

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
December 16, 2019
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 pm

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
 - A. City Council Minutes – December 2, 2019
 - B. Declaring Surplus Property/Forfeiture Vehicle - Resolution 2019-58
 - C. Anoka County Economic Development – Memorandum of Understanding
 - D. Kings Highway & Riverbank Lane Project – Pay Estimate No. 4 to North Valley, Inc.
 - E. 2019 Water Meter Replacement Project – Pay Estimate No. 2 to Ferguson Waterworks
 - F. Winning with Cops Receipt of Donation
 - G. Payment of Claims
 - H. 2019 Street Rehabilitation Project – Pay Estimate No. 2 to ASTECH Corporation
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
7. PUBLIC HEARINGS
8. OLD BUSINESS
9. NEW BUSINESS
 - A. 2020 Street Reconstruction & Watermain Imp. Project - Feasibility Report Resolution 2019-59
 - B. Pawn Shop Regulation Vendor
 - C. 2019 Water Meter Replacement Project – Change Order No. 1
 - D. Non-Union – 2020 Cost of Living
 - E. Holiday Hours
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
 - A. Department Reports – Public Works Monthly Reports
 - B. Councilmember Reports -
 - C. Upcoming Events –
 - Dec 18 Planning Comm. Mtg @ St. Francis Area Schools District Offices - CANCELLED
 - Dec 19 Winning with Cops Bowling Event @ Patriot Lanes 4-6 pm
 - Dec 24 City Offices Closing at noon
 - Dec 25 City Offices Closed
 - Jan 1 City Offices Closed
 - Jan 6 City Council Meeting @ St. Francis Area Schools District Offices 6:00 pm
12. ADJOURNMENT

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES

DECEMBER 2, 2019

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer, and Sarah Udvig. Also present: Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

MOTION BY MUEHLBAUER SECOND ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 5-0.

4. **CONSENT AGENDA**

A. City Council Minutes – November 18, 2019
B. Annual License Renewals for 2020 – Resolution 2019-53
C. Massage Therapy License – 23280 Variolite Street NW
D. Payment of Claims \$168,019.40 (check #'s 76727-76782)
Add E. Accepting the Resignation of Public Works Director Paul Teicher effective December 13, 2019.

MOTION BY ROBINSON SECOND UDVIG APPROVING THE CONSENT AGENDA ITEMS A-E AS AMENDED. Motion carried 5-0.

Mayor Feldman said we wish Paul the best of luck with your future.

5. **MEETING OPEN TO THE PUBLIC**

None

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARING**

A. Presentation on 2020 Proposed Budget - Public Input
1. Certifying Taxes Payable in 2020 – Resolution 2019-54
2. Adopting a Budget for 2020 – Resolution 2019-55

Finance Director Darcy Mulvihill gave a PowerPoint presentation on the 2020 Proposed Budget that included discussion on the budget and tax levy. A copy of the presentation can be found in the council packet. The Levy for 2020 is \$3,984,590. Feldman asked Mulvihill to explain the amounts on the budget resolution. Tax rate is 50.461%.

Council thanked Mulvihill and said good report.

Bauer said if the State lowers the Local Government Aid (LGA) again we will have to make a lot of cuts.

Mayor Feldman asked for public input at 6:21 pm. There was no public input. The public input portion was closed at 6:21 pm.

1. Certifying Taxes Payable in 2020 – Resolution 2019-54

MOTION BY MUEHLBAUER SECOND ROBINSON TO ADOPT RESOLUTION 2019-54 A RESOLUTION CERTIFYING TAXES PAYABLE IN 2020. Motion carried 5-0.

2. Adopting a Budget for 2020 – Resolution 2019-55

MOTION BY UDVIG SECOND ROBINSON TO ADOPT RESOLUTION 2019-55 A RESOLUTION ADOPTING THE BUDGET FOR 2020. Motion carried 5-0.

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. Fire Chief Position

City Administrator Joe Kohlmann stated included in your packet is an agenda report changing the fire chief from part time to a full time position. The amount was included in the 2020 budget. Job description is also included in the packet.

Feldman stated we have discussed at a number of work sessions this subject. Made cuts to make this work in the budget.

Robinson said he supports this change. The economy is right and the time is right, right guy for the job.

Muehlbauer nothing to add.

Udvig echo what Robinson said and cuts were made.

Bauer not opposed in the future but not right now. I don't believe St. Francis is big enough to support a full time fire chief. If this council decides to go to a full time, they should open it up for interviews. Don't believe financially we should be spending \$80,000 for a fulltime chief. I have been asking for a 5% decrease in the budget every year. Right now, I don't think we are in a need for a full time chief.

Feldman said we have someone in house that has been effective. We have had a lot of discussion on this topic.

MOTION BY ROBINSON SECOND UDVIG AUTHORIZING THE FIRE CHIEF POSITION TO MOVE FROM PART TIME TO FULL TIME STATUS AND APPROVE THE JOB DESCRIPTION. Motion carried 3-2. Bauer and Muehlbauer voting

B. Ordinance 256 Second Series: Amending Fee Schedule (Second Reading)

This is the second reading of amending the fee schedule for 2020. Only change was deleting the Pawn Broker per transaction fee.

MOTION BY BAUER SECOND MUEHLBAUER TO APPROVE THE SECOND READING OF ORDINANCE 256, SECOND SERIES AMENDING SECTION 2-9-1 OF THE CITY CODE REGARDING FEE SCHEDULE.

Ayes: Bauer, Feldman, Muehlbauer, Robinson and Udvig

Nays: None.

Motion carried 5-0.

C. Summary Publication of Ordinance 256, Second Series – Resolution 2019-56

MOTION BY ROBINSON SECOND BUAER TO ADOPT RESOLUTION 2019-56 A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 256 SECOND SERIES AMENDING SECTION 2-9-1 OF THE CITY CODE REGARDING THE FEE SCHEDULE FOR THE CITY OF ST. FRANCIS.

Bauer asked why do we have to publish ordinances, can't we just put them on our website.

City Attorney Schaps said publications has been and item for discussion at the legislation for years. Motion carried 5-0.

D. Code Enforcement Extension Request – 4xxx-233rd

Community Development Director Kate Thunstrom reported on a code extension request. Property owners with complex code enforcement concerns and clean up requirements have come forward in the past requesting an extension beyond the 30 days as set by Code. Staff has working with this property owner in regards to the cleanup but has a history of issues with vehicles and has continued to expand issues in the rear property. They are allowed up to 30 days for cleanup, if property wants more time staff needs to bring it to council. Property owner is working with staff. A request for the ability to extend the deadline until May 13th, 2020 has been requested. Staff will do progress reports. Property owner is having problems obtaining titles for some of the vehicles.

Chris Johnstone, the property owner stated he is waiting for titles from the police department.

Feldman asked if he feels comfortable with the deadline. Johnstone said yes.

Robinson said did you think you may have a problem when you kept adding vehicles. Think about your neighbors. Everyone has different hobbies. If it was summer time would we give him six months. Seems like you have been given many opportunities.

Thunstrom said this one is a little unique it has an ongoing legal aspect.

Chief Schwieger said yes, there is an ongoing investigation with this property.

Bauer said I won't get into the title thing. With extensions for the title issues, I will go along with the extension. Should look good by May 13.

Udvig thank you for coming tonight. I hope that you get this taken care of by May 13.

Feldman said this is a onetime extension. This is one thing we do not relish to do. The sooner the better but deadline is May 13.

Robinson asked if we could get a progress report on April 13 that would be good.

Thunstrom said yes, we would be doing progress reports.

MOTION BY BAUER SECOND MUEHLBAUER GRANTING THE EXTENSION FOR 4XXX-233RD TO MAY 13 WITH A REPORT DUE ON APRIL 13. Motion carried 5-0.

E. 2020 Street Rehabilitation Project - Resolution 2019-57

City Engineer Craig Jochum reported as per council direction bids were received for the rehabilitation (mill and overlay) of Arrowhead Street, Flora Street and 231st Lane. This project will be financed with Municipal State Aid funds and local funds. This project also includes improvements to the water valves. Water valve improvements will be financed with the Water Fund. Seven bids were received and opened November 26, 2019. This project will require dewatering that is why the bids were a little higher than initially expected. The bids received are as follows:

<u>Contractor</u>	<u>Bid Amount</u>
North Valley, Inc.	\$522,325.92
Northwest Asphalt, Inc.	\$524,026.50
Valley Paving, Inc.	\$542,311.55
ASTECH Corp.	\$548,482.05
Park Construction Company	\$591,520.78
Knife River Corporation	\$594,750.05
Omman Brothers Paving, Inc.	\$600,829.11

Bauer asked about the funding source for the valve replacement. Should we change the funding source for the valves? After an explanation, the valves are coming out of the water fund.

Udvig asked about the dewatering.

Robinson asked about the MSA money with the no parking on one side of the street. Jochum said just on Arrowhead Street qualifies for MSA funds. So Arrowhead will be

the only street with one side parking. Robinson asked how are we going to let the residents know. Jochum said there will be no parking signs. For the future, let's give the residents information on what is all going on with the project before the signs go in. Robinson also asked have we worked with North Valley, Inc. before. Jochum said they did an exact type of project in 2018 for St. Francis.

Feldman said if we don't use MSA funds the residents would be paying more.

Bauer said if there is going to be no parking can we put it on the fire hydrant/mail box side. Jochum said we do have that option.

MOTION BY BAUER SECOND ROBINSON TO ADOPT RESOLUTION 2019-57 A RESOLUTION ACCEPTING BIDS AND AWARDED CONTRACT TO NORTH VALLEY, INC. FOR THE 2020 STREET REHABILITATION PROJECT. Motion carried 5-0.

F. 2020 Street Reconstruction and Watermain Improvement Project

The streets included in the 2020 Street Reconstruction and Watermain Improvement Project were selected primarily based on street surface deterioration, utility age, available funding and overall program staging. The project will replace some old and undersized watermains and corresponding water services and provide an adequate stormwater collection system. This project will also replace deteriorated concrete curbing and bituminous surfacing. These infrastructure systems have served beyond their expected useful life. There are four project areas. The proposed street and utility improvement limits are shown on Exhibit A in the council packet.

This project will also complete two watermain loops. The first watermain loop includes an 8-inch PVC pipe from the River Shores neighborhood to the wastewater treatment property. Currently all of the property's east of Rum River Boulevard between 225th Lane and 227th Court are only supplied in one direction. This loop will provide more reliable water supply and facilitate water shut downs when required for watermain breaks and repairs. The second watermain loop will include constructing a new watermain on 229th Lane from Poppy Street to Quay Street. This section of new watermain will provide a secondary supply to the residents on Quay Street and will eliminate the dead end watermain on Quay Street.

Engineer Jochum stated staff is requesting direction on the assessment method. As requested, the assessments have been calculated based on the Front Footage Method and the Per Unit Assessment Method. The assessments are based on the City's current assessment policy; assessing 40% of the watermain lateral costs, 40% of the storm sewer improvement costs, and 100% of the water service costs. Engineers recommendation would be to use the frontage assessment method. As part of the schedule, I have included mixing in a neighborhood meeting, more informal type of setting. Otherwise, they would come right to the Improvement Hearing.

Feldman asked could you still do the project doing the unit prices. Jochum said yes, the final numbers are the same using the two methods. Feldman said I am more for the per unit. Jochum gave an explanation on why he would recommend the frontage price. We do need a decision today if you want it in the feasibility report.

Mulvihill said this project would need to be bonded for.

Muehlbauer said I would go with the engineer's recommendation.

Robinson is this more of a need than a want. Is it prudent to upgrade what is in there?

Jochum said right now there is a thin wall pvc in there. Project will also include new connections.

Bauer would be incline for a per unit assessment after some discussion.

Udvig I can see your point Rob (Bauer).

Feldman said he is still for the per unit. Can we split out commercial versus residential. Schaps said you need to follow your assessment policy.

MOTION BY MUEHLBAUER SECOND BAUER PROCEEDING WITH THE 2020 RECONSTRUCTION AND WATERMAIN IMPROVEMENT PROJECT WITH ASSESSMENT BASED ON A FRONTAGE CHARGE INSTEAD OF PER UNIT. Motion carried 4-1 Feldman voting nay. Base on frontage assessment instead of per unit.

G. Fire Flow Water Meter

Public Works Director Paul Teicher reported the 2019 water meter replacement program is moving right along. However, staff discovered an issue with the Woodhaven West water meter. Initially we intended to just replace the 2-inch bypass meter and eight-inch meter on the Sensus Fire service assembly, or Fire Service meter. Teicher went on to explain how the 2-inch meter and a check valve work if suddenly high water use is needed such as a fire. Staff discovered if you change a piece of equipment of this apparatus or use different components or equipment from different companies it no longer maintains its UL/FM rating and certification. Therefore, the whole component needs to be changed and was not included in the initial bid price from Ferguson Waterworks. A quote of \$13,100 was obtained from Ferguson Waterworks due to the special purpose of this meter and in order to match into the current meter change out program. No other quote was obtained because of the uniqueness..

Feldman asked how important is this meter. Teicher said we could be liable if we don't do this properly. This meter was probably installed in the early 1990's. Feldman stated this City didn't sure plan twenty years ago. Being it is important for fires, council down the road will have it a lot easier because we are preventive and proactive.

Robinson asked shouldn't Ferguson have found this. Teicher said we missed it. We didn't think we would have to replace this one. Could they give us a price break Robinson asked? Teicher said I think it is a fair price.

Feldman said in the future bid the worst-case scenario.

Bauer said he spoke with Teicher about this. Some of the items that won't be used by Ferguson during the change out will come back to the city.

Udvig said I get there was an oversight and needs to get fixed. Getting a second quote may make a difference.

Discussion continued for a short time before a motion was made.

MOTION BY UDVIG SECOND BAUER TO FOREGO A SECOND QUOTE DUE TO THE SPECIALIZED NATURE OF THIS APPARATUS AND AUTHORIZE THE PURCHASE OF THE NEW FIRE SERVICE METER FROM FERGUSON WATER WORKS IN THE AMOUNT OF \$13,100. Motion carried 5-0.

H. Biosolids Disposal

There is a long history on these 183 acres. Land application of biosolids gives the council the opportunity to use the 183 acres if they want to or not. The wastewater plant produces biosolids and needs to dispose of it either by land application or brought to a landfill. One of the options up for consideration is using the 183 acres the city owns. The renter is aware of this and would like more nutrients for the property. We had to landfill in 2018 because we did not have permitted sights. The permit requirements are restricted by MPCA. Because of State and Federal regulations, of the total 687 acres that were considered, only 196 acres were approved for land applying. This included the city owned 183 acres. Due to calculations and setbacks, the city owned site was reduced to 127 acres. Want to save money and be flexible enough to work with farmers by having enough land.

Feldman asked about the 196 acres, will that be enough. Teicher said we would like to obtain more acres. Right now, it is enough. It is currently in the land lease that it is an option and the renter is aware of it. After we stop biosolids land application to the city property, the city would need to retain ownership of the property for at least one year.

Muehlbauer said right now it is not feasible to sell because of the bonding restriction.

Robinson asked about the white product that is applied to outstate farm fields. Teicher said it is probably lime and that is a by product of water plants. Can sewer pumping businesses still dump on fields. Teicher stated ours goes through more requirements/restrictions.

Teicher again stated we would like to have as much land permitted to the city. Doesn't mean we are going to use all the property but it gives us options.

Feldman said landfill versus land application, we save money.

Bauer said he had some questions regarding this but were answered by Teicher.

Question were asked about the application and when would that occur. Teicher said a lot has to do with timing. Ideal of time for application is when they have the crop off and before they plow. There are strict requirements from MPCA. Land application of biosolids help reduce the need for chemical fertilizers.

Feldman said the savings is there. Getting more land for the application would help to ensure flexible land availability when the need arises.

Bauer stated I would really like to incorporate pumpers to be able to dump at our wastewater plant too. Teicher said we never have dropped that off our radar.

Teicher said we have contacted other cities that accept septic haulers. Want to make sure our facility is able to handle what we are doing first.

Udvig said a lot of my questions were answered. We want to make sure we continue looking for land even though you are leaving. Need to keep moving forward.

MOTION BY ROBINSON SECOND BAUER TO UTILIZE THE CITY OWNED 183 ACRES FOR BIOSOLIDS LAND APPLICATION. Motion carried 5-0.

I. Setting Work Session Date and Time

Council set the work session at for December 11 at 5:30 at city hall.

J. Audio Equipment

City Administrator Joe Kohlmann reported staff along with councilmembers have been working on upgrading the audio/video for the City Council Meetings. A proposal was received from Guitar Center which has a 45 day return policy with no questions asked. Not much different information than what was obtained in January. A major concern of the council then was with the restocking fee if the City returned the equipment. Proposal also includes a carrying case. Discussion was held on the equipment included in the proposal.

Udvig happy we came up with something that looks like will be good. What about when we are showing a power point presentation can we get something that shows the presentation? We have been asking for a long time before I got on the council for a shared unit. If we buy it would be nice to take it with us. Could get confusing if we share. I don't know if it is a good idea with this price

tag.

Feldman said this can be taken with where ever we go.

Bauer said for years this has been a problem. Could we practice with it on a work session?

Muehlbauer stated we are going to have to test it out. To see how it works.

Kohlmann said equipment is going to have be ordered and not sure when they will have it in.

Muehlbauer there is going to be more logistics that we need to know too. Need to know how to set it up.

Feldman said how can we make this totally independent. We have been talking about this for years.

Muehlbauer said maybe do more research.

Bauer said I want to be able to have the viewers to be able to hear what is being said.

Robinson said I don't want to race into this but the audio is terrible.

Feldman said whatever we do let's do it right.

Direction to go forward with what was presented. Maybe check with Metro I-net to see if they would help set it up.

10. **MEETING OPEN TO THE PUBLIC**

None

11. **REPORTS**

A. Councilmember Reports-

Udvig – went to tree lighting in Woodbury Park. Ran out of cookies approximately 300 people attended. This Thursday I will speak to a Girl Scouts Troup about being on the council.

Bauer -also went to tree lighting, very successful. Well attended, appreciated the community coming together. December 5, starting at 5:30 pm Santa on the Fire Truck two routes collecting food for NACE. Dec 12 Santa at the police department 5-7 pm. Paul Teicher, I appreciate the last couple of years working with you and all the hard work you have done. Let me know if you ever need anything.

Muehlbauer – also attended the tree lighting, Anoka County Fire Prevention Council, city and their budgets are on task. Thank you Paul, disappointed but support you on whatever you do.

Muehlbauer said I did vote no for the full time fire chief but I did have a good conversation with Dave prior to the meeting today. I would like the record to reflect that I will continue to support the fire department. They do have my full support and I do believe you will do everything in your power to make it that I voted wrong today. I appreciate that.

Robinson – thanked Paul too, wish you well. December snow flying and the plowers are out. Referenced plowing snowing across the road, it is illegal. Help your neighbor. Real tragedy's in the cities recently, be mindful.

Feldman - Paul, I was shocked, I will miss you, I hope we get someone that is close to your leadership, hard to replace, thank you for your service. In regards to the Fire chief, we have had many discussions on this. I don't make these decisions lightly. But I think it is the right move, a department that has lacked leadership. Votes are based on our beliefs; we are going in the right directions. Council is workable and approachable. Drive safely to your destination.

B. Upcoming Events -

Dec 5 Santa on the Fire Truck 5:30 pm in various neighborhoods

Dec 12 Santa at the SF Police Department 5-7 pm

Dec 16 City Council Meeting @ St. Francis Area Schools District Offices 6:00 pm

Dec 18 Planning Comm. Mtg @ St. Francis Area Schools District Offices-CANCELLED

12. **ADJOURNMENT**

There being no further business, Mayor Feldman adjourned the regular city council at 8:22pm.

Barbara I. Held, City Clerk

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 B

TO: Joe Kohlmann, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: **Surplus Property**
DATE: December 16, 2019

OVERVIEW:

The Police Department has 1 seized vehicle that has gone through the forfeiture process and is now the property of the City of St Francis. The vehicle is a 1989 Ford Pickup Truck bearing VIN# 1FTEF25N6KPB09190. The police department will utilize the online bidding service of Municibid to sell and dispose of the vehicle. St Francis city code 8-7-3 (7) authorizes the City to sell supplies, materials, or equipment at the highest price utilizing an electronic selling process in an open and interactive environment.

ACTION TO BE CONSIDERED:

To approve resolution 2019-58 declaring the listed seized/forfeited vehicle as surplus property to be disposed of under the guidelines of the St Francis city code.

BUDGET IMPLICATION:

Work performed in the preparation and selling of the surplus vehicles will be conducted during normal working hours. Money collected from the sales of the vehicles will be placed into the department forfeiture fund.

Attachments: Resolution 2019-58

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2019-58

A RESOLUTION DECLARING SURPLUS
PROPERTY AND AUTHORIZING THE DISPOSAL
OF SAID PROPERTY

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled "Disposal of Excess Property" outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property owned by the City that is no longer needed for municipal service; and

WHEREAS, by the City Council of the City of St. Francis that the following property is hereby classified as surplus property, with the approximate value said property assigned as follows:

**Surplus Property
(Forfeiture Vehicles)**

1989 Ford Pickup
(VIN #1FTEF25N6KPB09190)

Estimated Value

Highest bidder on Auction/Ebid

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 16th DAY
OF DECEMBER, 2019

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk



**City Council
AGENDA REPORT**
Agenda Item #
4 C

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Memorandum of Understanding –AC Economic Development
DATE: 12/16/2019

OVERVIEW

Over the past two years staff has been working with cities, Anoka County, Connexus Energy and Metro North Chamber on a countywide Economic Development partnership.

Actions taken during this time included completing a countywide assessment of the strengths and weaknesses related to Economic Development, aligning subcommittees towards meeting goals, creating a marketing campaign, a brand, logo and a website. From this initiative, Anoka County created a staff position to administer actions and take direction from an Executive Committee which includes municipal partners. All 21 cities and townships in Anoka County participate with the goal to move forward as a united economic development partner.

In November of 2018 Council approved to participate within this partnership through an MOU and Cost Sharing agreement. The cost for 2019 to the City of St. Francis was \$424.00. The cost share amount for 2020, is not increasing.

Attached is the 2019 highlights that this group accomplished in the first year. St. Francis staff currently serve as a member of the Executive Committee and the marketing sub-committee.

ITEMS TO BE DISCUSSED:

Authorize as part of the participation the Voluntary Cost Sharing Agreement

POTENTIAL BUDGET:

2020 cost share - \$424.00

ATTACHMENTS:

- Voluntary Cost Share Agreement for 2020
- 2019 Highlights of ACRED Partnership

VOLUNTARY COST SHARING AGREEMENT
FOR ANOKA COUNTY ECONOMIC DEVELOPMENT

THIS AGREEMENT is made between the County of Anoka, a political subdivision of the State of Minnesota ("County"), and the undersigned participating municipality ("City"), a municipal corporation organized under the laws of the State of Minnesota.

