CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
December 17, 2018
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 pm

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA - *All matters listed within the Consent Agenda are considered routine items to be enacted upon by one motion by the City Council. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.*
   A. City Council Minutes – December 3, 2018
   B. City Council Work Session Notes – November 27, 2018
   C. Authorization to Hire Brandon Boe as a Police Officer contingent upon successful completion of all pre-employment testing and Authorization to Fill the 2019 Police Officer Vacancy
   D. Tax Forfeit Property – Anoka County Resolution 2018-47
   E. Truck Purchase – 2019 Tandem Snow Emergency Vehicle
   F. Acknowledge the Gambling Permit from SF Youth Hockey Assn for 01/14/2019 @ Comm. Center
   G. Closing 2015 Street Construction Fund – Resolution 2018-48
   H. Supporting St. Francis Area Schools in applying for Safe Routes to School Planning Assistance Grant Solicitation – Resolution 2018-49
   I. Payment of Claims
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
   A. Recognition of Eagle Scouts - Josiah Lewerenz
      Jacob Deshenses
7. PUBLIC HEARINGS
8. OLD BUSINESS
9. NEW BUSINESS
   A. Ordinance 244, Second Series – Amending Fee Schedule – Second Reading
   B. Summary Publication of Ordinance 244, Second Series – Resolution 2018-45
   C. Introduction of Mosaic/GD1 - Assisted Living (No Staff Report)
   D. Animal Control Officer
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
   A. Department Reports – Public Works
   B. Councilmember Reports -
   C. Upcoming Events –

      Dec 19 Planning Comm Mtg @ St. Francis Area Schools District Office-**CANCELLED**
      Dec 24 City Offices Closed – Christmas Eve
      Dec 25 City Offices Closed – Christmas Day
      Jan 1 City Offices Closed – New Years Day
      Jan 7 City Council Mtg @ St. Francis Area Schools District Office 6:00 pm
12. ADJOURNMENT

CITY OF ST. FRANCIS
ST FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
DECEMBER 3, 2018

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The regular city council meeting was called to order at 6:00 pm.

2. ROLL CALL
Members present: Mayor Steve Feldman, Councilmembers Jerry Tveit and Robert Bauer
Members absent: Councilmembers Joe Muehlbauer and Rich Skordahl

Also present: Assistant City Attorney Dave Schaps, (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Anderson), City Administrator, Joe Kohlmann, Community Development Director, Kate Thunstrom, Police Chief, Todd Schwieger, Fire Chief, Dave Schmidt, Public Works Director, Paul Teicher, Liquor Store Manager, John Schmidt, Finance Director Darcy Mulvihill & Acct Tech/Deputy Clerk, Lori Streich

3. APPROVAL OF AGENDA
MOTION TO APPROVE TONIGHT'S AGENDA BY TVEIT, SECONDED BY BAUER; ALL IN FAVOR, MOTION PASSES.

4. CONSENT AGENDA - *All matters listed within the Consent Agenda are considered routine items to be enacted upon by one motion by the City Council. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.*
A. City Council Minutes – November 19, 2018
B. City Council Special Meeting Minutes – November 14, 2018
C. Establishing Precinct & Polling Locations for 2019 – Resolution 2018-41
D. Annual License Renewals for 2019 – Resolution 2018-42
E. Accept the Resignation of Public Works Operator Blake Bistodeau effective December 12, 2018
F. Authorization to Fill the Public Works Operator Vacancy
G. Payment of Claims $135,016.81 (Check #'s 075141 – 075192).

MOTION TO APPROVE THE CONSENT AGENDA BY TVEIT, SECONDED BY BAUER; ALL IN FAVOR, MOTION PASSES.

5. MEETING OPEN TO THE PUBLIC
Mariah Lowinske, 3211 22nd Ave. South Minneapolis, MN. Lowinske is here as a Realtor to advocate on behalf of her client, David Barron. Barron is a father of a young child and has recently split with his partner. He moved roommates in so he could afford to stay in his house. The roommates have not been paying their rent and are responsible for the violations of the trash and illegally parked vehicles which have amounted to the large assessment. He has removed the roommates from his property, cleaned up their mess, and reached out to the city to try to stop the fines. Every time he has talked to the city, he has been told that there is nothing that can be done.

The house was listed for sale in November and has a purchase agreement written on it. The closing date is scheduled for December. If the administrative citations cannot be reduced or forgiven, Barron will be forced to foreclose. There is no equity in the home because he has only lived there for two years.

Lowinske continued to say that she contacted both the county and the city and was told that there was nothing that could be done.

Feldman said this is one of the least things that council likes to do. What he doesn't understand is why it has taken Barron so long to come forward. A public hearing was held a month ago and he didn't come forward then. There have been 12 notices sent out to his property beginning back in May 2018. In his 25 years of experience building and selling homes, he knows that the seller of the property pays any abatements through the purchase price of the home. It takes away from the sale of the house, but if he can walk away even and not lose his house that would be good. Why did it take the sale of his house to come forward?

Barron said that he came in to city hall immediately when he received a fine for a boat parked on the side of his house.

Tveit said that after the abatement hearing and the council votes to assess the abatements onto the property, it's a timing issue. Before the abatement hearing, the council has a little bit more leeway. But the vote has already taken place and submitted to the county. What's frustrating is that this is the first time that we've seen Mr. Barron. The city is responsible to give the county the data by a certain date.

Mulvihill said that she sent the information to the county on November 15th but it takes them a while to enter into the system so they won't show up for a while. There is a process that you can do an abatement. A Resolution would need to be made.

Bauer said he's all about trying to make this work for the sale of the home for tax purposes. He would like to advocate to see what the title company would accept, and taking that as a settlement for the fines. He knows that the city doesn't have $13,675 worth of assessments into this. He feels that Barron has cleaned up the place and learned his lesson. He does believe there should be a fine involved so that Barron knows that was the wrong approach.

Feldman asked about the outstanding mortgage and the sheriff's sale amount compared to what it is being sold for and said that if he walked away not owing anything, that would be something.

Tveit said that the City of St. Francis does not have a Code Enforcement Officer. They are complaint based. Complaints come in to the city. The city would then send out an inspector and if it violates the codes, the city sends a letter. The last thing you would want to do is ignore that letter because if nothing happens then the fines come. If you get a speeding ticket and don't go to court and don't pay the fines they just don't forget about it. From what council is seeing is that the homeowner has completely disregarded them. The city has considerable costs into this. Nobody works for free.

Barron said every time he got a letter he tried cleaning it up. He didn't know where to put it. The boat was his roommates. The trailer was his. This is the first time he's ever had to deal with this. He admitted that he should have asked more questions.

Feldman said it's one thing if you get one notice, but there are 12 over 4 months. There has to be a time where you start asking questions. We all learn the hard way. How do we do this for him and say we can't for others.

Tveit said it's not the cities position to pick and choose who goes into foreclosure. Obviously there's some issues not brought on by the city with roommates and his partner and that's none of the ciy's business. The cities business is the administrative fine that is levied and he thinks what the city needs to do is determine whether or not we levied them correctly and if they are levied correctly, we assess for it. He doesn't think this situation is any different than any other of the 17 properties that

they have already dealt with. This one is actually a little bit worse because this is the first they are hearing of it. He's interested in being fair with Barron but he's also interested in being fair to everybody that's been through this process in the past.

Feldman asked Community Development Director Thunstrom if city followed its policies in fining Mr. Barron.

Thunstrom said that they did follow code and were in the parameter of the code when sending out those letter. The amounts escalate based on the code number and those were also followed.

Feldman said that the council is listening to this and have given them more than enough time. As Tveit said, they held a public hearing that lasted two hours. Out of the 17 properties only two showed up to talk. Their stories where similar and they thought they should get abatement. If we do it for you, then what about them? The city followed policy, code, their timelines, dollar amounts etc. At any one of those times all you would have to do is talk to us.

Feldman wants to see the sale go through for him but they are doing what's right for the majority. They are asking council to make a change for them, but if they would have come sooner there would have been plenty of time and council might have been able to do something. At this time he doesn't know how to make that happen.

Bauer said that he advocated for the reduction to see what that number could be within the fine and closing cost or sale he doesn't think we will get there tonight.

Tveit said he respects Bauer's opinion and thinks if the city is going to do something it should be done tonight. If we go any longer it will go onto Barron's taxes.

Lowinske stated that she will need to cancel the purchase agreement.

Feldman asked if the buyers even know about this because their purchase price is the same. It's just a matter of how that money trickles down. The seller pays the abatement.

Assistant Attorney Schaps said that there is a process to potentially do a reassessment of the fines. That's a question for council and they do have a quorum and can make a decision.

Bauer said that he sees this as a worst case scenario because this homeowner is about to lose his home and asked Tveit if he would be inclined to reduce the fines.

Tveit said it's against this better judgment. In his opinion he feels the homeowner had ample time to deal with the issue and things have snowballed awfully quick and he probably didn't realize how much they were snowballing. He would be in favor of re-evaluating the fines.

Feldman said that he would go along with a break even. He cannot justify to 16 other people that will be calling the council about this. This situation is only different because of a sale.

A MOTION AND SECOND TO ADOPT A RESOLUTION AUTHORIZING THE CITY ATTORNEY AND FINANCE DIRECTOR TO WORK WITH THE BROKERS TO GET TO A BREAK EVEN POINT PARTIALLY ABATING THE SPECIAL ASSESSMENT BY BAUER, SECONDED BY FELDMAN; ALL IN FAVOR, MOTION PASSES.

Tveit said he thinks the city has put forth a good faith effort on this. Let's see if we can make it work. He's been on the council for eight years and we've never done this before.

Bauer said a lesson has been learned and told Barron next time to ask questions.

Loegan James Benkler, 4509 232nd Court NW, said that he does not know the two girls that were struck by the car two weeks ago. He thinks that the efforts that were shown by the Police Department and the Fire Department were commendable. Within an hour after the accident two weeks ago, his father sent him a link for a bridge that is for sale. This bridge is all ready for transport

Benkler contacted the Department of Transportation because he wanted to know what the process was to purchase this bridge and within five minutes of calling the phone number, he was put in touch with an Engineer. It sounds like this process is relatively simple.

Benkler provided the council with information on the bridge and went on to say that he does not blame the girls or the driver. He said that the extra caution will wear off and we may be faced with this discussion again.

Feldman said he would like to commend him on his research. They have been working on this since they've been elected. If it had been a city road it would have been done a long time ago. There have been multiple meetings on this. They also applied months ago for a highway safety improvement program grant figuring if dollars were the hold up, they could get some money to change that out.

They felt that since the infrastructure was in place with the footings, and the electrical is already there, it could be just a matter of changing the lights out and Pederson would be their priority. They also felt that multiple stop signs along 47 would reduce speed and help. They were told about a tunnel, but there is too high of a water table, plus they were concerned a tunnel might open up a couple other problems with the possibility of drugs in the tunnel. Then they talked about a bridge but were told by MNDOT that bridges don't have stairs anymore, they have spirals. They were told by the amount of money that is being spent on bridges and the lack of use that they get, bridges couldn't be justified anymore. Kids do the shortcuts.

It's always been in council's mind that one accident is too many. It was never a matter of "if" it was going to happen, it was "when" it was going to happen. They did a St. Francis forward plan, they had the city residents tell them what their priorities were on 47. Feldman sent those e-mails and responses from the residents to Melissa Barnes at the State and MNDOT.

They've seen the study and know the concerns. Government doesn't move quickly. Our hands are tied by the state and MNDOT. He's willing to look at anything that can fix this. Chris LaMotte, who is the Father of one of the girls that was hit two weeks ago, said that the time for talking is done, the time for action is now, and Feldman agrees with him 100%. He is willing to look at anything to solve the problem.

Feldman said that he's waiting for the full report from the accident and will take that information to anyone that will listen. He agrees that something needs to be done now. He doesn't want to be the Mayor that says we could have done better but we didn't.

Bauer said that an early solution that would be cost effective in his eyes that he's hoping to get MNDOT to do is to change the yellow flashers to red. Right now the drivers drive through when it's yellow and they barely even tap their breaks. That intersection is so bad that if they were to put a bridge there, the vision that the drivers would be seeing, like if a kid was behind the pillar, would not be the safest way to go. He's all about slowing the traffic down, and if a roundabout is the way to go, let's do it.

Tveit said he shares Benkler's frustration and prior to being on the council he was the Mayor for six years. He worked on it for six years before that. These accidents happen with stop lights as well. There was an accident on Sims Road the next day and that's a controlled stop light intersection. No matter what happens there's still a potential for injury. MNDOT said that they are in the business of moving traffic not stopping traffic. The speed limit needs to be under 25 mph in order for it to be non-lethal.

Tveit also said that they worked with the school to get an upgrade to the crosswalk. It's better than it was. But there is still no barrier to protect the kids. He looks at it from a different approach. The solution he would like to see is to move the school. Why have a school right next to the highway. The school district was going to bond for $190 million anyways, and part of that was to fix up these old buildings, so let's just build a new one.

Another option Tveit mentioned is to build a bypass. That way there's a barrier between the fast moving traffic and the kids. If we build a bridge it's still up to the kids to use it. Once the bridge is there, drivers won't be looking for the kids anymore. Which could become more dangerous. There's no quick fix and it will take a lot of driver education as well as pedestrian education. It will take a lot of school district, MNDOT, the city and the county all working together and maybe we can take the best ideas from everyone's plan and try to get a more workable solution.

Feldman agrees and what he does know is that it's time to stop talking and do something. After time people forget He's asking the residents to please reach out to state representative and keep the pressure going. They are only five council members and MNDOT talks to many other councilmembers so it's hard to tell if St. Francis is being heard, but if they can get the residents behind them and also talking to MNDOT, the more voices the better. They are hoping to get this grant money from the HSIP, which he though was really unique because just under $7 million dollars, which is only 30% of the $21.7 million dollars is for proactive, which means you don't need statistics about how many accidents or so much time frame to justify doing something.

Bauer said that his concern about the idea that was brought up about building a wall and doing some side landscaping is that it's a corridor for the middle school students and unless you close that road off completely, they will continue to go right across the street.

Ron Benkler, 4509 232nd Court NW, said that it's all about money. The bridge that was presented to council is brand new, built to specification. It's available to be purchased. The grant money of approximately $300,000 will almost completely pay for that structure. ISD District #15 lied to us all in order to obtain their bonding. Make them pay for it. They got the money illegitimately and lied to the tax payers.

Benkler said that nobody wants to tap into their budget. It's a state road. The state doesn't care if you are going to improve the road. It's a matter of who's going to take the ultimate responsibility.

Feldman asked City Engineer Craig Jochum if it's a matter of money if they could do that. Because if that's the case, it would have been done.

Jochum said that it depends on the project. If it's a signal project they have certain warrants you have to meet. They don't just let you put a signal on the highway. A pedestrian ramp is likely true. If you do the research and pay for it they may let you do it.

Benkler continued by saying that he's upset with what he is seeing in regards to taxes. He would like to see how the numbers were put together to come to these valuations. It doesn't make sense to him.

Feldman agrees that the markets today are officially inflated, there are increases in pricing 5%-7% but wages are not even getting a 3% COLA. The City of St. Francis has kept its tax rate flat and didn't raise taxes. The bonding issues from ISD raised the taxes. As a councilmember, he didn't like how that went down and doesn't feel like they spend the money as they should. A lot of these issues can be brought up by the residents though. The resident's voices are louder than councils. One thing Benkler can do is get his house reassessed.

Kohlmann said that the formulas are based on comparable sales.

Tveit said that the state changed the way that they did the formula back in 2010 when they eliminated the homestead credit. They changed to a market value exclusion. With that market value exclusion, the greater the value of your home, the less exclusion you get.

Bauer said taxes are like gas. The cost of a barrel of oil shoots up $3-$4, the next day it will be $.30 more expensive. When your tax value plummeted the state didn't go ahead and start re-evaluating. That is all on a rotation basis.

Feldman said that one of the break downs that Kohlmann brought forward about a year ago, On a property tax of $1558.00, the amount that the city actually gets out of that is just about $600.00 a year. The Independent School District, the County, and some of the Met Region would get a portion of it, and the city ends up getting about $56.00 month.

Ray Schert, 24492 Martin Street NW, also here tonight to ask about property taxes. He said that they have gone up exponentially and would like to know how they are calculated.

Kohlmann said that if your home is valued higher, the taxes would be higher. The assessor is the person that determines that value.

Feldman told Schert that if he feels it was assessed incorrectly, he should contact our city assessor and ask that he comes out and re-assess.

Tveit said when assessors do an appraisal, sometimes they have to make an assumption because they can't get inside.

Mulvihill said it is all based on the value and that market value exclusion plays in there. Your value generates your tax capacity. Look at what your market value did.

Bauer said last year people came in and said that they had six acres, and their value went up $30,000 and the next person had two acres and their value also went up $30,000. The city went with a different company, and they are doing a wonderful job of really looking at properties.

6. SPECIAL BUSINESS

7. PUBLIC HEARINGS

A. Presentation on 2019 Proposed Budget - Public Input

1. Certifying Taxes Payable in 2018 – Resolution 2018-43
2. Adopting a Budget for 2018 – Resolution 2018-44

Finance Director Mulvihill explained the 2019 budget and tax levy.

Public hearing opened at 8:34 pm

Loegan James Benkler, 4509 232nd Court NW, most of the confusion on the taxes that he is having is the decreased value in the homes and increased taxation.

Mulvihill said that the state changed that. When it was the market value credit, that amount was taken out of the levy and it didn't affect our tax rate at all. Back in 2006, they used to just take an amount off the levy and it wouldn't even be calculated into the levy. It was supposed to come from the state, not the property owners. Now, they have pushed that amount off the state and onto the property owners.

Public hearing closed at 8:41 pm

Motion to approve Resolution 2018-43 Certifying Taxes Payable in 2018 by Tveit, seconded by Bauer; all in favor, motion passes.

Motion to approve Resolution 2018-44 Adopting a Budget for 2018 by Bauer, seconded by Tveit; all in favor, motion passes.

Bauer said that it's always been a goal of his to decrease the budget by 5%. This is still his goal.

Feldman said that as the development grows and tax base grows, they will definitely look at everything.

8. OLD BUSINESS

9. NEW BUSINESS
   A. Ordinance 244, Second Series – Amending Fee Schedule – Second Reading
   B. Summary Publication of Ordinance 244, Second Series – Resolution 2018-45
   C. Community Development Specialist Position
   D. Authorization Advertising for Office Assistant
   E. Extrication Equipment – Fire Department
   F. Wild & Scenic River Rum River Management District Res. 2018-46
   G .Cost of Living Adjustment (COLA) for Non-Union City Employees for 2019
   H. City Offices – Holiday Hours

Motion to move Item A. Ordinance 244, Second Series-Amending Fee Schedule-Second Reading & B. Summary Publication of Ordinance 244, Second Series- Resolution 2018-45 to the December 17th Council Meeting by Tveit, seconded by Bauer; all in favor, motion passes.

Community Development Specialist Position

Kohlmann explained the proposal to effectively eliminate the Assistant Community Development Director and create a newly formed position called Community Development Specialist. This will be a downgraded version of the Assistant Community Development Director.

In meeting with Thunstrom and internal staff, and we do have a staff member that has quite a bit of experience in program administration qualities. They've determined that rather than going through the 90 day process to potentially get another Assistant Community Development Director that may or may not pan out in the long term, and if it doesn't pan out we would then be 18-24 months behind staff is recommending moving the office assistant into this position and back filling hers. We have someone on our staff that knows the material, has a "can do" attitude and a willingness to work hard, and feel that this can fill these gaps pretty seamlessly if council would move forward to create this position.

Tveit said to him it just makes sense. He was never in favor of having an Assistant Community Development Director being that the Community Development Department was so new. It seemed like it was growing too fast. By eliminating that position and adding this position, it kind of ratches that back just a little bit. Every time he's gone in to city hall, this person that would be filling this spot, has greeted him with a smile. He has no doubt that she could do his. If you have a candidate that you are confident that can do the job, why not promote from within and backfill their spot rather than getting someone in that may not work out. This is a very solid move.

Feldman said that the thought from staff was that it will be easier to fill the Office Assistant's position than the one she is moving in to. Knowing what he knows of her, she's quite capable of doing this. She's already in house, works well with our residents, works well with staff, and has the drive to do it.

Bauer is in favor of this as well. He just questioned if they create this position and have staff promote this person, or is that something that needs to be done by city council. He just wants to make sure the city stays within it's legal bounds of promoting someone, creating a position and not following through with a hiring process.

Kohlmann said there is a provision in our personnel policy that states that you can promote someone or request by their job if they've been handling their work for six months or longer. It's fair to say that she's been handling the work for much longer. There was never a full transition of all of the work over to the Assistant Community Development Director. She has been handling it for some time.

MOTION TO APPROVE THE COMMUNITY DEVELOPMENT SPECIALIST POSITION AND AUTHORIZATION ADVERTISING FOR THE OFFICE ASSISTANT POSITION BY TVEIT, SECONDED BY BAUER; ALL IN FAVOR, MOTION PASSES.

Extrication Equipment – Fire Department

Chief Schmidt explained the consideration to approve the purchase of a new set of extracation equipment for the Fire Department. This purchase stands to replace the existing hydraulic system that's on Engine 2. They invited vendors out, had staff put their hands on several different types of equipment, both conventional and hydraulic and battery operated tools. The proposal is for a battery operated set, which does now meet the standards as hydraulic tools would. The benefit for them is that they are not tethered to a power pack or hydraulic set if they do end up with a vehicle far off the roadway. There's more portability with the battery operated set.

They had contacted the manufacturer of their current system and they did not have our particular serial numbers on file so the best they could tell them pre-dated was 1992. The second concern they have with their current system is that they had a hose failing on the hydraulic system this year and they were willing to ship us a new hose to do a replacement but they would not have a technician do it and they would not honor the warranty of the hose because of the age of the equipment. Most importantly, from 1992 the automobile industry has undergone significant changes in vehicle safety and technology, especially with composite metals and safety which renders their current set of tools really inferior to today's expectations and requirements.
They have identified the gambling fund as a funding source for this purchase which traditionally has been used to help support public safety, mainly the fire department in purchasing large equipment.

He also wanted to note that moving forward they have identified funding these purchases specific to auto extrication equipment in the capital plan. But to offset some of those costs moving forward the next purchase would be in five years from now. So this will replace the current need now and jump start the direction that they have established with the capital plan.

Schmidt provided two quotes. He explained that the cheaper quote is a demo set and his hesitation on purchasing a demo set is that these tools travel around and tend to get pretty beat up. They still would be honored under warranty however the maintenance that would come with purchasing a demo set would be higher than just purchasing a new set of tools. With that being said, it is the Fire Department's recommendation that they purchase the new set for a total of $20,016 with the funds coming from the gambling fund for the purchase.

MOTION TO APPROVE THE PURCHASE OF THE NEW SET OF EXTRICATION EQUIPMENT FOR THE FIRE DEPARTMENT BY BAUER, SECONDED BY TVEIT; ALL IN FAVOR, MOTION PASSES.

Wild & Scenic River Rum River Management District Res. 2018-46

Thunstrom explained that this stems back to a work session that they had a month ago. They discussed how in 1977 there was the Rum River District Overlay that addressed several parcels of our land that touch the Rum River. Not based on size or distance from the river, but parcels as a whole. What this overlay does is set density standards within those parcels. They are finding that these density standards are having a major impact not only on our River's Edge Development which is an immediate need, but to our Comp Plan and any future development heading north along the river. What this variance is is the first step in a process to request the DNR make a variance towards those overlay standards. From this variance, they would be requesting some changes be made to address the River's Edge and maybe look at what he's doing and also how we are going to set forth in the development going north from there.

The first step is this Resolution. The Resolution will be attached to an application that is not yet finalized but they want to keep all of the pieces moving forward.

MOTION TO APPROVE THE WILD & SCENIC RIVER RUM RIVER MANAGEMENT DISTRICT RESOLUTION 2018-46 BY TVEIT, SECONDED BY BAUER; ALL IN FAVOR, MOTION PASSES.

Cost of Living Adjustment (COLA) for Non-Union City Employees for 2019

Kohlmann explained the cost of living adjustment proposal for non-union employees for 2019 and stated that this would be consistent with the Police Sergeant and Public Works Unions.

MOTION TO APPROVE THE COST OF LIVING ADJUSTMENT (COLA) FOR NON-UNION CITY EMPLOYEES FOR 2019 BY FELDMAN, SECONDED BY BAUER; ALL IN FAVOR, MOTION PASSES.

City Offices – Holiday Hours

Kohlmann said that Christmas Eve is considered a ½ holiday and Christmas Day a full day holiday in our city personnel policy. The question is if we want to open Monday morning for a ½ day. He doesn't know if people would come in to City Hall and there will probably be a lot of vacation requests if we keep it open.

MOTION FOR THE CITY HOURS CLOSING ON THE 24TH & 25TH WITH NO ½ DAY FOR CITY OFFICES-HOLIDAY HOURS BY TVEIT, SECONDED BY FELDMAN; ALL IN FAVOR, MOTION PASSES.

10. MEETING OPEN TO THE PUBLIC

Sarah Udvig, 3709 229th Lane NW, #2, wanted to let everyone know that she was at the Superintendent search meeting tonight and they approved a slate of 6 candidates from a total of 25 applicants. Their interviews will take place all day December 4th.

11. REPORTS
    A. Department Reports –
    B. Councilmember Reports -
    C. Upcoming Events –

Dec 17 City Council Mtg @ St. Francis Area Schools District Office 6:00 pm
Dec 19 Planning Comm Mtg @ St. Francis Area Schools District Office-**CANCELLED**

Councilmember Reports

Bauer talked about the tragic accident on 47. In the interim, he would like lights to be changed. He feels that would be a quick and easier fix to make drivers more aware. We need to make that change.

