

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
AUGUST 5, 2019
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 PM

1. Call to Order / Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - A. City Council Minutes – July 15, 2019
 - B. City Council Work Session Notes – July 22, 2019
 - C. 2019 Anoka Conservation District Rum River Stabilization Letter of Support
 - D. 2019/2020 School Resource Officer Contract with St. Francis Area Schools
 - E. Authorization Not to Waive the Statutory Tort Liability Limits to the extent of the coverage purchased with LMCIT
 - F. Acknowledge Gambling Premise Permit –Anoka Ramsey Athletic Association @ The Ponds Golf Course- Resolution 2019-29
 - G. River's Edge – Letter of Credit Reduction
 - H. 2019 Anoka County Mitigation Plan – Resolution 2019-30
 - I. The Ponds Liquor License Application
 - J. Payment of Claims
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
 - A. Anoka County Rum River Regional Trail Master Plan – 2019 Amendment Request
 - 1) Resolution 2019-31 – Resolution of Support
 - B. BGS: Dangerous Dog - Fjeld
7. PUBLIC HEARINGS
 - A. 2020-2024 Capital Improvement Plan
8. OLD BUSINESS
9. NEW BUSINESS
 - A. Ordinance 251, Second Series - Amending Chapter 10, Section 71, I 1 Light Industrial to include Storage Facilities within the permitted CUP and Amending Chapter 6 Business Regulation and Licensing adding Section 14 – Storage Units/Self Storage Units (First Reading)
 - B. Schedule Work Session
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
 - A. Department Reports – Fire Department Quarterly Report
 - B. Councilmember Reports -
 - C. Upcoming Events –
 - Aug 6 Night to Unite @ Community Park 5:00 pm – 8:00 pm
 - Aug 19 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
 - Sept 2 Labor Day – Holiday (City Offices Closed)
 - Sept 3 Tues-City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
12. ADJOURNMENT

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
JULY 15, 2019

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Assistant Fire Chief Joe Lawrence, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

Add under 9 E. Water Meter Replacement Project; Resolution 2019-28 Lease Purchase Financing, the Master Lease Purchase Agreement and Proposal for Lease Purchase Financing.

MOTION BY MUEHLBAUER SECOND BAUER APPROVING THE REGULAR CITY COUNCIL AGENDA AS AMENDED. Motion carried 5-0.

4. **CONSENT AGENDA**

Mayor Feldman stated he would like to discuss two items before we approved the consent agenda. First is the Biosolids and the cost, change may happen to allow us to be able to use the 183 acres for disposal of the biosolids. Waiting for MPCA's decision. The biosolids can be applied to the land and cultivated into the ground. We would be able to use/lease the land every year but if we stop you need to wait three years before a farmer can use the field for human consumption crops such as sweet corn or potatoes. Teicher said even with the City disposing the biosolids on the property, the city could still lease out the property for regular crops such as soybean and field corn. Feldman stated at least there is some potential to use the land.

The second item has to do with the Wastewater Agreement with Oak Grove. Want to clarify on page 23 of the packet item C. The \$100,000 will be payable in two installments of \$50,000. First, will be paid on or before the date of connection to St. Francis Wastewater Treatment Facility (WWTF) and the second installment is one year from the date of connection to St. Francis WWTF. Such payments shall fully satisfy any and all connection, availability or similar up-front charges or fees that might otherwise be due or owed for existing sewer connections in the Ponds Development Area as of the date of this contract. We decided not to ask for it all up front and we are kind enough not to charge interest, which I was not for. On the next page, it goes over the control of discharge. Thanks to Paul, Parish and Craig for the addition of the language regarding the control of the effluent coming into our system. Also under A it

reads; Initial Construction: Purchaser will purchase, install and maintain at its own expense, all sanitary sewer system components plus all equipment necessary to connect Purchaser's sanitary sewer to Seller's wastewater collection system. Seller shall review and approve all construction plans for any portion of the collection system located within the Ponds Development modified after the effective date of this contract.

Robinson - pretty generous for zero interest for one year. Know several people in the Ponds Development and they have not raised their rates for a year and one-half. Not our fault if they see large increase. Call their councilmembers. Feldman said I thought they were going to phase in their increase. Kohlmann said I do not know.

Discussion on the Mayor's two items.

Muehlbauer - if we are locked in for five years with the contractor for removal of the biosolids what happens if we are able to utilize the 183 acres. Teicher said the contractor is flexible. We will take the best case scenario for the cost.

Robinson - so this is nothing new? Teicher said it is nothing new. Septic haulers have been doing it for years.

Bauer - had the same question as Muehlbauer. Teicher stated it could drop down the cost if we are able to use the land but still need Ferguson to haul the product to the land.

Udvig - like to reiterate what Robinson stated about the Ponds rates, we are not the ones raising the rates.

Feldman stated he would like to put on record; This deal is for the Ponds Development only and if West Lake George wants to hook up it is not the same deal.

MOTION BY UDVIG SECOND ROBINSON APPROVE THE CONSENT AGENDA ITEMS A-G AS FOLLOWS:

A. City Council Minutes – July 1, 2019

B. Accept the Resignation of Part Time Liquor Store Clerk Andrea Schauer

C. Authorizing Liquor Store Manager to fill the Part Time Vacancy

D. Approve quote for Routine Biosolids Removal - WWTP with Ferguson Power Pump for the next five years \$89,240.00 for year 1, \$86,300.00 for year 2, \$88,850.00 for year 3, \$91,400.00 for year 4 and \$93,950.00 for year 5.

E. Approve quote of \$8,700 from Empire Pipe Services for Routine Sewer System Cleaning (Jetting)

F. Enter into a Sewer Wastewater Service and Purchase Agreement with the city of Oak Grove Agreement for The Ponds Development Area.

G. Payment of Claims \$527,647.32 (ACH 262E-263E & 266E \$344,360.06 and Check #'s 76114-76193 \$183,287.26)

Motion carried 5-0

5. **MEETING OPEN TO THE PUBLIC**
None

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARING**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. Ordinance 249, Second Series - Chapter 6, Section 8. Pawn Brokers – Precious Metal Dealers-Second Hand Goods Dealers - (Second Reading)

If this ordinance was approved this evening, it would have an effective of August 19, 2019. Council commended staff on clarifying many gray areas in our current ordinance.

MOTION BY MUEHLBAUER SECOND BAUER APPROVING THE SECOND READING OF ORDINANCE 249, SECOND SERIES – CHAPTER 6, SECTION 8 ENTITLED PAWN BROKERS – PRECIOUS METAL DEALERS - SECOND HAND GOODS DEALERS.

Roll Call: Ayes: Feldman, Bauer, Udvig, Robinson and Muehlbauer

Nays: None

Motion carried 5-0.

B. Resolution 2019-25 – Authorizing Summary Publication of Ordinance 249, Second Series

MOTION BY BAUER SECOND ROBINSON ADOPTING RESOLUTION 2019-25 A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 249, SECOND SERIES, CHAPTER 6, SECTION 8. ENTITLED “PAWN BROKERS- PRECIOUS METAL DEALERS – SECOND HAND GOODS DEALERS”.

Motion carried 5-0.

C. Ordinance 250, Second Series-Chapter 4, Section 6. Rental Housing Licensing (Second Reading)

No changes since the last meeting and would be published in its entirety with an effective date of August 19, 2019.

The main changes to the ordinance are;

- Administering the Rental License as a business license to create a consistent and transparent process
- Clarifying language on when and how a property would require an inspection
- Removing language that is beyond the City's enforceable capacity
- Identifying site capacity and the process for conversion
- Creating a minimum standard of conduct to address properties with high volume call and enforcement issues

If this ordinance was approved this evening, it would have an effective of August 19, 2019.

Bauer asked about a summary publication. Thunstrom said no; the rental housing ordinance provides staff with additional tools to enforce compliance as staff and the Council may likely be taking actions pursuant to the new ordinance in the future.
MOTION BY UDVIG SECOND ROBINSON APPROVING THE SECOND READING OF ORDINANCE 250. SECOND SERIES – CHAPTER 4, SECTION 6 ENTITLED “RENTAL HOUSING LICENSING”.

Roll Call: Ayes: Bauer, Udvig, Robinson, Muehlbauer, and Feldman,
Nays: None.

Motion carried 5-0.

D. Declaring Surplus Property – Duty Officer Pick Up and Transfer of Police Tahoe to the Fire Department – Resolution 2019-26

Assistant Chief Joe Lawrence reported currently the Fire Department is utilizing 2002 Ford pick-up for the Duty Officer. The Chief is assigned a 2013 Dodge Charger. The truck is rusting and needs some engine repair. Police are eliminating the 2011 Tahoe from their fleet. Fire Department is asking for council approval to reassign the Tahoe to the Fire Chief and the duty officer would use the current chiefs vehicle. New graphics to identify the vehicles as a Fire Department vehicles versus a Police Department vehicle would be completed.

Feldman like the idea the charger will become the duty officer car and the Tahoe for the Chief utilizing the resources, we have.

MOTION BY BAUER SECOND MUEHLBAUER TO APPROVE THE DEPARTMENTAL TRANSFER OF THE 2011 CHEVROLET TAHOE TO THE FIRE DEPARTMENT AND ADOPT RESOLUTION 2019-26 DECLARING THE 2002 FORD F250 PICK-UP AS SURPLUS PROPERTY.

Motion carried 5-0.

E. 2019 Water Meter Replacement Project – Accepting Bids and Awarding Contract-Res 2019-27 and Financing Resolution 2019-28

City Engineer Craig Jochum stated as required by State Statute staff prepared plans, advertised for bids with a bid opening published for July 3, 2019 at 10:00 am. Only one bid was received. The bid was from Ferguson Waterworks of Blaine, MN with a project bid of \$604,812.95 with several conditions. Since the addition of the Water Treatment Plant opening in 2008 the City has approximately 700 meters that will remain in place because they are compatible and have been put in after the treatment plant opened, therefore only a new register and meter antenna need to be installed on these meters, which is a significant cost savings to the City. Ferguson Waterworks has been providing meters and meter services to the city for over 11 years and is familiar with the City's current system. This is probably why we only received one bid. Along with the bid, they submitted several conditions. The exceptions to the General Condition are in regards to the insurance requirements and warranties. The City attorney is working with Ferguson Waterworks on these items. A copy of the exceptions that were submitted with the bid was included in the packet. Insurance and

also in the Supplemental Agreement (text in “red” is the proposed revised language) clarifies that the Contractor is not responsible to repair faulty or substandard plumbing with the meter replacement. Staff believes it is a reasonable request. One other contingency was on the financing.

Feldman said I think this is the right thing to do. Ferguson will look at the water meter and if they see a problem, they will contact staff to look at it. Homeowner will need to make corrections at their own expense before the meter is replaced. Meter horns may need to be replaced on some too but Ferguson will do that. Jochum said that was already in the specifications. Financing was discussed in length. The City will not bond for this project.

Bauer asked if there is an issue prior to the new meter being replace, is there a plan to put it out for bids to have one plumber to make the corrections. Teicher said it is up to the homeowner to do their research and hire their own plumber. We do not recommended anyone. Bauer would like to see the bid company (Ferguson) provide the homeowners a list to call. Muehlbauer said it is the homeowner's responsibility. Feldman said the City could not recommend any company over the other. Muehlbauer said are the homeowners given a certain timeframe to fix it? What happens if they do not fix it.

Jochum said we hope those cases are very minimum. Teicher said we expect we may have some of those issues at the end. Per our ordinance, we have some options if they choose not to change it out. Feldman said it gives us more control, better readings, and a benefit. I am sure there will be some people who complain. There is always the two percent. Jochum said the two biggest issues we see are valves and meter horns being replace beside the meter and this is part of Ferguson's bid. Bauer said I would just like it to be flawlessly being we are coming into their homes. Ferguson should know what needs to be fixed, so that can be relayed to the homeowners plumber. If the homeowners have any questions, they can all the City, lots of different resources. Robinson explained what a meter horn is and asked about the valves. When things get disturbed things can happen. Concerned about the homeowners. Discussion on what the possible problems that could happen. Bauer still wants Ferguson to give the homeowner a list of several plumbers in case the homeowner has a problem. Feldman said they are just replacing the valve, meter and meter horn. Teicher said they are taking a picture before and after, having an adult there and homeowner sign off. There will also be a 24-hour call center. Feldman asked would they call the public works. Teicher said if the curb stop needs to be shut off they will call us. Ferguson will never leave anyone without water. Ferguson does have on staff, an employee who is a master plumber and their employees work under his license and will follow code. Robinson said our job is to ask questions. Udvig said if something happens like to us years ago and we had problem with water in our basement. Public Works came out to fix it. Jochum said it is part of the contract they would cover it if they caused the problem.

MOTION BY MUEHLBAUER SECOND BAUER ADOPT RESOLUTION 2019-27 A RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT TO FERGUSON WATERWORKS OF BLAINE MN FOR THE 2019 WATER METER REPLACEMENT PROJECT. Motion carried 5-0.

MOTION BY MUEHLBAUER SECOND UDVIG TO ADOPT RESOLUTION 2019-28 A RESOLUTION AUTHORIZING PURCHASE AGREEMENT, ESCROW AGREEMENT AND OTHER DOCUMENTS RELATED THERETO WITH RESPECT TO THE 2019 WATER METER REPLACEMENT PROJECT; AUTHORIZING THE EXECUTION AND DELIVER OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION CONTINGENT UPON BOND COUNCIL REVIEW AND APPROVAL. The proposed ten-year installment purchase financing agreement is at a rate not to exceed 3.7% per annum interest rate. Motion carried 5-0.

MOTION BY UDVIG SECOND MUEHLBAUER APPROVING THE MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT CONTINGENT UPON BOND COUNCIL REVIEW AND APPROVAL. Motion carried 5-0.

MOTION BY BAUER SECOND ROBINSON APPROVING THE PROPOSAL FOR LEASE PURCHASE FINANCING CONTINGENT UPON BOND COUNCIL REVIEW AND APPROVAL. Motion carried 5-0.

F. Setting a Work Session for 2020 Budget Discussion – July 22, 2019
Council set the work session for July 22, 2019 for 6:00 pm at city hall to discuss the 2020 General Fund Budget.

10. **MEETING OPEN TO THE PUBLIC**
None

11. **REPORTS**

A. Department Reports – Public Works Monthly Reports -

Public Works Director Paul Teicher gave the monthly report. Parks - spending a large amount of time mowing. Summer recycling this Saturday, at LePage and Sons 9 am - noon. Wastewater plant is performing extremely well. Had a hockey puck logged in the impeller but the lift station was not plugged, fortunately. Feldman asked if we have ever had a lift station burn up because of a plugging issue. Teicher said there are a lot of mechanisms in place to have it shut down so they don't burn out. There were 50 no-reads this past month.

Bauer said we need to let the public know it cost man-hours to fix the lift station. Nice report. The rest of council agreed.

Police Department Quarterly Reports –

Police Chief Todd Schwieger said there was nothing out of the ordinary this past quarter. Traffic enforcement was a focus. The DUI's are not necessary coming from St. Francis establishments. Officers doing a good job and are involved with TZD. In regards to theft and burglary, trying to educate residents notifying them through social media if there is a problem area. We have been having the overnight officers knock on doors to notify resident if their garage doors are open. Lots of theft are from open garage doors. New siren is up in Edge Wild Park, waiting for Connexus Energy to finish the last phase. Bike rodeo and car seat events each had the highest turnout since we started. New event, Cone with a Cop next Wednesday, and Night to Unite August 6.

Feldman asked about the increase in calls. Chief Schwieger said we do typically see an uptick in the summer. New solar panels are now on the signs.

Robinson asked about agency assists. Chief Schwieger said if a high priority call comes in we will assist if deputy is out and we can respond quicker. One business owner said the police department is doing speed traps, the citizens want it, if the same business owner needed assistance I am sure you would be right there. I think you are doing a very good job.

Muehlbauer great report, like the community events.

Bauer thank you for the report, continue to use Nixle.

Udvig good report, like to see all the police presence. I too keep my light on all night.

Feldman asked have we seen any effect since the signal went in on Hwy 47. The citations have gone down since the initial installation. Interesting to see when school starts again. Feldman said I think we will see some changes with Kwik Trip opening soon. Udvig asked about the hands free new law. Chief Schwieger said you cannot have the phone in your hand. Feldman stated please turn your signal out of a roundabout. Signs are only good as enforcement.

B. Councilmember Reports-

Udvig had one resident ask about the road patching and how dangerous it is to motorcycles. Teicher said Muehlbauer also received an email on this too. Crack filling is best practice and has been used the last fifty years. Safety is our number one concern. Crack filling preserves the road so moisture does not get in there. Next week you will see the chip seal applied. Not trying to insult or offend anyone. If unsafe condition, maybe drive slower or take another route. Never have had that complaint before. Don't know an affordable alternative right now. Feldman said adjust your speed. If we don't do the crack filling then rain gets in there. We are doing the best we can. As stated by Robinson in the past, if you have a problem stop the thirty minutes on your keyboard and come here and spend 15 minutes at the podium.

Bauer why do they use the toilet paper for crack filling. Teicher said to keep the rubber from sticking to your vehicle, plus able to keep the road open.
Muehlbauer – nothing further to add.

Robinson said also keep your grass clipping off the road, Night to Unite August 6 if you can't make it to the city's event try one in your own neighborhood. Get to know your neighbors.

Feldman asked about the grass clipping. Teicher said it is against city ordinance to put grass clipping in the street. Events coming up; Recycling Event, Night to Unite, may not have a helicopter, a lot of different activities, help us to serve you better. Come and talk to us. People bring problems to us with no ideas or solutions. If you are not part of the solution, you are part of the problem. We are here to serve you better. Call before you start anything. Widths of driveways are 24'. Before you do anything call us. Make the call first.

Riverbank Lane/Kings Hwy: small utilities are completed; brush has been removed, silk fence this week

C. Upcoming Events -

July 17 Planning Comm. Meeting @ St. Francis Area Schools District Office 7:00 pm
July 20 Recycling Event @ LePage and Sons, 9 am - noon
Aug 5 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
Aug 6 Night to Unite @ Community Park 5:00 pm – 8:00 pm
Aug 19 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm

12. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular city council at 7:46 pm.

Barbara I. Held, City Clerk

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL WORK SESSION NOTES
JULY 22, 2019

1. **Call to Order/Roll Call**

The Work Session was called to order at 6:00 pm by Mayor Steve Feldman.
Roll Call: Present were Steve Feldman, Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present were City Administrator Joe Kohlmann, finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom and Police Chief Todd Schwieger.

2. **Discussion on the 2020 Budget – General Fund**

City Administrator Joe Kohlmann gave an overview of the projected 2020 General Fund Budget. They include some of the routine operating expenses and some of the new budget items. Some of the new budget items included an increase for the lost revenue to cover the cost of one of the Liaison Officers that ISD #15 cut and the proposed addition to hire a full time Fire Chief.

Discussion was held on the uncertainty of the liaison contract and whether or not they might go back to two liaisons at some point. The Police Department prepared a draft job description for a Community Resource Officer. This officer would be an appointment within the department. The officer could also dedicate time to proactively addressing code violations. However, this officer would be the primary position for community events, for the police department and back up the school district. After the discussion, it was agreed to continue with this position.

In regards to the addition of a full time Fire Chief, after council discussion it was decided additional information is needed to be able to determine if this would be added to budget.

3. **Adjournment**

Mayor Feldman adjourned the work session at 8:01 pm.

Submitted by,

Barbara I. Held, City Clerk

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 C

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
SUBJECT: Letter of Support for Anoka Conservation District
DATE: 8-5-2019

OVERVIEW: Anoka Conservation District identified 80 eroding streambank stretches on the Rum River throughout Anoka County while completing an erosion inventory early this year. That inventory has led to a plan for ACD to apply for funding for riverbank stabilization projects throughout the County through three state grants with matching funds from Anoka County. They submitted a Lessard-Sams Outdoor Heritage Council application last month, and plan to submit applications for Clean Water Fund and Conservation Partners Legacy grants in the coming months. Both Upper and Lower Rum WMOs signed letters of support for the Lessard-Sams grant proposal, and they are hoping the City of St Francis would consider doing the same for the coming proposals. Potential projects range from cedar tree revetments to habitat-enhancing bioengineering projects to hard armoring projects. Potential locations span the county and exist in each city. You can find the inventory here:

https://www.anokaswcd.org/images/AnokaSWCD/Reports/Inventory/Rum_River_Erosion_Inventory_Final.pdf

For additional information the grant illustration they submitted with the Lessard-Sams proposal is included with the memo.

ACTION TO BE CONSIDERED: City Council to authorize Mayor to sign the attached letter of support for Rum River Stabilization grant applications.

BUDGET IMPLICATION: ACD is not asking for any financial commitment from the cities themselves, just signed letters of support to help boost the applications and show that the cities are supportive of the projects. The Lessard-Sams proposal has been submitted, and hearings will be coming up by the end of August. The other two grant deadlines will likely be late August to early September.

Attachments: Rum River Grant Memo to Cities, ACD letter of support



ANOKA CONSERVATION DISTRICT

16015 Central Ave NE, Suite 103
Ham Lake, MN 55304
Phone: (763) 434-2030 Fax: (763) 434-2094
www.AnokaNaturalResources.com

MEMO

To: City Councils of Andover, Anoka, Oak Grove, Ramsey, and St. Francis
From: Jared Wagner, Water Resource Technician
Date: June 27, 2019
Re: Rum River Stabilization Project Grants

ACD, along with Anoka County, is applying for three different grants to do Rum River stabilization projects over the next three years. Each grant will address a specific scale or severity of erosion with different project types outlined below. Candidate sites were identified in a Rum River Erosion inventory completed by ACD in early 2019. These kinds of projects improve water quality by collectively stabilizing thousands of tons of sediment that would otherwise wash into the river. It also assists your residents by providing financial and technical help to stabilize their riverbanks.

We are asking that you please consider signing the attached letter of support to help bolster our applications by showing that your city is a supporter of ACD's efforts to bring this state grant funding to Anoka County where it will benefit your community. We can use one letter for all three grant proposals we plan to submit.

Planned Grant Applications

1. **Lessard-Sams Outdoor Heritage Council (LSOHC): \$952,255** request to complete 4-8 bioengineering bank stabilization projects that build habitat and provide water quality benefit.
2. **Clean Water Fund (CWF): \$439,003** request to complete 1-2 large hard armoring projects that require extensive engineering and provide a large water quality benefit.
3. **Conservation Partners Legacy (CPL): \$183,355** request to complete 20+ cedar tree revetment projects where erosion is mild, but likely to worsen if not treated.

Total = \$1,574,612 in grant requests

These grants do require local matching funds, but we are not directly requesting any funds from your city. Anoka County is providing 13% of the matching funds, landowners will provide 10%, and the Upper Rum River and Lower Rum River WMOs will each be asked to provide 1% (\$15,000).

Pictures of some similar projects installed in the past are included in the attached grant proposal illustration.

Please consider passing a motion to support ACD Rum River grant proposals and sign the attached letter of support.

Phase 1 - Rum River Wildlife and Fisheries Habitat Enhancement Through Bioengineering



PROJECT JUSTIFICATION

- Rum River bank stabilization projects are recommended in the 2017 Rum River Watershed Restoration and Protection Strategy (WRAPS) report by state and local agencies and stakeholders.
- The Anoka Conservation District (ACD) identified 80 eroding stretches totaling seven miles of riverbank.
- Critical riparian-littoral transitional habitat is missing along these seven miles, and 7,838 tons of sediment is delivered to the river annually, smothering habitat for mussels, invertebrates, and spawning fish.
- LSOHC, CPL, and Clean Water Fund grants will be pursued to address sites based on scale and severity.
- Two phases are planned for LSOHC requests for Rum River habitat-building bioengineering projects in Anoka County over five years. Additional requests with upstream partners may be possible in the future.

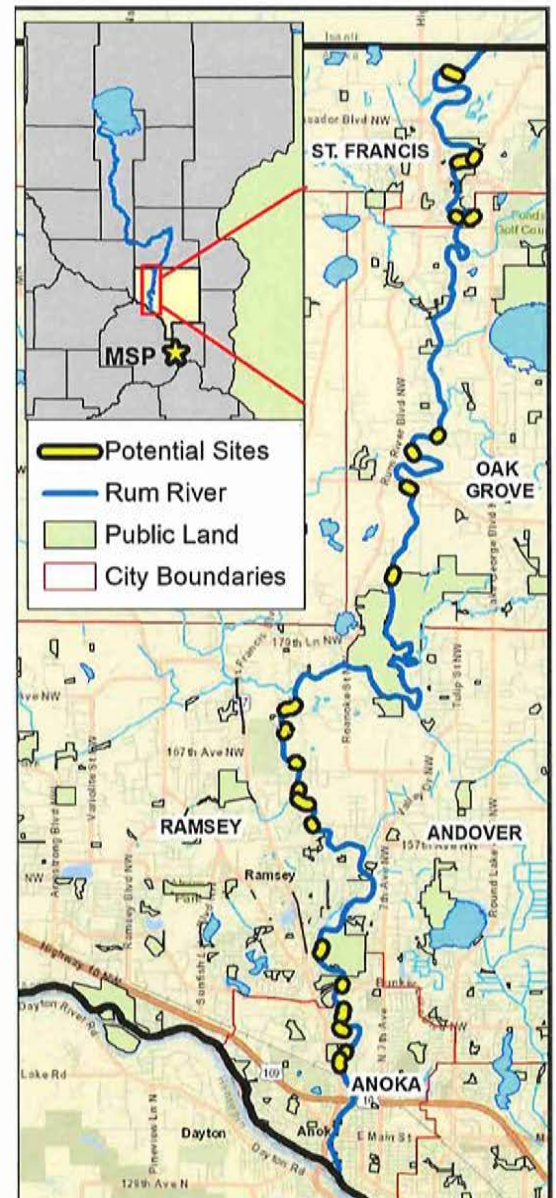
PROJECT SUMMARY

- Stabilization and habitat enhancement of four to eight sites over three years during Phase 1 with \$952,200 LSOHC -OHF funds
- Enhanced opportunity for fishing, hunting, and recreation on a key public water resource
- Project partners: ACD, Anoka County, and landowners
- Support from: Upper Rum River WMO, Lower Rum River WMO, and MN Waterfowl Association



LONG-TERM STRATEGY

- Anoka County approved \$442,000 in grant match over the next five years.
- Future LSOHC requests will be made for additional habitat building bioengineering projects.
- Clean Water Fund grants will be pursued for projects requiring substantial hard armoring.
- CPL funds will be pursued for smaller projects addressable by cedar tree revetment projects.





PROJECT BENEFITS

- Habitat enhancement (up to three acres) for game fish, waterfowl, and non-game wildlife
- Reconnection of fragmented riparian habitat along up to a half mile of riverbank
- Water quality and clarity improvement downstream by reducing up to 750 tons of sediment annually
- Projects will protect both public and private land currently being lost to erosion.
- Wildlife-friendly approaches will be developed or tested to advance bioengineering practices for wildlife benefit.

BIOENGINEERING

- Relies on natural materials to stabilize banks while providing transitional habitat that is traversable by wildlife
- May include light grading and toe armor, native plants, woody materials, and rock vanes
- Stabilizes soils to prevent sediment loading to river, improving water quality, fish spawning beds, and mussel habitat
- Reconnects currently fragmented riparian-littoral habitat along the river



MINNESOTA'S RUM RIVER

- State Outstanding Resource Value Water
- State Wild, Scenic, and Recreational River
- State Water Trail
- World-class smallmouth bass fishery
- Key reach for Species in Greatest Conservation Need (SGCN); Several mussels, Blanding's turtle



August 5, 2019

State grant proposal review councils,

The City of St Francis is pleased to support Rum River habitat and water quality enhancement grant applications submitted by the Anoka Conservation District. The Rum River is among the most important water, ecological, and recreational resources in our community. Enhancing habitat and improving water quality through bank stabilization projects outlined in this proposal will benefit the citizens and visitors who frequent our parks and fish, swim, or boat in the Rum River. These projects will also help to preserve the wild and scenic attributes of the river that set our community apart in an urbanizing metro county. Please give this grant application every positive consideration.

The projects outlined in this proposal are a local and regional priority supported by plans at each scale. They will help meet one of the top project priorities of our watershed management organization's 10-year watershed plan. The projects are also supported by the science and watershed-level prioritization in the Rum River Watershed Restoration and Protection Strategies (WRAPS) report.

The Rum River is one of the most significant and valuable water and wildlife resources in our region and our city. We are pleased that the proposed projects offer both habitat and water quality benefits. As a State Scenic and Recreational River known as an excellent fishery and drinking water source for the Twin Cities, well-rounded projects like these are strongly supported due to their multiple benefits and impact to so many people. Please consider the City of St Francis a supporter of this grant application and the invaluable outcomes that will result.

Respectfully,

Mayor Steve Feldman



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 D

TO: Joe Kohlmann, City Administrator

FROM: Todd Schwieger, Police Chief

SUBJECT: 2019/2020 School Resource Officer Contract

DATE: August 5, 2019

OVERVIEW: A contract entered into each school year between the City of St Francis and Independent School District 15 provides direction to both the district and city including but not limited to administrative responsibilities, level of service, duties of officers and duration of cost.

ACTION TO BE CONSIDERED: City Council to approve the 2019/2020 contract for 1 school resource officer between the City of St Francis and Independent School District 15.

BUDGET IMPLICATION: Independent School District 15 shall pay the City of St Francis Seventy Two Thousand Two Hundred Forty Eight Dollars (\$72,248.00) during the fiscal year of 2019-2020 with payments made on a quarterly basis. The remainder of the officers' wages for the year 2020 are budgeted.

Attachments: Contract

CONTRACT FOR SCHOOL RESOURCE OFFICER
FOR INDEPENDENT SCHOOL DISTRICT 15
ST. FRANCIS, MINNESOTA
2019-2020

THIS CONTRACT by and between the City of St. Francis (hereafter referred to as "City") Anoka County, Minnesota and Independent School District 15, (hereafter referred to as "District") Anoka County, Minnesota, is entered into under and by virtue of Minnesota Statutes, Section 471.59 and Section 123B.02.

1. **OFFICER EMPLOYED BY CITY.** The City shall provide law enforcement services to the District through the use of a police officer who will serve as School Resource Officer. The Officer will be employed by the City and the City shall assume all obligations with regard to worker's compensation, PERA, withholding taxes, insurance and other employment related obligations. The District will not be considered the employer of the officer for any purpose.

2. **TERM OF CONTRACT.** This contract shall be effective for school year 2019-2020 beginning on September 3, 2019. The school year shall consist of 171 student contact days, for a total of 1,368 hours.

3. **ADMINISTRATIVE RESPONSIBILITIES.** Law enforcement services rendered to the District shall be at the sole direction of the City Council. Standards of performance, discipline of the Officer assigned and other internal matters, shall be under authority of the Chief of Police of the City. The District shall provide the City with an appraisal of the police liaison service received. This will be done at least annually and will result from a program review conducted by the District's staff.

4. **LEVEL OF SERVICE.** The City will assign a total of one officer to provide law enforcement services to St Francis Area Schools. Primary service responsibilities of the SRO will be to the High School and Middle School. These services will consist of the SRO officer remaining available and responding to service needs pursuant to this contract that shall only be secondary to the officers greater priority to respond to emergency calls, attend police training and special duties as assigned by the Chief of Police of the City. The normal staffing will be one officer. In the event the assigned officer is absent, whether such absence is due to vacation, sick or other reasons the City will assign one other Police Officer on duty as responsible for meeting its

obligations pursuant to this Agreement. The Police Department will provide additional coverage for events that happen outside of normal school hours, such as athletic events, dances at the rate of \$64.82/hour. Reimbursement for additional time will be invoiced separately as it occurs. Law enforcement services will be provided to the St Francis Learning Center and St Francis Elementary School by any available on duty St Francis Police Officer.

5. **DUTY OF OFFICER.** Basic duties of the officer shall be set forth in a job description provided to School Officials by the Chief of Police of the City. The Police Chief and School Officials will also meet annually to discuss School Resource Officer expectations.

6. **CLOTHING, EQUIPMENT AND SUPPLIES.** The Officer assigned to the schools will be a uniformed officer. The City shall provide required clothing, uniforms, vehicle, necessary equipment and supplies for Officer to perform law enforcement duties.

7. **SCHOOL CALENDAR.** The District shall provide the City's Police Department with a school calendar on an annual basis.

8. **TERMINATION.** This agreement shall remain in full force and effect from the date hereof unless terminated by either party upon ninety (90) days written notice of such termination. All payment due hereunder shall be prorated in the event of such termination.

9. **DURATION AND COST.** For and in consideration of the provision of police service In accordance with the terms of the Contract, the District shall pay the City the sum of Seventy Two Thousand Two Hundred Forty Eight Dollars (\$72,248.00) in the fiscal year 2019-2020. Payment shall be made on a quarterly basis.

10. **FUNDING LOSS TERMINATION OPTION.** In accordance with Minnesota Statute 465.71 the District may elect to cancel this contract if budgeted funds are not available to continue the service in this manner.

11. **INDEMNITY AND HOLD HARMLESS.** As a condition of City's assignment of a School Resource Officer pursuant to this Agreement, School District agrees to and shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by School District or its agents, employees, contractors or subcontractors with respect to School District's performance of its obligations under this Agreement. School District shall defend City against the foregoing, or litigation in connection with the foregoing, at School District's expense, with counsel reasonably acceptable to City. City, at its expense, shall have the right to participate in

the defense of any claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the gross negligence or willful misconduct of City. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement.

The City agrees to and shall indemnify, protect, save harmless and insure School District, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by City or its agents, employees, contractors or subcontractors with respect to City's performance of its obligations under this Agreement. City shall defend School District against the foregoing, or litigation in connection with the foregoing, at City's expense, with counsel reasonably acceptable to School District. School District, at its expense, shall have the right to participate in the defense of any Claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the gross negligence or willful misconduct of School District. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement.

In no case shall either party's obligation to indemnify the other party exceed the statutory liability limit of the other party.

12. **AMENDMENTS.** This Agreement contains the full understanding and agreement between the parties and may not be amended except in writing agreed to and executed by both parties. If any provision of this Agreement is found invalid by a court or agency, it shall not invalidate any remaining provisions.

