

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
November 5, 2018
ST FRANCIS AREA SCHOOLS DISTRICT OFFICE
4115 Ambassador Blvd NW
6:00 pm

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA - *All matters listed within the Consent Agenda are considered routine items to be enacted upon by one motion by the City Council. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.*
 - A. City Council Minutes – October 15, 2018
 - B. City Council Work Session Notes – October 9, 2018
 - C. Authorization to Hire Part Time Liquor Store Clerk
 - D. Payment of Claims
5. MEETING OPEN TO THE PUBLIC
6. SPECIAL BUSINESS
7. PUBLIC HEARINGS
 - A. Public Hearing: Certifying Assessments for Delinquent Utilities, Miscellaneous Invoices and Administrative Fines: Resolution 2018-38
 - Formal Appeal Letters received from:
 - a) 5701 Ambassador Blvd. NW - Storm Water Fee
 - b) 4100 236th Lane NW - Administrative Citation
 - c) 23040 Butterfield Drive NW – Administrative Citation
 - d) 4000 DeGardner Circle NW - Administrative Citation
 - e) 23434 Pederson Drive NW - Administrative Citation
 - f) 23292 Ivywood Street NW - Administrative Citation
 - g) Others
8. OLD BUSINESS
9. NEW BUSINESS
 - A. Ordinance 243, Second Series – Approving the Sale of City owned Real Estate (Second Reading)
 - B. Ordinance 244, Second Series – Amending Fee Schedule (First Reading)
 - C. Set Special Meeting to Canvass Election Results
10. MEETING OPEN TO THE PUBLIC
11. REPORTS
 - A. Councilmember Reports -
 - B. Upcoming Events –
 - Nov 6 Election Day – Polls open from 7 am to 8 pm
 - Nov 19 City Council Meeting @ St. Francis Area Schools District Office 6 pm
 - Nov 21 Planning Comm. Mtg @ St. Francis Area Schools District Office-CANCELLED
 - Nov 22-23 City Offices Closed – Thanksgiving Day Holiday
12. ADJOURNMENT

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
OCTOBER 15, 2018

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Members present: Mayor Steve Feldman, Councilmember Joe Muehlbauer, Robert Bauer, Rich Skordahl

Members absent: Jerry Tveit

Also present: Assistant City Attorney Dave Schaps, (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Anderson), City Administrator, Joe Kohlmann, Community Development Director, Kate Thunstrom, Police Chief, Todd Schwieger, Fire Chief, Dave Schmidt, Public Works Director, Paul Teicher, Liquor Store Manager, John Schmidt & Acct Tech/Deputy Clerk, Lori Streich

3. APPROVAL OF AGENDA

MOTION TO APPROVE THE AGENDA BY MUEHLBAUER, SECONDED BY BAUER; ALL IN FAVOR, MOTION PASSES.

4. CONSENT AGENDA - *All matters listed within the Consent Agenda are considered routine items to be enacted upon by one motion by the City Council. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.*

A. City Council Minutes – October 1, 2018

B. Proclamation proclaiming October as "Domestic Violence Awareness Month" – Res. 2018-36

C. Embedded Systems, Inc. Contract Renewal for 2019

D. Authorization to Join MESERB (MN Environmental Science & Economic Board)

Resolution 2018-37 and Joint Powers Agreement

E. Payment of Claims

Councilmember Bauer wanted to make the public aware that they are proclaiming October as Domestic Violence Awareness Month. Wear purple and show your support on Thursday.

MOTION TO APPROVE THE CONSENT AGENDA BY BAUER, SECONDED BY MUEHLBAUER; ALL IN FAVOR, MOTION PASSES.

5. MEETING OPEN TO THE PUBLIC

Sarah Udvig 3709 229TH Lane NW thanked Police Chief Schwieger and Fire Chief Schmidt. They are doing an excellent job. Too often they are not thanked. She also attended the french toast breakfast at the fire station, and it was a wonderful event.

6. SPECIAL BUSINESS

NOTHING

7. PUBLIC HEARINGS

NOTHING

8. OLD BUSINESS

NOTHING

9. NEW BUSINESS

A. Ordinance 243, Second Series – Approving the Sale of City owned Real Estate (First Reading)

Kohlmann explained that they have a piece of real estate that was a remnant from the Bridge Street project. The County purchased the home to put a road through. This is the piece of leftover land and the County insisted that the City take possession of it. The adjoining property owner approached the city inquiring on purchasing this particular piece of property. If the city is interested in getting rid of it, Public Works and Community Development have identified no need for it whatsoever. We were just stuck with it, so to speak. It could be declared surplus and authorize moving forward with the potential sale through negotiation with the property owner.

Feldman said this designated area is a thin area and there are three homes in that area. Two were taken down, and this individual resident was not taken down. They lost the privacy that they had before that road came in because they cut down the trees. It's basically a narrow piece of land that is no good to anyone, and they are willing to buy it at a reasonable price. What they want to do with it is put up a berm with evergreens so they can get their privacy back because there is a lot of traffic on that road.

Muehlbauer thinks it's a good idea to get it sold if it doesn't do us any good.

Bauer said that he drives by this property every day. They lost a lot of privacy when that road went through. Every single holiday this property owner had decorated their home. A couple of years ago they had some vandalism and then refused to put their decorations out anymore. Bauer would hope that our residents would support them and give them some privacy again. He wants to thank this property and hopes that they would decorate their home again. This was one of the better homes to be decorated and to see them have to stop, it's sad.

Skordahl said that if we do not have to go out into the market and try to get the best deal, and if the city doesn't have a use for it, then he's all for the idea of letting this run its course and seeing if we can come to an agreement.

Feldman agrees with everything that has been said and since it's really good to nobody but this property owner, and the fact that they are interested in buying it for a reasonable price, it would be a good thing all the way around.

MOTION TO ADOPT ORDINANCE 243, SECOND SERIES – APPROVING THE SALE OF CITY OWNED REAL ESTATE (FIRST READING) BY BAUER, SECONDED BY SKORDAHL; ALL IN FAVOR, MOTION PASSES.

ROLL CALL AYES: SKORDAHL, MUEHLBAUER, FELDMAN, BAUER
 NAYES: NONE

10. MEETING OPEN TO THE PUBLIC

Attending tonight's meeting is local St. Francis Cub Scouts Pack 511. They are a group of local 5th grade students whose objective is learning about local government in action.

The Cub Scouts had prepared a few questions such as how a bill becomes a law, and why Feldman wanted to become the Mayor.

Council and City Administrator Kohlmann discussed and answered their questions.

11. REPORTS

A. Department Reports – Police Department – Quarterly Report
Public Works – Monthly Report

B. Councilmember Reports -

C. Upcoming Events –

Oct 17	Planning Commission Meeting @ St. Francis Area Schools District Office 7 pm
Oct 20	Recycling Event @ LePage and Sons 9 am to noon
Oct 27	Free paper Shredding & Leaf Drop-Off @ Public Works Facility 8 am – noon
Nov 5	City Council Meeting @ St. Francis Area Schools District Office 6 pm
Nov 6	Election Day – Polls open from 7 am to 8 pm

Police Department-Quarterly Report

Chief Schwieger explained the Police Department Quarterly Report.

Their call load went up slightly, by just about 100 more calls than 2nd quarter. Incidents that they saw an increase in were assaults, domestic type situations and juvenile activity which is pretty common in the summer months, as well as DWI's.

Officers were also busy over the summer working several TZD (Towards Zero Death) initiatives in areas of seat belt and speed enforcement. They are doing a great job of getting these drivers off the road that shouldn't be on.

Also in the 3rd quarter, officers attended and completed many mandatory trainings such as Emergency Vehicle Operators Course, CPR First Aid, Department shoots and several online courses that they participated in. Officers have also begun to complete the newly mandated training in areas of conflict management, cultural diversity, crisis intervention and mental illness.

Effective this year, Minnesota police officers need to complete 16 hours of continuing education in this category in order to renew their licenses every three years.

Officers have also continued to participate in the outreach efforts. August's National Night Out was a huge success. There are several more events this Fall that they will be participating in. Next month they are having a senior fraud seminar that looks like it will be a good turn-out. An anti-bullying pizza party is planned for area school kids in October. They are hoping to have another Winning With Cops event before the year is up. They just had one last week and it was another good turn-out.

The Police Department application closed today for the police officer opening. They are hoping to have an officer at least at the field training status by the first of the year.

Feldman said that as he's been walking around the neighborhoods, he's gotten a lot of good compliments on the Police Department. Residents like the committee oriented way of thinking, making the police officers more accessible and approachable. Chief Schwieger took the ball and ran with it and he appreciates that.

Muehlbauer likes the reports that come out. They are very detailed. Anyone can look at the packets if they want to know what's going on in the city, and he encourages people to do that. He thanked the Police Department for being community oriented. He got an opportunity to speak to Officer Heeren and Sergeant Larson and compliments them as well.

Skordahl asked about the new training for officers to deal with people with mental health issues and how that's helping the officers.

Chief Schwieger said that the training itself is not necessarily new, but as of July 1, 2018, it became mandated for police officers in Minnesota to complete this continuing education in order to renew their license. They did have an officer last year attend a week long CIT (Crisis Intervention Training), which includes scenario type of training that they can learn how to talk to different people with different disorders in order to communicate with them better. The training that the officers attended last week is kind of along that same line but a little combination of reaction, cultural diversity, things that police officers do that they may not be aware that they are doing, and what they could change to make a scene go a little better. It's really all about communication, recognizing different things, and different ways of interacting with people with some types of different stages of mental illness to achieve better outcomes.

Skordahl commends the Police Department for everything they are doing and really likes the community based efforts and said to keep it up.

Bauer commented that the reports are good and the graphs are easy to read. He also said to close your garage doors if you don't want burglars, and although we are getting past motor cycle season, please be watchful of motorcycles. It's not that hard to see them, their lights are on all the time now.

Feldman wanted everyone to know that as the city and population grows, there are some things that will change, like the DWI's and the burglaries, but the police force is on top of it. One thing that Chief Schwieger has brought to this city is a community way of thinking. The police are approachable, and you can bring your concerns to them if you want them corrected. They cannot read your mind though.

Public Works – Monthly Report

Teicher said that September is normally a time where things are transitioning from green to brown and they are able to do other tasks, other than mowing, but they had a very green September and continued to mow and mow and mow and they are continuing to mow to this date.

In the water and sewer report, the removals are continuing to be of really high percentage in our constituents that were taken out of the wastewater and the water so that continues to work well. They did have a couple of pumps plugged again due to rags at the Ambassador lift station. Until people realize that rags are really an issue, we will continue to see those pumps plugged.

Bauer said that as we are getting toward the debris and last mowing, as residents, mow the first couple of rows from the street inward, sweep it up yourself, or bag it. Because if you blow the grass into the street and it goes into the storm drain, we have to pay our city employees more man hours to go dig that stuff out. We can save money by doing our fair share. We have 2 rags that were flushed. It takes two man hours to remove each rag that plugs one of our pumps. That's unacceptable. We are all paying this bill to keep our new wastewater facility up and running, and it's not a trash can. Please do not flush the rags.

Skordahl agreed with Bauer and added that if the system doesn't work and it backs up into your basement, you are cleaning it up. That's your insurance company, your efforts to clean it up, your problem. If someone in your neighborhood caused that backup, everyone is going to be mad. Quit putting rags down the toilet. Nice report like always.

Muehlbauer said he was listening to KFan and they were talking about the flushable wipes.

Feldman wanted to point out to the public that if you have a question on your meter, and you look at your bill and see a spike in it, give a call to Public Works and they will get a work order for staff to come out. Most of the time they find that flappers are the real cause for leaks in the toilet. He's also put water tips on the website.

Feldman said that the city is in a good place right now with growth for the first time in 12 years. There are a lot of plans coming forth on Bridge Street for development and signs will be seen shortly on that. Demolition starts for the church this month and the sign will read "Clearing away for future retail development on Bridge Street based on residents feedback from the St. Francis forward plan". He encourages everyone to read the packets and newsletters.

Councilmember Reports

Bauer said that October 24th is anti-bullying day. When he was growing up bullying was a big deal. It still is in our schools, and needs to take hold on our children and into the future to deal with and it comes from parenting. Stop bullying. All kids are amazing but bullying is still a problem.

He also wanted to thank the Police Department for all of the events that they have put on throughout the year. Thank you to the Fire Department for hosting the French toast breakfast. And thank you to the residents for coming out.

Skordahl reminded everyone that election day is coming up. If you can't vote in person, you can absentee vote Monday thru Thursday, 7:00 am – 5:30 pm.

Muehlbauer attended the French Toast breakfast at the Fire Station and it was nice to see the community getting together. He's also working on a more permanent solution for microphones. There are a couple different options out there and it can probably be done for under \$3,000. He will get it together and bring the information to a work session.

Feldman went to the French Toast Breakfast, the food was great, and he had a lot of fun talking to the public. He agrees that bullying is a problem. In his day, it was up close and personal. He can't emphasize enough between parenting and when a problem is brought to attention about this, don't take it lightly. The best way to handle it is to nip it in the bud as soon as possible. We've heard stories that it goes too far, and bad things happen. He commends the Police Department for being active in this.

Nixle is a program that is simple to sign up for. It allows the city to alert residents on school closings, road closures, storm alerts, etc. All you have to do is text "FRANCIS" (not case sensitive) to 888-777, zip code 55070. You can make it fit to your needs. It is a free service from the city and you can cancel anytime.

12. ADJOURNMENT

Motion to adjourn at 6:44 pm

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

CITY COUNCIL WORK SESSION MINUTES

OCTOBER 9, 2018

Mayor Steve Feldman called the work session to order at 5:30 pm.

Members present: Mayor Steve Feldman, Councilmember Joe Muehlbauer, Councilmember Rich Skordahl, Councilmember Robert Bauer, Councilmember Jerry Tveit

Also present: Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Police Chief Todd Schwieger, City Administrator Joe Kohlmann, and Acct Tech/Deputy Clerk Lori Streich

1) Animal Control Officer

Mayor Feldman explained that a committee made up of himself, Police Chief Schwieger and Councilmember Tveit were tasked with gathering information to bring back to Council regarding animal control in the City of St. Francis.

This committee interviewed and inspected three separate entities; Dover Kennels, Quiet Oaks and our current animal control company, Gratitude Farms. Pictures were taken at each facility and references were given and contacted. All three entities are licensed, insured and inspected annually by the State of Minnesota.

Feldman discussed the findings and facts based on their interviews, inspections and references. He stated that all three are very similar in their services and it would come down to contract and rates. It is obvious that each of the facilities care for animals and he wouldn't have an issue recommending any of the three.

Skordahl said that when the decision to form the committee came up, his suggestion was to see if our current animal control officer meets our needs. He thinks the committee collected a lot of good information. From what has

been presented, he isn't seeing that we have an issue, and he doesn't see any reason to make a change.

Bauer did some fact finding on his own. No evidence substantiating any claims that our animal control agency is doing a poor job. At this time, he sees no reason to change.

Muehlbauer pushed to hear from the residents through social media. He did not get much of a response unfortunately. One thing he would like to see is if the dog get picked up, there's no fee to the City. We currently pay \$350.00 per month. He doesn't know any of these agencies personally and he doesn't have any issues with any of them.

Tveit said that after interviewing and touring these three facilities, he would be comfortable with any of the three being an animal control officer for our City. This is a business that you just don't get into unless you have a love for animals, and all of three of them showed a love for animals. What he wonders is that when the allegations were brought forth back in February, if someone else wanted the contract, why didn't they submit for it then? If nobody submits for a new contract, we just renew the old contract. For the last seven or eight years, nobody has wanted to bid for this. Now it seems like other people are interested. What he foresees now is opening this up to a bid process. He didn't see anything that would lead him to believe that there's a kennel out there that just hates animals. At this point he would like to see it go to staff to look at the numbers and see what's economically feasible and come back with a recommendation. His concern is that the City gets the best deal.

Feldman agrees that all three entities care about animals and they are all pretty equal. Staff can take a look at it and see what the numbers are since we don't have to make a decision until January.

He would like to put out to the public that Council and staff are tired of this. They want to do what's best for the residents and of course the animals, but the facts speak for themselves. They cannot let rumors or posts dictate the governing done in this city. We would never get anything accomplished that way. This was done by fact finding. They took the time by forming a committee that asked good questions, and received good responses. No matter which way they go here, someone isn't going to like the decision.

Council's job is to do what's best for our residents. That's what they were elected to do.

Tveit recommended having staff ask for rebids and make a recommendation in January. That would give these entities time to update their proposals.

Skordahl understood it that fact finding was the animal control companies answering questions, not giving a proposal. Do we know enough to have a list of what we expect out of an Animal Control Officer? What are the things that we want them to bid on? Then if they give us all these other nice to have fluffy things, like electronic records, we can take that into consideration and do the evaluation. If we have the list of requirements, that's the package we have them adhere to. Make it as easy as possible, with basic criteria for an apples to apples comparison.

Feldman said that staff will request proposals from all three entities, with a deadline.

City Administrator Kohlmann asked Council if they want the animal control companies to submit their own contracts, or would they like staff to set criteria based on a list of every single type of fee and have them fill in the dollar amounts so we can get an apples to apples comparison.

Council agreed that they would like an apples to apples comparison.

2) Warning Sirens

Police Chief Schwieger explained that in June he had presented to Council information on an outdoor warning siren in addition to the current two in the city that were purchased in 1996. With the development that the City has had since 1996, there are at least 6 or 7 developments that are currently out of reach of the first two sirens according to the sound map and the recommended decimal level.

The proposed location for the new outdoor warning sign is 237th and Nightingale. To the west of that, between Arrowhead Street and Nightingale, there's a lot of open space and swamp area that would be impossible to install a siren, as well as the fact that there is no power capability. That's one of the reasons the location at 237th and Nightingale was recommended. There's a power source there from Connexus Energy

to hook up to. To connect to that power source is approximately \$1,000 and then a \$5 per month flat fee to the City for the use of the power.

Our current sirens that were installed in 1996 are AC units, which means they run off of electricity. If we were to lose power during a storm, these sirens would not function. The price to convert these sirens to DC power is \$5,716.42 per siren. That price includes batteries, aluminum battery box and labor.

Feldman said that in his opinion, the two that are AC powered alone, with no backup, we are lucky that the power hasn't been cut off.

Muehlbauer said he likes the idea of the backup of the two sirens from AC to DC, but his question is about the funding of it. They already have ideas on funding for the additional siren. As far as a 4th siren, he doesn't think we need it now, but he would be happy to look into it as long as the funding is there.

Tveit agreed and said that the ones that we currently have are working. To consider purchasing the 4th siren, the cost would be approximately \$60,000 and that's something that we should be putting into the Capital Improvement Plan (CIP) and be planning and putting "x" amount of dollars, (like 20% of the cost for 5 years), and then do the project in 5 years. This year, we did have a little bit of a windfall because of the antenna contract, and that money was earmarked towards this in case no other funding became available. He is totally in favor of putting up the 3rd tower since it's already been talked about and the money is available for that. That way next year when storm season rolls around in the spring, it's up and running. Then we should put an upgrade to the emergency sirens and CIP. The budget has not been finalized yet this year. There might be something they can do with the budget this year for a next year project. Once the budget is set it's hard to magically find \$12,000.

Feldman said that he attended a meeting and there was a FEMA Representative there. He learned that in the case of the sirens that are 22 years old, it's more than just the change from AC to DC power, they are also not digitally up to grade. If we upgrade just the power part of it, and then we end up having to change them out of there, we throw \$12,000 out the door.

Chief Schwieger said that the Anoka County Emergency Management is looking at upgrading all of the sirens in Anoka County in the next couple of years. They don't know any costs at this point, and they will continue to talk about it at their monthly Law Enforcement meetings. He did reach out to Embedded Systems that currently does the monthly siren maintenance. They gave a ballpark cost for a radio receiver of \$12,000.00. That's a cost that we may be looking at in a couple years, but we have no concrete information on what that entails.

Tveit said that if we know that this is coming up in a couple years, let's look at putting something in the Capital Improvement Plan.

Feldman said that we have \$80,000 in the budget for the sirens. \$60,000 came from the antenna lease from American Tower, plus they also added another \$20,000. \$25,000 would come out of that for the expenditure of the new siren. That leaves us with \$55,000 which they said they would put in the Capital Fund to be designated towards this.

Bauer originally wasn't thrilled about the siren cost, but he knows we need it. He contacted Anoka County and found that it is the city's responsibility to have sirens. He reached out to Oak Grove to put the siren on 229th, and do a joint venture, and that went nowhere. When the upgrades are done, he would like the upgrade to go solar. By converting an old system to DC, we may be throwing too much money into it.

City Administrator Kohlmann stated that our Assistant City Attorney, Dave Schaps negotiated the additional \$20,000 into the contract from American Tower into the deal.

Feldman said thank you to Schaps for that.

Skordahl is all for the 3rd siren. He also agrees that we need to add a 4th siren, as well as funds to deal with one of the existing ones failing into the Capital Improvement Plan. If one of these dies, where are you going to come up with \$25,000 to have it fixed?

Feldman recommends to the Council that the \$80,000 is found money. Let's do the \$25,000 for the 4th tower, that gets that up and running with DC power main, AC backup, and then let's put the \$55,000 into the Capital Fund designated for this type of future siren or upgrades. It's money well spent and it's not affecting the budget at large.

Skordahl said that he agrees and also agrees that this is the right location. He would be in favor of going to the DC power source on the existing ones now. It's \$11,000 and we don't know what schedule the county is on. He would rather see the upgrade done now to avoid the potential of having these sirens not work.

Muehlbauer said that sometimes the older something is, the more reliable it is. He doesn't know if the same is true for sirens. They used to build things to last, but they don't anymore.

Feldman said that the bottom line is that it's not \$80,000 out of our budget. It's money that was given to us.

Tveit is fine with that as long as the money is there. He doesn't want to take from another fund to pay for this fund and then at the end of the year see that we are over budget. He knows that this was slated to go into the Capital Improvement Fund but he didn't know if it was slated to go to a specific project in that fund. He doesn't want to recommend taking it from a different project either. He knows that currently there isn't any funding out there.

Feldman said that if it's agreeable with Council, he will do some checking into all of the different options with FEMA on the 24th at the JLEC meeting.

Kohlmann said that if Feldman is going to do some investigating, he could stay in communication with Chief Schwieger and they could bring a proposal back to Council.

Other Business

Muehlbauer said that he was able to find a whole set up for the sound system for \$900. This would include 12 of each of either pack microphones that go on your lapel or headsets, so when you turn your head, the microphone follows. He also needs to find a mixing board that can suit 12 microphones. He will put a proposal together and give it to Kohlmann.

Tveit said that he spoke some time ago about snowmobile trails coming up Rum River. He feels confident that Anoka County wants to work with us. Jeff Weaver, from the City of Anoka, has been instrumental in getting new trails up here in St. Francis. Weaver is also the person that coordinated the Mayor's snowmobile rides that donated a lot of money to St. Francis. Tveit

said that the ball may have gotten dropped on this topic. Staff was going to look into it and a discussion didn't take place, so he wanted to see if this is something that could be put on the agenda to make a recommendation or talk to the county.

Feldman said that the way he is understanding it is that the original site was too small and not accessible, so they moved it down to a bigger site but they were having some problems with people using it for a fire pit. The county was going to site them for that.

Kohlmann said that staff would follow up and get a report. If they can get it on the next agenda they will, otherwise they will get it on the one after that.

Tveit said that Weaver had told him that Anoka has a lot of snowmobile traffic coming off the river, bringing in a lot of business, and they built a parking lot area for them. Anoka loves it.

Tveit also said that there was something on the City of Anoka Facebook page saying that the City of Anoka works with Federal Premium Ammunition. They sponsor hunts. These hunts are coordinated with the city. The city works with local businesses helping the youth and veterans. Tveit thought it might be something to throw out there and see if there's any interest for St. Francis in doing this. The City of Anoka is ahead of their times in working with their citizens and helping their businesses.

Feldman said that everything is worth looking into. We will have to get that information from the county regarding the site for the snowmobilers.

Meeting adjourned

Mayor Feldman adjourned the meeting at 6:48 pm



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:
4 C

TO: Joe Kohlmann, City Administrator
FROM: John Schmidt, Liquor Store Manager
SUBJECT: Part Time Liquor Store Employee
DATE: November 5, 2018

OVERVIEW:

We are looking to add another part time employee. We have very good employees, but we run thin. They are starting to get tired of working as much as they have been. Our current part timers all have full time jobs. One of the things about the Bottle Shop is our employee retention, and I would like to keep it that way.

ACTION TO BE CONSIDERED:

- Allow the hire of a part time employee
- Deny the hire of a part time employee

BUDGET IMPLICATION:

There will be little to no additional budget implications, as the new hire will be working hours already assigned to current employees. Not adding shifts.

Attachments:

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

4 D

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Bill List to be considered by Council
DATE: 11/01/2018

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$266,370.54 plus any additional bills that are handed out on Monday night. Also to be approved are three manual checks of \$208.15.

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 11-05-2018 Packet List
- 11-05-2018 Other Checks



11/01/2018 11:29 am

PAYMENT BATCH AP 11-05-18

ABDO, EICK & MEYERS, LLP

10/29/2018	100037	E 101-41500-208	Training and Instruction	TRAINING-MULVIHILL	75.00
					<u>\$75.00</u>

ANOKA COUNTY CENTRAL COMM.

10/08/2018	2018125	E 101-42110-237	Small Equipment	RADIO EQUIP	90.75
10/09/2018	2018135	E 101-42110-433	Dues and Subscriptions	QTRLY STATE ACCESS FEE	180.00
					<u>\$270.75</u>

ANOKA COUNTY TREASURY DEPT.

10/22/2018	B181020P	E 101-42110-321	Telephone	BROADBAND	37.50
10/22/2018	B181020P	E 101-42210-321	Telephone	BROADBAND	37.50
10/22/2018	B181020P	E 101-43100-321	Telephone	BROADBAND	37.50
10/22/2018	B181020P	E 101-45200-321	Telephone	BROADBAND	37.50
10/22/2018	B181020P	E 601-49440-321	Telephone	BROADBAND	37.50
10/22/2018	B181020P	E 602-49490-321	Telephone	BROADBAND	37.50
					<u>\$225.00</u>

ARTISAN BEER COMPANY

10/10/2018	3297468	E 609-49751-252	Beer For Resale	BEER	105.50
					<u>\$105.50</u>

ASPEN MILLS

10/08/2018	224601	E 101-42210-437	Uniform Allowance	UNIFORMS-SCHMIDT	113.70
10/08/2018	224602	E 101-42210-437	Uniform Allowance	BADGES	176.55
10/10/2018	224847	E 101-42110-437	Uniform Allowance	UNIFORMS-N SCHWIEGER	4.00
10/24/2018	225596	E 101-42110-437	Uniform Allowance	UNIFORMS-GREENE	301.30
10/24/2018	225597	E 101-42110-437	Uniform Allowance	UNIFORMS-STEMME	338.64
10/24/2018	225598	E 101-42110-437	Uniform Allowance	UNIFORMS-BULERA	225.80
10/24/2018	225600	E 101-42110-437	Uniform Allowance	UNIFORMS-LARSON	366.57
					<u>\$1,526.56</u>

BARGEN INC.

10/15/2018	218396	E 101-43100-406	Asphalt Repair & Maint	10 TONS OF ASPHALT	9,750.00
					<u>\$9,750.00</u>

BAUER BUILT INC.

