

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY HALL
23340 CREE STREET NW
Work Session Agenda
APRIL 22, 2019
5:30 PM

1. Roll Call
2. City Hall Hours
3. Council Meeting Starting Time
4. East Shop Site
5. 180+ Acres Land Sale Discussion
6. Rivers Edge Park, Trail & Property
7. Bridge Street Trail Update
8. The Meadows Property Update
9. Hwy 47 Improvement Update
10. Adjournment

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

2

TO: Honorable Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: City Hall Hours of Operation
DATE: April 22nd, 2019

OVERVIEW:

The topic of City Hall Hours was brought up. Currently, City Hall is open from 7:00 a.m. to 5:30 p.m. M – T.

Alternatives:

M – F 8:00 a.m to 4:30 p.m.

M – F 7:00 a.m. to 5:30 p.m.

As the manager of the day-to-day operations, I strongly suggest not moving to 5 – 10 hour days with alternative staff schedules. First, Department heads would work every M – T – due to council meetings, worksessions, etc. Then the support staff would work every T-F. This creates an unbalanced staff availability. In addition, since City Hall has such a small staff, there are too many overlapping responsibilities that are difficult to coordinate when everyone is in attendance (minus vacation, sick, etc.). Alternating Staff hours would create a more difficult environment for processing work and communication.

Regarding the standard M-F 8:00 a.m. to 4:30 p.m. – the main support staff (Admin, Comm. Dev. Specialist, Deputy Clerk, City Clerk, and Finance Director) tracked times for point of contact. This included calls, walk-ins, emails. It seems 7:00 a.m. to 8:00 a.m. are the busiest hours for City Hall. *Attached* are the results.

Action Requested:

Review and discuss City Hall hours.

	3/18/2019	3/25/2019	4/1/2019	4/8/2019
7 to 8	46	55	71	54
8 to 9	33	29	24	22
9 to 10	26	33	34	23
10 to 11	22	32	39	21
11 to 12	20	17	30	29
12 to 1	34	38	24	19
1 to 2	26	33	31	24
2 to 3	23	20	38	24
3 to 4	22	27	23	42
4 to 4:30	5	14	10	12
4:30 - 5:30	18	25	18	15

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

3

TO: Honorable Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: **City Council Meeting Times**
DATE: April 22nd, 2019

OVERVIEW:

The topic of Council Meeting times was brought up for discussion. Currently, the Council meets at 6:00 p.m.

The history is that the Council Meetings originally started at 8:00 p.m. Meetings were then moved to 7:30 p.m. After that, Council Meetings were moved to 6:00 p.m. It was communicated verbally that attendance was the driving force in making these changes (or lack of attendance).

Attached are the ordinances changing the Council Meeting times.

Action Requested:

Review and discuss City Council Meeting start time.

ORDINANCE 61, SECOND SERIES

**AN ORDINANCE ADOPTING
SECTION 2.02, ENTITLED
"COUNCIL MEETINGS TIME AND PLACE"**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Ordinance Amended. The City of St. Francis hereby amends Section 2.02, entitled "Council Meetings - Time and Place" as follows:

SEC. 2.02. COUNCIL MEETINGS - TIME AND PLACE. Regular meetings of the Council shall be held in the Council Chambers on the first and third Mondays of each month at 7:30 ~~8:00~~ o'clock P.M. Special and adjourned meetings shall also be held in the Council Chambers. In the event that any regular meeting falls on a holiday, then the meeting shall be held on the next business day at the same time. The place of such meeting shall be in the Council Chambers in the City Hall unless otherwise designated by action of the Council.

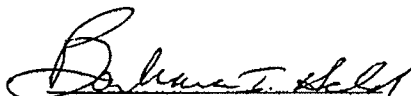
Section 2. Effective Date. This Ordinance shall take effect 30 days after its publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 22ND DAY OF FEBRUARY, 2000.

APPROVED:


Raymond Steinke
Mayor of St. Francis

ATTEST:


Barbara I. Held
City Clerk/Treasurer

ORDINANCE 87, SECOND SERIES

**AN ORDINANCE ADOPTING
SECTION 2.02, ENTITLED
"COUNCIL MEETINGS TIME AND PLACE"**

THE CITY OF ST. FRANCIS ORDAINS:

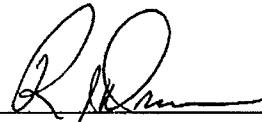
Section 1. Ordinance Amended. The City of St. Francis hereby amends Section 2.02, entitled "Council Meetings – Time and Place" as follows:

SEC. 2.02. COUNCIL MEETINGS – TIME AND PLACE. Regular meetings of the Council shall be held in the Council Chambers on the first and third Mondays of each month at 6:00 ~~7:30~~ o'clock P.M. Special and adjourned meetings shall also be held in the Council Chambers. In the event that any regular meeting falls on a holiday, then the meeting shall be held on the next business day at the same time. The place of such meeting shall be in the Council Chambers in the City Hall unless otherwise designated by action of the Council.

Section 2. Effective Date. This Ordinance shall take effect 30 days after its publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 7th DAY OF MARCH, 2005

APPROVED:



R. J. Dressen
Mayor of St. Francis

ATTEST:



Barbara I. Held
City Clerk/Treasurer

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: 3518 Bridge Street – City Owned Property
DATE: April 22, 2019

OVERVIEW

The City worked with a Realtor to list the property for sale in September 2016. No official offers were received and concept conversations presented were not of a benefit to the city through jobs, river assets or utilities.

This parcel is included in the St. Francis Forward redevelopment plan as a key parcel for a restaurant and/or outfitter. This use was determined to compliment the river and create a destination for the city.

April 2018, Staff presented to Council information to identify the prime goals upon that site. The choices selected for staff to pursue included restaurants, micro-brewery, entertainment and recreation uses.

May 2018 the City received a letter of intent from Roers/Walker Methodist in which Council entered into. This letter has expired and the city is able to further pursue its goals.

Staff continued to plan the next step necessary to create a development that would benefit the City. A market study to support a restaurant or retail establishment came back favorable.