13. **DATA PRACTICES.** Sharing of data will be done only pursuant to the Minnesota Government Data Practices Act and the Family Educational Rights and Privacy Act. Any data shared between the two parties to this Agreement will be maintained in accordance with state and federal law.

14. **GOVERNING LAW.** This Agreement shall be construed as to both validity and performance enforcement in accordance with and governed by the laws of the State of Minnesota.

15. **SCOPE.** It is agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

CITY OF ST. FRANCIS

INDEPENDENT SCHOOL DISTRICT 15

By: _____

By: Amy Kelly

Title: _____

Title: Clerk

By: _____

By: Beth J. Heise

Title: _____

Title: Superintendent

Dated: _____

Dated: 7/23/19

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 E

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Authorization Not to Waive Statutory Liability Limits
DATE: 07-24-2019

OVERVIEW:

Historically, the city has chosen to not waive the statutory liability limits. Waiving the statutory limit would likely increase premiums. In addition, the statutory limits maximum exposure to \$500,000 per claimant and \$1.5 million per occurrence.

ACTION TO BE CONSIDERED:

Motion to Not Waive Statutory liability limits.

BUDGET IMPLICATION:

Insurance premiums are budgeted for each year with the limits not waived.

Attachments:

- League of MN Cities Memo excerpt concerning Statutory Limits and Waiving
- Liability Coverage Waiver Form.

RELEVANT LINKS:

See Section III.B, *Data security breach and computer-related risks*.

See Section III.J, *Land use and special risk litigation*.

See Section III.D, *Employees' activities in outside organizations*.

Minn. Stat. § 466.04.

See *Summary of LMCIT Liability Coverage Options* and the effects of choosing the various coverage structure options.

In addition to the LMCIT coverage limit of \$2 million per occurrence, there are annual aggregate limits, or limits on the total amount of coverage for the year regardless of the number of claims.

A \$3 million annual aggregate applies for the following:

- Products.
- Failure to supply utilities (water, electricity, gas, steam service, and phone and internet or other electronic data transmission services.)
- Data security breaches (a \$250,000 sublimit, which is part of and not in addition to the \$3 million aggregate, applies for Payment Card Industry fines and penalties and data security breach regulatory fines and penalties resulting from a data security breach claim.)
- Electromagnetic fields.
- Limited contamination (sudden and accidental release of pollutants; herbicide and pesticide applications; sewer ruptures, overflows, and backups; lead and asbestos claims; mold claims; organic pathogen claims; hostile fire claims; and excavation and dredging claims, which are also subject to an annual \$250,000 sublimit.)

A \$1 million annual aggregate applies to land use and special risk litigation. This coverage is provided on a sliding scale percentage basis, which is based on participation in LMCIT's land use incentive.

A \$100,000 annual aggregate applies for employees' activities in outside organizations.

2. Statutory liability limits

The statutory municipal tort cap is limited to a maximum of \$500,000 per claimant and \$1.5 million per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both. The LMCIT liability coverage provides a standard limit of \$2 million per occurrence.

At the city's coverage renewal each year, it must decide whether to waive or not waive the statutory limits. There is no right or wrong answer, and it's a discretionary decision each governing body must make.

RELEVANT LINKS:

See Section II.D.3,
*Purchasing higher liability
limits.*

See Section II.D.3.a,
*Statutory limits may not
apply.*

Minn. Stat. § 3.736.

a. Waiving the statutory limit

Members who waive the statutory limits are waiving the protection of the statutory limits, up to the amount of coverage the city has. A claimant could recover up to the LMCIT standard limit of \$2 million, rather than the statutory limit of \$500,000 per claimant. Because the waiver increases the exposure, the premium is a bit higher for coverage under the waiver option.

A city may choose to pay more in premium for the waiver option because the statutory liability limit only applies in cases where the city is in fact liable and the injured party's actual proven damages are greater than the statutory limit. Some cities may want to have more assets available to compensate their citizens for injuries caused by the city's negligence.

In those cases where the city waives the statutory limit, but also purchases the LMCIT excess liability coverage, a claimant could potentially recover more. If, for example, the city has \$1 million of excess coverage and chooses to waive the statutory tort caps, the claimant or claimants could recover up to \$3 million in damages in a single occurrence.

The cost of the excess liability coverage is higher if the city waives the statutory tort caps. The cost difference is proportionally greater than the cost difference at the primary level because for a city that carries excess coverage, waiving the statutory tort caps increases both the per claimant exposure and the per occurrence exposure.

b. Not waiving the statutory limit

For cities who choose not to waive the statutory limits, the city's liability is limited by the statute to no more than \$500,000 per claimant and \$1.5 million per occurrence. LMCIT's higher coverage limits would only come into play on those types of claims that aren't covered by the statutory limit.

3. Purchasing higher liability limits

LMCIT makes available the option of carrying higher coverage limits than the basic limit of \$2 million per occurrence. The LMCIT excess liability coverage is available in \$1 million increments up to a maximum of \$5 million. There are several reasons why cities may consider carrying LMCIT's excess liability coverage.

a. Statutory limits may not apply

The statutory tort caps do not or may not apply for the following types of claims:



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SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of St. Francis

Check one:

- ☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: August 5th, 2019

Signature: _____ Position: Finance Director

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 F

TO: Joe Kohlmann, City Administrator
FROM: Barb Held, City Clerk
SUBJECT: Acknowledgement to Gambling Premise Permit
DATE: August 5, 2019

OVERVIEW:

The Anoka Ramsey Athletic Association has applied for a premise permit with the MN Gambling Control Board. The Anoka Ramsey Athletic Association would like to conduct lawful gambling at the Ponds Golf Course 2881 229th Avenue NW. Lease Agreement attached. The Andover Huskies Youth Hockey Association received approval from the City Council in April but their lease was not renewed. In order for the nonprofit to conduct lawful they must apply through the State, receive City acknowledgment by resolution and then send the signed application to the Gambling Control Board for official approval.

ACTION TO BE CONSIDERED:

A motion would be in order to acknowledge the Application for a Premise Permit by adopting Resolution 2019-29 approving the gambling premise permit for the Anoka Ramsey Athletic Association at the Ponds Golf Course.

BUDGET IMPLICATION:

None

Attachments:

- Application from Minnesota Lawful Gambling
- Lease Agreement
- Resolution 2019-12

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-29

**A RESOLUTION APPROVING THE GAMBLING PREMISE PERMIT FOR THE
ANOKA RAMSEY ATHLETIC ASSOCIATION
AT THE PONDS GOLF COURSE**

WHEREAS, pursuant to Minnesota Statutes 349.213, the City of St. Francis has in effect Section 6-5-3 of the St. Francis City Code which regulates lawful gambling with the City;

WHEREAS, the Anoka Ramsey Athletic Association (the "Applicant") is an organization which conducts or proposes to conduct lawful gambling at the following described premises within the City of St. Francis, Anoka County, Minnesota;

The Ponds Golf Course
2881-229th Avenue NW
St. Francis, MN 55070

AND WHEREAS, the Gambling Control Board has submitted a premise permit which the Applicant has requested to be issued or renewed;

AND WHEREAS, the City Council finds that the Applicant has complied with all requirements of the St. Francis City Code, Section 6-5-3 and said premises permit is hereby approved by a majority of the St. Francis City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 5th DAY OF AUGUST, 2019.

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk

MINNESOTA LAWFUL GAMBLING

LG215 Lease for Lawful Gambling Activity

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LEASE INFORMATION		
Organization:	License/Site Number:	Daytime Phone:
Andika Ramsey Athletic Association	99049	612-980-5616
Address:	City:	State: Zip:
PO Box	Andika	MN 55303
Name of Leased Premises:	Street Address:	Daytime Phone:
The Ponds Golf Course	2881 229th Ave	763-862-9987
City:	State: Zip:	Daytime Phone:
ST Francis	MN 55070	763-862-9987
Name of Legal Owner:	Business/Street Address:	Daytime Phone:
Georgia Lund	2881 229 Ave	763-862-9987
City:	State: Zip:	Daytime Phone:
ST Francis	MN 55070	763-862-9987
Name of Lessor (if same as legal owner, write "SAME"):	Address:	Daytime Phone:
Same	18034 Palm St	763-862-9987
City:	State: Zip:	Daytime Phone:
Andover	MN 55304	763-862-9987
Check applicable item: ☒ New or amended lease. Effective date: <u>9/1/19</u> . Submit changes at least ten days before the effective date of the change. ☐ New owner. Effective date: _____. Submit new lease within ten days after new lessor assumes ownership.		
CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles) ☒ Pull-Tabs (paper) ☒ Electronic Pull-Tabs ☐ Pull-Tabs (paper) with dispensing device ☐ Electronic Linked Bingo ☒ Bar Bingo ☐ Bingo ☒ Tipboards ☒ Paddlewheel ☐ Paddlewheel with table Electronic games may only be conducted: 1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.		
PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops) BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises. ALL GAMES, including electronic games: Monthly rent to be paid: <u>10</u> %, not to exceed 10% of gross profits for that month. • Total rent paid from all organizations for only booth operations at the leased premises may not exceed \$1,750. • The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor. BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee. ELECTRONIC GAMES: Monthly rent to be paid: <u>15</u> %, not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games. ALL OTHER GAMES: Monthly rent to be paid: <u>20</u> %, not to exceed 20% of gross profits from all other forms of lawful gambling. • If any booth sales conducted by a licensed organization at the premises, rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1,750 cap.		
BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall) Bingo rent is limited to one of the following: • Rent to be paid: _____%, not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo. - OR - • Rate to be paid: \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor. ⇒ Rent may not be paid for bar bingo. ⇒ Bar bingo does not include bingo games linked to other permitted premises.		
LEASE TERMINATION CLAUSE (must be completed) The lease may be terminated by either party with a written <u>60</u> day notice. Other terms:		

LG215 Lease for Lawful Gambling Activity

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Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

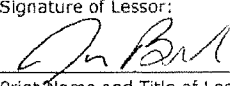
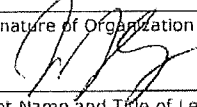
- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor: 	Date: 7-24-19	Signature of Organization Official (Lessee): 	Date: 7/23/19
Print Name and Title of Lessor: Joseph Bohm - GM		Print Name and Title of Lessee: Josh Jungling Gambling Manager	
Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. Data privacy notice: The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.		Mail or fax lease to: Minnesota Gambling Control Board 1711 W. County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032	

MINNESOTA LAWFUL GAMBLING

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LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use LG215 Lease for Lawful Gambling Activity.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "State of Minnesota."

Mail the application and required attachments to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Ancker Ramsey Athletic Association License Number: 98049
 Chief Executive Officer (CEO): Pasha Reeder Daytime Phone: 612-366-0125
 Gambling Manager: Toshi Sungling Daytime Phone: 612-960-9616

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: The Ponds Golf Course

List any previous names for this location:

Street address where premises is located: 2881 77th Ave
(Do not use a P.O. box number or mailing address.)

City: St Francis OR Township: MN County: Ancker Zip Code: 55070

Does your organization own the building where the gambling will be conducted?

☐ Yes☒ No

If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?

☒ Yes☐ No☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

☐ Yes☒ No☐ Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: US Bank Bank Account Number: 104783931301
 Bank Street Address: 129 W Main St City: Ancker State: MN Zip Code: 55303

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number): Ramsey Mini Storage 5997 Burkholder Rd City: Ramsey State: MN Zip Code: 55303

LG214 Premises Permit Application

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ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION		
CITY APPROVAL for a gambling premises located within city limits City Name: _____ Date Approved by City Council: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of City Personnel: _____ Title: _____ Date Signed: _____ Local unit of government must sign.	COUNTY APPROVAL for a gambling premises located in a township County Name: _____ Date Approved by County Board: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of County Personnel: _____ Title: _____ Date Signed: _____ TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____	
ACKNOWLEDGMENT AND OATH 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial. Signature of Chief Executive Officer (designee may not sign) 7/30/19 Date		
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.		
This form will be made available in alternative format, i.e. large print, braille, upon request. An equal opportunity employer		

**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:

4 G

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: **Rivers Edge Letter Of Credit Reduction**
DATE: July 31, 2019

OVERVIEW:

The City has previously approved the Rivers Edge development and it is currently under construction. As a provision of the Development Agreement, the City requires that the Developer establish a financial security to guaranty the performance of the work.

The Development Agreement also allows the Developer to apply to the City Council for a reduction of the financial security from time to time based on work completed.

In accordance with the Development Agreement, the Developer has requested a reduction in the financial security based on work completed to date. We have reviewed the project status and recommend that the Letter of Credit may be reduced at this time.

ACTION TO BE CONSIDERED:

City Council approval of the Letter of Credit reduction from \$113,400 to \$72,900 based on work completed to date.

BUDGET IMPLICATION:

None. All development costs are borne by the Developer.

Attachments:

- Rivers Edge Letter of Credit Reduction Recommendation Letter

July 31, 2019

Joe Kohlmann, City Administrator
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Rivers Edge
Letter of Credit Reduction

Dear Mr. Kohlmann:

We have reviewed the status of the Rivers Edge project. At this time, the project has not been accepted by the City. We would summarize the project as follows:

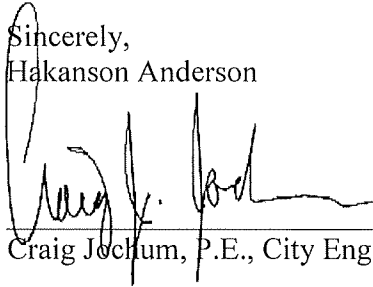
1. The grading has been substantially completed. However, additional turf establishment and erosion control measures are needed and as-built plans are needed to verify that grading has been completed correctly. It appears the corrective measures will be required for Pond 6.
2. The sanitary sewer has been constructed and is substantially complete.
3. The watermain has been installed and is substantially complete.
4. The storm sewer is substantially completed.
5. The streets are substantially complete.
6. The bituminous trail and sidewalks have been completed.
7. We have not received the as-built utility plans or grading plans.
8. We have not received certification that all iron monuments (lot corners) have been placed.

Based on the status of the project as summarized above, the estimated construction cost to complete the remaining improvements is \$48,600. We therefore recommend that the Letter of Credit may be reduced to \$72,900.00 at this time, which is 150% of the estimated cost of the remaining improvements.

Mr. Joe Kohlmann, City Administrator
July 31, 2019
Page 2

If you have any questions please call me at 763-427-5860.

Sincerely,
Hakanson Anderson



Craig Jochum, P.E., City Engineer

cc: Barb Held, City Clerk
Darcy Mulvihill, Finance Director
Kate Thunstrom, Community Development Director
Paul Teicher, Public Works Director
Shane Nelson, P.E., Assistant City Engineer
Dale Willenbring, Developer
Marty Campion, Developer's Engineer



Rivers Edge
Value of Remaining Work
July 31, 2019

Description	Value
5% of Utilities Pending As-Builts / Punchlist / Walk Thru / Casting Adjustments	\$14,500.00
5% of Grading Pending As-Builts / Punchlist / Walk Thru	\$9,100.00
Pond 6 Correction and/or re-design	\$5,000.00
General Seeding and ESC Maintenance	\$10,000.00
Seeding Infiltration Basins and Wetland Buffers	\$10,000.00
 Estimated Remaining Construction Cost	 \$48,600.00
Required LOC (150%) *	\$72,900.00

* Warranty LOC = \$66,882



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 H

TO: Joe Kohlmann, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Anoka County 2019 All-Hazard Mitigation Plan
DATE: August 5, 2019

OVERVIEW:

The State of Minnesota has ordained that every county and incorporated municipality in the state is required to have a Hazard Mitigation Plan approved by the Minnesota Department of Homeland Security and Emergency Management, to maintain eligibility for state disaster assistance after November 2004.

The Federal Emergency Management Administration (FEMA) under the Disaster Mitigation Act of 2000 has ordained that every county and incorporated municipality within the county is required to have a Hazard Mitigation Plan approved by FEMA in order to be eligible for Hazard Mitigation Grant Program Funding for Presidential disasters declared after November 2004.

The City of St Francis works in conjunction with Anoka County Emergency Management in updating its mitigation goals and efforts every 5 years to remain eligible for state and federal funding in the event of a disaster.

On February 19, 2019 City Council approved Resolution 2019-05 Resolution of Intent to participate in the Multi-Jurisdictional Anoka County All-Hazard Mitigation Plan. Since that time the Anoka County Multi-Jurisdictional All Hazards Mitigation Plan has been reviewed and updated by all Anoka County participating jurisdictions. The plan has been submitted and approved by the State of Minnesota Department of Homeland Security and Emergency Management and the Federal Emergency Management Agency (FEMA).

ACTION TO BE CONSIDERED:

City Council to pass Resolution 2019-30 to adopt the Anoka County 2019 Multi-Jurisdictional All Hazards Mitigation Plan.

BUDGET IMPLICATION:

No direct budget impacts at this time.

Attachments: Resolution 2019-30

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-30

**ADOPTION OF THE
ANOKA COUNTY 2019 MULTI-JURISDICTIONAL ALL-HAZARD MITIGATION
PLAN**

WHEREAS, the City of St Francis has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Anoka County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Anoka County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Anoka County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Anoka County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Anoka County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of St Francis supports the hazard mitigation planning effort and wishes to adopt the Anoka County 2019 Multi-Jurisdictional All-Hazard Mitigation Plan.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 5th DAY OF AUGUST, 2019.

APPROVED:

Steven D. Feldman, Mayor

Attest:

Barbara I. Held, City Clerk

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

41

TO: Joe Kohlmann, City Administrator
FROM: Barb Held, City Clerk
SUBJECT: On-Sale Liquor License
DATE: August 5, 2019

OVERVIEW:

Early in June of this year, the owner of The Ponds Golf Course, Richard Lund passed away. Per State Statute, the business can continue for 90 days before it determines how they are going to proceed. In this case, the owner's wife is applying for the license. The name of the business will be staying the same. When the license was approved last December, the term of the license was January through November 1st. The applicant would like to extend the license until December 31. The cost of the license to extend that time frame would be \$733.33 this includes Liquor and Sundays sales for the extra two months. A death certificate is required to be sent to the State with the application.

ACTION TO BE CONSIDERED:

Consideration to approve the Liquor License application for the Ponds Golf Course Inc.

BUDGET IMPLICATION:

Increase in License Fee revenues

Attachments:

- Certificate of Liability Insurance
- State Application

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 J

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Bill List to be considered by Council
DATE: 08-01-2019

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$213,643.30 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments - \$1,104,839.47.
Direct Transfer from Previous Month- None
Manual Checks- \$22,711.05

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 08-05-2019 Packet List
- 08-05-2019 Other Checks



08/01/2019 10:14 am

PAYMENT BATCH AP 08-05-19

AA BEST PEST SERVICES, INC

07/30/2019	8354	E 101-41940-401	Repairs/Maint Buildings	PEST CONTROL	122.90
07/30/2019	8354	E 101-42110-401	Repairs/Maint Buildings	PEST CONTROL	122.90
07/30/2019	8354	E 101-42210-401	Repairs/Maint Buildings	PEST CONTROL	122.90
07/30/2019	8354	E 101-45200-401	Repairs/Maint Buildings	PEST CONTROL	122.94
07/30/2019	8354	E 602-49490-401	Repairs/Maint Buildings	PEST CONTROL	108.46
07/30/2019	8354	E 609-49750-401	Repairs/Maint Buildings	PEST CONTROL	122.90
					<u>\$723.00</u>

ADVANCED GRAPHIX INC

07/19/2019	202257	E 402-42110-550	Vehicles	GRAPHICS FOR CARS	30.00
					<u>\$30.00</u>

ANCOM TECHNICAL CENTER

07/17/2019	89035	E 402-42210-581	Radios	RADIOS	735.00
					<u>\$735.00</u>

ANOKA COUNTY CENTRAL COMM.

07/05/2019	2019101	E 101-42110-311	Contract	2ND QUARTER	180.00
07/12/2019	2019103	E 402-42210-581	Radios	FIRE RADIOS	30,345.50
					<u>\$30,525.50</u>

ANOKA COUNTY PROPERTY RECORDS

07/24/2019	.0719	G 803-22151	KWIK TRIP CUP	KWIK TRIP EASEMENT	46.00
					<u>\$46.00</u>

ANOKA COUNTY TREASURY DEPT.

07/18/2019	B190718P	E 101-42110-321	Telephone	BROADBAND	37.50
07/18/2019	B190718P	E 101-42210-321	Telephone	BROADBAND	37.50
07/18/2019	B190718P	E 101-43100-321	Telephone	BROADBAND	37.50
07/18/2019	B190718P	E 101-45200-321	Telephone	BROADBAND	37.50
07/18/2019	B190718P	E 601-49440-321	Telephone	BROADBAND	37.50
07/18/2019	B190718P	E 602-49490-321	Telephone	BROADBAND	37.50
					<u>\$225.00</u>

ARTISAN BEER COMPANY

07/17/2019	3359846	E 609-49751-252	Beer For Resale	BEER	140.80
					<u>\$140.80</u>

ASPEN MILLS

04/08/2019	235020	E 101-42110-437	Uniform Allowance	UNIFORMS - HEDGES	1,147.95
06/24/2019	CM3826	E 101-42110-437	Uniform Allowance	CREDIT - DZURIS	(113.90)
					<u>\$1,034.05</u>

BELLBOY CORPORATION

07/16/2019	0076863600	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.95
07/16/2019	0076863600	E 609-49751-251	Liquor For Resale	LIQUOR	1,664.99
07/16/2019	0099816500	E 609-49750-210	Operating Supplies	OPERATING	99.20
07/16/2019	0099816500	E 609-49751-206	Freight and Fuel Charges	FUEL	4.92
07/16/2019	0099816500	E 609-49751-254	Miscellaneous Merchandise	MISC	98.45
					<u>\$1,881.51</u>

BERNICK COMPANIES, THE

07/11/2019	516662	E 609-49751-252	Beer For Resale	BEER	242.44
07/11/2019	516662	E 609-49751-255	N/A Products	N/A	25.55
07/18/2019	518333	E 609-49751-252	Beer For Resale	BEER	235.05
07/25/2019	519856	E 609-49751-254	Miscellaneous Merchandise	MISC	14.00

07/25/2019	519857	E 609-49751-252	Beer For Resale	BEER	270.30
					<u>\$787.34</u>

BREAKTHRU BEVERAGE

07/11/2019	1080998310	E 609-49751-206	Freight and Fuel Charges	FREIGHT	30.11
07/11/2019	1080998310	E 609-49751-251	Liquor For Resale	LIQUOR	1,345.81
07/11/2019	1080998310	E 609-49751-253	Wine For Resale	WINE	392.00
07/11/2019	1080998311	E 609-49751-252	Beer For Resale	BEER	232.00
07/18/2019	1081000800	E 609-49751-206	Freight and Fuel Charges	FREIGHT	33.00
07/18/2019	1081000800	E 609-49751-251	Liquor For Resale	LIQUOR	1,748.46
07/18/2019	1081000800	E 609-49751-253	Wine For Resale	LIQUOR	136.00
07/18/2019	1081000801	E 609-49751-252	Beer For Resale	BEER	46.40
07/25/2019	1081004865	E 609-49751-206	Freight and Fuel Charges	FREIGHT	49.09
07/25/2019	1081004865	E 609-49751-251	Liquor For Resale	LIQUOR	5,283.59
07/25/2019	1081004865	E 609-49751-253	Wine For Resale	LIQUOR	222.66
					<u>\$9,519.12</u>

CHARLES FASHION FLAIR

R 101-36200	Miscellaneous Revenues	REFUND - STORM WATER	40.00
			<u>\$40.00</u>

CINTAS

	4026375170	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	5.32
	4026375170	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	5.32
07/09/2019	4025465350	E 101-43210-417	Uniform Clothing & PPE	UNIFORMS	10.64
07/16/2019	4025949055	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	5.32
07/16/2019	4025949055	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	5.32
07/23/2019	4026375049	E 609-49750-219	Rug Maintenance	RUG MAINTENANCE	11.26
07/23/2019	4026375128	E 601-49440-402	Janitorial Service	RUG MAINTENANCE	23.04
					<u>\$66.22</u>

CITY EMPLOYEES UNION, LOCAL #3

G 101-21707	Union Dues	AUGUST DUES	47.00
			<u>\$47.00</u>

COLONIAL INSURANCE

07/25/2019	7129661-0805409	G 101-21712	Colonial Insurance	AUGUST INSURANCE	415.13
					<u>\$415.13</u>

CRYSTAL SPRINGS ICE

07/09/2019	002.B007090	E 609-49751-254	Miscellaneous Merchandise	MISC	142.02
07/13/2019	002.B007150	E 609-49751-254	Miscellaneous Merchandise	MISC	153.90
07/16/2019	002.b007203	E 609-49751-254	Miscellaneous Merchandise	MISC	106.92
07/20/2019	002.B007265	E 609-49751-254	Miscellaneous Merchandise	MISC	138.24
07/23/2019	002.B007311	E 609-49751-254	Miscellaneous Merchandise	MISC	67.50
					<u>\$608.58</u>

D&T SEPTIC SERVICES

07/15/2019	192103	E 602-49490-400	System Jetting	SYSTEM JETTING	235.00
					<u>\$235.00</u>

DAHLHEIMER DIST. CO. INC.

07/10/2019	129-0858	E 609-49751-252	Beer For Resale	BEER	18,020.15
07/10/2019	129-0858	E 609-49751-254	Miscellaneous Merchandise	MISC	276.00
07/10/2019	129-0858	E 609-49751-255	N/A Products	N/A	36.80
07/17/2019	129-0920	E 609-49751-252	Beer For Resale	BEER	9,880.95
07/17/2019	129-0920	E 609-49751-255	N/A Products	BEER	27.00
07/24/2019	129-0979	E 609-49751-252	Beer For Resale	BEER	13,517.10
07/24/2019	129-0979	E 609-49751-255	N/A Products	BEER	18.40
					<u>\$41,776.40</u>

DAHMEN, THOMAS

R 101-36200	Miscellaneous Revenues	REFUND - STORM WATER	6.00
			<u>\$6.00</u>

DELTA DENTAL

07/15/2019	7711211	G 101-21711	Dental Insurance	AUGUST INSURANCE	1,351.05
					<u>\$1,351.05</u>

ECM PUBLISHERS, INC.

07/19/2019	711226	E 101-41400-351	Legal Notices Publishing	RESOLUTION 2019-25, ORD 249	86.00
07/19/2019	711227	E 101-41400-351	Legal Notices Publishing	ORDINACE 250	1,623.25
07/21/2019	711533	E 101-41400-351	Legal Notices Publishing	MUNICIPAL	104.40
07/26/2019	712683	E 101-41400-352	General Notices and Pub Info	CIP Plan	43.00
					\$1,856.65

ELITE LIFT TRUCK

07/15/2019	59592	E 402-43100-580	C-O-L Other Equipment	EQUIPMENT	15,139.45
					\$15,139.45

ELITE SANITATION

07/08/2019	25896	E 101-45200-402	Janitorial Service	RENTAL	678.00
					\$678.00

EMERGENCY APARATUS MAINTENENC

07/05/2019	106722	E 101-42210-221	Vehicle Repair & Maintenance	LIGHTS - ENGINE 2	664.37
07/09/2019	106724	E 101-42210-221	Vehicle Repair & Maintenance	PUMP TEST - TANKER 1	267.43
					\$931.80

FERGUSON WATERWORKS

07/02/2019	0334859	E 601-49440-229	Project Repair & Maintenance	REPAIRS	95.13
07/02/2019	0334899	E 601-49440-229	Project Repair & Maintenance	REPAIRS	103.08
					\$198.21

GRANITE CITY JOBBING CO.

07/09/2019	143959	E 609-49751-254	Miscellaneous Merchandise	MISC	45.36
07/16/2019	145289	E 609-49751-206	Freight and Fuel Charges	FUEL	4.25
07/16/2019	145289	E 609-49751-254	Miscellaneous Merchandise	MISC	152.02
07/16/2019	145289	E 609-49751-256	Tobacco Products For Resale	MISC	2,493.63
					\$2,695.26

HAWKINS, INC.

07/15/2019	4538626	E 602-49490-216	Chemicals and Chem Products	CHEMICALS	4,927.72
07/15/2019	4538643	E 602-49490-216	Chemicals and Chem Products	CHEMICALS	1,770.92
					\$6,698.64

INNOVATIVE OFFICE SOLUTIONS, L

		E 101-41400-200	Office Supplies	IN2592687	82.21
07/03/2019	IN2577304	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	44.29
07/03/2019	IN2577304	E 101-43100-200	Office Supplies	OFFICE SUPPLIES	36.06
07/11/2019	IN2585357	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	21.90
07/11/2019	IN2585357	E 101-43100-200	Office Supplies	OFFICE SUPPLIES	23.58
07/11/2019	IN2585444	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	23.16
07/25/2019	IN2603768	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	157.39
					\$388.59

ISD #15

07/17/2019	4359	E 101-42110-221	Vehicle Repair & Maintenance	2019 DODGE CHARGER	340.38
07/17/2019	4360	E 101-42110-221	Vehicle Repair & Maintenance	2016 DODGE CHARGER PURSUI	44.03
07/17/2019	4361	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER	44.03
07/17/2019	4362	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER	44.03
07/17/2019	4363	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER PURSUI	44.03
07/17/2019	4364	E 101-42110-221	Vehicle Repair & Maintenance	2019 DODGE CHARGER	44.03
07/17/2019	4365	E 101-42110-221	Vehicle Repair & Maintenance	2019 DODGE CHARGER	44.03
07/17/2019	4366	E 101-42110-221	Vehicle Repair & Maintenance	2017 DODGE CHARGER	119.03
07/18/2019	4371	E 101-42110-221	Vehicle Repair & Maintenance	2019 DODGE CHARGER	44.03
					\$767.62

JJ TAYLOR DISTRIBUTING

07/11/2019	2989330	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
07/11/2019	2989330	E 609-49751-252	Beer For Resale	BEER	4,118.55
07/20/2019	2949468	E 609-49751-252	Beer For Resale	BEER	(45.10)
					\$4,076.45

JOHNSON BROS WHLSE LIQUOR

06/28/2019	552976	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
06/28/2019	552976	E 609-49751-251	Liquor For Resale	LIQUOR	(152.05)

06/28/2019	552977	E 609-49751-251	Liquor For Resale	LIQUOR	(13.89)
07/05/2019	554218	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
07/05/2019	554218	E 609-49751-253	Wine For Resale	WINE	(80.00)
07/10/2019	1334309	E 609-49751-206	Freight and Fuel Charges	FREIGHT	86.35
07/10/2019	1334309	E 609-49751-251	Liquor For Resale	LIQUOR	5,372.90
07/10/2019	1334310	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.70
07/10/2019	1334310	E 609-49751-253	Wine For Resale	WINE	497.45
07/17/2019	1339741	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.14
07/17/2019	1339741	E 609-49751-251	Liquor For Resale	LIQUOR	245.90
07/17/2019	1339742	E 609-49751-206	Freight and Fuel Charges	FREIGHT	23.55
07/17/2019	1339742	E 609-49751-253	Wine For Resale	WINE	863.90
07/24/2019	1344796	E 609-49751-206	Freight and Fuel Charges	FREIGHT	114.61
07/24/2019	1344796	E 609-49751-251	Liquor For Resale	LIQUOR	6,563.49
07/24/2019	1344797	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.70
07/24/2019	1344797	E 609-49751-253	Wine For Resale	WINE	810.65
					\$14,364.26

KIMS KLEANING

07/22/2019	5974	E 101-43100-402	Janitorial Service	CLEANING	212.50
07/22/2019	5974	E 101-45200-402	Janitorial Service	CLEANING	212.50
07/22/2019	5974	E 601-49440-402	Janitorial Service	CLEANING	212.50
07/22/2019	5974	E 602-49490-402	Janitorial Service	CLEANING	212.50
					\$850.00

LAW ENFORCEMENT LABOR SVCS.

07/15/2019	.0719	G 101-21707	Union Dues	SARGEANT - AUGUST	51.00
07/15/2019	.0719	G 101-21707	Union Dues	POLICE DUES - AUGUST	459.00
					\$510.00

MARTIES FARM SERVICE

07/16/2019	129265	E 601-49440-419	Turf/Fertilizer/Weed Control	SUPPLIES	202.36
07/16/2019	129265	E 602-49490-419	Turf/Fertilizer/Weed Control	SUPPLIES	202.36
					\$404.72

MCDONALD DIST CO.

07/09/2019	251-0102	E 609-49751-252	Beer For Resale	CREDIT	(14.80)
07/09/2019	498052	E 609-49751-252	Beer For Resale	BEER	14,798.95
07/09/2019	498052	E 609-49751-255	N/A Products	N/A	224.60
07/12/2019	498665	E 609-49751-252	Beer For Resale	BEER	15,022.95
07/12/2019	498665	E 609-49751-255	N/A Products	BEER	224.60
07/16/2019	251-0107	E 609-49751-252	Beer For Resale	BEER	(16.80)
07/16/2019	498997	E 609-49751-252	Beer For Resale	BEER	4,919.70
07/16/2019	498997	E 609-49751-255	N/A Products	N/A	44.70
07/16/2019	499060	E 609-49751-252	Beer For Resale	BEER	(116.00)
07/23/2019	251-0114	E 609-49751-252	Beer For Resale	BEER	(16.80)
07/23/2019	499975	E 609-49751-252	Beer For Resale	BEER	9,267.15
					\$44,338.25

MESERB

07/15/2019	0719	E 601-49440-433	Dues and Subscriptions	MEMEBERSHIP ASSESSMENT	728.55
07/15/2019	0719	E 602-49490-433	Dues and Subscriptions	MEMEBERSHIP ASSESSMENT	728.55
					\$1,457.10

METRO SALES, INC.