10/19/2018	940054203	E 101-42110-221	Vehicle Repair & Maintenance	FIREHAWK PVS	129.10
10/22/2018	940054349	E 101-43100-213	Vehicle Oper Supplies	CATERPILLAR 140H	1,000.00
10/22/2018	940054349	E 101-43100-221	Vehicle Repair & Maintenance	CATERPILLAR 140H	1,300.00
10/22/2018	940054349	E 101-43100-237	Small Equipment	CATERPILLAR 140H	2,000.00
10/22/2018	940054349	E 101-45200-213	Vehicle Oper Supplies	CATERPILLAR 140H	700.00
10/22/2018	940054349	E 101-45200-217	Other Operating Supplies	CATERPILLAR 140H	880.15
10/22/2018	940054349	E 101-45200-237	Small Equipment	CATERPILLAR 140H	2,000.00
10/22/2018	940054350	E 601-49440-228	Equipment Maintenance	CATERPILLAR 924K	1,300.00
10/22/2018	940054350	E 601-49440-237	Small Equipment	CATERPILLAR 924K	1,594.65
10/22/2018	940054350	E 602-49490-228	Equipment Maintenance	CATERPILLAR 924K	2,500.00
10/22/2018	940054367	E 602-49490-221	Vehicle Repair & Maintenance	HANKOOK DYNAPRO	1,212.88
					<u>\$14,616.78</u>

BELLBOY CORPORATION

10/08/2018	0066397600	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(27.60)
10/08/2018	0066397600	E 609-49751-251	Liquor For Resale	LIQUOR	(22.50)
10/09/2018	0066398100	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.32
10/09/2018	0066406100	E 609-49751-206	Freight and Fuel Charges	FREIGHT	0.78
10/09/2018	0066407400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	31.78
10/09/2018	0066407400	E 609-49751-251	Liquor For Resale	LIQUOR	2,713.42

10/09/2018	0066407400	E 609-49751-253	Wine For Resale	WINE	63.00
10/09/2018	0098391400	E 609-49750-210	Operating Supplies	OP SUPPLIES	90.85
10/09/2018	0098391400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.43
10/23/2018	0066629900	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.15
10/23/2018	0066629900	E 609-49751-251	Liquor For Resale	LIQUOR	2,023.87
10/23/2018	0098464400	E 609-49750-210	Operating Supplies	OPERATING	129.25
10/23/2018	0098464400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.01
10/23/2018	0098464400	E 609-49751-254	Miscellaneous Merchandise	MISC	87.00
					\$5,120.76

BERNICK COMPANIES, THE

10/12/2018	457821	E 609-49751-254	Miscellaneous Merchandise	MISC	14.00
10/12/2018	457822	E 609-49751-252	Beer For Resale	BEER	357.20
10/19/2018	459168	E 609-49751-252	Beer For Resale	BEER	678.50
10/26/2018	460587	E 609-49751-252	Beer For Resale	BEER	288.00
					\$1,337.70

BREAKTHRU BEVERAGE

10/11/2018	1080871279	E 609-49751-206	Freight and Fuel Charges	FREIGHT	25.44
10/11/2018	1080871279	E 609-49751-251	Liquor For Resale	LIQUOR	1,374.57
10/11/2018	1080871279	E 609-49751-254	Miscellaneous Merchandise	MISC	63.00
10/11/2018	1080871280	E 609-49751-252	Beer For Resale	BEER	130.50
10/18/2018	1080874398	E 609-49751-206	Freight and Fuel Charges	FREIGHT	46.20
10/18/2018	1080874398	E 609-49751-251	Liquor For Resale	LIQUOR	2,531.39
10/18/2018	1080874398	E 609-49751-253	Wine For Resale	WINE	189.99
10/18/2018	1080874398	E 609-49751-254	Miscellaneous Merchandise	MISC	261.90
10/24/2018	2080214770	E 609-49751-251	Liquor For Resale	LIQUOR	(244.73)
10/25/2018	1080878138	E 609-49751-206	Freight and Fuel Charges	FREIGHT	76.45
10/25/2018	1080878138	E 609-49751-251	Liquor For Resale	LIQUOR	5,009.54
10/25/2018	1080878138	E 609-49751-253	Wine For Resale	WINE	129.99
					\$9,594.24

CAPITOL BEVERAGE SALES, L.P

10/29/2018	2179277	E 609-49751-252	Beer For Resale	BEER	114.00
					\$114.00

CEDAR CREEK BAKING COMPANY

10/17/2018	102918	E 101-42110-308	Community Education	PD COOKIES AND BARS	34.00
10/23/2018	102918	E 101-42110-308	Community Education	PD SUGAR COOKIES	38.00
					\$72.00

CENTERPOINT ENERGY

10/16/2018	0.10180	E 101-41940-383	Gas Utilities	CITY HALL #1	18.23
10/16/2018	0.10180	E 101-41940-383	Gas Utilities	CITY HALL #4	21.53
10/16/2018	0.10180	E 101-41940-383	Gas Utilities	CITY HALL #3	28.25
10/16/2018	0.10180	E 101-41940-383	Gas Utilities	CITY HALL #2	16.98
10/16/2018	0.10180	E 101-42110-383	Gas Utilities	POLICE/PW	197.34
10/16/2018	0.10180	E 101-42210-383	Gas Utilities	FIRE	209.80
10/16/2018	0.10180	E 101-42210-383	Gas Utilities	FIRE GENERATOR	21.53
10/16/2018	0.10180	E 101-43100-383	Gas Utilities	POLICE/PW	49.34
10/16/2018	0.10180	E 101-45200-383	Gas Utilities	POLICE/PW	49.34
10/16/2018	0.10180	E 101-45200-383	Gas Utilities	WARMING HOUSE	71.89
10/16/2018	0.10180	E 601-49440-383	Gas Utilities	WATER PLANT	392.39
10/16/2018	0.10180	E 601-49440-383	Gas Utilities	POLICE/PW	49.34
10/16/2018	0.10180	E 601-49440-383	Gas Utilities	PUBLIC WORKS (4020 ST FRAN	18.72
10/16/2018	0.10180	E 602-49490-383	Gas Utilities	WWTP	16.98
10/16/2018	0.10180	E 602-49490-383	Gas Utilities	PUBLIC WORKS (4020 ST FRAN	18.72
10/16/2018	0.10180	E 602-49490-383	Gas Utilities	POLICE/PW	49.32
10/16/2018	0.10180	E 602-49490-383	Gas Utilities	LIFT (23699 AMBASSADOR)	29.50
10/16/2018	0.10180	E 602-49490-383	Gas Utilities	WWTP	479.33
10/16/2018	0.10180	E 609-49750-383	Gas Utilities	LIQUOR	70.01
					\$1,808.54

CINTAS

10/16/2018	4010978705	E 609-49750-219	Rug Maintenance	RUG MAINTENANCE	11.26
10/16/2018	4010978744	E 601-49440-402	Janitorial Service	MATS	23.04
10/16/2018	4010978775	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	9.31
10/23/2018	4011267932	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	9.31
10/23/2018	4011267950	E 101-42110-402	Janitorial Service	RUGS & SUPPLIES	24.04

10/23/2018	4011267950	E 101-43100-402	Janitorial Service	RUGS & SUPPLIES	6.01
10/23/2018	4011267950	E 101-45200-402	Janitorial Service	RUGS & SUPPLIES	6.01
10/23/2018	4011267950	E 601-49440-402	Janitorial Service	RUGS & SUPPLIES	6.01
10/23/2018	4011267950	E 602-49490-402	Janitorial Service	RUGS & SUPPLIES	6.01
10/30/2018	4011542803	E 101-41940-219	Rug Maintenance	MATS	16.16
					<u>\$117.16</u>

CITY EMPLOYEES UNION, LOCAL #3

10/25/2018	102918	G 101-21707	Union Dues	MAINT UNION DUES NOV 2018	90.00
					<u>\$90.00</u>

CITY OF ELK RIVER

10/10/2018	201810086198	E 101-42210-208	Training and Instruction	FIRE ACADEMY-FAO CLASS 201	1,250.00
					<u>\$1,250.00</u>

CLASSIC CONSTRUCTION

10/12/2018	21311	E 101-42210-401	Repairs/Maint Buildings	DEMO AND REPLACE SIDEWALK	4,684.00
10/26/2018	21400	E 101-42210-401	Repairs/Maint Buildings	FIRE STATION MONUMENT	5,409.00
					<u>\$10,093.00</u>

COLONIAL INSURANCE

10/25/2018	7129661-1105741	G 101-21712	Colonial Insurance	INSURANCE	371.24
					<u>\$371.24</u>

CONNEXUS ENERGY

10/22/2018	0.1018	E 101-41940-381	Electric Utilities	CITY HALL	295.58
10/22/2018	0.1018	E 101-41940-381	Electric Utilities	SIGN	79.23
10/22/2018	0.1018	E 101-42110-381	Electric Utilities	SIREN	5.00
10/22/2018	0.1018	E 101-42110-381	Electric Utilities	POLICE/PW	830.42
10/22/2018	0.1018	E 101-42110-381	Electric Utilities	SIREN	5.00
10/22/2018	0.1018	E 101-42210-381	Electric Utilities	FIRE	391.34
10/22/2018	0.1018	E 101-43100-381	Electric Utilities	POLICE/PW	207.61
10/22/2018	0.1018	E 101-43100-386	Street Lighting	STREET LIGHTS	2,517.80
10/22/2018	0.1018	E 101-45200-381	Electric Utilities	POLICE/PW	207.61
10/22/2018	0.1018	E 101-45200-381	Electric Utilities	PARKS	268.13
10/22/2018	0.1018	E 601-49440-380	Electric-System	WATER	4,142.78
10/22/2018	0.1018	E 601-49440-381	Electric Utilities	POLICE/PW	207.61
10/22/2018	0.1018	E 602-49490-381	Electric Utilities	POLICE/PW	207.59
10/22/2018	0.1018	E 602-49490-381	Electric Utilities	LIFT STATIONS	797.56
10/22/2018	0.1018	E 602-49490-381	Electric Utilities	WWTP	7,242.19
10/22/2018	0.1018	E 609-49750-381	Electric Utilities	LIQUOR STORE	947.97
					<u>\$18,353.42</u>

CRYSTAL SPRINGS ICE

10/09/2018	002.B005327	E 609-49751-254	Miscellaneous Merchandise	MISC	112.32
10/23/2018	002.B005418	E 609-49751-254	Miscellaneous Merchandise	MISC	98.28
					<u>\$210.60</u>

DAHLHEIMER DIST. CO. INC.

10/10/2018	1376526	E 609-49751-252	Beer For Resale	BEER	3,835.95
10/16/2018	190905	E 609-49751-252	Beer For Resale	BEER	(92.80)
10/17/2018	190601	E 609-49751-252	Beer For Resale	BEER	6,734.15
10/24/2018	1382022	E 609-49751-252	Beer For Resale	BEER	13,712.80
					<u>\$24,190.10</u>

DAML, LEROY & JANICE

10/20/2018	4854	G 601-22200	Deferred Revenues	REF ACCT 4854	426.71
					<u>\$426.71</u>

DELTA DENTAL

10/15/2018	7444587	G 101-21711	Dental Insurance	NOV 2018 PREMIUM	1,188.30
					<u>\$1,188.30</u>

ECM PUBLISHERS, INC.

10/05/2018	637187	E 101-41400-351	Legal Notices Publishing	ORDINANCE NO. 242	161.25
10/05/2018	637188	G 803-22043	Esc-Laketown Homes	RIVERS EDGE PH	53.75
10/12/2018	639435	G 803-22043	Esc-Laketown Homes	RIVERS EDGE 2ND	86.00
10/19/2018	641370	E 101-41410-351	Legal Notices Publishing	SAMPLE BALLOT	43.00
10/19/2018	641371	E 101-41410-351	Legal Notices Publishing	PUBLIC ACCURACY TEST	26.88

					\$370.88
EMERALD FENCE					
10/13/2018	18015	E 101-42210-401	Repairs/Maint Buildings	FIRE STN DUMPSTER ENCLOSURE	2,800.00
					\$2,800.00
EMERGENCY AUTOMOTIVE TECH. INC					
10/19/2018	SVC26746	E 101-42110-221	Vehicle Repair & Maintenance	MOTOR VEHICLES	270.00
					\$270.00
EXTREME ASPHALT					
10/29/2018	1116	E 602-49490-229	Project Repair & Maintenance	PATCH	2,800.00
					\$2,800.00
FERGUS POWER PUMP, INC					
10/15/2018	40234	E 602-49490-311	Contract	BELT PRESS MOB/DEMOB	27,839.60
					\$27,839.60
FLYTE HCM LLC					
10/24/2018	37797	E 101-41540-301	Auditing and Acct g Services	MONTHLY ADMIN FEE	52.40
					\$52.40
FOREMOST PROMOTIONS					
10/09/2018	450011	E 101-42210-209	Fire Prevention Supplies	REFLECTIVE LUNCH TOTES	331.82
					\$331.82
GRANITE CITY JOBBING CO.					
10/16/2018	110957	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
10/16/2018	110957	E 609-49751-256	Tobacco Products For Resale	TOBACCO	1,854.37
					\$1,858.62
GREAT NORTHERN LANDSCAPES, INC					
10/10/2018	12874	E 101-45200-311	Contract	WINTERIZATION	136.00
10/10/2018	12875	E 601-49440-311	Contract	WINTERIZATION	136.00
10/10/2018	12876	E 101-45200-311	Contract	WINTERIZATION	289.00
10/10/2018	12877	E 602-49490-311	Contract	WINTERIZATION WC	425.00
					\$986.00
HACH COMPANY					
10/11/2018	11175181	E 602-49490-235	Lab Supplies	CHEMICALS	517.75
10/11/2018	11175189	E 601-49440-235	Lab Supplies	SPECTROPHOTOMETER	531.75
					\$1,049.50
HAKANSON ANDERSON ASSOC., INC.					
10/23/2018	40932	G 803-22145	ESC-School-SITE PLAN	SCHOOL	257.50
10/23/2018	40932	G 803-22159	ESC-DENKER	DENKER	98.00
10/23/2018	40932	G 803-22160	ESC-SCHULTE SUBDIVISION	SCHULTE SUBDIVISION	257.50
10/23/2018	40933	G 803-22043	Esc-Laketown Homes	RIVERS EDGE	9,188.42
10/23/2018	40934	G 803-22043	Esc-Laketown Homes	RIVERS EDGE 2ND ADDN	2,750.25
					\$12,551.67
HOISINGTON KOEGLER GROUP, INC					
10/12/2018	018-041-1	E 101-41910-311	Contract	GENERAL PLANNING	9,327.07
10/12/2018	018-041-1	G 803-22160	ESC-SCHULTE SUBDIVISION	GENERAL PLANNING	1,800.00
					\$11,127.07
INITIAL DEFENSE CUSTOMIZED TRN					
10/15/2018	18-26	E 101-42110-208	Training and Instruction	TRAINING-STEMME, DZURIS	790.00
					\$790.00
INNOVATIVE OFFICE SOLUTIONS, L					
10/12/2018	IN2242285	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	98.32
10/23/2018	IN2255461	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	73.91
10/23/2018	IN2255461	E 101-43100-200	Office Supplies	OFFICE SUPPLIES	81.02
10/24/2018	IN2258267	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	278.66
					\$531.91
ISD #15					

10/12/2018	3984	E 101-42110-221	Vehicle Repair & Maintenance	2016 DODGE CHARGER	44.03
10/22/2018	3989	E 101-43100-218	Equipment Repair & Maintenance	2007 INTL	466.34
					<u>\$510.37</u>

JJ TAYLOR DISTRIBUTING

10/10/2018	2896780	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/10/2018	2896780	E 609-49751-252	Beer For Resale	BEER	979.45
10/17/2018	2905239	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/17/2018	2905239	E 609-49751-252	Beer For Resale	BEER	859.35
10/24/2018	2905288	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/24/2018	2905288	E 609-49751-252	Beer For Resale	BEER	1,760.87
					<u>\$3,608.67</u>

JOHNSON BROS WHLSE LIQUOR

10/05/2018	504866	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(3.14)
10/05/2018	504866	E 609-49751-253	Wine For Resale	WINE	(105.20)
10/10/2018	1125291	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.28
10/10/2018	1125291	E 609-49751-251	Liquor For Resale	LIQUOR	302.00
10/10/2018	1125292	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.71
10/10/2018	1125292	E 609-49751-253	Wine For Resale	WINE	168.40
10/17/2018	1130770	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.57
10/17/2018	1130770	E 609-49751-251	Liquor For Resale	LIQUOR	126.00
10/17/2018	1130771	E 609-49751-206	Freight and Fuel Charges	FREIGHT	146.01
10/17/2018	1130771	E 609-49751-253	Wine For Resale	WINE	5,911.65
10/22/2018	507313	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
10/22/2018	507313	E 609-49751-253	Wine For Resale	WINE	(88.00)
10/24/2018	1135895	E 609-49751-206	Freight and Fuel Charges	FREIGHT	17.27
10/24/2018	1135895	E 609-49751-251	Liquor For Resale	LIQUOR	1,270.23
10/24/2018	1135896	E 609-49751-206	Freight and Fuel Charges	FREIGHT	120.89
10/24/2018	1135896	E 609-49751-253	Wine For Resale	WINE	3,550.55
					<u>\$11,427.65</u>

KIMS KLEANING

10/24/2018	5429	E 101-42210-401	Repairs/Maint Buildings	REPLACE CEILING TILES	390.00
10/30/2018	5437	E 101-41940-402	Janitorial Service	CITY HALL	150.00
10/30/2018	5438	E 101-45000-402	Janitorial Service	COMMUNITY CENTER	100.00
10/30/2018	5439	E 101-43100-402	Janitorial Service	PUBLIC WORKS	190.00
10/30/2018	5439	E 101-45200-402	Janitorial Service	PUBLIC WORKS	190.00
10/30/2018	5439	E 601-49440-402	Janitorial Service	PUBLIC WORKS	190.00
10/30/2018	5439	E 602-49490-402	Janitorial Service	PUBLIC WORKS	190.00
10/30/2018	5440	E 601-49440-402	Janitorial Service	WATER PLANT	160.00
10/30/2018	5441	E 101-42110-402	Janitorial Service	POLICE	900.00
10/30/2018	5442	E 602-49490-402	Janitorial Service	WASTEWATER PLANT	220.00
					<u>\$2,680.00</u>

KNIGHTS OF COLUMBUS

10/21/2018	2018002	E 101-43210-439	Recycling Days	RECYCLING	96.00
					<u>\$96.00</u>

KODIAK POWER SYSTEMS

10/18/2018	KPS0271	G 601-16400	Equipment & Machinery	MISC PARTS	11,980.00
10/18/2018	KPS0272	E 601-49440-229	Project Repair & Maintenance	CRANE CHARGE	550.00
					<u>\$12,530.00</u>

LAW ENFORCEMENT LABOR SVCS.

10/25/2018	102918	G 101-21707	Union Dues	POLICE UNION DUES NOV 2018	343.00
10/25/2018	102918	G 101-21707	Union Dues	POLICE UNION DUES	49.00
					<u>\$392.00</u>

LEPAGE & SONS

10/26/2018	101	E 101-43210-439	Recycling Days	ST FRANCIS CLEANUP	720.00
					<u>\$720.00</u>

MCDONALD DIST CO.

10/09/2018	464292	E 609-49751-252	Beer For Resale	BEER	3,372.27
10/16/2018	112-0433	E 609-49751-252	Beer For Resale	BEER	(15.95)
10/16/2018	465138	E 609-49751-252	Beer For Resale	BEER	4,701.15
10/23/2018	112-0436	E 609-49751-252	Beer For Resale	BEER	(26.45)
10/23/2018	465957	E 609-49751-252	Beer For Resale	BEER	5,633.55

10/23/2018	465957	E 609-49751-255	N/A Products	N/A	169.50
					<u>\$13,834.07</u>
MESERB					
10/30/2018	103018	E 601-49440-433	Dues and Subscriptions	ASSESSMENT	309.87
10/30/2018	103018	E 602-49490-433	Dues and Subscriptions	ASSESSMENT	309.88
10/30/2018	103018	E 602-49490-433	Dues and Subscriptions	ASSESSMENT	309.88
					<u>\$929.63</u>
METRO SALES, INC.					
10/08/2018	INV1182543	E 101-42110-311	Contract	COPIES	350.29
					<u>\$350.29</u>
METRO WEST INSPECTIONS SERVICE					
10/23/2018	1722	E 101-42400-311	Contract	FINALED PERMITS	3,241.16
					<u>\$3,241.16</u>
MIDWEST TESTING LLC					
10/24/2018	4660	E 601-49440-228	Equipment Maintenance	WATER METER TEST	2,150.00
10/24/2018	4660	E 601-49440-229	Project Repair & Maintenance	WATER METER TEST	2,150.00
					<u>\$4,300.00</u>
MN DEPT OF PUBLIC SAFETY					
10/30/2018	123118	E 609-49750-433	Dues and Subscriptions	LIQUOR STORE LICENSE	20.00
					<u>\$20.00</u>
MN NCPERS LIFE INSURANCE					
10/30/2018	11118	G 101-21713	MN Life	LIFE INSURANCE	32.00
					<u>\$32.00</u>
MN STATE FIRE DEPT ASSOCIATION					
10/29/2018	102918	E 101-42210-433	Dues and Subscriptions	MSFDA MEMBERSHIP DUES 201	187.00
					<u>\$187.00</u>
NELSON ELECTRIC MOTOR REPAIR					
10/16/2018	8716	E 602-49490-229	Project Repair & Maintenance	S4N VOLUTE REPAIR	800.00
					<u>\$800.00</u>
NORTHERN AIR CORPORATION					
07/31/2018	151111	E 609-49750-401	Repairs/Maint Buildings	COOLER REPAIR	653.01
					<u>\$653.01</u>
OPUS 21					
10/15/2018	180952	E 601-49440-382	Utility Billing	UTILITY BILLING	1,763.25
10/15/2018	180952	E 602-49490-382	Utility Billing	UTILITY BILLING	1,763.25
					<u>\$3,526.50</u>
PACE ANALYTICAL SERVICES					
09/17/2018	181298313	E 602-49490-313	Sample Testing	SAMPLE TESTING	269.50
09/18/2018	181298399	E 602-49490-313	Sample Testing	SAMPLE TESTING	108.00
09/18/2018	181298419	E 602-49490-313	Sample Testing	SAMPLE TESTING	108.00
09/20/2018	181298512	E 602-49490-313	Sample Testing	SAMPLE TESTING	381.50
09/25/2018	181298630	E 602-49490-313	Sample Testing	SAMPLE TESTING	381.50
09/25/2018	181298648	E 602-49490-313	Sample Testing	SAMPLE TESTING	166.00
09/27/2018	181298752	E 602-49490-313	Sample Testing	SAMPLE TESTING	324.50
09/28/2018	181298817	E 602-49490-313	Sample Testing	SAMPLE TESTING	108.00
10/16/2018	1812000191	E 602-49490-313	Sample Testing	SAMPLE TESTING	149.00
10/16/2018	1812000193	E 602-49490-313	Sample Testing	SAMPLE TESTING	151.00
10/16/2018	1812000196	E 602-49490-313	Sample Testing	SAMPLE TESTING	108.00
10/17/2018	1812000237	E 602-49490-313	Sample Testing	SAMPLE TESTING	151.00
10/18/2018	1812000372	E 602-49490-313	Sample Testing	SAMPLE TESTING	108.00
10/23/2018	1218-1048	E 602-49490-313	Sample Testing	SAMPLE TESTING	1,273.75
10/24/2018	1812000540	E 602-49490-313	Sample Testing	SAMPLE TESTING	108.00
10/24/2018	1812000621	E 602-49490-313	Sample Testing	SAMPLE TESTING	138.00
					<u>\$4,033.75</u>
PATRIOT LANES & LOUNGE					
10/12/2018	8695	E 101-42110-441	Miscellaneous	WINNING WITH COPS BOWLING	232.50

\$232.50**PHILLIPS WINE & SPIRITS CO.**

07/30/2018	2397117	E 609-49751-251	Liquor For Resale	LIQUOR	183.06
10/05/2018	308735	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
10/05/2018	308735	E 609-49751-251	Liquor For Resale	LIQUOR	(64.95)
10/05/2018	308736	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.57)
10/05/2018	308736	E 609-49751-251	Liquor For Resale	LIQUOR	(24.40)
10/10/2018	2437903	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.14
10/10/2018	2437903	E 609-49751-251	Liquor For Resale	LIQUOR	198.50
10/10/2018	2437904	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.98
10/10/2018	2437904	E 609-49751-253	Wine For Resale	WINE	588.20
10/10/2018	2437905	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.57
10/10/2018	2437905	E 609-49751-254	Miscellaneous Merchandise	MISC	48.00
10/17/2018	2441860	E 609-49751-206	Freight and Fuel Charges	FREIGHT	23.55
10/17/2018	2441860	E 609-49751-251	Liquor For Resale	LIQUOR	2,807.49
10/17/2018	2441861	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.14
10/17/2018	2441861	E 609-49751-255	N/A Products	NA	128.00
10/24/2018	2445585	E 609-49751-206	Freight and Fuel Charges	FREIGHT	130.31
10/24/2018	2445585	E 609-49751-251	Liquor For Resale	LIQUOR	9,948.55
10/24/2018	2445586	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.85
10/24/2018	2445586	E 609-49751-253	Wine For Resale	WINE	568.00
					\$14,568.85

ROSEVILLE, CITY OF

10/26/2018	0225141	E 101-41110-310	Computer Consulting Fees	IT SERVICES	291.98
10/26/2018	0225141	E 101-41400-310	Computer Consulting Fees	IT SERVICES	948.95
10/26/2018	0225141	E 101-41910-310	Computer Consulting Fees	IT SERVICES	146.06
10/26/2018	0225141	E 101-42110-310	Computer Consulting Fees	IT SERVICES	3,357.85
10/26/2018	0225141	E 101-42210-310	Computer Consulting Fees	IT SERVICES	540.17
10/26/2018	0225141	E 101-42400-310	Computer Consulting Fees	IT SERVICES	270.08
10/26/2018	0225141	E 101-43100-310	Computer Consulting Fees	IT SERVICES	291.98
10/26/2018	0225141	E 101-45200-310	Computer Consulting Fees	IT SERVICES	291.98
10/26/2018	0225141	E 601-49440-310	Computer Consulting Fees	IT SERVICES	291.98
10/26/2018	0225141	E 602-49490-310	Computer Consulting Fees	IT SERVICES	291.98
10/26/2018	0225141	E 609-49750-310	Computer Consulting Fees	IT SERVICES	145.99
10/26/2018	0225182	E 101-41940-321	Telephone	PHONE	83.79
10/26/2018	0225182	E 101-42110-321	Telephone	PHONE	83.79
10/26/2018	0225182	E 101-42210-321	Telephone	PHONE	83.79
10/26/2018	0225182	E 101-43100-321	Telephone	PHONE	83.79
10/26/2018	0225182	E 101-45200-321	Telephone	PHONE	83.79
10/26/2018	0225182	E 601-49440-321	Telephone	PHONE	83.79
10/26/2018	0225182	E 602-49490-321	Telephone	PHONE	83.79
10/26/2018	0225182	E 609-49750-321	Telephone	PHONE	83.82
					\$7,539.35

ROYAL SUPPLY

10/16/2018	24543	E 101-41940-210	Operating Supplies	SUPPLIES	38.80
10/16/2018	24543	E 101-42110-217	Other Operating Supplies	SUPPLIES	155.21
10/16/2018	24543	E 101-43100-217	Other Operating Supplies	SUPPLIES	77.60
10/16/2018	24543	E 101-45200-217	Other Operating Supplies	SUPPLIES	77.60
10/16/2018	24543	E 601-49440-217	Other Operating Supplies	SUPPLIES	77.60
10/16/2018	24543	E 602-49490-217	Other Operating Supplies	SUPPLIES	77.64
					\$504.45

SIR LINES-A-LOT

10/29/2018	53170	E 101-43100-406	Asphalt Repair & Maint	PAVEMENT MARKINGS	1,945.00
					\$1,945.00

SOUTHERN GLAZERS OF MN

10/11/2018	1739779	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.27
10/11/2018	1739780	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.12
10/11/2018	1739780	E 609-49751-251	Liquor For Resale	LIQUOR	422.11
10/11/2018	1739781	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.80
10/11/2018	1739781	E 609-49751-253	Wine For Resale	WINE	430.00
10/18/2018	1742362	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.59
10/18/2018	1742362	E 609-49751-251	Liquor For Resale	LIQUOR	1,954.95
10/25/2018	1745002	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.28
10/25/2018	1745003	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.56

10/25/2018	1745003	E 609-49751-251	Liquor For Resale	LIQUOR	242.90
10/25/2018	1745004	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.28
10/25/2018	1745004	E 609-49751-253	Wine For Resale	WINE	36.00
					\$3,133.86

SUN LIFE FINANCIAL

11/01/2018	2142444	E 101-41400-130	Employer Paid Insurance	NOVEMBER 2018	212.02
11/01/2018	2142444	E 101-41500-130	Employer Paid Insurance	NOVEMBER 2018	139.43
11/01/2018	2142444	E 101-41910-130	Employer Paid Insurance	NOVEMBER 2018	142.34
11/01/2018	2142444	E 101-42110-130	Employer Paid Insurance	NOVEMBER 2018	788.84
11/01/2018	2142444	E 101-42400-130	Employer Paid Insurance	NOVEMBER 2018	71.34
11/01/2018	2142444	E 101-43100-130	Employer Paid Insurance	NOVEMBER 2018	198.71
11/01/2018	2142444	E 101-43210-130	Employer Paid Insurance	NOVEMBER 2018	44.15
11/01/2018	2142444	E 101-45200-130	Employer Paid Insurance	NOVEMBER 2018	198.71
11/01/2018	2142444	E 601-49440-130	Employer Paid Insurance	NOVEMBER 2018	62.86
11/01/2018	2142444	E 602-49490-130	Employer Paid Insurance	NOVEMBER 2018	62.85
11/01/2018	2142444	E 609-49750-130	Employer Paid Insurance	NOVEMBER 2018	134.11
					\$2,055.36

SYNOVIA SOLUTIONS

10/18/2018	114116	E 101-43100-311	Contract	LEASE ON GPS	45.79
10/18/2018	114116	E 101-45200-311	Contract	LEASE ON GPS	45.79
10/18/2018	114116	E 601-49440-311	Contract	LEASE ON GPS	45.79
10/18/2018	114116	E 602-49490-311	Contract	LEASE ON GPS	45.82
					\$183.19

THE AMERICAN BOTTLING COMPANY

10/25/2018	3562806608	E 609-49751-254	Miscellaneous Merchandise	MISC	201.68
					\$201.68

TJ ASSOCIATES

10/16/2018	228643	E 101-42110-200	Office Supplies	NAME BADGES	31.80
10/17/2018	228652	E 101-41400-200	Office Supplies	MAILING LABELS	115.50
					\$147.30

UHL

10/18/2018	56432	E 101-42110-401	Repairs/Maint Buildings	PREVENTATIVE MAINT CONTRA	1,143.34
10/18/2018	56432	E 101-43100-401	Repairs/Maint Buildings	PREVENTATIVE MAINT CONTRA	1,143.34
10/18/2018	56432	E 101-43210-401	Repairs/Maint Buildings	PREVENTATIVE MAINT CONTRA	1,143.34
10/18/2018	56432	E 101-45200-401	Repairs/Maint Buildings	PREVENTATIVE MAINT CONTRA	1,143.30
10/18/2018	56432	E 601-49440-401	Repairs/Maint Buildings	PREVENTATIVE MAINT CONTRA	1,143.34
10/18/2018	56432	E 602-49490-401	Repairs/Maint Buildings	PREVENTATIVE MAINT CONTRA	1,143.34
					\$6,860.00

VERIZON WIRELESS

10/26/2018	9817295510	E 101-42210-321	Telephone	OCTOBER BILLING	376.32
10/26/2018	9817295510	E 601-49440-321	Telephone	OCTOBER BILLING	35.01
10/26/2018	9817295510	E 602-49490-321	Telephone	OCTOBER BILLING	57.24
					\$468.57

VINOCOPIA, INC.

10/18/2018	0216957-CM	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(2.00)
10/18/2018	0216957-CM	E 609-49751-253	Wine For Resale	WINE	(80.00)
10/19/2018	0218077-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.50
10/19/2018	0218077-IN	E 609-49751-251	Liquor For Resale	LIQUOR	136.00
10/19/2018	0218077-IN	E 609-49751-253	Wine For Resale	WINE	80.00
					\$141.50

WIDHALM, SCOTT

10/25/2018	110118	G 803-22161	Widhalm-Fill-24105 St. Francis	ESCROW REFUND	250.00
					\$250.00

FUND SUMMARY

\$266,370.54

101 GENERAL FUND	\$76,667.19
601 WATER FUND	\$29,859.99
602 SEWER FUND	\$53,587.97
609 MUNICIPAL LIQUOR FUND	\$91,513.97
803 ESCROW	\$14,741.42
Total	<u>266,370.54</u>

Checks cut since last Council Meeting

0.00

Disbursements via Debits to Checking Account

[illegible]

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

7 A

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: **Miscellaneous Special Assessments**
DATE: November 5, 2018

OVERVIEW:

Attached is the resolution to certify delinquent bills to 2019 taxes. They include utility billing accounts, storm water fees, escrow balance, miscellaneous invoices and admin citations. The council needs to hold a public hearing to allow for comment.

ACTION TO BE CONSIDERED:

Council can resolve to certify these past due bills to the properties 2019 taxes. These will be a one year assessment due and payable next year. There is a 10% fee added, this is limited to \$75.00 to all assessments except utility bills, to these bills to cover costs associated with assessing these bills.

BUDGET IMPLICATION:

Collecting revenues due to the city.

Attachments:

- Resolution 2018-38
- Special Assessments-Utility Bills-Exhibit 1
- Special Assessments-Storm Water-Exhibit 2
- Special Assessments-Escrows-Exhibit 3
- Special Assessments-Administrative Citations-Exhibit 4

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2018-38

**A RESOLUTION AUTHORIZING AND DIRECTING
CERTIFICATION OF MUNICIPAL UTILITY SERVICES, MAINTENANCE OF PRIVATE
PROPERTY, ADMINISTRATIVE CIVIL NOTICE FEES, AND REPAIR OF LEAKS AS A
LIEN UPON PREMISES**

WHEREAS, the City of St. Francis Code Section 3-1-4: H provides as follows:

3-1-4: RULES AND REGULATIONS RELATING TO MUNICIPAL
UTILITIES:

H. Municipal Utility Services and Charges a Lien:

1. Payment for all municipal utility (as that term is defined in City Code, Section 3.01) service and charges shall be the primary responsibility of the owner of the premises served and shall be billed to him unless otherwise contracted for and authorized in writing by the owner and the tenant, as agent for the owner, and consented to by the City of St. Francis, Minnesota. The City may collect the same in a civil action or, in the alternative and at the option of the City, as otherwise provided in this Subdivision.

