

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
APRIL 15, 2019
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - A. City Council Minutes – April 1, 2019
 - B. Declaring Surplus Property Forfeiture Vehicles - Resolution 2019-11
 - C. Acknowledgement of Premises Permit for Andover Huskies Youth Hockey Assn @ The Ponds Golf Course 2881 229th Avenue – Resolution 2019-12
 - D. Declaring Surplus Property 33-34-24-22-0016 - Resolution 2019-15
 - E. Small Cell Aesthetic Policy
 - F. Nixle Notification System Renewal
 - G. Payment of Claims
 - H. Accept the resignation of Acct Tech/Deputy Clerk Lori Streich and authorization to fill the position
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
 - A. DNR Variance Request Presentation
7. PUBLIC HEARINGS
 - A. Kings Hwy/Riverbank Lane Street Project
 1. Hearing on Proposed Assessment
 2. Adopting Assessment – Resolution 2019-13
 3. Accepting Bids – Resolution 2019-14
8. OLD BUSINESS
9. NEW BUSINESS
 - A. 2019 Street Reconditioning Project
 1. Relating to Parking Restrictions on Municipal State Aid Routes - Resolution 2019-16
 2. Approval of Plans and Specifications – Resolution 2019-17
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
 - A. Department Reports – Public Works Report
 - B. Councilmember Reports -
 - C. Upcoming Events –
 - Apr 17 Planning Comm. Mtg @ St. Francis Area Schools District Office CANCELLED
 - Apr 22 City Council Work Session @ City Hall 5:30 pm
 - Apr 23 MnDOT Comm Engagement Open House @ SF Baptist Church 4:30-7:30 pm
 - Apr 27 Recycling Day @ SF Public Works 8 am – 2 pm
 - Apr 27 Nat'l Drug Take Back Day @ SFPD and Goodrich Pharmacy 10 am – 2 pm
12. ADJOURNMENT

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
APRIL 1, 2019

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig.

Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Associates, Inc.), City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

MOTION BY BAUER SECOND ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA. Motion carried 5-0.

4. **CONSENT AGENDA**

MOTION BY MUEHLBAUER SECOND UDVIG TO APPROVE THE CONSENT AGENDA ITEMS A- C and E-G AS FOLLOWS:

- A. City Council Minutes – March 18, 2019
- B. Acknowledgement of Donation from Blaine's Blazin 4th, Inc. for Pioneer Days
- C. Acknowledgement of MN Gambling Permit for SF Dance Team Booster Club Raffle-June 9, 2019 @ St. Francis High School
- D. ~~OPUS Utility Billing Contract~~
- E. Street Consortium Seal coating and Crack Filling
- F. Payment of Claims
- G. Woodhaven Expansion Letter of Credit Reduction

Motion carried 5-0.

Feldman asked to have item D pulled from the consent agenda.

D. OPUS Utility Billing Contract

Feldman asked City Administrator Joe Kohlmann to explain the meter reading company and the change

Kohlmann stated the meter reading company RMR is proposing a 285% markup/rate

increase for meter reading. They read the meters for Connexus Energy when Connexus handled the City's utility billing. Then when we entered into an agreement with OPUS, RMR kept on reading the meters however we never had a separate agreement with them. RMR increase includes an increase to their billing to read meters and the City had to replace the meters. We contacted OPUS on what they were going to do. OPUS who also handles utility billing for Andover, Big Lake and Ramsey. A different meter reading company was contacted; SL Serco. All cities agreed to go with the new company. To give the city some time to negotiate with SL Serco, OPUS agreed to subcontract with SL Serco for 120 days while the City negotiates a contract for meter reading with them. It is anticipated the costs will still rise but less than what RMR proposed. There are a limited number of meter reading companies. OPUS is a 5-year contract. In the Capital Improvement Plan, we will have a plan for replacement of meters to automatic meter reading. Could have that possibly completed within five years. OPUS would still stay with us to administer the utility billing. Feldman said I would like an out clause with the OPUS contract too.

Council was in agreement with the contract and changing the meter-reading company.

Udvig asked if the online fee would still be there. Mulvihill said if you use a credit card there is a fee. If you have it automatically withdrawn from, your checking account there is no fee.

Kohlmann said we would have a contract with an out clause in it.

MOTION BY MUEHLBAUER SECOND ROBINSON TO ENTER INTO AN AGREEMENT WITH OPUS MANAGEMENT SOLUTIONS RENEWAL OF MASTER AGREEMENT FOR THE CITY OF ST. FRANCIS.

Motion carried 5-0.

5. **MEETING OPEN TO THE PUBLIC**

The residents asked to speak at the second open meeting being it is after the DNR Variance item because that is the topic they want to address.

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARING**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. Interim Use Permit for Home Occupation – 6032 Ambassador Blvd

Resolution 2019-10

Community Development Director Kate Thunstrom reported the applicant; Kevin Denker is proposing to have a home based business at his residential property, 6032 Ambassador Blvd. NW. Property and business owner acquired the property and built a home on this property in 2018. Denker has operated his landscape business for 19 years out of his residential property in East Bethel and would like to do the same at his current location. Thunstrom discussed all the general IUP standard criteria, restrictions and conditions that were placed on this IUP at the Planning Commission meeting. Thunstrom stated the applicant is in attendance if you have questions.

Feldman asked Denker how many employees? Denker stated 2 additional employees. This is a seasonal business. Waiting for approval of this then have a building built. Business hours are typically 7 am to 5pm and occasionally to 7 pm being the maximum number of hours. We were in East Bethel for 19 years. Had 10 acres but only 2.5 was buildable. I do not plan on making the business bigger. East Bethel wanted us to move to an industrial park and could not afford it.

Muehlbauer asked if you were aware of the conditions.

Denker said they are strict but that is what we are used to. Thunstrom said part of the regulations in an IUP is we can inspect. Denker stated East Bethel said they came out every year to inspect. Every three years we had to renew with them.

Feldman said we don't want a lot of junk and trash not saying you are going to do this.

Robinson attended the Planning Commission meeting welcoming free enterprise. My only concern was fuel storage and he answered it at that meeting. Welcome you to St. Francis.

Bauer asked about the curve on Ambassador Blvd. and the equipment for safety reasons. Denker said we did assess the intersection on County Road 28 and 71 already. Also, we might try and avoid Hwy 47 and Ambassador Blvd, so we might go south on County Road 71 to avoid 47/Ambassador Blvd. intersection.

Udvig, welcome to St. Francis.

Thunstrom reported the Planning Commission voted 7-0 recommended approval of the requested IUP with conditions. Denker said I keep my property clean. We were in a residential area in East Bethel, it was time to move. That city seemed to want us to move.

**MOTION BY MUEHLBAUER SECOND ROBINSON TO ADOPT RESOLUTION
2019-10 A RESOLUTION APPROVING AN INTERIM USE PERMIT TO ALLOW A**

HOME EXTENDED BUSINESS ON THE PROPERTY AT 6032 AMBASSADOR BLVD. NW. Motion carried 5-0.

B. 2020-2022 Urban County Requalification Participation

Thunstrom reported Anoka County accepted the designation of an Urban County for the Federal block grant entitlement funds. The city of St. Francis is part of the Urban County qualification for the funding along with all other participating cities/townships within Anoka County. In 2007, the City entered into the Cooperative Agreement with Anoka County for the purposes of the Federal CDBG and HOME funds. This agreement outlines the mutual participation with the Anoka County Urban County qualification and automatically renews until one or both of the parties “opt-out” of the agreement for the programs. Being we have property with two counties we have options to participate in either Isanti or Anoka County. Staff recommending staying with Anoka County.

Council was in full agreement to stay with Anoka County.

MOTION BY UDVIG SECOND BAUER TO STAY WITH ANOKA COUNTY FOR FUNDING. Motion carried 5-0.

C. Scheduling City Council Work Session

Council agreed to schedule an April 22 work session at 5:30 pm at city hall to discuss a number of land use issues.

D. DNR Variance Request

City Administrator Joe Kohlmann gave a power point presentation on the Department of Natural Resources (DNR) Variance Request and Action for the public. The power point presentation was included in the council packet. A notice from the DNR were sent out to all property owners within a 350-foot radius of the impacted 500 acres. Not everyone in the City was required to be notified. However, everyone has an opportunity to comment on the requested variances. In the power point, it gave a Wild, Scenic Overlay District Overview, what is St. Francis classified as, and what does this mean, maps and what to do now.

New development triggered the DNR review and that is when we were notified of the 1978 Wild and Scenic Overlay district. For years, the City planned this area for future MUSA. There are two designation for the Wild and Scenic District – “Rural” and “Urban”. The Wild and Scenic District restricts the number of units per buildable acres. Example used was a 46.8 acre piece of land: Rural – would allow for 18 units of housing (1 unit per 2.5 acres) on septic/well and Urban – would allow for 93-140 units of housing on city utilities. The public can send their comments to the MN DNR address in St. Paul or email Daniel.petrik@state.mn.us

Feldman said the wastewater facility was built thinking we would be expanding our user base. Key to that is to expand our area for new and future developments. Our

thought to increase the population would increase our number of users. We do not want to lose our small rural effect but we also want to grow. We have a lot of wetland in the City too. We are asking for Representative Daudt's help. He is the one that suggested this mailing. Our ultimate goal is to try and reduce our utility rates. Just found out last week that Oak Grove will be hooking up with us.

Udvig we will all do our best to get the word out.

Bauer would like to see what the residents' concerns are. Supporting right now but want to hear what they have to say.

Muehlbauer is for these variances but would like to hear what the residents have to say. The area affected right now is where the developer wants to develop.

Robinson said the emphasis should be on the river too. But the developer has been very thoughtful on his development so far. Any development we can put on city utilities so septic's are not leaching into the river is good.

Feldman we are going to be good stewards of the river because we want to promote the river. Just as with the new street project on along Riverbank Lane there should no longer have the pipe running into the river. Want to show the DNR we are going to be good stewards of the river. Since 1977-78, we now have a new water treatment plant and wastewater treatment facility.

Kohlmann said we do not need any formal action on this tonight. We just wanted to let the residents know what was going on regarding the variance request.

Feldman said the best way to voice your concerns is by emailing the person at the DNR. This is a start. We want to get it out to the public and let them know how important it is.

10. **MEETING OPEN TO THE PUBLIC**

A. Bryan Peterson, 24203 Riverbank Lane said this is all new to us. Here more as a fact finder tonight. Moved here because of what it is. Questioned the setbacks and zoning.

Thunstrom said all property would remain at the current zoning until the property owner wants to develop. The only part now to be rezoned is the one the City has currently in front of us.

Feldman said there is nothing in the plan for MUSA in your area for now. We want to fix the road in your area.

What is the implementation for us? Peterson asked what is the 2030 plan.

Kohlmann explained the area by showing the map(s) again. We cannot predict the future but as of today, we do not see anything west of the river that I am showing. Right now, the area affected is just the southern eastern section east of the river.

Muehlbauer said it was brought up earlier by previous councils should we put pipe in a now, in the Riverbank Lane area. We said no why put in pipe when we have no idea when city utilities would go in that area.

Peterson just fact finding tonight. We just do not know your time frame for growth in our area.

Feldman said the only thing we are doing now is the area where we have a developer wanting to expand City utilities.

B. Shawn Davis, 24310 Riverbank Lane asked about the densities that was included with our information we received. Clarification was given on the density. Opposed right now, river, wildlife right now could have been better thought out. Those are my concerns. My understanding we are not getting water and sewer but we still will have the drainage going to the river.

Feldman said we will have discussion at the next meeting on the street project.

Davis will you make a decision at that meeting.

City Engineer Craig Jochum stated the official assessment hearing would be held at the next City Council meeting. That meeting the council will be determine if the project goes moves forward or not.

Kohlmann said what the variance request does is remove the rural designation. It allows for the change in density. Thunstrom said if we have a development that comes through in your area, you will have the ability to voice your opinion at a hearing.

Davis said why didn't more letters go out. By the way, public works did a heck of a job this winter with our road. Never had a problem getting out this winter.

Thunstrom said roughly 66 letters were sent out with this mailing. It went to anyone within the restricted area and properties within 350 feet of the designated area.

C. Mike Minkler, 24311 Riverbank Lane stated I have been there since 1995. What I am hearing, you want to change the zoning because you have a problem with your wastewater facility. You want the river to pay for your wastewater plant. This is what I am hearing from you. That culvert or drainage pipe is on one lot. The street assessment went from \$8,000 to over \$10,000. My lot is 1.2 acre. Minkler addressed the river setbacks. This map is not a true representation of the city. Why

do you want a special variance for this area when you have plenty of property to develop? Minkler spoke of the development that was being platted in the early 2000's. Final plat approval was shut down by the DNR. Hope the DNR has the same opportunity today. We have a scenic river in this town. I am passionate about this. Not sure why we need to change this when other cities do not.

Feldman said our goal is not to have this help pay for the wastewater facility. I have no intension to charge the well and septic property owners for our wastewater facility, by the way I was against it in the first place. That is why we reached out to the Met Council. No development plan right now to see the MUSA go out that far for now.

Feldman said we are listening to you, you never had that before. We sat here with you multiple times regarding your street and concerns. We will talk about that more at the next meeting.

Muehlbauer said we do care about the environment. The development is already started, it is for the area east of the river.

Feldman asked Kohlmann to explain the reason for the variance again.

Kohlmann again explained the reason what happened 40 years ago. At that time, the city could have said it could be urban and more than likely, they would have allowed it.

Feldman gave different lot sizes regarding lot density. We want responsible growth not building for building sake. Just look at Hwy 47, we are looking at all options. Hoping to have this council in place for a long time.

Robinson said good points were brought up. Glad the residents came; you have the option to voice your opinion.

Muehlbauer had nothing further to add.

Bauer said if we get this variance it does not mean there will city water and sewer everywhere in this area. Look at the big picture. Who knows in 30 years if Riverbank Lane may be city water and sewer. Develop in a responsible way. Open to it for this portion. If it is possible, would like to have this sectioned off in portions.

Udvig thanked the resident for showing up. Email us if you cannot show up. This email is a good way to communicate with the DNR on what you want. We are not always going to think alike. If you choose not to participate than you live with it.

Feldman stated we are not looking at putting homes right on the river. Responsible growth. Your input is important.

D. Joseph Murrell, 24360 Yukon Street that property to the north of property you are talking about will never be sold. I was talking to the owner of the property at the St. Francis Forward Plan meetings. Spoke on the river crossing discussion. Pushing urban in this area is futile.

No action was needed this evening from the council.

11. REPORTS

A. Department Reports – Community Development Quarterly Report
Thunstrom gave her quarterly report. Thunstrom opened by saying MnDOT will be holding a community engagement event regarding Hwy 47 on Tuesday, April 23 from 4:30 – 7:30 pm. The open house will be held at the First Baptist Church, 22940 St. Francis Blvd. This event is to target residents and users of Hwy 47. Next Thunstrom discussed the status on the different business/development projects, housing development, building department activity, and the different administration projects that are being worked on such as DNR Variance, remote access for building official, vacant/rentals and Comprehensive Plan. Along with the ongoing code enforcement efforts.

Feldman likes the remote access for the building inspector. Spoke on the commercial values being higher this year because of the school remodels and Kwik Trip.

Udvig asked about code enforcements extensions. Thunstrom stated they are working with us. Both have contacted us and they are showing progress. There is still a ways to go on both. Feldman said do they understand there are no more extension. Thunstrom said they are aware but we will continue to monitor them.

Bauer said I do not have questions on report. I do have questions on points 1-6 of the a DNR letter.

Kohlmann said a 75' structure setback gives us options as in the southern portion of the city has an urban setting. Rivers Edge development right now, the homes are farther than 75' from the river.

Feldman I see it in the future of beautiful homes along the river. Does not mean they will be 75' from the river. They may be farther away.

Bauer agreed if we get the variance it does not mean every house will be 75' from the river.

Feldman stated is not there buffer zones we have to follow.

Thunstrom said there are very strict rules in the river district ordinances. They cannot clear-cut, natural vegetation, stabilization, keep certain distance from the high water marks. Some of that is still very protected. There is one area where they farm

much closer to the river than our homes would be and have chemicals run off into the river.

Feldman said we want to be good stewards of the river.

Muehlbauer good report.

Robinson good report too. What do you hear about the building climate? I have heard scuttlebutt about some builders that don't want to build in St. Francis. But I have not seen any facts.

Thunstrom said just today our building inspector brought me a list of the top twenty builders in the state. Six of the top twenty builders have or are building in St. Francis. Have a lot of repeat builders. We have a good relationship with quite a few builders.

Robinson asked on the rules and regulations for builders how do we compare to other communities. Should we tweak anything? Thunstrom said I think our process is pretty good. Some cities may be more relaxed when it comes to the enforcement and some more strict. Some people need to let go of the past. We have had some bumps in the past. We are more efficient now.

Feldman I think we are on the right track. Some of the past still lingers with us today. Commend staff going the right direction.

Again, Tuesday, April 23 MnDOT community engagement open house at St. Francis Baptist Church. Anyone that wants to be listened to, please attend. How do you use this road and what do you want to see. Need the people to show up. We have the MnDOT link on our website. If they subscribe to get their emails, they will get all notices too. The meeting will be posted in case a quorum of the council attends.

B. Councilmember Reports -

Robinson stated Recycling Day is April 27. Spring is here, kids on bikes.

Muehlbauer had the privilege of going to Winning with Cops, movie night. Casey's provided the pizza. Want to thank them.

Udvig went to special school board regarding Bar None. Saturday volunteered at the St. Francis Elementary carnival and in the evening went to Show Choir event. This Saturday Cedar Creek has their annual carnival; theater group is putting on a production the last weekend of April. Today was my first stint of crossing guard.

Bauer next school board they will decide if graduation will be outside. Get your voice heard about graduation outside.

Feldman said the Drug Take Back Day 10 am to 2pm and Recycling Day April 27. Recycling Day is 8 am to 2 pm. Thanked the people who came out tonight. Want to do what's right. If you have questions or concerns please call ahead, before you dig or do anything. Want to work with everyone but at the same time you also have to take responsibility too. I truly believe the way the government is working now with staff and council there is no problem we cannot solve. We will do the best we can with what we have to work with.

C. Upcoming Events -

Apr 15 City Council Meeting @ St. Francis Area Schools District Office 6:00 pm

Apr 17 Planning Comm. Meeting @ St. Francis Area Schools District Office -
CANCELLED

Apr 27 Recycling Day @ SF Public Works 8 am – 2 pm

Apr 27 Nat'l Drug Take Back Day @ SFPD and Goodrich Pharmacy 10 am – 2 pm

12. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular city council at 8:07 pm.

Barbara I. Held, City Clerk



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:
4 B

TO: Joe Kohlmann, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Surplus Property
DATE: April 15, 2019

OVERVIEW:

The Police Department has 4 seized vehicles that have gone through the forfeiture process and are now the property of the City of St Francis. The police department will utilize the online bidding service of Municibid to sell and dispose of the vehicles. St Francis city code 8-7-3 (7) authorizes the City to sell supplies, materials, or equipment at the highest price utilizing an electronic selling process in an open and interactive environment.

ACTION TO BE CONSIDERED:

To approve resolution 2019-11 declaring the listed seized/forfeited vehicles as surplus property to be disposed of under the guidelines of the St Francis city code.

BUDGET IMPLICATION:

Work performed in the preparation and selling of the surplus vehicles will be conducted during normal working hours. Money collected from the sales of the vehicles will be placed into the department forfeiture fund.

Attachments: Resolution 2019-11

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-11

**A RESOLUTION DECLARING SURPLUS
PROPERTY AND AUTHORIZING THE DISPOSAL
OF SAID PROPERTY**

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled "Disposal of Excess Property" outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property owned by the City that is no longer needed for municipal service; and

WHEREAS, by the City Council of the City of St. Francis that the following property is hereby classified as surplus property, with the approximate value said property assigned as follows:

Surplus Property

(Forfeiture Vehicles)

1999 Pontiac Grand Am
1994 Silverado Pick Up
2003 Toyota 4-Runner
2006 Chrysler Town & Country
2006 Chrysler Town & Country

Estimated Value

Highest bidder on Auction/Ebid

"

"

"

"

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY
OF APRIL, 2019

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 C

TO: Joe Kohlmann, City Administrator

FROM: Barb Held, City Clerk

SUBJECT: Acknowledgement to Gambling Premise Permit

DATE: April 15, 2019

OVERVIEW:

The Andover Huskies youth Hockey Association has applied for a premise permit with the MN Gambling Control Board. The Andover Huskies Youth Hockey Association would like to conduct lawful gambling at the Ponds Golf Course, 2881 229th Avenue NW. Lease Agreement attached. In order for the nonprofit to conduct lawful they must apply through the State, receive City acknowledgment by resolution and then send the signed application to the Gambling Control Board for official approval.

ACTION TO BE CONSIDERED:

A motion would be in order to acknowledge the Application for a Premise Permit by adopting Resolution 2019-12 approving the gambling premise permit for the Andover Huskies Youth Hockey Association at the Ponds Golf Course.

BUDGET IMPLICATION:

None

Attachments:

- Application from Minnesota Lawful Gambling
- Lease Agreement
- Resolution 2019-12

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-12

**A RESOLUTION APPROVING THE GAMBLING PREMISE PERMIT FOR THE
ANDOVER HUSKIES YOUTH HOCKEY ASSOCIATION
AT THE PONDS GOLF COURSE**

WHEREAS, pursuant to Minnesota Statutes 349.213, the City of St. Francis has in effect Section 6-5-3 of the St. Francis City Code which regulates lawful gambling with the City;

WHEREAS, the Andover Huskies Youth Hockey Association (the "Applicant") is an organization which conducts or proposes to conduct lawful gambling at the following described premises within the City of St. Francis, Anoka County, Minnesota;

The Ponds Golf Course
2881-229th Avenue NW
St. Francis, MN 55070

AND WHEREAS, the Gambling Control Board has submitted a premise permit which the Applicant has requested to be issued or renewed;

AND WHEREAS, the City Council finds that the Applicant has complied with all requirements of the St. Francis City Code, Section 6-5-3 and said premises permit is hereby approved by a majority of the St. Francis City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF APRIL, 2019.

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization.	6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial.
_____ Signature of Chief Executive Officer (designee may not sign)	_____ Date 4/5/19

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION		
Organization: Andover Huskies Youth Hockey Association	License/Site Number: 35843	Daytime Phone: 763-286-9275
Address: 15200 Hanson Blvd N.W.	City: Andover	State: Zip: MN 55304
Name of Leased Premises: The Ponds Golf Course	Street Address: 2881 229th Ave	
City: St. Francis	State: Zip: MN 55304	Daytime Phone: 763-286-9275
Name of Legal Owner: Richard Lund	Business/Street Address: 118036 Palm Street NW	
City: Andover	State: Zip: MN 55304	Daytime Phone: 612-723-5023
Name of Lessor (if same as legal owner, write "SAME"):		
City:	State: Zip:	Daytime Phone:
Check applicable item: ☒ New or amended lease. Effective date: <u>05/01/2019</u> . Submit changes at least ten days before the effective date of the change. ☐ New owner. Effective date: _____. Submit new lease within ten days after new lessor assumes ownership.		
CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)		
☒ Pull-Tabs (paper) ☒ Pull-Tabs (paper) with dispensing device ☒ Bar Bingo ☐ Bingo ☒ Tipboards ☒ Paddlewheel ☐ Paddlewheel with table	☒ Electronic Pull-Tabs ☒ Electronic Linked Bingo Electronic games may only be conducted: 1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or 2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.	
PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)		
BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.		
ALL GAMES, including electronic games: Monthly rent to be paid: <u>10</u> %, not to exceed 10% of gross profits for that month. • Total rent paid from all organizations for only booth operations at the leased premises may not exceed \$1,750 . • The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.		
BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.		
ELECTRONIC GAMES: Monthly rent to be paid: <u>15</u> %, not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games. ALL OTHER GAMES: Monthly rent to be paid: _____ %, not to exceed 20% of gross profits from all other forms of lawful gambling. • If any booth sales conducted by a licensed organization at the premises, rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1,750 cap.		
BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)		
Bingo rent is limited to one of the following: • Rent to be paid: _____ %, not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo. - OR - • Rate to be paid: \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor. ⇒ Rent may not be paid for bar bingo. ⇒ Bar bingo does not include bingo games linked to other permitted premises.		
LEASE TERMINATION CLAUSE (must be completed)		
The lease may be terminated by either party with a written <u>30</u> day notice. Other terms:		

LG215 Lease for Lawful Gambling Activity

6/15 Page 2 of 2

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor: <i>Rick Lund</i> <i>Susan Welter agent for</i>	Date: <i>4/4/19</i>	Signature of Organization Official (Lessee):	Date:
Print Name and Title of Lessor: <i>Rick Lund - Owner</i> <i>Sue Welter - acting agent</i>	Print Name and Title of Lessee:		

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:
Minnesota Gambling Control Board
1711 W. County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

LG214 Premises Permit Application**Annual Fee \$150 (NON-REFUNDABLE)****REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.**ORGANIZATION INFORMATION**Organization Name: Andover Huskies Youth Hockey Association License Number: 35843Chief Executive Officer (CEO) Jeremy Coe Daytime Phone: 763-498-3915Gambling Manager: David Johnson Daytime Phone: 763-286-9275**GAMBLING PREMISES INFORMATION**Current name of site where gambling will be conducted: The Ponds Golf Course

List any previous names for this location:

Street address where premises is located: 2881 229th Ave., N.W.
(Do not use a P.O. box number or mailing address.)

City: OR	Township:	County:	Zip Code:
St. Francis		Anoka	55070

Does your organization own the building where the gambling will be conducted?

☐ Yes ☒ No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? ☐ Yes ☐ No ☒ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? ☐ Yes ☒ No ☐ Don't know**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**Bank Name: Wells Fargo Bank Account Number: 2298251279Bank Street Address: 1966 Bunker Lake Blvd. NW City: Andover State: **MN** Zip Code: 55304**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
<u>ABC Mini Storage - 13624 Hanson Blvd.</u>	<u>Andover</u>	<u>MN</u>	<u>55304</u>
<u></u>	<u></u>	<u>MN</u>	<u></u>
<u></u>	<u></u>	<u>MN</u>	<u></u>



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4D

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

SUBJECT: Declare Surplus Land

DATE: April 15th, 2019

OVERVIEW:

Staff is requesting the City Council to declare the attached land as surplus. This land was given to the City in a land swap deal as a result of the Bridge Street improvements.

The City has no practical use for this land and due to the proximity of the land, it would likely be developed as a result of the Rivers Edge Development.

Recommended Motion:

Adopt a resolution declaring the attached land as surplus.

Attachments:

Resolution 2019-15

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-15

**A RESOLUTION DECLARING SURPLUS
PROPERTY AND AUTHORIZING THE DISPOSAL
OF SAID PROPERTY
33-34-24-22-0016**

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled "Disposal of Excess Property" outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property legally described as follows as surplus property and is no longer needed for municipal service; and

That part of the West 400.00 feet of the Northwest Quarter of the Northwest Quarter of Section 33, Township 34, Range 24, Anoka County, Minnesota, as measured along the north line thereof, lying northerly of the south 358.00 feet of said Northwest Quarter of the Northwest Quarter, as measured along the west line thereof.

EXCEPT that part of the above described parcel lying within a 120.00 foot wide strip of land, the southeasterly and easterly line of said strip is described as follows;

Commencing at the northeast corner of said West 400.00: thence South 00 degrees 25 minutes 24 seconds East, along the east line of said West 400.00 feet, a distance of 244.30 feet to the point of beginning of the line to be described; thence South 59 degrees 06 minutes 34 seconds West 11.96 feet; thence southwesterly 654.26 feet along a tangential curve, concave to the southeast, having a radius of 656.20 feet and a central angle of 57 degrees 07 minutes 35 seconds; thence South 01 degrees 58 minutes 59 seconds West to a point on the north line of said South 358.00 feet, distant 60.03 feet easterly of the northwest corner of said South 358.00 feet, and said line there terminating.

The side line of said 120.00 foot wide strip is to be lengthened or shortened to terminate on the east and west lines of said West 400.00 feet.
(33-34-24-22-0016)

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of St. Francis hereby declares the above described real property as surplus; and

BE IT FURTHER RESOLVED that the City Administrator is authorized to dispose of said real property pursuant to City Code requirements.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF APRIL, 2019.

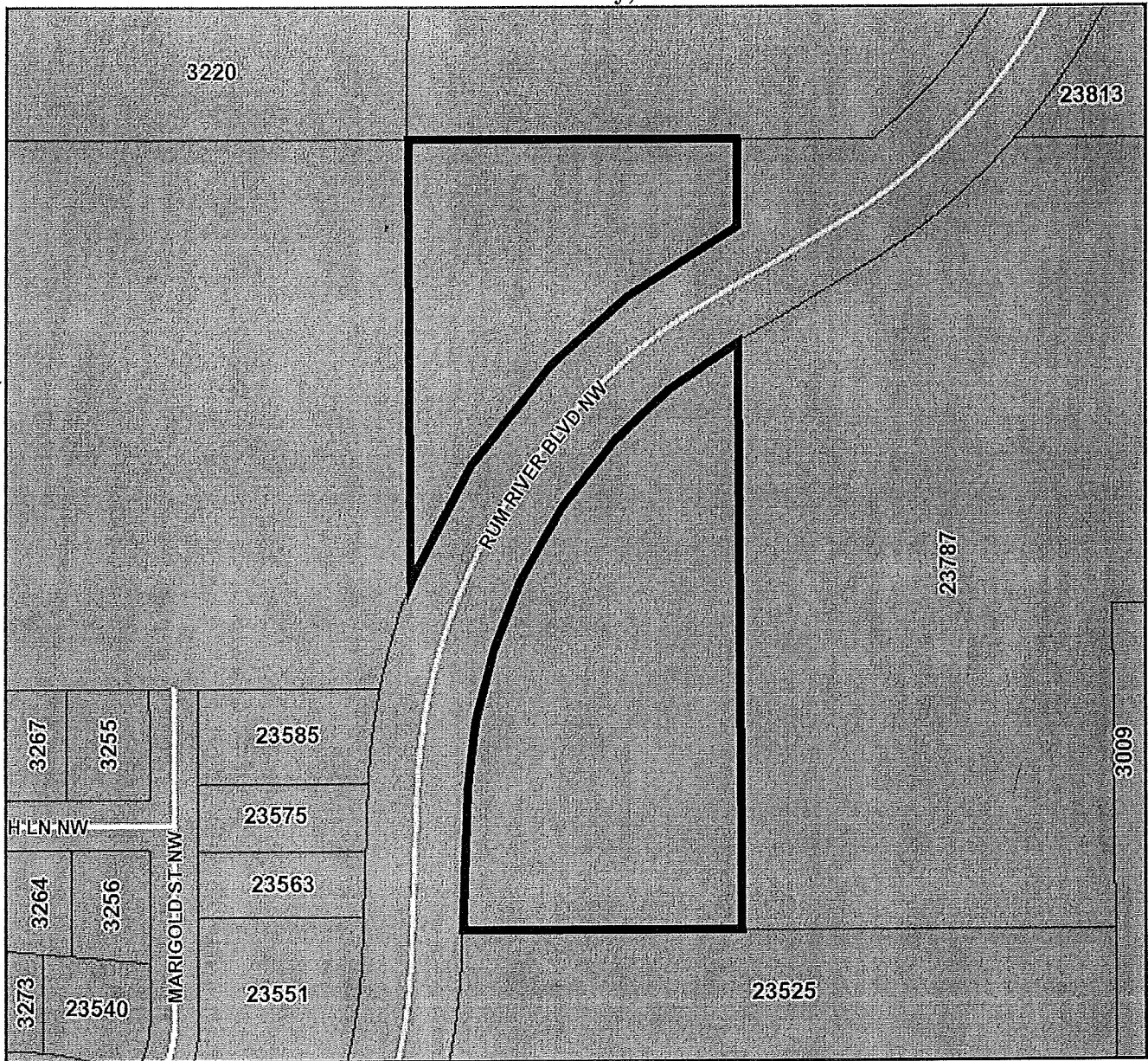
APPROVED:

ATTEST:

Steven D. Feldman, Mayor of St. Francis

Barbara I. Held, City Clerk

Anoka County, MN



TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
SUBJECT: Small Cell Wireless Equipment Aesthetic Standards
DATE: April 15, 2019

OVERVIEW

During the 2017 legislative session, a provision to allow small cell wireless equipment to be placed on city-owned infrastructure and in the right of way was passed.

Small cell wireless equipment is identified as low-powered cellular radio access that operates within a short range.

This provision set several timelines, guidelines and deadlines on cities. Cities are required to update ordinances and specify an application process for obtaining small cell wireless permits that meets deadlines as set by State Statute.



On January 14, 2019, the Federal Communications Commission (FCC) issued an order addressing the deployment of small wireless facilities which preempted some local control over these facilities. However, aesthetic standards addressing small cell facilities remain under local control. The City has a mandated deadline of April 15 to identify and publish any aesthetic standards for this equipment which will provide local control over small cell facilities. The City standards must be:

- 1) *reasonable,*
- 2) *no more burdensome than those applied to other types of infrastructure and*
- 3) *objective and published in advance.*

To be objective, requirements must have clearly defined and achievable standards. If the City fails to adopt these standards by April 15, 2019, it may lose the ability to impose any aesthetic standards on these projects.

Moving forward, staff will also be addressing City Ordinances, the application process and forms related to the Right-of-Way and small cell facilities. This may also include an addition to the fee structure.



ITEMS TO BE DICUSSED:

Council to consider and approve for publication the attached Small Cell Facility Design and Review Guidelines.

POTENTIAL BUDGET:

None

ATTACHMENTS:

- Small Wireless Facility Design and Review Guidelines

City of St. Francis Small Wireless Facility Design and Review Guidelines

Purpose and Intent

The City Council of the City of St. Francis establishes these Small Wireless Facility Design and Review Guidelines in order to protect the public health, safety and welfare of its citizens and to reasonably manage and protect the public rights-of-way (ROW) and its uses in the City.

The objective of these Guidelines is to strike a balance between preserving and protecting the character of the City through careful design, siting, and camouflaging techniques to blend these facilities into their surrounding environment and provide other reasonable conditions upon such placement and use of the public ROW, while enhancing the ability of small wireless facilities carriers to deploy small wireless facilities in the City effectively and efficiently so that residents, businesses, and visitors benefit from widespread wireless service availability.

These Guidelines apply to requests to locate small wireless facilities in the public ROW on any publicly or privately held infrastructure and the ongoing use of the ROW for such purposes. The Guidelines provide the aesthetic requirements and other reasonable conditions that small wireless facilities installed within the public ROW must meet prior to installation and following installation within the City. These Guidelines are administered through a permitting process conducted by the City Engineer. In addition to meeting the aesthetic requirements as stated in these Guidelines, any applications to locate small wireless facilities within the public ROW shall include the approval and authorization of the owner of the infrastructure for such a use.

Although small wireless facilities installed outside of the public ROW are not bound by these Guidelines, they may be used to inform their installations.

Definitions

Collocate or Collocation. To install, mount, maintain, modify, operate, or replace a small wireless facility on, under, within, or adjacent to an existing wireless support structure or utility pole that is owned privately, or by the city or other governmental unit.

Micro Wireless Facility. A Small Wireless Facility that is no larger than 24 inches long, 15 inches wide, and 12 inches high and whose antenna, if any, is no longer than 11 inches.

Small Wireless Facility.

- A. A wireless facility that meets both of the following qualifications:
 - 1. Each antenna is located inside an enclosure of no more than six cubic feet in volume or could fit within such an enclosure; and
 - 2. All other wireless equipment associated with the small wireless facility provided such equipment is, in aggregate, no more than 28 cubic feet in volume, not including electric meters, concealment elements, telecommunications demarcation boxes, battery backup power systems, grounding equipment, power transfer switches, cutoff switches, cable, conduit, vertical cable runs for the connection of power and other services, and any equipment concealed from public view within or behind an existing structure or concealment.

B. A micro wireless facility.

Wireless Facility. Equipment at a fixed location that enables the provision of wireless services between user equipment and a wireless service network, including equipment associated with wireless service, a radio transceiver, antenna, coaxial or fiber-optic cable, regular and backup power supplies, and a small wireless facility, but not including wireless support structures, wireline backhaul facilities, or cables between utility poles or wireless support structures, or not otherwise immediately adjacent to and directly associated with a specific antenna.

Wireless Support Structure. A new or existing structure in a public right-of-way designed to support or capable of supporting small wireless facilities, as reasonably determined by the city.

Aesthetic Guidelines

A. Pole Criteria

1. Only one installation per pole on a first come, first served basis is permitted.
2. In some cases, the existing pole may require replacement with a new combination pole that can accommodate the equipment proposed to be attached and the street light luminaire, signal head/mast arm or other appurtenances (the “replacement pole”). If an existing pole is proposed to be utilized for attachment, detailed engineering calculations shall be submitted by a Licensed Professional Engineer showing that the pole can accommodate the additional loads.
3. The color and surface treatment of the replacement pole shall be uniform and consistent with existing City of St. Francis street light infrastructure.
4. All pole-mounted equipment shall match the color of the replacement pole.
5. No Company signs are permitted to be placed on a pole, including a replacement pole, except to the extent required by local, state or federal law or regulations.
6. Antennas shall be limited to snug-mount, canister-mount, and concealed antennas and mounted no more than 6 inches off the pole.
7. All cables or wires for the attached wireless equipment shall be located inside the pole except where such cables or wires attach to the ports in the antenna.

B. Height

1. Pole heights shall be the same as all adjacent poles of the same use.
2. All pole-attached wireless equipment must be a minimum 10 feet from the sidewalk surface elevation.
3. No new wireless support structure installed within the right-of-way shall exceed 50 feet in height without the city’s written authorization, provided that the city may impose a lower

height limit in the applicable permit to protect the public health, safety and welfare or to protect the right-of-way and its current use, and further provided that a registrant may replace an existing wireless support structure exceeding 50 feet in height with a structure of the same height subject to such conditions or requirements as may be imposed in the applicable permit.

4. No wireless facility may extend more than 10 feet above its wireless support structure.

C. Equipment Enclosures/Concealment

1. All ground based wireless equipment, including, but not limited to, equipment cabinets or power pedestals, shall be placed at the back of the right-of-way whenever possible.
2. Equipment enclosures, including electric meters, shall be as small as possible, but in no event larger than 28 cubic feet in volume. Ground-mounted equipment shall incorporate concealment elements into the proposed design matching color and materials of the wireless support structure, unless other materials or colors are approved by the City. Concealment may include, but shall not be limited to, landscaping, strategic placement in less obtrusive locations and placement within existing or replacement street furniture.
3. Radio equipment shall be fully enclosed within an equipment cabinet or concealed within the antenna shroud enclosure matching the color and materials of the wireless support structure, unless other materials or colors are approved by the City.
4. Landscaping concealing equipment enclosures shall be planted in such quantity and size such that 100% screening is achieved within two years of installation.

The City of St. Francis shall not allow small cell wireless facility equipment to be installed on City-owned and maintained street lights.

The City of St. Francis reserves the right to reject any street light fixture proposed to be City owned and maintained and installed in conjunction with small cell wireless facility equipment based solely on appearance and consistency with existing City owned equipment and maintenance capabilities.

While the City fully intends to have small cell facilities meet the guidelines established in this policy, there may be times when not every specific guideline may be met. In these cases, City Staff will use these guidelines in approval of small cell wireless permit applications.

Document Date: April 2019

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 F

TO: Joe Kohlmann, City Administrator
FROM: Todd Schwieger
SUBJECT: Nixle Notification System
DATE: April 15, 2019

OVERVIEW: Everbridge Nixle is a Community Information Service dedicated to providing the public with timely, accurate and important information. The City entered into a subscription with Everbridge Nixle in June of 2017. City Staff has utilized the notification system several times since the inception date to communicate and provide important information to the public by means of text message, email and landline. The City continues to promote the service and now has the capability to reach approximately 900 residents by text message and email as well as an additional 1,392 residents by land line phone. Nixle continues to be a valuable tool for City Staff to disperse important information to the public.

ACTION TO BE CONSIDERED: City Council approval to renew the Everbridge Nixle subscription for 12 months with a renewal date of June 22, 2019.

BUDGET IMPLICATION: A subscription fee of \$4,243.60 would be paid out of computer consulting fee funds from 2019 department budgets.

Attachments:



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 G

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Bill List to be considered by Council
DATE: 04-10-2019

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$193,906.17 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments -None.

Direct Transfer from Previous Month-\$141,591.03

Manual Checks-None

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 04-01-2019 Packet List
- 04-01-2019 Other Checks



04/10/2019 4:17 pm

PAYMENT BATCH AP 04-16-19

3D SPECIALTIES INC.

04/01/2019	208028	E 101-43100-226	Sign Repair Materials	TELESPAR	376.27
					<u>\$376.27</u>

ABDO, EICK & MEYERS, LLP

03/31/2019	413333	E 101-41540-301	Auditing and Acct g Services	Annual audit services	9,600.00
03/31/2019	413333	E 601-49440-301	Auditing and Acct g Services	Annual audit services	1,600.00
03/31/2019	413333	E 602-49490-301	Auditing and Acct g Services	Annual audit services	1,600.00
03/31/2019	413333	E 609-49750-301	Auditing and Acct g Services	Annual audit services	3,200.00
					<u>\$16,000.00</u>

ACE SOLID WASTE, INC.

04/01/2019	4774889	E 101-42110-384	Refuse/Garbage Disposal	APRIL GARBAGE	91.99
04/01/2019	4774889	E 101-42210-384	Refuse/Garbage Disposal	APRIL GARBAGE	61.02
04/01/2019	4774889	E 101-43100-384	Refuse/Garbage Disposal	APRIL GARBAGE	22.99
04/01/2019	4774889	E 101-43100-384	Refuse/Garbage Disposal	APRIL GARBAGE	57.51
04/01/2019	4774889	E 101-43210-384	Refuse/Garbage Disposal	APRIL GARBAGE	0.00
04/01/2019	4774889	E 101-43210-384	Refuse/Garbage Disposal	APRIL GARBAGE	58.08
04/01/2019	4774889	E 101-45200-384	Refuse/Garbage Disposal	APRIL GARBAGE	57.50
04/01/2019	4774889	E 101-45200-384	Refuse/Garbage Disposal	APRIL GARBAGE	23.00
04/01/2019	4774889	E 601-49440-384	Refuse/Garbage Disposal	APRIL GARBAGE	23.00
04/01/2019	4774889	E 601-49440-384	Refuse/Garbage Disposal	APRIL GARBAGE	72.26
04/01/2019	4774889	E 602-49490-384	Refuse/Garbage Disposal	APRIL GARBAGE	72.25
04/01/2019	4774889	E 602-49490-384	Refuse/Garbage Disposal	APRIL GARBAGE	23.00
04/01/2019	4774889	E 609-49750-384	Refuse/Garbage Disposal	APRIL GARBAGE	190.01
					<u>\$752.61</u>

AIRGAS NORTH CENTRAL

04/30/2019	9960709808	E 101-43100-217	Other Operating Supplies	CYLINDAR RENTAL	12.98
04/30/2019	9960709808	E 101-43210-217	Other Operating Supplies	CYLINDAR RENTAL	12.98
04/30/2019	9960709808	E 101-45200-217	Other Operating Supplies	CYLINDAR RENTAL	12.98
04/30/2019	9960709808	E 601-49440-217	Other Operating Supplies	CYLINDAR RENTAL	12.98
04/30/2019	9960709808	E 602-49490-217	Other Operating Supplies	CYLINDAR RENTAL	13.01
					<u>\$64.93</u>

ANOKA COUNTY FIRE PROTECTION C

01/01/2019	18-1837	E 101-42210-433	Dues and Subscriptions	ANNUAL MEMBERSHIP DUES	420.00
04/09/2019	18-1862	E 101-42210-311	Contract	PSDS COST ALLOCATION	4,293.00
					<u>\$4,713.00</u>

ANOKA COUNTY PROPERTY RECORDS

04/10/2019	041019	G 803-22159	ESC-DENKER	RECORDING FEE	46.00
					<u>\$46.00</u>

ARK TOWING AND RECOVERY

03/29/2019	90409	E 101-42110-441	Miscellaneous	2004 CHEV TRUCK SILVERADO	218.00
					<u>\$218.00</u>

ARTISAN BEER COMPANY

04/03/2019	3335696	E 609-49751-252	Beer For Resale	BEER	108.20
					<u>\$108.20</u>

BELLBOY CORPORATION

03/13/2019	0068753400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.55)
03/13/2019	0068753400	E 609-49751-253	Wine For Resale	WINE	(96.00)
03/26/2019	0068871000	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.65
03/26/2019	0068871000	E 609-49751-251	Liquor For Resale	LIQUOR	365.85

03/26/2019	0068914200	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.50
03/26/2019	0068914200	E 609-49751-251	Liquor For Resale	LIQUOR	1,412.50
03/26/2019	0068916300	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.55
03/26/2019	0068916300	E 609-49751-254	Miscellaneous Merchandise	MISC	48.00
03/26/2019	0099226500	E 609-49750-210	Operating Supplies	OPERATING SUPPLIES	186.03
03/26/2019	0099226500	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.06
03/26/2019	0099226500	E 609-49751-254	Miscellaneous Merchandise	MISC	42.00
					\$1,983.59

BERNICK COMPANIES, THE

03/28/2019	490928	E 609-49751-254	Miscellaneous Merchandise	MISC	20.00
03/28/2019	490929	E 609-49751-252	Beer For Resale	BEER	394.00
04/04/2019	492587	E 609-49751-252	Beer For Resale	BEER	346.53
					\$760.53

BGS (BARNA GUZY)

03/31/2019	200480	E 101-41600-312	Criminal Legal Fees	PROSECUTION/RETAINER FILE	5,000.00
03/31/2019	200806	E 101-41600-304	Civil Legal Fees	MUNICIPAL	1,900.00
03/31/2019	200807	E 101-41600-304	Civil Legal Fees	COMMUNITY DEVELOPMENT	1,820.00
03/31/2019	200808	E 101-41600-304	Civil Legal Fees	MEADOWS OF ST FRANCIS PUF	2,142.00
03/31/2019	200809	E 101-41600-304	Civil Legal Fees	MISC/NON-RETAINER	1,428.00
03/31/2019	200928	E 101-41600-304	Civil Legal Fees	FRANCHISES	546.00
03/31/2019	200929	E 101-41600-304	Civil Legal Fees	WORKERS COMP	378.00
					\$13,214.00

BREAKTHRU BEVERAGE

03/28/2019	1080948708	E 609-49751-206	Freight and Fuel Charges	FREIGHT	56.11
03/28/2019	1080948708	E 609-49751-251	Liquor For Resale	LIQUOR	3,120.89
03/28/2019	1080948708	E 609-49751-253	Wine For Resale	WINE	584.83
03/28/2019	1080948709	E 609-49751-252	Beer For Resale	BEER	232.00
04/04/2019	1080952197	E 609-49751-206	Freight and Fuel Charges	FREIGHT	31.35
04/04/2019	1080952197	E 609-49751-251	Liquor For Resale	LIQUOR	481.71
04/04/2019	1080952197	E 609-49751-254	Miscellaneous Merchandise	MISC	319.94
04/04/2019	1080952198	E 609-49751-252	Beer For Resale	BEER	18.45
					\$4,845.28

BUREAU OF CRIM APPREHENSION

03/31/2019	536525	E 101-42110-311	Contract	CJDN ACCESS FEE	270.00
					\$270.00

CALIBRE PRESS

03/27/2019	040919	E 101-42110-208	Training and Instruction	REGISTRATION-BOE	249.00
04/09/2019	69465	E 101-42110-208	Training and Instruction	REGISTRATION-HEDGES	249.00
					\$498.00

CAPITOL BEVERAGE SALES, L.P

04/08/2019	6115865	E 609-49751-252	Beer For Resale	BEER	397.30
04/08/2019	6115865	E 609-49751-254	Miscellaneous Merchandise	MISC	26.00
					\$423.30

CARDIAC SCIENCE CORPORATION

03/25/2019	7351637	E 101-42110-237	Small Equipment	POWERHEART G5 KIT	1,387.27
03/25/2019	7351638	E 402-41940-520	Building Improvements	POWERHEART G5 KIT	2,774.54
04/01/2019	7352525	E 402-41940-520	Building Improvements	SURFACE MOUNT WALL BOX	307.20
					\$4,469.01

CHETS SAFETY SALES, INC.