To establish a targeted approach, staff has developed an RFP/RFQ process, as attached. This document will be forwarded directly to builders/developers within the commercial market. This provides an opportunity for the city to get in front of developers without depending on the traditional real estate process.

This type of a process may initiate the question of business subsidies and Staff is looking for Council to provide its opinion on the possibility of these subsidies. This may include selling the property for as little as \$1.00.

ATTACHMENTS:

RFP

ST. FRANCIS, MN. REQUEST FOR PROPOSALS

April 2019

Commercial Development Opportunity

The City of St. Francis, Minnesota is seeking proposals from qualified developers and builders for development of a high quality riverfront property.

Property Information

Address: 3518 Bridge Street,

Lot Dimensions: 331 of street frontage

Size of property: 3.09 acres

Current use: vacant land, lot "build ready" condition.

Zoning District: B2—General Business District

Development Goals

City of St. Francis, MN seeking a development team for the acquisition and redevelopment . City is interested in utilizing site for restaurant or entertainment use



Issued by

City of St. Francis

23340 Cree Street NW

St. Francis, MN 55070

763-267-6191

www.stfrancismn.org



View from West

General Information

The City of St. Francis is located in northern Anoka County. There is an estimated **2017** population of **7,663**. The Bridge Street corridor represents a major corridor for the city containing a mix of commercial and public properties. This offering proves an exciting opportunity to revitalize a key area of St. Francis's downtown core into a desirable community asset with the full support of the St. Francis Economic Development Authority and City Council.

Notwithstanding any other provisions of the RFP, the City reserves the right to reject any or all proposals, to waive any irregularities in a proposal, or to accept or reject any item or a combination of items, when to do so would be to the advantage of the City or its taxpayers. It is further within the right of the City to reject proposals that do not contain all elements and information requested in this document. The City of St. Francis shall not be liable for any losses incurred by any responders throughout this process.

Site Status Conditions

Property is currently under City ownership. The City intends to assist, as needed, in the purchase of this property for the purpose of redevelopment. The site is flat and contains sand based soils allowing for excellent site drainage.

Phase I assessment completed September 2016. Available for review.

Site is served by municipal water and sanitary sewer

Retail market study was completed March 2019. Available for review

Riverfront Property

Three acres along the beautiful Rum River

Situated between several residential neighborhoods, and commercial district.

Less than a half mile from High School sports and events



View from the north

Development Objectives

In developing Request for Proposals, the City has established the following preferred guiding principles for the redevelopment of the site:

- Preference towards restaurant—destination - entertainment use
- Building should not be more than **??? Stories** high
- Appearance and look should be consistent with **design standards**
- Use to include outdoor area space preferred
- Ensure the development is commentary to the existing land use and surrounding areas. Consideration is given to those designs that make use of sustainable practices

Responsibilities of the City and the Developer

The Development Team will have the responsibilities expected of any new development offering in the City. Depending on the development proposed, it is anticipated that the project will adhere to all local watershed district rules and regulations.

The City will:

- Provide the Phase I Environmental Site Assessment
- Provide any other information the City may have in its possession that may assist the Development Team with its planning process

The Development team is expected to:

- Prepare development plans and apply for the development as typically required under the City process
- Ensure compliance with environmental remediation requirements
- Construct the development in conformance with approved development plans within 18 months

Selection Process:

Developers submitting proposals may be asked to formally present their plan to the Planning Commission, Economic Development Authority or City Council. Plans will be reviewed by the committees and recommended to the City Council. The City reserve the right to accept or reject any proposal at its sole discretion.

Development Schedule/Timeframes:

00/00/0000 Proposals are due to the City

00/00/0000 City reviews proposals and determines next step

00/00/0000 City potentially selects Development Team

00/00/0000 Potential Development Agreement negotiated

00/00/0000 Final plans are approved by the City

Summer 2020 Construction Begins

Additional information:

All property specific documents, photos and information may be viewed on the City website under Doing Business / Property Listings / Commercial River Lot

Submittal Requirements

Developers are encouraged to meet with City Staff prior to the submittal to explain the site and city goals in greater details. All submissions must include:

- A narrative of the Developers approach, indicating interest level and the type of development proposed in terms of site and market.
- A description of the concept plans for the site. General schematic plans are highly encouraged
- A description of the target market demographics for the project
- A list of related development experience and examples of previous projects
- If applicable, a description by type and amount of any anticipated financial assistance that would be needed in order to complete the project, as well as the anticipated uses for those funds.
- Development Schedule, if a different development schedule is proposed
- A description of the Development Team members including their experience with similar development and redevelopment projects
- At least three (3) current references that have relevant knowledge concerning the development teams ability to manage similar projects.

Evaluation Criteria

The proposal will be evaluated based on multiple criteria. These include:

- Financial feasibility
- Proposed property acquisition price
- The Developers conceptual approach
- The Developers ability to design and construct the project in a timely manner
- The Development Team and their qualifications
- Consistency of the concept with the development objectives

Submission

Completed proposals must be submitted to the St. Francis City Hall on or before 00/00/0000.

Submit one (1) paper copy and one (1) digital copy of the proposal to:

City of St. Francis
Attn: Kate Thunstrom, Community Development Director
23340 Cree Street NW
St. Francis, MN 55070

