CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
JUNE 3, 2019
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 PM

1. Call to Order

2. Roll Call

3. Adopt Agenda

4. Consent Agenda
   A. City Council Minutes – May 20, 2019
   B. St. Francis Blue Line Club – MN Gambling Exempt Permit @ St Francis American Legion On September 21, 2019
   C. Hire Accounting Tech/Deputy Clerk Applicant contingent on passing all required pre-employment testing
   D. Tool Cat and Attachment Replacement
   E. Payment of Claims

5. MEETING OPEN TO THE PUBLIC

6. SPECIAL BUSINESS

7. PUBLIC HEARINGS

8. OLD BUSINESS

9. NEW BUSINESS

10. MEETING OPEN TO THE PUBLIC

11. REPORTS
    A. Councilmember Reports -
    B. Upcoming Events –

Jun 7-9	Pioneer Days Weekend
Jun 12	City Council Work Session @ City Hall 5:30 pm
Jun 17	City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
July 1	City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
July 4	City Offices Closed – Holiday

12. Attorney Report - Closed Meeting Pursuant to Minn. Stat. Sec. 13D.05, subdivision 3(b) and the attorney-client privilege to engage in confidential attorney-client communications and strategy related to an appeal of a PERA determination.

13. ADJOURNMENT

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
MAY 20, 2019

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**
Members present: Mayor Steve Feldman, Councilmembers Joe Muehlbauer, Robert Bauer and Rich Skordahl.

Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**
MOTION BY MUEHLBAUER SECOND UDVIG APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 4-0.

4. **CONSENT AGENDA**
MOTION BY ROBINSON SECOND MUEHLBAUER TO APPROVE THE CONSENT AGENDA ITEMS A-F AS FOLLOWS:
A. City Council Minutes – May 6, 2019
B. Annual Routine Street Patch Filling Quote
C. St. Francis Area Chamber of Commerce – Parade Permit June 8, 2019
D. City Hall Copier – Lease Agreement
E. Master Partnership Agreement with MnDOT – Resolution 2019-20
F. Payment of Claims $320,402.20 (ACH 258E - 259E $151,153.41 & Checks #75928-075854 $169,248.79)

Motion carried 4-0.

5. **MEETING OPEN TO THE PUBLIC**
None

6. **SPECIAL BUSINESS**
A. Swearing in of Fire Fighters: Lucas Phelps, Will Mangan, Kristina Kizer, Isaiah Brunette, Albert Garza and Aaron Hill.
Fire Chief Dave Schmidt stated it is my honor and privilege as the Fire chief to stand before you tonight to introduce our latest group of fire fighters to complete their first

year of service to the citizens and visitors of our community. They have spent the last year going through the initial training. Chief Schmidt formally introduced the six fire fighters with a formal badge pinning ceremony.

Will Mangan invited Logan Robinson a St. Francis Fire Fighter and mentor to pin on his badge.

Lucas Phelps invited his father Rick Phelps who is also a St. Francis Fire Fighter to pin on his badge.

Isaiah Burnette invited a friend Paul Meyers to pin on his badge.

Albert Garza invited his father in law Tom Larson a retired Fridley Fire Fighter pin on his badge.

Aaron Hill invited his girlfriend Liz Jackson to pin on his badge.

Kristina Kizer invited her husband Tim Kizer a St. Francis fire fighter to pin on her badge.

Mayor Feldman said thank you to the fire fighters and thank you for your service. Council also said thanked them and appreciated their service.

B. <u>Abdo Eick & Myers: 2018 Annual Audit Presentation</u>

Justin Nilson of Abdo Eick & Myers thanked the city for hiring their firm to be able to be your auditors and staff for their help. Nilson gave a power point presentation on the 2018 Annual Financial Statement Audit.

Mayor Feldman thank Nilson for the audit and thank him for the graphs in the presentation, easy to read and follow. Feldman touched on a couple different departments and liked what he sees.

Muehlbauer also thanked him for the presentation.

Robinson asked about the comment on segregation of duties. Nilson stated it is a common finding in smaller cities but just want you to be aware of it, some suggestions are in the management letter. Robinson said so this is a common situation, Nilson said yes.

Sarah thank you for making this understandable.

Finance Director Darcy Mulvihill also wanted to thank Abdo Eick & Myers.

MOTION BY UDVIG SECOND ROBINSON TO ACCEPT THE 2018 ANNUAL FINANCIAL STATEMENT AUDIT. 4-0.

7. **PUBLIC HEARING**
None

8. **OLD BUSINESS**
A. Joan O'Brien-Waller/Richard Waller: Special Assessments on 2019 Property Taxes 23040 Butterfield Drive NW Administrative Fines – Resolution 2019-18
Community Development Director Kate Thunstrom reported since last council meeting we did an inspection of the property at 23040 Butterfield Drive. Staff recommends to lower the Administrative Citations to $1,500 to cover staff time. In addition, it is recommended to continue the assessment for utilities, $1,146.32 and stormwater fee, $66 for a total of $2,712. A resolution would be forwarded on to Anoka County if council is in agreement.

Feldman thanked Thunstrom for reaching out to Anoka County housing rehabilitation program for some assistance. Six notices were sent between October 2015 and December 2017. Try to be as fair as possible but this has been going on for four years. I would suggest we assess $1,500 for the notices sent from 2015-2017 and $1,500 for the notices sent in 2018, keep the $1,146.32 for the unpaid utilities and $66 for the unpaid stormwater (MS4) fee for a total $4,212.32.
I feel this is right. I understand there has been some health and family issues, glad you contacted city hall... getting a break this time for extenuating circumstances this time but don't let it happen again. Suggest you work worth us.

Udvig was a little uncomfortable with the $2,712.32 and think $4,212.32 is fair and they have been making improvements and hopefully continue.

Muehlbauer said in the future communicate with staff and agrees with the mayor's amount.

Robinson said it's fair, firm and reasonable with that amount. What is the timeline on this? Mulvihill said the original assessment is on their 2019 tax statement. The resolution will be sent to Anoka County.

Kohlmann said the resolution would need to be amended changing the administrative fines to $3,000. Feldman said I think we were fair, firm and square here. I think we all learned something here.

MOTION BY MUEHLBAUER SECOND UDVIG TO ADOPT RESOLUTION 2019-18 A RESOLUTION FOR APPLICATION FOR ABATEMENT OF SPECIAL ASSESSMENT FOR PROPERTY LOCATED AT 23040 BUTTERFIELD DRIVE NW TO THE AMENDMENTS THAT WERE DISCUSSED CHANGING $1,500 TO $3,000.
Motion carried 4-0.

