CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
January 6, 2020
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 pm

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
   A. City Council Minutes – December 16, 2019
   B. Accept Resignation of Fire Fighter Isaiah Brunette
   C. City Council Work Session Notes – December 11, 2019
   D. Resolution 2020-01 – Appointments for 2020
   E. Payment of Claims

5. MEETING OPEN TO THE PUBLIC

6. SPECIAL BUSINESS

7. PUBLIC HEARINGS

8. OLD BUSINESS

9. NEW BUSINESS
   A. 24xxx Germanium - Code Enforcement Requested Extensions
   B. Setting a date for a Work Session

10. MEETING OPEN TO THE PUBLIC

11. REPORTS
   A. Department Reports –
   B. Councilmember Reports -
   C. Upcoming Events –
      Jan 15 Planning Comm. Mtg - CANCELLED
      Jan 20 City Offices Closed
      Jan 21(Tues) City Council Meeting @ St. Francis Area Schools District Offices 6:00 pm

12. ADJOURNMENT

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES

DECEMBER 16, 2019

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
   The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**
   Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer, and Sarah Udvig. Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Supervisor Parish Barten, Liquor Store Manager John Schmidt, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**
   MOTION BY UDVIG SECOND ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 5-0.

4. **CONSENT AGENDA**
   A. City Council Minutes – December 2, 2019
   B. Declaring Surplus Property/Forfeiture Vehicle - Resolution 2019-58
   C. Anoka County Economic Development – Memorandum of Understanding
   D. Kings Highway & Riverbank Lane Project – Pay Estimate No. 4 to North Valley, Inc. for $60,879.28
   E. 2019 Water Meter Replacement Project – Pay Estimate No. 2 to Ferguson Waterworks for $203,720.31
   F. Winning with Cops Receipt of Donation from CHOPS Pull Tabs of $400.00
   G. Payment of Claims $555,740.04 (ACH 274E-275E $183,057.47 and check numbers #76783-#76886 $372,682.57)
   H. 2019 Street Rehabilitation Project – Pay Estimate No. 2 to ASTECH Corporation for $13,137.28

   MOTION BY BAUER SECOND MUEHLBAUER APPROVING THE CONSENT AGENDA ITEMS A-H. Motion carried 5-0.

5. **MEETING OPEN TO THE PUBLIC**
   None

6. **SPECIAL BUSINESS**
None

7. **PUBLIC HEARING**
None

8. **OLD BUSINESS**
None

9. **NEW BUSINESS**
A. 2020 Street Reconstruction & Watermain Imp. Project - Feasibility Report Resolution 2019-59
City Engineer Craig Jochum referenced the agenda report in the council packet regarding the 2020 Street Reconstruction and Watermain Improvement Project. There are four project areas; Butterfield Drive (north of Bridge Street, Poppy Street & 229th Lane, the River Shores neighborhood, and a Rum River Blvd watermain loop. Jochum reviewed the proposed schedule for this project that includes a neighborhood meeting. Bid results will help determine final assessment. The public improvement and property assessment process will be carried out in accordance with MN Statutes chapter 429. The assessments will be calculated as per the City's Assessment Policy; water service assessments shall be 100% property owner, watermains shall be 40% property owner and 60% city, storm sewer shall be 40% property owner and 60% city. The assessment will be based on a 15-year period. Total engineer estimated cost is $3,427,464. Funding sources will be Municipal State Aid (MSA), Water Fund, Stormwater Fund, local Street Fund, and City of Oak Grove. It is anticipated that a bond will be issued to finance the municipal water improvements. This bond will be re-paid by project assessments and user fees. More detail of the full project was provided in the packet. Staff looking for approval of resolution 2019-59, receiving the Feasibility Report and ordering Plans and Specifications for the 2020 Street Reconstruction and Watermain Improvement Project.

Mayor Feldman stated Riverbank Lane/Kings Hwy did the two hearings at one meeting. This will be handled a little different where there will be a public improvement hearing and also an assessment hearing.

Feldman asked how are you going to do this project. All at once? Jochum said we will probably do it in phases.

Udvig was curious about the neighborhood meeting; do people show up at these? Jochum said time slots will be given with the different development areas. They are very informal.

Bauer's only concern is do your see any sticker shocks with these projects? Jochum said hopefully not.

Muehlbauer did we get it figured out with Oak Grove's share of the Poppy Street project. Jochum said we have had meetings but they are not totally committed. Council asked what happens if they don't agree with the project. Jochum said in order to get MSA funds we need their partnership. Just in case they don't participate, that portion of the project could be split.

Robinson asked how old are the streets or when was the last time the streets were reconstructed. Jochum stated River Shores has the original 1979 6-inch thin wall PVC watermain, Butterfield Drive we'll replace the 1973 6-inch think wall PVC watermain, Poppy Street the north end has 1973 watermain and the south part was done in late 1990's. What effects the MSA use of funds? Jochum stated all streets qualify except for 229th. There is different criteria the streets must meet; one being if the street is not wide enough you must have no parking on one side. Jochum said it will be good to display this information at the neighborhood meeting.

MOTION BY MUEHLBAUER SECOND BAUER TO ADOPT RESOLUTION 2019-59 A RESOLUTION RECEIVING REPORT AND ORDERING PLANS AND SPECIFICATIONS FOR THE 2020 STREET RECONSTRUCTION AND WATERMAIN IMPROVEMENT PROJECT. Motion carried 5-0.

B. <u>Pawn Shop Regulation Vendor</u>
Police Chief Todd Schwieger reported effective January 1, 2020 Automated Property Services (APS) will no longer be operated by the Minneapolis Police Department and therefore will no longer be in operation. Our local pawnshop did report to APS. We felt this type of service was a useful tool. It offered aid to the police department in local pawn regulation and investigation of criminal activity. So staff researched other vendors and found Business Watch International (BWI) and LeadsOnline who provide similar services and are used by agencies through out the nation. LeadsOnline is being used by other agencies in Anoka County as well as the State of Minnesota. Staff is recommending to move forward with LeadsOnline. The initial subscription agreement would be effective for a period of 3 years with an annual renewal fee of $2,192 per year. Council asked what the city was paying per year with APS. Schwieger stated $400 per year.