07/09/2019	INV1378488	E 101-41400-311	Contract	COPIES	321.08
					\$321.08

MN NCPERS LIFE INSURANCE

07/16/2019	733400082019	G 101-21713	MN Life	AUGUST INSURANCE	80.00
					\$80.00

MY ALARM CENTER

08/01/2019	12543412	E 609-49750-445	Security	LIQUOR STORE ALARM	39.15
					\$39.15

PACE ANALYTICAL SERVICES

07/08/2019	1912008013	E 602-49490-313	Sample Testing	TESTING	46.50
07/09/2019	1912008086	E 602-49490-313	Sample Testing	TESTING	108.00
07/10/2019	1912008198	E 602-49490-313	Sample Testing	TESTING	190.00

07/17/2019	1912008575	E 602-49490-313	Sample Testing	TESTING	146.50
07/19/2019	1912008735	E 602-49490-313	Sample Testing	TESTING	212.50
07/22/2019	1912008786	E 602-49490-313	Sample Testing	TESTING	1,129.26
07/22/2019	1912008787	E 602-49490-313	Sample Testing	TESTING	1,129.25
07/22/2019	1912008788	E 602-49490-313	Sample Testing	TESTING	1,101.75
07/23/2019	1912008822	E 602-49490-313	Sample Testing	TESTING	46.50
					\$4,110.26

PAVLOVA, ELENA

R 101-36200	Miscellaneous Revenues	REFUND - STORM WATER	60.00
			\$60.00

PEPSI COLA

07/12/2019	26076457	E 609-49751-254	Miscellaneous Merchandise	MISC	298.80
					\$298.80

PHILLIPS WINE & SPIRITS CO.

06/14/2019	333594	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
06/14/2019	333594	E 609-49751-253	Wine For Resale	WINE	(104.04)
06/28/2019	335889	E 609-49751-206	Freight and Fuel Charges	LIQUOR	(1.57)
06/28/2019	335889	E 609-49751-251	Liquor For Resale	LIQUOR	(85.40)
07/10/2019	2585785	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.28
07/10/2019	2585785	E 609-49751-251	Liquor For Resale	LIQUOR	567.45
07/10/2019	2585786	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.85
07/10/2019	2585786	E 609-49751-253	Wine For Resale	WINE	271.50
07/17/2019	2589698	E 609-49751-206	Freight and Fuel Charges	FREIGHT	50.24
07/17/2019	2589698	E 609-49751-251	Liquor For Resale	LIQUOR	2,705.00
07/17/2019	2589699	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.85
07/17/2019	2589699	E 609-49751-253	Wine For Resale	WINE	141.25
07/24/2019	2593281	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.26
07/24/2019	2593281	E 609-49751-251	Liquor For Resale	LIQUOR	1,375.50
07/24/2019	2593282	E 609-49751-206	Freight and Fuel Charges	FREIGHT	28.26
07/24/2019	2593282	E 609-49751-253	Wine For Resale	WINE	652.25
					\$5,632.11

POSTMASTER - ST. FRANCIS

07/20/2019	E 101-41400-322	Postage	PERMIT FEE	235.00
				\$235.00

ROSEVILLE, CITY OF

07/15/2019	0226382	E 101-41910-310	Computer Consulting Fees	IT SERVICES	446.00
					\$446.00

SOUTHERN GLAZERS OF MN

06/28/2019	5044710	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.56
07/11/2019	1841712	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.89
07/11/2019	1841712	E 609-49751-251	Liquor For Resale	LIQUOR	971.90
07/18/2019	1844343	E 609-49751-206	Freight and Fuel Charges	FREIGHT	19.31
07/18/2019	1844343	E 609-49751-251	Liquor For Resale	LIQUOR	3,508.78
07/18/2019	1844344	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.40
07/18/2019	1844344	E 609-49751-253	Wine For Resale	WINE	210.00
07/25/2019	1847081	E 609-49751-206	Freight and Fuel Charges	FREIGHT	34.56
07/25/2019	1847081	E 609-49751-251	Liquor For Resale	LIQUOR	3,883.69
07/25/2019	1847082	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.68
07/25/2019	1847082	E 609-49751-253	Wine For Resale	WINE	220.00
					\$8,872.77

SUN LIFE FINANCIAL

07/17/2019	.0719	E 101-41400-130	Employer Paid Insurance	INSURANCE	274.60
07/17/2019	.0719	E 101-41500-130	Employer Paid Insurance	INSURANCE	209.63
07/17/2019	.0719	E 101-41910-130	Employer Paid Insurance	INSURANCE	79.21
07/17/2019	.0719	E 101-42110-130	Employer Paid Insurance	INSURANCE	926.86
07/17/2019	.0719	E 101-42400-130	Employer Paid Insurance	INSURANCE	72.46
07/17/2019	.0719	E 101-43100-130	Employer Paid Insurance	INSURANCE	174.59
07/17/2019	.0719	E 101-43210-130	Employer Paid Insurance	INSURANCE	38.79
07/17/2019	.0719	E 101-45200-130	Employer Paid Insurance	INSURANCE	174.59
07/17/2019	.0719	E 601-49440-130	Employer Paid Insurance	INSURANCE	123.47
07/17/2019	.0719	E 602-49490-130	Employer Paid Insurance	INSURANCE	123.46
07/17/2019	.0719	E 609-49750-130	Employer Paid Insurance	INSURANCE	136.08

\$2,333.74**SYNOVIA SOLUTIONS**

07/08/2019	120858	E 101-43100-311	Contract	LEASE ON GPS	45.79
07/08/2019	120858	E 101-45200-311	Contract	LEASE ON GPS	45.79
07/08/2019	120858	E 601-49440-311	Contract	LEASE ON GPS	45.79
07/08/2019	120858	E 602-49490-311	Contract	LEASE ON GPS	45.82
					\$183.19

THARP, STEVE

07/14/2019	379224	E 602-49490-229	Project Repair & Maintenance	TILL PONDS	750.00
					\$750.00

THE AMERICAN BOTTLING COMPANY

07/18/2019	3576109996	E 609-49751-254	Miscellaneous Merchandise	MISC	272.92
					\$272.92

TJ ASSOCIATES

06/17/2019	230848	E 101-43100-221	Vehicle Repair & Maintenance	PUBLIC WORKS	89.95
06/20/2019	230952	E 101-43210-439	Recycling Days	PW POST CARD	592.00
					\$681.95

TOTAL REGISTER SYSTEMS, INC

07/11/2019	57172	E 609-49750-240	Office Equip	OFFICE EQUIPMENT	2,292.48
					\$2,292.48

UHL

07/01/2019	15138	E 101-42110-401	Repairs/Maint Buildings	REPAIRS	297.23
07/01/2019	15138	E 101-43100-401	Repairs/Maint Buildings	REPAIRS	297.23
07/01/2019	15138	E 101-45200-401	Repairs/Maint Buildings	REPAIRS	297.23
07/01/2019	15138	E 601-49440-401	Repairs/Maint Buildings	REPAIRS	297.23
07/01/2019	15138	E 602-49490-401	Repairs/Maint Buildings	REPAIRS	297.23
					\$1,486.15

FUND SUMMARY

\$213,643.30

101 GENERAL FUND	\$14,041.20
402 CAPITAL EQUIPMENT	\$46,249.95
601 WATER FUND	\$1,879.29
602 SEWER FUND	\$13,560.42
609 LIQUOR FUND	\$137,866.44
803 ESCROW	\$46.00
Total	213,643.30

Checks cut since last Council Meeting

TOTAL	0.00
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**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

6 A

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
SUBJECT: Resolution of Support to Anoka County for the development of the
Rum River Regional Trail in St Francis
DATE: 8-5-2019

OVERVIEW: The City of St. Francis approached Anoka County with a request for changes to the alignment of the Rum River Regional Trail. Since then, the County has been developing an amendment to the Rum River Regional Trail Master Plan. This amendment proposes to add a trail underpass under Bridge St on the east side of the river and as requested by the City, to change the existing regional trail alignment from Rum River Blvd to be closer to the river between the County Park and Isanti County. The master plan amendment has been finalized. Anoka County is requesting a resolution of support for these projects and requesting the City partner financially 50/50 with the County to complete the construction of the underpass. Once approval of the master plan amendment is granted, the County is planning on constructing the trail underpass project in 2023. The estimated design, engineering and construction costs are estimated to be **\$400,000**.

ACTION TO BE CONSIDERED: Council may consider adopting the resolution of support. Council may consider possible financial contribution to the underpass project.

BUDGET IMPLICATION: The underpass project is NOT identified in ANY City financial planning budgets. Most City Park Improvement Plans remain unfunded at this time.

Attachments: Draft RR Regional Trail Master Plan, Resolution of Support, Amendment request response letter.



Anoka County

PARKS DEPARTMENT

Parks and
Recreation Office
763-324-3300

Park
Maintenance
763-324-3326

Park Services
763-324-3360

Natural Resources
763-324-3413

Bunker Beach
Water Park
763-324-3310

Chomonix
Golf Course
763-324-3434

Wargo
Nature Center
763-324-3350

July 22, 2019

Joe Kohlmann
City Administrator
City of St. Francis
23340 Cree Street NW
St. Francis MN 55070

Re: Rum River Regional Trail Master Plan Amendment

Dear Mr. Kohlmann,

As you may be aware, Anoka County is in the process of finalizing a proposed amendment to the master plan for the Rum River Regional Trail located in the City of St. Francis. The Regional Trail is an eight to ten-foot wide bituminous trail approximately 20 miles long that follows the Rum River corridor from the confluence of the Rum and Mississippi River's in the City of Anoka and proceeds north, through the City of St. Francis to the Anoka/Isanti County border.

The amendment proposes two changes to the existing alignment within the City of St. Francis. The first proposed change occurs at the portion of trail that currently crosses Bridge Street, at-grade, along the east side of the river. Since Bridge Street is a 40mph road, this crossing poses a safety hazard to pedestrians, bicyclists and drivers. Part of the master plan amendment focuses on mitigating this hazardous crossing by constructing a trail underpass, which would provide a grade-separated crossing under Bridge Street.

The second change proposes to realign the existing proposed trail alignment from Rum River Boulevard to be closer to the river. This will provide a more scenic experience and better access to the river.

Since the amendment is close to being finalized, the County respectfully requests the City of St. Francis review and comment on the plan. If there are no substantial comments on the plan, the County requests that the City pass a resolution in support of the master plan amendment.

Once approval of the master plan amendment is granted, the County is planning on constructing the trail underpass project in 2023. The estimated design, engineering and construction costs are estimated to be \$400,000. The County is requesting to partner with the City to complete this project and split the project costs 50/50.

The County is looking forward to working with the City of St. Francis on these projects that will benefit everyone in the community. Please contact me at your earliest convenience should you have any questions regarding this request. I can be reached at 763-324-3412 or via e-mail at karen.blaska@co.anoka.mn.us.

Sincerely,

Karen Blaska, Park Planner

cc: Jeff Perry, Anoka County Parks Director



2019 Amendment

Rum River Regional Trail Master Plan

JULY 2019



Anoka County
PARKS DEPARTMENT

550 Bunker Lake Blvd NW
Andover, MN 55304
anokacountyparks.com

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SPECIAL ACKNOWLEDGEMENTS

ANOKA COUNTY BOARD OF COMMISSIONERS

Scott Schulte, Chair
Julie Braastad
Mike Gamache
Matt Look
Mandy Meisner
Robyn West
District 6 - Vacant

ANOKA COUNTY PARKS COMMITTEE

Commissioner Mike Gamache
Commissioner Matt Look
Commissioner Robyn West

METROPOLITAN COUNCIL

ANOKA COUNTY PARKS DEPARTMENT

Jeff Perry, Parks Director
Karen Blaska, Park Planner

Background

The Rum River Regional Trail as proposed in the Met Council approved Master Plan from 2013 is an eight to ten-foot wide bituminous trail approximately 20 miles long that follows the Rum River corridor from the confluence of the Rum and Mississippi Rivers' in the City of Anoka north to the Anoka/Isanti County border, as shown in Figure A.

The trail corridor starts at the City of Anoka's Akin Riverside Park, near the confluence of the Rum and Mississippi Rivers. From there the trail follows the river through Anoka, Andover, Ramsey, Oak Grove and St. Francis, connecting to Rum River Central and Lake George Regional Parks. In the City of Francis the trail currently crosses CSAH 24/Bridge Street at grade and continues through Rum North County Park. On the north side of the park, the trail currently travels east on 235th Avenue to County Road 72/Rum River Boulevard where it follows the County Road 72/Rum River Boulevard road corridor east and north to the Isanti County line.

This master plan amendment proposes to change the at grade crossing at CSAH 14/Bridge Street to a trail underpass and realign the trail north of the county park to be adjacent to the Rum River.



Figure A
RUM RIVER REGIONAL TRAIL
COUNTY CONTEXT

The proposed Rum River Regional Trail is anticipated to be around 20 miles long once it is complete.

Boundaries and Development Concept

Boundary changes for the proposed amendment are limited to within the City of St. Francis. The first change is a trail underpass at Bridge Street located just south of the Bridge Street bridge, immediately adjacent to the Rum River on the east side. The second change is a proposed trail realignment located north of Rum River North County Park adjacent to the east side of the Rum River as highlighted on Figure B.

Bridge Street Underpass

The proposed trail underpass will address the safety concerns related to the current at-grade crossing of Bridge Street, which is a two-lane, 40 mile per hour roadway. While the existing trail at Bridge Street will remain, the

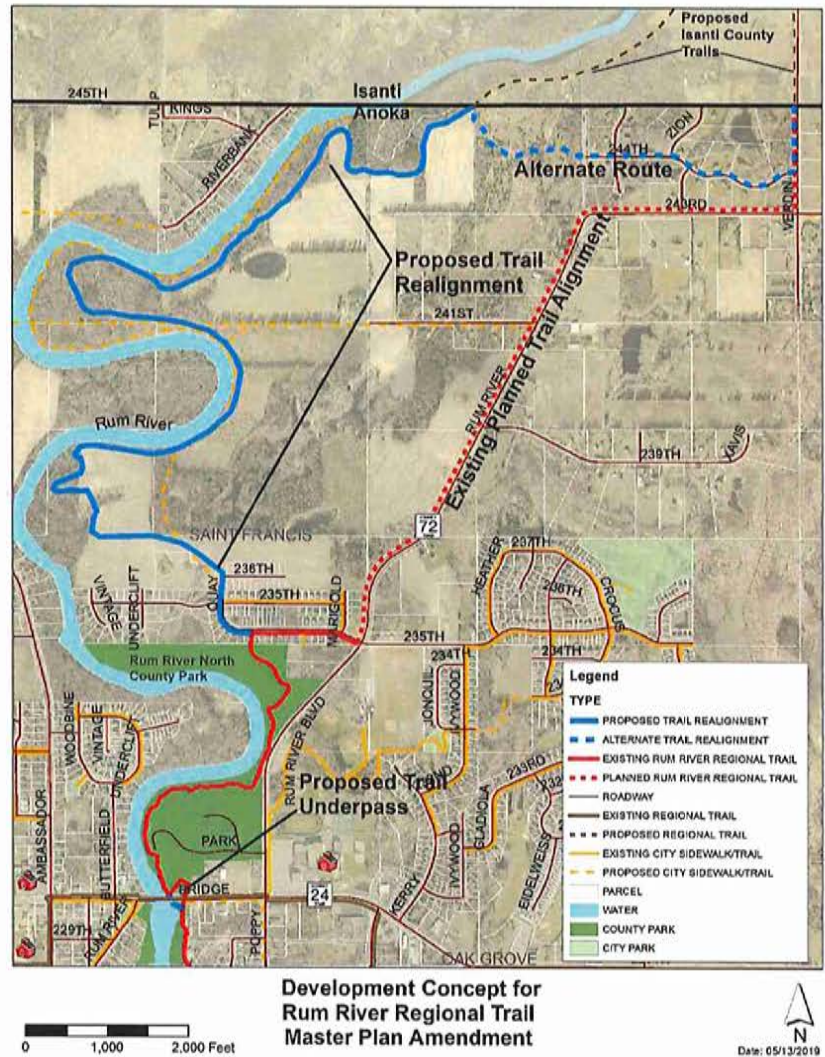


Figure B



Figure C Exhibit of trail underpass and trail extension

regional trail will be reconstructed and rerouted to traverse under the vehicular bridge for Bridge Street as show in Figures C-E.

This construction includes a retaining wall to stabilize the slope and allow the 10-foot wide paved trail to meet ADA requirements. Once under the

bridge the trail will connect to the existing regional trail within Rum River North County Park.

Since this section of new trail will fall within the 100-year floodplain, the intent is to construct the trail in such a way that there is a net zero impact to the floodplain.



Figure D

Graphic illustration of trail underpass concept looking north



Figure E

Graphic illustration of trail underpass concept looking south

As shown in Figure C, the at-grade crossing at Bridge Street will be removed and a new 10-foot wide paved trail will be built and extended about 500 LF east along the south side of the road. This will connect into an existing trail just east of 3480 Bridge Street. While this segment is intended to be built at the same time as the trail underpass, it is not part of the regional trail system and does not qualify for regional trail funding and therefore would be constructed using other County funding sources. Since the trail underpass is already located within County owned land, no acquisition costs will be required. The bridge underpass and trail project is scheduled to be completed in the next 3-5 years.

There are no changes planned for the existing Rum River Regional Trail through Rum River North County Park. On the north side of the park, the trail connects to an existing residential development. The current regional trail alignment travels east along 235th Avenue to County Road 72/Rum River Blvd. This was constructed as part of the residential development and no regional funds were used for its construction and therefore should be considered for realignment without issue.



Photo of Rum River adjacent to the regional trail

Trail Realignment

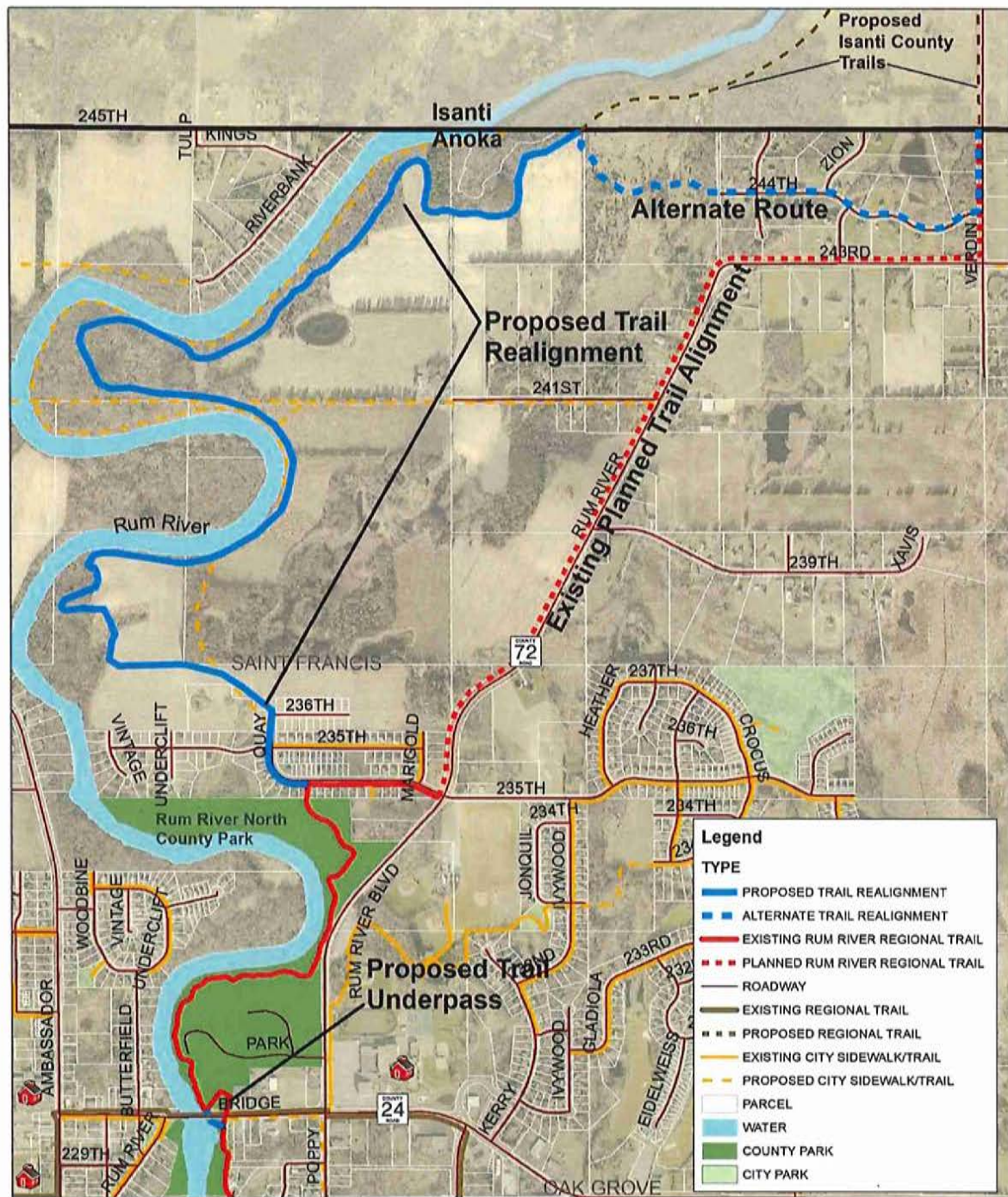
The proposed realignment would utilize an existing eight-foot wide paved city trail that runs west along 235th Avenue and Quay Street north to a future redevelopment area. This trail segment already exists and can be used as is, but it is the County's desire to widen the trail to ten feet. Widening the trail is anticipated to occur within the existing road right of way so no acquisition costs will be required.

Proposed overlooks will provide views of the Rum River.

As shown in Figure F, from Quay Street the proposed 10-foot wide paved trail will make its way toward the Rum River and follow adjacent to the river north to tie into Isanti County's trail system. The Rum River is a designated Wild and Scenic River, which requires the trail not be highly visible from the river. Therefore, the trail is proposed to be constructed back from the bluff between 75-100 feet to prevent visual and bluff impacts. There is a minimum of two proposed scenic overlooks

RUM RIVER REGIONAL TRAIL MASTER PLAN AMENDMENT

and rest stops along the trail. The intent with these areas is that they will not intrude on the scenic visual quality from the river.



**Development Concept for
Rum River Regional Trail
Master Plan Amendment**

0 1,000 2,000 Feet

Figure F

N
Date: 05/13/2019

There are two routes proposed for the northernmost section of this trail, as shown in Figure G. This will allow the most flexibility in developing the trail connection with Isanti County. The preferred alignment is near the river, but because that will require Isanti County to obtain an easement, Anoka and Isanti County's are proposing an alternate route that will be used if Isanti County is unable to

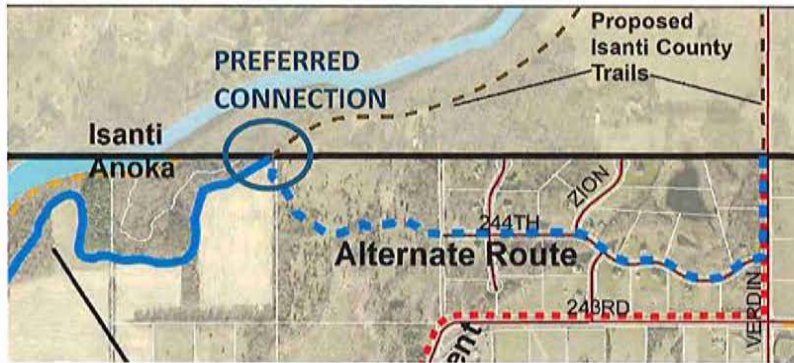


Figure G

obtain an easement. This alternate route will traverse east and connect to an existing residential development. From this point, the trail will be a signed on-street bike route east to Verdin Street. At Verdin Street, a 10-foot wide grade-separated paved trail is proposed to follow adjacent to Verdin Street to meet with a proposed Isanti County trail.

In discussions with the City of St. Francis on the development of the trail, the City will help implement the trail as part of the overall development project(s) for the area and require developer(s) to grant the County a minimum of 20' trail easement over the trail, keeping acquisition costs to a minimum. If for some reason, this scenario could not occur, the County would be required to purchase trail easements from the land holders/developers. This would entail the purchase of approximately 46 easements at a total cost just under \$2 million, which is based on the square foot price of the 2020 total assessed market value of the property. There is not a schedule for acquisition at this time, as the County is hoping to avoid that by working with the City of St. Francis as the area develops. More information about the parcels can be found in Table 1 of the Appendix.

The proposed trail alignment is more than suitable for the trail. While the existing alignment along Rum River Boulevard (CSAH 72) is located adjacent to two MPCA monitored sites, the proposed alignment contains only construction stormwater monitored residential development sites, which will not impact the trail. One parcel adjacent to the trail proposed along Bridge Street project is being monitored for water quality and hazardous waste for an industrial facility that was demolished several years ago.

The development concept for the trail realignment will help provide a connection between Anoka County and Isanti County, as well as help tie the northeast corner of St. Francis to the rest of the city. In addition, the City of St. Francis' draft 2040 Comprehensive Plan identifies two neighborhood park search areas along the route of the proposed trail realignment, which also shows the local

existing and proposed trails that would connect to the realigned regional trail. Refer to the Exhibit A in the Appendix for more information on the City's draft comprehensive plan map for the area. Although there is no identified schedule for completion as this time, it is anticipated that the trail will be constructed as the development occurs, which is projected to occur within the next 10-20 years.



Wayfinding

The wayfinding signage plan for the trail will provide users with orientation and location information to access amenities and services along the trail route. Wayfinding typically includes the following:

Trailhead Kiosks

These types of signs are provided at trailhead locations where parking lots, restrooms and trail access is provided. These signs give trail users a view of the overall regional trail alignment, local trail connections and other destinations, amenities, and parks and trails that can be accessed from the trail. These signs also include trail rules and etiquette, as well as trail partner information.



Intersections Signs

These types of signs are located at intersections where a decision is to be made and provide much of the same information as the Trailhead Kiosk, but in a smaller format and on a single post. These signs also contain a location marker for easy map orientation.

Intersection Sign Example



Confirmation Sign Example

Confirmation Signs

These types of signs are located along the regional trail, but specifically several hundred feet after a decision point to provide confirmation to user they are still on the regional trail.



Directional Sign Example

Directional Signs

These signs are used when further clarification is needed to direct users to certain regional or local destinations or amenities.

Wayfinding outside of Anoka County jurisdiction will be dependent on partner agency concurrence and approval. Locations for these wayfinding signs have not been determined yet but will follow the locations and standards outlined above.

Development Costs

Design, engineering and construction related costs anticipated with this master plan amendment is approximately \$3.7 million. If the County is unable to work with the City of St. Francis in securing trail easements for the realignment, acquisition costs could be as much as \$2.0 million (based on 2020 assessed property values).

Demand Forecast

According to the Outdoor Foundation's *Outdoor Participation Report, 2018*, 49% of the U.S. population participated in an outdoor activity at least once in 2017, this is slightly higher than 2016. Outdoor participation among Hispanics increased by an average of 1% of the past five years and among Asians by .9%.

Of the five most popular outdoor activities by participation rate, three of the five involve trails. Running and jogging were the most popular activities among Americans both by number of participants and number of total outings. Walking for fitness was the most popular crossover activity, meaning 45.8% of all outdoor participants also walked.



Trails are popular with runners, walkers and bicyclists.

These national trends show the overall enthusiasm for trails and is indicative of the recreational demand for trails nation-wide.

Looking at the metropolitan regional area, according to the Metropolitan Council's 2040 Regional Parks Policy Plan, the metropolitan region is expected to gain more than 888,000 residents between 2010 and 2040, for an estimated total population of more than 3.7 million people by 2040. Anoka County's population is expected to grow approximately 30-35% between 2010 and 2040, with a

total population estimate of 440,420 in 2040. The City of St. Francis's population is anticipated to grow from 7,218 in 2010 to 12,600 in 2040. There are still many large developable tracts of land within the City that will allow the City to continue to grow. The increase in population throughout the metropolitan area, Anoka County and the City will increase demand for recreational trail opportunities. This increase is illustrated by the significant increase in regional trail use in Anoka County between 2013 and 2018. The 2013 visitor estimate was approximately 959,000 while 2018 was approximately 1,562,704 visits, which is a 38% increase in use in just five years.

Regional trail use increased 38% from 2013 to 2018.

Conflicts

The proposed projects within this master plan amendment will have relatively few conflicts with the existing land use or proposed projects in the area. The proposed realignment will be included in the design of the residential development keeping conflicts to a minimum. Typical vehicle/pedestrian conflicts at intersections or street crossings will occur, but by following the Minnesota Uniform Traffic Control Device standards those types of conflicts should be minimized.

The biggest conflict for the Rum River Regional Trail is the current at-grade crossing at Bridge Street. The installation of the trail underpass, as proposed in this master plan amendment, will eliminate this conflict. An additional conflict is the trail underpass construction within the 100-year floodplain in order to pass under the vehicular bridge. Design of the trail will include mitigation for floodplain impacts, so the net impacts to the floodplain is zero.

Lastly, the Rum River is a state designated Wild and Scenic River, therefore, trail development will be designed to avoid being visually intrusive in the landscape and the County will work with the Department of Natural Resources to address any concerns they may have about the design prior to construction.

Public Services

There are no non-recreational public services or facilities required to accommodate the proposed trail. Public services, such as parking, restroom facilities and drinking fountains are located within Rum River North County Park.

Operations

The Anoka County Ordinance dated January 30, 2018 regulates parks and trails under the jurisdiction of Anoka County. The County will continue to encourage safe and enjoyable user experiences through education, monitoring and collaboration between the Park Services Unit, local police departments, and the Anoka County Sheriff's Office.

Current practice partners Anoka County with the local cities through either a Memorandum of Understanding (MOU) or a Joint Powers Agreement (JPA) to provide for the maintenance of regional trails. Typically, the MOU or JPA is executed prior to trail construction and outlines which agency is responsible for general routine maintenance and capital improvements of the trail.

The County is typically responsible for the routine maintenance of trails within regional or county park lands. This includes mowing, sweeping, plowing, clearing, debris removal, and patching for example. Outside of regional and county park facilities, the local cities are generally responsible for routine trail maintenance. Solid waste is typically collected from trash receptacles located along the trail at regular intervals as part of routine maintenance. Anoka County inspects trails annually and provides the capital improvements and long-term maintenance required, such as bituminous overlays, and trail reconstruction. Trail signage is provided and maintained by either the City or the County as determined in the MOU or JPA.

Annual maintenance costs for the existing and proposed trail once completed are estimated to be approximately \$20,000. This includes funding for sign replacements, minor bituminous repair and crack-sealing. Revenue for the operation and maintenance of the trail comes from the Anoka County Parks Department's annual operations and maintenance budget, which includes revenues from picnic shelter rentals, room rentals, programs, parks entrance fees and the County general fund. Supplementary funding is provided through the Regional Park Operations and Maintenance Grant Program.

Partner Engagement

Partners were identified early in the process and sent initial concepts of the trail changes for discussion. These partners included:

1. Isanti County
2. Athens Township (Isanti County)
3. Minnesota Department of Natural Resources
4. Army Corps of Engineers

5. Upper Rum River Watershed Management Organization
6. City of St. Francis

All partners identified above participated in planning of the proposed projects in some manner, either by providing input early on in the planning process or later once the plan was finalized.

The homeowners along 244th and Isanti County provided input on the potential layout of the trail as it connects county to county. As the concept was developed, it was determined that there should be two options for connecting to Isanti County. The preferred connection is located closer to the river, while the other option for the trail will run adjacent to 244th to CSAH 72/Verdin Street and connect to Isanti's proposed trail at the county line. Figure G illustrates these two options. This alternative is proposed in case Isanti County cannot negotiate with the landowner for an easement to make the connection near the river; if not, there is still a viable route to make a connection between the two counties. Athens Township was invited to comment on the plan. There were no comments, but the township did offer support for the trail.

The Minnesota Department of Natural Resources provided input on the trail prior to and during the public engagement process and advised on potential impacts to Rum River as a Wild and Scenic River and from a Public Water's standpoint. The Army Corps of Engineers and the Upper Rum River Watershed Management Organization were provided an opportunity to comment on the project, although no comments were received.

The City of St. Francis has served as the main partner for this amendment as both proposed projects are within their jurisdiction. The County has worked closely with city staff to determine the feasibility of the underpass and the proposed trail realignment and how the trail route can be coordinated with the future development that will be occurring north of the county park. The City was also asked to provide a resolution of support for this master plan amendment.

The biggest issues identified in the planning process were the requirements for Wild and Scenic Rivers, the potential floodplain impacts of the trail underpass and the potential need for a Public Water's variance. These issues have been identified and are addressed in the development concept of this plan and are summarized below:

1. The trail realignment will be setback far enough to meet the setback requirements and any overlooks constructed will be minimal in nature and will blend with the surrounding landscape to not visually impact views from the river to the landscape.
2. Impacts to the floodplain for the underpass will be mitigated as part of the project, so there will be an overall net zero impact to the floodplain.

3. A Public Waters Permit may be required for the underpass, but final determination will be made after plans and specifications have been created, but prior to construction.

Public Engagement

During the planning process, a plan was developed to engage partners and the public in the development of this master plan amendment. As required in the Metropolitan Council's Regional Parks Planning Policy, the engagement plan should seek to mitigate existing racial, ethnic, cultural, or linguistic barriers and include people of diverse ages, races, ethnicities, incomes, national origin, and abilities and provide an opportunity for all to provide input on the master plan amendment.

The goals for the engagement process were threefold; first, to build positive relationships with local communities and residents; build community ownership and understanding of the County's planning process, and not only receive community input on the master plan amendment but make it easy for the public to participate. Engagement strategies were identified as:

Build Relationships

Working closely with local jurisdictions and community members and groups allows the County to start building relationships. Valuing differing opinions and listening creates trust which will allow for input and feedback to be exchanged for mutual benefit.

Use a Variety of Engagement Methods

Using a variety of engagement methods makes it easier for the community to participate. Those engaged can choose how, when and where they participate.

ENGAGEMENT STRATEGIES

BUILD RELATIONSHIPS

Work close with groups and community members for mutually beneficial parks and trails projects.

USE DIFFERENT ENGAGEMENT METHODS

Using a variety of engagement methods makes it easier for the community to participate.

GO TO THE PEOPLE

Going to where the people are helps engage people that may not normally participate in the engagement process.

Go to the People

Going to local community events provides an opportunity to engage people that might not otherwise know about or participate in engagement activities.

Engagement strategies are shown in the Table 2 in the Appendix.