Contact Us

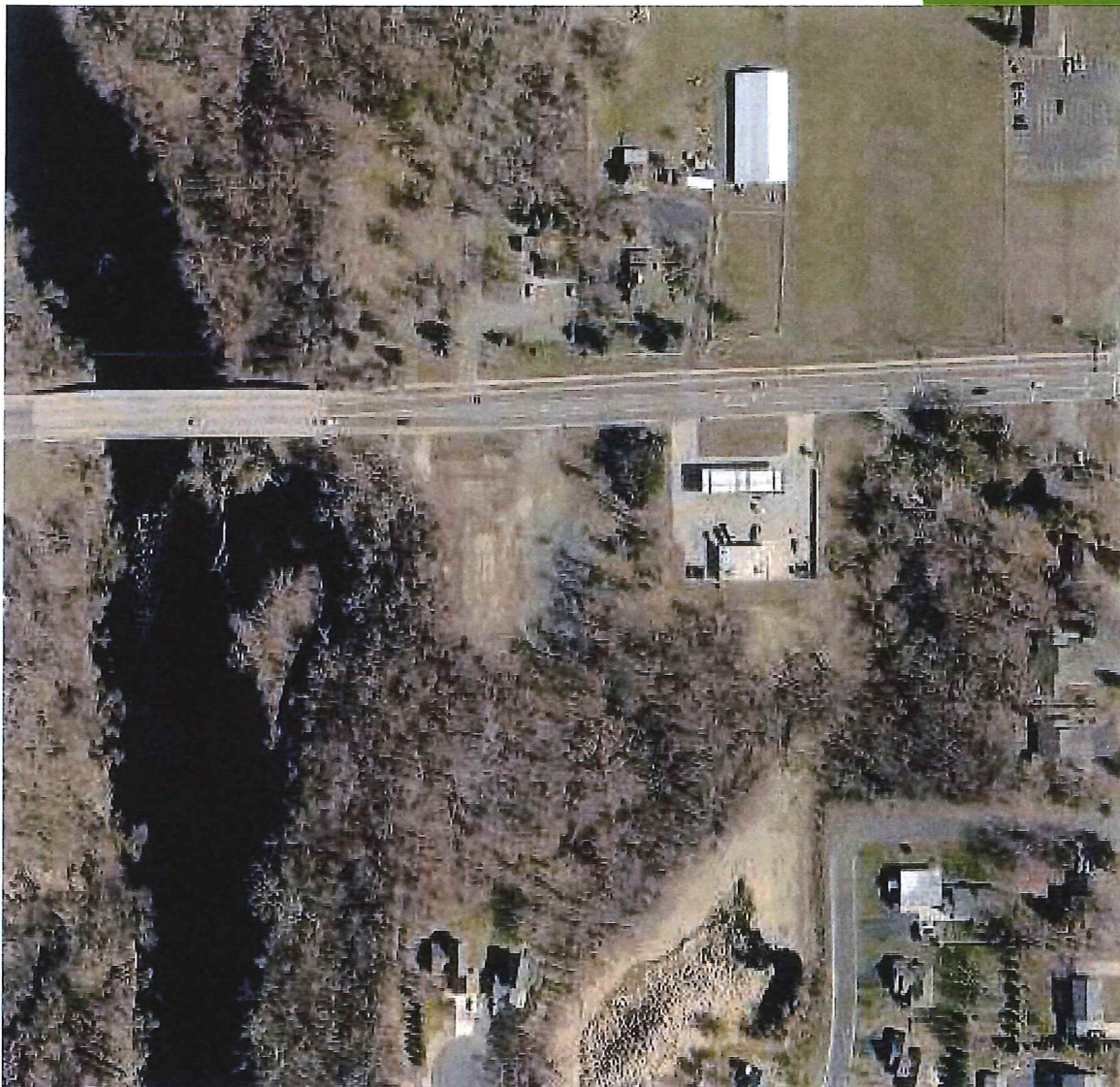
Give us a call for more information

City of St. Francis
Community Development
Kate Thunstrom

(763) 267-6191

kthunstrom@stfrancismn.org

Visit us on the web at
www.stfrancismn.org



TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
Paul Teicher, Public Works Director
SUBJECT: 183 Acres, Isanti Co. – City Owned Property
DATE: April 22, 2019

OVERVIEW

The City of St. Francis acquired the 183 acres in Isanti County in 2007 with the intent to construct an additional wastewater treatment facility.

Since that time the City has offered the acreage, through a lease option, for agricultural purposes. The lease payments cover the annual cost of taxes and insurance.

Staff has obtained a recent appraisal on the property to identify the current value based on use. When considering the price and use of the property, Council should consider not only the potential gain from a sale, but with a best use scenario including the potential of permit and property tax revenues if a housing developer is located.

Council recently approved a lease for the 2019 planting season. The individual leasing the property is aware of the city's potential interest and plans to sell the property.

The options available to Council for consideration include:

1. Continue to lease the property
 - a. Intent to cover the annual taxes and insurance
 - b. Continues to keep the land active in agricultural use
 - c. Potential additional costs to the city include maintaining the wells
2. List the property for sale
 - a. Consider highest and best use, not just sale price based
 - b. Leave open for a period of time to capture highest and best use options
 - c. Sale options include:
 - i. Offering to current lease holder and contacts that have identified interest

- ii. Contract with a Realtor to market with intent to capture potential residential development
- iii. Direct solicitation to housing developers interested in non-water/sewer district property.

ITEMS TO BE DICUSSED:

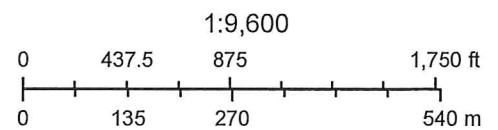
Staff recommends

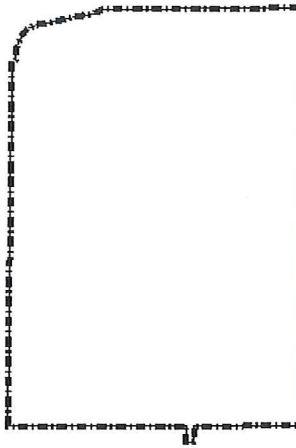
- listing the property for sale utilizing all options of marking
- leaving open until August 1, 2019 to obtain multiple offers
- review offers based on price and highest and best use
- if suitable offers are not obtained by August 1, 2019 continue to market

Anoka County, MN



April 17, 2019





**WORKSESSION
AGENDA REPORT**

Agenda Item #

6

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
Kate Thunstrom, Community Development Director
SUBJECT: Rivers Edge, Park, Trail and Land Swap
DATE: April 22, 2019

OVERVIEW**Item #1 - Park:**

As developments are established they are required, by City Ordinance, to satisfy "park dedication". Park Dedication is regulated by State Statute and St. Francis can accept either land or cash in lieu.

