

**CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY**

CITY COUNCIL MINUTES

FEBRUARY 18, 2020

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. ROLL CALL

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, and Robert Bauer. Sarah Udvig excused. Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Supervisors Parish Barten and Jeremy Shook, Liquor Store Manager John Schmidt, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. APPROVAL OF AGENDA

Add 4 I. Hire Jason Windingstad as the Public Works Director to the Consent Agenda. MOTION BY MUEHLBAUER SECOND BAUER APPROVING THE REGULAR CITY COUNCIL AGENDA AS AMENDED. Motion carried 4-0.

4. CONSENT AGENDA

- A. City Council Minutes – February 3, 2020
- B. St. Francis Lions – Application for MN Lawful Gambling Permit/Bingo April 4 @ American Legion
- C. St. Francis Assn of Parents and Teachers – Application for MN Lawful Gambling Permit Raffle Permit May 16, 2020 @ St. Francis Elementary School or Community Park
- D. Replacement of Officer Duty Handguns
- E. St. Francis Fire Department Appointments for Captains; Carl Johnson, Tim Kizer and Evan Sturzl and Lieutenant Sam Strassburg.
- F. 2020 Street Reconstruction and Watermain Improvement Project – Res 2020-10 Parking Restriction on Butterfield Drive NW.
- G. Payment of Claims \$387,117.73 (ACH #279E-281E \$208,983.96 and Check #77134-77203 \$178,133.77)
- H. Approve Amendment No. 2 extending Connectivity Services Agreement for Broadband Services for City Buildings.
- I. Hire Jason Windingstad as the Public Works Director at pay grade 17.

Mayor Feldman asked to pull item 4 D.

MOTION BY ROBINSON SECOND MUEHLBAUER APPROVING THE CONSENT AGENDA ITEMS A-C and E-H. Motion carried 4-0.

D. Replacement of Officer Duty Handguns

Mayor Feldman stated we all have different questions regarding this purchase. Money was budgeted for handgun replacement in the Capital Improvement Plan for 2022, what will happen for money budgeted for 2022. Chief Schwieger said I believe it would stay in the Capital Improvement Plan for future purchase of handguns. Useful life of the guns is around 15 years. The current handguns have had thousands of rounds fired through them and officers are seeing an increase in malfunctions while training with the firearms.

Muehlbauer said if they are to last about 15 years, these are three year shy of 15 years. Chief Schwieger said they are used mostly for training and have been overhauled once. Like to change over before they don't work.

Robinson said I did have some financial questions but Darcy (Mulvihill) answered them. Will a gun shop buy these back. Chief Schwieger said yes, that will be at our next city council agenda. Robinson asked so no liabilities carry over. Chief Schwieger said a licensed federal dealer would do the gun transfer to pass on the liability. How often do they have to qualify? Chief Schwieger said at least four times a year, each quarter typically. Several hundred rounds per year. They can also go to shooting range on their own.

Bauer said I did ask questions earlier today and get my questions answered. Holsters usually are purchased by the officer. Bauer asked about all the officers having the same gun and holster. Chief Schwieger explained why they have the same gun/holster and it is because of uniformity and familiarity. If something happens in the field, they are able to take the other officers gun and use it, know how to get it out of the holster and how the gun handles.

Feldman said so basically you plan for 15 years or useful life of the handgun. Chief Schwieger said we prefer to replace them before they break or don't work. Everything has a useful life and don't want to keep it until it doesn't work. Chief Schwieger said I think 15 years is adequate, right now, we have the funds and don't want to go too long. Feldman said we can't have things breaking down; be preventative, just like fire and public works with their equipment.

Bauer said we did have a buyback program where I worked. Chief Schwieger said that option too would be at the next council meeting.

MOTION BY MUEHLBAUER SECOND BAUER APPROVE THE PURCHASE OF 14 SIG SAUER P320 9mm HANDGUNS INCLUDING ACCESSORIES WITH FUNDING COMING OUT THE POLICE DEPARTMENT CAPITAL BUDGET. Motion carried 4-0.

5. **MEETING OPEN TO THE PUBLIC**

None

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARING**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. **Ordinance 261, Second Series Amending City Code 7-3-6 Recreational Motor Vehicles (Second Reading)**

Thunstrom reported clarification of definitions and establishing operating restrictions are the sections amended as it pertains to racetracks on residential properties.

Questions raised two weeks ago regarding noise and dust as it relates to the use of recreational vehicle. After further research staff feels the additional concerns can be met by our current code. We did however add section 3 and 4 under Owner Responsibility. They are:

3. To operate in a manner in which does not create Noise Violations as identified in Chapter 8, Section 2.

4. To operate in a manner in which the use does not impact wetlands, alter the natural vegetation or topography within the Rum River Management District, create erosion or uncontrolled sedimentation of soil as identified within City Code.

