

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
OCTOBER 21, 2019
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 PM

1. Call to Order / Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - A. City Council Minutes – October 7, 2019
 - B. Pay Estimate No. 3 to North Valley Inc. – Kings Highway and Riverbank Lane Project
 - C. Ice Rink Management – St. Francis Home Run Club 2019-2020
 - D. Declaring Surplus Property – Resolution 2019-49
 - E. Payment of Claims
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
7. PUBLIC HEARINGS
8. OLD BUSINESS
9. NEW BUSINESS
 - A. Turtle Ponds 4th & 5th Additions-PUD Amendment - Ordinance 255, Second Series (Second Reading)
 - B. Summary Publication of Ordinance 255, Second Series – Resolution 2019-46
 - C. 2020 Street Rehabilitation Project Plans and Specifications – Resolution 2019-47
 - D. Parking Restrictions on S.A.P. 235-153-001 Arrowhead Street NW – Resolution 2019-48
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
 - A. Department Reports – Public Works Monthly Report
 Police Department Quarterly Report
 - B. Councilmember Reports -
 - C. Upcoming Events –
 - Oct 23 Work Session with MnDOT @ Community Center 6:00 pm
 - Oct 26 Annual Shred Event, Cardboard & Fall Leaf Dropoff @ Public Works Facility 8-Noon
 - Nov 4 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
 - Nov 11 Veterans Day – City Offices Closed
12. ADJOURNMENT

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES

OCTOBER 7, 2019

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

MOTION BY BAUER SECOND MUEHLBAUER APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 5-0.

4. **CONSENT AGENDA**

MOTION BY ROBINSON SECOND UDVIG APPROVE THE CONSENT AGENDA ITEMS A-G AS FOLLOWS:

- A. City Council Minutes – September 16, 2019
 - B. City Council Work Session Notes – September 24, 2019
 - C. Surplus Property - Police Squad Resolution 2019-42
 - D. MMUA Safety Management Program Contract October 1, 2019-September 30, 2020
 - E. Rivers Edge (Laketown Builders) – Release Letter of Credit
 - F. Hire Paul Carpenter as a Public Works Streets/Park Worker contingent upon passing all pre-employment testing
 - G. Payment of Claims \$308,945.37 (Check #76468-76538)
- Motion carried 5-0.

5. **MEETING OPEN TO THE PUBLIC**

A. Gary Janisch, 4431 236th Lane NW ask for some assistance with his neighbor that he said is effecting his lifestyle. I have lived in St. Francis for 24 years. The owner at 4461 236th Lane installed a motor cross track in his back yard with it being

closer to my house than his. I have photos from my house showing how they are using it. Three weeks ago is when they started. Noon to 8 pm on a Saturday, Sunday 1:30 pm until 8:00 pm. I was have an illness. Janisch said he was told by the police it is his property they can do as this wish. Noise ordinance is more for the evening. The police realized how distraught I was because they could see it physically on me. No ordinance against this type of activity. I would hope the council would consider changing this recreational activity for 5 acres or more. My lot is 1.3 acres and their says it's irregular. Would like a cease and desist. Like the area to be brought back to original form. Prior owner had parties and shot off fireworks at 2:30 am. My only recourse is to call the police. I don't want to waste their time but have no one else. Chief Schwieger said yes the officers have been at that residence. We have been out there but they don't witness the loud noise.

Janisch said his other neighbor also has called the police on this house and the noise.

Chief Schwieger said the noise ordinance is more for construction type noise from the 10 pm to 7 am.

Janisch said they are doing wheelies with their dirt bikes. I have not had luck with the city. In 2000 wanted to put up fence but could not because of an easement. In 2008, I wanted to plant pine trees in the backyard and there is a prescriptive easement in the back yard and received a letter from the city's attorney not allowing me to do that.

Feldman asked staff if we could look at this property. Thunstrom said we could look at the file. Feldman asked if you could you put up fence now, would you? He said he can't afford it now. Not sure about the future.

Thunstrom said there was one property that had to put it back because of erosion control. We have had calls from property owners that have problems with their neighbors too.

Robinson said trying to tell people what they can legally do with their problems is tough. Like to have people be courteous to their neighbors. Have you spoke to your neighbors? Janisch said last winter I spoke to him about his snowmobile and he seemed to respect that for a while.

Thunstrom we could check to see if he is registered as a rental property.

Muehlbauer discussed the potential setback problems. Not knowing exactly all the facts, I feel for you.

Janisch said I enjoy the wildlife in my backyard.

Udvig said I feel for you, best we can do is have staff to look at it. Maybe talk to your neighbors and make them understand why you are asking.

Janisch said I can't see myself staying here if the noise continues.

Bauer how far would the easement be on the neighbor's property and is it destroying the stormwater pond. Seems they are destroying it with the racetrack.

Feldman said maybe the neighbors altered their drainage pond too. Look at the mobile track and see how other cities handle dirt tracks on the size of the lots. Bring in your abstract and staff will look at this. We can't guarantee a law will be put in effect. As I told you keep track of dates and time of the problem.

Janisch said I feel like I am getting petty. Feldman said I told residents to bring in your problems and we will look at it with our due diligence.

B. Joseph Murrell, 24630 Yukon Street. Full time fire chief for \$60,000, you can get more fire fighters or more police officers for that amount of money. I tell people on the Facebook to get up here if they don't like what they hear. We elected you to straighten things out. Better effective ways than throw out money.

Feldman being you brought this up. For over 20 years we have had not had good leadership on the fire department. This gentleman (Dave Schmidt) has done a fantastic job, solid leadership. Building has been run down, fixed the problems which had not been done. The fact was money was not spent properly or well in this city. Every department head should be a full time employee.

An increase of \$22.20 on a house value of \$200,000. \$120,000 salary that is out there on social media is not true; commend you for coming in. \$83,000 is the salary. Long term I believe this is effective. Make all staff accountable. Not something frivolous.

C. Sarah Hunt, 23246 Kerry Street asked why are all the volunteer fire fighters required to live in the city and the chief is not.

Fire Chief Dave Schmidt said there is no residency requirement, but there is a time requirement for the fire fighters. I filled out an application based on the requirements. Residency was not a requirement. The prior chiefs did not live in the city either. Chief Schmidt said the chiefs of East Bethel, Andover and Brooklyn Park do not live in the cities they are chief in.

Someone said out there said Dave (Schmidt) wrote his own job description. That is not true. Councilmembers have to be careful to respond to these Facebook comments. If two councilmembers comment, I will not. Email us individually or come to a meeting.

City Attorney Dave Schaps explained the open meeting law violation.

D. Joseph Murrell thanked the council for addressing the issue. Don't sit and squeal about it on Facebook and then don't come in and ask.

Bauer said I was gone during the August work session because of a family matter. I went through the information that was given to us for the work session. I contacted all the departments that was listed that have full time chiefs that was given to us as comparisons. Every one of those cities the fire chief lives in the city. It may not be a requirement but they respond. We need better comparisons. The workload doesn't require a full time chief. Maybe let's form a fire department group with the surrounding cities. Maybe a duty crew. I am a twelve-year veteran of the fire department and there has been not much change in St. Francis that everyone is dreaming of. There are things that are deficient. You think all these things will be fixed if you hire a full time chief. You should be able to get things done with a part time chief because the workload is not that great or are the calls. The numbers we received are skewed. We should have received comparison of cities with full time and part time chiefs. So, we could make a smart decision. Right now, the workload does not require a full time fire chief.

Feldman said can I ask you something. On the twelve years, you were on the fire department why weren't the things you are talking about not implemented. Bauer said because the leadership was not there. Feldman said, so the leadership wasn't there. Bauer said it still isn't. Feldman said that is your opinion. Bauer said in a lot of opinions. Feldman said I just want to tell you something. This gentleman here (Fire Chief Dave Schmidt) just was notified he was chosen as the 2019 Fire fighter of the year award for cities under 10,000 in population. Bauer said so why do we still have so many shortcomings.

Muehlbauer said this is not an agenda item just because someone brings something up the we don't need to discuss it in length.

Udvig asked if she could make a comment. Rob said he called all these departments. I trust the information we received. I don't think staff pulled out some numbers to make it look one way. I don't think your comment was fair, nor did our chief come to us and say, you should hire me full time. I would do a better job if I was full time. So those two comments were not quite fair. Give us the information you are getting, we want to see it. Provide that to us before the work session.

Bauer said I was told by Joe (Kohlmann) today that there was no reason to have a work session again on it. So that is why I have to bring it up at a council meeting. Feldman said get it to us and we will set another work session. Bauer said thank you.

6. **SPECIAL BUSINESS**
None

7. **PUBLIC HEARING**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. Asper 910 236th Avenue NW – Variance Request – Resolution 2019-45
City Planner Beth Richmond reported Gary and Linda Asper is requesting to construct a detached accessory structure in the rear yard of their property. They are requesting two variances associated with the construction of a detached accessory: a size variance to allow a 1,500 square foot pole barn on a 2.45 acre lot and a height variance to construct the pole barn with a sidewall height of 13 feet. At the September 18, 2019 Planning Commission meeting, no members of the public were present to speak for or against the request. At that meeting, the Commissioners discussed a number of items related to the variance requests including the size of the existing surrounding lots to better understand the neighborhood character and the need to maintain a second septic site on the property in the event that the existing site fails. The detached accessory structure must not obstruct the second septic site. The Planning Commission on September 18, 2019 unanimously recommended approval of the requested size and height variances with 10 conditions listed in the recommended resolution.

Feldman said so this will not affect the second septic site. Richmond that is a condition so it does not.

Udvig agree with planning commission and planners comments.

Bauer if we approve this variance would the next person get an automatic approval for the next request. No, they would need to apply for the variance.

Robinson my concern was to second septic. Thank you for going through the process.

MOTION BY UDVIG SECOND MUEHLBAUER TO ADOPT RESOLUTION 2019-45 A RESOLUTION APPROVING VARIANCES FROM SECTION 10-18-6A.2b OF THE ST. FRANCIS CITY CODE FOR 910 236TH AVENUE NW. Motion carried 5-0.

B. Turtle Ponds 4th & 5th Additions

Richmond reported a request from Denali Investments, LLC was received to create Turtle Ponds 4th Addition including 13 detached townhome lots on Outlot D of Turtle Ponds. A second request from Denali Investments, LLC was to create Turtle Ponds 5th Addition including 2 single-family lots on Outlot B of Turtle Ponds 3rd Addition. Preliminary Plat for 4 and 5th Additions

a) Turtle Ponds 4th Addition The applicant is seeking a PUD Amendment and preliminary plat approval to create 13 detached townhome lots, on Outlot D of

the Turtle Ponds subdivision. The land was originally planned for commercial use in the 2030 Comp Plan; however, the applicant is requesting to develop detached townhomes on the site, which are considered to be a multi-family use. The 2040 Comp Plan is guided for medium density.

Richmond asked if there were questions on the 4th Addition.

Feldman asked about the PUD standards, side yard setbacks, 7.5 foot each lot? This is 15-foot separation. Prefer 10 feet setback for a 20-foot separation. Richmond stated 7.5 meets the code and is an improvement over some of the setbacks in this area. Didn't like the closeness of the houses in the Rum River Terrace development. But 7.5 is better than 5 feet. The Planning Commission reviewed the request at the September 18, 2019 meeting. Several members of the public discussed their concerns regarding the proposed development including the loss of vegetation along the northern border of the property. Commissioner members discussed the proposed private road, its maintenance, and the possibility of connecting it with 230th Court to the north. They also discussed the request for privacy from the neighbors to the north, and suggested that the developer consider implementing items such as privacy fencing or additional trees along the northern border of the property.

Robinson was present at the planning commission meeting. Residents to the north would prefer some trees as a barrier. Private road, the homeowners association (HOA) will take care of it.

Council was concerned if problems arise in the future, what kind of assurance this private road will always be taken care of. Thunstrom said it falls back onto the HOA's. Private roads are not built to our city standards. City engineer Jochum said with a private road they don't have to meet our road right of way setbacks.

Udvig nothing further.

Bauer pushing that road all the way north even if it didn't go all the through but want it to go all the way to the lot line, or be connected to the north. Bauer asked Chief Schmidt's opinion. Schmidt said with hydrants around it helps with access.

b) Turtle Ponds 5th Addition

The applicant is also looking for a PUD amendment, preliminary plat, and drainage and utility vacation request to create two single family lots on Outlot B of Turtle Ponds 3rd Addition. Part of the Turtle Run PUD in 1996 and was originally zoned multi family. In 2018, they completed a concept plan review for 8 detached townhome units but was determined that it was not feasible due to the size and location of the wetlands on site. So the applicant is asking to amend the PUD to allow the site to be develop as two single family being that is what is feasible for the sight. The lots would have access off 230th Court NW. A 30-foot wide access easement is proposed over the northern lot (Lot 2) to provide access to the southern lots (Lot 1). Several members of

the public had provided written comments regarding the proposed development, with a main concern being the location of the wetlands and floodplain on the site and how development may affect these areas. Planning Commission concern was filling in a portion of the floodplain for the driveways. They also stressed that all future homeowners should be made aware of the natural constraints on the land.

Feldman asked are these lots water and sewer lots. Richmond said yes they will be water and sewer connections. Richmond explained the wetland credits. Richmond says it is a small amount that will be filled in. Engineer did a review on this.

Bauer said what I see are two big four-wheeler lots. I want some provisions that the wetlands are off limits. Thunstrom said this area is protected by the DNR. Bauer said I just want the owners to know that.

Udvig said I agree, may have a little difficulty selling the lots if they know of the wetland designation.

Muehlbauer nothing further.

Robinson asked about width of the driveway. Chief Schmidt said when you are talking about 250 foot long driveway you need to start thinking about a fire access road instead of 12 feet wide driveway. Maybe have a wider shared driveway partway.

Thunstrom said we do not have the actual building designs yet, the house may be closer to the cul-de-sac. Robinson questioned the amount of Park dedication. Because of the golf course, probably. Can we ask for additional number of trees?

1. PUD Amendment - Ordinance 255, Second Series (First Reading)

Increase four to eight trees, and have the road being connected at the property line. Any finding and conditions that may have been added tonight.

MOTION BY BAUER SECOND ROBINSON APPROVING THE FIRST READING OF ORDINANCE 255, SECOND SERIES APPROVING THE PUD AMENDMENT TO ALLOW MULTI-FAMILY USES ON OUTLOT D OF TURTLE PONDS AND SINGLE-FAMILY USES ON OUTLOT B OF TURTLE PONDS 3RD ADDITION WITH THE FINDINGS OF FACT AS PRESENTED BY STAFF.

Roll Call: Ayes: Robinson, Muehlbauer, Feldman, Bauer, and Udvig,
Nays: None
Motion carried 5-0.

2. Turtle Ponds 4th Addition Preliminary Plat Approval – Resolution 2019-43

MOTION BY MUEHLBAUER SECOND BAUER MOVE TO APPROVE THE PRELIMINARY PLAT FOR TURTLE PONDS 4TH ADDITION WITH THE CONDITIONS AND FINDINGS OF FACT AS PRESENTED BY STAFF SUCH AS THE ADDITIONAL CONDITIONS OF ADDITIONAL TREES, AND THE NORTHERN SPUR OF OUTLOT B SHALL BE EXTENDED NORTH TO INCREASE ACCESSIBILITY FOR EMERGENCY VEHICLES. Motion carried 5-0.

3. Turtle Ponds 5th Addition Preliminary Plat & Drainage and Utility Easement Vacation - Resolution 2019-44

MUEHLBAUER SECOND UDVIG MOVE TO APPROVE THE PRELIMINARY PLAT AND ASSOCIATED DRAINAGE AND UTILITY EASEMENT VACATION FOR TURTLE PONDS 5TH ADDITION WITH THE CONDITIONS AND FINDS OF FACT AS PRESENTED BY STAFF ALONG WITH THE DRIVEWAY PROVIDING ACCESS TO EACH LOT SHALL BE AT LEAST 14 FEET IN WIDTH. Motion carried 5-0.

C. 2040 Comp Plan Draft Revisions

Richmond reported in March of 2019 the City Council authorized the submission of St. Francis 2040, the City's Comprehensive Plan Update to the Metropolitan Council for review. Staff has been working with the Met Council to revise the Plan as needed to be considered complete for review. The 2040 Comprehensive Plan revisions are:

- Re-categorize the land within the Rural Wild & Scenic district as "urban reserve."
- Additional language has been added regarding the City's existing policy for reducing and preventing inflow and infiltration for the City's system.
- Because the City's growth is anticipated to occur mainly within the MUSA boundaries, an adjustment to the City's affordable housing allocation was required. The affordable housing need allocation was increased to 213 units.
- Additional housing tools have been included in the Housing Implementation Tools table in the Housing Chapter (Fair Housing Policy, HIAs, partnerships with sources of preservation funding, local 4(d) tax incentives program, preservation of manufactured homes).

No action is requested, presented just to inform the Council of the changes being made to the draft 2040 Comprehensive Plan.

D. Setting City Council Work Session

City Administrator Joe Kohlmann stated MnDOT would like to have a work session with the city council on either October 23, 28 or 30 to discuss the Highway 47 project.

Council agreed on holding a work session on October 23rd at 6:00 pm with MnDOT in the Community Room.

Kohlmann stated just for a clarification, I did tell Rob (Bauer) that we weren't probably going to have another work session because we did discuss the fire chief topic in length.

Council agreed to set a separate work session for the full time fire chief discussion. Agreed upon a work session for Wednesday, November 13th 5:30 pm at city hall.

10. **MEETING OPEN TO THE PUBLIC**

None.

11. **REPORTS**

A. Department Reports –Community Development Quarterly Report

Thunstrom gave her quarterly report. Update on MnDOT survey, Economic/housing developments, building department reports, administration working on several ordinances, rental and vacant programs, conditional use permits, code enforcement,

Feldman discussed some code enforcement procedures. Glad the city is growing in the right way.

Robinson glad third quarter new homes was up, fantastic. Any interaction with regarding to building permit fees since the article in Star Tribune. Thunstrom stated we are all required to report to the state. Every year we do review the fees. Rest of council liked the great report. Feldman we may not have gotten the DNR variance but we are still growing.

B. Councilmember Reports-

Bauer – Work session in November is for either to hire and not hire a full time fire chief. You can email the council on this issue. Final recommendation will be on the December 2 agenda.

Udvig – attended the school board and attended the homecoming football game.

Fire Department Open House/French toast breakfast this Saturday.

Muehlbauer – Facebook is not reality, did not attend the EDA meeting because of a family matter. If you sit on Facebook on an issue, take five minutes to email the council, proper way.

Robinson - again encourage to come to the meeting, if you send us an email give us some points, be involved. We have to defend our self's on people we don't even see. These things do matter. Homecoming was busy drove through town and all the business were packed, the city came alive. Attended the meeting with MnDOT. Happy to live in St Francis with all the new homes just even in the last quarter. Feldman - you need to help us serve you better. Address it once we hear your concern. Help us to serve you better.

October 26th is a shred event, leaves drop off at our public works facility. If you want to see something our community development department has two YouTube links that show our city.

MnDOT will continue to work with us. It is on our website too, survey until October 10. The third public meeting has not been scheduled yet. Help us to make this road user friendly, and a business district. We need your input because they are listening. Not sure what the end result will be. October 14 city offices closed.

B. Upcoming Events -

Oct 14 City Offices Closed – Columbus Day

Oct 16 Planning Commission @ St. Francis Area Schools District Office 7:00 pm

Oct 21 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm

Oct 26 Annual Shred Event, Cardboard & Fall Leaf Drop off @ Public Works Facility 8-Noon

12. **ADJOURNMENT**

There being no further business, Mayor Feldman adjourned the regular city council at 8:40 pm.

Barbara I. Held, City Clerk



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:
4 B

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: Kings Highway and Riverbank Lane Project - Pay Estimate No. 3
DATE: October 21, 2019

OVERVIEW:

Attached is Pay Estimate No. 3 for the Kings Highway and Riverbank Lane Project. This pay estimate includes payment for signage, paving, and restoration. This estimate recommends payment of \$113,619.67. The payment is summarized below.

ACTION TO BE CONSIDERED:

Consider approval of Pay Estimate No. 3 for the Kings Highway and Riverbank Lane Project.

BUDGET IMPLICATION:

This project will be financed with 50% assessment funds and 50% storm water utility funds. The cost breakdown for this pay estimate is as follows:

Description	Total Amount \$
Work Completed to Date	\$458,202.81
Less 5% Retainage & Payments	\$344,583.14
Recommended Payment	\$113,619.67

ATTACHMENTS:

PAY ESTIMATE NO. 3

**PAY ESTIMATE #3
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project**

October 21, 2019

Honorable Mayor and Council Members
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Kings Highway and Riverbank Lane Improvement Project
Contractor: North Valley Inc.
Contract Amount: \$547,578.09
Award Date: April 15, 2019
Completion Date: September 27, 2019

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by North Valley, Inc.

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$ 16,063.03	1	\$ 16,063.03
2	CLEARING	20	TREE	\$ 307.61	24	\$ 7,382.64
3	GRUBBING	20	TREE	\$ 184.56	23	\$ 4,244.88
4	REMOVE PIPE CULVERT	492	LIN FT	\$ 8.82	508	\$ 4,480.56
5	REMOVE CONCRETE PAVEMENT	129	SQ YD	\$ 10.71		\$ -
6	REMOVE BITUMINOUS PAVEMENT	184	SQ YD	\$ 8.57		\$ -
7	REMOVE SIGN	9	EACH	\$ 53.54	9	\$ 481.86
8	REMOVE MAIL BOX	5	EACH	\$ 16.06	5	\$ 80.30
9	REMOVE MAIL BOX SUPPORT	31	EACH	\$ 42.83	31	\$ 1,327.73
10	SALVAGE MAIL BOX	26	EACH	\$ 16.06	26	\$ 417.56
11	SAWING CONCRETE PAVEMENT (FULL DEPTH)	144	LIN FT	\$ 5.35		\$ -
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	160	LIN FT	\$ 2.68		\$ -
13	SALVAGE TOPSOIL (EV)	1,031	CU YD	\$ 26.47	373.5	\$ 9,886.55
14	COMMON EXCAVATION (EV)	5,239	CU YD	\$ 7.29	3,560	\$ 25,952.40
15	HAUL AND DISPOSE EXCESS MATERIAL (LV)	6,810	CU YD	\$ 7.83	4,011.4	\$ 31,409.26
16	SALVAGE AGGREGATE BASE (EV)	1,100	CU YD	\$ 14.21	805	\$ 11,439.05
17	SUBGRADE PREPARATION	37	ROAD STA	\$ 174.04	37	\$ 6,439.48
18	AGGREGATE BASE CLASS 5	1,100	TON	\$ 17.75	570	\$ 10,117.50
19	MILL BITUMINOUS SURFACE (1.5")	5	SQ YD	\$ 53.54		\$ -
20	BITUMINOUS MATERIAL FOR TACK COAT	511	GALLON	\$ 3.05	520	\$ 1,586.00
21	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	927	TON	\$ 62.02	881.60	\$ 54,676.83
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	1,239	TON	\$ 63.70	1,148	\$ 73,127.60
23	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	1,144	SQ YD	\$ 20.39	1,123	\$ 22,897.97
24	CONCRETE FLUME	1	EACH	\$ 1,606.31	1	\$ 1,606.31
25	CULVERT AND MANHOLE MARKER	7	EACH	\$ 107.09		\$ -
26	15" CAS PIPE APRON	33	EACH	\$ 385.83	33	\$ 12,732.39
27	15" RC PIPE APRON	4	EACH	\$ 1,653.56	4	\$ 6,614.24
28	18" RC PIPE APRON	1	EACH	\$ 1,653.56	1	\$ 1,653.56
29	15" CAS PIPE CULVERT	546	LIN FT	\$ 49.61	665	\$ 32,990.65
30	12" RC PIPE CULVERT DESIGN 3006 CLASS V	27	LIN FT	\$ 49.61	32	\$ 1,587.52
31	15" RC PIPE CULVERT DESIGN 3006 CLASS V	115	LIN FT	\$ 49.61	115	\$ 5,705.15
32	18" RC PIPE CULVERT DESIGN 3006 CLASS III	60	LIN FT	\$ 55.12	60	\$ 3,307.20
33	18" HDPE PIPE CULVERT	253	LIN FT	\$ 40.79	252	\$ 10,279.08
34	CASTING ASSEMBLY	4	EACH	\$ 937.02	4	\$ 3,748.08
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	\$ 1,984.28	1	\$ 1,984.28

PAY ESTIMATE #3
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

Base Bid - Continued

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-48	20.4	LIN FT	\$ 606.30	20	\$ 12,126.00
37	RANDOM RIPRAP CLASS II	20	CU YD	\$ 82.68	20	\$ 1,653.60
38	CONCRETE CURB & GUTTER DESIGN B418	1,855	LIN FT	\$ 12.31	1,847	\$ 22,736.57
39	CONCRETE CURB & GUTTER DESIGN B618	450	LIN FT	\$ 20.35	464	\$ 9,442.40
40	7" CONCRETE DRIVEWAY PAVEMENT	345	SQ YD	\$ 67.46	233	\$ 15,718.18
41	MAIL BOX	5	EACH	\$ 29.45		\$ -
42	MAIL BOX SUPPORT	32	EACH	\$ 112.44	32	\$ 3,598.08
43	TRAFFIC CONTROL	1	LUMP SUM	\$ 1,445.67	1	\$ 1,445.67
44	SIGN PANEL TYPE C	105	SQ FT	\$ 53.54	84.5	\$ 4,524.13
45	SIGN PANEL TYPE D	30	SQ FT	\$ 35.34	12	\$ 424.08
46	PRUNE TREE	8	HOURL	\$ 307.61	1.5	\$ 461.42
47	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$ 1,285.04		\$ -
48	STORM DRAIN INLET PROTECTION	4	EACH	\$ 133.86	3	\$ 401.58
49	CULVERT END CONTROLS	3	EACH	\$ 107.09		\$ -
50	SILT FENCE, TYPE MACHINE SLICED	1,430	LIN FT	\$ 1.81	1,201	\$ 2,173.81
51	FLOTATION SILT CURTAIN TYPE MOVING WATER	35	LIN FT	\$ 43.91	35	\$ 1,536.85
52	LOAM TOPSOIL BORROW (LV)	210	CU YD	\$ 41.94	210	\$ 8,807.40
53	FERTILIZER TYPE 1	858	POUND	\$ 0.86	500	\$ 430.00
54	EROSION CONTROL BLANKETS CATEGORY 3	1,160	SQ YD	\$ 1.60	500	\$ 800.00
55	HYDRAULIC NATURAL TACKIFIER	8,580	SQ YD	\$ 0.86	6,000	\$ 5,160.00
56	SEEDING	2.86	ACRE	\$ 428.35	2.5	\$ 1,070.88
57	SEED MIXTURE 25-121	175	POUND	\$ 11.78	125	\$ 1,472.50
58	SEED MIXTURE 33-262	4	POUND	\$ 23.56		\$ -

Total Work Completed to Date	\$ 458,202.81
Less 5% Retainage	\$ 22,910.14
Less Pay Estimate #1	\$ 97,956.78
Less Pay Estimate #2	\$ 221,829.22
Less Payments from Residents	\$ 1,887.00
WE RECOMMEND PAYMENT OF:	\$ 113,619.67

APPROVALS:

CONTRACTOR: North Valley, Inc.

