

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL WORK SESSION NOTES
AUGUST 14, 2019
5:30 P.M.

1. **Call to Order/Roll Call**

The Work Session was called to order at 6:00 pm by Mayor Steve Feldman.
Roll Call: Present were Steve Feldman, Kevin Robinson, Joe Muehlbauer, and Sarah Udvig. Robert Bauer excused. Also present were City Administrator Joe Kohlmann and Finance Director Darcy Mulvihill.

2. **Discussion on the 2020 Budget – General Fund**

Discussion was held in regards to the addition of a full time Fire Chief. Staff provided the City Council with the requested information regarding comparable cities' fire department costs, budgets, staffing models, populations, and phone numbers. In addition, staff provide the requested information on the St. Francis Fire Department that pertained to preplans, business information relating to fire inspections, SCBA maintenance logs, performance reviews, hose and ladder testing, training drills, calls and call percentages.

The Council discussed at least 13 questions provided by councilmembers regarding the issue of making the Fire Chief position a full time position. The impact on the tax levy was discussed and whether this position should be made full time for the 2020 budget year.

A majority of the City Council ultimately provided direction that this position should be made full time for the 2020 Budget with the following conditions:

- 1) Staff must cut \$30,000 from the budget as proposed, with the Chief position included in the budget for 2020.
- 2) The full time position for the Fire Chief would start on January 1st of 2020.
- 3) The position would start on the salary scale of Grade 17 Step 1
- 4) Public Safety departments will get a closer review for the 2021 Budget.

3. **Adjournment**

Mayor Feldman adjourned the work session at approximately 8:30 p.m.

Submitted by,



Joe Kohlmann, City Administrator