Feldman stated LeadsOnline is being used by Anoka County and State of MN. Pricing three-year contract for $2192 each year also has a 60 day out clause.

Muehlbauer said can we still have the pawnshop reimburse the city with the per transaction fee?
Thunstrom stated raising the Annual Fee could be an option to make up for the per charge fee. Muehlbauer said I don't think the residents should have to pay for the per transaction fee. Chief Schwieger stated we were with APS 10 plus years. We will have the capability to look up on a data base lost or stolen goods whether we have a pawn shop or not. It is a good tool to have.

Robinson agreed with Muehlbauer what do other cities do. Schwieger stated when APS was in operation everyone was on that system. Easy to look up their data base. Robinson said I don't like the idea of paying more.

Feldman asked if the $1000 annual fee is comparable with other cities. Thunstrom stated we could look at other cities if they are also going to change their annual fee due to the change. Thunstrom said we do want to remain competitive with our fees.

Udvig stated even if we didn't have the pond shop or it goes out of business doesn't mean we are going to get rid of this service. They expect us to investigate and helpful to have this tool.
Schwieger stated the police department used APS as an investigative tool and was used even before the pawnshop was open.

Robinson said I wasn't aware we were using it in the past, different spin on it. Muehlbauer agreed.

Bauer so we paid about $400 a year in the past, can we have the company come back with a better price. Maybe we table this until we have more information of how the transaction fee will work.

Schwieger said these are the two major vendors. Most agencies are using them.

Udvig stated this is the last meeting before January 1st. Not a huge market for this type of company.

Feldman said he likes the out clause; why not try it one year. After one year, we can reevaluate the contract.
MOTION MUEHLBAUER SECOND UDVIG TO APPROVE THE CONTRACT WITH LEADSONLINE WITH THE CONDITION TO REVIEW IT AGAIN SEPTEMBER 2020. Motion carried 5-0.

C. <u>2019 Water Meter Replacement Project – Change Order No. 1</u>
Jochum reported Change Order No. 1 is a no cost change order for the 2019 Water Meter Replacement Project. This change order is requesting a 60-day extension to the contract time. The reasons for the request to extend the contract time are as follows:

Item 1 -Delays from Opus 21 (Utility Billing Vendor for St. Francis) in creating a Neptune transfer file.

Item 2 - Delays from Connexus Energy in running power to the new collector site located at Highland Woods Park.

Item 3 - More time needed to address Utility customers that haven't replied to the project notifications sent by Ferguson Waterworks.

Item 3 is the main reason for the extension request. Approximately 140 customers have not responded to the notifications, that have been sent by the Contractor, to schedule a time to have their meters replaced.

Feldman said you actually could benefit you if you have old meters, might get better water pressure. Don't understand the holdout, comply.

Public Works Supervisor Parish Barten said Ferguson really wants to get this done. City Administrator Joe Kohlmann stated per our city code we have the right to go in and change our equipment.

Discussed different options the city has in order for last residents to have their water meter changed out.

Feldman said we don't like to charge fines but this needs to get done. It is so easy to comply.

Robinson said could we have our code enforcement officer knock on their door. Barten stated Ferguson does go back to the homes with door hangers and gives out notices.

Again discussed what the notices should say, potential water shut offs, huge fines. Public works staff would probably have to go out and read the non-compliant residents.

Feldman said stressed the urgency to get the meter's replaced and comply. Muehlbauer said I am not a huge fine person.

MOTION BY MUEHLBAUER SECOND BAUER TO APPROVE THE CHANGE ORDER NO. 1 FOR THE 2019 WATER METER REPLACEMENT PROJECT BEING DONE BY FERGUSON WATERWORKS. Motion carried 5-0.

D. <u>Non-Union – 2020 Cost of Living</u>
Kohlmann reported the Public Works Union contract was approved with a 3% Cost of Living for 2020. Staff is asking for consideration to be consistent with the Public Works Union and be provided a 3% COLA for non-union employees.
Udvig said she was okay with the 3%.
Bauer asked about the years of the Public Works Contract. Kohlmann they had a three-year contract that goes through 2020. Bauer said he was all for it.
Robinson asked is this national norm for government. Kohlmann said it was at the time when we settled the Public Works Union contract, it varies.
Feldman said we are being more than fair but not out of line.

MOTION BY BAUER SECOND ROBINSON APPROVE 3% COST OF LIVING ADJUSTMENT FOR THE 2020 WAGES TO NON-UNION EMPLOYEES. Motion carried 5-0.

E. Holiday Hours

Kohlmann said there was an error in his agenda report. Staff does not receive a ½ day off on New Year's Eve. During the Christmas and New Year's Day holidays it usually is a time you can anticipate a flood of time-off request. Wanted to see if council would be willing to close the city offices the day after Christmas and New Year's, both are Thursdays. Not very busy time right after a holiday.

Robinson said the sister cities are open Thursday and Friday. The regular citizens have to work the day after doesn't make logistical or common sense to close. We serve the residents.

Bauer said I agree with Robinson. Could we have had this request done earlier? At my work, I have to have my vacation in a year in advance.

Udvig agree with Robinson and Bauer, most of us will be working on the Thursday and Friday. Track to see what kind of traffic we have that day.

Kohlmann said we can make it work with staff, not a problem we'll stay open.

Feldman said as Robinson said we are a city and we serve the residents.
Council consensus to keep the city offices open the Thursday after Christmas and New Year's.

10. **MEETING OPEN TO THE PUBLIC**

None.

11. **REPORTS**

A. Department Reports – Public Works Monthly Reports

Barten reported the last couple of weeks has been busy with snowplowing and cold weather.

Feldman spoke again about all the lift station pumps pulled; do not flush anything down that should not be.

Udvig said good reports. Snow banks are high already, remember proceed cautiously and carefully.