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed: _____

Title: _____ Date: _____

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed: _____

Title: City Engineer Date: 10/16/19

OWNER: CITY OF ST. FRANCIS

Signed: _____

Title: _____ Date: _____



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 C

TO: Joe Kohlmann, City Administrator

FROM: Paul Teicher, Public Works Director

SUBJECT: Ice Rink Management

DATE: 10-21-2019

OVERVIEW: We would like to again partner with the St Francis Home Run Club to manage our ice skating facilities. Our goals continue to be: 1. Follow Council direction to stay within our operation and maintenance budget for our parks. 2. Continue to manage overtime while maintaining the highest quality standard for snow and ice removal on our City streets. Last year, we had a successful 51 day season. This season we again have The St Francis Home Run Club, a Insured Local Non Profit Charitable Organization that would like to manage the warming house, provide rink attendants, care for the rinks/facility and provide snow removal for the facility, all for a fee. They would also have the opportunity to provide snack vending with a small portion of the proceeds coming back to the City to cover any additional cost we may incur. Our Public Works Team will work with the organization to flood and maintain the ice. We are proposing a 51 day season (closed Christmas Day). This will run from 12-20-2019 thru 2-9-2020, weather permitting. The time selected for this season will allow ice making to happen during what should be the "optimum weather period", thus further reducing the amount of man hours it will take to make and maintain the ice. Of course, only if the weather permits.

ACTION TO BE CONSIDERED: Authorize the Mayor to sign Management Agreement entering the City into a contract with The St Francis Home Run Club to manage the outdoor Ice Skating Facility.

BUDGET IMPLICATION: The payment the Home Run Club would receive is approximately \$7,373.58 weather permitting. This is based on a 51 day season (12-20-2019 thru 2-09-2020). This is a budgeted item and would be paid out of our Parks operation and maintenance budget.

Attachments:

- Management Agreement

MANAGEMENT AGREEMENT

THIS MANAGEMENT AGREEMENT is made and entered into this 21st day of October, 2019, by and between the City of St. Francis, a Minnesota municipal corporation (the "City"), and St Francis Homerun Club, a Minnesota Nonprofit 501 C3 Charitable Organization (the "Contractor").

WHEREAS, Contractor is in the business of providing management services at recreational facilities including ice arenas and outdoor skating rinks; and

WHEREAS, the City desires to retain the services of Contractor to manage its outdoor skating rinks.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. MANAGEMENT SERVICES. The City hereby retains Contractor to provide management services at the City's outdoor skating rinks. In connection with the foregoing, Contractor shall be responsible for the following:

- (A) Contractor shall provide all operational staff and shall be exclusively responsible for the management of such personnel and the payment of all wages and withholdings in connection therewith. Contractor shall provide site-specific training to all staff members with a focus on providing excellent customer service.
- (B) Contractor shall maintain all ice surfaces and keep the same free from snow and debris.
- (C) Contractor shall keep all walkways free from ice and snow.
- (D) Contractor shall clean and maintain the interior of the warming house and provide all supplies in connection therewith. Contractor's duties shall include, without limitation, vacuuming, cleaning bathrooms, cleaning windows, restocking toilet paper, hand soap, and hand towels, and providing basic first aid supplies.
- (E) Contractor shall keep all outdoor areas free from trash and debris.
- (F) Contractor shall ensure that all City ordinances, rules, and regulations are followed and enforced.
- (G) Contractor shall ensure that the ice rinks are used only by members of the public and for no private purpose or event without the City's prior written consent.
- (H) Contractor shall immediately notify the City in the event repairs are required to any building, equipment, or area.

- (I) Contractor shall secure all buildings and equipment when not in use and will be liable for any damages, thefts or other costs resulting from the failure to properly secure any building or equipment.
- (J) Contractor shall manage and take full responsibility for all concession activities, including obtaining all necessary licenses and permits and providing all concession merchandise and supplies. On a monthly basis, Contractor shall provide the City with a written report showing concession revenues, product costs, and the gross margin for each month. Along with such report, Contractor shall pay the City an amount equal to ten percent (10%) of the gross margin shown on such report. Contractor shall be entitled to retain the balance of concession proceeds, which amounts shall be in addition to the Management Fee paid hereunder.
- (K) Contractor shall ensure that any costs incurred in connection with the maintenance or operation of the ice rinks, above and beyond the Management Fee, are within budgeted amounts or otherwise approved in advance by the City.

2. CITY RESPONSIBILITIES. Notwithstanding any language in this Agreement to the Contrary, the City shall be responsible for the following:

- (A) The City shall perform all building and grounds repairs.
- (B) The City shall plow all parking areas.
- (C) The City shall provide basic utilities, including water, sewer, garbage, and local phone service (no long distance).
- (D) The City shall provide one (1) handicapped-accessible toilet (mini-biff) and shall be responsible for cleaning and maintaining the same.
- (E) The City shall provide blue hand towel service.
- (F) The City's Public Works Department shall work with the Contractor to make ice for the purpose of skating as weather and time permits. The Contractor must have all snow and debris removed from the ice surface before City Staff will attempt to make ice.

3. MANAGEMENT FEE.

- (A) For all services provided pursuant to this Agreement, the City shall pay Contractor the sum of One Hundred Forty Four and 58/100 Dollars (\$144.58) per day of open operation (the "Management Fee").
- (B) Contractor acknowledges and agrees that the Management Fee shall constitute Contractor's entire compensation hereunder. All expenses of every kind incurred by Contractor in its performance under this Agreement shall be the sole responsibility of and be promptly paid by Contractor.

- (C) All keys, property, and equipment must be returned by Contractor and a final inspection/inventory of the property must be performed by the City prior to the payment of the final installment of the Management Fee.

4. TERM. The term of this Agreement will be for the duration of the 2019-2020 ice skating season, which is anticipated to run approximately 51 days from December 20, 2019, through February 9, 2020, weather permitting (closed Christmas Day). Notwithstanding the foregoing, this Agreement may be terminated at any time:

- (A) Upon the mutual written agreement of the parties;
- (B) By the City in the event the Contractor fails to fully and satisfactorily perform in accordance with the terms and conditions of this Agreement; provided, the City must provide Contractor with written notice and ten (10) days to correct the failure prior to termination.
- (C) By the City, immediately and without prior notice, in the event Contractor (i) files bankruptcy or becomes insolvent, (ii) sells all or substantially all of its assets, or (iii) dissolves or files a notice of intent to dissolve.

5. CONTRACTOR'S REPRESENTATIONS. In order to induce the City to enter into this Agreement, Contractor makes the following representations to the City:

- (A) The Contractor has visited the City's outdoor ice skating rinks and has had the opportunity to become familiar with and is satisfied as to the conditions that may affect its ability to perform under this Agreement.
- (B) The Contractor is familiar with and is satisfied as to all federal, state, and local laws and regulations that may affect its ability to perform under this Agreement.

6. INDEPENDENT CONTRACTOR STATUS. Contractor shall perform under this Agreement as an independent contractor and nothing contained herein is intended or shall be construed to make or constitute Contractor as the agent, employee, partner, joint venturer, or representative of the City, but rather Contractor shall act and perform hereunder according to its own means and methods, which means and methods shall at all times be under its exclusive charge and control.

7. INSURANCE. During the term of this Agreement, Contractor will maintain the following insurance: (1) commercial general liability insurance with coverage in the minimum coverage amount of \$1,500,000 per occurrence and \$2,000,000 annual aggregate that shall cover liability arising from premises, operations, products completed operations, personal injury, advertising injury, and contractually assumed liability; and (2) workers compensation insurance; and 3) if the Contractor utilizes an automobile to perform the duties under this agreement, automobile insurance with liability limit of \$1,000,000 combined single limit. All policies of insurance shall name the City as an additional insured and shall require the insurance provider to provide the City with written notice at least thirty (30) days prior to any reduction or termination of such insurance coverage. Upon the execution of this Agreement, and any time thereafter upon

demand of the City, Contractor shall provide a certificate of insurance showing the required coverage.

8. INDEMNIFICATION. To the fullest extent permitted by the law, the Contractor agrees to defend, indemnify and hold harmless the City, and its employees, officials, and agents from and against all claims, actions, damages, losses, and expenses including reasonable attorney fees, arising out of the Contractor's negligence or the Contractor's performance or failure to perform its obligations under this Agreement. The Contractor indemnification obligations shall apply to the Contractor's subcontractor(s), or anyone directly or indirectly employed or hired by the Contractor, or anyone for whose acts the Contractor may be liable. The Contractor agrees this indemnity obligations shall survive the completion or termination of this Agreement.

9. REMEDIES. In the event of the breach of this Agreement by Contractor, the City shall be entitled to seek all remedies available at law, in equity, or otherwise. Contractor shall pay the City's costs and expenses, including reasonable attorneys' fees, incurred by the City in order to enforce this Agreement. Contractor expressly agrees that any remedies available to the City are cumulative and in no way exclusive. The seeking or exercising by the City of a particular remedy does not constitute a waiver or relinquishment by the City of its right to seek or exercise any other remedy available to it at law, in equity, or otherwise.

10. MISCELLANEOUS.

- (A) Governing Law. This Agreement has been executed in the State of Minnesota and shall be governed by the laws of said state, without regard to the conflict of laws rules thereof.
- (B) Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties. There are no warranties, representations or agreements among the parties in connection with the subject matter hereof, except as set forth or referred to herein.
- (C) Amendment. No amendment or modification of this Agreement shall be deemed effective unless made in writing and signed by both parties.
- (D) Waiver. No waiver of any of the provisions of this Agreement shall constitute a waiver of any other provision, nor shall such waiver constitute a continuing waiver unless otherwise expressly provided in writing.
- (E) Assignment. Except as otherwise provided for herein, no party may assign this Agreement without the consent of the other party. All of the terms and provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective transferees, successors and permitted assigns.
- (F) Severability. In the event any provision of this Agreement is found invalid or unenforceable by a court of competent jurisdiction, such provision will be deemed stricken. The remaining provisions of this Agreement will continue to be valid

and binding and the Agreement will be reformed to replace the stricken provision with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

- (G) Captions and Headings. The captions and paragraph headings used in this Agreement are for convenience of reference only, and shall not affect the construction or interpretation of this Agreement or any of the provisions thereof.
- (H) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the undersigned, intending to be legally bound, have executed this Agreement as of the date first above written.

CITY:

CITY OF ST. FRANCIS

By: _____

Its: _____

CONTRACTOR:

ST FRANCIS HOMERUN CLUB

By: Adam Berg

Its: President

10-15-19 Adam Berg

514843_1



**City Council
AGENDA REPORT**
Agenda Item #
4 D

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Surplus Property
DATE: October 21, 2019

OVERVIEW

Over the past couple of years the EDA has acquired three properties along Bridge Street for the purposes of redevelopment. As the clean-up of those properties continues, staff is also marketing them for sale. Staff is moving this step forward in preparation of a potential sale. Before a property can be sold it is required to be identified as surplus by Council. Once a buyer is identified a public hearing will be held with the EDA and the Planning Commission must approve its consistency with the Comprehensive Plan.

A buyer has not been identified and this is a procedural step only.

The three properties to be declared a surplus at this time include:

- 3731 Bridge Street, residential redevelopment
- 3757 Bridge Street, commercial redevelopment
- 3765 Bridge Street, commercial redevelopment

ITEMS TO BE DISCUSSED:

Approve Resolution 2019-49 Declaring Surplus for the Disposal of Said Property

ATTACHMENTS:

Resolution 2019-49 Declaring Surplus for the Disposal of Said Property

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-49

**A RESOLUTION DECLARING SURPLUS
PROPERTY FOR THE DISPOSAL
OF SAID PROPERTIES**

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled “Disposal of Excess Property” outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property legally described as follows as surplus property and is no longer needed for municipal service;

- | | |
|------------------------------|------------------|
| 1) 3731 Bridge Street | 32-34-24-34-0035 |
| 2) 3757 Bridge Street | 32-34-24-34-0071 |
| 3) 3765 Bridge Street | 32-34-24-34-0033 |

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of St. Francis hereby declares the above described real property as surplus, with the value of property determined to be by fair market value.

BE IT FURTHER RESOLVED that the property shall be offered for public sale in a commercially reasonable manner.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 21ST DAY OF OCTOBER 2019.

APPROVED:

ATTEST:

Steven D. Feldman Mayor of St. Francis

Barbara I. Held, City Clerk



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 E

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Bill List to be considered by Council
DATE: 10-17-2019

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$247,332.12 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments - None.

Direct Transfer from Previous Month- \$185,081.73

Manual Checks- None

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 10-21-2019 Packet List
- 10-21-2019 Other Checks



10/17/2019 3:04 pm

PAYMENT BATCH AP 10-21-19

AIRGAS NORTH CENTRAL

10/30/2019	9965008803	E 101-43100-217	Other Operating Supplies	RENTAL	12.65
10/30/2019	9965008803	E 101-43210-217	Other Operating Supplies	RENTAL	12.65
10/30/2019	9965008803	E 101-45200-217	Other Operating Supplies	RENTAL	12.65
10/30/2019	9965008803	E 601-49440-217	Other Operating Supplies	RENTAL	12.65
10/30/2019	9965008803	E 602-49490-217	Other Operating Supplies	RENTAL	12.65
					<u>\$63.25</u>

ALLINA HEALTH

10/03/2019	316022691	E 601-49440-441	Miscellaneous	SCREENING-CARPENTER	193.50
10/03/2019	316022691	E 602-49490-441	Miscellaneous	SCREENING-CARPENTER	193.50
					<u>\$387.00</u>

ALWAYS BRIGHT LIGHTS LTD

10/02/2019	823	E 101-43100-311	Contract	INSTALLED FALL BANNERS	350.00
					<u>\$350.00</u>

ANOKA COUNTY LICENSE CENTER

10/09/2019	.1019	E 402-43100-551	Dump Truck	LICENSING FEES	4,522.67
					<u>\$4,522.67</u>

ASPEN MILLS

10/03/2019	244833	E 101-42110-437	Uniform Allowance	UNIFORMS - SIEBER	9.85
10/03/2019	244834	E 101-42110-437	Uniform Allowance	UNIFORMS - SIEBER	13.20
10/03/2019	244835	E 101-42110-437	Uniform Allowance	UNIFORMS - BULERA	350.65
10/03/2019	244836	E 101-42110-437	Uniform Allowance	UNIFORMS - DZURIS	250.75
10/03/2019	244837	E 101-42110-437	Uniform Allowance	UNIFORMS - STEMME	260.70
10/03/2019	244838	E 101-42110-437	Uniform Allowance	UNIFORMS - STEMME	44.95
10/09/2019	245173	E 101-42110-437	Uniform Allowance	UNIFORMS-SNIPPEN	164.70
10/11/2019	245400	E 101-42110-437	Uniform Allowance	UNIFORMS-SIEBER	24.85
					<u>\$1,119.65</u>

BARGEN INC.

10/15/2019	219550	E 405-43100-441	Miscellaneous	SUPPLIES	2,314.00
					<u>\$2,314.00</u>

BAUER BUILT INC.

09/06/2019	940061015	E 101-42110-221	Vehicle Repair & Maintenance	FIREHAWK PVS	270.54
09/10/2019	940061153	E 101-42110-221	Vehicle Repair & Maintenance	FIREHAWK PVS	270.54
09/13/2019	940061176	E 101-42110-221	Vehicle Repair & Maintenance	TRANSFORCE HT2	95.71
09/15/2019	940060296	E 101-42110-221	Vehicle Repair & Maintenance	FIREHAWK PVS	676.35
					<u>\$1,313.14</u>

BERNICK COMPANIES, THE

10/10/2019	129596	E 609-49751-254	Miscellaneous Merchandise	MISC	20.80
10/10/2019	129597	E 609-49751-252	Beer For Resale	BEER	311.20
					<u>\$332.00</u>

BGS (BARNA GUZY)

09/30/2019	208295	E 101-41600-304	Civil Legal Fees	MUNICIPAL	1,900.00
09/30/2019	208296	E 101-41600-304	Civil Legal Fees	GENERAL LABOR	343.00
09/30/2019	208297	E 101-41600-304	Civil Legal Fees	ADMINISTRATIVE HEARING	2,170.00
09/30/2019	208298	E 101-41600-304	Civil Legal Fees	COMMUNITY DEVELOPMENT	1,148.00
09/30/2019	208299	E 101-41600-304	Civil Legal Fees	MEADOWS OF ST. FRANCIS	42.00
09/30/2019	208300	E 101-41600-304	Civil Legal Fees	MISC. NON-RETAINER	266.00
09/30/2019	208327	E 101-41600-304	Civil Legal Fees	MISC FORFEITURES	104.00
09/30/2019	208328	E 101-41600-304	Civil Legal Fees	FORFEITURE	248.00

09/30/2019	208329	E 101-41600-304	Civil Legal Fees	FORFEITURE	42.00
09/30/2019	208354	E 101-41600-304	Civil Legal Fees	PROSECUTION/RETAINER FILE	5,000.00
09/30/2019	208497	E 101-41600-304	Civil Legal Fees	REAL ESTATE DEVELOPMENT	1,248.00
					\$12,511.00

BREAKTHRU BEVERAGE

10/03/2019	1081037302	E 609-49751-206	Freight and Fuel Charges	FREIGHT	26.40
10/03/2019	1081037302	E 609-49751-251	Liquor For Resale	LIQUOR	1,525.42
10/03/2019	1081037302	E 609-49751-253	Wine For Resale	WINE	359.33
					\$1,911.15

BROTHERS FIRE PROTECTION CO

09/10/2019	SM31056	E 101-42110-311	Contract	CONTRACT	60.00
09/10/2019	SM31056	E 101-43100-311	Contract	CONTRACT	60.00
09/10/2019	SM31056	E 101-45200-311	Contract	CONTRACT	60.00
09/10/2019	SM31056	E 601-49440-311	Contract	CONTRACT	60.00
09/10/2019	SM31056	E 602-49490-311	Contract	CONTRACT	60.00
					\$300.00

CINTAS

10/01/2019	4031435354	E 609-49750-219	Rug Maintenance	RUG MAINTENANCE	11.26
					\$11.26

CORPORATE CONNECTION

10/08/2019	52593	E 101-41110-441	Miscellaneous	UNIFORMS	108.50
10/08/2019	52593	E 101-41400-441	Miscellaneous	UNIFORMS	225.65
10/08/2019	52593	E 101-41500-441	Miscellaneous	UNIFORMS	202.19
10/08/2019	52593	E 101-41910-437	Uniform Allowance	UNIFORMS	372.42
					\$908.76

CRYSTAL SPRINGS ICE

10/01/2019	002.B008154	E 609-49751-254	Miscellaneous Merchandise	MISC	92.88
					\$92.88

DAHLHEIMER DIST. CO. INC.

10/02/2019	129-01601	E 609-49751-252	Beer For Resale	BEER	8,665.90
					\$8,665.90

DEX MEDIA EAST LLC

10/12/2019	.1019	E 609-49750-340	Advertising	ADVERTISING	82.50
					\$82.50

DUSTY S DRAIN CLEANING

08/23/2019	2019-509	E 101-42210-401	Repairs/Maint Buildings	BUILDING REPAIR	664.09
					\$664.09

ELITE SANITATION

10/08/2019	26206	E 101-45200-402	Janitorial Service	RENTAL	678.00
					\$678.00

GREAT PLAINS FIRE

10/02/2019	5555	E 402-42210-582	Turnout Gear	GLOVES	1,111.23
					\$1,111.23

HAKANSON ANDERSON ASSOC., INC.

09/19/2019	42699	E 101-43100-303	Engineering Fees	EAST SHOP SITE	3,079.00
09/19/2019	42700	E 101-43100-311	Contract	MISC SITE PLAN REVIEW	400.00
09/19/2019	42700	G 803-22102	Esc-Meridian Beh Health	MISC SITE PLAN REVIEW	128.75
09/19/2019	42700	G 803-22145	ESC-School-SITE PLAN	MISC SITE PLAN REVIEW	467.00
09/19/2019	42700	G 803-22151	KWIK TRIP CUP	MISC SITE PLAN REVIEW	780.30
09/19/2019	42700	G 803-22160	ESC-SCHULTE SUBDIVISION	MISC SITE PLAN REVIEW	278.40
09/19/2019	42700	G 803-22165	WIRZ SWISS LANDING-ESC	MISC SITE PLAN REVIEW	120.00
09/19/2019	42700	G 803-22166	Jensen Environmental/Wetland	MISC SITE PLAN REVIEW	217.50
09/19/2019	42701	G 803-22043	Esc-Laketown Homes	RIVERS EDGE	629.35
09/19/2019	42702	G 803-22043	Esc-Laketown Homes	RIVERS EDGE 2ND ADD	283.25
09/19/2019	42703	E 603-49490-802	Riverbank/Kings Hwy	KINGS HWY AND RIVERBANK	19,278.93
09/19/2019	42704	E 405-43100-303	Engineering Fees	STREET REHAB	836.00
09/19/2019	42705	E 601-49440-303	Engineering Fees	WATER METER REPLACEMENT	805.25
09/19/2019	42705	E 602-49490-303	Engineering Fees	WATER METER REPLACEMENT	805.25

09/19/2019	42706	E 101-41910-303	Engineering Fees	ENGINEERING FEES	959.88
09/19/2019	42706	E 101-43100-303	Engineering Fees	ENGINEERING FEES	267.50
09/19/2019	42706	E 602-49490-303	Engineering Fees	ENGINEERING FEES	214.00
09/19/2019	42707	E 101-41910-303	Engineering Fees	ROUTINE SERVICES	133.33
09/19/2019	42707	E 101-43100-303	Engineering Fees	ROUTINE SERVICES	133.33
09/19/2019	42707	E 101-45200-303	Engineering Fees	ROUTINE SERVICES	133.33
09/19/2019	42707	E 601-49440-303	Engineering Fees	ROUTINE SERVICES	133.33
09/19/2019	42707	E 602-49490-303	Engineering Fees	ROUTINE SERVICES	133.33
09/19/2019	42707	E 603-49490-303	Engineering Fees	ROUTINE SERVICES	133.35
09/19/2019	42708	E 101-42400-303	Engineering Fees	BUILDING PERMIT REVIEWS	583.50
09/19/2019	42709	E 101-43100-309	ROW-Engineering	UTILITY PERMIT REVIEWS	309.00
09/19/2019	42710	E 601-49440-303	Engineering Fees	2040 COMPREHENSIVE PLAN	870.00
					\$32,112.86

HAWKINS, INC.

