on Butterfield Drive have requested an additional street light just north of St. Francis hardware. The street light would be installed on an existing wood pole. The light would be installed by Connexus Energy. The cost of the light would be $910.00. Change Order No. 2 for the 2020 Street Reconstruction and Watermain Improvement Project is attached for council consideration.

ACTION TO BE CONSIDERED:

Consider approval of Change Order No. 2 for the 2020 Street Reconstruction and Watermain Improvement Project.

BUDGET IMPLICATION:

The cost of this change order is $910.00. If this cost is assessed to the property owners the assessments with increase an average of $50 per property.

ATTACHMENTS:

CHANGE ORDER NO. 2

SP/SAP(s)	235-122-001	MN Project No.:		Change Order No.	2

Project Location	2020 Street Reconstruction and Watermain Improvement Project		
Local Agency	City of St. Francis	Local Project No.	SF317
Contractor	Kuechle Underground	Contract No.	
Address/City/State/Zip	10998 State HWY 55, PO Box 509, Kimball, MN 55353		
Total Change Order Amount $	$910.00		

(Describe work and justification for change order.)

Estimate Of Cost: *(Include any increases or decreases in contract items, any negotiated or force account items.)*

**Group/ funding Category	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount $
	2545.602	Install Lighting Unit	EACH	$910.00	1	$910.00
					Net Change this Change Order	$910.00

Group/funding category is required for federal aid projects

Due to this change, the contract time: *(check one)*

(X) Is NOT changed	( ) May be revised as provided in MnDOT Specification 1806
( ) Is Increased by _____ Working Days ( ) Is Decreased by _____ Working Days	( ) Is Increased by _____ Calendar Days ( ) Is Decreased by _____ Calendar Days

Approved by Project Engineer: ______________________ Date: ____________

Print Name: ______________________ Phone: ____________

Approved by Contractor: ______________________ Date: ____________

Print Name: ______________________ Phone: ____________

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ___ Federal Funding ___ State Aid Funding ___ Local funds

District State Aid Engineer: ______________________ Date: ____________

City of St. Francis

CITY COUNCIL AGENDA REPORT Agenda Item #: **9B**

TO: Joe Kohlmann, City Administrator

FROM: Todd Schwieger, Police Chief

SUBJECT: **2020/2021 School Resource Officer Contract**

DATE: August 17th, 2020

OVERVIEW:

A contract entered into each school year between the City of St Francis and Independent School District 15 provides direction to both the district and city including but not limited to administrative responsibilities, level of service, duties of officers and duration of cost. The *attached* contract has been in the St. Francis Area Schools possession since early summer/late spring.

ACTION TO BE CONSIDERED:

City Council to approve the 2020/2021 contract for 1 school resource officer between the City of St Francis and Independent School District 15. This approval is contingent upon the Independent School District 15 School Board approving the terms of the contract.

Consider adding the following language, prior to approval:
In any event, the amount paid by the School District will not be less than fifty percent (50%) of the total 2020-2021 contract amount ($74,818 *.5 = $37,409).

BUDGET IMPLICATION:

Independent School District 15 shall pay the City of St Francis Seventy Four Thousand Eight Hundred Eighteen Dollars ($74,818.00) less credited amount of Twenty Three Thousand Eight Hundred Forty One Dollars ($23,841.00) from the 2019-2020 school year due to the COVID pandemic and school building closures. Payments shall be made on a quarterly basis in the fiscal year 2020-2021. The remainder of the officers' wages for the year 2021 are budgeted.

Attachments:
Proposed Contract St. Francis Area Schools has been considering for months.

CONTRACT FOR SCHOOL RESOURCE OFFICER

FOR INDEPENDENT SCHOOL DISTRICT 15

ST. FRANCIS, MINNESOTA

2020-2021

THIS CONTRACT by and between the City of St. Francis (hereafter referred to as "City") Anoka County, Minnesota and Independent School District 15, (hereafter referred to as "District") Anoka County, Minnesota, is entered into under and by virtue of Minnesota Statutes, Section 471.59 and Section 123B.02.

1. OFFICER EMPLOYED BY CITY. The City shall provide law enforcement services to the District through the use of a police officer who will serve as School Resource Officer. The Officer will be employed by the City and the City shall assume all obligations with regard to worker's compensation, PERA, withholding taxes, insurance and other employment related obligations. The District will not be considered the employer of the officer for any purpose.

2. TERM OF CONTRACT. This contract shall be effective for school year 2020-2021 beginning on September 8, 2020. The school year shall consist of 171 student contact days, for a total of 1,368 hours.