Overall, social media has the capacity to reach many more people than the community and pop-up events staff conducts. For example, the social media posts about the projects reached 17,750 people. But social media fundamentally lacks the one on one communication that is necessary to develop relationships and engage the public. The public engagement plan for this project has shown that staff participation in community and pop-up events is the best way to connect with a wide variety of people and provide that one on one communication for meaning for input and feedback.

While social media posts may not provide the one on one dialog with the public, it does provide an easy way to communicate opinions. The County created a short three question survey to receive input on the projects. The results are listed below in Figures H-J.

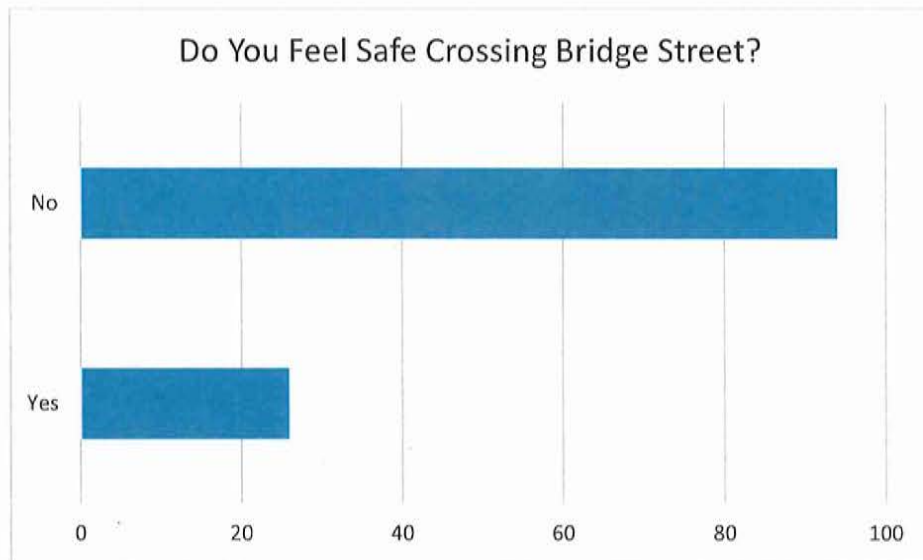


Figure H

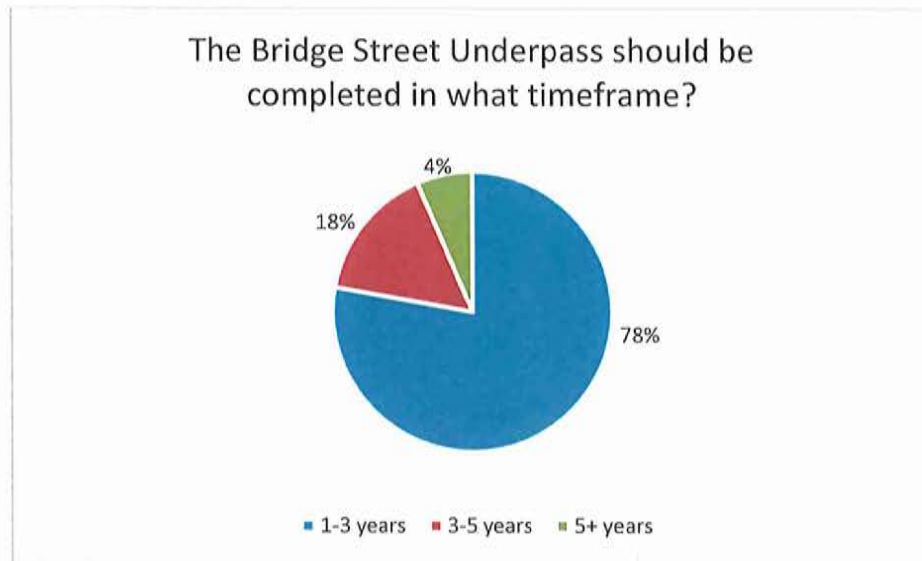


Figure I

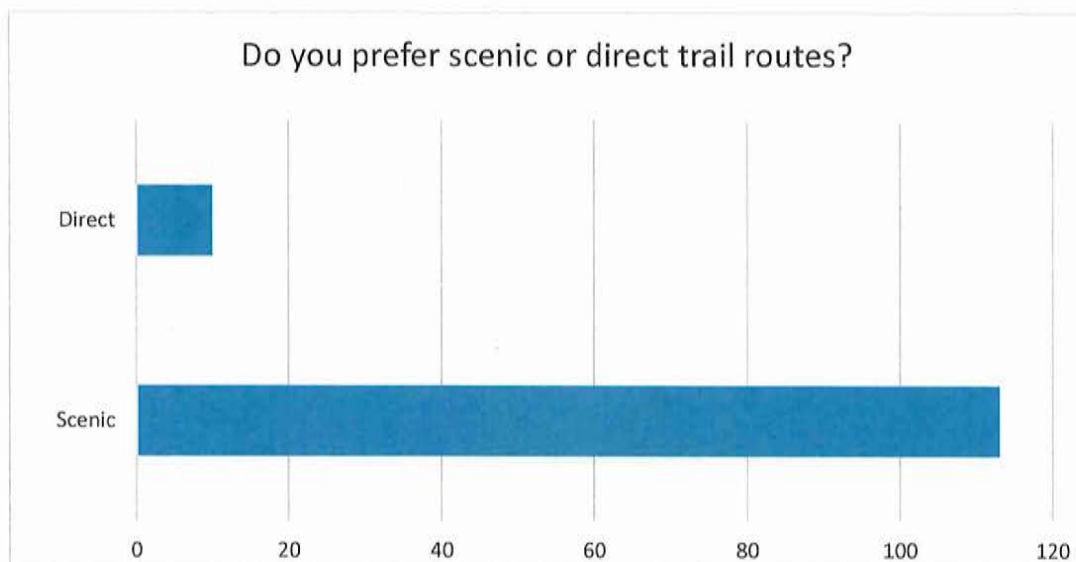


Figure J

The first question, do you feel safe crossing Bridge Street, shows fairly definitively that an underpass would help alleviate those fears. The second question regarding the timeframe to complete the project should the overall importance of getting the underpass completed in a timely manner and the last question regarding scenic or direct routes, show the overwhelming desire for the trail to be rerouted to be more scenic in nature. Hence the projects proposed in this master plan amendment.

Equity Analysis

Since the projects proposed in this master plan amendment fall within the City of St. Francis, equity analysis focused on demographics within the City of St. Francis, Anoka County and Isanti County.

First, in looking at age in the City of St. Francis, the City has been shifting from a younger population to an older population. In 2017, the American Community Survey show that the over 40 age cohort for the City has basically doubled since 1990. This helps support the basis for the Metropolitan Council's 2040 forecast¹ that by 2040 one in five residents of the regional will be 65 years or older. The City of St. Francis is anticipating a senior living facility to be developed within a half-mile of the Rum River Regional Trail and within a ¼ mile of the Sugar Hills Regional Trail. These projects will benefit everyone, but specifically children and older adults by the easy access to the river and elimination of the at grade 40 mph road crossing.

The proposed trail projects are located within a census block where the percentage of those below the poverty line is at approximately 9.2%², which is higher than the surrounding areas by a few percentage points, including Athens Township in Isanti County, which is 7.5%. The proposed projects will provide multi-modal access from the residential areas to schools, commercial/business areas and other amenities in the City and region. The regional trail will provide better access the natural resource of the Rum River and Lake George Regional Park, which is 2-4 mile bike ride from the project areas.

The racial and ethnic make-up of the City of St. Francis and Anoka County is primarily Caucasian, as shown by Figures K and L³. These figures show that for the projects outlined in this master plan amendment, whites alone may benefit more when compared to other races, based on population numbers alone. For that reason, the County specifically reached out to a well-established Native/American Indian community in the area and participated in one of their events to receive input and feedback on the master plan amendment.

¹ Metropolitan Council Regional Forecast (June 2017)

² 2013-2017 American Community Survey

³ 2013-2017 American Community Survey and Metropolitan Council

Population by Race and Ethnicity in Anoka County

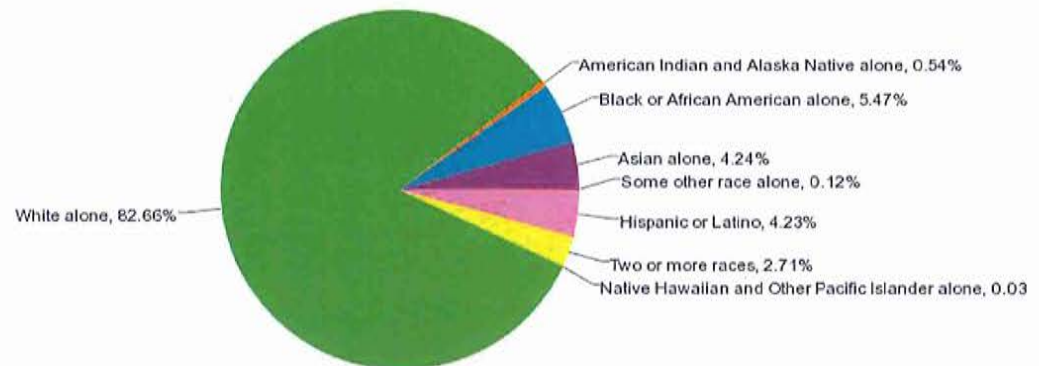


Figure K

Population by Race and Ethnicity in St. Francis

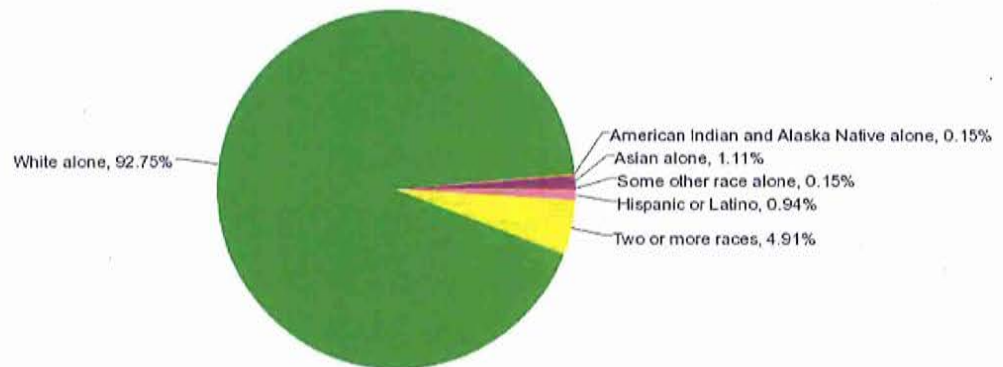


Figure L

Public Awareness

Public awareness is an important component of the regional parks and trails system. The County will partner with the Metropolitan Council on their regional-wide awareness program, their Parks Ambassador program, and provide information maps, websites, social media postings, publications and brochures in cooperation with Commute Solutions, the County's Transportation Management Organization (TMO).

Previous partnerships with the local cities and the County TMO resulted in a free bike/walk map for the entire County that is updated regularly. This map promotes the ease of access the regional parks and trails system and it provides education regarding health, wellness and outdoor recreation. Anoka County is continually updating and installing way-finding maps throughout the system.

While transit in the region is limited, the Anoka County Travelers Transit Line and Metro Mobility dial-a-ride services provide service for a minimal fee. These vehicles are equipped with bike racks for multi-modal access to the area.

Accessibility

Anoka County continually strives to provide equal access to all residents of Anoka County and the region. Park and trail use is open to any and all citizens. While there is a nominal parking fee in some of the regional parks, there is not a fee for trail use. This eliminates any economic barriers for trail users.

The proposed projects will conform to or exceed the standards mandated by the Americans with Disabilities Act.

Mississippi River Corridor Critical Area

While the Rum River Regional Trail does connect to the Mississippi River Corridor Critical Area (MRCCA) in the City of Anoka, the portion of the trail outlined in this amendment is in the City of St. Francis and therefore is not necessary to meet MRCCA requirements.

Placeholder

COUNTY RESOLUTION OF SUPPORT

Placeholder

CITY RESOLUTION OF SUPPORT

TABLE 1

	PIN2	2020 Assessed Value	Parcel Size (SF)	2020 Value per SF	SF Needed	Total Amount
1	32-34-24-42-0004	\$134,100.00	1154553.80466000	\$0.12	1950	\$226.49
2	28-34-24-21-0001	\$180,500.00	1740169.69416000	\$0.10	156213	\$16,203.27
3	29-34-24-34-0003	\$755,300.00	3397679.77655000	\$0.22	351454	\$78,127.79
4	28-34-24-12-0004	\$243,500.00	109925.03983300	\$2.22	255	\$564.86
5	28-34-24-12-0012	\$294,000.00	120817.55964700	\$2.43	10577	\$25,738.30
6	28-34-24-11-0012	\$285,100.00	112376.29799700	\$2.54	151	\$383.09
7	28-34-24-11-0003	\$276,300.00	122613.57699600	\$2.25	9973	\$22,473.37
8	28-34-24-12-0013	\$487,100.00	113998.03940600	\$4.27	14470	\$61,828.58
9	28-34-24-12-0002	\$4,500.00	43756.04559330	\$0.10	3301	\$339.48
10	32-34-24-12-0011	\$290,300.00	13833.54925540	\$20.99	3268	\$68,579.68
11	32-34-24-12-0007	\$241,700.00	11475.93212890	\$21.06	3460	\$72,872.69
12	32-34-24-12-0035	\$300.00	2699.96284485	\$0.11	890	\$98.89
13	32-34-24-12-0005	\$291,900.00	10799.95229340	\$27.03	1451	\$39,217.48
14	32-34-24-12-0012	\$239,500.00	11903.65557860	\$20.12	3479	\$69,997.03
15	32-34-24-12-0034	\$4,700.00	207080.76007100	\$0.02	4112	\$93.33
16	28-34-24-11-0004	\$68,000.00	205275.84908300	\$0.33	21290	\$7,052.56
17	32-34-24-12-0013	\$278,000.00	12546.61485290	\$22.16	7973	\$176,660.72
18	28-34-24-11-0005	\$259,600.00	132981.99663500	\$1.95	14116	\$27,556.46
19	28-34-24-11-0006	\$331,200.00	110922.90234400	\$2.99	12720	\$37,980.11
20	32-34-24-43-0004	\$90,200.00	27739.25157170	\$3.25	567	\$1,843.72
21	32-34-24-12-0006	\$279,200.00	10799.80796050	\$25.85	3573	\$92,370.31
22	32-34-24-12-0008	\$258,600.00	13744.14306640	\$18.82	3345	\$62,937.14
23	32-34-24-12-0010	\$281,600.00	18941.38922880	\$14.87	3298	\$49,031.08
24	28-34-24-12-0010	\$318,800.00	109563.90554000	\$2.91	11778	\$34,270.65
25	28-34-24-22-0001	\$157,800.00	1450417.82742000	\$0.11	182569	\$19,862.82
26	28-34-24-12-0008	\$302,700.00	108759.72041300	\$2.78	22	\$61.23
27	28-34-24-11-0011	\$285,700.00	109468.51027700	\$2.61	376	\$981.32
28	28-34-24-11-0010	\$326,300.00	108852.94211600	\$3.00	5	\$14.99
29	32-34-24-12-0009	\$285,700.00	19986.62773900	\$14.29	3373	\$48,215.54
30	32-34-24-34-0056	\$24,600.00	226327.05782300	\$0.11	16560	\$1,799.94
31	29-34-24-14-0002	\$1,024,200.00	11203404.14710000	\$0.09	946230	\$86,503.06
32	32-34-24-12-0040	\$42,300.00	52425.73482510	\$0.81	100	\$80.69
33	32-34-24-21-0024	\$320,900.00	19441.83323670	\$16.51	3804	\$62,787.47

	PIN2	2020 Assessed Value	Parcel Size (SF)	2020 Value per SF	SF Needed	Total Amount
34	32-34-24-21-0025	\$306,500.00	21169.47960660	\$14.48	6635	\$96,064.12
35	32-34-24-21-0023	\$297,400.00	19885.04149630	\$14.96	2167	\$32,409.58
36	32-34-24-12-0039	\$42,300.00	10801.87155910	\$3.92	3315	\$12,981.50
37	32-34-24-12-0038	\$307,700.00	14499.15596010	\$21.22	3371	\$71,539.11
38	32-34-24-12-0036	\$47,700.00	26927.15301510	\$1.77	8386	\$14,855.35
39	32-34-24-12-0037	\$296,900.00	25186.20427700	\$11.79	7744	\$91,287.82
40	32-34-24-21-0026	\$279,500.00	13495.35292820	\$20.71	1	\$20.71
41	32-34-24-21-0014	\$281,300.00	12866.81913760	\$21.86	3809	\$83,274.02
42	32-34-24-21-0004	\$292,800.00	13500.59302520	\$21.69	5445	\$118,090.81
43	32-34-24-21-0016	\$249,900.00	17056.04826350	\$14.65	5635	\$82,562.30
44	32-34-24-21-0013	\$294,300.00	12311.42250820	\$23.90	3723	\$88,996.94
45	32-34-24-21-0015	\$42,300.00	12892.45306400	\$3.28	3748	\$12,297.15
46	32-34-24-21-0012	\$276,800.00	15301.14661410	\$18.09	5572	\$100,798.30

SF	1856254	\$1,971,931.83
Acres	42.61	

FIGURE 6.16. PARK SEARCH AREAS

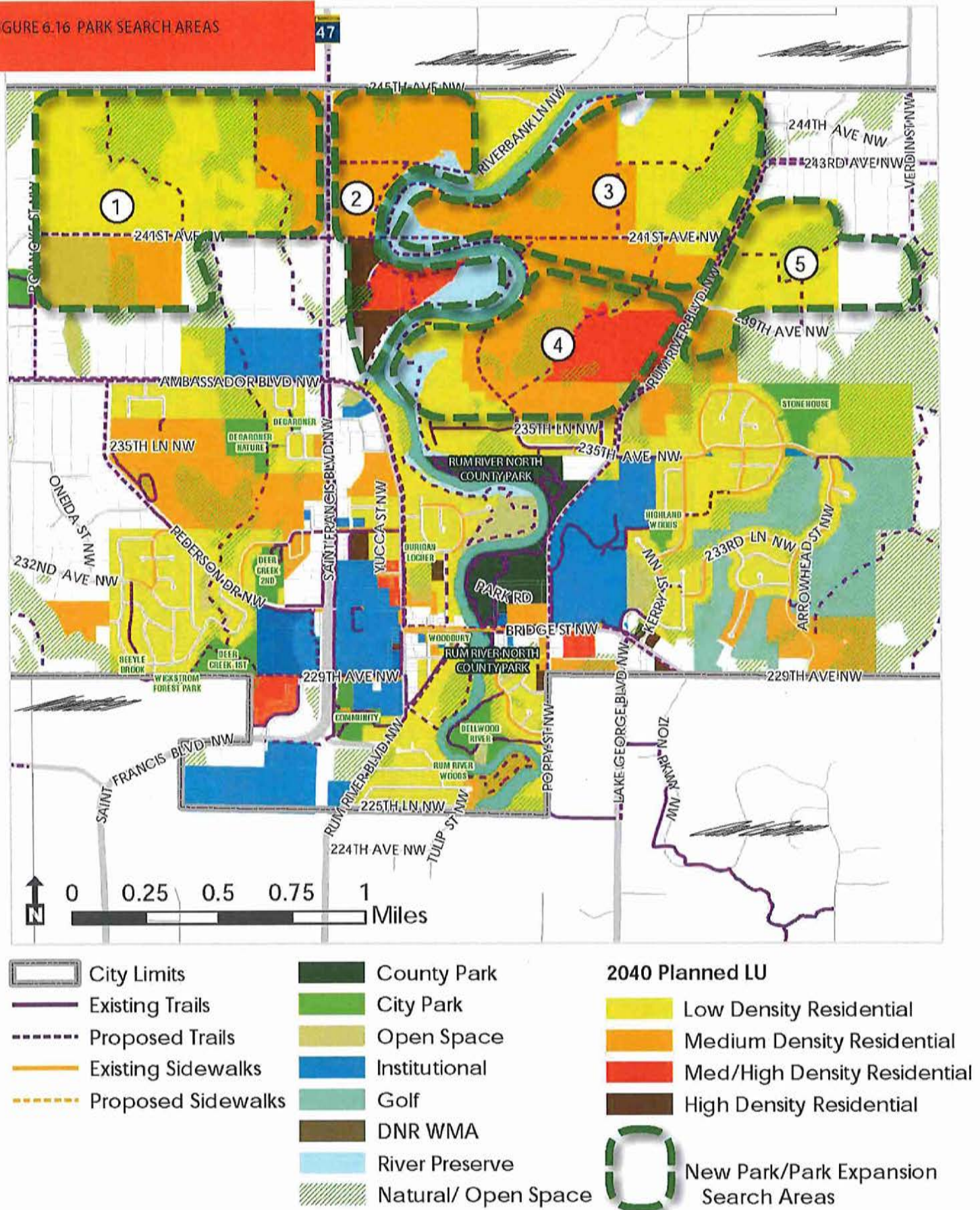


TABLE 2: PUBLIC ENGAGEMENT PLAN

STRATEGIES	DESCRIPTION	RESULTS/RECOMMENDATIONS
Build relationships with local jurisdictions and community members or groups	Local Partners: - City of St. Francis - Athens Township - Isanti County - County Highway and TMO - County Committee/Board - County Library Regulatory Partners: - Upper Rum River Watershed Management Organization - MN DNR - USCOE	Local and regulatory partners were asked to comment on the project concepts prior to and during the public engagement process. Initial input was valuable in moving forward in the planning process. MN DNR provided comments related to the Wild and Scenic Rivers Act and a Public Water's standpoint. The USCOE and URRWMO had no comments. The City of St. Francis staff provided support for the trail. Once the majority of public engagement was completed, the local and regulatory partners were asked to comment on the full draft amendment report. A summary of comments received and how they will be addressed will be included in the in the Appendix of the Report.
	Community: - Seniors - American Indian Community - Students, Parents - Library Patrons - Bike Clubs: Birchwood; Twin Cities Spoke; Major Taylor; Ramsey; Spoke-n-Folks	Community engagement events included: 1. Spring Gathering of Families Event, an American Indian Education Program 2. Rum River Library program 3. St. Francis Pioneer Days community event Five bike clubs were provided an opportunity to provide input on the projects in the master plan amendment. No comments were received.
Use a variety of engagement methods	Plan your Parks webpage	Website with project information and opportunity to provide input was created to provide easy access to the project information on the Plan Your Parks webpage.
	Social media posts	The project was posted on Facebook and reached 17,750 people, with 77 people actively engaging with the post and providing feedback through reactions, sharing the post and clicking through the link. All responses were positive, but no comments were received.

	Community/pop up events	Staff attended events at St. Francis Library, Spring Gathering of Families, Pioneer Days.
	Open House @ Rum River North CP	An open house was conducted at the Rum River North County Park. It was not well attended and no comments were received.
Go to where the people are	Pioneer Days	Information about the projects were shared with the public at the City of St. Francis' Pioneer Days, a local festival, with softball tournaments, rides, food and entertainment. More than 300 people were actively engaged at the festival. Overall, the engagement showed support for the projects, particularly the underpass.
	Spring Gathering of Families Event	Information about the amendment was presented to the public at the 2019 Spring Gathering of Families Event at St. Francis Learning Center. This program is offered in conjunction with the St. Francis Area Schools American Indian Education Program. Approximately 30 people attended and provided feedback.
	Library Program	Staff also attended a library program and engaged library patrons and program attendees about the proposed projects. In addition, a survey was left for visitors to participate in if they chose.

Comments & Response Summary

Isanti County commented that their current plan for the trail is along Verdin St to connect with what is currently the Rum River Regional Trail alignment. Isanti County did show interest in making a county to county connection closer to the river, with the caveat of landowner willingness. In response to this, the proposed alignment changed the trail to be routed near the Isanti County line in two locations. One location is closer to the river and the remains as existing along Verdin St.

Athens Township was invited to comment on the plan and responded with no comments, but did offer support for the trail.

A few homeowners along 244th Ave NW, voiced displeasure about having a trail "go through their front yard". To mitigate their concerns, yet still provide a viable alternative route, the County proposes with trail on 244th be an on-street trail with signs demarcating the route to Verdin St. and north to the county border. The County feels this is an adequate solution as it is a residential street with only 14 houses on 2.5 acres lots.

There were a few comments regarding the north trail questioning why we would be building a trail through farm fields now, but when it was explained that this is a planning documents and the trail would be constructed as the future development occurs, that satisfied the commenters.

The majority of comments received regarding the both projects were positive in nature.

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-31

**RESOLUTION SUPPORTING THE DEVELOPMENT OF THE
RUM RIVER REGIONAL TRAIL IN THE CITY OF ST. FRANCIS**

WHEREAS, the County of Anoka is pursuing the development of a multi-purpose regional trail system that would link local and state trail systems, regional parks, and provide safe and convenient routes for non-motorized traffic to traverse the County, and

WHEREAS, in 2015, the Metropolitan Council adopted the 2040 Regional Parks Policy Plan, which supports the implementation of corridors which provide access to high quality natural resources, regional parks, park reserves, and local areas of interest, and

WHEREAS, the proposed alignment of the Rum River Regional Trail Corridor would link together the cities of St. Francis and Athens Township in Isanti County and

WHEREAS, the Regional Trail Corridor is strategically located to provide pedestrian access to the recreational resources along its route.

NOW, THEREFORE, be it resolved that the City of St. Francis, hereby offers its support to Anoka County in its effort to cooperatively develop the Rum River Regional Trail Corridor within the City of St. Francis.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 5th DAY OF AUGUST 2019.

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk

Before the St. Francis City Council
St. Francis, Minnesota

In The Matter of the appeal by
Christina Lynn Fjeld
Regarding a dangerous dog
Declaration for and Labra Poodle
named Sadie

City's Findings of Fact, Conclusion
and Order

INITIAL STATEMENT

This matter came before the St. Francis City Council on August 5, 2019 upon a request for a hearing pursuant to Minnesota Statutes Section 347.541 received by the City of St. Francis on July 15, 2019 signed by owner Christina Lynn Fjeld.

The record consisted of the following documents provided to the City Council prior to the hearing:

1. The July 15, 2019 Request for Hearing Pursuant to Minnesota Statutes Section 347.541 received by the City of St. Francis from Christina Lynn Fjeld.
2. St. Francis Police Department ICR for Case 19091611 for incident reported April 20, 2019
3. St. Francis Citation No. 021519100206 dated April 20, 2019.
4. June 28, 2019 letter from St. Francis Police Chief to Christina Lynn Fjeld.
5. Form (blank) to use in a request for a hearing pursuant to Minn. Stat. Sec. 347.541.
6. Minn. Stat. Sec. 347.541, 347.51, 347.515 and 347.52
7. St. Francis Police Department ICR for Case 181191827 dated August 5, 2018 for incident occurring on August 5, 2018.
8. St. Francis Police Department Notice of Potentially Dangerous Dog dated August 5, 2018.
9. St. Francis City Code Section 8-3-1 detailing T (Failure to Restrain an Attack by an Animal), Destruction of Dangerous Animals and Appeals.

At the hearing, the appellants were given the opportunity to present any additional material that they wished on this matter and to set for their statements related to the appeal. The matter was duly recorded as part of the City Council meeting.

FINDINGS OF FACT

The St. Francis City Council hereby finds that:

1. This appeal involves a Gold/Yellow Labra Poodle dog named Sadie.
2. The owner is Christina Lynn Fjeld.
3. Christina Lynn Fjeld requested a hearing pursuant to Minnesota Statutes Section 347.541 that was received by the City of St. Francis on July 15, 2019.
4. The appeal is from a June 28, 2019 letter from the St. Francis Police Chief determining and ordering that the golden colored Labra Poodle dog named Sadie be declared a dangerous dog.
5. The Police Chief's determination was based upon state law and the St. Francis City Code as follows:
 - A. Dangerous dog is defined in Minn. Stat. Sec. 347.50, Subd. 2 as any dog that has:
 - (1) without provocation, inflicted substantial bodily harm on a human being on public or private property;
 - (2) killed a domestic animal without provocation while off the owner's property;
 - or
 - (3) been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.
 - B. Dangerous Animal is defined in the St. Francis City Code at 8-3-1(A)(3) as meaning:

A dog which has caused damage to property or injury to a person, or which animal, by its actions, exhibits a propensity for causing imminent danger to persons.

 - a. Without provocation, inflicted substantial bodily harm on a human being on public or private property;
 - b. Killed a domestic animal without provocation while off the owner's property;
 - or
 - c. Been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.
6. On or about April 20, 2019, an officer with the St. Francis police department responded to a call. In the course of that response, the officer determined that the above named dog Sadie

attacked another dog, biting it in the neck. See St. Francis Police Department ICR 19091611 (April 20, 2019). As a result, the dog's owner was issued St. Francis Citation No. 021519100206 dated April 20, 2019.

7. The officer's determination that the above named dog named Sadie attacked another dog, biting it in the neck on the date noted in Finding of Fact #6 is affirmed.

8. On or about August 5, 2018, an officer with the St. Francis police department responded to a call. In the course of that response, the officer determined that the above named dog Sadie attacked another dog, following the dog owner and jumping at the owner trying to get the dog. See St. Francis Police Department ICR 18191827 (August 5, 2018).

9. The officer's determination that the above named dog named Sadie attacked another dog, followed the dog's owner and jumped at the owner trying to get the dog on the date noted in Finding of Fact # 8 is affirmed.

10. The incidents noted in Findings 6, 7, 8 and 9 establish that Sadie, the above-referenced dog, has been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

11. On or about August 5, 2018, the owner was issued a Notice that the above-referenced dog was found to be potentially dangerous.

12. Following this Notice, on or about April 20, 2019, an officer with the St. Francis police department responded to a call. In the course of that response, the officer determined that the above named dog, Sadie attacked another dog, biting it in the neck. See St. Francis Police Department ICR 19091611 (April 20, 2019).

13. The officer's determination that the above named dog Sadie attacked another dog, biting it in the neck as noted in Finding of Fact #12 is affirmed.

The Findings of Fact noted above, specifically including Findings of Fact #11, 12 and 13 support the determination of a\ dangerous dog pursuant Minn. Stat. § 347.50, Subd. 2(3) and St. Francis City Code Section 8-3-1(A)(3)(c):

Been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

CONCLUSIONS

1. The above dog named Sadie is a dangerous dog as defined in Minn. Stat. Sec. 347.50, Subd. 2(1) and (3).

2. The above dog named Sadie is a dangerous dog as defined in the St. Francis City Code at 8-3-1(A)(3)(c).

3. The Police Chief's determination in his June 28, 2019 letter is affirmed.

ORDER

The owner will have 14 days from receipt of that decision to comply with all other requirements of Minnesota Statutes Sections 347.51, 347.515 and 347.52 as well as the St. Francis Code.

For the St. Francis City Council:

Mayor

Attest:

City Clerk

546855-v1



23340 Cree Street NW
St. Francis, Minnesota 55070
763-753-2630
FAX 763-753-9881

July 15, 2019

Christina Fjeld
4460 231st Court NW
St. Francis, MN 55070

Dear Christina;

Please be advised that the hearing on Sadie the dog has been set for August 5, 2019 at the regular council meeting starting at 6:00 p.m. The City Council meetings are held at the St. Francis Area Schools District offices, 4115 Ambassador Blvd. NW. In the event that you wish to attend, please make sure that you are on time and prepared to present. The process on the matter will be as follows:

1. The mayor will announce the order of business.
2. The City Attorney's Office will do initial background.
3. You will be permitted to make your presentation.
4. The City Council will deliberate and issue a decision.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Barb Held', is written over the printed name.

Barb Held
City Clerk

cc. Police Chief Schwieger

7/8/19

Chief Todd Schwieger,

RECEIVED

JUL 15 2019

City of St. Francis

I am hereby notifying you of my right to appeal the declaration of a dangerous dog.

Night drop - Bunker

Christina Fjeld

Case # 19091611

4400 131st NW
St. Francis MN 55070
763.354.8474

Please call to discuss ^{email} City Council Meeting
so I can take the day off of work. I can be
prepared as early as 8/5/19.
Christina Fjeld

Email Zany15@gmail.com



DECLARATION OF DANGEROUS DOG
ST. FRANCIS, MINNESOTA

Municipality Case File No. 19091611 Date of Notification: 4/24/19

Name of Owner: FJELD CHRISTINA LYNN
Last First Middle

4460 231st CT NW
Address

ST. FRANCIS MN 55070
City State Zip

Home Phone: 763-354-8474
Business Phone: _____

Name of Dog: SADIE Breed: LABRA POODLE Color: GOLD/YELLOW

Sex: F Age: 1 1/2 Neutered/Spayed: Yes _____ No X

Tag No. and Municipality: N/A, CITY OF ST. FRANCIS

DETERMINATION OF STATUS AS A DANGEROUS DOG

I have reviewed the evidence in regard to the incident of 04/20/2019 (date), involving Sadie (dog) and I have come to the conclusion that Sadie (dog) has:

- ☐ Without provocation, inflicted substantial bodily harm on a human being on public or private property as further specified in Exhibit A (police report).
- ☐ Killed a domestic animal without provocation while off the owners property as further specified in Exhibit A.
- ☒ Been found to be potentially dangerous on 08/05/2018, and after the owner had received notice that the dog is potentially dangerous (see Exhibit A – Potentially Dangerous Dog Notice), the dog aggressively bit, attacked, or endangered the safety of humans or domestic animals as further specified in Exhibit B (police report).
- ☐ Been found to be unsubstantiated and the dog will not, at this time, be classified as dangerous.

**DANGEROUS DOGS MUST BE DESTROYED OR REGISTERED
WITHIN 14 DAYS OF THIS DECLARATION**

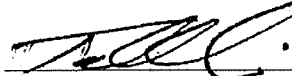
Pursuant to Minn. Stat. 347.50, no person may own a dangerous dog in Minnesota without registering it with the City of St. Francis where the owner resides. To register your dog, you must accomplish the following:

1. Submit to the Police Department, 4058 St. Francis Blvd NW, St. Francis, MN 55070, evidence that a proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign, including a warning symbol to inform children, that there is a dangerous dog on the property. This shall be accomplished by obtaining an inspection of the site by the St. Francis Police Department; **and**
2. Submit to the City Clerk, 23307 St. Francis Boulevard, St. Francis, MN 55070, a surety bond issued by a surety company authorized to conduct business in this state, in a form acceptable to the City, for the sum of at least \$50,000, payable to any person injured by the dangerous dog; or a policy of liability insurance issued by an insurance company authorized to do business in the state in the amount of at least \$50,000, insuring the owner for any personal injuries inflicted by the dangerous dog; **and**
3. A registration fee of \$_____, payable to the City of St. Francis delivered to the City Clerk, 23307 St. Francis Boulevard, St. Francis, MN 55070.