Bauer said clean water is coming out of our wastewater facility doing an excellent job. It takes man-hours to work on lift stations because someone flush something down the toilet that doesn't belong there. Plow out your fire hydrants, very important.

Muehlbauer nothing to add.

Robinson said can you introduce yourself and do you need help. Parish introduced himself and stated he has been with the City for fifteen years.

Feldman asked about the Oak Grove connections. Is everything going okay with the additional flow. Barten said yes we are seeing more flow. Could we entertain private dumping in our system. Barten said yes, in the future. Barten said they are still looking for more land for land application.
Discussion on the replacement of the former public works director. Barten said I have my Class A license.

B. Councilmember Reports -
Udvig - Friday there was a Safe Routes to School meeting, good discussion.
Feldman said MnDOT was going to have a meeting in December regarding Hwy 47 corridor. Thunstrom said their intent is to have a third meeting.
Bauer -Saturday went to Lions "Gathering of Friends" encourage people to attend it next year, good time. Enjoy the holidays, safe driving.
Muehlbauer - Winning with Cops event December 19, I cannot make it but encourage staff and our council to check it out, good events.
Robinson - had a work session December 11th. Working on a Christmas committee, rewarding. Gladiators wrestling tourney on Sunday December 22 come out and watch the little kids wrestle. Have a safe holiday season. Don't drink and drive.
Feldman- agrees don't drink and drive. Want to make sure Riverbank Lane/Kings Hwy residents know we still have a retainage from the contractor. until it is completed and signed off by council. City offices are closing at noon on Christmas Eve, closed Christmas Day, closed New Year's day. If you have a concern or issue bring it to us not on Facebook. We will look into. Help us to serve you better.

C. Upcoming Events -
Dec 5 Santa on the Fire Truck 5:30 pm in various neighborhoods
Dec 12 Santa at the SF Police Department 5-7 pm
Dec 16 City Council Meeting @ St. Francis Area Schools District Offices 6:00 pm
Dec 18 Planning Comm. Mtg @ St. Francis Area Schools District Offices-CANCELLED

12. ADJOURNMENT
There being no further business, Mayor Feldman adjourned the regular city council at 7:25 pm.

____
Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
4 B

TO: Mayor & City Council

FROM: Dave Schmidt, Fire Chief

SUBJECT: **Accept the Resignation of Firefighter Isaiah Brunette**

DATE: 01-06-2020

OVERVIEW:

Effective 12-31-2019, Firefighter Isaiah Brunette has tendered his resignation from the St. Francis Fire Department. Firefighter Brunette first joined the organization on 04-1-2018. Firefighter Brunette served the citizens and community with pride and honor and will be missed by all. Firefighter Brunette is needing to focus his time on family concerns and no longer feels he has the time to serve as a firefighter

Action to be considered:
Motion to accept the resignation of Firefighter Isaiah Brunette.

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL WORK SESSION NOTES
DECEMBER 11, 2019
5:30 P.M.

1. **Call to Order/Roll Call**
The Work Session was called to order at 5:34 pm by Mayor Steve Feldman.

Roll Call: Present were Mayor Steve Feldman, Council members Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present were City Attorney Dave Schaps, City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom and Fire Chief Dave Schmidt.

2. **Bee Ordinance Discussion**
Community Development Director Kate Thunstrom reported staff did some research and contacted surrounding communities regarding bee keeping. Our current city code is light on restrictions but does require a property to be five (5) acres in size, 100 feet setbacks and a limit of one (1) hive.

Council held a discussion on whether they regulate the size of lots and setbacks regarding bee keeping or if they make no changes to the current code. Staff was given direction to bring to a council meeting an ordinance amendment that allows bee keeping on lots 2.25 acres and larger and update the setbacks.

3. **Dirt Tracks Discussion**
Thunstrom reported due to a complaint brought forward regarding a property using a racetrack in a residential neighborhood. Race tracks, whether dirt or other are currently not addressed in City Code. Staff reviewed other cities regulations. There are a couple things for the council to consider if you choose to regulate them. First is the enforcement ability of the code. Additionally is the issue motorized recreational vehicles or how they are being used. People use their ATVs for other things such as snow removal or yard work. Snowmobiles could be used on a racetrack but they are also allowed in parts of the city. Thunstrom mentioned if the city code is amended this would be for future tracks. Discussion was held on whether they should be allowed, if so on what lots size, setbacks and hours of use. Staff was given direction to bring to a council meeting an ordinance amendment that allow dirt tracks on a 2.5 acre lots or larger with setbacks of 50' off lot line and 50' from dwelling structure.

4. **City Buildings Discussion**
Feldman said the smartest thing we have done the last couple of years with city buildings is maintenance. In the past the city over spent on several city buildings, land and improvements. At our last discussion on city buildings, I thought we talked about looking at a fire/city hall building. The rest of the council agreed.

Now it depends on location. A liquor store expansion was also discussed. After a lengthy discussion on city buildings it was determined to look at a liquor store expansion first. Another work session will probably be needed to look into this further.

3. **Adjournment**
Mayor Feldman adjourned the work session at 8:33 pm.

Submitted by,

____

Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
4 D

TO: Joe Kohlmann, City Administrator

FROM: Barb Held, City Clerk

SUBJECT: **2020 Appointments**

DATE: January 6, 2020

OVERVIEW:

At the first meeting of each year the list of appointments if reviewed. The only two changes on this year's list of appointments are: Assistant Weed Inspector – Jeremy Shook and URRWMO vacancy due to Jerry Tveit's resignation from the board. Tveit's new work schedule did not allow him to be able to attend the evening meetings.

ACTION TO BE CONSIDERED:

Fill the vacancy for the URRWMO Board. Adopt Resolution 2020-01 List of Appointments for 2020.

BUDGET IMPLICATION:

None.