10/07/2019	4593450	E 602-49490-216	Chemicals and Chem Products	FERRIC CHLORIDE	4,928.22
10/07/2019	4593453	E 601-49440-216	Chemicals and Chem Products	CHLORINE	321.24
					\$5,249.46

HOISINGTON KOEGLER GROUP, INC

10/16/2019	018-041-13	E 101-41910-307	Comp Plan/Wetland Fees	COMPREHENSIVE PLANNING	243.75
10/16/2019	018-041-13	E 101-41910-311	Contract	GENERAL PLANNING	1,609.08
10/16/2019	018-041-13	G 803-22160	ESC-SCHULTE SUBDIVISION	ESC-SCHULTE SUBDIVISION	2,403.29
10/16/2019	018-041-13	G 803-22165	WIRZ SWISS LANDING-ESC	SWISS LANDING	419.08
10/16/2019	018-041-13	G 803-22167	ESC-ASPER VARIANCE 910 2367	ASPER-VARIANCE	395.30
					\$5,070.50

INNOVATIVE BUILDING & DESIGN

10/02/2019	IN2696600	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	229.08
					\$229.08

ISD #15

10/09/2019	4484	E 601-49440-221	Vehicle Repair & Maintenance	2011 RAM PICKUP	1,132.29
10/09/2019	4485	E 101-42110-221	Vehicle Repair & Maintenance	2016 DODGE CHARGER	44.03
10/09/2019	4486	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER	44.03
					\$1,220.35

JJ TAYLOR DISTRIBUTING

10/06/2019	3016886	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/06/2019	3016886	E 609-49751-252	Beer For Resale	BEER	3,302.85
					\$3,305.85

JOHNSON BROS WHLSE LIQUOR

10/02/2019	1400525	E 609-49751-206	Freight and Fuel Charges	FREIGHT	76.93
10/02/2019	1400525	E 609-49751-251	Liquor For Resale	LIQUOR	2,214.54
10/02/2019	14005426	E 609-49751-206	Freight and Fuel Charges	FREIGHT	72.22
10/02/2019	14005426	E 609-49751-253	Wine For Resale	WINE	3,251.00
					\$5,614.69

KORMAN SIGNS INC

10/09/2019	336016	E 101-43100-226	Sign Repair Materials	SIGN HARDWARE	827.88
					\$827.88

MCDONALD DIST CO.

10/02/2019	278-027	E 609-49751-252	Beer For Resale	BEER	(14.80)
10/02/2019	509686	E 609-49751-252	Beer For Resale	BEER	11,113.05
10/02/2019	509703	E 609-49751-252	Beer For Resale	BEER	(22.00)
					\$11,076.25

MIDCONTINENT COMMUNICATIONS

10/02/2019	1332710110699	E 101-42110-321	Telephone	TELEPHONE - POLICE & PW	17.18
10/02/2019	1332710110699	E 101-43100-321	Telephone	TELEPHONE - POLICE & PW	17.18
10/02/2019	13331300110699	E 609-49750-321	Telephone	TELEPHONE - LIQUOPR STORE	150.00
10/02/2019	13334860110699	E 601-49440-321	Telephone	TELEPHONE - WATER PLANT	150.00
					\$334.36

MN DEPT OF HEALTH

10/08/2019	.102019	E 601-49440-208	Training and Instruction	CERTIFICATION FEE-OLSON	23.00
------------	---------	-----------------	--------------------------	-------------------------	-------

						\$23.00
--	--	--	--	--	--	---------

MN DEPT OF LABOR & INDUSTRY

10/02/2019	ABR02213671	E 601-49440-434	Permit Fees	PRESSURE VESSEL		10.00
						\$10.00

MN MUNICIPAL UTILITIES ASSOC.

10/09/2019	54234	E 101-41400-311	Contract	SAFETY MGMT OCT,NOV,DEC		518.75
10/09/2019	54234	E 101-42110-311	Contract	SAFETY MGMT OCT,NOV,DEC		518.75
10/09/2019	54234	E 101-42210-311	Contract	SAFETY MGMT OCT,NOV,DEC		518.75
10/09/2019	54234	E 101-43100-311	Contract	SAFETY MGMT OCT,NOV,DEC		778.12
10/09/2019	54234	E 101-45200-311	Contract	SAFETY MGMT OCT,NOV,DEC		778.12
10/09/2019	54234	E 601-49440-311	Contract	SAFETY MGMT OCT,NOV,DEC		778.14
10/09/2019	54234	E 602-49490-311	Contract	SAFETY MGMT OCT,NOV,DEC		778.12
10/09/2019	54234	E 609-49750-311	Contract	SAFETY MGMT OCT,NOV,DEC		518.75
						\$5,187.50

NETWORK BUSINESS SUPPLIES, INC

10/03/2019	00114601	E 609-49750-210	Operating Supplies	SUPPLIES		79.49
						\$79.49

NORTH VALLEY

10/21/2019	.102019	E 603-49490-802	Riverbank/Kings Hwy	PAY ESTIMATE 3		113,619.67
						\$113,619.67

PACE ANALYTICAL SERVICES

08/02/2019	1219-2141	E 602-49490-313	Sample Testing	TESTING		1,212.25
09/16/2019	1912010780	E 602-49490-313	Sample Testing	TESTING		130.00
09/18/2019	1912010891	E 602-49490-313	Sample Testing	TESTING		139.50
09/19/2019	1912010946	E 602-49490-313	Sample Testing	TESTING		251.00
09/23/2019	1912011025	E 602-49490-313	Sample Testing	TESTING		158.50
09/24/2019	1912011084	E 602-49490-313	Sample Testing	TESTING		396.50
10/01/2019	1912011331	E 602-49490-313	Sample Testing	TESTING		138.00
10/01/2019	1912011335	E 602-49490-313	Sample Testing	TESTING		108.00
						\$2,533.75

PAUL EMMERICH CONSTRUCTION

10/17/2019	.1019	G 803-22000	Deposits	ESCROW REF 5131 241ST COUF		2,000.00
						\$2,000.00

PAUSTIS WINE COMPANY

10/14/2019	67159	E 609-49751-206	Freight and Fuel Charges	FREIGHT		13.75
10/14/2019	67159	E 609-49751-253	Wine For Resale	WINE		1,078.75
						\$1,092.50

PEPSI COLA

10/01/2019	52276604	E 609-49751-254	Miscellaneous Merchandise	MISC		307.10
						\$307.10

PHILLIPS WINE & SPIRITS CO.

09/30/2019	344741	E 609-49751-206	Freight and Fuel Charges	FREIGHT		(7.85)
09/30/2019	344741	E 609-49751-253	Wine For Resale	WINE		(440.00)
10/02/2019	2632342	E 609-49751-206	Freight and Fuel Charges	FREIGHT		16.61
10/02/2019	2632342	E 609-49751-251	Liquor For Resale	LIQUOR		1,982.95
10/02/2019	2632343	E 609-49751-206	Freight and Fuel Charges	FREIGHT		3.14
10/02/2019	2632343	E 609-49751-253	Wine For Resale	WINE		91.00
						\$1,645.85

PINE TECHNICAL & COMM. COLLEGE

06/24/2019	00044334	E 101-42210-208	Training and Instruction	HAZMAT TRAINING		900.00
						\$900.00

ROSEVILLE, CITY OF

10/03/2019	0226853	E 101-41110-310	Computer Consulting Fees	IT SERVICES - SEPT		310.13
10/03/2019	0226853	E 101-41400-310	Computer Consulting Fees	IT SERVICES - SEPT		1,007.94
10/03/2019	0226853	E 101-41910-310	Computer Consulting Fees	IT SERVICES - SEPT		155.15
10/03/2019	0226853	E 101-42110-310	Computer Consulting Fees	IT SERVICES - SEPT		3,566.58
10/03/2019	0226853	E 101-42210-310	Computer Consulting Fees	IT SERVICES - SEPT		573.75
10/03/2019	0226853	E 101-42400-310	Computer Consulting Fees	IT SERVICES - SEPT		286.87

10/03/2019	0226853	E 101-43100-310	Computer Consulting Fees	IT SERVICES - SEPT	310.13
10/03/2019	0226853	E 101-45200-310	Computer Consulting Fees	IT SERVICES - SEPT	310.13
10/03/2019	0226853	E 601-49440-310	Computer Consulting Fees	IT SERVICES - SEPT	310.13
10/03/2019	0226853	E 602-49490-310	Computer Consulting Fees	IT SERVICES - SEPT	310.13
10/03/2019	0226853	E 609-49750-310	Computer Consulting Fees	IT SERVICES - SEPT	155.06
10/03/2019	0226891	E 101-41940-321	Telephone	PHONE - SEPTEMBER	82.87
10/03/2019	0226891	E 101-42110-321	Telephone	PHONE - SEPTEMBER	82.87
10/03/2019	0226891	E 101-42210-321	Telephone	PHONE - SEPTEMBER	82.87
10/03/2019	0226891	E 101-43100-321	Telephone	PHONE - SEPTEMBER	82.87
10/03/2019	0226891	E 101-45200-321	Telephone	PHONE - SEPTEMBER	82.87
10/03/2019	0226891	E 601-49440-321	Telephone	PHONE - SEPTEMBER	82.87
10/03/2019	0226891	E 602-49490-321	Telephone	PHONE - SEPTEMBER	82.87
10/03/2019	0226891	E 609-49750-321	Telephone	PHONE - SEPTEMBER	82.91
					\$7,959.00

SOUTHERN GLAZERS OF MN

09/27/2019	1871678	E 609-49751-253	Wine For Resale	WINE	264.00
09/30/2019	5048245	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.52
09/30/2019	5048245	E 609-49751-253	Wine For Resale	WINE	936.00
09/30/2019	5048246	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.80
09/30/2019	5048246	E 609-49751-251	Liquor For Resale	LIQUOR	2,169.60
10/03/2019	1873580	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.08
10/03/2019	1873580	E 609-49751-251	Liquor For Resale	LIQUOR	1,581.35
10/03/2019	1873581	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.40
10/03/2019	1873581	E 609-49751-253	Wine For Resale	WINE	210.00
10/10/2019	1876247	E 609-49751-206	Freight and Fuel Charges	FREIGHT	38.40
10/10/2019	1876247	E 609-49751-251	Liquor For Resale	LIQUOR	2,050.95
10/10/2019	1876248	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.96
10/10/2019	1876248	E 609-49751-253	Wine For Resale	WINE	314.00
10/16/2019	.102019	E 609-49751-253	Wine For Resale	WINE	(84.81)
					\$7,533.25

STATE OF MINNESOTA

10/01/2019	00000568480	E 101-42110-311	Contract	CJDN ACCESS FEE	270.00
					\$270.00

TJ ASSOCIATES

09/30/2019	231786	E 101-42110-200	Office Supplies	CAR KILL PERMITS	71.45
					\$71.45

TOTAL CONTROL SYSTEMS, INC.

10/07/2019	9019	E 601-49440-229	Project Repair & Maintenance	SUPPLIES	54.85
					\$54.85

US BANK

10/17/2019	.102019	E 101-41400-240	Office Equip	COPIER LEASE	200.82
10/17/2019	.102019	E 101-43100-240	Office Equip	COPIER LEASE	200.82
10/17/2019	.102019	E 101-43210-240	Office Equip	COPIER LEASE	200.82
10/17/2019	.102019	E 101-45200-240	Office Equip	COPIER LEASE	200.82
10/17/2019	.102019	E 601-49440-240	Office Equip	COPIER LEASE	200.82
10/17/2019	.102019	E 602-49490-240	Office Equip	COPIER LEASE	200.85
					\$1,204.95

VINOCOPIA, INC.

10/11/2019	0242914-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.00
10/11/2019	0242914-IN	E 609-49751-251	Liquor For Resale	LIQUOR	270.00
10/11/2019	0242920-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.00
10/11/2019	0242920-IN	E 609-49751-251	Liquor For Resale	LIQUOR	180.00
					\$460.00

FUND SUMMARY

\$247,332.12

101 GENERAL FUND	\$38,885.92
402 CAPITAL EQUIPMENT	\$5,633.90
405 Street Improvement Fund	\$3,150.00

601 WATER FUND	\$5,138.07
602 SEWER FUND	\$10,252.67
603 STORM WATER	\$133,031.95
609 LIQUOR FUND	\$43,117.39
803 ESCROW	\$8,122.22
Total	<u>247,332.12</u>

CITY OF ST. FRANCIS
10/21/2019

Checks cut since last Council Meeting

Check Number	Check Date	Payee	Description	Amount
TOTAL				0.00
Disbursements via Debits to 4M Account				
		Payee	Description	Amount

TOTAL	0.00
-------	------

Disbursements via Debits to Checking Account

	Payee	Description	Amount
09/03/19	Health Partners	Health Insurance	23,879.16
	Cayan	Liquor CC Fee	3,499.20
09/05/19	Federal Tax	Payroll	21,281.96
	PERA	Payroll	18,793.80
	VOYA	Payroll	1,475.00
	ICMA	Payroll	385.00
	State Tax	Payroll	4,625.65
	MSRS	Payroll	738.58
	Healthcare Savings	Payroll	754.50
	Village Bank	(Returned Check & Charge)	24.00
09/11/19	Visa	Credit Card Bill	13,240.74
09/12/19	Cayan	Liquor CC Fee	39.90
09/13/19	Connexus	Electric	21,198.29
09/16/19	Centerpoint	Gas	704.61
09/17/19	Federal Tax	Payroll	1,343.87
	PERA	Payroll	971.12
	State Tax	Payroll	48.27
	Child support	Payroll	437.68
09/19/19	Federal Tax	Payroll	21,097.89
	PERA	Payroll	19,094.30
	VOYA	Payroll	1,475.00
	ICMA	Payroll	385.00
	State Tax	Payroll	4,609.22
	MSRS	Payroll	767.33
	Healthcare Savings	Payroll	754.50
09/20/19	MN Dept of Revenue	Sales Tax	22,975.00
	Cayan	Gift Card fee	5.25
09/25/19	Tasc	Qtrly Fee	46.26
09/30/19	Village Bank	Bank Fees	116.45
	Payment Service Network	Credit card fees	314.20
TOTAL			185,081.73

City Council
AGENDA REPORT

Agenda Item #

9 A

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Turtle Run Subdivision – Repeal and Replace Planned Unit Development
DATE: October 21, 2019

OVERVIEW

The Turtle Run Planned Unit Development (PUD) was established in 1996 for the properties identified in Section One of the attached ordinance. Within the Turtle Run PUD, future land uses were identified. Additionally, part of the development area was later identified as Turtle Ponds.

The proposed PUD replacement is written to ensure past development areas maintain a conforming status but sets forth new uses for the properties proposed for new housing development.

On September 18th, the Planning Commission held a Public Hearing and reviewed the PUD amendment for the Turtle Ponds 4th and 5th Addition. On October 7th, Council reviewed and commented on conditions that affected the resolutions of the development along with the first reading of the PUD amendment.

The PUD repeal and replace Ordinance requires two readings and a 30 day comment period.

ITEMS TO BE DISCUSSED:

Second Reading of Ordinance 225, Second Series Repealing and Replacing the Turtle Run Planned Unit Development

ATTACHMENTS:

Ordinance 225, Second Series Repealing and Replacing the Turtle Run Planned Unit Development

ORDINANCE NO. 255, SECOND SERIES

**CITY OF ST. FRANCIS
ANOKA COUNTY**

**AN ORDINANCE REPEALING AND REPLACING THE TURTLE RUN PLANNED
UNIT DEVELOPMENT**

WHEREAS, the Turtle Run PUD was established in 1996 for the property described in Section 1 below; and

WHEREAS, the original Turtle Run PUD designated Outlot D of Turtle Ponds for commercial use and Outlot B of Turtle Ponds 3rd Addition for multi-family use; and

WHEREAS, the applicant, Marc Schulte, on behalf of Denali Investments LLC, has requested to develop Outlot D of Turtle Ponds for multi-family use (detached townhomes) and Outlot B of Turtle Ponds 3rd Addition for single-family use; and

WHEREAS, the full original documentation for the Turtle Run PUD is no longer available; and

WHEREAS, the Planning Commission on September 18, 2019, opened and closed a duly noticed public hearing and considered the applicant's submission, the contents of the staff report, public testimony, and other evidence available to the Commission; and made recommendations for consideration by the City Council; and

WHEREAS, the City Council on October 7, 2019, has considered the recommendations of Staff and the Planning Commission, the Applicant's submissions, the contents of the staff report, public testimony, and other evidence available to the Council.

**THEREFORE, THE CITY COUNCIL OF THE CITY OF ST. FRANCIS, ANOKA
COUNTY, MINNESOTA, ORDAINS:**

Section 1. Pursuant to St. Francis City Code Section 10-10, the property included in the following subdivisions is hereby rezoned to PUD-Turtle Run:

- Turtle Run (1st – 7th Additions)
- Turtle Ponds (1st – 3rd Additions)
- Fairway Crossing
- Turtle Ridge Townhomes
- Clubhouse at Ponds

Section 2. The following conditions shall apply to property rezoned to PUD-Turtle Run by this ordinance:

1. The following uses are permitted within the subdivisions included in the Turtle Run PUD:
 - (A) Single-family uses are permitted within the Turtle Run subdivision.
 - (B) Single-family and multi-family uses are permitted within the Turtle Ponds subdivision.
 - (C) Multi-family uses are permitted within the Fairway Crossing subdivision.
 - (D) Multi-family uses are permitted within the Turtle Ridge Townhomes subdivision.
 - (E) Commercial uses are permitted within the Clubhouse at Ponds subdivision.
 - (F) Golf course is a permitted use throughout the Turtle Run PUD.
2. Minimum dimensional requirements for single-family lots shall be as follows:
 - (A) A minimum area of 10,800 square feet.
 - (B) A minimum lot width of 80 feet. For lots with access onto a cul-de-sac, the minimum lot width shall be 49 feet.
 - (C) A minimum front yard setback of 30 feet.
 - (D) A minimum side yard setback of 10 feet for a house and 5 feet for a garage.
 - (E) A minimum rear yard setback of 30 feet.
3. Minimum dimensional requirements for detached townhome lots shall be as follows:
 - (A) A minimum lot area of 4,250 square feet
 - (B) A minimum lot width of 37 feet. For lots with access onto a cul-de-sac, the minimum lot width shall be 28 feet.
 - (C) A minimum front yard setback of 10 feet.
 - (D) A minimum building separation of 10 feet.
 - (E) A minimum rear yard setback of 0 feet.
4. Minimum dimensional requirements for attached townhome lots shall be as follows:
 - (A) A minimum lot area of 2,000 square feet per townhome unit.
 - (B) A minimum lot width of 24 feet.
 - (C) A minimum front yard setback of 10 feet.
 - (D) Townhome buildings shall have a minimum building separation of 12 feet.
 - (E) A minimum rear yard setback of 10 feet.
5. At least 50% of the site shall remain as open space. The existing golf course on the site shall be included as open space.
6. All general zoning standards in the St. Francis City Code, to the extent not inconsistent with the terms of this ordinance, shall apply.

Section 3. The Zoning Map of the City of St. Francis referred to and described in Section 10-50-3 of the St. Francis City Code shall not be republished to show the aforesaid rezoning, but the Zoning Administrator or designee shall appropriately mark the Zoning Map on file in the City Clerk's office for the purpose of indicating the rezoning

provided for in this ordinance and all of the notations, references, and other information shown thereon are hereby incorporated by reference and made a part of this ordinance.

Section 4. This Ordinance shall take effect 30 days after publication according to law.

Approved and adopted by the City Council of the City of St. Francis this 21st day of October, 2019.

SEAL

CITY OF ST. FRANCIS

By:

Steven D. Feldman, Mayor

ATTEST:

Barbara I. Held, City Clerk

Published in the Anoka County Union Herald _____.



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

9 B

TO: Joe Kohlmann, City Administrator
FROM: Barb Held, City Clerk
SUBJECT: Summary Publication for Ord. 255, SS – Sale of City Property
DATE: October 21, 2019

OVERVIEW:

Due to the lengthy nature of the Ordinance No. 255, Second Series a summary of the ordinance has been prepared for publication. As stated in Resolution 2019-46 a copy of the changes are available at city hall for review. This is allowed by State Statute and reduces the publication cost. This ordinance amendment will take effect 30 days after publication of the attached resolution.

ACTION TO BE CONSIDERED:

Adopt Resolution 2019-46 A Resolution Authorizing the Summary Publication of Ordinance 255, Second Series.

BUDGET IMPLICATION:

Cost savings by not publishing the entire ordinance.

Attachments: Resolution 2019-46

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2019-46

**A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF AN
ORDINANCE REPEALING AND REPLACING THE TURTLE RUN PLANNED UNIT
DEVELOPMENT**

NOTICE IS HEREBY GIVEN that, on October 21, 2019, Ordinance No. 255, Second Series was adopted by the City Council of the City of St. Francis, Minnesota.

NOTICE IS FURTHER GIVEN that, because of the lengthy nature of Ordinance No. 255, Second Series the following summary of the ordinance has been prepared for publication.

NOTICE IS FURTHER GIVEN that the ordinance adopted by the City Council repeals and replaces the existing Turtle Run PUD.

NOTICE IS FURTHER GIVEN that the ordinance adopted by the City Council allows for the development of multi-family uses on Outlot D of Turtle Ponds and single-family uses on Outlot B of Turtle Ponds 3rd Addition.

NOTICE IS FURTHER GIVEN that the ordinance adopted by the City Council establishes principal structure setbacks and lot standards and requirements for the Turtle Run PUD.

A printed copy of the entire ordinance is available for inspection by any person during the City's regular office hours or on the City's website.

Approved and adopted by the City Council of the City of St. Francis this 21st day of October, 2019.

SEAL

CITY OF ST. FRANCIS

Steven D. Feldman, Mayor

ATTEST:

Barbara I. Held, City Clerk

Published in the Anoka County Union Herald _____.

**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:

9 C

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: 2020 Street Rehabilitation Project Approval of Plans and Specifications
DATE: October 21, 2019

OVERVIEW:

Per the City's Capital Improvement Plan, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the rehabilitation (mill and overlay) of Arrowhead Street, Flora Street, and 231st Lane. The location of the street segments is shown on Sheet 1 of the Construction Plans.

In general, these improvements include a 1.5-inch mill and overlay, spot curb replacement, pedestrian ramp reconstruction, crosswalk striping, signage for no parking, and catchbasin and valve box repair. These streets are programmed into the City's Capital Improvement Program for the year 2020. The construction plans are attached for review and approval.

ACTION TO BE CONSIDERED:

Consideration to adopt Resolution 2019-47– Approving Plans and Specifications and Ordering Advertisement for Bids for the 2020 Street Rehabilitation Project.

BUDGET IMPLICATION:

Arrowhead Street is on the City's Municipal State Aid System. With the exception of the valve repair, costs for Arrowhead Street are eligible for reimbursement from the City's Municipal State Aid account. All costs associated with Flora Street and 231st Lane will be financed with local city funds.

The locally funded portion of the project is estimated to cost \$189,771. The Municipal State Aid funded portion of the project is estimated to cost \$316,183. The Municipal State Aid fund currently has a fund balance of \$1,631,613 available to spend on Municipal State Aid projects. The total estimated project cost is \$505,954.