Tveit said that at every meeting he tells everyone to be careful at night, it's getting dark, watch for kids. Sometimes he wonders if it does any good. It's typically not a good time to change policy when emotions are running high, because then there's a knee jerk reaction. It is good that the emotions are high because it spurs motivation and people to have campaigns to raise awareness but he wants to caution everyone that change for the sake of change might not be the right thing to do. Once the change is there, we are stuck with it. He encourages everyone to take a deep breath to determine what the best course of action is. He has noticed volunteers out at the crosswalk and that is really great, but volunteerism eventually drops off.

Parents, teach your kids to push the button, don't proceed unless you look both ways and it's clear. Drivers, please look for people. A lot of kids forget to push the button. Open your eyes and slow down. Just because the speed limit is 50 mph you don't have to drive that.

Tveit also encourages the police officers to patrol the area. He feels bad for the families involved, the driver, witnesses, and our first responders.

Feldman said he would like to thank the public for the input they brought tonight.

He also thanked the police department and fire department for their great job on the accident.

Feldman asked the public to keep the flames hot. The public forgets easily and we can't let that happen here. We need to keep the flame going until we get a solution. None of us know what the solution will be. It may be a combination of all things. Time for talking is done, time for action is now, and if we need to pay for it, let's do it. Let's hope for a full recovery for these girls so they can come back and see the changes and know that they had a lot to do with those changes.

Be safe as the holidays come up, and keep abreast of the city through the St Francis post pages, Mayor Feldman's page, and the Facebook page What's Going on in St. Francis.

12. ADJOURNMENT

Meeting adjourned at 9:17 pm

Respectfully Submitted by:

_____
Lori Streich, Acct Tech/Deputy Clerk

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

JOINT WORK SESSION WITH OAK GROVE CITY COUNCIL NOTES

NOVEMBER 27, 2018

Mayor Steve Feldman called the work session to order at 7:00 pm.

Members present: Mayor Steve Feldman, Councilmembers Joe Muehlbauer, Robert Bauer, Rich Skordahl, Jerry Tveit

Also Present: City Administrator Joe Kohlmann, City Engineer Craig Jochum (Hakanson Anderson), Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, Councilmember Elect Sarah Udvig, Councilmember Elect Kevin Robinson, Oak Grove City Administrator Loren Wickham, Oak Grove Mayor Mark Korin, Oak Grove City Councilmembers Dan Denno, Scott Lawrence, Mike Wylie, Paul Tradewell, Oak Grove Councilmember Elect John West and Weston Rolf, Oak Grove City Engineer Chuck Schwartz, Oak Grove Assistant Public Works Director Matt Emerson

1) Oak Grove Ponds Development Sewer Connection Proposal

Mayor Feldman began by thanking his staff for all of the time they have put into this proposal.

City Administrator Kohlmann explained that the City of St. Francis is asking for $100,000 cash up front and the reason for that is in order to take Oak Grove into our collection system St Francis will have a $350,000 pipe upgrade. There is also a $50,000 connection fee. After that it's the St. Francis established monthly base rate and monthly usage rate which is the same rates that our residents pay. The required $13.17/month was also added in that Oak Grove needs to retain. If you factor that into your billing for your operation and maintenance you get to a final bill potentially for a resident of $66.63.

Discussion continued regarding connection costs, who's responsible for system maintenance from the main connection to the individual homes, contract details, and future development expansion in St. Francis and how that may affect the system.

The City of Oak Grove answered questions from the Oak Grove Ponds residents in regards to what their actual costs would be if Oak Groves decides to hook up.

Oak Grove Mayor Korin expressed his gratitude to the City of St. Francis Council and Staff for their time and work involved in putting this proposal together and appreciated how the meeting went. Oak Grove and St. Francis were both able to express their concerns and ask questions of each other and he really appreciated that.

St. Francis Public Works Director Teicher reminded everyone that he will be giving a tour of the St. Francis Water Treatment plant on Wednesday, November 28th @ 3:00 pm.

Meeting adjourned at 8:45 pm.

Respectfully submitted by:

_____

Lori Streich
Acct Tech/Deputy Clerk

DRAFT

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 C

TO: Joe Kohlmann, City Administrator

FROM: Todd Schwieger, Police Chief

SUBJECT: **Officer Hiring**

DATE: December 17, 2018

OVERVIEW:
On September 17th, 2018 City Council gave approval to fill a vacant police officer position and on September 21st the vacant position was advertised. After the interview process it was determined that background investigations would be conducted on the 3 top scoring candidates. Top scoring candidate Brandon Boe successfully completed his background investigation performed by Investigator Schwieger. Brandon Boe is a 2 year veteran police officer with the Glyndon Minnesota Police Department and has prior law enforcement experience with the Bismarck North Dakota Police Department. After consulting with staff, a conclusion was made to offer Brandon Boe the position of police officer with the St Francis Police Department. Brandon was offered the position on December 11, 2018 contingent upon City Council approval and successfully completing a psychological evaluation and medical exam. Due to Brandon having law enforcement experience and the current challenges of finding qualified candidates, Brandon was offered to start at step 2 of the current police officer pay scale. Step 2 is reserved for candidates with 2-4 years of experience. Brandon appears to be a very qualified candidate and eager to continue his law enforcement career with the St Francis Police Department.

Also, the addition of a 12th licensed police officer was originally discussed at a September 10th, 2018 City Council work session. The approved 2019 police department operating budget includes funding for an additional licensed police officer. As mentioned, background investigations are being conducted on the top 3 candidates from our current hiring process. The police department is confident that a second qualified candidate could successfully complete a background investigation. If no further qualified candidates from the current candidate pool successfully pass a background investigation, the police department could look at the current candidate list for other qualified candidates or advertise for the position.

ACTION TO BE CONSIDERED:
Motion to authorize hiring police officer candidate Brandon Boe at step 2 of the police officer pay scale and approval to fill the 12th officer vacancy identified in the 2019 budget.

BUDGET IMPLICATION:
The approved 2019 operating budget accounts for the replacement officer as well as an additional officer to bring the police department licensed officer count to 12.

Attachments: None

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 D

TO: Mayor & City Council

FROM: Barb Held, City Clerk

SUBJECT: **Tax Forfeit Property 32-3424-22-0002**

DATE: December 17, 2018

OVERVIEW:
This property originally forfeited in 1987 and transferred into the City of St Francis's name with a "conditional use" attached to the property. Staff is not sure exactly what the "conditional use" was intended for.

The City drafted an Ordinance in 2016 to sell the property to the adjacent landowner to the north for the taxable value. While in the process of selling this property to the adjacent owner, the City received notice from Anoka County that the parcel had to be turned back over to the State. Being the City was not using this property for its intended "conditional use" MN law states that we must re-convey back to the State of Minnesota, which is what happened. Anoka County informed staff that in order for this property to be sold to an individual or a municipality it must go through what is called "classification" by the City and DNR. Anoka County's intention is to sell to the adjacent landowner but the city must first complete the classification paperwork that is attached along with adopting a resolution.

ACTION TO BE CONSIDERED:
Adopt Resolution 2018-46 Approving the Classification and Sale of Tax Forfeit land and staff will complete the additional required paperwork.

BUDGET IMPLICATIONS
This small parcel will go back on the tax rolls once it is purchased and combined with an adjacent landowner.

Attachments: Document from Anoka County
Resolution 2018-47

Anoka County
PROPERTY RECORDS & TAXATION DIVISION

Respectful, Innovative, Fiscally Responsible

November 14, 2018

City of St Francis
Barb Held
23340 Cree St NW
St Francis, MN 55070

RE: 2018 Classification List for Tax-Forfeited Property

Hello,

Enclosed you will find the following:

A. Resolution #2018-144 dated November 13, 2018, classifying certain forfeit lands in Anoka County.

B. A classification and sale approval form listing the lands classified in Resolution #2018-144 that lie within your jurisdiction, which is to be signed, sealed and returned to the county along with a copy of the motion or resolution of your governing body approving the classification and sale.

C. A form for the forfeit parcels shown on the list of forfeit lands in your jurisdiction to help us analyze and appraise the parcel. We ask that you complete and return these form(s) to the county.

D. A verification of special assessments form(s) that is to be completed, signed, sealed and returned to the county.

Chapter 282.01, Subdivision 1, of the Minnesota Statutes requires that the town board or governing body of a municipality must approve the classification and sale of forfeit parcels that lie within their jurisdiction. If disapproval of any parcel is not made within 60 days from the date of this letter, it is deemed that the town board or governing body has approved the classification and sale.

If the town board or governing body desires to acquire any parcel lying within the boundaries of the municipality, it shall, within 60 days of the request for classification and sale approval, file a written application with the county board to withhold the parcel from sale. The county board will then withhold the parcel from sale for six months.

If the town board or governing body fails to acquire the property within the withholding period, the county may offer it for sale upon expiration of the withholding period.

A municipality or township will have to pay maintenance costs incurred by the county (if any) during the six months the property is withheld from public sale, and if the parcel is not offered for public sale after the six month period.

All parcels on the list are still within the repurchase period. If you desire to acquire any parcels still within the repurchase period, you can file an application which can be acted upon at the appropriate time, assuming the county board does not allow repurchase of the parcel.

If you have any parcels in your packet that are shown as withdrawn under Chapter 282.018, you can apply to acquire them or approve their sale, but a special bill will first have to be passed by the legislature before they could be sold to anyone. That is assuming the Department of Natural Resources (DNR) will support the sale and not require them to remain in public ownership as forfeit land.

We would like to have all the form(s) and paperwork returned to me by January 16, 2019.

Thank you in advance for your assistance. If you have any questions, please do not hesitate to call me at 763-324-1137.

Sincerely,

Pamela J. LeBlanc
Anoka County Land Commissioner

PL/pw
Enclosures

2018 Classification List
CITY OF ST. FRANCIS

UNPLATTED

32-34-24-22-0002

UNPLATTED VILLAGE OF ST FRANCIS TH PART OF THE NW1/4 OF SEC 32-34-24 ANOKA CNTY, MINN DESC AS FOL-COM AT A PT ON THE W LINE OF SAID SEC 32 WHICH POINT IS 891 FT S OF THE NW COR OF SAID SEC-TH PROCEEDING ELY A DIST OF 300FT ON A LINE PRLL WITH THE N LINE OF SAID NW1/4-TH S & PRLL WITHTHE W LINE OF SAID NW1/4 A DIST OF 150 FT TO THE ACTUAL POINT OF BEG-TH CONTINUING S ON SAID PRLL LINE A DIST OF 38.4 FT-TH WLY & PRLL WITH THE N LINE OF SAID NW1/4 A DIST OF 300 FT TO THEW LINE OF SAID NW1/4-TH N ON THE W LINE OF SAID NW1/4 A DIST OF 38.4 FT-TH ELY & PRLL WITH THE N LINE OF SAID NW1/4 A DIST OF 300 FT TO THE POINT OF BEG(SUBJ TO EASE OF RECORD)

State of Minnesota

County of Anoka
State of Minnesota

The Foregoing classification of lands above described lying within the boundaries of the CITY OF ST. FRANCIS in said County and State is hereby approved.

Dated_____,_____
Attest:_____

_____

_____
(CLERK)

The CITY COUNCIL of the
CITY OF ST. FRANCIS

_____

BY_____
(MAYOR)

VERIFICATION OF SPECIAL ASSESSMENTS

CITY OF ST. FRANCIS

PIN# 32-34-24-22-0002 DATE OF FORFEITURE: 12/19/2016

Before Forfeiture Amount_____

After Forfeiture Amount_____

Special Assessments Not Previously Certified_____

Watershed District_____

We ask that you enter the amount of special assessments by category on the captioned parcel. If there are none, please enter a zero.

If you need to verify the amounts, please contact Peggy Wedan @ 763-324-1137 in the Property Records and Taxation Division.

If your municipality or township has not previously certified special assessments on a forfeit property, you should now certify them to the PROPERTY RECORDS AND TAXATION DIVISION, and enter them on the line, 'Special Assessments Not Previously Certified'.

Improvements before forfeiture should include principal and interest up to the date of forfeiture and all deferred installments of principal.

Improvements after forfeiture should include ONLY THE TOTAL PRINCIPAL AMOUNT. MS 282.01, Subd. 3 requires improvements made after forfeiture to be considered by the County Board in setting the appraised value for sale purposes. The apportionment of proceeds after sale is done in accordance with MS 282.08.

_____

Clerk of Township, Municipality or Watershed District

(Seal)

_____

Date

PIN# 32-34-24-22-0002

Please complete the following information by answering all applicable questions.

1. Is this parcel buildable?

   a) Has your city/township adopted a local ordinance governing minimum area, shape, frontage or access? (If yes, answer 1b; if no, proceed to question 5.)
   b) Does this parcel comply with your local ordinances regarding minimum area, shape, frontage or access and, because of this, can be improved? If it does not comply, please list reason(s) for non-compliance

2. Do you recommend combining this parcel with an abutting forfeit parcel, if there is one?

3. If your answer to #2 is yes, indicate which parcel on the list.

4. Do you recommend selling this parcel to the abutting landowner?

5. What is the current zoning of the forfeit parcel?

6. Are there any buildings on the parcel?

7. Does the city/township want an easement over the parcel?

Any other information you feel would be useful:

Name of person completing this questionnaire:_____

Title of person completing this questionnaire:_____

Thank you for providing this information. Please return to:

Pamela J. LeBlanc
Land Commissioner
2100 3RD Avenue
Anoka, MN 55303

32-34-24-22-0002

October 2, 2018

1:600

0 25 50 100 ft

0 5 10 20 m

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Anoka County, MN

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Map Scale
1 inch = 100 feet
12/13/2018

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2018-47

A RESOLUTION APPROVING THE CLASSIFICATION AND SALE OF TAX FORFEIT LAND (32-34-24-22-0002)

WHEREAS, the Board of County Commissioners of Anoka County, Minnesota, has prepared Resolution #2018-144, which describes lands forfeited to the State of Minnesota pursuant to chapter 282.01, Subdivision 1 of the Minnesota Statutes, and has determined that it is advisable to sell said land; and

WHEREAS, the City Council of St. Francis, Anoka County, Minnesota, has reviewed said list of forfeited lands and finds that the City of St. Francis does not wish to acquire any portion of this land.

NOW THEREFORE, BE IT RESOLVED that the land on 2018-Classification List which is with the City of St. Francis be approved for the sale of tax forfeit land.

ADOPTED BY THE CITY COUNCILOF THE CITY OF ST. FRANCIS THIS 17th DAY OF DECEMBER, 2018.

APPROVED:

_____
Steven D. Feldman, Mayor

ATTEST:

_____
Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 E

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
SUBJECT: **Replacement of Emergency Snow Removal Vehicle**
DATE: 12/17/2019

OVERVIEW: It's time to update the 2008 International single axle dump truck. This is one of our main line emergency snow removal vehicles. As always we try to find and make improvements to our efficiency whenever we can, especially when it comes to equipment replacement. At the time of purchase this truck was placed on a 10 year replacement plan due to the harsh environment it had to exist in. In 2019 the 2008 International Single Axle is scheduled for refurbishing and rebuilding. The intent would be to make this truck as efficient as the newest 2018 plow truck. The rebuilding of the 2008 truck would include all new plow equipment, rear mounted wing, removal of the hook body and replacing with a stainless steel elliptical body to shave weight to regain horsepower and stability. The frame and permanent components would then be sandblasted and repainted. After outfitting this truck with all the new equipment and updates in the amount of **$105,628.00** we are still unable to achieve the expectations of the truck we are looking for. This truck is already at max engine output (280 hp) and due to the double frame this truck would still be underpowered when fully loaded for snow removal (primary purpose). This 2008 truck would still be scheduled for replacement in **10** years (2029) as the truck would be at its useful life expectancy of 20 years. We feel this money spent on refurbishing and rebuilding would be more wisely spent on a new tandem axle truck now instead of in 10 years. The new tandem would become a **20** year truck instead of a 10 year truck and would be scheduled for replacement in **2039**. The tandem is a heavier truck and is less likely to get stuck, this allows the operator to use and apply the salt load during the first pass instead of conserving the load for weight and having to make multiple passes. A larger load capacity also means less trips back and forth to reload during snowplowing operations.

ACTION TO BE CONSIDERED: Authorize the purchase of the Western Star cab and chassis specified by Boyer Trucks per MN State Bid contract in the amount of **$74,280.88** this price does include the trade of our 2008 International. Also, authorize the purchase of the plow equipment from Towmaster per MN State Bid contract in the amount of **$124,480.00**.

BUDGET IMPLICATION: Capital Equipment Funds in the amount of **$198,760.88** are available for this purchase in the Capital Equipment Replacement Fund.

Attachments:
1. Specs from Boyer Trucks
2. Specs from Towmaster
3. Plan-it budget sheets
4. Sample truck pictures

Capital Improvement Plan

2019 *thru* 2023

City of St. Francis, Minnesota

Department Public Works
Contact Public Works Director
Type Equipment
Useful Life 10
Category Vehicles

Project # PW-17-006
Project Name 2008 Dump Truck referb

Total Project Cost: $70,000

Description

2019 - 2008 International Dump Truck Referb - renovate and overhaul truck, snow and ice control equipment. $70,000.

Justification

Dump Trucks are used for snow/ice control, material hauling, debris clean up and road maintenance. These trucks are equipped with reversible front plows, wings, underbody plows, sanders and brine tanks. These trucks are used to ensure that adopted City Standards are met for street maintenance, utility infrastructure maintenance and snow/ice control.

Because the City did not have proper facilities to care for this truck from its original purchase the useful life has been shortened. Refurbishing this truck can extend the useful life of this tool. Renovation will likely be a combination of removing the hook hoist and replacing with standard dump hoist to alleviate overweight and underpowered condition, rebuilding or replacing deteriorating box, adding elliptical brine tanks to improve stability and balance, moving wing mount to rear of truck to maximize efficiency, replacement of corroding hydraulic and electrical components, undercoating frame and bottom of truck.

This renovation will allow the ability to provide services as per adopted standards.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	70,000					70,000
Total	**70,000**					**70,000**

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	70,000					70,000
Total	**70,000**					**70,000**

Capital Improvement Plan

2019 *thru* 2023

City of St. Francis, Minnesota

Department Public Works
Contact Public Works Director

Project #	**PW-17-007**
Project Name	**2008 Dump Truck replacement**

Type Equipment
Useful Life 20
Category Vehicles

Total Project Cost: $250,000

Description

2029 - 2008 International dump truck w/ snow and ice removal equipment replacement w/similar equipment - $250,000

Justification

Dump Trucks are used for snow/ice control, material hauling, debris clean up and road maintenance. These trucks are equipped with reversible front plows, wings, underbody plows, sanders and brine tanks. These trucks are used to ensure that adopted City Standards are met for street maintenance, utility infrastructure maintenance and snow/ice control.

Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.

Estimated replacement prices do not include trade values.

Budget Impact/Other

TOWMASTER TRUCK EQUIPMENT
TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.
QT 28364

** QUOTATION **

Ship To: Cust: 3128 **Phone:**	**Bill To:** **Phone:**
ST. FRANCIS, CITY OF	ST. FRANCIS, CITY OF
23340 CREE STREET NW	23340 CREE STREET NW
ST. FRANCIS MN 55070 USA	ST. FRANCIS MN 55070 USA

ATTN: JEREMY SHOOK

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	6/14/18	6/14/18	0/00/00

Serial No.

Build Instructions F.O.B. LITCHFIELD, MN -OR- CUSTOMER LOCATION W/FUEL CHARGES ONLY

Other Instructions **STATE OF MN CONTRACT #_____(TBD)**

Qty	Part No.	Description	Price Ea.	Net Amt.
1	9900140	- Body 14'6" EDGE-RS/CS-56-46-46 - - 56" 7ga Stainless Front w/CS hoist doghouse, 46" 7ga Stainless radius sides (no pockets), 46" 7ga Stainless w/Hardox 450 face Tailgate, 1/4" Hardox-450 Floor, 8" I-Beam Longsills, Air-trip ready linkage, Underside Black	$13,903.00	$13,903.00
1	9901701	- Installation of Dump Body to hoist	$1,315.00	$1,315.00
1	9900145	- Body acc'y TMTE Air trip kit, w/solenoid valve,	$297.00	$297.00
1	9901702	- Installation of air operated tailgate latch kit, with solenoid valve in hydraulic valve enclosure.	$273.00	$273.00
1	9900147	- Body acc Box Vibrator - Cougar model DC3200	$641.00	$641.00
1	9901703	- Installation of Box Vibrator, with solenoid located in hydraulic valve enclosure.	$319.00	$319.00
1	9900156	- Cabshield, 1/2 type Stationary Free-Standing style,w/plain STAINLESS STEEL canopy, Hot-Dipped Galvanized tubing construction support stand, Slotted Center Viewing Window, (2) shovel holders, & reservior mounts, Installed.	$2,214.00	$2,214.00
1	9900185	- Walkrail removable both sides of 14' RC & RS body, Installed	$1,120.00	$1,120.00
1	9900207	- Ladder Flip-A-Way Access ladder (STAINLESS STEEL) Including Grab Handle above, and Interior Step, ea, Installed SPECIFY LOCATION HERE: LH REAR (TARP APPLICATION)	$427.00	$427.00
1	9900211	- Body acc'y Dual "split" sander manifolds in rear corner posts	$305.00	$305.00

--- Continued ---

Price:

Total Discounts:

Net Cost:

Freight

Total:

Accepted by **Date**

TRKQT3

TOWMASTER TRUCK EQUIPMENT
TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.
QT 28364

** QUOTATION **

Ship To: Cust: 3128	**Phone:**	**Bill To:**	**Phone:**
ST. FRANCIS, CITY OF		ST. FRANCIS, CITY OF	
23340 CREE STREET NW		23340 CREE STREET NW	
ST. FRANCIS MN 55070 USA		ST. FRANCIS MN 55070 USA	

ATTN: JEREMY SHOOK

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	6/14/18	6/14/18	0/00/00

Serial No.

1 9904246 - Light Warning TMTE1SS-3 PKG: (2) STAINLESS STEEL 23H 3-light LED Micro-Edge, (2) 5M-400 Super-LED, (2) Side TIR3 LED, (2) 400 Max B-T-T LED, & (2) 400 LED BU Lights, in Stainless M Housings, (1) TIR3 LED Wing light, and (2) 4" LED work lights Installed	$4,037.00	$4,037.00
1 9900244 - Light Mirror mt HOH plow light pkg INSTALLED	$698.00	$698.00
1 9900267 - Fender set Minimizer M400, for Tandem Axle, black Poly, Installed	$1,163.00	$1,163.00
1 1991014 - Minimizer FKFRTL2B Floor Mat Set for Freightliner	$112.00	$112.00
1 9905144 - Tarp Shur-Co Arm-Matic electric tarp SGL & TDM w/ tarp, STD motor,Front Roller, Rear Air Lock Kit, Installed	$3,405.00	$3,405.00
1 9904690 - Camera System, NORTECH 9100 HCS, w/9100-1 color 7" LCD video display, mount, & (3) video inputs, 9100-2HC 120 degree night vision CCD weather-proof HEATED camera, 9100-4 65' waterproof harness, & wireless Remote.	$287.00	$287.00
1 9904691 - INSTALLATION of Single camera system **NOTE: Standard Rear Wing Viewing mount location	$273.00	$273.00
1 9905502 - PreCise ARC Sensor Mount #1126929, only	$40.00	$40.00
1 9905834 - PreCise ARC Wireless Sensor #1117640, only **NOTE: Communicates directly with SSC6100 GEN 5 controller	$464.00	$464.00
1 9905401 - INSTALLATION only, PreCise ARC system	$251.00	$251.00
1 9900297 - Pre-Wet Towmaster/Varitech LDS-TMR-190-EGF Body Side Mt Sys for Elliptical body. (2) 95 gal tanks, mtg hardware, plumbi	$3,362.00	$3,362.00

--- Continued ---

Price:

Total Discounts:

Net Cost:

Freight

Total:

Accepted by **Date**

TRKQT3

TOWMASTER TRUCK EQUIPMENT
TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

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ST. FRANCIS, CITY OF		ST. FRANCIS, CITY OF	
23340 CREE STREET NW		23340 CREE STREET NW	
ST. FRANCIS MN 55070 USA		ST. FRANCIS MN 55070 USA	

ATTN: JEREMY SHOOK

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	6/14/18	6/14/18	0/00/00

Serial No.

	ng, Electric Gravity Feed valve		
1	9902483 - Installation of TMR pre-wet system (New Towmaster Body)	$865.00	$865.00
1	9900317 - Hoist Towmaster/MAILHOT CS130-5.5-3 DOUBLE ACTING	$2,876.00	$2,876.00
1	9901711 - Installation of Telescopic DOUBLE acting hoist	$1,314.00	$1,314.00
1	9900311 - Hoist TMTE 48" Stabilizer	$1,408.00	$1,408.00
1	9902503 - Installation of TMTE Stabilizer & Safety Props	$410.00	$410.00
1	9902924 - Scraper FALLS IB-10A 1" MB, w/single lift cylinder W/12" bolt-on extension (11' total), LESS CUTTING EDGES	$7,090.00	$7,090.00
1	9903276 - VBL PolarFlex 3' Underchassis Complete System (includes bolts & nuts)	$658.00	$658.00
2	9903277 - VBL PolarFlex 4' Underchassis Complete System (includes bolts & nuts)	$877.00	$1,754.00
1	9904802 - VBL V45-PF-HFL Hard Faced Wrap-Around Curb Runner, LH PolarFlex, New Style	$172.00	$172.00
1	9901705 - Installation of underbody fixed angle scraper w/single lift cylinder	$2,590.00	$2,590.00
1	9904232 - Scraper FORCE Electric pressure transmitter to read on LCD screen, installed	$480.00	$480.00
1	9900351 - Scraper FORCE reverse/Auto-Lift system, ADD-A-FOLD valve, installed	$466.00	$466.00

--- Continued ---

Price:

Total Discounts:

Net Cost:

Freight

Total:

Accepted by **Date**

TOWMASTER TRUCK EQUIPMENT
TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
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23340 CREE STREET NW			23340 CREE STREET NW	
ST. FRANCIS	MN 55070	USA	ST. FRANCIS	MN 55070 USA

ATTN: JEREMY SHOOK

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	6/14/18	6/14/18	0/00/00

Serial No.