Attachments: Resolution 2020-01

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2020-01

A RESOLUTION APPROVING THE APPOINTMENTS FOR 2020

Mayor Pro Tem	Joe Muehlbauer, Council Member
City Assessor	Erik A. Skogquist, SAMA Mary Wells, CMA
City Attorney	Barna, Guzy & Steffen, Ltd.
City Engineer	Hakanson and Anderson
Planning Consultants	HKGI
Health Officer	Allina Medical Clinic – Coon Rapids
Weed Inspector	Steve Feldman, Mayor
Assistant Weed Inspector	Jeremy Shook-Public Works
Emergency Management Director	Todd Schwieger, Police Chief
Joint Law Enforcement Council:	
Police Chief	Todd Schwieger, Police Chief
Council Representative	Steve Feldman, Mayor
Official Newspaper	Anoka County Union
Official Public Depository	Village Bank of St. Francis Anoka County Federal Credit Union Ehlers & Associates Morgan Stanley RBC Dain Rauscher US Bank 4 M Fund
Financial Consultant/Bond Underwriter	Ehlers & Associates
Official Signatures	Steven D. Feldman, Mayor Joseph Muehlbauer Mayor Pro Tem Joseph Kohlmann, City Administrator Barbara I. Held, City Clerk Darcy Mulvihill, Finance Director (2 signatures required)

Council Representative to Boards/Commissions/Committees:

Planning Commission	Kevin Robinson, Council member
Charter Commission	Steve Feldman, Mayor
School District #15	Sarah Udvig, Council member
Park Commission	Rob Bauer, Council member
Economic Development Authority:	
Council Representative	Joe Muehlbauer, Council member
Council Representative	Steve Feldman, Council Member
Upper Rum River Watershed:	
Resident Member/Consultant Rep.	Resident-Vacant/City Engineer
Resident Member	Lan Tornes
Metropolitan Council	Steve Feldman, Mayor
Heritage Preservation Commission	Ray Steinke, Resident
Pioneer Days:	
Council Representative	Joe Muehlbauer, Council Member
Staff Representative	Barb Held, City Clerk
Anoka County Joint Fire Powers Agreement	
Fire Chief	David Schmidt, Fire Chief
Council Representative	Steve Feldman, Council Member

The motion for the adoption of the foregoing resolution was made by Councilmember ___and was duly seconded by Councilmember ___ and upon vote being taken thereon, the following voted in favor:
and the following voted against the same:

ADOPTED BY THE CITY COUNCIL OF ST. FRANCIS THIS 6th DAY OF JANUARY, 2020.

APPROVED:

____
Steven D. Feldman, Mayor

ATTEST:

____
Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 E

TO: Joe Kohlmann, City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: **Bill List to be considered by Council**

DATE: 01-06-2020

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are $196,690.55 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments - None.
Direct Transfer from Previous Month-
Manual Checks- $607.53

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 01-06-2020 Packet List
- 01-06-2020 Other Checks

City of St. Francis

01/02/2020 3:09 pm

PAYMENT BATCH AP 01-06-20

ACE SOLID WASTE, INC.

01/01/2020	5518022	E 101-42110-384	Refuse/Garbage Disposal	JANUARY GARBAGE	42.69
01/01/2020	5518022	E 101-42210-384	Refuse/Garbage Disposal	JANUARY GARBAGE	66.46
01/01/2020	5518022	E 101-43100-384	Refuse/Garbage Disposal	JANUARY GARBAGE	42.69
01/01/2020	5518022	E 101-43100-384	Refuse/Garbage Disposal	JANUARY GARBAGE	61.73
01/01/2020	5518022	E 101-43210-384	Refuse/Garbage Disposal	JANUARY GARBAGE	63.54
01/01/2020	5518022	E 101-45200-384	Refuse/Garbage Disposal	JANUARY GARBAGE	61.73
01/01/2020	5518022	E 101-45200-384	Refuse/Garbage Disposal	JANUARY GARBAGE	42.67
01/01/2020	5518022	E 601-49440-384	Refuse/Garbage Disposal	JANUARY GARBAGE	77.53
01/01/2020	5518022	E 601-49440-384	Refuse/Garbage Disposal	JANUARY GARBAGE	42.69
01/01/2020	5518022	E 602-49490-384	Refuse/Garbage Disposal	JANUARY GARBAGE	42.69
01/01/2020	5518022	E 602-49490-384	Refuse/Garbage Disposal	JANUARY GARBAGE	77.53
01/01/2020	5518022	E 609-49750-384	Refuse/Garbage Disposal	JANUARY GARBAGE	212.05
					$834.00

ADVANTAGE TAPE

11/29/2019	IH43593	E 609-49750-340	Advertising	ADVERTISING	290.00
					$290.00

ANOKA COUNTY CENTRAL COMM.

12/17/2019	2019162	E 101-42110-237	Small Equipment	RADIO SYSTEMS	90.75
					$90.75

ANOKA COUNTY TREASURY DEPT.

12/19/2019	EC191118V	E 101-41910-318	Economic Development	2020 ECONOMIC DEV COST SH/	424.00
					$424.00

ASPEN MILLS

12/16/2019	249163	E 101-42110-448	Reserve Officers	UNIFORMS - JOHNSON	13.70
					$13.70

BELLBOY CORPORATION

12/17/2019	0082031400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	44.95
12/17/2019	0082031400	E 609-49751-251	Liquor For Resale	LIQUOR	3,621.00
12/17/2019	0100620600	E 609-49750-210	Operating Supplies	OPERATING SUPPLIES	270.68
12/17/2019	0100620600	E 609-49751-206	Freight and Fuel Charges	FUEL	5.26
					$3,941.89

BERNICK COMPANIES, THE

12/12/2019	159147	E 609-49751-252	Beer For Resale	BEER	833.65
12/12/2019	159147	E 609-49751-255	N/A Products	N/A	50.20
12/19/2019	62846	E 609-49751-252	Beer For Resale	BEER	1,454.05
12/26/2019	65725	E 609-49751-252	Beer For Resale	BEER	525.65
12/26/2019	65725	E 609-49751-255	N/A Products	N/A	50.20
					$2,913.75