B. Ordinance 248, Second Series: Amending the Fee Schedule (Second Reading)

Thunstrom reported the amendment to the fee schedule included three changes. Adding a per transaction item to the Pawnbroker Fee, language addition to the Building Plan Review fee and a small cell fee.
MOTION BY ROBINSON SECOND MUEHLBAUER TO APPROVE THE SECOND READING OF ORDINANCE 248, SECOND SERIES AMENDING SECTION 2-9-1 OF THE CITY CODE REGARDING FEE SCHEDULE.
Roll Call: Ayes: Udvig, Feldman, Muehlbauer and Robinson
Nays: None
Motion carried 4-0.

9. **NEW BUSINESS**

A. Summary Publication for Ordinance 248, Second Series – Resolution 2019-19
MOTION BY MUEHLBAUER SECOND UDVIG TO ADOPT RESOLUTION 2019-19 A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 248, SECOND SERIES.
Motion carried 4-0.

B. Street Reconstruction Project – Project Schedule and Workshop
City Engineer Jochum reported they are preparing preliminary plans and specifications for the reconstruction of a portion of Poppy Street, Butterfield Drive, Zea Street, and 225th Lane, 226th Avenue and Tulip Street in the River Shores neighborhood. All of these streets are on the City's Municipal State Aid (MSA) system and MSA funds are proposed to be used for the street and storm related items of this project. A map was in the packet of each street segment. The improvements will include the complete reconstruction of the street surface and some improvements to the storm sewer and watermains and water services. The watermain and service improvements are generally in the River Shores neighborhood and on Butterfield Drive. Jochum is asking for a workshop on June 12 to discuss this further. Council directed staff to set a Work session for June 12 at City Hall starting at 5:30 pm.

10. **MEETING OPEN TO THE PUBLIC**

None

11. **REPORTS**

A. Public Works – Monthly Report
Public Works Director Paul Teicher gave his monthly report for all four departments. They are currently transitioning from winter to summer mode.

Feldman asked on the roads that will be repaired next year would they be patched as needed this year? Teicher said yes. We do have a street surface improvement plan for patching being bid out for the other streets.

Would like to see in the future electronic meter reading.

Council thanked Teicher for the efficient and easy to read report. Robinson asked if they keep the street sweeping material. Teicher explained the different uses of the material that they have tried. Muehlbauer asked about the HVAC work that was completed. Udvig good report and the water fountain has some pennies in it already. Compliment you Paul, Todd and Dave for having great staff. Always very friendly to the kids.

B. Councilmember Reports-

Udvig – went to a block captain meeting a couple weeks ago. If you want to be a block captain contact Lori at the police department. Attended the Madrigal dinner at the high school. Encourage people to purchase the Pioneer Days button and coupon book. Many opportunities to volunteer too during Pioneer Days.

Robinson opportunity to sit in front of three fifth grade classes was accompanied by Schoolboard member Jake Humphreys and East Bethel Mayor Voss. They had very good and pointed questions. Happy to be a part of that. Sounds like the survey numbers for the MnDOT public input are down. For as much noise that was made when the tragic accident happened it is disappointing of the low count for the survey and attendance at the public meetings. Something terrible happened and people rose up and where are they now. MnDOT was well represented. Let's stay involved. What MnDOT does is for the long term.

Muehlbauer get off social media for 5 minutes and complete the MnDOT survey. Attended the last school board meeting. Thanked the Police Chief and the two SRO officers that spoke. Met the new school superintendent.

Feldman this is the time to put your input in. When you have these times to speak and give input you need to. Some responsibility you need to take yourself. Keep an open mind; get the facts from MnDOT or us. Go to our website or directly to MnDOT. This Wednesday I will be going to a social studies class. First three-day holiday this summer, be safe and do not drink and drive, please don't do it. Enjoy the holiday. Bike Rodeo May 30, Pioneer Days June 7-9, parade route is changed this year. Before you go out on social media please ask us, contact us. Thanked all department heads and staff.

Wish everyone a good holiday weekend and hopes the weather cooperates.

C. Upcoming Events -

May 22 MnDOT Meeting @ Police/Public Works Facility 8 am - Noon
May 27 Memorial Day – City Offices Closed
May 30 3rd Annual Bike Rodeo @ SF Police Department 5:00 – 7:00 pm
June 3 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm
Jun 7-9 Pioneer Days Weekend

12. **ADJOURNMENT**

There being no further business, Mayor Feldman adjourned the regular city council at 7:16 pm.

____
Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
4 B

TO: Joe Kohlmann, City Administrator

FROM: Barb Held, City Clerk

SUBJECT: **Acknowledgement of Exempt Gambling Permit**

DATE: June 3, 2019

OVERVIEW:

St. Francis Blue Line Club applied for an Exempt Gambling Permit with the Minnesota Gambling Control Board. The SF Blue Line Club would like to hold a raffle at the St. Francis American Legion on September 21, 2019. In order for the nonprofit to conduct a lawful raffle, they must apply through the State, receive City acknowledgment of the event and then send the signed application to the Gambling Control Board for official approval.

ACTION TO BE CONSIDERED:

Motion would be in order to acknowledge the Exempt Gambling Permit application from the St. Francis Blue Line Club for a raffle held on September 21, 2019 at the St. Francis American Legion with no waiting period.

BUDGET IMPLICATION:

None.