ATTACHMENTS:

CONSTRUCTION PLANS

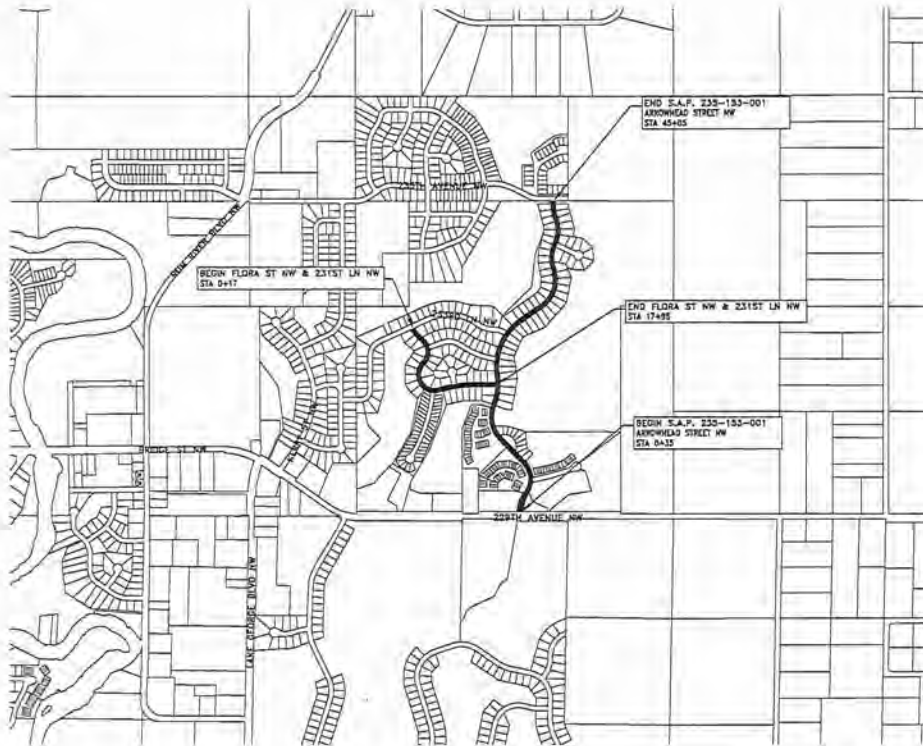
RESOLUTION 2019-47 – APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR THE 2020 STREET REHABILITATION PROJECT

MINNESOTA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PLANS FOR BITUMINOUS MILL AND OVERLAY AND WATERMAIN REPAIR

CITY OF ST. FRANCIS

S.A.P. 235-153-001 LOCATED ON ARROWHEAD STREET NW FROM 229TH AVE NW DRIVE TO 235TH AVE NW
SECTION 33, TOWNSHIP 34, RANGE 24



CITY OF ST. FRANCIS,
ANOKA COUNTY,
MINNESOTA

PROJECT LEGEND

---	DRAINAGE AND UTILITY EASEMENT
---	PROPERTY LINE
>>---	EXISTING STORM SEWER
>---	EXISTING SANITARY SEWER
---	EXISTING WATERMAIN
⊗	EXISTING WATER VALVE
⊞	EXISTING CATCH BASIN
⊞	EXISTING SANITARY SEWER MANHOLE
⊞	EXISTING STORM SEWER MANHOLE
---	EXISTING CONCRETE CURB & GUTTER
2	DETAIL OR SECTION NUMBER
3	SHEET NUMBER

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



Civil Engineers and Land Surveyors
3601 Thurston Ave., Anokas, Minnesota 55303
763-427-2880 FAX 763-427-2820

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL REQUIREMENTS OF THE PROJECT MANUAL FOR THE 2020 STREET REHABILITATION PROJECT.

SHEET INDEX

THIS PLAN CONTAINS 23 SHEETS

1	TITLE SHEET
2-4	DETAILS
5	TABULATIONS AND GENERAL CONSTRUCTION NOTES
6	REMOVALS
7-11	CONSTRUCTION PLAN - ARROWHEAD STREET
12-13	CONSTRUCTION PLAN - 231ST LN NW AND FLORA ST NW
14-16	TRAFFIC CONTROL
17	STRIPING PLAN
18-23	PEDESTRIAN CURB RAMP DETAILS AND SIGN INSTALLATION DETAILS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Craig J. Jochum 23451 DATE 10/15/19
CRAIG J. JOCHUM, P.E.
HAKANSON ANDERSON
CITY ENGINEER
LIC. NO.

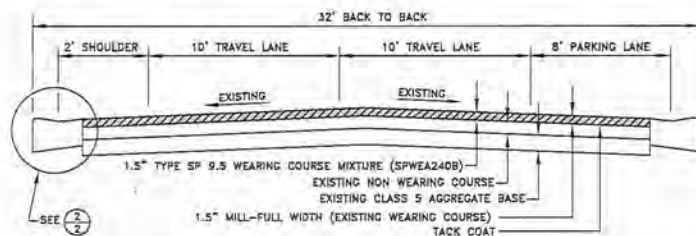
APPROVED: ANOKA COUNTY ENGINEER DATE

DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE AID RULES/POLICY DATE

STATE AID ENGINEER: APPROVED FOR STATE AID FUNDING DATE REVISION

S.A.P. 235-153-001 SHEET 1 OF 23 SHEETS

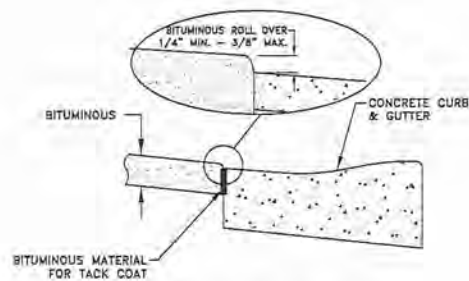
SF319



TYPICAL FULL WIDTH MILL AND OVERLAY SECTION
ARROWHEAD ST, 231ST LN, AND FLORA ST

1
2

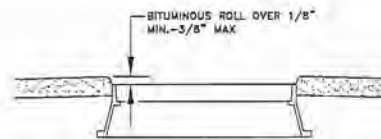
N.T.S.



2
2

PAVING AT CURB DETAIL

N.T.S.

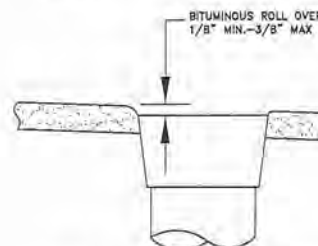


PAVING AT MANHOLE DETAIL

3
2

PAVING DETAILS

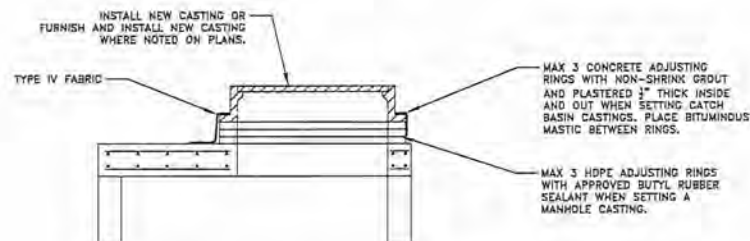
N.T.S.



4
2

PAVING AT VALVE BOX DETAIL

N.T.S.



5
2

CATCH BASIN CASTING CONSTRUCTION

N.T.S.

DATE REVISION

DATE	REVISION

I hereby certify that the plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Date: 10/15/19
By: J. JOCHUM, P.E.
Lic. No. 23451

DESIGNED BY: SGJ
CHECKED BY: SCJ
DATE: 10/15/19
BY: CJJ



Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

2020 STREET REHABILITATION
PROJECT

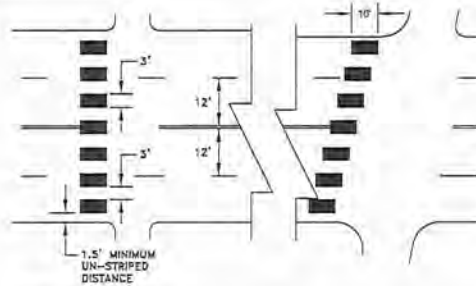
DETAILS
CITY OF ST. FRANCIS, MINNESOTA

S.A.P. 235-153-001

SHEET 2
OF 23
SHEETS

SF319

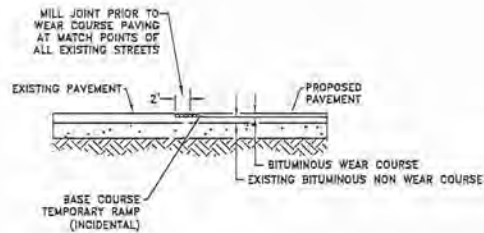
04.11.2019 - 11:43am
x:\projects\2020 STREET REHABILITATION\2020 STREET REHABILITATION.dwg



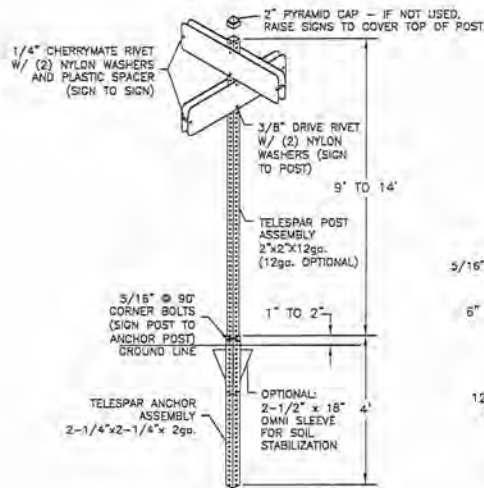
GENERAL CROSSWALK NOTES:

1. PAINTED AREAS TO BE CENTERED ON CENTERLINE AND LANE LINES.
2. A MINIMUM OF 1.5 FT. CLEAR DISTANCE SHALL BE LEFT ADJACENT TO THE CURB. IF LAST PAINTED AREA FALLS INTO THIS DISTANCE IT MUST BE OMITTED.
3. ON TWO LANE TWO WAY STREETS, USE SPACING SHOWN FOR AN 11 FT. INSIDE LANE.
4. FOR DIVIDED ROADWAYS, ADJUSTMENTS IN SPACING OF THE BLOCKS SHOULD BE MADE IN THE MEDIAN SO THAT THE BLOCKS ARE MAINTAINED IN THEIR PROPER LOCATION ACROSS THE TRAVELED PORTION OF THE ROADWAY.
5. AT SKEWED CROSSWALKS, THE BLOCKS ARE TO REMAIN PARALLEL TO THE LANE LINES AS SHOWN.
6. THE BLOCKS SHALL BE PLACED SO THAT THEY ARE NOT LOCATED IN THE WHEEL PATH OF THE VEHICLES.

1 PEDESTRIAN CROSSWALK MARKINGS

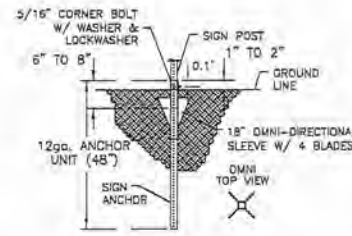


2 MILL DETAIL



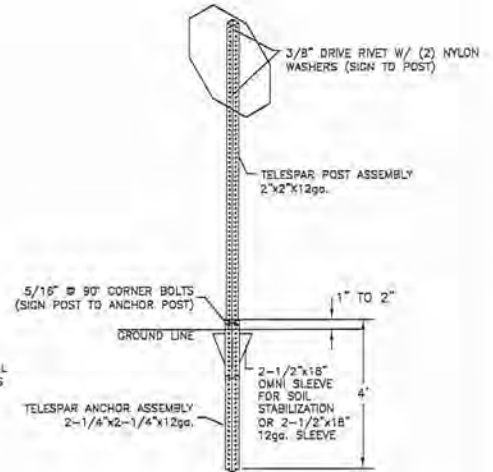
STREET NAME SIGN POST DETAIL

NOT TO SCALE



TELESPAR ANCHOR DETAIL

NOT TO SCALE



TRAFFIC SIGN POST DETAIL

NOT TO SCALE

3 SIGN POST DETAIL

DATE	REVISION	DESCRIPTION
10/15/15	1	1. I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		2. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		3. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		4. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		5. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		6. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		7. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		8. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		9. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
		10. I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

DATE: 10/15/15
 U.C. No. 23461



Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5860 FAX 763-427-0520
 www.hakanson-anderson.com

2020 STREET REHABILITATION
 PROJECT

DETAILS
 CITY OF ST. FRANCIS, MINNESOTA

SHEET 4
 OF 23
 SHEETS

S.A.P. 235-153-001

SF319

BASIS OF ESTIMATED QUANTITIES	
BITUMINOUS MATERIAL FOR TACK COAT	0.085 gal/yd ²
BITUMINOUS WEARING COURSE MIXTURE	110 lbs/yd ² /in
SEED MIXTURE 25-131	220 lbs/acm
HYDRAULIC BONDED FIBER MATRIX	3.500 lbs/acre
TYPE 1, COMMERCIAL FERTILIZER	400 lbs/acre

1. SALVAGING AND INSTALLING MAILBOXES IF REQUIRED FOR CONSTRUCTION SHALL BE INCIDENTAL.

2. CONTRACTOR SHALL TAPE/RAMP THE MILL AT ALL MATCH POINTS. ON THE DAY THE PAVEMENT WILL BE CONSTRUCTED AT EACH MATCH POINT THE CONTRACTOR SHALL PROVIDE A STRAIGHT PERPENDICULAR MILL AND REMOVE THE TAPE/RAMP. TAPERING/RAMPING AND PROVIDING A PERPENDICULAR MILL AT ALL MATCH POINTS SHALL BE INCIDENTAL.
3. THE ENGINEER SHALL FIELD MARK ALL REQUIRED CURB REMOVAL. THE MINIMUM CURB REMOVAL WIDTH WILL BE 5 FEET. THE CONTRACTOR SHALL MARK AND CUT THE CURB AND GRASS AT THE SIDE OF THE ROAD. THE CURB SHALL BE INCIDENTAL.
4. EXCEPT WHERE NOTED ON THE PLANS AS A REMOVAL, THE CONTRACTOR SHALL MILL AROUND ALL CASTINGS AND VALVE BOXES TO ACCOMMODATE THE NEW PAVEMENT. ADDITIONAL WORK REQUIRED TO MILL AROUND CASTINGS AND VALVE BOXES SHALL BE INCIDENTAL.
5. PAYMENT TOLERANCES AT CASTINGS AND VALVE BOXES ARE SHOWN ON DETAILS 3 AND DETAIL 4 SHEET 2.
6. ALL DISTURBED AREAS AT CURB AND CONCRETE REMOVAL LOCATIONS SHALL BE SEED, FERTILIZED AND MULCHED WITH HYDRAULIC BONDED FIBER MATRIX AT THE RATES SHOWN ON THE BASIS OF ESTIMATED QUANTITIES. PRIOR TO PLACING THE SEED CONTRACTOR SHALL SUBMIT DISTURBED AREAS 6 INCHES AND PLACE LOAM TOPSOIL. REMOVAL AND DISPOSAL OF EXISTING MATERIALS AND SOIL SHALL BE INCIDENTAL. ALL LABOR, MATERIAL AND EQUIPMENT REQUIRED TO ESTABLISHING TURF SHALL BE INCLUDED IN THE ITEMS PROVIDED ON THE PLANS.
7. ALL SIGN POSTS SHALL BE CONSTRUCTED PER DETAIL 3 ON SHEET 4.

BOOKED BY:	SGJ
PRINTED BY:	SGJ
CHECKED BY:	CJJ



Hakanson Anderson
Civil Engineers and Land Surveyors
51 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

2020 STREET REHABILITATION
PROJECT

TABULATIONS AND GENERAL
CONSTRUCTION NOTES
CITY OF ST. FRANCIS, MINNESOTA

S.A.P. 235-153-001

SHEET
5
OF
23
SHEET

LEGEND	
	REMOVE BITUMINOUS PAVEMENT
	MILL BITUMINOUS SURFACE
	REMOVE CONCRETE PAVEMENT
	REMOVE CURB AND GUTTER

GENERAL NOTES:
 1. CONTRACTOR SHALL SAWCUT THE CONCRETE CURB AT THE NEAREST JOINT BEFORE THE CURB TRANSITIONS OUT OF THE B515 CURB TO PROVIDE A CLEAN EDGE FOR NEW CURB AND GUTTER CONSTRUCTION.
 2. SEE SHEET 7 FOR CONSTRUCTION AT INTERSECTION.
 3. SEE SHEET 17 FOR STRIPPING.



60LF SAWCUT BIT PAVEMENT
 2LF SAWCUT CONCRETE CURB
 39 SQ YD REMOVE BITUMINOUS PAVEMENT

69LF SAWCUT BIT PAVEMENT
 2LF SAWCUT CONCRETE CURB
 43 SQ YD REMOVE BITUMINOUS PAVEMENT

10LF REMOVE CONCRETE
 CURB AND GUTTER

5LF SAWCUT CONC. PAVEMENT
 93 SQ FT REMOVE CONC. SIDEWALK

229TH AVENUE

ARROWHEAD STREET

BEGIN S.A.P. 235-153-001
 STA 0+35
 30 SQ YD MILL
 SEE 2/4

S.A.P. 235-153-001

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date 10/15/19
 JOCHUM, P.E.
 Lic. No. 23461

DESIGNED BY:
 SQJ
 DRAWN BY:
 SQJ
 CHECKED BY:
 CJJ



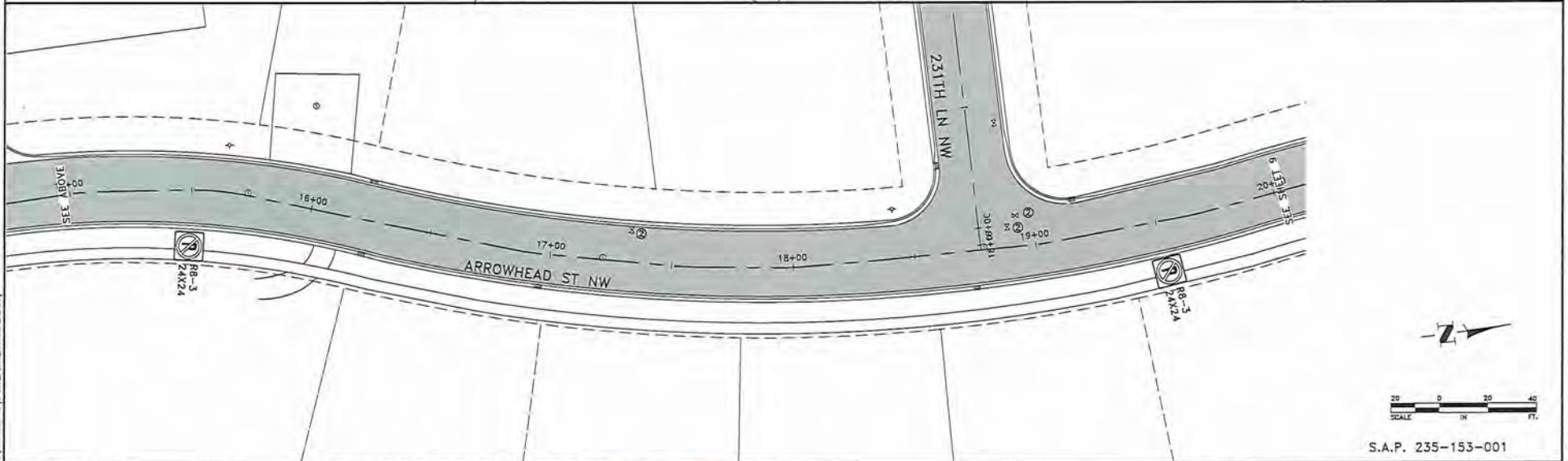
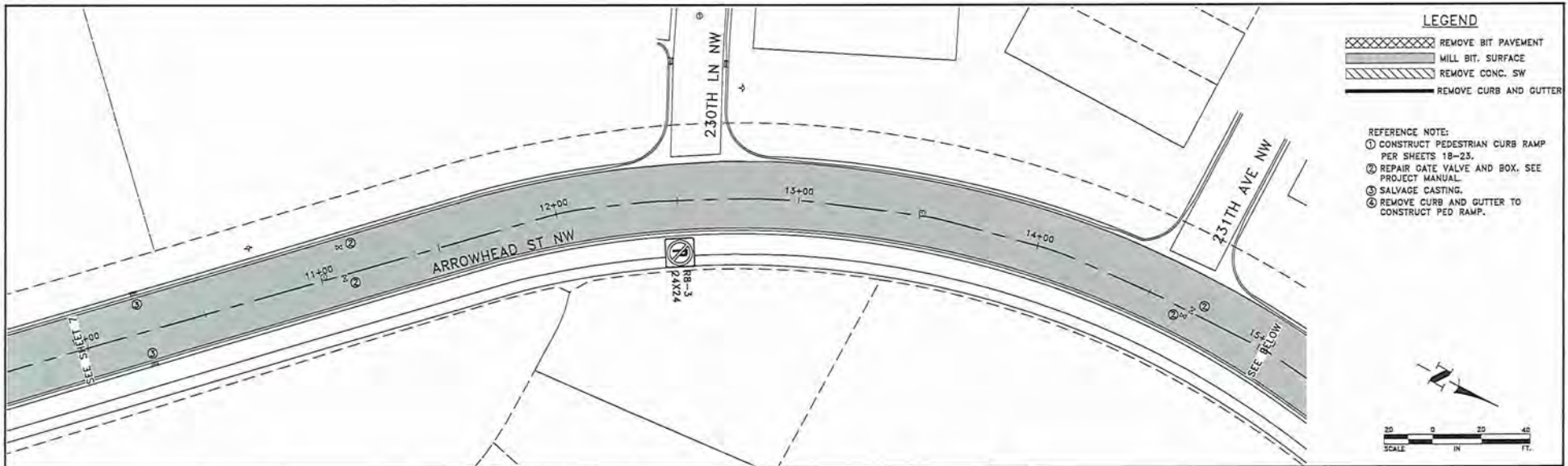
Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5880 FAX 763-427-0520
 www.hakanson-anderson.com

2020 STREET REHABILITATION
 PROJECT

REMOVALS AT ARROWHEAD
 STREET AND 229TH AVENUE
 CITY OF ST. FRANCIS, MINNESOTA

SHEET 5
 OF 23
 SHEETS

SF319



S.A.P. 235-153-001

DATE	REVISION	DESIGNED BY	CHECKED BY	DATE	PROJECT	CONSTRUCTION PLAN	SHEET
		SCJ	SCJ		2020 STREET REHABILITATION PROJECT	ARROWHEAD STREET NW CITY OF ST. FRANCIS, MINNESOTA	8
		SCJ	SCJ				23
		SCJ	SCJ				23

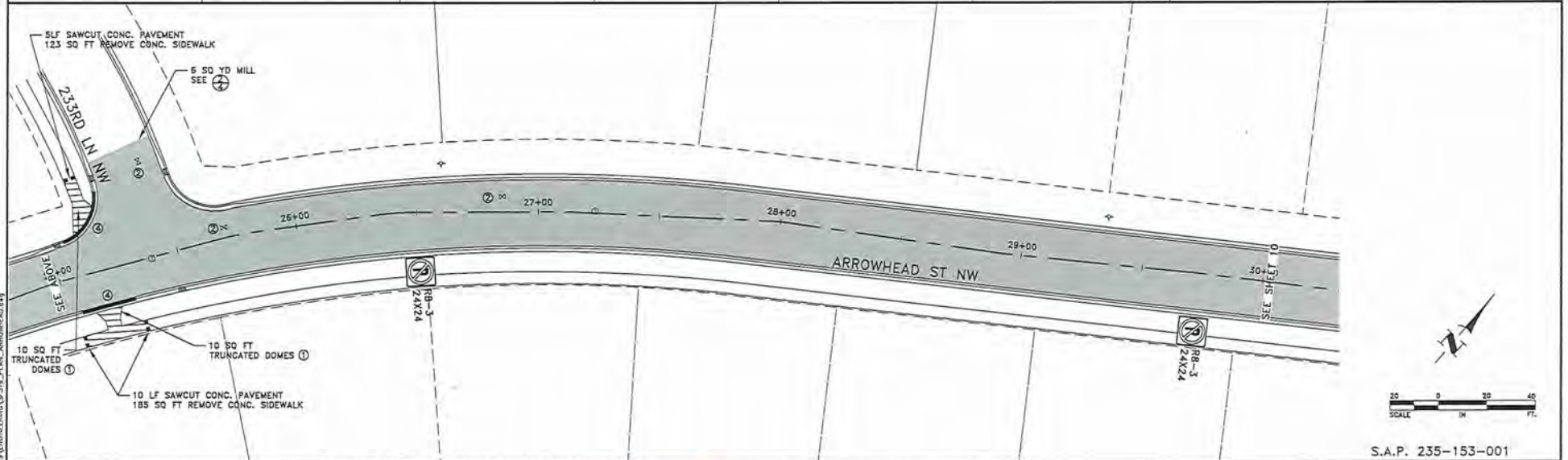
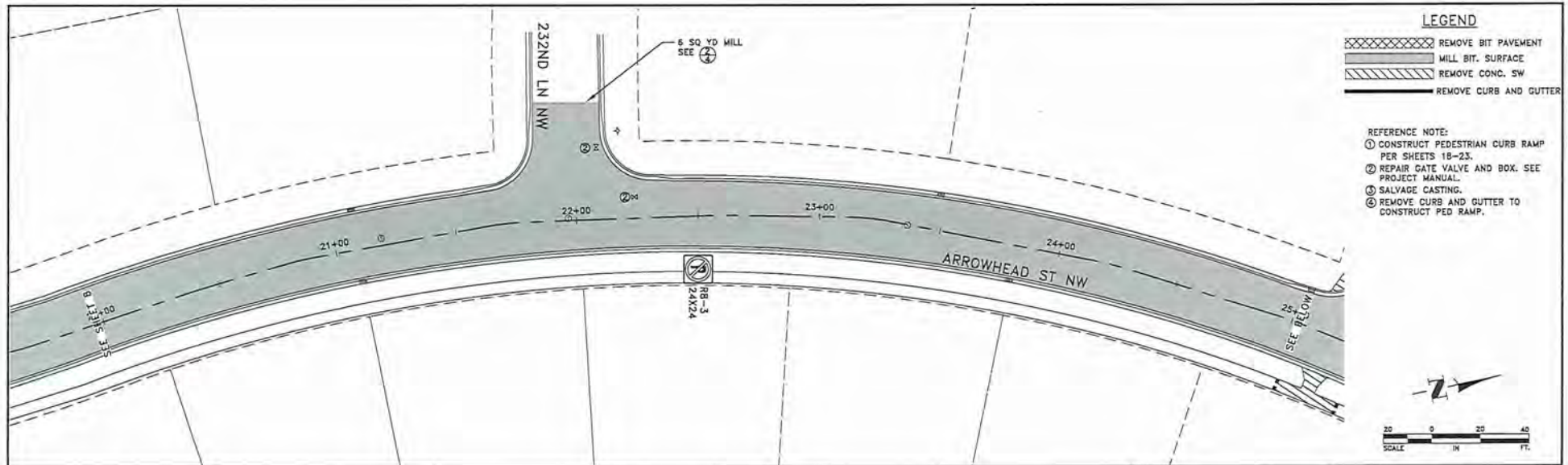
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