BREAKTHRU BEVERAGE

11/15/2019	2080257347	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(4.95)
11/15/2019	2080257347	E 609-49751-251	Liquor For Resale	LIQUOR	(288.00)
11/22/2019	2080258167	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(3.30)
11/22/2019	2080258167	E 609-49751-251	Liquor For Resale	LIQUOR	(219.54)
12/06/2019	1081069016	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.60
12/06/2019	1081069016	E 609-49751-251	Liquor For Resale	LIQUOR	422.10
12/12/2019	1081071224	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.25
12/12/2019	1081071224	E 609-49751-251	Liquor For Resale	LIQUOR	537.67
12/12/2019	1081071224	E 609-49751-253	Wine For Resale	WINE	171.33
12/19/2019	1081075000	E 609-49751-206	Freight and Fuel Charges	FREIGHT	69.99

12/19/2019	1081075000	E 609-49751-251	Liquor For Resale	LIQUOR	4,496.04
12/19/2019	1081075000	E 609-49751-253	Wine For Resale	WINE	504.00
12/19/2019	1081075001	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.50
12/19/2019	1081075001	E 609-49751-251	Liquor For Resale	LIQUOR	2,076.30
12/26/2019	1081078054	E 609-49751-206	Freight and Fuel Charges	FREIGHT	46.20
12/26/2019	1081078054	E 609-49751-251	Liquor For Resale	LIQUOR	4,257.73
					$12,096.92
CINTAS					
11/22/2019	4035695629	E 101-41940-219	Rug Maintenance	RUG MAINTENANCE	16.16
12/10/2019	4037015829	E 609-49750-219	Rug Maintenance	RUG MAINTENANCE	11.26
12/10/2019	4037015994	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.65
12/10/2019	4037015994	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.66
12/16/2019	4037534075	E 101-42110-402	Janitorial Service	RUGS & SUPPLIES	24.04
12/16/2019	4037534075	E 101-43100-402	Janitorial Service	RUGS & SUPPLIES	6.01
12/16/2019	4037534075	E 101-45200-402	Janitorial Service	RUGS & SUPPLIES	6.01
12/16/2019	4037534075	E 601-49440-402	Janitorial Service	RUGS & SUPPLIES	6.01
12/16/2019	4037534075	E 602-49490-402	Janitorial Service	RUGS & SUPPLIES	6.01
12/16/2019	4037534102	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.65
12/16/2019	4037534102	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.66
12/23/2019	4038162941	E 609-49750-219	Rug Maintenance	RUG MAINTENANCE	11.26
12/23/2019	4038163001	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	9.31
12/23/2019	4038163055	E 101-41400-441	Miscellaneous	RUG MAINTENANCE	16.16
					$130.85
CITY EMPLOYEES UNION, LOCAL #3					
01/01/2020	.0120	G 101-21707	Union Dues	JANUARY DUES	47.00
					$47.00
COLONIAL INSURANCE					
12/26/2019	7129661-0105882	G 101-21712	Colonial Insurance	JANUARY INSURANCE	415.13
					$415.13
COMPASS MINERALS AMERICA, INC					
12/16/2019	555081	G 101-14100	Inventory of Material/Supply	SALT	5,882.51
12/17/2019	556021	G 101-14100	Inventory of Material/Supply	SALT	1,874.89
12/18/2019	556833	G 101-14100	Inventory of Material/Supply	SALT	4,127.19
					$11,884.59
CRAWFORD EQUIPMENT					
12/09/2019	01-30908	E 101-43100-218	Equipment Repair & Maintenance	FILTERS	94.35
					$94.35
CRYSTAL SPRINGS ICE					
12/17/2019	002.B008572	E 609-49751-254	Miscellaneous Merchandise	MISC	70.47
					$70.47
CUSTOMIZED FIRE RESCUE TRAININ					
12/20/2019	1606	E 101-42210-208	Training and Instruction	TRAINING	1,200.00
					$1,200.00
DAHLHEIMER DIST. CO. INC.					
12/03/2019	1158955	E 609-49751-252	Beer For Resale	BEER	(39.60)
12/11/2019	129-02243	E 609-49751-252	Beer For Resale	BEER	2,707.05
12/18/2019	129-02301	E 609-49751-252	Beer For Resale	BEER	11,412.96
12/18/2019	129-02301	E 609-49751-254	Miscellaneous Merchandise	MISC	276.00
12/26/2019	129-02338	E 609-49751-252	Beer For Resale	BEER	9,963.65
					$24,320.06
DAVIDS HYDRO VAC, INC					
12/06/2019	27004	E 602-49490-400	System Jetting	VAC SERVICES	2,313.00
					$2,313.00
DELTA DENTAL					
01/01/2020	RIS0002584729	G 101-21711	Dental Insurance	JANUARY INSURANCE	1,279.20
					$1,279.20
ECM PUBLISHERS, INC.					
12/20/2019	748057	E 101-41400-351	Legal Notices Publishing	APPROVED VEHICLE SALE	37.63