Attachments: Gambling Permit

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Francis Blue Line Club   Previous Gambling Permit Number: ? unknown

Minnesota Tax ID Number, if any: ______   Federal Employer ID Number (FEIN), if any: 80-0412454

Mailing Address: PO Box 153

City: Saint Francis   State: MN   Zip: 55070   County: Anoka

Name of Chief Executive Officer (CEO): Ross Kelley

CEO Daytime Phone: 7638074645   CEO Email: arcticmk@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): bkelley326@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal   ☐ Religious   ☐ Veterans   ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Francis American Legion

Physical Address (do not use P.O. box): 3073 Bridge St NW

Check one:

☑ City: St. Francis   Zip: 55070   County: Anoka

☐ Township: ______   Zip: ______   County: ______

Date(s) of activity (for raffles, indicate the date of the drawing): 9-21-19 730 PM CST

Check each type of gambling activity that your organization will conduct:

☐ Bingo   ☐ Paddlewheels   ☐ Pull-Tabs   ☐ Tipboards   ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises
located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: City of Saint Francis

Signature of City Personnel: ____________________

Title: ____________________ Date: ____________

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL
for a gambling premises
located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: ____________________

Signature of County Personnel: ____________________

Title: ____________________ Date: ____________

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: ____________________

Signature of Township Officer: ____________________

Title: ____________________ Date: ____________

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: ______________________________ Date: ____________
(Signature must be CEO's signature; designee may not sign)

Print Name: ______________________________

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Business Record Details »

Minnesota Business Name
St. Francis Blue Line Club

Business Type
Nonprofit Corporation (Domestic)

File Number
3341503-2

Filing Date
05/20/2009

Renewal Due Date
12/31/2020

Registered Agent(s)
(Optional) Currently No Agent

MN Statute
317A

Home Jurisdiction
Minnesota

Status
Active / In Good Standing

Registered Office Address
2451 179th Ave NW
Andover, MN 55304
USA

President
Brigit Marshall
p.o.box 153
St. Francis, MN 55070
USA

Filing History

Filing History

Select the item(s) you would like to order: Order Selected Copies

☐	Filing Date	Filing	Effective Date
☐	05/20/2009	Original Filing - Nonprofit Corporation (Domestic) (Business Name: St. Francis Blue Line Club)	
☐	3/8/2018	Involuntary Dissolution - Nonprofit Corporation (Domestic)	
☐	5/20/2019	Annual Reinstatement - Nonprofit Corporation (Domestic)	

Q HELP MENU

Home > Tax Exempt Organization Search > St Francis Blue Line Club

‹ Back to Search Results

St Francis Blue Line Club

EIN: 80-0412454 | Saint Francis, MN, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than $50,000 fall into this category.

› **Tax Year 2017 Form 990-N (e-Postcard)**

Tax Period:
2017 (07/01/2017 - 06/30/2018)
EIN:
80-0412454
Legal Name (Doing Business as):
St Francis Blue Line Club
Mailing Address:
PO Box 153
Saint Francis, MN 55070
United States
Principal Officer's Name and Address:
Ross Kelley

24097 Dysprosium Street NW
Saint Francis, MN 55070
United States
Gross receipts not greater than:
$50,000
Organization has terminated:
No
Website URL:
http://www.sfhsboysh ockey.com/teams/defa ult.asp?u=SFBHOCKEY&
s=hockey&p=home

> **Tax Year 2016 Form 990-N (e-Postcard)**

Tax Period:
2016 (07/01/2016 - 06/30/2017)
EIN:
80-0412454
Legal Name (Doing Business as):
St Francis Blue Line Club
Mailing Address:
153
Saint Francis, MN 55070
United States
Principal Officer's Name and Address:
Brad Kaehler
153
Anoka, MN 55303
United States
Gross receipts not greater than:
$50,000
Organization has terminated:
No
Website URL:

> **Tax Year 2015 Form 990-N (e-Postcard)**

> **Tax Year 2014 Form 990-N (e-Postcard)**

> **Tax Year 2013 Form 990-N (e-Postcard)**

> **Tax Year 2012 Form 990-N (e-Postcard)**

> **Tax Year 2011 Form 990-N (e-Postcard)**

> **Tax Year 2010 Form 990-N (e-Postcard)**

> **Tax Year 2009 Form 990-N (e-Postcard)**

> **Tax Year 2008 Form 990-N (e-Postcard)**

Page Last Reviewed or Updated: 6-Jul-2018

Share Print

Order Number: 10857541

Your order has been processed. To view or print your items, click Refresh. Your items will display below Link(s).

Note: you will also receive an email with a link to access your completed items.

Items

Refresh

Item Number	Product	Link(s)
1085754100021	Annual Reinstatement - Nonprofit Corporation (Domestic)	

Return to Home Page

City of St. Francis

CITY COUNCIL **AGENDA REPORT** Agenda Item #: **4C**

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

SUBJECT: **Hire Accounting Tech/Deputy Clerk**

DATE: June 3rd, 2019

OVERVIEW:

Staff was given the authorization to fill the vacant Accounting Tech/Deputy Clerk position on April 15th. Staff reviewed various options for contracting out portions of the position. After Staff reviewed a potential contract for payroll, it was determined that there was quite a bit of administrative work that would be left unassigned. These duties included but were not limited to: accounts payable, stormwater billing, accounts receivable, scanning documents, overall document management, customer service backup and assistance, etc. The review of contracting out portions of the position confirmed the need to fill this position.

With that, the City is facing a tight timeline to get the position filled due to a potential medical leave and the holiday week in July. Staff is requesting approval to fill the position upon a successful completion of the interview process and workplace assessment. Interviews will be held the week of June 3rd and the assessment would be the week of June 10th. Employment start date would be expected two weeks after the workplace assessment.

If Staff has to wait for a name to bring back to the Council Meeting on June 17th, that puts the potential starting date on the week of July 4th.

Recommended Motion:

Motion to allow the City Administrator to appoint the successful candidate to the Accounting Tech/Deputy Clerk position upon successful completion of the hiring process.

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
4 D

TO: Joe Kohlmann, City Administrator

FROM: Paul Teicher, Public Works Director

SUBJECT: **Tool Cat and Attachment Replacement**

DATE: 6/3/2019

OVERVIEW: Replacement of 2006 John Deere Tractor and attachments with a more efficient multi-use tool. This piece of equipment is used for a variety of tasks, mowing, spreading fertilizer, snow blowing, etc and it still retains a favorable trade in value. Since some of the primary uses have changed for this piece of equipment, we have come to realize we could be more efficient if we replace this with a second tool cat and attachments. The second tool cat would give us better efficiency and versatility being able to do all the same tasks the John Deere can do and more like carry a payload, utilize our existing sprayer, and plow snow. We are finding our current tool cat being used for more and more different tasks because this machine is extremely user friendly more staff members are able to use it for light digging, hauling, loading and truck unloading. The current John Deere attachments are not interchangeable with the tool cat. Being able to share attachments between the tool cats and the skid loader will give us better versatility and reduce downtime. **$50,000.00** has been budgeted for the replacement of the 2006 John Deere Tractor and attachments. We also have a 2004 bobcat snow blower that is showing its age and is scheduled for replacement. **$7,000.00** has been budgeted for the replacement of the snow blower.