2. Each such account is hereby made a lien upon the premises served. All such accounts which are more than thirty (30) days past due may, when authorized by resolution of the Council, be certified by the City Clerk of the City of St. Francis, Minnesota, to the County Auditor, and the City Clerk\ in so certifying shall specify the amount thereof, the description of the premises served, and the name of the owner thereof. The amount so certified shall be extended by the Auditor on the tax rolls against such premises in the same manner as other taxes, and collected by the County Treasurer, and paid to the City along with other taxes.

2-7-5: SPECIAL ASSESSMENT FOR COST RECOVERY:

B. Assessment. Charges for any services unpaid after billing for at least ninety (90) days, and after notice and hearing, may be certified to the County Auditor and collected as any other special assessment.

and

WHEREAS, THE City of St. Francis Code Section 10-3-7 and 2-7-5

10-3-7: COST RECOVERY:

A. Purpose. The costs of the City for receiving, analyzing, processing, hearing and final process for requests of changes, modification, or special consideration under this Ordinance, such as requests for amendments (map or text), site and building plan reviews, conditional use permits, interim use permits, and variances are considered to be unique to the applicant requesting such consideration, and it is the intent of this section to

provide that all costs of the City occasioned by such requests shall be borne by the applicant. The reimbursement to the City shall be limited to actual costs of the City. Actual costs shall include all engineering, legal, planning, or other consultant fees or costs paid by the City for other consultants for expert review of a development application.

2-7-5: SPECIAL ASSESSMENT FOR COST RECOVERY:

B. Assessment. Charges for any services unpaid after billing for at least ninety (90) days, and after notice and hearing, may be certified to the County Auditor and collected as any other special assessment.

and

WHEREAS, THE City of St. Francis Code Section 2-11-3: E. 3(a)

2-11-3: ADMINISTRATIVE ENFORCEMENT OF CODE REGULATIONS-
PROCEDURE

E. PAYMENT AND PENALTY:

3. No Payment of Penalty and No Correction of Violation. If the owner fails to pay the administrative civil penalty but fails to correct the City Code violation, the City may do any of the following, or any combination thereof:
a. Assess the administrative civil penalty against the property pursuant to Minnesota Statutes Chapter 429.

and

WHEREAS, the following accounts are more than thirty (30) days past due:

<u>Parcel Number</u>	<u>Property Address</u>	<u>Amount Owed</u>
See Exhibit 1 - Section 3-1-4 & 2-7-5	Delinquent Utility Bills	One Year Assessment
See Exhibit 2 - Section 3-1-4 & 2-7-5	Delinquent Storm Water Fees	One Year Assessment
See Exhibit 3 - Section 10-3-7 & 2-7-5	Delinquent Escrow Account	One Year Assessment
See Exhibit 3 - Section 2-11-3	Delinquent Administrative Civil Penalty	One Year Assessment

NOW, THEREFORE, BE IT RESOLVED by the City of St. Francis that the City Clerk of the City of St. Francis certify to the County Auditor of the County of Anoka, State of Minnesota, the amounts thereof, the description of the premises served and the name of the owner thereof.

The motion for the adoption of the foregoing resolution was made by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:
and the following voted against the same:
and the following were absent:

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 5th DAY OF NOVEMBER, 2018.

APPROVED:

ATTEST:

Steven D. Feldman, Mayor

Barbara I. Held, City Clerk

Attachments:
Exhibits 1, 2, 3 & 4

Utility Bill Special Assessments (County #85303)

Exhibit 1

Parcel ID	Parcel Address	Amount	10%	Total
33-34-24-24-0033	23453 EIDELWEISS ST NW	\$ 2,558.40	\$ 255.84	\$ 2,814.24
33-34-24-21-0105	23641 EIDELWEISS ST NW	\$ 2,507.73	\$ 250.77	\$ 2,758.50
31-34-24-31-0071	4495 232ND LN NW	\$ 2,466.97	\$ 246.70	\$ 2,713.67
33-34-24-31-0028	2873 233RD LN NW	\$ 2,457.00	\$ 245.70	\$ 2,702.70
33-34-24-13-0044	23423 CROCUS ST NW	\$ 2,395.61	\$ 239.56	\$ 2,635.17
31-34-24-34-0088	22953 MAKAH ST NW	\$ 2,380.16	\$ 238.02	\$ 2,618.18
31-34-24-34-0046	23036 MAKAH ST NW	\$ 2,340.23	\$ 234.02	\$ 2,574.25
33-34-24-21-0016	23680 HEATHER ST	\$ 2,299.47	\$ 229.95	\$ 2,529.42
31-34-24-34-0035	23058 NAVAJO ST	\$ 2,269.62	\$ 226.96	\$ 2,496.58
05-33-24-23-0003	3864 225TH LN NW	\$ 2,224.55	\$ 222.46	\$ 2,447.01
31-34-24-11-0032	23656 ELDORADO ST NW	\$ 2,214.84	\$ 221.48	\$ 2,436.32
31-34-24-31-0008	4531 230TH LN NW	\$ 2,169.20	\$ 216.92	\$ 2,386.12
31-34-24-31-0045	23150 LIPAN ST NW	\$ 2,083.14	\$ 208.31	\$ 2,291.45
33-34-24-23-0030	3050 234TH LN NW	\$ 2,066.46	\$ 206.65	\$ 2,273.11
33-34-24-42-0044	23207 ARROWHEAD ST NW	\$ 1,972.02	\$ 197.20	\$ 2,169.22
33-34-24-21-0052	2882 235TH AVE	\$ 1,954.00	\$ 195.40	\$ 2,149.40
33-34-24-33-0014	23085 IVYWOOD ST NW	\$ 1,923.61	\$ 192.36	\$ 2,115.97
33-34-24-21-0103	23617 EIDELWEISS ST	\$ 1,893.77	\$ 189.38	\$ 2,083.15
31-34-24-34-0089	22967 MAKAH ST NW	\$ 1,860.24	\$ 186.02	\$ 2,046.26
33-34-24-23-0025	23347 JONQUIL ST	\$ 1,852.48	\$ 185.25	\$ 2,037.73
33-34-24-23-0043	23322 JONQUIL ST	\$ 1,815.07	\$ 181.51	\$ 1,996.58
05-33-24-24-0106	22645 VINTAGE ST NW	\$ 1,813.93	\$ 181.39	\$ 1,995.32
33-34-24-43-0222	2651 230TH CT NW	\$ 1,806.82	\$ 180.68	\$ 1,987.50
31-34-24-34-0091	22991 MAKAH ST NW	\$ 1,780.50	\$ 178.05	\$ 1,958.55
33-34-24-31-0027	2885 233RD LN NW	\$ 1,780.32	\$ 178.03	\$ 1,958.35
31-34-24-31-0070	4487 232ND LN NW	\$ 1,754.07	\$ 175.41	\$ 1,929.48
31-34-24-34-0036	4531 229TH LN NW	\$ 1,752.28	\$ 175.23	\$ 1,927.51
32-34-24-23-0021	3903 233RD AVE NW	\$ 1,741.38	\$ 174.14	\$ 1,915.52
31-34-24-43-0036	4336 230TH AVE NW	\$ 1,731.72	\$ 173.17	\$ 1,904.89
32-34-24-23-0008	23390 AMBASSADOR BLVD NW	\$ 1,729.28	\$ 172.93	\$ 1,902.21
32-34-24-11-0009	3332 235TH AVE NW	\$ 1,641.54	\$ 164.15	\$ 1,805.69
32-34-24-23-0020	23311 YUCCA ST NW	\$ 1,633.83	\$ 163.38	\$ 1,797.21
33-34-24-23-0039	23368 JONQUIL ST	\$ 1,613.68	\$ 161.37	\$ 1,775.05
33-34-24-21-0051	23641 FLORA CT NW	\$ 1,599.65	\$ 159.97	\$ 1,759.62
05-33-24-12-0046	22792 POPPY ST	\$ 1,596.29	\$ 159.63	\$ 1,755.92
33-34-24-32-0039	23270 KERRY ST NW	\$ 1,592.51	\$ 159.25	\$ 1,751.76
32-34-24-34-0018	22950 WOODBINE ST NW	\$ 1,591.94	\$ 159.19	\$ 1,751.13
33-34-24-32-0050	23291 IVYWOOD ST NW	\$ 1,589.81	\$ 158.98	\$ 1,748.79
05-33-24-12-0039	3448 228TH AVE NW	\$ 1,557.37	\$ 155.74	\$ 1,713.11
05-33-24-23-0050	3812 227TH AVE NW	\$ 1,531.32	\$ 153.13	\$ 1,684.45
05-33-24-23-0002	3908 225TH LN NW	\$ 1,489.99	\$ 149.00	\$ 1,638.99
05-33-24-24-0034	3641 225TH LN NW	\$ 1,475.74	\$ 147.57	\$ 1,623.31
33-34-24-32-0025	23162 IVYWOOD ST NW	\$ 1,468.47	\$ 146.85	\$ 1,615.32
05-33-24-24-0104	22709 VINTAGE ST NW	\$ 1,451.18	\$ 145.12	\$ 1,596.30

32-34-24-31-0009	23255 AMBASSADOR BLVD NW	\$ 1,447.03	\$ 144.70	\$ 1,591.73
33-34-24-21-0076	2833 237TH AVE NW	\$ 1,446.36	\$ 144.64	\$ 1,591.00
32-34-24-11-0017	3279 235TH LN NW	\$ 1,446.24	\$ 144.62	\$ 1,590.86
33-34-24-32-0035	23255 KERRY ST NW	\$ 1,444.28	\$ 144.43	\$ 1,588.71
31-34-24-11-0053	23606 ST FRANCIS BLVD NW	\$ 1,439.18	\$ 143.92	\$ 1,583.10
33-34-24-43-0077	2732 230TH CT NW	\$ 1,438.55	\$ 143.86	\$ 1,582.41
33-34-24-21-0106	23649 EIDELWEISS ST NW	\$ 1,396.42	\$ 139.64	\$ 1,536.06
05-33-24-21-0008	22901 RUM RIVER BLVD NW	\$ 1,366.37	\$ 136.64	\$ 1,503.01
33-34-24-24-0034	2834 234TH LN	\$ 1,355.03	\$ 135.50	\$ 1,490.53
33-34-24-12-0102	23571 CROCUS ST NW	\$ 1,333.01	\$ 133.30	\$ 1,466.31
31-34-24-42-0040	23159 FOX ST NW	\$ 1,327.74	\$ 132.77	\$ 1,460.51
33-34-24-23-0014	3038 234TH LN NW	\$ 1,320.27	\$ 132.03	\$ 1,452.30
33-34-24-43-0061	2729 230TH CT NW	\$ 1,302.17	\$ 130.22	\$ 1,432.39
31-34-24-34-0007	23021 KIOWA ST NW	\$ 1,294.59	\$ 129.46	\$ 1,424.05
32-34-24-32-0038	23226 YUCCA ST NW	\$ 1,254.05	\$ 125.41	\$ 1,379.46
33-34-24-12-0113	2787 235TH AVE NW	\$ 1,250.53	\$ 125.05	\$ 1,375.58
05-33-24-24-0087	3763 227TH CT NW	\$ 1,246.20	\$ 124.62	\$ 1,370.82
33-34-24-32-0051	23283 IVYWOOD ST NW	\$ 1,237.16	\$ 123.72	\$ 1,360.88
31-34-24-11-0047	23645 ELDORADO ST NW	\$ 1,219.36	\$ 121.94	\$ 1,341.30
31-34-24-31-0041	4455 232ND CT NW	\$ 1,216.01	\$ 121.60	\$ 1,337.61
31-34-24-34-0011	22969 KIOWA ST NW	\$ 1,213.92	\$ 121.39	\$ 1,335.31
05-33-24-12-0041	3430 228TH AVE NW	\$ 1,206.22	\$ 120.62	\$ 1,326.84
33-34-24-33-0056	23093 KERRY ST NW	\$ 1,190.19	\$ 119.02	\$ 1,309.21
32-34-24-32-0036	23242 YUCCA ST NW	\$ 1,186.65	\$ 118.67	\$ 1,305.32
06-33-24-11-0031	4178 228TH AVE NW	\$ 1,183.72	\$ 118.37	\$ 1,302.09
33-34-24-23-0007	23377 IVYWOOD ST NW	\$ 1,176.07	\$ 117.61	\$ 1,293.68
32-34-24-34-0059	22935 RUM RIVER BLVD NW	\$ 1,171.12	\$ 117.11	\$ 1,288.23
32-34-24-32-0012	23122 AMBASSADOR BLVD NW	\$ 1,167.96	\$ 116.80	\$ 1,284.76
32-34-24-12-0022	3420 235TH LN NW	\$ 1,157.28	\$ 115.73	\$ 1,273.01
32-34-24-31-0019	23125 AMBASSADOR BLVD NW	\$ 1,157.26	\$ 115.73	\$ 1,272.99
33-34-24-23-0033	3057 234TH LN NW	\$ 1,127.38	\$ 112.74	\$ 1,240.12
33-34-24-31-0095	2851 233RD LN NW	\$ 1,125.90	\$ 112.59	\$ 1,238.49
33-34-24-31-0036	2868 233RD LN	\$ 1,119.17	\$ 111.92	\$ 1,231.09
32-34-24-31-0034	3690 232ND AVE NW	\$ 1,104.93	\$ 110.49	\$ 1,215.42
31-34-24-34-0096	4447 231ST AVE NW	\$ 1,098.56	\$ 109.86	\$ 1,208.42
32-34-24-32-0037	23238 YUCCA ST NW	\$ 1,087.70	\$ 108.77	\$ 1,196.47
33-34-24-31-0067	23121 EIDELWEISS ST NW	\$ 1,080.58	\$ 108.06	\$ 1,188.64
31-34-24-34-0064	4505 230TH LN NW	\$ 1,077.93	\$ 107.79	\$ 1,185.72
31-34-24-31-0004	23142 NAVAJO ST	\$ 1,077.21	\$ 107.72	\$ 1,184.93
33-34-24-43-0221	2653 230TH CT NW	\$ 1,067.31	\$ 106.73	\$ 1,174.04
05-33-24-12-0045	22808 POPPY ST NW	\$ 1,054.30	\$ 105.43	\$ 1,159.73
32-34-24-34-0068	23040 BUTTERFIELD DR NW	\$ 1,042.11	\$ 104.21	\$ 1,146.32
32-34-24-32-0032	23225 YUCCA ST NW	\$ 1,034.59	\$ 103.46	\$ 1,138.05
31-34-24-34-0061	22939 NAVAJO ST	\$ 1,031.16	\$ 103.12	\$ 1,134.28
31-34-24-34-0094	4421 231ST AVE	\$ 1,027.07	\$ 102.71	\$ 1,129.78
31-34-24-31-0065	23221 NAVAJO ST NW	\$ 1,025.41	\$ 102.54	\$ 1,127.95
31-34-24-34-0040	22966 MAKAH ST	\$ 1,007.84	\$ 100.78	\$ 1,108.62

31-34-24-42-0034	23116 JIVARO ST NW	\$ 1,007.47	\$ 100.75	\$ 1,108.22
31-34-24-43-0024	4315 230TH AVE NW	\$ 995.73	\$ 99.57	\$ 1,095.30
33-34-24-32-0056	3060 232ND AVE	\$ 986.20	\$ 98.62	\$ 1,084.82
33-34-24-42-0012	2783 231ST LN NW	\$ 982.75	\$ 98.28	\$ 1,081.03
33-34-24-42-0020	2790 232ND LN NW	\$ 980.17	\$ 98.02	\$ 1,078.19
33-34-24-21-0053	2890 235TH AVE NW	\$ 924.61	\$ 92.46	\$ 1,017.07
31-34-24-31-0043	23241 LIPAN ST NW	\$ 917.07	\$ 91.71	\$ 1,008.78
05-33-24-12-0063	3443 228TH AVE NW	\$ 912.27	\$ 91.23	\$ 1,003.50
05-33-24-23-0008	3814 225TH LN NW	\$ 896.68	\$ 89.67	\$ 986.35
05-33-24-23-0042	3780 227TH CT NW	\$ 880.67	\$ 88.07	\$ 968.74
31-34-24-43-0003	23077 GAURANI ST NW	\$ 868.24	\$ 86.82	\$ 955.06
33-34-24-43-0068	2743 230TH CT NW	\$ 865.21	\$ 86.52	\$ 951.73
33-34-24-21-0122	2811 235TH AVE NW	\$ 840.49	\$ 84.05	\$ 924.54
32-34-24-31-0031	3720 232ND AVE NW	\$ 834.40	\$ 83.44	\$ 917.84
33-34-24-32-0054	3038 232ND LN NW	\$ 814.60	\$ 81.46	\$ 896.06
31-34-24-11-0071	23518 ST FRANCIS BLVD NW	\$ 800.36	\$ 80.04	\$ 880.40
33-34-24-43-0213	2625 230TH CT	\$ 769.18	\$ 76.92	\$ 846.10
33-34-24-43-0065	2737 230TH CT NW	\$ 766.19	\$ 76.62	\$ 842.81
31-34-24-41-0005	23099 PEDERSON DR NW	\$ 755.62	\$ 75.56	\$ 831.18
32-34-24-23-0029	3936 233RD LN NW	\$ 739.65	\$ 73.97	\$ 813.62
31-34-24-11-0009	4128 DEGARDNER CIR NW	\$ 725.79	\$ 72.58	\$ 798.37
33-34-24-32-0048	23186 KERRY ST NW	\$ 694.81	\$ 69.48	\$ 764.29
05-33-24-12-0051	22759 ROSE CT NW	\$ 685.92	\$ 68.59	\$ 754.51
05-33-24-24-0006	3728 225TH LN NW	\$ 684.14	\$ 68.41	\$ 752.55
05-33-24-24-0027	3733 225TH LN NW	\$ 651.37	\$ 65.14	\$ 716.51
33-34-24-21-0024	2921 235TH AVE NW	\$ 640.06	\$ 64.01	\$ 704.07
33-34-24-32-0015	23109 KERRY ST NW	\$ 638.81	\$ 63.88	\$ 702.69
31-34-24-11-0013	23524 DEGARDNER CIR NW	\$ 636.31	\$ 63.63	\$ 699.94
33-34-24-24-0019	2875 234TH LN NW	\$ 635.59	\$ 63.56	\$ 699.15
33-34-24-21-0065	23628 EIDELWEISS ST NW	\$ 624.07	\$ 62.41	\$ 686.48
31-34-24-34-0078	4462 230TH LN NW	\$ 601.11	\$ 60.11	\$ 661.22
31-34-24-42-0008	23117 GAURANI ST NW	\$ 591.11	\$ 59.11	\$ 650.22
31-34-24-34-0023	22932 NAVAJO ST NW	\$ 576.26	\$ 57.63	\$ 633.89
05-33-24-21-0001	22815 AMBASSADOR BLVD NW	\$ 575.70	\$ 57.57	\$ 633.27
31-34-24-31-0074	4535 232ND LN NW	\$ 569.34	\$ 56.93	\$ 626.27
31-34-24-31-0015	4532 231ST AVE NW	\$ 569.21	\$ 56.92	\$ 626.13
06-33-24-11-0026	4158 228TH AVE NW	\$ 549.97	\$ 55.00	\$ 604.97
05-33-24-13-0023	3559 226TH AVE NW	\$ 541.81	\$ 54.18	\$ 595.99
33-34-24-13-0046	2793 234TH AVE	\$ 502.37	\$ 50.24	\$ 552.61
05-33-24-23-0043	3782 227TH CT NW	\$ 459.36	\$ 45.94	\$ 505.30
33-34-24-21-0072	2883 237TH AVE NW	\$ 445.45	\$ 44.55	\$ 490.00
33-34-24-24-0008	2830 234TH AVE NW	\$ 436.63	\$ 43.66	\$ 480.29
33-34-24-44-0008	2587 230TH CT NW	\$ 434.97	\$ 43.50	\$ 478.47
31-34-24-14-0029	4006 DEGARDNER CIR NW	\$ 432.74	\$ 43.27	\$ 476.01
31-34-24-34-0051	23069 NAVAJO ST NW	\$ 432.23	\$ 43.22	\$ 475.45
33-34-24-13-0045	23417 CROCUS ST	\$ 400.57	\$ 40.06	\$ 440.63
33-34-24-32-0019	23161 IVYWOOD ST NW	\$ 396.10	\$ 39.61	\$ 435.71

31-34-24-42-0035	23108 JIVARO ST NW	\$ 394.60	\$ 39.46	\$ 434.06
33-34-24-21-0037	2934 237TH AVE NW	\$ 387.36	\$ 38.74	\$ 426.10
31-34-24-34-0021	4508 229TH LN NW	\$ 378.76	\$ 37.88	\$ 416.64
31-34-24-43-0029	23077 JIVARO ST NW	\$ 373.61	\$ 37.36	\$ 410.97
31-34-24-43-0027	23047 JIVARO ST NW	\$ 367.12	\$ 36.71	\$ 403.83
32-34-24-31-0010	23247 AMBASSADOR BLVD NW	\$ 348.00	\$ 34.80	\$ 382.80
05-33-24-24-0080	3727 227TH AVE NW	\$ 342.54	\$ 34.25	\$ 376.79
33-34-24-42-0017	2768 231ST LN NW	\$ 321.56	\$ 32.16	\$ 353.72
33-34-24-31-0011	23214 GLADIOLA ST NW	\$ 304.14	\$ 30.41	\$ 334.55
05-33-24-24-0094	3722 227TH AVE NW	\$ 300.96	\$ 30.10	\$ 331.06
31-34-24-11-0039	23633 DAKOTAH ST NW	\$ 295.20	\$ 29.52	\$ 324.72
33-34-24-21-0094	23569 EIDELWEISS ST NW	\$ 294.46	\$ 29.45	\$ 323.91
33-34-24-13-0011	23381 ARROWHEAD ST NW	\$ 280.85	\$ 28.09	\$ 308.94
31-34-24-34-0037	4515 229TH LN NW	\$ 278.99	\$ 27.90	\$ 306.89
05-33-24-23-0006	3840 225TH LN NW	\$ 278.50	\$ 27.85	\$ 306.35
31-34-24-43-0044	23066 JIVARO ST NW	\$ 267.07	\$ 26.71	\$ 293.78
32-34-24-34-0072	3709 229TH LN NW	\$ 262.12	\$ 26.21	\$ 288.33
33-34-24-42-0027	2762 233RD LN NW	\$ 260.46	\$ 26.05	\$ 286.51
31-34-24-42-0009	23105 GAURANI ST NW	\$ 259.43	\$ 25.94	\$ 285.37
32-34-24-11-0018	3289 235TH LN NW	\$ 253.90	\$ 25.39	\$ 279.29
31-34-24-31-0019	23111 NAVAJO ST NW	\$ 253.69	\$ 25.37	\$ 279.06
32-34-24-12-0010	23532 QUAY ST NW	\$ 252.82	\$ 25.28	\$ 278.10
32-34-24-13-0011	3579 232ND COURT NW	\$ 250.98	\$ 25.10	\$ 276.08
33-34-24-31-0017	23181 GLADIOLA ST NW	\$ 234.21	\$ 23.42	\$ 257.63
32-34-24-24-0035	23291 UNDERCLIFT ST	\$ 229.78	\$ 22.98	\$ 252.76
32-34-24-24-0012	23322 WOODBINE ST NW	\$ 229.04	\$ 22.90	\$ 251.94
05-33-24-23-0026	22546 ZEA ST NW	\$ 228.92	\$ 22.89	\$ 251.81
31-34-24-41-0108	23128 ELDORADO ST NW	\$ 228.54	\$ 22.85	\$ 251.39
31-34-24-41-0083	23145 ELDORADO ST NW	\$ 223.93	\$ 22.39	\$ 246.32
31-34-24-42-0043	23199 FOX ST	\$ 210.98	\$ 21.10	\$ 232.08
31-34-24-14-0030	4000 DEGARDNER CIR NW	\$ 204.69	\$ 20.47	\$ 225.16
32-34-24-11-0037	3264 235TH LN NW	\$ 197.17	\$ 19.72	\$ 216.89
32-34-24-43-0024	22926 POPPY ST NW	\$ 194.66	\$ 19.47	\$ 214.13
32-34-24-31-0046	23135 BUTTERFIELD DR NW	\$ 194.56	\$ 19.46	\$ 214.02
05-33-24-23-0011	3843 225TH LN NW	\$ 192.36	\$ 19.24	\$ 211.60
31-34-24-11-0048	23644 DAKOTAH ST NW	\$ 184.63	\$ 18.46	\$ 203.09
31-34-24-41-0008	4185 232ND AVE NW	\$ 183.72	\$ 18.37	\$ 202.09
33-34-24-33-0024	3088 230TH LN NW	\$ 182.66	\$ 18.27	\$ 200.93
32-34-24-32-0035	23254 YUCCA ST NW	\$ 169.43	\$ 16.94	\$ 186.37
05-33-24-13-0021	3555 226TH AVE NW	\$ 165.47	\$ 16.55	\$ 182.02
31-34-24-34-0013	4407 229TH LN NW	\$ 157.94	\$ 15.79	\$ 173.73
33-34-24-23-0048	23295 IVYWOOD ST	\$ 149.67	\$ 14.97	\$ 164.64
33-34-24-43-0196	2769 230TH LN NW	\$ 145.12	\$ 14.51	\$ 159.63
33-34-24-42-0042	23179 ARROWHEAD ST NW	\$ 142.47	\$ 14.25	\$ 156.72
33-34-24-23-0047	23297 IVYWOOD ST NW	\$ 140.20	\$ 14.02	\$ 154.22
33-34-24-24-0016	23438 EIDELWEISS ST NW	\$ 129.71	\$ 12.97	\$ 142.68
33-34-24-12-0112	2777 235TH AVE NW	\$ 126.54	\$ 12.65	\$ 139.19

31-34-24-34-0041	22978 MAKAH ST NW	\$ 123.00	\$ 12.30	\$ 135.30
33-34-24-44-0008	2587 230TH CT NW	\$ 113.34	\$ 11.33	\$ 124.67
32-34-24-44-0007	3256 BRIDGE ST NW	\$ 109.44	\$ 10.94	\$ 120.38
32-34-24-12-0020	3408 235TH LN NW	\$ 106.44	\$ 10.64	\$ 117.08
32-34-24-24-0051	23287 VINTAGE ST	\$ 105.56	\$ 10.56	\$ 116.12
31-34-24-41-0105	23146 ELDORADO ST NW	\$ 97.27	\$ 9.73	\$ 107.00
33-34-24-12-0052	23525 BITTERSWEET ST NW	\$ 89.57	\$ 8.96	\$ 98.53
32-34-24-24-0048	23259 VINTAGE ST NW	\$ 87.14	\$ 8.71	\$ 95.85
33-34-24-21-0029	23567 HEATHER ST NW	\$ 75.00	\$ 7.50	\$ 82.50
33-34-24-31-0033	2845 232ND LN NW	\$ 73.46	\$ 7.35	\$ 80.81
32-34-24-31-0010	23247 AMBASSADOR BLVD NW	\$ 66.03	\$ 6.60	\$ 72.63
33-34-24-12-0103	23563 CROCUS ST NW	\$ 64.77	\$ 6.48	\$ 71.25
31-34-24-31-0078	23266 NAVAJO ST NW	\$ 49.32	\$ 4.93	\$ 54.25
05-33-24-23-0006	3840 225TH LN NW	\$ 49.13	\$ 4.91	\$ 54.04
33-34-24-43-0208	23076 BITTERSWEET ST NW	\$ 48.32	\$ 4.83	\$ 53.15
31-34-24-43-0038	4356 230TH AVE NW	\$ 36.43	\$ 3.64	\$ 40.07
06-33-24-11-0040	22794 ELDORADO ST NW	\$ 28.53	\$ 2.85	\$ 31.38
33-34-24-43-0163	23000 BITTERSWEET ST NW	\$ 27.51	\$ 2.75	\$ 30.26
33-34-24-43-0074	2716 230TH CT NW	\$ 26.58	\$ 2.66	\$ 29.24
33-34-24-12-0108	2780 235TH AVE NW	\$ 25.73	\$ 2.57	\$ 28.30
05-33-24-24-0048	3756 226TH AVE NW	\$ 19.71	\$ 1.97	\$ 21.68
33-34-24-33-0003	3128 BRIDGE ST NW	\$ 14.04	\$ 1.40	\$ 15.44

Total

\$ 185,767.48 \$ 18,576.81 \$ 204,344.29

Storm Water Assessments (County #85304)

Exhibit 2

Parcel ID	Parcel Address	Amount	10%	Total
33-34-24-33-0051	3112 BRIDGE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0046	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-44-0005	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-12-0103	23563 CROCUS STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0088	4434 232ND COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-12-0001	24442 DOGWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-21-0003	480 245TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-21-0004	532 245TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-24-41-0001	23216 UNIVERSITY AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-12-0003	24350 DOGWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-12-0002	24418 DOGWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0050	23188 FLORA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0114	2840 235TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0005	3736 225TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-25-31-0004	23157 BRIDGESTONE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0043	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0045	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
34-34-24-11-0004	1620 237TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0001	3423 KINGS HIGHWAY NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0006	3461 KINGS HIGHWAY NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0021	24358 RIVERBANK LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0007	24321 RIVERBANK LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-31-0011	23955 RUM RIVER BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0018	3530 KINGS HIGHWAY NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-13-0009	24301 RIVERBANK LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0005	3531 KINGS HIGHWAY NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0008	24333 RIVERBANK LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-21-0005	550 245TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-12-0009	24343 RIVERBANK LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-33-0014	23085 IVYWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0013	23524 DEGARDNER CIRCLE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0049	23154 KERRY STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-21-0014	2011 243RD AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-23-0021	3903 233RD AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-14-0003	1731 242ND AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-23-0003	24278 RAVEN STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
30-34-24-31-0004	4554 241ST AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-31-0017	23105 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0005	23140 GLADIOLA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0028	2873 233RD LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-25-12-0013	23551 MAGNESIUM STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0032	3813 226TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0003	3864 225TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-33-0014	633 237TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-25-11-0008	23552 SALISH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00