1	9902948 - Wing Falls RHSDL10A-HYDPB Primed LESS CUTTING EDGES	$10,217.00	$10,217.00
1	9900388 - Installation Falls SDL Series Wing - w/Bulkhead Couplers	$4,117.00	$4,117.00
1	9901431 - Wing Falls RL (REAR LIFT) up charge SDL WING	$433.00	$433.00
1	9900479 - Wing Falls Gloss Black - Paint Moldboard	$309.00	$309.00
1	9900555 - Plow Hitch Falls 44XB2/STD/STD/SA/SPR-RET/HITCH	$3,013.00	$3,013.00
1	9900589 - Installation Falls Plow Hitch - 40 Series 3Line/STDBLKHD	$1,745.00	$1,745.00
1	9900625 - Plow Push Unit Falls 24/44 Series Std	$882.00	$882.00
1	9900637 - Plow Falls High Visibility Marker Set	$97.00	$97.00
1	9900639 - Plow Falls Rubber Belt Deflector Kit - Installed	$336.00	$336.00
1	9900641 - Plow Falls Parking Stand - Screw Adj Style	$304.00	$304.00
1	9903074 - Plow Falls Poly PTE-1248/TRP-EDG/NOSHU/POLY-BLK Plow LESS CUTTING EDGES	$9,152.00	$9,152.00
2	9902871 - VBL 3/4" x 6" - 3' w/25° Tungsten Carbide Insert, Std Punch, Flat Blade **NOTE: For Wing	$186.00	$372.00
4	9902872 - VBL 3/4" x 6" - 4' w/25° Tungsten Carbide Insert, Std Punch, Flat Blade **NOTE: (1) For Wing, (3) For Plow	$248.00	$992.00
2	9902814 - VBL V45-HFR-12 RH Vallite Hard Faced Curb Runner, 12" ctrs	$237.00	$474.00

--- Continued ---

Accepted by **Date**

Price:
Total Discounts:
Net Cost:
Freight
Total:

TOWMASTER TRUCK EQUIPMENT
TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.
QT 28364

** QUOTATION **

Ship To:	**Cust:** 3128	**Phone:**	**Bill To:**	**Phone:**
ST. FRANCIS, CITY OF			ST. FRANCIS, CITY OF	
23340 CREE STREET NW			23340 CREE STREET NW	
ST. FRANCIS	MN 55070	USA	ST. FRANCIS	MN 55070 USA

ATTN: JEREMY SHOOK

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	6/14/18	6/14/18	0/00/00

Serial No.

**NOTE: (1) For Plow, (1) for Wing		
1 9902815 - VBL V45-HFL-12 LH Vallite Hard Faced Curb Runner, 12" ctrs	$237.00	$237.00
**NOTE: For Plow		
1 9900757 - Hitch TMTE Heavy Duty plate assembly,	$281.00	$281.00
1 9901716 - Hitch Installation of Pup Hitch (weld in style)	$728.00	$728.00
**NOTE: HITCH PLATE FACE TO BE LOCATED: _____ IN REFERENCE TO REAR TIRE FACE.		
1 9900764 - Hitch PREMIER 2300 Air Cushion Pintle, installed	$749.00	$749.00
1 9902493 - Hitch 7 contact Standard Round Pin Std socket installed	$103.00	$103.00
1 9900773 - Hitch Furnish and install gladhands on truck	$169.00	$169.00
1 9900791 - Sander Falls 1ASD-6CDSS-6P-1D-1S-LM, Salt Special 6", Stainless Steel Unit, LH Discharge, Single Poly Spinner Ass'y, complete sander (includes extra salt shield)	$4,886.00	$4,886.00
1 9901718 - Sander Install & dual manifold RH & LH rear	$787.00	$787.00
1 9900823 - Sander TMTE Exterior (removable) sander/tailgate spill plates, Stainless Steel	$374.00	$374.00
1 9900851 - Valve System, Force Add-A-Fold MCV-ISO Valve 9 Functions , INSTALLED	$10,237.00	$10,237.00
**NOTE: BOX HOIST, PLOW LIFT, PLOW ANGLE, WING TOE, WING HEEL, WING PUSH-BAR, SCRAPER LIFT, AUGER, & SPINNER		
1 9902497 - Control System Force ULTRA-4-6100 Commander control, Installed	$10,911.00	$10,911.00
	--- Continued ---	

Price:

Total Discounts:

Net Cost:

Freight

Total:

Accepted by _____ **Date** _____

TRKQT3

TOWMASTER TRUCK EQUIPMENT
TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.
QT 28364

** QUOTATION **

Ship To:	**Cust:** 3128	**Phone:**	**Bill To:**	**Phone:**
ST. FRANCIS, CITY OF			ST. FRANCIS, CITY OF	
23340 CREE STREET NW			23340 CREE STREET NW	
ST. FRANCIS	MN 55070	USA	ST. FRANCIS	MN 55070 USA

ATTN: JEREMY SHOOK

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	6/14/18	6/14/18	0/00/00

Serial No.

1 9900874 - Filter Force IN-TANK mounted filter installed	$452.00	$452.00
1 9900882 - Reservoir TMTE Cabshield mt (stainless steel) w/intank filter provision, installed	$2,571.00	$2,571.00
1 9900888 - Pump Force FASD45L LS (6 ci) installed	$3,670.00	$3,670.00
1 9900893 - Valve Force Cable pull-off (for use w/telescopic hoist) installed	$491.00	$491.00
1 9900871 - Switch TMTE BODY UP Installed (electric controls only)	$182.00	$182.00
1 9900884 - Sensor Force Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab, installed	$220.00	$220.00
1 WARRANTY - TOWMASTER EXCLUSIVE WARRANTY: 5 yr Steel/Stainless Steel Body Structure; 5 yr Whelen LED Light Systems; 3 yr Palfinger Hoists; 4 yr SwapLoader Hoists; 1 year Swenson Spreaders, 2 yr Hyd, FALLS Snow Equip, Tele Hoists, and all other items.		

Price: $124,480.00

Total Discounts:

Net Cost: $124,480.00

Freight

Total: $124,480.00

Accepted by

Date

TRKQT3

VENDOR INSTRUCTIONS

Print Date & Time 12/12/2018 8:18

Tandem Axle Cab & Chassis

VENDOR NAME Boyer Ford Trucks, Inc

YEAR, MAKE AND MODEL 2019 Western Star 4700 SF 6x4

This section for use when ordering

WB	210"
CA	129" CT
AF	63"
Rear Ratio	4.11
Cab Color	White
Wheel Color	Alum
Note	City of St Francis 4700 6x4

Grand Total	$	119,559.51

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
WD110042	1.0	Price for Base Unit:	1	$ 88,102.00	$ 88,102.00
	2.0	**FRAME OPTIONS**			
549-002	2.1	FRONT FRAME EXTENSION	1	$ 500.11	$ 500.11
606-999	2.2	CUSTOM HOLE PUNCHING IN FRAME		$ 79.72	$ -
556-997	2.3	DEDUCT FOR NO FRONT BUMPER	1	$ (306.12)	$ (306.12)
551-002	2.4	FRAME FASTENER OPTION (BOLT OR HUCK SPUN)		$ 151.47	$ -
	2.5	FRAME, R.B.M., S.M., PSI, CT			
545-475	2.6	1,808,400: 15.07: 120,000 , UP TO 106		$ -	$ -
545-505	2.7	1,808,400: 15.07: 120,000 , 107 TO 118		$ 134.99	$ -
545-607	2.8	1,808,400: 15.07: 120,000 , 119 TO 158		$ 344.92	$ -
545-642	2.9	1,808,400: 15.07: 120,000 , 159 TO 172		$ 402.32	$ -
545-698	2.10	1,808,400: 15.07: 120,000 , 173 TO 194		$ 459.72	$ -
545-735	2.11	1,808,400: 15.07: 120,000 , 200 TO 209		$ 722.26	$ -
545-475	2.12	2,037,600: 16.98 : 120,000 , UP TO 106		$ -	$ -
545-505	2.13	2,037,600: 16.98 : 120,000 , 107 TO 118		$ 168.47	$ -
545-607	2.14	2,037,600: 16.98 : 120,000 , 119 TO 158		$ 377.87	$ -
545-642	2.15	2,037,600: 16.98 : 120,000 , 159 TO 172		$ 399.13	$ -
545-698	2.16	2,037,600: 16.98 : 120,000 , 173 TO 194		$ 549.00	$ -
545-762	2.17	2,037,600: 16.98 : 120,000 , 195 TO 219		$ 845.56	$ -
545-475	2.18	2,592,000: 21.60 : 120,000 , UP TO 106		$ 146.15	$ -
545-505	2.19	2,592,000: 21.60 : 120,000 , 107 TO 118		$ 338.01	$ -
545-607	2.20	2,592,000: 21.60 : 120,000 , 119 TO 158	1	$ 547.41	$ 547.41
545-642	2.21	2,592,000: 21.60 : 120,000 , 159 TO 172		$ 614.90	$ -
545-698	2.22	2,592,000: 21.60 : 120,000 , 173 TO 194		$ 682.40	$ -
545-762	2.23	2,592,000: 21.60 : 120,000 , 195 TO 219		$ 1,051.23	$ -
545-502	2.24	3,204,000: 26.70 : 120,000 , UP TO 117		$ 623.41	$ -
545-505	2.25	3,204,000: 26.70 : 120,000 , 118 TO 118		$ 760.52	$ -
545-605	2.26	3,204,000: 26.70 : 120,000 , 119 TO 157		$ 969.92	$ -
545-680	2.27	3,204,000: 26.70 : 120,000 , 158 TO 187		$ 1,098.53	$ -
545-698	2.28	3,204,000: 26.70 : 120,000 , 188 TO 199		$ 1,202.17	$ -
545-762	2.29	3,204,000: 26.70 : 120,000 , 200 TO 219		$ 1,431.76	$ -
547-001	2.30	1/4 C-CHANNEL UNIVERSAL FRAME REINFORCEMENT		$ 551.13	$ -
547-034	2.31	PARTIAL UNIVERSAL FRAME REINFORCEMENT AT FRONT	1	$ 520.30	$ 520.30
		*** NOTE: ADDITIONAL AFTER FRAME RESULTING IN AN INCREASE IN OVERALL LENGTH PRICES**		$ -	

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
		*** NOTE: ALL FRONT FRAME EXTENSIONS REQUIRE 4 QT. POWER STEERING RESERVOIR AND PARTIAL INNER FRAME AT FRONT SUSPENSION**		$ -	
551-020	2.32	HUCK SPIN CHASSIS FASTENERS EXCEPT REAR CLOSING CROSS MEMBERS		$ 127.55	$ -
587-003	2.33	REAR TOW HOOKS		$ 27.10	$ -
558-001	2.34	FRONT TOW HOOK N/A W/O FRONT FRAME EXTENSION		$ 29.23	$ -
558-033	2.35	REMOVABLE TOW HOOKS STORED ON CHASSIS		$ 93.01	$ -
558-063	2.36	HEAVY DUTY CENTER MOUNTED TOW PIN (REQUIRES CHROME FRONT BUMPER)		$ 237.56	$ -
556-075	2.37	16" CHROME FRONT BUMPER		$ 176.98	$ -
556-1E5	2.38	14" STEEL 3/8" FRONT BUMPER		$ 125.96	$ -
556-1E6	2.39	14" CHROMED STEEL 3/8" FRONT BUMPER		$ 233.31	$ -
55E-007	2.40	BUMPER MOUNTED IN BRIDGE FORMULA POSITION		$ 107.89	$ -
562-004	2.41	SNOWPLOW BACK OF CAB MIDSHIP # 1 CROSSMEMBER		$ 289.65	$ -
587-038	2.42	PREMIER # 2200 AIR PINTLE HITCH		$ 384.78	$ -
587-035	2.43	PREMIER # 2400 AIR PINTLE HITCH		$ 462.37	$ -
572-002	2.44	DROP CENTER TOWING CROSSMEMBER WITH U-BOLT ATTACHMENT 40,000#		$ 1,231.93	$ -
572-009	2.45	5/16" STEEL TOWING CROSSMEMBER AND A-FRAME WITH CLAVIS 40,000#		$ 1,154.34	$ -
601-099	2.46	BODY BUILDER DIAGRAM, DXF FORMAT, ELECTRONICALLY TRANSMITTED		$ 334.82	$ -
	3.0	**FRONT AXLE/SUSPENSION/BRAKE/OPTION**			
002-004	3.1	SET BACK/FORWARD FRONT AXLE OPTION		$ 106.29	$ -
MC	3.2	14,000 FRONT AXLE AND MATCHING SUSPENSION		$ 475.13	$ -
MC	3.3	16,000 FRONT AXLE AND MATCHING SUSPENSION		$ 894.98	$ -
MC	3.4	18,000 FRONT AXLE & MATCHING SUSPENSION	1	$ 983.74	$ 983.74
MC	3.5	20,000 FRONT AXLE AND MATCHING SUSPENSION		$ 1,763.39	$ -
410-001	3.6	HEAVY DUTY FRONT AXLE SHOCKS	1	$ 114.26	$ 114.26
	3.7	FRONT STABILIZER BAR			
	3.8	RIGHT HAND AIR BAG SUSPENSION PER SPEC 3.7, DRIVER CONTROLLED			
	3.9	LEFT AIR BAG SUSPENSION PER SPEC 3.7, DRIVER CONTROLLED			
408-001	3.10	FRONT AXLE LUBRICATION CAP WITH SLOTTED VENTHOLE		$ 9.57	$ -
427-001	3.11	FRONT BRAKE DUST SHIELDS	1	$ 27.10	$ 27.10
536-055	3.12	DUAL FRONT AUXILIARY STEERING GEAR	1	$ 605.34	$ 605.34
536-051	3.13	DUAL FRONT AUXILIARY STEERING GEAR		$ 1,169.22	$ -
620-010	3.14	14,600 LB. TAPERLEAF FRONT SUSPENSION		$ 163.16	$ -
620-026	3.15	16,000 LB. TAPERLEAF FRONT SUSPENSION		$ 372.56	$ -
620-013	3.16	18,000 LB. TAPERLEAF FRONT SUSPENSION	1	$ 492.13	$ 492.13
620-025	3.17	20,000 LB. TAPERLEAF FRONT SUSPENSION		$ 491.60	$ -
620-043	3.18	MIXER, PLOW FRONT SUSPENSION (9,500# LEFT/10,500# RIGHT FLAT LEAF)		$ 115.33	$ -
534-003	3.19	4 QT. POWER STEERING RESERVOIR	1	$ 27.10	$ 27.10
533-001	3.20	OIL/AIR POWER STEERING COOLER	1	$ 159.44	$ 159.44
405-003	3.21	HALDEX AUTOMATIC FRONT SLACK ADJUSTERS		$ -	$ -
405-002	3.22	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		$ (18.07)	$ -
405-007	3.23	BENDIX VERSAJUST AUTOMATIC FRONT SLACK ADJUSTERS		$ (9.03)	$ -
405-031	3.24	HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS	1	$ 6.38	$ 6.38
419-027	3.25	CASTLITE FRONT BRAKE DRUMS		$ 29.23	$ -
419-003	3.26	CENTRIFUSE FRONT BRAKE DRUMS		$ 153.06	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
402-021	3.27	MERITOR 15" X 5" CAM FRONT BRAKES		$ 63.24	$ -
402-049	3.28	MERITOR 16.5" X 5" CAM FRONT BRAKES		$ 113.73	$ -
402-031	3.29	BENDIX 16.5X5D ES CAST SPIDER CAM FRONT BRAKES, SINGLE ANCHOR, FABRICATED SHOES		$ 149.87	$ -
402-032	3.30	BENDIX 16.5X5L ES STAMPED SPIDER CAM FRONT BRAKES,		$ 117.45	$ -
402-049	3.31	MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		$ 113.73	$ -
402-050	3.32	MERITOR 16.5X5 Q+ CAST SPIDER HEAVY DUTY CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		$ 143.49	$ -
402-084	3.33	MERITOR 16.5X5 Q+ STAMPED SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		$ 116.92	$ -
402-094	3.34	MERITOR RSD 16.5X5 Q+ STAMPED SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, PLATINUM SHIELD SHOES		$ 126.49	$ -
402-031	3.35	MERITOR 16.5X6 Q+ CAST SPIDER HEAVY DUTY CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	1	$ 65.90	$ 65.90
402-024	3.36	BENDIX 16.5" X 6"D CAM FRONT BRAKES		$ 149.87	$ -
402-083	3.37	BENDIX ADB 22X-V AIR DISC FRONT BRAKES		$ 746.17	$ -
402-088	3.38	WABCO MAXXUS 225 AIR DISC FRONT BRAKES		$ 746.17	$ -
402-1AX	3.39	WABCO MAXXUS 225 AIR DISC 23,000# FRONT BRAKES		$ 754.15	$ -
MC	3.40	13,000# FRONT AXLE AND MATCHING SUSPENSION		$ 86.10	$ -
MC	3.41	22,000# FRONT AXLE WITH 23,000# FRONT SUSPENSION		$ 2,253.40	$ -
	4.0	**4.0 TANDEM REAR AXLE/SUSPENSION/BRAKE/OPTIONS**			
MC	4.1	46,000# REAR AXLE & MATCHING SUSPENSION - MERITOR RT-46-160 R-SERIES WITH RT463		$ 1,828.23	$ -
MC	4.2	40,000# WALKING BEAM REAR SUSPENSION AND AXLE - MERITOR MT-40-14X WITH RT403		$ (215.77)	$ -
MC	4.3	46,000# WALKING BEAM REAR SUSPENSION AND AXLE - MERITOR RT-46-160R-SERIES WITH 46,000# TUFTRAC		$ 2,276.25	$ -
MC	4.4	40,000# AIR SUSPENSION AND AXLE - DETROIT DA-RT-40.0 WITH AIRLINER EXTRA DUTY		$ (1,399.87)	$ -
MC	4.5	46,000# AIR SUSPENSION AND AXLE - MERITOR RT-46-160 R-SERIES WITH 46,000# AIRLINER		$ 689.84	$ -
888-04B	4.6	DASH MOUNTED AIR DUMP SYSTEM		$ 19.66	$ -
452-005	4.7	DRIVER ACTIVATED DIFFERENTIAL LOCK ON ONE REAR AXLE (FRONT AXLE ____ REAR AXLE _X_, CHECK ONE)		$ 360.33	$ -
452-006	4.8	DRIVER ACTIVATED DIFFERENTIAL LOCK ON BOTH FRONT AND REAR AXLES		$ 692.50	$ -
MC	4.9	DRIVER ACTIVATED DIFFERENTIAL LOCK ON BOTH FRONT AND REAR AXLES, AND LUBRICATION PUMP AND FILTER SYSTEM		$ 963.54	$ -
MC	4.10	MERITOR RT-40-145P, BOTH AXLES DRIVER DIFFERENTIAL LOCK AND PUMP, HMX400 40,000 # WALKING BEAM SUSPENSION		$ 821.11	$ -
MC	4.11	MERITOR RT-46-160P, BOTH AXLES DRIVER DIFFERENTIAL		$ 3,330.68	$ -
MC	4.12	½ ROUND UNIVERSAL JOINTS	1	$ -	$ -
	4.13	SPICER 1810 HD DRIVE LINE WITH HALF ROUND UNIVERSAL JOINTS			
425-002	4.14	REAR BRAKE DUST SHIELD	1	$ 61.12	$ 61.12
MC	4.15	MERITOR MT-40-14XP 40,000#, BOTH AXLES DRIVER DIFFERENTIAL LOCK AND PUMP, TUFTRAC 40,000# WALKING BEAM SUSPENSION	1	$ 730.76	$ 730.76
MC	4.16	MERITOR MT-40-14XP 40,000#, BOTH AXLES DRIVER DIFFERENTIAL LOCK AND PUMP, HMX 40,000# WALKING BEAM SUSPENSION		$ 859.37	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
MC	4.17	MERITOR RT-46-160P, BOTH AXLES DRIVER DIFFERENTIAL LOCK AND PUMP,TUFTRAC 46,000# WALKING BEAM SUSPENSION		$ 3,247.24	$ -
420-059	4.18	MERITOR RT-46-164P 46,000# AXLE IN LKIEU OF OPTIONAL RT-46-160P AXLE		$ 466.09	$ -
MC	4.19	RT-52-185 52,000# MERITOR REAR AXLE WITH 52,000# TUFTRAC REAR SUSPENSION		$ 8,238.73	$ -
MC	4.20	RT-52-185 52,000# MERITOR REAR AXLE WITH 52,000# HN522 REAR SUSPENSION		$ 8,347.15	$ -
MC	4.21	13,200# STEERABLE PUSHER AXLE WITH 295/75R22.5 14-PLY TIRES AND 22.5 X 8.25 STEEL DISC WHEELS		$ 5,051.02	$ -
MC	4.22	(2) 13,200# STEERABLE PUSHER AXLES WITH 295/75R22.5 14-PLY TIRES AND 22.5 X 8.25 STEEL DISC WHEELS		$ 9,856.50	$ -
MC	4.23	(3) 10,000# STEERABLE PUSHER AXLES WITH 215/75R17.5 14-PLY AND 17.5 X 6.00 ALUMINUM DISC WHEELS		$ 15,390.62	$ -
MC	4.24	(2) 10,000# STEERABLE PUSHER AXLES WITH 215/75R17.5 14-PLY AND 17.5 X 6.00 ALUMINUM DISC WHEELS		$ 11,860.65	$ -
386-075	4.25	MXL 18T MERITOR DRIVELINE WITH HALF-ROUND YOKES		$ 51.55	$ -
386-073	4.26	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES		$ (3.19)	$ -
386-076	4.27	MXL 17N MERITOR EXTENDED LUBE MAIN DRIVELINE WITH FULL ROUND YOKES		$ (3.19)	$ -
386-074	4.28	MXL 176T MERITOR DRIVELINE WITH HALF-ROUND YOKES		$ -	$ -
386-078	4.29	MXL 18N MERITOR DRIVELINE WITH FULL-ROUND YOKES		$ 51.55	$ -
386-044	4.30	RPL25 MERITOR MAIN DRIVELINE		$ 81.85	$ -
386-019	4.34	SPL 250HD XL DANA SPICER DRIVELINE WITH HALF-ROUND YOKES		$ 214.71	$ -
388-073	4.35	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		$ -	$ -
388-012	4.36	SPL170 XL DANA SPICER INTERAXLE DRIVELINE WITH HALF	1	$ 186.01	$ 186.01
388-039	4.37	RPL20 MERITOR INTERAXLE DRIVELINE		$ 21.26	$ -
87B-009	4.38	DRIVER CONTROLLED DIFFERENTIAL LOCK LIGHT AND BUZZER INDICATOR		$ 15.41	$ -
423-041	4.39	BENDIX 16.5X7D ES CAST SPIDER CAM REAR BRAKES, SINGLE ANCHOR		$ 190.80	$ -
423-020	4.40	MERITOR 16.5 X 7 Q+ CAST SPIDER HD REAR CAM BRAKES		$ -	$ -
423-024	4.41	BENDIX 16.5X8.62D ES CAST SPIDER CAM REAR BRAKES, SINGLE ANCHOR		$ 197.70	$ -
423-036	4.42	BENDIX 16.5X8.62L ES STAMPED SPIDER CAM REAR BRAKES, SINGLE ANCHOR		$ 90.35	$ -
423-019	4.43	MERITOR 16.5 X 8.62 Q+ CAST SPIDER REAR CAM BRAKES		$ 92.47	$ -
423-094	4.44	MERITOR 16.5X8.62 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		$ 122.77	$ -
423-085	4.45	MERITOR 16.5X8.62 Q+ STAMPED SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		$ 285.93	$ -
423-094	4.46	MERITOR RSD 16.5X8.62 Q+ STAMPED SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, PLATINUM SHIELD SHOES		$ 122.77	$ -
423-083	4.47	BENDIX ADB22X-V AIR DISC REAR BRAKES		$ 1,485.97	$ -
423-088	4.48	WABCO MAXXUS 225 AIR DISC REAR BRAKES		$ 1,111.82	$ -
434-019	4.49	ASPHALT SPREADER CLEARANCE REAR BRAKE GEOMETRY		$ -	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
451-027	4.50	CONMET CASTLITE CAST IRON REAR BRAKE DRUMS		$ -	$ -
451-030	4.51	WEBB HEAVY WEIGHT CAST IRON REAR BRAKE DRUMS		$ 327.91	$ -
451-014	4.52	MERITOR STEELLITE X30 REAR BRAKE DRUMS		$ 103.64	$ -
426-099	4.53	HALDEX GOLDSEAL LONGSTROKE HD 30/36 2-DRIVE SPRING PARKING BRAKE		$ 142.43	$ -
426-1B3	4.54	BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		$ 18.60	$ -
426-1B6	4.55	BENDIX EVERSURE LONGSTROKE HEAVY DUTY 30/36 2-DRIVE AXLES SPRING PARKING CHAMBERS		$ 127.02	$ -
428-031	4.56	HALDEX REAR SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS	1	$ 2.13	$ 2.13
622-1E8	4.57	HMX 40,000# REAR SUSPENSION IN LIEU OF STANDARD		$ 128.61	$ -
622-286	4.58	46,000# TUFTRAC REAR SUSPENSION IN LIEU OF STANDARD		$ 407.63	$ -
622-1E7	4.59	HMX 46,000# REAR SUSPENSION IN LIEU OF STANDARD		$ 495.85	$ -
622-1H2	4.60	46,000# PRIMAAX AIR REAR SUSPENSION IN LIEU OF OPTIONAL 46,000# AIRLINER		$ 2,888.50	$ -
MC	4.61	MERITOR RT-40-160, BOTH AXLES DRIVER DIFFERENTIAL ON BOTH AXLES, 40,000# TUFTRAC WALKING BEAM SUSPENSION		$ 692.50	$ -
621-058	4.62	TUFTRAC REAR SUSPENSION LOW RIDE HEIGHT		$ 73.34	$ -
621-059	4.63	TUFTRAC REAR SUSPENSION HIGH RIDE HEIGHT		$ 73.34	$ -
888-005	4.64	SUSPENSION AIR GAUGE WITHOUT DUMP VALVE OR INDICATOR LIGHT		$ 12.22	$ -
888-048	4.65	REAR SUSPENSION DUMP VALVE WITH GAUGE		$ 19.66	$ -
624-009	4.66	54 INCH AXLE SPACING	1	$ 118.52	$ 118.52
624-028	4.67	56 INCH AXLE SPACING		$ 322.60	$ -
628-005	4.68	STEEL BEAMS AND BRONZE CENTER BUSHINGS WITH BAR PIN ADJUSTABLE END CONNECTIONS		$ 22.85	$ -
439-002	4.69	HEAVY DUTY REAR SHOCKS	1	$ 121.70	$ 121.70
	5.0	**Fifth Wheel options**			
553-002	5.1	FRAME END TAPERED AND OPEN		$ -	$ -
	5.2	FRAME END TAPERED AND CLOSED			
578-1B6	5.3	FIXED FIFTH WHEEL		$ (324.19)	$ -
	5.4	MECHANICAL SLIDE FIFTH WHEEL TRAVEL____			
578-1JG	5.5	AIR OPERATED SLIDE FIFTH WHEEL TRAVEL 24"		$ (95.13)	$ -
583-058	5.6	1/4 FENDERS, MOUNTED FRONT OF TANDEMS		$ 58.46	$ -
002-002	5.7	TRACTOR PACKAGE HOOKUP		$ 1,510.42	$ -
592-053	5.8	BEHIND CAB DECK PLATE		$ 87.16	$ -
579-008	5.9	LH AIR-ACTUATED KING PIN RELEASE FOR FONTAINE/HOLLAND/JOST FIFTH WHEELS		$ 188.67	$ -
591-002	5.10	MANUAL SECOND LOCK FOR 5TH WHEEL		$ 130.21	$ -
581-002	5.11	5TH WHEEL RAMPS - (BOX CONSTRUCTION)		$ 201.42	$ -
MC	5.12	15' COILED AIR AND ELECTRICAL LINES		$ 128.08	$ -
476-046	5.13	49.5 INCH STAINLESS STEEL SLIDE BAR		$ (5.31)	$ -
308-009	5.14	SUPPLEMENTAL RECEPTACLE WIRING FOR TRAILER AUXILIARY SWITCH		$ 60.06	$ -
585-005	5.15	BETTS COILED REAR MUD FLAP BRACKETS		$ 23.38	$ -
585-1AJ	5.16	BETTS STAINLESS STEEL MUDFLAP BRACKETS		$ 44.11	$ -
585-046	5.17	NU-LINE STAINLESS STEEL MUDFLAP BRACKETS		$ 82.91	$ -
	6.0	**TIRES/RIMS OPTIONS:**			
498-011	6.1	NYLON WAFERS OR WHEEL GUARDS ON ALL WHEELS (10 EA)	1	$ 36.14	$ 36.14
502-428	6.2	HEAVIER 7500 LB 22.5 X 8.25 STEEL RIMS IN LIEU OF STANDARD 7300# RIMS (10 EA)		$ 63.78	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
MC	6.3	HEAVIER 7500 LB 22.5 X 8.25 STEEL RIMS IN LIEU OF STANDARD 7300# RIMS (8 EA) IN REAR ONLY		$ 51.02	$ -
093-2DU	6.4	11R 22.5 H FRONT TIRES		$ 55.27	$ -
093-2DV	6.5	12R 22.5 H FRONT TIRES		$ 186.01	$ -
MC	6.6	9000 LB 22.5 9" FRONT STEEL RIMS, 315/80R 22.5 J FRONT TIRES		$ 556.97	$ -
MC	6.7	10,000 LB 22.5 9" FRONT STEEL RIMS, 315/80R 22.5 J FRONT TIRES	1	$ 556.97	$ 556.97
MC	6.8	10,500 LB 22.5 X 12.25 FRONT STEEL RIMS, 385/65R 22.5 J FRONT TIRES		$ 958.76	$ -
MC	6.9	10,500 LB 22.5 X 12.25 FRONT STEEL RIMS, 425/65R 22.5 J FRONT TIRES		$ 1,154.34	$ -
094-1BB	6.10	11R 22.5 H REAR TIRES		$ 242.35	$ -
502-1N6	6.11	7,300 LB 24.5" X 8.25" STEEL FRONT RIMS		$ 8.50	$ -
505-1N7	6.12	7300 LB 24.5" X 8.25" REAR STEEL RIMS		$ 29.76	$ -
502-427	6.13	8,000 LB 24.5" X 8.25" STEEL FRONT RIMS		$ 267.86	$ -
505-427	6.14	8,000 LB 24.5" X 8.25" STEEL REAR RIMS		$ 221.09	$ -
093-1G5	6.15	11R 24.5 G FRONT TIRES		$ 145.62	$ -
093-1DW	6.16	11R 24.5 H FRONT TIRES		$ 351.83	$ -
094-0GT	6.17	11R 24.5 G REAR TIRES		$ 710.03	$ -
094-2D0	6.18	11R 24.5 H REAR TIRES		$ 514.46	$ -
511-428	6.19	SPARE RIM, SIZE : 22.5" X 8.25"		$ 78.12	$ -
511-433	6.20	SPARE RIM, SIZE : 22.5" X 9.00"		$ 127.02	$ -
511-574	6.21	SPARE RIM, SIZE : 22.5 X 12.25		$ 182.29	$ -
511-1EF	6.22	SPARE RIM, SIZE : 22.5 X 8.25 ALUMINUM RIM		$ 152.53	$ -
511-355	6.23	SPARE RIM, SIZE : 22.5 X 9.00 ALUMINUM RIM		$ 240.22	$ -
511-684	6.24	SPARE RIM, SIZE : 22.5 X 12.25 ALUMINUM RIM		$ 224.81	$ -
51R-1J0	6.25	SPARE RIM, SIZE : 24.5 X 8.25 ALUMINUM RIM		$ 155.72	$ -
502-1J0	6.26	24.5 X 8.25 ALUMINUM FRONT RIMS		$ 232.78	$ -
505-1J0	6.27	24.5 X 8.25 ALUMINUM REAR RIMS		$ 748.30	$ -
502-1F7	6.28	22.5 X 8.25 ALUMINUM FRONT RIMS		$ 223.21	$ -
502-355	6.29	22.5 X 9.00 ALUMINUM FRONT WHEELS	1	$ 249.79	$ 249.79
505-1F7	6.30	22.5 X 8.25 ALUMINUM REAR RIMS	1	$ 722.79	$ 722.79
502-091	6.31	22.5 X 12.25 ALUMINUM FRONT WHEELS		$ 418.79	$ -
MC	6.32	13.00 X22.5 ALUMINUM WHEELS W/ 445/65R22.5 J FRONT TIRES		$ 817.39	$ -
094-0GR	6.33	12R 22.5 H REAR TIRES		$ 1,079.93	$ -
MC	6.34	PREMIUM BRAND TIRES IN LIEU OF STANDARD (EA.)	10	$ 79.72	$ 797.19
MC	6.35	POWDER COAT STEEL RIMS GRAY OR BLACK		$ 122.24	$ -
524-001	6.36	POLISHING ALUMINUM FRONT WHEELS - OUTSIDE ONLY		$ 22.32	$ -
525-001	6.37	POLISHING ALUMINUM REAR WHEELS - OUTSIDE ONLY		$ 119.58	$ -
524-032	6.38	ACCU-SHIELD OR DURA BRIGHT FRONT WHEELS - OUTSIDE	1	$ 119.58	$ 119.58
525-033	6.39	ACCU-SHIELD OR DURA BRIGHT REAR WHEELS - OUTSIDE ONLY	1	$ 283.80	$ 283.80

