

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CITY COUNCIL MINUTES
OCTOBER 2, 2017

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 pm by Mayor Steve Feldman.

2. **ROLL CALL**

Members present: Mayor Steve Feldman, Councilmembers, Joe Muehlbauer, Robert Bauer and Rich Skordahl. Jerry Tveit excused.

Also present; Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Anderson), City Planner Ben Gozola (Sambatek), Community Development Director Kate Thunstrom, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Finance Director Darcy Mulvihill, and City Clerk Barb Held.

3. **APPROVAL OF AGENDA**

MOTION BY MUEHLBAUER SECOND SKORDAHL TO APPROVE THE AGENDA AS PRESENTED. Motion carried 4-0.

4. **CONSENT AGENDA**

MOTION BY BAUER SECOND MUEHLBAUER TO APPROVE THE CONSENT AGENDA ITEMS A-J AS FOLLOWS:

- A. City Council Minutes – September 18, 2017
- B. Pay Request No. 26 for \$160,543.00 to Gridor Construction for the WWTF Improvements
- C. Accept the Resignation of William Newstrom from the Fire Department
- D. Accept the Resignation of Brian McDonough from the Fire Department
- E. Payment of Claims \$6,306,551.92 (ACH #211E - 212E \$6,011,776.30 and Check #'s 73123-73194 \$294,775.59)

Motion carried 4-0

5. **MEETING OPEN TO THE PUBLIC**

None

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARINGS**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. Kwik Trip – Public Hearing: Easement Vacation

Council will consider the vacation of a publicly owned drainage and utility easement running through the property at 4020 233rd Avenue NW – PIDs 31-34-24-14-0022 & 31-34-24-14-0023. The vacation will be contingent upon approval of a concurrent request for a conditional use permit to authorize a new motor fueling station, establishment of new easements on the property as needed, and relocation of all existing utilities within the existing easement.

Mayor Feldman opened the public hearing at 6:01 pm to hear public comment.

With no public comments Mayor Feldman closed the public hearing at 6:02 pm.

City Planner Ben Gozola gave an over view of the requirements for Kwik Trip to obtain a conditional use permit. Finding of facts and conditions were discussed.

Dean George, a representative from Kwik Trip stated he felt it will be built potentially in 2019. Once we take ownership of the building and hopefully this fall, the building will come down. One more condition was discuss and agreed upon that this would expire December 2019.

Concern from Kings County Market is where is their storm water area. City Engineer Jochum said it would go towards 234th.

Consensus of the City Council felt this building is a benefit to the City.

Resolution 2017-31: Vacating A drainage and Utility Easement

MOTION BY MUEHLBAUER SECOND BAUER TO ADOPT RESOLUTION 2017-31 A RESOLUTION VACATING A DRAINAGE AND UTILITY EASEMENT. Motion carried 4-0.

Resolution 2017-32: Approving the Conditional Use Permit Site Plan

MOTION BY MUEHLBAUER SECOND SKORDAHL TO ADOPT RESOLUTION 2017-32 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW A MOTOR FUELING STATION ON THE PROPERTY AT 4020 233rd AVENUE NW TO INCLUDE THE 13 FINDING OF FACTS AND THE 13 CONDITIONS ALONG WITH ADDING A 14th CONDITION STATING THIS WOULD EXPIRE DECEMBER 2019. Motion carried 4-0.

- B. Ordinance 233, Second Series - Conveying Surplus Property to Anoka County per terms of Bridge Street Joint Powers Agreement (Second Reading)
MOTION BY SKORDAHL SECOND MUEHLBAUER APPROVING THE SECOND READING OF ORDINANCE 233, SECOND SERIES AUTHORIZING THE CONVEYANCE OF CITY SURPLUS PROPERTY TO ANOKA COUNTY PURSUANT TO BRIDGE STREET JOINT POWERS AGREEMENT.
Roll Call: Yay: Skordahl, Muehlbauer, Feldman and Bauer
Nays: none
Motion carried 4-0.

- C. Ordinance 234, Second Series - Stormwater Ordinance Amendment, Chapter 10 Section 93 (First Reading)
The proposed revisions have been incorporated to satisfy the requirements of the state mandated MS4 Permit. The updates include revisions to the permanent storm water standards. The current ordinance requires infiltration of 0.5 inches of runoff from the impervious surface, while the proposed ordinance required infiltration of 1 inch of run off from the impervious surface (which is required by the state). Other state required provisions, such as infiltration restrictions and prohibitions, have been added as well. Jochum stated also amended was the minimum building elevation requirement. Added was the city engineer may allow deviation from these separations if the applicant submits evidence certified by a licensed geotechnical engineer that a lesser separation can be achieved. Other minor revisions have been added that are necessary for compliance with the City's MS4 permit.

Skordahl said at the planning commission we did have a resident from the rural area speak and wanted to know why they have to pay the stormwater fee. This ordinance does not have an effect on the storm water fee.

MOTION BY BAUER SECOND SKORDAHL APPROVING THE FIRST READING OF ORDINANCE 234, SECOND SERIES – CHAPTER 93 STORMWATER MANAGEMENT – STORMWATER POLLUTION PREVENTION.

Roll Call: Yay: Muehlbauer, Feldman and Bauer, and Skordahl
Nays: none
Motion carried 4 -0.

- D. Assistant Fire Chief Appointment
Fire Chief Dave Schmidt reported that on September 13th the City held interviews for Assistant Fire Chief. Four applications were received for the assistant fire chief position. There were two interview panels; one was a peer panel made up of three fire fighters and the second interview panel was the city administrator and I. After both interviews were conducted Joe Lawrence was the top candidate. The Assistant Fire Chief position pays \$400 per month.

Council liked the idea of the two different interview panels.

MOTION BY MUEHLBAUER SECOND BAUER TO APPOINT JOE LAWRENCE AS THE ASSISTANT FIRE CHIEF AND TO BE PAID \$400 PER MONTH. Motion carried 4-0.

10. **MEETING OPEN TO THE PUBLIC**

None

11. **REPORTS**

A. Councilmember Reports-

Skordahl said on October 17th he has been invited to speak to a cub scouts group.

Bauer stated just a reminder of the St. Francis Fire Department French toast breakfast is on Saturday, October 14th from 8-noon.

Feldman said he is having staff to look at a group health insurance program. My only reason to investigate health insurance you can count on is to retain the people we have and to get good new employees. No intent for a cost cut. To have good health coverage in incentive for new employees.

Riverbank Lane/Kings Hwy work session on the street improvement on Tuesday, October 10th.

Website hopefully online up and running in November.

I would like to commend City Administrator Joe Kohlmann and Community Development Director Kate Thunstrom on their work with Kwik Trip project. Commend you both. Also would like to thank the consultants for their work.

- B. Upcoming Events - Oct 4: Council/Planning Commission – Comp Plan @ 6:00 pm
Oct 9: City Offices Closed in Observance of Columbus Day
Oct 10: Work Session on Riverbank Lane/Kings Hwy St Imp. 6:00 pm
Oct 14: French Toast Breakfast @ Fire Station 8 am - Noon
Oct 14: Free Paper Shredding Event Noon – 2:00 pm
Oct 16: City Council Meeting @ 6:00 pm

12. **ADJOURNMENT**

There being no further business, Mayor Feldman adjourned the regular city council at 6: 28 pm.