IF YOU DO NOT REGISTER THE DOG WITHIN 14 DAYS OF THE DATE OF THIS NOTICE, A MISDEMEANOR CITATION WILL BE ISSUED PURSUANT TO MINN. STAT. 347.55.

NOTICE OF APPEAL RIGHTS

If you intend to appeal this Declaration of Dangerous Dog, you must provide notice in writing within five (5) days of receipt or posting of this notice to the City Clerk. If an owner requests in writing a hearing for determination as to the dangerous nature of the dog, the City Clerk/Treasurer shall place the matter before the City Council at its next regular meeting. The written request for a hearing must be received by the City Clerk/Treasurer within five (5) days of the posting of the Police Chief's Declaration of Dangerous Dog at the residence of the dog owner. The owner may appear with counsel if he/she chooses, and present evidence in opposition of the designation of the animal as dangerous. Following the hearing, the Council shall make a determination of facts and shall make such order as it deems proper. The Council may order the animal control officer to take the dog into custody for destruction. If the dog is ordered into custody for destruction, the owner shall immediately make the dog available to the animal control officer and failure to do so shall be a misdemeanor.



Chief Todd Schwieger

4-24-19

Date

Original: City Clerk / Treasurer
Copy: Dog Owner
Copy: City Attorney
Copy: Animal Control Officer at time of notification
Copy: Complainant
60951_1



**Saint Francis Police Department
Incident Report**



Case Number: 19091611

Date Reported: 04/20/2019

Event:

Description of Incident: DOG AT LARGE

Address: 4429 231ST CT NW **City:** SAINT FRANCIS **State:** MN **Zip Code:** 55070

Start Date/Time: 04/20/2019 09:06:25

End Date/Time: 04/20/2019 09:21:00

Time Assigned: 09:08

Time Arrived: 09:20

Time Cleared: 09:21

Synopsis: DOG AT LARGE, DOG BITE AND DANGEROUS DOG
CHRISTINA CITED FOR ALL DOG AT LARGE
SEE PHOTOGRAPH

Deposition: EXCEPTIONAL CLEARANCE

Offense(s):

Offense: M - 8.3.1.B ALLOW DOG TO RUN AT LARGE 9000 MISC CODE 9999 **Offense Status:** EXCEPTIONALLY
CLEARED

Offense: ANIMBITEOTH ANIMAL BITES - ALL OTHERS 9000 MISC CODE
9999 **Offense Status:** EXCEPTIONALLY
CLEARED

Offense: DANGANIMPOT DANGEROUS ANIMAL - POTENTIAL 9000 MISC
CODE 9999 **Offense Status:** EXCEPTIONALLY
CLEARED

Suspect(s):

Last Name: FJELD

First Name: CHRISTINA

Middle Name: LYNN

Arrested: YES

Date of Birth: 09/25/1974

Age: 44

Sex: FEMALE

Address: 4460 231ST CT NW

APT#:

City: SAINT FRANCIS

State: MN

ZIP: 55070

Work Phone: (763) 354-8474

Person(s) Involved:

Last Name: JOHNSON

First Name: TANJA

Middle Name: CHRISTINE

Incident Involvement Type: WITNESS

Date of Birth: 07/20/1973

Age: 45

Sex: FEMALE

Race: W::WHITE

City: SAINT FRANCIS

State: MN

ZIP: 55070

Work Phone: (763) 445-1552

Last Name: HANSON

First Name: VINCENT

Middle Name: JAMES

Incident Involvement Type: OWNER

Date of Birth: 03/02/1971

Age: 48

Sex: MALE

Race: W::WHITE

Address: 4429 231ST CT NW

APT#: 103

City: SAINT FRANCIS

State: MN

ZIP: 55070

Work Phone: (763) 445-1325

Narrative(s):

Title: ORIGINAL OFFICER NARRATIVE

Narrative: I WAS DISPATCHED TO LOCATION ON DOG BITE REPORT.

UPON ARRIVAL I MET WITH VINCE AND TANJA. VINCE OWNS A SMALL BROWN CHIHUAHUA DOG NAME DJ. VINCE SHOWED ME A BLOODY PUNCTURE WOUND ON THE TOP OF THE NECK AND A WOUND ON TOP OF THE HEAD. SEE PHOTOGRAPH.

TANJA STATED AT AROUND 0730 THIS MORNING SHE LET DJ OUT OF THE FRONT DOOR TO GO POTTY. TANJA STATED SHORT TIME LATER SHE HEARD BARKING AND YELPING. SHE WENT BACK OUTSIDE AND IN THE MIDDLE OF HER DRIVEWAY SHE OBSERVED TWO OF THE NEIGHBOR, CHRISTINA'S DOGS ON TOP OF DJ. TANJA STATED THAT THE GOLDEN COLORED LABRADOODLE WAS ON TOP BY NECK AREA AND BITING DJ. I OBSERVED ON TOP OF DJ'S NECK A BLOODY PUNCTURE WOUND. I ALSO OBSERVED MISSING HAIR ON TOP OF DJ'S HEAD WHICH COULD BE CONSISTENT WITH A BITE/TOOTH MARK.

VINCE AND TANJA BOTH STATED THEY WANTED A REPORT DONE AND WILL BE BRINGING DJ INTO THE VET. IN RECORDS I OBSERVED OFFICER BULERA'S REPORT WITH CHRISTINA AND THE SAME DOGS MENTIONED IN ANOTHER ATTACK, SEE CASE 18191827.

I WENT TO CHRISTINA'S RESIDENCE AND NO ONE ANSWERED. I THEN CALLED CHRISTINA AND LEFT HER A MESSAGE. CHRISTINA CALLED BACK AND WE SPOKE OVER THE PHONE.

CHRISTINA STATED THE FENCE WAS LEFT OPEN AND HER TWO DOGS GOT OUT. CHRISTINA STATED THAT SHE HAS TWO LABRADOODLE DOGS. CHRISTINA STATED THAT SHE HAD TO GO OUT INTO THE NEIGHBOR'S YARD TO GET THEM. I ADVISED CHRISTINA THAT THE GOLDEN COLORED DOG NAMED, SADIE HAD BIT AND CAUSED PUNCTURE WOUND TO NEIGHBOR'S DOG ON HER NEIGHBOR'S PROPERTY. CHRISTINA STATED THAT SHE HAD RECEIVED A MESSAGE FROM TANJA AND THAT THERE IS SOME ISSUES WITH THEM. CHRISTINA STARTED TO BLAME THEM FOR THE INCIDENT AND I ADVISED HER TO STOP AND THAT SHE HAS RESPONSIBILITY AS A DOG OWNER. I ALSO ADVISED CHRISTINA THAT A POTENTIAL DANGEROUS DOG FORM WAS FILLED OUT AND ISSUED IN AUGUST OF 2018 IN REGARDS TO 18191827 FOR SADIE AND CHRISTINA'S OTHER DOG. I ADVISED CHRISTINA THAT SADIE COULD BE LABELED AS A DANGEROUS DOG AFTER THIS LATEST INCIDENT AND CITATION COULD BE ISSUED. I ADVISED CHRISTINA THAT I NEEDED TO MEET WITH HER WHEN SHE GOT HOME TO GO OVER THE DANGEROUS DOG FORM. SHE STATED SHE WOULD CONTACT ME WHEN SHE GOT HOME.

CHRISTINA WAS APOLOGETIC AND COOPERATIVE. SHE CAME TO PD AROUND 1140 AND PROVIDED ME WITH THE INFORMATION FOR THE DANGEROUS DOG FORM. SHE SIGNED THE FORM AND WAS GIVEN A COPY. CHRISTINA STATED SHE CAN NOT DEAL WITH THE DRAMA AND IS GETTING RID OF THE DOGS. CHRISTINA STATED THE FENCE WAS CLOSED BUT SOME HOW WAS OPENED THIS MORNING AND THE DOGS GOT OUT. CHRISTINA STATED SHE LOCATED THEM BEHIND VINCE'S HOUSE. CHRISTINA STATED SHE IS IN CONTACT WITH TANJA AND STATED SHE WILL PAY THE VET BILLS. ADVISED CHRISTINA THAT POSSIBILITY OF DANGEROUS DOG COULD BE ISSUED. CHRISTINA STATED AGAIN SHE IS GETTING RID OF THE DOGS AND HAS CALLED THE ANIMAL HUMANE SOCIETY. CHRISTINA ISSUED CITATION 021519100151 FOR ALLOW DOG TO RUN. CHRISTINA'S DOG, SADIE POTENTIALLY IS DANGEROUS DOG, SEE ATTACHED FORMS. SEE PHOTOGRAPH. FORWARD TO CHIEF.

Author:R LARSON

Officer(s):

Involvement Type: REPORTING

Officer Name: Larson, R VPD00010

Date:

Payable Citation/Method of Payment

FOR INFORMATION: To find out if your citation is payable without a court appearance, how much to pay, to schedule a court appearance or if you have any other questions, **CALL THE MINNESOTA COURT PAYMENT CENTER (CPC) at 651-281-3219 in the metro or 1-800-657-3611 outside of the metro area.**

Please allow at least 7 business days from the date you receive the citation for processing before calling. Other important notices regarding your rights can be found on the Minnesota web site at: www.mncourts.gov/fines

IF YOU ARE CHARGED WITH NO INSURANCE OR NO PROOF OF INSURANCE, PROVIDE ANY PROOF OF INSURANCE BEFORE MAKING A PAYMENT. Proof of insurance may be faxed to the CPC at 1-320-231-6507 or mailed to Minnesota Court Payment Center, PO Box 898, Willmar MN 56201. Call the CPC at the number above one week after faxing to confirm the fax was received and processed.

TO PAY YOUR CITATION, choose one the following methods:

- **Online:** Using MasterCard or Visa, access www.mncourts.gov/links. Have your citation number available. A convenience fee will apply.
 - **By Phone:** Using MasterCard or Visa, call 651-281-3219 In the metro or 1-800-657-3611 outside of the metro area. Have your citation number available. Disponible por telefono en Espanol. A convenience fee will apply.
 - **By Mail:** Check or Money order payable to Court Administration. Send to: Minnesota Court Payment Center. PO Box 898, Willmar, MN 56201.
- Include a copy of your citation or indicate the citation number on the check or money order.

YOU HAVE THE RIGHT TO APPEAR IN COURT. You must pay the amount owed or you may schedule an appearance with 30 days from the date this citation was issued. For more information on making a payment or scheduling a court appearance, call the CPC at the number above. If you want to verify online if your citation is payable, you may access www.mncourts.gov/fines and follow the instructions for "How much is my fine?".

BY PAYING THE FINE(S) YOU ARE ENTERING A PLEA OF GUILTY to this offense(s) and voluntarily waive your rights to the following: (Minn. R. Crim. P. 23.03)

1. To a court trial, if the offense is a petty misdemeanor, or a court or jury trial for all other offenses;
2. To be represented by counsel;
3. To be presumed innocent until proven guilty beyond a reasonable doubt;
4. To confront and cross examine all witnesses; and
5. To either remain silent or to testify on your own behalf.

A plea of guilty will result in a conviction. If convicted, you must pay a state imposed surcharge under Minn. Stat. 357.021, subd. 6. The current amount of the required state surcharge is \$12 for parking-related offenses and \$75 for all other offenses, and an additional \$1 for citations issued in Ramsey County (Minn Stat. 169.99). Additionally, a law library fee will be owed. These surcharges and fees are included in the total payable amount provided to you by phone or web.

Under Minn. Stat. 480.15, subd. 10 unpaid fines may be referred for collections. You have the right to contest the referral.

Issuance of a worthless check to the court is a crime, and you will be subject to civil and criminal penalties. In addition, a charge of \$30 will be assessed on all returned checks (Minn. Stat. 60A.113 subd. 2).

Other important notices regarding your rights can be found on the Minnesota Judicial Branch website at: www.mincourts.gov/fines

Penalties for Failure to Appear or Respond

Failure to appear or respond as required may result in the following:

- The Department of Public Safety and/or the Department of Natural Resources may be notified of your failure to appear and/or conviction, depending on the charge(s). These agencies may suspend your drivers license or DNR licenses for failing to appear.
 - A warrant may be issued for your arrest.
 - Late penalties may be assessed.
 - For Petty Misdemeanors, and Misdemeanors Certified as Petty Misdemeanors, failure to appear or respond as required is considered a waiver of the right to trial, and a guilty plea and conviction will be entered on the charge(s), unless the failure to appear is due to circumstances beyond your control.
- {Minn. Stat. 169.91, 609.491; Minn. R. Crim. P. 23.04-23.05.}

If this is a Juvenile Court Offense:

The Court will mail further information and instruction to you.



**Saint Francis Police Department
Incident Report**



Case Number: 18191827

Date Reported: 08/05/2018

Event:

Description of Incident: DANGEROUS ANIMAL

Address: 4452 231ST CT NW **City:** SAINT FRANCIS **State:** MN **Zip Code:** 55070

Start Date/Time: 08/05/2018 20:17:38

End Date/Time: 08/05/2018 21:26:00

Time Assigned: 20:20

Time Arrived: 20:20

Time Cleared: 21:26

Synopsis: DISPATCHED A PHONE CALL REGARDING 3 LOOSE DOGS THAT CAME AFTER THE CALLER.

Deposition: EXCEPTIONAL CLEARANCE

Offense(s):

Offense: M - 347.55(a) Dangerous Dogs -Violates a Provision of Section 347.51, 347.515 or 347.52 26 GOVT 5599 **Offense Status:** EXCEPTIONALLY CLEARED

Person(s) Involved:

Last Name: LAQUA

First Name: LISA

Middle Name: GFROERER

Incident Involvement Type: PERSON REPORTING INCIDENT

Date of Birth: 04/25/1966

Age: 52

Sex: FEMALE

City: SAINT FRANCIS

State: MN

ZIP: 55070

Home: (612) 889-8919

Last Name: FJELD

First Name: CHRISTINA

Middle Name: LYNN

Incident Involvement Type: SUSPECTED OFFENDER

Date of Birth: 09/25/1974

Age: 43

Sex: FEMALE

Race: W::WHITE

City: SAINT FRANCIS

State: MN

ZIP: 55070

Work Phone: (763) 354-8474

Narrative(s):

Title: ORIGINAL OFFICER NARRATIVE

Narrative: ON 08/05/2018 I WAS DISPATCHED A PHONE CALL REGARDING A POSSIBLE DOG ATTACK. I SPOKE TO THE R/P, LISA LAQUA, WHO STATED SHE WAS WALKING HER DOG, WHICH WAS ON A LEASH, IN THE STREET TO GET HER MAIL. LISA STATED HER MAILBOX IS ON THE PROPERTY LINE OF HER HOUSE AND CHRISTINA FJELD'S HOME. LISA STATED FJELD'S THREE DOGS, A CHOCOLATE LABRADOODLE, A GOLDEN LABRADOODLE, AND A BEAGLE. LISA STATED THE THREE DOGS WERE IN THE FENCED PROPERTY AND BARKING LOUDLY AS SHE WALKED BACK TO HER HOME. LISA STATED SHE WAS STANDING AT THE END OF HER DRIVEWAY WHILE HER DOG, A CHIHUAHUA, WAS GOING TO THE BATHROOM. LISA INFORMED ME SHE WAS SUDDENLY KNOCKED TO THE GROUND AND LOOKED TO SEE THE NEIGHBOR'S BROWN DOG HAD HER CHIHUAHUA IN ITS MOUTH. LISA STATED SHE STARTED SCREAMING

AT THE DOG TO GET IT TO DROP HERS. LISA STATED THE BROWN DOG RELEASED HERS AND SHE WAS ABLE TO PICK IT UP. LISA INFORMED ME SHE WAS TRYING TO RUN INTO HER HOME, BUT THE NEIGHBOR DOGS KEPT JUMPING AT HER TRYING TO GET HER DOG. LISA STATED SHE WENT INSIDE AND TOLD HER HUSBAND. LISA STATED SHE WENT OUTSIDE AND FJELD WAS YELLING AND CUSSING AT HER, INSTEAD OF APOLOGIZING. LISA STATED FJELD TOLD HER TO GET USED TO IT. WHILE SPEAKING TO LISA, HER VOICE WAS SHAKY AND SHE WAS SOBBING AS WE SPOKE.

I THEN WENT TO 4460 231 ST CT TO SPEAK WITH THE OWNER OF THE THREE DOGS, CHRISTINA FJELD. FJELD STATED SHE HAD LET ONE OF HER DOGS OUT SO HER DAUGHTER COULD PLAY WITH IT WHEN THE OTHER TWO RAN OUT THE GATE. FJELD DID NOT SEE WHERE THE DOGS WENT BUT HEARD SCREAMING. FJELD TOLD ME HER DOGS WERE HARMLESS AND THEY WOULD NOT HURT ANYONE. I EXPLAINED TO FJELD THAT LISA WAS SCREAMING AT THE DOGS TO GET THEM OFF AND FJELD STATED SHE DID NOT HEAR ANY YELLING, JUST SCREAMING. I ASKED FJELD IF SHE SAW WHAT HAPPENED, AND SHE STATED NO. I INFORMED FJELD THAT HER BROWN DOG HAD KNOCKED LISA DOWN AND HAD HER CHIHUAHUA IN ITS MOUTH. FJELD DENIED IT HAPPENING. I REMINDED HER THAT SHE TOLD ME SHE DID NOT SEE WHAT HAPPENED. FJELD WAS ADAMANT THAT HER DOGS WOULD NOT HAVE DONE THIS. FJELD THEN TOLD ME THAT LISA AND HER HUSBAND CAME OUT YELLING AND SCREAMING AT HER THREATENING TO SHOOT HER DOGS. FJELD WAS ADVISED OF THE LEASH LAWS AND SHE STATED SHE HAS LIVED IN THE AREA FOR ELEVEN YEARS AND ALL THE OLDER NEIGHBORS DON'T CARE ABOUT THE DOGS RUNNING AROUND. I INFORMED FJELD THAT THE CITY ORDINANCE DOES NOT ALLOW DOGS TO BE AT LARGE. I INFORMED FJELD THAT I WAS GOING TO HAVE COMPLETE THE NOTICE OF POTENTIALLY DANGEROUS DOG FORMS. FJELD INFORMED ME TO DO WHAT I NEEDED TO DO. FJELD PROVIDED ANIMAL INFORMATION FOR ME TO COMPLETE THE FORMS.

NOTICE OF POTENTIALLY DANGEROUS DOG FORMS ATTACHED FOR THE THREE DOGS.

Author:BULERA

Officer(s):

Involvement Type: REPORTING

Officer Name: Bulera, C VPD00003

Date:08/06/2018 05:32:00



**ST. FRANCIS POLICE DEPARTMENT
NOTICE OF POTENTIALLY DANGEROUS DOG**

CASE #: 18191827

DATE: 08/05/18 TIME: 21:07

Owner: Christina Lynn Fjeld DOB: 08/25/74

Address: 4460 231 G NW Phone: 763-354-8474

City: St Francis State: MN Zip: 55670

Description of Dog: 1yr old, 50 lbs, med hair

Name of Dog: Sadie License #: N/A

Breed: Golden Labradoodle Color: Golden/yellow

Sex: M ☒ F ☐ Neutered: Y ☒ N ☐

The above listed dog owner is hereby notified that the above listed dog is considered to be a "Potentially Dangerous Dog", as defined in Minnesota Statute #347.50. This classification is based upon (one or more may be checked):

☐ The dog has, "when unprovoked, inflicted bite(s) on a human or domestic animal on public or private property": Case # ~~18191827~~

☒ The dog has, "when unprovoked, chased or approached a person upon the streets, sidewalks or any public property in an apparent attitude of attack": Case # 18191827

☐ The dog "has a known propensity, tendency, or disposition to attack unprovoked, causing injury or other wise threatening the safety of humans or domestic animals": Case # _____

The owner of this dog should be aware that this dog will be considered to be a "Dangerous Dog", within the meaning of Minnesota Statute 347.50, and required to be registered as such with the Anoka County Auditor's Office, and confined or muzzled as required by the statute if it:

1. Without provocation, inflicts substantial bodily harm on a human being;" or
2. "Kills a domestic animal without provocation while off the owner's property;" or
3. "(Has) been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals."

Officer: Bukera Badge #: 112

I have received a copy of this notice and understand its contents. Further, I understand the future consequences, should my animal attack or bite a person or domestic animal on a future date.

Date: 8.5.18 Owner/Caretaker: Christina Fjeld
signature



**Saint Francis Police Department
Incident Report**



Case Number: 19091611

Date Reported: 04/20/2019

Event:

Description of Incident: DOG AT LARGE

Address: 4429 231ST CT NW **City:** SAINT FRANCIS **State:** MN **Zip Code:** 55070

Start Date/Time: 04/20/2019 09:06:25

End Date/Time: 04/20/2019 09:21:00

Time Assigned: 09:08

Time Arrived: 09:20

Time Cleared: 09:21

Synopsis: DOG AT LARGE, DOG BITE AND DANGEROUS DOG
CHRISTINA CITED FOR ALL DOG AT LARGE
SEE PHOTOGRAPH

Disposition: EXCEPTIONAL CLEARANCE

Offense(s):

Offense: M - 8.3.1.B ALLOW DOG TO RUN AT LARGE 9000 MISC CODE 9999 **Offense Status:** EXCEPTIONALLY
CLEARED

Offense: ANIMBITEOTH ANIMAL BITES - ALL OTHERS 9000 MISC CODE 9999 **Offense Status:** EXCEPTIONALLY
CLEARED

Offense: DANGANIMPOT DANGEROUS ANIMAL - POTENTIAL 9000 MISC CODE 9999 **Offense Status:** EXCEPTIONALLY
CLEARED

Offense: FOLLUP FOLLOW UP 9000 MISC CODE 9999 **Offense Status:** PENDING

Suspect(s):

Last Name: FJELD **First Name:** CHRISTINA **Middle Name:** LYNN

Arrested: YES

Date of Birth: 09/25/1974 **Age:** 44 **Sex:** FEMALE

Address: 4460 231ST CT NW **APT#:**

City: SAINT FRANCIS **State:** MN **ZIP:** 55070

Work Phone: (763) 354-8474

Person(s) Involved:

Last Name: JOHNSON **First Name:** TANJA **Middle Name:** CHRISTINE

Incident Involvement Type: WITNESS

Date of Birth: 07/20/1973 **Age:** 45 **Sex:** FEMALE **Race:** W::WHITE

City: SAINT FRANCIS **State:** MN **ZIP:** 55070

Work Phone: (763) 445-1552

Last Name: HANSON

First Name: VINCENT

Middle Name: JAMES

Incident Involvement Type: OWNER

Date of Birth: 03/02/1971

Age: 48

Sex: MALE

Race: W::WHITE

Address: 4429 231ST CT NW

APT#: 103

City: SAINT FRANCIS

State: MN

ZIP: 55070

Work Phone: (763) 445-1325

Narrative(s):

Title: ORIGINAL OFFICER NARRATIVE

Narrative: I WAS DISPATCHED TO LOCATION ON DOG BITE REPORT.

UPON ARRIVAL I MET WITH VINCE AND TANJA. VINCE OWNS A SMALL BROWN CHIHUAHUA DOG NAME DJ. VINCE SHOWED ME A BLOODY PUNCTURE WOUND ON THE TOP OF THE NECK AND A WOUND ON TOP OF THE HEAD. SEE PHOTOGRAPH.

TANJA STATED AT AROUND 0730 THIS MORNING SHE LET DJ OUT OF THE FRONT DOOR TO GO POTTY. TANJA STATED SHORT TIME LATER SHE HEARD BARKING AND YELPING. SHE WENT BACK OUTSIDE AND IN THE MIDDLE OF HER DRIVEWAY SHE OBSERVED TWO OF THE NEIGHBOR, CHRISTINA'S DOGS ON TOP OF DJ. TANJA STATED THAT THE GOLDEN COLORED LABRADOODLE WAS ON TOP BY NECK AREA AND BITING DJ. I OBSERVED ON TOP OF DJ'S NECK A BLOODY PUNCTURE WOUND. I ALSO OBSERVED MISSING HAIR ON TOP OF DJ'S HEAD WHICH COULD BE CONSISTENT WITH A BITE/TOOTH MARK.

VINCE AND TANJA BOTH STATED THEY WANTED A REPORT DONE AND WILL BE BRINGING DJ INTO THE VET. IN RECORDS I OBSERVED OFFICER BULERA'S REPORT WITH CHRISTINA AND THE SAME DOGS MENTIONED IN ANOTHER ATTACK, SEE CASE 18191827.

I WENT TO CHRISTINA'S RESIDENCE AND NO ONE ANSWERED. I THEN CALLED CHRISTINA AND LEFT HER A MESSAGE. CHRISTINA CALLED BACK AND WE SPOKE OVER THE PHONE.

CHRISTINA STATED THE FENCE WAS LEFT OPEN AND HER TWO DOGS GOT OUT. CHRISTINA STATED THAT SHE HAS TWO LABRADOODLE DOGS. CHRISTINA STATED THAT SHE HAD TO GO OUT INTO THE NEIGHBOR'S YARD TO GET THEM. I ADVISED CHRISTINA THAT THE GOLDEN COLORED DOG NAMED, SADIE HAD BIT AND CAUSED PUNCTURE WOUND TO NEIGHBOR'S DOG ON HER NEIGHBOR'S PROPERTY. CHRISTINA STATED THAT SHE HAD RECEIVED A MESSAGE FROM TANJA AND THAT THERE IS SOME ISSUES WITH THEM. CHRISTINA STARTED TO BLAME THEM FOR THE INCIDENT AND I ADVISED HER TO STOP AND THAT SHE HAS RESPONSIBILITY AS A DOG OWNER. I ALSO ADVISED CHRISTINA THAT A POTENTIAL DANGEROUS DOG FORM WAS FILLED OUT AND ISSUED IN AUGUST OF 2018 IN REGARDS TO 18191827 FOR SADIE AND CHRISTINA'S OTHER DOG. I ADVISED CHRISTINA THAT SADIE COULD BE LABELED AS A DANGEROUS DOG AFTER THIS LATEST INCIDENT AND CITATION COULD BE ISSUED. I ADVISED CHRISTINA THAT I NEEDED TO MEET WITH HER WHEN SHE GOT HOME TO GO OVER THE DANGEROUS DOG FORM. SHE STATED SHE WOULD CONTACT ME WHEN SHE GOT HOME.

CHRISTINA WAS APOLOGETIC AND COOPERATIVE. SHE CAME TO PD AROUND 1140 AND PROVIDED ME WITH THE INFORMATION FOR THE DANGEROUS DOG FORM. SHE SIGNED THE FORM AND WAS GIVEN A COPY. CHRISTINA STATED SHE CAN NOT DEAL WITH THE DRAMA AND IS GETTING RID OF THE DOGS. CHRISTINA STATED THE FENCE WAS CLOSED BUT SOME HOW WAS OPENED THIS MORNING AND THE DOGS GOT OUT. CHRISTINA STATED SHE LOCATED THEM BEHIND VINCE'S HOUSE. CHRISTINA STATED SHE IS IN CONTACT WITH TANJA AND STATED SHE WILL PAY THE VET BILLS. ADVISED CHRISTINA THAT POSSIBILITY OF DANGEROUS DOG COULD BE ISSUED. CHRISTINA STATED AGAIN SHE IS GETTING RID OF THE DOGS AND HAS CALLED THE ANIMAL HUMANE SOCIETY. CHRISTINA ISSUED CITATION 021519100151 FOR ALLOW DOG TO RUN.

CHRISTINA'S DOG, SADIE POTENTIALLY IS DANGEROUS DOG, SEE ATTACHED FORMS.
SEE PHOTOGRAPH.
FORWARD TO CHIEF.

Author: R LARSON

Title: FOLLOW-UP INVESTIGATION

Narrative: ON APRIL 24TH 2019 I SPOKE WITH THE DOG OWNER, CHRISTINA FJELD AND ADVISED HER SHE WOULD BE RECEIVING A DECLARATION OF DANGEROUS DOG NOTICE BY MAIL AND THE NOTICE WAS MAILED ON APRIL 25TH 2019. I RECOMMENDED THAT CHRISTINA READ THE DECLARATION WHICH EXPLAINS HER OPTIONS MOVING FORWARD. I ALSO URGED CHRISTINE TO COME TO THE POLICE DEPARTMENT AND OBTAIN A COPY OF THE POLICE

REPORT. AS OF MAY 6TH 2019 CITY CLERK, BARB HELD, ADVISED ME THAT SHE HADN'T RECEIVED A NOTICE TO APPEAL THE DECLARATION OF DANGEROUS DOG. AS OF MAY 14TH THE POLICE DEPARTMENT HASN'T RECEIVED PROOF THAT THE DOG HAS BEEN REGISTERED WITH THE CITY PURSUANT TO THE TERMS OF THE DANGEROUS DOG DECLARATION. THIS INFORMATION IS TO BE REFERRED TO SGT LARSON FOR FURTHER FOLLOW UP.

Author:T. SCHWIEGER

Title: ADDITIONAL INFORMATION

Narrative: ON MAY 18, 2019 I SGT LARSON CALLED CHRISTINA AND LEFT HER A VOICEMAIL TO CALL ME IN REGARDS TO INCIDENT AND IF THE DOGS WERE STILL IN SAINT FRANCIS.. A SHORT TIME LATER DISPATCH ADVISED FOR ME TO CALL CHRISTINA ICR 19117363.

I CALLED CHRISTINA AND ASKED IF SHE STILL HAS THE DOGS MENTIONED IN THE REPORTS AT HER RESIDENCE IN THE CITY OF SAINT FRANCIS, 4460 231ST CT NW. CHRISTINA STATED, I'M NOT DOING ANYTHING WITH MY DOGS AND YOU CAN TELL THE CHIEF THAT. CHRISTINA WAS VERY UPSET ABOUT THE DOG AT LARGE CITATION I HAD ISSUED HER AND VENTED ABOUT THAT. SHE STATED HAS TO MISS WORK NOW AND IS BEING CHARGED WITH A MISDEMEANOR. CHRISTINA STATED THAT I PAID THEIR VET BILLS.

I LISTENED TO CHRISTINA TALK ABOUT THE INCIDENT. CHRISTINA THEN WENT ON TO BLAME THE OTHER PARTY AND SAID THEIR DOG RUNS AROUND LOOSE OFF THEIR PROPERTY AND THEY HAVE DOMESTICS. CHRISTINA WAS ADVISED TO CALL THE POLICE WHEN THAT OCCURS.

I THEN CLARIFIED AND CONFIRMED WITH CHRISTINA THAT SHE STILL OWNS THE DOGS AND HAS THEM AT HER ST FRANCIS RESIDENCE. CHRISTINA STATED SHE DOES AND WILL NOT GET RID OF THE DOGS UNTIL SHE SEES A JUDGE.

FORWARD TO CHIEF SCHWIEGER

Author:LARSON

Title: ADDITIONAL INFORMATION

Narrative: AFTER REVIEWING CHIEF SCHWIEGER'S REPORT AND MY CONVERSATION WITH CHRISTINA (SEE SUPPLEMENTAL REPORTS).

CHRISTINA HAS FAILED TO COMPLY WITH THE DECLARATION OF DANGEROUS DOG, REGISTER OR APPEAL IT. ON MAY 23, 2019 CHRISTINA WAS ISSUED CITATION #021519100206 VIA US MAIL. CHRISTINA WAS CITED PURSUANT TO THE DANGEROUS DOG 347.55.

SEE CITATION AND REPORTS FOR FURTHER.

Officer(s):

Involvement Type: REPORTING	Officer Name: Larson, R VPD00010	Date:
Involvement Type: REPORTING	Officer Name: Larson, R VPD00010	Date:
Involvement Type: REPORTING	Officer Name: Larson, R VPD00010	Date:
Involvement Type: SUPPLEMENTING	Officer Name: Schwieger, T vpd00016	Date:05/14/2019 13:47:00

Citation

m_cdr_rdet_1

State of Minnesota			
Citation #:			
021519100151			
County Name:		Sequential Citations <u>1</u> of <u>1</u> :	
Anoka			
Identification: ☒ DL ☐ DVS Web ☐ Photo ID ☐ FP Other			
DL Number:			
T840262279712 ☐ CDL ☐ State: <u>MN</u>			
Name - First, Middle, Last, Suffix			
CHRISTINA LYNN FJELD			
Address - Street, Apt #			
4460 231ST CT NW			
City		State	Zip
SAINT FRANCIS		MN	55070-8788
DOB (mm/dd/yy)	Height	Weight	Eyes
09/25/1974	5'04"	210	HAZ
Gender			
F			
☐ Juvenile Court Offense	Parent/Guardian Name:		☐ Same address as Juvenile
Address:			
Veh. Lic. No	Plate Year	State	Make
			Style ☐ 16+ pass. Color
Date of Offense		Time of Offense	
04/20/2019		07:30	
☐ Endangering Life or Property*		☐ Commercial Vehicle ☐ Hazardous Materials (DOT)	
* Court Appearance Required if Checked		DOT# _____ # Pounds Overweight _____	
☐ Driver	☐ Owner	☐ Passenger	☐ Operate
☐ Parked	☐ Booked		
Offense Location		City Of:	
4429 231ST CT NW		St. Francis	
Offense	Charge Description	Statute/Ordinance	3rd Violation
8.3.1.B ALLOW DOG TO RUN AT LARGE 9000		8.3.1.B	
MISC CODE 9999			
AC Taken - AC:	Test Type:	☐ Breath ☐ Blood ☐ Urine ☐ Other Substance ☐ Refused	
If this is a payable citation, you must pay the amount owed or schedule an appearance within 30 days form the date the citation was issued. See the right side of this citation for more information			
Officer(s) Name(s)		Officer(s) No. (s)	Prosecutor
Larson, R		VPD00010	ST FRANCIS
Controlling Agency (CAG)	How Issued	Date Issued	
	☒ In Person ☐ Mailed ☐ Left at Scene	04/20/2019	
Agency Name: Saint Francis Police Department		CN/CR: 19091611	

Definitions

COMMERCIAL VEHICLE: OVER 26,000 GVW OR BUS 16 PASSENGERS.