Parcel ID	Parcel Address	Amount		10% Total	
27-34-24-13-0004	1858 242ND AVENUE NW	\$	60.00	\$	6.00
05-33-24-23-0002	3908 225TH LANE NW	\$	60.00	\$	6.00
33-34-24-42-0021	2778 232ND LANE NW	\$	60.00	\$	6.00
33-34-24-43-0221	2653 230TH COURT NW	\$	60.00	\$	6.00
05-33-24-12-0039	3448 228TH AVENUE NW	\$	60.00	\$	6.00
33-34-24-23-0008	23367 IVYWOOD STREET NW	\$	60.00	\$	6.00
31-34-24-42-0014	23122 GUARANI STREET NW	\$	60.00	\$	6.00
33-34-24-33-0033	3061 230TH LANE NW	\$	60.00	\$	6.00
26-34-25-12-0008	5846 245TH AVENUE NW	\$	60.00	\$	6.00
27-34-24-14-0006	24280 HUMMINGBIRD ST. NW	\$	60.00	\$	6.00
32-34-24-11-0017	3279 235TH LANE NW	\$	60.00	\$	6.00
25-34-25-41-0002	4838 241ST AVENUE NW	\$	60.00	\$	6.00
31-34-24-32-0011	23171 ONEIDA NW	\$	60.00	\$	6.00
31-34-24-34-0075	4464 231ST AVENUE NW	\$	60.00	\$	6.00
31-34-24-34-0036	4531 229TH LANE NW	\$	60.00	\$	6.00
35-34-24-14-0014	23335 TAMARACK STREET NW	\$	60.00	\$	6.00
31-34-24-43-0051	4363 230TH AVENUE NW	\$	60.00	\$	6.00
33-34-24-13-0046	2793 234TH LANE NW	\$	60.00	\$	6.00
33-34-24-21-0105	23641 EIDELWEISS STREET NW	\$	60.00	\$	6.00
31-34-24-34-0069	23040 KIOWA STREET NW	\$	60.00	\$	6.00
33-34-24-43-0065	2737 230TH COURT NW	\$	60.00	\$	6.00
32-34-24-13-0002	3608 232ND COURT NW	\$	60.00	\$	6.00
05-33-24-12-0044	22816 POPPY STREET NW	\$	60.00	\$	6.00
32-34-24-31-0019	23125 AMBASSADOR BOULEVARD NW	\$	60.00	\$	6.00
31-34-24-42-0043	23199 FOX STREET NW	\$	60.00	\$	6.00
33-34-24-33-0015	23077 IVYWOOD STREET NW	\$	60.00	\$	6.00
32-34-24-31-0031	3720 232ND AVENUE NW	\$	60.00	\$	6.00
33-34-24-43-0214	2621 230TH COURT NW	\$	60.00	\$	6.00
35-34-24-22-0011	1524 237TH AVENUE NW	\$	60.00	\$	6.00
35-34-24-44-0002	901 229TH AVENUE NW	\$	60.00	\$	6.00
35-34-24-44-0006	UNASSIGNED SITUS	\$	60.00	\$	6.00
31-34-24-42-0024	23199 JIVARO STREET NW	\$	60.00	\$	6.00
05-33-24-24-0085	3752 227TH COURT NW	\$	60.00	\$	6.00
33-34-24-23-0013	23309 IVYWOOD STREET NW	\$	60.00	\$	6.00
32-34-24-22-0007	23539 AMBASSADOR BOULEVARD NW	\$	60.00	\$	6.00
27-34-24-24-0012	2150 242ND AVENUE NW	\$	60.00	\$	6.00
33-34-24-23-0033	3057 234TH LANE NW	\$	60.00	\$	6.00
05-33-24-23-0042	3780 227TH COURT NW	\$	60.00	\$	6.00
33-34-24-24-0034	2834 234TH LANE NW	\$	60.00	\$	6.00
31-34-24-34-0096	4447 231ST AVENUE NW	\$	60.00	\$	6.00
32-34-24-11-0028	3370 235TH LANE NW	\$	60.00	\$	6.00
31-34-24-11-0037	4100 236TH LANE NW	\$	60.00	\$	6.00
33-34-24-13-0012	23387 ARROWHEAD STREET NW	\$	60.00	\$	6.00
33-34-24-33-0031	23058 IVYWOOD STREET NW	\$	60.00	\$	6.00
06-33-24-11-0035	22772 ELDORADO STREET NW	\$	60.00	\$	6.00
28-34-24-12-0010	24442 CROCUS STREET NW	\$	60.00	\$	6.00

Parcel ID	Parcel Address	Amount	10%	Total
32-34-24-32-0053	3832 232ND AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-13-0002	1944 242ND AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-13-0023	3559 226TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0034	3641 225TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0047	23645 ELDORADO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-14-0030	4000 DEGARDNER CIRCLE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0010	22983 KIOWA NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0065	23628 EIDELWEISS STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-24-0002	1214 237TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-21-0002	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0047	3748 226TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-23-0027	23369 JONQUIL STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-23-0005	23340 DRAKE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0070	4487 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0004	23542 HEATHER STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0019	23111 NAVAJO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0103	23617 EDELWEISS STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-12-0005	1054 237TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-24-33-0012	23831 PALM STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-12-0051	22759 ROSE COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0059	2725 230TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-23-0030	3050 234TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0071	23518 SAINT FRANCIS BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0050	23291 IVYWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
34-34-24-34-0010	2077 229TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-21-0003	2127 243RD AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-24-0035	23291 UNDERCLIFT STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-41-0004	4886 241ST AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-24-0033	23453 EIDELWEISS STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-34-0040	23048 BUTTERFIELD DRIVE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-41-0076	23154 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0049	4488 232ND COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-42-0020	23153 JIVARO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
30-34-24-34-0002	4485 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-44-0005	825 229TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0036	4120 236TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-42-0008	23117 GUARANI STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-42-0035	23108 JIVARO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-41-0108	23128 ELDORADO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0099	3729 227TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0022	4471 231ST AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0041	3770 227TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-13-0008	2680 243RD AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0001	3814 233RD AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-32-0012	23955 ERKIU STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-14-0005	854 235TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00

Parcel ID	Parcel Address	Amount	10% Total	
33-34-24-23-0014	3038 234TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0011	22969 KIOWA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-22-0003	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0050	3812 227TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0049	3820 227TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0061	23332 ARROWHEAD ST NW NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0035	4140 236TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-41-0101	4114 231ST LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-23-0005	4769 233RD COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0044	23207 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
34-34-24-24-0007	23450 NIGHTINGALE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0057	22991 NAVAJO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0195	2765 230TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-34-0004	2930 239TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-42-0002	23148 TAMARACK STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-23-0008	23390 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-14-0016	4030 DEGARDNER CIRCLE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-14-0017	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0011	23214 GLADIOLA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-43-0052	4369 230TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-25-14-0010	23318 SALISH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-42-0016	23107 JIVARO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-12-0011	24367 MARTIN STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-23-0004	23384 DRAKE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0053	23259 IVYWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0030	2813 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0048	23164 FLORA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0025	23162 IVYWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-11-0009	3332 235TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-24-41-0025	23980 PALM STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0044	22806 ELDORADO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-24-44-0016	867 239TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0041	22978 MAKAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-12-0041	3430 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0058	2723 230TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-34-0059	22935 RUM RIVER BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-32-0001	5425 240TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-24-43-0009	23870 UNITY STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-23-0051	23294 IVYWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-13-0021	23336 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0039	3650 226TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0032	23225 YUCCA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0028	23278 IVYWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-11-0044	3285 235TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
34-34-24-24-0004	23474 NIGHTINGALE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0056	3060 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00

Parcel ID	Parcel Address	Amount	10% Total	
27-34-24-12-0013	1853 243RD AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-31-0009	23940 COBALT STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-23-0007	24134 RAVEN STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-25-41-0004	4817 232ND AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
30-34-24-33-0002	23893 ROANOAK STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0027	2885 233RD LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0053	2890 235TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0043	23241 LIPAN STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0088	22953 MAKAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0007	23021 KIOWA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0050	4506 232ND COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-13-0012	3571 232ND COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
30-34-24-11-0006	24320 ST. FRANCIS BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-11-0004	839 236TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0196	2769 230TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-23-0012	23371 ONEIDA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0037	23310 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-14-0008	1818 243RD AVE. NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-25-12-0009	24428 NEON STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-14-0005	24118 VERDIN STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-11-0037	3264 235TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-42-0062	23211 PEDERSON DRIVE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-33-0056	23093 KERRY STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-44-0007	4830 239TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-24-44-0018	23825 SYCAMORE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-43-0002	2665 239TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0011	2769 231ST LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0031	3067 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-41-0009	4173 232ND AVENUE	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0095	2851 233RD LANE	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0031	2743 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-21-0017	4461 236TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-25-12-0006	24421 NEON POINT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0064	2735 230TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-24-0004	2945 241ST AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-23-0002	23474 DRAKE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
34-34-24-34-0003	23026 NIGHTINGALE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-23-0029	3936 233RD LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0018	2780 231ST LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-43-0008	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-43-0007	5153 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-43-0009	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-12-0004	23612 TAMARACK STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-24-43-0008	23034 GOLDENROD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-13-0030	22520 POPPY STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-43-0027	23047 JIVARO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00

Parcel ID	Parcel Address	Amount	10%	Total
31-34-24-31-0033	4423 231ST COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0039	23270 KERRY STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0071	4495 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-12-0047	22780 POPPY STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0157	2754 230TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0047	3838 227TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0081	22992 KIOWA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0034	23262 YUCCA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0006	23152 GLADIOLA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0054	3038 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-34-0005	23050 BLUEBIRD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-24-0006	23267 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-32-0006	23261 DRAKE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0222	2651 230TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0039	2832 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-21-0015	23632 KANABEC STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0012	2783 231ST LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0067	23191 NAVAJO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0026	22546 ZEA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-24-41-0027	23936 PALM STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-24-44-0022	976 239TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-12-0026	3458 235TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-13-0011	3579 232ND COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0014	23550 DEGARDNER CIRCLE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0070	23522 SAINT FRANCIS BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0008	4531 230TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-32-0005	23190 ONEIDA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-13-0027	23382 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-32-0004	23174 DRAKE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0020	2790 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-21-0020	23611 KANABEC STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0073	4452 231ST AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-31-0038	2814 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-43-0024	4315 230TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-11-0014	873 235TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-13-0009	2614 243RD AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-13-0003	24069 RUM RIVER BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-13-0007	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
28-34-24-42-0002	24069 RUM RIVER BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0027	22552 ZEA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0054	3733 226TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0018	23123 NAVAJO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-32-0015	23109 KERRY STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-13-0018	22557 TULIP STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
35-34-24-11-0013	940 236TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-31-0032	3712 232ND AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00

Parcel ID	Parcel Address	Amount	10% Total
33-34-24-42-0029	2748 233RD LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-31-0067	23121 EIDELWEISS STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-41-0084	23151 ELDORADO STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-42-0019	2792 231ST LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-33-0053	23090 KERRY STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-11-0004	3258 235TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-24-0014	23414 EIDELWEISS STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-33-0035	3103 230TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-34-0089	22967 MAKAH STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
35-34-24-41-0003	23155 TAMARACK STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-31-0018	23169 GLADIOLA STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-41-0007	4188 232RD AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-31-0043	23171 FLORA STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
25-34-25-33-0002	5425 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-34-0065	4493 230TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-21-0016	23680 HEATHER STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
28-34-24-32-0003	3020 241ST AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-21-0076	2833 237TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-22-0009	3009 235TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-12-0022	3420 235TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-32-0008	4724 233RD COURT NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-11-0038	3276 235TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-42-0010	2757 231ST LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-43-0188	2762 231ST AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
06-33-24-11-0031	4178 228TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-42-0054	23329 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-24-0030	23419 EIDELWEISS STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
25-34-25-31-0004	5341 241ST AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-32-0029	23260 IVYWOOD STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-41-0095	23131 DAKOTAH ST. NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-11-0039	3290 235TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-31-0007	23110 NAVAJO STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-32-0038	23226 YUCCA STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
05-33-24-24-0048	3756 226TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-31-0035	2880 233RD LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
29-34-24-23-0003	24223 SAINT FRANCIS BOULEVARD NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-23-0020	23311 YUCCA STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
06-33-24-11-0026	4158 228TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-21-0024	2921 235TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
35-34-24-43-0011	23032 TAMARACK STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
05-33-24-24-0041	3700 226TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
27-34-24-11-0012	24461 HUMMINGBIRD ST. NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-12-0016	3425 235TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-34-0024	22944 NAVAJO STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-31-0033	2845 232ND LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-34-0016	4432 229TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00

Parcel ID	Parcel Address	Amount		10% Total
05-33-24-24-0027	3733 225TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0078	4462 230TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-11-0034	23636 ELDORADO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-31-0058	4512 232ND LANE NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-24-0065	22525 TULIP STREET NW	\$	60.00	\$ 6.00 \$ 66.00
06-33-24-11-0034	22785 ELDORADO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-32-0010	23251 ONEIDA STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0017	4444 229TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-23-0039	23368 JONQUIL STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-24-0017	3625 226TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-32-0012	4640 232ND AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-11-0032	23656 ELDORADO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-13-0019	23475 ARROWHEAD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
34-34-24-31-0005	23224 NIGHTINGALE NW	\$	60.00	\$ 6.00 \$ 66.00
27-34-24-12-0012	24331 MARTIN STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-24-0017	2892 234TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-31-0014	4524 231ST AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-34-0059	23024 EIDELWEISS STREET NW	\$	60.00	\$ 6.00 \$ 66.00
25-34-25-42-0006	5031 241ST AVENUE	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-32-0033	23217 YUCCA STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-42-0048	23255 ARROWHEAD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-21-0072	2883 237TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
28-34-24-43-0003	2633 239TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-23-0001	3920 225TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
27-34-24-14-0011	24161 HUMMINGBIRD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-43-0048	2693 230TH COURT NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-31-0034	3690 232ND AVENUE NE	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-11-0020	3315 235TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-42-0034	23116 JIVARO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-25-12-0002	7508 HILL AND DALE DRIVE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-23-0047	23297 IVYWOOD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-21-0057	2940 235TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-31-0004	23142 NAVAJO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-32-0019	23161 IVYWOOD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
28-34-24-12-0004	24360 YUKON STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-13-0028	23386 ARROWHEAD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
35-34-25-11-0012	23636 BRIDGESTONE ROAD NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-43-0020	23020 GUARANI STREET NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-23-0015	23391 YUCCA STREET NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-31-0009	23255 AMBASSADOR BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-43-0215	2617 230TH COURT NW	\$	60.00	\$ 6.00 \$ 66.00
26-34-25-44-0007	5701 AMBASSADOR BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-43-0073	2714 230TH COURT	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-32-0037	23238 YUCCA STREET NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-22-0012	23611 AMBASSADOR BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-32-0006	23216 AMBASSADOR BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00

Parcel ID	Parcel Address	Amount		10% Total
36-34-24-42-0005	23158 FLINTWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-24-42-0006	23214 FLINTWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0009	4128 DEGARDNER CIRCLE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-12-0063	3443 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
34-34-24-24-0006	23390 NIGHTINGALE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0037	3831 227TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-23-0031	3821 226TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-25-43-0002	5900 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0071	2710 230TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-24-41-0002	23260 UNIVERSITY AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-11-0041	23653 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-31-0037	23283 WOODBINE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0032	23593 HEATHER STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-12-0003	4314 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-23-0045	23302 JONQUIL STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-12-0019	3402 235TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-13-0044	23423 CROCUS STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-23-0034	3885 233RD LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-24-0014	23351 WOODBINE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
36-34-25-14-0003	23445 SALISH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-12-0020	3408 235TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0071	4440 231ST AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-34-0086	4451 229TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0003	3752 225TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-24-0016	23438 EIDELWEISS STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0052	2882 235TH AVE. NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-11-0046	23540 MARIGOLD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-32-0009	5521 239TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0036	23242 YUCCA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-23-0026	23355 JONQUIL STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0068	2743 230TH COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0210	23092 BITTERSWEET STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-42-0019	23141 JIVARO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
26-34-25-13-0006	24224 NEON NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0085	23180 NAVAJO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-11-0018	3289 235TH LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-43-0189	2760 231ST AVE NW NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-21-0022	2889 235TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0061	3831 232ND AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-23-0048	23295 IVYWOOD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-34-0035	3731 BRIDGE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-23-0035	23382 YUCCA STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-42-0032	23142 JIVARO STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
05-33-24-24-0106	22645 VINTAGE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0074	4535 232ND LANE NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-23-0006	24146 RAVEN STREET NW	\$ 60.00	\$ 6.00	\$ 66.00

Parcel ID	Parcel Address	Amount		10% Total
31-34-24-11-0039	23633 DAKOTAH STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-31-0069	23107 EIDELWEISS STREET NW	\$	60.00	\$ 6.00 \$ 66.00
36-34-24-14-0006	23350 UNIVERSITY AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
36-34-24-14-0007	UNASSIGNED SITUS	\$	60.00	\$ 6.00 \$ 66.00
35-34-25-11-0014	5712 236TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
06-33-24-11-0037	22780 ELDORADO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0064	4505 230TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-11-0017	4113 DEGARDNER CIRCLE NW	\$	60.00	\$ 6.00 \$ 66.00
25-34-25-41-0013	4915 241ST AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-12-0040	2607 235TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0091	22991 MAKAH STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-43-0029	23077 JIVARO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-13-0021	3555 226TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-43-0076	2730 230TH COURT NW	\$	60.00	\$ 6.00 \$ 66.00
25-34-25-41-0006	23951 UTE STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-21-0014	23612 KANABEC STREET NW	\$	60.00	\$ 6.00 \$ 66.00
30-34-24-33-0004	23821 ROANOKE STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-24-0007	3720 225TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
25-34-25-41-0003	4874 241ST AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
27-34-24-31-0002	23944 NIGHTINGALE STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-24-0042	3708 226TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
30-34-24-13-0007	4275 241ST AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
35-34-25-11-0005	23540 BRIDGESTONE ROAD NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-11-0034	3361 235TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-24-0065	23266 UNDERCLIFT STREET	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-23-0006	3840 225TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-24-0053	23292 UNDERCLIFT STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-24-0104	22709 VINTAGE STREET NW	\$	60.00	\$ 6.00 \$ 66.00
26-34-25-42-0001	23944 SEELYE BROOK DRIVE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-23-0023	23323 JONQUIL STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-41-0008	4185 232ND AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-24-0029	3717 225TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-42-0017	2768 231ST LANE NW	\$	60.00	\$ 6.00 \$ 66.00
26-34-25-43-0011	5770 AMBASSADOR BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0046	23036 MAKAH STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-43-0009	23023 GUARANI STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-42-0025	23220 JIVARO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-11-0010	3344 235TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-11-0025	3373 235TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
25-34-25-32-0003	5519 240TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-33-0006	22905 LAKE GEORGE BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-12-0043	22824 POPPY STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0035	23058 NAVAJO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-12-0113	2787 235TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-23-0030	3937 233RD LANE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-42-0028	2754 233RD LANE NW	\$	60.00	\$ 6.00 \$ 66.00

Parcel ID	Parcel Address	Amount		10% Total
31-34-24-41-0104	23150 ELDORADO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-24-0004	4553 233RD LANE NW	\$	60.00	\$ 6.00 \$ 66.00
35-34-25-12-0003	5915 236TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-32-0070	3853 232ND AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
25-34-25-44-0004	4889 239TH AVENUE	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-11-0018	4103 DEGARDNER CIRCLE NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-12-0031	3468 227TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
26-34-25-43-0009	5850 AMBASSADOR BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0083	22970 KIOWA STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-33-0018	23037 IVYWOOD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-43-0017	23058 GUARANI STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-34-0061	22939 NAVAJO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-31-0046	23148 FLORA STREET NW	\$	60.00	\$ 6.00 \$ 66.00
27-34-24-24-0006	2134 243RD AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
27-34-24-24-0008	UNASSIGNED SITUS	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-24-0078	3745 227TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
26-34-24-43-0010	UNASSIGNED SITUS	\$	60.00	\$ 6.00 \$ 66.00
26-34-24-43-0011	23766 UNITY STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-23-0043	3782 227TH COURT NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-31-0046	23135 BUTTERFIELD DRIVE NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-32-0006	23220 ONEIDA STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-31-0017	23135 NAVAJO STREET NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-14-0003	23400 RUM RIVER BOULEVARD NW	\$	60.00	\$ 6.00 \$ 66.00
26-34-24-41-0019	833 240TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
25-34-24-32-0015	23920 NORWAY STREET NW	\$	60.00	\$ 6.00 \$ 66.00
35-34-24-32-0007	23245 DRAKE STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-23-0028	3845 226TH AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
34-34-24-12-0004	23633 NIGHTINGALE STREET NW	\$	60.00	\$ 6.00 \$ 66.00
05-33-24-12-0045	22808 POPPY STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-32-0027	23292 IVYWOOD STREET NW	\$	60.00	\$ 6.00 \$ 66.00
27-34-24-13-0006	1933 242ND AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
30-34-24-24-0004	4539 241ST AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-21-0009	23514 UNDERCLIFT COURT NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-24-0025	2807 234TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-21-0051	23641 FLORA COURT NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-23-0013	3815 233RD AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-34-0068	23040 BUTTERFIELD DRIVE NW	\$	60.00	\$ 6.00 \$ 66.00
34-34-24-34-0005	23042 NIGHTINGALE STREET NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-33-0020	3036 230TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-24-0023	2827 234TH LANE NW	\$	60.00	\$ 6.00 \$ 66.00
30-34-24-12-0004	4333 241ST AVENUE NW	\$	60.00	\$ 6.00 \$ 66.00
30-34-24-13-0004	UNASSIGNED SITUS	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-31-0045	23150 LIPAN STREET NW	\$	60.00	\$ 6.00 \$ 66.00
31-34-24-23-0004	4721 233RD COURT NW	\$	60.00	\$ 6.00 \$ 66.00
33-34-24-32-0016	23121 KERRY STREET NW	\$	60.00	\$ 6.00 \$ 66.00
32-34-24-31-0030	23260 WOODBINE STREET NW	\$	60.00	\$ 6.00 \$ 66.00

Parcel ID	Parcel Address	Amount	10% Total
33-34-24-32-0051	23283 IVYWOOD STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-24-0019	2875 234TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-32-0060	3831 232ND AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
27-34-24-14-0010	1680 242ND AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
26-34-25-42-0003	24057 NEON STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-31-0061	23212 UNDERCLIFT STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-24-0012	23322 WOODBINE STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-43-0043	4390 230TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-34-0082	22984 KIOWA STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-42-0009	23105 GUARANI STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
36-34-25-12-0005	5220 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00 \$ 66.00
36-34-25-41-0003	23283 SALISH STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-31-0041	4455 232ND COURT NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-42-0039	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-42-0040	23159 FOX STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-23-0006	4717 234TH COURT NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-41-0091	23157 DAKOTAH STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-21-0106	23649 EIDELWEISS STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-23-0032	23426 IVYWOOD STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-32-0035	23255 KERRY STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-23-0003	23431 IVYWOOD STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
27-34-24-11-0005	1789 243RD AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-34-0018	22950 WOODBINE STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-23-0025	23347 JONQUIL STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-34-0053	22945 RUM RIVER BOULEVARD NW	\$ 60.00	\$ 6.00 \$ 66.00
05-33-24-23-0008	3814 225TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
26-34-25-31-0003	6141 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-32-0071	3853 232ND AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
34-34-25-12-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
27-34-25-31-0001	6938 AMBASSADOR BOULEVARD	\$ 60.00	\$ 6.00 \$ 66.00
27-34-25-34-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
27-34-25-42-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
27-34-25-43-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
35-34-25-24-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
28-34-24-12-0002	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
28-34-24-32-0004	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
28-34-24-33-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00 \$ 66.00
33-34-25-31-0002	23114 VARIOLITE STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-43-0082	2694 230TH COURT NW	\$ 60.00	\$ 6.00 \$ 66.00
31-34-24-22-0003	23522 PEDERSON DRIVE NW	\$ 60.00	\$ 6.00 \$ 66.00
05-33-24-12-0040	3440 228TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-21-0002	2971 235TH AVENUE NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-12-0037	3564 235TH LANE NW	\$ 60.00	\$ 6.00 \$ 66.00
32-34-24-31-0021	23162 BUTTERFIELD DRIVE NW	\$ 60.00	\$ 6.00 \$ 66.00
25-34-25-31-0012	24005 COBALT STREET NW	\$ 60.00	\$ 6.00 \$ 66.00
33-34-24-42-0071	23141 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00 \$ 66.00

Parcel ID	Parcel Address	Amount	10%	Total
06-33-24-11-0025	4154 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-42-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
34-34-25-34-0002	23055 SPRING HILL ROAD NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-25-24-0003	23316 VARIOLITE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0056	4489 232ND COURT NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-25-13-0003	23449 VARIOLITE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-25-32-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
27-34-25-33-0002	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
27-34-25-33-0003	23725 NACRE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
30-34-24-41-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
30-34-24-42-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
30-34-24-43-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
34-34-25-21-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
34-34-25-22-0002	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
34-34-25-23-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
34-34-25-24-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
26-34-25-41-0003	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
33-34-25-21-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
33-34-25-12-0004	23555 VARIOLITE STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-25-11-0003	7382 HILL AND DALE DRIVE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0058	23341 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
27-34-24-23-0010	24123 VERDIN STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-31-0020	23115 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
31-34-24-31-0015	4532 231ST AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-32-0002	23250 AMBASSADOR BOULEVARD NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-34-0076	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
29-34-24-34-0002	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-12-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
32-34-24-21-0001	UNASSIGNED SITUS	\$ 60.00	\$ 6.00	\$ 66.00
25-34-25-22-0004	24425 SEELYE BROOK DRIVE NW	\$ 60.00	\$ 6.00	\$ 66.00
33-34-24-42-0042	23179 ARROWHEAD STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0003	22861 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0004	22857 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0005	22853 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0006	22849 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0007	22845 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0008	22841 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0009	22837 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0010	22833 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0011	22829 DAKOTAH STREET NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0017	4120 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0018	4124 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0019	4128 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0020	4132 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0021	4136 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00
06-33-24-11-0022	4142 228TH AVENUE NW	\$ 60.00	\$ 6.00	\$ 66.00

Parcel ID	Parcel Address	Amount		10% Total	
06-33-24-11-0023	4144 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0024	4148 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0045	4163 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0046	4161 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0047	4157 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0048	4153 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0049	4151 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0050	4149 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0051	4145 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0052	4143 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0053	4135 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0054	4131 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0055	4127 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0056	4125 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0057	4121 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0058	4119 228TH AVENUE NW	\$	60.00	\$	6.00
06-33-24-11-0061	22844 DAKOTAH STREET NW	\$	60.00	\$	6.00
06-33-24-11-0062	22848 DAKOTAH STREET NW	\$	60.00	\$	6.00
06-33-24-11-0063	22852 DAKOTAH STREET NW	\$	60.00	\$	6.00
06-33-24-11-0064	22856 DAKOTAH STREET NW	\$	60.00	\$	6.00
06-33-24-11-0065	22864 DAKOTAH STREET NW	\$	60.00	\$	6.00
06-33-24-11-0066	22868 DAKOTAH STREET NW	\$	60.00	\$	6.00
06-33-24-11-0067	22870 DAKOTAH STREET NW	\$	60.00	\$	6.00
06-33-24-11-0068	22874 DAKOTAH STREET NW	\$	60.00	\$	6.00
33-34-24-32-0048	23186 KERRY STREET NW	\$	60.00	\$	6.00
05-33-24-24-0061	22507 TULIP STREET NW	\$	60.00	\$	6.00
33-34-24-43-0225	2637 230TH COURT NW	\$	60.00	\$	6.00
05-33-24-24-0052	3749 226TH AVENUE NW	\$	60.00	\$	6.00
33-34-24-31-0036	2868 233RD LANE NW	\$	60.00	\$	6.00
36-34-24-43-0003	UNASSIGNED SITUS	\$	60.00	\$	6.00

Total

\$ 37,620.00 \$ 3,762.00 \$ 41,382.00

Escrow Special Assessment (County #85305)

Exhibit 3

\$75 or

Parcel ID	Parcel Address	Amount	10%	Total
33-34-24-34-0076	Unassigned	\$ 17,105.91	\$ 75.00	\$ 17,180.91
31-34-24-14-0033		\$ 6,612.63	\$ 75.00	\$ 6,687.63
Total		\$ 23,718.54	\$ 150.00	\$ 23,868.54

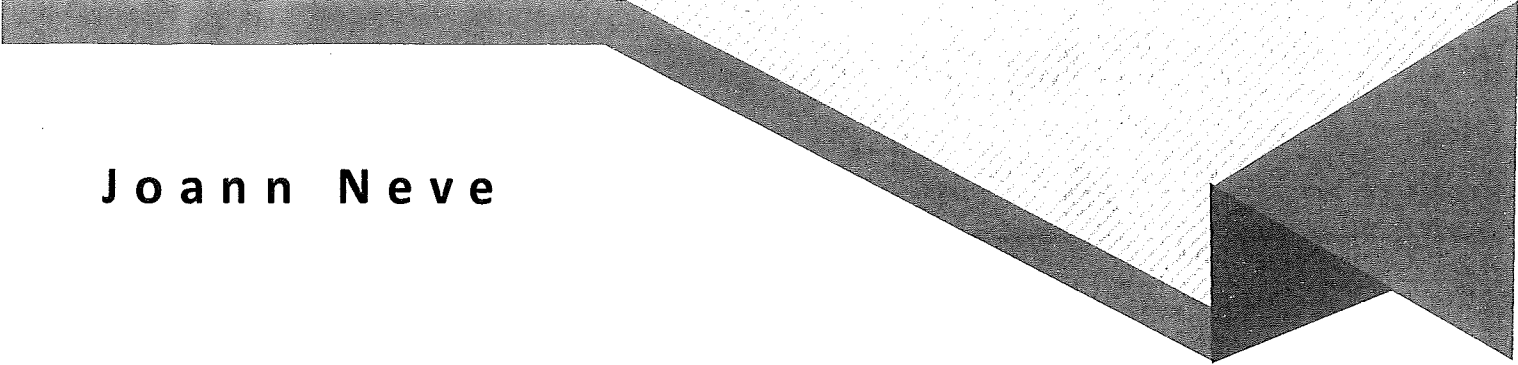
Administrative Citations Special Assessments (County #85306)

Exhibit 4

\$75 or

Parcel ID	Parcel Address	Amount	10%	Total
06-33-24-11-0059	22834 Dakotah ST	\$ 100.00	\$ 10.00	\$ 110.00
06-33-24-11-0060	22838 Dakota St	\$ 100.00	\$ 10.00	\$ 110.00
25-34-24-21-0005	550 245th Ave NW	\$ 3,600.00	\$ 75.00	\$ 3,675.00
27-34-24-23-0010	24123 Verdin St NW	\$ 600.00	\$ 60.00	\$ 660.00
31-34-24-11-0037	4100 236th LN NW	\$ 1,800.00	\$ 75.00	\$ 1,875.00
31-34-24-14-0029	4006 DeGardner CR NW	\$ 13,600.00	\$ 75.00	\$ 13,675.00
31-34-24-14-0030	4000 Degardner Cir NW	\$ 600.00	\$ 60.00	\$ 660.00
31-34-24-21-0014	23612 Kanabec ST NW	\$ 300.00	\$ 30.00	\$ 330.00
31-34-24-24-0002	23434 Peterson Dr. NW	\$ 5,300.00	\$ 75.00	\$ 5,375.00
31-34-24-24-0006	4534 233rd LN NW	\$ 2,400.00	\$ 75.00	\$ 2,475.00
32-34-24-22-0012	23611 Ambassador Blvd NW	\$ 900.00	\$ 75.00	\$ 975.00
32-34-24-31-0009	23255 Ambassador	\$ 19,400.00	\$ 75.00	\$ 19,475.00
32-34-24-32-0033	23217 Yucca ST NW	\$ 100.00	\$ 10.00	\$ 110.00
32-34-24-34-0035	3731 BRIDGE ST NW	\$ 300.00	\$ 30.00	\$ 330.00
32-34-24-34-0059	22935 Rum River BLVD	\$ 300.00	\$ 30.00	\$ 330.00
32-34-24-34-0068	23040 Butterfield DR NW	\$ 19,000.00	\$ 75.00	\$ 19,075.00
33-34-24-32-0027	23292 Ivywood St NW	\$ 4,200.00	\$ 75.00	\$ 4,275.00
Total		\$ 72,600.00	\$ 915.00	\$ 73,515.00

5701 AMBASSADOR BLVD. NW



Joann Neve

September 28, 2018

City of Saint Francis
23340 Cree Street NW
Saint Francis, MN 55070

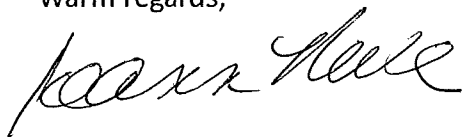
Ladies & Gentlemen

I am writing today regarding the assessment of \$60 for the Storm Water Fee on my property. While I understand that as a resident of Saint Francis, there are responsibilities that I share with the rest of the community, I struggle with this fee. I am not on city sewer and have a self-maintained septic system. There are no rainwater drains on the road in front of my home. The property in question does not make use of this service.

