

**CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY**

CITY COUNCIL MINUTES

OCTOBER 21, 2019

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. ROLL CALL

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, and City Clerk Barb Held.

3. APPROVAL OF AGENDA

MOTION BY MUEHLBAUER SECOND ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 5-0.

4. CONSENT AGENDA

MOTION BY BAUER SECOND ROBINSON APPROVE THE CONSENT AGENDA ITEMS A-E AS FOLLOWS:

- A. City Council Minutes – October 7, 2019
- B. Pay Estimate No. 3 for \$113,619.67 to North Valley Inc. – Kings Highway and Riverbank Lane Project
- C. Ice Rink Management Contract with the St. Francis Home Run Club 2019-2020
- D. Declaring Surplus Property (Real Property) – Resolution 2019-49
- E. Payment of Claims \$ 482,753.93 (ACH 270E-271E \$185,081.73 and Check #76539-76593 \$297,672.20) Motion carried 5-0.

5. MEETING OPEN TO THE PUBLIC

None

6. SPECIAL BUSINESS

None

7. PUBLIC HEARING

None

8. OLD BUSINESS

None

9. **NEW BUSINESS**

A. Turtle Ponds 4th & 5th Additions-PUD Amendment - Ordinance 255, Second Series (Second Reading)

Amendment to the 1996 original Turtle Run Planned Unit Development.

MOTION BY UDVIG SECOND MUEHLBAUER APPROVING THE SECOND READING OF ORDINANCE 255, SECOND SERIES APPROVING THE PUD AMENDMENT TO ALLOW MULTI-FAMILY USES ON OUTLOT D OF TURTLE PONDS AND SINGLE-FAMILY USES ON OUTLOT B OF TURTLE PONDS 3RD ADDITION WITH THE FINDINGS OF FACT AS PRESENTED BY STAFF.

Roll Call: Ayes: Udvig, Robinson, Muehlbauer, Feldman, and Bauer.

Nays: None

Motion carried 5-0.

B. Summary Publication of Ordinance 255, Second Series – Resolution 2019-46

MOTION BY BAUER SECOND MUEHLBAUER TO ADOPT RESOLUTION 2019-46 A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF AN ORDINANCE 255, SECOND SERIES REPEALING AND REPLACING THE TURTLE RUN PLANNED UNIT DEVELOPMENT. Motion carried 5-0.

C. 2020 Street Rehabilitation Project Plans and Specifications – Resolution 2019-47

Hakanson Anderson Associates, Inc. prepared plans and specifications for the 2020 Street Rehabilitation (mill and overlay) of Arrowhead Street, Flora Street, and 231st Lane. Tonight we are asking for approval of plans/specifications and advertising of bids. Jochum explained Arrowhead Street is on the City's Municipal State Aid (MSA) System. With the exception of the valve repair, costs for Arrowhead Street are eligible for reimbursement from the city's Municipal State Aid account. All costs associated with Flora Street and 231st Lane will be financed with local city funds estimated to be \$189,771. The Municipal State Aid funded portion of the project is estimated to cost \$316,183 for a total estimated project cost of \$505,954.

Feldman asked about the Municipal State Aid (MSA) funds. Jochum said the money, \$1,631,613 is available in the MSA fund to spend on MSA projects.

Udvig no comments. Bauer asked about the entrance for the new Turtle Run 4th and 5th additions. Jochum said there will be a dedicated curb cut for that entrance.

MOTION BY BAUER SECOND ROBINSON APPROVING RESOLUTION 2019-47 A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2020 STREET REHABILITATION PROJECT. Motion carried 5-0.

D. Parking Restrictions on S.A.P. 235-153-001 Arrowhead Street NW – Resolution 2019-48

In regards to the same project, Jochum stated the no parking on one side restrictions are only for Arrowhead Street because of the State Aid requirement, the road is not

wide enough. Arrowhead Street was originally constructed to City standards not Municipal State Aid standards.

Council liked State Aid funds are being used. Muehlbauer asked if we will just posting signs for the no parking. Jochum stated yes about every 400 feet.

MOTION BY UDVIG SECOND MUEHLBAUER APPROVING RESOLUTION 2019-48
A RESOLUTION RELATING TO PARKING RESTRICTION ON S.A.P. 235-153-
001 ARROWHEAD STREET NW. Motion carried 5-0.

10. **MEETING OPEN TO THE PUBLIC**

A. Shawn Davis, 24310 Riverbank Lane asked for a clarification on when the street assessment was due before going on the taxes. Jochum said the council has not adopted the final bill. If the council wants to be assured for the final numbers, it would be certified next year. Davis said I think some people already have paid. Some believe it was going to be certified this year. Staff will look into exactly when the assessment will be certified.