3. ADMINISTRATIVE RESPONSIBILITIES. Law enforcement services rendered to the District shall be at the sole direction of the City Council. Standards of performance, discipline of the Officer assigned and other internal matters, shall be under authority of the Chief of Police of the City. The District shall provide the City with an appraisal of the police liaison service received. This will be done at least annually and will result from a program review conducted by the District's staff.

4. LEVEL OF SERVICE. The City will assign a total of one officer to provide law enforcement services to St Francis Area Schools. Primary service responsibilities of the SRO will be to the High School and Middle School. These services will consist of the SRO officer remaining available and responding to service needs pursuant to this contract that shall only be secondary to the officers greater priority to respond to emergency calls, attend police training and special duties as assigned by the Chief of Police of the City. The normal staffing will be one officer. In the event the assigned officer is absent, whether such absence is due to vacation, sick or other reasons the City will assign one other Police Officer on duty as responsible for meeting its

obligations pursuant to this Agreement. The Police Department will provide additional coverage for events that happen outside of normal school hours, such as athletic events, dances at the rate of $64.82/hour. Reimbursement for additional time will be invoiced separately as it occurs. Law enforcement services will be provided to the St Francis Learning Center and St Francis Elementary School by any available on duty St Francis Police Officer.

5. DUTY OF OFFICER. Basic duties of the officer shall be set forth in a job description provided to School Officials by the Chief of Police of the City. The Police Chief and School Officials will also meet annually to discuss School Resource Officer expectations.

6. CLOTHING, EQUIPMENT AND SUPPLIES. The Officer assigned to the schools will be a uniformed officer. The City shall provide required clothing, uniforms, vehicle, necessary equipment and supplies for Officer to perform law enforcement duties.

7. SCHOOL CALENDAR. The District shall provide the City's Police Department with a school calendar on an annual basis.

8. TERMINATION. This agreement shall remain in full force and effect from the date hereof unless terminated by either party upon ninety (90) days written notice of such termination. All payment due hereunder shall be prorated in the event of such termination.

9. DURATION AND COST. For and in consideration of the provision of police service In accordance with the terms of the Contract, the District shall pay the City the sum of Seventy Four Thousand Eight Hundred Eighteen Dollars ($74,818.00) less credited amount of Twenty Three Thousand Eight Hundred Forty One Dollars. ($23,841.00) from the 2019-2020 school year due to the COVID pandemic and school building closures. Payments shall be made on a quarterly basis in the fiscal year 2020-2021. If the school contact days are reduced by the Minnesota Department of Education or State of Minnesota for COVID-19 related mandates by more than 60 school days, the City and School District will meet and confer with the intent to renegotiate a potential reduction or credit in the school contract amount.

10. FUNDING LOSS TERMINATION OPTION. In accordance with Minnesota Statute 465.71 the District may elect to cancel this contract if budgeted funds are not available to continue the service in this manner.

11. INDEMNITY AND HOLD HARMLESS. As a condition of City's assignment of a School Resource Officer pursuant to this Agreement, School District agrees to and shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or

litigation with respect to, all damages which may arise out of or be caused by School District or its agents, employees, contractors or subcontractors with respect to School District's performance of its obligations under this Agreement. School District shall defend City against the foregoing, or litigation in connection with the foregoing, at School District's expense, with counsel reasonably acceptable to City. City, at its expense, shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the gross negligence or willful misconduct of City. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement.

The City agrees to and shall indemnify, protect, save harmless and insure School District, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by City or its agents, employees, contractors or subcontractors with respect to City's performance of its obligations under this Agreement. City shall defend School District against the foregoing, or litigation in connection with the foregoing, at City's expense, with counsel reasonably acceptable to School District. School District, at its expense, shall have the right to participate in the defense of any Claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the gross negligence or willful misconduct of School District. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement.

In no case shall either party's obligation to indemnify the other party exceed the statutory liability limit of the other party.

12. AMENDMENTS. This Agreement contains the full understanding and agreement between the parties and may not be amended except in writing agreed to and executed by both parties. If any provision of this Agreement is found invalid by a court or agency, it shall not invalidate any remaining provisions.

13. DATA PRACTICES. Sharing of data will be done only pursuant to the Minnesota Government Data Practices Act and the Family Educational Rights and Privacy Act. Any data shared between the two parties to this Agreement will be maintained in accordance with state and federal law.

14. GOVERNING LAW. This Agreement shall be construed as to both validity and performance enforcement in accordance with and governed by the laws of the State of Minnesota.