WITNESSETH

WHEREAS, the County and the City, along with other community partners, entered into a Memorandum of Agreement ("MOU") on January 1, 2019, to set goals, create an action plan, and implement shared objectives in promoting economic development within Anoka County;

WHEREAS, the MOU addresses the need for cost sharing between the County and municipalities of Anoka County to support continued services for website services, social media support, marketing assistance, and future services related to the county-wide economic development initiative;

WHEREAS, an annual budget for the above activities was developed, including a formula for participating municipalities to provide proportional cost sharing based upon its population;

NOW, THEREFORE, the parties understand and mutually agree as follows:

1. The budget for services related to website services, social media, marketing, and other supportive activities required for economic development, is currently set at \$20,000.00 for calendar year 2020.
2. For 2020, the City agrees to contribute the sum of \$0.057 per individual resident within its city limits, as a voluntary contribution to the economic development costs described above.
3. The City shall provide such payment annually, by the end of the first quarter in each calendar year, beginning in 2020.
4. Each calendar year, the County will provide an annual budget and proposed formula for the City's use in calculating its contributions under this Agreement.
5. The City may opt out or cancel this Agreement by providing 30 days' written notice to the County Administrator: Rhonda Sivarajah, 2100 Third Avenue, Ste. 700, Anoka, MN 55303.
6. This agreement shall terminate concurrently with the MOU, unless a City chooses to opt out or cancel this agreement prior to its expiration, as provided above.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

ANOKA COUNTY:

CITY OF ST. FRANCIS

By: _____
Scott Schulte, Board Chair

By: _____
Steven Feldman, Mayor

Dated: _____

Dated: _____

By: _____
Karen Skepper, Executive Director
ACHRA

By: _____
Joe Kohlmann, City Administrator

Dated: _____

Dated: _____

APPROVED AS TO FORM

By: _____
Christine Carney
Assistant County Attorney

By: _____

<u>Budget</u>	2020
Total Expenses	\$ 20,000

<u>Contributions from Business Partners</u>	2020
Connexus Energy	\$ 2,000
Anoka County	
Metro North Chamber	
Xcel	
Other	
Total	

Net Expense	\$ 20,000
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Population Cost Allocation	\$ 0.057
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<u>City Staff Contact</u>	<u>City Partners</u>	<u>Population</u>	<u>2020 Share</u>
Joe Janish	Andover	32,335	\$ 1,855
Doug Borglund	Anoka	17,995	\$ 1,032
Ginger Berg	Bethel	461	\$ 26
Erik Thorvig	Blaine	64,188	\$ 3,682
Mark Statz	Centerville	3,958	\$ 227
Patrick Antonen	Circle Pines	4,909	\$ 282
Keith Dahl	Columbia Heights	20,158	\$ 1,156
Elizabeth Mursko	Columbus	3,870	\$ 222
Matt Brown	Coon Rapids	62,726	\$ 3,598
Colleen Winter	East Bethel	11,788	\$ 676
Scott Hickok	Fridley	28,631	\$ 1,642
Don Krueger/Denise Webster	Ham Lake	15,891	\$ 912
Ruth Nelsen	Hilltop	784	\$ 45
Bill Petrcek	Lexington	2,018	\$ 116
Michael Grochala	Lino Lakes	20,803	\$ 1,193
Pam Olson	Linwood Township	5,359	\$ 307
Ellen Lendt	Nowthen	4,548	\$ 261
Loren Wickham	Oak Grove	8,360	\$ 480
Sean Sullivan	Ramsey	26,251	\$ 1,506
Kate Thunstrom	St. Francis	7,400	\$ 424
Dan Buchholtz	Spring Lake Park	6,219	\$ 357
	Total	348,652	\$ 20,000



2019 Highlights of ACRED Partnership

Marketing Tools:

- ACRED Website Launch in January
- Creation of a Regional Profile and Industry Profiles
- Marketing materials for events
- MN Technology Corridor



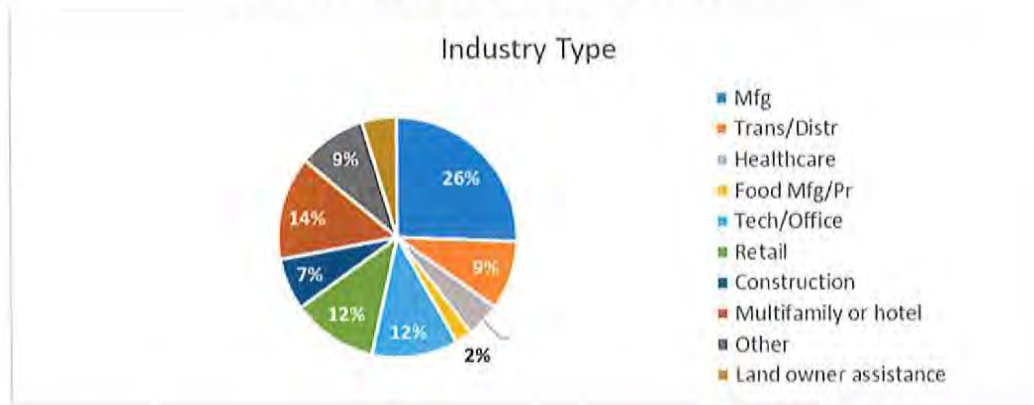
Events

- Sponsored & Attended MN Real Estate Journal Events
 - Medical Properties Summit (March)
 - Retail & Restaurant Summit (April)
 - MN Real Estate Journal Awards (April)
 - Land Development Summit (May)
 - Industrial/Economic Development Summit
 - Data Center Summit
- 3M/PGA Open Event – hosted area businesses and real estate professionals to thank them for doing business in Anoka County – or to attract investment in Anoka County
- ACRED Banking & Credit Union Event (paid for by area sponsorships, not ACRED budget)
- UpRiver Real Estate – event for area real estate professionals to learn some area projects and leverage connections for future investment
- Anoka County Business Summit – 140 business leaders attended the summit from across the county to learn about expansion planning resources and workforce initiatives to help their companies grow
- Additional Event Presentations on the ACRED Partnership included: MN Real Estate Exchangers event, Chamber presentations, MNCAR Event presentation and Rotary presentations



Projects

- 87 Project Responses YTD
 - Types of responses –
 - Sent property information to lead
 - Connected business with a City
 - Connected business with workforce resources
 - Connected businesses with finance resources



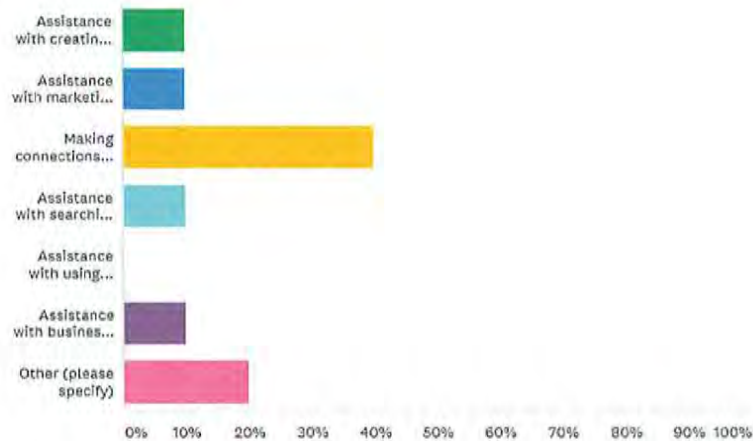
Municipality Assistance

ACRED has brought resources to help municipalities (partners) with various needs in Economic Development. Examples of those projects can be seen below, plus a snapshot of feedback collected from the cities via survey monkey on the type of assistance received:

- Coordination with property owners on the community's behalf to help market or attract investment to their property
- City marketing assistance, including: Community Profiles, market data, branding or economic development strategies,
- Property Readiness assistance, including - development planning – including zoning reviews, marketing target properties, help with due diligence on a site
- Based on feedback this was the type of assistance provided directly to the cities
- Assistance using state or local financing tools for a project
- Assistance with a business retention and expansion effort
- Making connections with real estate or banking professionals
- Making connections with workforce resources for their area businesses
- Assistance with listing or searching for property information on MNCAR

What type(s) of assistance did you receive from the Anoka County Economic Development Specialist? (Check all that apply)

Answered: 10 Skipped: 1



ANSWER CHOICES	RESPONSES	
▼ Assistance with creating an economic development plan.	10.00%	1
▼ Assistance with marketing or advertising for business development.	10.00%	1
▼ Making connections with site selectors, developers or businesses.	40.00%	4
▼ Assistance with searching for sites & buildings.	10.00%	1
▼ Assistance with using state and local financing tools for business expansion efforts.	0.00%	0
▼ Assistance with business expansion, development or redevelopment opportunities.	10.00%	1
▼ Other (please specify)	20.00%	2
TOTAL		10

ACRED Partnership Meetings

ACRED held three partner meetings in 2019 to cover the following items:

- Business Retention Strategies for the region
- Project assistance and incentives
- ACRED updates and event strategies
- Area workforce tools and resource

In 2020 – three partnership meetings will be help with the following possible topics: transportation, site readiness and business retention and expansion strategies



Chamber Partnerships

ACRED has worked with all 7 area chambers on the following:

- Event partnerships
- Chamber strategy
- Marketing the region
- Coordination and collaboration between chambers
- Connections between the business community and area chambers

Workforce Development Partnerships

- ACRED has formed a strong partnership with our CareerForce Center and area workforce initiatives including:
 - The economic development specialist sits on the Workforce Board and ensures economic development strategies are aligned with workforce strategies
 - Advocate for employer needs and explains industry changes and trends
 - Connects cities to area workforce resources for employers
 - Aligns chambers with area workforce initiatives

Additional Partnerships

- ACRED has worked with Open to Business on multiple projects providing the following information
 - Finding available properties for the business owner
 - Connecting them with local city contacts
 - Connecting them with state or local financing incentives for their projects

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 D**TO:** Joe Kohlmann, City Administrator**FROM:** Craig Jochum, City Engineer**SUBJECT:** Kings Highway and Riverbank Lane Project - Pay Estimate No. 4**DATE:** December 16, 2019

OVERVIEW:

Attached is Pay Estimate No. 4 for the Kings Highway and Riverbank Lane Project. This pay estimate includes all work completed to date. This estimate recommends payment of \$60,879.28. The payment is summarized below.

ACTION TO BE CONSIDERED:

Consider approval of Pay Estimate No. 4 for the Kings Highway and Riverbank Lane Project.

BUDGET IMPLICATION:

This project will be financed with 50% assessment funds and 50% storm water utility funds. The cost breakdown for this pay estimate is as follows:

Description	Total Amount \$
Work Completed to Date	\$522,286.26
Less 5% Retainage & Payments	\$461,406.98
Recommended Payment	\$60,879.28

ATTACHMENTS:

PAY ESTIMATE NO. 4

PAY ESTIMATE #4
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

December 11, 2019

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Kings Highway and Riverbank Lane Improvement Project
Contractor: North Valley Inc.
Contract Amount: \$547,578.09
Award Date: April 15, 2019
Completion Date: September 27, 2019

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by North Valley, Inc.

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$ 16,063.03	1	\$ 16,063.03
2	CLEARING	20	TREE	\$ 307.61	28	\$ 8,613.08
3	GRUBBING	20	TREE	\$ 184.56	23	\$ 4,244.88
4	REMOVE PIPE CULVERT	492	LIN FT	\$ 8.82	508	\$ 4,480.56
5	REMOVE CONCRETE PAVEMENT	129	SQ YD	\$ 10.71	112.5	\$ 1,204.88
6	REMOVE BITUMINOUS PAVEMENT	184	SQ YD	\$ 8.57	155	\$ 1,328.35
7	REMOVE SIGN	9	EACH	\$ 53.54	10	\$ 535.40
8	REMOVE MAIL BOX	5	EACH	\$ 16.06	5	\$ 80.30
9	REMOVE MAIL BOX SUPPORT	31	EACH	\$ 42.83	31	\$ 1,327.73
10	SALVAGE MAIL BOX	26	EACH	\$ 16.06	26	\$ 417.56
11	SAWING CONCRETE PAVEMENT (FULL DEPTH)	144	LIN FT	\$ 5.35	112	\$ 599.20
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	160	LIN FT	\$ 2.68	138.00	\$ 369.84
13	SALVAGE TOPSOIL (EV)	1,031	CU YD	\$ 26.47	959.5	\$ 25,397.97
14	COMMON EXCAVATION (EV)	5,239	CU YD	\$ 7.29	5,287	\$ 38,542.23
15	HAUL AND DISPOSE EXCESS MATERIAL (LV)	6,810	CU YD	\$ 7.83	6,810	\$ 53,322.30
16	SALVAGE AGGREGATE BASE (EV)	1,100	CU YD	\$ 14.21	805	\$ 11,439.05
17	SUBGRADE PREPARATION	37	ROAD STA	\$ 174.04	37	\$ 6,439.48
18	AGGREGATE BASE CLASS 5	1,100	TON	\$ 17.75	723.5	\$ 12,842.13
19	MILL BITUMINOUS SURFACE (1.5")	5	SQ YD	\$ 53.54	5	\$ 267.70
20	BITUMINOUS MATERIAL FOR TACK COAT	511	GALLON	\$ 3.05	520	\$ 1,586.00
21	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	927	TON	\$ 62.02	881.60	\$ 54,676.83
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	1,239	TON	\$ 63.70	1,148	\$ 73,127.60
23	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	1,144	SQ YD	\$ 20.39	1,123	\$ 22,897.97
24	CONCRETE FLUME	1	EACH	\$ 1,606.31	1	\$ 1,606.31
25	CULVERT AND MANHOLE MARKER	7	EACH	\$ 107.09		\$ -
26	15" CAS PIPE APRON	33	EACH	\$ 385.83	33	\$ 12,732.39
27	15" RC PIPE APRON	4	EACH	\$ 1,653.56	4	\$ 6,614.24
28	18" RC PIPE APRON	1	EACH	\$ 1,653.56	1	\$ 1,653.56
29	15" CAS PIPE CULVERT	546	LIN FT	\$ 49.61	665	\$ 32,990.65
30	12" RC PIPE CULVERT DESIGN 3006 CLASS V	27	LIN FT	\$ 49.61	32	\$ 1,587.52
31	15" RC PIPE CULVERT DESIGN 3006 CLASS V	115	LIN FT	\$ 49.61	115	\$ 5,705.15
32	18" RC PIPE CULVERT DESIGN 3006 CLASS III	60	LIN FT	\$ 55.12	60	\$ 3,307.20
33	18" HDPE PIPE CULVERT	253	LIN FT	\$ 40.79	252	\$ 10,279.08
34	CASTING ASSEMBLY	4	EACH	\$ 937.02	4	\$ 3,748.08
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	\$ 1,984.28	1	\$ 1,984.28

PAY ESTIMATE #4
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

Base Bid - Continued

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-48	20.4	LIN FT	\$ 606.30	20	\$ 12,126.00
37	RANDOM RIPRAP CLASS II	20	CU YD	\$ 82.68	20	\$ 1,653.60
38	CONCRETE CURB & GUTTER DESIGN B418	1,855	LIN FT	\$ 12.31	1,847	\$ 22,736.57
39	CONCRETE CURB & GUTTER DESIGN B618	450	LIN FT	\$ 20.35	464	\$ 9,442.40
40	7" CONCRETE DRIVEWAY PAVEMENT	345	SQ YD	\$ 67.46	233	\$ 15,718.18
41	MAIL BOX	5	EACH	\$ 29.45		\$ -
42	MAIL BOX SUPPORT	32	EACH	\$ 112.44	32	\$ 3,598.08
43	TRAFFIC CONTROL	1	LUMP SUM	\$ 1,445.67	1	\$ 1,445.67
44	SIGN PANEL TYPE C	105	SQ FT	\$ 53.54	84.5	\$ 4,524.13
45	SIGN PANEL TYPE D	30	SQ FT	\$ 35.34	12	\$ 424.08
46	PRUNE TREE	8	HOUR	\$ 307.61	1.5	\$ 461.42
47	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$ 1,285.04		\$ -
48	STORM DRAIN INLET PROTECTION	4	EACH	\$ 133.86	3	\$ 401.58
49	CULVERT END CONTROLS	3	EACH	\$ 107.09		\$ -
50	SILT FENCE, TYPE MACHINE SLICED	1,430	LIN FT	\$ 1.81	1,620	\$ 2,932.20
51	FLOTATION SILT CURTAIN TYPE MOVING WATER	35	LIN FT	\$ 43.91	35	\$ 1,536.85
52	LOAM TOPSOIL BORROW (LV)	210	CU YD	\$ 41.94	210	\$ 8,807.40
53	FERTILIZER TYPE 1	858	POUND	\$ 0.86	858	\$ 737.88
54	EROSION CONTROL BLANKETS CATEGORY 3	1,160	SQ YD	\$ 1.60	1,550	\$ 2,480.00
55	HYDRAULIC NATURAL TACKIFIER	8,580	SQ YD	\$ 0.86	8,580	\$ 7,378.80
56	SEEDING	2.86	ACRE	\$ 428.35	3.25	\$ 1,392.14
57	SEED MIXTURE 25-121	175	POUND	\$ 11.78	198.25	\$ 2,335.39
58	SEED MIXTURE 33-262	4	POUND	\$ 23.56	6	\$ 141.36

Total Work Completed to Date	\$ 522,286.26
Less 5% Retainage	\$ 26,114.31
Less Pay Estimate #1	\$ 97,956.78
Less Pay Estimate #2	\$ 221,829.22
Less Pay Estimate #3	\$ 113,619.67
Less Payments from Residents	\$ 1,887.00
WE RECOMMEND PAYMENT OF:	\$ 60,879.28

APPROVALS:

CONTRACTOR: North Valley, Inc.

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed: _____

Title: _____ Date _____

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed: _____

Title: City Engineer Date _____

OWNER: CITY OF ST. FRANCIS

Signed: _____

Title: _____ Date _____



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4E

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: 2019 Water Meter Replacement Project - Pay Estimate No. 2

DATE: December 16, 2019

OVERVIEW:

Attached is Pay Estimate No. 2 for the 2019 Water Meter Replacement Project. This pay estimate includes payment for 763 meter installations and 11% of the mobile data collection system. This estimate recommends payment of \$203,720.31. The contract amount is \$604,812.95.

ACTION TO BE CONSIDERED:

Consider approval of Pay Estimate No. 2 for the 2019 Water Meter Replacement Project.

BUDGET IMPLICATION:

This payment will be paid by the leasing company.

ATTACHMENTS:

PAY ESTIMATE NO. 2

**PAY ESTIMATE #2
CITY OF ST. FRANCIS
2019 Water Meter Replacement Project**

Date: December 2, 2019

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2019 Water Meter Replacement Project
Contractor: Ferguson Waterworks
Contract Amount: \$604,812.95
Award Date: July 18, 2019
Completion Date: December 13, 2019

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by Ferguson Waterworks:

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	FURNISH AND INSTALL 3/4" METER, REGISTER & MIU (SHORT 3/4")	861	EACH	\$ 301.02	\$ 259,178.22	866	\$ 260,683.32
2	FURNISH AND INSTALL 1" METER, REGISTER & MIU	4	EACH	\$ 374.87	\$ 1,499.48	12	\$ 4,498.44
3	FURNISH AND INSTALL 2" PD METER, REGISTER & MIU	28	EACH	\$ 858.49	\$ 24,037.72	5	\$ 4,292.45
4	FURNISH AND INSTALL 1 1/2" PD METER, REGISTER & MIU	1	EACH	\$ 796.74	\$ 796.74		\$ -
5	FURNISH AND INSTALL 2" COMPOUND METER, REGISTER & MIU	6	EACH	\$ 1,873.24	\$ 11,239.44		\$ -
6	FURNISH AND INSTALL REGISTER AND MIU TO RETROFIT EXISTING METERS	854	EACH	\$ 233.14	\$ 199,101.56	532	\$ 124,030.48
7	FURNISH AND INSTALL BALL VALVE - 3/4" OR 1"	150	EACH	\$ 142.90	\$ 21,435.00	4	\$ 571.60
8	CONTINUOUS METER READING	1	LUMP SUM	\$ 10,000.00	\$ 10,000.00		\$ -
9	MOBILE DATA COLLECTION SYSTEM	1	LUMP SUM	\$ 9,100.00	\$ 9,100.00	0.11	\$ 1,001.00
10	FIXED NETWORK DATA COLLECTOR SYSTEM	1	LUMP SUM	\$ 51,580.00	\$ 51,580.00	0.52	\$ 26,821.60
11	SYSTEM SOFTWARE	1	LUMP SUM	\$ 12,600.00	\$ 12,600.00		\$ -
12	SETUP, TRAINING AND TECHNICAL SUPPORT	1	LUMP SUM	\$ 4,250.00	\$ 4,250.00		\$ -

Total Work Completed to Date	\$ 421,898.89
LESS 5% RETAINAGE:	\$ 21,094.94
LESS PAY ESTIMATE NO. 1:	\$ 197,083.64
WE RECOMMEND PAYMENT OF:	\$ 203,720.31

APPROVALS:

CONTRACTOR: Ferguson Waterworks

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed: _____

Title: _____ Date: _____

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed: _____

Title: _____ Date: _____

OWNER: CITY OF ST. FRANCIS

Signed: _____

Title: _____ Date: _____



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 F

TO: Joe Kohlmann, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: **Winning With Cops Donation**
DATE: December 16, 2019

OVERVIEW: The primary mission of the program "Winning with Cops" is for the police department to work in partnership with St Francis Schools to aid developmentally disabled children and adults. This program is helping law enforcement interact with developmentally disabled individuals and foster a positive interaction between the two groups. The Winning with Cops Interaction comes through social events, team sports and exercise. A majority of these events are funded through monetary donations from local businesses. Most recently a monetary donation of \$400.00 has been donated by CHOPS Pull Tabs who sell pull tabs at local St Francis establishments including the Patriot Lanes.

ACTION TO BE CONSIDERED: To accept the donation of \$400.00 from CHOPS Pull Tabs to be utilized for the Winning with Cops program.

BUDGET IMPLICATION: The donation will supplement the police department budget in supporting the Winning with Cops program.

Attachments:



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 G

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Bill List to be considered by Council
DATE: 12-12-2019

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$169,589.60 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments - None.

Direct Transfer from Previous Month- \$183,057.47

Manual Checks- None

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 12-16-2019 Packet List
- 12-16-2019 Other Checks



12/12/2019 4:02 pm

PAYMENT BATCH AP 12-16-19

AIRGAS NORTH CENTRAL

11/30/2019	9966510318	E 101-43100-217	Other Operating Supplies	RENTAL	12.65
11/30/2019	9966510318	E 101-43210-217	Other Operating Supplies	RENTAL	12.65
11/30/2019	9966510318	E 101-45200-217	Other Operating Supplies	RENTAL	12.65
11/30/2019	9966510318	E 601-49440-217	Other Operating Supplies	RENTAL	12.65
11/30/2019	9966510318	E 602-49490-217	Other Operating Supplies	RENTAL	12.65
					<u>\$63.25</u>

ALLIED BLACKTOP COMPANY

11/20/2019	4569	E 603-49490-403	Street Sweeping	2019 FALL STREET SWEEPING	2,615.00
					<u>\$2,615.00</u>

ALWAYS BRIGHT LIGHTS LTD

12/02/2019	834	E 101-45200-311	Contract	HOLIDAY BANNERS & DECORA1	450.00
					<u>\$450.00</u>

ANOKA COUNTY

12/04/2019	.122019	G 803-22152	Anoka County Subdivision	ESCROW REF	604.78
					<u>\$604.78</u>

ANOKA COUNTY CENTRAL COMM.

11/15/2019	2019154	E 101-42210-218	Equipment Repair & Maintenance	BATTERIES	114.00
					<u>\$114.00</u>

ARTISAN BEER COMPANY

12/04/2019	3390679	E 609-49751-252	Beer For Resale	BEER	75.60
					<u>\$75.60</u>

AXON ENTERPRISE, INC

11/26/2019	SI-1625514	E 101-42110-237	Small Equipment	ANNUAL ASSURANCE PLAN	3,371.00
					<u>\$3,371.00</u>

BAUER BUILT INC.