GRAIG J. JOCHUM, P.E.
Lic. No. 23451

Date 10/16/15

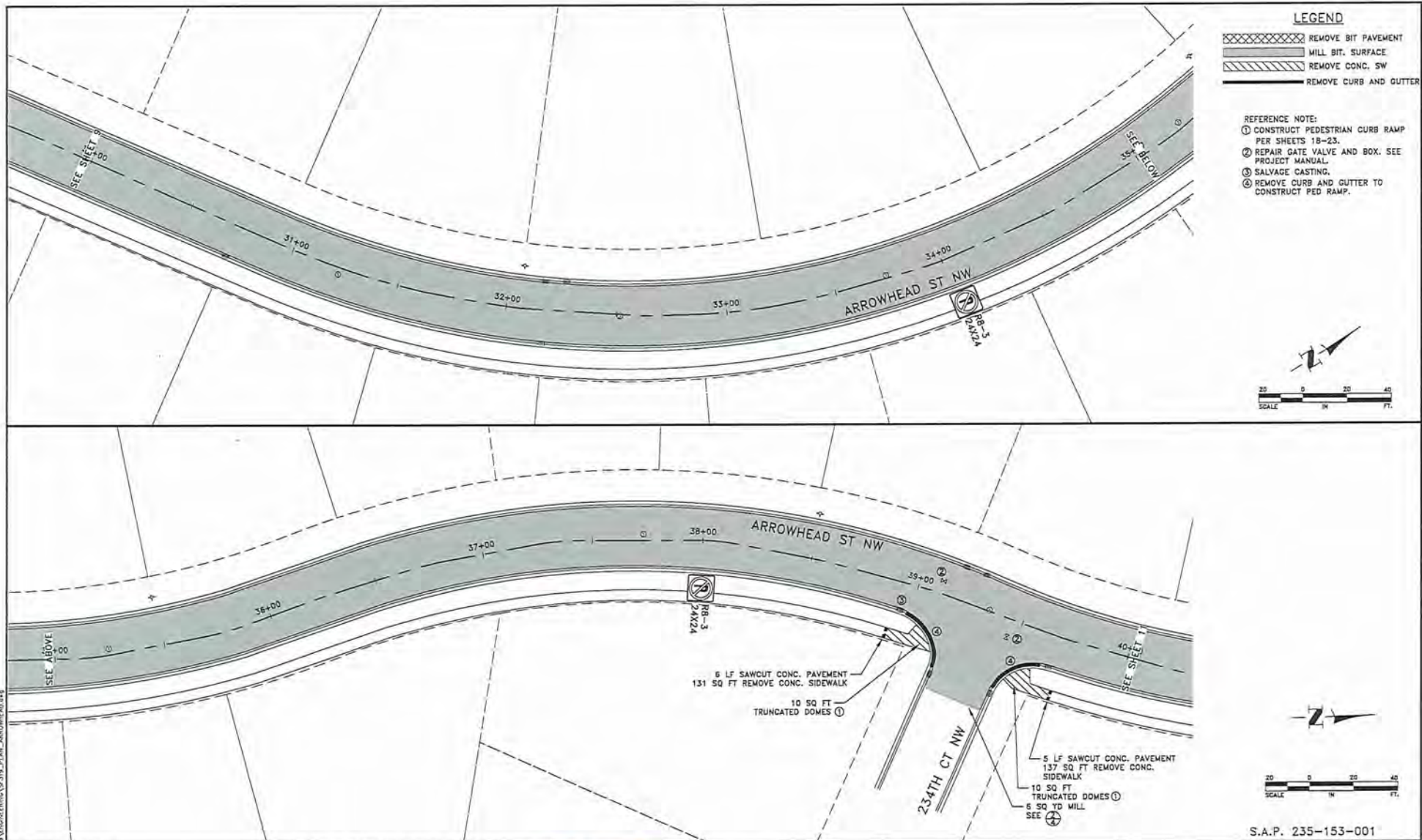


Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com



DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.  DATE 10/15/19 CRAIG J. JOCHUM, P.E. Lic. No. 23461	BOOKED BY SGJ BOOKED BY SGJ CHECKED BY CJJ	 Hakanson Anderson Civil Engineers and Land Surveyors 3601 Thurston Ave., Anoka, Minnesota 55303 763-427-5860 FAX 763-427-0520 www.hakanson-anderson.com	2020 STREET REHABILITATION PROJECT	CONSTRUCTION PLAN ARROWHEAD STREET NW CITY OF ST. FRANCIS, MINNESOTA	SHEET 9 OF 23 SHEETS
------	----------	---	--	---	---	---	---------------------------------

Oct 16, 2019 - 11:43am
C:\Users\CHANDLER\OneDrive\Documents\2020 ST. FRANCIS\2020 ST. FRANCIS\2020 ST. FRANCIS.dwg



DATE REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

DATE 10/16/19
CRAIG J. JOCHUM, P.E.
Lic. No. 23461

DESIGNED BY: SCJ
DRAWN BY: SCJ
CHECKED BY: CJJ



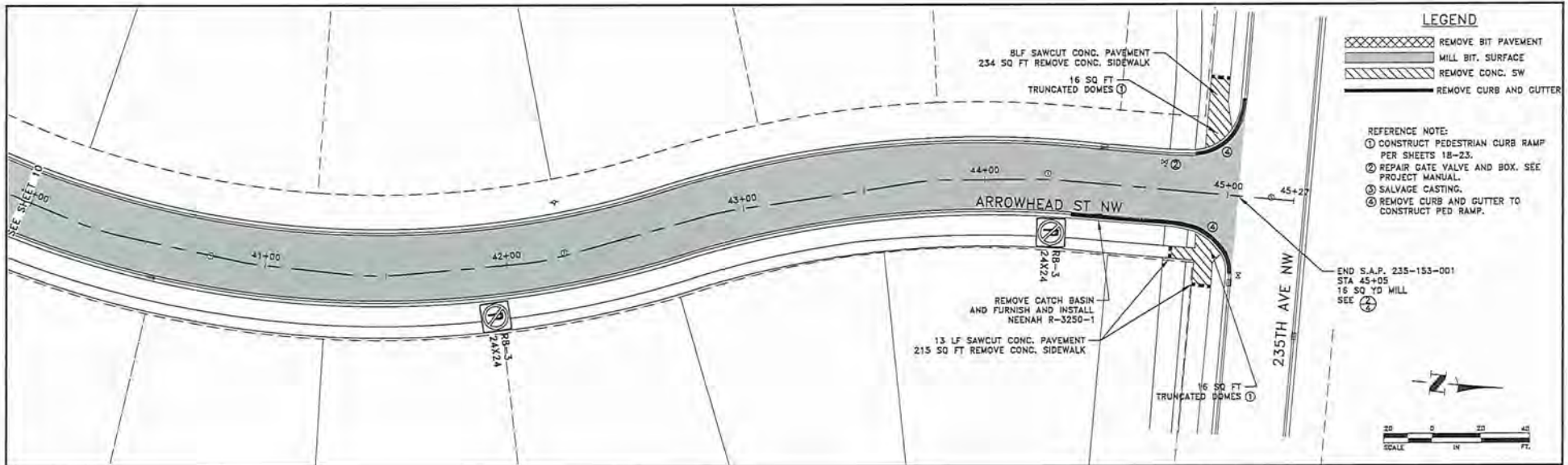
Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

**2020 STREET REHABILITATION
PROJECT**

CONSTRUCTION PLAN
ARROWHEAD STREET NW
CITY OF ST. FRANCIS, MINNESOTA

SHEET 10 OF 23
SHEETS

S.A.P. 235-153-001

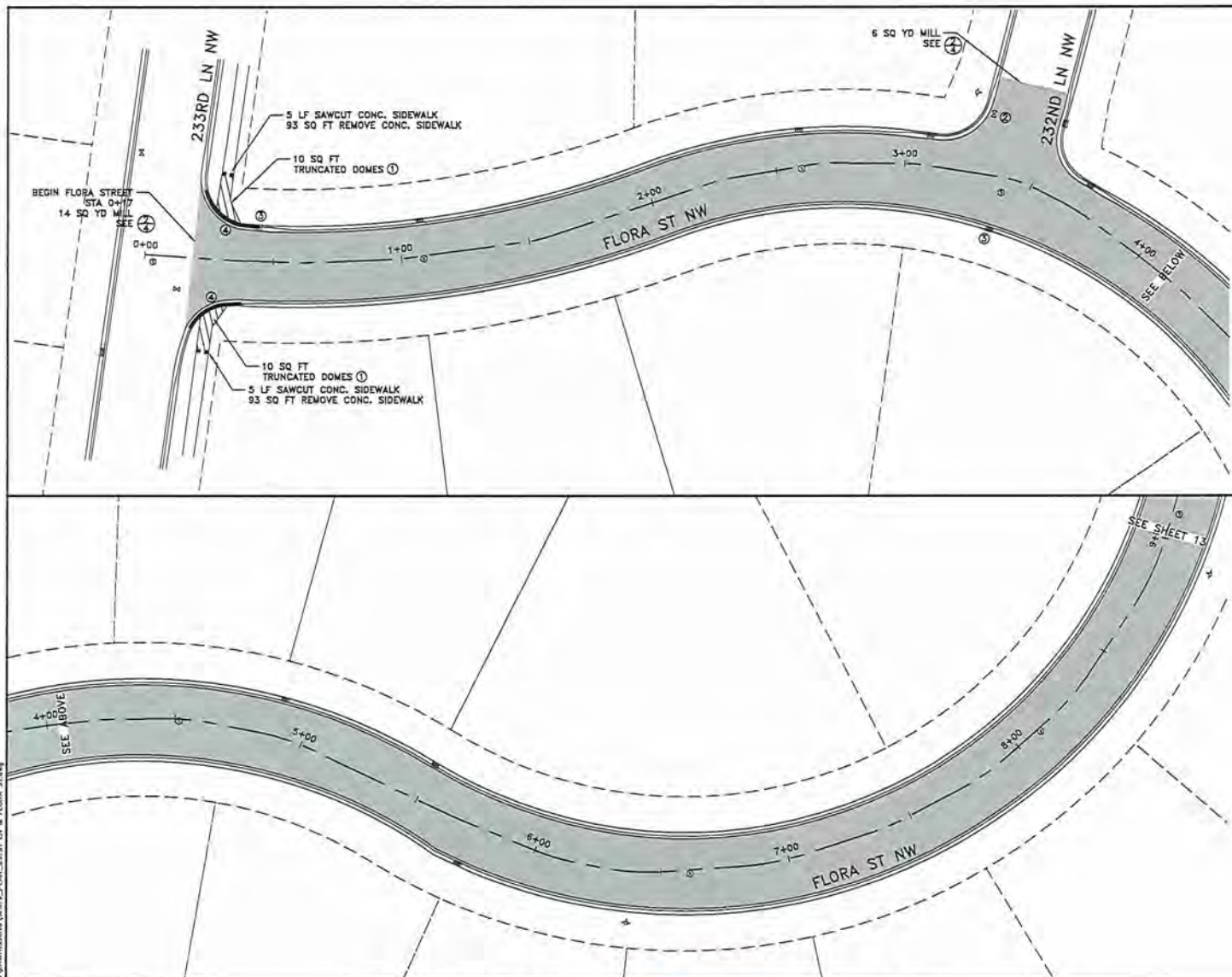


S.A.P. 235-153-001

DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.	DESIGNED BY SCJ	CHECKED BY SCJ	DATE 10/15/19	PROJECT 2020 STREET REHABILITATION PROJECT	CONSTRUCTION PLAN ARROWHEAD STREET NW CITY OF ST. FRANCIS, MINNESOTA	SHEET 11 OF 23 SHEETS
		 Date 10/15/19 Craig J. Jochum, P.E. Lic. No. 23451						

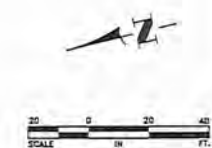


Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com



- LEGEND**
- REMOVE BIT PAVEMENT
 - MILL BIT. SURFACE
 - REMOVE CONC. SW
 - REMOVE CURB AND GUTTER

- REFERENCE NOTE:**
- ① CONSTRUCT PEDESTRIAN CURB RAMP PER SHEETS 18-23.
 - ② REPAIR GATE VALVE AND BOX, SEE PROJECT MANUAL.
 - ③ SALVAGE CASTING.
 - ④ REMOVE CURB AND GUTTER TO CONSTRUCT PED RAMP.



S.A.P. 235-153-001

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CRAIG J. JOCHUM, P.E.
 Date 10/16/19 Lic. No. 23451

DESIGNED BY:
SGJ
 DRAWN BY:
SGJ
 CHECKED BY:
CJJ



Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5860 FAX 763-427-0520
 www.hakanson-anderson.com

2020 STREET REHABILITATION PROJECT

CONSTRUCTION PLAN
 FLORA ST AND 231ST LN
 CITY OF ST. FRANCIS, MINNESOTA

SHEET
12
OF
23
SHEETS

D:\16_2019 - 11-18-2019
 K:\VMP\001\2315\CONSTRUCTION\2315_Plan_231st LN & FLORA ST.dwg



DATE	REVISION	DESIGNED BY	CHECKED BY	DATE	PROJECT	CONSTRUCTION PLAN	SHEET
		SGJ	SGJ	10/18/19	2020 STREET REHABILITATION PROJECT	FLORA ST AND 231ST LN CITY OF ST. FRANCIS, MINNESOTA	13
		SGJ	CJJ				23
							SF319

04.16.2019 - 11:48am
K:\MIDGAP\AL\231ST LN\231ST LN & FLORA ST.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CRAIG J. JOCHUM, P.E.
Lic. No. 23451

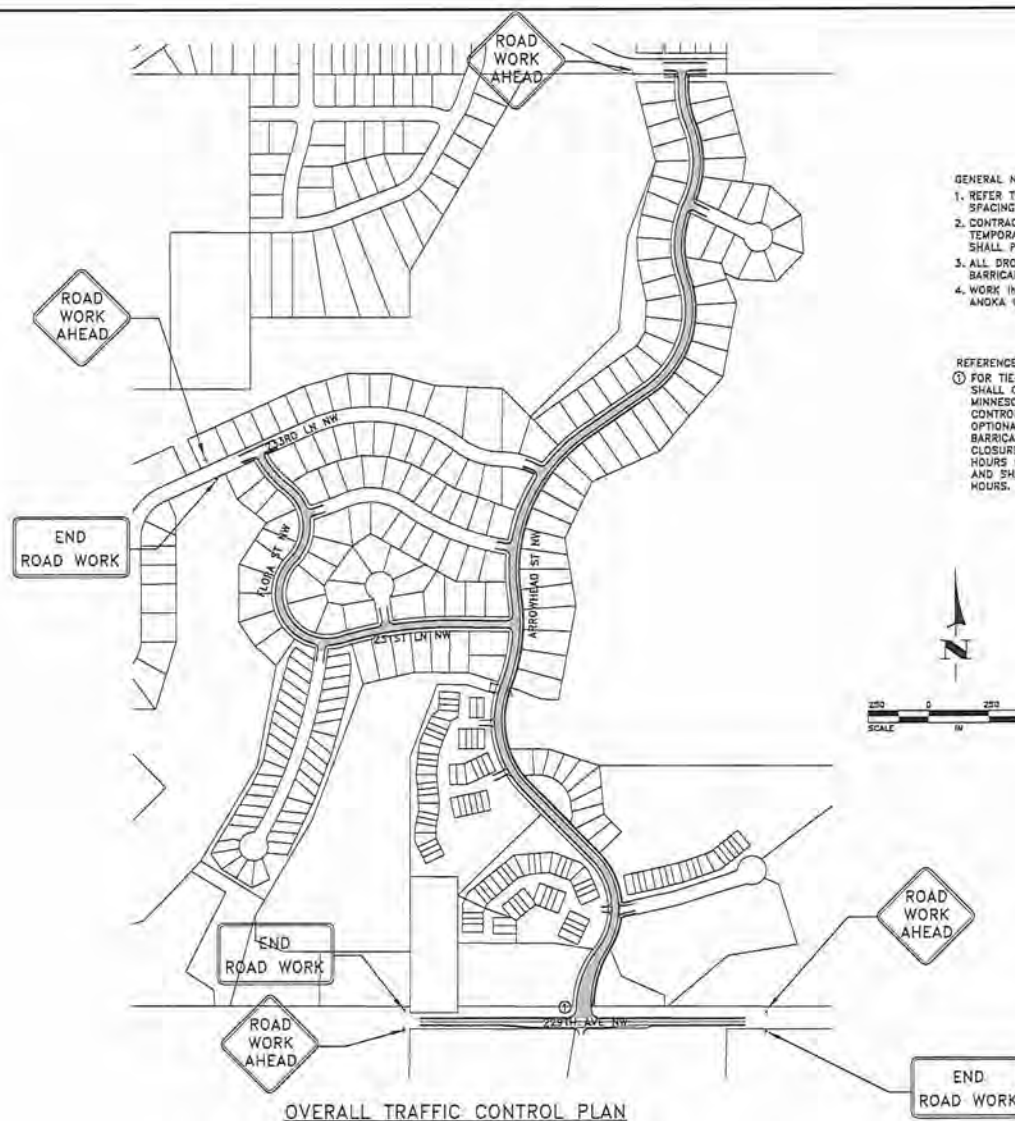


Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5850 FAX 763-427-0520
www.hakanson-anderson.com

2020 STREET REHABILITATION PROJECT

CONSTRUCTION PLAN
FLORA ST AND 231ST LN
CITY OF ST. FRANCIS, MINNESOTA

SHEET 13
OF 23
SHEETS



- GENERAL NOTES:
1. REFER TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD) FOR SPACING OF TRAFFIC CONTROL SIGNS AND DEVICES.
 2. CONTRACTOR SHALL PROVIDE ACCESS TO RESIDENTS AND BUSINESSES AT ALL TIMES. WHEN TEMPORARY OBSTRUCTION OF HIGHWAY IS REQUIRED FOR PAVING THE CONTRACTOR SHALL PROVIDE THE AFFECTED RESIDENTS WITH 48 HOURS NOTICE.
 3. ALL DROP OFFS GREATER THAN 2" (CURB REMOVAL) SHALL BE MARKED WITH TYPE 2 BARRICADES WITH FLASHERS AT BOTH ENDS AND EVERY 10 LF.
 4. IN THE EVENT OF A ROAD CLOSURE OF 1200+ YDS. NW WILL REQUIRE A PERMIT FROM THE ANOKA COUNTY HIGHWAY DEPARTMENT.

REFERENCE NOTE:

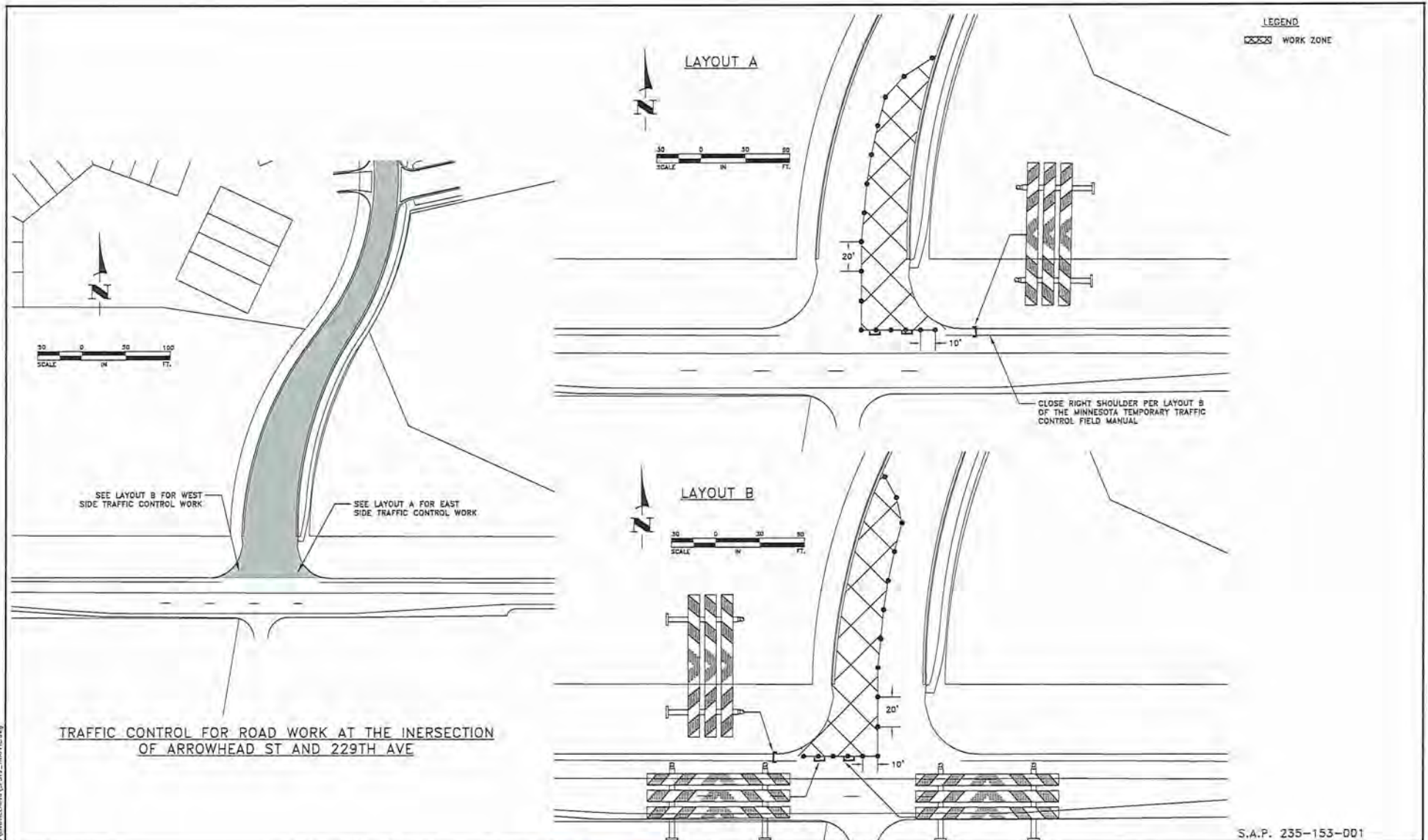
- ① FOR TIE-IN WORK CONTRACTOR SHALL CLOSE RIGHT TURN LANE PER MINNESOTA TEMPORARY TRAFFIC CONTROL FIELD MANUAL LAYOUT 33. OPTIONAL SIGN R3-1 AND TYPE III BARRICADES SHALL BE USED. CLOSURE SHALL BE BETWEEN THE HOURS OF 9:30 AM AND 2:30 PM AND SHALL BE A MAXIMUM OF 4 HOURS.