11. **REPORTS**

A. **Department Reports –**

1. **Public Works Monthly Report**

Public Works Director Paul Teicher gave a brief overview of his monthly reports. Feldman asked about the number of the meter re-reads. Teicher said we are working through that. When you receive the letter for the meter change out, you need to call Ferguson Waterworks to schedule an appointment. But they must have access to the area for the meter replacement. 551 meters have been changed out to date. Bauer again said the rags flushing down the toilet cost man-hours. Council consensus this is a good report.

2. **Police Department Quarterly Report**

Police Chief Todd Schwieger gave a recap of the quarterly report. Chief Schwieger touched on the type of calls along with the Community Outreach programs such as; Cone with a Cop, Dunk a Cop, Anti-bullying program this Wednesday, Eddie Eagle, Winning with Cops and Santa at the police station. Since September, the City implemented a Community Resource Officer who is Officer Hearn. Officer Hearn had contacted 13 residents for parking on lawns and 7 to date have been corrected. Besides Code Enforcement Officer Hearn has focused on traffic enforcement on the Highway 47 corridor during school zone hours, before and after school. He also does regular patrol through the neighborhoods while assisting day cars as needed at the elementary, middle and high school. Officer Hearn other job duties include attending community events such as the fire department's French Toast breakfast, co-hosting with Edward Jones a senior seminar focusing on the dangers of fraud and phone call scams and hosting a Winning with Cops in late October/early November. Also will be starting to play more of a part in rental ordinance. Position I believe has been successful.

Feldman said I do commend you for all your outreach programs and strong working relationship with the community. Good start with Officer Hearn's approach and compliance. Commend you.

Muehlbauer good report, like the breakdown and the community outreach programs.

Robinson interesting to see the numbers. Community outreach programs great, we are not harassing property owners it is just being respectful to the rest of the neighborhood.

Udvig excellent report. Residents commend the interaction.

Bauer great report looked at all numbers. There are out reach numbers for the domestic situations.

B. Councilmember Reports-

Muehlbauer - missed the French Toast Breakfast, my apologies.

Robinson – attended the French Toast Breakfast good events for the kids. Well received, thank the Lions for preparing the breakfast.

Bauer - had to work. First, one in eight years I had to work on that date.

Udvig - on October 8th ribbon cutting at East Bethel School regarding the remodeling and saw all the new changes. Attended the French Toast breakfast liked to see the Boy Scouts there for the clean-up. Kids did like it. Tomorrow night Saints have a home football game.

Feldman- the French Toast was good. Thank you Lions Club. On October 26 shredding event at the public works facility, Veterans Day November 11, city offices closed. Should be having one more date for a public open house with MnDOT.

Appreciate everyone who filled out the online survey for MnDOT. We have a work session with MnDOT on October 23, my concern is the east/west traffic. But you the public have a big influence on them, it is being heard. Whatever they do will probably be there for 50 years. Help us to serve you better. Bring your concerns to us.

C. Upcoming Events -

Oct 23 Work Session with MnDOT @ Community Center 6:00 pm

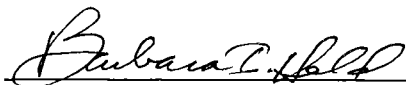
Oct 26 Annual Shred Event, Cardboard & Fall Leaf Drop off @ Public Works Facility 8-Noon

Nov 4 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm

Nov 11 Veterans Day – City Offices Closed

12. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular city council at 6:35 pm.


Barbara I. Held, City Clerk

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CITY COUNCIL WORK SESSION NOTES
NOVEMBER 13, 2019
5:30 P.M.

1. **Call to Order/Roll Call**

The Work Session was called to order at 5:33 pm by Mayor Steve Feldman.

Roll Call: Present were Mayor Steve Feldman, Council members Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present were City Attorney Dave Schaps, City Administrator Joe Kohlmann, and Finance Director Darcy Mulvihill.

2. **Discussion on the 2020 Budget – General Fund**

Mayor Feldman said this is mostly a one-topic work session. Discussion on whether or not to include in the 2020 Budget the fire chief as a full time employee. Feldman said being you (Bauer) called this work session for more discussion on the topic. I will give you the floor and after the council will have their input.

Bauer said I put a packet together by calling all of the cities that were previously compared to during a previous work session. I didn't call other cities. I called the cities and got the facts. Bauer presented his information point by point with discussion on the topics with the council.

After Bauer presented his points, Mayor Feldman read talking points about the fire department operations provided by Joe Lawrence, Assistant Fire Chief.

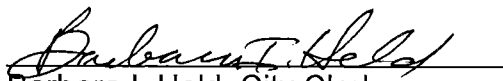
Discussion was held amongst the council. In addition, the council asked questions of Mr. Lawrence.

After extensive discussion, City Administrator Joe Kohlmann stated the Full Time Fire Chief will remain in the 2020 Budget for consideration at the December 2, 2019 City Council meeting.

3. **Adjournment**

Mayor Feldman adjourned the work session at 8:15 p.m.

Submitted by,


Barbara I. Held, City Clerk