					$37.63
ELITE SANITATION					
12/23/2019	26353	E 101-45200-402	Janitorial Service	RENTAL	305.00
					$305.00
EMERGENCY MEDICAL PRODUCTS					
12/18/2019	2122283	E 101-42210-217	Other Operating Supplies	LIFEPAK	1,595.00
					$1,595.00
FERGUSON WATERWORKS					
12/10/2019	0348580	E 601-49440-259	Water Meters	SUPPLIES	571.77
					$571.77
FLYTE HCM LLC					
12/05/2019	52544.	E 101-41540-301	Auditing and Acct g Services	FSA MONTHLY ADMIN FEE	111.00
					$111.00
GOPHER STATE ONE-CALL					
12/31/2019	9120759	E 601-49440-442	Gopher State	DECEMBER 2019	5.40
12/31/2019	9120759	E 602-49490-442	Gopher State	DECEMBER 2019	5.40
					$10.80
GRANITE CITY JOBBING CO.					
12/17/2019	165457	E 609-49750-210	Operating Supplies	OPERATING SUPPLIES	68.89
12/17/2019	165457	E 609-49751-206	Freight and Fuel Charges	FUEL	4.25
12/17/2019	165457	E 609-49751-256	Tobacco Products For Resale	TOBACCO	3,136.80
					$3,209.94
INNOVATIVE OFFICE SOLUTIONS, L					
12/05/2019	IN2782170	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	124.62
12/06/2019	IN2784727	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	80.60
12/06/2019	IN2784834	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	11.46
12/09/2019	IN2789661	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	191.23
12/20/2019	IN2805222	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	52.55
12/20/2019	IN2805222	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	33.06
12/26/2019	IN2809095	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	107.51
					$601.03
INTOXIMETERS, INC.					
12/09/2019	645346	E 101-42110-237	Small Equipment	FIELD EQUIPMENT	1,150.00
					$1,150.00
ISD #15					
12/13/2019	4638	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER	44.03
12/13/2019	4639	E 101-42110-221	Vehicle Repair & Maintenance	2017 DODGE CHARGER	44.03
12/13/2019	4640	E 101-42110-221	Vehicle Repair & Maintenance	2019 DODGE CHARGER	44.03
					$132.09
JOHNSON BROS WHLSE LIQUOR					
12/11/2019	1455997	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.13
12/11/2019	1455997	E 609-49751-251	Liquor For Resale	LIQUOR	1,136.57
12/11/2019	1455998	E 609-49751-206	Freight and Fuel Charges	FREIGHT	39.25
12/11/2019	1455998	E 609-49751-253	Wine For Resale	WINE	1,380.90
12/11/2019	1455999	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.57
12/11/2019	1455999	E 609-49751-254	Miscellaneous Merchandise	MISC	37.00
12/18/2019	1461751	E 609-49751-206	Freight and Fuel Charges	FREIGHT	111.48
12/18/2019	1461751	E 609-49751-251	Liquor For Resale	LIQUOR	5,096.00
12/18/2019	1461752	E 609-49751-206	Freight and Fuel Charges	FREIGHT	58.97
12/18/2019	1461752	E 609-49751-253	Wine For Resale	WINE	2,113.80
12/19/2019	1463106	E 609-49751-206	Freight and Fuel Charges	FREIGHT	48.67
12/19/2019	1463106	E 609-49751-253	Wine For Resale	WINE	1,120.75
12/29/2019	1469368	E 609-49751-206	Freight and Fuel Charges	FREIGHT	73.79
12/29/2019	1469368	E 609-49751-251	Liquor For Resale	LIQUOR	3,852.62
12/29/2019	1469369	E 609-49751-206	Freight and Fuel Charges	FREIGHT	26.69
12/29/2019	1469369	E 609-49751-253	Wine For Resale	WINE	1,121.35
					$16,233.54
KIMS KLEANING					

12/31/2019	6331	E 101-41940-402	Janitorial Service	CITY HALL	150.00
12/31/2019	6332	E 101-45000-402	Janitorial Service	COMMUNITY CENTER	100.00
12/31/2019	6333	E 101-43100-402	Janitorial Service	CLEANING	190.00
12/31/2019	6333	E 101-45200-402	Janitorial Service	CLEANING	190.00
12/31/2019	6333	E 601-49440-402	Janitorial Service	CLEANING	190.00
12/31/2019	6333	E 602-49490-402	Janitorial Service	CLEANING	190.00
12/31/2019	6334	E 601-49440-402	Janitorial Service	WATER TREATMENT PLANT	200.00
12/31/2019	6335	E 101-42110-402	Janitorial Service	POLICE DEPARTMENT	900.00
12/31/2019	6336	E 602-49490-402	Janitorial Service	WASTE WATER PLANT	220.00
12/31/2019	6337	E 601-49440-402	Janitorial Service	WARMING HOUSE	75.00
12/31/2019	6338	E 101-42210-402	Janitorial Service	FIRE DEPT	75.00
					$2,480.00

KRIS ENGINEERING, INC.

12/18/2019	32737	E 101-43100-218	Equipment Repair & Maintenance	CURVED CARBIDE INSERT	1,882.36
					$1,882.36

LAW ENFORCEMENT LABOR SVCS.

01/01/2020	.0120	G 101-21707	Union Dues	JANUARY DUES	558.00
01/01/2020	.012020	G 101-21707	Union Dues	JANUARY DUES	62.00
					$620.00

LEPAGE & SONS

12/10/2019	89758	E 101-41910-441	Miscellaneous	C & D FINAL PULL	358.35
					$358.35

LMC INSURANCE TRUST

12/09/2019	.0120	E 101-41400-160	Work Comp Insurance	WORK COMP	417.25
12/09/2019	.0120	E 101-41410-160	Work Comp Insurance	WORK COMP	0.00
12/09/2019	.0120	E 101-41500-160	Work Comp Insurance	WORK COMP	290.75
12/09/2019	.0120	E 101-41910-160	Work Comp Insurance	WORK COMP	233.75
12/09/2019	.0120	E 101-42110-160	Work Comp Insurance	WORK COMP	11,458.50
12/09/2019	.0120	E 101-42210-160	Work Comp Insurance	WORK COMP	5,207.25
12/09/2019	.0120	E 101-42400-160	Work Comp Insurance	WORK COMP	128.50
12/09/2019	.0120	E 101-43100-160	Work Comp Insurance	WORK COMP	4,273.75
12/09/2019	.0120	E 101-43210-160	Work Comp Insurance	WORK COMP	330.00
12/09/2019	.0120	E 101-45200-160	Work Comp Insurance	WORK COMP	1,551.75
12/09/2019	.0120	E 601-49440-160	Work Comp Insurance	WORK COMP	1,545.50
12/09/2019	.0120	E 602-49490-160	Work Comp Insurance	WORK COMP	1,850.50
12/09/2019	.0120	E 609-49750-160	Work Comp Insurance	WORK COMP	1,954.50
					$29,242.00

MARTIES FARM SERVICE

12/17/2019	153835	E 101-43100-408	Ice& Snow Removal	ECO-THAW	683.55
					$683.55

MCDONALD DIST CO.