ACTION TO BE CONSIDERED: Authorize the purchase of the Tool Cat with attachments from Crawford Equipment per MN State Bid in the amount of **($44,382.43).** Authorize the purchase of the Bobcat snow blower from Crawford Equipment in the amount of **($2,981.00).** Authorize the trade of identified existing equipment to Crawford Equipment.

BUDGET IMPLICATION: Total purchase price including trade values is **$47,363.43.** **$57,000.00** is identified in the Capital Equipment Plan (Plan-it) for the replacement of this equipment.

Attachments:
1. Quotes from Crawford Equipment.

Bobcat®

Product Quotation

Quotation Number: 2C62D026678
Date: 2019-04-11 13:53:24

Ship to	Bobcat Dealer	Bill To
CRAWFORDS Attn: MR PAUL MR JEREMY ST FRANCIS MN Phone: (763) 753 3574.00	Crawford's Equipment, Inc.,Cambridge,MN 4898 HWY 95 NW CAMBRIDGE MN 55008 Phone: (763) 689-1794 Fax: (763) 689-3028 -------------------------- Contact: Brian Crawford Phone: 763-691-1794 Fax: 763-689-3028 Cellular: 612-889-0001 E Mail: brian@crawfordsequip.com	CRAWFORDS Attn: HOUSE SALES 4898 HWY 95 NW CAMBRIDGE, MN 55008 Phone: (763) 689-1794

Description	Part No	Qty	Price Ea.	Total
SB240 Snowblower - 72" Width	M7005	1	$6,472.00	$6,472.00
--- 9.6 Hyd Motor Package (25 - 31 gpm)	M7005-R01-C04	1	$1,257.00	$1,257.00

Total of Items Quoted		**$5481.00**
Dealer P.D.I.		
Freight Charges		
Trade-in	sb240 used 72 wide	**($2,500.00)**
Discount	DISCOUNT	
Quote Total - US dollars		**$2981.00**

Notes: Thank you. Brian

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance: Purchase Order: ____________________

Authorized Signature:

Print:____________________ **Sign:**____________________ **Date:** ________

Capital Improvement Plan

2019 *thru* **2023**

City of St. Francis, Minnesota

Department	Public Works
Contact	Public Works Director
Type	Equipment
Useful Life	15
Category	Equipment: PW Equip

Project # PW-17-020

Project Name **2006 JD utility tractor replacement**

Total Project Cost: $50,000

Description

2019 - 2006 John Deere Tractor with snowblower, tiller, mower deck and spreader attachments. Replace with Bobcat Toolcat and similar attachments-$50,000.

Justification

Various pieces of equipment and attachments allow staff to complete many task to ensure that adopted City Standards are met for park/grounds maintenance, street maintenance, utility infrastructure maintenance and snow/ice control.

Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.

Estimated replacement prices do not include trade values.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	50,000					50,000
Total	50,000					50,000

Capital Improvement Plan

2019 *thru* 2023

City of St. Francis, Minnesota

Project # PW-17-017

Project Name Miscellaneous Equipment and Attachments

Department Public Works
Contact Public Works Director
Type Equipment
Useful Life
Category Equipment: PW Equip

Total Project Cost: $100,500

Description

2018 - 2013 Boss Power V XT-plow, replace with similar Western plow-$8,000.
2019 - 2004 Bobcat snowblower attachement, replace with similar-$7,000.
2021 - 2016 Western snow plow, replace with similar plow-$8,000.
2021 - New Western Plow installed on new replacement truck.
2023 - 2003 Bobcat pickup broom attachment, replace with similar-$6,000.
2023 - 2008 Berti Ditch Mower (TA/P200), replace with similar-$15,000.
2025 - 2010 Bobcat Angle Broom Attachment, replace with similar-$5,000.
2027 - 2012 Ball Field Groomer, replace with similar-$4,000.
2028 - 2008 Diamond Shouldering Disc, replace with similar-$7,500.
2036 - 2006 Cat Fork Lift, replace with similar-$40,000.

Justification

Various pieces of equipment and attachments allow staff to complete many task to ensure that adopted City Standards are met for park/grounds maintenance, street maintenance, utility infrastructure maintenance and snow/ice control.

Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.

Estimated replacement prices do not include trade values.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	7,000		8,000		21,000	36,000
Total	7,000		8,000		21,000	36,000

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	7,000		8,000		21,000	36,000
Total	7,000		8,000		21,000	36,000

Bobcat

Product Quotation

Quotation Number: HMM-15759
Date: 2019-05-28 10:35:50

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF ST FRANCIS 271299 23340 Cree St Saint Francis, MN 55070-9390	**Crawford's Equipment, Inc.,Cambridge,MN 4898 HWY 95 NW CAMBRIDGE MN 55008 Phone: (763) 689-1794 Fax: (763) 689-3028**	**Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855.608.0681 Contact: Heather Messmer** Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
Bobcat 5600	M1221	1	$41,803.20	$41,803.20

Adjustable Vinyl Seats
All-Wheel Steer
Automatically Activated Glow Plugs
Auxiliary Hydraulics
- Variable Flow with dual direction detent

Beverage Holders
Bob-Tach
Boom Float
Cargo Box Support
Cruise Control
Deluxe Operator Canopy includes:
- Front Window, Rear Window ,
- Front Wipers, and Electrical Power Port

Lower Engine Guard
Limited Slip Transaxle
Engine and Hydraulic Monitor with Shutdown
Front Work Lights
Full-time Four-Wheel Drive
Horsepower Management
- Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471
- Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I

Dome Light

Hydraulic Dump Box
Instrumentation:
- Hour meter, Job Hours, Speedometer,
- Tachometer, Fuel Gauge, Engine
- Temperature Gauge, and Warning Lights

Joystick, Manually Controlled with Lift Arm Float
Lift Arm Support
Parking Brake, automatic
Power Steering with Tilt Steering Wheel
Radiator Screen
Rear Receiver Hitch
Seat Belts, Shoulder Harness
Spark Arrestor Muffler
Suspension, 4-wheel independent
Tires: 27 x 10.5-15 (8 ply), Lug Tread
Toolcat Interlock Control System (TICS)
Two-Speed Transmission
Machine Warranty: 12 Months, unlimited hours
Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty

	Description	Part No	Qty	Price Ea.	Total
Factory Installed	**Deluxe Road Package**	M1221-P01-C01	1	$1,857.60	$1,857.60

Backup Alarm
Turn Signals
Flashers
Tail Lights
Brake Lights
Rear View Mirror
Side Mirrors
Horn
Lower Engine Guard
Rear Work Lights
Headlights