15. SCOPE. It is agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

CITY OF ST. FRANCIS	INDEPENDENT SCHOOL DISTRICT 15
By:____________________	By:____________________
Title:__________________	Title:__________________
By:____________________	By:____________________
Title:__________________	Title:__________________
Dated:_________________	Dated:_________________

City of St. Francis

City Council
AGENDA REPORT
Agenda Item #
9C

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

SUBJECT: Permits for Food Vendors in Community Park

DATE: August 17th, 2020

OVERVIEW

The City was contacted by Gopher State Expositions about bringing food trucks to the City of St. Francis. The Chamber of Commerce was coincidentally recruiting food trucks to Community Park as part of the city wide garage sales event.

Staff contacted the Chamber of Commerce and it was agreed that partnering the Chamber event with the request the City received would be a good idea. Gopher State Expositions has four food vendors that provide State Fair food which is expected to include:

1) Cotton Candy, caramel apples, snow cones, popcorn, smoothies
2) Greek gyro, Chick gyro, Greek salad, drinks
3) Corn dogs, hot dogs, foot long hot dogs, French fries
4) Cheese curds

The Chamber is also working with vendors that may have BBQ and Italian Ice. The dates and times of operation are as follows:

1) Thursday August 20th 3:00 p.m. – 8:00 p.m.
2) Friday August 21st 3:00 p.m. – 8:00 p.m.
3) Saturday August 22nd 11:00 a.m. – 8:00 p.m.
4) Sunday August 23rd 11:00 a.m. – 5:00 p.m.

Action to be considered:

Approve the attached permits and authorize staff to administratively approve permits for this event that have been working with the Chamber. Consider waiving fees.

City of
St. Francis

APPLICATION FOR PEDDLER'S LICENSE

DATE: 8/12/20

APPLICANT'S NAME: Randy (First) Arthur (Middle) Forcier (Last)

DATE OF BIRTH:

ADDRESS: 611 Oakwood Dr. CITY St. Cloud PHONE: 612-802-0224

APPLICANT'S SOCIAL SECURITY NUMBER:

BUSINESS NAME: Gopher State Expositions Inc. CITY: St. Cloud, MN

TYPE OF BUSINESS: Amusement Carnival

MINNESOTA BUSINESS/TAX ID NUMBER: 4481135

EMAIL ADDRESS: GopherStEx @aol.com

LIST BELOW THE NAMES AND ADDRESSES OF ALL PERSONS ASSOCIATED WITH YOUR BUSINESS: (Use additional paper if needed)

Editer Forcier 611 Oakwood Dr St. Cloud, MN 56304

PLACE WHERE BUSINESS IS TO BE CARRIED ON:

LICENSE PERIOD: From 8/20/20 to 8/23/20 (Dates) No. of Days 4

HOURS OF SOLICITATION: FROM 11 AM to 8 PM

DESCRIPTION OF MERCHANDISE TO BE SOLD:

Food Trucks 1) Cotton Candy, Caramel Apples, Cones, Popcorn, Smoothies, Drinks

2) Greek Gyro, Chicken Gyro, Greek Salad, Drinks

3) ~~Corn dogs, Foot long Hot dogs, French~~ Frys

4) Cheese curds

LIST OF VEHICLES USED, INCLUDING LICENSE NUMBER, MAKE, MODEL, YEAR

INDEMNIFICATION AGREEMENT

TO: City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

The following agreement must be signed and notarized by the owner, authorized partner, or authorized officer(s) of the company. If a partner or officer signs, it must be accompanied by the written authorization of the partnership of the corporation, (such as a corporate resolution or written approval of all partners).

In consideration fort he grant of this license by the City of St. Francis, the undersigned licensee agrees as follows:

1. **OBSERVANCE OF LICENSE AND ALL LAWS.** The undersigned shall faithfully observe, keep and obey all terms and conditions of the license or permit, and all laws, rules and ordinances of the City of St. Francis relating to the license or permit, now in effect, including any amendments thereto. The undersigned shall also faithfully observe, keep and obey all laws, rules and regulations of any other governmental entity including county, state and federal regulations which may apply to the license or permit.

2. **VIOLATION.** Upon the violation of any of the terms and conditions of the license or permit, or any other law, regulation or ordinance, the undersigned understands that it may be subject to criminal or civil penalties, including, but not limited to, the suspension or revocation of the license or permit.

3. **INDEMNIFICATION.** The undersigned shall save and protect, hold harmless, indemnify and defend the City, its Council, officers, agents, employees, and volunteer workers against any and all liability, causes of action, claims, loss damage or cost and expense arising from, allegedly arising from, or resulting directly or indirectly from any acts of the licensee or any of its officers, employees, independent contractors or agents done in the performance or operation under this license, or any act done under pretended authority of this license. This agreement to indemnify and hold the City harmless shall include any costs incurred by the City in defending any action involving an act by the licensee or any of its officers, employees, independent contractors or agents, and shall include any attorney's fees incurred by the City.

