

**CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY**

**CITY COUNCIL MINUTES
AUGUST 19, 2019**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

MOTION BY MUEHLBAUER SECOND ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 5-0.

4. **CONSENT AGENDA**

MOTION BY BAUER SECOND UDVIG APPROVE THE CONSENT AGENDA ITEMS A-I AS FOLLOWS:

- A. City Council Minutes – August 5, 2019
- B. Pay Estimate #1 to North Valley Inc. for Kings Hwy/Riverbank Lane Improvement Project
- C. Hose Reel Irrigator– Surplus Property Resolution 2019-32
- D. Acknowledgement of MN Gambling Permit for SF Lions-Bingo on 11-9-19 @ St. Francis American Legion
- E. Acknowledgement of MN Gambling Permit for SFYHA-Raffle on 9-21-19 @ St. Francis American Legion
- F. Accept the Resignation (Effective October 1, 2019) of Streets & Parks Works Mark Sorenson and Authorization to fill the Vacancy
- G. Authorization to adjust Public Works/Police Records Clerk to Grade 6 Step 5
- H. 2019 Routine Bobcat Buyback – Crawford Equipment
- I. Payment of Claims \$597,389.45 (ACH 264E-265E \$173,718.25 and Check #'s 76257-76335 \$347,436.50)

Motion carried 5-0.

5. **MEETING OPEN TO THE PUBLIC**

None

6. **SPECIAL BUSINESS**

Community Development Director Kate Thunstrom stated Brad Scheib from HKGi is running late and asked if the council could move on to new business, 9 A and take that item first.

Brad Scheib arrived at 6:05 pm.

9. **NEW BUSINESS**

A. Ordinance 251, Second Series - Amending Chapter 10, Section 71, I 1 Light Industrial to include Storage Facilities within the permitted CUP and Amending Chapter 6 Business Regulation and Licensing adding Section 14 – Storage Units/Self Storage Units (Second Reading)

Thunstrom gave the background on the reasoning for this ordinance amendment. There were no public comments at the Planning Commission. Council reviewed changes from the Planning Commission at August 5, 2019 council meeting. No additional comments from council on the second reading.

MOTION BY UDVIG SECOND MUEHLBAUER APPROVING THE SECOND READING OF ORDINANCE 251, SECOND SERIES AMENDING CHAPTER 10, SECTION 71, I 1 LIGHT INDUSTRIAL TO INCLUDE STORAGE FACILITIES WITHIN THE PERMITTED CUP AND AMENDING CHAPTER 6 BUSINESS REGULATION AND LICENSING ADDING SECTION 14 – STORAGE UNITS/SELF STORAGE.

Roll Call: Ayes: Robinson, Muehlbauer, Feldman, Bauer and Udvig,
Nays: None

Motion carried 5-0

6. **SPECIAL BUSINESS**

A. HKGi: Design Standards - Bridge Street Design Guidelines.

Schreib stated the intent is to introduce this to you tonight in a power point presentation. You can accept it as a guiding document. Larger document but built so it can be used easily on line. This document was included in the August 19, 2019 City Council packet.

- Feldman said again, this is just a guide. Like to have a good base to work with, good plan.

-Muehlbauer said he likes the plan not sure how it will work with the county roads

- Robinson like the overall concept but would prefer multi use trails be included.

Shows we care and shape the vision of the city.

- Bauer well put together plan. Not sure about the setback along the county roads.

Let's get those set back figured out first then set the plan. Like the vision of the plan and like the west bridge street plan carried all the way to the east.

- Udvig a good plan and gets you thinking of where things can go and implement them.

- Feldman concern is how flexible the county will be with the set backs. The future of Bridge Street will change. Good plan, good start.
MOTION BY MUEHLBAUER SECOND UDVIG TO ACCEPT THE BRIDGE STREET DESIGN GUIDELINES. Motion carried 5-0.

7. **PUBLIC HEARING**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. Was moved up on the agenda.

B Rivers Edge 3rd Addition – Preliminary Plat, Final Plat and Grading Approvals

Feldman wants to clarify a couple things on the preliminary plat and final plats. It had to do with the number of lots in this addition.