11/06/2019	940062618	E 101-42110-221	Vehicle Repair & Maintenance	FIREHAWK PVS	1,051.04
					<u>\$1,051.04</u>

BELLBOY CORPORATION

11/20/2019	0100483200	E 609-49750-210	Operating Supplies	OPERATING SUPPLIES	(16.98)
12/03/2019	0081801700	E 609-49751-206	Freight and Fuel Charges	FREIGHT	18.45
12/03/2019	0081801700	E 609-49751-251	Liquor For Resale	LIQUOR	997.73
12/03/2019	0100535300	E 609-49750-210	Operating Supplies	SUPPLIES	33.96
12/03/2019	0100535300	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.17
					<u>\$1,037.33</u>

BERNDT, BRITTNEY

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	50.00
					<u>\$50.00</u>

BERNICK COMPANIES, THE

11/27/2019	154103	E 609-49751-252	Beer For Resale	BEER	1,203.89
11/27/2019	154103	E 609-49751-255	N/A Products	N/A	75.75
12/05/2019	156553	E 609-49751-252	Beer For Resale	BEER	698.94
					<u>\$1,978.58</u>

BREAKTHRU BEVERAGE

06/24/2019	2080240032	E 609-49751-251	Liquor For Resale	LIQUOR	(198.31)
12/05/2019	1081067874	E 609-49751-206	Freight and Fuel Charges	FREIGHT	86.21

12/05/2019	1081067874	E 609-49751-251	Liquor For Resale	LIQUOR	4,733.54
12/05/2019	1081067874	E 609-49751-253	Wine For Resale	WINE	489.99
					<u>\$5,111.43</u>
CINTAS					
12/03/2019	4036452754	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	9.31
					<u>\$9.31</u>
CLARK EQUIPMENT					
06/06/2019	1352073	E 402-43100-552	Toolcat	SNOWBLOWER	2,981.00
					<u>\$2,981.00</u>
COUNTY MARKET - CITY ACCOUNT					
11/30/2019	.112019	E 101-42210-212	Motor Fuels	FUEL	311.20
					<u>\$311.20</u>
COUNTY MARKET - PUBLIC WORKS					
12/02/2019	.122019	E 101-43100-212	Motor Fuels	FUEL	38.72
					<u>\$38.72</u>
CRYSTAL SPRINGS ICE					
11/26/2019	002.B008493	E 609-49751-254	Miscellaneous Merchandise	MISC	78.57
					<u>\$78.57</u>
DAHLHEIMER DIST. CO. INC.					
11/27/2019	116-00841	E 609-49751-252	Beer For Resale	BEER	6,857.35
12/04/2019	129-02180	E 609-49751-252	Beer For Resale	BEER	12,170.15
12/04/2019	129-02180	E 609-49751-255	N/A Products	N/A	27.00
					<u>\$19,054.50</u>
ECM PUBLISHERS, INC.					
12/06/2019	744956	E 101-41400-351	Legal Notices Publishing	RESOLUTION 2019-56	75.25
					<u>\$75.25</u>
EMBEDDED SYSTEMS					
11/29/2019	344014	E 101-42110-311	Contract	SIREN MAINTENANCE FEE	830.25
					<u>\$830.25</u>
EMERALD FENCE					
11/09/2029	19028	E 101-42110-401	Repairs/Maint Buildings	FENCE ADDITION	1,951.34
11/09/2029	19028	E 101-43100-401	Repairs/Maint Buildings	FENCE ADDITION	1,951.33
11/09/2029	19028	E 101-45200-401	Repairs/Maint Buildings	FENCE ADDITION	1,951.33
					<u>\$5,854.00</u>
FAIRBANKS, LIZ					
12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	80.00
					<u>\$80.00</u>
FARNESS, LISA					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#5033	28.30
					<u>\$28.30</u>
FEDDER, JOSHUA					
12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN - MILLION DO	2,000.00
					<u>\$2,000.00</u>
FERGUSON WATERWORKS					
11/25/2019	0347978	E 601-49440-259	Water Meters	SUPPLIES	1,541.20
					<u>\$1,541.20</u>
FLYTE HCM LLC					
12/05/2019	52544	E 101-41540-301	Auditing and Acct g Services	ADMIN FEE DEC 2019	39.00
					<u>\$39.00</u>
FRITCH, BRADLEY					
12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN - MONARCH I	3,000.00
					<u>\$3,000.00</u>

FROELICH, LINDA

12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#5070	74.03
					<u>\$74.03</u>

FROST, JILL

12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#1138	170.90
					<u>\$170.90</u>

GARDNER, TODD

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	60.00
					<u>\$60.00</u>

GAUDETTE, GERARD

12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	450.00
					<u>\$450.00</u>

GRANITE CITY JOBBING CO.

12/03/2019	163700	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
12/03/2019	163700	E 609-49751-254	Miscellaneous Merchandise	MISC	13.00
12/03/2019	163700	E 609-49751-256	Tobacco Products For Resale	TOBACCO	964.45
					<u>\$981.70</u>

HAWKINS, INC.

11/18/2019	4617157	E 602-49490-216	Chemicals and Chem Products	FERRIC CHLORIDE	3,291.98
11/18/2019	4617178	E 601-49440-216	Chemicals and Chem Products	CHLORINE	3,004.86
					<u>\$6,296.84</u>

HOISINGTON KOEGLER GROUP, INC

12/08/2019	018-041-15	E 101-41910-311	Contract	GENERAL PLANNING	1,603.81
12/08/2019	018-041-15	G 803-22163	ESC-ANDERSON-LOT SPLIT	ANDERSON LOT SPLIT	56.25
					<u>\$1,660.06</u>

INS CONSTRUCTION SERVICES

12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	500.00
					<u>\$500.00</u>

JJ TAYLOR DISTRIBUTING

10/12/2019	2970442	E 609-49751-252	Beer For Resale	BEER	24.00
					<u>\$24.00</u>

JOHNSON BROS WHLSE LIQUOR

12/05/2019	1450495	E 609-49751-206	Freight and Fuel Charges	FREIGHT	64.25
12/05/2019	1450495	E 609-49751-251	Liquor For Resale	LIQUOR	5,377.90
12/05/2019	1450496	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.71
12/05/2019	1450496	E 609-49751-253	Wine For Resale	WINE	178.60
					<u>\$5,625.46</u>

KING S SUPERMARKET, INC.

12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	650.00
					<u>\$650.00</u>

KIPLELA, GREGG

12/04/2019	.122019	G 803-22133	ESC-Kipela 23525 Variolite St	ESCROW REF	334.01
					<u>\$334.01</u>

KODIAK POWER SYSTEMS

11/24/2019	KPS0466	E 101-42110-401	Repairs/Maint Buildings	DIESEL FUEL HEATER	907.00
11/24/2019	KPS0466	E 101-43100-401	Repairs/Maint Buildings	DIESEL FUEL HEATER	907.00
11/24/2019	KPS0466	E 101-43210-401	Repairs/Maint Buildings	DIESEL FUEL HEATER	907.00
11/24/2019	KPS0466	E 101-45200-401	Repairs/Maint Buildings	DIESEL FUEL HEATER	907.00
11/24/2019	KPS0466	E 602-49490-401	Repairs/Maint Buildings	DIESEL FUEL HEATER	907.00
					<u>\$4,535.00</u>

KOOP, MORGAN

12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#1244	342.88
					<u>\$342.88</u>

KUBACKI, MARALYN

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 EDA MEETINGS	40.00
					<u>\$40.00</u>
KWIK TRIP					
12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	500.00
					<u>\$500.00</u>
LANGIEWICZ, LORETTA					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#4626	126.74
					<u>\$126.74</u>
LANGSETH, DAVID					
12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	200.00
					<u>\$200.00</u>
LESHOVSKY, MATT & EMILY					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#3643	234.73
					<u>\$234.73</u>
LMC INSURANCE TRUST					
12/09/2019	.1219	E 101-41110-360	Insurance	INSURANCE	77.52
12/09/2019	.1219	E 101-41120-360	Insurance	INSURANCE	0.69
12/09/2019	.1219	E 101-41400-360	Insurance	INSURANCE	712.92
12/09/2019	.1219	E 101-41410-360	Insurance	INSURANCE	2.97
12/09/2019	.1219	E 101-41500-360	Insurance	INSURANCE	370.75
12/09/2019	.1219	E 101-41600-360	Insurance	INSURANCE	227.79
12/09/2019	.1219	E 101-41910-360	Insurance	INSURANCE	471.62
12/09/2019	.1219	E 101-41940-360	Insurance	INSURANCE	558.81
12/09/2019	.1219	E 101-42110-360	Insurance	INSURANCE	6,354.62
12/09/2019	.1219	E 101-42210-360	Insurance	INSURANCE	1,574.54
12/09/2019	.1219	E 101-42400-360	Insurance	INSURANCE	345.87
12/09/2019	.1219	E 101-43100-360	Insurance	INSURANCE	3,148.16
12/09/2019	.1219	E 101-43210-360	Insurance	INSURANCE	114.19
12/09/2019	.1219	E 101-45000-360	Insurance	INSURANCE	2.22
12/09/2019	.1219	E 101-45200-360	Insurance	INSURANCE	3,311.05
12/09/2019	.1219	E 101-49200-360	Insurance	INSURANCE	10.72
12/09/2019	.1219	E 601-49440-360	Insurance	INSURANCE	4,167.53
12/09/2019	.1219	E 602-49490-360	Insurance	INSURANCE	5,590.10
12/09/2019	.1219	E 609-49750-360	Insurance	INSURANCE	3,973.93
					<u>\$31,016.00</u>
LUND, JORDAN & JENNIFER					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#4564	300.00
					<u>\$300.00</u>
MCDONALD DIST CO.					
11/26/2019	516945	E 609-49751-252	Beer For Resale	BEER	4,045.25
11/26/2019	516945	E 609-49751-255	N/A Products	N/A	135.60
11/26/2019	516961	E 609-49751-252	Beer For Resale	BEER	(536.99)
12/04/2019	283-0040	E 609-49751-252	Beer For Resale	BEER	(24.40)
12/04/2019	517634	E 609-49751-252	Beer For Resale	BEER	6,699.45
12/04/2019	517634	E 609-49751-254	Miscellaneous Merchandise	MISC	54.00
12/04/2019	517650	E 609-49751-252	Beer For Resale	BEER	(320.25)
					<u>\$10,052.66</u>
MCKAY, DONALD & CHARMAINE					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#1718	44.79
					<u>\$44.79</u>
MEAD, JOHN					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#3626	119.38
					<u>\$119.38</u>
MIDCONTINENT COMMUNICATIONS					
12/12/2019	13331300110872	E 101-42110-321	Telephone	TELEPHONE - POLICE & PW	17.18
12/12/2019	13331300110872	E 101-43100-321	Telephone	TELEPHONE - POLICE & PW	17.18
12/12/2019	13331300110872	E 601-49440-321	Telephone	TELEPHONE - POLICE & PW	150.00
12/12/2019	13331300110872	E 609-49750-321	Telephone	TELEPHONE - POLICE & PW	150.00

					\$334.36
MIDWEST TESTING LLC					
12/03/2019	4972	E 602-49490-229	Project Repair & Maintenance	METER TEST	1,595.00
					\$1,595.00
MUNICIPAL CODE CORPORATION					
12/04/2019	00336778	E 101-41400-311	Contract	MY MUNICODE 12/1/19-11/30/20	1,195.00
					\$1,195.00
MURRAY, WILLIAM					
12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	100.00
					\$100.00
NORTH METRO ANIMAL CARE					
10/15/2019	1005	E 101-42700-311	Contract	UNCLAIMED DOGS	270.00
11/05/2019	1009	E 101-42700-311	Contract	UNCLAIMED DOG	75.00
					\$345.00
OLENCHAK, PATRICIA					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#4903	106.27
					\$106.27
PACE ANALYTICAL SERVICES					
10/10/2019	1912011738	E 602-49490-313	Sample Testing	TESTING	2,178.00
11/01/2019	1912012659	E 602-49490-313	Sample Testing	TESTING	108.00
11/05/2019	1912012763	E 602-49490-313	Sample Testing	TESTING	108.00
11/06/2019	1912012797	E 602-49490-313	Sample Testing	TESTING	138.00
11/07/2019	1912012839	E 602-49490-313	Sample Testing	TESTING	120.00
11/12/2019	1912012939	E 602-49490-313	Sample Testing	TESTING	93.00
11/14/2019	1912013031	E 602-49490-313	Sample Testing	TESTING	136.00
11/20/2019	1912013174	E 602-49490-313	Sample Testing	TESTING	136.00
11/26/2019	1912013333	E 602-49490-313	Sample Testing	TESTING	123.00
11/26/2019	1912013336	E 602-49490-313	Sample Testing	TESTING	153.00
11/28/2019	1912013390	E 602-49490-313	Sample Testing	TESTING	93.00
12/03/2019	1912013505	E 602-49490-313	Sample Testing	TESTING	93.00
12/03/2019	1912013515	E 602-49490-313	Sample Testing	TESTING	138.00
12/05/2019	1912013584	E 602-49490-313	Sample Testing	TESTING	120.00
					\$3,737.00
PAGEL, RICHARD					
12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	200.00
					\$200.00
PAUL EMMERICH CONSTRUCTION					
12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#5734	71.65
					\$71.65
PAUSTIS WINE COMPANY					
12/02/2019	72889	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.75
12/02/2019	72889	E 609-49751-253	Wine For Resale		512.00
					\$520.75
PAVELICH-BECK, BRENDA					
12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 EDA MEETINGS	80.00
					\$80.00
PERA					
12/10/2019	.1219	E 101-42210-124	Fire Pension Contributions	CITY CONTRIBUTION - 21 FIREF	10,500.00
					\$10,500.00
PHILLIPS WINE & SPIRITS CO.					
12/05/2019	2667434	E 609-49751-206	Freight and Fuel Charges	FREIGHT	76.94
12/05/2019	2667434	E 609-49751-251	Liquor For Resale	LIQUOR	4,616.30
12/05/2019	2667435	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.99
12/05/2019	2667435	E 609-49751-253	Wine For Resale	WINE	347.25
					\$5,051.48

PIERSON, AMANDA

12/10/2019	.12169	G 601-22200	Deferred Revenues	REFUND ACCT#4108	261.25
					<u>\$261.25</u>

RODGER, MICHAEL

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 EDA MEETINGS	80.00
					<u>\$80.00</u>

ROSEVILLE, CITY OF

12/02/2019	0227376	E 101-41940-321	Telephone	IT PHONE SERVICES - DECEMBI	82.87
12/02/2019	0227376	E 101-42110-321	Telephone	IT PHONE SERVICES - DECEMBI	82.87
12/02/2019	0227376	E 101-42210-321	Telephone	IT PHONE SERVICES - DECEMBI	82.87
12/02/2019	0227376	E 101-43100-321	Telephone	IT PHONE SERVICES - DECEMBI	82.87
12/02/2019	0227376	E 101-45200-321	Telephone	IT PHONE SERVICES - DECEMBI	82.87
12/02/2019	0227376	E 601-49440-321	Telephone	IT PHONE SERVICES - DECEMBI	82.87
12/02/2019	0227376	E 602-49490-321	Telephone	IT PHONE SERVICES - DECEMBI	82.87
12/02/2019	0227376	E 609-49750-321	Telephone	IT PHONE SERVICES - DECEMBI	82.91
12/30/2019	0227413	E 101-41110-310	Computer Consulting Fees	IT SERVICES	310.13
12/30/2019	0227413	E 101-41400-310	Computer Consulting Fees	IT SERVICES	1,007.94
12/30/2019	0227413	E 101-41910-310	Computer Consulting Fees	IT SERVICES	155.15
12/30/2019	0227413	E 101-42110-310	Computer Consulting Fees	IT SERVICES	3,566.58
12/30/2019	0227413	E 101-42210-310	Computer Consulting Fees	IT SERVICES	573.75
12/30/2019	0227413	E 101-42400-310	Computer Consulting Fees	IT SERVICES	286.87
12/30/2019	0227413	E 101-43100-310	Computer Consulting Fees	IT SERVICES	310.13
12/30/2019	0227413	E 101-45200-310	Computer Consulting Fees	IT SERVICES	310.13
12/30/2019	0227413	E 601-49440-310	Computer Consulting Fees	IT SERVICES	310.13
12/30/2019	0227413	E 602-49490-310	Computer Consulting Fees	IT SERVICES	310.13
12/30/2019	0227413	E 609-49750-310	Computer Consulting Fees	IT SERVICES	155.06
					<u>\$7,959.00</u>

ROYAL SUPPLY

12/09/2019	27243	E 101-41940-210	Operating Supplies	SUPPLIES	3.47
12/09/2019	27243	E 101-42110-217	Other Operating Supplies	SUPPLIES	13.90
12/09/2019	27243	E 101-43100-217	Other Operating Supplies	SUPPLIES	6.95
12/09/2019	27243	E 101-45200-217	Other Operating Supplies	SUPPLIES	6.95
12/09/2019	27243	E 601-49440-217	Other Operating Supplies	SUPPLIES	6.95
12/09/2019	27243	E 602-49490-217	Other Operating Supplies	SUPPLIES	6.98
					<u>\$45.20</u>

SCHROEDER, ERNEST

12/04/2019	.122019	G 803-22162	Schroeder Subdivision	ESCROW REF	475.00
					<u>\$475.00</u>

SCHWAB, PAUL

12/10/2019	.1219	G 601-22000	Deposits	REFUND ACCT#3363	127.38
					<u>\$127.38</u>

SEMLER CONSTRUCTION

12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN - 23057 NAVA	1,500.00
					<u>\$1,500.00</u>

SIEVERT, COLLEEN

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	60.00
					<u>\$60.00</u>

SKOGQUIST, ERIK

12/06/2019	.122019	E 101-41550-311	Contract	ASSESSING 4TH QUARTER	4,351.91
					<u>\$4,351.91</u>

SKORDAHL, RICHARD

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	20.00
					<u>\$20.00</u>

SONSTEBY, RICHARD

12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	250.00
					<u>\$250.00</u>

SOUTHERN GLAZERS OF MN

12/06/2019	1899149	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.32
12/06/2019	1899149	E 609-49751-251	Liquor For Resale	LIQUOR	2,485.00
					<u>\$2,509.32</u>

STEINKE, RAY

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	115.00
					<u>\$115.00</u>

STRATEGIC INSIGHTS

11/21/2019	248	E 101-42110-310	Computer Consulting Fees	PLAN-IT	317.18
11/21/2019	248	E 101-42210-310	Computer Consulting Fees	PLAN-IT	317.18
11/21/2019	248	E 101-42400-310	Computer Consulting Fees	PLAN-IT	317.18
11/21/2019	248	E 101-43100-310	Computer Consulting Fees	PLAN-IT	317.18
11/21/2019	248	E 101-45200-310	Computer Consulting Fees	PLAN-IT	317.18
11/21/2019	248	E 601-49440-310	Computer Consulting Fees	PLAN-IT	317.18
11/21/2019	248	E 602-49490-310	Computer Consulting Fees	PLAN-IT	317.18
11/21/2019	248	E 609-49750-310	Computer Consulting Fees	PLAN-IT	317.24
					<u>\$2,537.50</u>

SUPERIOR MARKETING CONCEPTS

12/11/2019	.122019	E 609-49750-340	Advertising	ADVERTISING	250.00
					<u>\$250.00</u>

SWANBERG, JUSTIN & AMANDA

12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#5221	149.03
					<u>\$149.03</u>

SYNOVIA SOLUTIONS

11/12/2019	123803	E 101-43100-311	Contract	LEASE ON GPS	45.79
11/12/2019	123803	E 101-45200-311	Contract	LEASE ON GPS	45.79
11/12/2019	123803	E 601-49440-311	Contract	LEASE ON GPS	45.79
11/12/2019	123803	E 602-49490-311	Contract	LEASE ON GPS	45.82
					<u>\$183.19</u>

TEMPERATURE SPECIALISTS, INC.

12/04/2019	.122019	G 803-22000	Deposits	DEPOSIT RETURN	200.00
					<u>\$200.00</u>

TH CONSTRUCTION

12/04/2019	.122019	G 803-22156	TH CONST-STONE HOUSE VARI.	ESCROW REF	1,083.50
					<u>\$1,083.50</u>

THE AMERICAN BOTTLING COMPANY

12/05/2019	3562312775	E 609-49751-254	Miscellaneous Merchandise	MISC	293.32
					<u>\$293.32</u>

THOMPSON, DALE

12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#1142	172.03
					<u>\$172.03</u>

TJ ASSOCIATES

12/02/2019	232357	E 101-42110-200	Office Supplies	2020 SNOWMOBILE REISTRATIC	25.00
12/05/2019	232418	E 101-42400-200	Office Supplies	NAME BADGES	23.85
					<u>\$48.85</u>

TORNES, LAN

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 URRWMO MEETINGS	100.00
					<u>\$100.00</u>

TRI-COUNTY LAW ENFORCEMENT

11/15/2019	.1219	E 101-42110-433	Dues and Subscriptions	ANNUAL DUES	75.00
					<u>\$75.00</u>

U S BANK EQUIPMENT FINANCE

12/09/2019	.1219	E 101-41400-240	Office Equip	COPIER LEASE	200.82
12/09/2019	.1219	E 101-43100-240	Office Equip	COPIER LEASE	200.82
12/09/2019	.1219	E 101-43210-240	Office Equip	COPIER LEASE	200.82
12/09/2019	.1219	E 101-45200-240	Office Equip	COPIER LEASE	200.82

12/09/2019	.1219	E 601-49440-240	Office Equip	COPIER LEASE	200.82
12/09/2019	.1219	E 602-49490-240	Office Equip	COPIER LEASE	200.85
					<u>\$1,204.95</u>

WELLS, MARY

12/06/2019	.122019	E 101-41550-311	Contract	ASSESSING 4TH QUARTER	4,351.91
					<u>\$4,351.91</u>

WINE MERCHANTS

12/04/2019	7264099	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.85
12/04/2019	7264099	E 609-49751-253	Wine For Resale	WINE	340.00
					<u>\$347.85</u>

WITKOWSKI, PETER

12/10/2019	.1219	G 601-22200	Deferred Revenues	REFUND ACCT#5144	139.41
					<u>\$139.41</u>

ZUTZ, GREG

12/04/2019	.122019	E 101-41910-110	Commission Pay	2019 PLANNING MEETINGS	80.00
					<u>\$80.00</u>

FUND SUMMARY

\$169,589.60

101 GENERAL FUND	\$65,902.75
402 CAPITAL EQUIPMENT	\$2,981.00
601 WATER FUND	\$12,308.75
602 SEWER FUND	\$16,106.87
603 STORM WATER	\$2,615.00
609 LIQUOR FUND	\$57,671.69
803 ESCROW	\$12,003.54
Total	<u><u>169,589.60</u></u>

CITY OF ST. FRANCIS
12/16/2019

Checks cut since last Council Meeting

Check Number	Check Date	Payee	Description	Amount
TOTAL				0.00

Disbursements via Debits to 4M Account

Payee	Description	Amount
TOTAL		0.00

Disbursements via Debits to Checking Account

Payee	Description	Amount	
11/01/19	Health Partners	Health Insurance	23,879.16
11/04/19	Cayan	Liquor CC	3,048.20
11/12/19	Visa	CC Bill	18,978.85
11/14/19	Federal Tax	Payroll	20,415.36
	PERA	Payroll	19,268.15
	VOYA	Payroll	1,555.00
	ICMA	Payroll	385.00
	State Tax	Payroll	4,167.57
	MSRS	Payroll	714.02
	Healthcare Savings	Payroll	754.50
11/15/19	Centerpoint	Gas Bills	1,323.08
11/19/19	Federal Tax	Payroll	1,858.30
	PERA	Payroll	1,065.40
	State Tax	Payroll	43.35
	Child support	Payroll	655.87
	Cayan	Gift Card Fee	39.90
	Connexus	Electric Bills	18,370.51
11/20/19	MN Dept of Revenue	Sales Tax	19,066.00
11/27/19	Federal Tax	Payroll	19,789.40
	PERA	Payroll	19,457.97
	VOYA	Payroll	1,555.00
	ICMA	Payroll	385.00
	State Tax	Payroll	4,004.27
	MSRS	Payroll	747.69
	Healthcare Savings	Payroll	754.50
	Federal Tax	Payroll	312.37
	Cayan	Payroll	5.35
11/29/19	Village Bank	Fees	122.50
	PSN	CC Fees	335.20
TOTAL			183,057.47

**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:
4 H

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: 2019 Street Rehabilitation Project - Pay Estimate No. 2

DATE: December 16, 2019

OVERVIEW:

Attached is Pay Estimate No. 2 for the 2019 Street Rehabilitation Project. This pay estimate includes payment for all of the work items completed to date. This estimate recommends payment of \$13,137.28. The payment is summarized by funding source below.