IN WITNESS WHEREOF, the undersigned has executed this License Agreement as of the 13th day of August, 20 20.

Gopher State Expositions Inc.
Name of Licensee (business)

By Randy Forcier
Officer of Corporation or Partner/Owner

STATE OF MINNESOTA)
COUNTY OF Stearns) ss.

The foregoing instrument was acknowledged before me this 13th day of August 20 20 by Randy A. Forcier the President of Gopher State Expositions Inc. on behalf of said Corp.

NGA DUONG WYNNE
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2023

Notary Public

Application for Peddler's License

PRIOR RESIDENCES OF APPLICANT FOR PAST FIVE YEARS:

1. Randy & Edita Forcier 611 Oakwood Dr. St. Cloud MN 56304.
2.

3. ____

4. ____

5. ____

PLEASE NOTE: If the above is left blank, there will be a $1.00 assessment which will be credited toward the license fee if granted.

LICENSE FEE:

__**$25**__ Application Fee (Initial Investigation)

Plus whichever is applicable:

__**$50**__ Transient merchants, (Food Vendors) 21 DAYS

_**$150.00**_ Peddlers, solicitors, PER MONTH

_**$300.00**_ Peddlers, solicitors, 60 DAYS MAX.

___________ **Total Fee**

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant, to contact the applicant if additional information is required and to determine if the applicant meets all ordinance requirements.

FOR OFFICE USE ONLY

DATE APPROVED:______________ APPROVED BY:________________________

LICENSE NO.:____________________________ RECEIPT NO.:_______________

SPECIAL CONDITIONS: ____

City of St. Francis

Streets and Parks Monthly Report – July 2020

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
All Dept.	Building Maintenance	Light bulbs, toilets, sinks, etc.	25	Hours
Streets	Snowplowing	Plowing City Streets	0	Miles
Streets	Snowplowing	Plowing Cul-Da-Sacs	0	Cul-Da-Sacs
Streets	Snowplowing	Amount of Salt Applied to Roads	0	Tons
Streets/Parks	Snowplowing	Plowing Parking Lots	0	Number of Lots
Parks	Snowplowing	Trails/Sidewalks	0	Miles
Streets	Snowplowing	Amount of Granite Chips Applied to Roads	0	Tons
Streets	Grading	Grading City Roads	19.3	Miles
Parks	Park Inspections	Inspect equipment, buildings, and trees.	82	Inspections
Parks	Events	Preparation and Inspection	28	22 Ballfield 3 Wedding 3 misc.
Parks	Fertilizing	Applied to city properties and parks.	0	Pounds
Parks	Mowing	City Parks and Property	210	Acres
Streets	Signs	Signs Installed or Repaired	6	Number of Signs
Streets/Parks	Callouts	Response for service requests outside normal working hours.	6	1 Sewer 1 Park 1 Street 2 Water 1 Recycling
Streets/Parks Sewer/Water	Equipment Repair	Anything Beyond Normal Maintenance, Fabrication, etc.	27	Hours
Streets/Parks Sewer/Water	Equipment Maintenance	Greasing, Washing, etc.	22	Hours
Storm Water	Cleaning Catch Basins	Remove debris and ice from catch basins.	18	Number of Catch Basins
Storm Water	Street Sweeping	Sweeping of city streets and parking lots.	0	Yards
Parks	Ball Fields	Dragging Ball Fields	22	Times
Parks	Trail Mowing	Mowing Along Walking Trails	48.6	Miles
Parks	Fountain	Clean Fountain at Woodbury Park	6	Time
Streets	Ditch Mowing	Mowing Along Roadway	0	Miles
Parks	Ice Rinks	Applying Water On Rinks	0	Gallons

Parks	Vandalism	Damage to City Property	0	Hours
Parks	Playground	Install Woodchips	0	Yards
Parks	Leaf Pick-up	Picking Up Leaves in Parks	0	Yards
Recycling	Meeting	With Anoka County	1	Meeting
Recycling	Event	LePage Recycling Event & Free Shred Event/Leaf Event	1	Events