03/01/2019	18217	E 101-43100-417	Uniform Clothing & PPE	UNIFORMS-SHOES	270.75
03/01/2019	18217	E 101-43210-417	Uniform Clothing & PPE	UNIFORMS-SHOES	270.76
03/01/2019	18217	E 101-45200-417	Uniform Clothing & PPE	UNIFORMS-SHOES	270.76
03/01/2019	18217	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS-SHOES	270.76
03/01/2019	18217	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS-SHOES	270.76
					\$1,353.79

CINTAS

04/02/2019	4019287971	E 609-49750-219	Rug Maintenance	RUG MAINTENANCE	11.26
04/02/2019	4019287972	E 601-49440-402	Janitorial Service	RUG MAINTENANCE	23.04
04/02/2019	4019288018	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	7.98
04/09/2019	4019687229	E 101-42110-402	Janitorial Service	RUGS & SUPPLIES	24.04

04/09/2019	4019687229	E 101-43100-402	Janitorial Service	RUGS & SUPPLIES	6.01
04/09/2019	4019687229	E 101-45200-402	Janitorial Service	RUGS & SUPPLIES	6.01
04/09/2019	4019687229	E 601-49440-402	Janitorial Service	RUGS & SUPPLIES	6.01
04/09/2019	4019687229	E 602-49490-402	Janitorial Service	RUGS & SUPPLIES	6.01
04/09/2019	4019687323	E 602-49490-401	Repairs/Maint Buildings	UNIFORMS	9.31
					<u>\$99.67</u>

CLASSIC CONSTRUCTION

03/27/2019	21926	E 405-43100-441	Miscellaneous	1 1/2" ROCK, 3 LOADS	725.20
03/27/2019	21926	E 602-49490-229	Project Repair & Maintenance	1 1/2" ROCK, 3 LOADS	725.21
					<u>\$1,450.41</u>

CORE & MAIN

03/29/2019	K334759	E 601-49440-229	Project Repair & Maintenance	#60 SCREW VLV BOX 24"	696.35
					<u>\$696.35</u>

CORPORATE CONNECTION

04/01/2019	50775	E 101-43100-417	Uniform Clothing & PPE	CORPORATE WEAR	121.30
04/01/2019	50775	E 101-45200-417	Uniform Clothing & PPE	CORPORATE WEAR	121.28
04/01/2019	50775	E 601-49440-417	Uniform Clothing & PPE	CORPORATE WEAR	121.30
04/01/2019	50775	E 602-49490-417	Uniform Clothing & PPE	CORPORATE WEAR	121.30
					<u>\$485.18</u>

COUNTY MARKET - CITY ACCOUNT

04/03/2019	033119	E 101-42210-212	Motor Fuels	FUEL	43.18
04/03/2019	03312019	E 101-42210-212	Motor Fuels	FUEL	357.77
					<u>\$400.95</u>

CRYSTAL SPRINGS ICE

03/26/2019	002.B005927	E 609-49751-254	Miscellaneous Merchandise	MISC	31.59
					<u>\$31.59</u>

CUSTOM REMODELERS INC.

04/09/2019	04919	G 101-20820	Surcharge Payable	REFUND PERMIT #2019-00021	96.00
					<u>\$96.00</u>

DAHLHEIMER DIST. CO. INC.

03/27/2019	203056	E 609-49751-252	Beer For Resale	BEER	17,110.25
03/27/2019	203056	E 609-49751-254	Miscellaneous Merchandise	MISC	276.00
03/27/2019	203056	E 609-49751-255	N/A Products	NA	27.00
04/02/2019	203916	E 609-49751-252	Beer For Resale	BEER	(71.60)
04/03/2019	203512	E 609-49751-252	Beer For Resale	BEER	8,229.20
04/03/2019	203512	E 609-49751-255	N/A Products	NA	45.40
					<u>\$25,616.25</u>

DEHN OIL

03/27/2019	60607	E 101-42110-212	Motor Fuels	GENERATORS	560.04
03/27/2019	60607	E 101-43100-212	Motor Fuels	GENERATORS	560.04
03/27/2019	60607	E 101-45200-212	Motor Fuels	GENERATORS	560.04
03/27/2019	60607	E 601-49440-212	Motor Fuels	GENERATORS	560.04
03/27/2019	60607	E 602-49490-212	Motor Fuels	GENERATORS	560.04
					<u>\$2,800.20</u>

EAGLE GARAGE DOOR CO.

03/21/2019	5402	E 101-42210-401	Repairs/Maint Buildings	GARAGE DOOR TIMER CHANGE	347.50
03/22/2019	5407	E 101-42110-401	Repairs/Maint Buildings	16' POWERMASTER 1 HP 3 PH C	810.00
03/22/2019	5407	E 101-43100-401	Repairs/Maint Buildings	16' POWERMASTER 1 HP 3 PH C	810.00
03/22/2019	5407	E 101-45200-401	Repairs/Maint Buildings	16' POWERMASTER 1 HP 3 PH C	810.00
03/22/2019	5407	E 601-49440-401	Repairs/Maint Buildings	16' POWERMASTER 1 HP 3 PH C	810.00
03/22/2019	5407	E 602-49490-401	Repairs/Maint Buildings	16' POWERMASTER 1 HP 3 PH C	810.00
					<u>\$4,397.50</u>

ECM PUBLISHERS, INC.

03/29/2019	682162	E 405-43100-802	Riverbank/Kings Hwy	KINGS HWY & RIVERBANK LN	102.13
					<u>\$102.13</u>

ELITE SANITATION

04/05/2019	25591	E 101-45200-402	Janitorial Service	PORTABLE TOILET RENTAL	293.00
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						\$293.00
EMERGENCY AUTOMOTIVE TECH. INC						
03/29/2019	SVC27134	E 101-42110-218	Equipment Repair & Maintenance	VEHICLE REPAIR		870.00
04/04/2019	SVC27134A	E 101-42110-218	Equipment Repair & Maintenance	TOMAR OPTICOM		1,650.00
						\$2,520.00
ERICKSON, GARY						
03/20/2019	040919	G 601-22200	Deferred Revenues	REF ACCT #5027		114.64
						\$114.64
FEDERAL SIGNAL CORPORATION						
03/28/2019	7150762	E 402-42110-580	C-O-L Other Equipment	SIREN, CNTRL		18,775.00
						\$18,775.00
FERGUSON WATERWORKS						
03/26/2019	0319046	E 601-49440-259	Water Meters	SUPPLIES		207.54
03/28/2019	0319276	E 601-49440-442	Gopher State	4X5 MRKR FLAG 21 WIRE		132.32
						\$339.86
FLYTE HCM LLC						
04/04/2019	41434	E 101-41540-301	Auditing and Acct g Services	APRIL 2019		39.00
						\$39.00
GOPHER STATE ONE-CALL						
03/31/2019	9030756	E 601-49440-442	Gopher State	MARCH 2019		45.23
03/31/2019	9030756	E 602-49490-442	Gopher State	MARCH 2019		45.22
						\$90.45
GRANITE CITY JOBBING CO.						
03/26/2019	130171	E 609-49751-206	Freight and Fuel Charges	FREIGHT		4.25
03/26/2019	130171	E 609-49751-254	Miscellaneous Merchandise	MISC		50.30
03/26/2019	130171	E 609-49751-256	Tobacco Products For Resale	TOBACCO		2,026.02
						\$2,080.57
GREAT PLAINS FIRE						
03/28/2019	5253	E 402-42210-582	Turnout Gear	INNOTEX ENERGY GEAR-WEDA		2,260.08
03/28/2019	5265	E 402-42210-582	Turnout Gear	INNOTEX ENERGY GEAR-STRAS		2,260.08
03/28/2019	5266	E 402-42210-582	Turnout Gear	INNOTEX ENERGY GEAR-PHELF		2,260.08
03/28/2019	5267	E 402-42210-582	Turnout Gear	INNOTEX ENERGY GEAR-MANG.		2,260.08
						\$9,040.32
HAHN, JILL						
03/20/2019	040919	G 601-22200	Deferred Revenues	REF ACCT #1231		335.72
						\$335.72
HAWKINS, CHRISTINE						
02/20/2019	040919	G 601-22200	Deferred Revenues	REF ACCT #4558		5.12
						\$5.12
HERC-U-LIFT						
03/28/2019	WOQ028911	E 101-43100-218	Equipment Repair & Maintenance	HOSE & HOOD STRUT REPLACE		132.72
03/28/2019	WOQ028911	E 101-45200-218	Equipment Repair & Maintenance	HOSE & HOOD STRUT REPLACE		132.72
03/28/2019	WOQ028911	E 601-49440-228	Equipment Maintenance	HOSE & HOOD STRUT REPLACE		132.71
03/28/2019	WOQ028911	E 602-49490-228	Equipment Maintenance	HOSE & HOOD STRUT REPLACE		132.72
						\$530.87
INNOVATIVE OFFICE SOLUTIONS, L						
03/28/2019	IN2457481	E 101-41400-200	Office Supplies	OFFICE SUPPLIES		55.45
04/02/2019	IN2462548	E 101-42110-200	Office Supplies	OFFICE SUPPLIES-POLICE DEP		94.38
04/04/2019	IN2466393	E 101-41400-200	Office Supplies	OFFICE SUPPLIES		30.91
04/04/2019	IN2467160	E 101-42110-200	Office Supplies	OFFICE SUPPLIES-POLICE DEP		15.72
04/04/2019	IN2467160	E 101-43100-200	Office Supplies	OFFICE SUPPLIES-PW		17.54
						\$214.00
INTERNATIONAL CODE COUNCIL INC						
09/20/2018	977406	E 101-42210-209	Fire Prevention Supplies	MN FIRE CODE '15		304.77
						\$304.77

ISD #15

03/22/2019	4172	E 101-43100-221	Vehicle Repair & Maintenance	2017 DODGE RAM	103.34
03/29/2019	4165	E 101-43100-221	Vehicle Repair & Maintenance	2014 RAM	103.70
03/29/2019	4253	E 101-42210-221	Vehicle Repair & Maintenance	2008 FORD PICKUP	147.13
03/29/2019	4254	E 602-49490-228	Equipment Maintenance	2011 FORD AMBASSADOR	137.68
04/05/2019	4270	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER	44.03
04/05/2019	4271	E 101-42110-221	Vehicle Repair & Maintenance	2016 DODGE CHARGER	44.03
					<u>\$579.91</u>

IVERSON, KELLY

03/20/2019	03202019	G 601-22200	Deferred Revenues	REF ACCT #1516	112.18
					<u>\$112.18</u>

JJ TAYLOR DISTRIBUTING

03/28/2019	2953262	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
03/28/2019	2953262	E 609-49751-252	Beer For Resale	BEER	2,738.00
04/04/2019	2953291	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
04/04/2019	2953291	E 609-49751-252	Beer For Resale	BEER	1,731.40
					<u>\$4,475.40</u>

JOHNSON BROS WHLSE LIQUOR

03/15/2019	533136	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
03/15/2019	533136	E 609-49751-253	Wine For Resale	WINE	(55.15)
03/18/2019	533383	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
03/18/2019	533383	E 609-49751-253	Wine For Resale	WINE	(24.00)
03/27/2019	1251927	E 609-49751-206	Freight and Fuel Charges	FREIGHT	50.48
03/27/2019	1251927	E 609-49751-251	Liquor For Resale	LIQUOR	3,508.25
03/27/2019	1251928	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.28
03/27/2019	1251928	E 609-49751-253	Wine For Resale	WINE	137.25
04/03/2019	1257628	E 609-49751-206	Freight and Fuel Charges	FREIGHT	36.11
04/03/2019	1257628	E 609-49751-251	Liquor For Resale	LIQUOR	2,154.33
04/03/2019	1257629	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.71
04/03/2019	1257629	E 609-49751-253	Wine For Resale	WINE	121.35
					<u>\$5,936.47</u>

JONES, HOLLY & MIKE

03/20/2019	040919	G 601-22200	Deferred Revenues	REF ACCT #2377	77.04
					<u>\$77.04</u>

LMC INSURANCE TRUST

04/01/2019	1004638	E 101-41400-433	Dues and Subscriptions	WORKERS COMP	568.63
					<u>\$568.63</u>

LUPULIN BREWING

03/28/2019	19678	E 609-49751-252	Beer For Resale	BEER	127.00
					<u>\$127.00</u>

MAIL ON THE MOVE

		E 101-41400-322	Postage	POSTAGE FOR MAILING	478.98
					<u>\$478.98</u>

MCDONALD DIST CO.

03/26/2019	251-0007	E 609-49751-252	Beer For Resale	BEER	(35.95)
03/26/2019	484194	E 609-49751-252	Beer For Resale	BEER	7,471.25
04/02/2019	485032	E 609-49751-252	Beer For Resale	BEER	3,507.35
04/02/2019	485032	E 609-49751-255	N/A Products	NA	89.00
04/05/2019	485670	E 609-49751-252	Beer For Resale	BEER	85.95
					<u>\$11,117.60</u>

MED-COMPASS, INC.

03/28/2019	35358	E 601-49440-441	Miscellaneous	SCBA USER-MEDICAL EXAM-J. C	110.00
					<u>\$110.00</u>

MEDTOX LABORATORIES, INC.

03/31/2019	03201995907	E 101-43100-441	Miscellaneous	MED TESTING	42.12
03/31/2019	03201995907	E 101-45200-441	Miscellaneous	MED TESTING	42.12
03/31/2019	03201995907	E 601-49440-441	Miscellaneous	MED TESTING	42.12
03/31/2019	03201995907	E 602-49490-441	Miscellaneous	MED TESTING	42.14

\$168.50

MIDCONTINENT COMMUNICATIONS

INTRA-CITY COMMUNICATIONS						
04/02/2019	040819	E 101-41940-321	Telephone	CITY HALL		37.07
04/02/2019	040819	E 101-42110-321	Telephone	POLICE		16.89
04/02/2019	040819	E 101-43100-321	Telephone	PUBLIC WORKS		16.89
04/02/2019	040819	E 601-49440-321	Telephone	WATER		305.00
04/02/2019	040819	E 609-49750-321	Telephone	LIQUOR STORE		150.00
						<u>\$525.85</u>

MN MUNICIPAL UTILITIES ASSOC.

MN MUNICIPAL UTILITIES ASSOC.					
04/04/2019	53225	E 101-41400-311	Contract	2ND QUARTER SAFETY	510.00
04/04/2019	53225	E 101-42110-311	Contract	2ND QUARTER SAFETY	510.00
04/04/2019	53225	E 101-42210-311	Contract	2ND QUARTER SAFETY	510.00
04/04/2019	53225	E 101-43100-311	Contract	2ND QUARTER SAFETY	765.00
04/04/2019	53225	E 101-45200-311	Contract	2ND QUARTER SAFETY	765.00
04/04/2019	53225	E 601-49440-311	Contract	2ND QUARTER SAFETY	765.00
04/04/2019	53225	E 602-49490-311	Contract	2ND QUARTER SAFETY	765.00
04/04/2019	53225	E 609-49750-311	Contract	2ND QUARTER SAFETY	510.00
					<u>\$5,100.00</u>

MN STATE FIRE CHIEFS ASSN.

<u>MN STATE FIRE CHIEFS ASSN.</u>						
04/10/2019	300006670	E 101-42210-433	Dues and Subscriptions	MEMBERSHIP DUES-SCHMIDT, I	150.00	
						<u>\$150.00</u>

NORTHERN AIR CORPORATION

NORTHERN AIR CORPORATION						
03/18/2019	158520	E 609-49750-219	Rug Maintenance		EQUIPMENT MAINTENANCE	332.00
						<u>332.00</u>

OPUS 21

OPUS 21					
04/02/2019	190352	E 601-49440-382	Utility Billing	MARCH 2019	1,634.74
04/02/2019	190352	E 602-49490-382	Utility Billing	MARCH 2019	1,634.73
					<u>\$3,269.47</u>

PAGE ANALYTICAL SERVICES

PACE ANALYTICAL SERVICES					
04/02/2019	1912004792	E 602-49490-313	Sample Testing	SAMPLE TESTING	153.00
04/03/2019	1912004866	E 602-49490-313	Sample Testing	SAMPLE TESTING	108.00
04/04/2019	1912004901	E 601-49440-313	Sample Testing	SAMPLE TESTING	120.00
					<u>\$381.00</u>

PAUSTIS WINE COMPANY

PAUSTIS WINE COMPANY					
03/25/2019	45082	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.25
03/25/2019	45082	E 609-49751-253	Wine For Resale	WINE	352.00
					<u>\$357.25</u>

PEARL ARCHITECTURE LLC

PEARL ARCHITECTURE LLC						
04/02/2019	201903-01	E 404-41400-300	Professional Services	SPACE NEEDS STUDY		5,104.58
						<u>\$5,104.58</u>

PHILLIPS WINE & SPIRITS CO.

PHILLIPS WINE & SPIRITS CO.					
03/08/2019	323679	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(9.41)
03/08/2019	323679	E 609-49751-251	Liquor For Resale	LIQUOR	(1,242.98)
03/08/2019	323680	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(7.85)
03/08/2019	323680	E 609-49751-254	Miscellaneous Merchandise	MISC	(122.00)
03/18/2019	324578	E 609-49751-253	Wine For Resale	WINE	(11.33)
03/27/2019	2527489	E 609-49751-206	Freight and Fuel Charges	FREIGHT	64.36
03/27/2019	2527489	E 609-49751-251	Liquor For Resale	LIQUOR	3,363.60
03/27/2019	2527490	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.70
03/27/2019	2527490	E 609-49751-253	Wine For Resale	WINE	404.40
04/03/2019	2531391	E 609-49751-206	Freight and Fuel Charges	FREIGHT	22.77
04/03/2019	2531391	E 609-49751-251	Liquor For Resale	LIQUOR	3,440.30
04/03/2019	2531392	E 609-49751-206	Freight and Fuel Charges	FREIGHT	9.42
04/03/2019	2531392	E 609-49751-253	Wine For Resale	WINE	455.00
04/03/2019	2531393	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.28
04/03/2019	2531393	E 609-49751-254	Miscellaneous Merchandise	MISC	96.00
					\$6,484.26

PLEAA

PLEAA						
04/05/2019	040219	E 101-42110-433	Dues and Subscriptions	POLICE DEPT DUES-ANDERSON	35.00	

04/09/2019	04092019	E 101-42110-208	Training and Instruction	2019 SPRING CONFERENCE-S.A	85.00
					<u>\$120.00</u>

PROGRESSIVE BUILDERS

03/20/2019	040919	G 601-22200	Deferred Revenues	REF ACCT #5585	82.29
					<u>\$82.29</u>

ROSEVILLE, CITY OF

03/27/2019	0225913	E 101-41400-310	Computer Consulting Fees	LASERFICHE USER LICENSE-ST	987.55
03/27/2019	0225916	E 101-41110-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	73.19
03/27/2019	0225916	E 101-41400-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	237.89
03/27/2019	0225916	E 101-41910-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	36.68
03/27/2019	0225916	E 101-42110-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	841.78
03/27/2019	0225916	E 101-42210-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	135.41
03/27/2019	0225916	E 101-42400-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	67.70
03/27/2019	0225916	E 101-43100-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	73.19
03/27/2019	0225916	E 101-45200-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	73.19
03/27/2019	0225916	E 601-49440-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	73.19
03/27/2019	0225916	E 602-49490-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	73.19
03/27/2019	0225916	E 609-49750-310	Computer Consulting Fees	WIRELESS ACCESS POINTS	36.59
					<u>\$2,709.55</u>

ROYAL SUPPLY

04/05/2019	25738	E 101-41940-210	Operating Supplies	SUPPLIES	34.53
04/05/2019	25738	E 101-42110-217	Other Operating Supplies	SUPPLIES	138.15
04/05/2019	25738	E 101-43100-217	Other Operating Supplies	SUPPLIES	69.07
04/05/2019	25738	E 101-45200-217	Other Operating Supplies	SUPPLIES	69.07
04/05/2019	25738	E 601-49440-217	Other Operating Supplies	SUPPLIES	69.07
04/05/2019	25738	E 602-49490-217	Other Operating Supplies	SUPPLIES	69.11
					<u>\$449.00</u>

SEMLER, JASON

03/20/2019	040919	G 601-22200	Deferred Revenues	REF ACCT #3572	212.86
					<u>\$212.86</u>

SOUTH CENTRAL TECHNICAL COLLEGE

03/15/2019	433657	E 101-42210-208	Training and Instruction	2019 FIRE SCHOOL-JOHNSON, F	450.00
					<u>\$450.00</u>

SOUTHERN GLAZERS OF MN

03/21/2019	1798609	E 609-49751-206	Freight and Fuel Charges	FREIGHT	0.16
03/21/2019	1798610	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.52
03/21/2019	1798610	E 609-49751-251	Liquor For Resale	LIQUOR	1,398.45
03/28/2019	1801412	E 609-49751-206	Freight and Fuel Charges	FREIGHT	54.72
03/28/2019	1801412	E 609-49751-251	Liquor For Resale	LIQUOR	4,482.18
03/29/2019	5040874	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.12
03/29/2019	5040874	E 609-49751-251	Liquor For Resale	LIQUOR	1,128.50
04/04/2019	1804080	E 609-49751-206	Freight and Fuel Charges	FREIGHT	59.30
04/04/2019	1804080	E 609-49751-251	Liquor For Resale	LIQUOR	4,794.65
04/04/2019	1804081	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.40
04/04/2019	1804081	E 609-49751-253	Wine For Resale	WINE	220.00
04/05/2019	1804816	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.52
04/05/2019	1804816	E 609-49751-251	Liquor For Resale	LIQUOR	1,106.60
					<u>\$13,279.12</u>

ST. FRANCIS AREA CHAMBER OF

04/04/2019	040419	E 609-49750-340	Advertising	2019 PIONEER DAYS COUPON B	25.00
04/09/2019	040919	E 101-45230-217	Other Operating Supplies	BLAINE DONATION TO PIONEER	2,000.00
					<u>\$2,025.00</u>

ST. FRANCIS HOME RUN CLUB

04/09/2019	040919	E 101-45200-311	Contract	2018-2019 WARMING HOUSE AT	6,216.94
					<u>\$6,216.94</u>

TANNER, JOLENE

03/20/2019	040919	G 601-22200	Deferred Revenues	REF ACCT #1730	169.85
					<u>\$169.85</u>

THE AMERICAN BOTTLING COMPANY

04/04/2019	3562809672	E 609-49751-254	Miscellaneous Merchandise	MISC	346.42
					<u>\$346.42</u>

TOTAL REGISTER SYSTEMS, INC

03/25/2019	1049287	E 609-49750-240	Office Equip	OFFICE EQUIPMENT	851.64
					<u>\$851.64</u>

VINOCOPIA, INC.

04/05/2019	0230094-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.50
04/05/2019	0230094-IN	E 609-49751-251	Liquor For Resale	LIQUOR	175.25
04/05/2019	0230094-IN	E 609-49751-253	Wine For Resale	WINE	176.00
					<u>\$363.75</u>

WINE MERCHANTS

03/27/2019	7227868	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.57
03/27/2019	7227868	E 609-49751-253	Wine For Resale	WINE	216.00
					<u>\$217.57</u>

FUND SUMMARY

\$193,906.17

101 GENERAL FUND	\$56,848.53
402 CAPITAL EQUIPMENT	\$30,897.06
404 Building Improvement Fund	\$5,104.58
405 Street Improvement Fund	\$827.33
601 WATER FUND	\$8,942.36
602 SEWER FUND	\$7,379.66
609 LIQUOR FUND	\$83,860.65
803 ESCROW	\$46.00
Total	<u>193,906.17</u>

Checks cut since last Council Meeting



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 H

TO: Mayor and Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: Acct Tech/Deputy Clerk Position
DATE: April 15, 2019

OVERVIEW:

Unfortunately, this week we received a letter of resignation from Accounting Tech/Deputy Clerk Lori Streich. Lori's last day will be April 25, 2019.

ACTION TO BE CONSIDERED:

Accept the resignation of Lori Streich and Authorize Staff to fill the vacancy created with the resignation.

BUDGET IMPLICATION:

There will be little to no additional budget implications.

Attachments:



DNR Variance Request and Action from Public

City Council Presentation

April 15, 2019

By

Joe Kohlmann

What is a DNR Overlay District (Wild, Scenic, Recreational Rivers) ?

- The DNR has the authority from the State of MN to create Administrative Rules
- This particular Rule dictates to cities how this designated area should be developed
- Basically, this removes local decision making for development located within the designated area
- The City has little ability to change the Rules
- Variances or legislative changes are the two main ways

What is a Variance?

- Definition: the fact or quality of being different, divergent, or inconsistent.
- It is difficult to write land use laws that cover all possible scenarios
- For example – shape of lots, location to street, protected resources, location to past development, size of lots, etc.
- Regulating new development in relation to old development can be difficult
- Cities routinely consider and grant variances because new developments may have extenuating circumstances

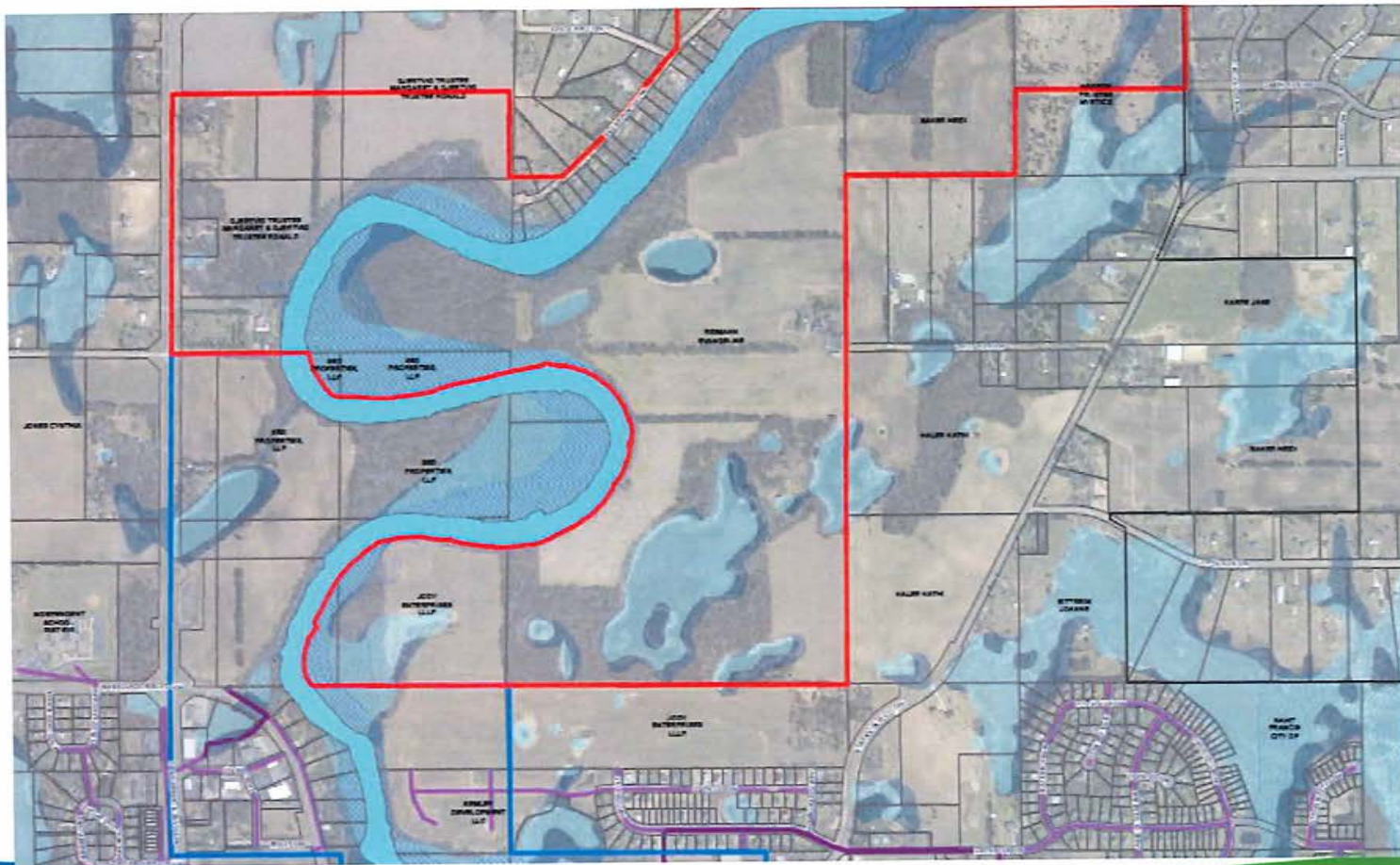
Wild and Scenic Overlay District Overview

- Rum River adopted the Wild and Scenic Overlay district in 1978
- There are two designations for the Wild and Scenic District – “Rural” and “Urban”
- The District basically covers the length of the Rum River at varying distances from the River – ranging from 320 ft. to 2,300 ft. (in St. Francis) – almost a half mile

Why do they have Urban and Rural classifications within the District?

- The designation was adopted about 40 years ago
- They created both Urban and Rural Districts because areas already had been “**considerably developed, have or soon will have public sewer and water available**” – Rum River Management Rules
- 40 years later, the City’s utilities have caught up to Rural District

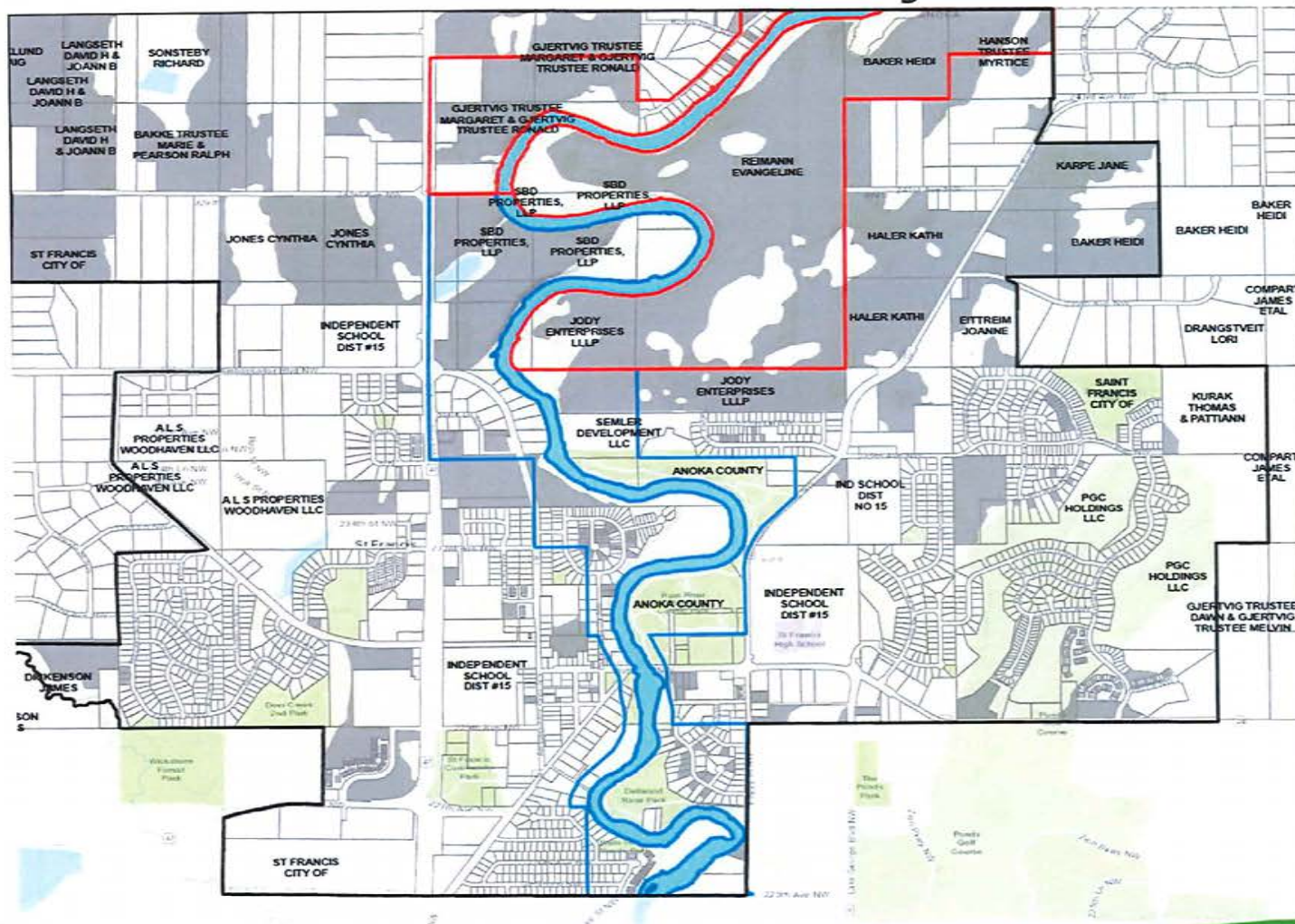
Utilities in relation to rural district



Is St. Francis Classified at Rural or Urban?

- Both – split almost in the middle
- The southern portion of St. Francis (along the Rum River) is designated as “urban”
- The northern portion of St. Francis (along the Rum River) is designated as “rural” – about 500 acres

Wild and Scenic Overlay location



Why does it matter if it is classified as Rural or Urban?

- In short, for example, a 100 acre portion of land
 - Rural Standards allow 1 home per 2.5 acres or 40 homes
 - Urban Standards would allow approximately 220 homes on the same 100 acres

Why would I want more homes here?

- Assuming a Rural development on 100 acres with 40 homes with an assumed price of \$500,000 –
- This would add Estimated Market Value (tax base) of \$20,000,000
- Assuming the Urban Development with 220 units and an average home price of \$300,000
- This would add Estimated Market Value (tax base) of \$66,000,000
- With the assumptions, the “tax base” on the same land is 230% more with Urban Development over Rural Development

What does that mean?

- 2019 Estimated Market Value is \$588,111,100
- \$20,000,000 increases the City's Market Value 3.4%
- \$66,000,000 increases the City's Market Value 11.2%
- All within the same amount of land – larger tax base, potentially lower taxes

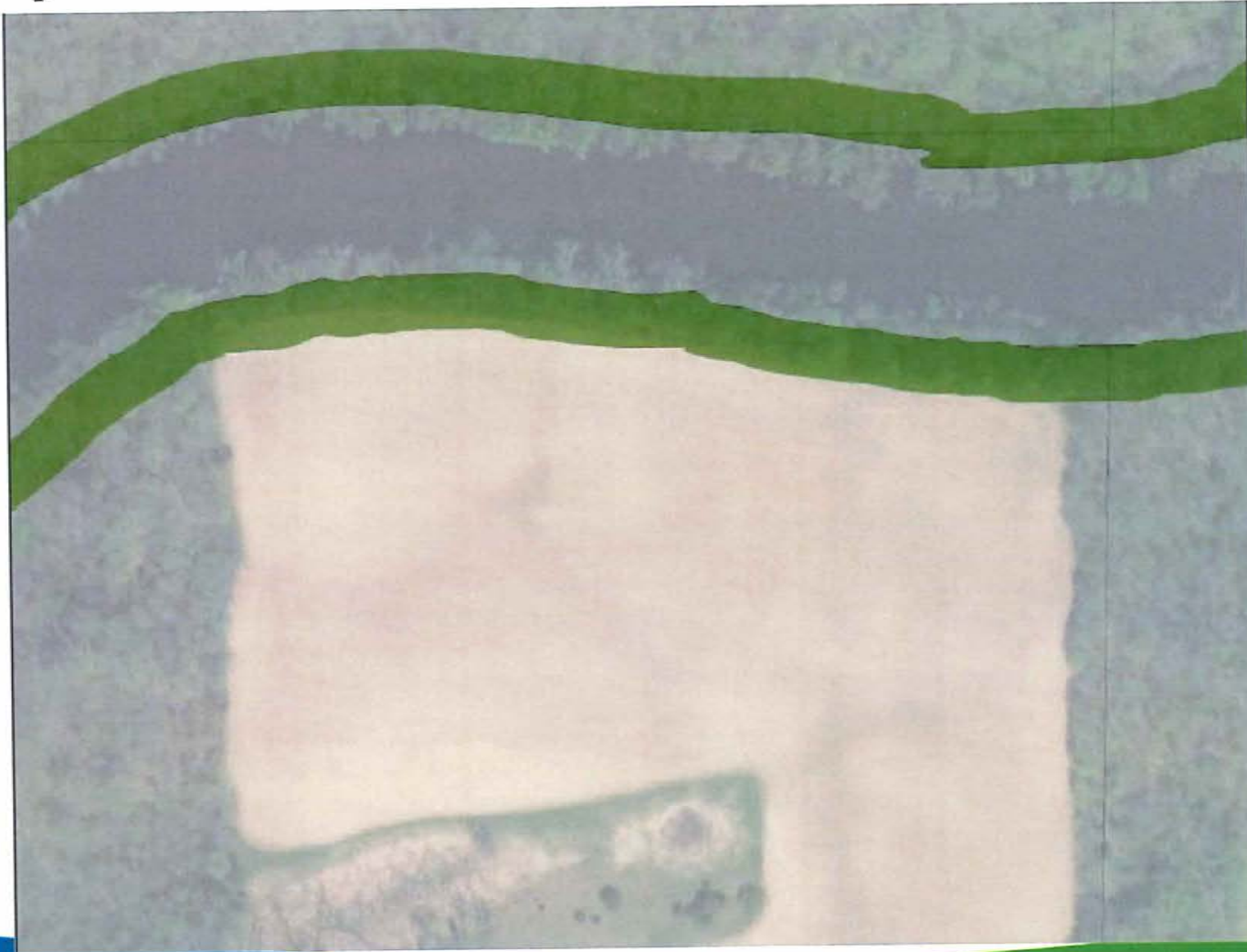
So, Is this all about money??? \$\$\$

- No.
- Obviously the Urban Land Use is more economical and could potentially help drive down local property taxes
- HOWEVER,
- With a Rural Development there would be 40 septic systems and 40 wells and their environmental impact on this 100 acre piece of land
- Urban Development allows for City Sewer and Water
- Providing City Sewer/Water to 2.5 acre lots is not cost effective

More Environmental

- Aside from eliminating 40 more septic systems and wells
- The City is proposing a 60 foot average buffer from the Ordinary high water line of the river with native vegetation
- This could reestablish a vegetative buffer where it no longer exists because of agricultural and development uses
- This could enhance views from the river
- Could also help enhance water quality
- Decrease erosion potential

Map of disturbed buffer



Is this all because of the Wastewater plant?

- No.
- While it is acknowledged that adding more water/sewer users will help drive down water/sewer rates
- The developer in the immediately impacted area has indicated 1 unit per 2.5 acres is not a reality and likely not economically feasible
- Seemingly, there is more demand of Urban vs. Rural Development for developers in this area of St. Francis

Why is the City doing this now?



Potential Impact of growing - urban vs. rural densities

- Smaller “tax base” as indicated by previous example for Rural
- Commercial Business Market Studies conducted by the City use population and income as driving factors in commercial success
- More homes = more population, income and potential businesses
- More businesses = more jobs and services can be provided to residents

Is the City making this land in the DNR District develop?

- Absolutely Not.
- Getting variances for the Urban standards in the rural district allows more options for land owners
- The land may never be developed, it is up to the property owner if they want to sell it
- The Variances would allow land owners more options to potentially sell and develop their land
- Provides for more economical growth when/if the landowner wants to sell/develop their property

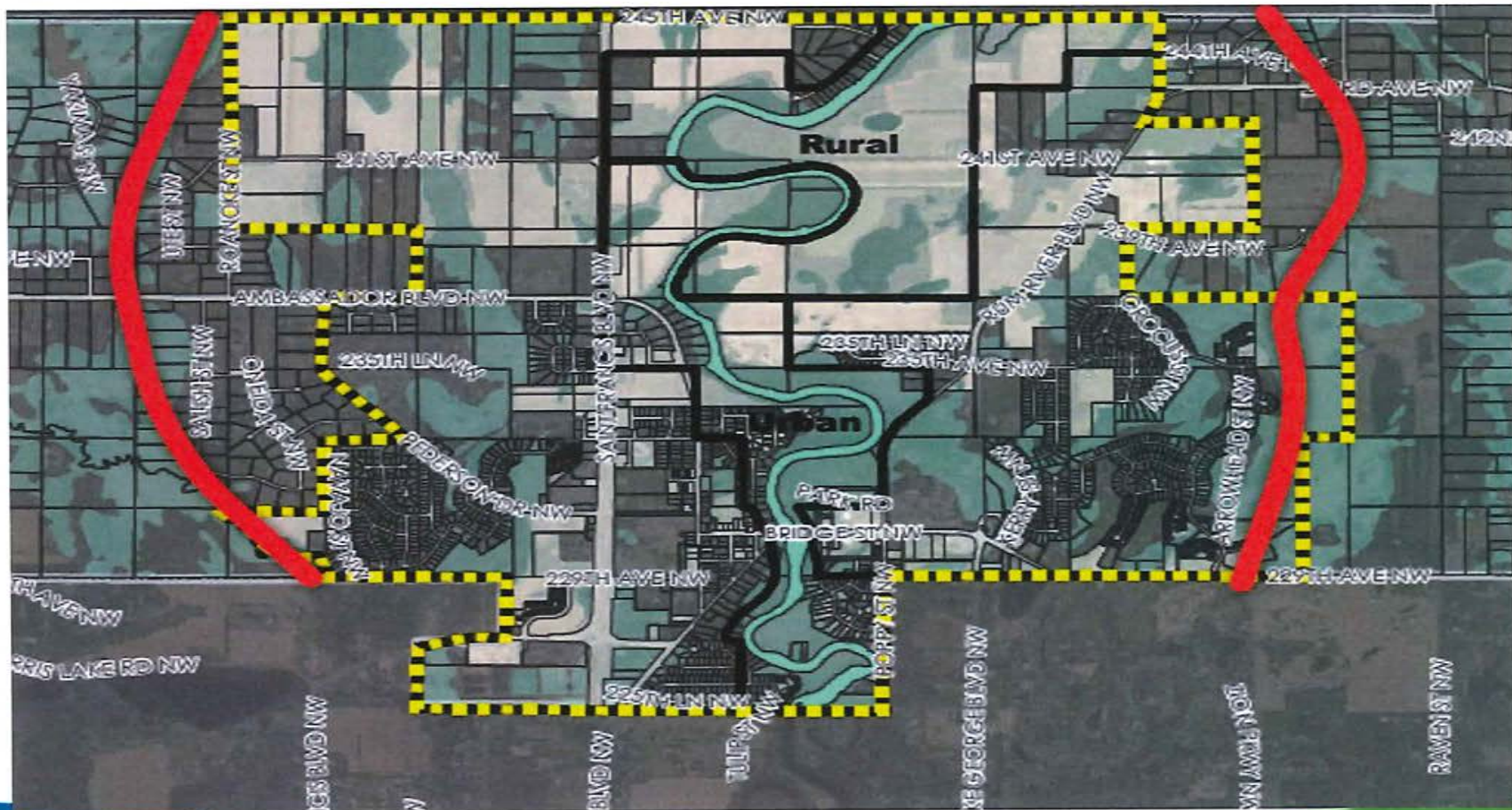
If the Variances are requested because of a small portion in the “rural district” – Why is the City asking for a variance for 500 acres?