12/11/2019	518662	E 609-49751-252	Beer For Resale	BEER	7,181.50
12/11/2019	518662	E 609-49751-255	N/A Products	N/A	89.00
12/11/2019	518724	E 609-49751-252	Beer For Resale	BEER	(180.50)
12/18/2019	283-00052	E 609-49751-252	Beer For Resale	BEER	(48.60)
12/18/2019	519495	E 609-49751-252	Beer For Resale	BEER	14,374.15
12/18/2019	519495	E 609-49751-255	N/A Products	N/A	110.40
12/18/2019	519512	E 609-49751-252	Beer For Resale	BEER	(7.60)
12/18/2019	519526	E 609-49751-252	Beer For Resale	BEER	(132.49)
12/18/2019	519526	E 609-49751-254	Miscellaneous Merchandise	MISC	(13.50)
12/24/2019	520296	E 609-49751-252	Beer For Resale	BEER	(204.40)
12/24/2019	520335	E 609-49751-252	Beer For Resale	BEER	2,084.70
					$23,252.66

MN DEPT OF TRANSPORTATION

12/10/2019	P00011131	E 101-43100-303	Engineering Fees	PLANT INSPECTIONS	480.22
					$480.22

MN NCPERS LIFE INSURANCE

12/13/2019	733400012020	G 101-21713	MN Life	JANUARY INSURANCE	80.00
					$80.00

MN STATE FIRE DEPT ASSOCIATION

12/30/2019	.0120	E 101-42210-433	Dues and Subscriptions	2020 MSFDA MEMBERSHIP DUE	225.00
12/30/2019	.012020	E 101-42210-433	Dues and Subscriptions	2020 REGION 7 MEMBERSHIP D	200.00
					$425.00
M-R SIGN COMPANY, INC.					
12/11/2019	206947	E 101-43100-226	Sign Repair Materials	SIGNS	129.36
					$129.36
OPUS 21					
12/20/2019	191157	E 601-49440-382	Utility Billing	NOVEMBER 2019	2,788.31
					$2,788.31
OREILLY AUTO PARTS					
12/20/2019	1539-331307	E 602-49490-217	Other Operating Supplies	BRAKE CLEANER	25.58
					$25.58
PAUSTIS WINE COMPANY					
12/16/2019	74665	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.00
12/16/2019	74665	E 609-49751-253	Wine For Resale	WINE	432.00
					$439.00
PEPSI COLA					
12/17/2019	41084904	E 609-49751-254	Miscellaneous Merchandise	MISC	322.00
					$322.00
PHILLIPS WINE & SPIRITS CO.					
12/11/2019	2671429	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.57
12/11/2019	2671429	E 609-49751-251	Liquor For Resale	LIQUOR	108.00
12/11/2019	2671430	E 609-49751-206	Freight and Fuel Charges	FREIGHT	33.76
12/11/2019	2671430	E 609-49751-253	Wine For Resale	WINE	1,122.25
12/11/2019	2671431	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.57
12/11/2019	2671431	E 609-49751-255	N/A Products	N/A	72.00
12/18/2019	2675745	E 609-49751-206	Freight and Fuel Charges	FREIGHT	71.05
12/18/2019	2675745	E 609-49751-251	Liquor For Resale	LIQUOR	5,423.04
12/18/2019	2675746	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.60
12/18/2019	2675746	E 609-49751-253	Wine For Resale	WINE	331.00
12/26/2019	2679446	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.28
12/26/2019	2679446	E 609-49751-253	Wine For Resale	WINE	160.25
12/26/2019	2679447	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.92
12/26/2019	2679447	E 609-49751-251	Liquor For Resale	LIQUOR	1,854.25
12/26/2019	2679449	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.80
12/26/2019	2679449	E 609-49751-254	Miscellaneous Merchandise	MISC	90.00
12/27/2019	2679583	E 609-49751-206	Freight and Fuel Charges	FREIGHT	43.96
12/27/2019	2679583	E 609-49751-254	Miscellaneous Merchandise	MISC.	1,096.00
12/29/2019	2681045	E 609-49751-206	Freight and Fuel Charges	FREIGHT	123.52
12/29/2019	2681045	E 609-49751-251	Liquor For Resale	LIQUOR	6,567.50
12/29/2019	2681046	E 609-49751-206	Freight and Fuel Charges	FREIGHT	18.84
12/29/2019	2681046	E 609-49751-253	Wine For Resale	WINE	589.40
12/29/2019	2681047	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.28
12/31/2019	2679448	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.85
12/31/2019	2679448	E 609-49751-253	Wine For Resale	WINE	251.25
					$18,009.94
PINE TECHNICAL & COMM. COLLEGE					
12/16/2019	00045351	E 101-42210-208	Training and Instruction	SAFETY TRAINING	1,950.00
					$1,950.00
RITEWAY BUSINESS FORMS					
12/27/2019	19-85406	E 101-41400-200	Office Supplies	TAX FORMS	64.50
12/27/2019	19-85406	E 601-49440-200	Office Supplies	TAX FORMS	64.50
12/27/2019	19-85406	E 602-49490-200	Office Supplies	TAX FORMS	64.50
12/27/2019	19-85406	E 609-49750-200	Office Supplies	TAX FORMS	64.50
					$258.00
SEH					
12/10/2019	378597	E 602-49490-303	Engineering Fees	WASTEWATER MMP	3,350.19
					$3,350.19
SOUTHERN GLAZERS OF MN					