HAZARDOUS MATERIALS: ANY VEHICLE TRANSPORTING HAZARDOUS MATERIALS.

ENDANGERING PERSONS OR PROPERTY: OFFICER BELIEVES AN OFFENSE WAS COMMITTED IN A MANNER THAT ENDANGERED PERSON OR PROPERTY OR BE LIKELY TO ENDANGER ANY PERSON OR PROPERTY. CHECKING THIS BOX WILL CONVERT A PETTY MISDEMEANOR OFFENSE TO A MISDEMEANOR AND WILL REQUIRE THE DEFENDANT TO APPEAR IN COURT. OFFICER NOTES ARE REQUIRED.

REMINDER FROM THE STATE PATROL: 31 MPH OVER SPEED LIMIT IS ENDANGERING

ROAD TYPE: ☐ RESIDENTIAL ☐ RURAL ☐ URBAN ☐ DIVIDED ☐

UNSAFE CONDITIONS: 1: ☐ IMPAIRED VISIBILITY ☐ RAIN ☐ SNOW ☐ FOG

2: ☐ OTHER TRAFFIC PRESENT 3: ☐ FREEWAY(EXCEPT SPEEDING) 4: ☐ SLIPPERY ROADWAY

5: ☐ CAUSED PERSON OR VEHICLE TO DODGE

(REMINDER: IF 2 OR MORE CONDITIONS EXISTS, NOTE ON FRONT OF CITATION)

VIOLATORS DIRECTION: N S W E ☐ LANE

SQUAD DIRECTION:

OBSERVATIONS: ☐ VISUAL CONFIRMATION OF SPEED ☐

TRAFFIC SURVEY: ☐ NO OTHER TRAFFIC ☐ OTHER

DOPPLER AUDIO: ☐ SINGLE TARGET ☐ TERRAIN

SPEED READING: PATROL SPEED:

STOP LOCATION:

(STOP LOCATION MAY BE DIFFERENT THAN OFFENSE LOCATION, MUST FILL OFFENSE LOCATION ON FRONT OF CITATION)

INSURANCE: PASSENGERS:

WARNING ISSUED: FIX-IT DUE DATE:

NO SEATBELT USE OBSERVED WHEN: ☐ MEETING ☐ FOLLOWING ☐ AT STOP ☐ ADMITTED

TRAFFIC STOP WAS: ☐ AUDIO RECORDED ☐ VIDEO RECORDED

DRIVER STATEMENT:

NOTES:

CHRISTINA STATED THAT HER FENCE MUST OF HAVE BEEN OPENED AND DOGS GOT OUT THIS MORNING.

CHRISTINA STATED SHE HAD TO GET THEM AT THE NEIGHBORS HOUSE.

CHRISTINA STATED SHE HAS TWO DOGS LABARDOODLE MIX ONE BROWN, ONE GOLDEN COLOR.

SEE REPORT FOR FURTHER



DECLARATION OF DANGEROUS DOG
ST. FRANCIS, MINNESOTA

Municipality Case File No. 19091611 Date of Notification: 4/24/19

Name of Owner: FJELD CHRISTINA LYNN
Last First Middle

4460 231st CT NW
Address

ST. FRANCIS MN 55070
City State Zip

Home Phone: 763-354-8474
Business Phone: _____

Name of Dog: SADIE Breed: LABRA POODLE Color: GOLD/YELLOW

Sex: F Age: 1 1/2 Neutered/Spayed: Yes _____ No X

Tag No. and Municipality: N/A, CITY OF ST. FRANCIS

DETERMINATION OF STATUS AS A DANGEROUS DOG

I have reviewed the evidence in regard to the incident of 04/20/2019 (date), involving Sadie (dog) and I have come to the conclusion that Sadie (dog) has:

- ☐ Without provocation, inflicted substantial bodily harm on a human being on public or private property as further specified in Exhibit A (police report).
- ☐ Killed a domestic animal without provocation while off the owners property as further specified in Exhibit A.
- ☒ Been found to be potentially dangerous on 08/05/2018, and after the owner had received notice that the dog is potentially dangerous (see Exhibit A – Potentially Dangerous Dog Notice), the dog aggressively bit, attacked, or endangered the safety of humans or domestic animals as further specified in Exhibit B (police report).
- ☐ Been found to be unsubstantiated and the dog will not, at this time, be classified as dangerous.

DANGEROUS DOGS MUST BE DESTROYED OR REGISTERED WITHIN 14 DAYS OF THIS DECLARATION

Pursuant to Minn Stat. 347.50, no person may own a dangerous dog in Minnesota without registering it with the City of St Francis where the owner resides. To register your dog, you must accomplish the following:

1. Submit to the Police Department, 4058 St Francis Blvd NW, St Francis, MN 55070, evidence that a proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign, including a warning symbol to inform children, that there is a dangerous dog on the property. This shall be accomplished by obtaining an inspection of the site by the St Francis Police Department; **and**
2. Submit to the City Clerk, 23340 Cree St NW St Francis, MN 55070, a surety bond issued by a surety company authorized to conduct business in this state, in a form acceptable to the City, for the sum of at least \$50,000, payable to any person injured by the dangerous dog; or a policy of liability insurance issued by an insurance company authorized to do business in the state in the amount of at least \$50,000, insuring the owner for any personal injuries inflicted by the dangerous dog; **and**
3. A registration fee of \$_____, payable to the City of St Francis delivered to the City Clerk, 23340 Cree St NW St Francis, MN 55070.

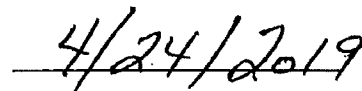
IF YOU DO NOT REGISTER THE DOG WITHIN 14 DAYS OF THE DATE OF THIS NOTICE, A MISDEMEANOR CITATION WILL BE ISSUED PURSUANT TO MINN. STAT. 347.55.

NOTICE OF APPEAL RIGHTS

If you intend to appeal this Declaration of Dangerous Dog, you must provide notice in writing within five (5) days of receipt or positing of this notice to the City Clerk. If an owner requests in writing a hearing for determination as to the dangerous nature of the dog, the City Clerk/Treasure shall place the matter before the City Council at its next regular meeting. The written request for a hearing must be received by the City Clerk/Treasure within five (5) days of the posing of the Police Chief's Declaration of Danger Dog at the residence of the dog owner. The owner may appear with counsel if he/she chooses and present evident in opposition of the designation of the animal as dangerous. Following the hearing, the Council shall make a determination of facts and shall make such order, as it deems proper. The Council may order the animal control officer to take the dog into custody for destruction. If the dog is ordered into custody for destruction, the owner shall immediately make the dog available to the animal control officer and failure to do so shall be a misdemeanor.



Chief Todd Schwieger



Date

Original: City Clerk/Treasurer

Copy: Dog Owner

Copy: City Attorney

Copy: Animal Control Officer at time of notification

Copy: Complainant



DECLARATION OF DANGEROUS DOG
ST. FRANCIS, MINNESOTA

Municipality Case File No. 190916/11 Date of Notification: _____

Name of Owner: FOELD CHRISTINA LYNN
Last First Middle

4460 231st ST NW
Address

ST FRANCIS MN 55070
City State Zip

Home Phone: 763-384-8474
Business Phone: _____

Name of Dog: SALE Breed: Labrador Color: Gold/Yellow
Sex: F Age: 1 1/2 Neutered/Spayed: Yes _____ No X

Tag No. and Municipality: _____

DETERMINATION OF STATUS AS A DANGEROUS DOG

I have reviewed the evidence in regard to the incident of _____ (date), involving
_____ (dog) and I have come to the conclusion that _____
(dog) has:

- ☐ Without provocation, inflicted substantial bodily harm on a human being on public or private property as further specified in Exhibit A (police report).
- ☐ Killed a domestic animal without provocation while off the owners property as further specified in Exhibit A.
- ☐ Been found to be potentially dangerous on _____, and after the owner had received notice that the dog is potentially dangerous (see Exhibit A – Potentially Dangerous Dog Notice), the dog aggressively bit, attacked, or endangered the safety of humans or domestic animals as further specified in Exhibit B (police report).
- ☐ Been found to be unsubstantiated and the dog will not, at this time, be classified as dangerous.

**DANGEROUS DOGS MUST BE DESTROYED OR REGISTERED
WITHIN 14 DAYS OF THIS DECLARATION**

Pursuant to Minn. Stat. 347.50, no person may own a dangerous dog in Minnesota without registering it with the City of St. Francis where the owner resides. To register your dog, you must accomplish the following:

- 4058 St Francis Blvd*
1. Submit to the Police Department, ~~3740 Bridge Street~~, St. Francis, MN 55070, evidence that a proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign, including a warning symbol to inform children, that there is a dangerous dog on the property. This shall be accomplished by obtaining an inspection of the site by the St. Francis Police Department; **and**
 2. Submit to the City Clerk, 23307 St. Francis Boulevard, St. Francis, MN 55070, a surety bond issued by a surety company authorized to conduct business in this state, in a form acceptable to the City, for the sum of at least \$50,000, payable to any person injured by the dangerous dog; or a policy of liability insurance issued by an insurance company authorized to do business in the state in the amount of at least \$50,000, insuring the owner for any personal injuries inflicted by the dangerous dog; **and**
 3. A registration fee of \$_____, payable to the City of St. Francis delivered to the City Clerk, 23307 St. Francis Boulevard, St. Francis, MN 55070.

IF YOU DO NOT REGISTER THE DOG WITHIN 14 DAYS OF THE DATE OF THIS NOTICE, A MISDEMEANOR CITATION WILL BE ISSUED PURSUANT TO MINN. STAT. 347.55.

NOTICE OF APPEAL RIGHTS

If you intend to appeal this Declaration of Dangerous Dog, you must provide notice in writing within five (5) days of receipt or posting of this notice to the City Clerk. If an owner requests in writing a hearing for determination as to the dangerous nature of the dog, the City Clerk/Treasurer shall place the matter before the City Council at its next regular meeting. The written request for a hearing must be received by the City Clerk/Treasurer within five (5) days of the posting of the Police Chief's Declaration of Dangerous Dog at the residence of the dog owner. The owner may appear with counsel if he/she chooses, and present evidence in opposition of the designation of the animal as dangerous. Following the hearing, the Council shall make a determination of facts and shall make such order as it deems proper. The Council may order the animal control officer to take the dog into custody for destruction. If the dog is ordered into custody for destruction, the owner shall immediately make the dog available to the animal control officer and failure to do so shall be a misdemeanor.

Chief Todd Schwieger

Date

Original: City Clerk / Treasurer
Copy: Dog Owner
Copy: City Attorney
Copy: Animal Control Officer at time of notification
Copy: Complainant
60951_1



ST. FRANCIS POLICE DEPARTMENT NOTICE OF POTENTIALLY DANGEROUS DOG

CASE #: 19091611

DATE: 04/20/19 TIME: 0730

Owner: CHRISTINA LYNN FELD DOB: 9/25/1974

Address: 4460 231st CT NW Phone: 763-354-8474

City: ST FRANCIS State: MN Zip: 55070

Description of Dog: GOLDEN Lab pointer mix 1 1/2 yrs old

Name of Dog: SANE License #: N/A

Breed: Labradoodle Color: Golden / yellow

Sex: M ☒ Neutered: Y ☒

The above listed dog owner is hereby notified that the above listed dog is considered to be a "Potentially Dangerous Dog", as defined in Minnesota Statute #347.50. This classification is based upon (one or more may be checked):

- ☒ The dog has, "when unprovoked, inflicted bite(s) on a human or domestic animal on public or private property": Case # 19091611
- ☐ The dog has, "when unprovoked, chased or approached a person upon the streets, sidewalks or any public property in an apparent attitude of attack": Case # _____
- ☒ The dog "has a known propensity, tendency, or disposition to attack unprovoked, causing injury or other wise threatening the safety of humans or domestic animals": Case # 19091611

The owner of this dog should be aware that this dog will be considered to be a "Dangerous Dog", within the meaning of Minnesota Statute 347.50, and required to be registered as such with the Anoka County Auditor's Office, and confined or muzzled as required by the statute if it:

1. Without provocation, inflicts substantial bodily harm on a human being;" or
2. "Kills a domestic animal without provocation while off the owner's property;" or
3. "(Has) been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals."

Officer: R. LACON Badge #: no

I have received a copy of this notice and understand its contents. Further, I understand the future consequences, should my animal attack or bite a person or domestic animal on a future date.

Date: 4.20.19 Owner/Caretaker: Christina Feld signature



Case No: 19091611

DATA REQUEST FORM

St. Francis Police Department
4058 St. Francis Blvd NW, St. Francis, MN 55070
Phone: 763-753-1264/ Fax: 763-235-2319

Completed by Requestor

You do not have to provide any of the contact information for public data. However, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us. Request for Private data must be in writing.

Request Frequency— Private Data on Individuals: After we have provided you with access to data about you, we do not have to show you the data again for six (6) months unless there is a dispute or we collect or create new data about you.

Name Last, First, Middle Initial Field, Christina L
4460 25th Ct NW
Address
St. Francis MN 55070
City State Zip Code

09.25.1974
Date of Birth
763.354.8474
Phone Number

Email: zanyc25@gmail.com

Detailed description of the information requested: (include complete addresses, names and dates whenever possible) If more space is needed, please use back of this form.

Signature: Christina Field

Date: 4.23.19

I am requesting: 1 Copies

Please Note: Pursuant to MN SS Chapter 13.04 subd 3; Access to data by individual...You can be required to pay the actual cost of making, certifying and compiling the copies.

***** COMPLETED BY OFFICE STAFF

☒ Approved ☐ Denied - Reason for Denial: _____

Proof of Identity for Private Information:

☐ State Issued driver's license/ID
☐ Military ID
☐ Passport
☐ Other certified document _____

Parent or Legal Guardian of a Minor

☐ Certified copy of minor's birth certificate w/parental rights
☐ Certified copy of documents establishing parent/guardian
☐ Certified copy of unexpired foster care documents
☐ Certified copy of court ordered legal appointment

Request Processed By: [Signature] Date: 4/24/19 Charges: \$ 1.50

We will respond to your request as soon as reasonably possible
(updated: 2014/1r)

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Christina Field
4460 231st CT NW
St. Francis, MN 55070



9590 9402 3814 8032 0807 59

19091611

2. Article Number (Transfer from service label)

7016 2070 0000 4182 9267

COMPLETE THIS SECTION ON DELIVERY

A. Signature

- ☒ Agent
☐ Addressee

B. Received by (Printed Name)

Christina Field

C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☒ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

USPS TRACKING#



ST FRANCIS MN 55070 PM 7 T

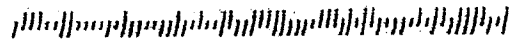
9590 9402 3814 8032 0807 59

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States
Postal Service

• Sender: Please print your name, address, and ZIP+4® in this box •

ST. FRANCIS POLICE DEPT
4058 ST FRANCIS BLVD NW
ST. FRANCIS, MN 55070



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com.

OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fees as appropriate)

☐ Return Receipt (hardcopy) \$ 2.80

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$ 3.45

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage

\$

1.45

Total Postage and Fees

\$

7.70

Sent To

Christina Fjeld

Street and Apt. No., or PO Box No.

4160 231st CT NW

City, State, ZIP+4®

St. Francis MN 55070

Postmark
Here

PS Form 3800, April 2015 PSN 7530 02 000-9047

See Reverse for Instructions

7016 2070 0000 4162 9267

Certified Mail service provides the following benefits:

- A receipt (this portion of the Certified Mail label).
 - A unique identifier for your mailpiece.
 - Electronic verification of delivery or attempted delivery.
 - A record of delivery (including the recipient's signature) that is retained by the Postal Service™ for a specified period.
- Important Reminders:**
- You may purchase Certified Mail service with First-Class Mail®, First-Class Package Service®, or Priority Mail® service.
 - Certified Mail service is *not* available for international mail.
 - Insurance coverage is *not* available for purchase with Certified Mail service. However, the purchase of Certified Mail service does not change the insurance coverage automatically included with certain Priority Mail items.
 - For an additional fee, and with a proper endorsement on the mailpiece, you may request the following services:
 - Return receipt service, which provides a record of delivery (including the recipient's signature). You can request a hardcopy return receipt or an electronic version. For a hardcopy return receipt, complete PS Form 3811, *Domestic Return Receipt*; attach PS Form 3811 to your mailpiece; for an electronic return receipt, see a retail associate for assistance. To receive a duplicate return receipt for no additional fee, present this USPS®-postmarked Certified Mail receipt to the retail associate.
 - Restricted delivery service, which provides delivery to the addressee specified by name, or to the addressee's authorized agent.
 - Adult signature service, which requires the signee to be at least 21 years of age (not available at retail).
 - Adult signature restricted delivery service, which requires the signee to be at least 21 years of age and provides delivery to the addressee specified by name, or to the addressee's authorized agent (not available at retail).
 - To ensure that your Certified Mail receipt is accepted as legal proof of mailing, it should bear a USPS postmark. If you would like a postmark on this Certified Mail receipt, please present your Certified Mail item at a Post Office™ for postmarking. If you don't need a postmark on this Certified Mail receipt, detach the barcoded portion of this label, affix it to the mailpiece, apply appropriate postage, and deposit the mailpiece.
- IMPORTANT: Save this receipt for your records.**

4/20/19 9:07am

*Previous night I let my dogs out in my fenced yard without them getting out of my fence. neighbors were having party next door. Part of my fence is on the back of our property line.

*Returned home next morning at approx. 7:30 -7:45. Let dogs out in fenced yard. Boyfriend was in driveway and notified me that the dogs were running out the gate. We did not see them so we got in his truck and began searching the neighborhood. We did not hear any barking or fighting while we searched. We located both dogs within A few minutes running behind Tanja and another neighbors yard. I escorted both my dogs back home without any knowledge that any other dogs or people were even outside or had been outside.

9:32



Tanja

Text Message
Sat, Apr 20, 9:07 AM

Your dogs came over and attacked my dog in our yard my dogs head is bleeding Vince is calling the cops

Why are you texting me now? My dogs didn't do this

You are on a mission to get back at me since I will not allow my child to hangout with you child.

Amber came and got them out of my yard I have pictures

Oh funny. Cause she's not even home.

Not am I.

That's ok I have pictures



Search



9:14



Tanja >

Sat, Apr 20, 10:45 AM

Cops told me to take dog in there's a whole in his neck the neighbors saw your dogs apparently this has happened before with them I'm sorry this has nothing to do with the kids or anything it has to do with my dog he is bleeding filed report

I'm shocked. She has been around them before and nothing like this has ever happened.

I hope DJ is ok.

Me to mabe just stitches he seems ok

Did you see which dog bit him?

Bring me the receipt and I will cover the cost of the



9:14



9:15



Tanja >

Bring me the receipt and I will cover the cost of the

The bigger one I believe it was so fast again sorry do they jump out of fence

Ok. It doesn't really change anything.

Someone opened my gate last night. That's the only thing I can figure out. They went out last night at 9 pm and the gate was closed. I let them out again this morning and they got out.

R your dogs up to date on there shots the vet wants to know

Yes

Ok thanks



9:15



9:16



Tanja >

Sat, Apr 20, 1:37 PM

They r going to clean his wound and staple it shut I guess

How big is it?

Pod mite guy

Sat, Apr 20, 3:29 PM

We r finally home it was 258.00 for the bill he got staples and has to go back in 15 days to get them out do u take out staples it would save me a visit to vets

I can take the staples out

How many?

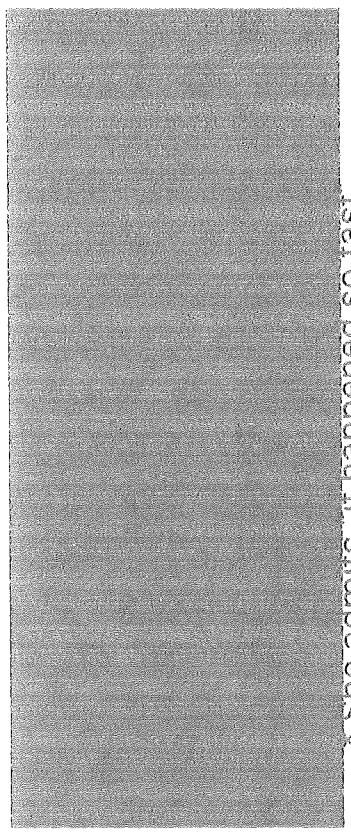
Four

Ok. No problem.



9:16





Tanja

Wed, 5 Oct 24, 11:44 AM

Can you and Tanja please
think about which dog bit
me... it was a small dog
because now Sade is a
dangerous dog. I had this
trouble with Cosmo last
year but not Sade. We are
both very sad to have to
lose both dogs. Cosmo is
the bigger dog of the two.
Tanja thought it was the
bigger dog but wasn't sure.
If you are not sure than just
let me know that too.

I will ask Tanja. I was not out
there.

Was DJ just our front
pouting?

That is the question I was
asking Vince?

I'm sorry but I'm not really
sure it happened so fast I'm
sure your dogs aren't mean
they just don't know what to
do with little dogsthey
probably think they r
quirrels or something I
don't want to lose your

Tanja

I'm sorry but I'm not really
sure it happened so fast I'm
sure your dogs aren't mean
they just don't know what to
do with little dogsthey
probably think they r
squirrels or something I
don't want u to lose your
dogs that's why I didn't
press charges just make
sure gate stays shut put
something around the fence
so it can't open I'm sure u
love your dogs one if them
was around my dog before I
think though wasn't he and
nothing happened

That's too late now. She is
considered a dangerous
dog now so we can't keep
her.

The gate was closed. I just
let them out the night
before left and came back
and somehow they got out.

* She admits it happened so fast

* "Didn't want to press charges!"

* "Make sure gate stays shut out
something around the fence so it
can't open..."

--How is it ok for her to let her dog out
unattended and I to have a fence?

--How can she blame my dog when
no one saw what happened?

--No leash etc....?

- 08/05/2018-Dogs got out of fence and excitedly ran around the house. Cosmo not Sadie, as this case is about, was accused of knocking a woman down to the ground. Sadie did nothing wrong in this case.
- 04/20/2019-Fence gate was opened during the night. Suspect neighbors did this as a joke. Dogs got out in the am.

Tanja stated in her text message when asked which dog bit DJ, "the bigger one I believe it was so fast again.... Sadie is not the bigger one."

In another text, she states she really is not sure.

The police report supports that she let DJ out and went back inside. Therefore she did not witness who attacked who and how this started. Smo is my bigger dog who did limp for a week. His right back leg was sore so I put him on bedrest. I suspect DJ bit him and that is how they got in a scruff. He has very thick fur when he is not shaved so I did not see any wounds.

Several calls from different police officers were received in the following weeks. None of the officers knew much about the case. They just wanted to know if I had gotten rid of Sadie! It was rather frustrating and embarrassing to be a resident of this community. Still no answers to my many questions. It was very evident they do not know how to handle this situation and they do not want to. Example-they did not even know I had been given a citation.

Several weeks later I received another citation in the mail-Citation 21519100206 for dangerous dogs. Ticket states I received it in person however it came in the mail.

This requires a court date as well as the other citation issued at the time of the incident.

I have been to court in June and July for these citations. Another court date is set for September.

How can Sadie be accused of being a dangerous dog when...

Tanja was not present when incident occurred. She opened her door and let her dog outside with no leash and no human present. This violates "Running at Large" a city ordinance. She has never put her dog on a leash or had a fence as evidence by the photos shown. She still does not even after this incident however she offered advice that she doesn't even follow herself.

Tanja was not seen outside at the time owner of Sadie was outside. How does she know there was not another dog involved and she just witnessed my dogs at the end. My dogs have been around her dog before as she said in her text message.

One citation was issued the day of the incident. Citation # 1519100151 for dogs allow to run at large issued 04/20/2019.

I spoke with the police chief regarding this incident who did not want to discuss this case. He told me I needed to wait until I received papers in the mail cause all my questions would be answered when I got the papers. I was shocked as a resident of this city for the past 12 years. Furthermore, none of my questions that I had were answered when I got the papers. I actually had more!

How did Sadie on 08/05/2018 endanger a human or domestic animal? Case file 91611

A Declaration of Dangerous Dog form sent to my home is vague and has no official signature on it. How do I know this is a legitimate document. It was sent certified mail months later after the incident with no signature?! Why has this taken so long to get to my home after I have appeared in court multiple times? I have had my evidence prepared for this case one day after this occurred. This dog owner has not changed her behavior with her dog. Her dog can bite another dog any day. She still lets it out unattended.

I paid for the vet bill because I do not want to have conflicts with my neighbors. I did not want to do this but I did. We are dog owners and things can happen when dogs are left unattended. No one knows except the dogs.

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

7 A

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: CIP 2020-2024 Hearing and Approval
DATE: 07/17/2019

OVERVIEW:

Each year the city must approve the CIP for the next 5 years by August 15th. The proposed CIP was put out on the website back in June. It can be found under departments-finance-documents. It is 2020-2024 Capital Improvement Plan-Proposed.

Funding for the capital equipment is coming from transfers from Water and Sewer of \$10,000 each per year and for 2020, \$240,000 from the general tax levy.

ACTION TO BE CONSIDERED:

Council needs to have the public hearing on the CIP for 2020-2024. After the hearing has been concluded, the 2020-2024 Capital Improvement Plan would need to be approved.

BUDGET IMPLICATION:

Capital equipment purchases will be added to the budget in the year they are to be purchased. Other projects will need to be brought to council when the project is scheduled to move forward.

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Ordinance Amendment – Storage Facility
DATE: August 5, 2019

OVERVIEW

The City currently does not regulate self-storage facilities within its zoning code. The existing storage facility is located in a B-1 Business district under a CUP. City staff has recently received inquiries on establishing additional storage facilities within various zoning districts. However, there are concerns that the City's current zoning provisions do not clearly address the appropriate location, conditions under which they may be allowed or design requirements within the city.

As a result of these important land use and zoning issues, the City Council entered into a Moratorium on September 17, 2018 to allow staff to review the issues and concerns around these types of facilities. The Moratorium provided staff one year to research and update the necessary codes.

Staff reviewed several cities with existing facilities and best practices to determine code amendments that would provide the appropriate space. These types of facilities create low job growth, low utility use and are many times left unstaffed and unattended creating safety and security concerns. These facilities are requesting space in many cities and other cities are working through the same issues and concerns as well. With a host of available codes, media articles and consultants, Staff is presenting the following for consideration:

- Placing the permitted location in the I-1 Light Industrial zoning district
- Requiring these units to be permitted under the Conditional Use Permit process
- Updating the Business Regulation and Licensing Chapter to include requirements for the development, standards, site and setbacks, life safety, operations, driveway and circulation requirements, and exceptions to the zoning district.

These code recommendations are applicable in other cities in regards to location, permitting and standards.



On July 17, 2019 the Planning Commission held a Public Hearing to receive comments on the Zoning amendment and provide comment and feedback on the additional Sections proposed. No Public Comments were received.

ITEMS TO BE DICUSSED:

Amendment to Chapter 10 Zoning, Section 71, I-1 Light Industrial to include Storage Facilities within the permitted CUP

Amendment to Chapter 6 Business Regulation and Licensing, Section 14 – Storage Units/Self Storage.

TIMELINE:

If Council is in agreement with the above suggested Amendments, the following timeline will apply:

August 5th – 1st Reading

August 19th – 2nd Reading

August 23rd – Publish for Comment

September 22nd - Effective

ATTACHMENTS:

City Code Sections:	Chapter 10 Zoning, Section 71, I-1 Light Industrial District
	Chapter 6 Business Licensing, create a new Section 14

SECTION 71. - I-1, LIGHT INDUSTRIAL DISTRICT

10-71-1. - Purpose.

The purpose of the I-1, Light Industrial District is to provide for the establishment of warehousing and light industrial development. Industrial uses allowed in this district shall be limited to those which can compatibly exist adjacent to both lower intensity business uses and high intensity manufacturing uses and which have limited amounts of truck traffic in comparison to higher intensity industrial districts. It is further the intent of this district that industrial development occur in an orderly, well planned manner at locations identified in the Comprehensive Plan where urban services are provided.

10-71-2. - Permitted uses.

Subject to applicable provisions of this Ordinance, the following are permitted uses in the I-1 District:

- A. Automobile repair, minor.
- B. Automobile service station.
- C. Contractor operations.
- D. Garage, public.
- E. Garden supply store.
- F. Machine shops.
- G. Manufacturing or assembly of a wide variety of products that produces no exterior noise, glare, fumes, obnoxious products, by-products or wastes, or creates other objectionable impact on the environment, including the generation of large volumes of traffic. Examples of such uses are:
 - 1. Fabrication or assembly of small products such as optical, electronic, pharmaceutical, medical supplies and equipment.
 - 2. Printing and publishing.
- H. Motor fuel station.
- I. Offices, business or professional.
- J. Parking ramp.
- K. Public uses or utilities.
- L. Research, experimental or testing laboratories.
- M. Service business, off-site.
- N. Temporary/seasonal outdoor sales as regulated by Section 10-17-13 of this Ordinance.
- O. Veterinary clinic.
- P. Warehousing of non-explosive material or equipment.
- Q. Brewery
- R. Distillery

(Ord. 206, SS 11-23-2015)

10-71-3. - Accessory uses.

Subject to applicable provisions of this Ordinance, the following are permitted accessory uses in the I-1 District:

- A. Accessory and secondary use antennas as regulated by Chapter 18 of this Ordinance.
- B. Commercial buildings and structures for a use accessory to the principal use shall be allowed if it does not exceed fifty (50) percent of the gross floor space of the principal use and shall be designed with the same material as the principal building.
- C. Off-street parking and loading as regulated by Chapter 19 of this Ordinance.

10-71-4. - Conditional uses.

Subject to applicable provisions of this Ordinance, the following are conditional uses in an I-1 District and require a conditional use permit based upon procedures set forth in Chapter 6 of this Ordinance:

- A. Accessory, enclosed retail, rental, or service activity other than that allowed as a permitted use or conditional use within this Section, provided that:
 - 1. Such use is allowed as a permitted use in a business district.
 - 2. Such use does not constitute more than fifty (50) percent of the gross floor area of the principal building.
 - 3. Adequate off-street parking and off-street loading in compliance with the requirements of Chapter 19 of this Ordinance.
 - 4. All signage and informational or visual communication devices shall be in compliance with the provisions of Chapter 23 of this Ordinance.
- B. Automobile repair, major.
- C. Commercial, private, and public satellite dish transmitting or receiving antennas greater than two (2) meters in diameter as regulated by Chapter 22 of this Ordinance.
- D. Open or outdoor service, sale and rental as a principal or accessory use provided that:
 - 1. Outside service areas are fenced and screened from view of the public right-of-way, neighboring residential uses, or an abutting residential district in compliance with Chapter 20 of this Ordinance.
 - 2. All lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring residences and shall be in compliance with Section 10-16-8 of this Ordinance.
 - 3. The use does not take up parking space as required for conformity to this Ordinance.
 - 4. The sales area is hard surfaced to control dust.
- E. Open and outdoor storage as an accessory use provided that:
 - 1. The storage area is landscaped, fenced, and screened from view of neighboring uses and abutting residential districts.
 - 2. The storage is landscaped and screened from view from the public right-of-way.
 - 3. The storage area is surfaced with asphalt or concrete unless specifically approved by the City Council.
 - 4. Lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring residences.
 - 5. The storage area does not take up parking space or loading space as required for conformity to this Ordinance.
 - 6. The storage area is not greater than 125% of the principal structures building footprint.
- F. Personal wireless service antennas not located upon a public structure or existing tower as regulated by Chapter 22 of this Ordinance.

- G. Satellite antennas greater than two (2) meters in diameter as regulated by Chapter 22 of this Ordinance.
- H. Truck stop.
- I. Self-Storage Facility, as regulated by City Ordinance, Chapter 6

10-71-5. - Interim uses.

Subject to applicable provisions of this Ordinance, the following are interim uses in the I-1 District and require an interim use permit based upon procedures set forth in and regulated by Chapter 7 of this Ordinance:

- A. Excavation, filling, or grading of more than one hundred (100) cubic yards not related to an approved subdivision or site plan, provided that:
 - 1. The use will be in compliance with the provisions of Chapter 31 of this Ordinance and other provisions of the City Code.
 - 2. The interim use permit shall terminate at a date determined by the City Council to be adequate to allow for completion of the operation based upon:
 - a. The quantity of material to be removed and the plan of operation.
 - b. Compatibility with present and future land uses in the area.
 - c. Compliance with the requirements of the Zoning Ordinance and conditions specific to the interim use permit approval.
- B. Farms, farmsteads and farming.

10-71-6. - Lot area and setback requirements.

The following minimum requirements shall be observed in an I-1 District, subject to additional requirements, exceptions and modifications set forth in this Ordinance:

- A. Lot Area: Twenty-five thousand (25,000) square feet.
- B. Lot Width: One hundred fifty (150) feet.
- C. Setbacks:
 - 1. From Streets:
 - a. Collector or Arterial Streets: Fifty (50) feet.
 - b. Local Streets: Thirty-five (35) feet.
 - 2. Side Yards:
 - a. Interior Lot: Twenty-five (25) feet.
 - b. Corner Lot: Thirty-five (35) feet.
 - 3. Rear Yard: Twenty-five (25) feet.

10-71-7. - Building height/lot coverage.

- A. Structures shall not exceed thirty-five (35) feet in height.
- B. Impervious surfaces shall not exceed eighty (80) percent of the lot area.

CHAPTER 6.

BUSINESS REGULATION AND LICENSING

Section 1. Administration

- 6-1-1. Violation a misdemeanor.
- 6-1-2. Definitions.
- 6-1-3. Applications.
- 6-1-4. Inspections.
- 6-1-5. Action on application, transfer, termination and duplicate license.
- 6-1-6. Fixing license fees.
- 6-1-7. Carrying or posting.
- 6-1-8. Penalty for property owner.
- 6-1-9. Responsibility of licensee.
- 6-1-10. Renewal of licenses.
- 6-1-11. Insurance requirements.
- 6-1-12. License denial and fixing rates—Hearing.
- 6-1-13. Worker's compensation.