Description	Part No	Qty	Price Ea.	Total
Cab Enclosure with Heater & Air Conditioning	M1221-R02-C03	1	$3,891.20	$3,891.20
High Flow Package	M1221-R03-C02	1	$1,388.80	$1,388.80
29 X 12.5 Turf Tires	M1221-R05-C05	1	$628.80	$628.80
Keyless Ignition	M1221-R06-C02	1	$268.80	$268.80
Heavy Duty Battery	M1221-R07-C02	1	$77.60	$77.60
Attachment Control	M1221-R08-C02	1	$188.80	$188.80
Power Bob-Tach	M1221-R12-C02	1	$879.20	$879.20
Radio Option	M1221-R15-C02	1	$426.40	$426.40

	Engine Block Heater	M1221-A01-C02	1	$104.00	$104.00
	Interior Trim	M1221-A01-C05	1	$164.00	$164.00
Dealer Installed	Rear Window Guard	7150926	1	$858.63	$858.63
	Strobe Light	6815259	1	$164.70	$164.70
Attachments	68" Standard Duty Bucket	7272771	1	$514.50	$514.50
	--- Bolt-On Cutting Edge, 68"	7104508	1	$105.60	$105.60
	SB240 Snowblower - 72" Width	M7005	1	$4,463.20	$4,463.20
	--- 9.6 Hyd Motor Package (25 - 31 gpm)	M7005-R01-C04	1	$866.60	$866.60
	66" Brushcat (HF)	7233014	1	$4,951.80	$4,951.80
	HS8 Spreader	7157284	1	$2,501.80	$2,501.80
	72" Mower	7144850	1	$3,917.20	$3,917.20

Total of Items Quoted		**$70,022.43**
Dealer Assembly Charges		**$210.00**
Trade-in	**Lorenz 66 Snow Blower**	**($3,800.00)**
Trade-in	**Land Pride Spreader**	**($250.00)**
Trade-in	**3720 JD 983 hrs**	**($20,000.00)**
Trade-in	**JD Tiller**	**($1,800.00)**
Quote Total - US dollars		**$44,382.43**

Notes:

**Prices per the Minnesota Contract# E-110(5) Contract Period: 9/1/16 - 8/31/19*
**Must be a Coop Member to purchase off contract*
**Terms Net 30 Days. Credit cards accepted.*
**FOB Destination within the 48 Contiguous States.*
**Delivery: 60 to 90 days from ARO.*
**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with placed order.*
**TID# 38-0425350*
**ORDERS MUST BE PLACED WITH: Clark Equipment Company dba Bobcat Company, Govt Sales, PO Box 6000, 250 E. Beaton Drive, West Fargo, ND 58078.*

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE ______________________ DATED ______________________

PRINT NAME AND TITLE ______________________ PURCHASE ORDER # ______________________

SHIP TO ADDRESS: ____

BILL TO ADDRESS (if different than Ship To): ____

City of St. Francis

CITY COUNCIL
AGENDA REPORT
Agenda Item #:
4 E

TO: Joe Kohlmann, City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: **Bill List to be considered by Council**

DATE: 05-30-2019

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are $192,949.80 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments -None.
Direct Transfer from Previous Month-None
Manual Checks-None

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 06-03-2019 Packet List

City of St. Francis

05/30/2019 8:29 am

PAYMENT BATCH AP 06-03-19

ANOKA COUNTY ATTORNEYS OFFICE					
		E 208-42110-441	Miscellaneous	ICR #17-056743	10.00
					$10.00
ANOKA COUNTY CENTRAL COMM.					
05/08/2019	2019068	E 101-42110-237	Small Equipment	MICROPHONE	90.75
					$90.75
ANOKA COUNTY TREASURY DEPT.					
05/16/2019	ELEC05161921	E 101-41410-580	C-O-L Other Equipment	ELECTION EQUIPMENT	1,452.98
06/19/2019	B1905179	E 101-42110-321	Telephone	JUNE 2019	37.50
06/19/2019	B1905179	E 101-42210-321	Telephone	JUNE 2019	37.50
06/19/2019	B1905179	E 101-43100-321	Telephone	JUNE 2019	37.50
06/19/2019	B1905179	E 101-45200-321	Telephone	JUNE 2019	37.50
06/19/2019	B1905179	E 601-49440-321	Telephone	JUNE 2019	37.50
06/19/2019	B1905179	E 602-49490-321	Telephone	JUNE 2019	37.50
					$1,677.98
ARK TOWING AND RECOVERY					
05/14/2019	90523	E 101-42110-441	Miscellaneous	2001 PONTIAC	124.00
					$124.00
ARTISAN BEER COMPANY					
05/22/2019	3347143	E 609-49751-252	Beer For Resale	BEER	65.20
					$65.20
ASPEN MILLS					
05/20/2019	237354	E 101-42110-437	Uniform Allowance	UNIFORMS-GREENE	103.90
					$103.90
BELLBOY CORPORATION					
05/21/2019	0069797700	E 609-49751-206	Freight and Fuel Charges	FREIGHT	37.20
05/21/2019	0069797700	E 609-49751-251	Liquor For Resale	LIQUOR	3,533.50
05/21/2019	0099521400	E 609-49750-210	Operating Supplies	OPERATING	136.03
05/21/2019	0099521400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.64
					$3,711.37
BERNICK COMPANIES, THE					
05/23/2019	505040	E 609-49751-254	Miscellaneous Merchandise	MISC	14.00
05/23/2019	505041	E 609-49751-252	Beer For Resale	BEER	262.25
					$276.25
BOYER TRUCKS					
05/17/2019	DE-01723	E 402-43100-551	Dump Truck	WESTERN STAR TRUCK	69,579.51
					$69,579.51
BREAKTHRU BEVERAGE					
05/16/2019	1080971834	E 609-49751-206	Freight and Fuel Charges	FREIGHT	23.10
05/16/2019	1080971834	E 609-49751-251	Liquor For Resale	LIQUOR	1,164.01
05/16/2019	1080971834	E 609-49751-253	Wine For Resale	WINE	43.33
05/23/2019	1080974438	E 609-49751-206	Freight and Fuel Charges	FREIGHT	69.85
05/23/2019	1080974438	E 609-49751-251	Liquor For Resale	LIQUOR	4,883.79
05/23/2019	1080974438	E 609-49751-253	Wine For Resale	WINE	396.65
					$6,580.73
CINTAS					
05/14/2019	4021858829	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	5.32