12/12/2019	1901245	E 609-49751-206	Freight and Fuel Charges	FREIGHT	18.13
12/12/2019	1901245	E 609-49751-251	Liquor For Resale	LIQUOR	2,163.39
12/12/2019	1901246	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.52
12/12/2019	1901246	E 609-49751-253	Wine For Resale	WINE	418.00
12/20/2019	1904894	E 609-49751-206	Freight and Fuel Charges	FREIGHT	67.41
12/20/2019	1904894	E 609-49751-251	Liquor For Resale	LIQUOR	5,612.02
					$8,290.47
ST. FRANCIS AREA SCHOOLS					
12/23/2019	107092	E 101-41400-441	Miscellaneous	NEWSLETTER	144.00
					$144.00
ST. FRANCIS COLLISION & GLASS					
11/14/2019	10927	E 101-42110-221	Vehicle Repair & Maintenance	REPAIRS TO SQUAD	6,363.20
					$6,363.20
SUN LIFE FINANCIAL					
12/13/2019	.0120	E 101-41400-130	Employer Paid Insurance	INSURANCE	283.58
12/13/2019	.0120	E 101-41500-130	Employer Paid Insurance	INSURANCE	147.81
12/13/2019	.0120	E 101-41910-130	Employer Paid Insurance	INSURANCE	81.02
12/13/2019	.0120	E 101-42110-130	Employer Paid Insurance	INSURANCE	951.60
12/13/2019	.0120	E 101-42400-130	Employer Paid Insurance	INSURANCE	74.00
12/13/2019	.0120	E 101-43100-130	Employer Paid Insurance	INSURANCE	176.21
12/13/2019	.0120	E 101-43210-130	Employer Paid Insurance	INSURANCE	39.15
12/13/2019	.0120	E 101-45200-130	Employer Paid Insurance	INSURANCE	176.21
12/13/2019	.0120	E 601-49440-130	Employer Paid Insurance	INSURANCE	127.05
12/13/2019	.0120	E 602-49490-130	Employer Paid Insurance	INSURANCE	127.04
12/13/2019	.0120	E 609-49750-130	Employer Paid Insurance	INSURANCE	138.80
					$2,322.47
TJ ASSOCIATES					
12/12/2019	232463	E 101-42110-308	Community Education	2019 CHRISTMAS CARDS	68.00
					$68.00
UPPER RUM RIVER WATERSHED MGT					
11/02/2019	.0120	E 101-49200-471	Watershed	1ST HALF	4,874.70
					$4,874.70
VINOCOPIA, INC.					
12/13/2019	0247638-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.00
12/13/2019	0247638-IN	E 609-49751-254	Miscellaneous Merchandise	MISC	120.00
12/27/2019	0248694-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.50
12/27/2019	0248694-IN	E 609-49751-253	Wine For Resale	WINE	360.00
12/27/2019	0248694-IN	E 609-49751-254	Miscellaneous Merchandise	MISC.	120.00
					$628.50
WINE MERCHANTS					
12/18/2019	7266610	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.23
12/18/2019	7266610	E 609-49751-253	Wine For Resale	WINE	340.00
12/22/2019	7267036	E 609-49751-253	Wine For Resale	WINE	560.00
					$905.23
					$196,690.55

FUND SUMMARY

101 GENERAL FUND	$65,379.68
601 WATER FUND	$5,703.06
602 SEWER FUND	$8,291.07
609 LIQUOR FUND	$117,316.74
Total	196,690.55

CITY OF ST. FRANCIS
1/6/2020

Checks cut since last Council Meeting

Check Number	Check Date	Payee	Description	Amount
76887	12/19/2019	Patriot Lanes & Lounge	Winning with Cops	400.00
76888	12/19/2019	Kerry Smith	REF ACCT #5043	207.53
		TOTAL		607.53

Disbursements via Debits to 4M Account

Payee	Description	Amount
TOTAL		0.00

Disbursements via Debits to Checking Account

Payee	Description	Amount
TOTAL		0.00

P:\awork\2020\Other\Bill List\ACH Files approved by Council 2020

City of St. Francis

City Council
AGENDA REPORT
Agenda Item #
9A

TO: Joe Kohlmann, City Administrator

FROM: Kate Thunstrom, Community Development Director

SUBJECT: Code Enforcement Requested Extensions

DATE: 1/6/2020

OVERVIEW

When code enforcement actions begin, staff issues an Administrative Notice, not to exceed 20 days. Rules further establish the ability for staff to grant an extension of no more than 30 additional days. Extensions granted must be requested by the property in writing. Once an extension is granted a new compliance deadline is established. If the code offense is not corrected or abated, as outlined within the prescribed time, staff would then issue a citation.

A property owner has come forward requesting an extension beyond the 30 days as set by Code.

The property owner has been working with staff and communicating plans in regards to the removal of the trailers. Per the property owner the trailers are frozen in and due to health issues would not be able to move them until spring.

ITEMS TO BE DICUSSED:

Property is requesting the ability to extend the deadline to address the identified issues after the winter season and road restrictions have ended, requesting a date of May 1, 2020.

Property 24xxx Germanium –
Cited for outdoor storage, parking in yard/off of driveway

It is expected that staff would see progress in the event we have an early thaw and the opportunity is available to move the trailers before May 1st. If issues are not corrected by the May deadline staff will begin the citation process.

ATTACHMENTS:

Arial photo identifying property
Photos showing concerns pending correction


12/23/2019 13:00


ST NW
24[redacted] GERMAINIUM
ST NW

City of St. Francis

City Council
AGENDA REPORT
Agenda Item #
9B

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

SUBJECT: Worksession Scheduling / Upcoming Meeting

DATE: January 6th, 2020

OVERVIEW

City Staff is looking to schedule a worksession on January 13th, 14th, or 15th.

The potential and tentative topics of the worksession are:

1) Highway 47
2) Rivers Edge Development
3) Liquor Store

Staff is also looking to setup an information meeting for the upcoming road reconstruction projects that were discussed at the last City Council Meeting.

Staff is tentatively scheduling January 23rd for these meetings. 5:00 p.m. – 6:30 p.m. would host the Poppy Street/Butterfield residents and 6:30 p.m. – 8:00 p.m. would host the Rivershores neighborhood. This is the planned schedule unless Council has any further suggestions.

Action to be considered:
Review the submitted materials and provide Staff with general direction.