Per Statute, cash payments must be used only for the acquisition and development or improvement of parks, recreational facilities, playgrounds, trails, wetlands or open space based on the approved park systems plan. The amount of land or credit provided by a development is based on the number of acres and parcels being developed.

Within the Rivers Edge development, the developer has provided a 7.27 acre parcel for park dedication. This developer has chosen to provide both land and cash. As a portion of land has already been transferred to the city, future cash will be received as parcels are final platted.

This park will benefit the Rivers Edge and Rum Rivers Bluff neighborhoods. Park placement within the city is based on the Park Plan and Comprehensive Plan. Staff worked with HKGi to determine what would work on the land provided. Along with the concept HKGi provided a breakdown of the potential cost. These costs have not been bid out.

The City has two options to consider:

1. Wait until the area is fully developed and all park dedication has been received by the city before building out the park
2. Construct the park immediately utilizing park dedication balance and commit future park dedication funds.

Using the cost estimate of \$521,721

- City's Park Fund \$284,970
- Park Dedication to be received by Rivers Edge \$354,372

The City would be fronting the initial difference of \$ 236,751

Once fully developed, the Fund would have a balance of \$117,621

Item #2 - Trail:

The City obtained parcel 33-34-24-22-0016 from Anoka County. This lot is split along Rum River Blvd and about 236th. At the April 15, 2019 Council meeting, staff brought forward the property through the surplus process.

Staff has been working with Anoka County in regards to the Rum River Region Trail. Currently that trail follows the Rum River Blvd roadway. If it were to be realigned it would exit the park and head north and follow the river. In order for the trail to be realigned, the developers from Rivers Edge would need to provide land to the City/County. This land does not qualify for Park Dedication.

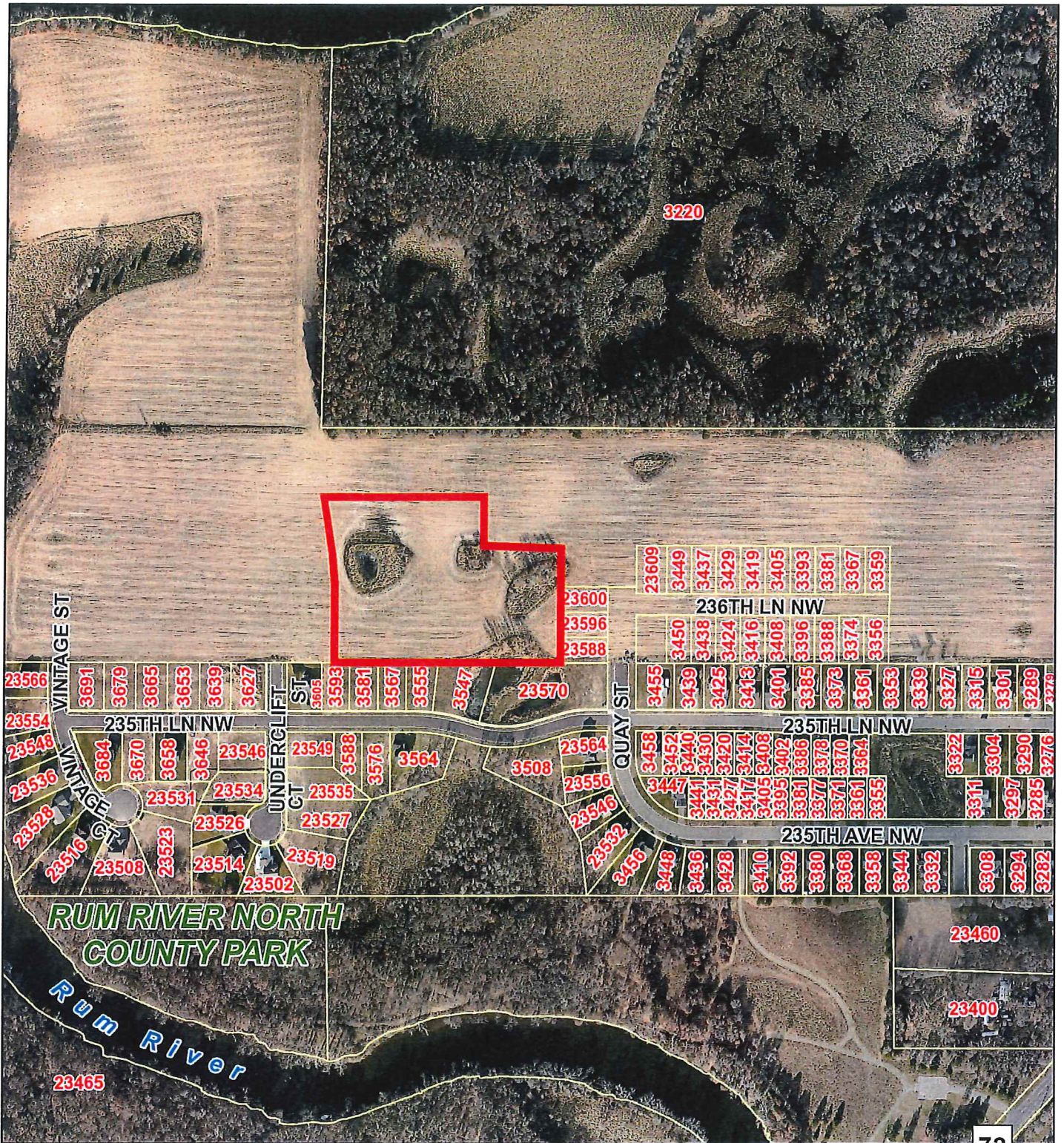
One alternative for Council to consider would be to exchange land between the two parties.

- The City would receive property and an easement to satisfy the needs of the trail to further work with Anoka County.
- The Developer would not be required to pay for the north section of the city lot as previously discussed for villa development.