- No one has ever requested a variance from the DNR Wild/Scenic/Recreation Rivers before.
- Not something the City wants to do every few years
- The variances provide flexibility for landowners in the future
- Once the City knows the status, it can better make decisions to anticipate growth or more stagnant growth

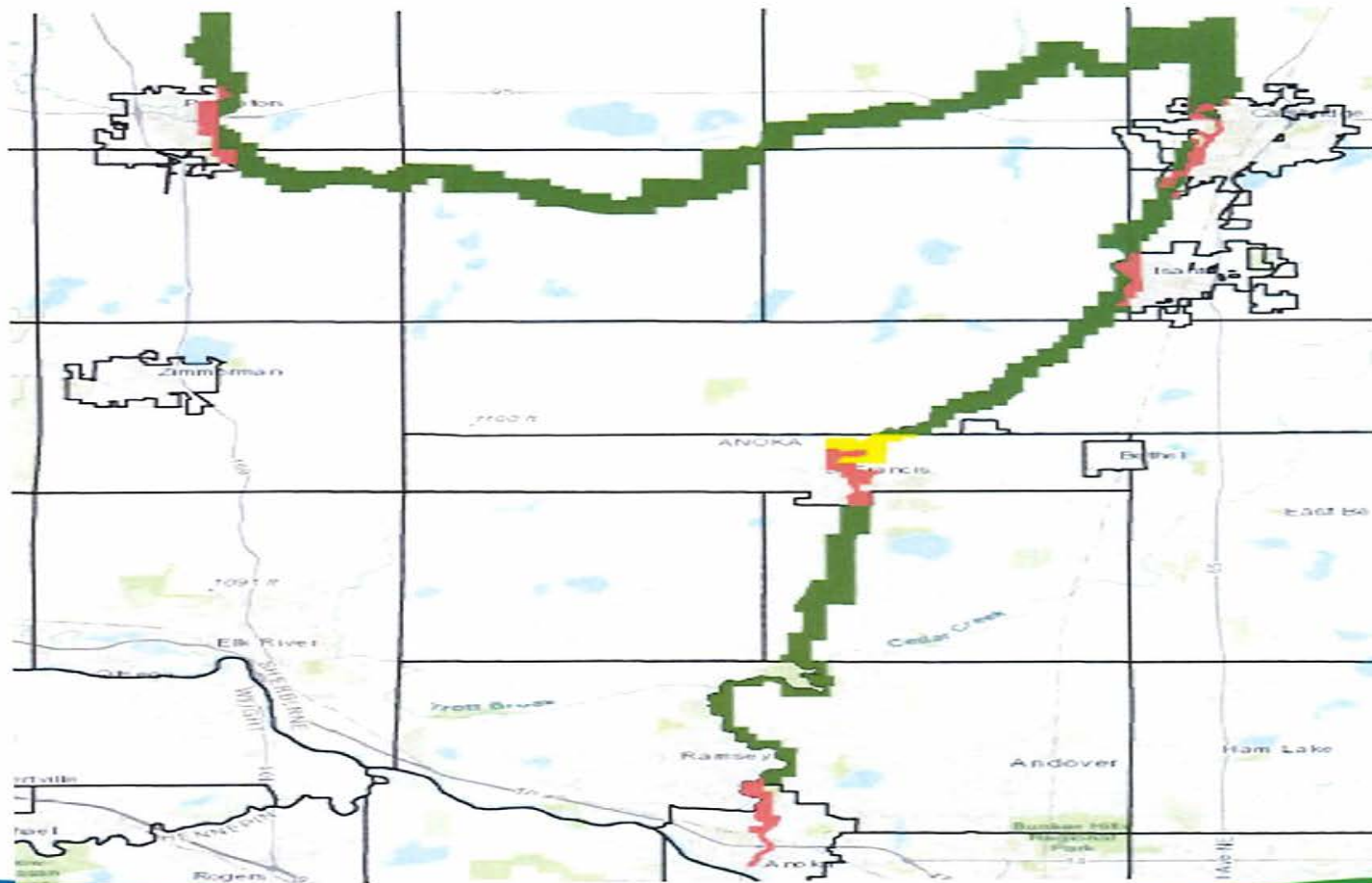
What if the DNR denies the variances?

- Potentially stagnant population and commercial growth
- Lost potential to expand the tax base
- Lost potential to reduce water/sewer rates
- Lost potential to enhance disturbed portions of the buffer
- Increased monitoring of well and septic systems

Forget north, expand the urban density east and west – difficult due to wetlands/previous development



What does the rest of the Rum River designation look like?



What to do now?

- The City has applied for variances with the DNR to except the “rural” section of the overlay district to make it consistent with the “urban” standards.
- The DNR needs to hear resident feedback on the matter and public comment will likely drive the decision making with the DNR
- All utility users who would like more economical water and sewer
- All property owners would like to see an expanded tax base

Who and what?

- daniel.petrik@state.mn.us
- Email
- What – language below:
- As a St. Francis resident, I fully support the City of St. Francis' requested variances from the administrative rules relating to the Wild, Scenic and Recreational Rivers.
 - Name
 - Address

Next Steps

- Staff intends to send out notices via Facebook and the City's website
- The City will be strongly relying on “word of mouth” and “social sharing” from residents of St. Francis.
- Deadline to comment is April 26th at 4:30 p.m.
- Decision will be made May 21st.



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #
7 A -1

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: Kings Highway and Riverbank Lane Project – Hearing on Proposed Assessment

DATE: April 15, 2019

OVERVIEW:

As discussed at the March 18, 2019 City Council Meeting, bids were received for the Kings Highway and Riverbank Lane Improvement Project. A total of three bids were received. A summary of the bids is included on the attached tabulation. As discussed below the project costs are higher than the costs reported in the feasibility report. A summary of the project costs compared to the feasibility report is as presented below:

ITEM	FEASIBILITY REPORT	ACTUAL BID	% DIFFERENCE
Mobilization/Traffic Control	\$15,000.00	\$17,508.70	16.7%
Earthwork and Subgrade Preparation	\$106,443.00	\$160,400.66	50.7%
Bituminous Paving	\$120,244.00	\$138,243.09	15.0%
Erosion Control and Restoration	\$32,791.00	\$28,427.80	-13.3%
Concrete Curb and Gutter	\$12,142.00	\$33,598.86	176.7%
Catchbasin and Storm Sewer	\$35,640.00	\$48,693.97	36.6%
Miscellaneous Construction	\$11,890.00	\$25,788.59	116.9%
Driveway Construction	\$74,837.00	\$94,916.42	26.8%
Overhead Costs	\$73,613.00	\$70,000.00	-4.9%
Totals	\$482,600.00	\$617,578.00	28.0%



Per Minnesota Statutes 429 the council must conduct a assessment hearing to pass on the proposed project assessments to the benefiting property owners. The purpose of the assessment hearing is to give property owners an opportunity to express their comments and concerns about the actual assessment.

ACTION TO BE CONSIDERED:

Consideration to hold the hearing on the proposed assessments.

BUDGET IMPLICATION:

This project is proposed to be financed by the Stormwater Utility Fund and assessments. The total estimated project cost based on the feasibility was \$482,600. The total estimated project cost based on the project bids is \$617,578. The proposed fund split is \$308,789 from the Stormwater Utility Fund and \$308,789 from assessments.

Project costs would be assessed on a per unit basis with one-unit assessment for each benefiting property. There are 29 benefiting properties total. Based on the feasibility report the assessment was proposed to be \$8,320. Based on the actual bid and a total assessment amount of \$308,789 the per unit assessment would be \$10,647. The assessments are proposed to be over a 15 year period at a rate of 3.68%. Based on the proposed assessment rate and term the annually and monthly payments would be \$952.69 and \$79.42, respectively. The proposed assessment roll is attached.

ATTACHMENTS:

BID TABULATION

ASSESSMENT ROLL

BID TABULATION
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

Bids opened at 2:00 p.m. Monday, February 25, 2019
There were 3 bids received, as shown herein.

Base Schedule "A" - Base Bid				North Valley, Inc.		Dresel Contracting, Inc.		US Sitework	
Item	Description	ESTIMATED QUANTITY	UNIT	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	MOBILIZATION	1.0	LUMP SUM	\$16,063.03	\$16,063.03	\$45,420.00	\$45,420.00	\$49,011.94	\$49,011.94
2	CLEARING	20.0	TREE	\$307.61	\$6,152.20	\$300.00	\$6,000.00	\$143.00	\$2,860.00
3	GRUBBING	20.0	TREE	\$184.56	\$3,691.20	\$240.00	\$4,800.00	\$143.00	\$2,860.00
4	REMOVE PIPE CULVERT	492.0	LIN FT	\$8.82	\$4,339.44	\$11.43	\$5,623.56	\$29.00	\$14,268.00
5	REMOVE CONCRETE PAVEMENT	129.0	SQ YD	\$10.71	\$1,381.59	\$8.37	\$1,079.73	\$20.50	\$2,644.50
6	REMOVE BITUMINOUS PAVEMENT	184.0	SQ YD	\$8.57	\$1,576.88	\$11.74	\$2,160.16	\$20.50	\$3,772.00
7	REMOVE SIGN	9.0	EACH	\$53.54	\$481.86	\$42.00	\$378.00	\$57.00	\$513.00
8	REMOVE MAIL BOX	5.0	EACH	\$16.06	\$80.30	\$54.00	\$270.00	\$18.50	\$92.50
9	REMOVE MAIL BOX SUPPORT	31.0	EACH	\$42.83	\$1,327.73	\$30.00	\$930.00	\$49.00	\$1,519.00
10	SALVAGE MAIL BOX	26.0	EACH	\$16.06	\$417.56	\$30.00	\$780.00	\$18.50	\$481.00
11	SAWING CONCRETE PAVEMENT (FULL DEPTH)	144.0	LIN FT	\$5.35	\$770.40	\$7.50	\$1,080.00	\$5.50	\$792.00
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	160.0	LIN FT	\$2.68	\$428.80	\$3.60	\$576.00	\$3.80	\$608.00
13	SALVAGE TOPSOIL (EV) (P)	1031.0	CU YD	\$26.47	\$27,290.57	\$8.38	\$8,639.78	\$2.80	\$2,886.80
14	COMMON EXCAVATION (EV) (P)	5239.0	CU YD	\$7.29	\$38,192.31	\$8.25	\$43,221.75	\$5.20	\$27,242.80
15	HAUL AND DISPOSE EXCESS MATERIAL (LV)	6810.0	CU YD	\$7.83	\$53,322.30	\$11.48	\$78,178.80	\$13.59	\$92,547.90
16	SALVAGE AGGREGATE BASE (EV)	1100.0	CU YD	\$14.21	\$15,631.00	\$7.85	\$8,635.00	\$11.50	\$12,650.00
17	SUBGRADE PREPARATION	37.0	ROAD STA	\$174.04	\$6,439.48	\$350.27	\$12,959.99	\$379.00	\$14,023.00
18	AGGREGATE BASE CLASS 5	1100.0	TON	\$17.75	\$19,525.00	\$16.91	\$18,601.00	\$22.00	\$24,200.00
19	MILL BITUMINOUS SURFACE (1.5")	5.0	SQ YD	\$53.54	\$267.70	\$60.00	\$300.00	\$25.00	\$125.00
20	BITUMINOUS MATERIAL FOR TACK COAT	511.0	GALLON	\$3.05	\$1,558.55	\$1.92	\$981.12	\$3.30	\$1,686.30
21	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	927.0	TON	\$62.02	\$57,492.54	\$79.46	\$73,659.42	\$75.50	\$69,988.50
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2.B)	1239.0	TON	\$63.70	\$78,924.30	\$69.87	\$86,568.93	\$76.50	\$94,783.50
23	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B) 3.0" THICK	1144.0	SQ YD	\$20.39	\$23,326.16	\$25.20	\$28,828.80	\$27.50	\$31,460.00
24	CONCRETE FLUME	1	EACH	\$1,606.31	\$1,606.31	\$1,800.00	\$1,800.00	\$1,455.00	\$1,455.00
25	CULVERT AND MANHOLE MARKER	7	EACH	\$107.09	\$749.63	\$60.00	\$420.00	\$244.00	\$1,708.00
26	15" CAS PIPE APRON	33.0	EACH	\$385.83	\$12,732.39	\$278.18	\$9,179.94	\$480.00	\$15,840.00
27	15" RC PIPE APRON	4.0	EACH	\$1,653.56	\$6,614.24	\$930.00	\$3,720.00	\$1,190.00	\$4,760.00
28	18" RC PIPE APRON	1.0	EACH	\$1,653.56	\$1,653.56	\$1,050.00	\$1,050.00	\$1,815.00	\$1,815.00
29	15" CAS PIPE CULVERT	546.0	LIN FT	\$49.61	\$27,087.06	\$47.67	\$26,027.82	\$57.00	\$31,122.00
30	12" RC PIPE CULVERT DESIGN 3006 CLASS V	27.0	LIN FT	\$49.61	\$1,339.47	\$65.56	\$1,770.12	\$70.00	\$1,890.00
31	15" RC PIPE CULVERT DESIGN 3006 CLASS V	115.0	LIN FT	\$49.61	\$5,705.15	\$58.89	\$6,772.35	\$73.50	\$8,452.50
32	18" RC PIPE CULVERT DESIGN 3006 CLASS III	60.0	LIN FT	\$55.12	\$3,307.20	\$61.56	\$3,693.60	\$78.50	\$4,710.00
33	18" HDPE PIPE CULVERT	253.0	LIN FT	\$40.79	\$10,319.87	\$58.15	\$14,711.95	\$94.00	\$23,782.00
34	CASTING ASSEMBLY	4.0	EACH	\$937.02	\$3,748.08	\$540.00	\$2,160.00	\$987.00	\$3,948.00
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1.0	EACH	\$1,984.28	\$1,984.28	\$840.00	\$840.00	\$3,980.00	\$3,980.00
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-48	20	LIN FT	\$606.30	\$12,368.52	\$564.71	\$11,520.08	\$747.00	\$15,238.80
37	RANDOM RIPRAP CLASS II	20	CU YD	\$82.68	\$1,653.60	\$174.60	\$3,492.00	\$151.00	\$3,020.00

BID TABULATION
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

				North Valley, Inc.		Dresel Contracting, Inc.		US Sitework	
Base Schedule "A" - Base Bid - Continued									
ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
38	CONCRETE CURB & GUTTER DESIGN B418	1855.0	LIN FT	\$12.31	\$22,835.05	\$13.80	\$25,599.00	\$25.00	\$46,375.00
39	CONCRETE CURB & GUTTER DESIGN B618	450.0	LIN FT	\$20.35	\$9,157.50	\$22.80	\$10,260.00	\$31.50	\$14,175.00
40	7" CONCRETE DRIVEWAY PAVEMENT	345.0	SQ YD	\$67.46	\$23,273.70	\$75.60	\$26,082.00	\$88.50	\$30,532.50
41	MAIL BOX	5.0	EACH	\$29.45	\$147.25	\$60.00	\$300.00	\$33.50	\$167.50
42	MAIL BOX SUPPORT	32.0	EACH	\$112.44	\$3,598.08	\$150.00	\$4,800.00	\$128.00	\$4,096.00
43	TRAFFIC CONTROL	1.0	LUMP SUM	\$1,445.67	\$1,445.67	\$1,620.00	\$1,620.00	\$1,645.00	\$1,645.00
44	SIGN PANEL TYPE C	105.0	SQ FT	\$53.54	\$5,621.70	\$60.00	\$6,300.00	\$61.00	\$6,405.00
45	SIGN PANEL TYPE D	30.0	SQ FT	\$35.34	\$1,060.20	\$39.60	\$1,188.00	\$40.00	\$1,200.00
46	PRUNE TREE	8.0	HOUR	\$307.61	\$2,460.88	\$135.00	\$1,080.00	\$106.00	\$848.00
47	STABILIZED CONSTRUCTION EXIT	1.0	LUMP SUM	\$1,285.04	\$1,285.04	\$1,140.00	\$1,140.00	\$2,260.00	\$2,260.00
48	STORM DRAIN INLET PROTECTION	4.0	EACH	\$133.86	\$535.44	\$180.00	\$720.00	\$124.00	\$496.00
49	CULVERT END CONTROLS	3.0	EACH	\$107.09	\$321.27	\$180.00	\$540.00	\$186.00	\$558.00
50	SILT FENCE, TYPE MACHINE SLICED	1430.0	LIN FT	\$1.81	\$2,588.30	\$3.60	\$5,148.00	\$2.50	\$3,575.00
51	FLOTATION SILT CURTAIN TYPE MOVING WATER	35.0	LIN FT	\$43.91	\$1,536.85	\$24.00	\$840.00	\$45.00	\$1,575.00
52	LOAM TOPSOIL BORROW (LV)	210.0	CU YD	\$41.94	\$8,807.40	\$39.00	\$8,190.00	\$17.00	\$3,570.00
53	FERTILIZER TYPE 1	858.0	POUND	\$0.86	\$737.88	\$1.08	\$926.64	\$0.85	\$729.30
54	EROSION CONTROL BLANKETS CATEGORY 3	1160.0	SQ YD	\$1.60	\$1,856.00	\$2.40	\$2,784.00	\$1.60	\$1,856.00
55	HYDRAULIC NATURAL TACKIFIER	8580.0	SQ YD	\$0.86	\$7,378.80	\$0.60	\$5,148.00	\$0.45	\$3,861.00
56	SEEDING	2.9	ACRE	\$428.35	\$1,225.08	\$420.00	\$1,201.20	\$931.00	\$2,662.66
57	SEED MIXTURE 25-121	175.0	POUND	\$11.78	\$2,061.50	\$4.80	\$840.00	\$5.40	\$945.00
58	SEED MIXTURE 33-262	4.0	POUND	\$23.56	\$94.24	\$18.00	\$72.00	\$12.50	\$50.00
Total Bid Schedule "A"				\$547,578.09		\$621,608.74		\$700,319.00	

BID TABULATION
CITY OF ST. FRANCIS
Kings Highway and Riverbank Lane Improvement Project

Bid Schedule "B" - Alternate Bid No. 1				North Valley, Inc.		Dresel Contracting, Inc.		US Sitework	
ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	SALVAGE FENCE	140.0	LIN FT	\$10.71	\$1,499.40	\$7.07	\$989.80	\$5.50	\$770.00
2	SALVAGE TOPSOIL (EV) (P)	82.0	CU YD	\$24.92	\$2,043.44	\$14.49	\$1,188.18	\$3.50	\$287.00
3	COMMON EXCAVATION (EV) (P)	376.0	CU YD	\$16.68	\$6,271.68	\$10.53	\$3,959.28	\$3.50	\$1,316.00
4	HAUL AND DISPOSE EXCESS MATERIAL (LV)	489.0	CU YD	\$8.57	\$4,190.73	\$8.82	\$4,312.98	\$14.00	\$6,846.00
5	RANDOM RIPRAP CLASS II	10.0	CU YD	\$82.68	\$826.80	\$160.20	\$1,602.00	\$204.00	\$2,040.00
6	INSTALL FENCE	128.0	LIN FT	\$32.13	\$4,112.64	\$9.28	\$1,187.84	\$15.00	\$1,920.00
7	LOAM TOPSOIL BORROW (LV)	55.0	CU YD	\$41.94	\$2,306.70	\$42.33	\$2,328.15	\$20.50	\$1,127.50
8	FERTILIZER TYPE 1	60.0	POUND	\$0.86	\$51.60	\$1.20	\$72.00	\$0.85	\$51.00
9	EROSION CONTROL BLANKETS CATEGORY 3	225.0	SQ YD	\$1.60	\$360.00	\$2.40	\$540.00	\$1.70	\$382.50
10	HYDRAULIC NATURAL TACKIFIER	968.0	SQ YD	\$0.86	\$832.48	\$0.60	\$580.80	\$0.50	\$484.00
11	SEEDING	0.2	ACRE	\$428.35	\$85.67	\$600.00	\$120.00	\$1,550.00	\$310.00
12	SEED MIXTURE 25-121	9.0	POUND	\$11.78	\$106.02	\$24.00	\$216.00	\$5.40	\$48.60
13	SEED MIXTURE 33-262	8.0	POUND	\$23.56	\$188.48	\$36.00	\$288.00	\$12.50	\$100.00
Total Bid Schedule "B"				\$22,875.64		\$17,385.03		\$15,682.80	

SUMMARY OF BIDDING:

Total Bid Schedule "A" - Base Bid
Total Bid Schedule "B" - Alternate Bid No. 1

TOTAL:

North Valley, Inc.

\$547,578.09

\$22,875.64

\$570,453.73

Dresel Contracting, Inc.

\$621,608.74

\$17,385.03

\$638,993.77

US Sitework

\$700,319.00

\$15,682.80

\$716,001.60

ASSESSMENT ROLL
KINGS HIGHWAY AND RIVERBANK LANE IMPROVEMENT PROJECT

PROPOSED ASSESSMENT	PROPERTY ID	Owner	Owner Address	Owner City	Owner State	Owner Zip Code
\$10,647.00	29-34-24-13-0003	PETERSON BRYAN	24203 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-13-0001	HICKMAN TERRY F	24204 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-13-0011	WIRTZ RALPH W	24225 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-13-0007	ROPPE JAMES A & SUNDEEN JODI A	24235 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-13-0008	MCLAUGHLIN ALEXANDER	24245 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-13-0009	GRIMM JENNIFER	24301 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0023	LEINES GRACE	24310 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-13-0010	MINKLER MICHAEL S & KATHLEEN A	24311 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0022	FIELDS RANDALL & NANCY K	24320 NW RIVERBANK LN	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0007	CAIN BRIAN & ELISA	24321 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0008	KYCIA PAUL	24333 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0009	WARNER DAVID L	24343 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0026	GIANCOLA MARIO	24357 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0021	BROCKWITZ WENDY	24358 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0012	SKARSTEN JENNIFER	24373 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0020	SUNDERLAND TONY & KAY	24380 RIVERBANK LN NW	ISANTI	MN	55040
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\$10,647.00	29-34-24-12-0004	SIMONSON AARON	24430 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-11-0002	KAUNZNER MICHELLE	24439 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-11-0014	JONES DAVID G & MICHELLE M	24455 RIVERBANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-11-0013	ORTTEL DANIEL	428 CONSTANCE BLVD NW	ANDOVER	MN	55304
\$10,647.00	29-34-24-11-0012	NEUMANN BRANDON	24491 RIVER BANK LN NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0028	WRIGHT BLAINE P & CHRISTINE L	3419 KINGS HWY NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0006	BOYUM ROBERT	3461 KINGS HWY NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0019	ALMQUIST NATHAN	3484 KINGS HWY	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0018	DAVIDSON JACLYN	3530 KINGS HWY NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0005	KROMREY HEIDI	3531 KINGS HWY NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0017	KELLY JAMES	3790 KINGS HWY	ISANTI	MN	55040



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:
7 A - 2

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: Kings Highway and Riverbank Lane Project – Resolution 2019-13
Resolution Adopting Assessment
DATE: April 15, 2019

OVERVIEW:

The assessment hearing for the Kings Highway and Riverbank Lane Street Improvement Project was held on April 15, 2019. Resolution No. 2019-13 adopts the assessment roll as presented. The assessment roll is also attached.

ACTION TO BE CONSIDERED:

Consideration to adopt Resolution 2019-13 Resolution Adopting Assessment

BUDGET IMPLICATION:

This project is proposed to be financed by the Stormwater Utility Fund and assessments. The total estimated project cost based on the feasibility was \$482,600. The total estimated project cost based on the project bids is \$617,578. The proposed fund split is \$308,789 from the Stormwater Utility Fund and \$308,789 from assessments.

Project costs would be assessed on a per unit basis with one-unit assessment for each benefiting property. There are 29 benefiting properties total. Based on the feasibility report the assessment was proposed to be \$8,320. Based on the actual bid and a total assessment amount of \$308,789 the per unit assessment would be \$10,647. The assessments are proposed to be over a 15 year period at a rate of 3.68%. Based on the proposed assessment rate and term the annually and monthly payments would be \$952.69 and \$79.42, respectively.

ATTACHMENTS:

RESOLUTION 2019-13 – RESOLUTION ADOPTING ASSESSMENT

PROPOSED ASSESSMENT ROLL

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-13

**A RESOLUTION ADOPTING ASSESSMENTS FOR THE KINGS HIGHWAY AND
RIVERBANK LANE IMPROVEMENT PROJECT**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the improvements of Kings Highway and Riverbank Lane.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. FRANCIS, MINNESOTA THAT:

1. Such proposed assessments, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included in hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessment shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January, 2020 shall bear interest at the rate of 3.68 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2019. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certifications of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and the owner may, at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF APRIL, 2019.

APPROVED:

ATTEST:

Barbara I. Held, City Clerk

Steven D. Feldman, Mayor

ASSESSMENT ROLL
KINGS HIGHWAY AND RIVERBANK LANE IMPROVEMENT PROJECT

PROPOSED ASSESSMENT	PROPERTY ID	Owner	Owner Address	Owner City	Owner State	Owner Zip Code
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\$10,647.00	29-34-24-12-0005	KROMREY HEIDI	3531 KINGS HWY NW	ISANTI	MN	55040
\$10,647.00	29-34-24-12-0017	KELLY JAMES	3790 KINGS HWY	ISANTI	MN	55040



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

7 A - 3

TO: Joe Kohlmann, City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: Kings Highway and Riverbank Lane Project –Resolution 2019-14
Resolution Accepting Bids

DATE: April 15, 2019

OVERVIEW:

Staff has advertised the Kings Highway and Riverbank Lane Street Improvement Project. The bids were opened on February 25, 2019 at 2:00 p.m. at the City Hall. The attached resolution includes a summary of the 3 bids received. North valley, Inc. of Nowthen was the low bidder for the project. The low bid was \$547,578.09.

North Valley, Inc. has recently worked in the City of St. Francis. They completed the construction of the Street Surface Improvement Project in the year 2018.

ACTION TO BE CONSIDERED:

Consideration to adopt Resolution 2019-14 Resolution Accepting Bids

BUDGET IMPLICATION:

This project is proposed to be financed by the Stormwater Utility Fund and assessments. The total estimated project cost based on the feasibility was \$482,600. The total estimated project cost based on the project bids is \$617,578. The proposed fund split is \$308,789 from the Stormwater Utility Fund and \$308,789 from assessments.

Project costs would be assessed on a per unit basis with one-unit assessment for each benefiting property. There are 29 benefiting properties total. Based on the feasibility report the assessment was proposed to be \$8,320. Based on the actual bid and a total assessment amount of \$308,789 the per unit assessment would be \$10,647. The assessments are proposed to be over a 15 year period at a rate of 3.68%. Based on the proposed assessment rate and term the annually and monthly payments would be \$952.69 and \$79.42, respectively.

ATTACHMENTS:

RESOLUTION 2019-14 - RESOLUTION ACCEPTING BIDS

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019-14

**A RESOLUTION FOR ACCEPTING BIDS FOR THE KINGS HIGHWAY AND
RIVERBANK LANE IMPROVEMENT PROJECT**

WHEREAS, pursuant to the advertisement for bids for the Kings Highway and Riverbank Lane Improvement Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

North Valley, Inc.	\$547,578.09
Dresel Contracting, Inc.	\$621,608.74
US Sitework	\$700,319.00

AND WHEREAS, it appears that North Valley, Inc. of Nowthen, Minnesota is the lowest responsible bidder;

AND WHEREAS, the City accepts the bid proposal in the amount of \$547,578.09.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. FRANCIS, MINNESOTA THAT:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with North Valley, Inc. of Nowthen, Minnesota in the name of the City of St. Francis for the Kings Highway and Riverbank Lane Improvement Project, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

2. The City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF APRIL, 2019.

APPROVED:

ATTEST:

Barbara I. Held, City Clerk

Steven D. Feldman, Mayor

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #

9 A - 1

TO: Joe Kohlmann, City Administrator
FROM: Craig Jochum, City Engineer

SUBJECT: 2019 Street Reconditioning Project – Resolution Relating to Parking
Restriction on Municipal State Aid Routes

DATE: April 15, 2019

OVERVIEW:

Pursuant to Council direction, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the reconditioning (mill and overlay) Woodbine Street, 233rd Lane, 227th Avenue, Stark Drive, Yucca Street and Vintage Street.

Four of these street segments are on the City's Municipal State Aid system therefore the street improvements for these four streets can be paid for with Municipal State Aid Funds. These streets were originally constructed to City standards not Municipal State Aid standards. Based on Municipal State Aid Standards these streets are not constructed wide enough to allow parking on both sides.

The attached resolution is required by the State Aid office for the final approval of the construction plans for the 2019 Street Reconditioning Project that will be discussed with the next agenda item. This resolution will ban parking on one side of all these streets. The ban must include signage on the no parking side.

ACTION TO BE CONSIDERED:

Consideration to adopt Resolution 2019-16 Resolution Relating to Parking Restriction on Woodbine Street, 233rd Lane, Vintage Street, and 227th Avenue.

BUDGET IMPLICATION:

None at this time.

ATTACHMENTS:

PROJECT LOCATION MAP

RESOLUTION 2019-16 - RESOLUTION RELATING TO PARKING RESTRICTION ON WOODBINE STREET, 233RD LANE, AND 227TH AVENUE

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019 - 16

**RESOLUTION RELATING TO PARKING RESTRICTION ON S.A.P. 235-123-001
WOODBINE STREET NW, S.A.P. 235-124-001 233RD LANE, S.A.P. 235-143-001
VINTAGE STREET, AND S.A.P. 235-144-001 227TH AVENUE**

WHEREAS, this resolution passed this 15th day of April, 2019, by the City of St. Francis in Anoka County, Minnesota. The Municipal Corporation shall hereinafter be called the City; and

WHEREAS, the City has planned a reconditioning improvement of Woodbine Street NW (S.A.P. 235-123-001) from 233rd Lane NW to Butterfield Drive NW in the City of St. Francis, Minnesota; and

WHEREAS, the City has planned a reconditioning improvement of 233rd Lane NW (S.A.P. 235-124-001) from Ambassador Boulevard NW to Woodbine Street NW in the City of St. Francis, Minnesota; and

WHEREAS, the City has planned a reconditioning improvement of Vintage Street NW (S.A.P. 235-143-001) from 226th Avenue NW to 227th Avenue NW in the City of St. Francis, Minnesota; and

WHEREAS, the City has planned a reconditioning improvement of 227th Avenue NW (S.A.P. 235-144-001) from Rum River Boulevard NW to Vintage Street NW in the City of St. Francis, Minnesota; and

WHEREAS, the City will be expending Municipal State Aid funds on the improvement of these routes; and

WHEREAS, the intended use of these improvements does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a Municipal State Aid Street Project must be conditioned upon certain parking restrictions.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ST. FRANCIS AS
FOLLOWS:**

1. The City shall ban the parking of motor vehicles on one side of the above described municipal state aid routes in accordance with the approved plans.

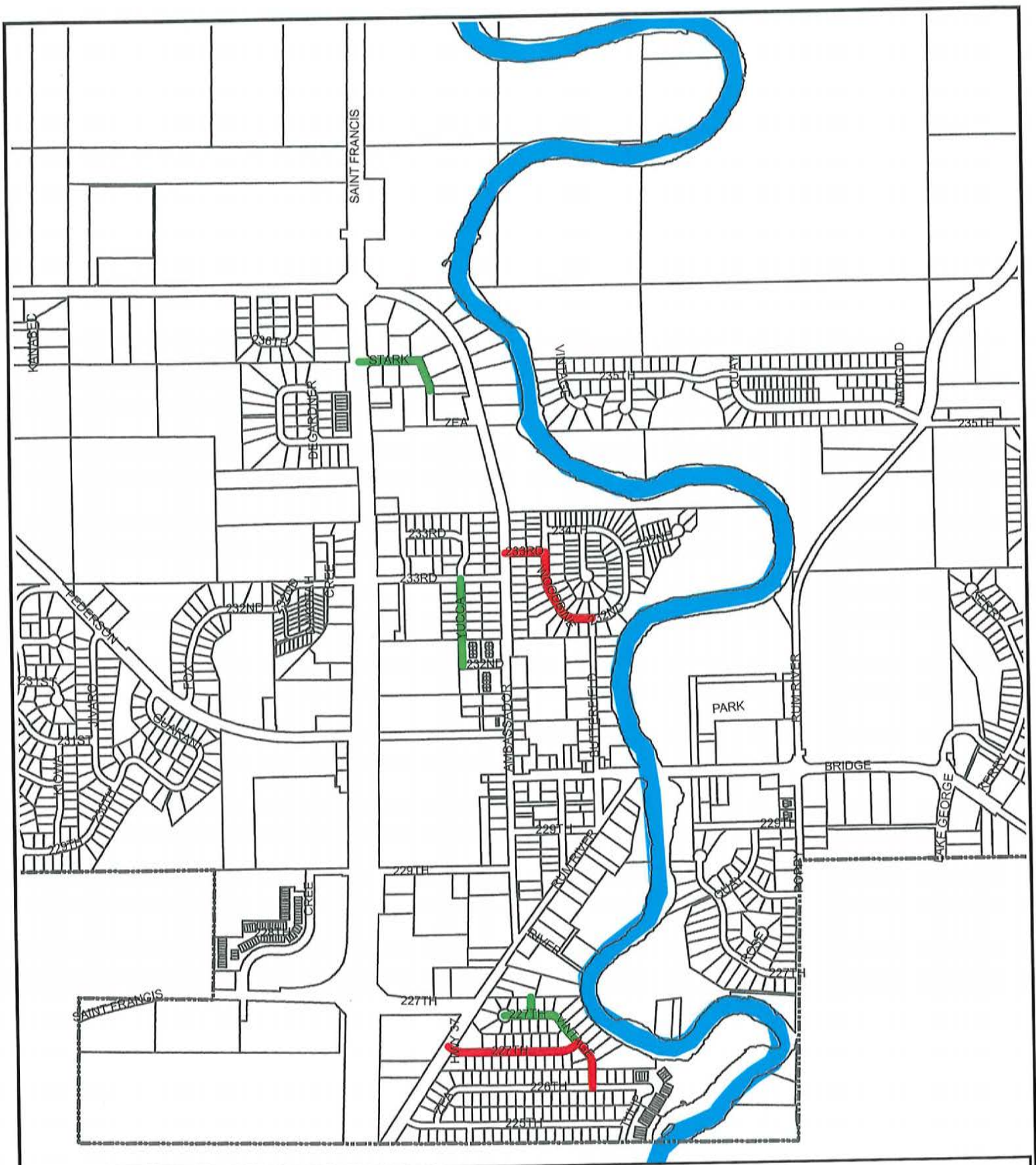
ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY
OF APRIL, 2019.

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk



- MSA FUNDED
- LOCAL FUNDED

EXHIBIT A
PROJECT LOCATIONS



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #

9 A - 2**TO:** Joe Kohlmann, City Administrator**FROM:** Craig Jochum, City Engineer**SUBJECT:** 2019 Street Reconditioning Project Approval of Plans and Specifications**DATE:** April 15, 2019

OVERVIEW:

Pursuant to Council direction, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the reconditioning (mill and overlay) Woodbine Street, 233rd Lane, 227th Avenue, Stark Drive, Yucca Street and Vintage Street. The location and funding source for each street segment is included on the attached Exhibit.

In general, these improvements include a 1.5-inch mill and overlay, spot curb replacement, pedestrian ramp reconstruction, crosswalk striping, and signage for no parking. These streets are programmed into the City's Capital Improvement Program for the year 2019. The construction plans are attached for review and approval.

ACTION TO BE CONSIDERED:

Consideration to adopt Resolution 2019-17 – Approving Plans and Specifications and Ordering Advertisement for Bids for the 2019 Street Reconditioning Project.

BUDGET IMPLICATION:

The locally funded portion of the project is estimated to cost \$305,000. The Municipal State Aid funded portion of the project is estimated to cost \$241,300. The Municipal State Aid fund currently has a fund balance of \$1,796,405 available to spend on Municipal State Aid projects. The total estimated project cost is \$546,300.

ATTACHMENTS:

PROJECT LOCATION EXHIBIT

RESOLUTION 2019-17 – APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR THE 2019 STREET RECONDITIONING PROJECT

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2019 - 17

**A RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS FOR THE
2019 STREET RECONDITIONING PROJECT**

WHEREAS, pursuant to Council direction, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the reconditioning (mill and overlay) of Woodbine Street, 233rd Lane, 227th Avenue, Stark Drive, Yucca Street and Vintage Street; and

WHEREAS, staff has presented such plans and specifications to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ST. FRANCIS AS FOLLOWS:

1. Such plans and specifications, dated April 11, 2019, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper and in the Finance and Commerce, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall specify the work to be done, shall state that bids will be opened at 10:00 a.m. on Tuesday May 7, 2019 in the Community Room adjacent to city hall. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5.0 per cent of the amount of such bid.

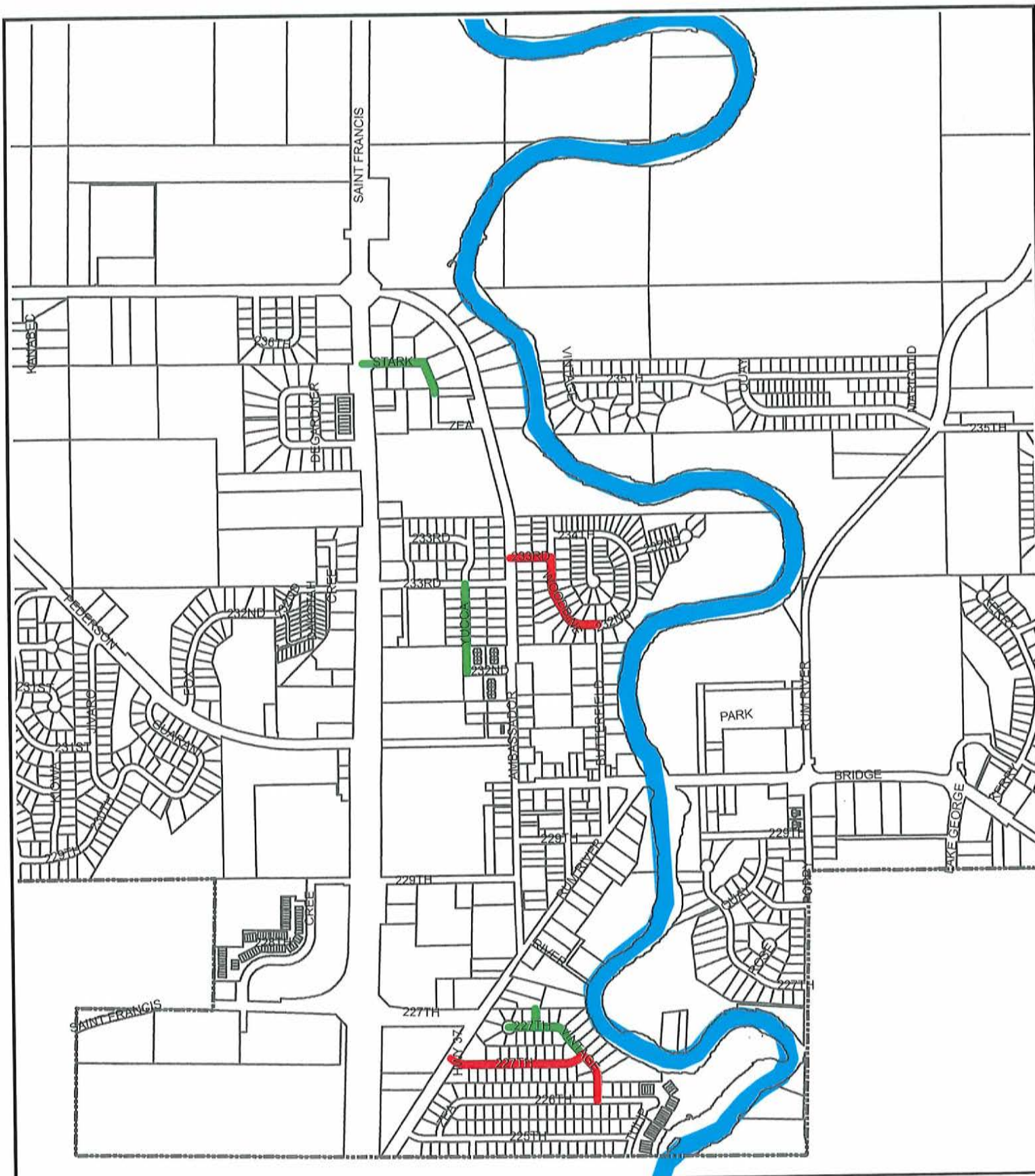
ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 15th DAY OF APRIL, 2019.

APPROVED:

ATTEST:

Barbara I. Held, City Clerk

Steven D. Feldman, Mayor



MSA FUNDED



LOCAL FUNDED

EXHIBIT A PROJECT LOCATIONS

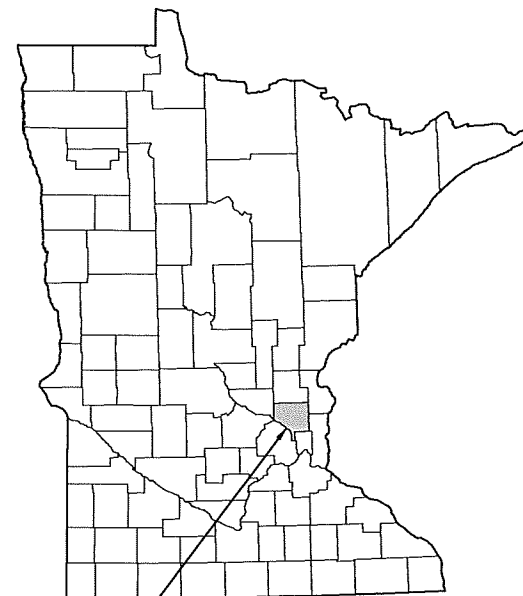
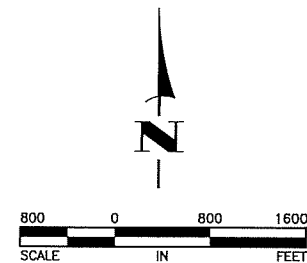
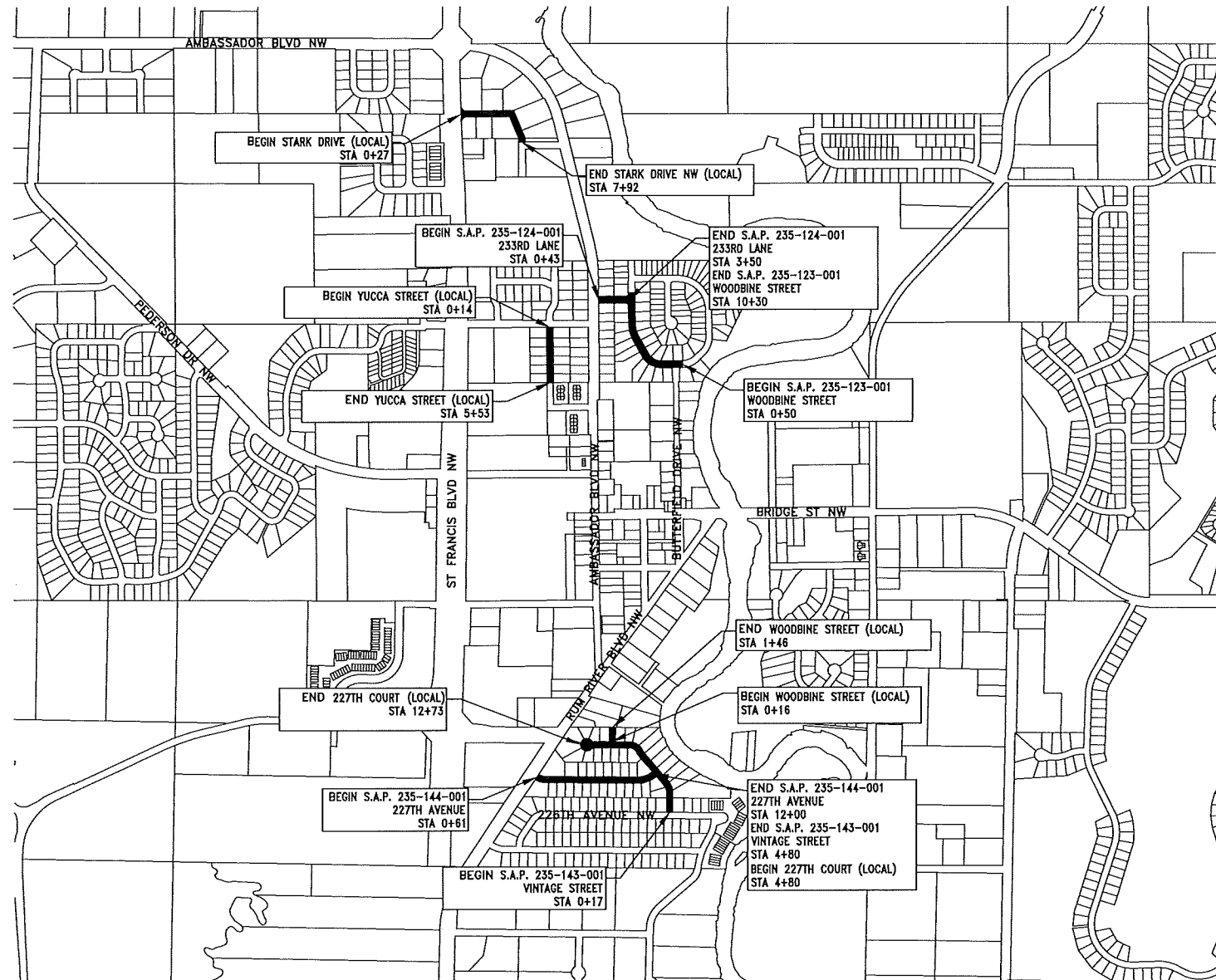


MINNESOTA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PLANS FOR BITUMINOUS MILL AND OVERLAY

CITY OF ST. FRANCIS

S.A.P. 235-123-001 LOCATED ON WOODBINE STREET FROM BUTTERFIELD DRIVE TO 233RD LANE
S.A.P. 235-124-001 LOCATED ON 233RD LANE FROM AMBASSADOR BOULEVARD TO WOODBINE STREET
S.A.P. 235-143-001 LOCATED ON VINTAGE STREET FROM 226TH AVENUE TO 227TH AVENUE
S.A.P. 235-144-001 LOCATED ON 227TH AVENUE FROM RUM RIVER BOULEVARD TO VINTAGE STREET
SECTION 32, TOWNSHIP 34, RANGE 24
SECTION 5, TOWNSHIP 33, RANGE 24



CITY OF ST. FRANCIS,
ANOKA COUNTY,
MINNESOTA

PROJECT
LOCATION

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

PROJECT	STA. TO STA.	GROSS LENGTH (FEET)	BRIDGE LENGTH (FEET)	NET LENGTH (FEET)	NET LENGTH (MILES)	ADT (2018)	ADT (2038)	DESIGN ESAL	R VALUE	DESIGN (TOD)	DESIGN SPEED (MPH)	NUMBER OF LANES	NUMBER OF PARKING LANES	FUNCTIONAL CLASSIFICATION
235-123-001	0+00 TO 11+07	897	0	897	0.17	200	220	26594.59	N/A	10	25	2	0	COLLECTOR
235-124-001	0+43 TO 3+46	369	0	369	0.07	290	319	38562.16	N/A	10	25	2	0	COLLECTOR
235-143-001	0+17 TO 4+88	422	0	422	0.08	130	143	17286.48	N/A	10	25	2	0	COLLECTOR
235-144-001	0+61 TO 12+16	1214	0	1214	0.23	455	501	60602.7	N/A	10	25	2	0	COLLECTOR

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

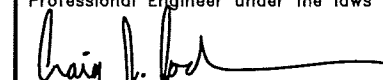
ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL REQUIREMENTS OF THE PROJECT MANUAL FOR THE 2019 STREET RECONDITIONING PROJECT.

