



City Council Regular Meeting

3750 Bridge St NW, St. Francis, MN 55070

Monday, August 17, 2026 at 6:00 PM

AGENDA

- 1. Call to Order / Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Consent Agenda**
 - A. City Council Minutes - August 3, 2026
 - B. Bluffs of Rum River Approval Extension
Resolution 2026-29 Bluffs of Rum River Approval Extension
 - C. Police Department Abandoned Property
Resolution 2026-30 declaring surplus property and authorizing the sale
 - D. Bill List
- 5. Meeting Open to the Public**
- 6. Special Business**
 - A. Alexandra House Presentation
- 7. Public Hearing**
- 8. Old Business**
 - A. Ordinance Amendment - Section 3 Traffic, Second Reading
Ordinance 359 amending chapter 7, section 3 "traffic" of the city code
- 9. New Business**
 - A. Discuss Meeting Open to the Public
 - B. South 47 Retail Site Plan
Resolution 2026-31 approving the site plan for the St. Francis Strip Mall

C. Anoka County Sheriff's Office Safe County Pilot Project

10. Meeting Open to the Public

11. City Administrator Report

12. Department Reports

13. Council Member Reports

14. Upcoming Events

August 19 - Farmers Market - 3:00 pm - 7:00 pm
August 19 - Planning Commission Meeting - CANCELLED
August 22 - Recycle Event - 8:00 am - 12:00 pm at PW
August 25 - Rum River Fire Board Meeting - 5:00 pm
August 26 - Farmers Market - 3:00 pm - 7:00 pm
August 27 - Cone with a Cop - 4:00 pm - 6:00 pm at Dairy Queen
September 07 - City Offices Closed in Observance of Labor Day
September 08 - City Council Meeting - 6:00 pm

15. Adjournment

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
St. Francis City Hall 3750 Bridge Street NW
August 3, 2026
6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

2. ROLL CALL

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, Finance Director Natalie Santillo, Liquor Store Manager Joe Pfeifer, and City Attorney Scott Lepak.

3. APPROVAL OF AGENDA

MOTION BY: ROBINSON SECOND: UDVIG APPROVING THE REGULAR CITY COUNCIL AGENDA

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

4. CONSENT AGENDA

- A. City Council Minutes, July 20, 2026
- B. Authorization Not to Waive Statutory Liability Limits
- C. Rental License Approvals
- D. Payment of Claims

MOTION BY: FAANES SECOND: MUEHLBAUER APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA

A roll call vote was performed:

Mayor Vogel	aye
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Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

5. MEETING OPEN TO THE PUBLIC

Derek Lind from Anoka County Election Integrity Team addressed the Council regarding EAC certification of voting machine tabulators. Vogel expressed appreciation and inquired about action items. Robinson asked a clarifying question. Lind recommended the Council contact the County regarding voting machine certification.

Tina Carroll inquired about the website comment submission process. Deputy Administrator-City Clerk Jenni Wida explained that submitted comments are forwarded to the appropriate recipients.

Mike Powell raised questions regarding an EDA property transaction. Vogel acknowledged the questions as valid and asked staff about obtaining written responses. City Administrator Kate Thunstrom clarified that the project was funded through Liquor Fund reserves totaling \$225,000 for acquisition, demolition, pre-testing and cleanup, with \$26,000 from a separate fund for tree removal. Robinson posed clarifying questions.

Nolan Walters addressed the City's disconnection of power to a lift station serving his property, resulting in sewage backup. Vogel offered staff the opportunity to respond. Deputy Public Works Director Paul Carpenter explained the City's position that the lift station is not city property. A city attorney stated the City made reasonable efforts to notify the resident before disconnection. Vogel indicated the matter requires further discussion and suggested Walters submit details in writing.

6. SPECIAL BUSINESS

A. Update on Low Dose Hemp Derived THC Products

Liquor Store Manager Joe Pfeifer introduced Michael Maxwell from Looner Beverage Global Distribution regarding low-dose hemp-derived THC products. Maxwell noted that federal law would ban these products effective November 12th despite Minnesota state law protecting them. He identified Senator John Thune and Senator Chuck Grassley as key contacts for legislative advocacy.