ACTION TO BE CONSIDERED:

Consider approval of Pay Estimate No. 2 for the 2019 Street Rehabilitation Project.

BUDGET IMPLICATION:

Street segments of Woodbine Street, 233rd Lane, Vintage Street, and 227th Avenue are on the City's Municipal State Aid system therefore the street improvements for these streets can be paid for with Municipal State Aid funds. The remaining street segment improvements will be paid from local street and water funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source		
	Municipal State Aid	Local – Street & Water	Total
Work Completed to Date	\$146,900.80	\$170,742.38	\$317,643.18
Less 3% Retainage	\$4,407.02	\$5,122.28	\$9,529.30
Less Pay Estimate No. 1	\$138,593.89	\$156,382.71	\$294,976.60
Recommended Payment	\$3,899.89	\$9,237.39	\$13,137.28

ATTACHMENTS:

PAY ESTIMATE NO. 2

**PAY ESTIMATE #2
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project**

December 11, 2019

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2019 Street Rehabilitation Project
Contractor: ASTECH Corporation
Award Date: June 17, 2019
Completion Date: October 26, 2019

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by ASTECH Corporation:

Bid Schedule "A" - 235-123-001 - Woodbine Street

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	REMOVE CURB AND GUTTER	100	LIN FT	\$ 6.50	50	\$ 325.00
2	MILL BITUMINOUS SURFACE (1.5")	2,940	SQ YD	\$ 1.20	2,394	\$ 2,872.80
3	BITUMINOUS MATERIAL FOR TACK COAT	250	GALLON	\$ 2.50	200	\$ 500.00
4	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	267	TON	\$ 71.75	230.68	\$ 16,551.29
5	ADJUST VALVE BOX	2	EACH	\$ 508.00		\$ -
6	ADJUST FRAME AND RING CASTING	5	EACH	\$ 455.00	5	\$ 2,275.00
7	GROUT CATCH BASIN OR MANHOLE	3	EACH	\$ 330.00	1	\$ 330.00
8	CONCRETE CURB AND GUTTER	100	LIN FT	\$ 37.50	50	\$ 1,875.00
9	SIGN PANEL TYPE C	16	SQ FT	\$ 75.50	16	\$ 1,208.00
10	LOAM TOPSOIL BORROW, LV	5	CU YD	\$ 38.00	5	\$ 190.00
11	SITE RESTORATION	58	SQ YD	\$ 10.00	60	\$ 600.00
Total Bid Schedule "A"						\$ 26,727.09

Bid Schedule "B" - 235-124-001 - 233rd Lane

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	250	LIN FT	\$ 2.50		\$ -
13	REMOVE CURB AND GUTTER	30	LIN FT	\$ 6.50	11	\$ 71.50
14	REMOVE BITUMINOUS PAVEMENT	300	SQ YD	\$ 3.50	246	\$ 861.00
15	DITCH CLEANING	55	LIN FT	\$ 7.50	90	\$ 675.00
16	MILL BITUMINOUS SURFACE (1.5")	945	SQ YD	\$ 1.20	861	\$ 1,033.20
17	BITUMINOUS MATERIAL FOR TACK COAT	106	GALLON	\$ 2.50	80	\$ 200.00
18	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	113	TON	\$ 71.75	87.72	\$ 6,293.91
19	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	45	TON	\$ 66.50	40.66	\$ 2,703.89
20	CONCRETE CURB AND GUTTER	40	LIN FT	\$ 37.50	33	\$ 1,237.50
21	SIGN PANEL TYPE C	8	SQ FT	\$ 75.50	8	\$ 604.00
22	SEDIMENT CONTROL LOG TYPE COMPOST	40	LIN FT	\$ 3.00	40	\$ 120.00
23	LOAM TOPSOIL BORROW, LV	2	CU YD	\$ 38.00	10.75	\$ 408.50
24	SITE RESTORATION	49	SQ YD	\$ 10.00	103	\$ 1,030.00
Total Bid Schedule "B"						\$ 15,238.50

**PAY ESTIMATE #2
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project**

Bid Schedule "C" - 235-143-001 - Vintage Street

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
25	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	200	LIN FT	\$ 2.50	36	\$ 90.00
26	REMOVE CURB AND GUTTER	100	LIN FT	\$ 6.50	126	\$ 819.00
27	REMOVE BITUMINOUS PAVEMENT	130	SQ YD	\$ 3.50	241	\$ 843.50
28	MILL BITUMINOUS SURFACE (1.5")	1,320	SQ YD	\$ 1.20	1,390	\$ 1,668.00
29	BITUMINOUS MATERIAL FOR TACK COAT	123	GALLON	\$ 2.50	130	\$ 325.00
30	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	132	TON	\$ 71.75	198.30	\$ 14,228.03
31	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	20	TON	\$ 66.50	17.42	\$ 1,158.43
32	ADJUST FRAME AND RING CASTING	2	EACH	\$ 455.00	2	\$ 910.00
33	GROUT CATCH BASIN OR MANHOLE	1	EACH	\$ 330.00	1	\$ 330.00
34	CONCRETE CURB AND GUTTER	100	LIN FT	\$ 37.50	147	\$ 5,512.50
35	SIGN PANEL TYPE C	8	SQ FT	\$ 75.50	8	\$ 604.00
36	LOAM TOPSOIL BORROW, LV	5	CU YD	\$ 38.00	10.75	\$ 408.50
37	SITE RESTORATION	58	SQ YD	\$ 10.00	103	\$ 1,030.00
Total Bid Schedule "C"						\$ 27,926.96

Bid Schedule "D" - 235-144-001 - 227th Avenue

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
38	REMOVE CURB AND GUTTER	100	LIN FT	\$ 6.50	200	\$ 1,300.00
39	REMOVE BITUMINOUS PAVEMENT	34	SQ YD	\$ 3.50		\$ -
40	MILL BITUMINOUS SURFACE (1.5")	3,417	SQ YD	\$ 1.20	3,498	\$ 4,197.60
41	BITUMINOUS MATERIAL FOR TACK COAT	293	GALLON	\$ 2.50	225	\$ 562.50
42	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	313	TON	\$ 71.75	361.74	\$ 25,954.85
43	ADJUST VALVE BOX	1	EACH	\$ 508.00	1	\$ 508.00
44	ADJUST FRAME AND RING CASTING	5	EACH	\$ 455.00	4	\$ 1,820.00
45	GROUT CATCH BASIN OR MANHOLE	6	EACH	\$ 330.00	5	\$ 1,650.00
46	6" CONCRETE WALK	281	SQ FT	\$ 13.40	287	\$ 3,845.80
47	CONCRETE CURB AND GUTTER	130	LIN FT	\$ 37.50	369	\$ 13,837.50
48	TRUNCATED DOMES	40	SQ FT	\$ 69.50	32	\$ 2,224.00
49	SIGN PANEL TYPE C	16	SQ FT	\$ 75.50	16	\$ 1,208.00
50	SEDIMENT CONTROL LOG TYPE COMPOST	40	LIN FT	\$ 3.00	40	\$ 120.00
51	LOAM TOPSOIL BORROW, LV	6	CU YD	\$ 38.00	10.75	\$ 408.50
52	SITE RESTORATION	58	SQ YD	\$ 10.00	103	\$ 1,030.00
53	CROSSWALK MULTI-COMPONENT	150	SQ FT	\$ 6.75	150	\$ 1,012.50
Total Bid Schedule "D"						\$ 59,679.26

Bid Schedule "E" - Local Funding

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
54	REMOVE VALVE BOX	4	EACH	\$ 756.00	8	\$ 6,048.00
55	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	358	LIN FT	\$ 2.50	77	\$ 192.50
56	REMOVE CURB AND GUTTER	305	LIN FT	\$ 6.50	503	\$ 3,269.50
57	REMOVE BITUMINOUS PAVEMENT	2,136	SQ YD	\$ 3.50	2,251	\$ 7,878.50
58	REMOVE CONCRETE WALK	304	SQ FT	\$ 4.00		\$ -
59	CRAWLER MOUNTED BACKHOE	16	HOUR	\$ 150.00	3	\$ 450.00
60	MILL BITUMINOUS SURFACE (1.5")	6,330	SQ YD	\$ 1.20	5,721	\$ 6,865.20

**PAY ESTIMATE #2
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project**

Bid Schedule "E" - Local Funding (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
61	BITUMINOUS MATERIAL FOR TACK COAT	719	GALLON	\$ 2.50	550	\$ 1,375.00
62	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	768	TON	\$ 71.75	707.38	\$ 50,754.52
63	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	318	TON	\$ 66.50	324.64	\$ 21,588.56
64	RECONNECT WATER SERVICE	1	EACH	\$ 1,080.00		\$ -
65	CONNECT TO EXISTING WATERMAIN	1	EACH	\$ 3,780.00		\$ -
66	VALVE BOX	4	EACH	\$ 1,296.00	8	\$ 10,368.00
67	ADJUST VALVE BOX	3	EACH	\$ 508.00	4	\$ 2,032.00
68	1" CORPORATION STOP	1	EACH	\$ 778.00		\$ -
69	1" CURB STOP AND BOX	1	EACH	\$ 432.00		\$ -
70	1" TYPE PE PIPE	30	LIN FT	\$ 43.25		\$ -
71	ADJUST FRAME AND RING CASTING	8	EACH	\$ 455.00	8	\$ 3,640.00
72	GROUT CATCH BASIN OR MANHOLE	9	EACH	\$ 330.00	1	\$ 330.00
73	6" CONCRETE WALK	749	SQ FT	\$ 13.40	799	\$ 10,706.60
74	CONCRETE CURB AND GUTTER	305	LIN FT	\$ 37.50	339	\$ 12,712.50
75	TRUNCATED DOMES	80	SQ FT	\$ 69.50	86	\$ 5,977.00
76	SEDIMENT CONTROL LOG TYPE COMPOST	80	LIN FT	\$ 3.00	40	\$ 120.00
77	LOAM TOPSOIL BORROW, LV	15	CU YD	\$ 38.00	10.75	\$ 408.50
78	SITE RESTORATION	176	SQ YD	\$ 10.00	103	\$ 1,030.00
79	CROSSWALK MULTI-COMPONENT	330	SQ FT	\$ 6.75	300	\$ 2,025.00
Total Bid Schedule "E"						\$ 147,771.38

Bid Schedule "F" - Miscellaneous Construction

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
80	MOBILIZATION	1	LUMP SUM	\$ 29,200.00	1	\$ 29,200.00
81	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	\$ 2,500.00	1	\$ 2,500.00
82	TRAFFIC CONTROL	1	LUMP SUM	\$ 8,600.00	1	\$ 8,600.00
Total Bid Schedule "F"						\$ 40,300.00

Total Bid Schedule "A" - 235-123-001 - Woodbine Street	\$ 26,727.09
Total Bid Schedule "B" - 235-124-001 - 233rd Lane	\$ 15,238.50
Total Bid Schedule "C" - 235-143-001 - Vintage Street	\$ 27,926.96
Total Bid Schedule "D" - 235-144-001 - 227th Avenue	\$ 59,679.25
Total Bid Schedule "E" - Local Funding	\$ 147,771.38
Total Bid Schedule "F" - Miscellaneous Construction	\$ 40,300.00
Total Work Completed to Date	\$ 317,643.18
Less 3% Retainage	\$ 9,529.30
Less Pay Estimate No. 1	\$ 294,976.60
WE RECOMMEND PAYMENT OF:	\$ 13,137.28

**PAY ESTIMATE #2
CITY OF ST. FRANCIS
2019 Street Rehabilitation Project**

APPROVALS:

CONTRACTOR: ASTECH CORPORATION

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed: _____

Title: _____ Date _____

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed: _____

Title: City Engineer _____ Date _____

OWNER: CITY OF ST. FRANCIS

Signed: _____

Title: _____ Date _____

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

9 A

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: Resolution Receiving Report for the 2020 Street Reconstruction and
Watermain Improvement Project
DATE: December 16, 2019

OVERVIEW:

The streets included in the 2020 Street Reconstruction and Watermain Improvement Project were selected primarily based on street surface deterioration, utility age, available funding and overall program staging. The project will replace some old and undersized watermains and corresponding water services and provide an adequate stormwater collection system. This project will also replace deteriorated concrete curbing and bituminous surfacing. These infrastructure systems have served beyond their expected useful life. There are four project areas. The proposed street and utility improvement limits are shown on Exhibit A of the Feasibility Report.

This project will also complete two watermain loops. The first watermain loop includes an 8-inch PVC pipe from the River Shores neighborhood to the wastewater treatment property. Currently all of the property's east of Rum River Boulevard between 225th Lane and 227th Court are only supplied in one direction. This loop will provide more reliable water supply and facilitate water shut downs when required for watermain breaks and repairs. The second watermain loop will include constructing a new watermain on 229th Lane from Poppy Street to Quay Street. This section of new watermain will provide a secondary supply to the residents on Quay Street and will eliminate the dead end watermain on Quay Street. The total estimated project cost is \$3,427,464. Additional detail is provided in the attached feasibility report.

The proposed project schedule for this project is as follows:



2019	Monday	December 16 th	City Council Approves Feasibility Report and Orders Final Plans and Specifications
2020	Thursday	January 16 th	Neighborhood Meeting
	Tuesday	January 21 st	City Council Approves Plans and Specifications and sets the Public Improvement Hearing Date
	Thursday	February 20 th	Open Bids at City Hall
	Monday	March 2 nd	City Council Conducts Public Improvement Hearing
	Monday	March 2 nd	City Council Approves Bids and Awards Contract
		April/May	Start Construction
	Friday	October 13 th	Construction Substantial Completion
	Friday	October 27 th	Construction Final Completion
	Monday	November 2 nd	Assessment Hearing

ACTION TO BE CONSIDERED:

Approval of Resolution 2019-59 Resolution Receiving Report and Ordering Plans and Specifications For the 2020 Street Reconstruction and Watermain Improvement Plan.

BUDGET IMPLICATION:

The public improvement and property assessment process will be carried out in accordance with Minnesota Statutes Chapter 429. The assessments will be calculated in accordance with the current City assessment policy. The assessments include the following components:

1. Water service assessments shall be 100% Property Owner
2. Watermains shall be 40% Property Owner and 60% City
3. Storm Sewer shall be 40% Property Owner and 60% City

Any assessment not paid in full when initially due will be certified to Anoka County for collection over a fifteen (15) year period. Interest on the amount assessed will be determined and set by the City Council at the assessment hearing. The proposed project assessments are as follows:



	<u>Total Assessment</u>	<u>Watermain and Water Service Assessment</u>	<u>Storm Sewer Assessment</u>
Butterfield Drive	\$131,134	\$71,999	\$59,135
Poppy Street & 229 th Lane	\$98,750	\$51,038	\$47,712
River Shores Neighborhood	\$369,696	\$327,560	\$42,136
Totals	\$599,580	\$450,597	\$148,983

This project will be initially financed through the Municipal State Aid (MSA) Construction Fund, Stormwater Fund, Water Fund, Local Street Fund and Oak Groves share of the Poppy Street construction. The funding is summarized below:

<u>Fund</u>	<u>Funding Source Amount</u>
MSA Construction	\$2,077,370
Water Fund	\$853,720
Stormwater Fund	\$63,264
Local Street Fund	\$151,010
City of Oak Grove	\$282,100
Totals	\$3,427,464

It is anticipated that a bond will be issued to finance the Municipal water improvements. This bond will be repaid by project assessments and user fees.

ATTACHMENTS:

- FEASIBILITY REPORT
- RESOLUTION 2019-59

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-59

**RESOLUTION RECEIVING REPORT AND ORDERING PLANS AND SPECIFICATIONS
FOR THE 2020 STREET RECONSTRUCTION AND WATERMAIN IMPROVEMENT
PROJECT**

WHEREAS, pursuant to council order, a report has been prepared by Hakanson Anderson Associates, Inc. with reference to the 2020 Street Reconstruction and Watermain Improvement Project within the City of St. Francis and this report was received by the council on December 16, 2019;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST FRANCIS, MINNESOTA:

1. The council will consider the making of such improvement in accordance with the report and the assessment of benefiting property for a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 with the estimated total cost of the improvement being \$3,427,464.
2. Hakanson Anderson Associates, Inc. is hereby designated as the engineer for this improvement, and are hereby directed and authorized to prepare plans and specifications for the making of such improvement.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 16th DAY
OF DECEMBER 2019.

APPROVED:

ATTEST:

Barbara I. Held, City Clerk

Steven D. Feldman, Mayor

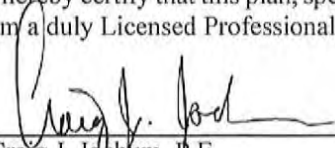
**FEASIBILITY REPORT
FOR THE
2020 STREET RECONSTRUCTION AND WATERMAIN IMPROVEMENT PROJECT**



CITY OF ST. FRANCIS, MINNESOTA

December 16, 2019

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.


Craig J. Jochum, P.E.

23461
Lic. No.

12/16/2019
Date

December 16, 2019

Joe Kohlman, City Administrator
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Feasibility Report
2020 Street Reconstruction and Watermain Improvement Project

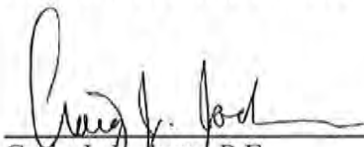
Dear Mr. Kohlman:

Enclosed please find the Feasibility Report for the City of St. Francis's 2020 Street Reconstruction and Watermain Improvement Project for the reconstruction of streets and watermain on Butterfeild Drive, Poppy Street, 229th Lane, and the River Shores neighborhood. This project will also include a much needed watermain loop from Rum River Boulevard to the connection of an existing watermain on the Wastewater Treatment Plant site. Attached Exhibit A shows the locations of the projects being proposed.

The proposed improvements are technically feasible and will benefit the area served. The total estimated project cost is \$3,427,464. The project cost includes 18 percent for construction contingency, engineering, legal, administrative, bonding, and fiscal expenses.

We would welcome the opportunity to present and discuss the contents of this report with you, your staff, the City Council, the benefiting property owners and other interested parties. If you have any questions or need additional information, please call me at 763-852-0485.

Sincerely,
HAKANSON ANDERSON



Craig J. Jochem, P.E.
City Engineer

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TITLE PAGE

LETTER OF TRANSMITTAL

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EXHIBITS

- Exhibit A – Project Location Map
- Exhibit B – Project 1 – Butterfield Drive
- Exhibit C – Project 2 – Poppy Street and 229th Lane
- Exhibit D – Project 3 – River Shores Neighborhood
- Exhibit E – Project 4 – Rum River Boulevard Watermain Loop

APPENDIX

- Appendix A – Property List and Assessment Summary
- Appendix B – Estimated Quantities and Project Costs

2020 STREET RECONSTRUCTION AND WATERMAIN IMPROVEMENT PROJECT CITY OF ST. FRANCIS, MINNESOTA

I. INTRODUCTION

To improve the city's Asset Management a Strategic Planning Process (SPP) was completed in 2017. The SPP included a complete inventory of the existing infrastructure, the condition of the infrastructure, goals for an appropriate condition level and estimated costs to move from the current condition to the goal. The intent and purpose of this SPP was:

1. To create a permanent program to manage, finance and implement the reconstruction or rehabilitation of the infrastructure within the City of St. Francis;
2. To equip the City to adequately plan for the major capital costs that will ultimately occur as the City's existing infrastructure ages and deteriorates; and
3. To create a financing and payment system that will be fair and equitable to all property owners as it becomes necessary to reconstruct or rehabilitate the City's infrastructure.

The criteria and goals established for the SPP were as follows:

- Use the information as a direct input into the 5-year CIP;
- Give priority to streets with deficient surfaces and/or subsurface structural problems;
- Reconstruct or rehabilitate the municipal sewer and water systems in conjunction with the street improvements;
- Group streets within the same general area of the city to minimize construction costs;
- Where and when possible, include Municipal State Aid street funding to maximize the use of all available monies; and
- Keep infrastructure assets in good condition to lower overall costs and increase resident customer satisfaction.

As part of the SSP the Public Works Department for the City of St. Francis, has prepared and submitted a 5-year Capital Improvement Plan for City Council consideration. The improvements proposed as part of this project are discussed below.

II. PROPOSED IMPROVEMENTS

The streets included in the 2020 Street Reconstruction and Watermain Improvement Project were selected primarily based on street surface deterioration, utility age, available funding and overall program staging. The project will replace some old and undersized watermains and corresponding water services and provide an adequate stormwater collection system. This project will also replace deteriorated concrete curbing and bituminous surfacing. These infrastructure systems have served beyond their expected useful life. There are four project areas. The proposed street and utility improvement limits are shown on Exhibit A.

Project 1 – Butterfield Drive (See Exhibit B) – This project will include:

- Reconstruction of the streets including the replacement of the bituminous surface and installation of concrete curb and gutter;
- Remove and replace existing driveways and driveway aprons within the street right-of-way;
- Replace the sanitary sewer castings and rings;
- Replace all the 1973 6-inch thin wall PVC watermain with new 8-inch C-900 PVC and replace the individual water services, on the 1973 watermain, from the lateral mains to the street right-of-way; and
- Construct new storm drainage structures and storm sewer piping where removal is required for construction of the watermain.

Project 2 – Poppy Street and 229th Lane (See Exhibit C) – This project will include:

- Reconstruction of the streets including the replacement of the bituminous surface and installation of concrete curb and gutter;
- Remove and replace existing driveways and driveway aprons within the street right-of-way;
- Replace the sanitary sewer castings and rings;
- Replace all the 1973 6-inch thin wall PVC watermain with new 8-inch C-900 PVC and replace the individual water services, on the 1973 watermain, from the lateral mains to the street right-of-way; and
- Construct new storm drainage structures and storm sewer piping within the project area.

Project 3 – River Shores Neighborhood (See Exhibit D) – This project will include:

- Reconstruction of the streets including the replacement of the bituminous surface and concrete curb and gutter;
- Remove and replace existing driveways and driveway aprons within the street right-of-way;
- Replace the sanitary sewer castings and rings;
- Replace all the 1979 6-inch thin wall PVC watermain with new 8-inch C-900 PVC watermain and replace the individual water services from the lateral mains to the street right-of-way; and
- Construct new storm drainage structures and storm sewer piping where removal is required for construction of the watermain.