Section 2. Amusement Devices

- 6-2-1. Definitions.
- 6-2-2. License required.
- 6-2-3. Exception.
- 6-2-4. Unlawful use and devices.

Section 3. Dances

- 6-3-1. Definitions.
- 6-3-2. License required.
- 6-3-3. License fee.
- 6-3-4. Application and license.
- 6-3-5. Dance regulations.

Section 4. Tobacco

- 6-4-1. Purpose.
- 6-4-2. Definitions and interpretations.
- 6-4-3. License.
- 6-4-4. Fees.
- 6-4-5. Basis for denial or license.
- 6-4-6. Prohibited sales.
- 6-4-7. Vending machines.
- 6-4-8. Self-service sales.
- 6-4-9. Responsibility.
- 6-4-10. Compliance checks and inspections.
- 6-4-11. Other illegal acts.
- 6-4-12. Violations.
- 6-4-13. Penalties.

ST. FRANCIS CODE

- 6-4-14. Exceptions and defenses.
- 6-4-15. Severability and savings clause.

Section 5. Gambling

- 6-5-1. Definitions.
- 6-5-2. Gambling forms and eligibility.
- 6-5-3. Gambling regulations.
- 6-5-4. City approval of applications.
- 6-5-5. Unlawful act.

Section 6. Garbage and Refuse Haulers

- 6-6-1. Definitions.
- 6-6-2. License required.
- 6-6-3. Exception.
- 6-6-4. Hauler licensee requirements.

Section 7. Kennels

- 6-7-1. Kennels.

Section 8. Pawnbrokers

- 6-8-1. Pawnbrokers.

Section 9. Sauna Parlor and Massage Parlor

- 6-9-1. Definitions.
- 6-9-2. License required.
- 6-9-3. License application.
- 6-9-4. Restrictions and regulations.
- 6-9-5. Unlawful acts.
- 6-9-6. License condition and unlawful act.
- 6-9-7. Exception.
- 6-9-8. Resident manager or agent.
- 6-9-9. Nudity or obscenity prohibited.

Section 10. Massage Therapist License

- 6-10-1. Definitions.
- 6-10-2. License required.
- 6-10-3. Licensing requirements.
- 6-10-4. Restrictions and regulations.

Section 11. Adult Entertainment

- 6-11-1. Purpose and intent.
- 6-11-2. First Amendment rights.
- 6-11-3. Definitions.
- 6-11-4. Application of this ordinance.

BUSINESS REGULATION AND LICENSING

- 6-11-5. Non-conforming uses.
- 6-11-6. Location.
- 6-11-7. Permitted zoning districts.
- 6-11-8. Hours of operation.
- 6-11-9. Operations.
- 6-11-10. Signs.
- 6-11-11. Adult entertainment uses—Accessory.
- 6-11-12. Licenses.
- 6-11-13. Separation.
- 6-11-14. Effective date.

Section 12. Regulating the Sale of Fireworks

- 6-12-1. Sale of fireworks.
- 6-12-2. Definition.
- 6-12-3. Application.
- 6-12-4. Processing application.
- 6-12-5. Conditions of license.
- 6-11-6. Restrictions regarding operation.
- 6-12-7. License period and license fee.
- 6-12-8. Revocation of license.
- 6-12-9. Consumer use restrictions.

Section 13. Taxicabs

- 6-13-1. Definitions.
- 6-13-2. Operator license required.
- 6-13-3. Taxicab driver license.
- 6-13-4. Exceptions.
- 6-13-5. Taxicab operator application.
- 6-13-6. Taxicab driver application.
- 6-13-7. Conditions for taxicab operator license.
- 6-13-8. Conditions for taxicab driver license.
- 6-13-9. Vehicle requirement.
- 6-13-10. Insurance required.
- 6-13-11. Business records.
- 6-13-12. Rates.
- 6-13-13. Suspension or revocation.
- 6-13-14. Transfers.
- 6-13-15. Term.
- 6-13-16. Renewal.
- 6-13-17. Fees.

- C. A certificate of insurance acceptable to the City shall be filed with the City prior to commencement of operations. The certificate and the required insurance policies shall contain a provision that the coverage afforded under the contract will not be cancelled or allowed to expire until at least thirty (30) days prior written notice has been given to the City.

6-13-11. - Business records.

A taxicab operator shall maintain, at a minimum, the following records:

- A. Order slips upon which are recorded all trips requested showing the time and place of origin and the destination of each trip. Order slips must be maintained and preserved, in chronological order, in a safe place for at least twelve (12) consecutive months. All order slips shall be available to the City upon demand.
- B. Current business records, including, but not limited to information on all drivers and vehicles, at the operator's designated place of business. Such business records shall be made available for inspection by the City during reasonable business hours.

6-13-12. - Rates.

Each taxicab operated under this Section shall have a rate card setting forth the authorized rates of fare displayed in such a place as to be in view of all passengers.

6-13-13. - Suspension or revocation.

Any license issued under the provisions of this Section shall be suspended or revoked by the City Council if the licensee has:

- A. Violated any of the provisions of this Section.
- B. Discontinued operations for more than sixty (60) consecutive days.

6-13-14. - Transfers.

Any license issued under this Section is not transferable.

6-13-15. - Term.

All licenses issued under this ordinance expire on December 31 of the year issued.

6-13-16. - Renewal.

The renewal of any license under this section shall be handled in the same manner as the original application. The request for renewal shall be made thirty (30) days but no more than sixty (60) days before the expiration of the current license.

6-13-17. - Fees.

The applicant is responsible for the license fee as established by ordinance and any other costs incurred by the City associated with confirming the information requested above.

SECTION 14. – STORAGE UNITS/SELF STORAGE

6-14-1 This code identifies the requirements for storage spaces known as storage units, self-storage, self-serve storage and mini storage. These are pertaining to a warehouse or other facility that rents units

to a tenant, usually on a short-term basis, often month to month, including storing of personal possessions. Permitting identified in Zoning District.

6-14-2 Definitions

- A. Open Storage – open space storage is space allowed for the temporary storage of boats, trailers and vehicles and shall be part of a storage facility. Open storage as a stand-alone use will not qualify as a storage facility
- B. Self-Storage, Mini-Storage Facility – any real property designed and used for the purpose of renting or leasing individual storage space to occupants who are to have access to such facility for the purpose of storing and removing personal property. A self-service storage facility is not a warehouse.

6-14-3 Architectural Design Requirements

- A. No single building shall be greater than one hundred fifty (150) feet in length
- B. No Entrance doors to storage compartments shall front on any public street
- C. Exterior surfaces of all building shall meet building type and construction standards of the zoning code and overall use as identified in city code.
- D. No wall adjacent to or visible from a public street or abutting property shall exceed one hundred (100) feet in length without visual relief by means of a vertical reveal at least one foot in depth and ten feet in width, a perceptible change in wall angle or a corner.

6-14-4 Site and Setback Requirements

- A. At least twenty-five (25) percent of the site is open green space and landscaped in accordance with a plan approved by the City Council
- B. Open space storage is prohibited
- C. Runoff quantity and quality. Site must meet the requirements of the city code and city's comprehensive surface water management plan for storm water management, erosion control and wetlands.
- D. Landscaping shall be provided continuously along all public street frontages, except for authorized access points. Landscaping shall be provided and along all property lines abutting developed property, except where exempted for good cause by the issuing authority. Landscaping shall consist of a variety of trees, low, medium and high-profile shrubs, together with suitable ground cover such as sod, native grasses, rock or a combination thereof. Landscaping shall be designed, placed and maintained in such a manner as to not impair vehicle visibility at corner intersections or adjacent to points of ingress or egress. A landscape plan shall be submitted for approval by the issuing authority.

6-14-5 Life Safety Requirements

- A. A security fence or wall shall be provided around the facility as approved by the issuing authority.
- B. Driveways shall be designed so that fire equipment and other emergency vehicles can readily access and exit all areas of the site.
- C. No electrical service shall be provided for tenants.
- D. Exterior lighting is required. Dark sky lighting is recommended
- E. Fire hydrants shall be provided within the site at locations required by the Fire Department. Fire hydrants shall be separated by distances of not more than 200 feet.
- F. Lease agreement between the operator and each lessee, no flammable, caustic, explosive, poisonous, radioactive or otherwise dangerous materials shall be stored in any self-storage facility

6-14-6 Operational Requirements

- A. All owners and managers shall be responsible for maintaining the operation of the facility in conformance with ordinance requirements and conditions of approval of the City Council.
- B. Any on-site manager of the facility shall maintain a copy of the site plan of the facility which has been approved by the issuing authority, a copy of all conditions of approval attached by the City Council, and a copy of all applicable city regulations.
- C. The lessor or agent of the lessor shall obtain a signed lease agreement from the lessee that shall be kept in the on-site office of the facility and shall be available for inspection by the Police Department
- D. Each lease agreement shall include all appropriate restrictions established by ordinance and/or condition of approval established by the City Council. Each lessee shall be required to sign each lease agreement indicating understanding and acceptance of all restrictions.

6-14-7 Driveway and Circulation

- A. No building shall be located closer than twenty-five (25) feet to each other to allow for parking, loading, and driveway and fire lanes.
- B. All driveways and parking areas shall have a paved surface with bituminous, concrete pavement, concrete pavers or other similar materials and allow for adequate turning radius for fire truck maneuverability and to be maintained throughout the site.
- C. Designated snow storage space is to be provided to insure adequate and safe access during winter months.

- D. All driveways and circulation lanes which do not directly abut a building shall be defined by poured-in-place concrete curbs.

6-14-8 Exceptions to zoning district requirements

- A. The total floor area of all separate self-storage structures on the site may be combined to meet the minimum building floor area requirements of the district in which the use is proposed.

- B. When located in the I-1 Light Industrial Zoning District, as part of a planned unit development pursuant self-storage facilities (including all buildings, driveways, resident manager's quarters, screening walls, and all other associated features) shall not:

- a. Be located within 500 feet of a roadway designated as a principal arterial, intermediate arterial or minor arterial street; and
- b. Include more than one-half of the land area of the total planned development except when located in the interior of an industrial area.

C. Setbacks

- a. Side yard setbacks of not less than one-half of the normal district requirements may be requested provided that no entrance doors to storage compartments or storage compartment areas are exposed to that yard, subject to the approval of final site plans and building plans.
- b. Rear yard setbacks of not less than ten feet may be requested provided that no entrance doors to storage compartments or storage compartment areas are exposed to that yard, subject to the approval of final site plans and building plans.
- c. When side and rear yards are adjacent to public streets, setbacks of not less one-half of the normal district requirements may be requested subject to the approval of the City Council.
- d. When reviewing plans which show reduced side and/or rear yard setbacks from the interior lot lines or abutting streets, the issuing authority shall consider the impact of such reduced setbacks on visibility and aesthetics on adjacent existing uses. Where the Council finds that the impact of the proposed self-storage facility on adjacent properties will not be adverse, the Council may allow reduced setbacks.

Zoning Map

2010 Zoning Districts

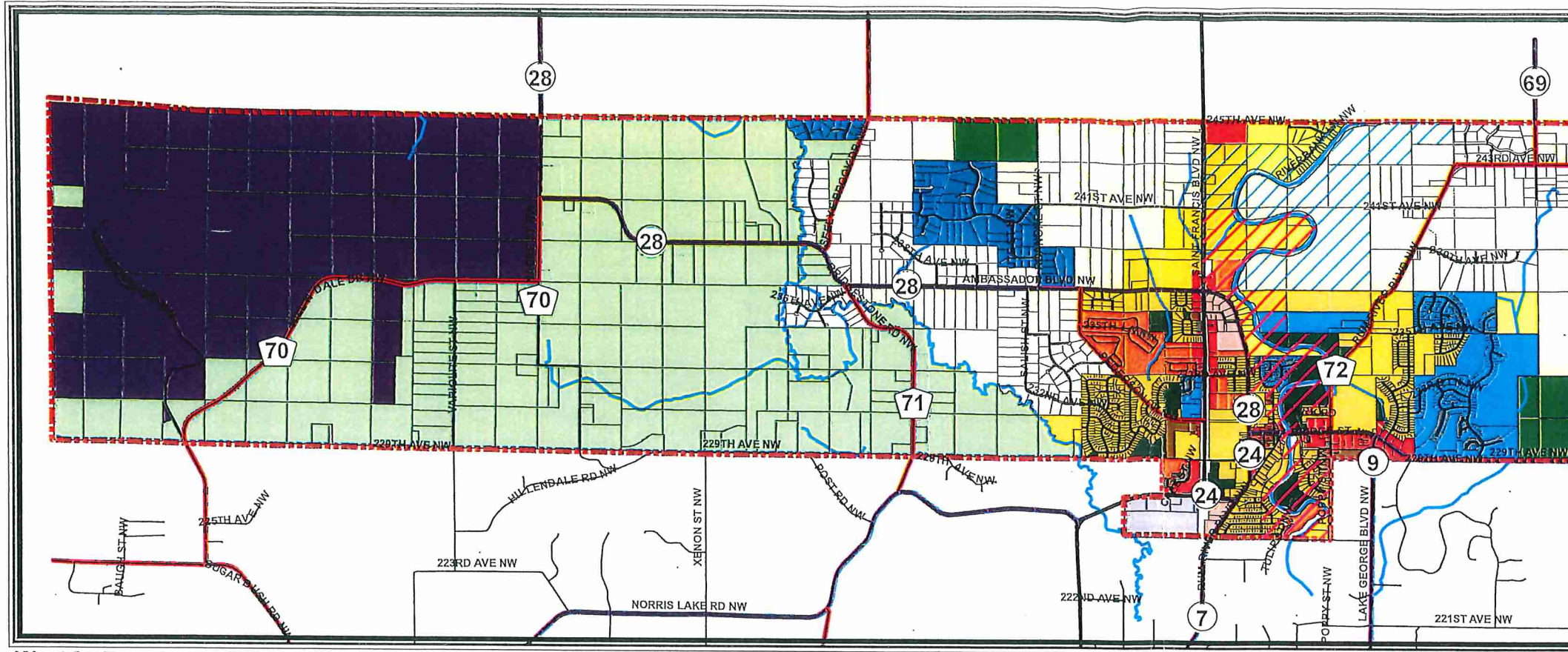
- C - Conservancy
- A1 - Long Term Agriculture
- A2 - Rural Estate Agriculture
- A3 - Interim Agriculture
- RR - Rural Residential
- R1 - Urban Estate Residential
- R2 - Single Family Residential
- R3 - Medium Density Residential
- R4 - High Density Residential
- B1 - Central Business
- B2 - General Commercial
- B3 - Business Park
- I1 - Light Industrial
- I2 - General Industrial
- I3 - Isolated Industrial
- ML PUD - Marginal Land PUD
- PUD - Planned Unit Development

Rum River Scenic District

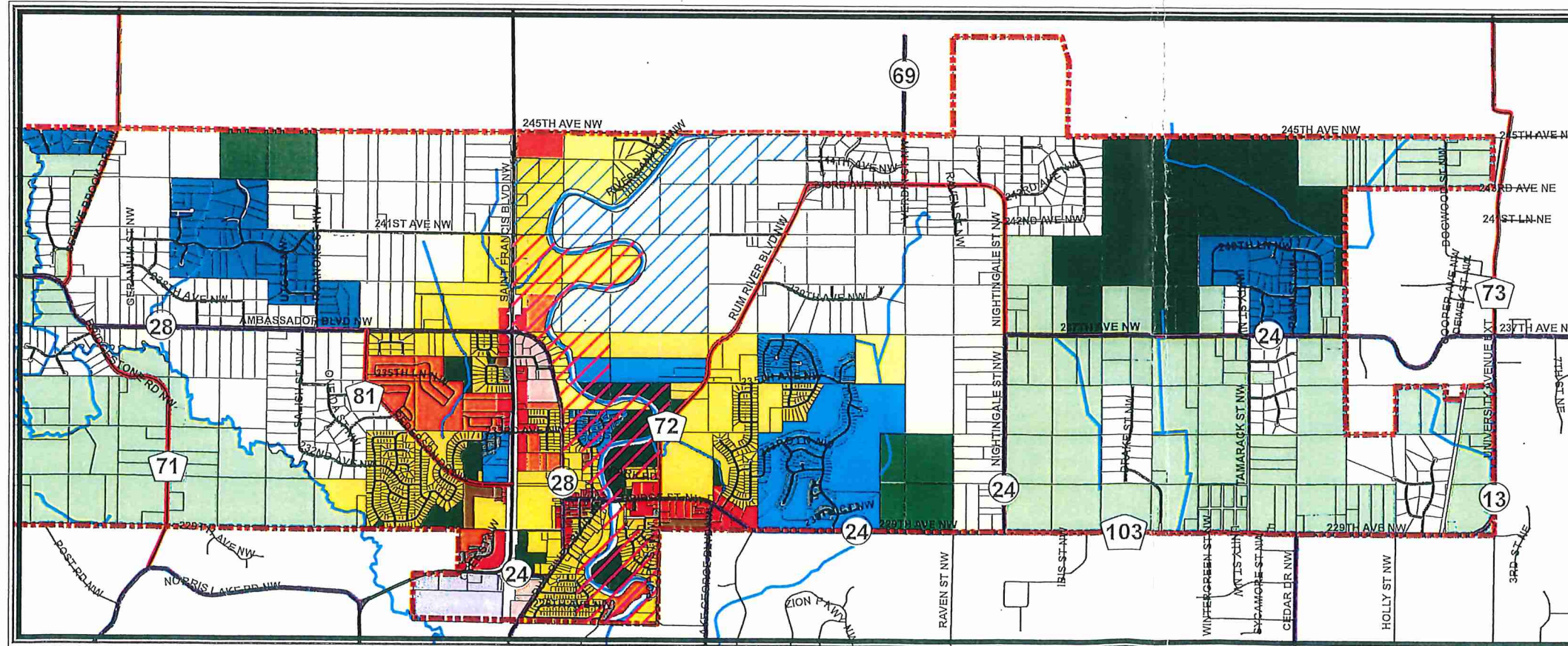
- Rural Area
- Urban Area
- City Boundary
- Parcels
- Rivers & Streams

Source: Anoka County GIS, Bolton and Menk, MN DNR, & Northwest Associated Consultants.
Effective Date: June 20, 2010.

NORTHWEST ASSOCIATED CONSULTANTS, INC.
4522 Cedar River Drive, Suite 200, Maple Valley, MN 55129
Telephone: 763.265.2545 Fax: 763.265.2546 Email: info@nwacinc.com



West St. Francis



East St. Francis



**City Council
AGENDA REPORT**
Agenda Item #
9B

TO: Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: Schedule a Worksession
DATE: August 5th, 2019

OVERVIEW

Staff is looking to schedule a worksession to continue to discuss the 2020 Budget. There is one item left outstanding from the last worksession. Staff has received requests for a lot of data that will be provided.

Staff is recommending holding the Worksession on Monday August 12th or Wednesday August 14th at City Hall. Time TBD by the City Council.

Recommended Action:

Provide Staff with direction for a time and date for the worksession so a notice can be published.



ST. FRANCIS

FIRE & RESCUE

Mayor and Council,

Enclosed you will find the 2nd Quarter 2019 report for the St. Francis Fire Department. During the 2nd quarter the fire department responded to 116 calls for service, this an increase of 23 calls in comparison to 2nd quarter of 2018 or an increase of 24%. Dollar loss due to fire is down dramatically from 2018's 205,000 dollars to just 5,560 dollars in 2019. We also continue to see a reduction in response time from 2018 which saw an average response time 10:22 to an average response time of 10:01 in 2019 a reduction of: 21 seconds.

Tragically, we also responded to some high acuity events, most notably a double fatal car accident/vehicle fire on 229th at Arrowhead St NW on 4/21/2019. As well as a 3 month old patient in Cardiac Arrest 6/9/2019.

We responded to a reported Chimney Fire 05/18/2019, thankfully the fire was contained to the flue and no damage was reported with the fire.

Over the course of the 2nd quarter we continue to utilize our advanced level medical protocols on a regular basis to serve our residence and visitors in their time of need. Currently the fire department is able to administer Aspirin, Nitroglycerin, Albuterol for medications, an I-Gel airway for advanced airway management and we carry a glucometer to asses' patients' Blood Sugar. We are also occasionally asked to assist paramedics while transporting patients to the hospital. During the 2nd quarter we utilized the following advanced protocols

- Aspirin- 2
- Nitro- 3
- I-Gel- 1
- Glucometer- 18
- Albuterol- 0
- Assist Paramedics to the Hospital- 3



ST. FRANCIS

FIRE & RESCUE

Significant Events 2nd Quarter 2019

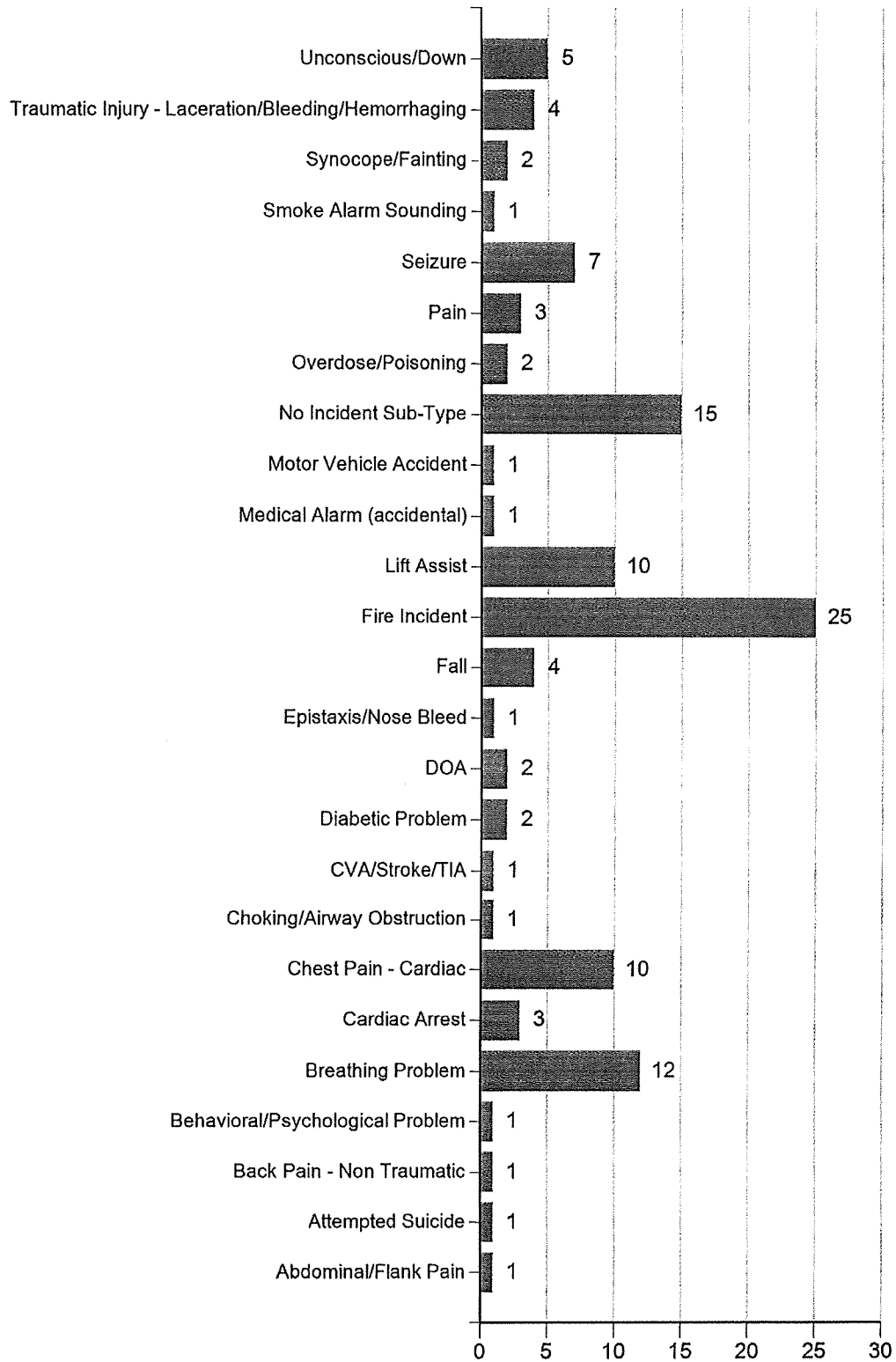
- 4/5/2019- 2210hrs- 26XX block of 239th Ave NW – DOA
- 4/8/2019- 2042hrs- 231XX block of St. Francis Blvd- Cardiac Arrest
- 4/17/2019- 1347hrs- 221XX Xeon St NW, Nowthen- Mutual Aid for a Structure Fire
- 4/21/2019- 0111hrs- 229th Ave NW & Arrowhead St NW- Vehicle Fire with 2 fatalities
- 5/12/2019- 1348hrs- 231XX Rum River Blvd- Porta Potty on fire
- 5/18/2019- 1548hrs- 243XX Partridge St NW- Chimney Fire, contained to the flue
- 5/27/2019- 1458hrs- 235XX Hopi St NW- Cardiac Arrest
- 6/9/2019- 0805hrs- 235XX Heather St NW- Cardiac Arrest (3 month old)
- 6/15/2019- 1245hrs- 3740 Bridge St NW- Coverage for Oak Grove Fire

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
114 Chimney or flue fire, confined to chimney or f	1	0.86%	\$0.00	0.00%
118 Trash or rubbish fire, contained	3	2.59%	\$0.00	0.00%
123 Fire in portable building, fixed location	1	0.86%	\$650.00	11.50%
131 Passenger vehicle fire	1	0.86%	\$5000.00	88.50%
143 Grass fire	2	1.72%	\$0.00	0.00%
	8	6.90%	\$5650.00	100.00%
3 Rescue & Emergency Medical Services (EMS) Incidents				
321 EMS call, excluding vehicle accident with inju	59	50.86%	\$0.00	0.00%
322 Motor vehicle accident with injuries	1	0.86%	\$0.00	0.00%
324 Motor vehicle accident with no injuries	2	1.72%	\$0.00	0.00%
	62	53.45%	\$0.00	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	0.86%	\$0.00	0.00%
480 Attempted burning, illegal action, other	1	0.86%	\$0.00	0.00%
	2	1.72%	\$0.00	0.00%
5 Service Call				
550 Public service assistance, other	1	0.86%	\$0.00	0.00%
551 Assist police or other governmental agency	1	0.86%	\$0.00	0.00%
561 Unauthorized burning	5	4.31%	\$0.00	0.00%
571 Cover assignment, standby, moveup	1	0.86%	\$0.00	0.00%
	8	6.90%	\$0.00	0.00%
6 Good Intent Call				
611 Dispatched & canceled en route	29	25.00%	\$0.00	0.00%
651 Smoke scare, odor of smoke	1	0.86%	\$0.00	0.00%
671 Hazmat release investigation w/ no hazmat	1	0.86%	\$0.00	0.00%
	31	26.72%	\$0.00	0.00%
7 False Alarm & False Call				
700 False alarm or false call, other	2	1.72%	\$0.00	0.00%
736 CO detector activation due to malfunction	1	0.86%	\$0.00	0.00%
745 Alarm system activation, no fire, unintentional	1	0.86%	\$0.00	0.00%
746 Carbon monoxide detector activation, no CO	1	0.86%	\$0.00	0.00%
	5	4.31%	\$0.00	0.00%
Total	116	100.00%	\$5650.00	100.00%

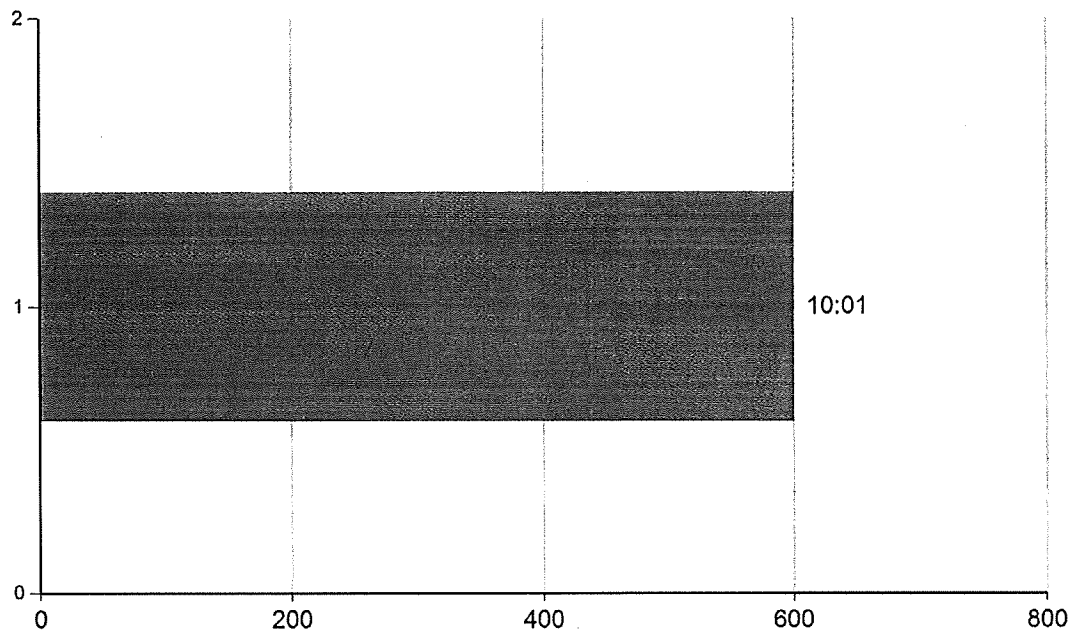
Total Incident Count: 116

Total Est Loss: \$5650.00

Incident Sub-Type



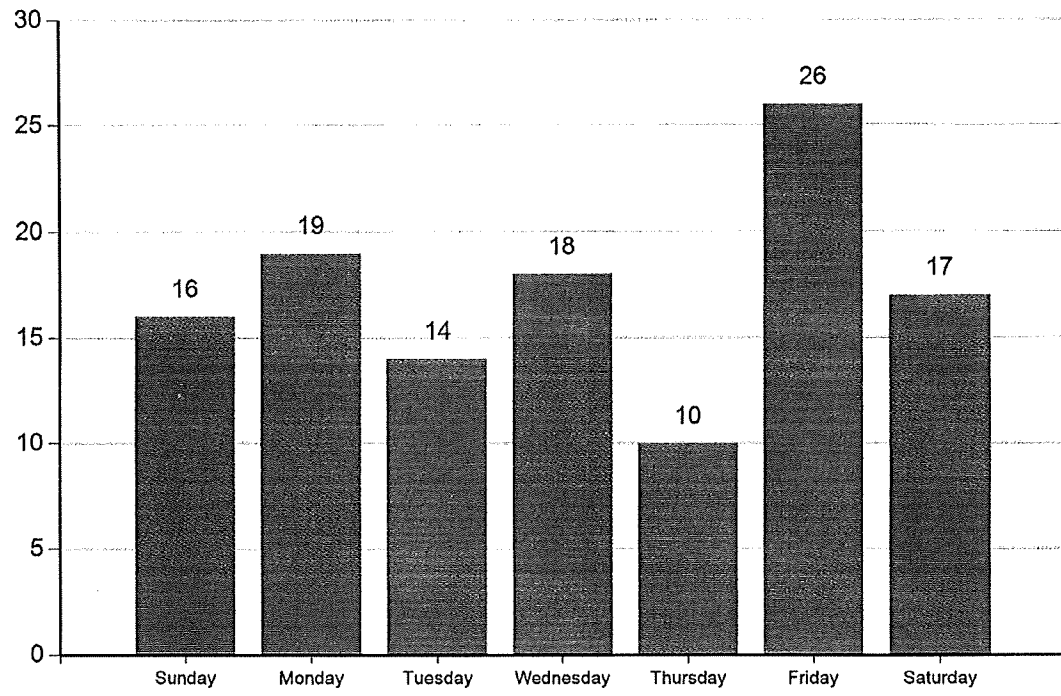
Average Response Time by Station



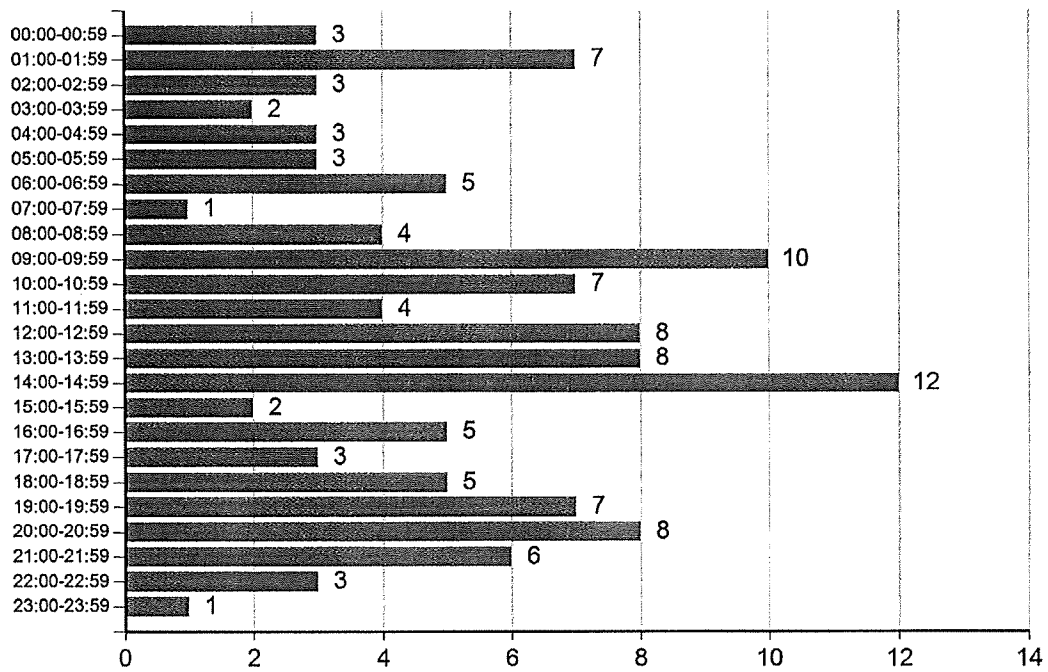
(first unit dispatched, emergency response, not cancelled enroute)

