

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

SPECIAL CITY COUNCIL MEETING MINUTES
JANUARY 29, 2019

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 5:30 pm by Mayor Steve Feldman.

2. **ROLL CALL**

Members present: Mayor Steve Feldman, Councilmembers Kevin Robinson, Joe Muehlbauer, Robert Bauer and Sarah Udvig.

Also present; City Engineer Craig Jochum (Hakanson Anderson Associates Inc) and City Administrator Joe Kohlmann.

MOTION BY MUEHLBAUER SECOND TO AMEND THE AGENDA AND HAVE THE KINGS HWY/RIVERBANK LANE PROJECT MOVED BEFORE THE CITY BUILDING REPORT DUE TO THE POTENTIAL LENGTH OF THAT DISCUSSION. Motion carried 5-0.

4. **Kings Hwy/Riverbank Lane Project – Resolution 2019-03 approving Plans & Specifications & Ordering Advertisement for Bids**

Hakanson and Anderson prepared plans and specifications for the Kings Highway and Riverbank Lane Improvement Project. The improvement include reconstructing the existing gravel surfaces to paved surfaces, installing new driveway and road culverts, ditch reconstruction, and water quality improvements. Resolution 2019-03 approves the plans and specifications for the improvement and sets the bid opening for February 25, 2019. This project is proposed to be financed by the Stormwater Utility Fund and assessments. The total estimated project cost is \$482,600. The proposed fund split is \$241,300 from the Stormwater Utility Fund and \$241,300 from assessments. The assessments are proposed to be over a 15 years period at a rate of 3.68%. Feldman questioned the rock bag by the curb inlet. Jochum stated they are temporary items during construction until grass grows. Feldman also questioned the filter and who would empty this. Jochum again stated this is a temporary item used during construction. Feldman questioned the Stormwater basin location. Jochum stated the setbacks are being maintained. Feldman said this project has been discussed numerous times at work session.

Robinson asked about the estimated cost. Jochum said we will not have hard cost until the bids are received. Jochum said there will be an assessment hearing for the residents.

MOTION BY ROBINSON SECOND BAUER TO ADOPT RESOLUTION 2019-03 A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING

ADVERTISEMENT FOR BIDS FOR THE KINGS HIGHWAY AND RIVERBANK LANE IMPROVEMENT PROJECT. Motion carried 5-0.

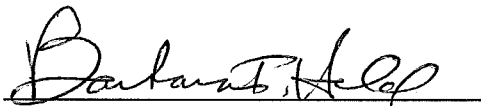
3. **Pearl Architecture – City Building Report**

City Administrator Joe Kohlmann gave an overview of the process to date. On April 9, 2018 we talked about the overall city capital improvement plan and all the different components including equipment, streets, parks, and buildings. At that time, it was decided we had a basis overview of all the city buildings but we wanted an architect that is trained in building and knowing building structural improvements. That is when the city decided to hire Pearl Architecture. Miles Briggs of Pearl Architecture interviewed the department heads and came up with a detailed three part building study that included; Part 1 – Space needs Analysis Report, Part 2 – Existing Facilities Assessment Report and Part 3 – Schematic Design Study.

Miles Briggs discussed in detail with the city council all three reports. Council gave staff direction to come up with a formal assessment for rehabilitation of city hall, liquor store and fire station.

4. **ADJOURNMENT**

There being no further business, Mayor Feldman adjourned the regular city council at 8:31 pm.


Barbara I. Held, City Clerk