Project 4 – Rum River Boulevard Watermain Loop (See Exhibit E) – This project will include:

- Construction of a watermain from the River Shores neighborhood to the wastewater treatment plant property.

A. STREET RECONSTRUCTION

Total street reconstruction is proposed throughout the project area. The design section recommended to meet the City's Street Standards, based on the anticipated soils, is as follows:

- 8 inches of Class 5 Aggregate Base
- 2 ½ inches of Bituminous Non-Wearing Course
- 1 ½ inches of Bituminous Wearing Course

The pavement widths proposed on this project include a number of design widths. Butterfield Drive, Zea Street, 226th Avenue, and Tulip Street will be 32 feet wide, 225th Lane will be 38 feet wide, and Poppy Street will be 36 feet wide. In general, the proposed street widths for street with existing curb and gutter will match the existing widths and the streets that currently do not have curb and gutter will match the widths of the streets they are tying into. All of the streets, except 229th Lane are on the City's Municipal State Aid system. All Municipal State Aid streets will be designed and constructed to meet Mn/DOT State Aid Standards.

The construction of the new streets and water facilities will require the removal of mature trees. Trees will only be removed as necessary for construction. Tree removal will be reviewed with the final design with the intent of minimizing the extent of removal. A removal plan will be prepared and included in the final plans to show the trees being removed. Some tree removal may be necessary where trees have grown over water services that plan to be removed. Additional tree removal may be necessary adjacent to trench excavation as required for worker safety. Most tree removal will be identified during the design phase, however to ensure worker safety, several additional trees may be identified for removal during construction.

Except for Butterfield Drive the project specifications will require the contractor to reclaim the existing bituminous pavement and re-use that material within the subgrade of the new streets. This salvaged material will be used in part to maintain a reasonable driving surface during construction with any excess recycled pavement used in the work as aggregate base. This pavement recycling is directed at minimizing the project costs and at reuse of these desirable resources. Butterfield Drive does not have adequate bituminous pavement and existing aggregate base to produce an acceptable aggregate reclaim material. It is proposed to remove the bituminous on this street in lieu of reclaiming it.

The proposed street grades and elevations in the River Shores neighborhood will not be significantly changed from the existing grade. The street grades and elevations may be

modified slightly to improve gutter grades, driveway drainage, and overland drainage along the street right-of-way.

The proposed street grades and elevations on the remaining streets will vary more since these streets will include the addition of concrete curb and gutter. Additional excavation will be required to accommodate the new curb and gutter.

Poppy Street is proposed to have standup type curb therefore concrete aprons will be constructed at each driveway. Concrete driveway aprons that access residential property will be 6 inches thick and 8 inches thick for commercial properties. The aprons will be extended a minimum of 2 feet behind the curb. All other streets will have a surmountable type design therefore they will not require concrete aprons.

Any driveway matching or replacement beyond the concrete aprons or surmountable curb will include material equivalent to the existing surface including bituminous or concrete. If the existing driveway is gravel, it will be paved with bituminous to the right of way.

B. STORM SEWER IMPROVEMENTS

In the River Shores neighborhood, the drainage system will be reconstructed as needed to facilitate the installation of the new watermain and water services. On the remaining street, which currently do not have curb and gutter, new catch basins and piping will be installed to collect stormwater from the gutters.

C. SANITARY SEWER IMPROVEMENTS

Other than the adjustment of structures and replacement of the existing manhole castings and rings no sanitary sewer work is proposed with this project. It is anticipated that some sewer manholes may need to be adjusted to match the new street profiles if there are not adequate existing ring adjustments. The existing sanitary sewer main and services will need to be protected during construction.

D. WATERMAIN IMPROVEMENTS

As previously discussed, all the 1973 and 1979 thin wall PVC watermain will be replaced. On Poppy Street, this includes the watermain between 228th Avenue to approximately 200 feet north of 229th Avenue and on Butterfield this includes the watermain from Bridge Street to approximately 380 feet south of 232nd Avenue. All the watermain in the River Shores neighborhood will be replaced.

All the water services on these segments of watermain will also be replaced from the main to the right of way line. The new services will include 1-inch polyethylene water service lines to the residential properties and 6-inch PVC water services for multi-family and commercial properties. There may be some additional tree removal required during service line installation where trees have grown over the original service. The extent of such removals is not certain. Removal of trees shall only be as necessary for safe construction and connection of the service.

This project will also complete two watermain loops. The first watermain loop includes an 8-inch PVC pipe from the River Shores neighborhood to the wastewater treatment property. Currently all of the property's east of Rum River Boulevard between 225th Lane and 227th Court are only supplied in one direction. This loop will provide more reliable water supply and facilitate water shut downs when required for watermain breaks and repairs.

The second watermain loop will include constructing a new watermain on 229th Lane from Poppy Street to Quay Street. This section of new watermain will provide a secondary supply to the residents on Quay Street and will eliminate the dead end watermain on Quay Street.

E. OTHER UTILITIES

The owners of the gas, electric, telephone and communication cable utilities will be involved throughout the design and construction process of this project. Coordination of relocating or upgrading of these private utilities will need to be coordinated.

III. ESTIMATED COSTS

The total estimated cost for this project is \$3,427,464. This estimated project cost includes an 18 percent contingency for construction, engineering, construction administration, legal, administrative, bonding and fiscal expenses. The assumed overhead is broken down as follows:

• Plans and Specifications, Assessments, Wetland Permitting, Construction Administration, Construction Inspection, and Permit Fees	\$334,032.34	11.5%
• Materials Testing and Soil Borings	\$34,855.55	1.2%
• Easement and Right of Way Acquisition	\$26,141.66	0.9%
• Legal and Bonding	\$40,664.81	1.4%
• Construction Contingency	\$87,138.87	3.0%
Total Estimated Overhead	\$522,833.23	18.0%

The following table provides a summary of the project costs based on the project area.

IV. SUMMARY OF ESTIMATED PROJECT COSTS

Project 1	Description	Construction	Overhead	Total
Butterfield Drive	Street	\$297,376	\$53,528	\$350,904
	Storm	\$125,290	\$22,552	\$147,842
	Sanitary	\$6,440	\$1,159	\$7,599
	Watermain	\$69,975	\$12,596	\$82,571
	Subtotal			\$588,916
Project 2	Description	Construction	Overhead	Total
Poppy Street and 229 th Avenue	Street	\$490,420	\$88,276	\$578,696
	Storm	\$148,179	\$26,672	\$174,851
	Sanitary	\$11,270	\$2,029	\$13,299
	Watermain	\$106,615	\$19,191	\$125,806
	Subtotal			\$892,652
Project 3	Description	Construction	Overhead	Total
River Shores Neighborhood	Street	\$980,658	\$176,518	\$1,157,176
	Storm	\$89,305	\$16,075	\$105,380
	Sanitary	\$32,200	\$5,796	\$37,996
	Watermain	\$460,059	\$82,811	\$542,870
	Subtotal			\$1,843,422
Project 4	Description	Construction	Overhead	Total
Rum River Boulevard Watermain Improvements	Street			
	Storm			
	Sanitary			
	Watermain	\$86,842	\$15,632	\$102,474
	Subtotal			\$102,474
SUMMARY OF TOTAL COSTS		\$2,904,629	\$522,833	\$3,427,464

V. PROPOSED ASSESSMENTS

The public improvement and property assessment process shall be carried out in accordance with Minnesota Statutes Chapter 429. The assessments shall be calculated in accordance with the current City assessment policy. The assessment includes the following components:

1. Water service assessments shall be 100% Property Owner
2. Watermains shall be 40% Property Owner and 60% City
3. Storm Sewer shall be 40% Property Owner and 60% City

In accordance with the City's Assessment Policy, residential corner lots that have frontage on two City streets will be assessed for the entire frontage of the property, less a 150-foot credit.

For all other properties, including, but not limited to, multi-family, commercial, and industrial properties (hereinafter referred to as "commercial rate" or "commercial property"), the total frontage on all improved streets will be assessed.

Replacement of public watermains that are being constructed in conjunction with this project will be paid for from Assessment Funds and City Water Funds. The individual service lines that extend from the water systems to individual lots are facilities that serve only one property and are

of special benefit only to that property. The costs of the water service lines will be assessed 100% against each property. For this report, it was estimated that water services for residential and commercial will be \$2,000 and \$5,000, respectively.

Properties that are not currently serviced by City sewer or water will be assessed, on a case by case basis. A preliminary assessment roll is included in Appendix A of this report.

Any assessment not paid in full when initially due will be certified to Anoka County for collection over a fifteen (15) year period. Interest on the amount assessed will be determined and set by the City Council at the assessment hearing.

VI. PROJECT FUNDING

The proposed project assessments are as follows:

	<u>Total Assessment</u>	<u>Watermain and Water Service Assessment</u>	<u>Storm Sewer Assessment</u>
Butterfield Drive	\$131,134	\$71,999	\$59,135
Poppy Street & 229 th Lane	\$98,750	\$51,038	\$47,712
River Shores Neighborhood	\$369,696	\$327,560	\$42,136
Totals	\$599,580	\$450,597	\$148,983

This project will be initially financed through the Municipal State Aid (MSA) Construction Fund, Stormwater Fund, Water Fund, Local Street Fund and Oak Groves share of the Poppy Street construction. The funding is summarized below:

<u>Fund</u>	<u>Funding Source Amount</u>
MSA Construction	\$2,077,370
Water Fund	\$853,720
Stormwater Fund	\$63,264
Local Street Fund	\$151,010
City of Oak Grove	\$282,100
Totals	\$3,427,464

It is anticipated that a bond will be issued to finance the Municipal water improvements. This bond will be repaid by project assessments and user fees.

VII. CONCLUSIONS

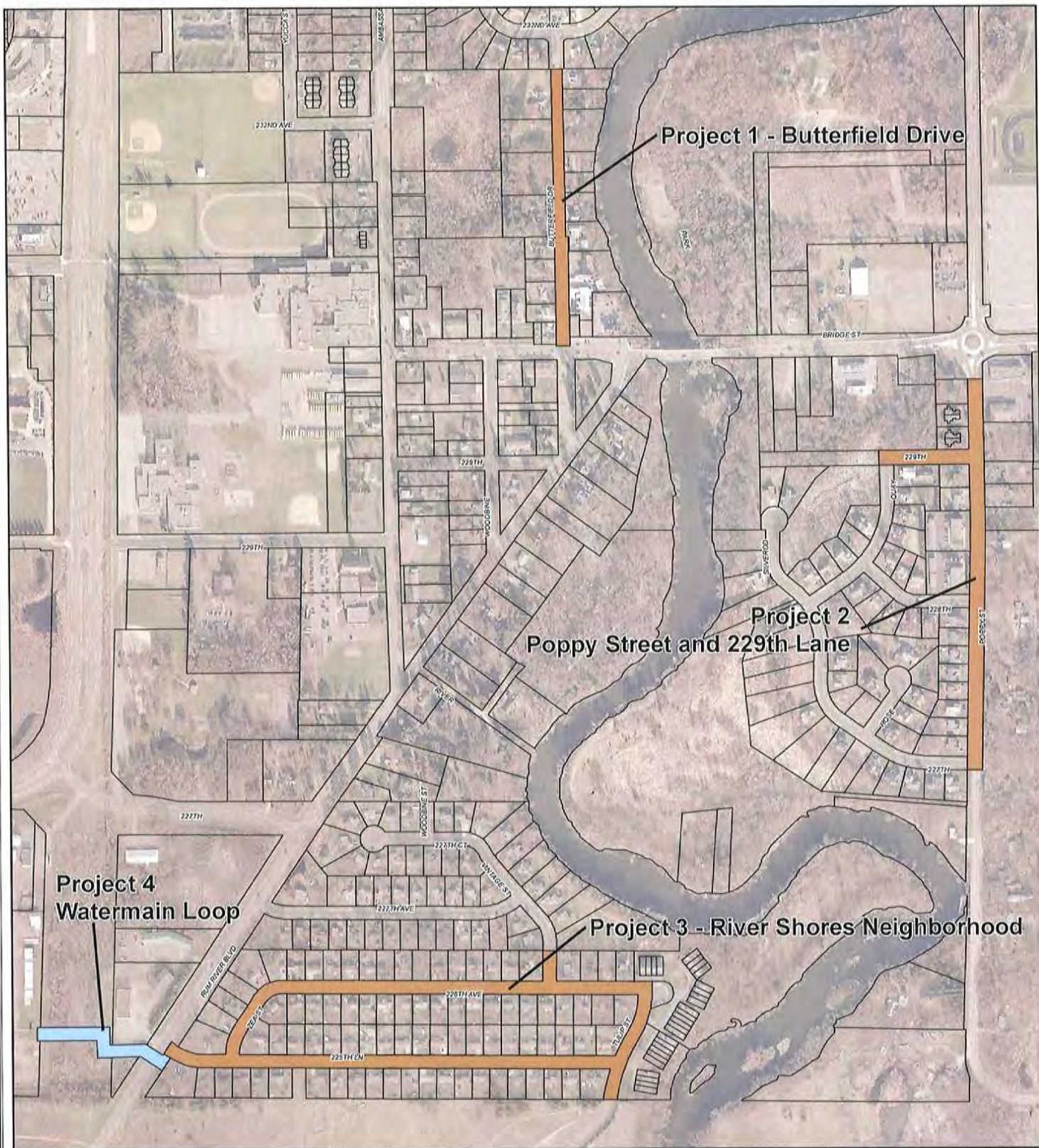
The proposed improvements are necessary, cost-effective and feasible and will benefit the properties listed in Appendix A of this report. In our opinion, this improvement should be made as proposed and no other improvements are necessary. The City, its financial consultant and the persons assessed should review the project for benefit to determine the economic feasibility of the proposed improvements. It is recommended that the City Council accept this Feasibility Report at their December 16, 2019 meeting.

VIII. PROJECT SCHEDULE

The proposed schedule for the 2020 Street Reconstruction and Watermain Improvement Project is as follows:

2019	Monday	December 16 th	City Council Approves Feasibility Report and Orders Final Plans and Specifications
2020	Thursday	January 16 th	Neighborhood Meeting
	Tuesday	January 21 st	City Council Approves Plans and Specifications and sets the Public Improvement Hearing Date
	Thursday	February 20 th	Open Bids at City Hall
	Monday	March 2 nd	City Council Conducts Public Improvement Hearing
	Monday	March 2 nd	City Council Approves Bids and Awards Contract
		April/May	Start Construction
	Friday	October 13 th	Construction Substantial Completion
	Friday	October 27 th	Construction Final Completion
	Monday	November 2 nd	Assessment Hearing

EXHIBITS



0 250 500 1,000
Feet

**Hakanson
Anderson**

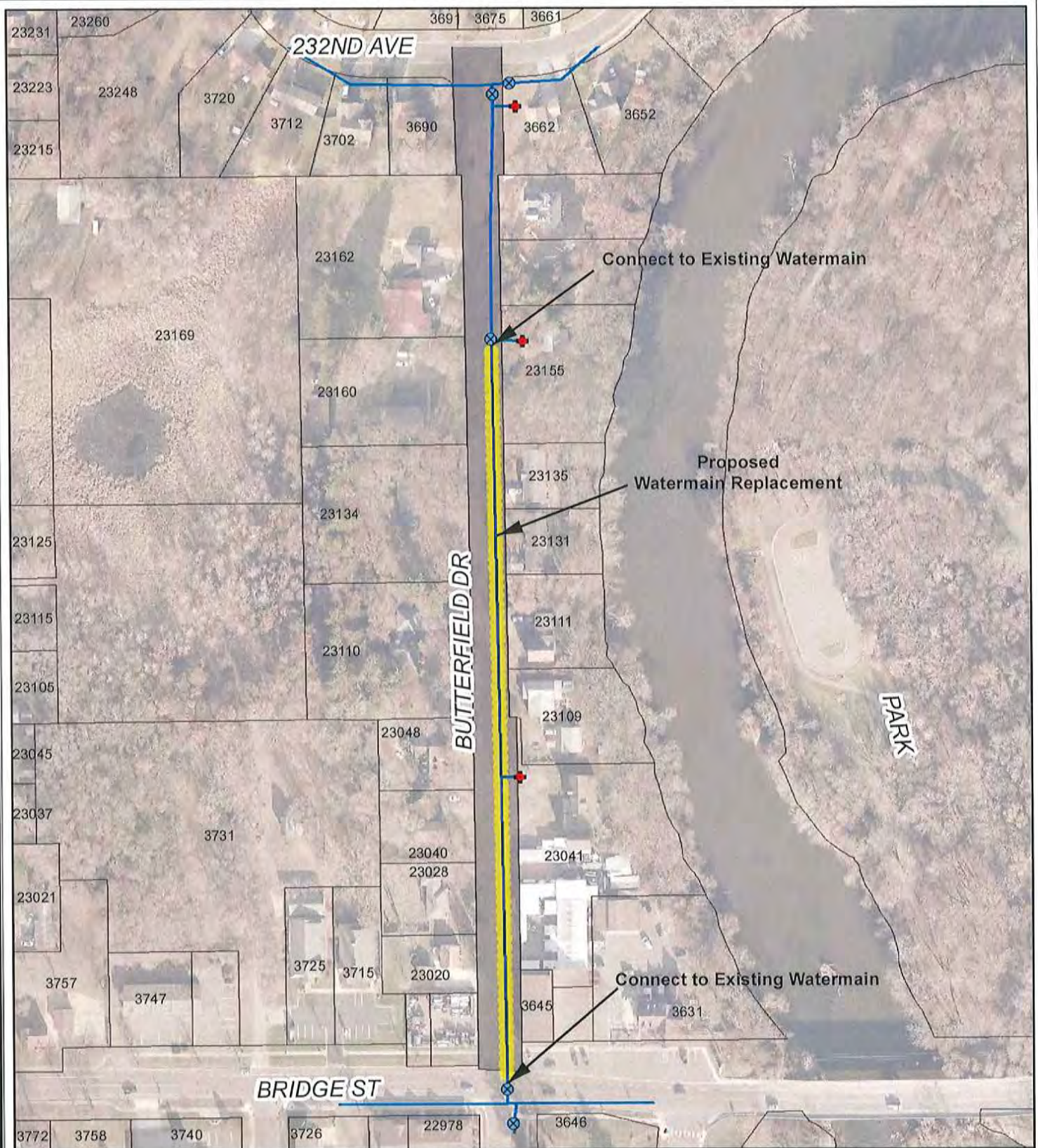


Legend

- Reconstruction Limits
- Watermain Install Limits

EXHIBIT A PROJECT LOCATION

**City of
St. Francis**



0 50 100 200
Feet

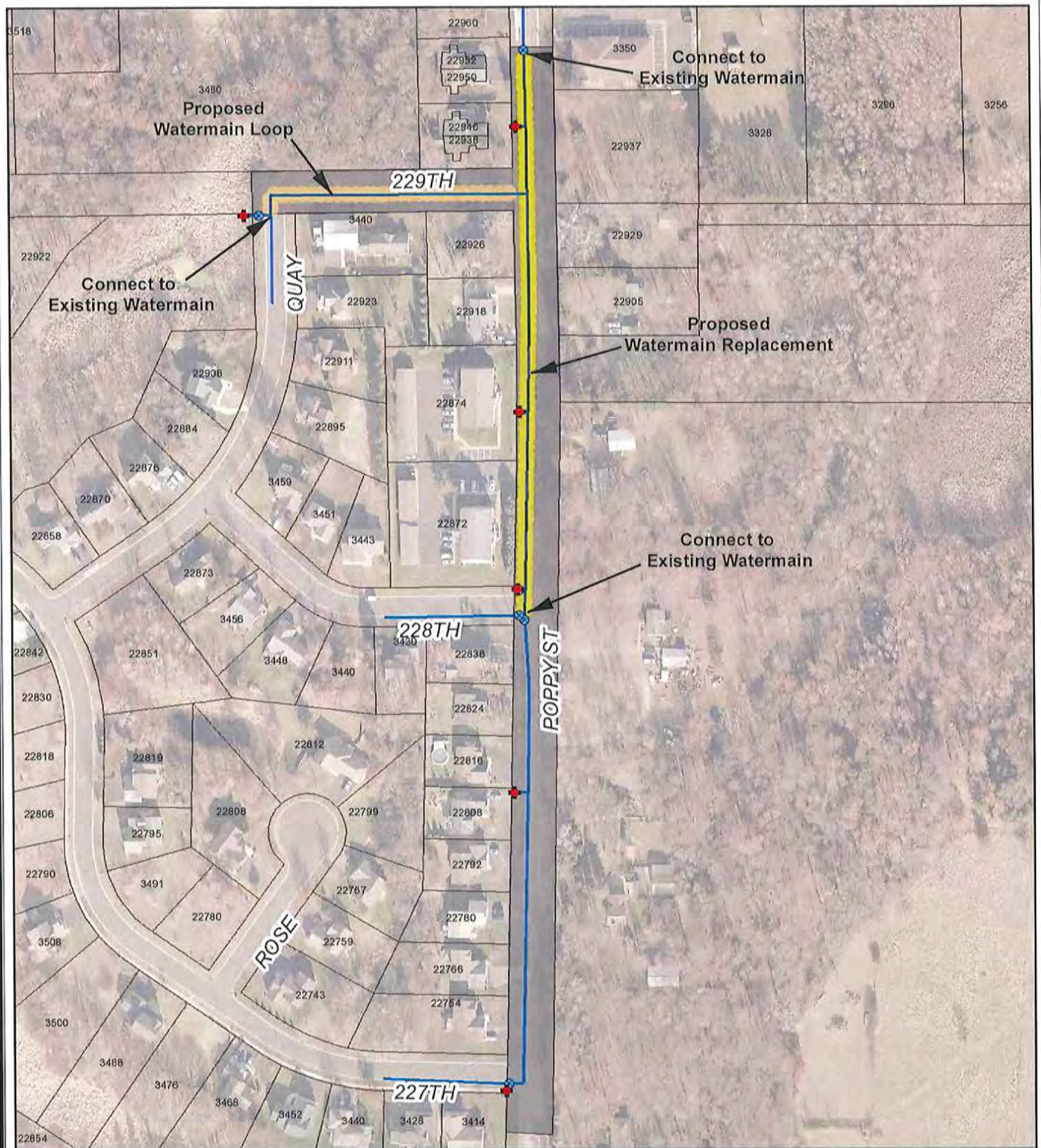
City of
St. Francis



Legend

- City Watermain
- Watermain Replacement
- Street Reconstruct
- + Hydrant
- ⊗ Water Valve