Pfeifer reported THC product sales totaled \$122,000 last year and are projected to reach \$140,000 this year. Udvig emphasized the importance of this revenue. Robinson asked whether the Council should issue an official letter to legislators. Vogel expressed opposition to official city action. Muehlbauer and Faanes preferred personal outreach by individual council members. Udvig advocated for unified city action. The Council determined that individual members would contact legislators personally.

7. PUBLIC HEARINGS - NONE**8. OLD BUSINESS****A. Waiver of Municipal Consent, SP 0206-91 TH47 Reconstruction Project****Resolution 2026-28 to Waive Municipal Consent with Good Faith Cost Estimate**

City Administrator Kate Thunstrom presented the Highway 47 reconstruction project, which includes intersection improvements, lane reduction between Cree and 233rd, and full pavement replacement. The projected costs are approximately \$15,000,000, with Anoka County sharing \$283,000 and Saint Francis sharing \$377,000, including a 20 percent contingency. Thunstrom explained the waiver of municipal consent process and noted the MnDOT project page for resident updates. Robinson requested the MnDOT page be promoted on the city website. Muehlbauer thanked Thunstrom for her work.

MOTION BY: FAANES SECOND: ROBINSON ADOPTING RESOLUTION 2026-28 WAIVING MUNICIPAL CONSENT WITH GOOD FAITH COST ESTIMATE

A roll call vote was performed:

Mayor Vogel aye
Councilmember Robinson aye
Councilmember Udvig aye
Councilmember Faanes aye
Councilmember Muehlbauer aye

Motion carries: 5-0

9. NEW BUSINESS**A. Request for Qualifications and Proposal for Legal Services - Civil and/or Prosecution**

City Administrator Kate Thunstrom explained that the city received notice that Barna, Guzy & Steffen is discontinuing municipal legal services as of October 17th. The RFP will seek civil and/or prosecution legal services. City Attorney Scott Lepak addressed the Council, noting that his firm has served as city attorney since the early 1990s and announced his retirement after 40 years with the firm. Council members thanked Lepak for his service. Vogel noted the city may hire one, two, or three firms depending on civil, prosecution, and labor law needs.

MOTION BY: MUEHLBAUER SECOND: FAANES APPROVING THE REQUEST FOR QUALIFICATIONS AND PROPOSAL FOR LEGAL SERVICES

A roll call vote was performed:

Mayor Vogel aye
Councilmember Faanes aye

Councilmember Udvig aye
Councilmember Robinson aye
Councilmember Muehlbauer aye

Motion carries: 5-0

B. Ordinance Amendment, Section 3 Traffic, First Reading

Ordinance 359 Amending Chapter 7, Section 3, Traffic of the City Code

City Administrator Kate Thunstrom introduced the ordinance amendment addressing recreational vehicles, including e-bikes, e-scooters, and other micromobility devices. She noted the police department and legal team had made corrections to address state law shortcomings and updated definitions in alphabetical order. The First Reading is scheduled tonight, with a Second Reading at the next meeting in August, followed by police department education initiatives.

Robinson supported the ordinance, noting it addresses safety concerns with young riders. Udvig agreed on the safety and education necessity. Faanes clarified the scope with Police Chief Todd Schwieger, who explained the ordinance covers electric vehicles, scooters, and e-bikes. Schwieger noted that enforcement has been occurring through education without citations, and the ordinance focuses on sidewalk and trail use while requiring helmets for riders under 18. Muehlbauer acknowledged the need for the regulations. Robinson asked whether the ordinance would modify next year's bike rodeo. Schwieger indicated potential for special categories. Vogel remarked that the ordinance addresses technology advancing faster than legal frameworks and supports the educational component.

