

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL WORK SESSION NOTES

MARCH 11, 2019

1. **CALL TO ORDER/ROLL CALL**

The City Council Work Session was called to order at 6:02 pm by Mayor Steve Feldman.

Members present: Council member Sarah Udvig, Council member Robert Bauer, Mayor Steve Feldman, Council member Joe Muehlbauer, and Council member Kevin Robinson.

Also present, City Administrator Joe Kohlmann and Pamela Whitmore from the League of MN Cities.

2. **LEAGUE OF MN CITIES TRAINING**

City Administrator Joe Kohlmann introduced Pamela Whitmore from the League of MN Cities to the Council. Kohlmann stated Ms. Whitmore has a power point presentation and other training materials.

Ms. Whitmore thanked the council for speaking with her on the phone and gave a little background on herself and the LMC's Collaboration program.

The power point topics addressed:

- Good Governance & Open Meeting Law
- Activity
- Overview of Today's Agenda
- Key elements to good Governance
- Charter City
- Mayor-Council Charter
- City Code
- As Soon as Elected – Mind Set
- Roles
- Policy Role of Elected
- Council Duties
- Mayor Duties
- Staff
- Roles: No Individual Authority/Act as a Body
- Table Time: Activity
- Council Tips when Working with Staff

- On Dais
- Perspectives
- Productive Mindset – As a Council
- Elected Officials During Meeting
- Workshops
- Committees
- Build Trust
- Make Meetings Matter
- Open Meeting Law 101
- OML – Purpose
- Basic Requirements
- What's a Meeting
- Council Meetings
- Violation or Not?
- Trip Ups
- Pre & Post-Meeting Discussions
- Serial Meetings
- Social Gatherings
- League Trainings
- Electronic Communications
- Interactive TV/Skype
- Closed Meetings
- Statutory Reasons
- Process to Close
- What Groups Need to Comply with Open Meeting Laws
- Violation or Not
- Hypothetical
- Personal Liability
- Data Practices Act
- Social Media
- Social Media Goals
- Social Media, in the eyes of residents
- Social Media Legal Issues
- Tips to minimize conflict
- I Commit or I Learned

The Council thanked Ms. Whitmore for her presentation.

3. **OTHER DISCUSSION**

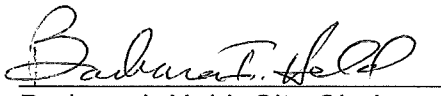
- a) Mayor gave an update on a request from the League of MN Cities to support road infrastructure funding.

- b) Councilmember Robinson submitted items for future discussion with the Council (beekeeping, hours of operation, and Council meetings times)
- c) Councilmember Udvig inquired about the utility drop box and the security associated with it.
- d) Mayor gave a brief update on the joint Wastewater Agreement with Oak Grove.
- e) Councilmember Udvig noticed the Public Works crew was cleaning out storm drains and wanted to express her gratitude for them getting ahead of potential flooding.

4. **ADJOURNMENT**

The Mayor adjourned the City Council Work Session at 8:25 pm.

Submitted by,


Barbara I. Held, City Clerk