THIS PLAN CONTAINS 21 SHEETS

- 1 TITLE SHEET
- 2-3 TABULATIONS, DETAILS AND GENERAL NOTES
- 4 CONSTRUCTION PLAN STARK DRIVE
- 5 CONSTRUCTION PLAN YUCCA STREET
- 6 CONSTRUCTION PLAN 233RD LANE
- 7 CONSTRUCTION PLAN WOODBINE STREET
- 8-9 CONSTRUCTION PLAN 227TH AVENUE
- 10 CONSTRUCTION PLAN VINTAGE STREET
- 11 CONSTRUCTION PLAN 227TH COURT
- 12 CONSTRUCTION PLAN WOODBINE STREET
- 13 OVERALL TRAFFIC CONTROL PLAN
- 14-19 PEDESTRIAN CURB RAMP DETAILS
- 20-21 SIGN INSTALLATION DETAILS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.


CRAIG J. JOCHUM, P.E.
HAKANSON ANDERSON
CITY ENGINEER
23461 LIC. NO. DATE 4-11-19

APPROVED: ANOKA COUNTY ENGINEER DATE

DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE AID RULES/POLICY DATE

STATE AID ENGINEER: APPROVED FOR STATE AID FUNDING DATE

DATE	REVISION

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

SHEET 1 OF 21 SHEETS

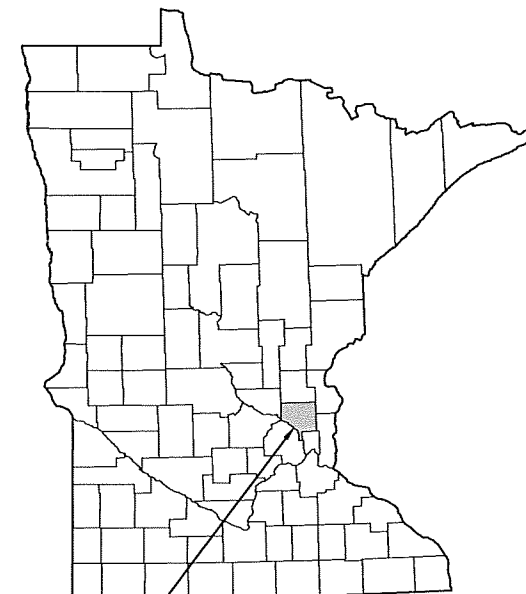
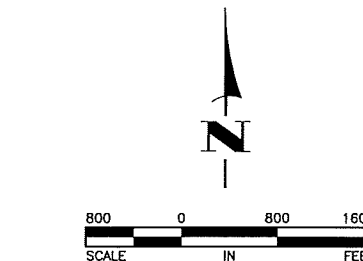
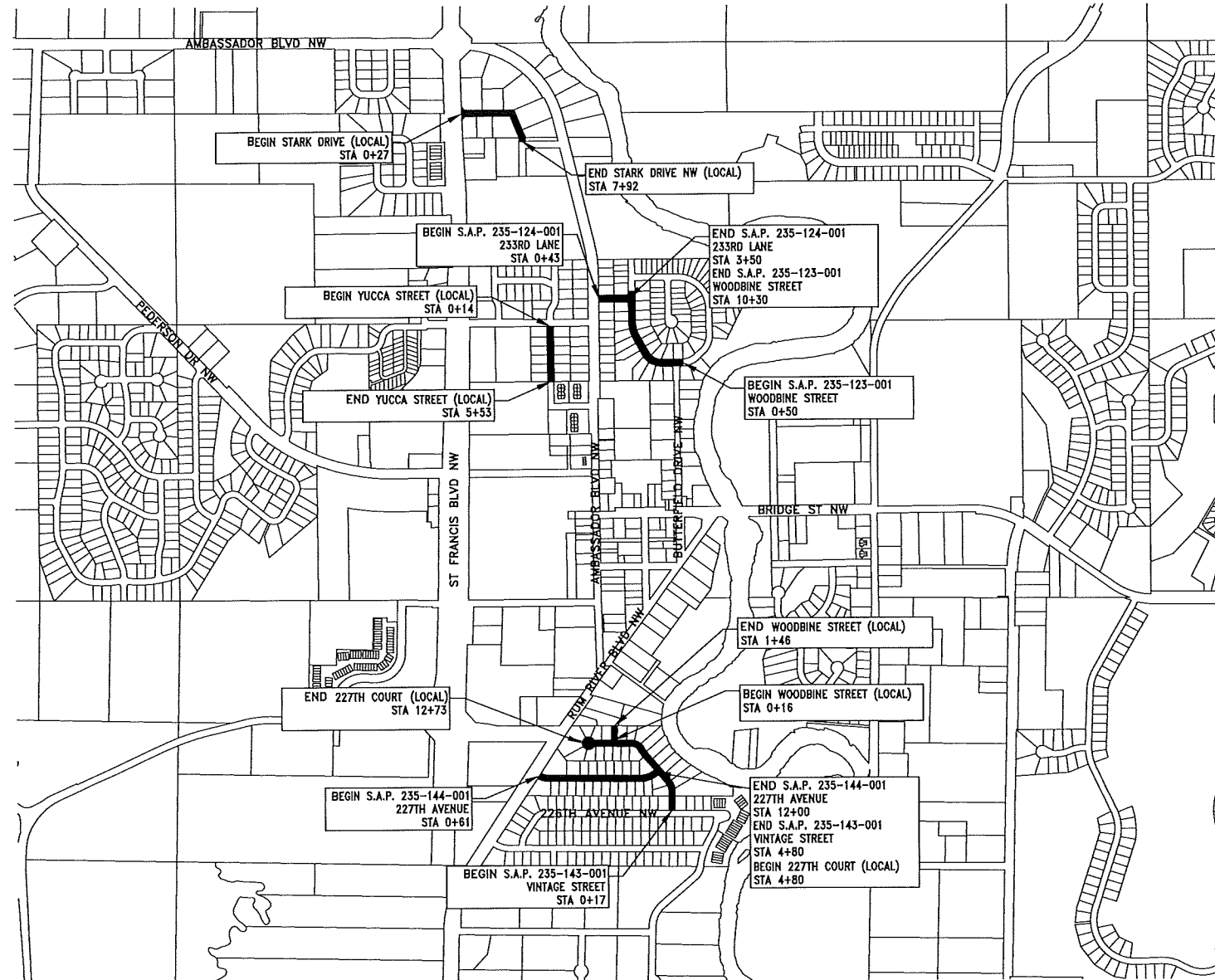
SF318

MINNESOTA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PLANS FOR BITUMINOUS MILL AND OVERLAY

CITY OF ST. FRANCIS

S.A.P. 235-123-001 LOCATED ON WOODBINE STREET FROM BUTTERFIELD DRIVE TO 233RD LANE
S.A.P. 235-124-001 LOCATED ON 233RD LANE FROM AMBASSADOR BOULEVARD TO WOODBINE STREET
S.A.P. 235-143-001 LOCATED ON VINTAGE STREET FROM 226TH AVENUE TO 227TH AVENUE
S.A.P. 235-144-001 LOCATED ON 227TH AVENUE FROM RUM RIVER BOULEVARD TO VINTAGE STREET
SECTION 32, TOWNSHIP 34, RANGE 24
SECTION 5, TOWNSHIP 33, RANGE 24



CITY OF ST. FRANCIS,
ANOKA COUNTY,
MINNESOTA

PROJECT
LOCATION

THE SUBSURFACE UTILITY INFORMATION
IN THIS PLAN IS UTILITY QUALITY LEVEL
D. THIS QUALITY LEVEL WAS DETERMINED
ACCORDING TO THE GUIDELINES OF
CI/ASCE 38-2, ENTITLED "STANDARD
GUIDELINES FOR THE COLLECTION AND
DEPICTION OF EXISTING SUBSURFACE
UTILITY DATA."

PROJECT	STA. TO STA.	GROSS LENGTH (FEET)	BRIDGE LENGTH (FEET)	NET LENGTH (FEET)	NET LENGTH (MILES)	ADT (2018)	ADT (2038)	DESIGN ESAL	R VALUE	DESIGN (TON)	DESIGN SPEED (MPH)	NUMBER OF LANES	NUMBER OF PARKING LANES	FUNCTIONAL CLASSIFICATION
235-123-001	0+00 TO 11+07	897	0	897	0.17	200	220	26594.59	N/A	10	25	2	0	COLLECTOR
235-124-001	0+43 TO 3+46	369	0	369	0.07	290	319	38562.16	N/A	10	25	2	0	COLLECTOR
235-143-001	0+17 TO 4+88	422	0	422	0.08	130	143	17286.48	N/A	10	25	2	0	COLLECTOR
235-144-001	0+61 TO 12+16	1214	0	1214	0.23	455	501	60502.7	N/A	10	25	2	0	COLLECTOR

GOVERNING SPECIFICATIONS

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"STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

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RECONDITIONING PROJECT.

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14-19	PEDESTRIAN CURB RAMP DETAILS
20-21	SIGN INSTALLATION DETAILS

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Craig J. Jochum
CRAIG J. JOCHUM, P.E.
HAKANSON JANDERSON
CITY ENGINEER

23461 DATE 4-11-19
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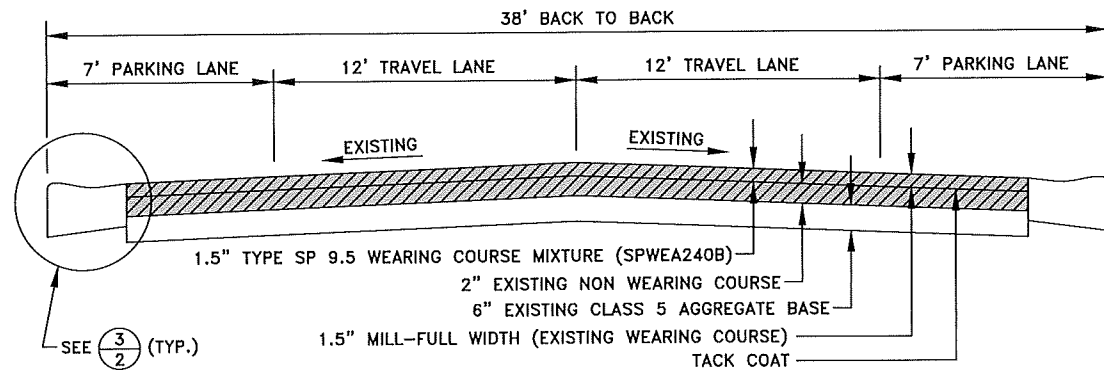
STATE AID ENGINEER: APPROVED FOR STATE AID FUNDING DATE

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S.A.P. 235-144-001

SHEET 1 OF 21 SHEETS

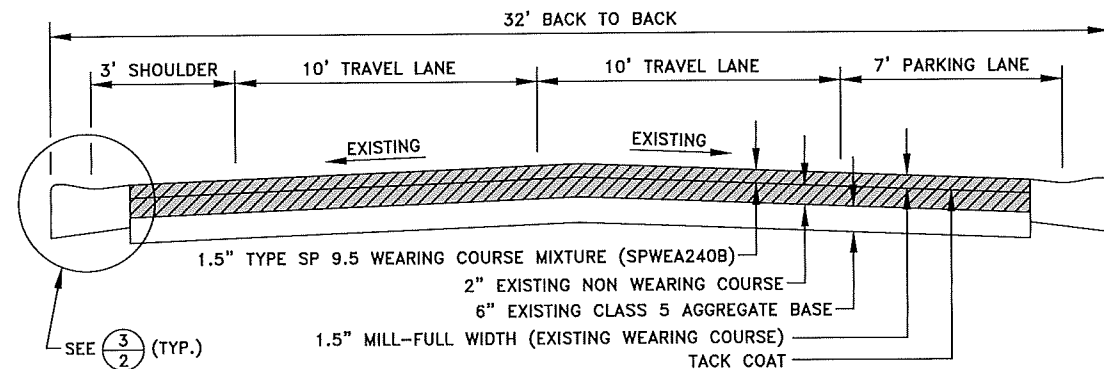




TYPICAL FULL WIDTH MILL AND OVERLAY SECTION
STARK DRIVE

1
2

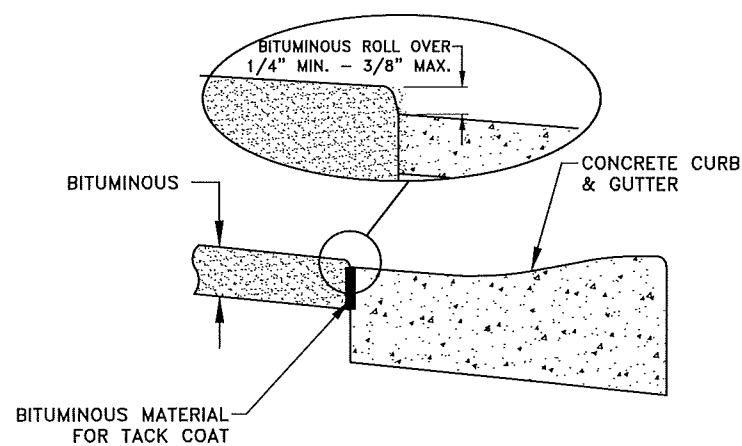
N.T.S.



TYPICAL FULL WIDTH MILL AND OVERLAY SECTION
233RD LANE/WOODBINE STREET/YUCCA STREET
227TH AVENUE/VINTAGE STREET/227TH COURT

2
2

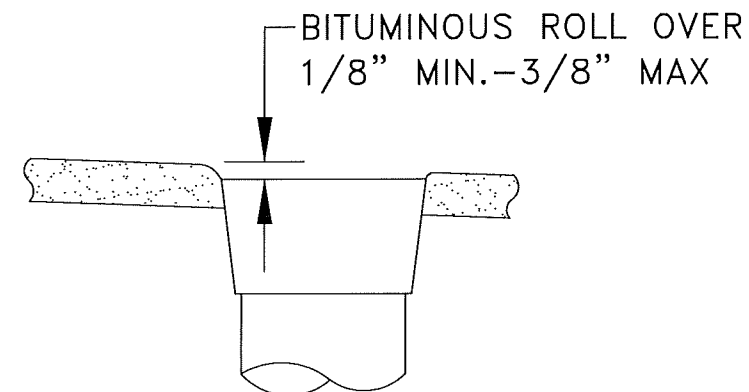
N.T.S.



PAVING AT CURB DETAIL

3
2

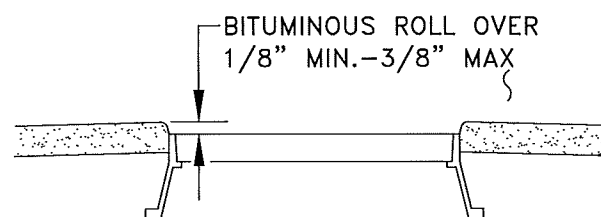
N.T.S.



PAVING AT VALVE BOX DETAIL

5
2

N.T.S.

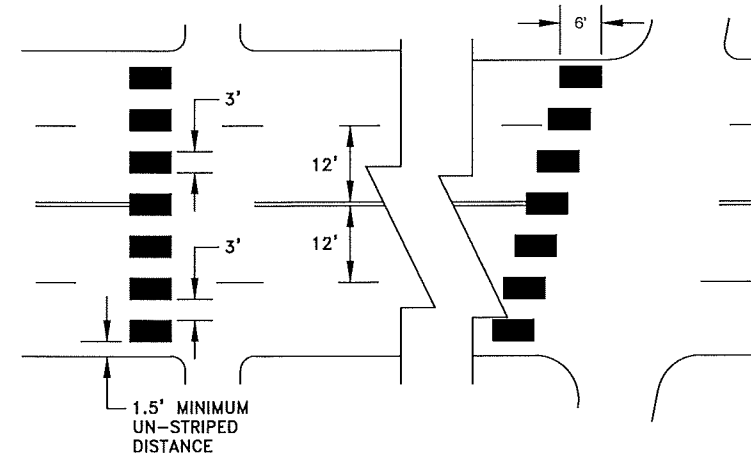


PAVING AT MANHOLE DETAIL

4
2

PAVING DETAILS

N.T.S.



GENERAL CROSSWALK NOTES:

1. PAINTED AREAS TO BE CENTERED ON CENTERLINE AND LANE LINES.
2. A MINIMUM OF 1.5 FT. CLEAR DISTANCE SHALL BE LEFT ADJACENT TO THE CURB. IF LAST PAINTED AREA FALLS INTO THIS DISTANCE IT MUST BE OMITTED.
3. ON TWO LANE TWO WAY STREETS, USE SPACING SHOWN FOR AN 11 FT. INSIDE LANE.
4. FOR DIVIDED ROADWAYS, ADJUSTMENTS IN SPACING OF THE BLOCKS SHOULD BE MADE IN THE MEDIAN SO THAT THE BLOCKS ARE MAINTAINED IN THEIR PROPER LOCATION ACROSS THE TRAVELED PORTION OF THE ROADWAY.
5. AT SKEWED CROSSWALKS, THE BLOCKS ARE TO REMAIN PARALLEL TO THE LANE LINES AS SHOWN.
6. THE BLOCKS SHALL BE PLACED SO THAT THEY ARE NOT LOCATED IN THE WHEEL PATH OF THE VEHICLES

PEDESTRIAN CROSSWALK MARKINGS

6
2

GENERAL CONSTRUCTION NOTES:

1. SALVAGING AND INSTALLING MAILBOXES IF REQUIRED FOR CONSTRUCTION SHALL BE INCIDENTAL.
2. CONTRACTOR SHALL TAPER/RAMP THE MILL AT ALL MATCH POINTS. ON THE DAY THE PAVEMENT WILL BE CONSTRUCTED AT EACH MATCH POINT THE CONTRACTOR SHALL PROVIDE A STRAIGHT PERPENDICULAR MILL AND REMOVE THE TAPER/RAMP. TAPERING/RAMPING AND PROVIDING A PERPENDICULAR MILL AT ALL MATCH POINTS SHALL BE INCIDENTAL.
3. THE ENGINEER SHALL FIELD MARK ALL REQUIRED CURB REMOVAL. THE MINIMUM CURB REMOVAL WIDTH WILL BE 5 FEET. THE CONTRACTOR SHALL SAWCUT CURB AND GUTTER FULL DEPTH ON EACH SIDE OF THE REMOVAL. SAWCUT WILL BE PAID AS ITEM 2105 SAWING CONCRETE PAVEMENT (FULL DEPTH).
4. IF IT IS NECESSARY TO SALVAGE AND INSTALL STORM SEWER CASTINGS AS PART OF THE CURB REMOVAL THE CONSTRUCTION SHALL BE PER CITY STANDARD PLATE 4-105 WHICH IS INCLUDED IN THE PROJECT MANUAL.
5. EXCEPT AS IDENTIFIED IN REFERENCE NO. 1 ON THIS SHEET THE CONTRACTOR SHALL MILL AROUND ALL CASTINGS AND VALVE BOXES TO A DEPTH OF 1.5 INCHES TO ACCOMMODATE THE NEW PAVEMENT. ADDITIONAL WORK REQUIRED TO MILL AROUND CASTINGS AND VALVE BOXES SHALL BE INCIDENTAL.
6. PAVEMENT TOLERANCES AT CASTINGS AND VALVE BOXES ARE SHOWN ON DETAIL 4 ON THIS SHEET.
7. ALL DISTURBED AREAS AT CURB AND CONCRETE REMOVAL LOCATIONS SHALL BE SEEDED, FERTILIZED AND MULCHED WITH HYDRAULIC BONDED FIBER MATRIX AT THE RATES SHOWN ON THE BASIS OF ESTIMATED QUANTITIES. PRIOR TO PLACING THE SEED CONTRACTOR SHALL SUBCUT DISTURBED AREAS 6 INCHES AND PLACE LOAM TOPSOIL. REMOVAL AND DISPOSAL OF EXISTING MATERIALS AND SOIL SHALL BE INCIDENTAL. ALL LABOR, MATERIAL AND EQUIPMENT REQUIRED TO ESTABLISHING TURF SHALL BE INCLUDED IN THE ITEMS PROVIDED ON THE BID FORM.

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

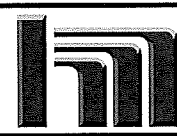
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DATE	REVISION

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Graig J. Jochem
GRAIG J. JOCHUM, P.E.
Lic. No. 23461

DESIGNED BY:
CJJ
DRAWN BY:
SFM
CHECKED BY:
SMN



Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

2019 STREET RECONDITIONING
PROJECT

DETAILS AND GENERAL
NOTES
CITY OF ST. FRANCIS, MINNESOTA

SHEET
2
OF
21
SHEETS

SF318

Apr 11, 2019 - 1:38pm
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ESTIMATED QUANTITIES										
ITEM NO.	REF. NOTES	SPEC. REF.	DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	S.A.P. 235-123-001 WOODBINE ST	S.A.P. 235-124-001 233RD LN	S.A.P. 235-143-001 VINTAGE ST	S.A.P. 235-144-001 227TH AVE	LOCAL FUNDING TOTAL
						ESTIMATED QUANTITY	ESTIMATED QUANTITY	ESTIMATED QUANTITY	ESTIMATED QUANTITY	ESTIMATED QUANTITY
1		2021.501	MOBILIZATION	LUMP SUM	1	0.19	0.06	0.09	0.23	0.43
9		2104.502	REMOVE VALVE BOX	EACH	11	2		2	1	6
2		2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	216	129	27		20	40
3		2104.503	REMOVE CURB AND GUTTER	LIN FT	100					100
4		2104.504	REMOVE CONCRETE WALK	SQ FT	33					33
5		2104.507	REMOVE BITUMINOUS PAVEMENT	SQ YD	87				31	56
6		2231.509	BITUMINOUS PATCHING MIXTURE	TON						
6		2232.504	MILL BITUMINOUS SURFACE (1.5")	SQ YD	17408	3,427	908	1,418	3,693	7962
7		2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	1480	291	77	121	314	677
8		2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	2252	443	117	183	478	1030
9		2504.602	VALVE BOX	EACH	11	2		2	1	6
10	1	2506.602	ADJUST FRAME AND RING CASTING	EACH	7			2	4	1
11	2	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	20	3		2	7	8
12		2521.518	6" CONCRETE WALK	SQ FT	1030				281	749
13		2531.503	CONCRETE CURB AND GUTTER DESIGN S512	LIN FT	0					0
14		2531.618	TRUNCATED DOMES	SQ FT	120				40	80
15		2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	0.19	0.06	0.09	0.23	0.44
16		2563.601	TRAFFIC CONTROL	LUMP SUM	1	0.19	0.06	0.09	0.23	0.44
17		2564.518	SIGN PANEL TYPE C	SQ FT	0					0.0
18		2574.507	LOAM TOPSOIL BORROW, LV	CU YD	15				5	10
19		2575.501	TURF ESTABLISHMENT	LUMP SUM	0					0.00
20		2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	0					0

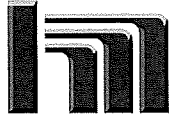
STANDARD PLATES	
THESE STANDARD PLATES AS APPROVED BY THE FHWA SHALL APPLY	
PLATE NO.	DESCRIPTION
7038A	DETECTABLE WARNING SURFACE TRUNCATED DOMES
7102K	CONCRETE CURB AND GUTTER
8000J	CHANNELIZERS

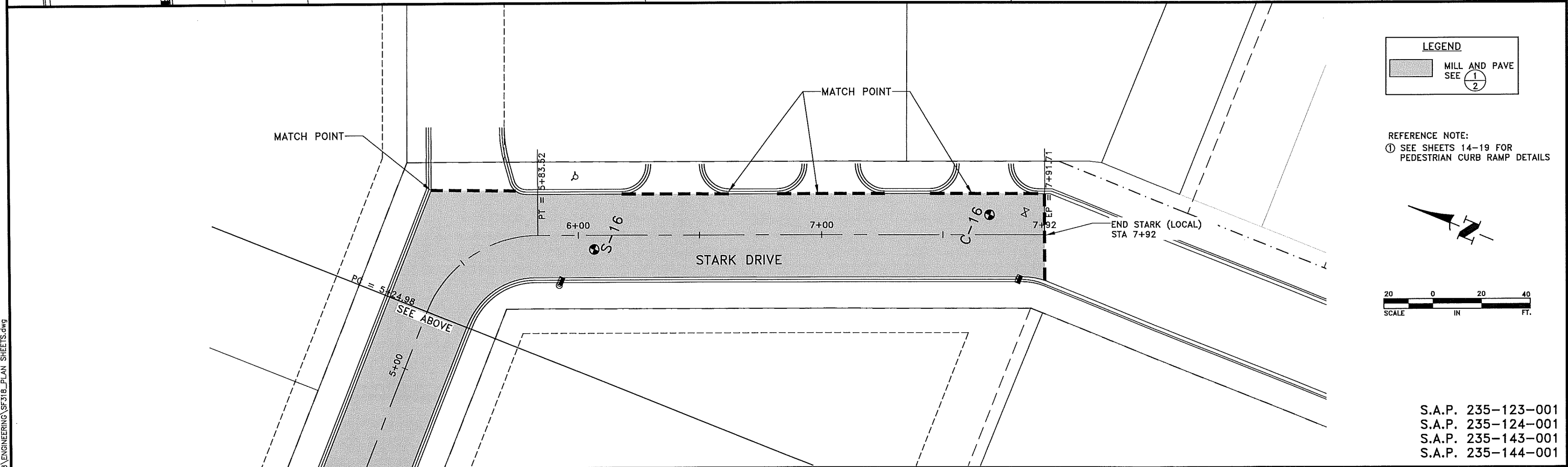
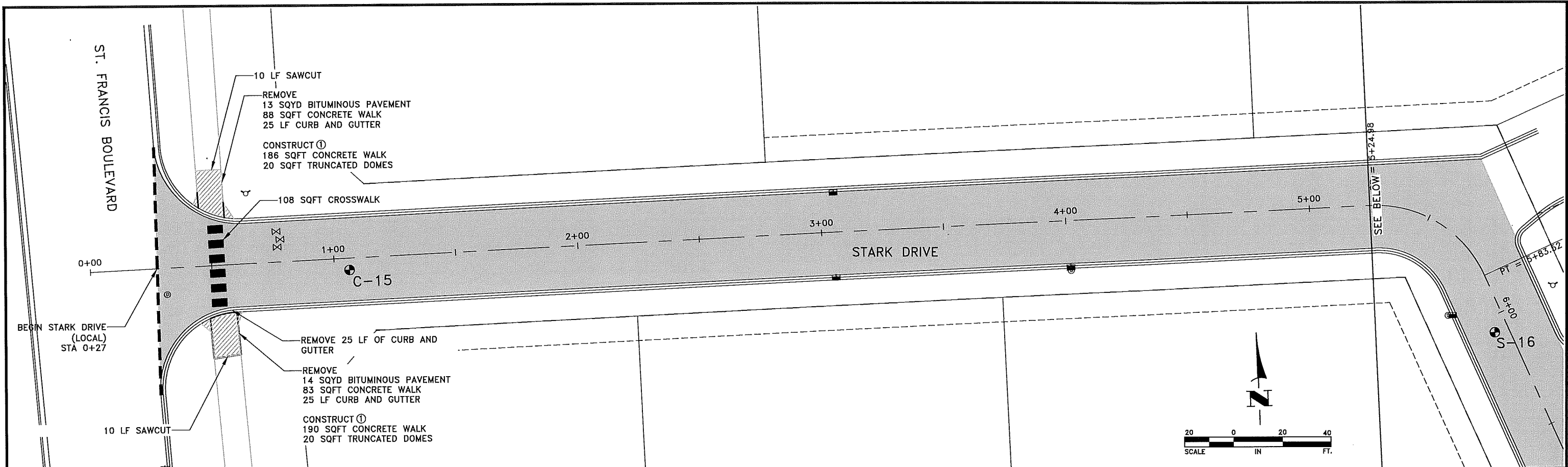
BASIS OF ESTIMATED QUANTITIES	
BITUMINOUS MATERIAL FOR TACK COAT	0.085 gal/yd ²
BITUMINOUS WEARING COURSE MIXTURE	110 lbs/yd ² /in
SEED MIXTURE 25-131	220 lbs/acre
HYDRAULIC BONDED FIBER MATRIX	3,500 lbs/acre
TYPE 1, COMMERCIAL FERTILIZER	400 lbs/acre

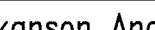
REFERENCE NOTES:

- ① ITEM WILL ONLY BE MEASURED/PAID IF STORM SEWER CASTINGS NEED TO BE SALVAGED AND REINSTALLED WITH ADJACENT CONCRETE CURB AND GUTTER REMOVAL. THIS ITEM IS ALSO FOR THE SANITARY SEWER ADJUSTMENT SHOWN ON SHEET 8. ALSO SEE GENERAL NOTE 4 ON THIS SHEET.
- ② THIS ITEM INCLUDES REGROUTING THE CATCH BASIN AND SANITARY SEWER CONCRETE CASTING RINGS.

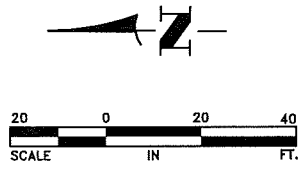
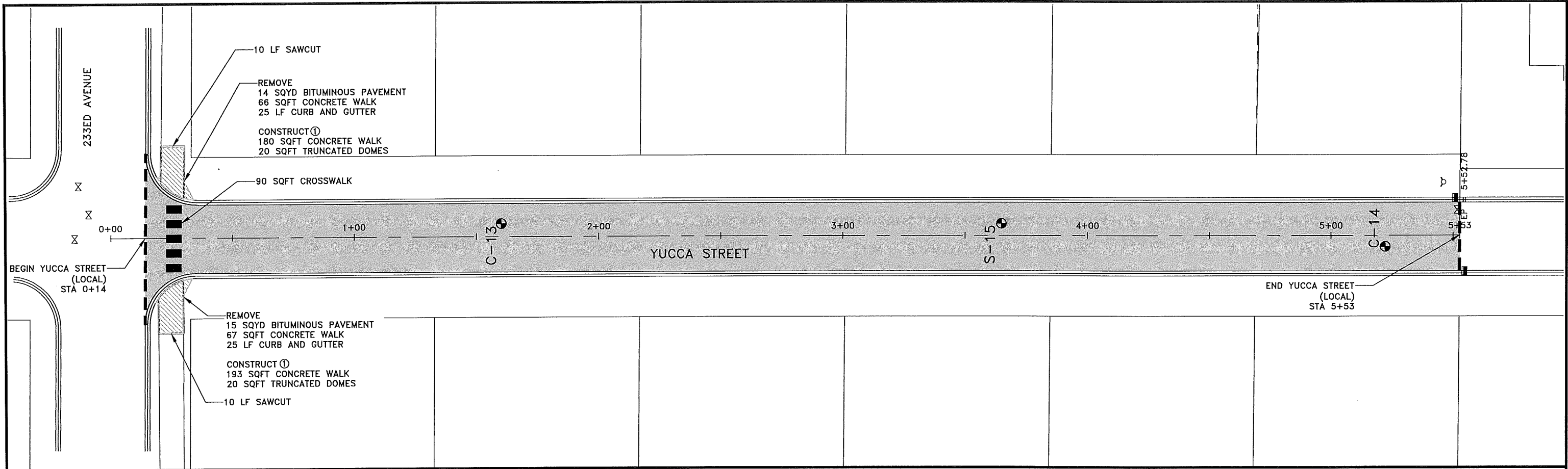
S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. Date 4-11-19 GREG J. JOCHUM, P.E. Lic. No. 23461	DESIGNED BY: CJJ		Hakanson Anderson Civil Engineers and Land Surveyors 3601 Thurston Ave., Anoka, Minnesota 55303 763-427-5860 FAX 763-427-0520 www.hakanson-anderson.com	2019 STREET RECONDITIONING PROJECT	TABULATIONS CITY OF ST. FRANCIS, MINNESOTA	SHEET 3 OF 21 SHEETS
			DRAWN BY: SFM					
			CHECKED BY: SMN					



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				DRAWN BY: SFM					
				CHECKED BY: SMN					

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LEGEND

MILL AND PAVE
SEE 2/2

REFERENCE NOTE:
① SEE SHEETS 14-19 FOR
PEDESTRIAN CURB RAMP DETAILS

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

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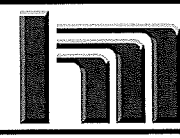
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Date 4-11-19

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DRAWN BY:
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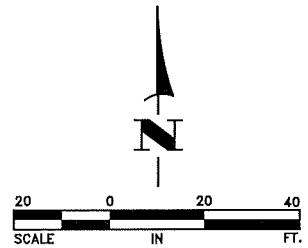
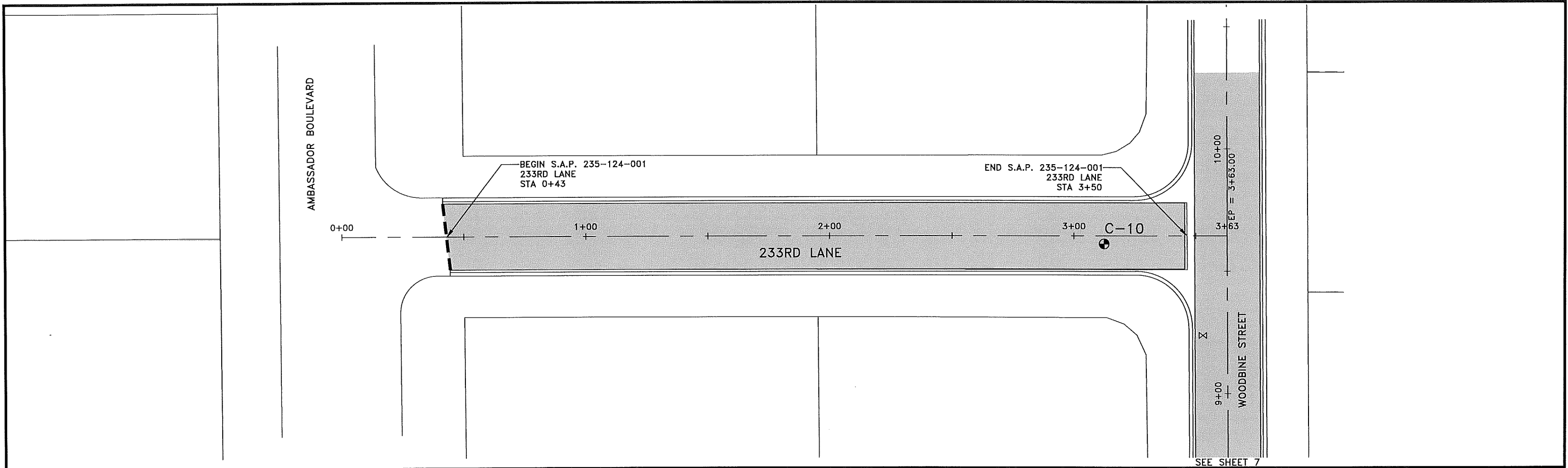
**2019 STREET RECONDITIONING
PROJECT**

CONSTRUCTION PLAN

YUCCA STREET
CITY OF ST. FRANCIS, MINNESOTA

SHEET
5
OF
21
SHEETS

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LEGEND	
	MILL AND PAVE SEE $\frac{2}{2}$

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S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

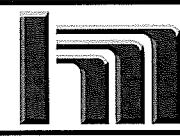
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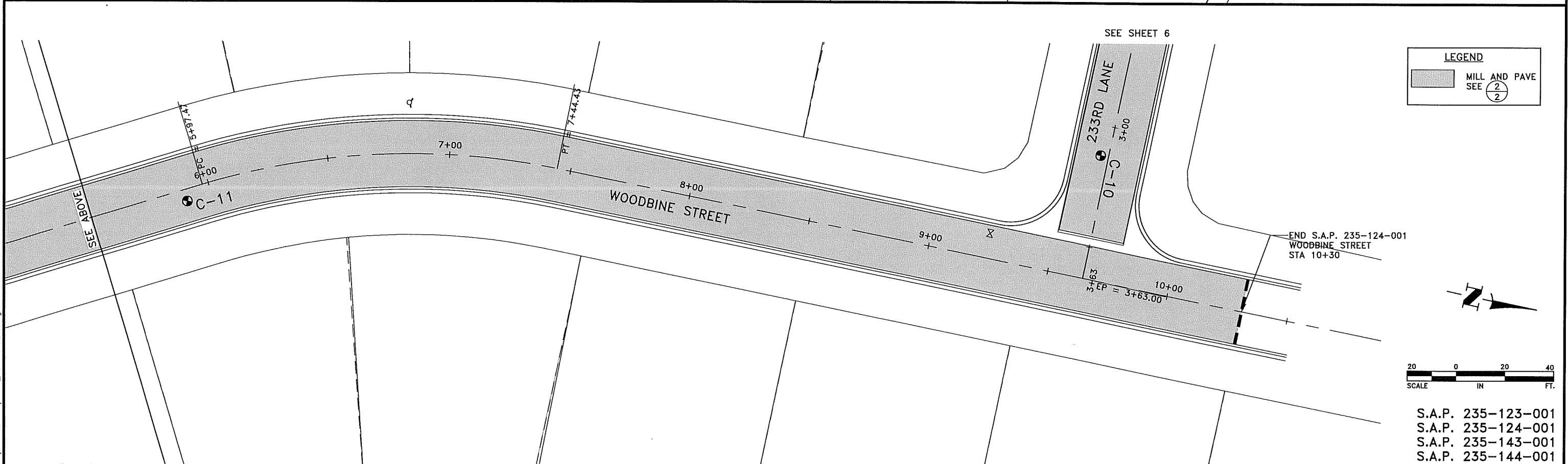
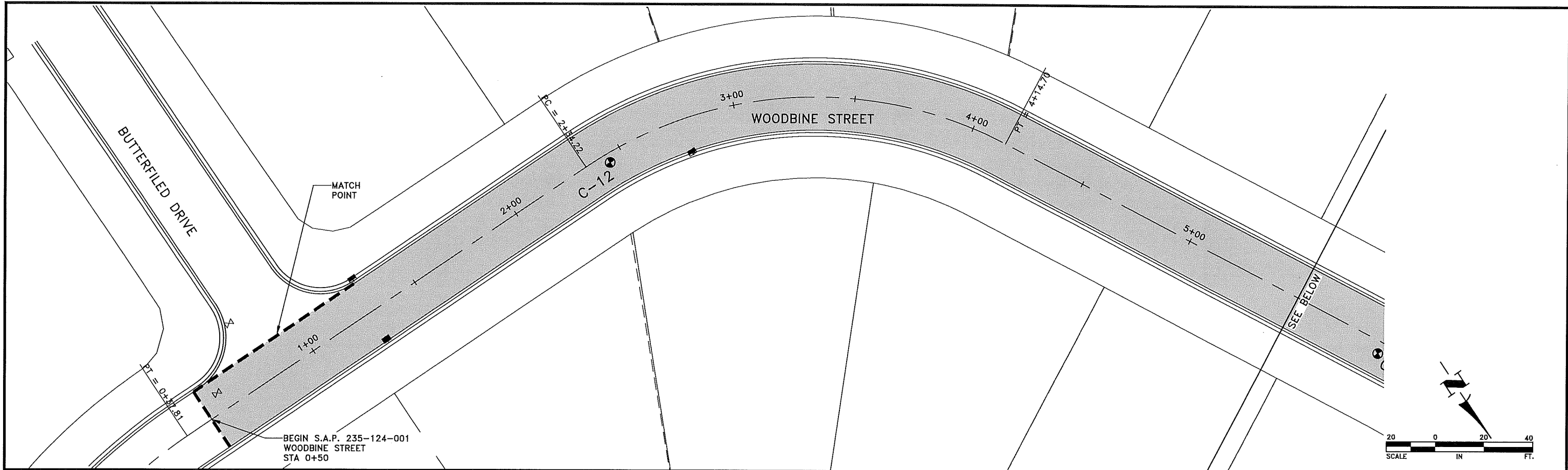
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**2019 STREET RECONDITIONING
PROJECT**

CONSTRUCTION PLAN

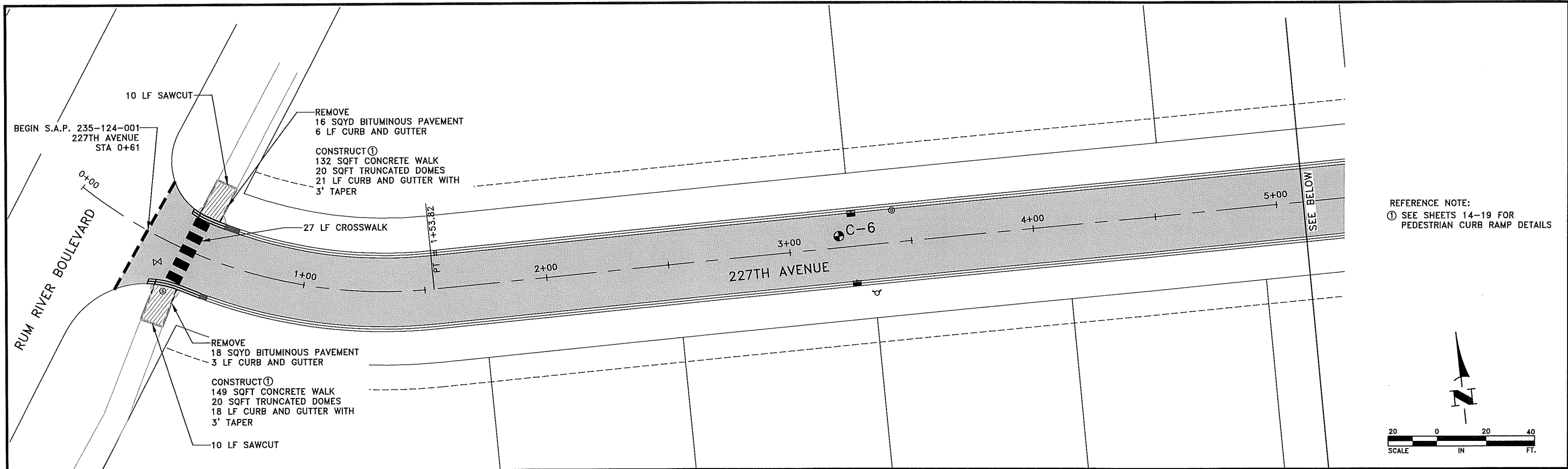
233RD LANE
CITY OF ST. FRANCIS, MINNESOTA

SHEET
6
OF
21
SHEETS

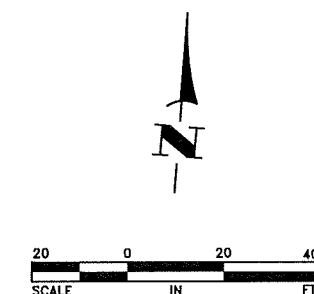
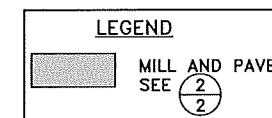
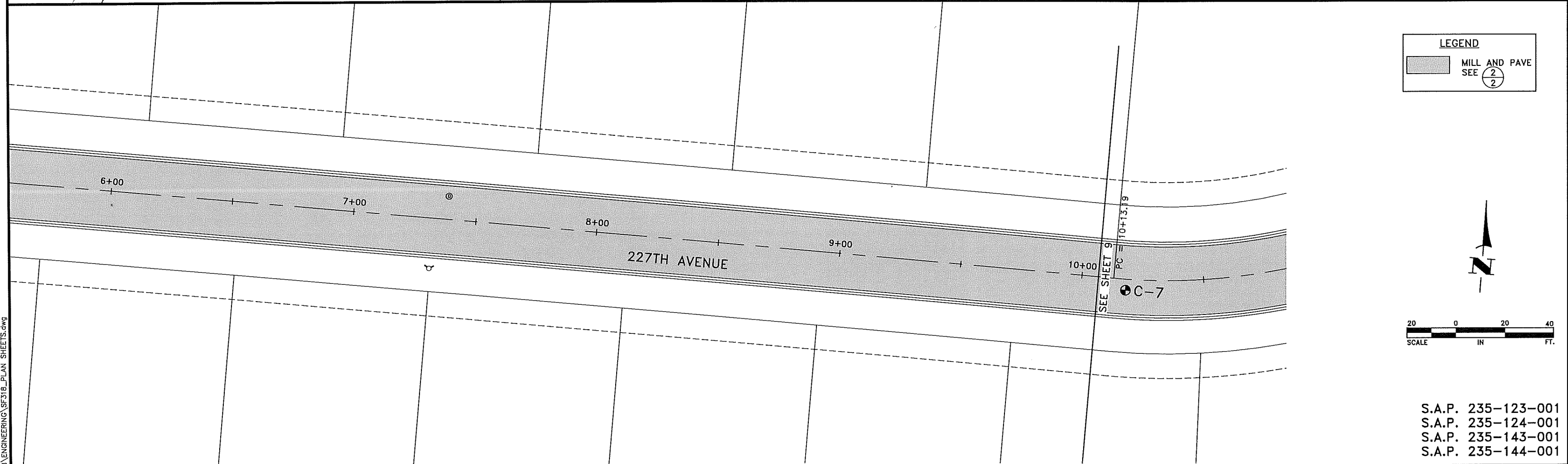
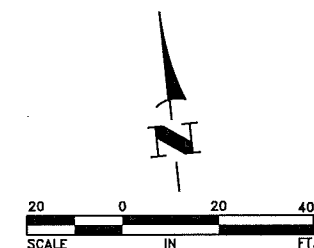


DATE	REVISION	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. CRAIG J. JOCHUM, P.E. Lic. No. 23461 Date 4-11-19	DESIGNED BY: C.J.J. DRAWN BY: SFM CHECKED BY: SMN	 Hakanson Anderson Civil Engineers and Land Surveyors 3601 Thurston Ave., Anoka, Minnesota 55303 763-427-5860 FAX 763-427-0520 www.hakanson-anderson.com	2019 STREET RECONDITIONING PROJECT	CONSTRUCTION PLAN WOODBINE STREET CITY OF ST. FRANCIS, MINNESOTA	SHEET 7 OF 21 SHEETS