7.0 BRAKE SYSTEM OPTIONS:

480-083	7.1	WABCO SYSTEM SAVER 1200 E HEATED AIR DRYER	1	$ -	$ -
477-004	7.2	MANUAL CABLE DRAIN VALVES ON AIR TANKS	1	$ 12.22	$ 12.22
477-008	7.3	HEATED AIR TANKS		$ 43.05	$ -
477-027	7.4	AUTO DRAIN VALVES ON AIR TANKS		$ 79.19	$ -
	7.5	MGM TYPE TR-T REAR BRAKE CHAMBERS			
	7.6	S.S. PINS ON SLACK ADJUSTER YOKE (2 EA PER YOKE) FOR ALL AIR BRAKE CHAMBERS	1		
434-011	7.7	INVERTED REAR BRAKE CHAMBER MOUNTING IN LIEU OF REGULAR MOUNTING	1	$ -	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
MC	7.8	RELOCATE AIR DRYER		$ 9.57	$ -
490-024	7.9	WABCO 6S/6M ABS WITHOUT TRACTION CONTROL		$ 408.16	$ -
490-107	7.10	WABCO 4S/4M ABS WITH HILL START AID AND AUTOMATIC TRACTION CONTROL		$ 578.23	$ -
490-153	7.11	WABCO 6S/6M ABS WITH HILL START AND TRACTION CONTROL		$ 780.19	$ -
490-154	7.12	WABCO 6S/4M ABS WITH HILL START AID AND AUTOMATIC TRACTION CONTROL		$ 669.11	$ -
490-1AT	7.13	WABCO 4S/4M ABS WITH HILL START AID AND AUTOMATIC TRACTION CONTROL WITH ATC SHUT OFF SWITCH		$ 581.95	$ -
490-1AV	7.14	WABCO 6S/6M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH		$ 545.28	$ -
490-1AW	7.15	WABCO 6S/6M ABS WITH HILL START AID AND AUTOMATIC TRACTION CONTROL WITH ATC SHUT OFF SWITCH		$ 871.07	$ -
490-101	7.16	WABCO 4S/4M ABS WITH TRACTION CONTROL		$ 100.45	$ -
480-009	7.17	BW AD-9 HEATED AIR DRYER		$ -	$ -
480-086	7.18	BW AD-9SI HEATED AIR DRYER		$ -	$ -
480-047	7.19	BW AD-1S HEATED AIR DRYER		$ 194.52	$ -
107-042	7.20	BW LK-862 650CC 34.8 CFM DUAL CYLINDER AIR		$ 998.62	$ -
480-031	7.21	MERITOR WABCO TWIN AIR DRYER WITH HEATER		$ 674.43	$ -
480-025	7.22	CR BRAKEMASTER HEATED AIR DRYER		$ 174.85	$ -
460-1AE	7.23	STEEL AIR TANKS MOUNTED FOR MAX GROUND CLEARANCE (BELLY PLOW-AA3-073)	1	$ 144.03	$ 144.03
460-008	7.24	STEEL AIR BRAKE RESERVOIRS MOUNTED INSIDE FRAME RAILS		$ 137.12	$ -
460-007	7.25	ALUMINUM AIR BRAKE RESERVOIRS		$ 93.54	$ -
460-058	7.26	STEEL AIR BRAKE RESERVOIRS MOUNTED AFT INSIDE OR BELOW FRAME RAILS		$ 158.91	$ -
460-090	7.27	STEEL AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS		$ 66.96	$ -
MC	7.28	CLEAR FRAME RAIL OPTION		$ 33.48	$ -
46A-002		(1) 1350 CU. IN. AUXILIARY AIR TANK, INLET CHECK VALVE		$ 77.06	$ -
485-001	7.29	EXTERNAL CHARGING GLADHAND		$ 62.71	$ -
485-003	7.30	QUICK DISCONNECT FILLING WITH TIRE INFLATION KIT		$ 100.98	$ -
477-004	7.31	PULL CABLE ON ALL AIR TANKS		$ 12.22	$ -
477-006	7.32	AUTO DRAIN VALVE WITHOUT HEATER ON ALL TANKS		$ 44.64	$ -

8.0 ENGINE/EXHAUST AND FUEL TANKS OPTIONS:
(List Make & Model, H.P., torque of engine and exhaust and fuel tank options)

101-2X1	8.1	DETROIT DD13 12.8L 350 HP @ 1625 RPM, 1900 GOV RPM, 1350 LB/FT @ 975 RPM		$ 1,993.09	$ -
101-2X4	8.2	DETROIT DD13 12.8L 370 HP @ 1625 RPM, 1900 GOV RPM, 1250 LB/FT @ 975 RPM		$ -	$ -
101-2X3	8.3	DETROIT DD13 12.8L 380 HP @ 1625 RPM, 1900 GOV RPM, 1450 LB/FT @ 975 RPM		$ 2,249.79	$ -
101-2X5	8.4	DETROIT DD13 12.8L 410 HP @ 1625 RPM, 1900 GOV RPM, 1450 LB/FT @ 975 RPM		$ 2,302.93	$ -
101-2X6	8.5	DETROIT DD13 12.8L 410 HP @ 1625 RPM, 1900 GOV RPM, 1550 LB/FT @ 975 RPM		$ 2,356.08	$ -
101-2X7	8.6	DETROIT DD13 12.8L 410 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB/FT @ 975 RPM		$ 2,409.23	$ -
101-2YD	8.7	DETROIT DD13 12.8L 410 HP @ 1625 RPM, 1900 GOV RPM, 1450/1650 LB/FT MULTI-TORQUE @ 975 RPM		$ 2,409.23	$ -
101-2X8	8.8	DETROIT DD13 12.8L 435 HP @ 1625 RPM, 1900 GOV RPM, 1550 LB/FT @ 975 RPM		$ 2,435.80	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
101-2X9	8.9	DETROIT DD13 12.8L 450 HP @ 1625 RPM, 1900 GOV RPM, 1550 LB/FT @ 975 RPM		$ 2,482.04	$ -
101-2YA	8.10	DETROIT DD13 12.8L 450 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB/FT @ 975 RPM		$ 2,630.85	$ -
101-2YB	8.11	DETROIT DD13 12.8L 470 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB/FT @ 975 RPM	1	$ 2,826.96	$ 2,826.96
101-2XY	8.12	DETROIT DD13 12.8L 505 HP @ 1625 RPM, 1900 GOV RPM, 1850 LB/FT @ 975 RPM		$ 3,232.46	$ -
016-1C2	8.13	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT DEVICE WITH RH VERTICLE PIPE		$ 267.86	$ -
016-1C0	8.14	RH OUTBOARD FRAME MOUNTED VERTICAL AFTERTREATMENT SYSTEM		$ 1,071.43	$ -
016-1C1	8.15	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH FRAME MOUNTED VERTICAL TAILPIPE (ROUTED UNDER/INSIDE RAIL)		$ 325.79	$ -
016-1C3	8.16	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT DEVICE WITH RH HORIZONTAL PIPE		$ -	$ -
016-1E2	8.17	RAISED RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM WITH RH PILLAR MOUNTED VERITCAL PIPE	1	$ 818.45	$ 818.45
233-017	8.18	BRIGHT UPPER STACK	1	$ 88.75	$ 88.75
23U-001	8.19	6 GAL. DEF TANK		$ -	$ -
23U-002	8.20	13 GAL DEF TANK	1	$ 19.66	$ 19.66
23U-003	8.21	23 GAL DEF TANK		$ 52.08	$ -
23Z-002	8.22	NON-POLISHED ALUMINUM DIESEL EXHAUST FLUID TANK COVER	1	$ 80.78	$ 80.78
23Z-001	8.23	POLISHED ALUMINUM DIESEL EXHAUST FLUID TANK COVER		$ 119.05	$ -
206-151	8.24	60 GAL. ALUMINUM CYLINDRICAL FUEL TANK - RH		$ 352.89	$ -
206-154	8.25	80 GAL. ALUMINUM CYLINDRICAL FUEL TANK - RH		$ 365.11	$ -
206-156	8.26	100 GAL. ALUMINUM CYLINDRICAL FUEL TANK - RH		$ 391.69	$ -
206-044	8.27	80 GAL. SPLIT ALUMINUM FUEL/HYDAULIC TANK - RH 40/40		$ 634.03	$ -
206-009	8.28	100 GAL. SPLIT ALUMINUM FUEL/HYDAULIC TANK - RH 50/50		$ 549.00	$ -
206-042	8.29	100 GAL. SPLIT ALUMINUM FUEL/HYDAULIC TANK - RH 60/40		$ 538.37	$ -
206-195	8.30	60 GAL. RECTANGULAR ALUMINUM FUEL TANK - RH		$ 740.86	$ -
206-193	8.31	90 GAL. RECTANGULAR ALUMINUM FUEL TANK - RH		$ 1,111.29	$ -
204-154	8.32	80 GAL. ALUMINUM CYLINDRICAL FUEL TANK - LH		$ 30.82	$ -
204-156	8.33	100 GAL. ALUMINUM CYLINDRICAL FUEL TANK - LH		$ 58.46	$ -
204-195	8.34	60 GAL. RECTANGULAR ALUMINUM FUEL TANK - LH		$ 59.52	$ -
204-193	8.35	90 GAL. RECTANGULAR ALUMINUM FUEL TANK - LH		$ 417.20	$ -
203-006	8.36	60 GAL. ALUMINUM HYDRAULIC RESERVOIR WITH 1 1/4" STANDPIPE FITTING		$ 407.63	$ -
204-165	8.37	125 GAL. ALUMINUM CYLINDRICAL FUEL TANK - LH		$ 127.02	$ -
218-006	8.38	25" DIAMETER FUEL TANKS		$ -	$ -
215-004	8.39	POLISHING OF FUEL TANK(S) WITH PAINTED BANDS		$ 89.82	$ -
215-006	8.40	POLISHING OF FUEL TANK(S) WITH STAINLESS STEEL BANDS		$ 274.23	$ -
215-007	8.41	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS		$ 184.42	$ -
207-005	8.42	FILLER NECK ANTI-SIPHON INSERT		$ 17.54	$ -
212-011	8.43	FUEL TANK(S) FORWARD - RAISED MOUNTING	1	$ 286.99	$ 286.99
212-007	8.44	FUEL TANK FORWARD		$ -	$ -
221-009	8.45	FUEL COOLER MOUNTED RIGHT HAND IN RAIL		$ 48.89	$ -
212-014	8.46	LH FUEL TANK MOUNTED FORWARD, RH FUEL TANK MOUNTED AFT AMENDMENT #1 FOR 2019 MODELS TA		$ -	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
664-002	8.47	POLISHED STEP FINISH		$ 51.02	$ -
205-002	8.48	CHROME FUEL CAP		$ 3.72	$ -
205-204	8.49	CHROME LOCKING FUEL CAP		$ 25.51	$ -
23Y-002	8.50	DIESEL EXHAUST FLUID PUMP MOUNTED AFT OF DIESEL EXHAUST FLUID TANK		$ 44.64	$ -
213-001	8.51	INSULATION FOR FUEL LINES		$ 50.49	$ -
	9.0	**ENGINE RELATED OPTIONS:**			
105-015	9.1	OIL FILL AND DIPSTICK EZ ACCESS		$ 64.84	$ -
	9.2	DELCO 35 SI BRUSHLESS ALTERNATOR, 135 AMP			
	9.3	DELCO 24 SI ALTERNATOR, 130 AMP			
	9.4	DELCO 24 SI ALTERNATOR, 145 AMP			
	9.5	LEECE-NEVILLE ALTERNATOR, 145 AMP			
014-107	9.6	DUAL ELEMENT AIR CLEANER		$ 238.10	$ -
014-108	9.7	DONALDSON SINGLE STAGE AIR CLEANER PER SPEC 12.1	1	$ 517.64	$ 517.64
	9.8	THUMB SCREWS FOR DNLDSN. SINGLE STAGE AIR CLEANER.			
122-1K4	9.9	FUEL/WATER SEPARATOR/HEATED/ THERMOSTATICALLY CONTROLLED, DAVCO 487 (BRAND)		$ 293.37	$ -
	9.10	DAVCO 382 FUEL/WATER SEPARATOR, NON HEATED			
122-1K3	9.11	NON-HEATED FUEL/WATER SEPARATOR, DAVCO 487 (BRAND)	1	$ 245.54	$ 245.54
	9.12	COOLANT SPIN ON FILTER/CONDITIONER			
360-013	9.13	FRONT ENGINE POWERED TAKE OFF ADAPTER AND RADIATOR CUT OUT	1	$ 288.05	$ 288.05
273-036	9.14	AIR APPLIED FAN DRIVE, BORG WARNER (BRAND)		$ -	$ -
273-048	9.15	AIR APPLIED FAN DRIVE, HORTON 2-SPEED (BRAND)		$ 159.97	$ -
	9.16	VISCOUS FAN DRIVE			
	9.17	RADIATOR HOSE PACKAGE (SILICONE) PER SPEC 12.2			
237-1CU	9.18	CURVED EXHAUST PIPE END		$ -	$ -
204-193	9.19	FUEL TANK PER SPECIFICATION 12.7		$ 417.20	$ -
138-005	9.20	ENGINE BLOCK HEATER	1	$ -	$ -
	9.21	IN LINE FUEL HEATER			
	9.22	IN TANK FUEL HEATER			
MC	9.23	FUEL COOLER		$ 48.89	$ -
648-002	9.24	RADIATOR BUG SCREEN	1	$ -	$ -
128-002	9.25	ENGINE BRAKE SYSTEM	1	$ -	$ -
MC	9.26	RELOCATE AIR DRYER		$ 9.57	$ -
103-339	9.27	EXTENDED LIFE ANTI-FREEZE	1	$ -	$ -
		STARTER MOTOR OPTIONS		$ -	$ -
155-074	9.28	DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH		$ -	$ -
124-1DJ	9.29	DR 12V 160 AMP. 36-SI BRUSHLESS ALTERNATOR	1	$ 90.35	$ 90.35
124-1E1	9.30	DR 12V 200 AMP. 28-SI ALTERNATOR		$ 87.69	$ -
124-1E8	9.31	DR 12V 240 AMP. 40-SI ALTERNATOR		$ 273.70	$ -
124-1E7	9.32	DR 12V 275 AMP. 40-SI ALTERNATOR		$ 375.74	$ -
124-1G1	9.33	DR 12V 300 AMP 40-SI BRUSHLESS PAD ALTERNATOR WITH REMOTE BATTERY VOLTAGE SENSE		$ 426.76	$ -
104-025	9.34	OIL SAMPLE TEST FITTING ON OIL FILL MODULE AND FLOCS OIL EVACUATION SYSTEM		$ 58.46	$ -
103-037	9.35	ANITFREEZE TO -60 DEGREES HEAVY DUTY LIFE COOLANT		$ 5.31	$ -
166-005	9.36	PHILLIPS-TEMRO 300 WATT/115 VOLT OIL PREHEATER	1	$ -	$ -
014-109	9.37	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED AIR CLEANER, PASSIVE PRECLEANER AND INSIDE/OUTSIDE AIR WITH SNOW DOOR		$ 517.64	$ -
360-016	9.38	1310 ADAPTER FLANGE FOR FRONT PTO PROVISION		$ 774.87	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
361-013	9.39	REAR FLYWHEEL PTO FOR REMOTE MOUNTED PUMP		$ 2,852.36	$ -
276-002	9.40	AUTO FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT		$ 9.57	$ -
152-040	9.41	ELECTRONIC ENGINE INTEGRAL WARNING AND DERATE PROTECTION SYSTEM		$ -	$ -
122-1K5	9.42	DAVCO 487 FUEL/WATER SEPARATOR WITH 12 VOLT AND 120 VOLT PREHEATER		$ 314.63	$ -
122-1K6	9.43	DAVCO 487 FUEL/WATER SEPARATOR WITH ESOC		$ 298.68	$ -
122-1K7	9.44	DAVCO 487 FUEL/WATER SEPARATOR WITH ESOC AND 12 VOLT PREHEATER		$ 358.74	$ -
122-1K8	9.45	DAVCO 487 FUEL WATER SEPARATOR WITH ESOC AND 12 VOLT AND 120 VOLT PREHEATER		$ 392.22	$ -
110-068	9.46	DETROIT FUEL/WATER SEPARATOR WITH BYPASS		$ -	$ -
	10.0	**TRANSMISSION OPTIONS:**			
180-049	10.1	2 PLATE 14" CERAMIC CLUTCH OPTION FOR MANUAL TRANSMISSION		$ 70.15	$ -
180-1AN	10.2	2 PLATE 15½" CERAMIC CLUTCH OPTION FOR MANUAL TRANSMISSION		$ -	$ -
181-002	10.3	EXTERNAL GREASE FITTING FOR THROW OUT BEARING		$ 8.50	$ -
180-1AM	10.4	ADJUSTMENT FREE OPTION FOR 2 PLATE CLUTCHES		$ 119.58	$ -
35T-001	10.5	SYNTHETIC (TRANSYND) LUBRICATION FOR AUTOMATIC TRANSMISSION	1	$ -	$ -
35T-003	10.6	SYNTHETIC LUBRICATION FOR MANUAL TRANSMISSION		$ -	$ -
342-415	10.7	EATON FULLER FRO-14210 C 10-SPEED		$ -	$ -
342-417	10.8	EATON FULLER FRO-15210 C 10-SPEED		$ 2,272.64	$ -
342-419	10.9	EATON FULLER FRO-16210 C 10-SPEED		$ 2,447.49	$ -
342-1BV	10.10	EATON FULLER FRO-17210 C 10-SPEED		$ 2,772.22	$ -
342-444	10.11	EATON FULLER RTO-14908LL 10-SPEED		$ 2,907.21	$ -
342-445	10.12	EATON FULLER RTO-16908LL 10-SPEED		$ 3,362.67	$ -
342-1BY	10.13	EATON FULLER RTO-14909ALL 11-SPEED		$ 3,482.78	$ -
342-1B8	10.14	EATON FULLER RTO-16909ALL 11-SPEED		$ 3,668.26	$ -
342-1PA	10.15	EATON FULLER RTLO-16913A 13-SPEED		$ 4,384.67	$ -
342-436	10.16	EATON FULLER RTO-16915 15-SPEED		$ 4,062.61	$ -
342-1B0	10.17	EATON FULLER RTLO-16918B 18-SPEED		$ 4,700.89	$ -
342-1BP	10.18	EATON FULLER RTLO-18918B 18-SPEED		$ 5,005.95	$ -
342-582	10.19	ALLISON 3000 RDS 5/6-SPEED WITH PTO PROVISION		$ 5,975.34	$ -
342-584	10.20	ALLISON 3500 RDS 5/6-SPEED WITH PTO PROVISION		$ 5,590.56	$ -
343-1MY	10.21	ALLISON 4000 RDS 5/6-SPEED WITH NO PTO PROVISION		$ 12,200.89	$ -
342-1M1	10.22	ALLISON 4000 RDS 5/6-SPEED WITH PTO PROVISION		$ 12,729.16	$ -
342-1M3	10.23	ALLISON 4500 RDS 5/6-SPEED WITH PTO PROVISION	1	$ 13,456.21	$ 13,456.21
342-1NC	10.24	ALLISON 4700 RDS 5/6 SPEED WITH PTO PROVISION		$ 15,578.87	$ -
342-1M0	10.25	ALLISON 4500 HS 5/6-SPEED WITH NO PTO PROVISION		$ 13,210.14	$ -
342-1PA	10.26	EATON FULLER FO-16E313A-MHP ULTRASHIFT TRANSMISSION		$ 7,553.78	$ -
342-1N0	10.27	EATON FULLER FO-14E308LL-VCS ULTRASHIFT PLUS 8-SPEED		$ 7,764.77	$ -
342-1N1	10.28	EATON FULLER FO-16E308LL-VCS ULTRASHIFT PLUS 8-SPEED		$ 8,416.35	$ -
342-1N2	10.29	EATON FULLER FO-14E309LL-VMS ULTRASHIFT PLUS 9-SPEED		$ 8,958.97	$ -
342-1N3	10.30	EATON FULLER FO-16E309LL-VMS ULTRASHIFT PLUS 9-SPEED		$ 9,707.27	$ -
342-1N9	10.31	EATON FULLER FO-18E318B-VXP ULTRASHIFT PLUS TRANSMISSION		$ 13,450.89	$ -
342-1V9	10.32	EATON FULLER FO-20E318B-MXP ULTRASHIFT PLUS TRANSMISSION		$ 9,565.90	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
342-1PE	10.33	EATON FULLER FO-16E318B-MXP ULTRASHIFT PLUS TRANSMISSION		$ 8,793.15	$ -
345-003	10.34	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		$ -	$ -
345-006	10.35	ELECTRONIC CONTROL SHIFT LEVER, TUNNEL / FLOOR MOUNTED		$ 282.74	$ -
345-010	10.36	PUSH BUTTON ELECTRONIC SHIFT CONTROL, TUNNEL / FLOOR MOUNTED		$ 210.99	$ -
882-018	10.37	ONE VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AND AUTO NEUTRAL		$ -	$ -
882-021	10.38	TWO VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AND AUTO NEUTRAL	1	$ -	$ -
353-060	10.39	VEHICLE INTERFACE BLUNT CAB WIRING WITH FUSE PANEL WIRE MOUNTED BETWEEN SEATS		$ 265.20	$ -
34C-010	10.40	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTION, BLUNT CUT, MOUNTED BETWEEN DRIVER AND PASSENGER SEAT	1	$ 91.94	$ 91.94
348-002	10.41	POLISH STAINLESS STEEL TRANSMISSION BOOT RING		$ 5.85	$ -
347-002	10.42	ALUMINUM CLUTCH HOUSING		$ 63.78	$ -
362-239	10.43	CHELSEA PTO-CHL489GLAHX V5XK		$ 448.02	$ -
363-003	10.44	PTO MOUNTING, BOTTOM OF MAIN TRANSMISSION		$ 13.82	$ -
363-008	10.45	PTO MOUNTING, RH AND BOTTOM OF MAIN TRANSMISSION, REQUIRES REV ROTATION		$ -	$ -
383-009	10.46	PTO MOUNTING, RH AND BOTTOM OF MAIN TRANSMISSION		$ 19.13	$ -
345-002	10.47	CHROMED SHIFT LEVER		$ 35.61	$ -
185-009	10.48	STEEL DIAMOND GRIP FOOT CLUTCH PEDAL PAD, NON-ADJUSTABLE SUSPENDED PEDALS		$ 38.80	$ -