OVERALL TRAFFIC CONTROL PLAN

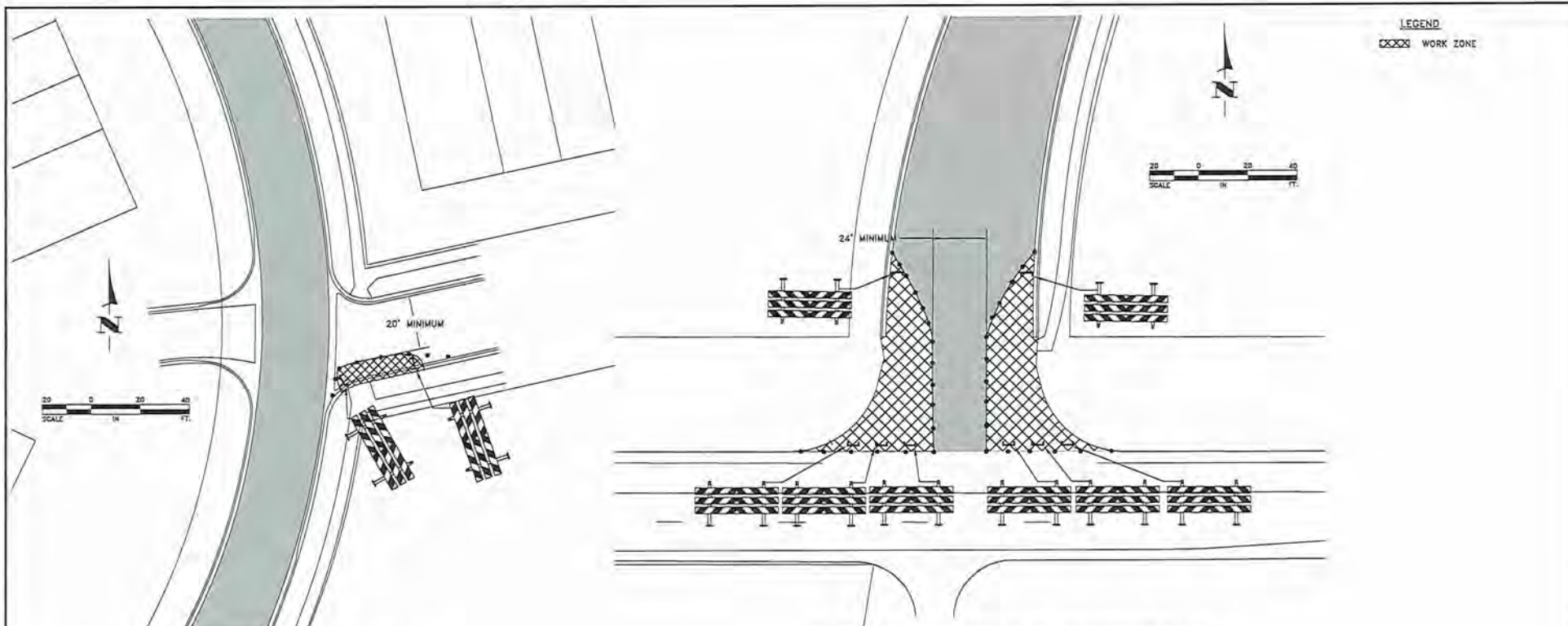
S.A.P. 235-153-001

DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.  DANIEL J. JOCHUM, P.E. Date 10/15/19 Lic. No. 23461	ENGINEER: SGJ	 Hakanson Anderson Civil Engineers and Land Surveyors 3501 Thurston Ave., Anoka, Minnesota 55303 763-427-5850 FAX 763-427-0520 www.hakanson-anderson.com	2020 STREET REHABILITATION PROJECT	TRAFFIC CONTROL - OVERALL CITY OF ST. FRANCIS, MINNESOTA	SHEET 14
			CHECKED BY: CJJ				23
							SHEET



DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.	DESIGNED BY SGJ	 Hakanson Anderson Civil Engineers and Land Surveyors 3601 Thurston Ave., Anoka, Minnesota 55305 763-427-5860 FAX 763-427-0520 www.hakanson-anderson.com	2020 STREET REHABILITATION PROJECT	TRAFFIC CONTROL FOR TIE-IN CITY OF ST. FRANCIS, MINNESOTA	SHEET 15 OF 23 SHEETS
		DATE 10/16/18	CHECKED BY SGJ				
		DATE 10/16/18	DESIGNED BY CJJ				

JUL 16, 2019 - 11:45am
 A:\Projects\2020 STREET REHABILITATION\2020 STREET REHABILITATION.dwg



TYPICAL TRAFFIC CONTROL FOR
PED. RAMP CONSTRUCTION

TRAFFIC CONTROL FOR CURB CONSTRUCTION ON
ARROWHEAD STREET AND 229TH

LEGEND
XXXX WORK ZONE

S.A.P. 235-153-001

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

RAIG J. JOCHUM, P.E.
Lic. No. 23451

Date 10/15/13

DESIGNED BY	SGJ
DRAWN BY	SGJ
CHECKED BY	CJJ



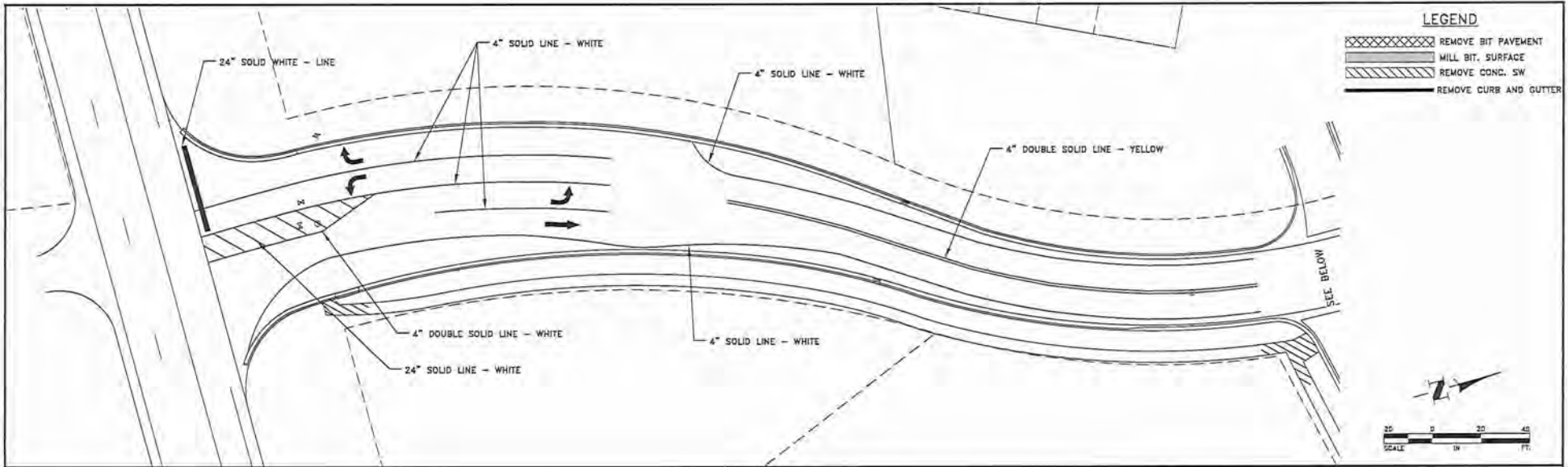
Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

2020 STREET REHABILITATION
PROJECT

TRAFFIC CONTROL OF CURB AND
PED. RAMP CONSTRUCTION
CITY OF ST. FRANCIS, MINNESOTA

SHEET	16
OF	23
SHEETS	

01.16.2018 - 10.15.2013
A:\Projects\2020 STREET REHABILITATION\2020 STREET REHABILITATION.dwg



LEGEND

	REMOVE BIT PAVEMENT
	MILL BIT. SURFACE
	REMOVE CONC. SW
	REMOVE CURB AND GUTTER



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

DATE 10/15/18 **BY** J. JOCHUM, P.E. **LIC. NO.** 23461

DESIGNED BY	SGJ
DRAWN BY	SGJ
CHECKED BY	CJJ



Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5850 FAX 763-427-0520
www.hakanson-andersen.com

2020 STREET REHABILITATION PROJECT

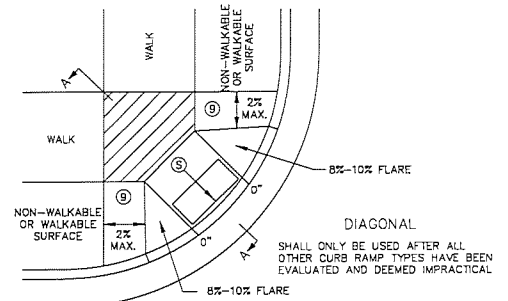
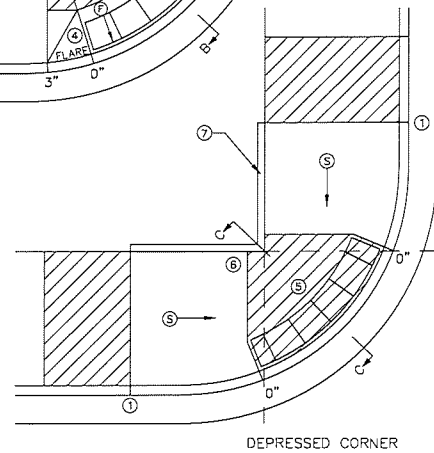
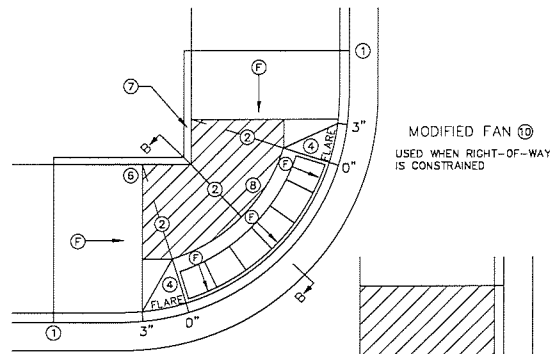
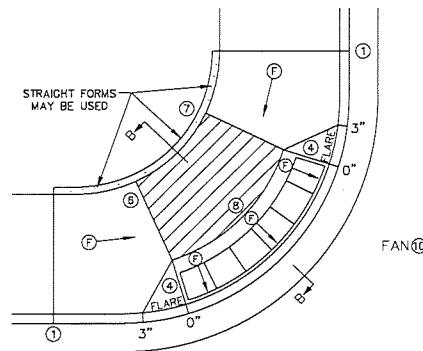
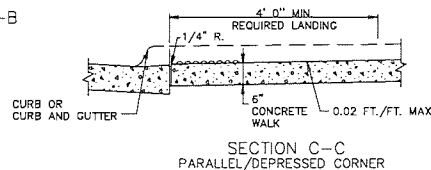
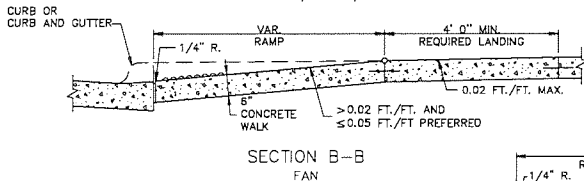
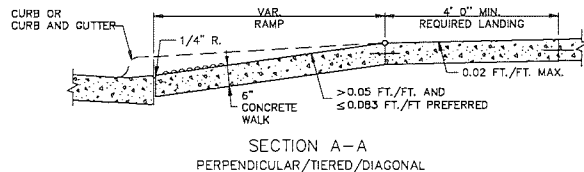
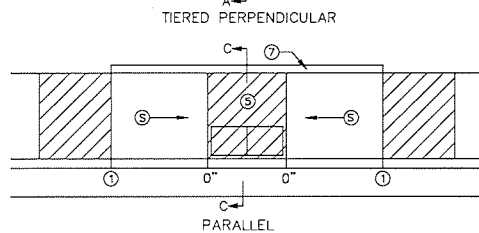
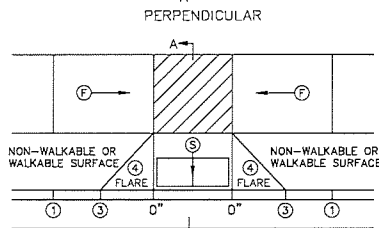
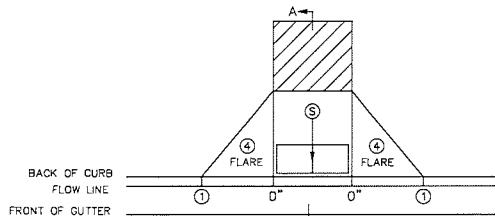
STRIPING PLAN
 ARROWHEAD STREET NW
 CITY OF ST. FRANCIS, MINNESOTA

S.A.P. 235-153-001

SHEET 17 OF 23 SHEETS

SF319

04.16.2018 - 11:45am
 A:\PROJECTS\2020 STREET REHABILITATION\2020 STREET REHABILITATION PLAN.dwg



NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE GREATER THAN 2%.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30' OF VERTICAL RISE WHEN THE LONGITUDINAL RUNNING SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOPS OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES. ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL, THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH. (EXCEPT AS STATED IN ⑥ BELOW.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY, FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISIONS - PROSECUTION OF WORK (ADA).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATHS AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/TRAIL WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RECTANGULAR DETECTABLE WARNINGS SHALL BE SETBACK 3" FROM THE BACK OF CURB. RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 5" MAXIMUM FROM THE BACK OF CURB.

- ① MATCH FULL HEIGHT CURB.
- ② 4' MINIMUM DEPTH LANDING REQUIRED ACROSS TOP OF RAMP.
- ③ 3' HIGH CURB WHEN USING A 3' LONG RAMP, 4' HIGH CURB WHEN USING A 4' LONG RAMP.
- ④ SEE SHEET 4, TYPICAL SIDE TREATMENT OPTIONS, FOR DETAILS ON FLARES AND RETURNED CURBS, WHEN INITIAL LANDING IS AT FULL CURB HEIGHT.
- ⑤ DETECTABLE WARNINGS MAY BE PART OF THE 4' X 4' MIN. LANDING AREA IF IT IS NOT FEASIBLE TO CONSTRUCT THE LANDING OUTSIDE OF THE DETECTABLE WARNING AREA.
- ⑥ THE GRADE BREAK SHALL BE PERPENDICULAR TO THE BACK OF WALK. THIS WILL ENSURE THAT THE GRADE BREAK IS PERPENDICULAR TO THE DIRECTION OF TRAVEL. (TYPICAL FOR ALL)
- ⑦ WHEN ADJACENT TO GRASS, GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.
- ⑧ A 7' MIN TOP RADIUS GRADE BREAK REQUIRED TO BE CONSTRUCTIBLE.
- ⑨ PAVE FULL WALK WIDTH.
- ⑩ "S" SLOPES ON FANS SHALL ONLY BE USED WHEN ALL OTHER FEASIBLE OPTIONS HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL.

LEGEND	
③	INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN
↑	AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%
⑦	INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN
↑	AND CROSS SLOPE SHALL NOT EXCEED 2.0%
▨	LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.
X"	CURB HEIGHT

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

S.A.P. 235-153-001

SECTION C-C
PARALLEL/DEPRESSED CORNER

MINNESOTA
DEPARTMENT
OF
TRANSPORTATION

STANDARD PLAN 5-297.250 1 OF 6

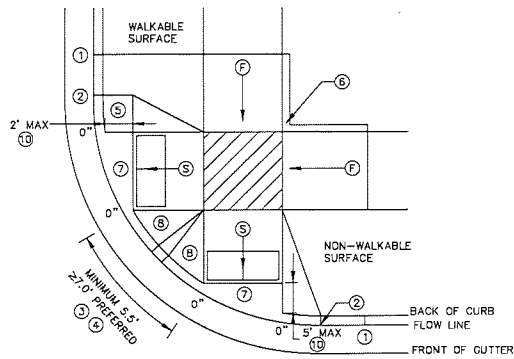
APPROVED: 1-23-2017

REVISD:

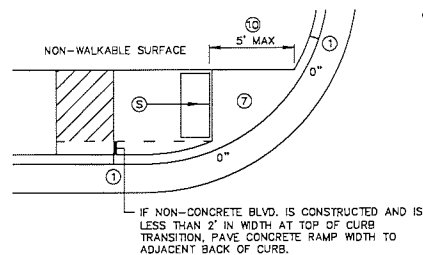
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

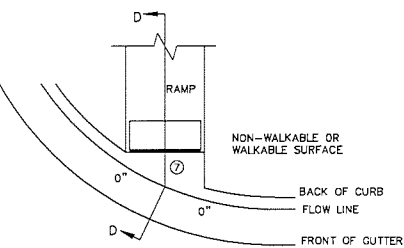
SHEET NO 18 OF 23 SHEETS



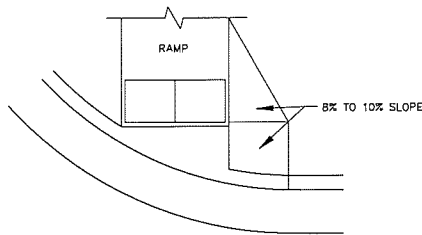
COMBINED DIRECTIONAL ⑨



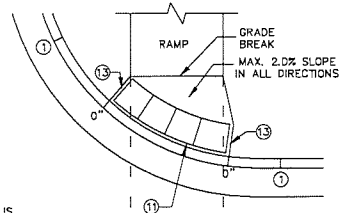
STANDARD ONE-WAY DIRECTIONAL ⑨



CURB FOR DIRECTIONAL RAMPS ⑬

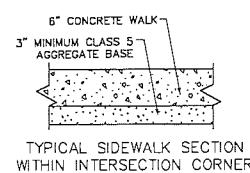
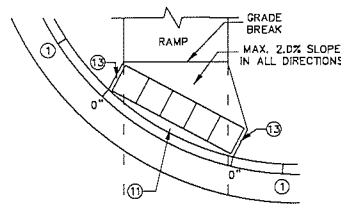


DIRECTIONAL RAMP WALKABLE FLARE



DETECTABLE WARNING PLACEMENT WHEN SETBACK CRITERIA IS EXCEEDED ⑫

ONE-WAY DIRECTIONAL WITH DETECTABLE WARNING AT BACK OF CURB



TYPICAL SIDEWALK SECTION WITHIN INTERSECTION CORNER

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30' OF VERTICAL RISE WHEN THE LONGITUDINAL SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOP GRADE BREAK OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 5 AND THE ADA SPECIAL PROVISION (PROSECUTION OF WORK).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4" MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATH AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/PATH WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB. SEE NOTES ⑩ & ⑪ FOR INFORMATION REGARDING RECTANGULAR DETECTABLE WARNING PLACEMENT.

① MATCH FULL CURB HEIGHT.

② 3" HIGH CURB WHEN USING A 3' LONG RAMP.

③ 3" HIGH CURB WHEN USING A 4' LONG RAMP.

④ 3" MINIMUM CURB HEIGHT (5.5' MIN. DISTANCE REQUIRED BETWEEN DOMES)

⑤ 4" PREFERRED (7' MIN. DISTANCE REQUIRED BETWEEN DOMES).

⑥ THE "BUMP" IN BETWEEN THE RAMPS SHOULD NOT BE IN THE PATH OF TRAVEL FOR COMBINED DIRECTIONAL RAMPS. IF THIS OCCURS MODIFY THE RAMP LOCATION OR SWITCH RAMP TO A FAN/DEPRESSED CORNER.

⑦ WHEN USING CONCRETE PAVED FLARES ON THE OUTSIDE OF DIRECTIONAL RAMPS, AND ADJACENT TO A WALKABLE SURFACE, DIRECTIONAL RAMP FLARES SHOULD BE USED. SEE THE DETAIL ON THIS SHEET.

⑧ GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.

⑨ MAX. 2.0% SLOPE IN ALL DIRECTIONS IN FRONT OF GRADE BREAK AND DRAIN TO FLOW LINE. SHALL BE CONSTRUCTED INTEGRAL WITH CURB AND GUTTER.

⑩ 8% TO 10% WALKABLE FLARE.

⑪ PLACE DOMES AT THE BACK OF CURB WHEN ALLOWABLE SETBACK CRITERIA IS EXCEEDED.

⑫ FRONT EDGE OF DETECTABLE WARNING SHALL BE SET BACK 2' MAXIMUM WHEN ADJACENT TO WALKABLE SURFACE, AND 5' MAXIMUM WHEN ADJACENT TO NON-WALKABLE SURFACE WITH ONE CORNER SET 3' FROM BACK OF CURB. A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.

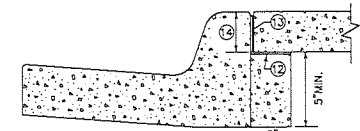
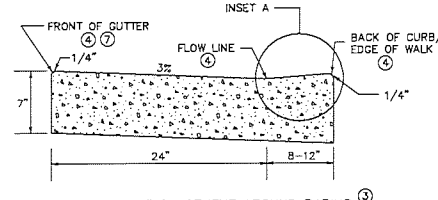
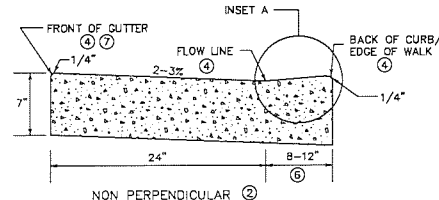
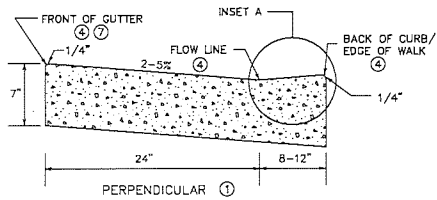
⑬ RECTANGULAR DETECTABLE WARNINGS MAY BE SETBACK UP TO 9" FROM THE BACK OF CURB WITH CORNERS SET 3" FROM BACK OF CURB. IF 9" SETBACK IS EXCEEDED USE RADIAL DETECTABLE WARNINGS.

⑭ FOR DIRECTIONAL RAMPS WITH THE DETECTABLE WARNINGS PLACED AT THE BACK OF CURB, THE DETECTABLE WARNINGS SHALL COVER THE ENTIRE WIDTH OF THE WALK/PATH. THIS ENSURES A DETECTABLE EDGE AND HELPS ELIMINATE THE CURB TAPER OBSTRUCTING THE PATH OF PEDESTRIAN TRAVEL.

⑮ THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE BACK OF CURB. MAINTAIN 3" BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.

⑯ TO BE USED FOR ALL DIRECTIONAL RAMPS, EXCEPT WHERE DOMES ARE PLACED ALONG THE BACK OF CURB.

LEGEND	
⑨	INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
⑩	INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
⑪	LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PAR.
X"	CURB HEIGHT

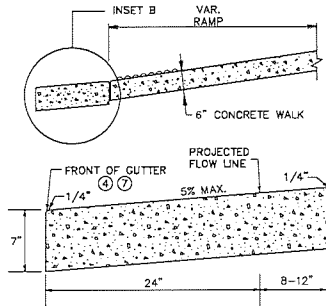


PEDESTRIAN ACCESS ROUTE CURB & GUTTER DETAIL

FOR CURB MACHINE PLACEMENT AROUND RADIUS (REGARDLESS OF RAMP TYPE)

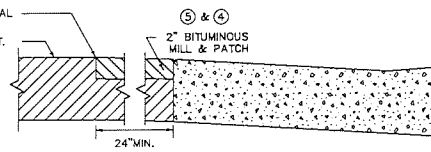
OPTIONAL SILL CURB WHEN SIDEWALK IS AT BACK OF CURB

CONCRETE SILL TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.