Apr 11, 2019 - 1:41pm
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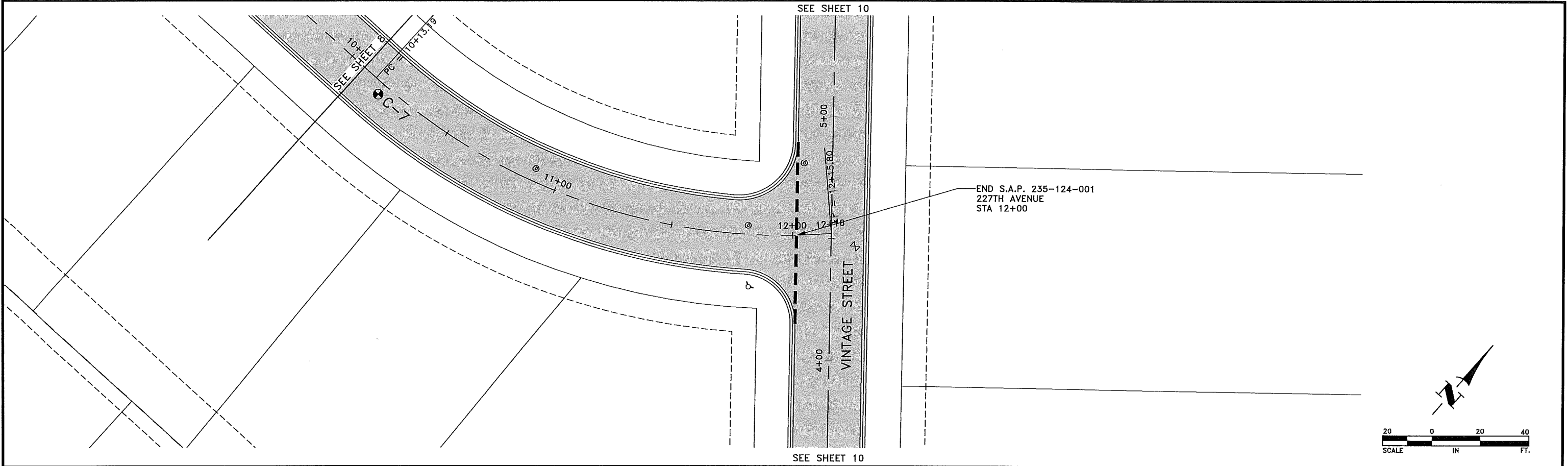
REFERENCE NOTE:
 ① SEE SHEETS 14-19 FOR
 PEDESTRIAN CURB RAMP DETAILS



S.A.P. 235-123-001
 S.A.P. 235-124-001
 S.A.P. 235-143-001
 S.A.P. 235-144-001

Apr 11, 2019 - 1:42pm
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			CHECKED BY: SMN					

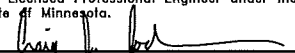


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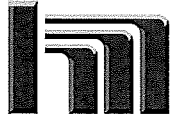
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CJJ
DRAWN BY:
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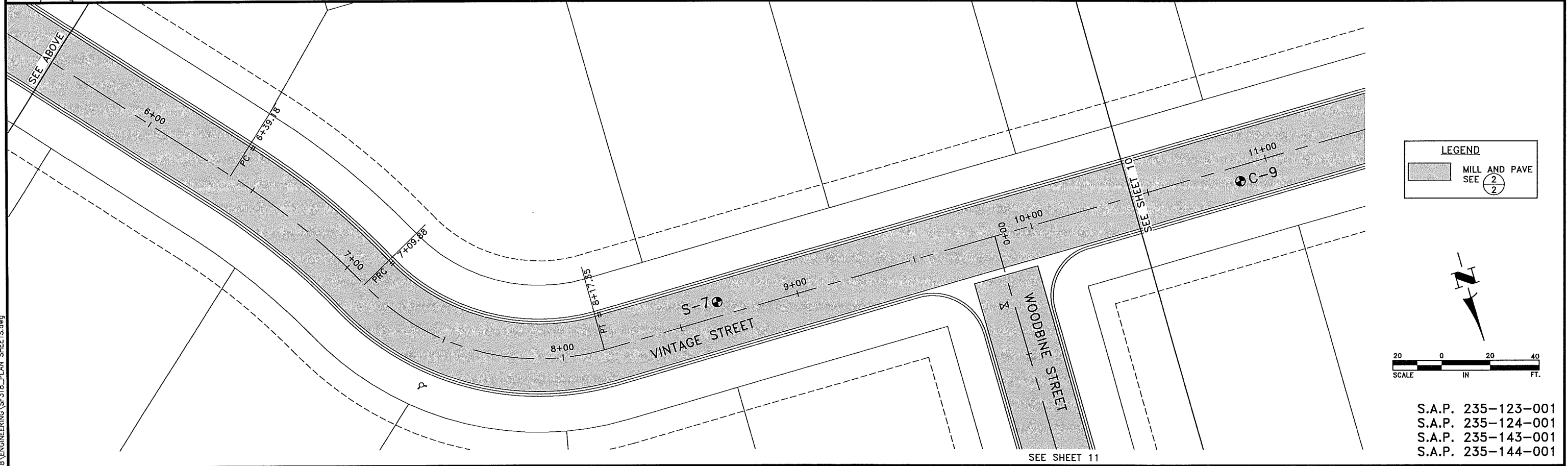
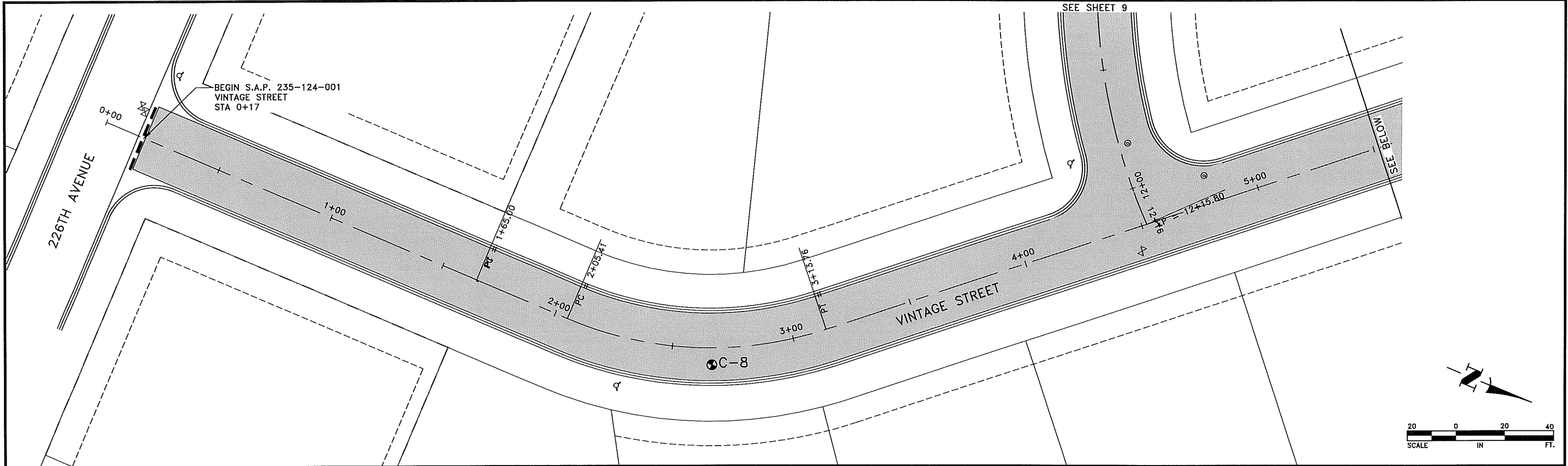
Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

2019 STREET RECONDITIONING
PROJECT

CONSTRUCTION PLAN

227TH AVENUE
CITY OF ST. FRANCIS, MINNESOTA

SHEET
9
OF
21
SHEETS



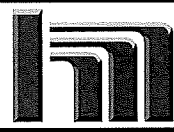
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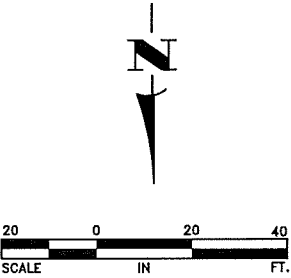
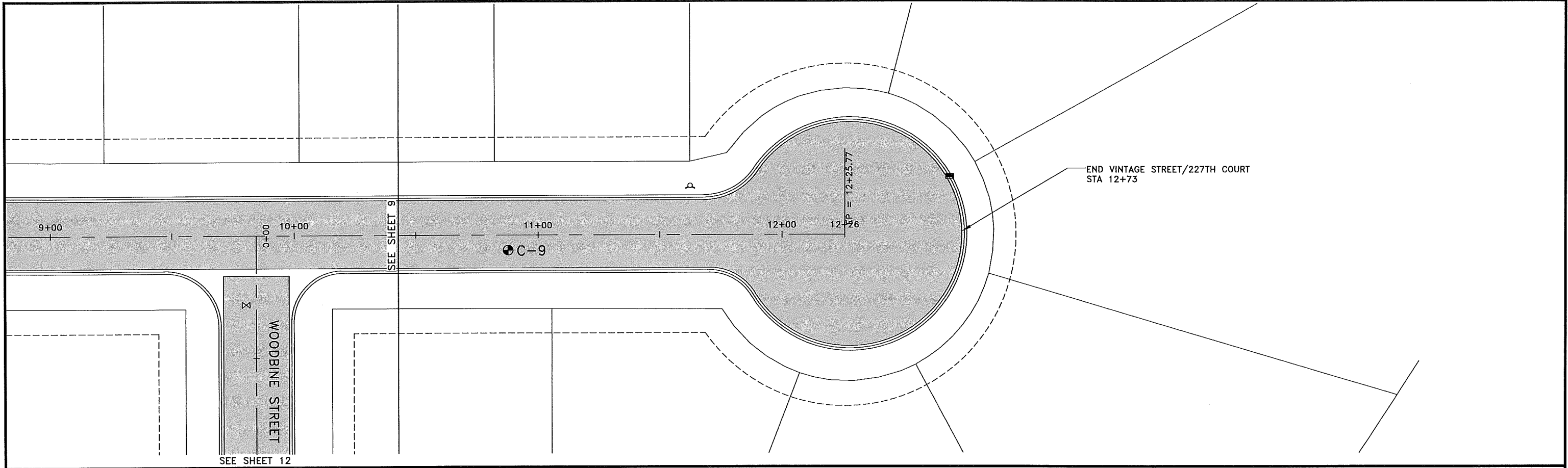
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Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

**2019 STREET RECONDITIONING
PROJECT**

CONSTRUCTION PLAN
VINTAGE STREET
CITY OF ST. FRANCIS, MINNESOTA

SHEET
10
OF
21
SHEETS

SF318



LEGEND

MILL AND PAVE
SEE (2/2)

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

Apr 11, 2019 - 1:43pm
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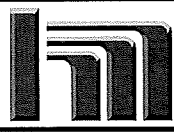
Craig J. Jochum
CRAIG J. JOCHUM, P.E.
Lic. No. 23461

Date 4-11-19

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CJJ

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SFM

CHECKED BY:
SMN



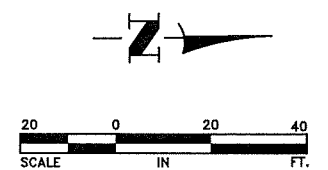
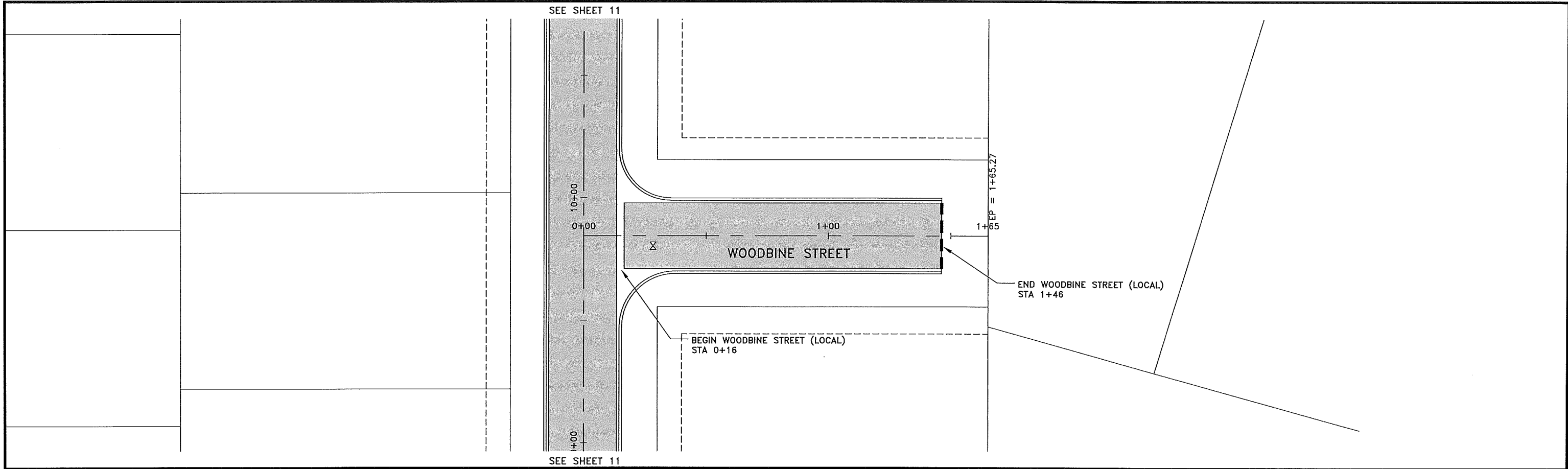
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2019 STREET RECONDITIONING
PROJECT

CONSTRUCTION PLAN

227TH COURT
CITY OF ST. FRANCIS, MINNESOTA

SHEET
11
OF
21
SHEETS

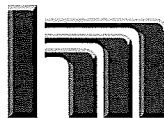


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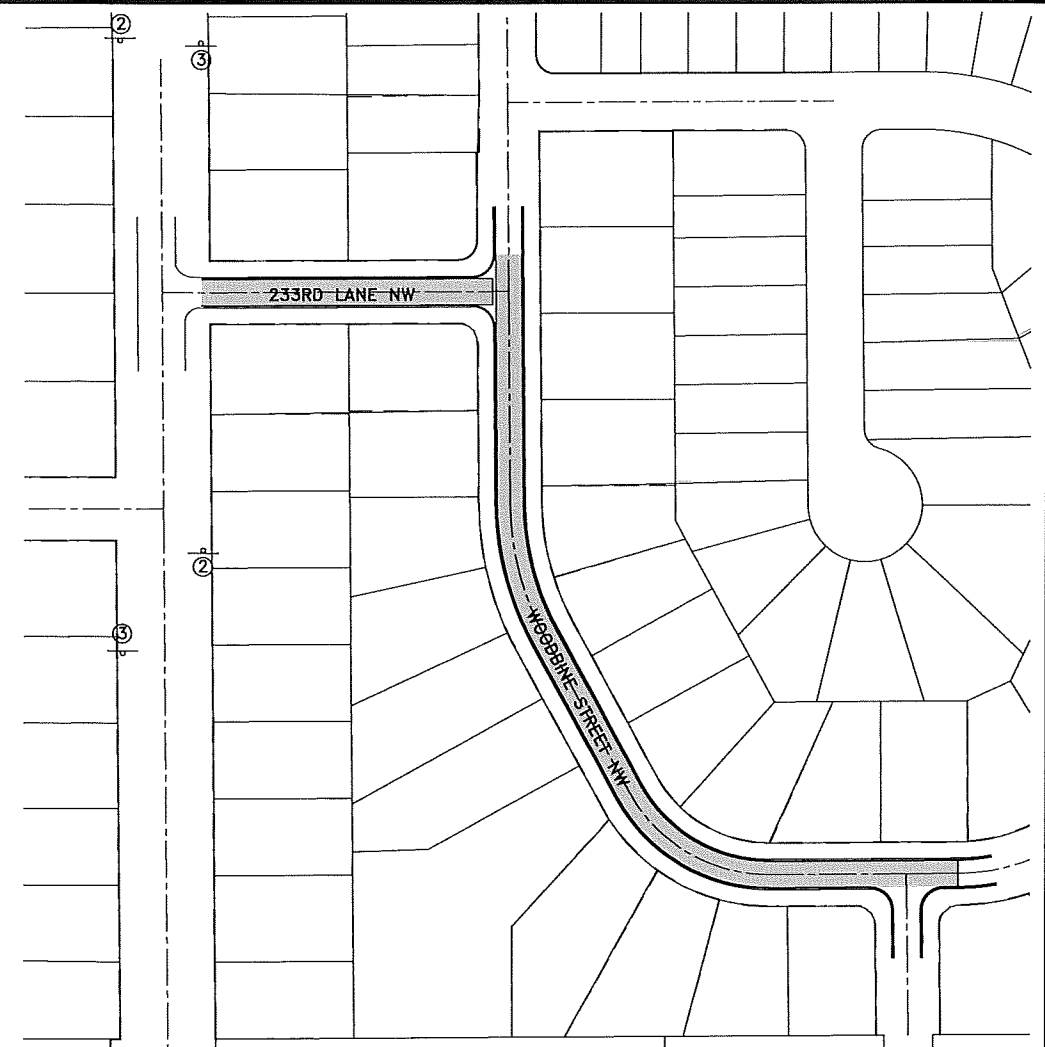
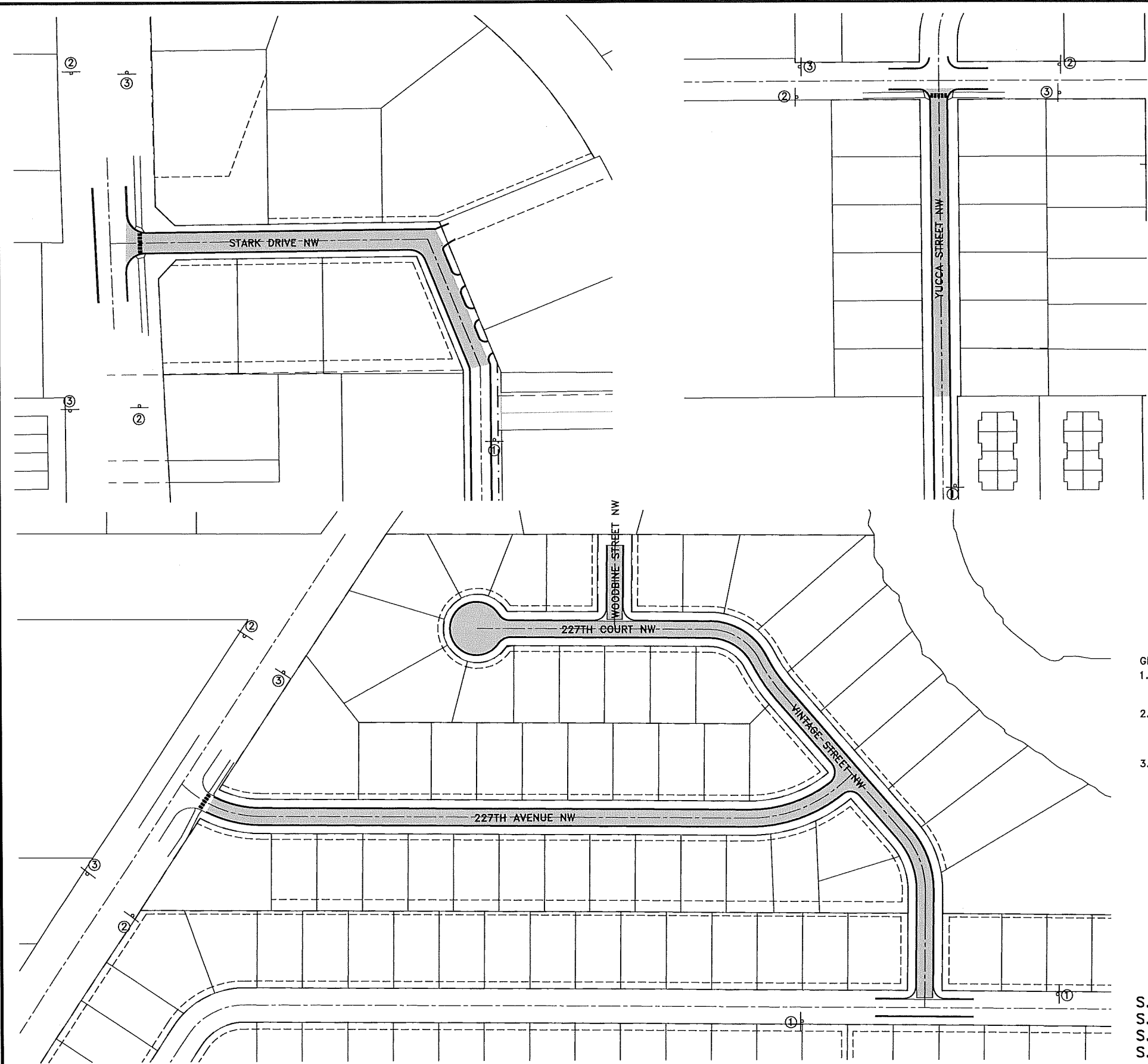
MILL AND PAVE
SEE $\frac{2}{2}$

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

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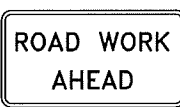
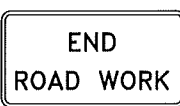
<table border="1"><thead><tr><th>DATE</th><th>REVISION</th></tr></thead><tbody><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr></tbody></table>		DATE	REVISION											I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. <i>Craig J. Jochum</i> CRAIG J. JOCHUM, P.E. Date 4-11-19 Lic. No. 23461		<table border="1"><tr><td>DESIGNED BY: CJJ</td></tr><tr><td>DRAWN BY: SFM</td></tr><tr><td>CHECKED BY: SMN</td></tr></table>	DESIGNED BY: CJJ	DRAWN BY: SFM	CHECKED BY: SMN	 Hakanson Anderson Civil Engineers and Land Surveyors 3601 Thurston Ave., Anoka, Minnesota 55303 763-427-5860 FAX 763-427-0520 www.hakanson-anderson.com	2019 STREET RECONDITIONING PROJECT	CONSTRUCTION PLAN WOODBINE STREET CITY OF ST. FRANCIS, MINNESOTA	<table border="1"><tr><td>SHEET 12</td><td>OF 21 SHEETS</td></tr></table>	SHEET 12	OF 21 SHEETS
DATE	REVISION																								
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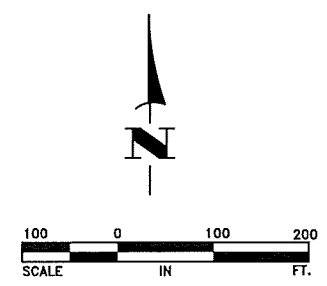
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Apr 11, 2019 - 1:45pm



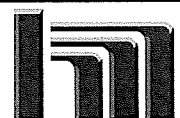
- GENERAL NOTES:
1. REFER TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD) FOR SPACING OF TRAFFIC CONTROL SIGNS AND DEVICES.
 2. CONTRACTOR SHALL PROVIDE ACCESS TO RESIDENTS AND BUSINESSES AT ALL TIMES. WHEN TEMPORARY OBSTRUCTION OF THE DRIVEWAYS IS REQUIRED FOR PAVING THE CONTRACTOR SHALL PROVIDE THE AFFECTED RESIDENTS WITH 24 HOURS NOTICE.
 3. ALL DROP OFFS GREATER THAN 2" (CURB REMOVAL) SHALL BE MARKED WITH TYPE 2 BARRICADES WITH FLASHERS AT BOTH ENDS AND EVERY 10 L.F.

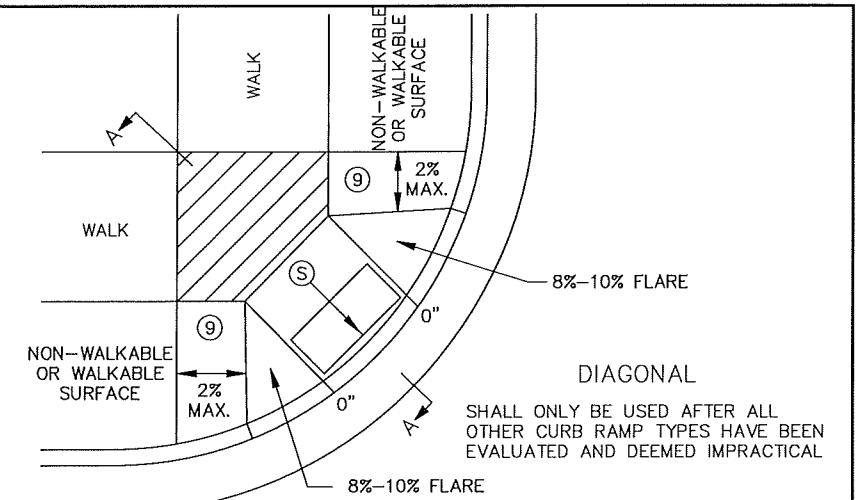
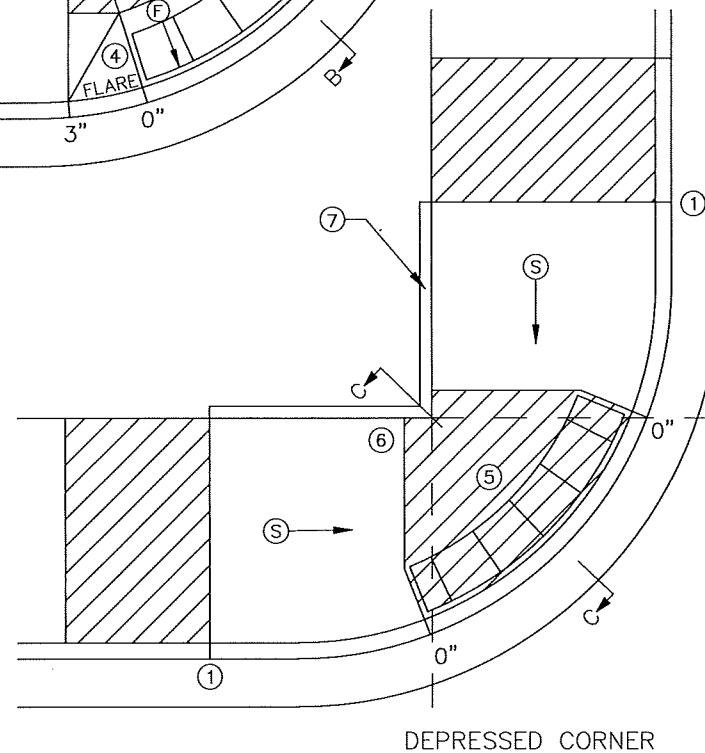
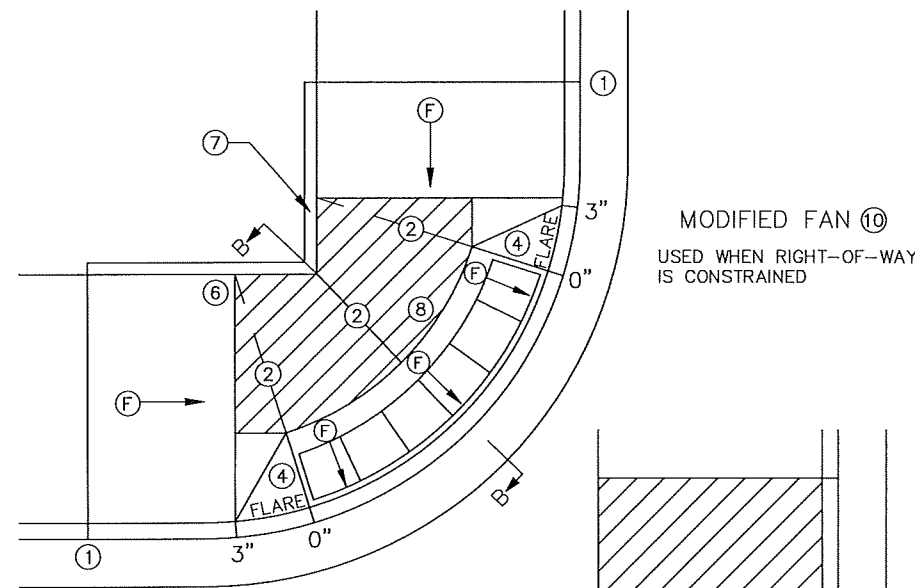
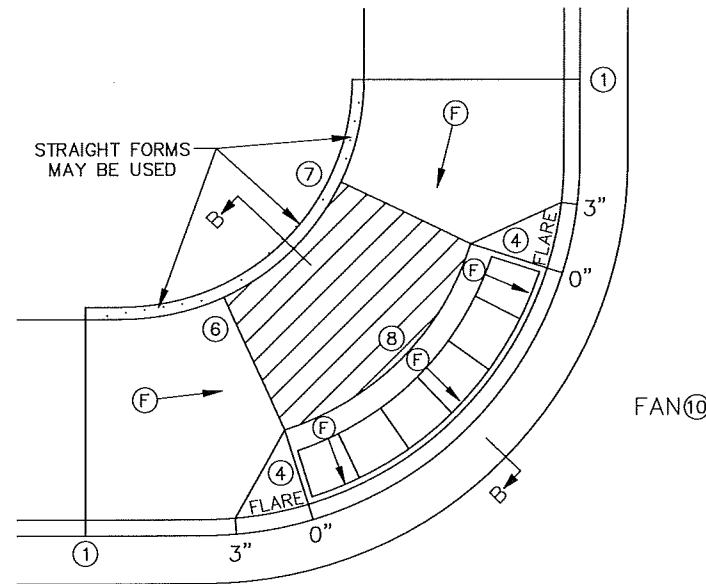
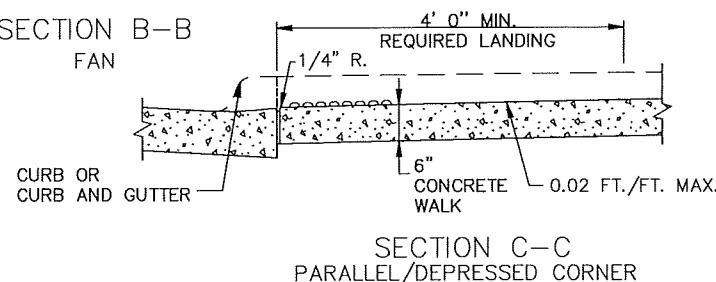
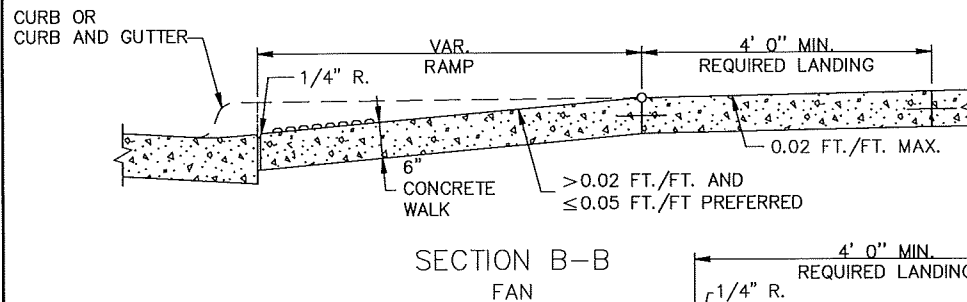
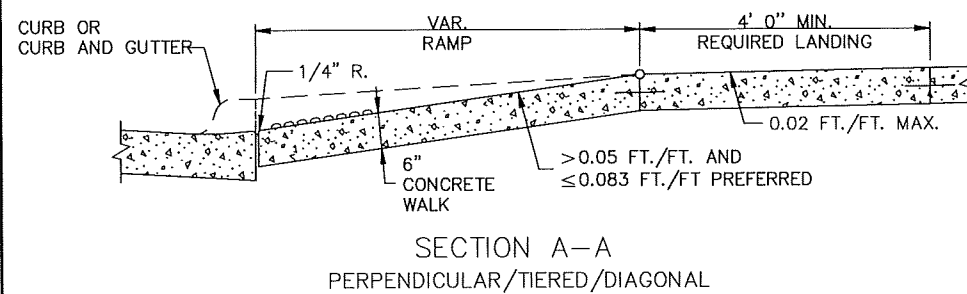
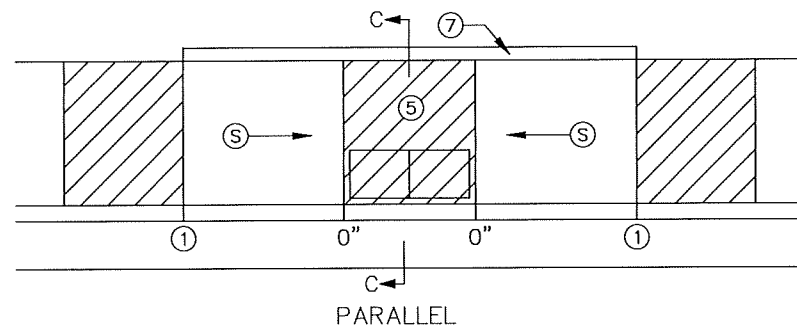
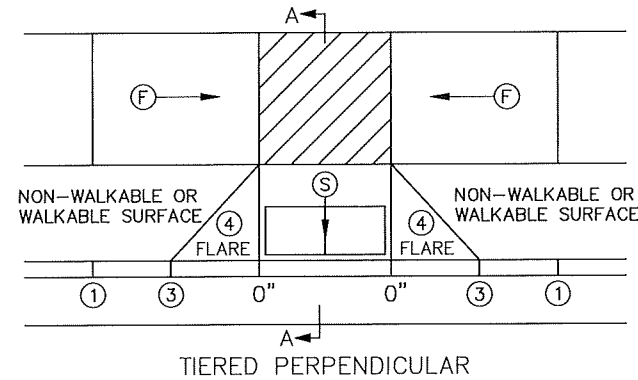
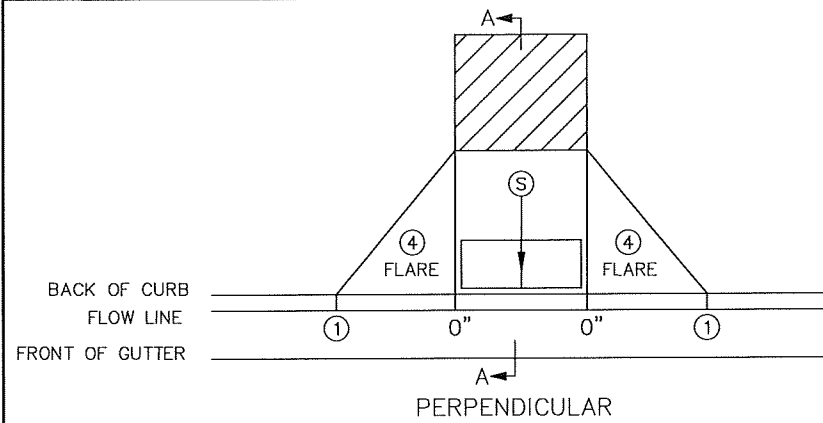
LEGEND

-  WORK ZONE
-  ① ROAD WORK AHEAD W20-1
-  ② ROAD WORK AHEAD G20-1
-  ③ END ROAD WORK G20-2a



S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

<table border="1"><thead><tr><th>DATE</th><th>REVISION</th></tr></thead><tbody><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr></tbody></table>		DATE	REVISION									I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. <i>Graig J. Jochem</i> Graig J. JOCHUM, P.E. Lic. No. 23461	<table border="1"><tr><td>DESIGNED BY: CJJ</td></tr><tr><td>DRAWN BY: SFM</td></tr><tr><td>CHECKED BY: SMN</td></tr></table>	DESIGNED BY: CJJ	DRAWN BY: SFM	CHECKED BY: SMN	 Hakanson Anderson Civil Engineers and Land Surveyors 3601 Thurston Ave., Anoka, Minnesota 55303 763-427-5860 FAX 763-427-0520 www.hakanson-anderson.com	2019 STREET RECONDITIONING PROJECT	OVERALL TRAFFIC CONTROL CITY OF ST. FRANCIS, MINNESOTA	<table border="1"><tr><td>SHEET 13</td></tr><tr><td>OF 21</td></tr><tr><td>SHEETS</td></tr></table>	SHEET 13	OF 21	SHEETS
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SHEET 13																							
OF 21																							
SHEETS																							



NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE GREATER THAN 2%.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL RUNNING SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOPS OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES. ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH. (EXCEPT AS STATED IN 6 BELOW.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISIONS - PROSECUTION OF WORK (ADA).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATHS AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/TRAIL WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RECTANGULAR DETECTABLE WARNINGS SHALL BE SETBACK 3" FROM THE BACK OF CURB. RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB.

- 1 MATCH FULL HEIGHT CURB.
- 2 4' MINIMUM DEPTH LANDING REQUIRED ACROSS TOP OF RAMP.
- 3 3" HIGH CURB WHEN USING A 3' LONG RAMP, 4" HIGH CURB WHEN USING A 4' LONG RAMP.
- 4 SEE SHEET 53, TYPICAL SIDE TREATMENT OPTIONS, FOR DETAILS ON FLARES AND RETURNED CURBS, WHEN INITIAL LANDING IS AT FULL CURB HEIGHT.
- 5 DETECTABLE WARNINGS MAY BE PART OF THE 4' X 4' MIN. LANDING AREA IF IT IS NOT FEASIBLE TO CONSTRUCT THE LANDING OUTSIDE OF THE DETECTABLE WARNING AREA.
- 6 THE GRADE BREAK SHALL BE PERPENDICULAR TO THE BACK OF WALK. THIS WILL ENSURE THAT THE GRADE BREAK IS PERPENDICULAR TO THE DIRECTION OF TRAVEL. (TYPICAL FOR ALL)
- 7 WHEN ADJACENT TO GRASS, GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.
- 8 A 7' MIN TOP RADIUS GRADE BREAK REQUIRED TO BE CONSTRUCTIBLE.
- 9 PAVE FULL WALK WIDTH.
- 10 "S" SLOPES ON FANS SHALL ONLY BE USED WHEN ALL OTHER FEASIBLE OPTIONS HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

- (S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
- (F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
- LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PAR.
- X" CURB HEIGHT

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

MINNESOTA
DEPARTMENT OF TRANSPORTATION
Tom G. Johnson
STATE DESIGN ENGINEER

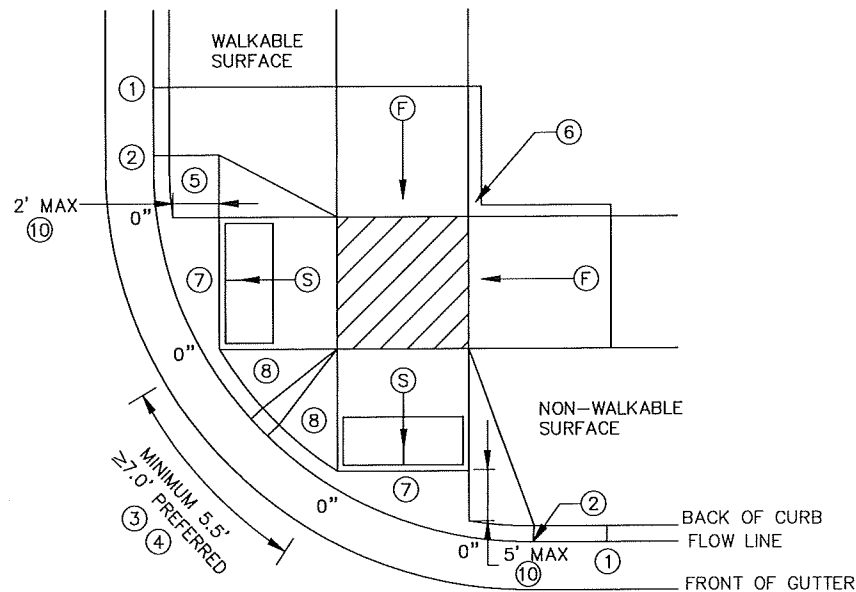
REVISED:
APPROVED:
1-23-2017

PEDESTRIAN CURB RAMP DETAILS

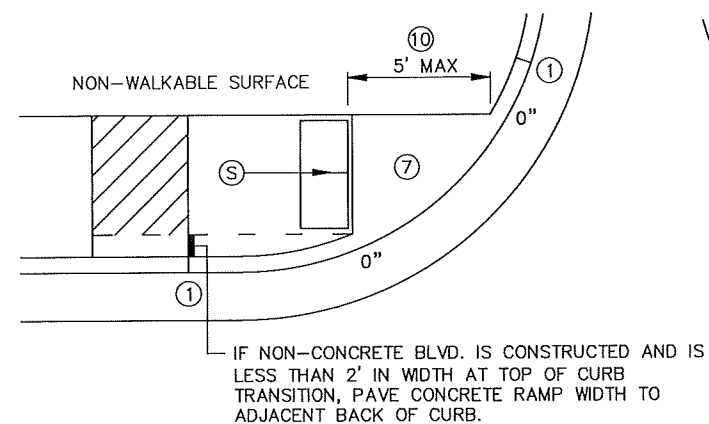
SHEET 14 OF 21

STANDARD PLAN 5-297.250

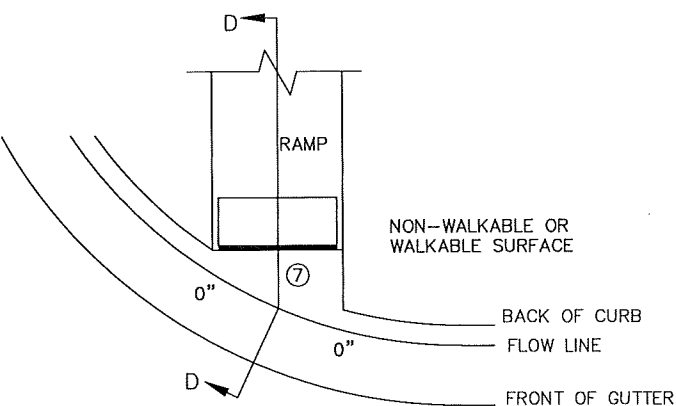
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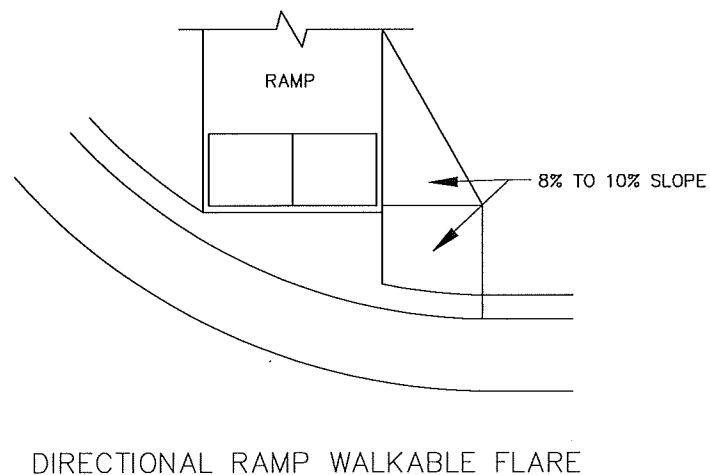
COMBINED DIRECTIONAL ⑨



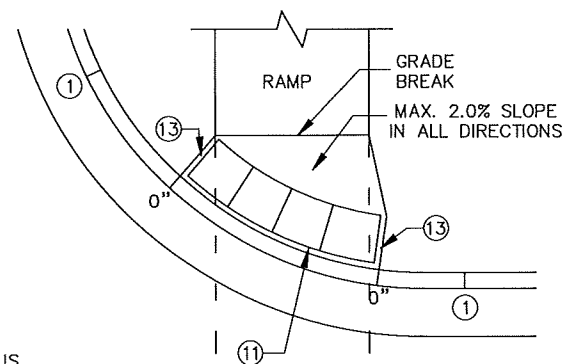
STANDARD ONE-WAY DIRECTIONAL ⑨



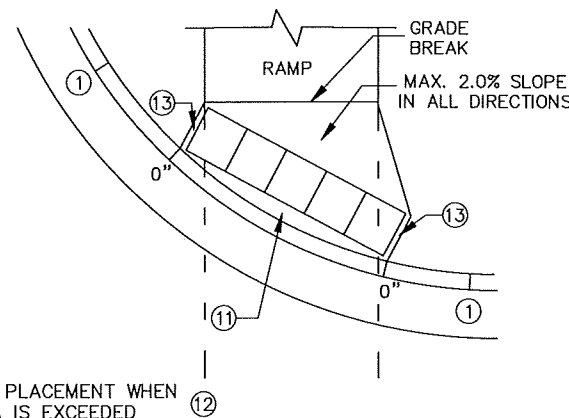
CURB FOR DIRECTIONAL RAMPS ⑭



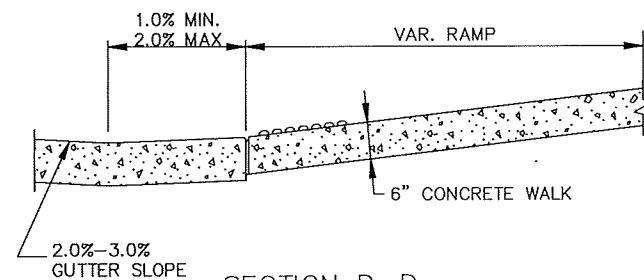
DIRECTIONAL RAMP WALKABLE FLARE



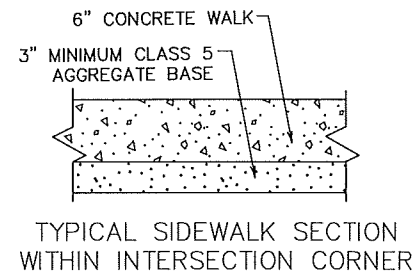
ONE-WAY DIRECTIONAL WITH DETECTABLE WARNING AT BACK OF CURB



DETECTABLE WARNING PLACEMENT WHEN SETBACK CRITERIA IS EXCEEDED



SECTION D-D



TYPICAL SIDEWALK SECTION WITHIN INTERSECTION CORNER

NOTES:

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CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOP GRADE BREAK OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISION (PROSECUTION OF WORK).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATH AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/PATH WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB. SEE NOTES ⑩ & ⑪ FOR INFORMATION REGARDING RECTANGULAR DETECTABLE WARNING PLACEMENT.