11.0 ELECTRICAL OPTIONS:

	11.1	RESETTABLE CIRCUIT BREAKER ELECTRICAL PROTECTION			
285-019	11.2	AUTOMATIC RESET CIRCUIT BREAKERS	1	$ 11.16	$ 11.16
	11.3	SOLID STATE CIRCUIT PROTECTION			
	11.4	CIRCUIT BOX UNDER HOOD OR END OF FRAME, EACH			
MC	11.5	BATTERY DISCONNECT OFF NEGATIVE SIDE IN CAB CONTROL		$ 122.77	$ -
295-029	11.6	REMOTE JUMP START TERMINALS		$ 45.71	$ -
721-021	11.7	BACK UP ALARM (PRECO FACTORY MODEL)	1	$ 48.36	$ 48.36
311-001	11.8	OEM DAYTIME RUNNING LIGHTS	1	$ 29.76	$ 29.76
	11.9	2700 CCA BATTERIES IN LIEU OF 1875CCA			
	11.10	3 EACH 625 CCA BATTERIES IN LIEU OF 2 EACH BATTERIES			
282-042	11.11	BATTERY BOX AFT OF CAB		$ 134.46	$ -
	11.12	GROTE 44710 FLASHER			
	11.13	SIGNAL STAT 935 TURN SIGNAL PER SPEC 12.6			
	11.14	AUXILIARY CUSTOMER ACCESS CIRCUITS			
314-824	11.15	SWITCH FOR SNOWPLOW LIGHTS MOUNTED ON INSTRUMENTAL PANEL. INCLUDES WIRING TERMINATED NEAR HEADLIGHTS, FOR CUSTOMER MOUNTED AUXILIARY SNOWPLOW LIGHTS.	1	$ 96.73	$ 96.73
	11.16	POWER SOURCE TERMINAL-2 STUD TYPE-MOUNTED ON FIREWALL OR INSIDE CAB WITH GROUND TO FRAME RAIL AND TO STARTER, WITH 6 GAUGE WIRE.			

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
329-076	11.17	10-POSITION SWITCH PANEL MOUNTED ON INSTRUMENT PANEL. INCLUDES 10 LIGHTED SWITCHES, IGNITION CONTROL; SWITCHES WILL CONTROL RELAYS WHICH WILL FEED STUD TYPE JUCTION BLOCK MOUNTED INSIDE CAB.		$ 334.82	$ -
817-008	11.18	VEHICLE SPEED SENSOR WITH SPEED SIGNAL AT FUSE PANEL FOR SANDER GROUND SPEED CONTROL SYSTEM.	1	$ 27.64	$ 27.64
817-007	11.19	VEHICLE SPEED SENSOR WIRED IN ENGINE COMPARTMENT (WITH MANUAL TRANSMISSION)		$ 11.16	$ -
292-161	11.20	(3) ALLIANCE 2775 CCA BATTERIES AGM		$ 248.19	$ -
292-072	11.21	(4) ALLIANCE 4400 CCA BATTERIES		$ 271.58	$ -
292-147	11.22	(4) ALLIANCE 2920 CCA BATTERIES		$ 288.58	$ -
292-1E4	11.23	(4) ALLIANCE ABSORBED GLASS MAT 3200 CCA BATTERIES		$ 390.09	$ -
290-017	11.24	BATTERY BOX FRAME MOUNTED	1	$ 34.55	$ 34.55
290-1AC	11.25	BATTERY BOX MOUNTED UNDER PASSENGER SEAT VENTED OUTSIDE OF CAB		$ -	$ -
290-1CD	11.26	BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL	1	$ 157.31	$ 157.31
296-1BD	11.27	BATTERY BOX W/ ALUMINUM COVER MOUNTED LONG SIDE TO RAIL		$ 124.89	$ -
289-002	11.28	POLISHING OF BATTERY COVER		$ 26.57	$ -
289-012	11.29	NON-POLISHED DIAMOND PLATE BATTERY BOX COVER		$ 6.38	$ -
289-013	11.30	POLISHED DIAMOND PLATE COVER		$ 29.23	$ -
293-060	11.31	BATTERY DISCONNECT WITH CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT		$ 124.89	$ -
MC	11.32	PTO MINIMUM RPM		$ -	$ -
87L-001	11.33	ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK		$ -	$ -
87L-005	11.34	EINGINE REMOTE INTERFACE WITHOUT INTERLOCKS		$ -	$ -
304-026	11.35	CAB MARKER LIGHT AND HEADLIGHT SWITCH WITH SEPARATE SWITCH AND TERMINALS FOR CUSTOMER FURNISHED SNOW PLOW LIGHTS AND TURN SIGNALS		$ 13.29	$ -
353-061	11.36	BODY LIGHTING INTERFACE BLUNT CUT WIRING WITH FUSE PANEL WIRE MOUNTED BETWEEN DRIVER AND PASSENGER SEATS WITH ADDITIONAL 150 AMP SERVICE	1	$ 279.02	$ 279.02
297-001	11.37	7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME		$ 93.54	$ -
296-010	11.38	PRIMARY CONNECTOR RECEPTACLE WIRED FOR SEPARATER STOP / TURN ABS CENTER PIN POWERED THROUGH IGNITION		$ -	$ -
999-999	11.39	ELECTRIC BRAKE CONTROLLER PDI CENTER		$ 471.41	$ -
299-026	11.40	VSM TURN SIGNAL PER SPEC 12.6 - SIGNAL STAT 935 REPLACEMENT		$ -	$ -

	12.0	**CAB EXTERIOR OPTIONS:**			
726-002	12.1	DUAL ELECTRIC HORNS		$ 3.72	$ -
MC	12.2	AIR HORNS, DUAL, ROUND, WITH SNOW SHIELDS		$ 17.54	$ -
MC	12.3	DUAL RECTANGULAR AIR HORNS	1	$ -	$ -
74B-080	12.4	FENDER MIRRORS PER SPEC 12.4	1	$ 95.66	$ 95.66
744-008	12.5	HEATED MIRRORS PER SPEC 12.5		$ 26.04	$ -
744-1E1	12.6	REMOTE CONTROL FOR R.H. MIRROR		$ 187.07	$ -
744-1E0	12.7	REMOTE CONTROL FOR DUAL MIRRORS		$ 219.49	$ -
	12.8	UPCHARGE FOR CAB EXTENSION OR LARGER CAB			
	12.9	SEVERE DUTY ALUMINUM CAB OPTION			
MC	12.10	DUPONT HIGHWAY ORANGE PAINT OR EQUAL		$ -	$ -
065-902	12.11	PREMIUM PAINT COLOR OPTION		$ 757.87	$ -
MC	12.12	IMRON PAINT OPTIONAMENDMENT #1 FOR 2019 MODELS TA		$ -	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
MC	12.13	IMRON AND CLEAR COAT PAINT OPTION		$ -	$ -
065-902	12.14	TOP OF HOOD PAINTED FLAT BLACK		$ 757.87	$ -
650-044	12.15	CAB AIR RIDE SUSPENSION	1	$ -	$ -
644-004	12.16	TILTING HOOD PER SPEC 12.8	1	$ -	$ -
644-006	12.17	BUTTERFLY OPTION ON HOOD		$ 308.25	$ -
	12.18	TRANSVERSE HOOD OPENING W/SETBACK AXLE			
	12.19	FRONT FENDER MOUNTED TURN SIGNALS			
976-995	12.20	CAB VISOR, EXTERNAL, PAINTED TO MATCH CAB COLOR		$ -	$ -
754-001	12.21	FRONT FENDER EXTENSIONS	1	$ 47.30	$ 47.30
999-999	12.22	FRONT FENDER MUD FLAPS	1	$ -	$ -
660-001	12.23	ARCTIC WINTER WIPER BLADES	1	$ 8.50	$ 8.50
	12.24	OPTIONAL WINDSHIELD WASHER TANK			
657-1AF	12.25	PER TRUCK CHARGE FOR ALL TRUCKS, KEY IDENTICAL		$ 4.78	$ -
769-002	12.26	RH OBSERVATION PRISM WINDOW IN DOOR	1	$ 47.30	$ 47.30
MC	12.27	SPOTLIGHT LH, RH, OR ROOF MOUNTED EACH		$ 100.45	$ -
558-033	12.28	FRONT TOW HOOKS	1	$ 93.01	$ 93.01
587-003	12.29	REAR TOW HOOKS		$ 27.10	$ -
690-002	12.30	TUNNEL / FIREWALL LINER		$ 19.66	$ -
690-007	12.31	HOOD LINER INSULATION WITH SINGLE FIREWALL INSULATION	1	$ 56.34	$ 56.34
82A-008	12.32	STAINLESS STEEL CAB SKIRT		$ 48.89	$ -
705-023	12.33	REPTO DRIVELINE ACESS IN CAB FLOOR		$ 31.36	$ -
705-007	12.34	STAINLESS STEEL SILL PLATES		$ 27.64	$ -
678-039	12.35	LH AND RH EXTERIOR GRAB HANDLES AND LH AND RH INTERIOR GRAB HANDLES MOUNTED TO A POST	1	$ 4.25	$ 4.25
678-061	12.36	LH AND RH EXTENDED EXTERIOR GRAB HANDLES AND LH AND RH INTERIOR GRAB HANDLES		$ 49.96	$ -
640-008	12.37	GALVANEALED STEEL SEVERE SERVICE CAB	1	$ 225.34	$ 225.34
MC	12.38	ALL UNITS KEYED ALIKE WITH CUSTOM KEY NUMBER		$ 22.32	$ -
327-002	12.39	AMBER CENTER ROOF MOUNTED STROBE LIGHT		$ 123.83	$ -
327-064	12.40	DUAL AMBER ELECTRONIC STROBE LIGHTS WITH STAINLESS STEEL BRACKETS		$ 304.00	$ -
327-010	12.41	SWITCH INDICATOR LIGHT AND WIRING FOR (2) CUSTOMER FURNISHED BEACONS		$ 198.77	$ -
MC	12.42	SINGLE AMBER ELECTRONIC STROBE LIGHT WITH STAINLESS STEEL BRACKET - RHS OR LHS		$ 187.07	$ -
327-064	12.43	DUAL AMBER REVOLVING ROOF MOUNTED BEACON WITH STAINLESS STEEL BRACKETS		$ 304.00	$ -
302-022	12.44	LED MARKER LAMPS	1	$ 50.49	$ 50.49
302-046	12.45	LED CHROME BULLET MARKER LIGHTS		$ 48.89	$ -
302-063	12.46	LED MARKER LIGHTS INTEGRAL WITH SUN VISOR		$ 21.79	$ -
314-012	12.47	PERLUX CLEAR ROADLIGHTS RECESSED IN BUMPER		$ 118.52	$ -
314-808	12.48	WIRING AND SWITCH FOR CUSTOMER FURNISHED DRIVING / ROAD LIGHTS		$ 39.33	$ -
314-823	12.49	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH SINGLE CONNECTION AT LH FORWARD		$ 52.08	$ -
314-824	12.50	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH DUAL CONNECTIONS AT BUMPER	1	$ 96.73	$ 96.73
315-809	12.51	CUTOUTS IN BUMPER FOR (2) CUSTOMER FURNISHED FOG LIGHTS		$ 52.61	$ -
311-033	12.52	DAYTIME RUNNING LIGHTS WITH INTERRUPTER SWITCH		$ 55.27	$ -
294-1AY	12.53	INTEGRAL LED STOP/TAIL/BACKUP LIGHTS	1	$ 74.40	$ 74.40
300-016	12.54	MIRROR MOUNTED TURN SIGNAL LAMPS IN ADDITION TO STANDARD		$ 81.31	$ -
31K-1A1	12.55	(2) CHROME INCANDECSCENT UTILITY LIGHTS, SS, MOUNTED ON MIRROR ARMS		$ 77.59	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
744-1E2	12.56	DUAL WEST COAST STAINLESS STEEL HEATED MIRRORS WITH LIGHTS AND LH AND RH REMOTE		$ 227.47	$ -
744-1A6	12.57	GROTE STAINLESS STEEL HEATED MIRRORS		$ 41.45	$ -
744-1DH	12.58	MEKRA AERO BRIGHT FINISH HEATED DUAL AXIS 1-PIECE MOTORIZED MIRRORS WITH LIGHTS, LH AND RH REMOTE AND INTEGRAL CONVEX MIRRORS	1	$ 436.33	$ 436.33
743-1AA	12.59	LH AND RH SUREPLUS 574 8" BRIGHT FINISH HEATED CONVEX MIRRORS WITH SEPARATE ADJUSTMENT, MOUNTED BELOW MIRROR		$ -	$ -
74B-079	12.60	RH ONLY FENDER MOUNTED CONVEX MIRROR		$ 48.36	$ -
74B-005	12.61	RH VELVAC 8" BRIGHT FINISH FENDER MOUNTED MIRROR, DUAL VIEW		$ 44.11	$ -
74B-014	12.62	RH/LH VELVAC 8" BRIGHT FINISH FENDER MOUNTED MIRROR, DUAL VIEW		$ 86.10	$ -
729-002	12.63	ADDITIONAL REFLECTORS BACK OF CAB		$ 4.78	$ -
787-004	12.64	REMOTE KEYLESS ENTRY AND (2) TRANSMITTERS		$ 201.42	$ -
647-001	12.65	WINTERFRONT		$ 29.76	$ -
663-023	12.66	2-PIECE TINTED, CURVED, HEATED WINDSHIELD	1	$ 325.26	$ 325.26
663-002	12.67	2-PIECE TINTED CURVED GASKET MOUNTED WINDSHIELD		$ 73.87	$ -
MC	12.68	LH AND RH ELECTRIC DOOR LOCKS	1	$ 94.60	$ 94.60
MC	12.69	LH OR RH AM MOUNTED RADIO ANTENNA		$ 15.94	$ -
752-018	12.70	DUAL AM/FM/WB/CB MIRROR MOUNTED RADIO ANTENNAS		$ 23.38	$ -
764-002	12.71	STAINLESS STEEL EXTERIOR VISOR	1	$ 147.22	$ 147.22
MC	12.72	SLIDING REAR WINDOW		$ 276.36	$ -
797-002	12.73	CAB MOUNTED MIRRORS	1	$ 136.05	$ 136.05
74B-1B4	12.74	74B-1B4 RH AND LH 8 INCH HEATED STAINLESS STEEL FENDER MOUNTED CONVEX MIRRORS WITH TRIPOD BRACKETS		$ 186.54	$ -
677-062	12.75	FIXED MOUNTED BOX STEPS LH AND RH FOR CAB ENTRY WITH HIGH GROUND CLEARANCE	1	$ -	$ -
	13.0	**CAB INTERIOR OPTIONS:**			
707-1D0	13.1	MEDIUM GRADE INTERIOR TRIM PACKAGE		$ -	$ -
MC	13.2	PREMIUM GRADE INTERIOR TRIM PACKAGE	1	$ 86.63	$ 86.63
	13.3	ROUND UNIVERSAL GAUGE PACKAGE			
654-006	13.4	POWER WINDOW, PASSENGER SIDE		$ 56.34	$ -
654-011	13.5	POWER WINDOW/BOTH PASSENGER AND DRIVER WINDOW	1	$ 80.25	$ 80.25
	13.6	O.E.M FACTORY INSTALLED, AM/FM			
700-023	13.7	O.E.M FACTORY INSTALLED, AIR CONDITIONING	1	$ -	$ -
812-003	13.8	CAB MOUNTED NON-RESETTABLE HOUR METER	1	$ 18.60	$ 18.60
198-003	13.9	DASH MOUNTED AIR CLEANER AIR RESTRICTION GAUGE	1	$ 24.45	$ 24.45
746-1B4	13.10	AM-FM STEREO W/WEATHER BAND AND CD		$ 114.26	$ -
864-001	13.11	TRANSMISSION TEMP GAUGES	1	$ 31.36	$ 31.36
716-012	13.12	WINDSHIELD DEFROSTER FAN W/SWITCH DASH MOUNTED		$ 115.86	$ -
696-010	13.13	BETWEEN SEATS MOUNTED CONSOLE		$ 36.67	$ -
346-063	13.14	TRANSMISSION OIL SENSOR (CHECK & FILL)	1	$ -	$ -
748-002	13.15	CB HOT JACKS DASH MOUNTED		$ 16.48	$ -
532-002	13.16	TILT & TELESCOPE STEERING WHEEL	1	$ -	$ -
	13.17	TILT STEERING WHEEL			
299-037	13.18	SELF CANCELING TURN SIGNALS	1	$ 53.15	$ 53.15

List seating options for driver and passenger seats. Use as many options as you need to offer seat variations customers have been buying.

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
772-007	13.19	BLACK FLOOR MATS WITH DOUBLE INSULATION	1	$ 19.66	$ 19.66
680-033	13.20	BLACK SOFT TOUCH WING DASH		$ 57.40	$ -
760-998	13.21	NO FRONT PASSENGER SEAT		$ -	$ -
760-294	13.22	BATTERY BOX MID-BACK NON-SUSPENDED PASSENGER SEAT		$ 380.00	$ -
760-038	13.23	NATIONAL 2-MAN TOOL/BATTERY BOX MID-BACK NON-SUSPENDED PASSENGER SEAT		$ 474.06	$ -
756-109	13.24	PREMIUM HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER	1	$ 99.38	$ 99.38
760-1D9	13.25	PREMIUM HIGH BACK AIR SUSPENSION PASSENGER SEAT		$ 329.51	$ -
760-1DC	13.26	BASIC HIGH BACK NON SUSPENSION PASSENGER SEAT	1	$ 144.03	$ 144.03
760-1DD	13.27	BASIC HIGH BACK AIR SUSPENSION PASSENGER SEAT AND AIR LUMBAR		$ 265.20	$ -
756-1E1	13.28	ELITE HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH HEAT AND (3) CHAMBER LUMBAR		$ 394.35	$ -
758-039	13.29	CLOTH SEAT - DRIVER	1	$ -	$ -
761-039	13.30	CLOTH SEAT - PASSENGER	1	$ -	$ -
759-009	13.31	INBOARD DRIVER SEAT ARMREST, NO PASSENGER SEAT ARMREST	1	$ 18.60	$ 18.60
759-005	13.32	DUAL DRIVER AND PASSENGER SEAT ARMRESTS		$ 75.47	$ -
759-007	13.33	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS		$ 37.73	$ -
757-001	13.34	BLACK VINYL SUSPENSION COVER FOR AIR DRIVER SEAT	1	$ 20.73	$ 20.73
284-023	13.35	(1) POWER SUPPLY IN DASH		$ 47.83	$ -
284-045	13.36	(2) POWER SUPPLY IN DASH		$ 66.96	$ -
785-016	13.37	DASH MOUNTED ASH TRAY AND (1) POWER OUTLET NO LIGHTER		$ -	$ -
722-028	13.38	TRIANGLE REFLECTORS WITHOUT FLARES	1	$ 14.88	$ 14.88
720-001	13.39	2 1/2 LB. FIRE EXTINGUISHER MOUNTED OUTBOARD OF DRIVER SEAT		$ 21.26	$ -
720-003	13.40	5 LB. FIRE EXTINGUISHER	1	$ 30.29	$ 30.29
794-007	13.41	20 TON JACK AND WHEEL WRENCH		$ 191.33	$ -
738-005	13.42	DIGITAL OVERHEAD ALARM CLOCK		$ 35.08	$ -
742-026	13.43	(1) CUP HOLDER MOUNTED IN BOTTOM CENTER OF DASH		$ 7.44	$ -
742-032	13.44	(1) DOUBLE CUB HOLDER WITH CELL PHONE HOLDER	1	$ 27.64	$ 27.64
701-011	13.45	HVAC DUCTING WITH DUST AIR FILTER AND OUTSIDE PRE-FILTER		$ 43.05	$ -
324-076	13.46	DOOR ACTIVATED DOME LIGHT WITH LH AND RH READING LIGHTS	1	$ 30.82	$ 30.82
763-012	13.47	SEAT BELTS WITH ORANGE RETRACTORS		$ 6.91	$ -
763-084	13.48	3 POINT DRIVER AND PASSENGER SEAT BELT RETRACTORS WITH DRIVER LATCH SENSOR AND WARNING LIGHT		$ 33.48	$ -
540-013	13.49	BLACK LEATHER WRAPPED STEERING WHEEL		$ 35.61	$ -
540-020	13.50	2-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL(S)		$ (3.72)	$ -
870-005	13.51	STAR GAUGES WITH BRIGHT BEZELS	1	$ 10.63	$ 10.63
732-047	13.52	CHERRY WOODGRAIN DRIVER INSTRUMENT PANEL	1	$ 55.27	$ 55.27
160-038	13.53	HEAVY DUTY ONBOARD DIAGNOSTIC INTERFACE CONNECTOR		$ -	$ -
867-015	13.54	OUTSIDE AIR TEMP GAUGE MOUNTED IN OVERHEAD CONSOLE OR DASH	1	$ 68.03	$ 68.03
149-027	13.55	CRUISE CONTROL SWITCHES IN SHIFT KNOB		$ 74.94	$ -
372-035	13.56	(1) DASH MOUNTED PTO SWITCH WITH INDICATOR LAMP		$ 59.52	$ -
372-036	13.57	(2) DASH MOUNTED PTO SWITCHES WITH INDICATOR LAMPS AMENDMENT #1 FOR 2019 MODELS TA		$ 129.68	$ -