MOTION BY: UDVIG SECOND: ROBINSON APPROVING FIRST READING OF ORDINANCE 359 AMENDING CHAPTER 7, SECTION 3, TRAFFIC OF THE CITY CODE

A roll call vote was performed:

Mayor Vogel aye
Councilmember Muehlbauer aye
Councilmember Faanes aye
Councilmember Udvig aye
Councilmember Robinson aye

Motion carries: 5-0

10. MEETING OPEN TO THE PUBLIC

Tina Carroll inquired about the THC product profit margin and expressed frustration with the Council's email communication preference for resident questions. Liquor Store Manager Joe Pfeifer noted that THC products generate approximately 40 percent gross profit. Carroll requested the Council table items for future discussion rather than requiring written communication, noting that agenda release timelines

make it difficult for residents to research and submit questions before the next meeting.

Wendell Gordon expressed similar concerns about email communication, stating he does not use computers. Gordon also questioned the municipal liquor store's profitability.

Mike Roger addressed an online post containing insinuated violence directed toward him. Roger stated he withdrew his campaign signs and would no longer conduct door-to-door canvassing due to the incident. He expressed concern about the lack of open dialogue in the community.

Mayor Vogel thanked each speaker. Seeing no additional speakers, Vogel moved the meeting to the City Administrator Report.

11. CITY ADMINISTRATOR REPORT

City Administrator Kate Thunstrom reported that she will be absent from the next meeting, with Deputy Administrator-City Clerk Jenni Wida serving as interim. Thunstrom noted that National Night Out is tomorrow and encouraged Council and community attendance, indicating that City staff will be present. She reported that various city projects continue to progress forward.

Mayor Vogel asked Police Chief Todd Schwieger about National Night Out hours. Schwieger stated the event runs from 5:00 to 7:00 p.m. Vogel thanked Schwieger and asked if there were any additional questions for Thunstrom. Seeing none, Vogel moved the meeting to Council Member Reports, beginning with Muehlbauer.

12. COUNCIL MEMBER REPORTS

The Council shared the meetings and events they attended in the past few weeks, as well as highlighting upcoming events.

Muehlbauer reported that he spoke with Police Chief Schwieger about the budget and had no additional reports.

Faanes had nothing to report.

Udvig reported attending the Farmer's Market several times and noted strong vendor participation and community turnout. Udvig encouraged residents to visit the Farmer's Market.

Robinson reported attending a local government officials meeting with City Administrator Thunstrom, where the Sheriff conducted a 40-minute informative presentation. Robinson noted that the Sheriff discussed Flock cameras, clarifying that they are license plate readers only with no federal access or facial recognition capabilities. Robinson announced that the Sheriff will present at the City Council meeting scheduled for August 17th. Robinson also reported meeting with a county

commissioner candidate who covers a portion of the City. Robinson noted that a representative from Alexandria House, who was invited by Police Chief Schwieger, will present to the Council. Robinson referenced a \$2,500 donation made in 2022 to Alexandria House and emphasized the importance of supporting services that residents utilize.

Mayor Vogel reported speaking with Police Chief Schwieger about the Rum River District proposed budget, which continues to be developed with Finance Director Natalie Santillo. Vogel expressed hope to see residents at National Night Out tomorrow.

Muehlbauer added that he encourages residents to contact City staff directly or visit City Hall, noting that appointments are preferable due to staff schedules but that staff is available to speak with citizens.

Mayor Vogel remarked that Council members are often unable to provide detailed answers to resident questions. Vogel encouraged residents to contact department heads directly rather than Council members, noting that department heads have more detailed expertise on particular issues. Vogel stated that staff is willing to make appointments with residents to discuss concerns.

13. UPCOMING EVENTS

August 05 - Farmers Market - 3:00 pm - 7:00 pm
August 12 - Farmers Market - 3:00 pm - 7:00 pm
August 13 - Stay Home Safe for Kids - 4:00 - 6:00 at PD
August 17 - City Council Meeting - 6:00 pm
August 19 - Farmers Market - 3:00 pm - 7:00 pm
August 19 - Planning Commission Meeting - CANCELLED
August 22 - Recycle Event - 8:00 am - 12:00 pm at PW
August 25 - Rum River Fire Board Meeting - 5:00 pm
August 26 - Farmers Market - 3:00 pm - 7:00 pm
August 27 - Cone with a Cop - 4:00 pm - 6:00 pm at Dairy Queen

14. ADJOURNMENT

MOTION BY: UDVIG SECOND: FAANES TO ADJOURN THE MEETING.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

There being no further business, Mayor Vogel adjourned the regular City Council at 7:30 p.m.

