

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Monday November 5, 2018

4111 Ambassador Blvd NW  
ISD #15 Central Service Center

5:00pm

1. Call to order: EDA called to order at 5:00pm  
By President Mike Rodger
2. Roll Call  
Present: Sarah Udvig, Mike Rodger, Joe Muehlbauer, Brenda Pavelich-Beck, Robert Bauer  
Also Present: City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Dave Schaps BGS  
Absent: none
3. Approve Minutes of October 18, 2018  
Correction on individual adjourning meeting.  
Motion: Joe Muehlbauer  
Second: Sarah Udvig  
Motion Carried: (5-0)
4. Approval of the Agenda  
Motion to change wording on agenda from "selection" to "review of selected contractor"  
Motion: Joe Muehlbauer  
Second: Rob Bauer  
Motion Carried: (5-0)
5. Old Business
  - A. Review of selected contractor for 3765 Bridge Street Demolition
    - Kate reviewed bid results and outcome of last meeting.
    - Mike discussed his research on the contractors and the decision to choose Nitti.

- Group discussed the budget, definition of responsible contractor, description in language of the RFP.
- Sarah discussed her research on the contractors, expressing concerns due to the location of streets and school district buildings.

Group had two options on the table:

1. Motion to repeal selected contractor
2. If no change, no motion is required

No motion was made, decision stands as approved at the 10/18/18 meeting.

6. Other Reports:

- Mike discussed the EDA handbook and presented it to the group. Discussion continued in regards to the group needing to look further into the handbook, does not feel it is doing enough.
- Discussion of scheduling a monthly meeting was addressed, ability to cancel if no items were on the agenda. Group to formulate a plan going forward.

7. Motion to Adjourn: Brenda Pavelich-Beck  
Second: Rob Bauer  
To Adjourn @ 5:52pm

Submitted by.

Kate Thunstrom, EDA Executive Director

Approved