As such, I would like a review of this fee and a dismissal of these charges from this property for this year and every year the conditions above exist.

Thank you for your consideration. I look forward to your decision and further conversation.

Warm regards,



Joann Neve

763-753-3766



jmneve@jmneve.com



Jmneve.com



5701 Ambassador Blvd NW, Saint Francis, MN 55070





23340 Cree Street NW
St. Francis, Minnesota 55070
763-753-2630
FAX 763-753-9881

Date of Notice: September 24, 2018
Amount Due \$60.00
Due Date: October 29, 2018

JOANN NEVE
5701 AMBASSADOR BLVD NW
ST FRANCIS, MN 55070

Parcel ID: 26-34-25-44-0007
Property Address: 5701 AMBASSADOR BOULEVARD NW

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

IMPORTANT NOTICE OF BALANCE DUE AND PENDING ASSESSMENT

This notice is to advise you that we have an outstanding bill due on the property you own. The amount due is \$60.00. This is for your property's 2018 Storm Water Fee.

If payment is not received by October 29, 2018, the past due amount plus a 10% penalty will be sent to the County Auditor and assessed to the Property Taxes for this property. You have the right to appeal to the City Council by submitting a written appeal no later than thirty (30) calendar days from the date of this notice. Please send to the attention of the city clerk. In addition, you may submit a written request to meet with a City representative at any time prior to the matter being placed before the City Council at the November 5, 2018 City Council meeting, if you so choose. The St. Francis City Council meetings are held at the Independent School District #15 District Office, located at 4115 Ambassador Blvd., St. Francis, MN.

If we do not hear from you by October 29, 2018, this unpaid bill plus a 10% penalty will be sent to Anoka County for tax collection in 2019.

If we can be of any help, please call 763-753-2630 and a city representative will help you.

We thank you for your prompt attention to this matter.



**City Council
AGENDA REPORT
Agenda Item #
7 A – Exhibit 4**

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Code Citation Appeal reponse
DATE: November 5, 2018

OVERVIEW

The City's Administrative Code outlines the process in which staff handles Administrative Enforcement. Code identifies how a property out of compliance will receive an Administrative notice as a first step to notify the property that a concern was identified. If issues are not addressed, city code identifies the process for citations and timelines.

Attached, City Code 2-11-3 Administrative Enforcement Procedures, this code section identifies the following:

- Section A – the process in which Code letters are generated, potential for extensions, timelines.
- Section B – process for subsequent violations within 12 months
- Section C – citations, response and payment
 1. Payment of a Penalty and Correction of Violation
 2. Payment of Penalty without Correction of Violation
 3. No payment of Penalty and No Correction of Violation

If a property owner does not satisfy their citations throughout the year they are assessed to the property. There are instances where citation notices at the end of a year may carry over into the next assessment year.

As part of the annual process, Owners are able to appeal to Council. For the purposes of Council, staff has provided the history for the individual properties who appealed. To keep the packet at a reasonable size staff did not include inspection reports and limited pictures.

ITEMS TO BE DICUSSED:

Owners request to appeal administrative fine

ATTACHMENTS:

- Code of Ordinances, 2-11-3 Administrative Enforcement Procedures
- Appeal and process for 4100 236th Lane NW
- Appeal and process for 23040 Butterfield Dr. NW
- Appeal and process for 4000 DeGardner Cr. NW
- Appeal and process for 23434 Pederson Dr. NW
- Appeal and process for 23292 Ivywood St NW

2-11-3. - Procedure.

- A. *Administrative Notice.* A Code Compliance Officer may issue, either in person or by United States first class mail, an administrative notice to a person suspected, alleged or known to have committed a code offense and/or to be the owner of property upon which a code offense is being committed. The Administrative Notice shall identify the code offense, the location upon which the code offense is alleged to have occurred or is occurring, and the corrective action for the code offense. The administrative notice may also state that the alleged violator has, at the discretion of the Code Compliance Officer, no more than twenty (20) days to correct or abate the code offense. Immediate compliance may be required upon the existence of a public health or safety condition. If the alleged violator and/or owner of property upon which a code offense is being committed is unable to correct or abate the code offense within the prescribed time, that person may request in writing an extension of no more than thirty (30) additional days from the Code Compliance Officer. Any extension granted by the Code Compliance Officer shall be in writing and shall specifically state the date of expiration, which shall be determined at the discretion of the Code Compliance Officer. If the code offense is not corrected or abated, as outlined in the administrative notice, within the prescribed time or any extension thereto, the Code Compliance Officer may issue a citation, as provided in Section 2-11-3-C.
- B. *Exceptions to Administrative Notice.* For violations of any of the following sections, the City shall not be required to issues an administrative notice or compliance letter and may proceed directly to an administrative citation as provided for in Section 2-11-3-C:
1. *Repeat Offenders.* If the same owner or person commits a subsequent violation within twelve (12) months of after an administrative notice or citation has been issued for the same or similar offense, no compliance letter or administrative notice shall be required for the new violation.
 2. *License Violations.* For any license violations, including not having a license, no compliance letter or administrative notice shall be required.
- C. *Citation.* Upon receiving no response or continued noncompliance following issuance of the administrative notice or code compliance letter as stated in Section 2-11-3-A, the Code Compliance Officer may issue a citation. The citation shall be given to the person responsible for the violation and/or to the owner of the property upon which the alleged violation has occurred, either by personal service or by United States first class mail. Said citation shall state the nature of the code offense, the time and date said alleged code offense occurred, the civil penalty applicable to that code offense as set forth in a

schedule of civil penalties which shall be adopted by resolution of the City Council from time to time, and the manner for paying the civil penalty or requesting a hearing before a hearing officer to contest the citation.

D. *Responding to a Citation.* Once a citation is issued, the alleged violator and/or the owner of the property upon which the alleged violation has occurred shall, within ten (10) days of the time of issuance of the citation, either pay the civil penalty set forth in the citation or request a hearing in writing according to the procedure set forth in Section 2-11-4-A. The civil penalty may be paid either in person at City Hall, or by United States first class mail, postage prepaid and postmarked within said prescribed fourteen (14) days. Payment of the civil penalty shall be deemed to be an admission of the code offense.

E. *Payment of Penalty.*

1. Payment of a Penalty and Correction of Violation. If the owner pays the administrative civil penalty and corrects the City Code violation, no further action will be taken against the owner or the owner's real property for that same violation.
2. Payment of Penalty without Correction of Violation. If the owner pays the administrative civil penalty but fails to correct the City Code violation, the City may issue subsequent administrative citations, initiate criminal proceedings, or initiate any other proceeding or remedies available in order to enforce correction of the City Code violation.
3. No Payment of Penalty and No Correction of Violation. If the owner fails to pay the administrative civil penalty but fails to correct the City Code violation, the City may do any of the following, or any combination thereof:
 - a. Assess the administrative civil penalty against the property pursuant to Minnesota Statutes Chapter 429.
 - b. Issue a subsequent administrative citation, thereby commencing a new administrative penalties process.
 - c. Initiate criminal proceedings.
 - d. Initiate any other enforcement action authorized by law.

4100 236th Lane NW

Brandon Buss
4100 236th Lane NW
St. Francis, MN 55070
October 23rd, 2018

received
Buss 11-1-18

Steve Feldman
Mayor
City of St. Francis
23340 Cree Street NW
St. Francis, Minnesota 55070

October 24th, 2018

Dear Steve Feldman,

I am writing to you today to ask for your consideration to remove a proposed action by the city of St. Francis to fine me \$1800.00 regarding a deck permit. I do not have the funds to pay this fine/fee.

In the fall of 2017 I built a deck on my property and did not submit a permit (This is my first home, I was unintentionally non-compliant). A city official, politely came to my home and informed me that I needed to submit a building plan and permit. I submitted a building plan, permit application, and wrote a check to the city of St. Francis for the permit. It was a few months until I heard from the city of St. Francis again. The documents and check I sent to the city was either lost or I possibly wrote an incorrect address- I do not know. At the request of the city, I submitted another permit application and building plan concerning the deck (through the city website). To date I have not paid the permit fee.

In late January 2018 my wife had an emergency caesarean and gave birth (pre-mature) to our twins (third and fourth child), leaving us with a great deal of medical bills. One week later I was laid off from my job during a reduction of force with the federal government. My wife was unable to work due to recovery from her surgery, and I did not find suitable employment until this fall in 2018. This year has brought a great strain on my family. I finally swallowed my pride and applied for financial assistance from the state of Minnesota. As of September, my family only receives reduced/free school lunch (for my older children) as assistance. I have never once been delinquent on paying a bill until this month- I am unable to make my mortgage payment on time. I have exhausted all the funds out of my normal and emergency savings.

10/15/2015
In May of 2015, I saw an older gentleman experiencing car trouble on Bridge Street in Saint Francis. I purchased parts and used my own tools to fix the gentleman's vehicle. I also refused to let him compensate me. I enjoy contributing and being part of the St. Francis community. The city of Saint Francis became aware of this incident and invited me to a city hall meeting where I was recognized and given a certificate of appreciation. Again, I am a proud citizen and member of the St. Francis community.

To conclude, I am asking you to dismiss the \$1800.00 fine/fee that has been proposed to be added to my current property taxes. I served for nine years in the Army as an Airborne Infantryman- including several deployments. Because of my service/ events in Afghanistan, I am a disabled veteran. Currently, I have property tax exemption due to my service connected disabilities. With my wife no longer working, my five months of unemployment, and my overall drastic reduction in income, I have very little money left over at the end of each month. I ask for your help and compassion. I have enclosed a check in the amount of \$50.00 for the building permit.

I appreciate your consideration in this matter.

Sincerely,

Brandon Buss



TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Code Enforcement 4100 236th Lane NW
DATE: November 5, 2018

DATE OF ADMINISTRATIVE NOTICE: 2/6/2018

VIOLATIONS:

Work without permit, Deck built without a permit

CITATIONS:

- #1, 03/14/2018
- #2, 05/10/2018
- #3, 07/05/2018
- #4, 07/16/2018

COMMUNICATION WITH STAFF:

Communication with Building Official

OTHER CONCERNS/COMMENTS:

Last sentence of letter identifies "I have enclosed a check in the amount of \$50.00 for the building permit". A check was not found in the letter or envelope. Additionally a deck permit is not a flat fee and would require the permit to be processed in order to obtain the permit value.

CURRENT SITUATION:

ATTACHMENTS:

Property photos, Administrative Citations



ADMINISTRATIVE CITATION

Citation #18-11
1st Occurrence

OPEN IMMEDIATELY
BRANDON & JACLYN BUSS
4100 236TH LN NW
ST. FRANCIS, MN 55070

Issue Date: 03/14/2018

Regarding Address: **4100 236TH LN NW**
ST. FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 02/6/2018, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 03/14/2018 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Work without Permit

City Code/ Summary: 4-1-2: BUILDING PERMITS REQUIRED. It is unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building or structure, or any part of portion thereof, including but not limited to; the plumbing, electrical, ventilating, heating or air conditioning systems therein, or cause the same to be done, without first obtaining a separate building or mechanical permit for each such building, structure or mechanical component from the City. A violation of the code is a misdemeanor.

Action Required: A building permit is required for decks. Apply for deck permit.

Fine Due: \$100.00

Compliance Re-inspection: 3/22/2018

Total Fines: \$100.00 Payment Due by 3/22/2018 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #18-22
2nd Occurrence

OPEN IMMEDIATELY

Issue Date: 05/10/2018

BRANDON & JACLYN BUSS
4100 236TH LN NW
ST. FRANCIS, MN 55070

Regarding Address: **4100 236TH LN NW**
ST. FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 02/6/2018, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 07/03/2018 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Work without Permit

City Code/ Summary: 4-1-2: BUILDING PERMITS REQUIRED. It is unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building or structure, or any part of portion thereof, including but not limited to; the plumbing, electrical, ventilating, heating or air conditioning systems therein, or cause the same to be done, without first obtaining a separate building or mechanical permit for each such building, structure or mechanical component from the City. A violation of the code is a misdemeanor.

Action Required: A building permit is required for decks. Apply for deck permit.

Fine Due: \$200.00

Compliance Re-inspection: 05/31/2018

Total Fines: \$200.00 Payment Due by 5/31/2018 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the

conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630





ADMINISTRATIVE CITATION

Citation #18-30
3rd Occurrence

OPEN IMMEDIATELY

BRANDON & JACLYN BUSS
4100 236TH LN NW
ST. FRANCIS, MN 55070

Issue Date: 07/05/2018

Regarding Address: **4100 236TH LN NW**
ST. FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 02/6/2018, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 07/03/2018 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Work without Permit

City Code/ Summary: 4-1-2: BUILDING PERMITS REQUIRED. It is unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building or structure, or any part of portion thereof, including but not limited to; the plumbing, electrical, ventilating, heating or air conditioning systems therein, or cause the same to be done, without first obtaining a separate building or mechanical permit for each such building, structure or mechanical component from the City. A violation of the code is a misdemeanor.

Action Required: A building permit is required for decks and a Zoning permit is needed for a shed depending on the square footage. Apply for deck permit and a zoning permit.

Fine Due: \$500.00

Compliance Re-inspection: 07/12/2018

Total Fines: \$500.00 Payment Due by 7/12/2018 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the

conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #18-36
4th Occurrence

OPEN IMMEDIATELY
BRANDON & JACLYN BUSS
4100 236TH LN NW
ST. FRANCIS, MN 55070

Issue Date: 07/16/2018

Regarding Address: **4100 236TH LN NW**
ST. FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 02/6/2018, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 07/03/2018 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Work without Permit

City Code/ Summary: 4-1-2: BUILDING PERMITS REQUIRED. It is unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building or structure, or any part of portion thereof, including but not limited to; the plumbing, electrical, ventilating, heating or air conditioning systems therein, or cause the same to be done, without first obtaining a separate building or mechanical permit for each such building, structure or mechanical component from the City. A violation of the code is a misdemeanor.

Action Required: A building permit is required for decks and a Zoning permit is needed for a shed depending on the square footage. Apply for deck permit and a zoning permit.

Fine Due: \$1,000.00

Compliance Re-inspection: 07/23/2018

Total Fines: \$1,000.00 Payment Due by 7/23/2018 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630

23040 BUTTERFIELD DRIVE NORTHWEST

10/22/2018

ATTN: City Clerk

received

EX-100 10-24-18

TO Whom it May Concern/ St. Francis City Council:

We are appealing the fine of \$19,000.00 imposed because of violations on our property.

Most of these have been corrected. The red Monte Carlo should never have been included, it has always been licensed and insured although the 2018 tabs weren't put on immediately upon purchase.

We are senior citizens living on a low income, Jan is a disabled cancer survivor. Please do not put this fine on our taxes, it is nearly as much as our yearly income. We have nowhere else to live and the monthly increase would cause us to lose our house.

We will get whatever is left to do done as soon as possible.

Please call if you have questions 763-232-4747

John E O'Brien - Walter and Rita Miller
23040 Butterfield DR NW, St Francis, MN



TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Code Enforcement 23040 Butterfield Dr.
DATE: November 5, 2018

DATE OF ADMINISTRATIVE NOTICE: 10/24/2017

VIOLATIONS: Parking on Unapproved Surface, Unlicensed vehicles, Tree branches/brush pines in yard, storage of building materials on property, unsafe deck structure

CITATIONS:

- #1, 11/20/2017 City received call from County, they were working with property and ACCAP. Heating system permits pulled 1/2/2018.
- #2, 7/5/18, progress not made, unsafe structure remained.
- #3, 7/11/18, no progress made
- #4, 7/18/18, no progress made
- #5, 7/30/18, no progress made

Permit remains unsatisfied. Attempts to owner and contractor about permit made on 1/25/18 and 5/29/18. Building Official expired permit on 9/10/2018 for non-completion.

COMMUNICATION WITH STAFF:

Property owner contacted staff after 5th Citation received and notice city was contacting legal.

OTHER CONCERNS/COMMENTS:

- Outstanding permit for furnace. Staff requests that property owner allow building official to inspect and close out Mechanical permit.
- If unsafe structure or deck has not been removed, staff requests that the structure is immediately demolished and debris removed from site.

CURRENT SITUATION:

Property owner has continued to make progress and improve the conditions of the junk and debris.

ATTACHMENTS:

Property photos, Administrative notice and citations





ADMINISTRATIVE NOTICE

OPEN IMMEDIATELY
RICHARD C WALLER JR
23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

Issue Date: 10/24/2017

Regarding Property: 23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

This is an **Administrative Notice** issued under St. Francis City Code Chapter 2-11. If you correct the conditions leading to this **Notice** before the compliance date, there will be no further action. If the conditions are not corrected as of the compliance date, an **Administrative Citation** may be issued.

On 9/21/2017, the following violations of St. Francis City Code were documented:

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved surface and moved to an approved parking surface.

Compliance Date: 11/13/2017

Potential Initial Fine: \$100.00

Violation: Number of Unlicensed vehicles

City Code/ Summary: 8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof

Action Required: License motor vehicle or store indoors

Compliance Date: 11/13/2017

Potential Initial Fine: \$100.00

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Store in enclosed building

Compliance Date: 11/13/17

Potential Initial Fine: \$100.00

Violation: Tree branches/brush piles in yard

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

8-2-3: MAINTENANCE OF PRIVATE PROPERTY

City Code / Summary:

A. It is the primary responsibility of any owner or occupant of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards there from; to install or repair water service lines thereon; and to treat or remove insect-infested or diseased trees thereon.

B. If any such owner or occupant fails to assume the primary responsibility described in Subdivision 1 of this Section, and after notice given by the City Clerk/Treasurer has not within seven days of such notice complied, the City may cause such work to be done and the expense thus incurred shall be a lien upon such real estate. The City Clerk/Treasurer shall certify to the County Auditor of Anoka County a Statement of the Amount of the cost incurred by the City. Such amount together with the interest shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

Action Required: Remove brush & branches from yard

Compliance Date: 11/13/2017

Potential Initial Fine: \$100.00

Violation: Storage of building materials on property

City Code/Summary: 8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove building materials from property or store indoors.

Compliance Date: 11/13/2017

Potential Initial Fine: \$100.00

8-2-1: GENERAL PROVISIONS.

A. Findings. The Council finds that unregulated deposit and storage of junk and unregulated storage and non-mandatory collection of refuse are not only a potential, but immediate, habitat for rodents, the spread of noxious weeds and other hazardous conditions of decay which are unsanitary, unhealthy, and

ecological blight. The Council further finds that such hazardous conditions must not only be halted in the future but also corrected for the present. The Council recognizes that the regulations, prohibitions and remedies provided for herein are bold steps but absolutely essential to the health of the residents and ecology of the community.

B. Definitions. The following term, as used in this Section, shall have the meanings stated:

1. "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

2. "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

3. "Nuisance" means and includes (1) maintaining or permitting a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort or repose of any considerable number of members of the public; (2) interfering with obstructing or rendering dangerous for passage, any street, public right-of-way or waters used by the public; or (3) any other act or omission declared by law to be a public nuisance. (Ord 89, SS, 3-21-2005)

8-2-2: ABATEMENT OF EXTERIOR PUBLIC NUISANCES AND OTHER VIOLATIONS. (Ord 29, 22, 8-15-1994) (Ord 182, SS, 6-9-13)

A. Purpose. The Council of the City of St. Francis has determined that the health, safety, general welfare, good order and convenience of the public are threatened by certain exterior public nuisances and other such violations on property within the City limits. It is declared to be the intention of the Council to abate such nuisance, and this Section is enacted for that purpose.

B. Application. This Section shall apply to the abatement of the refuse, junk, nuisances, and other violations maintained exterior to the principal structure as identified in:

1. Refuse as identified in Section 8-2-1-B-1.
2. Junk as defined in Section 8-2-1-B-2.
3. Outside storage of materials and all other materials deemed to create a general public nuisance as described in Section 8-2-1-B-3.

4. Public nuisances enumerated in Section 8-2-6.

5. Zoning issues to be remedied by Section 10-3-9-C-3.

C. Hearing Officer. The position of Hearing Officer is hereby created. The City may contract with third parties for the furnishing of all services and set the rate of compensation therefore. The Hearing Officer shall be an individual trained in law; however, it shall not be required that the Hearing Officer be currently licensed to practice law in the State of Minnesota. The Hearing Officer shall have the following duties:

1. Set dates and hear all contested cases following appeals of order of the City or other duly authorized agents.

2. Take testimony from all interested parties.

3. Make complete record of all proceedings including findings of fact and conclusions of law.

4. Affirm, repeal or modify the order of the City or other duly authorized agents.

D. Inspection, Investigation and Right of Entry. The City or duly authorized agents shall cause to be inspected all public and private properties within the City which might contain an exterior public nuisance as defined in City Code as often as practicable to determine whether any such conditions exist. The City or duly authorized agents shall also investigate all reports of exterior public nuisances located within the City. The City or other duly authorized agents may enter upon all public and private properties for the purposes of conducting inspections for exterior public nuisances. If the property owner and/or occupants of any property refuses said inspector(s) right of entry for inspection, the City may seek an administrative search warrant or other order of the District Court for said purpose of entry and inspection.

E. Abatement of Violation. Upon a determination by the City or other duly authorized agent that a violation as identified in Section 8-2-2-B exists on any public or private property within the City, said official shall order the exterior public nuisance to be abated in accordance with this Section.

F. Procedure for Removal of Violation. Whenever the City or other duly authorized agent finds with reasonable certainty that a violation as identified in Section 8-2-2-B exists on any public or private property in the City, said official shall use the following procedure:

1. Notice. The City or other duly authorized agents shall notify the affected property owner by first class mail that the violation must be abated within a reasonable period of time, not less than twenty (20) days from the date of service of the notice. (Service by mail shall be deemed complete upon mailing.) The order shall set forth the following:

a. The specific nature of the violations and requirements for compliance.

b. That the property owner may, within twenty (20) days of the date of order, request a hearing before the Hearing Officer and by what procedure such hearing may be requested.

c. That failure to abate the violation or request a hearing within the applicable time period will result in summary abatement procedures, and that the cost of abatement will be assessed against the subject property.

2. Hearing. Any property owner who feels aggrieved by an order of the City or other duly authorized agent issued pursuant to this Section may request a hearing before the Hearing Officer. Such request shall be filed in writing with the City within twenty (20) days after the date of service of the notice

by the City or other duly authorized agent. The City shall notify the property owner of the date, time, and place of the hearing. The hearing shall be conducted no more than twenty (20) days after the Hearing Officer receives notice of the request, unless a later date is mutually agreed to by the Hearing Officer, the property owner and the City. Both the property owner and the City may appear at the hearing with counsel and may call such witnesses and present such evidence as is determined by the Hearing Officer to be relevant. Within ten (10) days after such hearing, the Hearing Officer shall affirm, repeal, or modify the order of the City or other duly authorized agent. The Hearing Officer's order shall be accompanied by written findings of fact, and may include a finding of fact as to the absence of value of the refuse, junk, or other material to constitute a violation. Any person aggrieved by the decision of the Hearing Officer may appeal that decision to the City Council by filing a notice of such appeal with the City within twenty (20) days of receiving notice of the Hearing Officer's decision. At its next available regular meeting following the filing of a notice of appeal, the Council shall review the decision and findings of fact of the Hearing Officer and shall affirm, repeal or modify that decision. If the Council affirms the Hearing Officer's decision declaring that an exterior public nuisance exists, the City shall abate the exterior public nuisance after twenty (20) days following the Council's final determination, unless the property owner obtains a court order to the contrary within said twenty (20) days. 3. Disposition of Property. The City maintains the right to dispose of all property that it removes from public and private properties through abatement procedures as outlines in this Section. Disposal of property deemed to have value shall occur thirty (30) days after the property is secured, unless the property owner obtains a court order to the contrary and/or pays all costs associated with the removal and storage of said property within said thirty (30) day time period. The City maintains the right to immediately dispose of refuse, junk, or other materials deemed to be without value. 4. Assessment. The City or other duly authorized agent shall keep a record of the costs of abatements done under this Section and shall provide regular reports to the City Clerk or other appropriate officer regarding all work performed for which assessments are to be made, stating and certifying the description of the land, lots or parcels involved and the amount assessable to each. The amounts to be assessed shall include up to an additional twenty-five (25) percent to cover any administrative costs associated with the abatements. On or before September 1 of each year, the City Clerk shall list the total unpaid charges for each abatement against each separate lot or parcel to which they are attributable under this Section. The Council may then spread the charges or any portion thereof against the property involved as a special assessment under the other pertinent statutes, for certification to the County and collection the following year along with current taxes. Such assessment shall be payable in no more than ten (10) equal annual installments, pursuant to Minnesota Statutes, Section 429.01, Subd. 2. G. Severability. Every sub-section, provision or part of this Section is declared separable from every other sub-section, provision or part to the extent that if any sub-section, provision or part of this Section shall be held to be invalid, such holding shall not invalidate any other sub-section, provision or part thereof. H. Non-exclusiveness. Nothing in this Section shall be deemed a waiver or limitation of any statutory right and/or power of the City as to hazardous buildings, properties or materials, nor shall this Code Section be deemed to otherwise limit the right and/or power of the City to conduct other administrative and/or regulatory searches and inspections including, but not limited to, health inspections, fire scene and arson inspections and regulated business and industries inspections, nor shall this Section be deemed to be an exclusive remedy of the City regarding the abatement of exterior public nuisance.

Source: City Code

Effective Date: 06-01-1990

Action Required: Apply for permit & repair unsafe deck for meter to be read safely.

Compliance Date: 11/13/2017

Potential Initial Fine: \$100.00

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue an **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #17-26
1st Occurrence

OPEN IMMEDIATELY
RICHARD C WALLER JR
23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

Issue Date: 11/20/2017

Regarding Address: 23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/24/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved surface and moved to an approved parking surface.

Compliance Re-Inspection Date: 11/30/2017

Fine Due: \$100.00

Violation: Number of Unlicensed vehicles

City Code/ Summary: 8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof

Violation:

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: License motor vehicle or store in an enclosed building.

Compliance Re-Inspection Date: 11/30/2017

Fine Due: \$100.00

Violation: Tree branches/brush piles in yard/vegetation longer than approved by code

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

8-2-3: MAINTENANCE OF PRIVATE PROPERTY

City Code / Summary:

A. It is the primary responsibility of any owner or occupant of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards there from; to install or repair water service lines thereon; and to treat or remove insect-infested or diseased trees thereon.

B. If any such owner or occupant fails to assume the primary responsibility described in Subdivision 1 of this Section, and after notice given by the City Clerk/Treasurer has not within seven days of such notice complied, the City may cause such work to be done and the expense thus incurred shall be a lien upon such real estate. The City Clerk/Treasurer shall certify to the County Auditor of Anoka County a Statement of the Amount of the cost incurred by the City. Such amount together with the interest shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

Action Required: Remove brush, branches from yard and maintain grass and vegetation so that growth is equal to or under 6 inches in length.

Compliance Re-Inspection Date: 11/30/2017

Fine Due: \$100.00

Violation: Storage of building materials on property

City Code/Summary: 8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove building materials from property or store indoors.

Compliance Re-Inspection Date: 11/30/2017

Fine Due: \$100.00

Violation: Unsafe deck preventing meter to be read safely.

City Code/Summary: 3-1-4-E. Right of Entry. By applying for, or receiving, a municipal utility service, a customer irrevocably consents and agrees that any City employee acting within the course and scope of his employment may enter into and upon the private property of the customer, including dwellings and other buildings, at all reasonable times under the circumstances, in or upon which private property a municipal

utility, or connection therewith, is installed, for the purpose of inspecting, repairing, reading meters, connecting or disconnecting the municipal utility service.

3-1-4-G. Unlawful Acts. 1. It is unlawful for any person to willfully or carelessly break, injure, mar, deface, disturb, or in any way interfere with any buildings, attachments, machinery, apparatus, equipment, fixture, or appurtenance of any municipal utility or municipal utility system, or commit any act tending to obstruct or impair the use of any municipal utility.

Action Required: Apply for permit & repair unsafe deck for meter to be read safely.

Compliance Re-Inspection Date: 11/30/2017

Fine Due: \$100.00

Total Fines Due: \$500.00 Payment Due by 11/30/2017 Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630





ADMINISTRATIVE CITATION

Citation #18-31
2nd Occurrence

OPEN IMMEDIATELY
RICHARD C WALLER JR
23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

Issue Date: 07/05/2018

Regarding Address: 23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/24/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved surface and moved to an approved parking surface.

Compliance Re-Inspection Date: 07/11/2018

Fine Due: \$200.00

Violation: Number of Unlicensed vehicles

City Code/ Summary: 8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof

Violation:

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: License motor vehicle or store in an enclosed building.

Compliance Re-Inspection Date: 07/11/2018

Fine Due: \$200.00

Violation: Tree branches/brush piles in yard/vegetation longer than approved by code

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

8-2-3: MAINTENANCE OF PRIVATE PROPERTY

City Code / Summary:

A. It is the primary responsibility of any owner or occupant of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards there from; to install or repair water service lines thereon; and to treat or remove insect-infested or diseased trees thereon.

