

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

OCTOBER 5, 2015

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Pro Tem Tim Brown at 6:00 pm.

2. **Roll Call:** Present were Mayor Pro Tem Tim Brown, Council members Richard Orpen and Rich Skordahl. Steve Kane and Chris McClish excused. Also present were City Planner Nate Sparks (Northwest Associated Consultants), City Attorney Scott Lepak (Barna, Guzy & Steffen), Police Chief Jeff Harapat, Public Works Director Paul Teicher, City Finance Director Darcy Mulvihill, City Administrator Joe Kohlmann, and City Clerk Barb Held.

3. **Adopt Agenda:** MOTION BY ORPEN SECOND SKORDAHL TO ADOPT THE OCTOBER 5, 2015 CITY COUNCIL AGENDA. Motion carried 3-0.

4. **Consent Agenda:** MOTION BY ORPEN SECOND SKORDAHL TO APPROVE THE OCTOBER 5, 2015, CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS: Orpen asked about the quote in regards to the St. Francis Fire Relief. Finance Director stated we have to do this with our audit (financial reporting) because of the new GASB Statement No. 67 & 68 requirement for our Fire Department Relief Association pension plan

- a. City Council Minutes – September 21, 2015
- b. Pay Request No. 1 for \$191,960.55 to North Valley Inc for the Kerry St, 232nd Lane and Ivywood Street Improvement
- c. Approve the 2015-2016 Safety Management Program Contract Renewal with MMUA
- d. Accept the quote from Hildi Inc. for the Actuarial of the St. Francis Fire Relief Pension Fund

e. Acknowledge the Application for Exempt Gambling Permit for Rum River MDHA at Beef O'Bradys 10/13/15

f. Payment of Claims \$475,895.44 (Checks 69662- 69740)

Motion carried 3-0.

5. **Meeting Open to the Public:** Jane Karpe, 24069 Rum River Blvd, I am requesting a stay for the future assessment to be able finish off the exterior of our house. It is not done because we were assessed previously \$4,200 and just recently another \$2,000. With the first assessment our house payment is \$400 more a month. We were hit during the recession and now trying to get back on our feet. We asked that you not assess us the \$2,000 and give us some time to finish our siding.

Steve Feldman, 22766 Poppy Street stated he did talk to City Administrator, Joe Kohlmann. City is looking at purchasing an electronic sign but believes it won't be here until spring. Has the city ever done a traffic count on Poppy Street? I would like to have a count done. Traffic

is students, buses and used as a short cut. I hope that the roundabouts will help along with an electronic speed limit sign. We don't have sidewalks along this street. Can we do a traffic count before we get an electronic sign? The through traffic is the worst from 4 pm to 7 pm.

6. **Petitions, Requests, Applications:**

a. **Northland Securities: Northland Securities:**

General Obligation Bonds, Series 2015A: Resolution 2015-49

General Obligation Temporary Sewer Revenue Bonds, Series 2015B: Res 2015-50

George Eilertson reported at the last City Council meeting I spoke on the two bonds the Kerry Street, 232nd and Ivywood Street Improvement and the Bridge Street Utilities Improvement. The second bond is a temporary bond for the Wastewater Treatment Facility. Happy to report the ratings with Standard and Poor's Investor's Service raised the bond rating from AA- to AA. The average interest rate for the 2015A bonds are 2.77% The average interest rate for the 2015B bonds are .95 – 1.00% The funds will be available to the City, November 2, 2015. MOTION BY SKORDAHL SECOND ORPEN TO ADOPT RESOLUTION 2015-49 AWARDING THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2015A IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$975,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVER; AND PROVIDING FOR THEIR PAYMENT. Motion carried 3-0

MOTION BY ORPEN SECOND SKORDAHL TO ADOPT RESOLUTION 2015-50 AWARDING THE SALE OF GENERAL OBLIGATION TEMPORARY SEWER REVENUE BONDS, SERIES 2015B; IN THE ORIGINAL AGGREGATE PRINCIPAL SPECIFICATIONS: DIRECTING THEIR EXECUTION AND DELIVERY: AND PROVIDING FOR THEIR PAYMENT. Motion carried 3-0.

b. **Kilpela Variance Request: Resolution 2015-51:** Greg and Cheryl Kilpela have made an application for a variance to allow them to exceed the maximum size and number of detached accessory structures. The property is located at 23525 Variolite Street NW and is zoned A2, Rural Estate Agriculture. Their property is a platted lot 9.6 acre in size. The Kilpelas recently received a Conditional Use Permit to operate a home based commercial horse stable business. In the Rural Service Area of the City, properties that are between 5 and 10 acres in size are limited to having two detached accessory structures that may total up to 4000 square feet in area. The applicant is seeking permission via a variance to have three detached accessory buildings that total 5,718 square feet in area. For comparison, parcels larger than 10 acres in the City are limited to 2 buildings that may total up to 5000 square feet in area. The memorandum from City Planner, Nate Sparks states the property owner built several additions on to their structure illegally which lead to this condition. Sparks also outlines the timeframe of the buildings on what was permitted and what was not. Sparks noted the criteria required by ordinance that needs to be met when considering a variance. Skordahl reported the Planning Commission voted 5-0 to recommend denial of the application citing the applicants request did not meet the variance criteria. MOTION BY SKORDAHL SECOND ORPEN TO ADOPT RESOLUTION 2015-51 A RESOLUTION DENYING A VARIANCE FROM THE SIZE AND NUMBER OF ACCESSARY BUILDING REQUIREMENTS FOR GREGG AND CHERYL KILPELA AT 23525 VARIOLITE STREET NW. Motion carried 3-0.