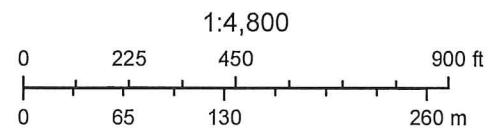
ATTACHMENTS:

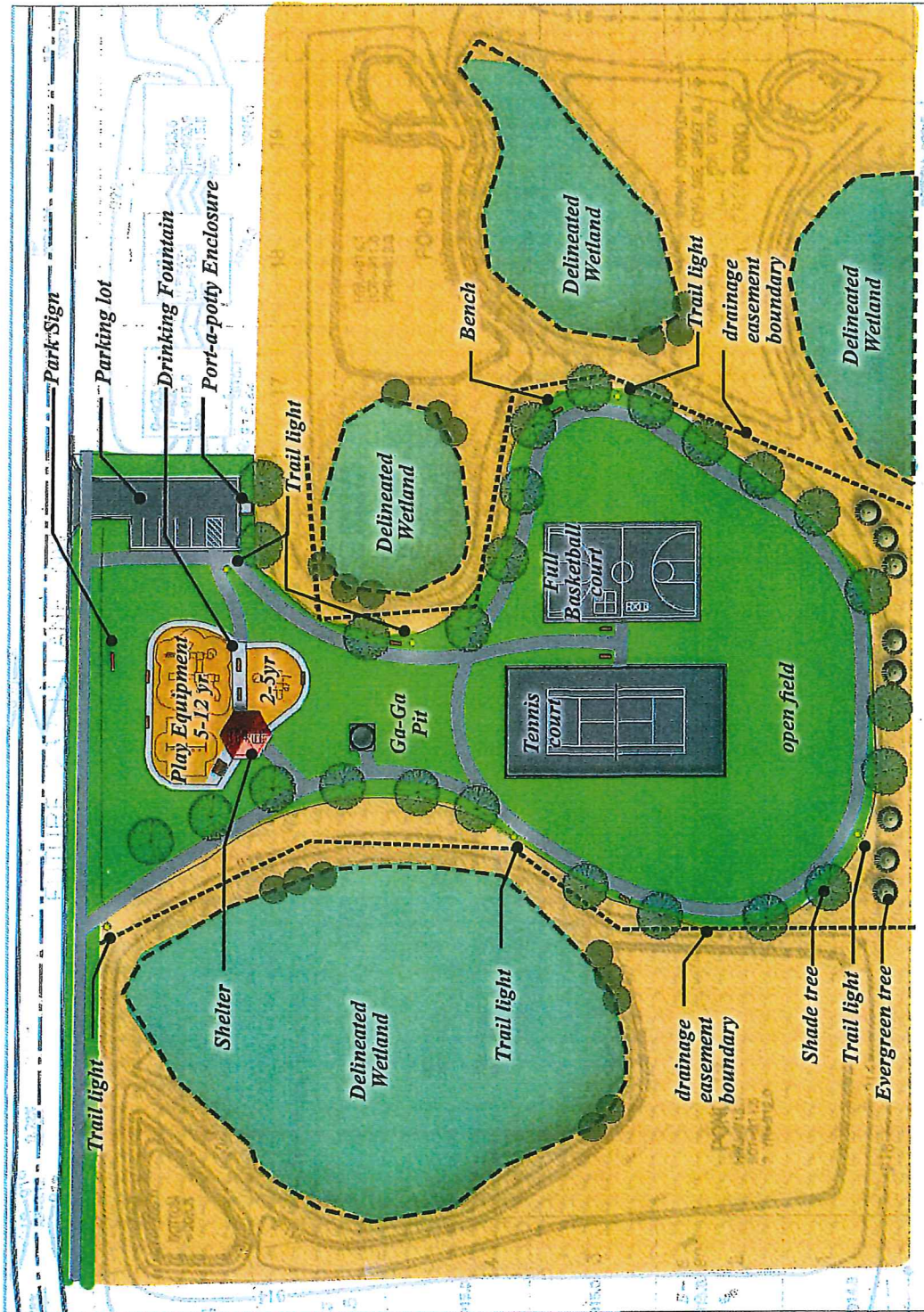
- Overview of park land
- Concept Park Plan
- Concept Park Budget
- City property
- Trail Realignment Plan

Anoka County, MN



April 18, 2019





PARK FEATURES :

- 6 stall parking lot (with ADA stall)
- Play Equipment (2-5 yrs, 5-12 yrs swings)
- Open Picnic Shelter with concrete pad
- Park benches, picnic tables, trash receptacles
- Drinking fountain
- Port-a-potty enclosure and concrete pad
- Trail lighting
- Park sign
- Bituminous trail loop
- Full Court Basketball court and hoops
- Single Tennis Court, fenced
- Shade trees
- Evergreen trees
- Open field area
- Ga-ga pit

