

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

JANUARY 17, 2017

1. **Call to Order** The EDA meeting was called to order at 5:03 pm.
2. **Roll Call**
Members present Brenda Pavelich-Beck, Joe Muehlbauer, and Robert Bauer. Also present City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, and City Clerk Barb Held. Sarah Udvig and Mike Rodger have submitted their names for the EDA Commission but have not been appointed by the City Council as of 5:00 pm this evening.
3. **Approve Minutes of August 29, 2016**
Motion by Muehlbauer second Bauer to approve the August 29, 2016 Economic Development Authority Minutes. Motion carried 3-0.
4. **Adopt Agenda**
Motion by Muehlbauer second Bauer to adopt the January 17, 2017 EDA Agenda. Motion carried 3-0.
5. **Public Hearings/New Business**
 - A. **Appointment of Officers**
 1. President
 2. Vice President
 3. President Pro Tem
 4. Secretary
 5. Treasurer
 6. Executive Director

City Administrator Joe Kohlmann stated two EDA applications are on the City Council agenda this evening for consideration. It was recommended to appoint an interim president or president pro tem this evening and wait for a full commission to complete the appointments of officers.

Motion by Bauer second Pavelich-Beck to appoint Joe Muehlbauer as the interim President Pro-Tem and delay the rest of the appointments until the next EDA meeting. Motion carried 3-0.

B. **LeGen Companies: Senior Health Care Facility-Walker Methodist:
Request for Consideration of a Business Subsidy –**

Community Development Director Kate Thunstrom stated the Business Subsidy and TIF Subsidy Policies were both included in your packet. The City received an application from LeGen Companies for Tax Increment Financing. This type of assistance is defined by State Statute as a Business subsidy and must meet our policy requirements. LeGen has submitted the necessary documentation to meet the Business subsidy application requirements. They have outlined within the application information regarding job creation, wages and estimated sources of funding. Based on the receipt of the application, the Council called for a Public Hearing on February 6, 2017. At that time Northland Securities will provide the necessary information to meet State Statute for the creation of a TIF Housing District.

Discussion was held on the length of the subsidy, job creation, water/sewer connections how and if TIF could affect the residents.

Motion by Muehlbauer second Pavelich-Beck recommending to move the application on to the City Council and to hold a Public Hearing on the TIF Plan during the February 6, 2017 City Council meeting. Motion carried 3-0.

C. Annual Report – Kohlmann presented the 2016 Annual Report. This report will be forwarded on to the City Council.

6. **Accounts Payable - None**

7. **Adjournment**

Motion by Bauer second Pavelich-Beck to adjourn the EDA meeting at 5:22 pm.

Barbara I. Held, City Clerk