EXHIBIT B PROJECT 1 BUTTERFIELD DRIVE



0 50 100 200
Feet

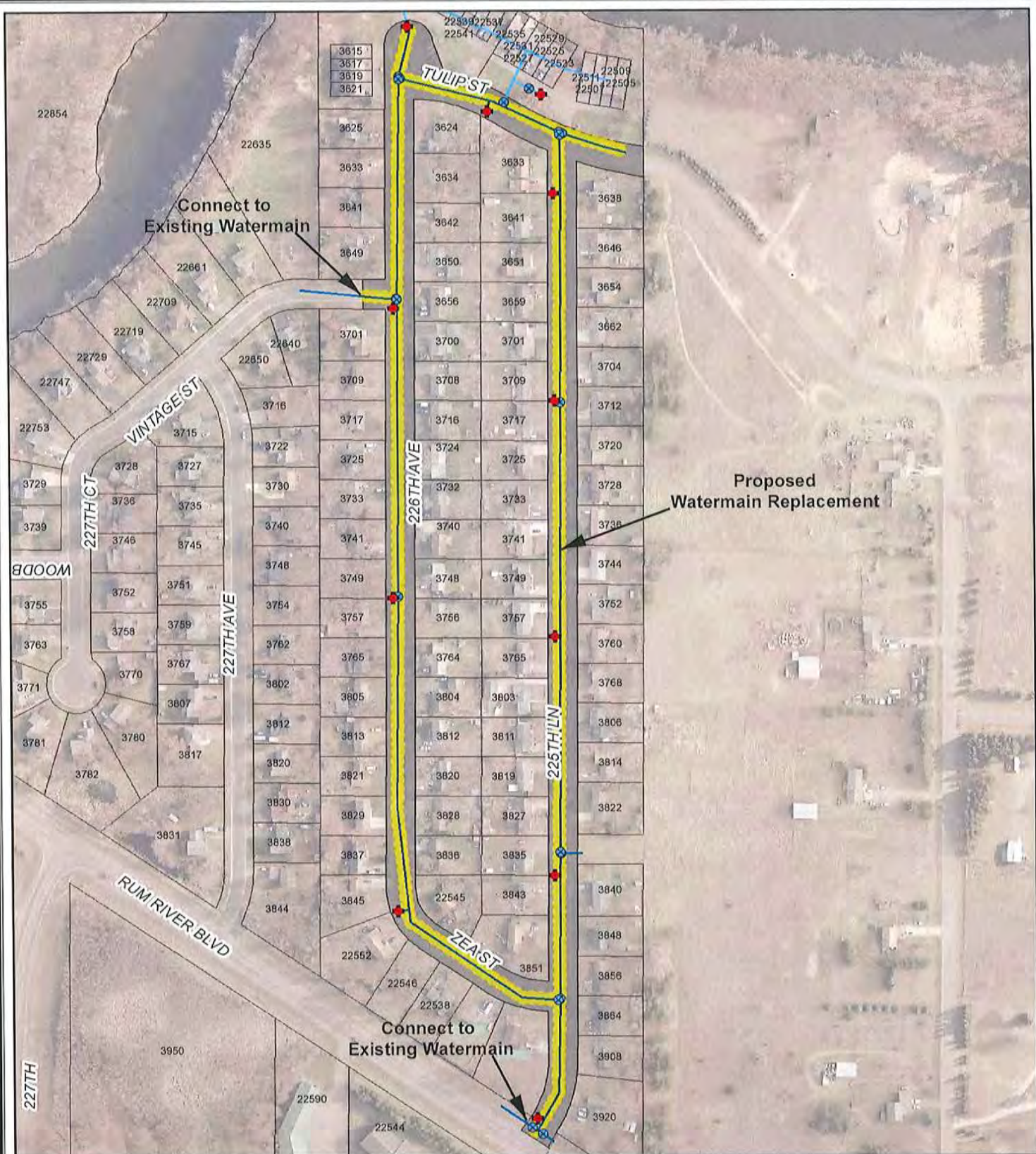


City of
St. Francis

Legend

- | | |
|-------------------------|--------------------|
| City Watermain | Hydrant |
| Watermain Replacement | Water Valve |
| Proposed Watermain Loop | Street Reconstruct |

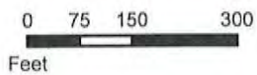
EXHIBIT C
PROJECT 2
POPPY ST
& 229TH LANE



Proposed
Watermain Replacement

Connect to
Existing Watermain

Connect to
Existing Watermain

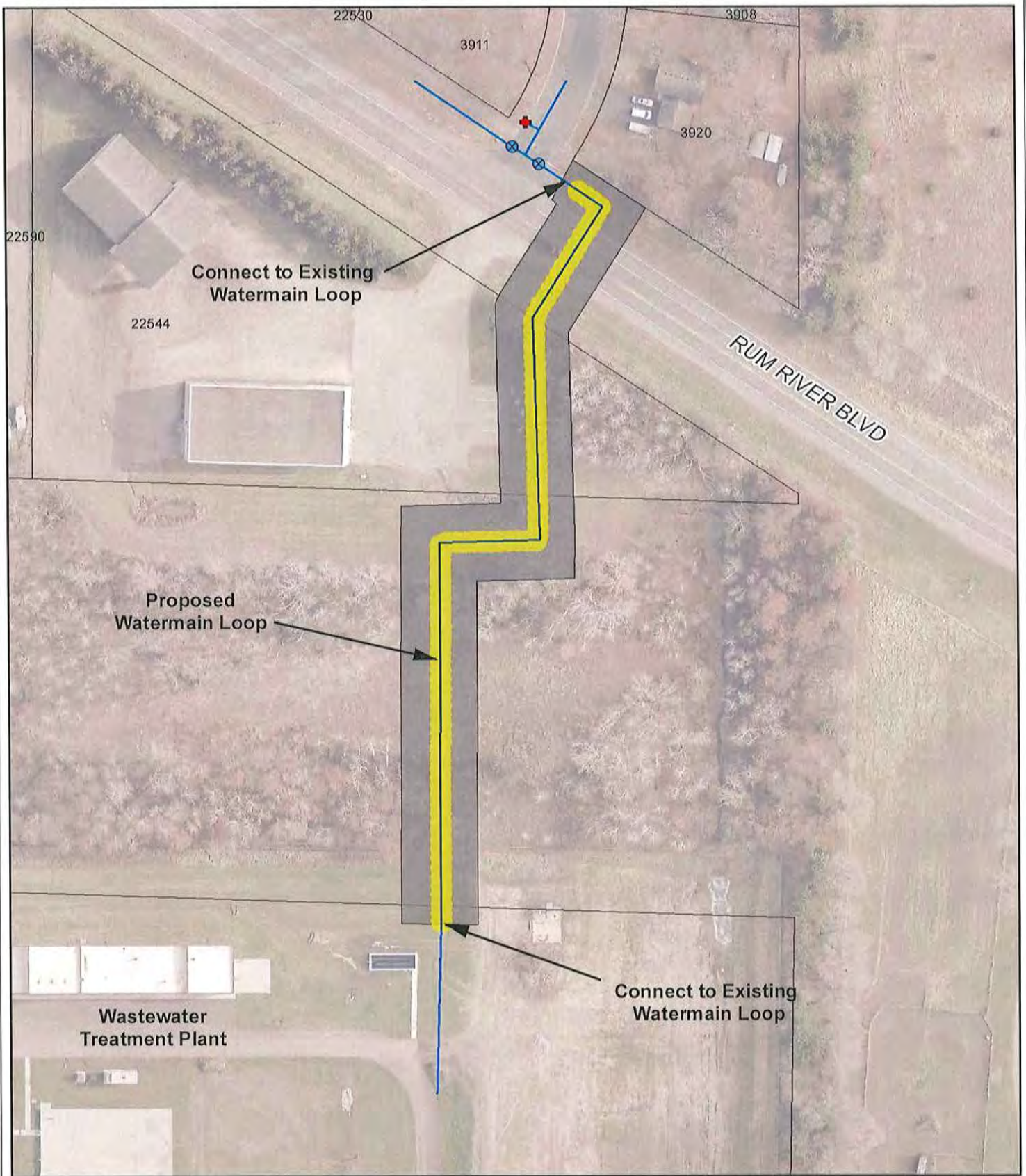


City of
St. Francis

Legend

- | | |
|-----------------------|--------------------|
| City Watermain | Hydrant |
| Private Watermain | Water Valve |
| Watermain Replacement | Street Reconstruct |

EXHIBIT D PROJECT 3 RIVER SHORES NEIGHBORHOOD



0 25 50 100 Feet



Legend

- | | |
|----------------------------|-------------|
| City Watermain | Water Valve |
| Proposed Watermain Loop | Hydrant |
| Watermain Install Location | |

EXHIBIT E
PROJECT 4
RUM RIVER BLVD
WATERMAIN LOOP

APPENDIX A

Property List and Assessment Summary

**Property List and Assessment Summary
Butterfield Drive - Complete Replacement**

Residential Water Service Assessment \$2,000.00 Each
Multi-Family/Commercial Water Service Assessment \$5,000.00 Each
Watermain Lateral Assessment \$31.85 per foot
Storm Sewer Assessment \$67.27 per foot

Notes:
AP - Apartment
C - Commercial

PID	PROPERTY ADDRESS	OWNER/TAXPAYER	OWNER ADDRESS	ASSESSED FRONTAGE (FEET)	NOTES	WATERMAIN/LATERAL ASSESSMENT		WATER SERVICE ASSESSMENT	STORM SEWER ASSESSMENT		TOTAL OWNER ASSESSMENT	TOTAL CITY COST
						OWNER (40%)	CITY (60%)		OWNER (40%)	CITY (60%)		
BUTTERFIELD DRIVE NW; BRIDGE STREET NW TO SOUTH OF 22ND AVENUE NW												
32-34-24-34-0066	23020 BUTTERFIELD DRIVE NW	ST. FRANCIS PROPERTIES LLC	3645 BRIDGE STREET NW ST. FRANCIS, MN 55070	60.0		\$1,019	\$1,629	\$2,000	\$2,153	\$3,229	\$5,172	\$4,758
32-34-24-34-0043	23028 BUTTERFIELD DRIVE NW	ST. FRANCIS PROPERTIES CO	P.O. BOX 747 ST. FRANCIS, MN 55070	100.0		\$1,274	\$1,911	\$2,000	\$2,691	\$4,036	\$5,965	\$5,947
32-34-24-34-0068	23040 BUTTERFIELD DRIVE NW	RICHARD C. WALLER JR	23040 BUTTERFIELD DRIVE NW	99.4		\$1,266	\$1,900	\$2,000	\$2,675	\$4,012	\$5,941	\$5,912
32-34-24-34-0060	23041 BUTTERFIELD DRIVE NW	ST. FRANCIS PROPERTIES LLC	3645 BRIDGE STREET NW ST. FRANCIS, MN 55070	282.41	C	\$3,598	\$5,397	\$5,000	\$7,599	\$11,399	\$18,197	\$18,796
32-34-24-34-0040	23049 BUTTERFIELD DRIVE NW	BAYVIEW LOAN SERVICING LLC	4425 PONCE DE LEON BOULEVARD CORAL GABLES, FL 33146	99.0		\$1,261	\$1,892	\$2,000	\$2,664	\$3,996	\$5,925	\$5,888
32-34-24-31-0015	23109 BUTTERFIELD DRIVE NW	ROGER D. BRAUN	23109 BUTTERFIELD DRIVE NW	132.0		\$1,692	\$2,523	\$2,000	\$3,552	\$5,328	\$7,234	\$7,851
32-34-24-31-0023	23110 BUTTERFIELD DRIVE NW	JEFFREY A. MYERS	23110 BUTTERFIELD DRIVE NW	150.0		\$1,911	\$2,867	\$2,000	\$4,036	\$6,054	\$7,947	\$8,921
32-34-24-31-0051	23111 BUTTERFIELD DRIVE NW	ROGER SABIN SHARYLE SABIN	12147 LILLQUIST ROAD HIBBING, MN 55746	130.0		\$1,656	\$2,484	\$2,000	\$3,498	\$5,247	\$7,154	\$7,731
32-34-24-31-0052	23131 BUTTERFIELD DRIVE NW	GARY A. AND MIN C.L. GRAMS	23131 BUTTERFIELD DRIVE NW	90.0		\$1,147	\$1,720	\$2,000	\$2,422	\$3,633	\$5,569	\$5,353
32-34-24-31-0024	23134 BUTTERFIELD DRIVE NW	JAMES A. AND SHARON L. MYERS	P.O. BOX 651 ST. FRANCIS, MN 55070	150.0		\$1,911	\$2,867	\$2,000	\$4,036	\$6,054	\$7,947	\$8,921
32-34-24-31-0046	23135 BUTTERFIELD DRIVE NW	DALE TRACEY	23135 BUTTERFIELD DRIVE NW	90.0		\$1,147	\$1,720	\$2,000	\$2,422	\$3,633	\$5,569	\$5,353
32-34-24-31-0048	23155 BUTTERFIELD DRIVE NW	SCOTT K. SCHUMACHER	23155 BUTTERFIELD DRIVE NW	150.0		\$1,911	\$2,867	\$2,000	\$4,036	\$6,054	\$7,947	\$8,921
32-34-24-31-0025	23160 BUTTERFIELD DRIVE NW	BUTTERFIELD COMMONS LLC	3427 217TH AVENUE NW OAK GROVE, MN 55303	148.0	AP	\$1,686	\$2,828	\$5,000	\$3,982	\$5,974	\$10,868	\$9,602
32-34-24-31-0021	23162 BUTTERFIELD DRIVE NW	CODEY J. BOLTE	13592 POPPY STREET NW ANDOVER, MN 55304	150.0		\$1,911	\$2,867	\$0	\$4,036	\$6,054	\$5,947	\$8,921
32-34-24-31-0050	23179 BUTTERFIELD DRIVE NW	TIMOTHY A. EISENSCHENK	23179 BUTTERFIELD DRIVE NW	69.34		\$1,138	\$1,707	\$0	\$2,404	\$3,606	\$3,542	\$5,313
BRIDGE STREET												
32-34-24-34-0027	3645 BRIDGE STREET NW	ST. FRANCIS PROPERTIES LLC	3645 BRIDGE STREET NW	99.0	C	\$1,261	\$1,892	\$5,000	\$2,664	\$3,996	\$8,925	\$5,888
UNASSIGNED ADDRESSES												
32-34-24-31-0049	UNASSIGNED	S & A CONSTRUCTION SERVICES INC	10884 274TH AVENUE NW ZIMMERMAN, MN 55396	90.0		\$1,147	\$1,720	\$2,000	\$2,422	\$3,633	\$5,569	\$5,353
32-34-24-34-0046	UNASSIGNED	ST. FRANCIS PROPERTIES LLC	3645 BRIDGE STREET NW ST. FRANCIS, MN 55070	68.5	C	\$873	\$1,309	\$5,000	\$1,843	\$2,765	\$7,716	\$4,074
2,197.65						\$27,999	\$42,000	\$44,000	\$59,135	\$88,703	\$131,134	\$130,703

**Property List and Assessment Summary for
Poppy Street - Complete Replacement**

Residential Water Service Assessment \$2,000.00 Each
Multi-Family/Commercial Water Service Assessment \$5,000.00 Each
Watermain Lateral Assessment \$35.80 per foot
Storm Sewer Assessment \$51.20 per foot

Notes:
AP - Apartment
ATH - Attached Townhome
OG - Property Located in the City of Oak Grove
C - Commercial

PID	PROPERTY ADDRESS	OWNER/TAXPAYER	OWNER ADDRESS	ASSESSED FRONTAGE (FEET)	NOTES	WATERMAIN LATERAL ASSESSMENT		WATER SERVICE ASSESSMENT	STORM SEWER ASSESSMENT		TOTAL OWNER ASSESSMENT	TOTAL CITY COST
						OWNER (40%)	CITY		OWNER (40%)	CITY		
POPPY STREET NW: 227TH AVENUE NW TO NORTH OF 229TH LANE NW												
05-33-24-11-0004	22745 POPPY STREET NW	ARLIN L. BAHR	22745 POPPY STREET NW	435.6	OG	\$0	\$0	\$0	\$0	\$22,303	\$0	\$22,303
05-33-24-12-0049	22754 POPPY STREET NW	JACLYN M. DUREN NICHOLAS J. DUREN	22754 POPPY STREET NW	90.0		\$0	\$0	\$0	\$1,643	\$2,765	\$1,643	\$2,765
05-33-24-12-0048	22766 POPPY STREET NW	STEVEN D. FELDMAN SUSAN C. FELDMAN	617 E. MAIN STREET, SUITE 5 ANOKA, MN 55303	80.0		\$0	\$0	\$0	\$1,638	\$2,458	\$1,638	\$2,458
05-33-24-12-0047	22780 POPPY STREET NW	STEVE CLARIN II	22780 POPPY STREET NW	80.0		\$0	\$0	\$0	\$1,638	\$2,458	\$1,638	\$2,458
05-33-24-12-0046	22782 POPPY STREET NW	JULIA K. ANDERSON LESLIE M. FLATUM STANLEY E. ANDERSON	617 E. MAIN STREET, SUITE 5 ANOKA, MN 55303	80.0		\$0	\$0	\$0	\$1,638	\$2,458	\$1,638	\$2,458
05-33-24-12-0045	22808 POPPY STREET NW	PINGORA LOAN SERVICING LLC	425 PHILLIPS BOULEVARD EWING, NJ 08618	80.0		\$0	\$0	\$0	\$1,638	\$2,458	\$1,638	\$2,458
05-33-24-11-0007	22811 POPPY STREET NW	AMY S. RESINGER CHARLES D. TAMBLYN	22811 POPPY STREET NW	330.34	OG	\$0	\$0	\$0	\$0	\$16,813	\$0	\$16,813
05-33-24-12-0044	22816 POPPY STREET NW	TRENT BLAKE	22816 POPPY STREET NW	80.0		\$0	\$0	\$0	\$1,638	\$2,458	\$1,638	\$2,458
05-33-24-12-0043	22824 POPPY STREET NW	NICHOLAS SPRINGMAN	22824 POPPY STREET NW	80.0		\$0	\$0	\$0	\$1,638	\$2,458	\$1,638	\$2,458
05-33-24-12-0042	22838 POPPY STREET NW	RICHARD A. AND IRENE M. HAND	22838 POPPY STREET NW	88.96		\$0	\$0	\$0	\$1,822	\$2,733	\$1,822	\$2,733
05-33-24-11-0005	22851 POPPY STREET NW	DENNIS J. NORDSTROM LINDA M. NORDSTROM	1215 SIMS ROAD NW CEDAR, MN 55011	300.0	OG	\$0	\$10,740	\$0	\$0	\$15,360	\$0	\$26,100
05-33-24-12-0012	22872 POPPY STREET NW	WEAVER BROTHERS COMPANY	320 E. MAIN STREET ANOKA, MN 55303	193.05	AP	\$2,764	\$4,147	\$5,000	\$3,954	\$5,930	\$11,718	\$10,077
05-33-24-12-0013	22874 POPPY STREET NW	WEAVER BROTHERS COMPANY	320 E. MAIN STREET ANOKA, MN 55303	178.02	AP	\$2,549	\$3,824	\$5,000	\$3,648	\$5,469	\$11,195	\$9,293
32-34-24-44-0023	22905 POPPY STREET NW	STEVEN D. ORTEL	839 235TH AVENUE NE EAST BETHEL, MN 55005	103.61		\$1,484	\$2,228	\$2,000	\$2,122	\$3,183	\$5,606	\$5,409
32-34-24-43-0023	22918 POPPY STREET NW	HEIDI K. MEADE	23688 UTE STREET NW ST. FRANCIS, MN 55070	103.25		\$1,479	\$2,218	\$2,000	\$2,115	\$3,172	\$5,594	\$5,390
32-34-24-43-0024	22928 POPPY STREET NW	DUSTIN JAMES STARICHA	22928 POPPY STREET NW	103.25		\$1,479	\$2,218	\$2,000	\$2,115	\$3,172	\$5,594	\$5,390
32-34-24-44-0011	22929 POPPY STREET NW	PATRICIA HACKLEY DOROTHEA LIND ROGER LIND	3719 234TH AVENUE NW ST. FRANCIS, MN 55070	100.0		\$1,432	\$2,148	\$2,000	\$2,048	\$3,072	\$5,480	\$5,220

PID	PROPERTY ADDRESS	OWNER/TAXPAYER	OWNER ADDRESS	ASSESSED FRONTAGE (FEET)	NOTES	WATERMAIN LATERAL ASSESSMENT		WATER SERVICE ASSESSMENT	STORM SEWER ASSESSMENT		TOTAL OWNER ASSESSMENT	TOTAL CITY COST
						OWNER (48%)	CITY		OWNER (48%)	CITY		
POPPY STREET NW: 227TH AVENUE NW TO NORTH OF 229TH LANE NW (CONTINUED)												
32-34-24-44-0003	22937 POPPY STREET NW	VILLAGE BANK	P.O. BOX 257 ST. FRANCIS, MN 55070	174.2	C	\$2,495	\$3,742	\$5,000	\$3,568	\$5,351	\$11,063	\$9,093
32-34-24-43-0031	22938 POPPY STREET NW	HAROLD O. AND GLORIA M. NEWVILLE	22938 POPPY STREET NW #4 ST. FRANCIS, MN 55070	50.45	ATH	\$722	\$1,084	\$2,000	\$1,033	\$1,550	\$3,755	\$2,634
32-34-24-43-0030	22940 POPPY STREET NW	THERESIA RENNER	22940 POPPY STREET NW	50.45	ATH	\$722	\$1,084	\$2,000	\$1,033	\$1,550	\$3,755	\$2,634
32-34-24-43-0028	22950 POPPY STREET NW	BEULAH P. GALLAGHER	22950 POPPY STREET NW	50.45	ATH	\$722	\$1,084	\$2,000	\$1,033	\$1,550	\$3,755	\$2,634
32-34-24-43-0027	22952 POPPY STREET NW	JAMES P. JOHNSON SHARON R. JOHNSON	22952 POPPY STREET NW	50.45	ATH	\$722	\$1,084	\$2,000	\$1,033	\$1,550	\$3,755	\$2,634
229TH LANE NW												
32-34-24-43-0036	3440 229TH LANE NW	THERESA M. PETERSON DENNIS E. PETERSON	3440 229TH LANE NW	150.16		\$0	\$5,376	\$0	\$3,075	\$4,613	\$3,075	\$9,889
BRIDGE STREET NW												
32-34-24-43-0007	3480 BRIDGE STREET NW	CASEY'S RETAIL COMPANY	P.O. BOX 3001 ANKENY, IA 50021	261.01		\$0	\$9,344	\$0	\$5,345	\$8,018	\$5,345	\$17,382
UNASSIGNED ADDRESSES												
32-34-24-43-0029	UNASSIGNED	OAK RIDGE TOWNHOMES ASSOC	22938 POPPY STREET NW ST. FRANCIS, MN 55070	0.0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-34-24-43-0032	UNASSIGNED	OAK RIDGE TOWNHOMES ASSOC	P.O. BOX 728 ST. FRANCIS, MN 55070	0.0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
32-34-24-44-0024	UNASSIGNED	STEVEN D. ORTEL	639 235TH AVENUE NE EAST BETHEL, MN 55005	102.51		\$1,468	\$2,202	\$2,000	\$2,099	\$3,149	\$5,567	\$5,351
						3395.76	\$18,038	\$52,621	\$33,000	\$47,712	\$126,161	\$98,760
												\$178,672

Property List and Assessment Summary for
River Shores - Complete Replacement

Residential Water Service Assessment \$2,000.00 Each
Multi-Family/Commercial Water Service Assessment \$5,000.00 Each
Watermain Lateral Assessment \$43.44 per foot
Storm SewerAssessment \$12.75 per foot