05/14/2019	4021858829	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	5.32
05/21/2019	4022281851	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	5.32
05/21/2019	4022281851	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	5.32
					$21.28
CITY EMPLOYEES UNION, LOCAL #3					
		G 101-21707	Union Dues	DUES-JUNE	47.00
					$47.00
COLONIAL INSURANCE					
05/26/2019	7129661-0605386	G 101-21712	Colonial Insurance	JUNE INSURANCE	415.13
					$415.13
CRAWFORD EQUIPMENT					
05/13/2019	01-23135	E 101-45200-218	Equipment Repair & Maintenance	MAINTENANCE-TOOLCAT	358.34
					$358.34
CRYSTAL SPRINGS ICE					
05/21/2019	002.B006308	E 609-49751-254	Miscellaneous Merchandise	MISC	129.60
05/25/2019	002-B006368	E 609-49751-254	Miscellaneous Merchandise	MISC	103.68
					$233.28
DAHLHEIMER DIST. CO. INC.					
05/14/2019	845968	E 609-49751-252	Beer For Resale	BEER	(68.78)
05/15/2019	129-0323	E 609-49751-252	Beer For Resale	BEER	5,640.92
05/22/2019	129-0385	E 609-49751-252	Beer For Resale	BEER	17,661.95
05/22/2019	129-0385	E 609-49751-255	N/A Products	N/A	18.40
					$23,252.49
DELL MARKETING L.P.					
05/13/2019	10315102001	E 402-41400-560	Computers	COMPUTER	1,002.00
05/14/2019	10315421558	E 402-43100-570	C-O-L Office Equip & Misc.	COMPUTER	625.00
05/14/2019	10315421566	E 402-43100-570	C-O-L Office Equip & Misc.	COMPUTER	625.00
					$2,252.00
DELTA DENTAL					
05/15/2019	7654959	G 101-21711	Dental Insurance	JUNE INSURANCE	1,255.00
					$1,255.00
ECM PUBLISHERS, INC.					
05/24/2019	697434	E 101-41400-351	Legal Notices Publishing	SUMMARY RESOLUTION	118.25
					$118.25
ELITE SANITATION					
05/06/2019	25662	E 101-43210-439	Recycling Days	RECYCLE DAYS	92.00
05/06/2019	25663	E 101-42110-441	Miscellaneous	PET CLINIC	92.00
					$184.00
EMERGENCY APARATUS MAINTENENC					
05/13/2019	106144	E 101-42210-221	Vehicle Repair & Maintenance	GRASS RIG 1	992.76
					$992.76
FERGUSON WATERWORKS					
05/06/2019	0324246	E 601-49440-259	Water Meters	METER	103.41
					$103.41
GRANITE CITY JOBBING CO.					
05/21/2019	137360	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
05/21/2019	137360	E 609-49751-254	Miscellaneous Merchandise	MISC	71.10
05/21/2019	137360	E 609-49751-256	Tobacco Products For Resale	TOBACCO	2,335.56
					$2,410.91
HAKANSON ANDERSON ASSOC., INC.					
04/30/2019	41861	G 803-22145	ESC-School-SITE PLAN	SCHOOL DISTRICT	2,460.00
04/30/2019	41861	G 803-22151	KWIK TRIP CUP	KWIK TRIP	180.25
04/30/2019	41861	G 803-22163	ESC-ANDERSON-LOT SPLIT	ANDERSON LOT SPLIT	154.50
04/30/2019	41861	G 803-22164	Esc-Northrup Grumman	NORTHRUP GRUMMAN	87.00
04/30/2019	41862	G 803-22043	Esc-Laketown Homes	RIVERS EDGE	87.00

04/30/2019	41870	E 101-42400-303	Engineering Fees	BUILDING PERMIT REVIEW	283.25
					$3,252.00
IDEAL SERVICE, INC					
04/30/2019	9932	E 601-49440-233	Water Treatment Plant Maint	MAINTENANCE	525.00
05/02/2019	9939	E 602-49490-228	Equipment Maintenance	MAINTENANCE	1,225.00
					$1,750.00
INNOVATIVE OFFICE SOLUTIONS, L					
05/15/2019	IN2517966	E 101-42110-200	Office Supplies	SUPPLIES	65.33
05/15/2019	IN2517966	E 101-43100-200	Office Supplies	SUPPLIES	50.26
05/22/2019	IN2527481	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	172.10
05/23/2019	IN2529654	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	123.16
05/24/2019	IN2530920	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	116.75
					$527.60
ISD #15					
05/13/2019	4295	E 101-42210-221	Vehicle Repair & Maintenance	1993 SPARTAN	195.03
05/13/2019	4296	E 101-42110-221	Vehicle Repair & Maintenance	2018 CHARGER	62.78
05/13/2019	4299	E 101-42110-221	Vehicle Repair & Maintenance	2018 CHARGER	44.03
05/22/2019	4351	E 101-42110-221	Vehicle Repair & Maintenance	2017 CHARGER	44.03
05/22/2019	4352	E 101-42110-221	Vehicle Repair & Maintenance	2014 CHARGER	44.03
					$389.90
JOHNSON BROS WHLSE LIQUOR					
05/15/2019	1289847	E 609-49751-206	Freight and Fuel Charges	FREIGHT	73.79
05/15/2019	1289847	E 609-49751-251	Liquor For Resale	LIQUOR	3,206.40
05/15/2019	1289848	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.28
05/15/2019	1289848	E 609-49751-253	Wine For Resale	WINE	187.95
05/22/2019	1295193	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.15
05/22/2019	1295193	E 609-49751-251	Liquor For Resale	LIQUOR	989.76
05/22/2019	1295194	E 609-49751-206	Freight and Fuel Charges	FREIGHT	94.21
05/22/2019	1295194	E 609-49751-253	Wine For Resale	WINE	5,462.66
					$10,033.20
JRS APPLIANCE					
05/08/2019	97729	E 101-43210-439	Recycling Days	RECYCLING	1,259.50
					$1,259.50
KIMS KLEANING					
05/14/2019	5832	E 101-45200-402	Janitorial Service	CONCESSION STAND	75.00
05/28/2019	5844	E 101-41940-402	Janitorial Service	MAY-CITY HALL	120.00
05/28/2019	5845	E 101-45000-402	Janitorial Service	MAY-COMMUNITY CENTER	80.00
05/28/2019	5846	E 101-43100-402	Janitorial Service	MAY-PW	181.25
05/28/2019	5846	E 101-45200-402	Janitorial Service	MAY-PW	181.25
05/28/2019	5846	E 601-49440-402	Janitorial Service	MAY-PW	181.25
05/28/2019	5846	E 602-49490-402	Janitorial Service	MAY-PW	181.25
05/28/2019	5847	E 601-49440-402	Janitorial Service	MAY-WTP	200.00
05/28/2019	5848	E 101-42110-402	Janitorial Service	MAY-POLICE	900.00
05/28/2019	5849	E 602-49490-402	Janitorial Service	MAY-WWTP	275.00
05/28/2019	5850	E 101-42210-402	Janitorial Service	MAY-FIRE	75.00
					$2,450.00
KNIGHTS OF COLUMBUS					
05/07/2019	.0519	E 101-43210-439	Recycling Days	RECYCLE DAYS	240.00
					$240.00
KODIAK POWER SYSTEMS					
05/22/2019	KPS0367	E 601-49440-233	Water Treatment Plant Maint	GENERATOR MAINTENANCE	3,120.25
					$3,120.25
LAW ENFORCEMENT LABOR SVCS.					
		G 101-21707	Union Dues	POLICE DUES-JUNE	459.00
		G 101-21707	Union Dues	SARGENT DUES-JUNE	51.00
					$510.00
LEPAGE & SONS					
05/05/2019	0072125	E 101-43210-439	Recycling Days	RECYCLE DAY	656.00