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
746-115	13.58	AM/FM/WB RADIO WITH BLUETOOTH AND MICROPHONE, FRONT USB PORT, FRONT AND REAR AUXILIARY INPUTS AND J1939	1	$ 215.24	$ 215.24
746-116	13.59	AM/FM/WB/SIRIUSXM RADIO WITH CD PLAYER, BLUETOOTH AND MICROPHONE, USB, FRONT AND REAR AUXILIARY INPUTS AND J1939		$ 239.69	$ -
74B-019	13.60	COBRA FACTORY INSTALLED CB RADIO WITH WEATHERBAND		$ 114.80	$ -
748-025	13.61	POWER AND GROUND WIRES FOR CB RADIO IN OVERHEAD CONSOLE		$ -	$ -
78C-003	13.62	INTEROPERABLE SDAR ANTENNA		$ 43.05	$ -
353-060	13.63	BODY LIGHTING INTERFACE BLUNT CUT WIRING WITH FUSE PANEL WIRE MOUNTED BETWEEN DRIVER AND PASSENGER SEATS		$ 265.20	$ -
329-064	13.64	(2) IGNITION CONTOLLED EXTRA SWITCHES WITH INDICATOR LIGHT		$ 22.32	$ -
329-068	13.65	(4) IGNITION CONTOLLED EXTRA SWITCHES WITH INDICATOR LIGHT		$ 111.61	$ -
329-072	13.66	(6) IGNITION CONTOLLED EXTRA SWITCHES WITH INDICATOR LIGHT		$ 129.68	$ -
329-075	13.67	(10) IGNITION CONTOLLED EXTRA SWITCHES WITH INDICATOR LIGHT	1	$ 334.82	$ 334.82
329-1AU	13.68	TWO IGNITION CONTROLLED EXTRA SWITCHES WITH INDICATOR LIGHT, 10 AMPS, WIRED BETWEEN DRIVER AND PASSENGER SEATS		$ 33.48	$ -
329-1AV	13.69	FOUR IGNITION CONTROLLED EXTRA SWITCHES WITH INDICATOR LIGHT, 10 AMPS, WIRED BETWEEN DRIVER AND PASSENGER SEATS		$ 53.68	$ -
329-1AW	13.70	SIX IGNITION CONTROLLED EXTRA SWITCHES WITH INDICATOR LIGHT, 10 AMPS, WIRED BETWEEN DRIVER AND PASSENGER SEATS		$ 89.29	$ -
329-1AX	13.71	TEN IGNITION CONTROLLED EXTRA SWITCHES WITH INDICATOR LIGHT, 10 AMPS, WIRED BETWEEN DRIVER AND PASSENGER SEATS		$ 110.01	$ -
863-002	13.72	REAR SPRING LOADED HAND CONTROL BRAKE VALVE		$ 138.71	$ -
842-001	13.73	2" TURBO AIR PRESSURE GAUGE	1	$ 20.20	$ 20.20
304-015	13.74	CAB MARKER LIGHT SWITCH WITH SEPARATE HEADLIGHT SWITCH		$ -	$ -
304-026	13.75	CAB MARKER AND HEADLIGHT SWITCH WITH SEPARATE SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LIGHTS AND TURN SIGNAL	1	$ 13.29	$ 13.29
811-1AJ	13.76	DATASTAR DRIVER DISPLAY		$ 104.17	$ -
170-045	13.77	HEATER PLUMBING SHUTOFF VALVE		$ 2.13	$ -
739-002	13.78	ADDITIONAL CAB SIDWALL INSULATION	1	$ 86.10	$ 86.10
RD1-998	13.79	NO DETROIT CONNECT		$ -	$ -
RD1-002	13.80	2 YEARS DETROIT CONNECT BASE PACKAGE		$ -	$ -
RD1-003	13.81	3 YEARS DETROIT CONNECT BASE PACKAGE		$ 51.02	$ -
RD1-004	13.82	4 YEARS DETROIT CONNECT BASE PACKAGE		$ 102.04	$ -
RD1-005	13.83	5 YEARS DETROIT CONEECT BASE PACKAGE		$ 153.06	$ -
8D1-002	13.84	2 YEARS DETROIT CONNECT BASE PACKAGE FOR VT-HU CONNECTIVITY PLATFORM		$ -	$ -
8D1-003	13.85	3 YEARS DETROIT CONNECT BASE PACKAGE FOR VT-HU CONNECTIVITY PLATFORM		$ -	$ -
8D1-004	13.86	4 YEARS DETROIT CONNECT BASE PACKAGE FOR VT-HU CONNECTIVITY PLATFORM		$ -	$ -
8D1-005	13.87	5 YEARS DETROIT CONNECT BASE PACKAGE FOR VT-HU CONNECTIVITY PLATFORM		$ -	$ -

VENDOR INSTRUCTIONS

Manufacturer Order Code	Spec #	Description	Qty	Price	Subtotal
	14.0	**MN/DOT OPTIONS:**			
	14.1	Additional warranty coverage per spec 12.9			$ -
	14.2	Prebuild specification meeting (per person) to be held in St. Paul/Minneapolis area.			$ -
	14.3	Pilot inspection meeting (per person).		$ 1,500.00	$ -
	15.0	**TRAILER TOW OPTIONS:**			
019-001	15.1	Trailer tow package extended to rear of frame	1	$ 633.00	$ 633.00
MC	15.2	Trailer package extend to rear of frame per Spec 12.12		$ 657.00	$ -
	16.0	**MANUALS / TRADE-IN INTEREST FEE:**			
	16.1	Percent interest per month (non-compounding) on unpaid cab & chassis balance. Applies only to CPV Members. (Payable after trade-in is delivered to vendor). Percentage/per month.		2.00%	$ -
	16.2	Manuals in print form, parts repair and service, per set		$ 600.00	$ -
	16.3	Service Manual or Chassis Manual CD Form Ea.		$ 600.00	$ -
	17.0	**Delivery Charges:** Price per loaded mile Starting Point			
	17.1				
	18.0	**Maintence/ Body Shop Labor Rates Per Hour**			
	18.1	Rate for Initial Inspection/Diagnostoce		$ 155.00	$ -
	18.2	Rate for Mechanical Work		$ 145.00	$ -
	18.3	Rate for Body Work			
	19.0	**Quantity Discounts:**			
	19.1	15+		1.00%	

Total Cost: $ 119,559.51

Trade (2008 International)	($50,000)	$69,559.51
Sales Tax	$4,521.37	$74,080.88
License/Reg Fees	$200.00	$74,280.88
	Total :	$74,280.88

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 F

TO: Joe Kohlmann, City Administrator

FROM: Barb Held, City Clerk

SUBJECT: **Acknowledgement of Exempt Gambling Permit**

DATE: December 17, 2018

OVERVIEW:
St. Francis Youth Hockey Association applied for an Exempt Gambling Permit with the Minnesota Gambling Control Board. The SFYHA would like to hold a raffle at the Community Center on January 14, 2019. In order for the nonprofit to conduct a lawful raffle they must apply through the State, receive City acknowledgment of the event and then send the signed application to the Gambling Control Board for official approval.

ACTION TO BE CONSIDERED:
Motion would be in order to acknowledge the Exempt Gambling Permit application from the St. Francis Youth Hockey Association for a raffle held on January 14, 2019 at the St. Francis Community Center with no waiting period.

BUDGET IMPLICATION:
None.

Attachments:

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: ST FRANCIS YOUTH HOCKEY ASSOCIATION

Previous Gambling Permit Number: X-0326-17-005

Minnesota Tax ID Number, if any: 8193886

Federal Employer ID Number (FEIN), if any: 31-1650347

Mailing Address: P.O. BOX 79

City: CEDAR State: MN Zip: 55011 County: ANOKA

Name of Chief Executive Officer (CEO): JENNIFER SMITH

CEO Daytime Phone: 612-803-8683 CEO Email: smithj17@live.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): ST FRANCIS COMMUNITY CENTER

Physical Address (do not use P.O. box): 23340 CREE STREET NW

Check one:

☑ City: ST. FRANCIS Zip: 55070 County: ANOKA

☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): JANUARY 14, 2019

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Jennifer Smith Date: 11/21/18
(Signature must be CEO's signature; designee may not sign)

Print Name: Jennifer Smith

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:
- X a copy of your proof of nonprofit status; and
- X application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Business Record Details »

Minnesota Business Name

St. Francis Youth Hockey Association

Business Type
Nonprofit Corporation (Domestic)

File Number
1T-4

Filing Date
02/26/1999

Renewal Due Date
12/31/2018

Registered Agent(s)
(Optional) None provided

MN Statute
317A

Home Jurisdiction
Minnesota

Status
Active / In Good Standing

Registered Office Address
20675 Hwy 65 NE PO Box 79
Cedar, MN 55011-0079
USA

President
Jennifer Pearce-Smith
PO Box 79
Cedar, MN 55011
USA

Filing History

Filing History

Select the item(s) you would like to order: Order Selected Copies

	Filing Date	Filing	Effective Date
☐	02/26/1999	Original Filing - Nonprofit Corporation (Domestic)	
	02/26/1999	Nonprofit Corporation (Domestic) Business Name (Business Name: St. Francis Youth Hockey Association)	
☐	07/15/2005	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 G

TO: Joe Kohlmann, City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: **Resolution to transfer from 2015 Street Construction Fund to 2015 Bond Debt Service Fund**

DATE: 12-13-2018

OVERVIEW:
In 2015, the city sold bonds to fund the street construction on Kerry Street, Ivywood Street and 232nd Lane. The remaining funds in the construction fund needs to be transferred into the Bond Fund to help pay off the debt. This resolution transfers the remaining funds and closes the 2015 Street Construction Fund.

BUDGET IMPLICATION: None

Attachments:

1. Resolution2018-48 to transfer from 2015 Street Construction Fund to 2015 Bond Debt Service Fund

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

RESOLUTION 2018-48

TRANSFER FROM 2015 STREET CONSTRUCTION FUND TO 2015 BOND DEBT SERVICE

BE IT RESOLVED that the City Council of the City of St. Francis hereby approves the following transfers of funds:

	FROM	TO	PURPOSE	AMOUNT
1.	2015 Street Construction (416)	2015 Debt Service (327)	Close Fund	$33,661.83

1. To close the construction fund to the debt service fund.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY OF DECEMBER, 2018.

APPROVED:

_____
Steven D. Feldman, Mayor

ATTEST:

_____
Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 H

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

SUBJECT: **Support for Safe Routes to School Planning Assistance Grant**

DATE: December 17, 2018

OVERVIEW:

MnDOT currently is taking applications for Safe Routes to School Planning Assistance Grants. St. Francis Area Schools will be submitting an application for this grant. Letters/resolutions of support are part of the application process.

ACTION TO BE CONSIDERED:

Adopt Resolution 2018-49 a resolution supporting St. Francis Area Schools to apply for the Safe Routes to School Planning Assistance.

Budget Impact:

Unknown at this time.

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2018-49

A RESOLUTION SUPPORTING THE ST. FRANCIS AREA SCHOOLS TO APPLY FOR THE SAFE ROUTES TO SCHOOL PLANNING ASSISTANCE GRANT SOLICITATION

WHEREAS, Since 2006, The Minnesota Department of Transportation has funded a program called Safe Routes to Schools (SRTS) to successfully identify barriers and opportunities for youth to walk and bicycle to school and to leverage significant investments in infrastructure and non-infrastructure solutions.

WHEREAS, The City of St. Francis and St. Francis Area Schools will support the planning assistance and development by providing information and participate in identifying local issues and solutions that will help more children walk and bicycle to school; and

WHEREAS, The City of St. Francis will support St. Francis Area Schools application and demonstrate a commitment to implementing the plan once it is complete; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of St. Francis, Minnesota, that it hereby supports St. Francis Area Schools to apply for the Safe Routes to School Planning Assistance Grant.

ADOPTED BY TE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY OF December, 2018

APPROVED

_____
Steven D. Feldman, Mayor

ATTEST:

_____
Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
4 I

TO: Joe Kohlmann, City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: **Bill List to be considered by Council**

DATE: 12/13/2018

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are $448,153.75 plus any additional bills that are handed out on Monday night. Also to be approved are the November Transfers of $191,225.37.

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 12-17-2018 Packet List
- 12-17-2018 Other Checks

City of St. Francis

PAYMENT BATCH AP 12/17/18

ABDO, EICK & MEYERS, LLP					
11/30/2018	407649	E 101-41540-301	Auditing and Acct g Services	Annual audit services	4,320.00
11/30/2018	407649	E 601-49440-301	Auditing and Acct g Services	Annual audit services	720.00
11/30/2018	407649	E 602-49490-301	Auditing and Acct g Services	Annual audit services	720.00
11/30/2018	407649	E 609-49750-301	Auditing and Acct g Services	Annual audit services	1,440.00
					$7,200.00
ACE SOLID WASTE, INC.					
12/01/2018	4415925	E 101-42110-384	Refuse/Garbage Disposal	GARBAGE	88.30
12/01/2018	4415925	E 101-42210-384	Refuse/Garbage Disposal	GARBAGE	53.72
12/01/2018	4415925	E 101-43100-384	Refuse/Garbage Disposal	GARBAGE	54.93
12/01/2018	4415925	E 101-43100-384	Refuse/Garbage Disposal	GARBAGE	22.06
12/01/2018	4415925	E 101-43210-384	Refuse/Garbage Disposal	GARBAGE	54.48
12/01/2018	4415925	E 101-45200-384	Refuse/Garbage Disposal	GARBAGE	54.92
12/01/2018	4415925	E 101-45200-384	Refuse/Garbage Disposal	GARBAGE	22.08
12/01/2018	4415925	E 601-49440-384	Refuse/Garbage Disposal	GARBAGE	22.08
12/01/2018	4415925	E 601-49440-384	Refuse/Garbage Disposal	GARBAGE	66.42
12/01/2018	4415925	E 602-49490-384	Refuse/Garbage Disposal	GARBAGE	66.41
12/01/2018	4415925	E 602-49490-384	Refuse/Garbage Disposal	GARBAGE	22.08
12/01/2018	4415925	E 609-49750-384	Refuse/Garbage Disposal	GARBAGE	181.99
					$709.47
AIRGAS NORTH CENTRAL					
11/28/2018	9082895785	E 101-43100-217	Other Operating Supplies	SUPPLIES	80.29
11/30/2018	9957764141	E 101-43100-217	Other Operating Supplies	SUPPLIES	12.65
11/30/2018	9957764141	E 101-43210-217	Other Operating Supplies	SUPPLIES	12.65
11/30/2018	9957764141	E 101-45200-217	Other Operating Supplies	SUPPLIES	12.65
11/30/2018	9957764141	E 601-49440-217	Other Operating Supplies	SUPPLIES	12.65
11/30/2018	9957764141	E 602-49490-217	Other Operating Supplies	SUPPLIES	12.65
					$143.54
ALLIED BLACKTOP COMPANY					
11/27/2018	2872	E 603-49490-418	Storm Water Management	2018 FALL SWEEPING	3,974.25
					$3,974.25
ALWAYS BRIGHT LIGHTS LTD					
12/06/2018	771	E 101-45200-311	Contract	REMOVE FALL BANNERS	500.00
					$500.00
ARTISAN BEER COMPANY					
12/05/2018	3310037	E 609-49751-252	Beer For Resale	BEER	75.00
					$75.00
ASPEN MILLS					
11/29/2018	227412	E 101-42110-437	Uniform Allowance	UNIFORMS-SIEBER	116.75
12/05/2018	227782	E 101-42110-437	Uniform Allowance	UNIFORMS-BARCK	99.90
					$216.65
BAKER, JAYME					
		G 601-22200	Deferred Revenues	REFUND ACCT #3834	22.14
					$22.14
BELLBOY CORPORATION					
12/04/2018	0067312600	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.50
12/04/2018	0067312600	E 609-49751-251	Liquor For Resale	LIQUOR	1,524.85
12/04/2018	0098686400	E 609-49750-210	Operating Supplies	OPERATING	116.07
12/04/2018	0098686400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.13

12/04/2018	0098686400	E 609-49751-254	Miscellaneous Merchandise	MISC	125.85
					$1,787.40
BERNDT, BRITTNEY					
		E 101-41910-110	Commission Pay	2018 PLANNING MEETINGS	80.00
					$80.00
BERNICK COMPANIES, THE					
11/30/2018	467368	E 609-49751-254	Miscellaneous Merchandise	MISC	14.00
11/30/2018	467369	E 609-49751-252	Beer For Resale	BEER	237.85
11/30/2018	467369	E 609-49751-255	N/A Products	NA	25.55
12/07/2018	468645	E 609-49751-252	Beer For Resale	BEER	114.68
					$392.08
BREAKTHRU BEVERAGE					
09/11/2018	2080212931	E 609-49751-251	Liquor For Resale	LIQUOR	(119.00)
11/07/2018	2080219316	E 609-49751-251	Liquor For Resale	LIQUOR	(70.02)
11/07/2018	2080219317	E 609-49751-251	Liquor For Resale	LIQUOR	(18.88)
11/29/2018	1080894727	E 609-49751-206	Freight and Fuel Charges	FREIGHT	48.40
11/29/2018	1080894727	E 609-49751-251	Liquor For Resale	LIQUOR	2,505.66
11/29/2018	1080894727	E 609-49751-253	Wine For Resale	WINE	249.99
11/29/2018	1080894727	E 609-49751-254	Miscellaneous Merchandise	MISC	159.45
11/29/2018	1080894727	E 609-49751-255	N/A Products	NA	72.00
12/06/2018	1080898099	E 609-49751-206	Freight and Fuel Charges	FREIGHT	130.35
12/06/2018	1080898099	E 609-49751-251	Liquor For Resale	LIQUOR	6,786.99
12/06/2018	1080898099	E 609-49751-253	Wine For Resale	WINE	600.00
12/06/2018	1080898100	E 609-49751-252	Beer For Resale	BEER	83.10
					$10,428.04
CENTERPOINT ENERGY					
11/27/2018	3000844665	G 601-16500	Construction in Progress	INSTALL SERVICE LINE	4,434.00
					$4,434.00
COMPASS MINERALS AMERICA, INC					
11/26/2018	348168	G 101-14100	Inventory of Material/Supply	SALT	12,643.32
11/27/2018	349218	G 101-14100	Inventory of Material/Supply	SALT	3,651.34
					$16,294.66
CONNEXUS ENERGY					
11/28/2018	INV0001021	E 101-41910-318	Economic Development	MARKETING PLAN	400.00
					$400.00
COUNTY MARKET - CITY ACCOUNT					
		E 101-42210-212	Motor Fuels	FUEL	404.97
					$404.97
COURIER, THE					
12/05/2018	106783	E 101-41400-441	Miscellaneous	WINTER NEWSLETTER	126.00
					$126.00
CRYSTAL SPRINGS ICE					
12/04/2018	002.B005555	E 609-49751-254	Miscellaneous Merchandise	MISC	63.18
					$63.18
DAHLHEIMER DIST. CO. INC.					
11/27/2018	194229	E 609-49751-252	Beer For Resale	BEER	(125.00)
11/28/2018	194097	E 609-49751-252	Beer For Resale	BEER	10,177.90
12/05/2018	195062	E 609-49751-252	Beer For Resale	BEER	150.40
12/06/2018	1386903	E 609-49751-252	Beer For Resale	BEER	11,276.80
12/06/2018	1386903	E 609-49751-254	Miscellaneous Merchandise	MISC	296.00
12/06/2018	1386903	E 609-49751-255	N/A Products	NA	27.00
					$21,803.10
ECM PUBLISHERS, INC.					
11/23/2018	650931	E 101-41400-351	Legal Notices Publishing	2018 PROPOSED BUDGET	37.63
					$37.63
EMERGENCY AUTOMOTIVE TECH. INC					
11/28/2018	MOB24021A	E 402-42110-550	Vehicles	2018 SQUAD	15,648.73

					$15,648.73
FAIRBANKS, LIZ					
		E 101-41910-110	Commission Pay	2018 PLANNING MEETINGS	120.00
					$120.00
FERGUS POWER PUMP, INC					
12/03/2018	40479	E 602-49490-311	Contract	TONS HAULED TO WASTE MGM	34,733.17
					$34,733.17
FERRELLGAS					
11/29/2018	1103774516	E 101-43100-217	Other Operating Supplies	CYLINDAR RENTAL	55.02
					$55.02
GARDNER, TODD					
		E 101-41910-110	Commission Pay	2018 PLANNING MEETINGS	80.00
					$80.00
GOPHER STATE ONE-CALL					
11/30/2018	8110747	E 601-49440-442	Gopher State	NOVEMBER 2018	33.75
11/30/2018	8110747	E 602-49490-442	Gopher State	NOVEMBER 2018	33.75
					$67.50
GRANITE CITY JOBBING CO.					
11/20/2018	115329	E 609-49751-256	Tobacco Products For Resale	TOBACCO	(84.71)
11/27/2018	116112	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
11/27/2018	116112	E 609-49751-254	Miscellaneous Merchandise	MISC	6.50
11/27/2018	116112	E 609-49751-256	Tobacco Products For Resale	TOBACCO	1,855.21
					$1,781.25
GRATITUDE FARMS					
11/30/2018	.1118	E 101-42700-311	Contract	NOVEMBER 2018	350.00
					$350.00
GREAT PLAINS FIRE					
11/28/2018	5098	E 101-42210-217	Other Operating Supplies	ANGLE LIGHTS	472.20
					$472.20
INNOVATIVE OFFICE SOLUTIONS, L					
11/28/2013	IN2303181	E 101-41400-200	Office Supplies	SUPPLIES	53.30
					$53.30
INTIAL DEFENSE CUSTOMIZE TRAIN					
11/30/2018	18-38	E 101-42110-208	Training and Instruction	TRAINING-BLACK, N SCHWIEGE	790.00
12/09/2018	18-45	E 101-42110-208	Training and Instruction	TRAINING-BULERA, T SCHWIEG	790.00
					$1,580.00
INTOXIMETERS, INC.					
12/05/2018	614145	E 101-42110-237	Small Equipment	SUPPLIES	1,150.00
					$1,150.00
ISD #15					
11/27/2018	4045	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER	44.03
11/27/2018	4046	E 101-42110-221	Vehicle Repair & Maintenance	2017 DODGE CHARGER	43.48
11/27/2018	4047	E 101-42110-221	Vehicle Repair & Maintenance	2018 DODGE CHARGER	44.03
11/28/2018	4048	E 101-42110-221	Vehicle Repair & Maintenance	2015 DODGE CHARGER	315.37
11/28/2018	4049	E 101-42110-221	Vehicle Repair & Maintenance	2014 DODGE CHARGER	163.68
					$610.59
JJ TAYLOR DISTRIBUTING					
11/28/2018	2915777	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
11/28/2018	2915777	E 609-49751-252	Beer For Resale	BEER	544.75
11/28/2018	2915777	E 609-49751-255	N/A Products	N/A	23.05
12/05/2018	2924837	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
12/05/2018	2924837	E 609-49751-252	Beer For Resale	BEER	502.85
					$1,076.65
JOHNSON BROS WHLSE LIQUOR					

11/19/2018	512273	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
11/19/2018	512273	E 609-49751-251	Liquor For Resale	LIQUOR	(101.25)
11/28/2018	1162826	E 609-49751-206	Freight and Fuel Charges	FREIGHT	42.39
11/28/2018	1162826	E 609-49751-251	Liquor For Resale	LIQUOR	2,898.54
11/28/2018	1162827	E 609-49751-206	Freight and Fuel Charges	FREIGHT	36.11
11/28/2018	1162827	E 609-49751-253	Wine For Resale	WINE	1,484.50
12/05/2018	1168682	E 609-49751-206	Freight and Fuel Charges	FREIGHT	106.76
12/05/2018	1168682	E 609-49751-251	Liquor For Resale	LIQUOR	5,435.00
12/05/2018	1168683	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.98
12/05/2018	1168683	E 609-49751-253	Wine For Resale	WINE	1,157.65
12/05/2018	1168684	E 609-49751-253	Wine For Resale	WINE	45.98
					$11,126.09

LMC INSURANCE TRUST

12/03/2018	.1218	E 101-42110-160	Work Comp Insurance	DEDUCTIBLE	882.93
					$882.93

LUPULIN BREWING

11/29/2018	17138	E 609-49751-252	Beer For Resale	BEER	63.00
					$63.00

MCDONALD DIST CO.

11/27/2018	469974	E 609-49751-252	Beer For Resale	BEER	13,797.45
11/27/2018	469974	E 609-49751-255	N/A Products	NA	22.35
11/30/2018	470606	E 609-49751-252	Beer For Resale	BEER	651.00
12/04/2018	470786	E 609-49751-252	Beer For Resale	BEER	694.50
12/04/2018	470786	E 609-49751-255	N/A Products	NA	22.35
					$15,187.65

METRO SALES, INC.