Notes:
TH - Townhome

FID	PROPERTY ADDRESS	OWNER/TAXPAYER	OWNER ADDRESS	ASSESSED FRONTAGE (FEET)	NOTES	WATERMAIN LATERAL ASSESSMENT		WATER SERVICE ASSESSMENT	STORM SEWER ASSESSMENT		TOTAL OWNER ASSESSMENT	TOTAL CITY COST
						OWNER (40%)	CITY (60%)		OWNER (40%)	CITY (60%)		
225TH LANE NW: RUM RIVER BOULEVARD NW TO TULIP STREET NW												
05-33-24-24-0035	3633 225TH LANE NW	STEVEN AND WENDY NORD	3633 225TH LANE NW	122.53		\$2,129	\$3,194	\$0	\$625	\$937	\$2,754	\$4,131
05-33-24-24-0013	3638 225TH LANE NW	KIMBERLY J. ROEPKE	3638 225TH LANE NW	120.50		\$2,094	\$3,141	\$2,000	\$615	\$922	\$4,709	\$4,063
05-33-24-24-0034	3641 225TH LANE NW	HEATHER V. CARLSON	3641 225TH LANE NW	100.0		\$1,738	\$2,606	\$2,000	\$510	\$765	\$4,248	\$3,371
05-33-24-24-0012	3646 225TH LANE NW	RONALD A. AND ELIZABETH A. RUDE	3646 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0033	3651 225TH LANE NW	WILLIAM J. AND LAURIE R. BERNARD	3651 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0011	3654 225TH LANE NW	ANNA MCKINNON	3654 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0032	3659 225TH LANE NW	THOMAS J. AND ANGELETE BAUMANN	3659 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0010	3662 225TH LANE NW	CHOICE HOMES INC	22465 MARBLE STREET NW NOWTHEN, MN 55330	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0031	3701 225TH LANE NW	BARRY E. ANDERSON TRUSTEE CORINNE L. ANDERSON TRUSTEE LAVERNE I. ANDERSON TRUSTEE	19203 JACKSON STREET NE CEDAR, MN 55011	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0009	3704 225TH LANE NW	KERRY SMITH	3704 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0030	3709 225TH LANE NW	JOSEPH KRONE PATRICIA SIMON	3709 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0008	3712 225TH LANE NW	WILLIAM A. STROM	1947 HIGHWAY 27 ISLE, MN 56342	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0029	3717 225TH LANE NW	CASEY W. SHIELDS	3717 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0007	3720 225TH LANE NW	VICTOR J. AND KAREN J. SCHLEGEL	3720 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0028	3725 225TH LANE NW	NATHANIEL W. SIMPSON	3725 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0006	3728 225TH LANE NW	TROY PEACOCK	3728 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0027	3733 225TH LANE NW	D. E. MALENKE M.N. KLOECKNER	3733 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0005	3736 225TH LANE NW	JEFFERY DOOLEY	2419 216TH AVENUE NE EAST BETHEL, MN 55011	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0026	3741 225TH LANE NW	JEFFREY N. JOHNSON	945 201ST LANE NE EAST BETHEL, MN 55011	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0004	3744 225TH LANE NW	TRAE D. STEVENSON	3744 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0025	3749 225TH LANE NW	COREY J. AND TAMMY L. NYBERG	3749 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0003	3752 225TH LANE NW	GABRIEL H. PEITSO	3752 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0024	3757 225TH LANE NW	DAVID G. INGELDEW VIRGINIA J. INGELDEW	3757 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0002	3760 225TH LANE NW	HAYWARD J. AND ALICE L. BALANCE	3760 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0023	3765 225TH LANE NW	CHARLES J. KSIAZEK JR.	3765 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0001	3768 225TH LANE NW	AJ INVESTMENTS LLC	15241 IGUANA STREET NW RAMSEY, MN 55303	80.06		\$1,391	\$2,087	\$2,000	\$408	\$612	\$3,799	\$2,699
05-33-24-23-0016	3803 225TH LANE NW	SEAN GAEDKE TASHA TOWLE	3803 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0009	3806 225TH LANE NW	MARIA L. DEGIDIO	3806 225TH LANE NW	80.15		\$1,393	\$2,089	\$2,000	\$409	\$613	\$3,802	\$2,702
05-33-24-23-0015	3811 225TH LANE NW	TAMARA A. GALLAGHER	3811 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0008	3814 225TH LANE NW	KURT ZIMMERMAN TRACY ZIMMERMAN	3814 225TH LANE NW	80.25		\$1,394	\$2,092	\$2,000	\$409	\$614	\$3,803	\$2,706
05-33-24-23-0014	3819 225TH LANE NW	MARY P. BERGLEY	3819 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0007	3822 225TH LANE NW	NANCY MACLEAN	3822 225TH LANE NW	105.35		\$1,831	\$2,746	\$0	\$537	\$806	\$2,368	\$3,552
05-33-24-23-0013	3827 225TH LANE NW	RICHARD R. AND DEBRA K. KUSS	3827 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697

PID	PROPERTY ADDRESS	OWNER/TAXPAYER	OWNER ADDRESS	ASSESSED FRONTAGE (FEET)	NOTES	WATERMAIN LATERAL ASSESSMENT		WATER SERVICE ASSESSMENT	STORM SEWER ASSESSMENT		TOTAL OWNER ASSESSMENT	TOTAL CITY COST
						OWNER (40%)	CITY (60%)		OWNER (40%)	CITY (60%)		
225TH LANE NW: RUM RIVER BOULEVARD NW TO TULIP STREET NW (CONTINUED)												
05-33-24-23-0012	3835 225TH LANE NW	HEIDI K. MEADE	23668 UTE STREET NW ST. FRANCIS, MN 55070	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0006	3840 225TH LANE NW	REGINA D. SCHWARTZ THOMAS E. SCHWARTZ	3840 225TH LANE NW	105.57		\$1,834	\$2,752	\$2,000	\$538	\$808	\$4,372	\$3,560
05-33-24-23-0011	3843 225TH LANE NW	SANTANA R. AND PROCESO C. ESTRADA	3843 225TH LANE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0005	3848 225TH LANE NW	JAMES E. AND KARRIYAN TRUE	3848 225TH LANE NW	80.67		\$1,402	\$2,103	\$2,000	\$411	\$617	\$3,813	\$2,720
05-33-24-23-0010	3851 225TH LANE NW	KURT S. AND EILEEN B. FILEK	3851 225TH LANE NW	134.31		\$2,334	\$3,501	\$2,000	\$685	\$1,027	\$5,019	\$4,528
05-33-24-23-0004	3856 225TH LANE NW	HEIDI K. MEADE	23668 UTE STREET NW ST. FRANCIS, MN 55070	80.77		\$1,403	\$2,105	\$2,000	\$412	\$618	\$3,815	\$2,723
05-33-24-23-0003	3864 225TH LANE NW	TIMOTHY T. AND TAMMY L. ATKINS	3864 225TH LANE NW	80.87		\$1,405	\$2,108	\$2,000	\$412	\$619	\$3,817	\$2,727
05-33-24-23-0002	3908 225TH LANE NW	ANTHONY J. BACON CHRISTINE L. OLSEN	3908 225TH LANE NW	84.35		\$1,466	\$2,198	\$2,000	\$430	\$645	\$3,896	\$2,843
05-33-24-23-0023	3911 225TH LANE NW	ANNA MERCHLEWICZ MATHEW J. MERCHLEWICZ	3911 225TH LANE NW	186.90		\$3,248	\$4,871	\$2,000	\$953	\$1,430	\$6,201	\$6,301
05-33-24-23-0001	3920 225TH LANE NW	JARAE M. MIDLO MICHAEL J. MIDLO	3920 225TH LANE NW	173.73		\$3,019	\$4,528	\$2,000	\$886	\$1,329	\$5,905	\$5,857
ZEA STREET NW: 225TH LANE NW TO 226TH AVENUE NW												
05-33-24-23-0024	22530 ZEA STREET NW	ESME J. SUBY JACOB M. SUBY	22530 ZEA STREET NW	88.84		\$1,545	\$2,318	\$2,000	\$454	\$680	\$3,999	\$2,998
05-33-24-23-0025	22538 ZEA STREET NW	JOSE A. AND PAMELA J. GONZALEZ	22538 ZEA STREET NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0022	22545 ZEA STREET NW	ALEXIS E. AND BRADLEY K. CARLSON	22545 ZEA STREET NW	114.69		\$1,993	\$2,989	\$0	\$585	\$877	\$2,578	\$3,066
05-33-24-23-0026	22546 ZEA STREET NW	ALICIA MARIE JEROME	22546 ZEA STREET NW	80.1		\$1,392	\$2,088	\$2,000	\$409	\$613	\$3,801	\$2,701
05-33-24-23-0027	22552 ZEA STREET NW	NICHOLAS W. AND MICHELLE KATSERES	22552 ZEA STREET NW	115.2		\$2,002	\$3,003	\$2,000	\$588	\$881	\$4,560	\$3,684
226TH AVENUE NW: ZEA STREET NW TO TULIP STREET NW												
05-33-24-24-0036	3624 226TH AVENUE NW	BRIAN JONES TRAM JONES	3624 226TH AVENUE NW	93.96		\$1,633	\$2,449	\$2,000	\$479	\$719	\$4,112	\$3,168
05-33-24-24-0017	3625 226TH AVENUE NW	JACOB MAYER KATHERINE MAYER	3625 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0016	3633 226TH AVENUE NW	LAWRENCE MARTINEZ RIVAS KATIE MARTINEZ	3633 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0037	3634 226TH AVENUE NW	BRYAN J. GLYNN LINDA A. GLYNN	3634 226TH AVENUE NW	100.0		\$1,738	\$2,606	\$2,000	\$510	\$765	\$4,248	\$3,371
05-33-24-24-0015	3641 226TH AVENUE NW	CHAD R. SOLEI	3641 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0038	3642 226TH AVENUE NW	HOUA LAO KER VANG	3642 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0014	3649 226TH AVENUE NW	XIONG KHA LOR TONG SOR	3649 226TH AVENUE NW	105.0		\$1,824	\$2,737	\$2,000	\$536	\$803	\$4,360	\$3,540
05-33-24-24-0039	3650 226TH AVENUE NW	VERNON C. GARDINER	3650 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0040	3656 226TH AVENUE NW	LORI SHERRETT RANDY BRATSCH	3656 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0041	3700 226TH AVENUE NW	SCOTT M. LOSO TANYA M. LOSO	3700 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0058	3701 226TH AVENUE NW	DALE D. AND BARBARA J. THOMPSON	3701 226TH AVENUE NW	105.0		\$1,824	\$2,737	\$2,000	\$536	\$803	\$4,360	\$3,540
05-33-24-24-0042	3708 226TH AVENUE NW	BRIAN J. SCHOLTZ	3708 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0057	3709 226TH AVENUE NW	CYNTHIA L. KLATT	3709 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0043	3716 226TH AVENUE NW	SCOTT K. MEYERS	3716 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0056	3717 226TH AVENUE NW	MARY B. SANDMANN	3717 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0044	3724 226TH AVENUE NW	DOUGLAS V. AND K. M. SHIBONSKI	3724 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0055	3725 226TH AVENUE NW	JOSEPH L. MAYER	3725 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0045	3732 226TH AVENUE NW	CONSTANCE J. ANLAUF MARK E. ANLAUF	3732 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0054	3733 226TH AVENUE NW	JASON A. AND TRACY S. KEECH	3733 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0046	3740 226TH AVENUE NW	ROBERT KNOWLES	3740 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697

PID	PROPERTY ADDRESS	OWNER/TAXPAYER	OWNER ADDRESS	ASSESSED FRONTAGE (FEET)	NOTES	WATERMAIN LATERAL ASSESSMENT		WATER SERVICE ASSESSMENT	STORM SEWER ASSESSMENT		TOTAL OWNER ASSESSMENT	TOTAL CITY COST
						OWNER (40%)	CITY (60%)		OWNER (40%)	CITY (60%)		
226TH AVENUE NW: ZEA STREET NW TO TULIP STREET NW (CONTINUED)												
05-33-24-24-0053	3741 226TH AVENUE NW	JEFFREY BOMSTAD SUZANNE BOMSTAD	3741 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0047	3748 226TH AVENUE NW	JOSEPH AND PAMELA CEJLINSKI	3748 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0052	3749 226TH AVENUE NW	MIGUEL ANGEL MARIN	3749 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0048	3756 226TH AVENUE NW	KYLE J. UMANEN	3756 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0051	3757 226TH AVENUE NW	ROBERT W. AND TERRI L. MUELLER	3757 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0049	3764 226TH AVENUE NW	JOHN D. SJURSETH	3764 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-24-0050	3765 226TH AVENUE NW	JOHN S. MORTON	3765 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0017	3804 226TH AVENUE NW	GARY D. OGG	3804 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0033	3805 226TH AVENUE NW	JASON T. ANTILA	3805 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0018	3812 226TH AVENUE NW	SCOTT A. HOLMES	3812 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0032	3813 226TH AVENUE NW	CHRISTOPHER M. ARTHUR	3813 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0019	3820 226TH AVENUE NW	LUCILLE MARIE ENGEL PHILIP ENGEL	3820 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0031	3821 226TH AVENUE NW	DANIEL OLSON	3821 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0020	3828 226TH AVENUE NW	ROGER D. AND JANIS K. BIALKE	3828 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0030	3829 226TH AVENUE NW	CORY RINGWELSKI	3829 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0021	3836 226TH AVENUE NW	CHERLE AHLSTROM JASON AHLSTROM	3836 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0029	3837 226TH AVENUE NW	JEREMIAH DROPPS	3837 226TH AVENUE NW	80.0		\$1,390	\$2,085	\$2,000	\$408	\$612	\$3,798	\$2,697
05-33-24-23-0028	3845 226TH AVENUE NW	STACIE UHRICH	3845 226TH AVENUE NW	101.86		\$1,770	\$2,655	\$2,000	\$519	\$779	\$4,289	\$3,434
226TH AVENUE NW: ZEA STREET NW TO TULIP STREET NW (TOWNHOUSES ON THE RUM RIVER)												
05-33-24-13-0021	3555 226TH AVENUE NW	LEANN R. SANBORN	3555 226TH AVENUE NW	32.65	TH	\$567	\$851	\$417	\$167	\$250	\$1,151	\$1,101
05-33-24-13-0022	3557 226TH AVENUE NW	DENNIS HERRBOLDT	3557 226TH AVENUE NW	27.02	TH	\$469	\$704	\$417	\$138	\$207	\$1,024	\$911
05-33-24-13-0023	3559 226TH AVENUE NW	WILLIAM J. CARIK	3559 226TH AVENUE NW	27.02	TH	\$469	\$704	\$417	\$138	\$207	\$1,024	\$911
05-33-24-13-0024	3561 226TH AVENUE NW	MARIE L. BAKKE TRUSTEE	3561 226TH AVENUE NW	32.65	TH	\$567	\$851	\$417	\$167	\$250	\$1,151	\$1,101
05-33-24-24-0071	3615 226TH AVENUE NW	STEPHEN WADDELL	3615 226TH AVENUE NW	32.65	TH	\$567	\$851	\$2,000	\$167	\$250	\$2,734	\$1,101
05-33-24-24-0072	3617 226TH AVENUE NW	KATIE ERICKSON	3617 226TH AVENUE NW	27.02	TH	\$469	\$704	\$2,000	\$138	\$207	\$2,607	\$911
05-33-24-24-0073	3619 226TH AVENUE NW	GEORGE L. AND JULIETTE L. WATSON	3619 226TH AVENUE NW	27.02	TH	\$469	\$704	\$2,000	\$138	\$207	\$2,607	\$911
05-33-24-24-0074	3621 226TH AVENUE NW	BRADLEY S. NELSON	3621 226TH AVENUE NW	32.65	TH	\$567	\$851	\$2,000	\$167	\$250	\$2,734	\$1,101

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						OWNER (40%)	CITY (60%)		OWNER (40%)	CITY (60%)		
TULIP STREET NW: 226TH AVENUE NW TO SOUTH OF 225TH LANE NW (TOWNHOUSES ON THE RUM RIVER)												
05-33-24-24-0060	22505 TULIP STREET NW	PAUL DOUGLAS AGRANOFF REBECCA ANN AGRANOFF	28797 NAVAJO STREET NW ISANTI, MN 55040	29.27	TH	\$509	\$763	\$417	\$149	\$224	\$1,075	\$987
05-33-24-24-0061	22507 TULIP STREET NW	TROY EKBERG	22507 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-24-0062	22509 TULIP STREET NW	BEVERLY STAMPEE	22509 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-24-0063	22511 TULIP STREET NW	JESSE JOHN ENGLEHART	22511 TULIP STREET NW	29.27	TH	\$509	\$763	\$417	\$149	\$224	\$1,075	\$987
05-33-24-24-0064	22523 TULIP STREET NW	THOMAS J. AND KATHLEEN GREEN	22523 TULIP STREET NW	29.27	TH	\$509	\$763	\$417	\$149	\$224	\$1,075	\$987
05-33-24-24-0065	22525 TULIP STREET NW	MARK CALLENDER	14721 NEON STREET NW RAMSEY, MN 55303	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-24-0066	22527 TULIP STREET NW	J.J. MCCARTHY C.M. SCHMEGER	22527 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-24-0067	22529 TULIP STREET NW	TIMOTHY D. REESE	22529 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-24-0068	22531 TULIP STREET NW	JOHN B. AND PAULINE A. HAYES	22531 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-24-0069	22535 TULIP STREET NW	AARON SORENSON JAMIE SORENSON	15241 IGUANA STREET NW RAMSEY, MN 55303	29.27	TH	\$509	\$763	\$417	\$149	\$224	\$1,075	\$987
05-33-24-13-0028	22537 TULIP STREET NW	DALTON JOHNSON	22537 TULIP STREET NW	29.27	TH	\$509	\$763	\$417	\$149	\$224	\$1,075	\$987
05-33-24-13-0012	22539 TULIP STREET NW	THOMAS PODGORAK CONNIE PODGORAK	22539 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-13-0013	22541 TULIP STREET NW	LUELLA B. MANGEN	22541 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-13-0014	22543 TULIP STREET NW	AUSTIN M. AEED	22543 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-13-0015	22545 TULIP STREET NW	SUSAN J. YEE	22545 TULIP STREET NW	24.77	TH	\$430	\$646	\$417	\$126	\$189	\$973	\$835
05-33-24-13-0016	22547 TULIP STREET NW	JOSE CONTRERAS	22547 TULIP STREET NW	29.27	TH	\$509	\$763	\$417	\$149	\$224	\$1,075	\$987
05-33-24-13-0017	22555 TULIP STREET NW	FORREST WEBB	22555 TULIP STREET NW	32.65	TH	\$567	\$851	\$417	\$167	\$250	\$1,151	\$1,101
05-33-24-13-0018	22557 TULIP STREET NW	LAWRENCE J. KIRSCH	22557 TULIP STREET NW	27.02	TH	\$469	\$704	\$417	\$138	\$207	\$1,024	\$911
05-33-24-13-0019	22559 TULIP STREET NW	BRADLEY G. DAWSON RUTH M. SAWSON	22559 TULIP STREET NW	27.02	TH	\$469	\$704	\$417	\$138	\$207	\$1,024	\$911
05-33-24-13-0020	22561 TULIP STREET NW	GRETA J. EASTMAN	5575 240TH STREET N FOREST LAKE, MN 55025	32.65	TH	\$567	\$851	\$417	\$167	\$250	\$1,151	\$1,101
UNASSIGNED ADDRESS												
05-33-24-13-0027	UNASSIGNED	NORTH RIVER TOWNHOUSES	1303 GENEVA AVENUE N OAKDALE, MN 55128	0.0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
05-33-24-24-0075	UNASSIGNED	TOWNHOUSES ON RIVER ASSOCIATION	3775 217TH AVENUE NW ANOKA, MN 55303	0.0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
8,262.10						\$143,552	\$215,341	\$184,008	\$42,136	\$63,202	\$369,696	\$278,543

APPENDIX B

Estimated Quantities and Project Costs

**Estimated Quantities and Project Costs
2020 Street Reconstruction and Watermain Improvement Project**

Schedule "A" - Street Construction

Schedule A - Street Construction				State Aid Funding								Local Funding									
				River Shores		Butterfield Drive		Poppy Street		River Shores		Butterfield Drive		Poppy Street		229th Lane NW		Run River Boulevard Watermain Loop			
				Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost		
Item No.	Clearing	Description	Unit	Unit Price																	
1	CLEARING	ACRE		\$1,500.00			0.03	\$255	0.19	\$1,615								0.13	\$1,105		
2	GRUBBING	ACRE		\$8,500.00			0.03	\$255	0.19	\$1,615								0.13	\$1,105		
3	CLEARING	TREE		\$300.00	15	\$4,500										1	\$300				
4	GRUBBING	TREE		\$200.00	15	\$3,000										1	\$200				
5	REMOVE SIGN	EACH		\$50.00			1	\$50	6	\$300											
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT		\$4.00	521	\$2,084	81	\$364								16	\$64				
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT		\$3.00	1,207	\$3,621	531	\$1,593	417	\$1,251						27	\$81				
8	REMOVE CURB AND GUTTER	LIN FT		\$3.00	8,681	\$26,043	215	\$645	50	\$150						21	\$63				
9	SALVAGE CHAIN LINK FENCE	LIN FT		\$30.00														30	\$900		
10	REMOVE BITUMINOUS PAVEMENT - DRIVEWAY AND TRIAL	SQ YD		\$9.00	2,000	\$18,000	801	\$8,109	915	\$8,235											
11	REMOVE BITUMINOUS PAVEMENT - STREET	SQ YD		\$6.00	120	\$720	4,082	\$24,372													
12	REMOVE CONCRETE PAVEMENT - WALK, DRIVE WAY, AND VALLEY GUTS	SQ FT		\$1.50	9,632	\$14,448	828	\$1,242	16	\$24						335	\$503				
13	COMMON EXCAVATION (EV)	CU YD		\$15.00	3,355	\$50,325	2,352	\$35,280	3,620	\$54,300						800	\$12,000				
14	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	CU YD		\$8.00	2,755	\$22,040			1,000	\$8,000											
15	SALVAGED AGGREGATE FROM STOCKPILE (CV)	CU YD		\$8.00	2,755	\$22,040			1,000	\$8,000											
16	SUBGRADE PREPARATION	ROAD STATION		\$175.00	47.2	\$8,260	13.8	\$2,415	16.4	\$2,870						4.2	\$735				
17	AGGREGATE BASE CLASS (CV) CLASS 5 (ROAD)	CU YD		\$28.00	1,669	\$46,912	1,000	\$28,000	338	\$9,464						335	\$9,380				
18	AGGREGATE BASE CLASS (CV) CLASS 5 (DRIVEWAYS)	CU YD		\$18.00	573	\$10,314	150	\$2,700	120	\$2,160						8	\$144				
19	AGGREGATE BASE CLASS (CV) CLASS 5 (BITUMINOUS TRAIL)	CU YD		\$18.00					268	\$4,824											
20	FULL DEPTH RECLAIM	SQ YD		\$1.50	18,531	\$27,797			4,833	\$7,249						937	\$1,406				
21	MILL BITUMINOUS SURFACE (1" 5')	SQ YD		\$50.00	32	\$1,600	52	\$2,600	30	\$1,500											
22	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS		\$3.50	822	\$2,877	203	\$711	260	\$910						58	\$203				
23	TYPE SP 12.5 WEARING COURSE MIXTURE (2B) 3" THICK (DRIVEWAYS)	SQ YD		\$25.00	2,060	\$51,500	668	\$16,700	494	\$12,350											
24	TYPE SP 12.5 WEARING COURSE MIXTURE (2B) 3" THICK (TRAIL)	SQ YD		\$22.00					1,471	\$32,362											
25	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2B)	TONS		\$68.00	7,608	\$517,344	842	\$57,136	770	\$52,360						187	\$12,716				
26	TYPE SP 12.5 WEARING COURSE MIXTURE (2B)	TONS		\$68.00	1,568	\$106,864	500	\$34,000	534	\$36,252						112	\$7,616				
27	8" CONCRETE WALK	SQ FT		\$8.00					895	\$7,160											
28	CONCRETE CURB AND GUTTER DESIGN SPECIAL - SURMOUNTABLE	LIN FT		\$14.00	9,235	\$129,290	2,818	\$39,452	3,298	\$46,172						838	\$11,732				
29	CONCRETE CURB & GUTTER DESIGN B424	LIN FT		\$17.00					3,298	\$56,066											
30	CONCRETE CURB & GUTTER DESIGN B618	LIN FT		\$13.00																	
31	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD		\$75.00	1,038	\$77,850	146	\$10,950	158	\$11,850						37	\$2,775				
32	TRIPPLICATED DOMES	SQ FT		\$52.00					50	\$2,600											
33	PORTABLE PRECAST CONCRETE BARRIER DESIGN B337	LIN FT		\$12.50														279	\$3,488		
34	IMPACT ATTENUATOR	ASSEMBLY		\$1,100.00														2	\$2,200		
35	INSTALL CHAIN LINK FENCE	LIN FT		\$50.00														30	\$1,500		
36	SIGN PANEL TYPE C	SQ FT		\$75.00	48.00	\$3,600	12.00	\$900	16	\$1,200											
37	STORM DRAIN INLET PROTECTION DEVICE	EACH		\$250.00	11	\$2,750	2	\$500	12	\$3,000						4	\$1,000				
38	SILT FENCE TYPE M5	LIN FT		\$2.50	1,000	\$2,500	500	\$1,250	1,000	\$2,500						300	\$750	1,000	\$2,500		
39	LOAM TOP SOIL BORROW (LV)	CU YD		\$35.00	1,131	\$39,585	333	\$11,655	400	\$14,000						100	\$3,500				
40	FERTILIZER TYPE 1	POUND		\$1.00	1,300	\$1,300	300	\$300	452	\$452						118	\$118	240	\$240		
41	EROSION CONTROL BLANKET CATEGORY 3	SQ YD		\$1.85	1,200	\$2,220	600	\$1,110	500	\$925						600	\$1,110	1,200	\$2,220		
42	SEEDING	ACRE		\$500.00	4.3	\$2,150	1.3	\$650	1.5	\$750						0.4	\$200	0.63	\$315		
43	SEED MIXTURE 25-131	POUND		\$7.00	654	\$4,578	279	\$1,953	331	\$2,317						65	\$455	176	\$1,232		
44	HYDRAULIC MULCH MATRIX	POUND		\$1.20	10,638	\$12,766	3,168	\$3,802	3,765	\$4,518						964	\$1,157	2,000	\$2,400		
45	REMOVE LIGHT POLE	EACH		\$300.00										3	\$900						
46	STREET LIGHT	EACH		\$2,500.00										3	\$7,500						
47	4" SOLID LINE MULTI-COMPONENT	LIN FT		\$0.50					3,138	\$1,569											
48	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT		\$1.00					1,463	\$1,463											
49	CROSSWALK MULTI-COMPONENT	SQ FT		\$6.00					450	\$2,700											
				8883,188		2264,695		1363,471						89,400		167,424		220,564			