- ① MATCH FULL CURB HEIGHT.
- ② 3" HIGH CURB WHEN USING A 3' LONG RAMP
4" HIGH CURB WHEN USING A 4' LONG RAMP.
- ③ 3" MINIMUM CURB HEIGHT (5.5' MIN. DISTANCE REQUIRED BETWEEN DOMES)
4" PREFERRED (7' MIN. DISTANCE REQUIRED BETWEEN DOMES).
- ④ THE "BUMP" IN BETWEEN THE RAMPS SHOULD NOT BE IN THE PATH OF TRAVEL FOR COMBINED DIRECTIONAL RAMPS. IF THIS OCCURS MODIFY THE RAMP LOCATION OR SWITCH RAMP TO A FAN/DEPRESSED CORNER.
- ⑤ WHEN USING CONCRETE PAVED FLARES ON THE OUTSIDE OF DIRECTIONAL RAMPS, AND ADJACENT TO A WALKABLE SURFACE, DIRECTIONAL RAMP FLARES SHOULD BE USED. SEE THE DETAIL ON THIS SHEET.
- ⑥ GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.
- ⑦ MAX. 2.0% SLOPE IN ALL DIRECTIONS IN FRONT OF GRADE BREAK AND DRAIN TO FLOW LINE. SHALL BE CONSTRUCTED INTEGRAL WITH CURB AND GUTTER.
- ⑧ 8% TO 10% WALKABLE FLARE.
- ⑨ PLACE DOMES AT THE BACK OF CURB WHEN ALLOWABLE SETBACK CRITERIA IS EXCEEDED.
- ⑩ FRONT EDGE OF DETECTABLE WARNING SHALL BE SET BACK 2' MAXIMUM WHEN ADJACENT TO WALKABLE SURFACE, AND 5' MAXIMUM WHEN ADJACENT TO NON-WALKABLE SURFACE WITH ONE CORNER SET 3" FROM BACK OF CURB. A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.
- ⑪ RECTANGULAR DETECTABLE WARNINGS MAY BE SETBACK UP TO 9" FROM THE BACK OF CURB WITH CORNERS SET 3" FROM BACK OF CURB. IF 9" SETBACK IS EXCEEDED USE RADIAL DETECTABLE WARNINGS.
- ⑫ FOR DIRECTIONAL RAMPS WITH THE DETECTABLE WARNINGS PLACED AT THE BACK OF CURB, THE DETECTABLE WARNINGS SHALL COVER THE ENTIRE WIDTH OF THE WALK/PATH. THIS ENSURES A DETECTABLE EDGE AND HELPS ELIMINATE THE CURB TAPER OBSTRUCTING THE PATH OF PEDESTRIAN TRAVEL.
- ⑬ THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE BACK OF CURB. MAINTAIN 3" BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.
- ⑭ TO BE USED FOR ALL DIRECTIONAL RAMPS, EXCEPT WHERE DOMES ARE PLACED ALONG THE BACK OF CURB.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

- ⑤ INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
- ⑥ INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
- ⑦ LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PAR.
- X" CURB HEIGHT

REVISION:

APPROVED: JANUARY 23, 2017

Amr Sabr
OPERATIONS ENGINEER

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001



Tom Slin
STATE DESIGN ENGINEER

REVISED:

APPROVED:

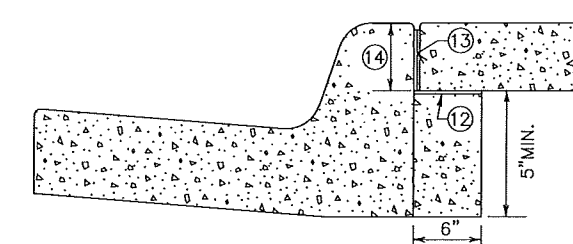
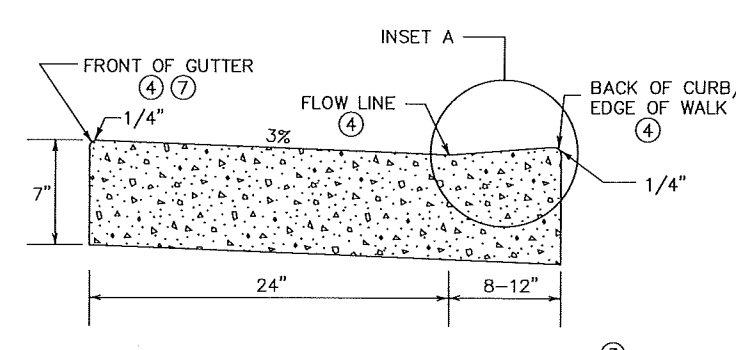
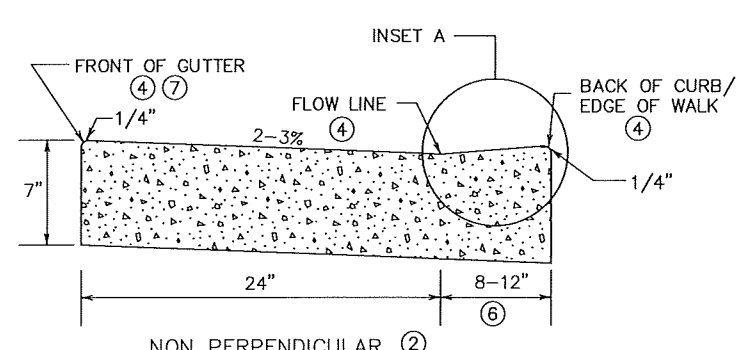
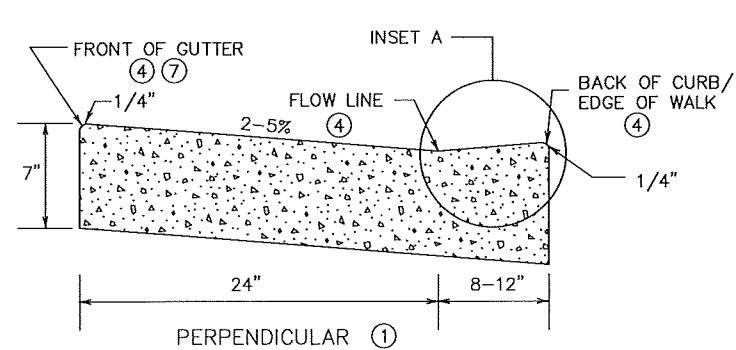
1-23-2017

PEDESTRIAN CURB RAMP DETAILS

SHEET 15 OF 21

STANDARD PLAN 5-297.250

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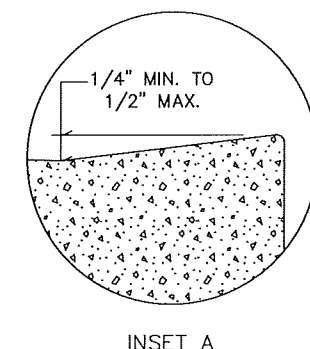
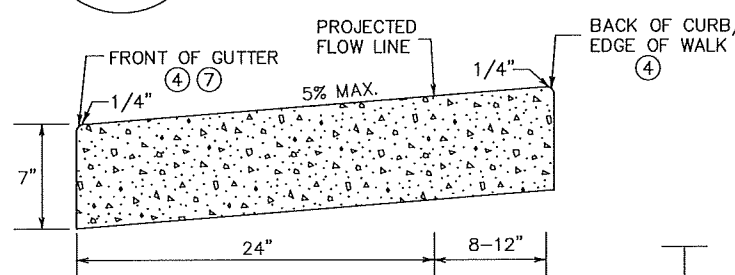
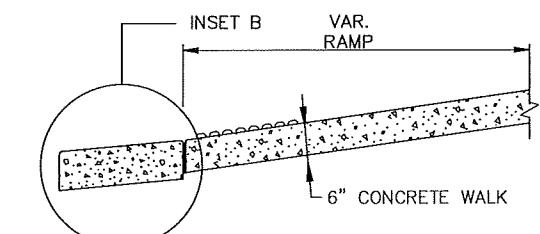


PEDESTRIAN ACCESS ROUTE CURB & GUTTER DETAIL

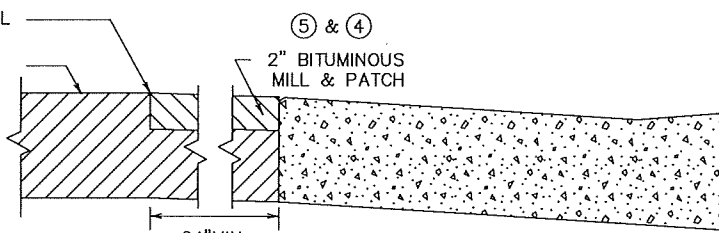
FOR CURB MACHINE PLACEMENT AROUND RADIUS (REGARDLESS OF RAMP TYPE)

OPTIONAL SILL CURB WHEN SIDEWALK IS AT BACK OF CURB

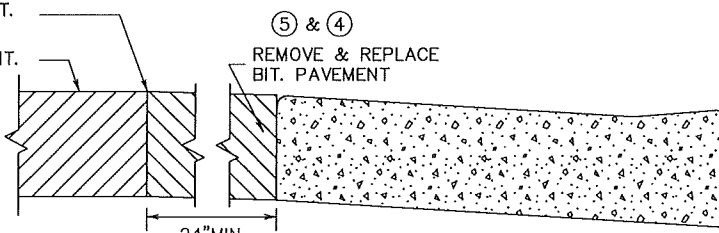
CONCRETE SILL TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.



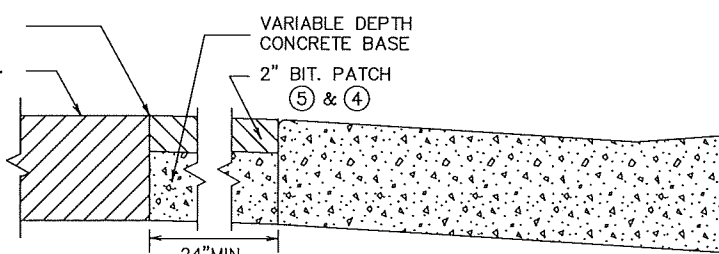
MILL VERTICAL EDGE
EXISTING BIT. PAVEMENT



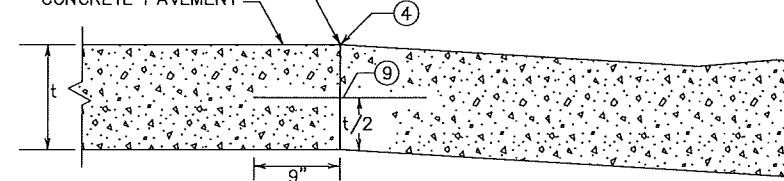
SAWCUT BIT. PAVEMENT
EXISTING BIT. PAVEMENT



SAWCUT BIT. PAVEMENT
EXISTING BIT. PAVEMENT



SAWCUT CONCRETE PAVEMENT
EXISTING CONCRETE PAVEMENT



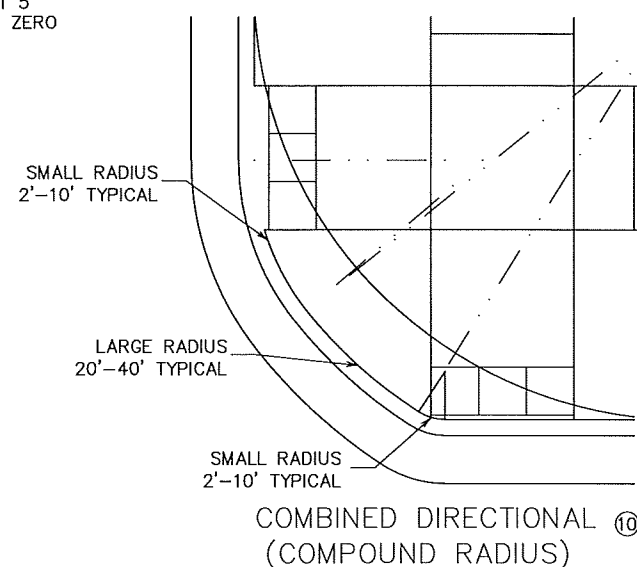
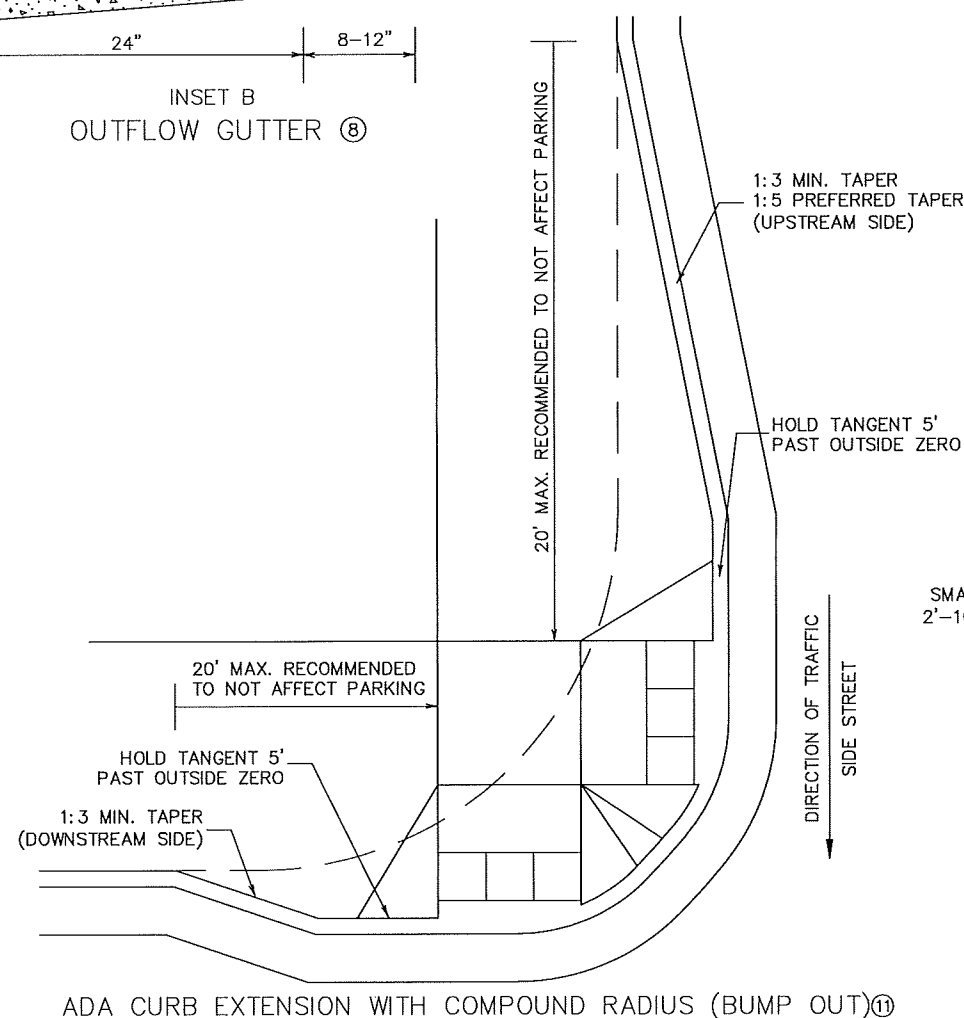
ONLY ALLOWED PER ENGINEER'S APPROVAL

PAVEMENT TREATMENT OPTIONS IN FRONT OF CURB & GUTTER
FOR USE ON CURB RAMP RETROFITS

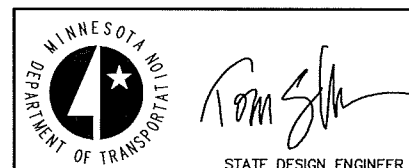
NOTES:

POSITIVE FLOW LINE DRAINAGE SHALL BE MAINTAINED THROUGH THE PEDESTRIAN ACCESS ROUTE (PAR) AT A 2% MAXIMUM. NO PONDING SHALL BE PRESENT IN THE PAR. ANY VERTICAL LIP THAT OCCURS AT THE FLOW LINE SHALL NOT BE GREATER THAN 1/4 INCH.

- ① FOR USE AT CURB CUTS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: PERPENDICULAR, TIERED PERPENDICULAR, PARALLEL, AND DIAGONAL RAMP.
- ② FOR USE AT CURB RAMP WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED NON PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: FANS & DEPRESSED CORNERS.
- ③ BEGIN GUTTER SLOPE TRANSITION 10' OUTSIDE OF ALL CURB RAMP.
- ④ THERE SHALL BE NO VERTICAL DISCONTINUITIES GREATER THAN 1/4".
- ⑤ ELEVATION CHANGE TAKES PLACE FROM THE EXISTING TO NEW FRONT OF GUTTER. PATCH IS USED TO MATCH THE NEW GUTTER FACE INTO THE EXISTING ROADWAY.
- ⑥ VARIABLE WIDTH FOR DIRECTIONAL CURB APPLICATIONS. SEE SHEET 51 FOR DIRECTIONAL CURB SLOPE REQUIREMENTS.
- ⑦ TOP FRONT OF GUTTER SHALL BE CONSTRUCTED FLUSH WITH PROPOSED ADJACENT PAVEMENT ELEVATION. TOP 1.5" OF THE GUTTER FACE MUST BE A FORMED EDGE. PAR GUTTER SHALL NOT BE OVERLAID.
- ⑧ SHOULD BE USED AT VERTICALLY CONSTRAINED AREAS WHEN AT A DRAINAGE HIGH POINT OR SUPER ELEVATED ROADWAY SEGMENTS.
- ⑨ DRILL AND GROUT NO. 4 EPOXY-COATED 18" LONG TIE BARS AT 30" CENTER TO CENTER INTO EXISTING CONCRETE PAVEMENT 1' MINIMUM FROM ALL JOINTS.
- ⑩ HELPS PROVIDE TWO SEPARATE RAMPS, REDUCES THE DOME SETBACK LENGTH AND MINIMIZES DIRECTIONAL CURB. THIS RADIUS DESIGN CLOSELY FOLLOWS THE TURNING VEHICLE PATH WHILE OPTIMIZING CURB RAMP LENGTH.
- ⑪ CURB EXTENSIONS SHOULD BE USED IN VERTICALLY CONSTRAINED AREAS, USUALLY IN DOWNTOWN ROADWAY SEGMENTS WHERE ON-STREET PARKING IS AVAILABLE. CURB EXTENSIONS SHOULD BE CONSIDERED FOR APS INTERSECTIONS WHERE SPACE IS LIMITED. PUSH BUTTONS MUST MEET APS CRITERIA AS DESCRIBED IN THE PUSH BUTTON LOCATION DETAIL SHEET.
- ⑫ PLACE BOND BREAKER BETWEEN WALK AND TOP OF SILL.
- ⑬ 1/2" PREFORMED JOINT FILLER PER MNDOT SPEC. 3702.
- ⑭ DIMENSION TO BE SAME AS SIDEWALK THICKNESS, 4" MIN.



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S.A.P. 235-143-001
S.A.P. 235-144-001



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APPROVED:

1-23-2017

PEDESTRIAN CURB RAMP DETAILS

SHEET 16 OF 21

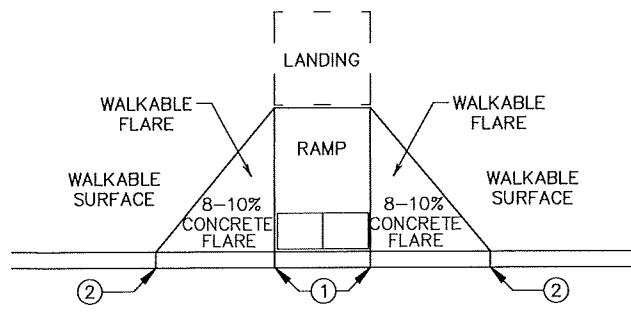
STANDARD PLAN 5-297.250

3 OF 6

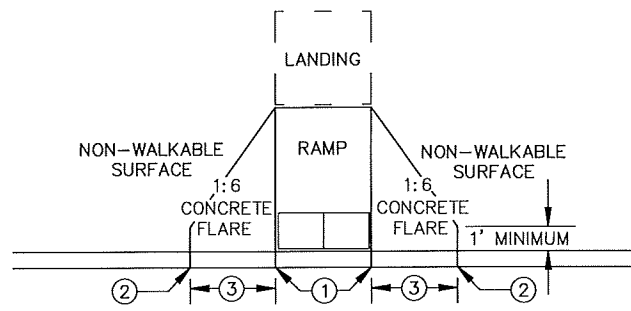
REVISION:

APPROVED: JANUARY 23, 2017

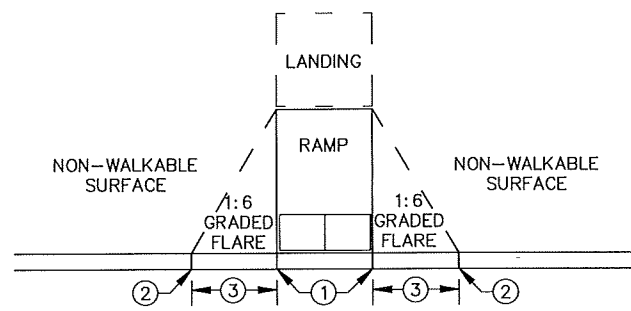
Ann S. Johnson
OPERATIONS ENGINEER



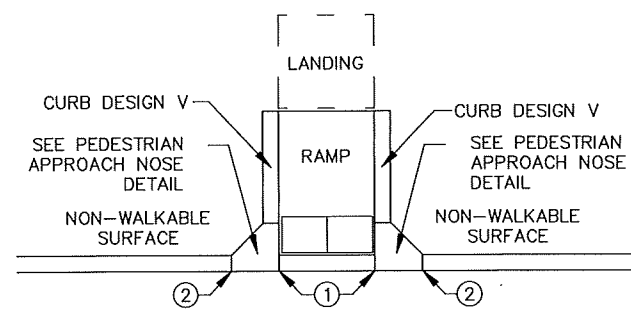
PAVED FLARES
ADJACENT TO WALKABLE SURFACE



PAVED FLARES
ADJACENT TO NON-WALKABLE SURFACE

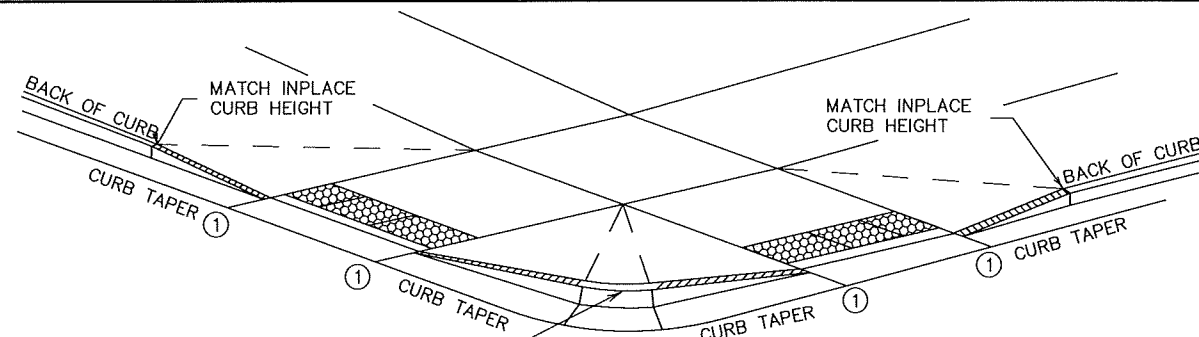


GRADED FLARES



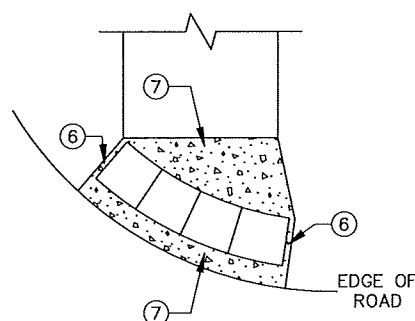
RETURNED CURB ⑤

TYPICAL SIDE TREATMENT OPTIONS ④ ⑪

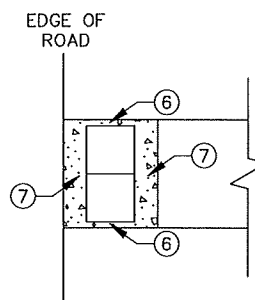


3" MINIMUM CURB HEIGHT, 4" PREFERRED
(MEASURED AT FRONT FACE OF CURB)
FOR A MIN. 6" LENGTH (MEASURED ALONG FLOW LINE)

DETECTABLE EDGE WITH ⑧
CURB AND GUTTER

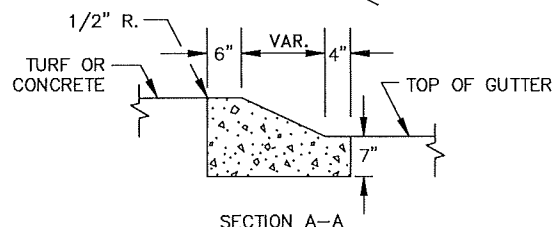
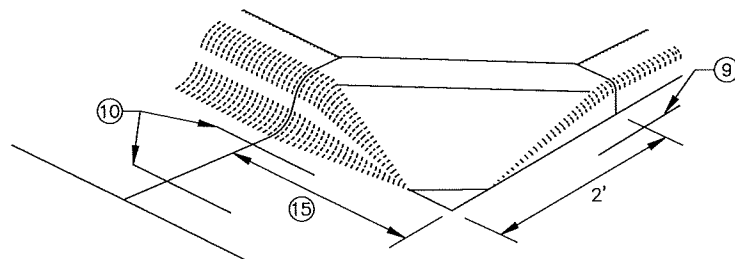


RADIAL DETECTABLE WARNING

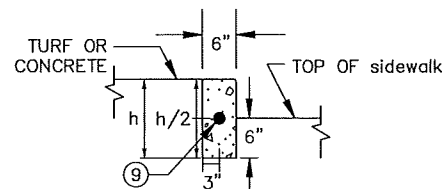


RECTANGULAR DETECTABLE WARNING

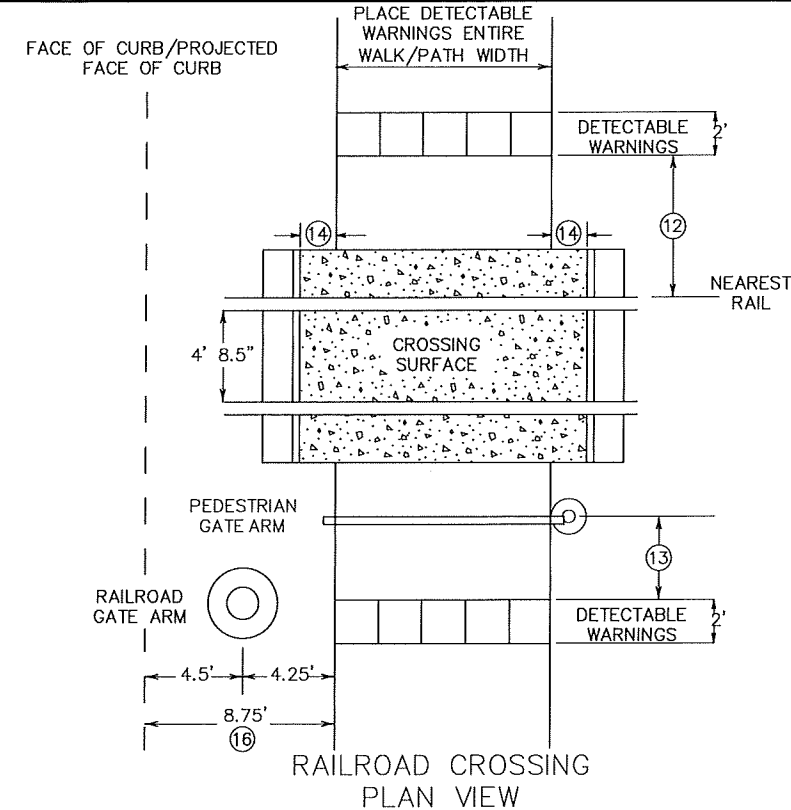
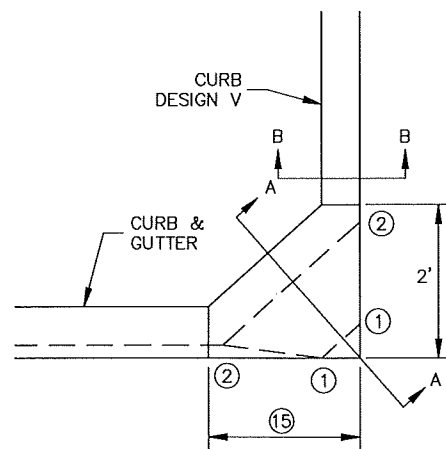
DETECTABLE EDGE WITHOUT CURB AND GUTTER



SECTION A-A



SECTION B-B



NOTES:

- SEE STANDARD PLATE 7038 AND THIS SHEET FOR ADDITIONAL DETAILS ON DETECTABLE WARNING.
- A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.
- CONCRETE FLARE LENGTHS ADJACENT TO NON-WALKABLE SURFACES SHOULD BE LESS THAN 8' LONG MEASURED ALONG THE RAMP FROM THE BACK OF CURB.
- ① 0" CURB HEIGHT.
- ② FULL CURB HEIGHT.
- ③ 2' FOR 4" HIGH CURB AND 3' FOR 6" HIGH CURB.
- ④ SIDE TREATMENTS ARE APPLICABLE TO ALL RAMP TYPES AND SHOULD BE IMPLEMENTED AS NEEDED AS FIELD CONDITIONS DICTATE. THE ENGINEER SHALL DETERMINE THE RAMP SIDE TREATMENTS BASED ON MAINTENANCE OF BOTH ROADWAY AND SIDEWALK, ADJACENT PROPERTY CONSIDERATIONS, AND MITIGATING CONSTRUCTION IMPACTS.
- ⑤ TYPICALLY USED FOR MEDIANS AND ISLANDS.
- ⑥ WHEN NO CONCRETE FLARES ARE PROPOSED, THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE EDGE OF ROADWAY. MAINTAIN 3" MAX. BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.
- ⑦ IF NO CURB AND GUTTER IS PLACED IN RURAL SECTIONS, DETECTABLE WARNINGS SHALL BE PLACED 1' FROM THE EDGE OF BITUMINOUS ROADWAY AND/OR BITUMINOUS SHARED-USE PATH TO PROVIDE VISUAL CONTRAST.
- ⑧ ALL CONSTRUCTED CURBS MUST HAVE A CONTINUOUS DETECTABLE EDGE FOR THE VISUALLY IMPAIRED. THIS DETECTABLE EDGE REQUIRES DETECTABLE WARNINGS WHEREVER THERE IS ZERO-INCH HIGH CURB. CURB TAPERS ARE CONSIDERED A DETECTABLE EDGE WHEN THE TAPER STARTS WITHIN 3" OF THE EDGE OF THE DETECTABLE WARNINGS AND UNIFORMLY RISES TO A 3-INCH MINIMUM CURB HEIGHT. ANY CURB NOT PART OF A CURB TAPER AND LESS THAN 3 INCHES IN HEIGHT IS NOT CONSIDERED A DETECTABLE EDGE AND THEREFORE IS NOT COMPLIANT WITH ACCESSIBILITY STANDARDS.
- ⑨ DRILL AND GROUT 1 - NO. 4 12" LONG REINFORCEMENT BAR (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE V CURB.
- ⑩ DRILL AND GROUT 2 - NO. 4 12" LONG REINFORCEMENT BARS (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE CURB AND GUTTER.
- ⑪ SIDE TREATMENT EXAMPLES SHOWN ARE WHEN THE INITIAL LANDING IS APPROXIMATELY LEVEL WITH THE FULL HEIGHT CURB (I.E. 6' LONG RAMP FOR 6" HIGH CURB). WHEN THE INITIAL LANDING IS MORE THAN 1" BELOW FULL HEIGHT CURB REFER TO SHEETS 1 & 2 TO MODIFY THE CURB HEIGHT TAPERS AND MAINTAIN POSITIVE BOULEVARD DRAINAGE.
- ⑫ NEAREST EDGE OF DETECTABLE WARNING SURFACES SHALL BE PLACED 12' MINIMUM TO 15' MAXIMUM FROM THE NEAREST RAIL. FOR SKEWED RAILWAYS IN NO INSTANCE SHALL THE DETECTABLE WARNING BE CLOSER THAN 12' MEASURED PERPENDICULAR TO THE NEAREST RAIL.
- ⑬ WHEN PEDESTRIAN GATES ARE PROVIDED, DETECTABLE WARNING SURFACES SHALL BE PLACED ON THE SIDE OF THE GATES OPPOSITE THE RAIL, 2' FROM THE APPROACHING SIDE OF THE GATE ARM. THIS CRITERIA GOVERNS OVER NOTE ⑫.
- ⑭ CROSSING SURFACE SHALL EXTEND 2' MINIMUM PAST THE OUTSIDE EDGE OF WALK OR SHARED-USE PATH.
- ⑮ 3' FOR MEDIANS AND SPLITTER ISLANDS. NOSE CAN BE REDUCED TO 2' ON FREE RIGHT ISLANDS.
- ⑯ SIDEWALK TO BE PLACED 8.75' MIN. FROM THE FACE OF CURB/PROJECTED FACE OF CURB. THIS ENSURES MIN. CLEARANCE BETWEEN THE SIDEWALK AND GATE ARM COUNTERWEIGHT SUPPORTS.

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PEDESTRIAN APPROACH
NOSE DETAIL
(FOR RETURNED CURB
SIDE TREATMENT)



STATE DESIGN ENGINEER

REVISED:

APPROVED:

1-23-2017

PEDESTRIAN CURB RAMP DETAILS

SHEET 17 OF 21

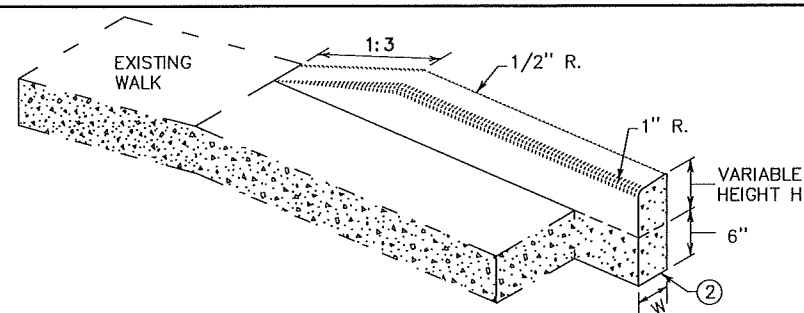
STANDARD PLAN 5-297.250

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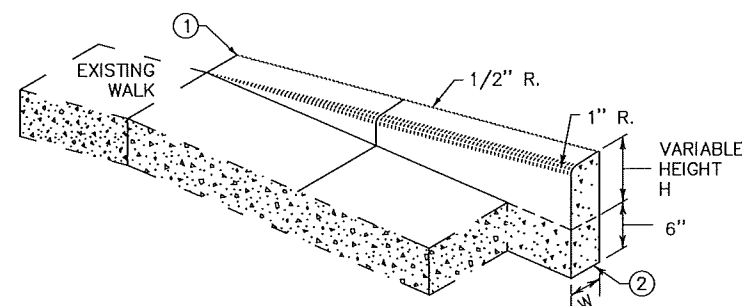
REVISION:

APPROVED: JANUARY 23, 2017

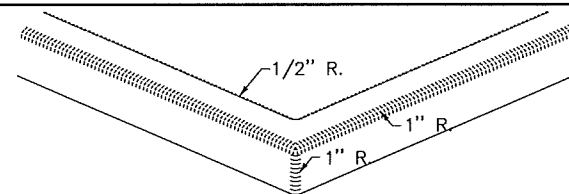
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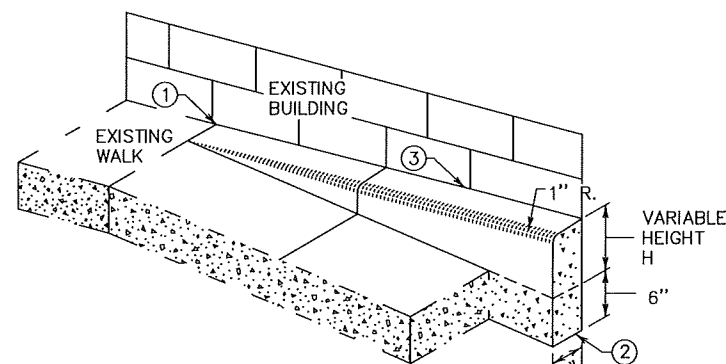
V CURB ADJACENT TO LANDSCAPE
CURB WITHIN SIDEWALK LIMITS



V CURB ADJACENT TO LANDSCAPE
CURB OUTSIDE SIDEWALK LIMITS

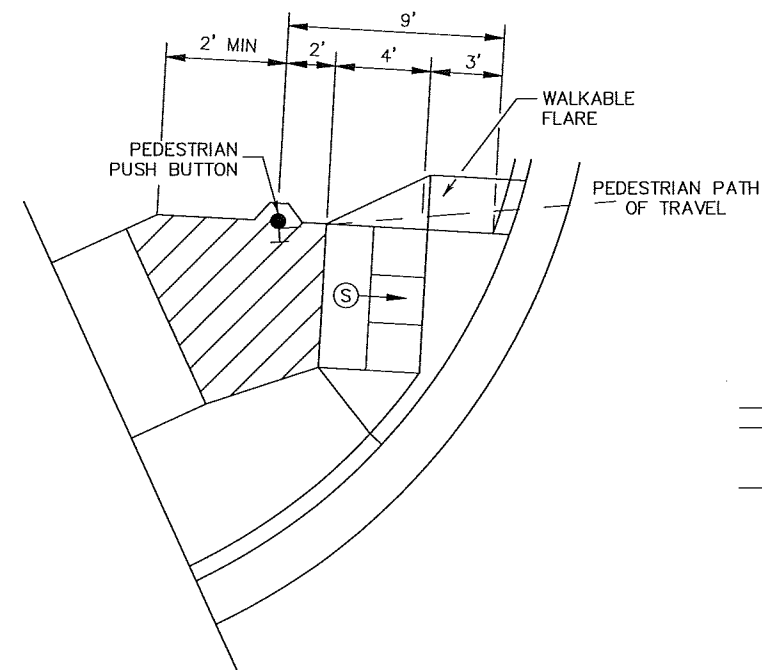


V CURB INTERSECTION



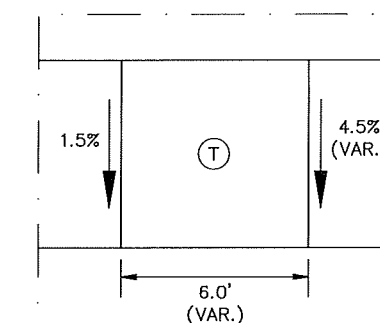
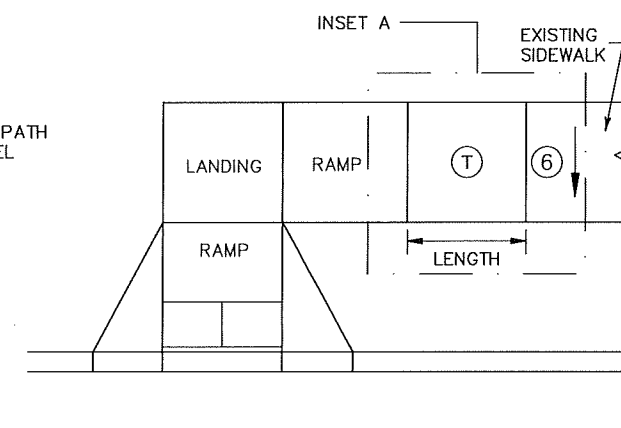
V CURB ADJACENT TO BUILDING
OR BARRIER

CONCRETE CURB DESIGN V	
CURB HEIGHT H	CURB WIDTH W
< 6"	4"
≥ 6"	6"

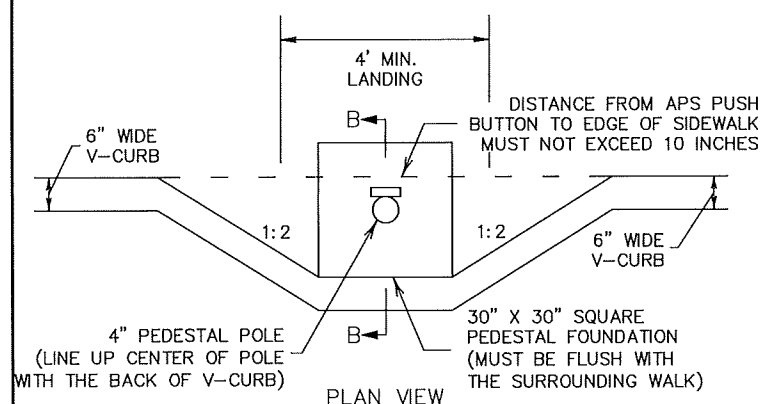


SEMI-DIRECTIONAL RAMP (3,4,9)

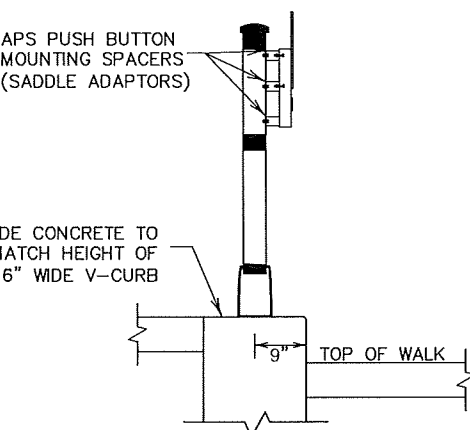
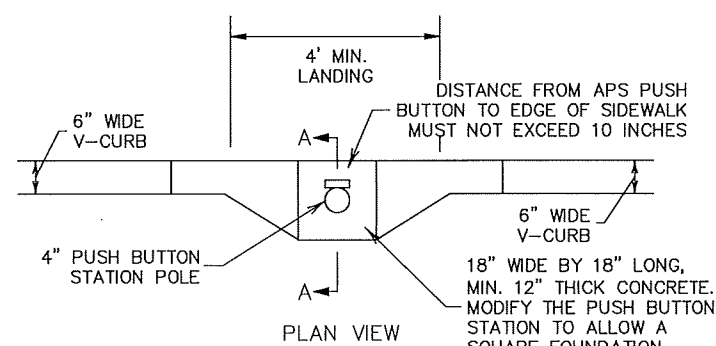
3' DOME SETBACK, 4' LONG RAMP AND
PUSH BUTTON 9' FROM THE BACK OF CURB
PRIMARYLY USED FOR APS APPLICATIONS
WHERE THE PAR DOES NOT CONTINUE PAST
THE PUSH BUTTON (DEAD-END SIDEWALK)



TRANSITION PANEL ④ ⑤



SIGNAL PEDESTAL & PUSH BUTTON (V-CURB)



PUSH BUTTON STATION (V-CURB)

NOTES:

A WALKABLE FLARE IS AN 8-10% CONCRETE FLARE THAT IS REQUIRED WHEN THE FLARE IS ADJACENT TO A WALKABLE SURFACE, OR WHEN THE PEDESTRIAN PATH OF TRAVEL OF A PUSH BUTTON TRAVERSES THE FLARE.

ALL V CURB CONTRACTION JOINTS SHALL MATCH CONCRETE WALK JOINTS.

WHERE RIGHT-OF-WAY ALLOWS, USE OF V CURB SHOULD BE MINIMIZED. GRADING ADJACENT TURF OR SLOPING ADJACENT PAVEMENT IS PREFERRED.

V CURB SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS.

V CURB NEXT TO BUILDING SHALL BE A 4" WIDTH AND SHALL MATCH PREVIOUS TOP OF SIDEWALK ELEVATIONS.

- END TAPERS AT TRANSITION SECTION SHALL MATCH INPLACE SIDEWALK GRADES.
- ALL V CURB SHALL MATCH BOTTOM OF ADJACENT WALK.
- EDGE BETWEEN NEW V CURB AND INPLACE STRUCTURE SHALL BE SEALED AND BOND BREAKER SHALL BE USED BETWEEN EXISTING STRUCTURE AND PLACED V-CURB.
- THE MAX. RATE OF CROSS SLOPE TRANSITIONING IS 1 LINEAR FOOT OF SIDEWALK PER HALF PERCENT CROSS SLOPE. WHEN PAR WIDTH IS GREATER THAN 6' OR THE RUNNING SLOPE IS GREATER THAN 5%, DOUBLE THE CALCULATED TRANSITION LENGTH.
- TRANSITION PANELS ARE TO ONLY BE USED AFTER THE RAMP, OR IF NEEDED, LANDING AREA AT THE FULL CURB HEIGHT (TYPICAL SECTION).
- EXISTING CROSS SLOPE GREATER THAN 2.0%.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

⑤ INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.

④ LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PAR.

③ TRANSITION PANEL(S) - TO BE USED FOR TRANSITIONING THE CROSS-SLOPE OF A RAMP TO THE EXISTING WALK CROSS-SLOPE. RATE OF TRANSITION SHOULD BE 0.5% PER 1 LINEAR FOOT OF WALK. SEE THIS SHEET FOR ADDITIONAL INFORMATION.