B. If any such owner or occupant fails to assume the primary responsibility described in Subdivision 1 of this Section, and after notice given by the City Clerk/Treasurer has not within seven days of such notice complied, the City may cause such work to be done and the expense thus incurred shall be a lien upon such real estate. The City Clerk/Treasurer shall certify to the County Auditor of Anoka County a Statement of the Amount of the cost incurred by the City. Such amount together with the interest shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

Action Required: Remove brush, branches from yard and maintain grass and vegetation so that growth is equal to or under 6 inches in length.

Compliance Re-Inspection Date: 07/11/2018

Fine Due: \$200.00

Violation: Storage of building materials on property

City Code/Summary: 8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove building materials from property or store indoors.

Compliance Re-Inspection Date: 07/11/2018

Fine Due: \$200.00

Violation: Unsafe deck preventing meter to be read safely.

City Code/Summary: 3-1-4-E. Right of Entry. By applying for, or receiving, a municipal utility service, a customer irrevocably consents and agrees that any City employee acting within the course and scope of his employment may enter into and upon the private property of the customer, including dwellings and other buildings, at all reasonable times under the circumstances, in or upon which private property a municipal

utility, or connection therewith, is installed, for the purpose of inspecting, repairing, reading meters, connecting or disconnecting the municipal utility service.

3-1-4-G. Unlawful Acts. 1. It is unlawful for any person to willfully or carelessly break, injure, mar, deface, disturb, or in any way interfere with any buildings, attachments, machinery, apparatus, equipment, fixture, or appurtenance of any municipal utility or municipal utility system, or commit any act tending to obstruct or impair the use of any municipal utility.

Action Required: Apply for permit & repair unsafe deck for meter to be read safely.

Compliance Re-Inspection Date: 07/11/2018

Fine Due: \$200.00

Total Fines Due: \$1,000.00 Payment Due by 07/11/2018 Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630









ADMINISTRATIVE CITATION

Citation #18-34
3rd Occurrence

OPEN IMMEDIATELY
RICHARD C WALLER JR
23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

Issue Date: 07/11/2018

Regarding Address: 23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/24/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved surface and moved to an approved parking surface.

Compliance Re-Inspection Date: 07/18/2018

Fine Due: \$500.00

Violation: Number of Unlicensed vehicles

City Code/ Summary: 8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof

Violation:

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: License motor vehicle or store in an enclosed building.

Compliance Re-Inspection Date: 07/18/2018

Fine Due: \$500.00

Violation: Tree branches/brush piles in yard/vegetation longer than approved by code

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

8-2-3: MAINTENANCE OF PRIVATE PROPERTY

City Code / Summary:

A. It is the primary responsibility of any owner or occupant of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards there from; to install or repair water service lines thereon; and to treat or remove insect-infested or diseased trees thereon.

B. If any such owner or occupant fails to assume the primary responsibility described in Subdivision 1 of this Section, and after notice given by the City Clerk/Treasurer has not within seven days of such notice complied, the City may cause such work to be done and the expense thus incurred shall be a lien upon such real estate. The City Clerk/Treasurer shall certify to the County Auditor of Anoka County a Statement of the Amount of the cost incurred by the City. Such amount together with the interest shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

Action Required: Remove brush, branches from yard and maintain grass and vegetation so that growth is equal to or under 6 inches in length.

Compliance Re-Inspection Date: 07/18/2018

Fine Due: \$500.00

Violation: Storage of building materials on property

City Code/Summary: 8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove building materials from property or store indoors.

Compliance Re-Inspection Date: 07/18/2018

Fine Due: \$500.00

Violation: Unsafe deck preventing meter to be read safely.

City Code/Summary: 3-1-4-E. Right of Entry. By applying for, or receiving, a municipal utility service, a customer irrevocably consents and agrees that any City employee acting within the course and scope of his employment may enter into and upon the private property of the customer, including dwellings and other buildings, at all reasonable times under the circumstances, in or upon which private property a municipal

utility, or connection therewith, is installed, for the purpose of inspecting, repairing, reading meters, connecting or disconnecting the municipal utility service.

3-1-4-G. Unlawful Acts. 1. It is unlawful for any person to willfully or carelessly break, injure, mar, deface, disturb, or in any way interfere with any buildings, attachments, machinery, apparatus, equipment, fixture, or appurtenance of any municipal utility or municipal utility system, or commit any act tending to obstruct or impair the use of any municipal utility.

Action Required: Apply for permit & repair unsafe deck for meter to be read safely.

Compliance Re-Inspection Date: 07/18/2018

Fine Due: \$500.00

Total Fines Due: \$2,500.00 Payment Due by 07/18/2018 Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #18-38
4th Occurrence

OPEN IMMEDIATELY
RICHARD C WALLER JR
23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

Issue Date: 07/18/2018

Regarding Address: 23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/24/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved surface and moved to an approved parking surface.

Compliance Re-Inspection Date: 07/25/2018

Fine Due: \$1,000.00

Violation: Number of Unlicensed vehicles

City Code/ Summary: 8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof

Violation:

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: License motor vehicle or store in an enclosed building.

Compliance Re-Inspection Date: 07/25/2018

Fine Due: \$1,000.00

Violation: Tree branches/brush piles in yard/vegetation longer than approved by code

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

8-2-3: MAINTENANCE OF PRIVATE PROPERTY

City Code / Summary:

A. It is the primary responsibility of any owner or occupant of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards there from; to install or repair water service lines thereon; and to treat or remove insect-infested or diseased trees thereon.

B. If any such owner or occupant fails to assume the primary responsibility described in Subdivision 1 of this Section, and after notice given by the City Clerk/Treasurer has not within seven days of such notice complied, the City may cause such work to be done and the expense thus incurred shall be a lien upon such real estate. The City Clerk/Treasurer shall certify to the County Auditor of Anoka County a Statement of the Amount of the cost incurred by the City. Such amount together with the interest shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

Action Required: Remove brush, branches from yard and maintain grass and vegetation so that growth is equal to or under 6 inches in length.

Compliance Re-Inspection Date: 07/25/2018

Fine Due: \$1,000.00

Violation: Storage of building materials on property

City Code/Summary: 8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove building materials from property or store indoors.

Compliance Re-Inspection Date: 07/25/2018

Fine Due: \$1,000.00

Violation: Unsafe deck preventing meter to be read safely.

City Code/Summary: 3-1-4-E. Right of Entry. By applying for, or receiving, a municipal utility service, a customer irrevocably consents and agrees that any City employee acting within the course and scope of his employment may enter into and upon the private property of the customer, including dwellings and other buildings, at all reasonable times under the circumstances, in or upon which private property a municipal

utility, or connection therewith, is installed, for the purpose of inspecting, repairing, reading meters, connecting or disconnecting the municipal utility service.

3-1-4-G. Unlawful Acts. 1. It is unlawful for any person to willfully or carelessly break, injure, mar, deface, disturb, or in any way interfere with any buildings, attachments, machinery, apparatus, equipment, fixture, or appurtenance of any municipal utility or municipal utility system, or commit any act tending to obstruct or impair the use of any municipal utility.

Action Required: Apply for permit & repair unsafe deck for meter to be read safely.

Compliance Re-Inspection Date: 07/25/2018

Fine Due: \$1,000.00

Total Fines Due: \$5,000.00 Payment Due by 07/25/2018 Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #18-40
5th Occurrence

OPEN IMMEDIATELY

RICHARD C WALLER JR
23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

Issue Date: 07/30/2018

Regarding Address: 23040 BUTTERFIELD DR NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/24/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved surface and moved to an approved parking surface.

Compliance Re-Inspection Date: 08/06/2018

Fine Due: \$2,000.00

Violation: Number of Unlicensed vehicles

City Code/ Summary: 8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof

Violation:

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: License motor vehicle or store in an enclosed building.

Compliance Re-Inspection Date: 08/06/2018

Fine Due: \$2,000.00

Violation: Tree branches/brush piles in yard/vegetation longer than approved by code

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

8-2-3: MAINTENANCE OF PRIVATE PROPERTY

City Code / Summary:

A. It is the primary responsibility of any owner or occupant of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards there from; to install or repair water service lines thereon; and to treat or remove insect-infested or diseased trees thereon.

B. If any such owner or occupant fails to assume the primary responsibility described in Subdivision 1 of this Section, and after notice given by the City Clerk/Treasurer has not within seven days of such notice complied, the City may cause such work to be done and the expense thus incurred shall be a lien upon such real estate. The City Clerk/Treasurer shall certify to the County Auditor of Anoka County a Statement of the Amount of the cost incurred by the City. Such amount together with the interest shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

Action Required: Remove brush, branches from yard and maintain grass and vegetation so that growth is equal to or under 6 inches in length.

Compliance Re-Inspection Date: 08/06/2018

Fine Due: \$2,000.00

Violation: Storage of building materials on property

City Code/Summary: 8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove building materials from property or store indoors.

Compliance Re-Inspection Date: 08/06/2018

Fine Due: \$2,000.00

Violation: Unsafe deck preventing meter to be read safely.

City Code/Summary: 3-1-4-E. Right of Entry. By applying for, or receiving, a municipal utility service, a customer irrevocably consents and agrees that any City employee acting within the course and scope of his employment may enter into and upon the private property of the customer, including dwellings and other buildings, at all reasonable times under the circumstances, in or upon which private property a municipal utility, or connection therewith, is installed, for the purpose of inspecting, repairing, reading meters, connecting or disconnecting the municipal utility service.

3-1-4-G. Unlawful Acts. 1. It is unlawful for any person to willfully or carelessly break, injure, mar, deface, disturb, or in any way interfere with any buildings, attachments, machinery, apparatus, equipment, fixture, or appurtenance of any municipal utility or municipal utility system, or commit any act tending to obstruct or impair the use of any municipal utility.

Action Required: Apply for permit & repair unsafe deck for meter to be read safely.

Compliance Re-Inspection Date: 08/06/2018

Fine Due: \$2,000.00

Total Fines Due: \$10,000.00 Payment Due by 08/06/2018 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630









4000 DEGARDNER CIRCLE NORTHWEST

received
Bhola 10/24/18

To the St. Francis City Council.

This is Kevin Carlson and I live at 4000 DeGardner Cir. NW. Me and my wife Jennifer have lived at this address since 1990.

I am writing this letter in regards to to the \$600.00 fine that you have charged us with.

I don't understand why we are being charged, we did what you asked. I junked the car that was in the back yard and got rid of the bags that were in the back of the garage and cleaned up the yard.

The futon frame was made of metal and I was waiting for recycling day to get rid of it, and the foot stool belonged to my daughter and I'm sorry it took so long to take care of that.

And as for my trailer, we bought that in 2004 and has always been kept in the back. No one has ever said anything about it, and I didn't know about having to have it on a pad, but I have always kept it on two wooden planks.

Please reconsider this very large fine because we did nothing to deserve this.

Sincerely

Kevin Carlson



TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Code Enforcement 4000 DeGardner Circle
DATE: November 5, 2018

DATE OF ADMINISTRATIVE NOTICE: 09/20/2017 and 10/4/2017

VIOLATIONS: Parking on unapproved surface, illegal outdoor storage, Tree clippings/brush pile

CITATIONS:

- #1, 10/24/2017
- #2, 11/09/2017

COMMUNICATION WITH STAFF:

None

OTHER CONCERNS/COMMENTS:

None

CURRENT SITUATION:

Inspection on 11/17/2017 showed all issues resolved. Inspection on 10/30/2018 continues to show property issues are resolved.

ATTACHMENTS:

Property photos, Administrative notice and citations



ADMINISTRATIVE NOTICE

OPEN IMMEDIATELY
CARLSON KEVIN D & JENNIFER J
4000 DEGARDNER CIR NW
ST FRANCIS, MN 55070

Issue Date: 9/20/2017

Regarding Property: 4000 DEGARDNER CIR NW
ST FRANCIS, MN 55070

This is an **Administrative Notice** issued under St. Francis City Code Chapter 2-11. If you correct the conditions leading to this **Notice** before the compliance date, there will be no further action. If the conditions are not corrected as of the compliance date, an **Administrative Citation** may be issued.

On 9/20/2017, the following violations of St. Francis City Code were documented:

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved parking surface.

Compliance Date: 9/28/2017

Potential Initial Fine: \$100.00

Violation: Illegal outdoor storage

City Code/ Summary: 8-2-1: GENERAL PROVISIONS.

A. Findings. The Council finds that unregulated deposit and storage of junk and unregulated storage and non-mandatory collection of refuse are not only a potential, but immediate, habitat for rodents, the spread of noxious weeds and other hazardous conditions of decay which are unsanitary, unhealthy, and ecological blight. The Council further finds that such hazardous conditions must not only be halted in the future but also corrected for the present. The Council recognizes that the regulations, prohibitions and remedies provided for herein are bold steps but absolutely essential to the health of the residents and ecology of the community.

Action Required: Remove junk or store in enclosed building

Compliance Date: 9/28/2017

Potential Initial Fine: \$100.00

Violation: Tree clippings/brush pile in backyard

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

Action Required: Remove refuse bags behind building

Compliance Date: 9/28/2017

Potential Initial Fine: \$100.00

Violation: Abandoned, Unlicensed, or Inoperable Vehicle

City Code/ Summary: 10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

Action Required: Store vehicle indoors or license and correct mechanical deficiencies.

Compliance Date: 9/28/2017

Potential Initial Fine: \$100.00

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue an **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions.
763-753-2630





ADMINISTRATIVE NOTICE

IMMEDIATE RESPONSE REQUIRED

Issue Date: 10/4/2017

CARLSON KEVIN D & JENNIFER J
4000 DEGARDNER CIR NW
ST FRANCIS, MN 55070

Regarding Address: 4000 DEGARDNER CIR NW
ST FRANCIS, MN 55070

This is an **Administrative Notice** issued under St. Francis City Code Chapter 2-11. We recognize the progress that has been made on these violations and the city would like to encourage you to continue. If you correct the conditions leading to this **Notice** before the compliance date there will be no further action. If the conditions are not corrected as of the compliance date, an **Administrative Citation** may be issued.

On 10/2/2017 the following violations of St. Francis City Code continued to exist:

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved parking surface.

Compliance Date: 10/13/2017

Potential Initial Fine: \$100.00

Violation: Illegal outdoor storage

City Code/ Summary: 8-2-1: GENERAL PROVISIONS.

A. Findings. The Council finds that unregulated deposit and storage of junk and unregulated storage and non-mandatory collection of refuse are not only a potential, but immediate, habitat for rodents, the spread of noxious weeds and other hazardous conditions of decay which are unsanitary, unhealthy, and ecological blight. The Council further finds that such hazardous conditions must not only be halted in the future but also corrected for the present. The Council recognizes that the regulations, prohibitions and remedies provided for herein are bold steps but absolutely essential to the health of the residents and ecology of the community.

Action Required: Remove junk or store in enclosed building

Compliance Date: 10/13/2017

Potential Initial Fine: \$100.00

Fee Schedule

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue an **Administrative Citation** and/or access your property to abate or remedy the situation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions.
763-753-2630





ADMINISTRATIVE CITATION

Citation #17-22
1st Occurrence

OPEN IMMEDIATELY

Issue Date: 10/24/17

CARLSON KEVIN D & JENNIFER J
4000 DEGARDNER CIR NW
ST. FRANCIS, MN 55070

Regarding Address: 4000 DEGARDNER CIR NW
ST. FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 9/20/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 10/18/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved parking surface.

Fine Due: \$100.00

Compliance Re-inspection: 11/2/2017

Violation: Illegal outdoor storage

City Code/ Summary: 8-2-1: GENERAL PROVISIONS.

A. Findings. The Council finds that unregulated deposit and storage of junk and unregulated storage and non-mandatory collection of refuse are not only a potential, but immediate, habitat for rodents, the spread of noxious weeds and other hazardous conditions of decay which are unsanitary, unhealthy, and ecological blight. The Council further finds that such hazardous conditions must not only be halted in the future but also corrected for the present. The Council recognizes that the regulations, prohibitions and remedies provided for herein are bold steps but absolutely essential to the health of the residents and ecology of the community.

Action Required: Remove junk or store in enclosed building

Fine Due: \$100.00

Compliance Re-inspection: 11/2/2017

Total Fines: \$200.00
Payment Due by 11/3/2017
Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #17-23
2nd Occurrence

OPEN IMMEDIATELY

CARLSON KEVIN D & JENNIFER J
4000 DEGARDNER CIR NW
ST. FRANCIS, MN 55070

Issue Date: 11/09/17

Regarding Address: 4000 DEGARDNER CIR NW
ST. FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 9/20/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 11/2/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking on unapproved parking surface.

Fine Due: \$200.00

Compliance Re-inspection: 11/17/17

Violation: Illegal outdoor storage

City Code/ Summary: 8-2-1: GENERAL PROVISIONS.

A. Findings. The Council finds that unregulated deposit and storage of junk and unregulated storage and non-mandatory collection of refuse are not only a potential, but immediate, habitat for rodents, the spread of noxious weeds and other hazardous conditions of decay which are unsanitary, unhealthy, and ecological blight. The Council further finds that such hazardous conditions must not only be halted in the future but also corrected for the present. The Council recognizes that the regulations, prohibitions and remedies provided for herein are bold steps but absolutely essential to the health of the residents and ecology of the community.

Action Required: Remove junk or store in enclosed building

Fine Due: \$200.00

Compliance Re-inspection: 11/17/17

Total Fines: \$400.00 Payment Due by 11/17/2017 Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630





23434 PEDERSON DRIVE NORTHWEST

To: City of St. Francis, City Clerk

From: Randy Barrows

Re: Parcel ID: 31-34-24-0002, 23434 Peterson Dr. NW

I am responding to your letter dated 9-24-18. I was unaware of the \$5300.00 being assessed to this property in light of the fact that each time the city notified me I immediately met with Jodi and Mike about the issue and took steps to correct it. I heard nothing more from the city staff so I took that to mean that the issue was resolved. For that reason I would like to appeal to the city council at the November 5th meeting. Since that date is after the October 29, 2018 deadline in your letter I would request that you would delay the 10% penalty till after the council meeting. I would be happy to meet with a city representative any time between now and then. You can reach me at 763-772-3832 to set up a time. It has already been my pleasure to work with Jodi and Mike up to this time. I look forward to your response.

Kindest Regards.

Randy D Barrows 10-11-18

Randy D. Barrows

7136 159th Ln, Ramsey, MN. 55303



TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Code Enforcement 23434 Pederson Dr.
DATE: November 5, 2018

DATE OF ADMINISTRATIVE NOTICE: 5/16/2017, 8/11/2017

VIOLATIONS: multiple cars and vehicle storage, illegal accessory structure, business in accessory structure, junk and debris, noise violations, failure to register a rental property

CITATIONS:

- #1, 7/12/2017
- #2, 8/11/2017
- #1, 1/11/2018
- #2, 1/25/2018
- #3, 3/8/2018
- #4, 3/28/2018
- #5, 4/12/2018

COMMUNICATION WITH STAFF:

Building official on site for permit. Identified Business being operated out of garage. Property to be a paint shop for autos. Cars being painted in the garage in St. Francis then sold on dealer lot in Ramsey.

Property owner instructed to apply for IUP/Home Extended Business. Per Home Extended Business requirements, staff identifies that this type of business and the number of employees showing up may not qualify for an IUP, but to complete the application and staff would review it with him further. Time was given to owner to complete this land use process.

3/18/2018 Owner claims that he is no longer operating the business out of the accessory structure. No longer using this site for business, eliminates the requirement of the IUP/Home Extended Business

Pictures also identify work on accessory structure as during code enforcement process, owner was cited for work without a permit by Building Official

OTHER CONCERNS/COMMENTS:

- Staff requests that property owner allow inspection of accessory structure to provide verification that business no longer in place.
- Staff sent notices to both owner and tenant
- Dates on some letter are off due to administrative error

CURRENT SITUATION:

Vehicles continue to again pile up with calls identifying a potential business. Site inspection for the purposes of this report shows the property has numerous issues with vehicles and likelihood of business operation remains.

ATTACHMENTS:

Property photos, administrative notices and citations





ADMINISTRATIVE NOTICE

OPEN IMMEDIATELY
RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Issue Date: 5/16/2017

Regarding Address: 23434 PEDERSON DR NW
ST FRANCIS, MN 55070

This is an **Administrative Notice** issued under St. Francis City Code Chapter 2-11. If you correct the conditions leading to this **Notice** before the compliance date, there will be no further action. If the conditions are not corrected as of the compliance date, an **Administrative Citation** may be issued.

On 4/27/2017, the following violations of St. Francis City Code were documented:

Violation: Junk/Vehicle Storage

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, boats and trailers from property or store in enclosed building.

Compliance Date: 6/6/2017

Potential Initial Fine: \$100.00

Violation: Illegal accessory structure due to lack of required architectural details

City Code/ Summary:

10-18-5: Exterior Building Standards.

Architectural details for accessory buildings are to be the same or similar as for the principal structure based upon (but not limited to) the following criteria:

- A. Scale and detailing. B. Roof pitch orientation and slope. C. Overhang depth and details. D. Window and exterior door proportion and types. E. Building material F. Exterior color.

Action Required: Remove small metal shed from property.

Compliance Date: 6/6/2017

Potential Initial Fine: \$100.00

Violation: Failure to Register Rental Property

City Code/ Summary: 4-6-4: LICENSE. A. License Required. No person, firm or corporation shall operate a rental dwelling unit without first having obtained a license to do so from the City as provided for in this Ordinance.

Action Required: Secure Rental Housing License as stipulated by city code.

Compliance Date: 6/6/2017

Potential Initial Fine: \$100.00

Violation: Complaint received for noise after 10 PM

City Code/ Summary: 8-2-7: NOISE VIOLATIONS. A. Prohibited Noises. The following are declared to be nuisances affecting public health, safety, peace or welfare:

1. Any distinctly and loudly audible noises that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person, or precludes their enjoyment of property, or affects their property's value (this general prohibition is not limited by any specific restrictions provided in this ordinance).
2. All obnoxious noises, motor vehicle or otherwise, in violation of Minnesota Rules, Chapter 7030, as may be amended from time to time, are hereby incorporated into this ordinance by reference.

Action Required: Discontinue activities that create noise after 9 PM on weekdays and 8 PM on weekends. Please see city code for complete noise ordinance.

Compliance Date: 6/6/2017

Potential Initial Fine: \$100.00

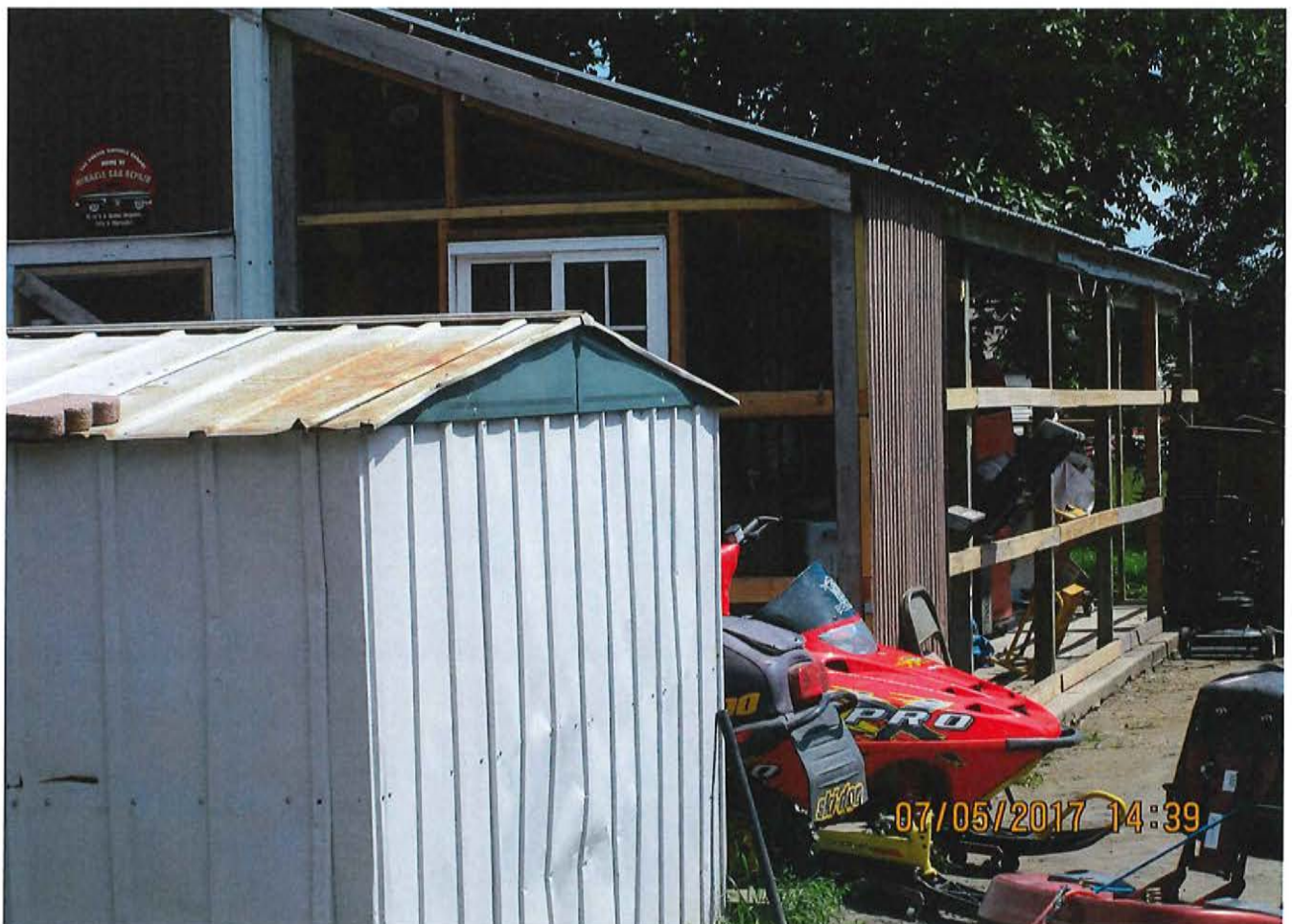
1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue an **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #17-11
1st Occurrence

OPEN IMMEDIATELY
RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Issue Date: 07/12/2017

Regarding Address: **23434 Pederson Drive NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 05/16/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 07/05/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Junk/Vehicle Storage

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, boats and trailers from property or store in enclosed building.

Fine Due: \$100.00

Compliance Re-inspection: 8/01/2017

Violation: Illegal accessory structure due to lack of required architectural details

City Code/ Summary:

10-18-5: Exterior Building Standards.

Architectural details for accessory buildings are to be the same or similar as for the principal structure based upon (but not limited to) the following criteria:

- A. Scale and detailing. B. Roof pitch orientation and slope. C. Overhang depth and details. D. Window and exterior door proportion and types. E. Building material F. Exterior color.

Action Required: Remove small metal shed from property and also the temporary structure.

Fine Due: \$100.00

Compliance Re-inspection: 8/01/2017

Total Fines: \$200.00 Payment Due by 7/21/2017 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630





ADMINISTRATIVE CITATION

Citation #17-12
2nd Occurrence

OPEN IMMEDIATELY
RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Issue Date: 08/11/2017

Regarding Address: **23434 Pederson Drive NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 05/16/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 08/08/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Junk/Vehicle Storage

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, boats and trailers from property or store in enclosed building. (See photos)

Fine Due: \$200.00

Compliance Re-inspection: 8/21/2017

Violation: Illegal accessory structure due to lack of required architectural details

City Code/ Summary:

10-18-5: Exterior Building Standards.

Architectural details for accessory buildings are to be the same or similar as for the principal structure based upon (but not limited to) the following criteria:

- A. Scale and detailing. B. Roof pitch orientation and slope. C. Overhang depth and details. D. Window and exterior door proportion and types. E. Building material F. Exterior color.

Action Required: Remove small metal shed from property & also the large temporary structure. (See photo)

Fine Due: \$200.00

Compliance Re-inspection: 8/21/2017

Total Fines: \$400.00 Payment Due by 8/21/2017 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #17-12
2nd Occurrence

OPEN IMMEDIATELY
CURRENT TENANT
23434 PEDERSON DRIVE NW
ST. FRANCIS, MN 55070

Issue Date: 08/11/2017

Regarding Address: **23434 Pederson Drive NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 05/16/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 08/08/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Junk/Vehicle Storage

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, boats and trailers from property or store in enclosed building. (See photos)

Fine Due: \$200.00

Compliance Re-inspection: 8/21/2017

Violation: Illegal accessory structure due to lack of required architectural details

City Code/ Summary:

10-18-5: Exterior Building Standards.

Architectural details for accessory buildings are to be the same or similar as for the principal structure based upon (but not limited to) the following criteria:

- A. Scale and detailing. B. Roof pitch orientation and slope. C. Overhang depth and details. D. Window and exterior door proportion and types. E. Building material F. Exterior color.

Action Required: Remove small metal shed from property & also the large temporary structure. (See photo)

Fine Due: \$200.00

Compliance Re-inspection: 8/21/2017

Total Fines: \$400.00
Payment Due by 8/21/2017
Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630









EXTENSION REQUEST

RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Regarding Address: 23434 PEDERSON DR NW
ST FRANCIS, MN 55070

An extension was requested on 08/24/2017 and has been granted for the above property.