Estimated Quantities and Project Costs
2020 Street Reconstruction and Watermain Improvement Project

Schedule "B" - Storm Sewer

Item No.	Description	Unit	Unit Price	State Aid Funding						Local Funding									
				River Shores		Butterfield Drive		Poppy Street		River Shores		Butterfield Drive		Poppy Street		229th Lane NW		Run River Boulevard Watermain Loop	
				Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost
50	REMOVE MANHOLE OR CATCHBASIN	EACH	\$150.00	12	\$1,800	3	\$300	1	\$150										
51	REMOVE SEWER PIPE (STORM)	LIN FT	\$8.00	511	\$4,088	31	\$248	651	\$5,208									77	\$618
52	GEOTEXTILE FABRIC	SQ YD	\$5.00													22	\$110		
53	18" RC PIPE APRON	EACH	\$1,800.00					1	\$1,800										
54	21" RC PIPE APRON	EACH	\$1,800.00													1	\$1,800		
55	TRASH GUARD FOR 18" PIPE APRON	EACH	\$500.00					1	\$500										
56	TRASH GUARD FOR 21" PIPE APRON	EACH	\$1,000.00													1	\$1,000		
57	24" PERF PE PIPE GRAIN (SMOOTH)	LIN FT	\$120.00			200	\$24,000												
58	12" RC PIPE SEWER CLASS V	LIN FT	\$48.00	64	\$2,892	20	\$1,560	138	\$6,624							55	\$2,664		
59	15" RC PIPE SEWER CLASS V	LIN FT	\$50.00	558	\$28,400	1,027	\$51,350	714	\$35,700										
60	18" RC PIPE SEWER CLASS V	LIN FT	\$55.00					20	\$1,100									343	\$18,665
61	21" RC PIPE SEWER CLASS III	LIN FT	\$60.00					58	\$3,480									99	\$5,940
62	27" RC PIPE SEWER CLASS III	LIN FT	\$65.00	25	\$1,625														
63	CASTING ASSEMBLY	EACH	\$150.00	14	\$1,500	12	\$1,800	10	\$1,500							5	\$750		
64	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	\$1,200.00	7	\$8,400	3	\$3,600	3	\$3,600									2	\$2,400
65	CONSTRUCT DRAINAGE STRUCTURE DESIGN H-4000	LIN FT	\$450.00	30	\$13,500	44	\$19,800	40	\$18,000							13	\$5,850		
66	CONSTRUCT DRAINAGE STRUCTURE DESIGN H-4000	LIN FT	\$600.00	10	\$6,000	24	\$14,400												
67	RANDOM RIPRAP CLASS III	CU YD	100													7.1	\$710		
68	WATER QUALITY STRUCTURE	EACH	\$10,000.00	1	\$10,000			1	\$10,000							1	\$10,000		
					\$89,305		\$125,290		\$34,564								\$53,613		\$616

Schedule "C" - Sanitary Sewer

Item No.	Description	Unit	Unit Price	State Aid Funding						Local Funding									
				River Shores		Butterfield Drive		Poppy Street		River Shores		Butterfield Drive		Poppy Street		229th Lane NW		Run River Boulevard Watermain Loop	
				Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost
69	REOVE CASTING	EACH	\$210.00	20	\$4,200	4	\$840	8	\$1,680							1	\$210		
70	CASTING ASSEMBLY	EACH	\$1,100.00	20	\$22,000	4	\$4,400	8	\$8,800										
71	ADJUST FRAME AND RING CASTING	LIN FT	\$300.00	20	\$6,000	4	\$1,200	8	\$2,400							1	\$300		
					\$33,200		\$6,440		\$9,680								\$1,610		

Schedule "D" - Watermain

Item No.	Description	Unit	Unit Price	State Aid Funding						Local Funding									
				River Shores		Butterfield Drive		Poppy Street		River Shores		Butterfield Drive		Poppy Street		229th Lane NW		Run River Boulevard Watermain Loop	
				Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost
72	REMOVE HYDRAINT	EACH	\$600.00							10	\$6,000	2	\$1,200	3	\$1,800				
73	REMOVE WATERMAIN	LIN FT	\$2.00							4,933	\$9,866	653	\$1,306	874	\$1,748			74	\$152
74	DUCTILE IRON FITTINGS	POUND	\$10.50							3,066	\$32,193	79	\$830	237	\$2,489	190	\$1,995	350	\$3,675
75	TEMPORARY WATERMAIN	EACH	\$300.00							91	\$27,300	7	\$2,100	12	\$3,600				
76	TEMPORARY WATER SERVICE	EACH	\$250.00							91	\$22,750	7	\$1,750	12	\$3,000				
77	RECONNECT WATER SERVICE	EACH	\$150.00							91	\$13,650	7	\$1,050	12	\$1,800				
78	CONNECT TO EXISTING WATERMAIN	EACH	\$1,100.00							3	\$3,300	2	\$2,200	2	\$2,200	1	\$1,100	2	\$2,200
79	HYDRAINT	EACH	\$5,000.00							10	\$50,000	2	\$10,000	3	\$15,000				
80	1" CORPORATION STOP	EACH	\$300.00							69	\$20,700	8	\$1,800	9	\$2,700				
81	6" GATE VALVE AND BOX	EACH	\$2,000.00							12	\$24,000	3	\$6,000	6	\$12,000				
82	8" GATE VALVE AND BOX	EACH	\$2,500.00							11	\$27,500	2	\$5,000	2	\$5,000	1	\$2,500	3	\$7,500
83	1" CURB STOP & BOX	EACH	\$300.00							59	\$28,700	6	\$1,800	9	\$2,700				
84	HYDRAINT RISER	LIN FT	\$750.00							6	\$4,500	2	\$1,500	4	\$3,000				
85	1" TYPE PE PIPE	LIN FT	\$15.00							2,682	\$40,230	137	\$2,055	233	\$3,495				
86	6" PVC WATERMAIN	LIN FT	\$27.00							160	\$4,320	57	\$1,539	104	\$2,808				
87	8" PVC WATERMAIN	LIN FT	\$39.00							4,745	\$186,305	687	\$26,693	834	\$32,526	442	\$17,238	669	\$26,070
88	24" STEEL CAST-IRON PIPE (JACKED)	LIN FT	\$350.00															75	\$26,250
89	POLYSTYRENE INSULATION	SQ YD	\$50.00							14	\$700	14	\$700						
										\$400,059		\$63,975		\$87,760		\$18,655		\$59,847	

Estimated Quantities and Project Costs
2020 Street Reconstruction and Watermain Improvement Project

Schedule "E" - LUMP SUM AMOUNTS

Item No.	Description	Unit	Unit Price	State Aid Funding						Local Funding									
				River Shores		Butterfield Drive		Poppy Street		River Shores		Butterfield Drive		Poppy Street		22nd Lane NW		Run River Boulevard Watermain Loop	
				Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost	Estimated Quantity	Estimated Cost
90	MOBILIZATION	LUMP SUM	\$50,000.00	0.37	33300.00	0.15	13500.00	0.17	15300.00	0.17	15300.00	0.03	2100.00	0.03	2700.00	0.05	4500.00	0.03	3700.00
91	DEWATERING	LUMP SUM	\$50,000.00	0.37	16500.00	0.15	7500.00	0.17	8500.00	0.17	8500.00	0.03	1900.00	0.03	1900.00	0.05	2500.00	0.03	1500.00
92	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	\$7,500.00	0.37	2775.00	0.15	1125.00	0.17	1275.00	0.17	1275.00	0.03	225.00	0.03	225.00	0.05	375.00	0.03	225.00
93	TRAFFIC CONTROL	LUMP SUM	\$25,000.00	0.37	8250.00	0.15	3750.00	0.17	4250.00	0.17	4250.00	0.03	750.00	0.03	750.00	0.05	1250.00	0.03	750.00
94	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$5,000.00	0.37	1600.00	0.15	750.00	0.17	650.00	0.17	650.00	0.03	150.00	0.03	150.00	0.05	250.00	0.03	150.00
95	EROSION CONTROL	LUMP SUM	\$3,000.00	0.37	1110.00	0.15	450.00	0.17	510.00	0.17	510.00	0.03	90.00	0.03	90.00	0.05	150.00	0.03	90.00
					\$66,785		\$27,075		\$30,685		\$30,685		\$5,415		\$5,415		\$9,025		\$5,415



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:
9 B

TO: Joe Kohlmann, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Pawn Regulation Vendor
DATE: December 16, 2019

OVERVIEW: Effective January 1st, 2020 Automated Property Services (APS) will no longer be operated by the Minneapolis Police Department and therefore will no longer be in operation. APS was a service that was utilized by the police department for over 10 years to aid in the investigation of certain property crimes as well as regulating local pawn brokers by monitoring pawn transaction information.

The police department feels it's important to continue using the types of services APS offered to aid in local pawn regulation and investigation of criminal activity. The police department researched the services of two similar vendors both used by agencies throughout the nation. Business Watch International (BWI) and LeadsOnline are vendors who provide similar services for investigative and pawn regulation purposes. The police department concluded that LeadsOnline could provide the level of service and options needed to provide proper pawn shop monitoring and regulation as well as a tool to be used for criminal investigations. It was also discovered that many agencies within Anoka County as well as the State of Minnesota will also be transitioning to or already use the services of LeadsOnline. With St Francis using LeadsOnline, staff would also be able to monitor the activity of pawn shops in other jurisdictions who report to LeadsOnline. This could aid in the investigation of criminal activity particularly property crimes such as theft and burglary that occur in St Francis. LeadsOnline staff will work with pawn establishment staff on a local level and instruct on reporting procedures. The St Francis Pawnbrokers ordinance would also be amended thereafter to reflect changes.

ACTION TO BE CONSIDERED:

To enter into a subscription agreement with LeadsOnline for the purpose of local pawn reporting and to aid the department in the regulation of local pawn activity and criminal investigation.

BUDGET IMPLICATION:

The initial subscription agreement would be effective for a period of 3 years with an annual renewal fee of \$2,192.00. Funding for the subscription would come out of the Contract portion of the 2020 police department budget.

Attachments:

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

9 C

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: 2019 Water Meter Replacement Project – Change Order No 1
DATE: December 16, 2019

OVERVIEW:

Attached for your consideration is Change Order No. 1 for the 2019 Water Meter Replacement Project. This change order is for a request for a 60-day extension to the contract time. This change order does not change the contract price. The reasons for the request to extend the contract time are as follows:

Item 1 -Delays from Opus 21 (Utility Billing Vendor for St. Francis) in creating a Neptune transfer file.

Item 2 - Delays from Connexus Energy in running power to the new collector site located at Highland Woods Park.

Item 3 - More time needed to address Utility customers that haven't replied to the project notifications sent by Ferguson Waterworks.

Item 3 is the main reason for the extension request. Approximately 140 customers have not responded to the notifications, that have been sent by the Contractor, to schedule a time to have their meters replaced.

ACTION TO BE CONSIDERED:

Consider approval of Change Order No. 1 for the 2019 Water Meter Replacement Project.

BUDGET IMPLICATION:

This Change Order does not change the contract price.

ATTACHMENTS:

CHANGE ORDER NO. 1

SECTION 00991 – CHANGE ORDER

No. 1

PROJECT: 2019 Water Meter Replacement Project

DATE OF ISSUANCE: 12/16/2019

EFFECTIVE DATE: 12/16/19

OWNER: City of St. Francis

ENGINEER'S Project No.: SF503

CONTRACTOR: Ferguson Enterprises, LLC

ENGINEER: Craig J. Jochum, P.E.

You are directed to make the following changes to the Contract Documents.

A. The following work item quantities will be revised with this change order.

None.

B. Reason for Change Order:

- Delays from Opus 21 (Utility Billing Vendor for St. Francis) in creating a Neptune transfer file.
- Delays from Connexus Energy in running power to the new collector site located at Highland Woods Park.
- More time needed to address Utility customers that haven't replied to the project notifications sent by Ferguson Waterworks.

C. Attachments: (List documents supporting change)

None.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times
\$ 604,812.95	Substantial Completion: December 13, 2019 Ready for final payment: December 27, 2019
Net changes from previous Change Orders	Net changes from previous Change Orders
N/A	Substantial Completion: 0 Ready for final payment: 0
Contract Price Prior to this Change Order	Contract Times prior to this Change Order
\$ 604,812.95	Substantial Completion: December 13, 2019 Ready for final payment: December 27, 2019
Net Increase of this Change Order	Net Increase of this Change Order
\$ 0	Substantial Completion (days): 60 Ready for final payment (days): 60
Contract Price with all approved Change Orders	Contract Times with all approved Change Orders
\$ 604,812.95	Substantial Completion: February 11, 2019 Ready for final payment: February 25, 2019

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Date: _____

TO: Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: 2020 Non-union COLA
DATE: December 16th, 2019

OVERVIEW

The Public Works Union Contract was approved for a 3% Cost of Living Adjustment for wages in 2020. The Police Union is currently in negotiations with the City of St. Francis for 2020.

Considering above, it is suggested that the non-union staff also be provided with a cost of living adjustment of 3%, which is consistent with the Public Works Union.

Action to be considered:

Motion to authorize a 3% non-union employee cost of living adjustment for 2020 wages.

TO: Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: Holiday Considerations
DATE: December 16th, 2019

OVERVIEW

This year December 26th and January 2nd fall on a Thursday. With the Christmas and New Year's holidays falling on Wednesdays. Christmas Eve and New Year's Eve are half day holidays per the City's personnel policy.

The holidays fall on Tuesdays and Wednesdays are generally a slow time for City Business. When the holidays fall on these days, Thursdays become popular vacation request days and City Staff would be reduced on the 12/26 and 1/2 Thursdays between the holiday and the weekend.

For discussion tonight would be consideration of closing City buildings on December 26th and January 2nd.

Action to be considered:

Motion to authorize closing city buildings on December 26th and January 2nd.



**Water and Sewer Monthly
Report – November 2019**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Water Treatment Report			
Water	Inspect Facility Daily	Facility Inspection	18	Inspections
Water	Operational Hours	Hours spent at facility	18	Hours
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	Calculation
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	Calculations
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	Chemical Adjustments
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	21	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	Daily	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	Water Flows/Results			
		Total Raw water	11.2	Million Gallons
		Total Finished water	11.1	Million Gallons
		Finished water sold	10.4	Million Gallons
		Accounted water %	94	%
		Oak Grove water use	1.01	Million Gallons
		Average Daily Flow	.370	Million Gallons
		Average Chlorine	.46	Mg/l
		Average Raw Iron	1.33	Mg/l
		Average Raw Manganese	.085	Mg/l
		Average Fluoride	.85	Mg/l
		Iron Removal	99	%
		Manganese Removal	87	%

Wastewater	Wastewater Treatment Report			
Wastewater	Monthly Sampling	Perform required monthly sampling: 8 Influent 30 Constituents); 8 Effluent (40 Constituents:	70	Constituents
Wastewater	Operational Hours	Hours spent at facility.	42	Hours
Wastewater	Inspect Operations Building	Daily inspection of building.	18	Inspections
Wastewater	Inspect Pre-treatment Building	Daily inspection of building.	18	Inspections
Wastewater	Inspect Tertiary Building	Daily inspection of building.	18	Inspections
Wastewater	D.O Readings	Take Required D.O Readings.	31	D.O Readings
Wastewater	pH Readings	Take Required pH Readings.	31	pH Readings
Wastewater	Inspections	Inspect 8 lift stations daily and calculate pump runtimes.	168	Lift Station Inspections
Wastewater	Daily Lab	Process Control Test	80	Tests
	Wastewater Flows/Results			
		Discharge Point	Seelye Brook	
		Total Influent	11.05	Million Gallons
		Total Effluent	11.7	Million Gallons
		Reuse effluent	.585	Million Gallons
		Influent TSS	647	Mg/l
	<i>Limit: (15mg/l)</i>	Effluent TSS	0.11	Mg/l
	<i>Limit: (85 %)</i>	TSS % Removal	99.9	% Removal
		Influent CBOD	237	Mg/l
	<i>Limit: (15 mg/l)</i>	Effluent CBOD	0	Mg/l
	<i>Limit: (85 %)</i>	CBOD % Removal	100	% Removal
		Influent Phosphorus	4	Mg/l
	<i>Limit: (1 mg/l)</i>	Effluent Phosphorus	.09	Mg/l
		Phosphorus % Removal	99.9	% Removal
		Influent Ammonia Nitrogen	23.8	Mg/l
	<i>Limit: (Seasonal) 1.4 mg/l</i>	Effluent Ammonia Nitrogen	.04	Mg/l
		Ammonia Nitrogen % Removal	99.8	% Removal
Water/ Sewer	Monthly Tasks			
Water/Sewer	Locates	Process Locate Requests	60	Utility Locate Requests
Water/Sewer	Meter Readings	Monthly Meter Readings for City Owned and Large Users	52	Monthly Readings

Water/Sewer	Water/Sewer Connections	Inspect Water and Sewer	1	Inspections
Water/Sewer	Water Miscellaneous	Work orders: re-reads, high	28	Work Orders
Re-reads	Re-read Meters	Re-read Meters	44	Meters
Water/Sewer	Monthly Projects			
Semi-Annual Lift Station Maintenance	Inspect Lift Stations	Inspect all lift stations. Change oil and replace wear rings as needed.	8	Lift Stations
DL-6 Lift Station	Pull Pumps	Pulled pumps due to plugging.	3	Pump
Main Influent Lift Station	Pull Pump	Pulled pumps due to plugging.	1	Pump
Semi-Annual Meter Testing	Wastewater Facility Meters	MPCA requires meters to be flow calibrated twice a year.	6	Meters
Wastewater Conference	Attend Wastewater Conference	Learn about Minnesota Pollution Control Agency upcoming laws and new rules.	6	Hours
Highway 47	Locate all utilities along highway 47.	Locates are for proposed Highway 47 project.	1	Day
2020 Reconstruct	Locate Utilities	Locate all curb stops on 225 th and 226 th .	1	Day
Water Meter Project	Meter Change Out Program	Work continues on the meter switch out program to Radio Read System.	1500	Meters

*Each time a lift station pump is pulled due to plugging, it is equal to two-man hours.



**Streets and Parks Monthly
Report – November 2019**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
All Dept.	Building Maintenance	Light bulbs, toilets, sinks, etc.	18	Hours
Streets	Snowplowing	Plowing City Streets	176.6	Miles
Streets	Snowplowing	Plowing Cul-Da-Sacs	118	Cul-Da-Sacs
Streets	Snowplowing	Amount of Salt Applied to Roads	75.56	Tons
Streets/Parks	Snowplowing	Plowing Parking Lots	8	Number of Lots
Parks	Snowplowing	Trails/Sidewalks	75.84	Miles
Streets	Snowplowing	Amount of Granite Chips Applied to Roads	0	Tons
Streets	Grading	Grading City Roads	6	Miles
Parks	Park Inspections	Inspect equipment, buildings, and trees.	28	Inspections
Parks	Events	Preparation and Inspection	2	2 Warming House
Parks	Fertilizing		0	Acres
Parks	Mowing	City Parks and Property	0	Acres
Streets	Signs	Signs Installed or Repaired	21	Number of Signs
Streets/Parks	Callouts	Response for service requests outside normal working hours.	4	1 Sewer 2 Street 1 Recycle
Streets/Parks Sewer/Water	Equipment Repair	Anything Beyond Normal Maintenance, Fabrication, etc.	18	Hours
Streets/Parks Sewer/Water	Equipment Maintenance	Greasing, Washing, etc.	63	Hours
Storm Water	Cleaning Catch Basins	Remove debris and ice from catch basins.	22	Number of Catch Basins
Storm Water	Street Sweeping	Sweeping of city streets and parking lots.	70	Yards
Streets/Storm Water	Shoulder Disking	Shoulder disking gravel roads, pulling gravel back on road.	0	Tons
Parks	Ball Fields	Dragging Ball Fields	0	Times
Parks	Trail Mowing	Mowing Along Walking Trails	0	Miles
Parks	Fountain	Clean Fountain at Woodbury Park	0	Time
Streets	Ditch Mowing	Mowing Along Roadway	0	Miles
Parks	Ice Rinks	Applying Water On Rinks	0	Gallons
Parks	Vandalism	Damage to City Property	0	Hours

Parks	Playground	Install Woodchips	0	Yards
Parks	Leaf Pick-up	Picking Up Leaves in Parks	15	Yards
Recycling	Meeting	With Anoka County	1	Meeting
Recycling	Event	LePage Recycling Event & Free Shred Event/Leaf Event	1	Events