c. **Patriot Lanes Dance Permit: 2016 Pioneer Days:** Orpen asked do the police officers get additional pay for attending these types of events. Chief Harapat stated yes they do and currently the ordinance reads we need to be at this location for an outdoor dance. City Clerk Barb Held stated we are currently researching what surrounding communities do in regards to times and how security is handled. This will be coming to the council in the near future. MOTION BY BROWN SECOND SKORDAHL APPROVING THE DANCE PERMIT WITH NOTIFICATION THAT THE REQUIREMENTS MAY CHANGE. Motion carried 3-0.

7. **Ordinances & Resolution:**

a. **Resolution 2015-52: Requesting Anoka County HRA Funds for a YMCA Market Study:** MOTION BY ORPEN SECOND SKORDAHL TO ADOPT RESOLUTION 2015-52 A RESOLUTION REQUESTING ANOKA COUNTY HRA FUNDS FOR A YMCA MARKET STUDY. Motion carried 3-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney: Data Practices Procedures: Resolution 2015-53: Because of recent changes of the MN Data Practices Act we need to update to comply.** MOTION BY SKORDAHL SECOND ORPEN TO ADOPT RESOLUTION 2015-53 A RESOLUTION ADOPTING THE CITY OF ST. FRANCIS DATA PRACTICES PROCEDURES POLICY. Motion carried 3-0.

c. **Staff:**

Bldg. Official:

Fire Dept.:

Public Works: Authorization to Replace the mower deck for the Belos: Public Works Director asked if there were any questions from the City Council in regards to the agenda report he wrote. Brown asked what is the life expectancy of this mower. Teicher said about 15 years. MOTION BY BROWN SECOND SKORDAHL AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO REPLACE THE MOWER DECK FOR THE BELOS. Motion carried 3-0.

Liquor Store:

Police Dept: Speed Alert 18 Message Sign: Police Chief stated about 15 years ago the City purchased an electronic speed limit sign. The ability to gather to information from the sign was not reliable and very heavy. We went back to the same company. Mr. Feldman is correct the traffic has increased on Poppy Street but it also heavy on Bridge Street, Arrowhead Street, Rum River Blvd and more. Speed Studies are not the answer. This machine collects a lot of different types of data. The speed, traffic counts and can also be a message board. We will now be able to collect that data and will be able to view it on our computers. In regards to the through traffic along Poppy Street, if I were a commuter I would go down Poppy Street to get to a signal light instead of the stop sign on County Road 9 too. It is hard to judge traffic speed from the side of the road. With this machine, you can also put messages on it from our office. Uses are not just for the speed and traffic count. I did forget to put in an extra set of batteries in my agenda report for you along with sales tax. Cost is approximately \$7,300. Brown asked how easy is it to move around. This devise is much easier than the previous one.

These signs are a great tool and unfortunately, some people do take out their frustrations on them. Harapat said we would have insurance coverage on this equipment. Brown asked when could we expect this. Harapat stated if approved I will order it tomorrow. Brown said how are we going to pay for it. Kohlmann said possibly Capital Equipment Fund. Skordahl asked if other communities use them. Harapat said yes. Skordahl said is there a way to budget for a tool like this every six or seven years. Harapat said during budget time it would be wise to start including a device like this in the budget. MOTION BY BROWN SECOND ORPEN TO PURCHASE A SPEED ALET 18 MESSAGE SIGN. Motion carried 3-0.

Just a quick note, Harapat stated the State Patrol now has a substation in our office. We give them office space that is shared with our police reserves.

City Administrator:

9. **Reports from Council Members:** Brown stated Sgt. Rehling Benefit was well attended. Last night I was at the fire department meeting. They have a number of events coming up. French Toast Breakfast, new truck should be here Wednesday, recent graduates from the Fire Fighter Academy. Very nice to see the dental office support our police and firefighters with the sign in front of their business.

Skordahl also stated he was quite impressed how well the benefit for Sgt. Rehling was attended. Great to see a small community come together.

Orpen too said the benefit was a great turn out.

10. **Report from Mayor:**

11. **Old Business:**

12. **New Business:**

13. **Adjournment:** MOTION BY ORPEN SECOND SKORDAHL TO ADJOURN THE CITY COUNCIL MEETING AT 6:47 pm. Motion carried 3-0.

Barbara I. Held, City Clerk