

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL WORK SESSION NOTES
JULY 22, 2019

1. **Call to Order/Roll Call**

The Work Session was called to order at 6:00 pm by Mayor Steve Feldman.
Roll Call: Present were Steve Feldman, Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present were City Administrator Joe Kohlmann, finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom and Police Chief Todd Schwieger.

2. **Discussion on the 2020 Budget – General Fund**

City Administrator Joe Kohlmann gave an overview of the projected 2020 General Fund Budget. They include some of the routine operating expenses and some of the new budget items. Some of the new budget items included an increase for the lost revenue to cover the cost of one of the Liaison Officers that ISD #15 cut and the proposed addition to hire a full time Fire Chief.

Discussion was held on the uncertainty of the liaison contract and whether or not they might go back to two liaisons at some point. The Police Department prepared a draft job description for a Community Resource Officer. This officer would be an appointment within the department. The officer could also dedicate time to proactively addressing code violations. However, this officer would be the primary position for community events, for the police department and back up the school district. After the discussion, it was agreed to continue with this position.

In regards to the addition of a full time Fire Chief, after council discussion it was decided additional information is needed to be able to determine if this would be added to budget.

3. **Adjournment**

Mayor Feldman adjourned the work session at 8:01 pm.

Submitted by,


Barbara I. Held, City Clerk