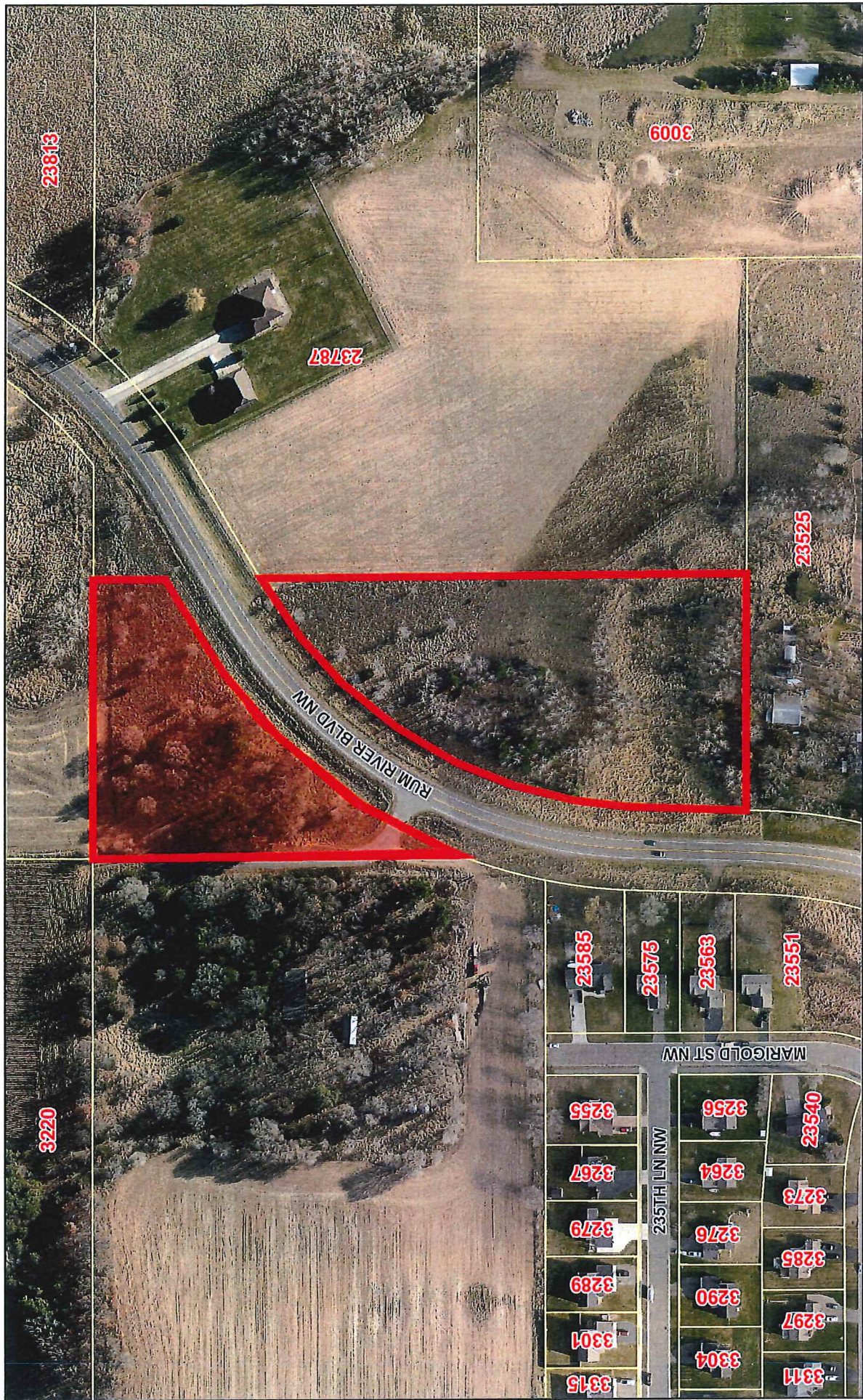
Rivers Edge Neighborhood Park Master Plan City of Saint Francis, Minnesota

DRAFT 12.14.15



Rivers Edge Park Development						
Saint Francis, Minnesota						
12.14.18						
conceptual estimate only- actual pending material choices , soil conditions, bidding enviroment						
Description	Qty.	Unit	Unit price	Totals	notes	
Mobilizaton, permitting, survey staking	1	LS	\$ 5,000.00	\$ 5,000.00		
Erosion control	2,300	LF	\$ 2.00	\$ 4,600.00		
General Site Grading	1	LS	\$ 15,000.00	\$ 15,000.00		
Bituminous Parking lot and drive	3,200	SF	\$ 6.00	\$ 19,200.00		
B612 Curb & Gutter	250	LF	\$ 50.00	\$ 12,500.00		
Parking stormwater allowance	1	LS	\$ 10,000.00	\$ 10,000.00		
Parking lot striping /signing	1	LS	\$ 3,000.00	\$ 3,000.00		
8ft bitumious trail (road trail/sidewalk not included)	1,500	LF	\$ 20.00	\$ 30,000.00		
Playground equipment allowance	1	LS	\$ 100,000.00	\$ 100,000.00		
Playground drainage	1	LS	\$ 1,500.00	\$ 1,500.00		
Playground surfacing - engineered wood	5,050	SF	\$ 0.50	\$ 2,525.00		
Concrete walk / playground edging	1,600	SF	\$ 10.00	\$ 16,000.00		
Shelter -25ft	1	LS	\$ 30,000.00	\$ 30,000.00	future addition	
Shelter footings and concrete slab	1	LS	\$ 5,000.00	\$ 5,000.00	future addition	
Portapotty walls and conc pad	1	EA	\$ 5,000.00	\$ 5,000.00		
Drinking fountain	1	EA	\$ 20,000.00	\$ 20,000.00	\$ depends on water tap	
Trail Lighting	7	EA	\$ 4,000.00	\$ 28,000.00		
Bituminous Full BB court - 2 hoops (no surfacing /fencing)	1	LS	\$ 30,000.00	\$ 30,000.00	less if good soils	
Fencing around Full Basketball court	1	LS	\$ 15,000.00	\$ 15,000.00		
Tennis court, nets - single, 10ft fencing (no surfacing)	1	LS	\$ 45,000.00	\$ 45,000.00	less if good soils	
Ga Ga Pit fencing	1	LS	\$ 6,000.00	\$ 6,000.00	future addition	
Ga Ga Pit bituminous pavement and base	220	SF	\$ 5.00	\$ 1,100.00	future addition	
Bench and concrete pad	10	EA	\$ 2,000.00	\$ 20,000.00		
Picnic tables	3	EA	\$ 2,000.00	\$ 6,000.00		
Trash receptacle	2	EA	\$ 800.00	\$ 1,600.00		
Park sign	1	EA	\$ 3,000.00	\$ 3,000.00		
Deciduous tree - 2" caliper	25	EA	\$ 400.00	\$ 10,000.00	could be reduced	
Evergreen tree - 6ft ht	8	EA	\$ 300.00	\$ 2,400.00	could be reduced	
Turf establishment / seeding	8,500.0	SF	\$ 0.75	\$ 6,375.00		
Wildlife enhancement - shrubs	18	EA	\$ 50.00	\$ 900.00	could be reduced	
Prairie / wetland seeding	3.5	AC	\$ 2,000.00	\$ 7,000.00	as part of drainage easment?	
subtotal				\$ 461,700.00		
Contingency 5%				\$ 23,085.00		
Engineering and Design 8%				\$ 36,936.00		
TOTAL				\$ 521,721.00		