Compliance date: 9/22/2017

Contact the Community Development Department with questions.
763-753-2630













ADMINISTRATIVE CITATION

Citation #18-1
1st Occurrence

OPEN IMMEDIATELY
RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Issue Date: 1/11/2018

Regarding Address: **23434 Pederson Drive NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 05/16/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 09/14/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Business being operated on residential property without Home Occupation Permit
City Code/Summary: 10-21-1: PURPOSE. The purpose of this Ordinance is to prevent competition with business districts and to provide a means through the establishment of specific standards and procedures by which home occupations can be conducted in residential neighborhoods without jeopardizing the health, safety, and general welfare of the surrounding neighborhood. In addition, this Chapter is intended to provide a mechanism enabling the distinction between those home occupations having minimal or no secondary impact ("Permitted Home Occupations") and those which have potential for adverse effects upon surrounding areas ("Interim Home Occupations" or "Home Extended Businesses"). (Ord 148, SS, 11-21-2010)

Action Required: Apply & Pay for Home Occupation Permit to begin process.
Fine Due: \$100.00
Compliance Date: 1/22/2018

Violation: Junk/Vehicle Storage – Repeat Offense

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, from property or store in enclosed building. (See photos)

Fine Due: \$100.00

Compliance Re-inspection: 1/22/2018

Total Fines: \$200.00 Payment Due by 7/21/2017 Payable to: City of St. Francis
--

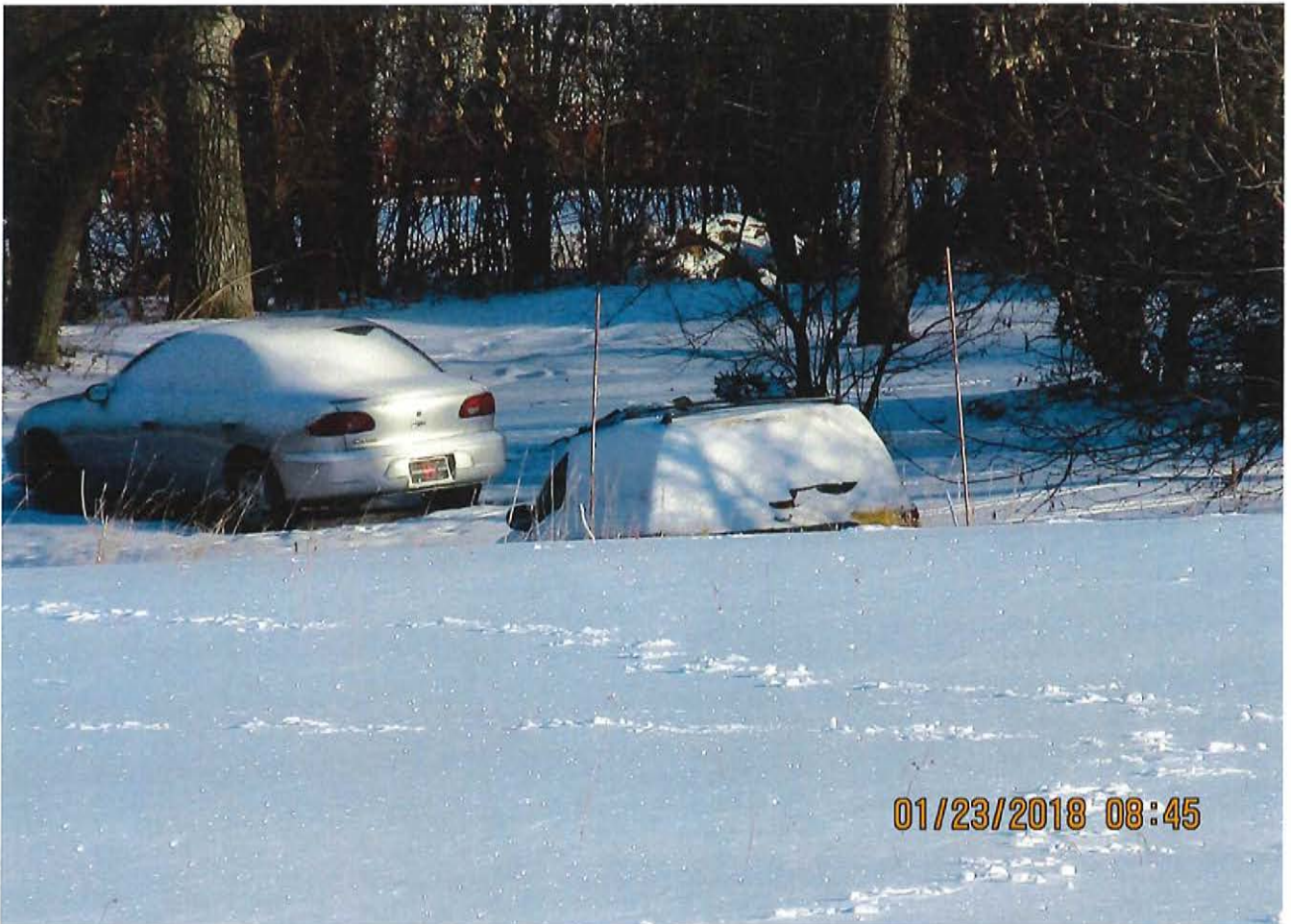
Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #18-2
2nd Occurrence

OPEN IMMEDIATELY
RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Issue Date: 1/25/2018

Regarding Address: **23434 Pederson Drive NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 05/16/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 09/14/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Business being operated on residential property without Home Occupation Permit

City Code/Summary: 10-21-1: PURPOSE. The purpose of this Ordinance is to prevent competition with business districts and to provide a means through the establishment of specific standards and procedures by which home occupations can be conducted in residential neighborhoods without jeopardizing the health, safety, and general welfare of the surrounding neighborhood. In addition, this Chapter is intended to provide a mechanism enabling the distinction between those home occupations having minimal or no secondary impact ("Permitted Home Occupations") and those which have potential for adverse effects upon surrounding areas ("Interim Home Occupations" or "Home Extended Businesses"). (Ord 148, SS, 11-21-2010)

Action Required: Apply & Pay for Home Occupation Permit to begin process.

Fine Due: \$200.00

Compliance Date: 2/8/2018

Violation: Junk/Vehicle Storage – Repeat Offense

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, from property or store in enclosed building. (See photos)

Fine Due: \$200.00

Compliance Re-inspection: 2/8/2018

Total Fines: \$400.00 Payment Due by 2/8/2018 Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #18-2
2nd Occurrence

OPEN IMMEDIATELY
CURRENT OCCUPANT
23434 PEDERSON DR NW
ST. FRANCIS, MN 55070

Issue Date: 1/25/2018

Regarding Address: **23434 Pederson Drive NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 05/16/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 09/14/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Business being operated on residential property without Home Occupation Permit

City Code/Summary: 10-21-1: PURPOSE. The purpose of this Ordinance is to prevent competition with business districts and to provide a means through the establishment of specific standards and procedures by which home occupations can be conducted in residential neighborhoods without jeopardizing the health, safety, and general welfare of the surrounding neighborhood. In addition, this Chapter is intended to provide a mechanism enabling the distinction between those home occupations having minimal or no secondary impact ("Permitted Home Occupations") and those which have potential for adverse effects upon surrounding areas ("Interim Home Occupations" or "Home Extended Businesses"). (Ord 148, SS, 11-21-2010)

Action Required: Apply & Pay for Home Occupation Permit to begin process.

Fine Due: \$200.00

Compliance Date: 2/8/2018

Violation: Junk/Vehicle Storage – Repeat Offense

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, from property or store in enclosed building. (See photos)

Fine Due: \$200.00

Compliance Re-inspection: 2/8/2018

Total Fines: \$400.00 Payment Due by 2/8/2018 Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #18-8
3rd Occurrence

OPEN IMMEDIATELY

Issue Date: 03/08/2018

RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Regarding Address: **23434 Pederson Drive NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 01/29/2017, you were issued an **Administrative Citation** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Citation**.

On 09/14/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Business being operated on residential property without Home Occupation Permit

City Code/Summary: 10-21-1: PURPOSE. The purpose of this Ordinance is to prevent competition with business districts and to provide a means through the establishment of specific standards and procedures by which home occupations can be conducted in residential neighborhoods without jeopardizing the health, safety, and general welfare of the surrounding neighborhood. In addition, this Chapter is intended to provide a mechanism enabling the distinction between those home occupations having minimal or no secondary impact ("Permitted Home Occupations") and those which have potential for adverse effects upon surrounding areas ("Interim Home Occupations" or "Home Extended Businesses"). (Ord 148, SS, 11-21-2010)

Action Required: Apply & Pay for Home Occupation Permit to begin process.

Fine Due: \$500.00

Compliance Date: 3/14/2018

Violation: Junk/Vehicle Storage – Repeat Offense

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, from property or store in enclosed building. Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street. (See photos)

Fine Due: \$500.00

Compliance Re-inspection: 03/14/2018

Total Fines: \$1,000.00

Payment Due by 03/14/2018

Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630





EXTENSION REQUEST

RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Regarding Address: 23434 PEDERSON DR NW
ST FRANCIS, MN 55070

An extension was requested on 03/14/2018 and has been granted for the above property.

Compliance date: 03/28/2018

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #18-16
4th Occurrence

OPEN IMMEDIATELY

Issue Date: 03/28/2018

RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Regarding Address: **23434 Pederson Drive NW
St. Francis, MN 55070**

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 01/29/2017, you were issued an **Administrative Citation** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Citation**.

On 09/14/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Junk/Vehicle Storage – Repeat Offense

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in excess of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 “Junk” means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, from property or store in enclosed building. Or provide documentation that shows all vehicles are licensed and operable.

Fine Due: \$1,000.00

Compliance Re-inspection: 04/04/2018

Total Fines: \$1,000.00

Payment Due by 04/04/2018

Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #18-18
5th Occurrence

OPEN IMMEDIATELY

RANDY D BARROWS
7136 159TH LN NW
RAMSEY, MN 55303

Issue Date: 04/12/2018

Regarding Address: **23434 Pederson Drive NW
St. Francis, MN 55070**

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 01/29/2017, you were issued an **Administrative Citation** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Citation**.

On 09/14/2017 the following violation(s) of St. Francis City Code was documented to continue to exist:

Violation: Junk/Vehicle Storage – Repeat Offense

City Code/ Summary:

10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

8-2-1-B-1 “Junk” means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

Action Required: Remove all unlicensed and/or inoperable vehicles, recreational vehicles, from property or store in enclosed building. Or provide documentation that shows all vehicles are licensed and operable.

Fine Due: \$2,000.00

Compliance Re-inspection: 04/19/2018

8-2-1. General provisions. Refuse Storage. 1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

Action Required: Remove refuse and garbage from the property.

Fine Due: \$100.00

Compliance Re-inspection: 04/19/2018

Total Fines: \$2,100.00 Payment Due by 04/19/2018 Payable to: City of St. Francis
--

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

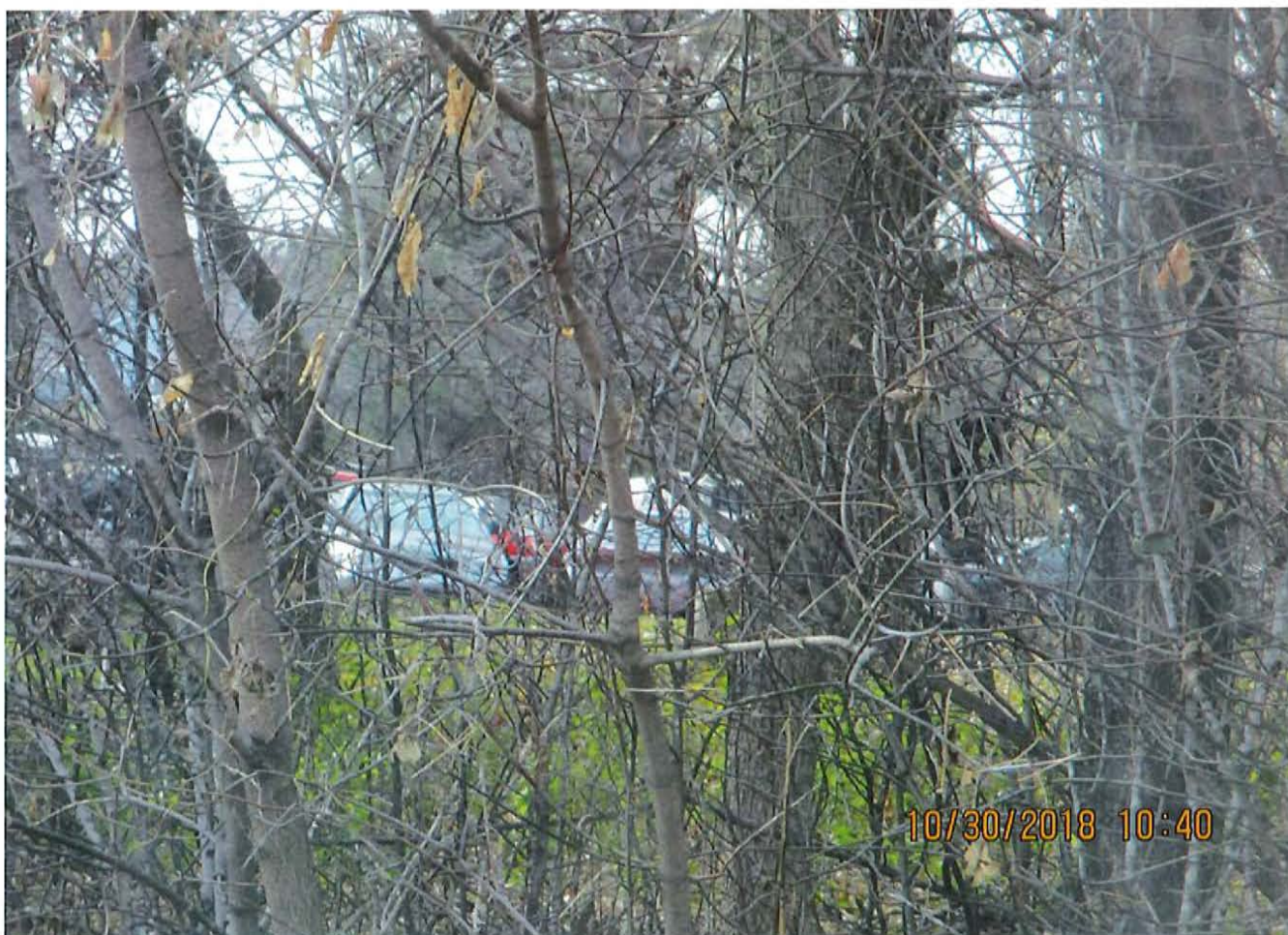
Contact the Community Development Department with questions.
763-753-2630















23292 IVYWOOD STREET NORTHWEST

received
Bhadd 10-25-18

October 24, 2018

23340 Cree St. NW,

St. Francis, Mn 55070

St. Francis City Hall

Pavel Vlasjuk

23292 Ivywood St. NW,

St. Francis, Mn 55070

Dear St. Francis City Hall,

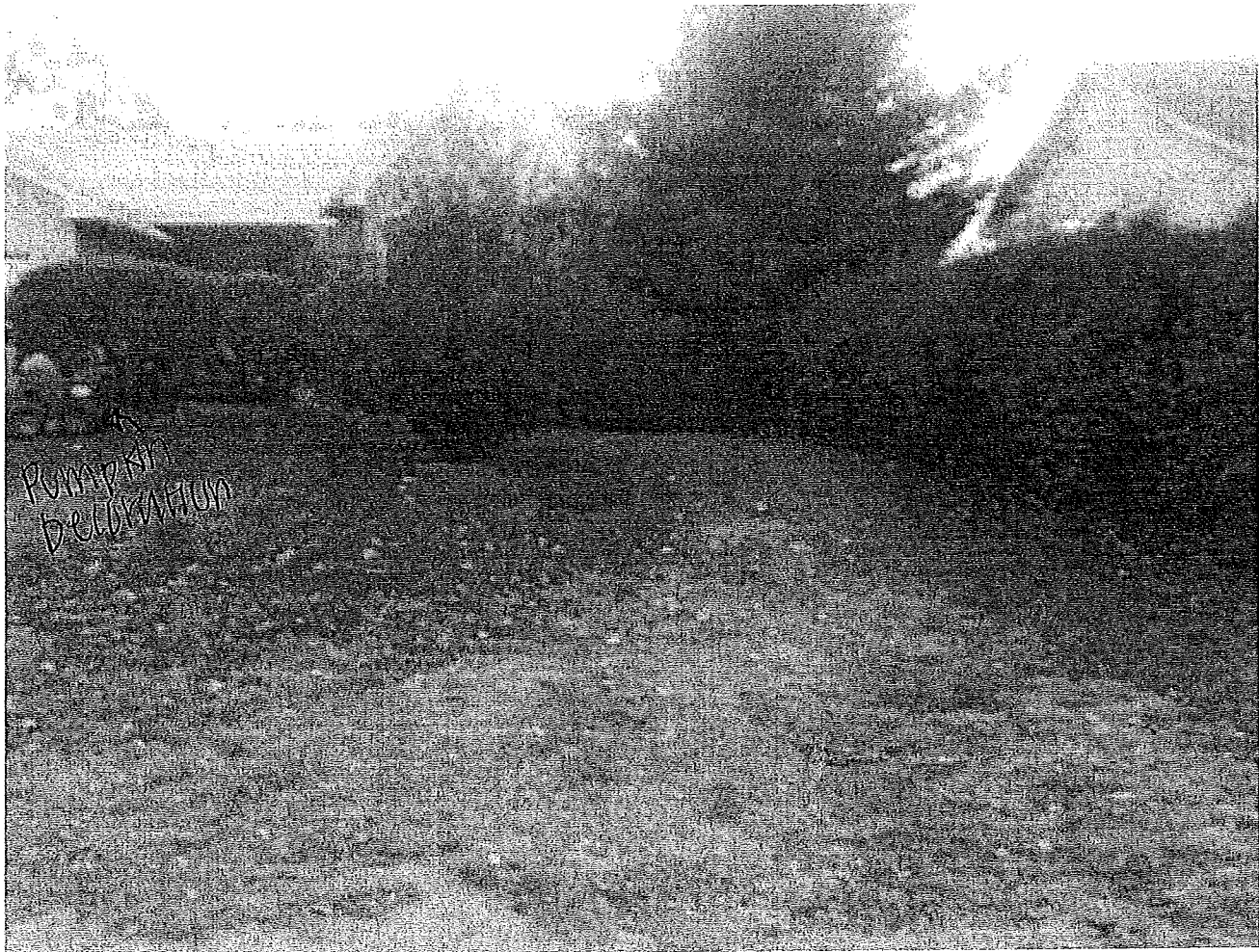
My name is Pavel Vlasjuk and I recently was billed a \$ 4,200 fine. I am writing to appeal my fine of \$4,200. My family and I have followed the rules of the city and have been cleaning our yard. In the letter it says that I have an outstanding bill due on the property I own, this is for the years of 2017 and 2018.

This came to my attention and concerns me. I have a big family and my kids like to fix things and have things of their own. The city sent out letters of the items that had to be cleaned from the yard and we had removed the items. I find this concerning because we had cleaned up the items and things that had to be cleaned from the yard, yet the same letters and items seemed to be written in the letters I received. I have attached some photos of how much progress and how much we have been cleaning our yard.

It is my sincere desire that you will review my appeal letter and remove the fine \$4,200. If this is of concern to you, I know you will consider this. You will continue to see a clean yard. Thank you for your attention in this matter. I look forward to your response.

Respectfully yours,

Pavel Vlasjuk



Front yard



Frontyard



Backyard



TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Code Enforcement 23292 Ivywood St NW
DATE: November 5, 2018

DATE OF ADMINISTRATIVE NOTICE: 10/25/2017

VIOLATIONS: Junk and vehicles, excessive number of recreational, illegal outdoor storage, illegal accessory structure, parking in yard, junk

CITATIONS:

- #1 3/7/2018
- #2, 3/14/2018
- #3, 4/24/2018
- #4, 5/9/2018

COMMUNICATION WITH STAFF:

Property owner will come into City Hall and work directly with staff. Staff provides photographs to owner with direct information as to what needs to be corrected.

OTHER CONCERNS/COMMENTS:

Property has had continuous code enforcement issues every year beginning in 2012. History of multiple calls per year. Multiple complaints from neighbors directly and those dependent on street due to large number of vehicles at property.

CURRENT SITUATION:

Property owner attached photos of current conditions. Inspection was completed for the purposes of this report, shows yard continues to remain free of issues.

ATTACHMENTS:

Property photos, Administrative notice and citations





ADMINISTRATIVE NOTICE

OPEN IMMEDIATELY
PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Issue Date: 10/25/2017

Regarding Address: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

This is an **Administrative Notice** issued under St. Francis City Code Chapter 2-11. If you correct the conditions leading to this **Notice** before the compliance date, there will be no further action. If the conditions are not corrected as of the compliance date, an **Administrative Citation** may be issued.

On 10/10/2017, the following violations of St. Francis City Code were documented:

Violation: Junk/Vehicle Storage

City Code/ Summary:

8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove junk vehicles, recreational vehicles/parts or store in enclosed building

Compliance Date: 11/14/17

Potential Initial Fine: \$100.00

Violation: Excessive number of recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

City Code/ Summary:

10-16-15-D-3: Recreational Camping Vehicle, Utility Trailer, Boat, Unlicensed Vehicle, and Parking: Properties which are less than seven (7) acres in size and are zoned for or used for residential purposes, located within the urban service area of the city, shall be limited to a maximum of three Recreational Camping Vehicles, Utility Trailers, Boats or Unlicensed Vehicles (operable), or a combination thereof, stored outside of an accessory structure or attached garage; provided a property shall be limited to a number of one Unlicensed Vehicle (operable) and all such vehicles must be parked on an Approved Parking Surface. For purposes of this Section, an "Approved Parking Surface" shall mean a parking surface paved with a bituminous or concrete surfacing, or class V aggregate, landscaping rock (with fabric installed under the rock) or concrete pavers blocks all of which are maintained adequately to prevent the growth of vegetation. The total outside storage area for the permitted vehicles shall be limited to a maximum of five hundred (500) square feet in size

Action Required: Limit to three recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

Compliance Date: 11/14/17

Potential Initial Fine: \$100.00

Violation: Illegal outdoor storage

City Code/ Summary: 8-2-1: GENERAL PROVISIONS.

A. Findings. The Council finds that unregulated deposit and storage of junk and unregulated storage and non-mandatory collection of refuse are not only a potential, but immediate, habitat for rodents, the spread of noxious weeds and other hazardous conditions of decay which are unsanitary, unhealthy, and ecological blight. The Council further finds that such hazardous conditions must not only be halted in the future but also corrected for the present. The Council recognizes that the regulations, prohibitions and remedies provided for herein are bold steps but absolutely essential to the health of the residents and ecology of the community.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk or store in enclosed building.

Compliance Date: 11/14/17

Potential Initial Fine: \$100.00

Violation: Illegal accessory Structure

City Code/Summary: 10-18-5: EXTERIOR BUILDING STANDARDS: Architectural details for accessory buildings are to be the same or similar as for the principal building based upon (but not limited to) the following criteria:

- A. Scale and detailing.
- B. Roof pitch orientation and slope.
- C. Overhang depth and details.
- D. Window and exterior door proportion and types.
- E. Building material. Detached accessory structures in the Rural Service Area may, however, be finished with baked enamel siding.

Action Required: Remove membrane/ tarp covered structure

Compliance Date: 11/14/17

Potential Initial Fine: \$100.00

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue an **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions. 763-753-2630



EXTENSION REQUEST

PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Regarding Address: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

An extension was requested on 11/14/2017 and has been granted for the above property.

Compliance date: 11/30/2017

Contact the Community Development Department with questions.
763-753-2630









ADMINISTRATIVE CITATION

OPEN IMMEDIATELY

Issue Date: 03/07/2018

PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Regarding Address: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/25/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. Then on 11/16/17 an extension was granted with a compliance date of 11/14/17. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 03/05/2018, the following violations of St. Francis City Code were documented:

Violation: Parking in yard/off of driveway

City Code/Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street, or pave with approved parking surface for continued use.

Fine Due: \$100.00

Compliance Re-inspection: 03/14/2018

Violation: Excessive number of recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

City Code/ Summary:

10-16-15-D-3: Recreational Camping Vehicle, Utility Trailer, Boat, Unlicensed Vehicle, and Parking: Properties which are less than seven (7) acres in size and are zoned for or used for residential purposes, located within the urban service area of the city, shall be limited to a maximum of three Recreational Camping Vehicles, Utility Trailers, Boats or Unlicensed Vehicles (operable), or a combination thereof, stored outside of an accessory structure or attached garage; provided a property shall be limited to a number of one Unlicensed Vehicle (operable) and all such vehicles must be parked on an Approved Parking Surface. For purposes of this Section, an "Approved Parking Surface" shall mean a parking surface paved with a bituminous or concrete surfacing, or class V aggregate, landscaping rock (with fabric installed under the rock) or concrete pavers blocks all of which are maintained adequately to prevent the growth of vegetation. The total outside storage area for the permitted vehicles shall be limited to a maximum of five hundred (500) square feet in size

Action Required: Limit to three recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

Compliance Date: 03/14/18

Potential Initial Fine: \$100.00

Violation: Junk/Vehicle Storage**City Code/ Summary:**

8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove junk vehicles, recreational vehicles/parts or store in enclosed building

Compliance Date: 03/14/18

Potential Initial Fine: \$100.00

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk or store in enclosed building.

Compliance Date: 03/14/18

Potential Initial Fine: \$100.00

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue another **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions. 763-753-2630





ADMINISTRATIVE CITATION

Citation #18-13
2nd Occurrence

OPEN IMMEDIATELY

Issue Date: 03/14/2018

PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Regarding Address: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/25/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. Then on 11/16/17 an extension was granted with a compliance date of 11/14/17. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

The City does recognize that vehicles have been moved and other items have been removed or stored in attempt to improve the property. We have noticed this progress that has been made on these violations and the city would like to encourage you to continue. However, because this is a reoccurring issue all of the violations listed below must be remedied before **any** citations will be forgiven. As of now, the fines of \$400.00 from citation #18-9 are still owed to the City of St. Francis. In order for the City to consider waiving the fines or granting an extension an Administrative Enforcement Brochure must be filled out and submitted to City Hall.

On 03/14/2018, the following violations of St. Francis City Code were documented:

Violation: Parking in yard/off of driveway

City Code/Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street.

Fine Due: \$200.00

Compliance Re-inspection: 03/21/2018

Violation: Excessive number of recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

City Code/ Summary:

10-16-15-D-3: Recreational Camping Vehicle, Utility Trailer, Boat, Unlicensed Vehicle, and Parking: Properties which are less than seven (7) acres in size and are zoned for or used for residential purposes, located within the urban service area of the city, shall be limited to a maximum of three Recreational Camping Vehicles, Utility Trailers, Boats or Unlicensed Vehicles (operable), or a combination thereof, stored outside of an accessory structure or attached garage; provided a property shall be limited to a number of one Unlicensed Vehicle (operable) and all such vehicles must be parked on an Approved Parking Surface.

For purposes of this Section, an "Approved Parking Surface" shall mean a parking surface paved with a bituminous or concrete surfacing, or class V aggregate, landscaping rock (with fabric installed under the rock) or concrete pavers blocks all of which are maintained adequately to prevent the growth of vegetation. The total outside storage area for the permitted vehicles shall be limited to a maximum of five hundred (500) square feet in size

Action Required: Limit to three recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

Compliance Date: 03/21/18

Potential Initial Fine: \$200.00

Violation: Junk/Vehicle Storage

City Code/ Summary:

8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove junk vehicles, recreational vehicles/parts or store in enclosed building

Compliance Date: 03/21/18

Potential Initial Fine: \$200.00

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk or store in enclosed building.

Compliance Date: 03/21/18

Potential Initial Fine: \$200.00

Total Fines: \$800.00 Payment Due by 3/21/2018 Payable to: City of St. Francis
--

1 st Offense:	\$100
2nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue another **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions. 763-753-2630



03/21/2018 10:51



03/21/2018 10:52



EXTENSION REQUEST

PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Regarding Property: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

An extension was requested on 3/20/2018 and has been granted for the above property. Recreational vehicles, parts and other items need to be stored inside and/or removed from property.

Compliance date: 03/29/2018

Contact the Community Development Department with questions.
763-753-2630







ADMINISTRATIVE CITATION

Citation #18-19
3rd Occurrence

OPEN IMMEDIATELY
PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Issue Date: 04/24/2018

Regarding Address: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/25/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. Then on 11/16/17 an extension was granted with a compliance date of 11/14/17. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

The City does recognize that vehicles have been moved and other items have been removed or stored in attempt to improve the property. We have noticed this progress that has been made on these violations and the city would like to encourage you to continue. However, because this is a reoccurring issue all of the violations listed below must be remedied before any citations will be forgiven. As of now, the fines of \$800.00 from citation #18-13 are still owed to the City of St. Francis. In order for the City to consider waiving the fines or granting an extension an Administrative Enforcement Brochure must be filled out and submitted to City Hall.

On 03/14/2018, the following violations of St. Francis City Code were documented:

Violation: Parking in yard/off of driveway

City Code/Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking vehicles in the side yard and back yard of the property.

Fine Due: \$500.00

Compliance Re-inspection: 05/02/2018

Violation: Excessive number of recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

City Code/ Summary:

10-16-15-D-3: Recreational Camping Vehicle, Utility Trailer, Boat, Unlicensed Vehicle, and Parking: Properties which are less than seven (7) acres in size and are zoned for or used for residential purposes, located within the urban service area of the city, shall be limited to a maximum of three Recreational Camping Vehicles, Utility Trailers, Boats or Unlicensed Vehicles (operable), or a combination thereof, stored outside of an accessory structure or attached garage; provided a property shall be limited to a number of one Unlicensed Vehicle (operable) and all such vehicles must be parked on an Approved Parking Surface. For purposes of this Section, an "Approved Parking Surface" shall mean a parking surface paved with a

bituminous or concrete surfacing, or class V aggregate, landscaping rock (with fabric installed under the rock) or concrete pavers blocks all of which are maintained adequately to prevent the growth of vegetation. The total outside storage area for the permitted vehicles shall be limited to a maximum of five hundred (500) square feet in size

Action Required: Limit to three recreational camping vehicles, utility trailers, boats, or unlicensed vehicles.

Compliance Date: 05/02/18

Potential Initial Fine: \$500.00

Violation: Junk/Vehicle Storage

City Code/ Summary:

8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

Action Required: Remove junk vehicles, recreational vehicles/parts or store in enclosed building

Compliance Date: 05/02/18

Potential Initial Fine: \$500.00

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk from property or store in enclosed building.

Compliance Date: 05/02/18

Potential Initial Fine: \$500.00

Total Fines: \$2,000.00 Payment Due by 05/02/2018 Payable to: City of St. Francis

1 st Offense:	\$100
2 nd Offense:	\$200
3rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue another **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions. 763-753-2630







ADMINISTRATIVE CITATION

Citation #18-21
4th Occurrence

OPEN IMMEDIATELY
PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Issue Date: 05/09/2018

Regarding Address: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 10/25/2017, you were issued an **Administrative Notice** due to the violation(s) present on your property. Then on 11/16/17 an extension was granted with a compliance date of 11/14/17. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

The City does recognize that vehicles have been moved and other items have been removed or stored in attempt to improve the property. We have noticed this progress that has been made on these violations and the city would like to encourage you to continue. However, because this is a reoccurring issue all of the violations listed below must be remedied before **any** citations will be forgiven. As of now, the fines of \$800.00 from citation #18-13 are still owed to the City of St. Francis. In order for the City to consider waiving the fines or granting an extension an Administrative Enforcement Brochure must be filled out and submitted to City Hall.

On 05/09/2018, the following violations of St. Francis City Code were documented:

Violation: Junk/Vehicle Storage

City Code/ Summary:

8-2-1-B-2: "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or, (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. (Ord 89, SS, 3-21-2005)

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk vehicles, recreational vehicles/parts or store in enclosed building

Compliance Date: 05/17/18

Potential Initial Fine: \$1,000.00

Total Fines: \$1,000.00	
Payment Due by 05/17/2018	
Payable to: City of St. Francis	

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue another **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development Department with questions. 763-753-2630



EXTENSION REQUEST

PAVEL VLASYUK
23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

Regarding Address: 23292 IVYWOOD ST NW
ST FRANCIS, MN 55070

An extension was requested on 06/01/2017 and has been granted for the above property.