Thunstrom said we will not do the grading approval tonight and will potentially move that to the September 3rd meeting. The applicant, Dale Willenbring of St. Francis Land Development, LLC is moving forward with the 3rd Addition.

Brad Scheib of HKGi said he would walk through and explain what is all needed with his power point presentation of the staff report for the Rivers Edge 3rd Addition. Preliminary Plat in the 3rd Addition includes 30 lots but this Phase will include 10 lots. Planning Commission recommended denial 5-1 because of the park dedication and no trail. That was about a year ago and a trail has been discussed with staff. Staff is recommends approval.

Feldman asked about the city owned land that abuts this property. Thunstrom stated the land has not been transferred as of yet.

Bauer asked about the County trail being extend.

Feldman asked about the setbacks, and the park dedication would be \$2,500 per lot. Scheib said right now, the applicant is getting preliminary plat approval for 30 lots but final on just 10 lots.

Robinson asked about the drainage to make sure the same thing doesn't happen like what happened in the development north of the Hardware Store.

Thunstrom said the plat you are talking about is the Rum River Terrace. That development was platted and re-platted at a later date. That is when some of the problems occurred.

Feldman agrees that we need to look at drainage now so homeowners have a problem in the future.

Muehlbauer, Udvig and Bauer didn't have any further questions.

1. Amendment to the Planned Unit Development Established in Resolution 2018-14 including Preliminary Plat Approval for Rivers Edge Planned Unit Development - Resolution 2019-33

MOTION BY MUEHLBAUER SECOND ROBINSON TO ADOPT RESOLUTION 2019-33 APPROVING THE DEVELOPMENT STATE PUD AMENDMENT AND PRELIMINARY PLAT FOR RIVERS EDGE 3RD ADDITION WITH THE FINDINGS OF FACT AND CONDITIONS PRESENTED BY STAFF. Motion carried 5-0.

2. Final Plat and final Plans for the 3rd Addition of the Rivers Edge Planned Unit Development - Resolution 2019-34

MOTION BY BAUER SECOND ROBINSON ADOPTING RESOLUTION 2019-34 APPROVING THE FINAL PLAT FOR THE 3RD ADDITION OF RIVERS EDGE WITH THE FINDINGS OF FACT AND CONDITIONS AS PRESENTED BY STAFF. Motion carried 5-0.

3. Ordinance 252, Second Series – Approving Rezoning Outlot A Rivers Edge North from R-2 Urban Single Family Residence to Rivers Edge Planned unit Development

MOTION BY MUEHLBAUER SECOND UDVIG APPROVING THE FIRST READING OF ORDINANCE 252, SECOND SERIES APPROVING THE REZONING OUTLOT A OF RIVERS EDGE 1ST ADDITION FROM R-2 TO RIVERS EDGE PUD.

Roll Call: Ayes: Muehlbauer, Feldman, Bauer Udvig, and Robinson,

Nays: None

Motion carried 5-0.

4. Conditional Use permit for the Construction of public Roads within the Rum River Management District – Resolution 2019-35

MOTION BY UDVIG SECOND BAUER APPROVE RESOLUTION 2019-35 APPROVING THE CONDITIONAL USE PERMIT ALLOWING THE CONSTRUCTION OF PUBLIC ROADS WITHIN THE RUM RIVER MANAGEMENT DISTRICT WITH THE FINDINGS OF FACT AND CONDITIONS AS PRESENTED BY STAFF. Motion carried 5-0.

C. Street Lighting for Crosswalks on Pederson Drive

Public Works Director Paul Teicher explained the proposed nighttime street lighting for the crosswalks just west of County market on Pederson Drive. Currently there is no street lighting to illuminate either of these crosswalks. Connexus Energy provide the City with a proposal to light these two crosswalks with a single LED cobra head light fixture. The cost for this project is \$6,706.75 with a monthly maintenance fee of \$6.76 per light.

Feldman said this was brought to my attention at a MnDOT meeting. I then asked Paul to see what could be done. There is a monthly fee that we pay with all lights in St. Francis. However, the maintenance of the streetlights is included with the fee.