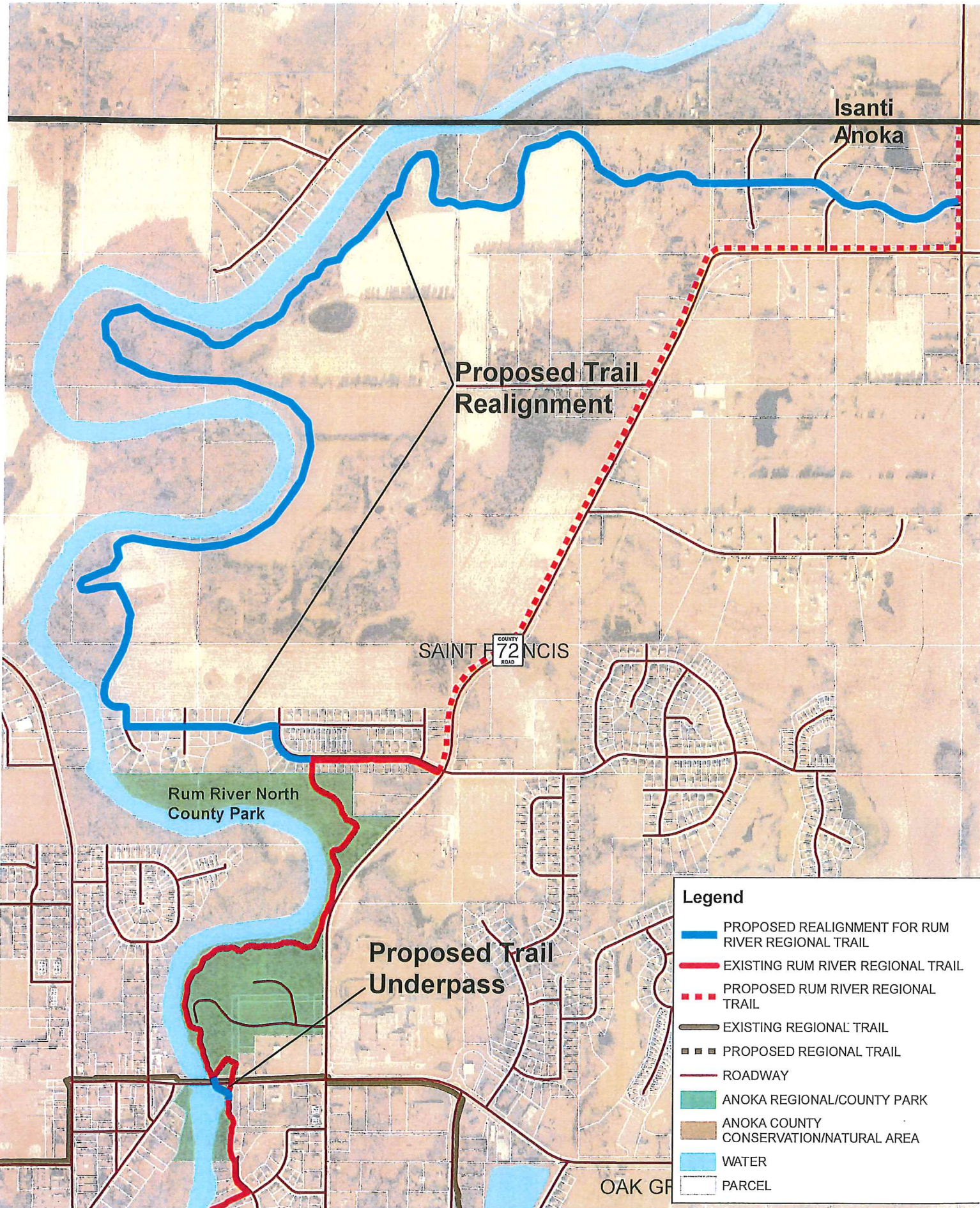
Anoka County, MN



April 18, 2019

[illegible]

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.



**Rum River Regional Trail
Master Plan Amendment
Proposed Trail Realignment**



**WORKSESSION
AGENDA REPORT**

Agenda Item #

7

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
Kate Thunstrom, Community Development Director
SUBJECT: Bridge Street Trail Connection – Anoka County
DATE: April 22, 2019

OVERVIEW

As identified on the attached, the Anoka County trail system connecting the Rum River North County Park crosses over Bridge Street. The trail on the south side runs between the City's 3518 Bridge Street property and the river.

Over the last year or so, Councilmember Bauer and residents have contacted Commissioner Look to initiate a change to bring the trail connection under the bridge to make a safer connection. Commissioner Look requested the County Highway and Parks departments to review the situation and provide an opinion.

From that review Anoka County has determined it was a feasible and a safe option to bring the trail under the bridge. Anoka County Parks contacted staff in regards to a cost participation.

Current Estimates provided:

Trail connection completion: 2021

Trail connection cost estimate: \$325,000

ITEMS TO BE DISCUSSED:

Anoka County will be bringing forward a cost participation request in the next couple of months with a better defined timeline and cost. Council to discuss their willingness to participate and potential funding.

POTENTIAL BUDGET:

This project is not identified in the CIP plan.

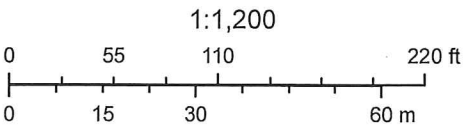
ATTACHMENTS:

- Overhead view of trail connection on Bridge St.
- Rum River North County Park system