					$656.00
MCDONALD DIST CO.					
05/14/2019	490590	E 609-49751-252	Beer For Resale	BEER	4,946.60
05/14/2019	490590	E 609-49751-255	N/A Products	N/A	23.30
05/14/2019	490632	E 609-49751-252	Beer For Resale	BEER	(55.00)
05/21/2019	251-0059	E 609-49751-252	Beer For Resale	BEER	(14.80)
05/21/2019	491547	E 609-49751-252	Beer For Resale	BEER	11,882.70
05/21/2019	491547	E 609-49751-255	N/A Products	N/A	178.00
05/21/2019	491558	E 609-49751-252	Beer For Resale	BEER	(60.55)
					$16,900.25
MINUTEMAN PRESS					
05/29/2019	978845	E 101-41110-344	Newsletter	NEWSLETTER	125.60
05/29/2019	978845	E 101-41400-441	Miscellaneous	NEWSLETTER	125.60
05/29/2019	978845	E 101-42110-441	Miscellaneous	NEWSLETTER	125.60
05/29/2019	978845	E 101-42210-441	Miscellaneous	NEWSLETTER	125.61
05/29/2019	978845	E 101-42400-352	General Notices and Pub Info	NEWSLETTER	125.60
05/29/2019	978845	E 101-43100-441	Miscellaneous	NEWSLETTER	125.60
05/29/2019	978845	E 101-43210-439	Recycling Days	NEWSLETTER	266.49
05/29/2019	978845	E 101-45200-441	Miscellaneous	NEWSLETTER	125.60
05/29/2019	978845	E 601-49440-441	Miscellaneous	NEWSLETTER	125.60
05/29/2019	978845	E 602-49490-441	Miscellaneous	NEWSLETTER	125.60
05/29/2019	978845	E 609-49750-441	Miscellaneous	NEWSLETTER	125.60
					$1,522.50
MN DEPT OF HEALTH					
06/01/2019	.0619	E 601-49440-313	Sample Testing	WATER TEST FEE	2,690.00
					$2,690.00
MN NCPERS LIFE INSURANCE					
05/15/2019	.0519	G 101-21713	MN Life	JUNE INSURANCE	80.00
					$80.00
NITTI ROLLOFF SERVICES					
11/30/2018	35060	E 101-41910-318	Economic Development	RETAINAGE	1,000.00
					$1,000.00
NORTHERN AIR CORPORATION					
05/21/2019	160727	E 609-49750-401	Repairs/Maint Buildings	LIQUOR STORE MAINTENANCE	1,180.96
05/22/2019	160783	E 609-49750-401	Repairs/Maint Buildings	LIQUOR STORE MAINTENANCE	4,343.16
05/22/2019	160818	E 602-49490-401	Repairs/Maint Buildings	WWTP MAINTENANCE	1,223.67
					$6,747.79
PACE ANALYTICAL SERVICES					
05/07/2019	1912005808	E 602-49490-313	Sample Testing	TESTING	108.00
05/09/2019	1912005930	E 602-49490-313	Sample Testing	TESTING	123.00
05/09/2019	1912005933	E 602-49490-313	Sample Testing	TESTING	120.00
05/10/2019	1912005989	E 602-49490-313	Sample Testing	TESTING	125.00
05/14/2019	1219-1810	E 602-49490-313	Sample Testing	TESTING	1,214.75
05/16/2019	1912006179	E 602-49490-313	Sample Testing	TESTING	181.00
05/21/2019	1912006292	E 602-49490-313	Sample Testing	TESTING	108.00
05/21/2019	1912006296	E 602-49490-313	Sample Testing	TESTING	151.00
05/21/2019	1912006317	E 602-49490-313	Sample Testing	TESTING	152.00
					$2,282.75
PAUSTIS WINE COMPANY					
01/10/2019	37703	E 609-49751-253	Wine For Resale	WINE	(104.25)
05/20/2019	51327	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.75
05/20/2019	51327	E 609-49751-253	Wine For Resale	WINE	1,167.00
					$1,076.50
PEPSI COLA					
05/14/2019	26866755	E 609-49751-254	Miscellaneous Merchandise	MISC	402.90
					$402.90
PHILLIPS WINE & SPIRITS CO.					
05/15/2019	2554626	E 609-49751-206	Freight and Fuel Charges	FREIGHT	17.27
05/15/2019	2554626	E 609-49751-251	Liquor For Resale	LIQUOR	1,323.19