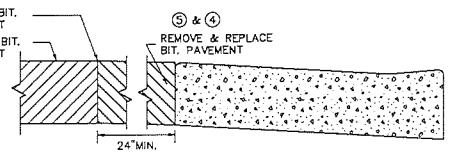


OUTFLOW GUTTER

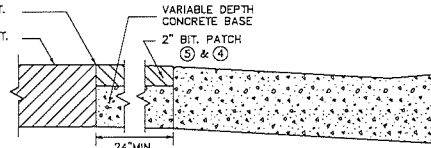
MILL VERTICAL EDGE EXISTING BIT. PAVEMENT



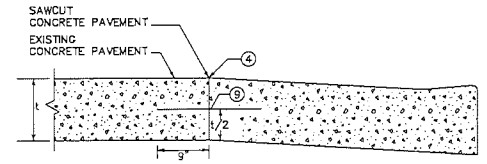
SAWCUT BIT. PAVEMENT EXISTING BIT. PAVEMENT



SAWCUT BIT. PAVEMENT EXISTING BIT. PAVEMENT

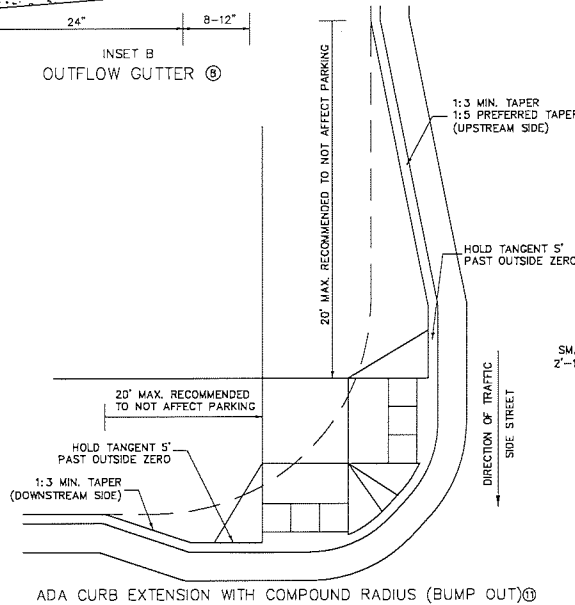


SAWCUT CONCRETE PAVEMENT EXISTING CONCRETE PAVEMENT

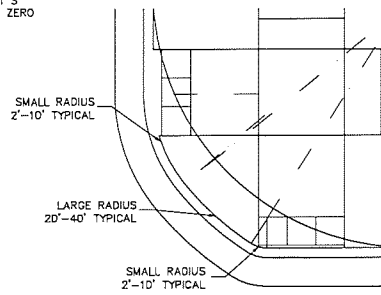


ONLY ALLOWED PER ENGINEER'S APPROVAL

PAVEMENT TREATMENT OPTIONS IN FRONT OF CURB & GUTTER FOR USE ON CURB RAMP RETROFITS



ADA CURB EXTENSION WITH COMPOUND RADIUS (BUMP OUT)



COMBINED DIRECTIONAL (COMPOUND RADIUS)

- NOTES:
- POSITIVE FLOW LINE DRAINAGE SHALL BE MAINTAINED THROUGH THE PEDESTRIAN ACCESS ROUTE (PAR) AT A 2% MAXIMUM. NO PONDING SHALL BE PRESENT IN THE PAR.
 - ANY VERTICAL LIP THAT OCCURS AT THE FLOW LINE SHALL NOT BE GREATER THAN 1/4 INCH.
 - FOR USE AT CURB CUTS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: PERPENDICULAR, TIERED PERPENDICULAR, PARALLEL, AND DIAGONAL RAMP.
 - FOR USE AT CURB RAMP TYPES WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED NON PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: FANS & DEPRESSED CORNERS.
 - BEGIN GUTTER SLOPE TRANSITION 10' OUTSIDE OF ALL CURB RAMP.
 - THERE SHALL BE NO VERTICAL DISCONTINUITIES GREATER THAN 1/4".
 - ELEVATION CHANGE TAKES PLACE FROM THE EXISTING TO NEW FRONT OF GUTTER.
 - PATCH IS USED TO MATCH THE NEW GUTTER FACE INTO THE EXISTING ROADWAY.
 - VARIABLE WIDTH FOR DIRECTIONAL CURB APPLICATIONS. SEE SHEET 2 FOR DIRECTIONAL CURB SLOPE REQUIREMENTS.
 - TOP FRONT OF GUTTER SHALL BE CONSTRUCTED FLUSH WITH PROPOSED ADJACENT PAVEMENT ELEVATION.
 - TOP 1.5" OF THE GUTTER FACE MUST BE A FORMED EDGE. PAR GUTTER SHALL NOT BE OVERLAID.
 - SHOULD BE USED AT VERTICALLY CONSTRAINED AREAS WHEN AT A DRAINAGE HIGH POINT OR SUPER ELEVATED ROADWAY SEGMENTS.
 - DRILL AND GROUT NO. 4 EPOXY-COATED 18" LONG TIE BARS AT 30" CENTER TO CENTER INTO EXISTING CONCRETE PAVEMENT 1' MINIMUM FROM ALL JOINTS.
 - HELPS PROVIDE TWO SEPARATE RAMP, REDUCES THE DOME SETBACK LENGTH AND MINIMIZES DIRECTIONAL CURB. THIS RADIUS DESIGN CLOSELY FOLLOWS THE TURNING VEHICLE PATH WHILE OPTIMIZING CURB RAMP LENGTH.
 - CURB EXTENSIONS SHOULD BE USED IN VERTICALLY CONSTRAINED AREAS, USUALLY IN DOWNTOWN ROADWAY SEGMENTS WHERE ON-STREET PARKING IS AVAILABLE. CURB EXTENSIONS SHOULD BE CONSIDERED FOR APS INTERSECTIONS WHERE SPACE IS LIMITED. PUSH BUTTONS MUST MEET APS CRITERIA AS DESCRIBED IN THE PUSH BUTTON LOCATION DETAIL SHEET.
 - PLACE BOND BREAKER BETWEEN WALK AND TOP OF SILL.
 - 1/2" PREFORMED JOINT FILLER PER MNDOT SPEC. 37D2.
 - DIMENSION TO BE SAME AS SIDEWALK THICKNESS, 4" MIN.

REVISION:
APPROVED: JANUARY 23, 2017
OPERATIONS DIVISION

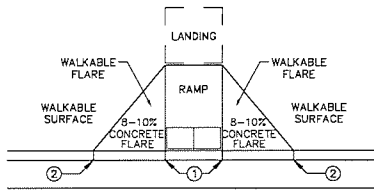
S.A.P. 235-153-001



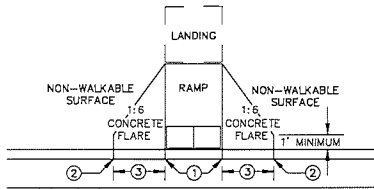
STANDARD PLAN 5-297.250 | 3 OF 6
APPROVED: 1-23-2017
REVISOR:
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

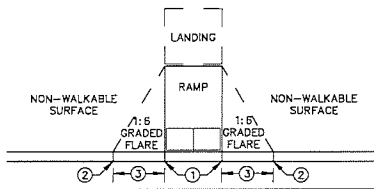
SHEET NO 20 OF 23 SHEETS



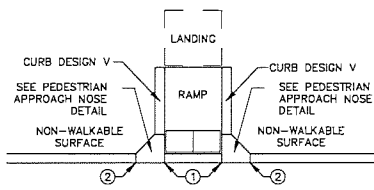
PAVED FLARES
ADJACENT TO WALKABLE SURFACE



PAVED FLARES
ADJACENT TO NON-WALKABLE SURFACE

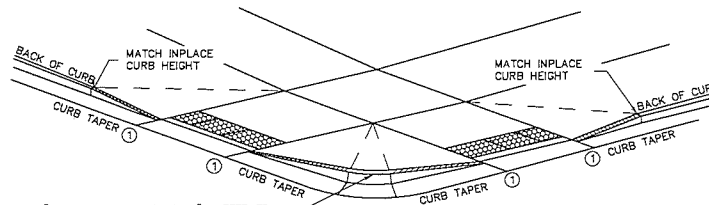


GRADED FLARES



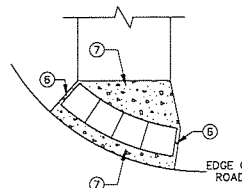
RETURNED CURB ⑤

TYPICAL SIDE TREATMENT OPTIONS ④ ⑤

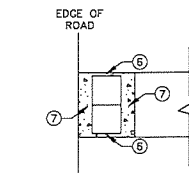


3" MINIMUM CURB HEIGHT, 4" PREFERRED
(MEASURED AT FRONT FACE OF CURB)
FOR A MIN. 6" LENGTH (MEASURED ALONG FLOW LINE)

DETECTABLE EDGE WITH ⑧
CURB AND GUTTER

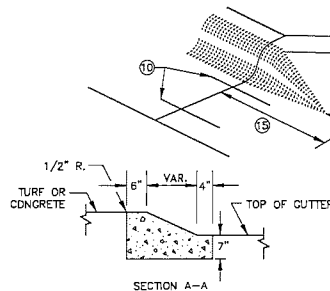


RADIAL DETECTABLE WARNING

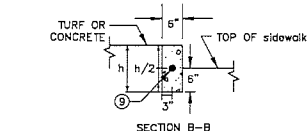


RECTANGULAR DETECTABLE WARNING

DETECTABLE EDGE WITHOUT CURB AND GUTTER

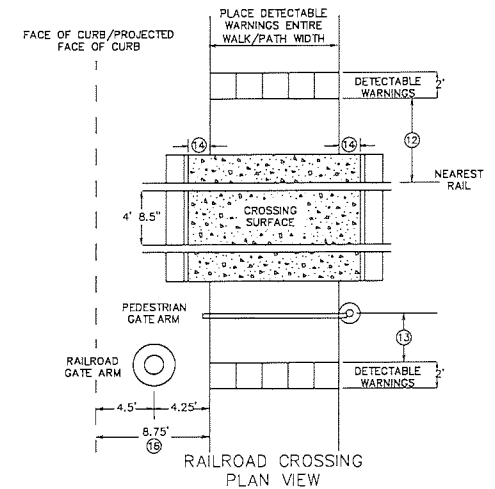


SECTION A-A



SECTION B-B

PEDESTRIAN APPROACH
NOSE DETAIL
(FOR RETURNED CURB
SIDE TREATMENT)



NOTES:

SEE STANDARD PLAN 7038 AND THIS SHEET FOR ADDITIONAL DETAILS ON DETECTABLE WARNING.

A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED. CONCRETE FLARE LENGTHS ADJACENT TO NON-WALKABLE SURFACES SHOULD BE LESS THAN 8' LONG MEASURED ALONG THE RAMP FROM THE BACK OF CURB.

- ① 0" CURB HEIGHT.
- ② FULL CURB HEIGHT.
- ③ 2' FOR 4" HIGH CURB AND 3' FOR 6" HIGH CURB.
- ④ SIDE TREATMENTS ARE APPLICABLE TO ALL RAMP TYPES AND SHOULD BE IMPLEMENTED AS NEEDED AS FIELD CONDITIONS DICTATE. THE ENGINEER SHALL DETERMINE THE RAMP SIDE TREATMENTS BASED ON MAINTENANCE OF BOTH ROADWAY AND SIDEWALK, ADJACENT PROPERTY CONSIDERATIONS, AND MITIGATING CONSTRUCTION IMPACTS.
- ⑤ TYPICALLY USED FOR MEDIANS AND ISLANDS.
- ⑥ WHEN NO CONCRETE FLARES ARE PROPOSED, THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE EDGE OF ROADWAY. MAINTAIN 3" MAX. BETWEEN EDGE OF DOWNS AND EDGE OF CONCRETE.
- ⑦ IF NO CURB AND GUTTER IS PLACED IN RURAL SECTIONS, DETECTABLE WARNINGS SHALL BE PLACED 1' FROM THE EDGE OF BITUMINOUS ROADWAY AND/OR BITUMINOUS SHARED-USE PATH TO PROVIDE VISUAL CONTRAST.
- ⑧ ALL CONSTRUCTED CURBS MUST HAVE A CONTINUOUS DETECTABLE EDGE FOR THE VISUALLY IMPAIRED. THIS DETECTABLE EDGE REQUIRES DETECTABLE WARNINGS WHEREVER THERE IS ZERO-INCH HIGH CURB. CURB TAPERS ARE CONSIDERED A DETECTABLE EDGE WHEN THE TAPER STARTS WITHIN 3' OF THE EDGE OF THE DETECTABLE WARNINGS AND UNIFORMLY RISES TO A 3-INCH MINIMUM CURB HEIGHT. ANY CURB NOT PART OF A CURB TAPER AND LESS THAN 3 INCHES IN HEIGHT IS NOT CONSIDERED A DETECTABLE EDGE AND THEREFORE IS NOT COMPLIANT WITH ACCESSIBILITY STANDARDS.
- ⑨ DRILL AND GROUT 1 - NO. 4 12" LONG REINFORCEMENT BAR (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE V CURB.
- ⑩ DRILL AND GROUT 2 - NO. 4 12" LONG REINFORCEMENT BARS (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE CURB AND GUTTER.
- ⑪ SIDE TREATMENT EXAMPLES SHOWN ARE WHEN THE INITIAL LANDING IS APPROXIMATELY LEVEL WITH THE FULL HEIGHT CURB (I.E. 6" LONG RAMP FOR 6" HIGH CURB). WHEN THE INITIAL LANDING IS MORE THAN 1' BELOW FULL HEIGHT CURB REFER TO SHEETS 1 & 2 TO MODIFY THE CURB HEIGHT TAPERS AND MAINTAIN POSITIVE BOULEVARD DRAINAGE.
- ⑫ NEAREST EDGE OF DETECTABLE WARNING SURFACES SHALL BE PLACED 12' MINIMUM TO 15' MAXIMUM FROM THE NEAREST RAIL. FOR SKEWED RAILWAYS IN NO INSTANCE SHALL THE DETECTABLE WARNING BE CLOSER THAN 12' MEASURED PERPENDICULAR TO THE NEAREST RAIL.
- ⑬ WHEN PEDESTRIAN GATES ARE PROVIDED, DETECTABLE WARNING SURFACES SHALL BE PLACED ON THE SIDE OF THE GATES OPPOSITE THE RAIL, 2' FROM THE APPROACHING SIDE OF THE GATE ARM. THIS CRITERIA GOVERNS OVER NOTE ⑫.
- ⑭ CROSSING SURFACE SHALL EXTEND 2' MINIMUM PAST THE OUTSIDE EDGE OF WALK OR SHARED-USE PATH.
- ⑮ 3' FOR MEDIANS AND SPLITTER ISLANDS. NOSE CAN BE REDUCED TO 2' ON FREE RIGHT ISLANDS.
- ⑯ SIDEWALK TO BE PLACED 8.75' MIN. FROM THE FACE OF CURB/PROJECTED FACE OF CURB. THIS ENSURES MIN. CLEARANCE BETWEEN THE SIDEWALK AND GATE ARM COUNTERWEIGHT SUPPORTS.

REVISION:
APPROVED: JANUARY 23, 2017

S.A.P. 235-153-001



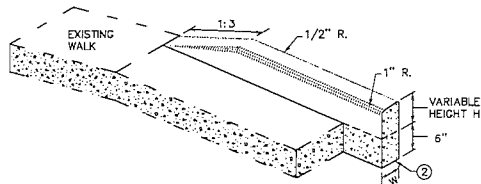
STANDARD PLAN 5-297.250

4 OF 6

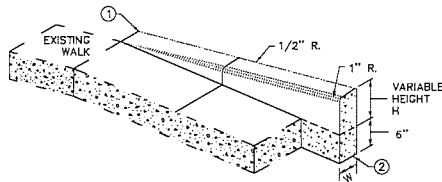
PEDESTRIAN CURB RAMP DETAILS

APPROVED: 1-23-2017
REVISION:

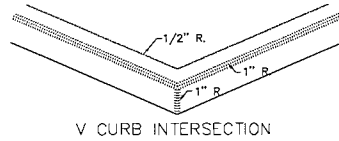
SHEET NO 21 OF 23 SHEETS



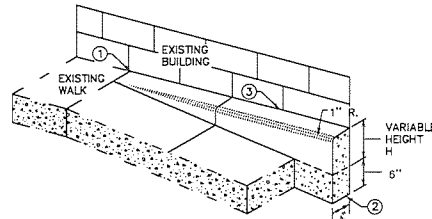
V CURB ADJACENT TO LANDSCAPE
CURB WITHIN SIDEWALK LIMITS



V CURB ADJACENT TO LANDSCAPE
CURB OUTSIDE SIDEWALK LIMITS

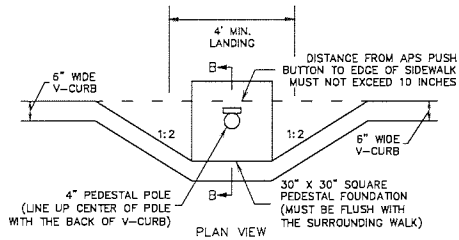


V CURB INTERSECTION

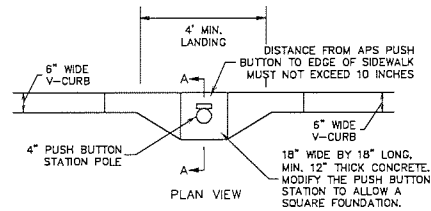


V CURB ADJACENT TO BUILDING
OR BARRIER

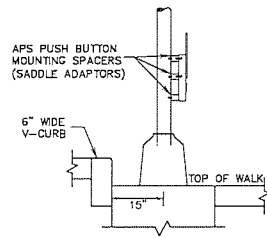
CONCRETE CURB DESIGN V	
CURB HEIGHT H	CURB WIDTH W
< 6"	4"
≥ 6"	6"



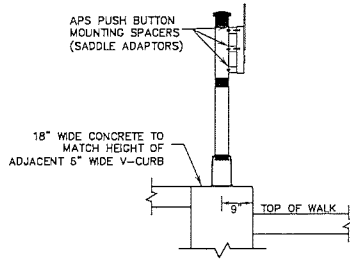
SIGNAL PEDESTAL & PUSH BUTTON (V-CURB)



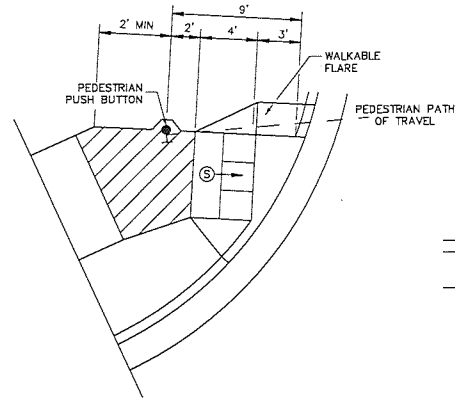
PUSH BUTTON STATION (V-CURB)



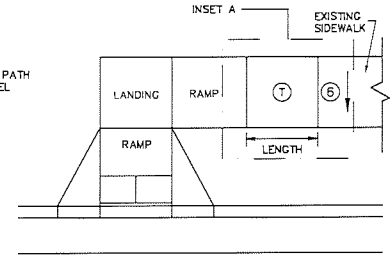
SECTION B-B



SECTION A-A



SEMI-DIRECTIONAL RAMP (3,4,9)
3' DOME SETBACK, 4' LONG RAMP AND
PUSH BUTTON 9' FROM THE BACK OF CURB
PRIMARILY USED FOR APS APPLICATIONS
WHERE THE PAR DOES NOT CONTINUE PAST
THE PUSH BUTTON (DEAD-END SIDEWALK)



TRANSITION PANEL (4,5)

NOTES:

1. A WALKABLE FLARE IS AN 8-10% CONCRETE FLARE THAT IS REQUIRED WHEN THE FLARE IS ADJACENT TO A WALKABLE SURFACE, OR WHEN THE PEDESTRIAN PATH OF TRAVEL OF A PUSH BUTTON TRAVERSES THE FLARE.
2. ALL V CURB CONTRACTION JOINTS SHALL MATCH CONCRETE WALK JOINTS.
3. WHERE RIGHT-OF-WAY ALLOWS, USE OF V CURB SHOULD BE MINIMIZED. GRADING ADJACENT TURF OR SLOPING ADJACENT PAVEMENT IS PREFERRED.
4. V CURB SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS.
5. V CURB NEXT TO BUILDING SHALL BE A 4" WIDTH AND SHALL MATCH PREVIOUS TOP OF SIDEWALK ELEVATIONS.
6. END TAPERS AT TRANSITION SECTION SHALL MATCH INPLACE SIDEWALK GRADES.
7. ALL V CURB SHALL MATCH BOTTOM OF ADJACENT WALK.
8. EDGE BETWEEN NEW V CURB AND INPLACE STRUCTURE SHALL BE SEALED AND BOND BREAKER SHALL BE USED BETWEEN EXISTING STRUCTURE AND PLACED V-CURB.
9. THE MAX. RATE OF CROSS SLOPE TRANSITIONING IS 1 LINEAR FOOT OF SIDEWALK PER HALF PERCENT CROSS SLOPE. WHEN PAR WIDTH IS GREATER THAN 6' OR THE RUNNING SLOPE IS GREATER THAN 5%, DOUBLE THE CALCULATED TRANSITION LENGTH.
10. TRANSITION PANELS ARE TO ONLY BE USED AFTER THE RAMP, OR IF NEEDED, LANDING AREA AT THE FULL CURB HEIGHT (TYPICAL SECTION).
11. EXISTING CROSS SLOPE GREATER THAN 2.0%.

LEGEND

- THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.
- 1. INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
 - 2. LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.
 - 3. TRANSITION PANEL(S) - TO BE USED FOR TRANSITIONING THE CROSS-SLOPE OF A RAMP TO THE EXISTING WALK CROSS-SLOPE. RATE OF TRANSITION SHOULD BE 0.5% PER 1 LINEAR FOOT OF WALK. SEE THIS SHEET FOR ADDITIONAL INFORMATION.

REVISION:
APPROVED: JANUARY 23, 2017

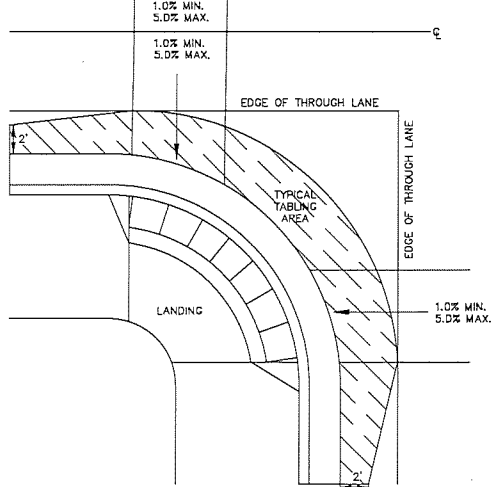
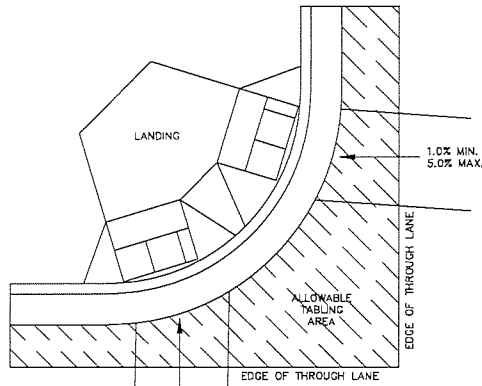
S.A.P. 235-153-001



STANDARD PLAN 5-297.250 5 OF 6
APPROVED: 1-23-2017
REVISED:

PEDESTRIAN CURB RAMP DETAILS

SHEET NO 22 OF 23 SHEETS



CURB LINE AND ROAD CROSSING ADJUSTMENTS

"TABLING" OF CROSSWALKS MEANS MAINTAINING LESS THAN 2% CROSS SLOPE WITHIN A CROSSWALK. IS REQUIRED WHEN A ROADWAY IS IN A STOP OR YIELD CONDITION AND THE PROJECT SCOPE ALLOWS.

RECONSTRUCTION PROJECTS: ON FULL PAVEMENT REPLACEMENT PROJECTS "TABLING" OF ENTIRE CROSSWALK SHALL OCCUR WHEN FEASIBLE.

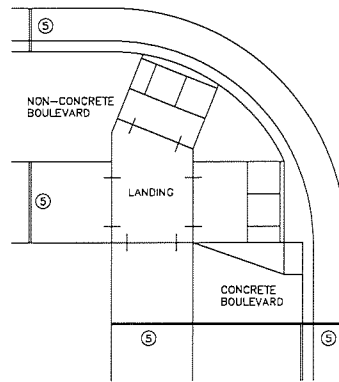
MILL & OVERLAY PROJECTS: "TABLING" OF FLOW LINES, IN FRONT OF THE PEDESTRIAN RAMP, IS REQUIRED WHEN THE EXISTING FLOW LINE IS GREATER THAN 2% WARPING OF THE BITUMINOUS PAVEMENT CAN NOT EXTEND INTO THE THROUGH LANE. TABLE THE FLOW LINE TO 2% OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA:

- 1) 1.0% MIN. CROSS-SLOPE OF THE ROAD
- 2) 5.0% MAX. CROSS-SLOPE OF THE ROAD
- 3) "TABLE" FLOW LINE UP TO 4% CHANGE FROM EXISTING SLOPE IN FRONT OF PEDESTRIAN RAMP
- 4) UP TO 2% CHANGE IN FLOW LINE FROM EXISTING SLOPE BEYOND THE PEDESTRIAN CURB RAMP

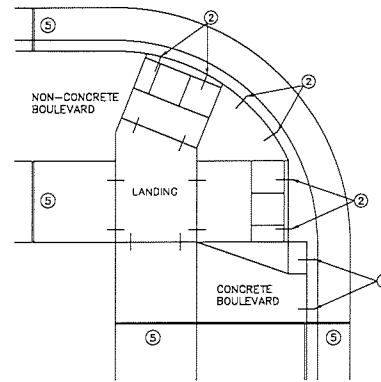
STAND-ALONE ADA RETROFITS: FOLLOW MILL & OVERLAY CRITERIA ABOVE HOWEVER ALL PAVEMENT WARPING IS DONE WITH BITUMINOUS PATCHING ON BITUMINOUS ROADWAYS AND FULL-DEPTH APRON REPLACEMENT ON CONCRETE ROADWAYS.