Compliance date: 06/15/2017

Contact the Community Development Department with questions.
763-753-2630







**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

9A

TO: Mayor & City Council
FROM: Joe Kohlmann, City Administrator
SUBJECT: Ordinance 243, Second Series – Approve Sale of City Owned Land
DATE: October 15th, 2018 and November 5, 2018

OVERVIEW:

The City received the attached land as a byproduct of the Bridge Street corridor project. The land is a remnant of a single family home that was purchased by the County and torn down for the road improvements.

Both Public Works Staff and Community Development Staff are unable to determine any possible need for the land and it is unbuildable. However, the adjoining property owner has expressed interest in purchasing the property.

Staff is looking for approval of the sale of this land by the City Council to begin negotiating with the adjoining property owner.

ACTION TO BE CONSIDERED:

Second Reading of the Ordinance.

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

ORDINANCE 243, SECOND SERIES

**AN ORDINANCE APPROVING THE SALE OF
CITY OWNED REAL ESTATE**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. The City is hereby authorized and shall sell the following described real property at such time, under such terms and for amounts that the City Council deems appropriate at the time of sale: Property ID# 33-34-24-33-0039 Property Description – LOT 3 BLK 4 ROYAL OAKS SUBJ TO EASE OF REC

Section 2. The Mayor and the City Clerk are hereby authorized to execute the necessary documents to convey the interest of the City of St. Francis to said property.

Section 3. That pursuant to Section 12.03 of the City Charter and state law, any net cash proceeds of the sale of said property shall be used to retire any outstanding indebtedness incurred by the City in the acquisition or improvement of the property. Any remaining proceeds shall be used to finance other improvements in the capital improvement budget or to retire any other bonded indebtedness within the same City fund that proceeds were used to purchase the property.

Section 4. Effective Date. This Ordinance shall take effect thirty (30) days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS
_____ DAY OF _____, 2018.

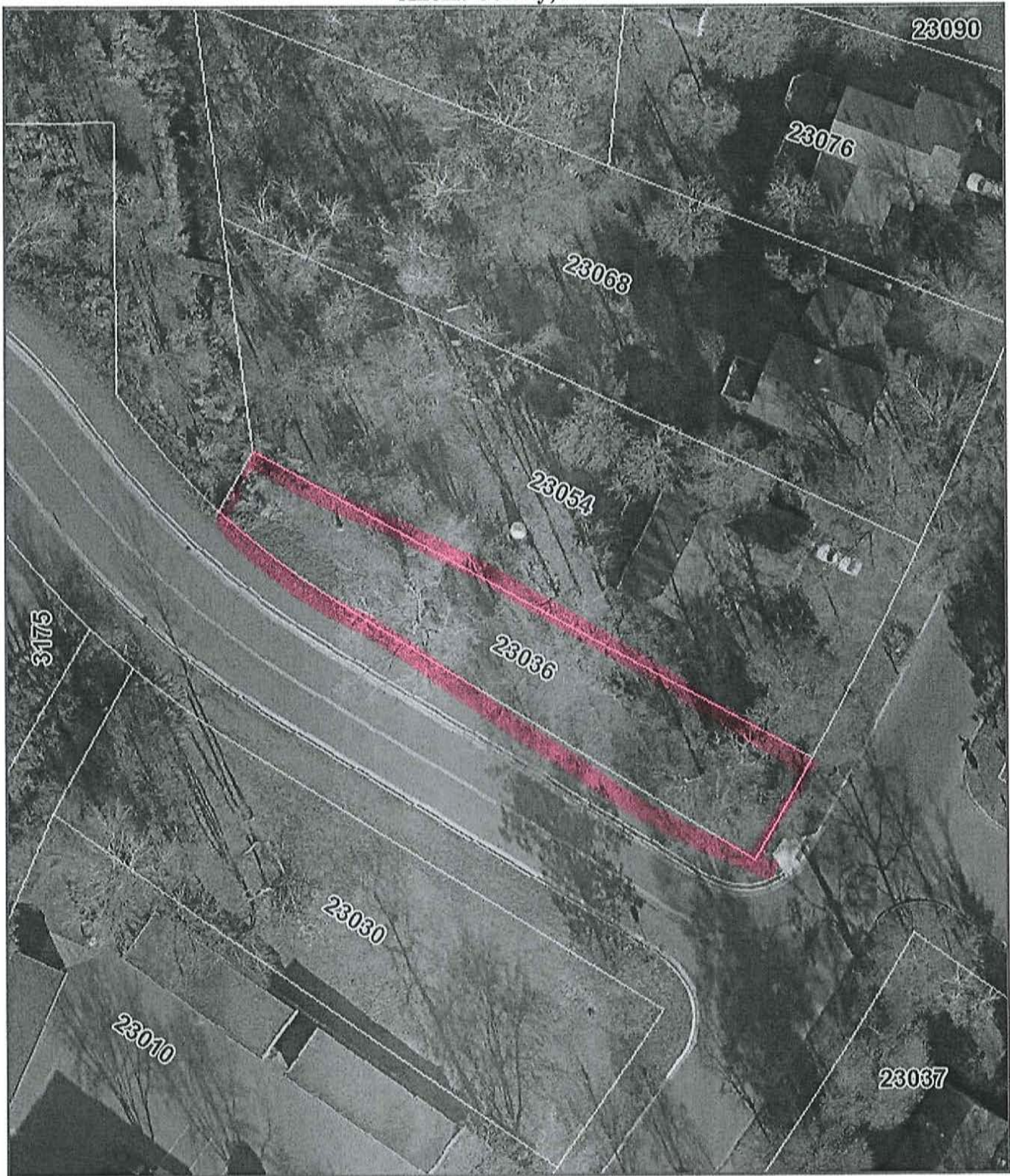
APPROVED:

Steve Feldman
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

Anoka County, MN



Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Map Scale
1 inch = 50 feet
10/10/2018



Welcome to the Web site of

Anoka County
 Minnesota
[Home](#)[About Us](#)[Departments](#)[Services](#)[Elected Officials](#)[News](#)[Jobs](#)
[Home](#) -> [Departments](#) -> [Property Records & Taxation](#) -> [Property Search](#) -> [Search Results](#) -> [Property Summary](#)
[Printable Version](#)

Property Account Summary

Current General Information

Property ID	33-34-24-33-0039
Situs Address	23036 KERRY ST NW , ST. FRANCIS, MN 55070-0000
Property Description	LOT 3 BLK 4 ROYAL OAKS SUBJ TO EASE OF REC
Last Sale Price	170,000.00
Last Sale Date	08/18/2010
Last Sale Document Type	WDEE WARRANTY DEED
Linked Property Group Position	
Status	Active
Abstract/Torrens	Abstract

Parties

Role	Name
Owner	ANOKA COUNTY OF HWY DEPT

Document Recording Process Dates

Abstract Documents Have Been Recorded Through	10/03/2018
Abstract Documents Have Been Mailed Through	10/03/2018
Torrens Documents Have Been Recorded Through	09/26/2018
Torrens Documents Have Been Mailed Through	09/26/2018

Active Certificates Of Title

Type	Certificate Number	Certificate Date
No Certificates Found		

Documents Recorded Within 30 Days Of "Recorded Through" Dates Above

Type	Abstract/Torrens	Recorded Number	Recorded Date
No Documents Found			

Property Characteristics

Lot Size	SE82*218*68*220
----------	-----------------

* Lot Size: Approximate lot size in feet, clockwise beginning with the direction the lot faces

Tax District Information

School District Number and Name	ST FRANCIS SCHOOL DISTRICT #15
City Name	ST FRANCIS

Property Classification

Tax Year	Classification	
2018	5E-Exempt Properties	
2017	5E-Exempt Properties	

Property Values

Tax Year	Description	Amount
2019	Est Market (MKTTL)	22,800
2019	Market Value Prior to Hstd Excl. (TMVP)	22,800
2019	Est Market Land (MKLND)	22,800
2019	Taxable Market (TMTV)	22,800
2018	Market Value Prior to Hstd Excl. (TMVP)	22,400
2018	Est Market (MKTTL)	22,400
2018	Taxable Market (TMTV)	22,400
2017	Taxable Market (TMTV)	18,800
2017	Est Market (MKTTL)	18,800
2017	Market Value Prior to Hstd Excl. (TMVP)	18,800

Tax Amounts for M1PR

Tax Year	Description	Amount
2018	Total Tax Amounts - Before Payments	0.00
2018	Special Assessments (Included in Total)	0.00

Payment History for Past Three Years

Date Paid	Tax Year	Principal	Interests, Penalties and Costs	Amount Paid
No Payment Records Found				

No Charges are currently due.

[Search Another Property](#)[PRT Home](#)[Show Payment List](#)[Printable Version](#)

Developed by Manatron, Inc.

@2010 All rights reserved.

Version 1.0.5590.10027

**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

9 B

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Fee Schedule Changes
DATE: November 5, 2018

OVERVIEW AND IDENTIFICATION OF FEE CHANGED REQUESTED:**Community Development has requested the following fee schedule changes:**

Transient Merchant/Peddler.

- Create fee separate for food trucks to address limitations by state

Division and Use of Property

- Increase of selected fee's and escrows to adequately cover proposed activity.
Staff will continue to monitor this annually.

Building Permits

- Set fees to reflect cost associated with a zoning review, administrative process and inspection to \$50.00 – Zoning Fees
- Create Driveway permit levels that reflect the internal and consultant time required for processing based on length.
- Set fees to reflect the cost associated with actual costs to utilize Metro West and administration time to \$120.00 – Building Fees
- Correct Surcharge reference and language edits.
- Reduce Manufactured Home set up fee as identified by Council
- Create line items for costs missing or unclarified in other fees or code requirements.

Utility Fees

- Clarify language on Irrigation and wells to meet Public Works and Building Permit requirements

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ORDINANCE 244, SECOND SERIES

AN ORDINANCE AMENDING SECTION 2-9-1 OF THE CITY CODE
REGARDING THE FEE SCHEDULE

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Amended. That all previously adopted versions of the fee schedule are deleted and Section 2-9-1, Second Series shall hereby be added to read as established in Exhibit A.

Section 2. Effective Date. This Ordinance shall take effect thirty days after publication or as noted in the amendment.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS
THIS ____ OF _____, 2018.

APPROVED:

Steven D. Feldman
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

(seal)

2019 Exhibit A

SECTION 9 FEE SCHEDULE

SECTION:

2-9-1: Fee Schedule

2-9-1: FEE SCHEDULE.

A. Administrative Penalties.

1. Administrative Enforcement Penalties:
 - a. 1st Offense \$100
 - b. 2nd Offense \$200
 - c. 3rd Offense \$500
 - d. 4th Offense \$1,000
 - e. 5th Offense and Beyond \$2,000
2. Administrative Hearing Fee \$750

B. Animal Impound Fees.

1. Administrative Fee \$50/day
2. Pick Up Service Fee:
 - a. 8 AM to 6 PM \$60/hour
 - b. 6 PM to 8 AM \$80/hour
3. Boarding Fee \$25/day

C. Animal License:

1. Dog License \$10/1-2 year vaccinations
\$15/3 year vaccination
2. Kennel:
 - a. First 4 Dogs \$50/year
 - b. Each Additional Dog \$20/year
3. Chickens \$120/one time

D. Amusement and Recreation.

1. Amusement Machine \$15/location + \$15/machine
2. Dance:
 - a. Annual \$100/year
 - b. Per Event \$10/event

2019 Exhibit A

E. Business and Service License.

1.	Investigation Fee	\$25
2.	Adult Entertainment Use	\$2,000/year
3.	Sauna/Massage Parlors	\$2,000/year
4.	Fireworks – Retail/Tent	\$50/occurrence
5.	Fireworks – Pyrotechnic Display	\$50/occurrence
6.	Pawnbroker	\$1,000/year
7.	Refuse Hauler	\$200/year + \$50/truck
8.	Massage Therapist	\$200/year
9.	Taxicab Driver License Fee	\$150/year
10.	Taxicab Operator License Fee	\$150/year
11.	Towing/Impound	\$150/year
12.	Finger Printing	\$15 and customer provides fingerprint card
13.	Transient Merchant/Peddler:	
a.	Week	\$50
b.	Month	\$150
c.	Year	\$300
d.	<u>Food Truck</u>	<u>\$ 50 per Calendar year</u>
14.	Excavations/Mining:	
a.	Active Area Fee	\$50/acre
b.	Inactive Area Fee	\$25/acre
c.	Restoration Credit	\$25/acre

F. Liquor License.

1.	3.2% Malt – Off Sale	\$50/year
2.	3.2% Malt – Off Sale – Special Event	\$25/event
3.	3.2% Malt – On Sale	\$200/year
4.	Club License	\$200/year
5.	Wine License	\$200/year
6.	Intoxicating Liquor – On Sale	\$4,000/year
7.	Intoxicating Liquor – Sunday Sales	\$200/year
8.	Investigation Fee:	
a.	Single Application	\$200
b.	Partnership	\$300
c.	Corporation	\$400

G. Tobacco License. \$150/year

H. Street Disruption.

1.	Road Right-of-Way – Registration	\$35 + \$2,000 escrow
2.	Road Right-of-Way – Permit Application	\$150 + Consultant Fees
3.	Street Opening	\$50 + Bond or Deposit and Consultant Fees

2019 Exhibit A

I. Document Services.

- | | | |
|----|---|--------------------------------|
| 1. | Accident, Police and Fire Reports | \$.25/page; over 100 pages TBD |
| 2. | Copies | \$.25/page copied |
| a. | CDs | \$15 |
| b. | Colored Copies of Photos | \$3/page |
| c. | Certificate of Survey (non-homeowner) | \$2 |
| d. | City Council Agenda & Minutes (mailed): | |
| | 1) Resident | \$25/year |
| | 2) Non-Resident | \$25/year + postage |
| e. | Planning/Park Commission Agenda and Minutes (mailed): | |
| | 1) Resident | \$12/year |
| | 2) Non-Resident | \$12/year + postage |

J. General and Miscellaneous.

- | | | |
|-----|---|--------------------------------------|
| 1. | Lockouts | \$25 |
| 2. | Mileage Reimbursement for Personal Vehicle | Current IRS Rate |
| 3. | Notary | \$2/document |
| 4. | Public Nuisance Violation Administration Fee (assessable) | \$75/occurrence |
| 5. | Certify Delinquent Invoices (except utilities) | Lesser of 10% of delinquency or \$75 |
| 6. | Certify Delinquent Invoices | 10% of delinquency |
| 7. | Fire Department Charges | See Ordinance 138 |
| 8. | Returned Checks | \$30/check |
| 9. | Snowmobile Permit | \$15 |
| 10. | Special Assessment Administrative Fee | \$100 |
| 11. | Special Assessment Search | \$20/each |

K. Equipment and Staff Use.

- | | | |
|----|--------------------------|-----------|
| 1. | One Ton Truck with Plow | \$55/hour |
| 2. | Belos with Attachment | \$55/hour |
| 3. | Crane Truck | \$45/hour |
| 4. | Electric Generator | \$60/hour |
| 5. | Grader | \$90/hour |
| 6. | Kubota/Attachments Mower | \$50/hour |
| 7. | Pick Up Truck | \$40/hour |
| 8. | Single Axle Truck | \$65/hour |

2019 Exhibit A

- | | | |
|-----|---|-------------------------------------|
| 9. | Single Axle Truck with Plow | \$85/hour |
| 10. | Tool Cat/Skid Steer w/Attachments | \$60/hour |
| 11. | Tractor with Loader or Attachments | \$60/hour |
| 12. | Pay Loader | \$90/hour |
| * | <i>Hourly equipment rates DO NOT include the cost of the operator or cost of fuel and gas</i> | |
| 13. | Staff Time | Two Times Step 8 of Their Pay Grade |

L. Council / Commission Pay.

- | | | |
|----|---|---|
| 1. | City Council Per Diems Per Day | \$35 for four hours or less;
\$70 for more than four hours |
| a. | Special Council Meetings | |
| b. | Council Retreats/Work Sessions | |
| c. | Economic Development Authority Meeting (EDA) | |
| d. | League of MN Cities Functions | Prior Approval Required |
| e. | Labor Negotiations | Prior Approval Required |
| f. | Employee Interviews | Prior Approval Required |
| g. | Mayor Only: | |
| | 1) School/County Liaison | Mayor may appoint Council members to fulfill his obligations and approve attendance |
| | 2) MN Mayors Association | |
| | 3) Speaking Engagements at Other Civic Org. | |
| | 4) Closing of Property Acquisition | |
| | 5) Fire District Study Group | |
| 2. | Planning Commission: | |
| a. | Chairman | \$25/meeting paid annually |
| b. | Member | \$20/meeting paid annually |
| 3. | Park Commission: | |
| a. | Chairman | \$25/meeting paid annually |
| b. | Member | \$20/meeting paid annually |
| 4. | Economic Development Authority | \$20/meeting paid annually |
| 5. | Upper Rum River Watershed – Resident Appointed by Council | \$20/meeting paid annually |

M. Parks and Recreation.

- | | <u>Resident</u> | <u>Non-Resident</u> |
|---|------------------------|------------------------|
| 1. Concession Stand | \$25 | \$50 |
| 2. Ball Park Use – Outside Organization | \$100/night for season | \$200/night for Season |
| 3. Clean Up Deposit | \$50 - refundable | \$75 - refundable |
| 4. Key Replacement | \$50 | \$50 |
| 5. Football Field | \$25/each | \$35/each |
| 6. Football Youth Program | \$43/week per team | |

2019 Exhibit A

7.	Gazebo Rental	\$50	\$100
8.	Rink Rental for Reserved Time	\$25/hour for after hours rental	\$50/hour for after hours rental
9.	Restroom	\$25	\$50
10.	Shelter	\$25	\$50
11.	Soccer	\$34/week per team	
12.	Soccer Field	\$25/each	\$35/each
13.	Warming House	\$50	\$100
	• <i>St. Francis City Council has the authority to charge an annual fee of \$100 for non-profits.</i> • <i>St. Francis City Council has the authority to waive any fees for non-profits.</i>		

N. Community Center.

1.	Resident	\$30/event
2.	Non-Resident	\$55/event
3.	Damage Deposit	\$150
4.	Late Key Return	\$25 if not returned within 2 business days of event
5.	City Purposes	Free
6.	City Benefit:	
	a. St. Francis Lions/Lioness	Fees will be waived for these uses unless the Council specifically determines that the fees should be imposed
	b. St. Francis Senior Citizens Group	
	c. St. Francis Area Jaycees	
	d. St. Francis Youth Association (4-H, Scouts, Hockey, etc.)	
	e. St. Francis Ambassador Program	
	f. St. Francis Area Chamber of Commerce	
	g. Other Governmental Agencies	
	h. Local Church Organizations	
	i. Local Business/Non-Profit Organizations	Donations will be accepted for use of facility unless Council specifically determines that the fees should be imposed
7.	Priority for Use in Event of Conflict:	
	a. City of St. Francis	Based on earliest request if more than one applicant of the same class seeks conflicting dates
	b. Non-Profit located within City limits	
	c. Residents (individuals or groups)	
	d. Non-Profit located outside City limits	
	e. Non-Residents (individuals or groups)	

2019 Exhibit A

O. Division and Use of Property.

	<u>Fee</u>	<u>Escrow</u>
1. Administrative Subdivision	\$200 \$350	\$1,000
2. Annexation	\$250	\$2,000
3. Appeal	\$200	\$ 250
4. Comprehensive Plan Amendment	\$450	\$2,000
5. Conditional Use Permit	\$350	\$2,000
6. Environmental Review	\$350	\$ 650
7. Excavation/Fill Permit (Admin)	\$100	\$ 250
8. Excavation/Fill Permit (IUP)	\$350	\$2,000
9. Home Occupation (IUP)	\$350	\$2,000
10. Home Occupation (Permitted)	\$50	
11. Interim Use Permit	\$350	\$2,000
12. Minor Subdivision	\$350	\$2,000
13. Ordinance Amendment	\$350	\$1,000
14. Planned Unit Development	\$350	\$2,000
15. Rental Housing Licensing:		
a. Single Family or First Unit	\$50	
Each Additional Unit	\$15/each	
Late Fee Due 1/16	\$50	
Late Fee Due 5/1	\$150	
Conversion Fee	\$100	
Re-inspection Fee	\$25/each unit	
16. Sign Permit Zoning Review (Admin)	\$75	
17. Sign Permit Zoning Review (Full)	\$250	\$ 350
18. Sign Permit Zoning Review (Temporary)	\$25	
19. Rezoning	\$350	\$1,000
20. Site and Building Plan Review (Admin)	\$100	\$ 250
21. Site and Building Plan Review (Full)	\$350	\$ 450
22. Street/Utility Easement Vacation	\$350	\$1,000
23. Subdivision:		
a. Sketch Plan	\$300	\$ 500
b. Preliminary Plat (Rural)	\$400	\$ 400 + \$125/lot
c. Preliminary Plat (Urban)	\$400	\$425 + \$175/lot
d. Final Plat	\$350	\$650
24. Temporary Habitation Permit	\$200	\$5,000
25. Temporary Outdoor Sales Permit/License	\$50	
26. Wetland Replacement Plan Review		
With Plat	\$350	\$ 650
27. Wetland Replacement Plan and		
Excavation	\$350	\$ 650
28. Wetland Delineation	\$1,000 \$350	\$1,000 <u>\$1,000</u>

2019 Exhibit A

- | | | |
|--|--------------------|---------|
| 29. Vacant Building Registration Fee; | | |
| a. First Year | \$125 | |
| b. Second Year Renewal | \$175 | |
| c. Third Year Renewal | \$250 | |
| d. Fourth Year Renewal | \$350 | |
| e. Fifty Year Renewal and Beyond | \$500 | |
| 30. Vacant Building Administration Fee | \$100 | |
| 31. Variance Application | \$350 | \$1,500 |
| 32. Park Dedication | \$2,500/lot | |
| 33. TIF Application/Business Subsidy | \$3,000 | \$3,000 |
| 34. Escrow Admin Fee | \$250 per property | |
- Applicants are responsible for all costs incurred by the City for consultant fees.

P. Building Permits.

Valuation Schedule for Building Permit Fees

Subdivision 1. Building permits.

(a) Fees for building permits include:

- (1) the fee as set forth in the fee schedule in paragraph; and
- (2) the surcharge required by section Minnesota Statutes Section 326B.148.

(b) The total valuation and fee schedule is:

- (1) \$1 to \$500, \$29.50;
- (2) \$501 to \$2,000, \$28 for the first \$500 plus \$3.70 for each additional \$100 or fraction thereof, to and including \$2,000;
- (3) \$2,001 to \$25,000, \$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000;
- (4) \$25,001 to \$50,000, \$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000;
- (5) \$50,001 to \$100,000, \$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000;
- (6) \$100,001 to \$500,000, \$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000;
- (7) \$500,001 to \$1,000,000, \$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000; and
- (8) \$1,000,001 and up, \$6,636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.

2019 Exhibit A

	<u>Fee</u>	<u>Escrow/State Fee</u>
1. Accessory Structures Less than 200 square ft. 200 square ft. and greater	\$0 \$50 By Valuation	Need Zoning Permit
2. Basement Finishes Permit	\$140	**See Below
3. Building Demolition	\$110	**See Below + \$500
4. Building Demolition – Commercial	By Valuation	\$1,000
5. Building Relocation Permit	\$110	Performance Security Required
6. Contractor Verification Fee	\$ 10	
7. Dock Permit	\$ 50	\$100
8. Driveway Permit – <u>New & Replacement</u> <u>Under 75' – length</u> <u>Over 75' – length</u> <u>Over 600' – length</u>	\$ 50 \$100 \$ 350	\$200 (may be \$250) \$500 \$1,000
9. Fence – a. Residential Over –Seven Feet Six in Height b. Residential-Under Six Feet c. Commercial	By Valuation \$50 Zoning Permit By Valuation	**See Below Zoning Permit
10. Fireplace	\$95- \$120	**See Below
11. Fuel Tank Removal	\$95 \$120	**See Below
12. Engineer's Review of Building Permit	\$154	
13. HVAC – Heating Installations HVAC – Air Conditioning	\$95/each \$120 \$55/each \$120	**See Below **See Below
14. Inspections – After Hours	\$70/hour, minimum 2 hours	
15. Investigation Fee	Not to exceed permit fee	
16. Irrigation – <u>Connected to City</u>	\$75 back flow preventer	** See Below
17. Manufactured Home Setup	By Valuation \$100	
18. On-Site Septic: a. Type I – IV b. Type V c. Operating Permit d. <u>Soil Verification</u>	\$275 By cost incurred \$125/year \$120	**See Below **See Below
19. <u>Parking Lot</u>	\$120	\$1,000
20. Planning Review of Building Permit	\$195	
21. Plumbing (includes Water Heater)	\$95 \$120	
22. Pools – Above Ground • Letter must be submitted annually stating that an above ground pool will be placed in the same location each year as per the initial site plan.	\$75	**See Below
23. Pools – In Ground	By Valuation	
24. Re-inspection Fee	Not to exceed \$75/trip	
25. Retaining Wall Over Four Feet	By Valuation	

2019 Exhibit A

26.	Roofing:		
a.	Residential	\$95- \$120	**See Below
b.	Commercial	By Valuation	
27.	Septic System Pumping Verification	\$20	
28.	Siding:		
a.	Residential	\$95	**See Below
b.	Commercial	By Valuation	
29.	Signs	By Valuation	
30.	Solar- Residential	\$120	**See Below
	Commercial	\$120	**See Below
31.	Water Softener Permit <u>& Water Heater</u>		
a.	Residential	\$55- \$120	**See Below
b.	Commercial	By Valuation	
32.	Windows/Doors — Inserts Only	\$95 \$120	**See Below
33.	Commercial Buildings (Plumbing, Mechanical, Fire Alarm, etc.)	By Valuation	

- Anything not listed above will be based on valuation + plan review + State surcharge.
- Permits over 180 days of inactivity are null and void with no refund.
- Permit extension not to exceed ½ permit fee and Building Inspector makes determination.
- No refund on plan review fees; maximum refund is 75% of total fee for permit fees; no refund for State surcharges.

**** STATE SURCHARGE collected in accordance with MN Statutes 326B.148 which is currently \$1 per permit.**

Q. Escrow Deposits

1.	Urban:	
a.	Curb Box and Meter	\$1,500
b.	Final Grading	\$500 - \$1,000
c.	Litter/Debris Cleanup	\$100 - \$300
d.	2" Caliper Tree (new)	\$300
e.	Sod	\$2,000
f.	Seeding/Sprinkler	\$2,000
g.	3" Black Dirt	\$500
h.	Erosion Control in Place	\$300
i.	Street Cleaned	\$200
j.	Driveway Installed	\$1,500
2.	Rural:	
a.	Final Grading	\$500 - \$1,000
b.	Litter/Debris Cleanup	\$100 - \$300
c.	2" Caliper Tree (new)	\$300
d.	Sod/Seeding	\$300 - \$2,000
e.	Erosion Control in Place	\$300
f.	Culvert	\$1,500
g.	Driveway Installed	\$1,500

2019 Exhibit A

R. Utility Fees.

1. Access Charge:
 - a. Sewer Equivalent Connection \$4,284
 - b. Water Equivalent Connection \$3,060
2. Trunk Line Charge:
 - a. Water Trunk Line Availability \$2,956
 - b. Sanitary Sewer Trunk Line Availability \$4,150
3. Tapping and Connection Permits:
 - a. Tapping and Water Connection \$125
 - b. Tapping and Sewer Connection \$125
 - c. Water Connection \$50
 - d. Sewer Connection \$50
4. Meter Deposit:
 - a. $\frac{3}{4}$ " Cost
 - b. 1" and larger Cost + 10%
5. Water Shutoff (7:00 am - 3:30 pm) \$35
6. Water Reconnect (7:00 am - 3:30 pm) \$35
 - *The disconnect and reconnect fee for water shall be waived if a resident leaves for two consecutive months during the time from October to March. This is to promote the idea of shutting off these snowbird residences to reduce the chance for freeze ups and bursting of pipes.*
7. Meter Repair (not removal or Installation) Time and materials with \$50 minimum
8. Curb Stop Locate:
 - a. Summer \$25 minimum
 - b. Winter \$50 minimum
9. Curb Stop Driveway Cover Cost
10. Curb Stop Repair Time and materials with \$50 minimum
11. Curb Stop Box Cost
12. Hydrant and Gate Valve Repair Time and materials with \$50 minimum
13. Hydrant Meter Deposit \$800
14. Non-Response to Tagging Notice \$250/month until resolved
15. Unmetered Use of City Water \$200
16. Irrigation/Wells and Well based irrigations \$20 ~~Plus Sales Tax~~

2019 Exhibit A

S. Water Rates.

08-06-2018 Effective Date

1. Monthly Base Fee \$16.50 / \$19.80
 - a. MN State Test Fee \$.53
2. Charge per 1,000 Gallons Used per Equivalent Connection:
 - a. 0 – 14,999 \$5.10 /\$6.12 equivalent conn
 - b. 15,000 – 29,999 \$5.34 /\$6.42 equivalent conn
 - c. 30,000 – 44,999 \$6.18 /\$7.42 equivalent conn
 - d. 45,000+ \$7.38 /\$8.86 equivalent conn
3. Bulk Water:
 - a. System Access Charge \$50
 - b. Charge per 1,000 Gallons Used \$6.16

T. Sewer Rates.

1. Monthly Base Fee \$17.50 /\$24.50
 2. Charge per 1,000 Gallons Used \$6.86 / \$9.60 equivalent
 3. Sewer Users Only Sewer Base Rate + 6,000 Gallons @ Water Rate
- *Winter residential sewer rates (November through April billings) are based on actual water consumption used for the month billed.*
 - *Summer residential sewer rate (May through October billings) are based on the average of water consumption used for the January, February, and March billings. If the winter water usage average is 3,000 gallons or less, the consumption billed will be the actual usage up to a maximum of 3,000 gallons. Any average usage greater than the 3,000 gallons will be billed actual usage up to the minimum average calculated.*
 - *Note: Consumption amounts are not billed greater than actual usage.*

STARTING IN 01/01/2016

Storm Water Rates \$5.00/month/parcel (\$60 annual)



**CITY COUNCIL
AGENDA REPORT**

Agenda Item #:

9 C

TO: Joe Kohlmann, City Administrator
FROM: Barb Held, City Clerk
SUBJECT: Canvas Election Results
DATE: November 5, 2018

OVERVIEW:

Setting the time and location to hold a Special Meeting to Canvas Election Results of the November 6, 2018.

ACTION TO BE CONSIDERED:

Cities with a General Election must canvass the local race results. Per MN State Statute this must be conducted between the 3rd and 10th day after the General Election. Due to the City being closed on Fridays and Veterans Day holiday on Monday, November 12, 2018. The special meeting will need to be held on November 13, 14 or the 15th. This meeting can be held at city hall. The meeting will consist of adopting a resolution accepting the municipal portion of the election results.

BUDGET IMPLICATION:

None

Attachments: