

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
PLANNING COMMISSION MINUTES
June 16, 2021**

1. **Call to Order:** The Planning Commission meeting was called to order at 7:00 pm by Chairwomen Fairbanks virtually through Zoom
2. **Roll Call:** Present were Todd Gardner, Alan Lauermann, Liz Fairbanks, Dustin Pavek and Tara Kelly. Absent: Deborah Humann and Colleen Sievert

Others in attendance: Kate Thunstrom- Community Development Director, Kevin Robinson - City Council, Beth Richmond – City Planner, Sarah Udvig – City Council

3. **Adopt Agenda:** Motion by Gardner, second by Kelly to approve the agenda. Motion carried 5-0.
4. **Approve Minutes:** Motion by Pavek, second by Kelly to approve the May 19, 2021 minutes. Motion carried 5-0.
5. **Public Comment:** none received
6. **Public Hearing:**
 - a. Variance, Administrative Adjustment 23008 Navajo St NW
Richmond reviewed the Staff report.
Commission identified as long as there was access to all properties they were not against the split or variance requested.
PH Opened at 7:15pm
PH Closed at 7:15pm with no comments received

Motion to recommend approval of the lot frontage variance at 23008 Navajo Street NW with conditions and findings of fact as recommended by staff by Pavek, 2nd by Lauermann. 5-0 motion passed.
7. **Planning Commission Discussion**
 - a. Next meeting in person
 - b. Welcome to our new Commissioner Alan Lauermann who replaced Joe Kollodge
 - c. Kelly updated the group on Night to Unite and the Circus event
8. **Adjournment:** Motion by Gardner, second by Kelly to adjourn. Motion carried 5-0. Meeting adjourned at 7:21 pm.

Website Link to Packets and Minutes for the Planning Commission:

<https://www.stfrancismn.org/meetings>

Recorded by: Kate Thunstrom

DATE APPROVED: July 21, 2021