	Avg Attendee	Incidents
Engine 2	3.6	23
Water Tender 1	4.0	1
Water Tender 2	2.0	1
Rescue 1	1.8	4
Grass 1	4.0	1
Chief 1	1.0	4
Captain 11	1.0	1
Lieutenant 2	1.0	2
Standby	4.3	25
Chief 2	1.0	1
Captain 13	1.0	6
Total	7.7	29

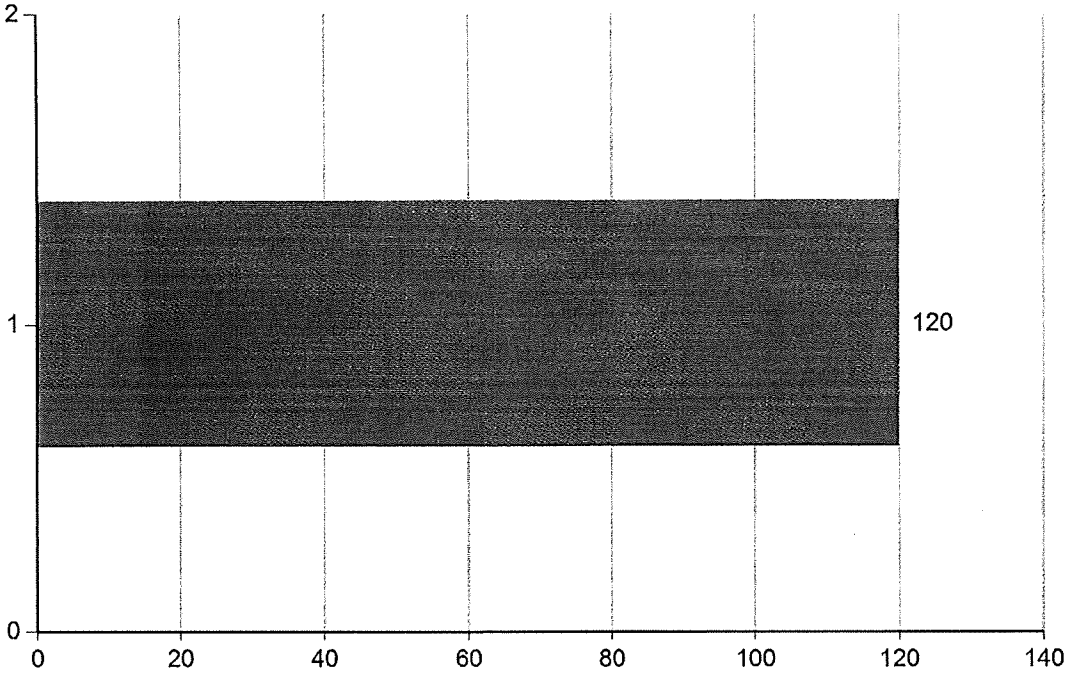
Calls by Day of Week



Incidents by Hours - 1 Hour Breakdown



Calls by Type of Alarm



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July 2019 to August 2019

		Check Amt	Invoice	Comment
10100 CASH				
Paid Chk#	000267E	8/20/2019	MN PFA	
G 601-23000	Bonds Payable - Current	\$555,000.00		WATER PLANT DEBT
E 601-47000-611	Bond Interest	\$70,969.47		WATER PLANT DEBT
G 602-23000	Bonds Payable - Current	\$401,000.00		WWTP DEBT
E 602-47000-611	Bond Interest	\$77,870.00		WWTP DEBT
Total MN PFA		\$1,104,839.47		
Paid Chk#	076194	7/17/2019	ANOKA COUNTY	
E 101-41400-441	Miscellaneous	\$20.00		NOTARY FOR STOLL
Total ANOKA COUNTY		\$20.00		
Paid Chk#	076195	7/17/2019	U S BANK EQUIPMENT FINANCE	
E 101-41400-240	Office Equip	\$209.74		COPIER LEASE
E 101-43100-240	Office Equip	\$209.74		COPIER LEASE
E 101-43210-240	Office Equip	\$209.74		COPIER LEASE
E 101-45200-240	Office Equip	\$209.74		COPIER LEASE
E 601-49440-240	Office Equip	\$209.74		COPIER LEASE
E 602-49490-240	Office Equip	\$209.75		COPIER LEASE
Total U S BANK EQUIPMENT FINANCE		\$1,258.45		
Paid Chk#	076196	7/17/2019	ANOKA COUNTY	
E 101-41400-441	Miscellaneous	\$40.00		XTRA FOR RECORDING MEADOWS
Total ANOKA COUNTY		\$40.00		
Paid Chk#	076197	7/18/2019	CONNEXUS ENERGY	
E 101-41940-381	Electric Utilities	\$109.39	.0619	SIGN
E 101-41940-381	Electric Utilities	\$375.79	.0619	CITY HALL
E 602-49490-381	Electric Utilities	\$9,096.65	.0619	WWTP
E 101-43100-381	Electric Utilities	\$249.20	.0619	POLICE/PW
E 101-45200-381	Electric Utilities	\$249.20	.0619	POLICE/PW
E 601-49440-381	Electric Utilities	\$249.20	.0619	POLICE/PW
E 602-49490-381	Electric Utilities	\$249.20	.0619	POLICE/PW
E 101-42110-381	Electric Utilities	\$996.80	.0619	POLICE/PW
Total CONNEXUS ENERGY		\$11,575.43		
Paid Chk#	076198	7/22/2019	NOVAK-FLECK, INC.	
G 803-22000	Deposits	\$5,600.00		ESCROW 23600 QUAY ST NW
Total NOVAK-FLECK, INC.		\$5,600.00		
Paid Chk#	076199	7/22/2019	PAUL EMMERICH CONSTRUCTION	
G 803-22000	Deposits	\$3,800.00		ESCROW 235TH LANE NW
Total PAUL EMMERICH CONSTRUCTION		\$3,800.00		
Paid Chk#	076200	7/24/2019	POSTMASTER - ST. FRANCIS	
E 603-49490-418	Storm Water Management	\$417.17		POSTAGE
Total POSTMASTER - ST. FRANCIS		\$417.17		
Paid Chk#	076201	8/6/2019	AA BEST PEST SERVICES, INC	
E 101-41940-401	Repairs/Maint Buildings	\$122.90	8354	PEST CONTROL
E 101-42110-401	Repairs/Maint Buildings	\$122.90	8354	PEST CONTROL
E 101-42210-401	Repairs/Maint Buildings	\$122.90	8354	PEST CONTROL
E 609-49750-401	Repairs/Maint Buildings	\$122.90	8354	PEST CONTROL
E 101-45200-401	Repairs/Maint Buildings	\$122.94	8354	PEST CONTROL
E 602-49490-401	Repairs/Maint Buildings	\$108.46	8354	PEST CONTROL
Total AA BEST PEST SERVICES, INC		\$723.00		

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		Check Amt		Invoice	Comment
Paid Chk#	076202	8/6/2019	ADVANCED GRAPHIX INC		
E 402-42110-550	Vehicles		\$30.00	202257	GRAPHICS FOR CARS
Total	ADVANCED GRAPHIX INC		\$30.00		
Paid Chk#	076203	8/6/2019	ANCOM TECHNICAL CENTER		
E 402-42210-581	Radios		\$735.00	89035	RADIOS
Total	ANCOM TECHNICAL CENTER		\$735.00		
Paid Chk#	076204	8/6/2019	ANOKA COUNTY CENTRAL COMM.		
E 101-42110-311	Contract		\$180.00	2019101	2ND QUARTER
E 402-42210-581	Radios		\$30,345.50	2019103	FIRE RADIOS
Total	ANOKA COUNTY CENTRAL COMM.		\$30,525.50		
Paid Chk#	076205	8/6/2019	ANOKA COUNTY PROPERTY RECORDS		
G 803-22151	KWIK TRIP CUP		\$46.00	.0719	KWIK TRIP EASEMENT
tal	ANOKA COUNTY PROPERTY RECORDS		\$46.00		
Paid Chk#	076206	8/6/2019	ANOKA COUNTY TREASURY DEPT.		
E 101-42110-321	Telephone		\$37.50	B190718P	BROADBAND
E 101-42210-321	Telephone		\$37.50	B190718P	BROADBAND
E 101-43100-321	Telephone		\$37.50	B190718P	BROADBAND
E 101-45200-321	Telephone		\$37.50	B190718P	BROADBAND
E 601-49440-321	Telephone		\$37.50	B190718P	BROADBAND
E 602-49490-321	Telephone		\$37.50	B190718P	BROADBAND
Total	ANOKA COUNTY TREASURY DEPT.		\$225.00		
Paid Chk#	076207	8/6/2019	ARTISAN BEER COMPANY		
E 609-49751-252	Beer For Resale		\$140.80	3359846	BEER
Total	ARTISAN BEER COMPANY		\$140.80		
Paid Chk#	076208	8/6/2019	ASPEN MILLS		
E 101-42110-437	Uniform Allowance		\$1,147.95	235020	UNIFORMS - HEDGES
E 101-42110-437	Uniform Allowance		(\$113.90)	CM3826	CREDIT - DZURIS
Total	ASPEN MILLS		\$1,034.05		
Paid Chk#	076209	8/6/2019	BELLBOY CORPORATION		
E 609-49751-206	Freight and Fuel Charges		\$13.95	0076863600	FREIGHT
E 609-49751-251	Liquor For Resale		\$1,664.99	0076863600	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$4.92	0099816500	FREIGHT
E 609-49750-210	Operating Supplies		\$99.20	0099816500	OPERATING
E 609-49751-254	Miscellaneous Merchandise		\$98.45	0099816500	MISC
Total	BELLBOY CORPORATION		\$1,881.51		
Paid Chk#	076210	8/6/2019	BERNICK COMPANIES, THE		
E 609-49751-252	Beer For Resale		\$242.44	516662	BEER
E 609-49751-255	N/A Products		\$25.55	516662	N/A
E 609-49751-252	Beer For Resale		\$235.05	518333	BEER
E 609-49751-254	Miscellaneous Merchandise		\$14.00	519856	MISC
E 609-49751-252	Beer For Resale		\$270.30	519857	BEER
Total	BERNICK COMPANIES, THE		\$787.34		
Paid Chk#	076211	8/6/2019	BREAKTHRU BEVERAGE		
E 609-49751-206	Freight and Fuel Charges		\$30.11	1080998310	FREIGHT
E 609-49751-251	Liquor For Resale		\$1,345.81	1080998310	LIQUOR
E 609-49751-253	Wine For Resale		\$392.00	1080998310	WINE
E 609-49751-252	Beer For Resale		\$232.00	1080998311	BEER

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			Check Amt	Invoice	Comment
E 609-49751-206	Freight and Fuel Charges		\$33.00	1081000800	FREIGHT
E 609-49751-251	Liquor For Resale		\$1,748.46	1081000800	LIQUOR
E 609-49751-253	Wine For Resale		\$136.00	1081000800	WINE
E 609-49751-252	Beer For Resale		\$46.40	1081000801	BEER
E 609-49751-206	Freight and Fuel Charges		\$49.09	1081004865	FREIGHT
E 609-49751-251	Liquor For Resale		\$5,283.59	1081004865	LIQUOR
E 609-49751-253	Wine For Resale		\$222.66	1081004865	WINE
Total BREAKTHRU BEVERAGE			\$9,519.12		
Paid Chk#	076212	8/6/2019	CHARLES FASHION FLAIR		
R 101-36200	Miscellaneous Revenues		\$40.00		REFUND - STORM WATER
Total CHARLES FASHION FLAIR			\$40.00		
Paid Chk#	076213	8/6/2019	CINTAS		
E 101-43210-417	Uniform Clothing & PPE		\$10.64	4025465350	UNIFORMS
E 601-49440-417	Uniform Clothing & PPE		\$5.32	4025949055	UNIFORMS
E 602-49490-417	Uniform Clothing & PPE		\$5.32	4025949055	UNIFORMS
E 609-49750-219	Rug Maintenance		\$11.26	4026375049	RUG MAINTENANCE
E 601-49440-402	Janitorial Service		\$23.04	4026375128	RUG MAINTENANCE
E 601-49440-417	Uniform Clothing & PPE		\$5.32	4026375170	UNIFORMS
E 602-49490-417	Uniform Clothing & PPE		\$5.32	4026375170	UNIFORMS
E 101-43100-402	Janitorial Service		\$9.62	4026868824	RUG MAINTENANCE
E 101-45200-402	Janitorial Service		\$9.62	4026868824	RUG MAINTENANCE
E 601-49440-402	Janitorial Service		\$9.62	4026868824	RUG MAINTENANCE
E 602-49490-402	Janitorial Service		\$9.62	4026868824	RUG MAINTENANCE
E 101-42110-402	Janitorial Service		\$9.60	4026868824	RUG MAINTENANCE
E 601-49440-417	Uniform Clothing & PPE		\$5.32	4026868862	UNIFORMS
E 602-49490-417	Uniform Clothing & PPE		\$5.32	4026868862	UNIFORMS
Total CINTAS			\$124.94		
Paid Chk#	076214	8/6/2019	CITY EMPLOYEES UNION, LOCAL #3		
G 101-21707	Union Dues		\$47.00		AUGUST DUES
Total CITY EMPLOYEES UNION, LOCAL #3			\$47.00		
Paid Chk#	076215	8/6/2019	COLONIAL INSURANCE		
G 101-21712	Colonial Insurance		\$415.13	7129661-0805	AUGUST INSURANCE
Total COLONIAL INSURANCE			\$415.13		
Paid Chk#	076216	8/6/2019	CRYSTAL SPRINGS ICE		
E 609-49751-254	Miscellaneous Merchandise		\$142.02	002.B007090	MISC
E 609-49751-254	Miscellaneous Merchandise		\$153.90	002.B007150	MISC
E 609-49751-254	Miscellaneous Merchandise		\$106.92	002.b007203	MISC
E 609-49751-254	Miscellaneous Merchandise		\$138.24	002.B007265	MISC
E 609-49751-254	Miscellaneous Merchandise		\$67.50	002.B007311	MISC
Total CRYSTAL SPRINGS ICE			\$608.58		
Paid Chk#	076217	8/6/2019	D&T SEPTIC SERVICES		
E 602-49490-400	System Jetting		\$235.00	192103	SYSTEM JETTING
Total D&T SEPTIC SERVICES			\$235.00		
Paid Chk#	076218	8/6/2019	DAHLHEIMER DIST. CO. INC.		
E 609-49751-252	Beer For Resale		\$18,020.15	129-0858	BEER
E 609-49751-254	Miscellaneous Merchandise		\$276.00	129-0858	MISC
E 609-49751-255	N/A Products		\$36.80	129-0858	N/A
E 609-49751-252	Beer For Resale		\$9,880.95	129-0920	BEER
E 609-49751-255	N/A Products		\$27.00	129-0920	N/A

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			Check Amt	Invoice	Comment
E 609-49751-252	Beer For Resale		\$13,517.10	129-0979	BEER
E 609-49751-255	N/A Products		\$18.40	129-0979	N/A
Total DAHLHEIMER DIST. CO. INC.			\$41,776.40		
Paid Chk# 076219	8/6/2019	DAHMEN, THOMAS			
R 101-36200	Miscellaneous Revenues		\$6.00		REFUND - STORM WATER
Total DAHMEN, THOMAS			\$6.00		
Paid Chk# 076220	8/6/2019	DELTA DENTAL			
G 101-21711	Dental Insurance		\$1,351.05	7711211	AUGUST INSURANCE
Total DELTA DENTAL			\$1,351.05		
Paid Chk# 076221	8/6/2019	ECM PUBLISHERS, INC.			
E 101-41400-351	Legal Notices Publishing		\$86.00	711226	RESOLUTION 2019-25, ORD 249
E 101-41400-351	Legal Notices Publishing		\$1,623.25	711227	ORDINACE 250
E 101-41400-351	Legal Notices Publishing		\$104.40	711533	MUNICIPAL
E 101-41400-352	General Notices and Pub Info		\$43.00	712683	CIP Plan
E 601-49440-352	General Notices and Pub Info		\$216.00	712988	MUNICIPAL
Total ECM PUBLISHERS, INC.			\$2,072.65		
Paid Chk# 076222	8/6/2019	ELITE LIFT TRUCK			
E 402-43100-580	C-O-L Other Equipment		\$15,139.45	59592	EQUIPMENT
Total ELITE LIFT TRUCK			\$15,139.45		
Paid Chk# 076223	8/6/2019	ELITE SANITATION			
E 101-45200-402	Janitorial Service		\$678.00	25896	RENTAL
Total ELITE SANITATION			\$678.00		
Paid Chk# 076224	8/6/2019	EMERGENCY APARATUS MAINTENENC			
E 101-42210-221	Vehicle Repair & Maintenance		\$664.37	106722	LIGHTS - ENGINE 2
E 101-42210-221	Vehicle Repair & Maintenance		\$267.43	106724	PUMP TEST - TANKER 1
tal EMERGENCY APARATUS MAINTENENC			\$931.80		
Paid Chk# 076225	8/6/2019	FERGUSON WATERWORKS			
E 601-49440-229	Project Repair & Maintenance		\$95.13	0334859	REPAIRS
E 601-49440-229	Project Repair & Maintenance		\$103.08	0334899	REPAIRS
Total FERGUSON WATERWORKS			\$198.21		
Paid Chk# 076226	8/6/2019	GRANITE CITY JOBBING CO.			
E 609-49751-254	Miscellaneous Merchandise		(\$45.36)	143959	MISC
E 609-49751-206	Freight and Fuel Charges		\$4.25	145289	FREIGHT
E 609-49751-254	Miscellaneous Merchandise		\$152.02	145289	MISC
E 609-49751-256	Tobacco Products For Resale		\$2,493.63	145289	TOBACCO
Total GRANITE CITY JOBBING CO.			\$2,604.54		
Paid Chk# 076227	8/6/2019	HACH COMPANY			
E 601-49440-235	Lab Supplies		\$255.89	11562543	SENSOR CAP REPLACEMENT
Total HACH COMPANY			\$255.89		
Paid Chk# 076228	8/6/2019	HAWKINS, INC.			
E 602-49490-216	Chemicals and Chem Products		\$4,927.72	4538626	CHEMICALS
E 602-49490-216	Chemicals and Chem Products		\$1,770.92	4538643	CHEMICALS
E 602-49490-216	Chemicals and Chem Products		\$471.61	4543601	CHLORINE
Total HAWKINS, INC.			\$7,170.25		
Paid Chk# 076229	8/6/2019	INNOVATIVE OFFICE SOLUTIONS, L			
E 101-43100-200	Office Supplies		\$36.06	IN2577304	OFFICE SUPPLIES

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		Check Amt	Invoice	Comment
E 101-42110-200	Office Supplies	\$44.29	IN2577304	OFFICE SUPPLIES
E 101-42110-200	Office Supplies	\$21.90	IN2585357	OFFICE SUPPLIES
E 101-43100-200	Office Supplies	\$23.58	IN2585357	OFFICE SUPPLIES
E 101-42110-200	Office Supplies	\$23.16	IN2585444	OFFICE SUPPLIES
E 101-41400-200	Office Supplies	\$82.21	IN2592687	OFFICE SUPPLIES
E 101-41400-200	Office Supplies	\$157.39	IN2603768	OFFICE SUPPLIES
Total INNOVATIVE OFFICE SOLUTIONS, L		\$388.59		
Paid Chk# 076230	8/6/2019	ISD #15		
E 101-42110-221	Vehicle Repair & Maintenance	\$340.38	4359	2019 DODGE CHARGER
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	4360	2016 DODGE CHARGER PURSUIT
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	4361	2018 DODGE CHARGER
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	4362	2018 DODGE CHARGER
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	4363	2018 DODGE CHARGER PURSUIT
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	4364	2019 DODGE CHARGER
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	4365	2019 DODGE CHARGER
E 101-42110-221	Vehicle Repair & Maintenance	\$119.03	4366	2017 DODGE CHARGER
E 101-42110-221	Vehicle Repair & Maintenance	\$44.03	4371	2019 DODGE CHARGER
Total ISD #15		\$767.62		
Paid Chk# 076231	8/6/2019	JJ TAYLOR DISTRIBUTING		
E 609-49751-252	Beer For Resale	(\$45.10)	2949468	BEER
E 609-49751-206	Freight and Fuel Charges	\$3.00	2989330	FREIGHT
E 609-49751-252	Beer For Resale	\$4,118.55	2989330	BEER
Total JJ TAYLOR DISTRIBUTING		\$4,076.45		
Paid Chk# 076232	8/6/2019	JOHNSON BROS WHLSE LIQUOR		
E 609-49751-206	Freight and Fuel Charges	\$86.35	1334309	FREIGHT
E 609-49751-251	Liquor For Resale	\$5,372.90	1334309	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$15.70	1334310	FREIGHT
E 609-49751-253	Wine For Resale	\$497.45	1334310	WINE
E 609-49751-206	Freight and Fuel Charges	\$3.14	1339741	FREIGHT
E 609-49751-251	Liquor For Resale	\$245.90	1339741	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$23.55	1339742	FREIGHT
E 609-49751-253	Wine For Resale	\$863.90	1339742	WINE
E 609-49751-206	Freight and Fuel Charges	\$114.61	1344796	FREIGHT
E 609-49751-251	Liquor For Resale	\$6,563.49	1344796	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$15.70	1344797	FREIGHT
E 609-49751-253	Wine For Resale	\$810.65	1344797	WINE
E 609-49751-206	Freight and Fuel Charges	(\$1.57)	552976	FREIGHT
E 609-49751-251	Liquor For Resale	(\$152.05)	552976	LIQUOR
E 609-49751-251	Liquor For Resale	(\$13.89)	552977	LIQUOR
E 609-49751-206	Freight and Fuel Charges	(\$1.57)	554218	FREIGHT
E 609-49751-253	Wine For Resale	(\$80.00)	554218	WINE
Total JOHNSON BROS WHLSE LIQUOR		\$14,364.26		
Paid Chk# 076233	8/6/2019	KIMS KLEANING		
E 101-43100-402	Janitorial Service	\$212.50	5974	CLEANING
E 101-45200-402	Janitorial Service	\$212.50	5974	CLEANING
E 601-49440-402	Janitorial Service	\$212.50	5974	CLEANING
E 602-49490-402	Janitorial Service	\$212.50	5974	CLEANING
Total KIMS KLEANING		\$850.00		
Paid Chk# 076234	8/6/2019	LAW ENFORCEMENT LABOR SVCS.		
G 101-21707	Union Dues	\$51.00	.0719	SARGEANT - AUGUST
G 101-21707	Union Dues	\$459.00	.0719	POLICE DUES - AUGUST

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		Check Amt	Invoice	Comment
Total	LAW ENFORCEMENT LABOR SVCS.	\$510.00		
Paid Chk#	076235	8/6/2019	MARTIES FARM SERVICE	
E 602-49490-419	Turf/Fertilizer/Weed Control	\$202.36	129265	SUPPLIES
E 601-49440-419	Turf/Fertilizer/Weed Control	\$202.36	129265	SUPPLIES
Total	MARTIES FARM SERVICE	\$404.72		
Paid Chk#	076236	8/6/2019	MCDONALD DIST CO.	
E 609-49751-252	Beer For Resale	(\$14.80)	251-0102	BEER
E 609-49751-252	Beer For Resale	(\$16.80)	251-0107	BEER
E 609-49751-252	Beer For Resale	(\$16.80)	251-0114	BEER
E 609-49751-252	Beer For Resale	\$14,798.95	498052	BEER
E 609-49751-255	N/A Products	\$224.60	498052	N/A
E 609-49751-252	Beer For Resale	\$15,022.95	498665	BEER
E 609-49751-255	N/A Products	\$224.60	498665	N/A
E 609-49751-252	Beer For Resale	\$4,919.70	498997	BEER
E 609-49751-255	N/A Products	\$44.70	498997	N/A
E 609-49751-252	Beer For Resale	(\$116.00)	499060	BEER
E 609-49751-252	Beer For Resale	\$9,267.15	499975	BEER
Total	MCDONALD DIST CO.	\$44,338.25		
Paid Chk#	076237	8/6/2019	MESERB	
E 601-49440-433	Dues and Subscriptions	\$728.55	0719	MEMEBERSHIP ASSESSMENT
E 602-49490-433	Dues and Subscriptions	\$728.55	0719	MEMEBERSHIP ASSESSMENT
Total	MESERB	\$1,457.10		
Paid Chk#	076238	8/6/2019	METRO SALES, INC.	
E 101-41400-311	Contract	\$321.08	INV1378488	COPIES
Total	METRO SALES, INC.	\$321.08		
Paid Chk#	076239	8/6/2019	MN NCPERS LIFE INSURANCE	
G 101-21713	MN Life	\$80.00	733400082019	AUGUST INSURANCE
Total	MN NCPERS LIFE INSURANCE	\$80.00		
Paid Chk#	076240	8/6/2019	MY ALARM CENTER	
E 609-49750-445	Security	\$39.15	12543412	LIQUOR STORE ALARM
Total	MY ALARM CENTER	\$39.15		
Paid Chk#	076241	8/6/2019	PACE ANALYTICAL SERVICES	
E 602-49490-313	Sample Testing	\$46.50	1912008013	TESTING
E 602-49490-313	Sample Testing	\$108.00	1912008086	TESTING
E 602-49490-313	Sample Testing	\$190.00	1912008198	TESTING
E 602-49490-313	Sample Testing	\$146.50	1912008575	TESTING
E 602-49490-313	Sample Testing	\$146.50	1912008575	TESTING
E 602-49490-313	Sample Testing	\$212.50	1912008735	TESTING
E 602-49490-313	Sample Testing	\$1,129.26	1912008786	TESTING
E 602-49490-313	Sample Testing	\$1,129.25	1912008787	TESTING
E 602-49490-313	Sample Testing	\$1,101.75	1912008788	TESTING
E 602-49490-313	Sample Testing	\$46.50	1912008822	TESTING
E 602-49490-313	Sample Testing	\$46.50	1912008822	TESTING
E 602-49490-313	Sample Testing	\$139.50	1912008846	TESTING
E 602-49490-313	Sample Testing	\$169.50	1912008940	TESTING
Total	PACE ANALYTICAL SERVICES	\$4,612.26		
Paid Chk#	076242	8/6/2019	PAVLOVA, ELENA	
R 101-36200	Miscellaneous Revenues	\$60.00		REFUND - STORM WATER

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Total PAVLOVA, ELENA			\$60.00		
Paid Chk# 076243	8/6/2019	PEPSI COLA			
E 609-49751-254	Miscellaneous Merchandise		\$298.80	26076457	MISC
Total PEPSI COLA			\$298.80		
Paid Chk# 076244	8/6/2019	PHILLIPS WINE & SPIRITS CO.			
E 609-49751-206	Freight and Fuel Charges		\$6.28	2585785	FREIGHT
E 609-49751-251	Liquor For Resale		\$567.45	2585785	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$7.85	2585786	FREIGHT
E 609-49751-253	Wine For Resale		\$271.50	2585786	WINE
E 609-49751-206	Freight and Fuel Charges		\$50.24	2589698	FREIGHT
E 609-49751-251	Liquor For Resale		\$2,705.00	2589698	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$7.85	2589699	FREIGHT
E 609-49751-253	Wine For Resale		\$141.25	2589699	WINE
E 609-49751-206	Freight and Fuel Charges		\$11.26	2593281	FREIGHT
E 609-49751-251	Liquor For Resale		\$1,375.50	2593281	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$28.26	2593282	FREIGHT
E 609-49751-253	Wine For Resale		\$652.25	2593282	WINE
E 609-49751-206	Freight and Fuel Charges		(\$1.57)	333594	FREIGHT
E 609-49751-253	Wine For Resale		(\$104.04)	333594	WINE
E 609-49751-206	Freight and Fuel Charges		(\$1.57)	335889	FREIGHT
E 609-49751-251	Liquor For Resale		(\$85.40)	335889	LIQUOR
Total PHILLIPS WINE & SPIRITS CO.			\$5,632.11		
Paid Chk# 076245	8/6/2019	PLAYPOWER LT FARMINGTON, INC.			
E 101-45200-229	Project Repair & Maintenance		\$3,741.44	1400234706	EQUIPMENT REPAIR
Total PLAYPOWER LT FARMINGTON, INC.			\$3,741.44		
Paid Chk# 076246	8/6/2019	POSTMASTER - ST. FRANCIS			
E 101-41400-322	Postage		\$235.00		PERMIT FEE
Total POSTMASTER - ST. FRANCIS			\$235.00		
Paid Chk# 076247	8/6/2019	ROSEVILLE, CITY OF			
E 101-41910-310	Computer Consulting Fees		\$446.00	0226382	IT SERVICES
E 101-43100-310	Computer Consulting Fees		\$81.00	0226416	IT SERVICES
Total ROSEVILLE, CITY OF			\$527.00		
Paid Chk# 076248	8/6/2019	SOUTHERN GLAZERS OF MN			
E 609-49751-251	Liquor For Resale		\$971.90	1841712	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$7.89	1841712	FREIGHT
E 609-49751-206	Freight and Fuel Charges		\$19.31	1844343	FREIGHT
E 609-49751-251	Liquor For Resale		\$3,508.78	1844343	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$6.40	1844344	FREIGHT
E 609-49751-253	Wine For Resale		\$210.00	1844344	WINE
E 609-49751-206	Freight and Fuel Charges		\$34.56	1847081	FREIGHT
E 609-49751-251	Liquor For Resale		\$3,883.69	1847081	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$7.68	1847082	FREIGHT
E 609-49751-253	Wine For Resale		\$220.00	1847082	WINE
E 609-49751-206	Freight and Fuel Charges		\$2.56	5044710	FREIGHT
Total SOUTHERN GLAZERS OF MN			\$8,872.77		
Paid Chk# 076249	8/6/2019	SUN LIFE FINANCIAL			
E 101-41400-130	Employer Paid Insurance		\$274.60	.0719	INSURANCE
E 101-41500-130	Employer Paid Insurance		\$209.63	.0719	INSURANCE
E 101-41910-130	Employer Paid Insurance		\$79.21	.0719	INSURANCE

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E 101-42110-130	Employer Paid Insurance		\$926.86	.0719	INSURANCE
E 101-42400-130	Employer Paid Insurance		\$72.46	.0719	INSURANCE
E 101-43100-130	Employer Paid Insurance		\$174.59	.0719	INSURANCE
E 101-43210-130	Employer Paid Insurance		\$38.79	.0719	INSURANCE
E 101-45200-130	Employer Paid Insurance		\$174.59	.0719	INSURANCE
E 601-49440-130	Employer Paid Insurance		\$123.47	.0719	INSURANCE
E 602-49490-130	Employer Paid Insurance		\$123.46	.0719	INSURANCE
E 609-49750-130	Employer Paid Insurance		\$136.08	.0719	INSURANCE
Total SUN LIFE FINANCIAL			<u>\$2,333.74</u>		
Paid Chk# 076250	8/6/2019	SYNOVIA SOLUTIONS			
E 101-43100-311	Contract		\$45.79	120858	LEASE ON GPS
E 101-45200-311	Contract		\$45.79	120858	LEASE ON GPS
E 601-49440-311	Contract		\$45.79	120858	LEASE ON GPS
E 602-49490-311	Contract		\$45.82	120858	LEASE ON GPS
Total SYNOVIA SOLUTIONS			<u>\$183.19</u>		
Paid Chk# 076251	8/6/2019	THARP, STEVE			
E 602-49490-229	Project Repair & Maintenance		\$750.00	379224	TILL PONDS
Total THARP, STEVE			<u>\$750.00</u>		
Paid Chk# 076252	8/6/2019	THE AMERICAN BOTTLING COMPANY			
E 609-49751-254	Miscellaneous Merchandise		\$272.92	3576109996	MISC
Total THE AMERICAN BOTTLING COMPANY			<u>\$272.92</u>		
Paid Chk# 076253	8/6/2019	TJ ASSOCIATES			
E 101-43100-221	Vehicle Repair & Maintenance		\$89.95	230848	PUBLIC WORKS
E 101-43210-439	Recycling Days		\$592.00	230952	PW POST CARD
Total TJ ASSOCIATES			<u>\$681.95</u>		
Paid Chk# 076254	8/6/2019	TOTAL REGISTER SYSTEMS, INC			
E 609-49750-240	Office Equip		\$2,292.48	57172	OFFICE EQUIPMENT
Total TOTAL REGISTER SYSTEMS, INC			<u>\$2,292.48</u>		
Paid Chk# 076255	8/6/2019	UHL			
E 101-42110-401	Repairs/Maint Buildings		\$297.23	15138	REPAIRS
E 101-43100-401	Repairs/Maint Buildings		\$297.23	15138	REPAIRS
E 101-45200-401	Repairs/Maint Buildings		\$297.23	15138	REPAIRS
E 601-49440-401	Repairs/Maint Buildings		\$297.23	15138	REPAIRS
E 602-49490-401	Repairs/Maint Buildings		\$297.23	15138	REPAIRS
E 101-43100-311	Contract		\$1,412.00	58402	CONTRACT
E 101-45200-311	Contract		\$1,412.00	58402	CONTRACT
E 601-49440-311	Contract		\$1,412.00	58402	CONTRACT
E 602-49490-311	Contract		\$1,412.00	58402	CONTRACT
E 101-42110-311	Contract		\$1,412.00	58402	CONTRACT
Total UHL			<u>\$8,546.15</u>		
Paid Chk# 076256	8/6/2019	WATER LABORATORIES INC.			
E 601-49440-313	Sample Testing		\$30.00	40429	COLIFORM
Total WATER LABORATORIES INC.			<u>\$30.00</u>		
10100 CASH			<u>\$1,353,519.76</u>		

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Fund Summary**10100 CASH**

101 GENERAL FUND	\$25,007.82
402 CAPITAL EQUIPMENT	\$46,249.95
601 WATER FUND	\$630,236.53
602 SEWER FUND	\$504,386.57
603 STORM WATER	\$417.17
609 LIQUOR FUND	\$137,775.72
803 ESCROW	\$9,446.00
	\$1,353,519.76