Anoka County, MN



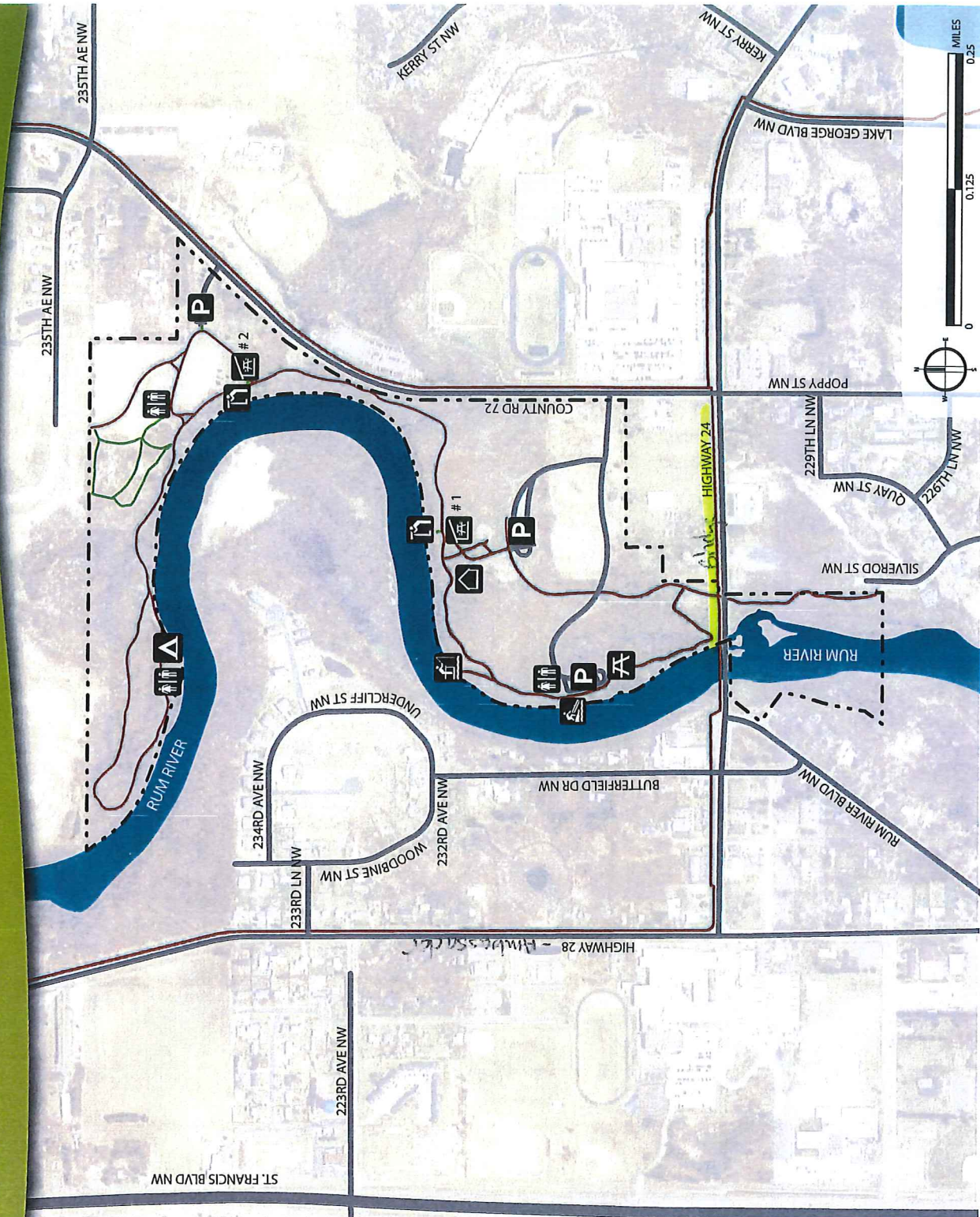
April 18, 2019



RUM RIVER NORTH COUNTY PARK

LEGEND

-  PARK BOUNDARY
-  BITUMINOUS ROADS
-  PAVED TRAILS
-  NATURAL SURFACE TRAILS
-  CANOE LAUNCH
-  FISHING PIER
-  OBSERVATION AREA
-  PARKING LOT
-  PICNIC AREA
-  PICNIC PAVILION
-  RESTROOM
-  MEETING FACILITY
-  CANOE CAMPSITE



TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Meadows Townhome Development – Update
DATE: April 22, 2019

OVERVIEW

2016 – The EDA sold the Meadows Townhome lots to Able Companies with set performance standards

2017 – The EDA initiated steps to regain control of the lots due to failed performance and communication with Able and RCA Builders. Several attempts were made to update and work with all parties.

2018 – Litigation filed and code enforcement efforts were required to address two half built units.

2019 – February 25th, court hearing to address four potential parties with interest on parcels:

- Able Companies (acquired lots from City)
- Ultimate Finance (lender for Able Co.)
- RCA Builders (acquired lots from Able, owner of four constructed units)
- Finance for Fund, LLC (lender for RCA Builders)

Judge has 90 days to finalize the settlement, May 26, 2019. There are two issues awaiting settlement

1. Returning the title of all properties back to the EDA
2. Whether or not the EDA will be required to settle the mortgage with Ultimate Finance

Staff has continued to field verbal attempts by the parties involved, however they have been unable to submit coordinated documentation, in writing that is transparent and whole. A constant message was sent to them from the EDA that we are requiring a global settlement between all parties involved in order to settle prior to a Judges statement.

Staff has also fielded calls from multiple contractors directly who have learned of this property through various sources. Several of those who have called have not followed through due to the lawsuit in place or the behavioral health center that will be constructed behind the townhome development.

One developer/builder has continued to pursue the acquisition of all of the lots and the two half constructed properties. He has submitted his proposals in two ways:

1. A purchase agreement directly to the EDA to be processed after the Judgement has been completed
2. An offer made directly to all parties listed above to assist them in obtaining the global settlement required by the EDA.

Staff is currently processing the following steps:

- Holding an EDA meeting to obtain signatory authorization to move forward directly with buyer and discussing the Performance Agreement updates.
- Offering the four parties listed above the ability to submit to the EDA transparent and full documents outlining all purchase agreements to the same developer/builder and full release of claims by all parties. If these documents are received completed and in full prior to the Judge's settlement, the EDA may have an opportunity to consider settling early.

ITEMS TO BE DISCUSSED:

This report is for updating the Council only

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

9

TO: Honorable Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: Highway 47
DATE: April 22nd, 2019

OVERVIEW:

Staff will update council on the format of the upcoming 4/23 meeting.

Action Requested:

Discuss.