RAISING OF CURB LINES SHOULD OCCUR IN VERTICALLY CONSTRAINED AREAS. RAISE THE CURB LINES ENOUGH TO ALLOW COMPLIANT RAMP OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA:

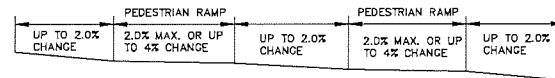
- 1) 1.0% MIN. AND 5.0% MAXIMUM CROSS-SLOPE OF THE ROAD
- 2) 1.0% MIN. FLOW LINE (ON EITHER SIDE OF PEDESTRIAN RAMP) TO MAINTAIN POSITIVE DRAINAGE
- 3) 5.0% RECOMMENDED MAX. FLOW LINE
- 4) LONGITUDINAL THROUGH LANE ROADWAY TAPERS SHOULD BE 1" VERTICAL PER 15' HORIZONTAL



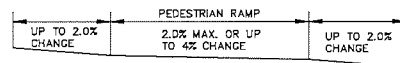
EXPANSION MATERIAL PLACEMENT FOR CONCRETE AND BITUMINOUS ROADWAYS



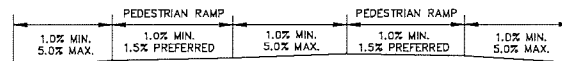
OPTIONAL CURB LINE REINFORCEMENT PLACEMENT ON BITUMINOUS ROADWAYS ④



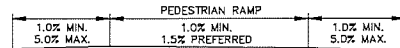
FLOW LINE PROFILE "TABLE" - TWIN PERPENDICULARS



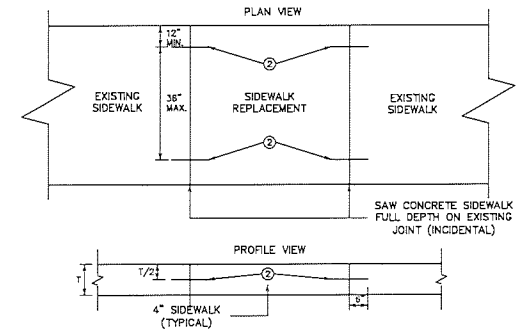
FLOW LINE PROFILE "TABLE" - FAN



FLOW LINE PROFILE RAISE - TWIN PERPENDICULARS

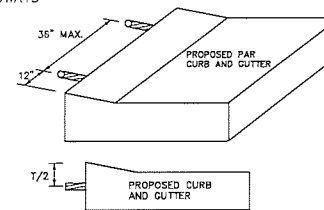


FLOW LINE PROFILE RAISE - FAN

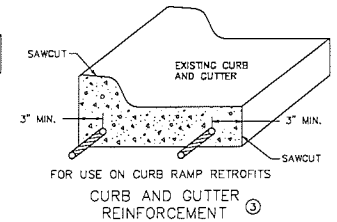


OPTIONAL SIDEWALK REINFORCEMENT

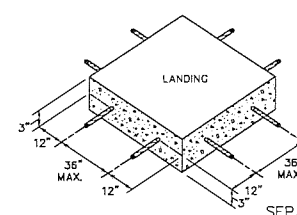
SIDEWALK REINFORCEMENT TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.



OPTIONAL CURB LINE REINFORCEMENT DETAILS ② ④



CURB AND GUTTER REINFORCEMENT ③



SEPARATE LANDING POUR REINFORCEMENT ①

NOTES:

- ① TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, ALL INITIAL LANDINGS AT A TOP OF A RAMPED SURFACE (RUNNING SLOPE GREATER THAN 2%) SHALL BE FORMED AND PLACED SEPARATELY IN AN INDEPENDENT CONCRETE POUR. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON THIS SHEET FOR ALL SEPARATELY POURED INITIAL LANDINGS.
- ② DRILL AND GROUT NO. 4 12" LONG REINFORCEMENT BARS AT 36" MAXIMUM CENTER TO CENTER (EPOXY COATED). BARS TO BE ADJUSTED TO MATCH RAMP GRADE.
- ③ DRILL AND GROUT 2 - NO. 4 X 12" LONG REINFORCEMENT BARS (EPOXY COATED). REINFORCEMENT REQUIRED FOR ALL CONSTRUCTION JOINTS WITHIN RADII.
- ④ THIS OPTIONAL CURB LINE REINFORCEMENT DETAIL SHOULD ONLY BE USED ON BITUMINOUS ROADWAYS WHEN SPECIFIED IN THE PLAN.
- ⑤ 1/2 IN. PREFORMED JOINT FILLER MATERIAL PER MNDOT SPEC. 3702.

S.A.P. 235-153-001

REVISION:

APPROVED: JANUARY 23, 2017



STANDARD PLAN 5-297.250 6 OF 6

APPROVED: 1-23-2017
REVISED:

PEDESTRIAN CURB RAMP DETAILS

SHEET NO 23 OF 23 SHEETS

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019 - 47

**A RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS FOR THE
2020 STREET REHABILITATION PROJECT**

WHEREAS, pursuant to Council direction, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the rehabilitation (mill and overlay) of Arrowhead Street, Flora Street, and 231st Lane; and

WHEREAS, staff has presented such plans and specifications to the council for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ST. FRANCIS AS
FOLLOWS:**

1. Such plans and specifications, dated October 16, 2019, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The city clerk shall prepare and cause to be inserted in the official paper and in the Finance and Commerce, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall specify the work to be done, shall state that bids will be opened at 10:00 a.m. on Tuesday November 26, 2019 in the Community Room adjacent to city hall. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5.0 per cent of the amount of such bid.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 21st DAY
OF OCTOBER, 2019.

APPROVED:

ATTEST:

Barbara I. Held, City Clerk

Steven D. Feldman, Mayor



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:

9 D

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: 2020 Street Rehabilitation Project – Resolution Relating to Parking
Restriction on Municipal State Aid Routes
DATE: October 16, 2019

OVERVIEW:

Per the City's Capital Improvement Plan, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the rehabilitation (mill and overlay) of Arrowhead Street, Flora Street, and 231st Lane.

Arrowhead Street is on the City's Municipal State Aid system; therefore, this street improvement can be paid for with Municipal State Aid Funds. This street was originally constructed to City standards not Municipal State Aid standards. Based on Municipal State Aid Standards, this street is not constructed wide enough to allow parking on both sides.

The attached resolution is required by the State Aid office for the final approval of the construction plans for the 2020 Street Rehabilitation Project that was discussed with the previous agenda item. This resolution will ban parking on one side of this street. The ban must include signage on the no parking side.

ACTION TO BE CONSIDERED:

Consideration to adopt Resolution 2019-48 Resolution Relating to Parking Restriction on Arrowhead Street.

BUDGET IMPLICATION:

None at this time.

ATTACHMENTS:

RESOLUTION 2019-48 - RESOLUTION RELATING TO PARKING RESTRICTION ON ARROWHEAD STREET.

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019 - 48

**RESOLUTION RELATING TO PARKING RESTRICTION ON S.A.P. 235-153-001
ARROWHEAD STREET NW**

WHEREAS, this resolution passed this 21st day of October, 2019, by the City of St. Francis in Anoka County, Minnesota. The Municipal Corporation shall hereinafter be called the City; and

WHEREAS, the City has planned a rehabilitation improvement of Arrowhead Street NW (S.A.P. 235-153-001) from 229th Avenue NW to 235th Avenue NW in the City of St. Francis, Minnesota; and

WHEREAS, the City will be expending Municipal State Aid funds on the improvement of these routes; and

WHEREAS, the intended use of these improvements does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a Municipal State Aid Street Project must be conditioned upon certain parking restrictions.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ST. FRANCIS AS
FOLLOWS:**

1. The City shall ban the parking of motor vehicles on one side of the above described municipal state aid routes in accordance with the approved plans.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 21st DAY
OF OCTOBER, 2019.

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk



**Streets and Parks Monthly
Report – September 2019**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
All Dept.	Building Maintenance	Light bulbs, toilets, sinks, etc.	26	Hours
Streets	Snowplowing	Plowing City Streets	0	Miles
Streets	Snowplowing	Plowing Cul-Da-Sacs	0	Cul-Da-Sacs
Streets	Snowplowing	Amount of Salt Applied to Roads	0	Tons
Streets/Parks	Snowplowing	Plowing Parking Lots	0	Number of Lots
Parks	Snowplowing	Trails/Sidewalks	0	Miles
Streets	Snowplowing	Amount of Granite Chips Applied to Roads	0	Tons
Streets	Grading	Grading City Roads	18.1	Miles
Parks	Park Inspections	Inspect equipment, buildings, and trees.	68	Inspections
Parks	Events	Preparation and Inspection	5	2 Warming House 3 Community Park
Parks	Fertilizing		0	Acres
Parks	Mowing	City Parks and Property	252	Acres
Streets	Signs	Signs Installed or Repaired	2	Number of Signs
Streets/Parks	Callouts	Response for service requests outside normal working hours.	3	2 Park 1 Recycle
Streets/Parks Sewer/Water	Equipment Repair	Anything Beyond Normal Maintenance, Fabrication, etc.	5	Hours
Streets/Parks Sewer/Water	Equipment Maintenance	Greasing, Washing, etc.	42	Hours
Storm Water	Cleaning Catch Basins	Remove debris and ice from catch basins.	35	Number of Catch Basins
Storm Water	Street Sweeping	Sweeping of city streets and parking lots.	0	Yards
Streets/Storm Water	Shoulder Disking	Shoulder disking gravel roads, pulling gravel back on road.	0	Tons
Parks	Ball Fields	Dragging Ball Fields	0	Times
Parks	Trail Mowing	Mowing Along Walking Trails	48.6	Miles
Parks	Fountain	Clean Fountain at Woodbury Park	5	Time
Streets	Ditch Mowing	Mowing Along Roadway	0	Miles
Parks	Ice Rinks	Applying Water On Rinks	0	Gallons

Parks	Vandalism	Damage to City Property	5	Hours
Parks	Playground	Install Woodchips	0	Yards
Parks	Leaf Pick-up	Picking Up Leaves in Parks	9	Yards
Recycling	Meeting	With Anoka County	1	Meeting
Recycling	Event	LePage Recycling Event & Free Shred Event/Leaf Event	1	Events



**Water and Sewer Monthly
Report – September 2019**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Inspect Facility Daily	Facility Inspection	20	Inspections
Water	Operational Hours	Hours spent at facility	40	Hours
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	Calculation
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	Calculations
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	Chemical Adjustments
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	66	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	Daily	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	Water Treatment Report			
		Total Raw water	15.3	Million Gallons
		Total Finished water	14.2	Million Gallons
		Finished water sold	16.4	Million Gallons
		Accounted water %	102	%
		Oak Grove water use	1.4	Million Gallons
		Average Daily Flow	.473	Million Gallons
		Average Chlorine	.67	Mg/l
		Average Raw Iron	1.12	Mg/l
		Average Raw Manganese	.085	Mg/l
		Average Fluoride	.91	Mg/l
		Iron Removal	98	%

		Manganese Removal	78	%
Wastewater	Wastewater Treatment Report			
Wastewater	Monthly Sampling	Perform required monthly sampling: 8 Influent 30 Constituents); 8 Effluent (40 Constituents:	70	Constituents
Wastewater	Operational Hours	Hours spent at facility.	160	Hours
Wastewater	Inspect Operations Building	Daily inspection of building.	20	Inspections
Wastewater	Inspect Pre-treatment Building	Daily inspection of building.	20	Inspections
Wastewater	Inspect Tertiary Building	Daily inspection of building.	20	Inspections
Wastewater	D.O Readings	Take Required D.O Readings.	31	D.O Readings
Wastewater	pH Readings	Take Required pH Readings.	31	pH Readings
Wastewater	Inspections	Inspect 8 lift stations daily and calculate pump runtimes.	160	Lift Station Inspections
Wastewater	Daily Lab	Process Control Test	80	Tests
	Wastewater Flows/Results			
		Discharge Point	Seelye Brook	
		Total Influent	9.7	Million Gallons
		Total Effluent	9.8	Million Gallons
		Reuse effluent	.852	Million Gallons
		Influent TSS	455	Mg/l
	Limit: (15mg/l)	Effluent TSS	2	Mg/l
	Limit: (85 %)	TSS % Removal	99	% Removal
		Influent CBOD	208	Mg/l
	Limit: (15 mg/l)	Effluent CBOD	.7	Mg/l
	Limit: (85 %)	CBOD % Removal	99	% Removal
		Influent Phosphorus	4.1	Mg/l
	Limit: (1 mg/l)	Effluent Phosphorus	.10	Mg/l
		Phosphorus % Removal	98	% Removal
		Influent Ammonia Nitrogen	25	Mg/l
	Limit: (Seasonal) 1.4 mg/l	Effluent Ammonia Nitrogen	0	Mg/l
		Ammonia Nitrogen % Removal	99	% Removal
Water/ Sewer	Monthly Tasks			
Water/Sewer	Locates	Process Locate Requests	53	Utility Locate Requests

Water/Sewer	Meter Readings	Monthly Meter Readings for City Owned and Large Users	52	Monthly Readings
Water/Sewer	Water/Sewer Connections	Inspect Water and Sewer	5	Inspections
Water/Sewer	Water Miscellaneous	Work orders: re-reads, high	24	Work Orders
Re-reads	Re-read Meters	Re-read Meters	109	Meters
Water/Sewer	Monthly Projects			
Water Meters	Start Water Meter Replacement	City wide meter replacement to radio read system.	48	Meters replaced as of 9-30-2019
Well Maintenance	Seal Well at 3731 Bridge St.	Hand dug well that was on property, had to be sealed, per state law.	1	Well
WWTP	Aeration Blower Motors and Filters	Change oil and grease motor; change internal filters.	8	Motors and Filters
WWTP	Clarifier #2 Cleaning	Change Oil and Grease Motor	3	Weeks
WWTP	Chloride Compliance Plan	Complete Chloride compliance plan due by September 30 th . Plan has been submitted to Minnesota Pollution Control Agency.	3	Weeks
Generators	Fuel Inspection	Test fuel in all generators for water and growth.	4	Generators
Fire Department	HVAC Equipment Replacement	Two furnaces and two AC unit were replaced at Fire Department.	4	Units
PW Staff	Attend Wastewater Conference	Staff attended one day class for required credit hours for license.	1	Day
PW Staff	Attend Water Conference	Staff attended two-day class for required credit hours for license.	2	Day
Rivers Edge Lift Station	Pull Pump	Pulled pump # 1, Due to Rags	1	Pump
Turtle Run Lift Station	Pull Pump	Pulled pump # 1, Due to Rags	1	Pump
District 4 Maintenance	Start Gate Valve and Manhole Inspection	Each year, staff inspects utilities.	5	Weeks

*Each time a lift station pump is pulled due to plugging, it is equal to two-man hours.



St. Francis Police Department Quarterly Report

3rd Quarter 2019

To: City Council and City Administrator Joe Kohlmann
From Todd Schwieger, Chief of Police
Date: October 21, 2019
RE: Police Department Third Quarter Report

NOTES FROM THE CHIEF

This year is fading quickly along with the warm temperatures. It's hard to believe that it's already October with Halloween just around the corner. This report will contain a brief overview of some police department statistics from the 3rd quarter of 2019. It will also display activities police department staff participated in during the 3rd quarter as well as some upcoming activities through the remainder of the year.

During the 3rd quarter of 2019, the police department experienced a slight increase in type 1 and 2 offenses which included theft of gasoline, burglaries and citations issued. The number of cases assigned to the department investigator also increased. There was a slight decrease in part 3,4,5 offenses which included medicals, agency assists and civil disputes.

Training is always ongoing for the police department with officers and staff completing 140 hours of training in the 3rd quarter. Some of the training included EMR (Emergency Medical Responder) certification, active shooter, firearms qualification, firearms instructor and several online trainings.

During the 3rd quarter, several department officers participated in numerous TZD (Towards Zero Deaths) details, which resulted in multiple DWI arrests and citations for seatbelt violations, speed violations and hands free violations. This extra enforcement is just another way St Francis Officers are making the roads safer and improving public safety.

A high priority for the police department and its staff has been our community outreach efforts. The police department is fortunate to have officers and staff who are dedicated to maintaining a great relationship with the public through community outreach programs.

Several officers participated in the first annual "Cone with a Cop" in July, which was very well received. The event saw a great turnout and a lot of Dairy Queen ice cream was consumed. Officers and staff also participated in National Night Out in August, which was once again a huge success with great attendance. This year's event featured the debut of "Dunk a Cop". Sergeant Larson and Officer Dzuris braved the cold water and volunteered to be dunked in exchange for school supply donations. A very large quantity of school supplies were collected and donated to St Francis Area Schools to distribute to those in need. This fall will bring even more events, which will include an Anti-Bullying event, Eddie Eagle, senior citizen fraud and scam prevention, Winning with Cops as well as Santa at the police department.

I'm proud of all of the work the police department staff has done over the course of the year and will continue to do as this year comes to a close. St Francis residents should be confident in knowing that they have a police department that does much more than just respond to calls for service. The police department is dedicated to customer service and goes that extra mile in creating a strong working relationship with the public. This way we can all work together for the greater good of the community.

COMMUNITY OUTREACH: NATIONAL NIGHT OUT-2019



2019 DUNK A COP SCHOOL SUPPLIES DONATIONS



CONE WITH A COP:



UPCOMING EVENTS:

October 23rd –Anti-bullying Day





Tuesday, November 19 | 6:00-7:00 p.m.

The Eddie Eagle class is returning for children who are currently in elementary school. Just as Smokey the Bear teaches children not to play with matchbooks, Eddie Eagle teaches them not to play with firearms with a simple, memorable four-part plan:

- If you see a gun STOP!
- Don't touch
- Leave the area
- Tell an adult

Whether or not a particular family owns firearms, chances are neighbors, friends, and relatives do. Did you know that officials estimate there are over 200 million firearms in the United States? Studies suggest they are kept in approximately half of all households. This makes it likely that children will encounter a firearm at some point, so make sure they are informed.

The class will be held on Tuesday, November 19 at the St. Francis Police Department, 4058 St. Francis Boulevard NW, St. Francis. The class will run from 6:00 p.m. to 7:00 p.m. for children, kindergarten through 6th grade.



DEA NATIONAL ^{Rx}
TAKEBACK

Saturday, October 26
10 a.m. – 2 p.m.

DEATakeBack.com



MINNESOTA TOWARDS ZERO DEATHS

Minnesota TZD

Created in 2003. Minnesota TZD is the state's cornerstone traffic safety program, employing an interdisciplinary approach to reducing traffic crashes, injuries, and deaths on Minnesota roads. While individual disciplines have a long history of successful traffic safety programs, TZD aims to tie these together with a common vision and mission for even greater success. The TZD program uses data to target areas for improvement and employ proven countermeasures.

The TZD program team works in partnership with community and corridor groups to improve the traffic safety of a designated area. Toward Zero Deaths provides technical assistance, materials, and guidance to local groups that are committed to reducing crashes and the fatalities and severe injuries that result from them.

MN TZD Mission, Goals, & Values

Mission, Goals, Values

TZD Mission

Our mission is to create a culture for which traffic fatalities and serious injuries are no longer acceptable through the integrated application of **education, engineering, enforcement, and emergency medical and trauma services**. These efforts will be driven by data, best practices, and research.

TZD Goals

- Pursue public support of traffic safety as a priority
- Strengthen TZD as a priority for all units of government and traffic safety partnerships
- Promote and implement effective traffic safety initiatives

TZD Values

- Continuous improvement
- Engaged partners
- Evidence-based approaches

MN OTS has concluded the 2018 total traffic related fatalities. We ended 2018 with 381 Fatal Accidents. There were also 27,877 personal injury accidents reported. Here is a breakdown on some of the 381 fatalities and what the causes were:

- 113 Speed Related
- 96 Seat Belt Related
- 84 Impaired Driving
- 29 Distracted Driving

- We are currently at 265 traffic fatalities this year. That is compared to 261 at this time last year. We were actually doing well until the deadliest days on the road between Memorial Day and Labor Day where we saw a HUGE increase. Anoka County had 28 Fatalities last year and we are currently at 11.

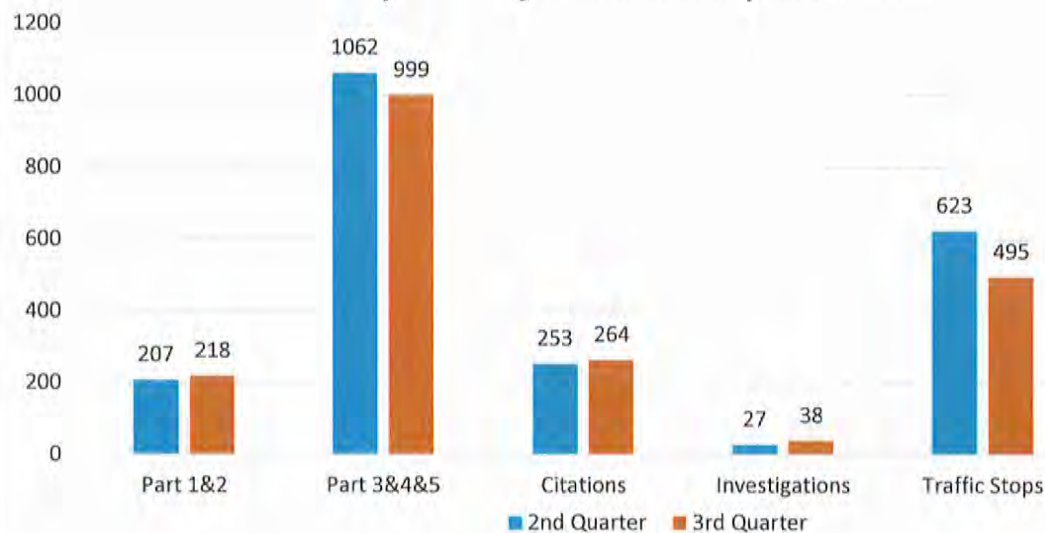
Department results from our last Seat Belt Wave:

* ST FRANCIS - 15

3RD QUARTER STATS:

Offense Type	Description Examples	Number of Calls- 2nd Quarter 2019	Number of Calls-3 rd Quarter 2019
Part 1 and 2	Theft, Fraud, Damage to Property, Burglary, DWI, Assaults,	207	218
Part 3,4,5	Suspicious persons/activity, Vehicle lock outs, Animal complaints, Check welfare, Accidents, Alarms, Medical, Parking complaints, MV Complaints, Warrant arrests, Neighborhood Disputes, Extra Patrol requests.	1062	999
Traffic Stops		623	495
Total		1892	1712
Investigations		27	38
Citations		253	264

Call comparisons for 2nd & 3rd quarter-2019



Calls for Service Breakdown Part 1 and 2 Offenses-2019

	2nd Quarter	3rd Quarter
Thefts from Vehicle	2	2
Theft of Gas	5	6
Burglaries	2	6
Assaults	4	4
DWIs	17	16
Citations	253	264
Fraud	15	13

2nd quarter 2019



■ Theft from Vehicle ■ Theft of Gas ■ Burglaries ■ Assaults ■ DWI'S ■ Citations ■ Fraud

3rd quarter 2019



■ Theft from Vehicle ■ Theft of Gas ■ Burglaries ■ Assaults ■ DWI'S ■ Citations ■ Fraud

Calls for Services Breakdown Part 3, 4, 5 Offenses-2019

	2nd Quarter	3rd Quarter
Suspicious Activity	78	73
Vehicle lockouts	28	24
Medicals	84	76
Alarms	44	43
Vehicle Accidents	36	25
Agency Assists	119	82
Domestic situations	19	25
Juvenile Activity	7	4
Civil disputes/Landlord-tenant/Child Custody	41	33

2nd Quarter 2019



■ Suspicious Activity
 ■ Vehicle Lockouts
 ■ Medicals
 ■ Alarms
 ■ Agency Assists
■ Vehicle Accidents
 ■ Domestic
 ■ Juvenile Activity
 ■ Civil Disputes

3rd Quarter 2019



■ Suspicious Activity
 ■ Vehicle Lockouts
 ■ Medicals
 ■ Alarms
 ■ Agency Assists
■ Vehicle Accidents
 ■ Domestic
 ■ Juvenile Activity
 ■ Civil Disputes

Community Resource Officer (CRO)

SOLVING PROBLEMS THROUGH COMMUNITY PARTNERSHIPS

Officer Lyle Hearn

Community Resource Officer (CRO)

CRO Hearn serves as the departments Liaison Officer for the St. Francis Community.



Since the beginning of September, Officer Hearn has started his new position of Community Resource Officer (CRO). The focus has been on City Ordinance Chapter 10-16-15 (Outdoor Storage) and others when needed. Officer Hearn has identified 13 City Ordinance Violations and was able to make contact with all 13 property owners and resolve 7 of the 13 (53%) violations to bring the property back into compliance. All violations were forwarded to Code Enforcement for follow up.

Besides Code Enforcement, Officer Hearn has focused on traffic enforcement on the Highway 47 corridor during school zone hours, before and after school. Officer Hearn also does regular patrol through the neighborhoods while assisting day cars as needed at the elementary, middle and high school.

Officer Hearn job duties also include attending community events. This month he will be attending the fire department's French toast breakfast and in November he along with Edward Jones will be hosting a senior seminar focusing on the dangers of fraud and phone call scams. Officer Hearn will also be hosting a Winning with Cops event late October/Early November.