11/27/2018	INV1217449	E 101-41400-200	Office Supplies	COPIES	125.56
11/27/2018	INV1217449	E 101-42110-200	Office Supplies	COPIES	125.56
11/27/2018	INV1217449	E 101-42400-200	Office Supplies	COPIES	125.56
11/27/2018	INV1217449	E 101-43100-200	Office Supplies	COPIES	125.56
11/27/2018	INV1217449	E 101-45200-200	Office Supplies	COPIES	125.56
11/27/2018	INV1217449	E 601-49440-200	Office Supplies	COPIES	125.56
11/27/2018	INV1217449	E 602-49490-200	Office Supplies	COPIES	125.56
11/27/2018	INV1217449	E 609-49750-200	Office Supplies	COPIES	125.58
					$1,004.50

METROPOLITAN COUNCIL

		R 101-36200	Miscellaneous Revenues	RETURN GRANT FUNDS	241,504.93
					$241,504.93

MIDCONTINENT COMMUNICATIONS

12/01/2018	.1218	E 101-41940-321	Telephone	CITY HALL	37.18
12/01/2018	.1218	E 101-42110-321	Telephone	Police	16.94
12/01/2018	.1218	E 101-43100-321	Telephone	Public Works	16.94
12/01/2018	.1218	E 601-49440-321	Telephone	WATER	300.00
12/01/2018	.1218	E 609-49750-321	Telephone	LIQUOR STORE	150.00
					$521.06

MINUTEMAN PRESS

11/30/2018	978453	E 101-41110-344	Newsletter	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 101-41400-441	Miscellaneous	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 101-42110-441	Miscellaneous	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 101-42210-441	Miscellaneous	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 101-42400-352	General Notices and Pub Info	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 101-43100-441	Miscellaneous	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 101-43210-439	Recycling Days	WINTER NEWSLETTER	266.49
11/30/2018	978453	E 101-45200-441	Miscellaneous	WINTER NEWSLETTER	125.61
11/30/2018	978453	E 601-49440-441	Miscellaneous	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 602-49490-441	Miscellaneous	WINTER NEWSLETTER	125.60
11/30/2018	978453	E 609-49750-441	Miscellaneous	WINTER NEWSLETTER	125.60
					$1,522.50

MN DEPT OF TRANSPORTATION

11/20/2018	P00009773	E 101-43100-303	Engineering Fees	MATERIAL TESTING & INSPECTI	105.24

					$105.24
MORIN, JULIE					
		E 101-41910-110	Commission Pay	2018 PLANNING MEETINGS	80.00
					$80.00
M-R SIGN COMPANY, INC.					
11/27/2018	202652	E 101-43100-221	Vehicle Repair & Maintenance	SIGNS	1,269.13
					$1,269.13
MURRAY, WILLIAM					
		E 101-41910-110	Commission Pay	2018 PLANNING MEETINGS	100.00
					$100.00
NELSON SANITATION & RENTAL INC					
10/17/2018	B-39446	E 602-49490-400	System Jetting	VACTOR SERVICES	199.00
					$199.00
NORTHERN AIR CORPORATION					
11/29/2018	154740	E 602-49490-229	Project Repair & Maintenance	GENERATOR REPAIR	267.00
					$267.00
NORTHERN DEWATERING					
11/21/2018	36422	E 602-49490-229	Project Repair & Maintenance	RENTAL	108.00
					$108.00
PACE ANALYTICAL SERVICES					
11/29/2018	1812001890	E 602-49490-313	Sample Testing	TESTING	151.00
11/29/2018	1812001915	E 602-49490-313	Sample Testing	TESTING	78.00
12/03/2018	1812002006	E 602-49490-313	Sample Testing	SAMPLE TESTING	145.00
					$374.00
PAUSTIS WINE COMPANY					
12/10/2018	34144	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.00
12/10/2018	34144	E 609-49751-253	Wine For Resale	WINE	795.00
					$805.00
PAVELICH-BECK, BRENDA					
		E 101-41910-110	Commission Pay	2018 EDA MEETINGS	60.00
					$60.00
PEARL ARCHITECTURE LLC					
11/01/2018	201806-02	E 404-41400-300	Professional Services	SPACE NEEDS	8,419.09
12/03/2018	201806-03	E 404-41400-300	Professional Services	SPACE NEEDS	10,843.60
					$19,262.69
PHILLIPS WINE & SPIRITS CO.					
11/28/2018	2464490	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.98
11/28/2018	2464490	E 609-49751-251	Liquor For Resale	LIQUOR	1,476.25
11/28/2018	2464491	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.13
11/28/2018	2464491	E 609-49751-253	Wine For Resale	WINE	439.00
12/05/2018	2468430	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.49
12/05/2018	2468430	E 609-49751-251	Liquor For Resale	LIQUOR	1,179.50
12/05/2018	2468431	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.41
12/05/2018	2468431	E 609-49751-253	Wine For Resale	WINE	412.00
					$3,579.76
POHL, DANIEL					
		G 601-22200	Deferred Revenues	REFUND ACCT #4460	47.75
					$47.75
PROGRESSIVE BUILDERS					
		G 601-22200	Deferred Revenues	REFUND ACCT #5334	110.88
					$110.88
RITEWAY BUSINESS FORMS					
12/06/2018	18-85406	E 101-41400-200	Office Supplies	W-2S & 1099	61.25
12/06/2018	18-85406	E 601-49440-200	Office Supplies	W-2S & 1099	61.25

12/06/2018	18-85406	E 602-49490-200	Office Supplies	W-2S & 1099	61.25
12/06/2018	18-85406	E 609-49750-200	Office Supplies	W-2S & 1099	61.25
					$245.00

RODGER, MICHAEL

		E 101-41910-110	Commission Pay	2018 EDA MEETINGS	80.00
					$80.00

ROSEVILLE, CITY OF

02/22/2018	0224208	E 101-41940-321	Telephone	FEBRUARY PHONE	83.79
02/22/2018	0224208	E 101-42110-321	Telephone	FEBRUARY PHONE	83.79
02/22/2018	0224208	E 101-42210-321	Telephone	FEBRUARY PHONE	83.79
02/22/2018	0224208	E 101-43100-321	Telephone	FEBRUARY PHONE	83.79
02/22/2018	0224208	E 101-45200-321	Telephone	FEBRUARY PHONE	83.79
02/22/2018	0224208	E 601-49440-321	Telephone	FEBRUARY PHONE	83.79
02/22/2018	0224208	E 602-49490-321	Telephone	FEBRUARY PHONE	83.79
02/22/2018	0224208	E 609-49750-321	Telephone	FEBRUARY PHONE	83.82
02/23/2018	0224278	E 101-41110-310	Computer Consulting Fees	FEBRUARY IT	291.98
02/23/2018	0224278	E 101-41400-310	Computer Consulting Fees	FEBRUARY IT	948.95
02/23/2018	0224278	E 101-41910-310	Computer Consulting Fees	FEBRUARY IT	145.99
02/23/2018	0224278	E 101-42110-310	Computer Consulting Fees	FEBRUARY IT	3,357.92
02/23/2018	0224278	E 101-42210-310	Computer Consulting Fees	FEBRUARY IT	540.17
02/23/2018	0224278	E 101-42400-310	Computer Consulting Fees	FEBRUARY IT	270.08
02/23/2018	0224278	E 101-43100-310	Computer Consulting Fees	FEBRUARY IT	291.98
02/23/2018	0224278	E 101-45200-310	Computer Consulting Fees	FEBRUARY IT	291.98
02/23/2018	0224278	E 601-49440-310	Computer Consulting Fees	FEBRUARY IT	291.98
02/23/2018	0224278	E 602-49490-310	Computer Consulting Fees	FEBRUARY IT	291.98
02/23/2018	0224278	E 609-49750-310	Computer Consulting Fees	FEBRUARY IT	145.99
11/27/2018	0225298	E 101-41110-310	Computer Consulting Fees	NOVEMBER IT	291.98
11/27/2018	0225298	E 101-41400-310	Computer Consulting Fees	NOVEMBER IT	948.95
11/27/2018	0225298	E 101-41910-310	Computer Consulting Fees	NOVEMBER IT	146.06
11/27/2018	0225298	E 101-42110-310	Computer Consulting Fees	NOVEMBER IT	3,357.85
11/27/2018	0225298	E 101-42210-310	Computer Consulting Fees	NOVEMBER IT	540.17
11/27/2018	0225298	E 101-42400-310	Computer Consulting Fees	NOVEMBER IT	270.08
11/27/2018	0225298	E 101-43100-310	Computer Consulting Fees	NOVEMBER IT	291.98
11/27/2018	0225298	E 101-45200-310	Computer Consulting Fees	NOVEMBER IT	291.98
11/27/2018	0225298	E 601-49440-310	Computer Consulting Fees	NOVEMBER IT	291.98
11/27/2018	0225298	E 602-49490-310	Computer Consulting Fees	NOVEMBER IT	291.98
11/27/2018	0225298	E 609-49750-310	Computer Consulting Fees	NOVEMBER IT	145.99
11/27/2018	0225339	E 101-41940-321	Telephone	NOVEMBER PHONE	83.79
11/27/2018	0225339	E 101-42110-321	Telephone	NOVEMBER PHONE	83.79
11/27/2018	0225339	E 101-42210-321	Telephone	NOVEMBER PHONE	83.79
11/27/2018	0225339	E 101-43100-321	Telephone	NOVEMBER PHONE	83.79
11/27/2018	0225339	E 101-45200-321	Telephone	NOVEMBER PHONE	83.79
11/27/2018	0225339	E 601-49440-321	Telephone	NOVEMBER PHONE	83.79
11/27/2018	0225339	E 602-49490-321	Telephone	NOVEMBER PHONE	83.79
11/27/2018	0225339	E 609-49750-321	Telephone	NOVEMBER PHONE	83.82
12/04/2018	0225384	E 101-41110-310	Computer Consulting Fees	IT SERVICES	46.29
12/04/2018	0225384	E 101-41400-310	Computer Consulting Fees	IT SERVICES	150.44
12/04/2018	0225384	E 101-41910-310	Computer Consulting Fees	IT SERVICES	23.14
12/04/2018	0225384	E 101-42110-310	Computer Consulting Fees	IT SERVICES	532.34
12/04/2018	0225384	E 101-42210-310	Computer Consulting Fees	IT SERVICES	85.63
12/04/2018	0225384	E 101-42400-310	Computer Consulting Fees	IT SERVICES	42.81
12/04/2018	0225384	E 101-43100-310	Computer Consulting Fees	IT SERVICES	46.29
12/04/2018	0225384	E 101-45200-310	Computer Consulting Fees	IT SERVICES	46.34
12/04/2018	0225384	E 601-49440-310	Computer Consulting Fees	IT SERVICES	46.29
12/04/2018	0225384	E 602-49490-310	Computer Consulting Fees	IT SERVICES	46.29
12/04/2018	0225384	E 609-49750-310	Computer Consulting Fees	IT SERVICES	23.14
					$16,167.70

SEMLER CONSTRUCTION

		G 601-22200	Deferred Revenues	REFUND ACCT #5495	17.71
					$17.71

SOUTHERN GLAZERS OF MN

11/29/2018	1758083	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.28
11/29/2018	1758084	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.64
11/29/2018	1758084	E 609-49751-251	Liquor For Resale	LIQUOR	1,493.93
11/29/2018	1758085	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.40

11/29/2018	1758085	E 609-49751-253	Wine For Resale	WINE	480.00
12/06/2018	1760823	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.80
12/06/2018	1760823	E 609-49751-251	Liquor For Resale	LIQUOR	1,010.87
12/06/2018	1760824	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.40
12/06/2018	1760824	E 609-49751-253	Wine For Resale	WINE	240.00
					$3,276.32
STEINKE, RAY					
		E 101-41910-110	Commission Pay	2018 PLANNING MEETINGS	150.00
					$150.00
TJ ASSOCIATES					
11/30/2018	229079	E 101-42110-308	Community Education	DOOR HANGERS	98.50
					$98.50
TORNES, LAN					
		E 101-41910-110	Commission Pay	URRWMO MEETINGS	140.00
					$140.00
TWIN CITIES FLAG SOURCE, INC					
11/27/2018	32338	E 101-45200-217	Other Operating Supplies	FLAG REPAIR	43.00
					$43.00
U S BANK EQUIPMENT FINANCE					
		E 101-41400-240	Office Equip	COPIER LEASE	201.24
		E 101-43100-240	Office Equip	COPIER LEASE	201.24
		E 101-43210-240	Office Equip	COPIER LEASE	201.24
		E 101-45200-240	Office Equip	COPIER LEASE	201.24
		E 601-49440-240	Office Equip	COPIER LEASE	201.24
		E 602-49490-240	Office Equip	COPIER LEASE	201.25
					$1,207.45
UDVIG, SARAH					
		E 101-41910-110	Commission Pay	2018 EDA MEETINGS	80.00
					$80.00
VERIZON WIRELESS					
12/18/2018	9819193216	E 101-42110-321	Telephone	PHONE	372.33
12/18/2018	9819193216	E 601-49440-321	Telephone	PHONE	35.01
12/18/2018	9819193216	E 602-49490-321	Telephone	PHONE	57.24
					$464.58
WATER CONSERVATION SERVICE, IN					
12/06/2018	9016	E 601-49440-229	Project Repair & Maintenance	LEAK LOCATES	684.01
					$684.01
WINE MERCHANTS					
11/28/2018	7211418	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.85
11/28/2018	7211418	E 609-49751-253	Wine For Resale	WINE	360.00
					$367.85
ZUTZ, GREG					
		E 101-41910-110	Commission Pay	2018 PLANNING MEETINGS	80.00
					$80.00
FUND SUMMARY					$448,153.75

101 GENERAL FUND	$289,165.86
402 CAPITAL EQUIPMENT	$15,648.73
404 Building Improvement Fund	$19,262.69
601 WATER FUND	$7,817.88
602 SEWER FUND	$37,904.79
603 STORM WATER	$3,974.25

609 MUNICIPAL LIQUOR FUND	$74,379.55
Total	448,153.75

CITY OF ST. FRANCIS
12/17/2018

Checks cut since last Council Meeting

Check Number	Check Date	Payee	Description	Amount
		TOTAL		0.00

Disbursements via Debits to 4M Account

Payee	Description	Amount
TOTAL		0.00

Disbursements via Debits to Checking Account

	Payee	Description	Amount
11/01/18	Federal Tax	Payroll	19,781.14
	PERA	Payroll	16,765.69
	VOYA	Payroll	1,590.00
	ICMA	Payroll	460.00
	State Tax	Payroll	4,164.31
	MSRS	Payroll	653.43
	Healthcare Savings	Payroll	669.50
	Cayan	Liquor CC Fee	5.00
11/02/18	Cayan	Liquor CC Fee	2,534.02
11/13/18	Visa	Credit Card Bill	11,440.42
11/15/18	Federal Tax	Payroll	20,089.34
	PERA	Payroll	17,305.15
	VOYA	Payroll	1,590.00
	ICMA	Payroll	460.00
	State Tax	Payroll	4,286.26
	MSRS	Payroll	677.12
	Healthcare Savings	Payroll	669.50
11/19/18	Cayan	Liquor CC Fee	39.90
11/20/18	Federal Tax	Payroll	1,735.18
	PERA	Payroll	857.52
	State Tax	Payroll	96.25
	Child support	Payroll	412.34
	Dept of Revenue	Sales tax	17,391.00
11/26/18	Village Bank	Retruned Check	196.00
11/28/18	Federal Tax	Payroll	20,122.75
	PERA	Payroll	17,687.11
	VOYA	Payroll	1,790.00
	ICMA	Payroll	460.00
	State Tax	Payroll	4,269.05
	MSRS	Payroll	662.06
11/30/18	Healthcare Savings	Payroll	21,907.93
	Village Bank	Monthly fee	110.20
	PSN	CC Fee	347.20
	TOTAL		191,225.37

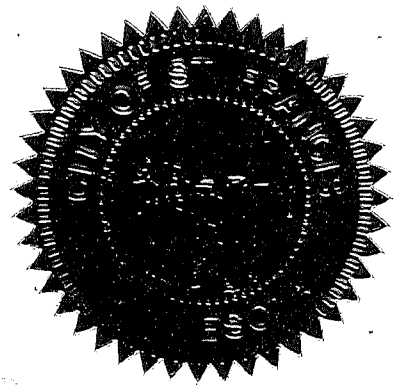
City of St. Francis
Minnesota

Certificate of Recognition

awarded to

Jacob Deschenes

FOR OUTSTANDING ACHIEVEMENT AND EXCEPTIONAL LEADERSHIP ABILITY
AS EVIDENCED BY YOUR ATTAINMENT OF EAGLE SCOUT FROM
BOY SCOUT TROOP 3511— DECEMBER 3, 2018



Dated this 17th day of December, 2018

Steven D. Feldman, Mayor

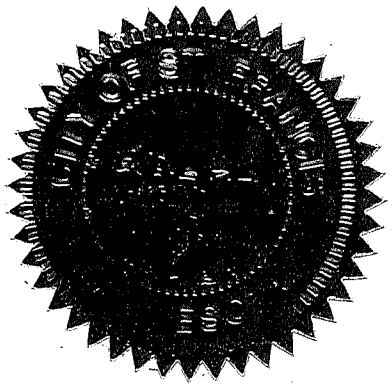
City of St. Francis
Minnesota

Certificate of Recognition

awarded to

Josiah Lewerenz

FOR OUTSTANDING ACHIEVEMENT AND EXCEPTIONAL LEADERSHIP ABILITY
AS EVIDENCED BY YOUR ATTAINMENT OF EAGLE SCOUT FROM
BOY SCOUT TROOP 3511— MAY 3, 2018



Dated this 17th day of December, 2018

Steven D. Feldman, Mayor

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
9 A

TO: Joe Kohlmann, City Administrator

FROM: Kate Thunstrom, Community Development Director

SUBJECT: Fee Schedule Changes

DATE: November 5, 2018 and December 3, 2018

OVERVIEW AND IDENTIFICATION OF FEE CHANGED REQUESTED:

Community Development has requested the following fee schedule changes:

Transient Merchant/Peddler.

- Create fee separate for food trucks to address limitations by state

Division and Use of Property

- Increase of selected fee's and escrows to adequately cover proposed activity. Staff will continue to monitor this annually.

Building Permits

- Set fees to reflect cost associated with a zoning review, administrative process and inspection to $50.00 – Zoning Fees
- Create Driveway permit levels that reflect the internal and consultant time required for processing based on length.
- Set fees to reflect the cost associated with actual costs to utilize Metro West and administration time to $120.00 – Building Fees
- Correct Surcharge reference and language edits.
- Reduce Manufactured Home set up fee as identified by Council
- Create line items for costs missing or unclarified in other fees or code requirements.

Utility Fees

- Clarify language on Irrigation and wells to meet Public Works and Building Permit requirements

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ORDINANCE 244, SECOND SERIES

AN ORDINANCE AMENDING SECTION 2-9-1 OF THE CITY CODE REGARDING THE FEE SCHEDULE

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Amended. That all previously adopted versions of the fee schedule are deleted and Section 2-9-1, Second Series shall hereby be added to read as established in Exhibit A.

Section 2. Effective Date. This Ordinance shall take effect thirty days after publication or as noted in the amendment.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS ___ OF _____, 2018.

APPROVED:

_____
Steven D. Feldman
Mayor of St. Francis

ATTEST:

_____
Barbara I. Held
City Clerk

(seal)

2019 Exhibit A

SECTION 9

FEE SCHEDULE

SECTION:
2-9-1: Fee Schedule

2-9-1: FEE SCHEDULE.

A. Administrative Penalties.

1.	Administrative Enforcement Penalties:	
a.	1st Offense	$100
b.	2nd Offense	$200
c.	3rd Offense	$500
d.	4th Offense	$1,000
e.	5th Offense and Beyond	$2,000
2.	Administrative Hearing Fee	$750

B. Animal Impound Fees.

1.	Administrative Fee	$50/day
2.	Pick Up Service Fee:	
a.	8 AM to 6 PM	$60/hour
b.	6 PM to 8 AM	$80/hour
3.	Boarding Fee	$25/day

C. Animal License:

1.	Dog License	$10/1-2 year vaccinations $15/3 year vaccination
2.	Kennel:	
a.	First 4 Dogs	$50/year
b.	Each Additional Dog	$20/year
3.	Chickens	$120/one time

D. Amusement and Recreation.

1.	Amusement Machine	$15/location + $15/machine
2.	Dance:	
a.	Annual	$100/year
b.	Per Event	$10/event

2019 Exhibit A

E. Business and Service License.

1.	Investigation Fee	$25
2.	Adult Entertainment Use	$2,000/year
3.	Sauna/Massage Parlors	$2,000/year
4.	Fireworks – Retail/Tent	$50/occurrence
5.	Fireworks – Pyrotechnic Display	$50/occurrence
6.	Pawnbroker	$1,000/year
7.	Refuse Hauler	$200/year + $50/truck
8.	Massage Therapist	$200/year
9.	Taxicab Driver License Fee	$150/year
10.	Taxicab Operator License Fee	$150/year
11.	Towing/Impound	$150/year
12.	Finger Printing	$15 and customer provides fingerprint card
13.	Transient Merchant/Peddler:	
	a. Week	$50
	b. Month	$150
	c. Year	$300
	d. Food Truck	$ 50 per Calendar year
14.	Excavations/Mining:	
	a. Active Area Fee	$50/acre
	b. Inactive Area Fee	$25/acre
	c. Restoration Credit	$25/acre

F. Liquor License.

1.	3.2% Malt – Off Sale	$50/year
2.	3.2% Malt – Off Sale – Special Event	$25/event
3.	3.2% Malt – On Sale	$200/year
4.	Club License	$200/year
5.	Wine License	$200/year
6.	Intoxicating Liquor – On Sale	$4,000/year
7.	Intoxicating Liquor – Sunday Sales	$200/year
8.	Investigation Fee:	
	a. Single Application	$200
	b. Partnership	$300
	c. Corporation	$400

G. Tobacco License. $150/year

H. Street Disruption.

1.	Road Right-of-Way – Registration	$35 + $2,000 escrow
2.	Road Right-of-Way – Permit Application	$150 + Consultant Fees
3.	Street Opening	$50 + Bond or Deposit and Consultant Fees

2019 Exhibit A

I. Document Services.

1.	Accident, Police and Fire Reports	$.25/page; over 100 pages TBD
2.	Copies	$.25/page copied
a.	CDs	$15
b.	Colored Copies of Photos	$3/page
c.	Certificate of Survey (non-homeowner)	$2
d.	City Council Agenda & Minutes (mailed):	
1)	Resident	$25/year
2)	Non-Resident	$25/year + postage
e.	Planning/Park Commission Agenda and Minutes (mailed):	
1)	Resident	$12/year
2)	Non-Resident	$12/year + postage

J. General and Miscellaneous.

1.	Lockouts	$25
2.	Mileage Reimbursement for Personal Vehicle	Current IRS Rate
3.	Notary	$2/document
4.	Public Nuisance Violation Administration Fee (assessable)	$75/occurrence
5.	Certify Delinquent Invoices (except utilities)	Lesser of 10% of delinquency or $75
6.	Certify Delinquent Invoices	10% of delinquency
7.	Fire Department Charges	See Ordinance 138
8.	Returned Checks	$30/check
9.	Snowmobile Permit	$15
10.	Special Assessment Administrative Fee	$100
11.	Special Assessment Search	$20/each

K. Equipment and Staff Use.

1.	One Ton Truck with Plow	$55/hour
2.	Belos with Attachment	$55/hour
3.	Crane Truck	$45/hour
4.	Electric Generator	$60/hour
5.	Grader	$90/hour
6.	Kubota/Attachments Mower	$50/hour
7.	Pick Up Truck	$40/hour
8.	Single Axle Truck	$65/hour

9.	Single Axle Truck with Plow	$85/hour
10.	Tool Cat/Skid Steer w/Attachments	$60/hour
11.	Tractor with Loader or Attachments	$60/hour
12	Pay Loader	$90/hour
*	*Hourly equipment rates DO NOT include the cost of the operator or cost of fuel and gas*	
13.	Staff Time	Two Times Step 8 of Their Pay Grade

L. Council / Commission Pay.

1.	City Council Per Diems Per Day	$35 for four hours or less; $70 for more than four hours
a.	Special Council Meetings	
b.	Council Retreats/Work Sessions	
c.	Economic Development Authority Meeting (EDA)	
d.	League of MN Cities Functions	Prior Approval Required
e.	Labor Negotiations	Prior Approval Required
f.	Employee Interviews	Prior Approval Required
g.	Mayor Only:	
1)	School/County Liaison	Mayor may appoint Council members to fulfill his obligations and approve attendance
2)	MN Mayors Association	
3)	Speaking Engagements at Other Civic Org.	
4)	Closing of Property Acquisition	
5)	Fire District Study Group	
2.	Planning Commission:	
a.	Chairman	$25/meeting paid annually
b.	Member	$20/meeting paid annually
3.	Park Commission:	
a.	Chairman	$25/meeting paid annually
b.	Member	$20/meeting paid annually
4.	Economic Development Authority	$20/meeting paid annually
5.	Upper Rum River Watershed – Resident Appointed by Council	$20/meeting paid annually

M. Parks and Recreation.

		Resident	Non-Resident
1.	Concession Stand	$25	$50
2.	Ball Park Use – Outside Organization	$100/night for season	$200/night for Season
3.	Clean Up Deposit	$50 - refundable	$75 - refundable
4.	Key Replacement	$50	$50
5.	Football Field	$25/each	$35/each
6.	Football Youth Program	$43/week per team	

7.	Gazebo Rental	$50	$100
8.	Rink Rental for Reserved Time	$25/hour for after hours rental	$50/hour for after hours rental
9.	Restroom	$25	$50
10.	Shelter	$25	$50
11.	Soccer	$34/week per team	
12.	Soccer Field	$25/each	$35/each
13.	Warming House	$50	$100

- *St. Francis City Council has the authority to charge an annual fee of $100 for non-profits.*
- *St. Francis City Council has the authority to waive any fees for non-profits.*