- Udvig I think we have a lot of lighting issues in the city. Good idea.
- Bauer good idea, asked about solar energy. Not sure what the price difference would be. Good safety idea.
- Feldman said in regards to solar energy if they get covered or cloudy weather, bad battery they would not work.
- Muehlbauer all for it.
- Robinson all for it as well. Will help illuminate a dark area too.

Teicher said I don't believe Connexus would cover the maintenance cost for solar lights.

MOTION BY MUEHLBAUER SECOND UDVIG TO APPROVE STAFF TO ORDER WORK TO BE COMPLETED AS PROPOSED BY CONNEXUS ENERGY. Motion carried 5-0.

10. **MEETING OPEN TO THE PUBLIC**

None

11. **REPORTS**

A. Department Reports – Public Works Monthly Reports

Teicher gave the monthly report. With all the rain, more grading and mowing. More vandalism in the parks during the summer months too. Even with the amount of rain, we did pump a significant amount of water. Lots of locates. Eight pumps pulled because of all the rags. Unfortunately still seeing ads on the flushable cloths. They are not flushable, throw them in the trash.

-Bauer said two man hours pulling pumps this month, over \$350 for staff time to pull them.

-Udvig good report. Don't put things down your toilet. Would like to see an increase in the number of benches by the playground area.

-Muehlbauer nothing to report.

-Robinson asked about the LePage recycling events. Teicher those events are part of our whole recycling Anoka County program. We do have staff at that sight and some volunteer groups. This last event was the highest number of vehicles coming through even with the pouring rain. We are advertising more. I feel it is a successful event. They provide the vendors. Also what about standalone wells for irrigation. Teicher stated for sand points they must be put in per MN DNR rules. The city cannot regulate the construction of a well. If they ever were ever have to abandon that they have to have a license well driller to abandon the well. More of a concern is that they register it and contact the MN Department of Health and have a back flow prevention, and is for irrigation purposes only.

-Feldman asked if we have that information on our website. Teicher said I will check to see if we have it on our website. Feldman said that would be helpful.

B. Councilmember Reports-

- Udvig wants everyone to be aware the school board meeting now starts at 6:30 pm. They still have discussion during the meeting just don't have it one-half hour meeting before. Notice that people have been active on social media regarding code violations. Just because you have been doing something for six years doesn't mean it's right. Reminder Sept 19 is the MnDOT open house. Handing out flyers to neighbors. I know it is being pushed out on Facebook too.
- Bauer stated Night to Unite was an amazing event and a great turnout with great events. Thanked the police/fire departments and staff that attended. Enjoy Labor Day, be safe. Just returned from vacation, liked this type of projects that was presented tonight for Bridge Street. Thanked staff for pulling all the documents together. Remember to signal exiting the roundabouts.
- Muehlbauer thought there was a good turnout for night to unite. Thanked staff and everyone that showed up.
- Robinson – We had our own night to unite in our neighborhood. Kudos to the fire department that came out. Really awesome. Have a safe Labor Day weekend.
- Feldman – I too want to say have a safe Labor Day weekend. Also, want to mention as Sarah mentioned the MnDOT will have an open house on September 19 from 4:30-7:30 at the First Baptist Church. Your input is important. Kwik Trip is open. Like the stop light at Pederson Drive/Hwy 47. Signs are only good as enforcement. Ticket them. Code compliance, people need to stop complaining about your neighbors. Call city hall and on Sept 3 we will have a different type of code enforcement. If you have questions on anything call the city. We didn't get elected to handle abatements. Works with us to serve you better. Thank you Rob about mentioning signaling exiting the roundabouts.

Feldman asked Engineer Craig Jochum about the Riverbank Lane/Kings Hwy project. Jochum stated culverts and stormsewer this week, concrete curb and gutter next week. End of September should be still the completion date.

C. Upcoming Events -

- Sept 2 Labor Day – Holiday (City Offices Closed)
- Sept 3 Tues-City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
- Sept 16 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
- Sept 19 MnDOT Open House @ St. Francis Baptist Church 4:30 pm – 7:30 pm

12. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular city council at 7:49pm.


Barbara I. Held, City Clerk