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001



Tom G. H. STATE DESIGN ENGINEER

REVISED:

APPROVED:

1-23-2017

PEDESTRIAN CURB RAMP DETAILS

SHEET 18 OF 21

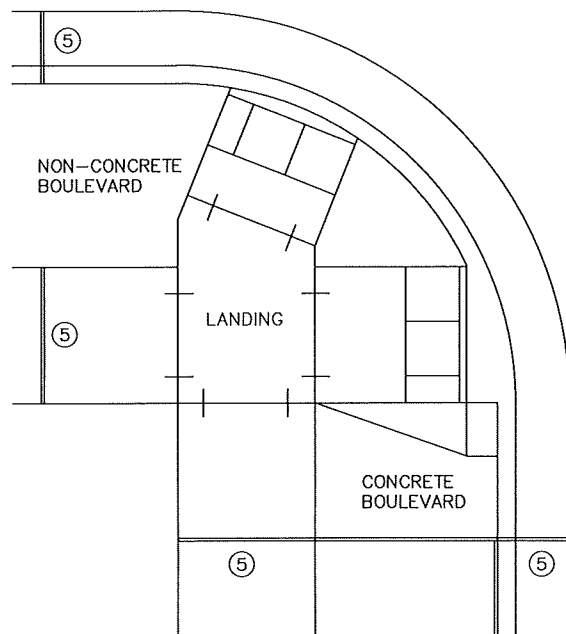
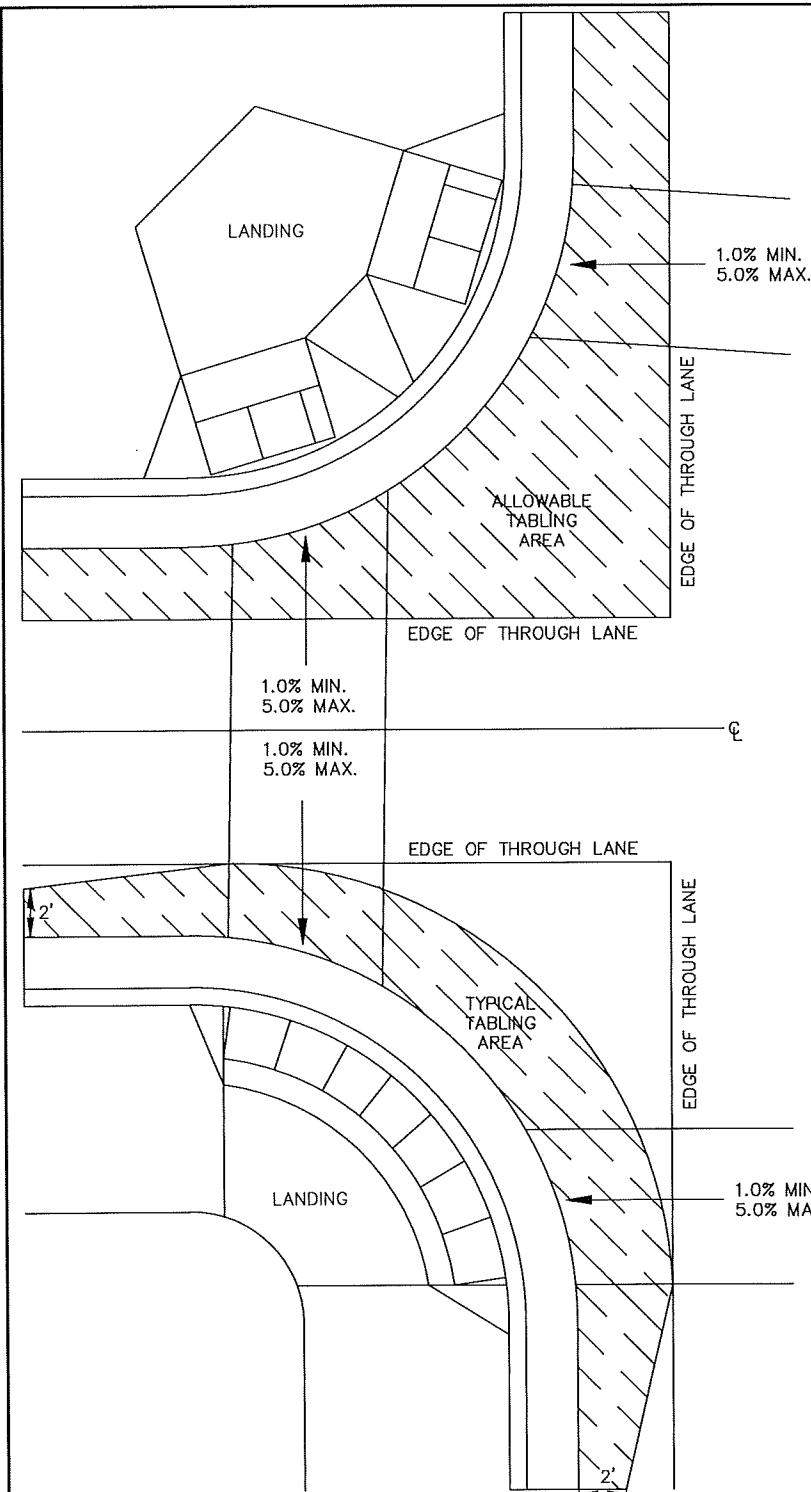
STANDARD PLAN 5-297.250

5 OF 6

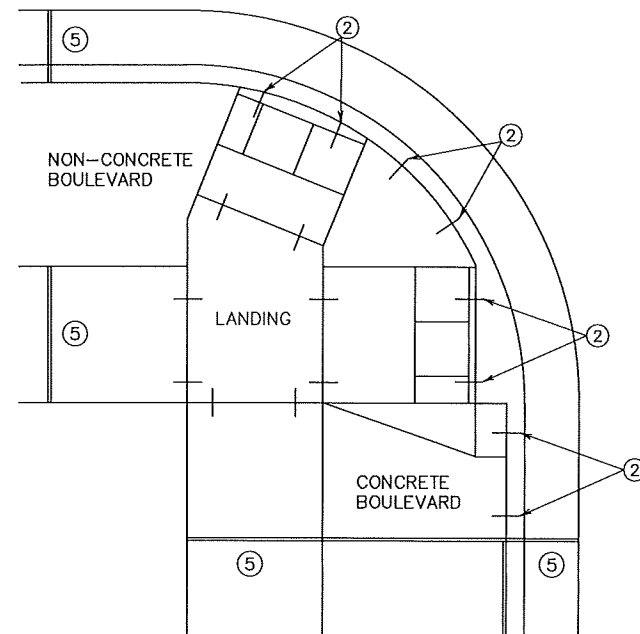
REVISION:

APPROVED: JANUARY 23, 2017

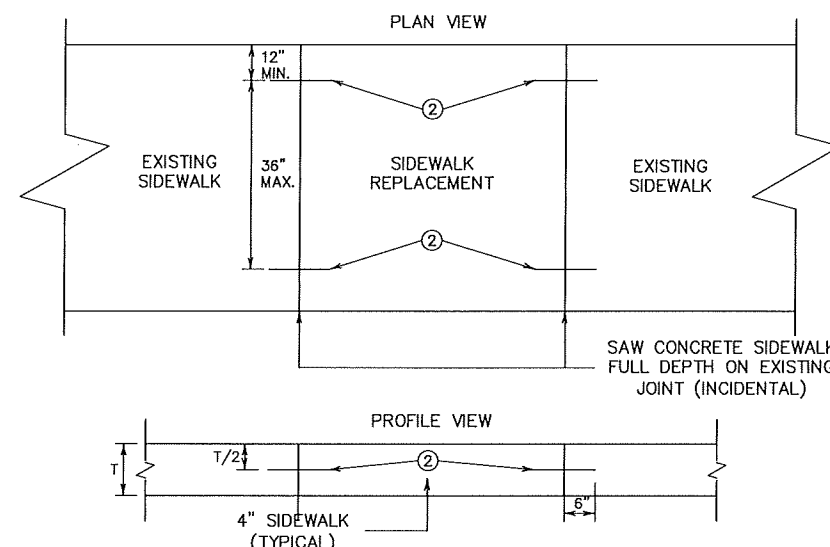
Ann Sabr
OPERATIONS ENGINEER



EXPANSION MATERIAL PLACEMENT FOR CONCRETE AND BITUMINOUS ROADWAYS

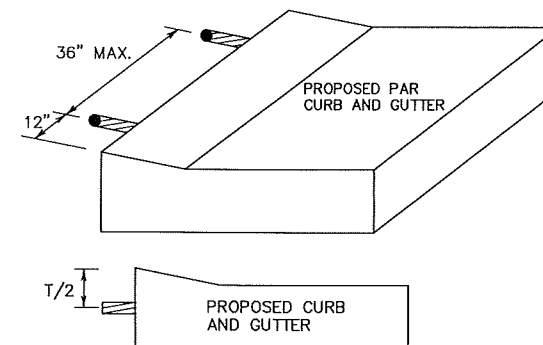


OPTIONAL CURB LINE REINFORCEMENT PLACEMENT ON BITUMINOUS ROADWAYS ④

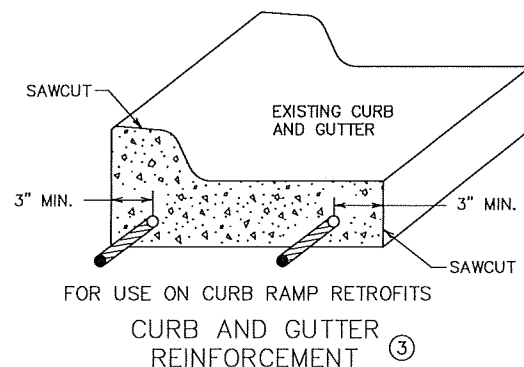


OPTIONAL SIDEWALK REINFORCEMENT

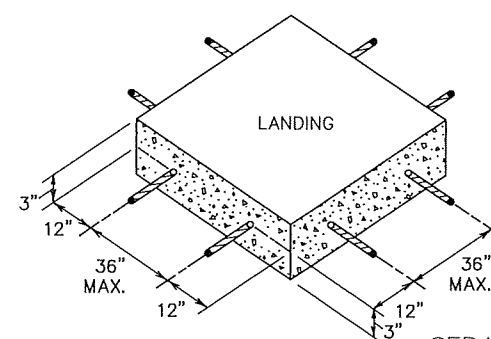
SIDEWALK REINFORCEMENT TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.



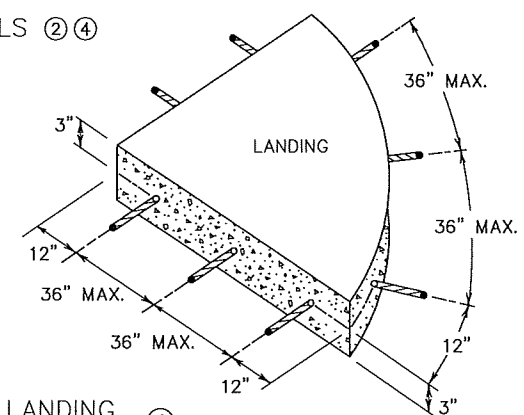
OPTIONAL CURB LINE REINFORCEMENT DETAILS ②④



FOR USE ON CURB RAMP RETROFITS CURB AND GUTTER REINFORCEMENT ③



SEPARATE LANDING POUR REINFORCEMENT ①



NOTES:

- ① TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, ALL INITIAL LANDINGS AT A TOP OF A RAMPED SURFACE (RUNNING SLOPE GREATER THAN 2%) SHALL BE FORMED AND PLACED SEPARATELY IN AN INDEPENDENT CONCRETE POUR. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON THIS SHEET FOR ALL SEPARATELY POURED INITIAL LANDINGS.
- ② DRILL AND GROUT NO. 4 12" LONG REINFORCEMENT BARS AT 36" MAXIMUM CENTER TO CENTER (EPOXY COATED). BARS TO BE ADJUSTED TO MATCH RAMP GRADE.
- ③ DRILL AND GROUT 2 - NO. 4 X 12" LONG REINFORCEMENT BARS (EPOXY COATED). REINFORCEMENT REQUIRED FOR ALL CONSTRUCTION JOINTS WITHIN RADIUS.
- ④ THIS OPTIONAL CURB LINE REINFORCEMENT DETAIL SHOULD ONLY BE USED ON BITUMINOUS ROADWAYS WHEN SPECIFIED IN THE PLAN.
- ⑤ 1/2 IN. PREFORMED JOINT FILLER MATERIAL PER MNDOT SPEC. 3702.

S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001

"TABLING" OF CROSSWALKS MEANS MAINTAINING LESS THAN 2% CROSS SLOPE WITHIN A CROSSWALK, IS REQUIRED WHEN A ROADWAY IS IN A STOP OR YIELD CONDITION AND THE PROJECT SCOPE ALLOWS.

RECONSTRUCTION PROJECTS: ON FULL PAVEMENT REPLACEMENT PROJECTS "TABLING" OF ENTIRE CROSSWALK SHALL OCCUR WHEN FEASIBLE.

MILL & OVERLAY PROJECTS: "TABLING" OF FLOW LINES, IN FRONT OF THE PEDESTRIAN RAMP, IS REQUIRED WHEN THE EXISTING FLOW LINE IS GREATER THAN 2%. WARPING OF THE BITUMINOUS PAVEMENT CAN NOT EXTEND INTO THE THROUGH LANE. TABLE THE FLOW LINE TO 2% OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA;

- 1) 1.0% MIN. CROSS-SLOPE OF THE ROAD
- 2) 5.0% MAX. CROSS-SLOPE OF THE ROAD
- 3) "TABLE" FLOW LINE UP TO 4% CHANGE FROM EXISTING SLOPE IN FRONT OF PEDESTRIAN RAMP
- 4) UP TO 2% CHANGE IN FLOW LINE FROM EXISTING SLOPE BEYOND THE PEDESTRIAN CURB RAMP

STAND-ALONE ADA RETROFITS: FOLLOW MILL & OVERLAY CRITERIA ABOVE HOWEVER ALL PAVEMENT WARPING IS DONE WITH BITUMINOUS PATCHING ON BITUMINOUS ROADWAYS AND FULL-DEPTH APRON REPLACEMENT ON CONCRETE ROADWAYS.

RAISING OF CURB LINES SHOULD OCCUR IN VERTICALLY CONSTRAINED AREAS. RAISE THE CURB LINES ENOUGH TO ALLOW COMPLIANT RAMPS OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA;

- 1) 1.0% MIN. AND 5.0% MAXIMUM CROSS-SLOPE OF THE ROAD
- 2) 1.0% MIN. FLOW LINE (ON EITHER SIDE OF PEDESTRIAN RAMP) TO MAINTAIN POSITIVE DRAINAGE
- 3) 5.0% RECOMMENDED MAX. FLOW LINE
- 4) LONGITUDINAL THROUGH LANE ROADWAY TAPERS SHOULD BE 1" VERTICAL PER 15' HORIZONTAL

REVISION:

APPROVED: JANUARY 23, 2017

Am Sabar
OPERATIONS ENGINEER



Tom S. Johnson
STATE DESIGN ENGINEER

REVISED:

APPROVED:

1-23-2017

PEDESTRIAN CURB RAMP DETAILS

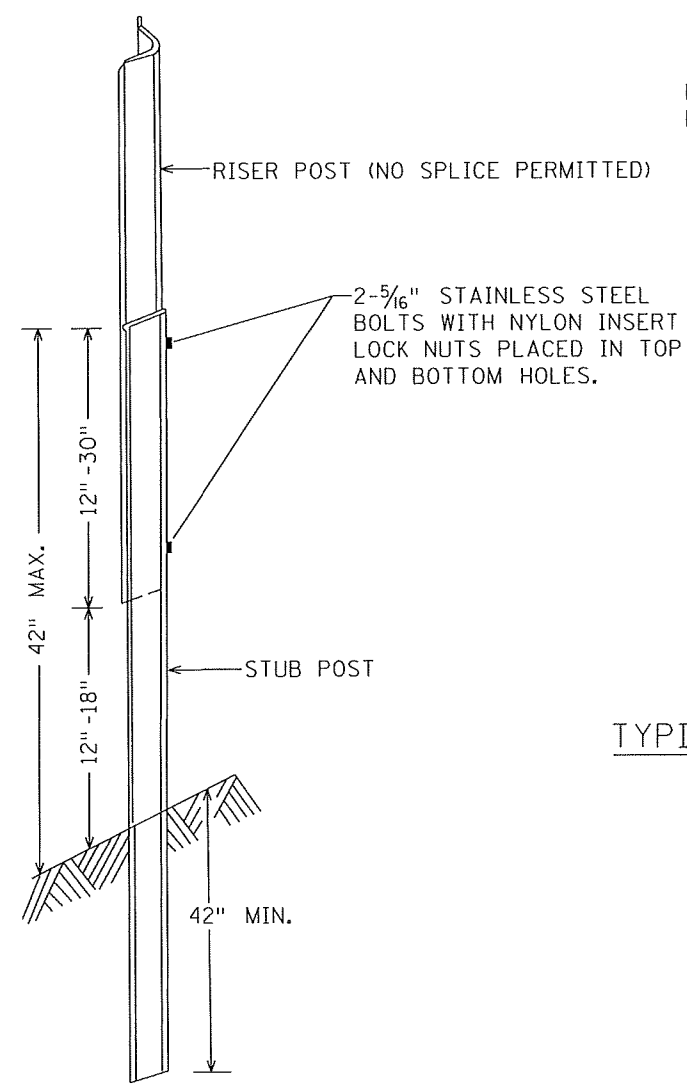
SHEET 19 OF 21

STANDARD PLAN 5-297.250

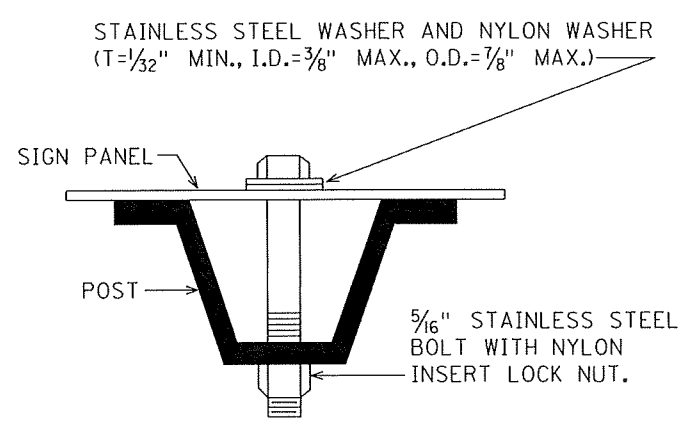
6 OF 6

Apr 11, 2019 - 1:46pm
K:\MUNICIPAL\SF318\ENGINEERING\SF318 MNDOT PED RAMP.dwg
PATH & FILENAME: IP_PWP-d1624788\CS&D Ground Mounted Structural Detail Sheets-2 sheets.dgn
PLOTTED/REVISED: 5/5/2017

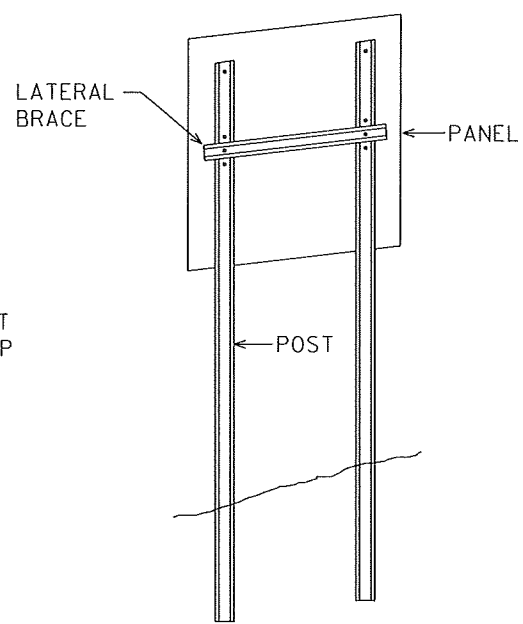
TYPE C & D POST



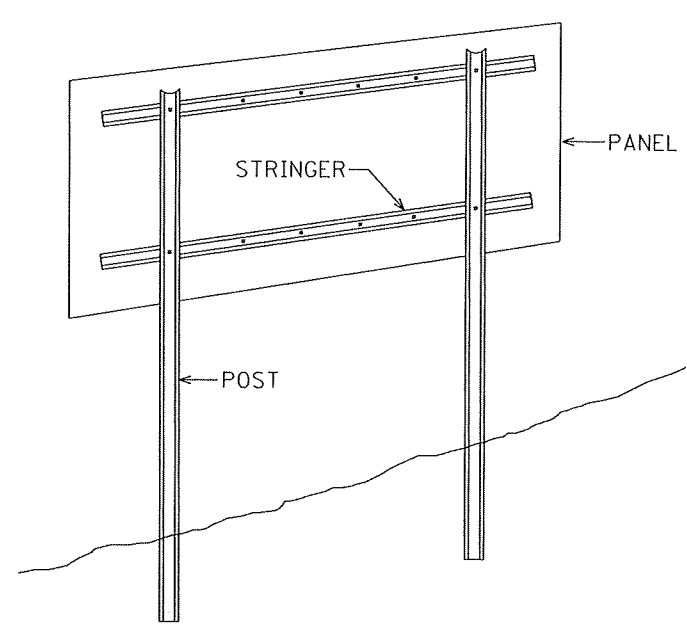
U POST BREAKAWAY SPLICE



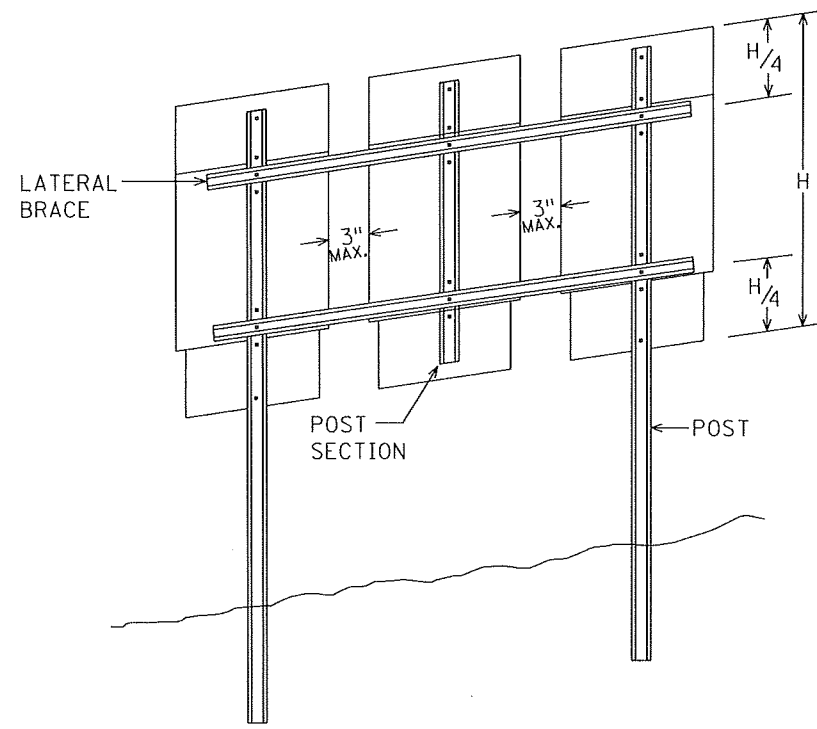
U POST MOUNTING
TYPE C SIGNS



TYPICAL TYPE C INSTALLATION



TYPICAL TYPE D INSTALLATION



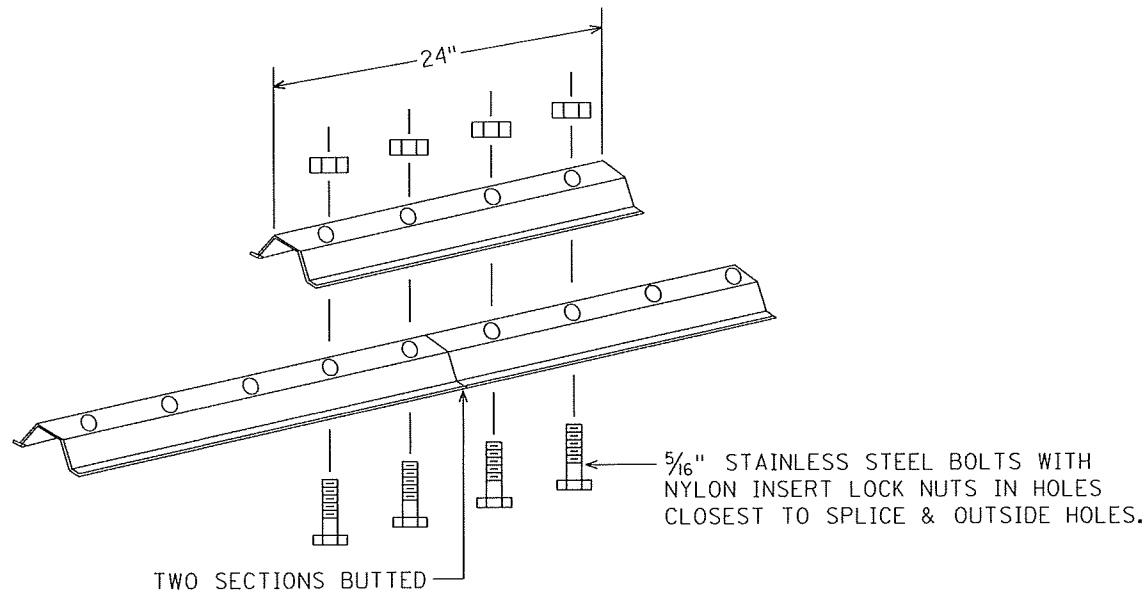
MODIFIED TYPE C INSTALLATION

NOTES:

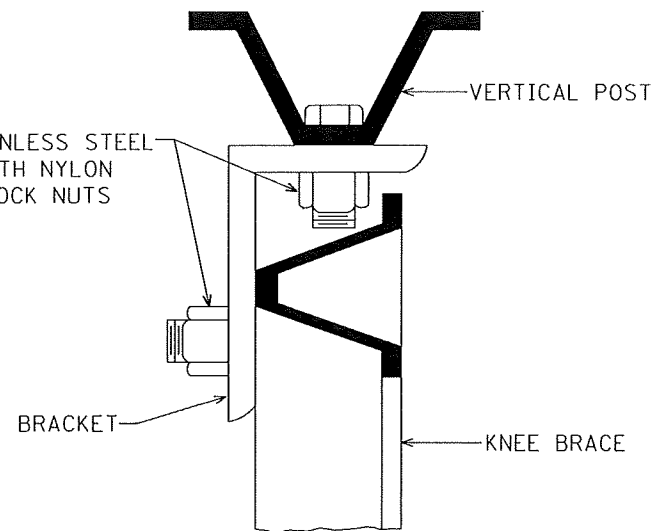
1. USE 3 LB/FT STUB POSTS. SHALL CONFORM TO MNDOT 3401.
2. USE 2.5 LB/FT RISER POSTS, STRINGERS, KNEE BRACES AND LATERAL BRACES. ALL SHALL CONFORM TO MNDOT 3401.
3. SEE SIGN DATA SHEETS FOR NUMBER OF POSTS, KNEE BRACES, POST LENGTHS AND SPACINGS, AS DETERMINED FROM TEM CHARTS 6.3 AND 6.4.
4. IF MORE THAN TWO POSTS ARE NEEDED, THE MINIMUM SPACING SHALL BE 45" BETWEEN POSTS.
5. TYPE D SIGN PANELS SHALL BE BOLTED TO STRINGERS AT 24" MAXIMUM INTERVALS IN ACCORDANCE WITH THE TYPE D STRINGER AND PANEL-JOINT DETAIL (SEE MNDOT STANDARD SIGNS AND MARKINGS MANUAL).
6. MOUNTING (PUNCH CODE) FOR TYPE C SIGN PANELS SHALL BE AS INDICATED IN THE MNDOT STANDARD SIGNS AND MARKINGS MANUAL UNLESS OTHERWISE SPECIFIED.
7. ALL RISER (VERTICAL) U POSTS SHALL BE SPLICED. DRIVEN STUB POSTS SHALL BE AT LEAST 7' LONG.
8. USE STAINLESS STEEL 5/16" BOLTS, WASHERS AND NYLON INSERT LOCK NUTS AS SHOWN FOR ALL GROUND MOUNTED AND OVERHEAD MOUNTED SIGNS.
9. STAINLESS STEEL WASHER WITH SAME DIMENSIONS SHALL BE PROVIDED BETWEEN ALL NYLON WASHERS AND BOLT HEADS.
10. BRACING STUBS SHALL BE NO MORE THAN 4" ABOVE GROUND AND EMBEDDED AT LEAST 42".
11. A-FRAME BRACKET SHALL BE STEEL CONFORMING TO MNDOT 3306 AND GALVANIZED IN ACCORDANCE WITH MNDOT 3394.
12. COLLARS SHALL BE USED TO SHIM OVERLAYS AND LEGEND COMPONENTS AWAY FROM PANEL WHERE INTERFERENCE WITH BOLT HEADS IS ENCOUNTERED. MNDOT 3352.2A6.
13. 2 POST TYPE C SIGNS SHALL BE REINFORCED WITH AT LEAST ONE LATERAL BRACE. INSTALLATIONS WHERE THE TOTAL PANEL HEIGHT IS 60" OR MORE SHALL HAVE TWO LATERAL BRACES LOCATED APPROXIMATELY AT THE QUARTER POINTS.
14. WHERE 2 SINGLE POST TYPE C SIGNS ARE INSTALLED SIDE BY SIDE, THEY SHALL BE REINFORCED Laterally BY AT LEAST 2 BRACES, BOLTED AT EACH POST AND LOCATED APPROXIMATELY AT THE QUARTER POINTS.
15. WHERE 3 OR MORE TYPE C SIGNS ARE INSTALLED SIDE BY SIDE, THEY SHALL BE REINFORCED Laterally BY AT LEAST 2 BRACES, BOLTED AT EACH POST AND POST SECTION AND LOCATED APPROXIMATELY AT THE QUARTER POINTS AS SHOWN IN MODIFIED TYPE C INSTALLATION.

TYPE C & D SIGN STRUCTURAL DETAILS

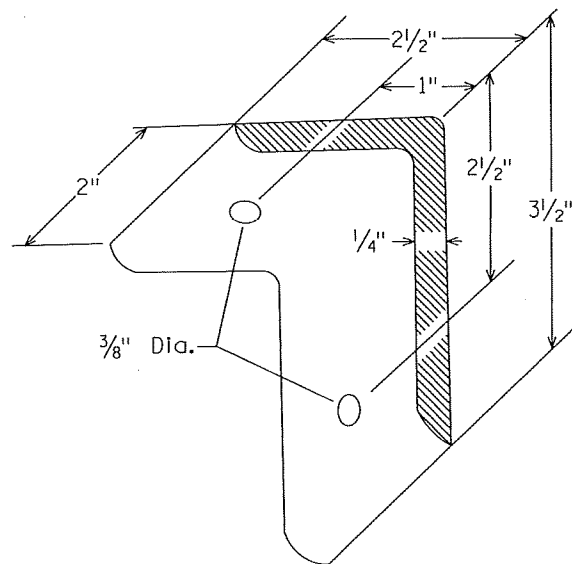
S.A.P. 235-123-001
S.A.P. 235-124-001
S.A.P. 235-143-001
S.A.P. 235-144-001



LATERAL BRACE OR STRINGER
SPLICE DETAIL (EXPLODED VIEW)

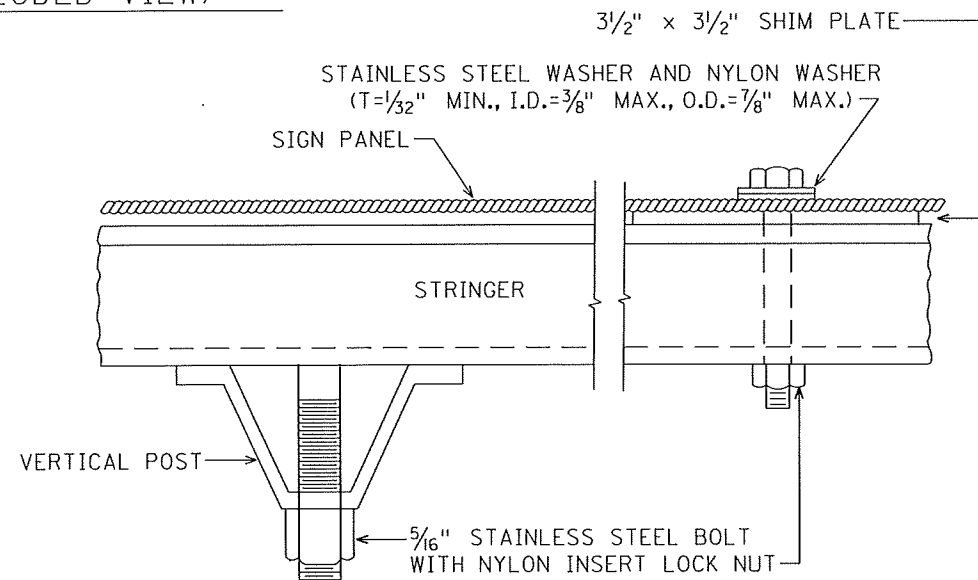


SECTION A-A

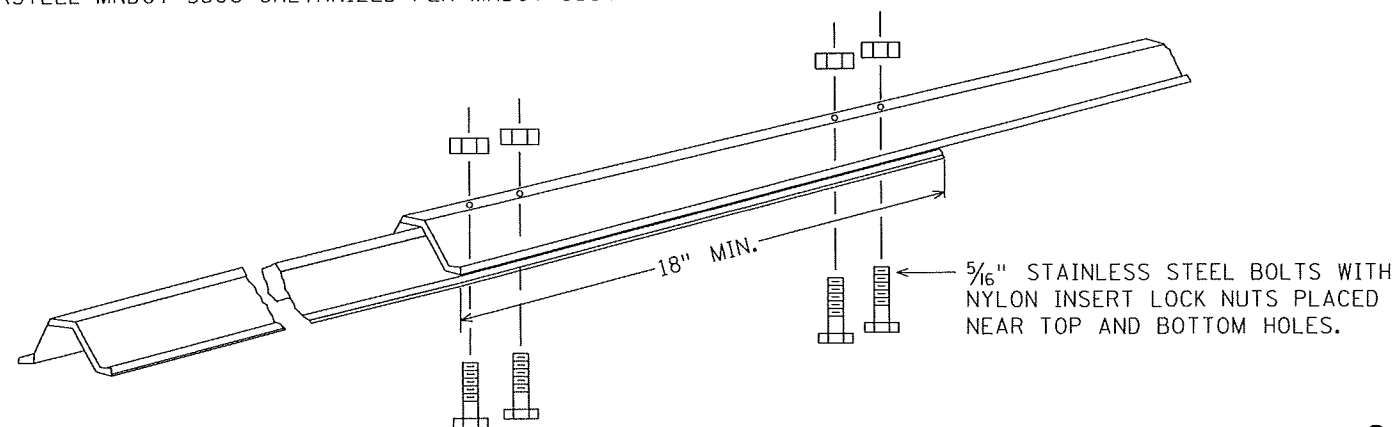


A-FRAME BRACKET

(STEEL MNDOT 3306 GALVANIZED PER MNDOT 3394)

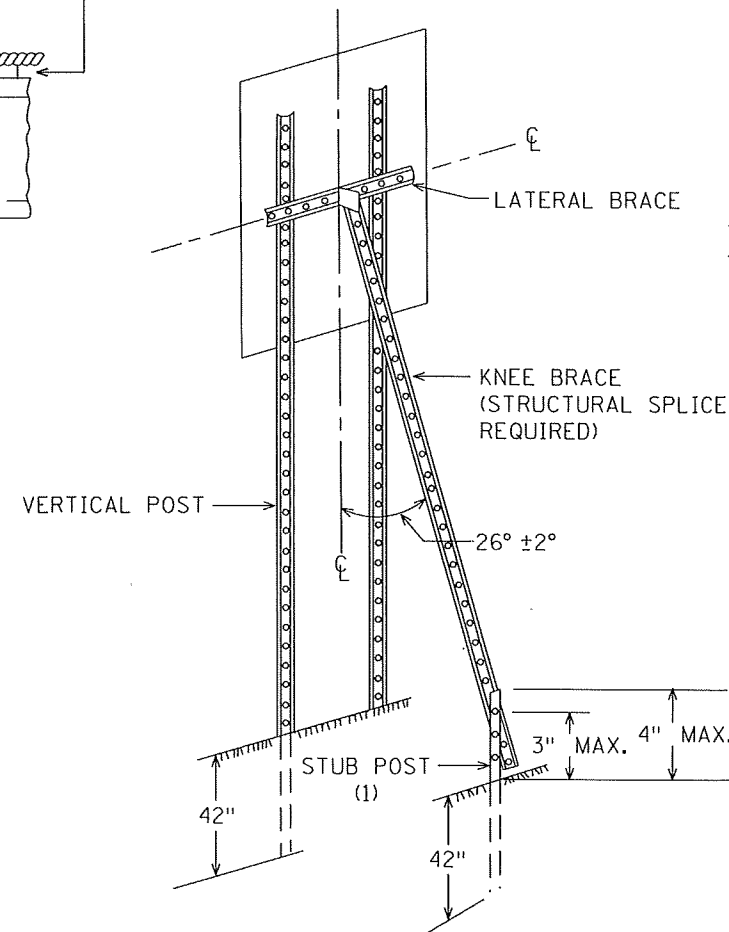


SECTION B-B

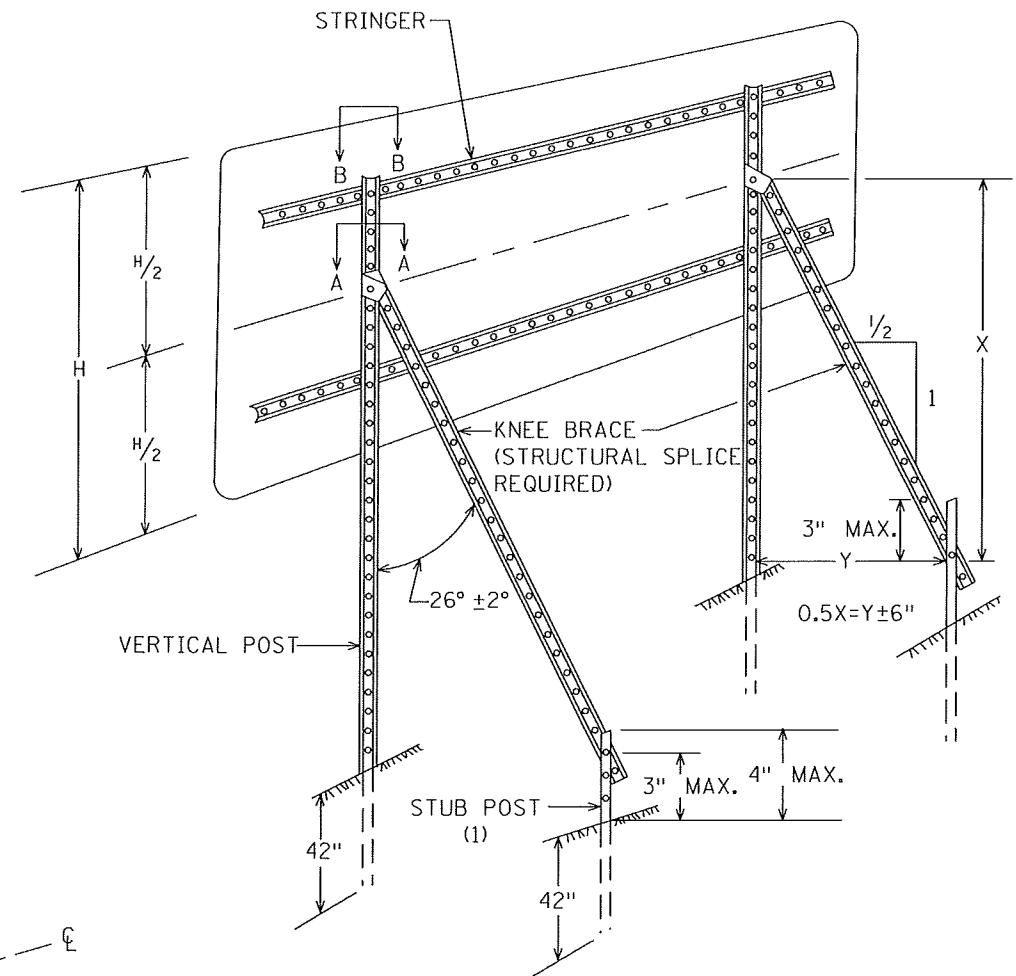


STRUCTURAL SPLICE

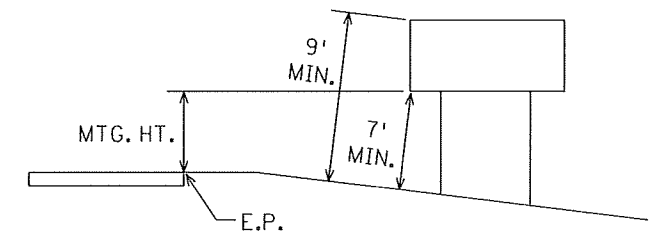
(USE WHEN IT IS NECESSARY TO FABRICATE THE CORRECT LENGTH OF POST FROM TWO PIECES)



TYPICAL "A-FRAME" INSTALLATION
TYPE "C" SIGNS



TYPICAL "A-FRAME" INSTALLATION
TYPE "D" SIGNS



TYPICAL MOUNTING

(1) OFFSET STUB POST 1' TOWARD ROADWAY
RELATIVE TO VERTICAL POST. ATTACH STUB
POST AND KNEE BRACE BACK TO BACK.

TYPE C & D SIGN
STRUCTURAL DETAILS



**Streets and Parks Monthly
Report – March 2019**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
All Dept.	Building Maintenance	Light bulbs, toilets, sinks, etc.	25	Hours
Streets	Snowplowing	Plowing City Streets	86.8	Miles
Streets	Snowplowing	Plowing Cul-Da-Sacs	128	Cul-Da-Sacs
Streets	Snowplowing	Amount of Salt Applied to Roads	32.56	Tons
Streets/Parks	Snowplowing	Plowing Parking Lots	14	Number of Lots
Parks	Snowplowing	Trails/Sidewalks	38	Miles
Streets	Snowplowing	Amount of Granite Chips Applied to Roads	14	Tons
Streets	Grading	Grading City Roads	0	Miles
Parks	Park Inspections	Inspect equipment, buildings, and trees.	23	Inspections
Parks	Events	Preparation and Inspection	1	Warming House
Parks	Fertilizing		0	Acres
Parks	Mowing	City Parks and Property	0	Acres
Streets	Signs	Signs Installed or Repaired	13	Number of Signs
Streets/Parks	Callouts	Response for service requests outside normal working hours.	2	1 Streets 1 Sewer
Streets/Parks Sewer/Water	Equipment Repair	Anything Beyond Normal Maintenance, Fabrication, etc.	18	Hours
Streets/Parks Sewer/Water	Equipment Maintenance	Greasing, Washing, etc.	42	Hours
Storm Water	Cleaning Catch Basins	Remove debris and ice from catch basins.	240	Number of Catch Basins
Storm Water	Street Sweeping	Sweeping of city streets and parking lots.	0	Yards
Streets/Storm Water	Shoulder Disking	Shoulder disking gravel roads, pulling gravel back on road.	0	Tons
Parks	Ball Fields	Dragging Ball Fields	0	Times
Parks	Trail Mowing	Mowing Along Walking Trails	0	Miles
Parks	Fountain	Clean Fountain at Woodbury Park	0	Time
Streets	Ditch Mowing	Mowing Along Roadway	0	Miles
Parks	Ice Rinks	Applying Water On Rinks	0	Gallons
Parks	Vandalism	Damage to City Property	0	Hours

Parks	Playground	Install Woodchips	0	Yards
Parks	Leaf Pick-up	Picking Up Leaves in Parks	0	Yards
Recycling	Meeting	With Anoka County	1	Meeting
Recycling	Event	Recycling Events	0	Events



**Water and Sewer Monthly
Report – March 2019**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Inspect Facility Daily	Facility Inspection	21	Inspections
Water	Operational Hours	Hours spent at facility	42	Hours
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	Calculation
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	Calculations
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	Chemical adjustments
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	66	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	Daily	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	Water Treatment Report			
		Total Raw water	12.0	Million Gallons
		Total Finished water	11.9	Million Gallons
		Finished water sold	9.4	Million Gallons
	*Water main break and service leak	Account water %	79	% accounted for
		Oak Grove water use	.914	Million Gallons
		Average Daily Flow	.383	Million Gallons
		Average Chlorine	.55	Mg/l
		Average Raw Iron	1.13	Mg/l
		Average Raw Manganese	.098	Mg/l
		Average Fluoride	.78	Mg/l
		Iron Removal	99	%
		Manganese Removal	70	%

Wastewater	Wastewater Treatment Report			
Wastewater	Monthly Sampling	Perform required monthly sampling: 8 Influent 26 Constituents); 8 Effluent (36 Constituents:	62	Constituents
Wastewater	Operational Hours	Hours spent at facility.	168	Hours
Wastewater	Inspect Operations Building	Daily inspection of building.	21	Inspections
Wastewater	Inspect Pre-treatment Building	Daily inspection of building.	21	Inspections
Wastewater	Inspect Tertiary Building	Daily inspection of building.	21	Inspections
Wastewater	D.O Readings	Take Required D.O Readings.	31	D.O Readings
Wastewater	pH Readings	Take Required pH Readings.	31	pH Readings
Wastewater	Inspections	Inspect 8 lift stations daily and calculate pump runtimes.	168	Lift Station Inspections
Wastewater	Daily Lab	Process Control Test	88	Tests
	Wastewater Flows/Results			
		Discharge Point	Seelye Brook	
		Total Influent	10.45	Million Gallons
		Total Effluent	10.24	Million Gallons
		Reuse effluent	.355	Million Gallons
		Influent TSS	543	Mg/l
	<i>Limit: (30 mg/l)</i>	Effluent TSS	0	Mg/l
	<i>Limit: (85 %)</i>	TSS % Removal	100	% Removal
		Influent CBOD	253	Mg/l
	<i>Limit: (15 mg/l)</i>	Effluent CBOD	0	Mg/l
	<i>Limit: (85 %)</i>	CBOD % Removal	100	% Removal
		Influent Phosphorus	5.1	Mg/l
	<i>Limit: (1 mg/l)</i>	Effluent Phosphorus	0	Mg/l
		Phosphorus % Removal	100	% Removal
		Influent Ammonia Nitrogen	35.2	Mg/l
	<i>Limit: (Seasonal) 5.5 mg/l</i>	Effluent Ammonia Nitrogen	.12	Mg/l
		Ammonia Nitrogen % Removal	99	% Removal
Water/ Sewer	Monthly Tasks			
Water/Sewer	Locates	Process Locate Requests	73	Utility Locate Requests
Water/Sewer	Meter Readings	Monthly Meter Readings for City Owned and Large Users	52	Monthly Readings

Water/Sewer	Water/Sewer Connections	Inspect Water and Sewer	0	Inspections
Water/Sewer	Water Miscellaneous	Work orders: re-reads, high	31	Work Orders
Water/Sewer	Monthly Projects			
WWTP	UV System	Put UV system back in service for wastewater Disinfection.	5	Banks (120 Bulbs)
WWTP	Rapid Mixer	Change oil on Rapid Mixer	1	Unit
WWTP	Engineering Student Tours	Two U of M Engineering students came and toured facility for a class project.	3	Hours
WWTP	Clarifier Maintenance	Grease Clarifier	1	Clarifier
DL-6 Lift Station	Pull Pump	Pump 1, Plugged due to rags.	1	Pump
WWTP Influent Lift Station	Pull Pump	Pump 1, Plugged due to rags.	1	Pump
Well House	Well House Reconditioning	Reconditioning of well house floor, walls and door (Pictures coming soon!)	1	Well House
Distribution System	Service Leak	23257 Lipan St. had a water service leak that was repaired.	3	Hours
Distribution System	Water Main Repair	Water main on 225 th LN was damaged during soil boring.	6	Hours
Meter Reading	SL-Serco Meeting	Met with company that will read meters.	2	Hours
Wellhead Protection	Well Head Protection Meeting	Met with MRWA consultant regarding progress with wellhead protection plan.	2	Hours

*Each time a lift station pump is pulled due to plugging, it is equal to two man hours.

