

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL WORK SESSION NOTES
JUNE 12, 2019

1. **Call to Order/Roll Call**

The Work Session was called to order at 5:31 pm.

Roll Call: Present were Steve Feldman, Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig. Also present were City Engineer Craig Jochum, City Administrator Joe Kohlmann and Public Works Director Paul Teicher.

2. **Street Re-Construction Projects**

City Engineer gave a report on the reconstruction of a portion of Poppy Street, Butterfield Drive and the River Shores Development (Zea Street, 225th Lane, 226th Avenue, and Tulip Street). Discussion was on the water service replacement, water main replacement and the assessments for this work. The existing watermains on Poppy Street (north of 228th Avenue), and Butterfield Drive were put in 1973 and in the River shores neighborhood in 1979. The watermain south of 228th Avenue on Poppy Street was installed in 1997. Staff is recommending replacement of the 1973 watermain on Poppy Street and Butterfield Drive. These watermains are also recommended to be upsized from 6" to 8" which matches the watermains on each end. The type of piping material was discussed. Water service and the property owners responsibility for the service from the main to their property line was discussed. The right of way acquisition will be required for several parcels on Poppy Street and Butterfield Drive. Storm Sewer improvements will be required on all three streets. In addition, Poppy Street and Butterfield Drive does not have concrete curb and gutter to meet the city's current urban standards. With that staff is also recommending that a trail be constructed on the west side of Poppy Street from 227th Avenue to just south of Bridge Street to connect the trail construction on each end. Council recommended talking to Oak Grove about the trail connection and the curb and gutter along Poppy Street. Two different scenarios were

discussed on whether to complete the replacement of the water services and the watermain or just complete the watermain repair paid by the city and service replacement paid by the property owner. Assessments for the repair portions of these projects were discussed. Council agreed to move forward to bid out for the watermain replacement, more research on the number of services replaced and when, require the right-of-way that's needed, assessing storm sewer improvements (40% resident/60% city), water services are 100% resident and will bid it out this year. Bids will be received this year and project to be completed in 2020.

3. **Water Meter Replacement Discussion**

City Administrator stated there is one typo error in the Water Meters memo. The payments of about \$66,000 annually for 20 years should be 10 years. The City's contract with RMR to read water meters was terminated at the end of March. April 1st, the City contracted with SL Serco read the city's water meters. Until July, OPUS will be managing the contract with SL Serco, after that time the City is expected to negotiate a contract directly with SL Serco. The City has explored replacing all of the water meters in the City with "radio read" meters that can be read from one location (likely the Public Works facility). SL Serco is a water meter installation company but they are not the supplier of the City's meters. The estimated cost for this replacement is about \$550,000. If we signed a one year contract with them to read the meters it will cost the City approximately \$36,000 per year. Kohlmann asked if the council would be in a consensus to enter into a one-year contract with SL Serco with the understanding we move toward the installation of radio read meters. The City could possibly handle financing these as about a 4% interest rate totaling payments of about \$66,000 annually for 10 years. That would be \$33,000 per year against the water and sewer funds. We would probably have to bond if the City did the \$550,000 up front. Potentially get a lower interest rate too. Discussion held on how to pay for the meter replacement, when to do this, do we do it next year or maybe this year. There are roughly 850 meters that will only have the heads replaced on the meters the remainder will have to have the whole meter replaced. Ferguson is the distributor of the meters and they could do a meter replacement in 17 weeks. Council asked to bring this to them in a power point presentation at the next

council meeting to inform the residents of the new radio (wireless) meters they are looking to have installed.

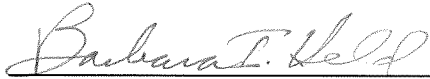
4. **Developments**

City Administrator explained to the City Council of the different potential developments that could happen over the years in the City. The different zoning designations in the City along with areas that could be potential water and sewer areas.

5. **Adjournment**

Mayor Feldman adjourned the work session at 8:15 pm.

Submitted by,

A handwritten signature in cursive script, reading "Barbara I. Held", is written over a horizontal line.

Barbara I. Held, City Clerk