05/15/2019	2554627	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.57
05/15/2019	2554627	E 609-49751-253	Wine For Resale	WINE	56.75
05/22/2019	2558492	E 609-49751-206	Freight and Fuel Charges	FREIGHT	183.71
05/22/2019	2558492	E 609-49751-251	Liquor For Resale	LIQUOR	8,079.90
05/22/2019	2558493	E 609-49751-206	Freight and Fuel Charges	FREIGHT	47.11
05/22/2019	2558493	E 609-49751-251	Liquor For Resale	LIQUOR	900.00
05/22/2019	2558494	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.56
05/22/2019	2558494	E 609-49751-254	Miscellaneous Merchandise	MISC	194.00
					$10,816.06
ROYAL SUPPLY					
05/21/2019	26041	E 101-41940-210	Operating Supplies	SUPPLIES	38.84
05/21/2019	26041	E 101-42110-217	Other Operating Supplies	SUPPLIES	155.38
05/21/2019	26041	E 101-43100-217	Other Operating Supplies	SUPPLIES	77.69
05/21/2019	26041	E 101-45200-217	Other Operating Supplies	SUPPLIES	77.69
05/21/2019	26041	E 601-49440-217	Other Operating Supplies	SUPPLIES	77.69
05/21/2019	26041	E 602-49490-217	Other Operating Supplies	SUPPLIES	77.71
					$505.00
SCOTT GOLTZ MEMORIAL SCHOLAR					
		E 609-49750-447	Donations	DONATION	100.00
					$100.00
SHI INTERNATIONAL CORP					
05/09/2019	B09944825	E 402-43100-570	C-O-L Office Equip & Misc.	OFFICE 2019	268.00
05/09/2019	B09945704	E 402-43100-570	C-O-L Office Equip & Misc.	OFFICE 2019	268.00
					$536.00
SOUTHERN GLAZERS OF MN					
05/16/2019	1819983	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.64
05/16/2019	1819983	E 609-49751-251	Liquor For Resale	LIQUOR	1,986.65
05/16/2019	1819984	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.68
05/16/2019	1819984	E 609-49751-253	Wine For Resale	WINE	246.00
05/23/2019	1822736	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.68
05/23/2019	1822736	E 609-49751-251	Liquor For Resale	LIQUOR	740.19
05/23/2019	1822737	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.28
05/23/2019	1822737	E 609-49751-253	Wine For Resale	WINE	64.00
					$3,078.12
STATE OF MN, DEPT OF FINANCE					
		E 208-42110-441	Miscellaneous	ICR#17-056743	5.00
					$5.00
STERLING TROPHY					
04/15/2019	23938	E 101-42210-441	Miscellaneous	TAGS	32.40
					$32.40
SUN LIFE FINANCIAL					
06/01/2019	.0619	E 101-41400-130	Employer Paid Insurance	INSURANCE	273.59
06/01/2019	.0619	E 101-41500-130	Employer Paid Insurance	INSURANCE	(5.93)
06/01/2019	.0619	E 101-41910-130	Employer Paid Insurance	INSURANCE	79.21
06/01/2019	.0619	E 101-42110-130	Employer Paid Insurance	INSURANCE	925.16
06/01/2019	.0619	E 101-42400-130	Employer Paid Insurance	INSURANCE	72.46
06/01/2019	.0619	E 101-43100-130	Employer Paid Insurance	INSURANCE	174.59
06/01/2019	.0619	E 101-43210-130	Employer Paid Insurance	INSURANCE	38.79
06/01/2019	.0619	E 101-45200-130	Employer Paid Insurance	INSURANCE	174.59
06/01/2019	.0619	E 601-49440-130	Employer Paid Insurance	INSURANCE	123.47
06/01/2019	.0619	E 602-49490-130	Employer Paid Insurance	INSURANCE	123.46
06/01/2019	.0619	E 609-49750-130	Employer Paid Insurance	INSURANCE	136.08
					$2,115.47
SUPERIOR TECHNOLOGY GROUP					
05/23/2019	1185	E 101-42110-311	Contract	SUBSCRIPTIONS	1,283.34
					$1,283.34
TACTICAL SOLUTIONS					
05/14/2019	7252	E 101-42110-218	Equipment Repair & Maintenance	CERT RADAR UNITS	305.00
					$305.00

THARP, STEVE					
05/12/2019	.0519	E 602-49490-229	Project Repair & Maintenance	TILLING PONDS	550.00
					$550.00
THE AMERICAN BOTTLING COMPANY					
05/23/2019	3562810853	E 609-49751-254	Miscellaneous Merchandise	MISC	422.96
					$422.96
TWIN CITIES FLAG SOURCE, INC					
05/07/2019	32727	E 101-45200-217	Other Operating Supplies	FLAGS	54.00
					$54.00
UHL					
05/08/2019	13698	E 101-42110-401	Repairs/Maint Buildings	REPLACE SENSOR ELEMENT	172.65
05/08/2019	13698	E 101-43100-401	Repairs/Maint Buildings	REPLACE SENSOR ELEMENT	172.67
05/08/2019	13698	E 101-43210-401	Repairs/Maint Buildings	REPLACE SENSOR ELEMENT	172.67
05/08/2019	13698	E 101-45200-401	Repairs/Maint Buildings	REPLACE SENSOR ELEMENT	172.67
05/08/2019	13698	E 601-49440-401	Repairs/Maint Buildings	REPLACE SENSOR ELEMENT	172.67
05/08/2019	13698	E 602-49490-401	Repairs/Maint Buildings	REPLACE SENSOR ELEMENT	172.67
					$1,036.00
WINE MERCHANTS					
05/15/2019	7235045	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.85
05/15/2019	7235045	E 609-49751-253	Wine For Resale	WINE	560.00
					$567.85
ZEP VEHICLE CARE, INC					
05/09/2019	9004250046	E 101-42110-221	Vehicle Repair & Maintenance	SUPPLIES	144.01
05/09/2019	9004250046	E 101-43100-221	Vehicle Repair & Maintenance	SUPPLIES	144.00
05/09/2019	9004250046	E 101-45200-221	Vehicle Repair & Maintenance	SUPPLIES	144.00
05/09/2019	9004250046	E 601-49440-221	Vehicle Repair & Maintenance	SUPPLIES	144.00
05/09/2019	9004250046	E 602-49490-221	Vehicle Repair & Maintenance	SUPPLIES	144.00
05/09/2019	9004250047	E 101-42110-221	Vehicle Repair & Maintenance	SUPPLIES	67.91
					$787.92
					$192,949.80

FUND SUMMARY

101 GENERAL FUND	$17,943.94
208 POLICE FORFEITURE	$15.00
402 CAPITAL EQUIPMENT	$72,367.51
601 WATER FUND	$7,511.48
602 SEWER FUND	$6,429.25
609 LIQUOR FUND	$85,713.87
803 ESCROW	$2,968.75
Total	192,949.80