City of St. Francis

Water and Sewer Monthly Report – July 2020

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	**Water Treatment Report**			
Water	Inspect Facility Daily	Facility Inspection	18	Inspections
Water	Operational Hours	Hours spent at facility.	36	Hours
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	Calculation
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	Calculations
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	Chemical Adjustments
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	21	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	Daily	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	**Water Flows/Results**			
		Total Raw water	30.9	Million Gallons
		Total Finished water	29.87	Million Gallons
		Finished water sold	27.2	Million Gallons
		Accounted water %	91	%
		Oak Grove water use	4.77	Million Gallons
		Average Daily Flow	.963	Million Gallons
		Average Chlorine	.53	Mg/l
		Average Raw Iron	1.12	Mg/l
		Average Raw Manganese	.098	Mg/l
		Average Fluoride	.74	Mg/l
		Iron Removal	**99**	%
		Manganese Removal	**65**	%

Wastewater	**Wastewater Treatment Report**			
Wastewater	Monthly Sampling	Perform required monthly sampling: 8 Influent 30 Constituents); 8 Effluent (40 Constituents: 4 monitoring wells (32 constituents)	102	Constituents
Wastewater	Operational Hours	Hours spent at facility.	144	Hours
Wastewater	Inspect Operations Building	Daily inspection of building.	18	Inspections
Wastewater	Inspect Pre-treatment Building	Daily inspection of building.	18	Inspections
Wastewater	Inspect Tertiary Building	Daily inspection of building.	18	Inspections
Wastewater	D.O Readings	Take Required D.O Readings.	31	D.O Readings
Wastewater	pH Readings	Take Required pH Readings.	31	pH Readings
Wastewater	Inspections	Inspect 8 lift stations daily and calculate pump runtimes.	144	Lift Station Inspections
Wastewater	Daily Lab	Process Control Test	80	Tests
	Wastewater Flows/Results			
		Discharge Point	Seelye Brook	
		Total Influent	10.62	Million Gallons
		Total Effluent	9.37	Million Gallons
		Reuse effluent	1.35	Million Gallons
		Influent TSS	441	Mg/l
	Limit: (15mg/l)	Effluent TSS	0	Mg/l
	Limit: (85 %)	**TSS % Removal**	**100**	**% Removal**
		Influent CBOD	234	Mg/l
	Limit: (15 mg/l)	Effluent CBOD	0	Mg/l
	Limit: (85 %)	**CBOD % Removal**	**100**	**% Removal**
		Influent Phosphorus	4.7	Mg/l
	Limit: (1 mg/l)	Effluent Phosphorus	0	Mg/l
		Phosphorus % Removal	**100**	**% Removal**
		Influent Ammonia Nitrogen	28.9	Mg/l
	Limit: (Seasonal) 1.4 mg/l	Effluent Ammonia Nitrogen	0	Mg/l
		Ammonia Nitrogen % Removal	**100**	**% Removal**
Water/ Sewer	**Monthly Tasks**			
Water/Sewer	Locates	Process Locate Requests	117	Utility Locate Requests

Water/Sewer	Meter Readings	Monthly Meter Readings for City Owned and Large Users	52	Monthly Readings
Water/Sewer	Water/Sewer Connections	Inspect Water and Sewer	0	Inspections
Water/Sewer	Water Miscellaneous	Work orders: re-reads, high	24	Work Orders
Re-reads	Re-read Meters	Re-read Meters	8	Meters
Water/Sewer	**Monthly Projects**			
Water Treatment Facility	Fluoride Report	Required by the Minnesota Department of Health for Fluoride monitoring.	1	Report
Water Treatment Facility	VFD Inspections	All of the VFD's were inspected for irregularities and cleaned.	15	VFD's
Rum River Bluffs	Water Main Shut Downs	Assist contractor with water main extension, required water main to be shut down.	4	Shutdowns
2020 Reconstructs	225th LN 226th Ave, Water Main Shut Down	Assist crews in shutting down water main for new connections.	4	Shutdowns
Wastewater Treatment Facility	VFD Inspections	All of the VFD's were inspected for irregularities and cleaned.	35	VFD's
Wastewater Treatment Facility	DMR Report	Monthly report required by Minnesota pollution control agency for sampling results.	1	Reports
Wastewater Treatment Facility	NPDES Permit Renewal Meeting.	Our wastewater permit extension request was granted.	1	Permit
Wastewater Air Release Manholes	Inspect Air Releases	Visual inspection of air release apparatus and manholes.	8	Manholes
Ambassador Lift Station	Cleaning	A contractor cleaned the lift station with Vac truck removing grease.	1	Lift
River Edge Lift Station	Cleaning	A contractor cleaned the lift station with Vac truck removing grease.	1	Lift
DL-6 Lift Station	Pull Pump	Pulled pump due to plugging.	1	Pump
Ambassador Blvd Improvements	Hydrant replacement and water main gate valve addition.	Two hydrants were replaced with isolation valves. A 10" gate valve added.	8	Hours

*Each time a lift station pump is pulled due to plugging, it is equal to two-man hours.