N. Community Center.

1.	Resident	$30/event
2.	Non-Resident	$55/event
3.	Damage Deposit	$150
4.	Late Key Return	$25 if not returned within 2 business days of event
5.	City Purposes	Free
6.	City Benefit:	
	a. St. Francis Lions/Lioness	Fees will be waived for these uses unless the Council specifically determines that the fees should be imposed
	b. St. Francis Senior Citizens Group	
	c. St. Francis Area Jaycees	
	d. St. Francis Youth Association (4-H, Scouts, Hockey, etc.)	
	e. St. Francis Ambassador Program	
	f. St. Francis Area Chamber of Commerce	
	g. Other Governmental Agencies	
	h. Local Church Organizations	
	i. Local Business/Non-Profit Organizations	Donations will be accepted for use of facility unless Council specifically determines that the fees should be imposed
7.	Priority for Use in Event of Conflict:	
	a. City of St. Francis	Based on earliest request if more than one applicant of the same class seeks conflicting dates
	b. Non-Profit located within City limits	
	c. Residents (individuals or groups)	
	d. Non-Profit located outside City limits	
	e. Non-Residents (individuals or groups)	

2019 Exhibit A

O. Division and Use of Property.

		Fee	Escrow
1.	Administrative Subdivision	~~$200~~$350	$1,000
2.	Annexation	$250	$2,000
3.	Appeal	$200	$ 250
4.	Comprehensive Plan Amendment	$450	$2,000
5.	Conditional Use Permit	$350	$2,000
6.	Environmental Review	$350	$ 650
7.	Excavation/Fill Permit (Admin)	$100	$ 250
8.	Excavation/Fill Permit (IUP)	$350	$2,000
9.	Home Occupation (IUP)	$350	$2,000
10.	Home Occupation (Permitted)	$50	
11.	Interim Use Permit	$350	$2,000
12.	Minor Subdivision	$350	$2,000
13.	Ordinance Amendment	$350	$1,000
14.	Planned Unit Development	$350	$2,000
15.	Rental Housing Licensing:		
	a. Single Family or First Unit	$50	
	Each Additional Unit	$15/each	
	Late Fee Due 1/16	$50	
	Late Fee Due 5/1	$150	
	Conversion Fee	$100	
	Re-inspection Fee	$25/each unit	
16.	Sign Permit Zoning Review (Admin)	$75	
17.	Sign Permit Zoning Review (Full)	$250	$ 350
18.	Sign Permit Zoning Review (Temporary)	$25	
19.	Rezoning	$350	$1,000
20.	Site and Building Plan Review (Admin)	$100	$ 250
21.	Site and Building Plan Review (Full)	$350	$ 450
22.	Street/Utility Easement Vacation	$350	$1,000
23.	Subdivision:		
	a. Sketch Plan	$300	$ 500
	b. Preliminary Plat (Rural)	$400	$ 400 + $125/lot
	c. Preliminary Plat (Urban)	$400	$425 + $175/lot
	d. Final Plat	$350	$650
24.	Temporary Habitation Permit	$200	$5,000
25.	Temporary Outdoor Sales Permit/License	$50	
26.	Wetland Replacement Plan Review With Plat	$350	$ 650
27.	Wetland Replacement Plan and Excavation	$350	$ 650
28.	Wetland Delineation	~~$1,000~~ $350	$1,000

29.	Vacant Building Registration Fee;		
	a. First Year	$125	
	b. Second Year Renewal	$175	
	c. Third Year Renewal	$250	
	d. Fourth Year Renewal	$350	
	e. Fifty Year Renewal and Beyond	$500	
30.	Vacant Building Administration Fee	$100	
31.	Variance Application	$350	$1,500
32.	Park Dedication	$2,500/lot	
33.	TIF Application/Business Subsidy	$3,000	$3,000
34.	Escrow Admin Fee	$250 per property	

- *Applicants are responsible for all costs incurred by the City for consultant fees.*

P. Building Permits.

Valuation Schedule for Building Permit Fees

Subdivision 1. Building permits.

(a) Fees for building permits include:

(1) the fee as set forth in the fee schedule in paragraph; and

(2) the surcharge required by section Minnesota Statutes Section 326B.148.

(b) The total valuation and fee schedule is:

(1) $1 to $500, $29.50;

(2) $501 to $2,000, $28 for the first $500 plus $3.70 for each additional $100 or fraction thereof, to and including $2,000;

(3) $2,001 to $25,000, $83.50 for the first $2,000 plus $16.55 for each additional $1,000 or fraction thereof, to and including $25,000;

(4) $25,001 to $50,000, $464.15 for the first $25,000 plus $12 for each additional $1,000 or fraction thereof, to and including $50,000;

(5) $50,001 to $100,000, $764.15 for the first $50,000 plus $8.45 for each additional $1,000 or fraction thereof, to and including $100,000;

(6) $100,001 to $500,000, $1,186.65 for the first $100,000 plus $6.75 for each additional $1,000 or fraction thereof, to and including $500,000;

(7) $500,001 to $1,000,000, $3,886.65 for the first $500,000 plus $5.50 for each additional $1,000 or fraction thereof, to and including $1,000,000; and

(8) $1,000,001 and up, $6,636.65 for the first $1,000,000 plus $4.50 for each additional $1,000 or fraction thereof.

2019 Exhibit A

		Fee	Escrow/State Fee
1.	Accessory Structures		
	Less than 200 square ft.	~~$0~~ $50	Need Zoning Permit
	200 square ft. and greater	By Valuation	
2.	Basement Finishes Permit	$140	**See Below
3.	Building Demolition	$110	**See Below + $500
4.	Building Demolition – Commercial	By Valuation	$1,000
5.	Building Relocation Permit	$110	Performance Security Required
6	Contractor Verification Fee	$ 10	
7.	Dock Permit	$ 50	$100
8.	Driveway Permit –New & Replacement		
	Under 75' – length	$ 50	~~$200 (may be~~ $250
	Over 75' – length	$100	$500
	Over 600' – length	$ 350	$2,000
9.	Fence –		
	a. Residential Over ~~Seven~~ Feet Six in Height	By Valuation	**See Below
	b. Residential-Under Six Feet	$50 Zoning Permit	
	c. Commercial	By Valuation	
10.	Fireplace	~~$95~~ $120	**See Below
11.	Fuel Tank Removal	$95 $120	**See Below
12.	Engineer's Review of Building Permit	$154	
13.	HVAC – Heating Installations	~~$95/each~~$120	**See Below
	HVAC – Air Conditioning	~~$55/each~~$120	**See Below
14.	Inspections – After Hours	$70/hour, minimum 2 hours	
15.	Investigation Fee	Not to exceed permit fee	
16.	Irrigation – Connected to City	$75 back flow preventer	** See Below
17.	Manufactured Home Setup	~~By Valuation~~ $100	
18.	On-Site Septic:		
	a. Type I – IV	$275	**See Below
	b. Type V	By cost incurred	
	c. Operating Permit	$125/year	**See Below
	d. Soil Verification	$120	
19.	Parking Lot	$120	$1,000
20.	Planning Review of Building Permit	$195	
21.	Plumbing ~~(includes Water Heater)~~	~~$95~~ $120	
22.	Pools – Above Ground	$75	**See Below
	• *Letter must be submitted annually stating that an above ground pool will be placed in the same location each year as per the initial site plan.*		
23.	Pools – In Ground	By Valuation	
24.	Re-inspection Fee	Not to exceed $75/trip	
25.	Retaining Wall Over Four Feet	By Valuation	

26.	Roofing:		
	a. Residential	~~$95~~ $120	**See Below
	b. Commercial	By Valuation	
27.	Septic System Pumping Verification	$20	
28.	Siding:		
	a. Residential	$95	**See Below
	b. Commercial	By Valuation	
29.	Signs	By Valuation	
30.	Solar- Residential	$120	**See Below
	Commercial	$120	**See Below
31.	Water Softener Permit & Water Heater		
	a. Residential	~~$55~~ $120	**See Below
	b. Commercial	By Valuation	
32.	Windows/Doors ~~— Inserts Only~~	~~$95~~$120	**See Below
33.	Commercial Buildings (Plumbing, Mechanical, Fire Alarm, etc.)	By Valuation	

- *Anything not listed above will be based on valuation + plan review + State surcharge.*
- *Permits over 180 days of inactivity are null and void with no refund.*
- *Permit extension not to exceed ½ permit fee and Building Inspector makes determination.*
- *No refund on plan review fees; maximum refund is 75% of total fee for permit fees; no refund for State surcharges.*

**** STATE SURCHARGE collected in accordance with MN Statutes 326B.148 which is currently $1 per permit.**

Q. Escrow Deposits

1.	Urban:	
	a. Curb Box and Meter	$1,500
	b. Final Grading	$500 - $1,000
	c. Litter/Debris Cleanup	$100 - $300
	d. 2" Caliper Tree (new)	$300
	e. Sod	$2,000
	f. Seeding/Sprinkler	$2,000
	g. 3" Black Dirt	$500
	h. Erosion Control in Place	$300
	i. Street Cleaned	$200
	j. Driveway Installed	$1,500
2.	Rural:	
	a. Final Grading	$500 - $1,000
	b. Litter/Debris Cleanup	$100 - $300
	c. 2" Caliper Tree (new)	$300
	d. Sod/Seeding	$300 - $2,000
	e. Erosion Control in Place	$300
	f. Culvert	$1,500
	g. Driveway Installed	$1,500

2019 Exhibit A

R. Utility Fees.

1.	Access Charge:	
	a. Sewer Equivalent Connection	$4,284
	b. Water Equivalent Connection	$3,060
2.	Trunk Line Charge:	
	a. Water Trunk Line Availability	$2,956
	b. Sanitary Sewer Trunk Line Availability	$4,150
3.	Tapping and Connection Permits:	
	a. Tapping and Water Connection	$125
	b. Tapping and Sewer Connection	$125
	c. Water Connection	$50
	d. Sewer Connection	$50
4.	Meter Deposit:	
	a. ¾"	Cost
	b. 1" and larger	Cost + 10%
5.	Water Shutoff (7:00 am - 3:30 pm)	$35
6.	Water Reconnect (7:00 am - 3:30 pm)	$35

- *The disconnect and reconnect fee for water shall be waived if a resident leaves for two consecutive months during the time from October to March. This is to promote the idea of shutting off these snowbird residences to reduce the chance for freeze ups and bursting of pipes.*

7.	Meter Repair (not removal or Installation	Time and materials with $50 minimum
8.	Curb Stop Locate:	
	a. Summer	$25 minimum
	b. Winter	$50 minimum
9.	Curb Stop Driveway Cover	Cost
10.	Curb Stop Repair	Time and materials with $50 minimum
11.	Curb Stop Box	Cost
12.	Hydrant and Gate Valve Repair	Time and materials with $50 minimum
13.	Hydrant Meter Deposit	$800
14.	Non-Response to Tagging Notice	$250/month until resolved
15.	Unmetered Use of City Water	$200
16.	~~Irrigation~~/Wells and Well based irrigations	$20 ~~Plus Sales Tax~~

2019 Exhibit A

		08-06-2018 Effective Date
S.	Water Rates.	
1.	Monthly Base Fee	~~$16.50 / $19.80~~ $14.55
a.	MN State Test Fee	$.53
2.	Charge per 1,000 Gallons Used per Equivalent Connection:	
a.	0 – 14,999	~~$5.10 /$6.12~~ equivalent conn $4.50
b.	15,000 – 29,999	~~$5.34 /$6.42~~ equivalent conn $4.72
c.	30,000 – 44,999	~~$6.18 /$7.42~~ equivalent conn $5.45
d.	45,000+	~~$7.38 /$8.86~~ equivalent conn $6.51
3.	Bulk Water:	
a.	System Access Charge	$50
b.	Charge per 1,000 Gallons Used	$6.16
T.	Sewer Rates.	
1.	Monthly Base Fee	~~$17.50 /$24.50~~ $20.82
2.	Charge per 1,000 Gallons Used	$6.86 / $9.60 equivalent $8.16
3.	Sewer Users Only	Sewer Base Rate + 6,000 Gallons @ Water Rate

- *Winter residential sewer rates (November through April billings) are based on actual water consumption used for the month billed.*
- *Summer residential sewer rate (May through October billings) are based on the average of water consumption used for the January, February, and March billings. If the winter water usage average is 3,000 gallons or less, the consumption billed will be the actual usage up to a maximum of 3,000 gallons. Any average usage greater than the 3,000 gallons will be billed actual usage up to the minimum average calculated.*
- *Note: Consumption amounts are not billed greater than actual usage.*

STARTING IN 01/01/2016

Storm Water Rates $5.00/month/parcel ($60 annual)

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
9 B

TO: Joe Kohlmann, City Administrator

FROM: Barb Held, City Clerk

SUBJECT: **Summary Publication for Ord. 244, SS – Fee Schedule**

DATE: December 17, 2018

OVERVIEW:
The Fee Schedule which is amended or at least reviewed annually is somewhat of a lengthy ordinance. It has been past practice to publish a summary publication for this annual ordinance amendment. As it states in Resolution 2018-45 a copy of the changes are available at city hall for review. This is allowed by State Statute and reduces the publication cost. This ordinance amendment will take effect 30 days after publication.

ACTION TO BE CONSIDERED:
Adopt Resolution 2018-45 A Resolution Authorizing the Summary Publication of Ordinance 244, Second Series.

BUDGET IMPLICATION:
Cost savings by not publishing the entire ordinance.

Attachments: Resolution 2018-45

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2018-45

A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 244, SECOND SERIES AMENDING SECTION 2-9-1 OF THE CITY CODE REGARDING THE FEE SCHEDULE FOR THE CITY OF ST. FRANCIS

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 244, Second Series will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW THEREFORE, BE IT RESOLVED that the following summary of Ordinance 244, Second Series is approved for publication:

CITY OF ST. FRANCIS, MINNESOTA
ORDINANCE 244, SECOND SERIES

Section 1. The St. Francis City Code is hereby amended to include the following ordinance summarized below:

St. Francis City Code is hereby amending Section 2-9-1 the previously adopted Fee Schedule.

Section 2. The full ordinance will be in effect 30 days from this summary publication.

Section 3. The full ordinance is available for review during regular office hours in the office of the City Clerk.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY OF DECEMBER, 2018.

APPROVED:

Attest:

_____
Steven D. Feldman, Mayor

_____
Barbara I. Held, City Clerk

City of St. Francis

CITY COUNCIL AGENDA REPORT
Agenda Item #:
9D

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

SUBJECT: **Animal Control Officer**

DATE: December 17th, 2018

OVERVIEW:

A committee was formed to review the City's Animal Control Officer Service. A Staff recommendation was requested. An extensive review was provided by Committee Members. Animal Impound Fees are determined by the City Council's Fee Schedule. Fees should be considered immaterial to this discussion since the City Council determines the fees. As an aside, Gratitude Farms follows the City's Fee Schedule and actually may under bill since the Fee Schedule outlines an hourly charge of $60 per hour and it is noted that they charge $30-$40. In addition, two other contractors were reviewed – one charged under the $25 per day Boarding Fee but had a one hour response time. One charged over the $25 per day Boarding Fee and had a 25 minute response time. Gratitude Farms has a 15-20 minute response time.

Gratitude Farms has agreed to a $350 monthly payment from the City to handle Animal Control issues and is allowed to bill customers the amounts in the Fee Schedule. This monthly amount caps the service and provides predictability in spending. This allows the City to avoid any additional fees that may come about. The implication from the notes about other contractors is that if a dog is not claimed – there are potentially fees the City needs to pay (e.g. "No impound fee to the City if the animal isn't claimed.." and "City charges separate").

Staff contacted an animal hospital to see what a potential veterinarian bill could cost for a large dog: $45 for an exam; $82 for an x-ray; $80 for sedation; $120 for blood work; $800 - $1,000 for surgery = $1,127 - $1,327. Four dogs could easily put the cost higher for the City's financial exposure which is capped at $4,200 (i.e. $350 per month).

All contractors reviewed received outstanding reference checks. The City took in 12 dogs in 2016 and 15 in 2017.

STAFF RECOMMENDATION:

Continue to utilize Gratitude Farms for Animal Control Services and direct Staff to bring back an updated contract for Council consideration.

Attachments used to make determination: Fee Schedule, Interview Notes from Committee. Other information used – interview of animal hospital, consultation with Finance Director on billing, and verbal reference checks.

2019 Exhibit A

SECTION 9

FEE SCHEDULE

SECTION:
2-9-1: Fee Schedule

2-9-1: FEE SCHEDULE.

A. Administrative Penalties.

1.	Administrative Enforcement Penalties:	
	a. 1st Offense	$100
	b. 2nd Offense	$200
	c. 3rd Offense	$500
	d. 4th Offense	$1,000
	e. 5th Offense and Beyond	$2,000
2.	Administrative Hearing Fee	$750

B. Animal Impound Fees.

1.	Administrative Fee	$50/day
2.	Pick Up Service Fee:	
	a. 8 AM to 6 PM	$60/hour
	b. 6 PM to 8 AM	$80/hour
3.	Boarding Fee	$25/day

C. Animal License:

1.	Dog License	$10/1-2 year vaccinations $15/3 year vaccination
2.	Kennel:	
	a. First 4 Dogs	$50/year
	b. Each Additional Dog	$20/year
3.	Chickens	$120/one time

D. Amusement and Recreation.

1.	Amusement Machine	$15/location + $15/machine
2.	Dance:	
	a. Annual	$100/year
	b. Per Event	$10/event

Interview Notes
(8-29-18)

Quiet Oaks Kennel: Licensed and Insured

$20 - $25 for pickup
$20 - $25 for delivery
$15 per day boarding
City charges are separate
Cash only
24/7 weekdays
Weekends and after hours 7pm – 8pm $30 - $35
30 minute to 1-hour response time
90% return rate
Hold 7 working days before euthanizing unhealthy or dangerous dogs
No Notification
No employees (husband helps)
Works with rescue and humane societies
In Isanti County and North Branch

Dover Kennels: Licensed and Insured

$35 impound fee
$28 per day after first 24 hours
Takes credit cards (no extra charge)
Will take credit cards
Will do a payment plan
Owner picks up dog
Charges $30 for chip implant
Monday – Friday 8am to noon and 3pm to 6pm
25-minute response time during business hours and evenings
Hold dogs for 5 business days
99% returned in 24 hours zero euthanized unless unhealthy or dangerous
Has a facebook page and lists on an anonymous page
Kennel owner, manager and 4 part time employees
In 9 cities including: Andover; Blaine; Coon Rapids; Fridley; Oak Grove and Nowthen

Gratitude Farms: Licensed and Insured

$25 board fee per day
$30 pickup fee ($40 after hours)
$50 impound admin fee
$105 total pickup charge for 1 day
Will take credit cards
Can be flexible with total dollar amounts
24/7 operating hours
15 – 20 minute response time
Has a facebook page
No employees
2017: 28 dogs claimed and 4 rescued none euthanized
2018: 13 returned and 1 rescued none euthanized
In 5 cities: East Bethel; Ham Lake; Linwood; Cambridge and St. Francis

City of St. Francis

Water and Sewer Monthly Report –November 2018

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Inspect Facility Daily	Facility Inspection	20	Inspections
Water	Operational Hours	Hours spent at facility	44	Hours
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	Calculation
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	Calculations
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	Chemical adjustments
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	66	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	Daily	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	**Water Treatment Report**			
		Total Raw water	12.6	Million Gallons
		Total Finished water	12.6	Million Gallons
		Oak Grove water use	.875	Million Gallons
		Average Daily Flow	.421	Million Gallons
		Average Chlorine	.40	Mg/l
		Average Raw Iron	.02	Mg/l
		Average Raw Manganese	.029	Mg/l
		Average Fluoride	.81	Mg/l
		Iron Removal	**99**	%
		Manganese Removal	**70**	%
Wastewater	**Wastewater Treatment Report**			

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Wastewater	Monthly Sampling	Perform required monthly sampling: 8 Influent 22 Constituents); 8 Effluent (27 Constituents:	49	Constituents
Wastewater	Operational Hours	Hours spent at facility.	160	Hours
Wastewater	Inspect Operations Building	Daily inspection of building.	20	Inspections
Wastewater	Inspect Pre-treatment Building	Daily inspection of building.	20	Inspections
Wastewater	Inspect Tertiary Building	Daily inspection of building.	20	Inspections
Wastewater	D.O Readings	Take Required D.O Readings.	30	D.O Readings
Wastewater	pH Readings	Take Required pH Readings.	20	pH Readings
Wastewater	Inspections	Inspect 8 lift stations daily and calculate pump runtimes.	160	Lift Station Inspections
Wastewater	Daily Lab	Process Control Test	88	Tests
	Wastewater Flows/Results			
		Discharge Point	Seelye Brook	
		Total Influent	9.6	Million Gallons
		Total Effluent	9.5	Million Gallons
		Reuse effluent	0	Million Gallons
		Influent TSS	435	Mg/l
	Limit: (30 mg/l)	Effluent TSS	1.2	Mg/l
	Limit: (85 %)	**TSS % Removal**	**99.5**	**% Removal**
		Influent CBOD	244	Mg/l
	Limit: (15 mg/l)	Effluent CBOD	0	Mg/l
	Limit: (85 %)	**CBOD % Removal**	**100**	**% Removal**
		Influent Phosphorus	5	Mg/l
	Limit: (1 mg/l)	Effluent Phosphorus	0	Mg/l
		Phosphorus % Removal	**100**	**% Removal**
		Influent Ammonia Nitrogen	35	Mg/l
	Limit: (Seasonal) 5.5 mg/l	Effluent Ammonia Nitrogen	0	Mg/l
		Ammonia Nitrogen % Removal	**100**	**% Removal**
Water/ Sewer	**Monthly Tasks**			
Water/Sewer	Locates	Process Locate Requests	58	Utility Locate Requests

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water/Sewer	Meter Readings	Monthly Meter Readings for City Owned and Large Users	52	Monthly Readings
Water/Sewer	Water/Sewer Connections	Inspect Water and Sewer	2	Inspections
Water/Sewer	Water Miscellaneous	Work orders: re-reads, high	20	Work Orders
Water/Sewer	**Monthly Projects**			
WWTP	Clean Clarifier #1	Drain and clean out solids that have accumulated.	1	Clarifier
WWTP	UV system shut down	Take system off line, to drain, clean and inspect	1	UV System
Well house	Generator start up	Training and start up on new natural gas generator	1	Generator
WWTP	Met council tour	Tour of WWTP	5	Hours
WWTP	Oak Grove Council tour	City council members toured facility	5	Hours
WWTP/WTP	4th grade tours	Water education and tours of the WTP for the 4th graders	60	students
Water	One day SUSA class	Required for water license re-certification	8	Hours
Water	Water leak-3853 232nd Ave	Water leak discovered under meter room floor- repaired	6	Hours
Lift station	Pulled pumps	Pulled #1 pump Deer Creek Lift station	1	Pump
Lift station	Staff cleaned DI-6 and Royal oaks lift station	Wash down grease mat, clean floats	2	Lift stations
Lift station	Lift station cleaning-Vac truck	Clean lift stations with Vac truck	2	Lift stations
Lift station	Gas line Valve repaired	A gas line valve for our Ambassador lift generator was leaking- repaired	1	Gas valve
Hvac	Two Hvac units repaired	WTP and Fire Department inducer fans not working- repaired	2	Units

*Each time a lift station pump is pulled because of plugging, it is two man hours

City of St. Francis

Streets and Parks Monthly Report – November 2018

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
All Dept.	Building Maintenance	Light bulbs, toilets, sinks, etc.	18	Hours
Streets	Snowplowing	Plowing City Streets	68.8	Miles
Streets	Snowplowing	Plowing Cul-Da-Sacs	0	Cul-Da-Sacs
Streets	Snowplowing	Amount of Salt Applied to Roads	108	Tons
Streets/Parks	Snowplowing	Plowing Parking Lots	0	Number of Lots
Parks	Snowplowing	Trails/Sidewalks	19	Miles
Streets	Snowplowing	Amount of Granite Chips Applied to Roads	0	Tons
Streets	Grading	Grading City Roads	14.6	Miles
Parks	Park Inspections	Inspect equipment, buildings, and trees.	108	Inspections
Parks	Events	Preparation and Inspection	1	Misc.
Parks	Fertilizing		0	Acres
Parks	Mowing	City Parks and Property	0	Acres
Streets	Signs	Signs Installed or Repaired	13	Number of Signs
Streets/Parks	Callouts	Response for service requests outside normal working hours.	1 1 1 1	Sewer Park Recycling Streets
Streets/Parks Sewer/Water	Equipment Repair	Anything Beyond Normal Maintenance, Fabrication, etc.	16	Hours
Streets/Parks Sewer/Water	Equipment Maintenance	Greasing, Washing, etc.	40	Hours
Storm Water	Cleaning Catch Basins	Remove debris and ice from catch basins.	6	Number of Catch Basins
Storm Water	Street Sweeping	Sweeping of city streets and parking lots.	80	Yards
Streets/Storm Water	Shoulder Disking	Shoulder disking gravel roads, pulling gravel back on road.	0	Tons
Parks	Ball Fields	Dragging Ball Fields	0	Times
Parks	Trail Mowing	Mowing Along Walking Trails	0	Miles
Parks	Fountain	Clean Fountain at Woodbury Park	0	Time
Streets	Ditch Mowing	Mowing Along Roadway	0	Miles
Parks	Ice Rinks	Applying Water On Rinks	0	Gallons

Parks	Vandalism	Damage to City Property	0	Hours
Parks	Playground	Install Woodchips	0	Yards
Parks	Leaf Pick-up	Picking Up Leaves in Parks	10	Yards
Recycling	Meeting	With Anoka County	1	Meeting
Recycling	Event	LePage Recycling Event & Free Shred Event/Leaf Event	1	Events