Muehlbauer asked being we don't have a full council this evening can we continue this ordinance amendment until the next meeting when we have a full council. Council agreed.

MOTION BY MUEHLBAUER SECOND BAUER TO CONTINUE THE ORDINANCE 261, SECOND SERIES UNTIL WE HAVE A FULL COUNCIL. Motion carried 4-0.

B. **Resolution 2020-07 Summary Publication of Ordinance 261, Second Series**

MOTION BY MUEHLBAUER SECOND ROBINSON TO CONTINUE THE SUMMARY PUBLICATION UNTIL THE NEXT COUNCIL MEETING. Motion carried 4-0.

C. **Setting a Date for a Work Session**

Staff would like to set a work session for next week or when the council is available.

Tentative topics include; Highway 47, Liquor Store donation (for School Park), Metro I-net and other potential topics. After some discussion, the council decided on

Wednesday, March 4 for the work session starting at 5:30 pm at city hall.

10. **MEETING OPEN TO THE PUBLIC**

None.

11. **REPORTS**

A. Department Reports –

1) Streets/Parks Monthly and 2019 Annual Reports

Public Works Supervisor Jeremy Shook gave an overview of the Streets and Parks Annual report. Most notable comparison to the previous year was due to the fact we set a record for the wettest year. Received 43.17" of rain (average 30.64) and 91.7 of snow, which lead to more mowing and plowing. The decrease of miles graded was due to Riverbank Lane being paved.

Council thanked Jeremy and stated good reports.

2) Water/Sewer Monthly and 2019 Annual Reports

Public Works Supervisor Parish Barten said 2019 was a busy year with the meter change out and the sewer connection with The Ponds Development in Oak Grove. Since the addition of sewer line connected from Oak Grove, we have seen no adverse effects.

Feldman asked about raw water usage, reusable water and the spray irrigation permit. The sprayed irrigation was at the wastewater plant. Barten stated we would like to get rid of the spray irrigation and clean up language in the permit that is renewed this June.

Muehlbauer said good report.

Robinson asked if there is any way to receive any revenue source from Oak Grove decommissioning their system. Golf course watering will increase water consumption because they would not be using the reused water.

Bauer very good report.

Feldman questioned the man-hours of pulling pumps. Feldman asked for an update on the number meters that still need to be changed out. Barten reported there are 11 accounts that have not responded to any notice or scheduled for the replacement meter, 6 new homes in transition, 5 vacant. The 11 will be fined and should see the fee on their bill in April. Software is making progress and is close to corrected.

Feldman stated if you see some unusual water meter readings please call, there will be glitches.

Bauer said great report, please don't flush anything down the toilets that should not be flushed. Commented on the 29 man-hours to pull rags.

Feldman asked isn't there one area that we are having more problems than others? Barten said yes, the Durigan/Locher development. We did send out letters to the

neighborhood reminding them what to and not to flush. Barten said staff drafted an information letter for the spring newsletter explaining the meter change out and why we did the change out. Some residents may even see better water pressure.

Feldman wanted to take the time to thank both Parish and Jeremy along with the staff for doing an excellent job maintaining the departments at a high level. Thank you. Just this evening we hired a new public works director. Thank you again.

B. Councilmember Reports -

Bauer- nothing to really report. Was down south this past week.

Robinson – attended the finance committee meeting reassured me that we made a good decision on hiring the fire chief full time. Amazes me how much police activity there is.

Muehlbauer – nothing to add.

Feldman – Really appreciate the Nixle notifications, we have around 1,100 viewers/subscriptions. Appreciate staff working with council. Trust is being built with police and fire with the good leadership. Appreciate staff and council being patient and time commitment with work sessions, long days. Do it for the betterment of the residents we serve.

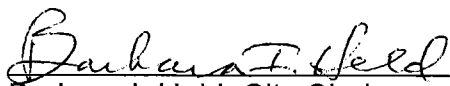
Robinson said many cities that have scheduled meetings on holidays they don't have a meeting. Appreciate we move ours to the next day.

C. Upcoming Events -

Feb 19	Planning Commission Meeting @ St. Francis Area Schools District Offices 7:00 pm
Mar 2	City Council Meeting @ St. Francis Area Schools District Offices 6:00 pm
Mar 3	Presidential Nomination Primary Election Polls Open 7am to 8 pm
Mar 16	City Council Meeting @ St. Francis Area Schools District Offices 6:00 pm

12. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular city council at 6:55 pm.


Barbara I. Held, City Clerk