***Check Detail Register©**

March 2019 to April 2019

			Check Amt	Invoice	Comment
10100 CASH					
Paid Chk#	000257E	3/31/2019	CAYAN		
E 609-49751-207	Credit Card Expenditures		\$2,398.59		LIQUOR CC FEE
E 609-49751-207	Credit Card Expenditures		\$5.55		LIQUOR GIFT CARD
E 609-49751-207	Credit Card Expenditures		\$39.90		LIQUOR CC FEE
E 609-49751-207	Credit Card Expenditures		\$5.15		LIQUOR CC FEE
	Total CAYAN		\$2,449.19		
Paid Chk#	000257E	3/31/2019	FWT		
G 101-21703	FICA Tax Withholding		\$8,405.56		PAYROLL 03-07-2019
G 101-21709	Medicare		\$2,987.28		PAYROLL 03-07-2019
G 101-21701	Federal Withholding		\$10,216.95		PAYROLL 03-07-2019
G 101-21703	FICA Tax Withholding		\$8,187.92		PAYROLL 03-21-2019
G 101-21709	Medicare		\$2,932.16		PAYROLL 03-21-2019
G 101-21701	Federal Withholding		\$9,948.87		PAYROLL 03-21-2019
G 101-21703	FICA Tax Withholding		\$915.42		PAYROLL 03-19-2019
G 101-21709	Medicare		\$318.44		PAYROLL 03-19-2019
G 101-21701	Federal Withholding		\$71.83		PAYROLL 03-19-2019
	Total FWT		\$43,984.43		
Paid Chk#	000257E	3/31/2019	HEALTH PARTNERS		
G 101-21708	Health Premium		\$23,878.57		MARCH INSURANCE
	Total HEALTH PARTNERS		\$23,878.57		
Paid Chk#	000257E	3/31/2019	HSA CONTRIBUTION		
G 101-21714	Health Care Savings		\$734.50		PAYROLL 03-07-2019
G 101-21714	Health Care Savings		\$734.50		PAYROLL 03-21-2019
	Total HSA CONTRIBUTION		\$1,469.00		
Paid Chk#	000257E	3/31/2019	ICMA		
G 101-21710	Deferred Comp		\$385.00		PAYROLL 03-07-2019
G 101-21710	Deferred Comp		\$385.00		PAYROLL 03-21-2019
	Total ICMA		\$770.00		
Paid Chk#	000257E	3/31/2019	MN DEPT OF REVENUE		
G 609-20810	Sales Tax Payable		\$14,522.00		SALES TAX
G 601-20810	Sales Tax Payable		\$481.00		SALES TAX
	Total MN DEPT OF REVENUE		\$15,003.00		
Paid Chk#	000257E	3/31/2019	MN STATE RETIREMENT SYSTEM		
G 101-21714	Health Care Savings		\$783.40		PAYROLL 03-07-2019
G 101-21714	Health Care Savings		\$738.16		PAYROLL 03-21-2019
	Total MN STATE RETIREMENT SYSTEM		\$1,521.56		
Paid Chk#	000257E	3/31/2019	PAYMENT SERVICE NETWORK		
E 601-49440-430	Bank Fees		\$292.70		CC FEE
	Total PAYMENT SERVICE NETWORK		\$292.70		
Paid Chk#	000257E	3/31/2019	PERA		
G 101-21704	PERA		\$19,279.83		PAYROLL 03-07-2019
G 101-21704	PERA		\$19,015.92		PAYROLL 03-21-2019
G 101-21704	PERA		\$943.19		PAYROLL 03-19-2019
	Total PERA		\$39,238.94		
Paid Chk#	000257E	3/31/2019	STATE OF ARIZONA		
G 101-21716	Other Deductions		\$139.35		PAYROLL 03-19-2019

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Total STATE OF ARIZONA			\$139.35		
Paid Chk# 000257E	3/31/2019	SWT			
G 101-21702	State Withholding		\$4,661.27		PAYROLL 03-07-2019
G 101-21702	State Withholding		\$4,554.76		PAYROLL 03-21-2019
G 101-21702	State Withholding		\$60.82		PAYROLL 03-19-2019
Total SWT			\$9,276.85		
Paid Chk# 000257E	3/31/2019	TASC			
E 101-41400-311	Contract		\$46.26	1487777	QUARTERLY FEE
Total TASC			\$46.26		
Paid Chk# 000257E	3/31/2019	VILLAGE BANK			
E 101-41500-430	Bank Fees		\$23.96		MARCH FEES
E 601-49440-430	Bank Fees		\$23.96		MARCH FEES
E 602-49490-430	Bank Fees		\$23.96		MARCH FEES
E 609-49750-430	Bank Fees		\$23.97		MARCH FEES
Total VILLAGE BANK			\$95.85		
Paid Chk# 000257E	3/31/2019	VOYA			
G 101-21710	Deferred Comp		\$1,800.00		PAYROLL 03-07-2019
G 101-21710	Deferred Comp		\$1,550.00		PAYROLL 03-21-2019
Total VOYA			\$3,350.00		
Paid Chk# 000357E	3/31/2019	MASSACHUSETTS, STATE OF			
G 101-21716	Other Deductions		\$75.33		PAYROLL 03-19-2019
Total MASSACHUSETTS, STATE OF			\$75.33		
Paid Chk# 075705	4/4/2019	MAIL ON THE MOVE			
E 101-41400-322	Postage		\$478.98		POSTAGE FOR MAILING
Total MAIL ON THE MOVE			\$478.98		
Paid Chk# 075706	4/16/2019	3D SPECIALTIES INC.			
E 101-43100-226	Sign Repair Materials		\$376.27	208028	TELESPAR
Total 3D SPECIALTIES INC.			\$376.27		
Paid Chk# 075707	4/16/2019	ABDO, EICK & MEYERS, LLP			
E 101-41540-301	Auditing and Acct g Services		\$9,600.00	413333	Annual audit services
E 601-49440-301	Auditing and Acct g Services		\$1,600.00	413333	Annual audit services
E 602-49490-301	Auditing and Acct g Services		\$1,600.00	413333	Annual audit services
E 609-49750-301	Auditing and Acct g Services		\$3,200.00	413333	Annual audit services
Total ABDO, EICK & MEYERS, LLP			\$16,000.00		
Paid Chk# 075708	4/16/2019	ACE SOLID WASTE, INC.			
E 101-43210-384	Refuse/Garbage Disposal		\$58.08	4774889	APRIL GARBAGE
E 101-42210-384	Refuse/Garbage Disposal		\$61.02	4774889	APRIL GARBAGE
E 609-49750-384	Refuse/Garbage Disposal		\$190.01	4774889	APRIL GARBAGE
E 601-49440-384	Refuse/Garbage Disposal		\$72.26	4774889	APRIL GARBAGE
E 602-49490-384	Refuse/Garbage Disposal		\$72.25	4774889	APRIL GARBAGE
E 101-43210-384	Refuse/Garbage Disposal		\$0.00	4774889	APRIL GARBAGE
E 101-43100-384	Refuse/Garbage Disposal		\$22.99	4774889	APRIL GARBAGE
E 101-45200-384	Refuse/Garbage Disposal		\$23.00	4774889	APRIL GARBAGE
E 601-49440-384	Refuse/Garbage Disposal		\$23.00	4774889	APRIL GARBAGE
E 602-49490-384	Refuse/Garbage Disposal		\$23.00	4774889	APRIL GARBAGE
E 101-42110-384	Refuse/Garbage Disposal		\$91.99	4774889	APRIL GARBAGE
E 101-43100-384	Refuse/Garbage Disposal		\$57.51	4774889	APRIL GARBAGE
E 101-45200-384	Refuse/Garbage Disposal		\$57.50	4774889	APRIL GARBAGE

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Total ACE SOLID WASTE, INC.		\$752.61		
Paid Chk# 075709	4/16/2019	AIRGAS NORTH CENTRAL		
E 101-43100-217	Other Operating Supplies	\$12.98	9960709808	CYLINDAR RENTAL
E 101-43210-217	Other Operating Supplies	\$12.98	9960709808	CYLINDAR RENTAL
E 101-45200-217	Other Operating Supplies	\$12.98	9960709808	CYLINDAR RENTAL
E 601-49440-217	Other Operating Supplies	\$12.98	9960709808	CYLINDAR RENTAL
E 602-49490-217	Other Operating Supplies	\$13.01	9960709808	CYLINDAR RENTAL
Total AIRGAS NORTH CENTRAL		\$64.93		
Paid Chk# 075710	4/16/2019	ANOKA COUNTY FIRE PROTECTION C		
E 101-42210-433	Dues and Subscriptions	\$420.00	18-1837	ANNUAL MEMBERSHIP DUES
E 101-42210-311	Contract	\$4,293.00	18-1862	PSDS COST ALLOCATION
otal ANOKA COUNTY FIRE PROTECTION C		\$4,713.00		
Paid Chk# 075711	4/16/2019	ANOKA COUNTY PROPERTY RECORDS		
G 803-22159	ESC-DENKER	\$46.00	041019	RECORDING FEE
tal ANOKA COUNTY PROPERTY RECORDS		\$46.00		
Paid Chk# 075712	4/16/2019	ARK TOWING AND RECOVERY		
E 101-42110-441	Miscellaneous	\$218.00	90409	2004 CHEV TRUCK SILVERADO
Total ARK TOWING AND RECOVERY		\$218.00		
Paid Chk# 075713	4/16/2019	ARTISAN BEER COMPANY		
E 609-49751-252	Beer For Resale	\$108.20	3335696	BEER
Total ARTISAN BEER COMPANY		\$108.20		
Paid Chk# 075714	4/16/2019	BELLBOY CORPORATION		
E 609-49751-206	Freight and Fuel Charges	(\$1.55)	0068753400	FREIGHT
E 609-49751-253	Wine For Resale	(\$96.00)	0068753400	WINE
E 609-49751-206	Freight and Fuel Charges	\$4.65	0068871000	FREIGHT
E 609-49751-251	Liquor For Resale	\$365.85	0068871000	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$15.50	0068914200	FREIGHT
E 609-49751-251	Liquor For Resale	\$1,412.50	0068914200	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$1.55	0068916300	FREIGHT
E 609-49751-254	Miscellaneous Merchandise	\$48.00	0068916300	MISC
E 609-49751-206	Freight and Fuel Charges	\$21.70	0069117200	FREIGHT
E 609-49751-251	Liquor For Resale	\$891.60	0069117200	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$5.06	0099226500	FREIGHT
E 609-49750-210	Operating Supplies	\$186.03	0099226500	OPERATING SUPPLIES
E 609-49751-254	Miscellaneous Merchandise	\$42.00	0099226500	MISC
E 609-49751-206	Freight and Fuel Charges	\$0.15	0099295400	FREIGHT
E 609-49751-254	Miscellaneous Merchandise	\$34.25	0099295400	MISC
E 609-49751-206	Freight and Fuel Charges	\$5.11	0099295500	FREIGHT
E 609-49750-210	Operating Supplies	\$237.74	0099295500	OPERATING SUPPLIES
Total BELLBOY CORPORATION		\$3,174.14		
Paid Chk# 075715	4/16/2019	BERNICK COMPANIES, THE		
E 609-49751-254	Miscellaneous Merchandise	\$20.00	490928	MISC
E 609-49751-252	Beer For Resale	\$394.00	490929	BEER
E 609-49751-252	Beer For Resale	\$346.53	492587	BEER
Total BERNICK COMPANIES, THE		\$760.53		
Paid Chk# 075716	4/16/2019	BGS (BARNA GUZY)		
E 101-41600-312	Criminal Legal Fees	\$5,000.00	200480	PROSECUTION/RETAINER FILE
E 101-41600-304	Civil Legal Fees	\$1,900.00	200806	MUNICIPAL

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E 101-41600-304	Civil Legal Fees		\$1,820.00	200807	COMMUNITY DEVELOPMENT
E 101-41600-304	Civil Legal Fees		\$2,142.00	200808	MEADOWS OF ST FRANCIS PURCHASE
E 101-41600-304	Civil Legal Fees		\$1,428.00	200809	MISC/NON-RETAINER
E 101-41600-304	Civil Legal Fees		\$65.00	200844	MISCELLANEOUS FOR
E 101-41600-304	Civil Legal Fees		\$28.00	200845	MORGAN FORFEITURE
E 101-41600-304	Civil Legal Fees		\$546.00	200928	FRANCHISES
E 101-41600-304	Civil Legal Fees		\$378.00	200929	WORKERS COMP
Total BGS (BARNA GUZY)			\$13,307.00		
Paid Chk# 075717	4/16/2019	BREAKTHRU BEVERAGE			
E 609-49751-206	Freight and Fuel Charges		\$56.11	1080948708	FREIGHT
E 609-49751-251	Liquor For Resale		\$3,120.89	1080948708	LIQUOR
E 609-49751-253	Wine For Resale		\$584.83	1080948708	WINE
E 609-49751-252	Beer For Resale		\$232.00	1080948709	BEER
E 609-49751-206	Freight and Fuel Charges		\$31.35	1080952197	FREIGHT
E 609-49751-251	Liquor For Resale		\$481.71	1080952197	LIQUOR
E 609-49751-254	Miscellaneous Merchandise		\$319.94	1080952197	MISC
E 609-49751-252	Beer For Resale		\$18.45	1080952198	BEER
E 609-49751-206	Freight and Fuel Charges		\$49.91	1080955464	FREIGHT
E 609-49751-251	Liquor For Resale		\$3,586.81	1080955464	LIQUOR
E 609-49751-253	Wine For Resale		\$60.00	1080955464	WINE
Total BREAKTHRU BEVERAGE			\$8,542.00		
Paid Chk# 075718	4/16/2019	BUREAU OF CRIM APPREHENSION			
E 101-42110-311	Contract		\$270.00	536525	CJDN ACCESS FEE
Total BUREAU OF CRIM APPREHENSION			\$270.00		
Paid Chk# 075719	4/16/2019	CALIBRE PRESS			
E 101-42110-208	Training and Instruction		\$249.00	040919	REGISTRATION-BOE
E 101-42110-208	Training and Instruction		\$249.00	69465	REGISTRATION-HEDGES
Total CALIBRE PRESS			\$498.00		
Paid Chk# 075720	4/16/2019	CAPITOL BEVERAGE SALES, L.P			
E 609-49751-252	Beer For Resale		\$397.30	6115865	BEER
E 609-49751-254	Miscellaneous Merchandise		\$26.00	6115865	MISC
Total CAPITOL BEVERAGE SALES, L.P			\$423.30		
Paid Chk# 075721	4/16/2019	CARDIAC SCIENCE CORPORATION			
E 101-42110-237	Small Equipment		\$1,387.27	7351637	POWERHEART G5 KIT
E 402-41940-520	Building Improvements		\$2,774.54	7351638	POWERHEART G5 KIT
E 402-41940-520	Building Improvements		\$307.20	7352525	SURFACE MOUNT WALL BOX
Total CARDIAC SCIENCE CORPORATION			\$4,469.01		
Paid Chk# 075722	4/16/2019	CENTURY LINK			
E 602-49490-321	Telephone		\$68.10	.0419	PHONE
E 601-49440-321	Telephone		\$68.10	.0419	PHONE
Total CENTURY LINK			\$136.20		
Paid Chk# 075723	4/16/2019	CHETS SAFETY SALES, INC.			
E 101-43100-417	Uniform Clothing & PPE		\$270.75	18217	UNIFORMS-SHOES
E 101-45200-417	Uniform Clothing & PPE		\$270.76	18217	UNIFORMS-SHOES
E 101-43210-417	Uniform Clothing & PPE		\$270.76	18217	UNIFORMS-SHOES
E 601-49440-417	Uniform Clothing & PPE		\$270.76	18217	UNIFORMS-SHOES
E 602-49490-417	Uniform Clothing & PPE		\$270.76	18217	UNIFORMS-SHOES
Total CHETS SAFETY SALES, INC.			\$1,353.79		

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Paid Chk#	075724	4/16/2019	CINTAS		
E 609-49750-219	Rug Maintenance		\$11.26	4019287971	RUG MAINTENANCE
E 601-49440-402	Janitorial Service		\$23.04	4019287972	RUG MAINTENANCE
E 602-49490-417	Uniform Clothing & PPE		\$7.98	4019288018	UNIFORMS
E 101-45200-402	Janitorial Service		\$6.01	4019687229	RUGS & SUPPLIES
E 101-43100-402	Janitorial Service		\$6.01	4019687229	RUGS & SUPPLIES
E 601-49440-402	Janitorial Service		\$6.01	4019687229	RUGS & SUPPLIES
E 602-49490-402	Janitorial Service		\$6.01	4019687229	RUGS & SUPPLIES
E 101-42110-402	Janitorial Service		\$24.04	4019687229	RUGS & SUPPLIES
E 602-49490-401	Repairs/Maint Buildings		\$9.31	4019687323	UNIFORMS
	Total CINTAS		\$99.67		
Paid Chk#	075725	4/16/2019	CLASSIC CONSTRUCTION		
E 602-49490-229	Project Repair & Maintenance		\$725.21	21926	1 1/2" ROCK, 3 LOADS
E 405-43100-441	Miscellaneous		\$725.20	21926	1 1/2" ROCK, 3 LOADS
	Total CLASSIC CONSTRUCTION		\$1,450.41		
Paid Chk#	075726	4/16/2019	CORE & MAIN		
E 601-49440-229	Project Repair & Maintenance		\$696.35	K334759	#60 SCREW VLV BOX 24"
	Total CORE & MAIN		\$696.35		
Paid Chk#	075727	4/16/2019	CORPORATE CONNECTION		
E 601-49440-417	Uniform Clothing & PPE		\$121.30	50775	CORPORATE WEAR
E 602-49490-417	Uniform Clothing & PPE		\$121.30	50775	CORPORATE WEAR
E 101-43100-417	Uniform Clothing & PPE		\$121.30	50775	CORPORATE WEAR
E 101-45200-417	Uniform Clothing & PPE		\$121.28	50775	CORPORATE WEAR
	Total CORPORATE CONNECTION		\$485.18		
Paid Chk#	075728	4/16/2019	COUNTY MARKET - CITY ACCOUNT		
E 101-42210-212	Motor Fuels		\$43.18	033119	FUEL
E 101-42210-212	Motor Fuels		\$357.77	03312019	FUEL
	Total COUNTY MARKET - CITY ACCOUNT		\$400.95		
Paid Chk#	075729	4/16/2019	CRYSTAL SPRINGS ICE		
E 609-49751-254	Miscellaneous Merchandise		\$31.59	002.B005927	MISC
E 609-49751-254	Miscellaneous Merchandise		\$97.20	002.B005996	MISCELLANEOUS
	Total CRYSTAL SPRINGS ICE		\$128.79		
Paid Chk#	075730	4/16/2019	CUSTOM REMODELERS INC.		
G 101-20820	Surcharge Payable		\$96.00	04919	REFUND PERMIT #2019-00021
	Total CUSTOM REMODELERS INC.		\$96.00		
Paid Chk#	075731	4/16/2019	DAHLHEIMER DIST. CO. INC.		
E 609-49751-252	Beer For Resale		\$17,110.25	203056	BEER
E 609-49751-254	Miscellaneous Merchandise		\$276.00	203056	MISC
E 609-49751-255	N/A Products		\$27.00	203056	NA
E 609-49751-252	Beer For Resale		\$8,229.20	203512	BEER
E 609-49751-255	N/A Products		\$45.40	203512	NA
E 609-49751-252	Beer For Resale		(\$71.60)	203916	BEER
E 609-49751-252	Beer For Resale		\$4,906.65	204281	BEER
E 609-49751-255	N/A Products		\$18.40	204281	N/A
E 609-49751-252	Beer For Resale		(\$14.00)	204658	BEER
	Total DAHLHEIMER DIST. CO. INC.		\$30,527.30		
Paid Chk#	075732	4/16/2019	DEHN OIL		
E 601-49440-212	Motor Fuels		\$560.04	60607	GENERATORS

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E 602-49490-212	Motor Fuels		\$560.04	60607	GENERATORS
E 101-43100-212	Motor Fuels		\$560.04	60607	GENERATORS
E 101-45200-212	Motor Fuels		\$560.04	60607	GENERATORS
E 101-42110-212	Motor Fuels		\$560.04	60607	GENERATORS
Total DEHN OIL			\$2,800.20		
Paid Chk# 075733	4/16/2019	DEX MEDIA EAST LLC			
E 609-49750-340	Advertising		\$80.00	.0419	ADVERTISING
Total DEX MEDIA EAST LLC			\$80.00		
Paid Chk# 075734	4/16/2019	EAGLE GARAGE DOOR CO.			
E 101-42210-401	Repairs/Maint Buildings		\$347.50	5402	GARAGE DOOR TIMER CHANGE
E 601-49440-401	Repairs/Maint Buildings		\$810.00	5407	16' POWERMASTER 1 HP 3 PH OPENER
E 602-49490-401	Repairs/Maint Buildings		\$810.00	5407	16' POWERMASTER 1 HP 3 PH OPENER
E 101-45200-401	Repairs/Maint Buildings		\$810.00	5407	16' POWERMASTER 1 HP 3 PH OPENER
E 101-43100-401	Repairs/Maint Buildings		\$810.00	5407	16' POWERMASTER 1 HP 3 PH OPENER
E 101-42110-401	Repairs/Maint Buildings		\$810.00	5407	16' POWERMASTER 1 HP 3 PH OPENER
Total EAGLE GARAGE DOOR CO.			\$4,397.50		
Paid Chk# 075735	4/16/2019	ECM PUBLISHERS, INC.			
E 405-43100-802	Riverbank/Kings Hwy		\$102.13	682162	KINGS HWY & RIVERBANK LN
Total ECM PUBLISHERS, INC.			\$102.13		
Paid Chk# 075736	4/16/2019	ELITE SANITATION			
E 101-45200-402	Janitorial Service		\$293.00	25591	PORTABLE TOILET RENTAL
Total ELITE SANITATION			\$293.00		
Paid Chk# 075737	4/16/2019	EMERGENCY AUTOMOTIVE TECH. INC			
E 101-42110-218	Equipment Repair & Maintenance		\$870.00	SVC27134	VEHICLE REPAIR
E 101-42110-218	Equipment Repair & Maintenance		\$1,650.00	SVC27134A	TOMAR OPTICOM
Total EMERGENCY AUTOMOTIVE TECH. INC			\$2,520.00		
Paid Chk# 075738	4/16/2019	ERICKSON, GARY			
G 601-22200	Deferred Revenues		\$114.64	040919	REF ACCT #5027
Total ERICKSON, GARY			\$114.64		
Paid Chk# 075739	4/16/2019	FEDERAL SIGNAL CORPORATION			
E 402-42110-580	C-O-L Other Equipment		\$18,775.00	7150762	SIREN, CNTRL
Total FEDERAL SIGNAL CORPORATION			\$18,775.00		
Paid Chk# 075740	4/16/2019	FERGUSON WATERWORKS			
E 601-49440-259	Water Meters		\$207.54	0319046	SUPPLIES
E 601-49440-442	Gopher State		\$132.32	0319276	4X5 MRKR FLAG 21 WIRE
Total FERGUSON WATERWORKS			\$339.86		
Paid Chk# 075741	4/16/2019	FLYTE HCM LLC			
E 101-41540-301	Auditing and Acct g Services		\$39.00	41434	APRIL 2019
Total FLYTE HCM LLC			\$39.00		
Paid Chk# 075742	4/16/2019	GOPHER STATE ONE-CALL			
E 602-49490-442	Gopher State		\$45.22	9030756	MARCH 2019
E 601-49440-442	Gopher State		\$45.23	9030756	MARCH 2019
Total GOPHER STATE ONE-CALL			\$90.45		
Paid Chk# 075743	4/16/2019	GRANITE CITY JOBBING CO.			
E 609-49751-206	Freight and Fuel Charges		\$4.25	130171	FREIGHT
E 609-49751-254	Miscellaneous Merchandise		\$50.30	130171	MISC

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E 609-49751-256	Tobacco Products For Resale		\$2,026.02	130171	TOBACCO
E 609-49751-206	Freight and Fuel Charges		\$4.25	131780	FREIGHT
E 609-49751-254	Miscellaneous Merchandise		\$95.66	131780	MISC
E 609-49751-256	Tobacco Products For Resale		\$1,945.76	131780	TOBACCO
Total GRANITE CITY JOBBING CO.			\$4,126.24		
Paid Chk# 075744	4/16/2019	GREAT PLAINS FIRE			
E 402-42210-582	Turnout Gear		\$2,260.08	5253	INNOTEX ENERGY GEAR-WEDAN
E 402-42210-582	Turnout Gear		\$2,260.08	5265	INNOTEX ENERGY GEAR-STRASSBURG
E 402-42210-582	Turnout Gear		\$2,260.08	5266	INNOTEX ENERGY GEAR-PHELPS
E 402-42210-582	Turnout Gear		\$2,260.08	5267	INNOTEX ENERGY GEAR-MANGAN
Total GREAT PLAINS FIRE			\$9,040.32		
Paid Chk# 075745	4/16/2019	HAHN, JILL			
G 601-22200	Deferred Revenues		\$335.72	040919	REF ACCT #1231
Total HAHN, JILL			\$335.72		
Paid Chk# 075746	4/16/2019	HAWKINS, CHRISTINE			
G 601-22200	Deferred Revenues		\$5.12	040919	REF ACCT #4558
Total HAWKINS, CHRISTINE			\$5.12		
Paid Chk# 075747	4/16/2019	HERC-U-LIFT			
E 101-43100-218	Equipment Repair & Maintenance		\$76.24	w407836	CAT MAINTENANCE
E 101-45200-218	Equipment Repair & Maintenance		\$76.24	w407836	CAT MAINTENANCE
E 101-43100-218	Equipment Repair & Maintenance		\$132.72	WOQ028911	HOSE & HOOD STRUT REPLACEMENT
E 101-45200-218	Equipment Repair & Maintenance		\$132.72	WOQ028911	HOSE & HOOD STRUT REPLACEMENT
E 602-49490-228	Equipment Maintenance		\$132.72	WOQ028911	HOSE & HOOD STRUT REPLACEMENT
E 601-49440-228	Equipment Maintenance		\$132.71	WOQ028911	HOSE & HOOD STRUT REPLACEMENT
Total HERC-U-LIFT			\$683.35		
Paid Chk# 075748	4/16/2019	INNOVATIVE OFFICE SOLUTIONS, L			
E 101-41400-200	Office Supplies		\$55.45	IN2457481	OFFICE SUPPLIES
E 101-42110-200	Office Supplies		\$94.38	IN2462548	OFFICE SUPPLIES-POLICE DEPT
E 101-41400-200	Office Supplies		\$30.91	IN2466393	OFFICE SUPPLIES
E 101-42110-200	Office Supplies		\$15.72	IN2467160	OFFICE SUPPLIES-POLICE DEPT
E 101-43100-200	Office Supplies		\$17.54	IN2467160	OFFICE SUPPLIES-PW
Total INNOVATIVE OFFICE SOLUTIONS, L			\$214.00		
Paid Chk# 075749	4/16/2019	INTERNATIONAL CODE COUNCIL INC			
E 101-42210-209	Fire Prevention Supplies		\$304.77	977406	MN FIRE CODE '15
Total INTERNATIONAL CODE COUNCIL INC			\$304.77		
Paid Chk# 075750	4/16/2019	ISD #15			
E 101-43100-221	Vehicle Repair & Maintenance		\$103.70	4165	2014 RAM
E 101-43100-221	Vehicle Repair & Maintenance		\$103.34	4172	2017 DODGE RAM
E 101-42210-221	Vehicle Repair & Maintenance		\$147.13	4253	2008 FORD PICKUP
E 602-49490-228	Equipment Maintenance		\$137.68	4254	2011 FORD AMBASSADOR
E 101-42110-221	Vehicle Repair & Maintenance		\$44.03	4270	2018 DODGE CHARGER
E 101-42110-221	Vehicle Repair & Maintenance		\$44.03	4271	2016 DODGE CHARGER
Total ISD #15			\$579.91		
Paid Chk# 075751	4/16/2019	IVERSON, KELLY			
G 601-22200	Deferred Revenues		\$112.18	03202019	REF ACCT #1516
Total IVERSON, KELLY			\$112.18		
Paid Chk# 075752	4/16/2019	JJ TAYLOR DISTRIBUTING			
E 609-49751-206	Freight and Fuel Charges		\$3.00	2953262	FREIGHT

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E 609-49751-252	Beer For Resale		\$2,738.00	2953262	BEER
E 609-49751-206	Freight and Fuel Charges		\$3.00	2953291	FREIGHT
E 609-49751-252	Beer For Resale		\$1,731.40	2953291	BEER
Total JJ TAYLOR DISTRIBUTING			\$4,475.40		
Paid Chk# 075753	4/16/2019	JOHNSON BROS WHLSE LIQUOR			
E 609-49751-206	Freight and Fuel Charges		\$50.48	1251927	FREIGHT
E 609-49751-251	Liquor For Resale		\$3,508.25	1251927	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$6.28	1251928	FREIGHT
E 609-49751-253	Wine For Resale		\$137.25	1251928	WINE
E 609-49751-206	Freight and Fuel Charges		\$36.11	1257628	FREIGHT
E 609-49751-251	Liquor For Resale		\$2,154.33	1257628	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$4.71	1257629	FREIGHT
E 609-49751-253	Wine For Resale		\$121.35	1257629	WINE
E 609-49751-206	Freight and Fuel Charges		\$1.57	1262830	FREIGHT
E 609-49751-251	Liquor For Resale		\$115.50	1262830	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$65.94	1262831	FREIGHT
E 609-49751-253	Wine For Resale		\$1,957.20	1262831	WINE
E 609-49751-251	Liquor For Resale		\$236.39	530751	LIQUOR
E 609-49751-206	Freight and Fuel Charges		(\$1.57)	533136	FREIGHT
E 609-49751-253	Wine For Resale		(\$55.15)	533136	WINE
E 609-49751-206	Freight and Fuel Charges		(\$1.57)	533383	FREIGHT
E 609-49751-253	Wine For Resale		(\$24.00)	533383	WINE
Total JOHNSON BROS WHLSE LIQUOR			\$8,313.07		
Paid Chk# 075754	4/16/2019	JONES, HOLLY & MIKE			
G 601-22200	Deferred Revenues		\$77.04	040919	REF ACCT #2377
Total JONES, HOLLY & MIKE			\$77.04		
Paid Chk# 075755	4/16/2019	LMC INSURANCE TRUST			
E 101-41400-433	Dues and Subscriptions		\$568.63	1004638	WORKERS COMP
Total LMC INSURANCE TRUST			\$568.63		
Paid Chk# 075756	4/16/2019	LUPULIN BREWING			
E 609-49751-252	Beer For Resale		\$127.00	19678	BEER
Total LUPULIN BREWING			\$127.00		
Paid Chk# 075757	4/16/2019	MCDONALD DIST CO.			
E 609-49751-252	Beer For Resale		(\$35.95)	251-0007	BEER
E 609-49751-252	Beer For Resale		(\$2.13)	251-0019	BEER
E 609-49751-252	Beer For Resale		\$7,471.25	484194	BEER
E 609-49751-252	Beer For Resale		\$3,507.35	485032	BEER
E 609-49751-255	N/A Products		\$89.00	485032	NA
E 609-49751-252	Beer For Resale		\$3,054.35	485032	BEER
E 609-49751-255	N/A Products		\$89.00	485032	N/A
E 609-49751-252	Beer For Resale		\$85.95	485670	BEER
E 609-49751-252	Beer For Resale		\$7,944.55	485977	BEER
E 609-49751-255	N/A Products		\$44.70	485977	N/A
Total MCDONALD DIST CO.			\$22,248.07		
Paid Chk# 075758	4/16/2019	MED-COMPASS, INC.			
E 601-49440-441	Miscellaneous		\$110.00	35358	SCBA USER-MEDICAL EXAM-J. OLSON
Total MED-COMPASS, INC.			\$110.00		
Paid Chk# 075759	4/16/2019	MEDTOX LABORATORIES, INC.			
E 101-43100-441	Miscellaneous		\$42.12	03201995907	MED TESTING

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E 101-45200-441	Miscellaneous		\$42.12	03201995907	MED TESTING
E 601-49440-441	Miscellaneous		\$42.12	03201995907	MED TESTING
E 602-49490-441	Miscellaneous		\$42.14	03201995907	MED TESTING
Total	MEDTOX LABORATORIES, INC.		\$168.50		
Paid Chk#	075760	4/16/2019	METRO WEST INSPECTIONS SERVICE		
E 101-42400-311	Contract		\$1,466.63	1939	Inspection services
otal	METRO WEST INSPECTIONS SERVICE		\$1,466.63		
Paid Chk#	075761	4/16/2019	MIDCONTINENT COMMUNICATIONS		
E 101-43100-321	Telephone		\$16.89	040819	PUBLIC WORKS
E 101-42110-321	Telephone		\$16.89	040819	POLICE
E 601-49440-321	Telephone		\$305.00	040819	WATER
E 609-49750-321	Telephone		\$150.00	040819	LIQUOR STORE
E 101-41940-321	Telephone		\$37.07	040819	CITY HALL
Total	MIDCONTINENT COMMUNICATIONS		\$525.85		
Paid Chk#	075762	4/16/2019	MN MUNICIPAL UTILITIES ASSOC.		
E 101-41400-311	Contract		\$510.00	53225	2ND QUARTER SAFETY
E 101-42110-311	Contract		\$510.00	53225	2ND QUARTER SAFETY
E 101-42210-311	Contract		\$510.00	53225	2ND QUARTER SAFETY
E 101-43100-311	Contract		\$765.00	53225	2ND QUARTER SAFETY
E 101-45200-311	Contract		\$765.00	53225	2ND QUARTER SAFETY
E 601-49440-311	Contract		\$765.00	53225	2ND QUARTER SAFETY
E 602-49490-311	Contract		\$765.00	53225	2ND QUARTER SAFETY
E 609-49750-311	Contract		\$510.00	53225	2ND QUARTER SAFETY
Total	MN MUNICIPAL UTILITIES ASSOC.		\$5,100.00		
Paid Chk#	075763	4/16/2019	MN STATE FIRE CHIEFS ASSN.		
E 101-42210-433	Dues and Subscriptions		\$150.00	300006670	MEMBERSHIP DUES-SCHMIDT, LAWRENCE
Total	MN STATE FIRE CHIEFS ASSN.		\$150.00		
Paid Chk#	075764	4/16/2019	NORTHERN AIR CORPORATION		
E 609-49750-219	Rug Maintenance		\$332.00	158520	EQUIPMENT MAINTENANCE
Total	NORTHERN AIR CORPORATION		\$332.00		
Paid Chk#	075765	4/16/2019	NORTHLAND OCCUPATIONAL HEALTH		
E 101-43100-441	Miscellaneous		\$18.75	3211	TESTING
E 101-45200-441	Miscellaneous		\$18.75	3211	TESTING
E 601-49440-441	Miscellaneous		\$18.75	3211	TESTING
E 602-49490-441	Miscellaneous		\$18.75	3211	TESTING
otal	NORTHLAND OCCUPATIONAL HEALTH		\$75.00		
Paid Chk#	075766	4/16/2019	OPUS 21		
E 601-49440-382	Utility Billing		\$1,634.74	190352	MARCH 2019
E 602-49490-382	Utility Billing		\$1,634.73	190352	MARCH 2019
Total	OPUS 21		\$3,269.47		
Paid Chk#	075767	4/16/2019	PACE ANALYTICAL SERVICES		
E 602-49490-313	Sample Testing		\$153.00	1912004792	SAMPLE TESTING
E 602-49490-313	Sample Testing		\$108.00	1912004866	SAMPLE TESTING
E 601-49440-313	Sample Testing		\$120.00	1912004901	SAMPLE TESTING
E 602-49490-313	Sample Testing		\$108.00	1912005012	TESTING
E 602-49490-313	Sample Testing		\$151.00	1912005079	TESTING
Total	PACE ANALYTICAL SERVICES		\$640.00		
Paid Chk#	075768	4/16/2019	PAUSTIS WINE COMPANY		

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E 609-49751-206	Freight and Fuel Charges	\$5.25	45082	FREIGHT
E 609-49751-253	Wine For Resale	\$352.00	45082	WINE
Total PAUSTIS WINE COMPANY		\$357.25		
Paid Chk# 075769	4/16/2019	PEARL ARCHITECTURE LLC		
E 404-41400-300	Professional Services	\$5,104.58	201903-01	SPACE NEEDS STUDY
Total PEARL ARCHITECTURE LLC		\$5,104.58		
Paid Chk# 075770	4/16/2019	PHILLIPS WINE & SPIRITS CO.		
E 609-49751-206	Freight and Fuel Charges	\$64.36	2527489	FREIGHT
E 609-49751-251	Liquor For Resale	\$3,363.60	2527489	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$15.70	2527490	FREIGHT
E 609-49751-253	Wine For Resale	\$404.40	2527490	WINE
E 609-49751-206	Freight and Fuel Charges	\$22.77	2531391	FREIGHT
E 609-49751-251	Liquor For Resale	\$3,440.30	2531391	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$9.42	2531392	FREIGHT
E 609-49751-253	Wine For Resale	\$455.00	2531392	WINE
E 609-49751-206	Freight and Fuel Charges	\$6.28	2531393	FREIGHT
E 609-49751-254	Miscellaneous Merchandise	\$96.00	2531393	MISC
E 609-49751-206	Freight and Fuel Charges	\$108.33	2535184	FREIGHT
E 609-49751-251	Liquor For Resale	\$6,169.15	2535184	LIQUOR
E 609-49751-206	Freight and Fuel Charges	\$23.55	2535185	FREIGHT
E 609-49751-253	Wine For Resale	\$613.25	2535185	WINE
E 609-49751-206	Freight and Fuel Charges	\$10.99	2535186	FREIGHT
E 609-49751-254	Miscellaneous Merchandise	\$243.40	2535186	MISC
E 609-49751-206	Freight and Fuel Charges	(\$9.41)	323679	FREIGHT
E 609-49751-251	Liquor For Resale	(\$1,242.98)	323679	LIQUOR
E 609-49751-206	Freight and Fuel Charges	(\$7.85)	323680	FREIGHT
E 609-49751-254	Miscellaneous Merchandise	(\$122.00)	323680	MISC
E 609-49751-253	Wine For Resale	(\$11.33)	324578	WINE
Total PHILLIPS WINE & SPIRITS CO.		\$13,652.93		
Paid Chk# 075771	4/16/2019	PLEAA		
E 101-42110-433	Dues and Subscriptions	\$35.00	040219	POLICE DEPT DUES-ANDERSON
E 101-42110-208	Training and Instruction	\$85.00	04092019	2019 SPRING CONFERENCE-S.ANDERSON
Total PLEAA		\$120.00		
Paid Chk# 075772	4/16/2019	PROGRESSIVE BUILDERS		
G 601-22200	Deferred Revenues	\$82.29	040919	REF ACCT #5585
Total PROGRESSIVE BUILDERS		\$82.29		
Paid Chk# 075773	4/16/2019	ROSEVILLE, CITY OF		
E 101-41400-310	Computer Consulting Fees	\$987.55	0225913	LASERFICHE USER LICENSE-STOLL
E 101-41110-310	Computer Consulting Fees	\$73.19	0225916	WIRELESS ACCESS POINTS
E 101-41400-310	Computer Consulting Fees	\$237.89	0225916	WIRELESS ACCESS POINTS
E 101-42110-310	Computer Consulting Fees	\$841.78	0225916	WIRELESS ACCESS POINTS
E 101-42210-310	Computer Consulting Fees	\$135.41	0225916	WIRELESS ACCESS POINTS
E 101-43100-310	Computer Consulting Fees	\$73.19	0225916	WIRELESS ACCESS POINTS
E 101-45200-310	Computer Consulting Fees	\$73.19	0225916	WIRELESS ACCESS POINTS
E 601-49440-310	Computer Consulting Fees	\$73.19	0225916	WIRELESS ACCESS POINTS
E 602-49490-310	Computer Consulting Fees	\$73.19	0225916	WIRELESS ACCESS POINTS
E 609-49750-310	Computer Consulting Fees	\$36.59	0225916	WIRELESS ACCESS POINTS
E 101-42400-310	Computer Consulting Fees	\$67.70	0225916	WIRELESS ACCESS POINTS
E 101-41910-310	Computer Consulting Fees	\$36.68	0225916	WIRELESS ACCESS POINTS
Total ROSEVILLE, CITY OF		\$2,709.55		

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Paid Chk#	075774	4/16/2019	ROYAL SUPPLY		
E 101-41940-210	Operating Supplies		\$34.53	25738	SUPPLIES
E 101-42110-217	Other Operating Supplies		\$138.15	25738	SUPPLIES
E 101-43100-217	Other Operating Supplies		\$69.07	25738	SUPPLIES
E 101-45200-217	Other Operating Supplies		\$69.07	25738	SUPPLIES
E 601-49440-217	Other Operating Supplies		\$69.07	25738	SUPPLIES
E 602-49490-217	Other Operating Supplies		\$69.11	25738	SUPPLIES
	Total ROYAL SUPPLY		\$449.00		
Paid Chk#	075775	4/16/2019	SEMLER, JASON		
G 601-22200	Deferred Revenues		\$212.86	040919	REF ACCT #3572
	Total SEMLER, JASON		\$212.86		
Paid Chk#	075776	4/16/2019	SOUTH CENTRAL TECHNICAL COLLEG		
E 101-42210-208	Training and Instruction		\$450.00	433657	2019 FIRE SCHOOL-JOHNSON, ROBINSON, KIZER
	Total SOUTH CENTRAL TECHNICAL COLLEG		\$450.00		
Paid Chk#	075777	4/16/2019	SOUTHERN GLAZERS OF MN		
E 609-49751-206	Freight and Fuel Charges		\$0.16	1798609	FREIGHT
E 609-49751-206	Freight and Fuel Charges		\$11.52	1798610	FREIGHT
E 609-49751-251	Liquor For Resale		\$1,398.45	1798610	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$54.72	1801412	FREIGHT
E 609-49751-251	Liquor For Resale		\$4,482.18	1801412	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$59.30	1804080	FREIGHT
E 609-49751-251	Liquor For Resale		\$4,794.65	1804080	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$6.40	1804081	FREIGHT
E 609-49751-253	Wine For Resale		\$220.00	1804081	WINE
E 609-49751-206	Freight and Fuel Charges		\$11.52	1804816	FREIGHT
E 609-49751-251	Liquor For Resale		\$1,106.60	1804816	LIQUOR
E 609-49751-206	Freight and Fuel Charges		\$5.12	5040874	FREIGHT
E 609-49751-251	Liquor For Resale		\$1,128.50	5040874	LIQUOR
	Total SOUTHERN GLAZERS OF MN		\$13,279.12		
Paid Chk#	075778	4/16/2019	ST. FRANCIS AREA CHAMBER OF		
E 609-49750-340	Advertising		\$25.00	040419	2019 PIONEER DAYS COUPON BOOK AD
E 101-45230-217	Other Operating Supplies		\$2,000.00	040919	BLAINE DONATION TO PIONEER DAYS
	Total ST. FRANCIS AREA CHAMBER OF		\$2,025.00		
Paid Chk#	075779	4/16/2019	ST. FRANCIS HOME RUN CLUB		
E 101-45200-311	Contract		\$6,216.94	040919	2018-2019 WARMING HOUSE ATTENDANCE
	Total ST. FRANCIS HOME RUN CLUB		\$6,216.94		
Paid Chk#	075780	4/16/2019	TANNER, JOLENE		
G 601-22200	Deferred Revenues		\$169.85	040919	REF ACCT #1730
	Total TANNER, JOLENE		\$169.85		
Paid Chk#	075781	4/16/2019	TAYLOR, MIKE		
G 803-22000	Deposits		\$100.00	.0419	REFUND DEPOSIT
	Total TAYLOR, MIKE		\$100.00		
Paid Chk#	075782	4/16/2019	THE AMERICAN BOTTLING COMPANY		
E 609-49751-254	Miscellaneous Merchandise		\$346.42	3562809672	MISC
	Total THE AMERICAN BOTTLING COMPANY		\$346.42		
Paid Chk#	075783	4/16/2019	TOTAL REGISTER SYSTEMS, INC		
E 609-49750-240	Office Equip		\$851.64	1049287	OFFICE EQUIPMENT

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Total	TOTAL REGISTER SYSTEMS, INC		\$851.64		
Paid Chk#	075784	4/16/2019	U S BANK EQUIPMENT FINANCE		
E 101-41400-240	Office Equip		\$201.24		COPIER LEASE
E 101-43100-240	Office Equip		\$201.24		COPIER LEASE
E 101-43210-240	Office Equip		\$201.24		COPIER LEASE
E 101-45200-240	Office Equip		\$201.24		COPIER LEASE
E 601-49440-240	Office Equip		\$201.24		COPIER LEASE
E 602-49490-240	Office Equip		\$201.25		COPIER LEASE
Total	U S BANK EQUIPMENT FINANCE		\$1,207.45		
Paid Chk#	075785	4/16/2019	VALLEY-RICH CO., INC		
E 601-49440-229	Project Repair & Maintenance		\$9,682.96	26774	225TH LANE AND ZANE
Total	VALLEY-RICH CO., INC		\$9,682.96		
Paid Chk#	075786	4/16/2019	VINOCOPIA, INC.		
E 609-49751-206	Freight and Fuel Charges		\$12.50	0230094-IN	FREIGHT
E 609-49751-251	Liquor For Resale		\$175.25	0230094-IN	LIQUOR
E 609-49751-253	Wine For Resale		\$176.00	0230094-IN	WINE
Total	VINOCOPIA, INC.		\$363.75		
Paid Chk#	075787	4/16/2019	WINE MERCHANTS		
E 609-49751-206	Freight and Fuel Charges		\$1.57	7227868	FREIGHT
E 609-49751-253	Wine For Resale		\$216.00	7227868	WINE
Total	WINE MERCHANTS		\$217.57		
	10100 CASH		\$381,366.85		

Fund Summary**10100 CASH**

101 GENERAL FUND	\$183,177.35
402 CAPITAL EQUIPMENT	\$30,897.06
404 Building Improvement Fund	\$5,104.58
405 Street Improvement Fund	\$827.33
601 WATER FUND	\$19,711.07
602 SEWER FUND	\$7,950.72
609 LIQUOR FUND	\$133,552.74
803 ESCROW	\$146.00
	\$381,366.85