Jennifer Wida, City Clerk

DRAFT



City Council Agenda Report

TO: Jodie Steffes, Community Development Director
FROM: Beth Richmond, City Planner
SUBJECT: Bluffs of Rum River Approval Extension
DATE: August 17, 2026
APPLICANT: Dwight Wirz
LOCATION: 23925 St. Francis Blvd NW
COMP PLAN: Medium Density Residential, Commercial, Park
ZONING: Bluffs of Rum River PUD

OVERVIEW:

On August 4, 2025, the City Council approved a preliminary plat amendment and CUP for the construction of a public road for The Bluffs of Rum River development. "The Bluffs" development is planned for 291 residential lots located on 67 acres adjacent to the west bank of the Rum River. The current deadline to submit a final plat and record all associated approvals is August 4, 2026.

On August 4, 2026, the applicant submitted a written request to extend the timeline to submit a final plat and record the associated CUP to allow the property owner time to find a new developer for the site. Staff supports the extension request to establish the new deadline for final plat submittal as August 4, 2027.

ACTION TO BE CONSIDERED:

Staff recommends approval of the extension request and has prepared a draft extension resolution for the Council's consideration.

Suggested Motion:

1. Move to adopt Resolution 2026-29 to extend the final plat submittal deadline for The Bluffs of Rum River for one year to August 4, 2027.

BUDGET IMPLICATION:

N/A

Attachments:

1. Bluffs at Rum River Extension Resolution 2026-29

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION NO. 2026-29

**A RESOLUTION EXTENDING THE FINAL PLAT SUBMITTAL DEADLINE FOR
THE BLUFFS AT RUM RIVER DEVELOPMENT**

WHEREAS, on August 4, 2025, the City of St. Francis passed Resolution No. 2025-40, approving a preliminary plat amendment and PUD plans for The Bluffs at Rum River; and

WHEREAS, an associated Conditional Use Permit for the construction of public roads within The Bluffs of Rum River PUD was also approved on August 4, 2025 by Resolution 2025-41; and

WHEREAS, City Code Section 11-36-01 requires the submittal of a final plat no later than one year after the date of approval of the preliminary plat unless an extension is requested; and

WHEREAS, the developer made a written request for an extension of the final plat submittal deadline on August 4, 2026; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Francis, Minnesota, that:

1. The extension granted by this Resolution shall expire on August 4, 2027, unless the applicant submits a final plat within the deadline or submits another extension request in writing. In the event that a final plat has not been submitted by August 4, 2027 and no extension has been requested, all approvals granted herein shall be voided and it will be necessary for the Developer to file a new preliminary plat application.
2. Related approval granted for the associated Conditional Use Permit for the construction of public roads is also extended to coincide with the new deadline for final plat submittal.

PASSED AND ADOPTED by the City Council of the City of St. Francis, Minnesota this 17th day of August, 2026.

Mark Vogel, Mayor

Attest: Jennifer Wida, City Clerk

Dated

This Instrument Drafted By:

HKGi
800 Washington Ave N, Suite 207
Minneapolis, MN 55401



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Police Department Abandoned Property
DATE: August 17, 2026

OVERVIEW:

On April 26th, 2026, a resident reported that they had located a compound miter saw abandoned on their property, and it was unknown who the saw belonged to. The property was checked multiple times in NCIC and continues to come back clear and not stolen. The police department has made attempts to locate the owner, including posting the item on social media, but attempts have been unsuccessful. The required 60 days to hold the property per city code and 90 days per department policy have elapsed, and the property is now considered abandoned.

ACTION TO BE CONSIDERED:

To approve Resolution 2026-30 which declares a Delta 10" compound miter saw, serial number K9949 related to St. Francis Police case number 26092491 as abandoned property.

The Police Department will use the online bidding service of Municibid to sell and dispose of the property. St. Francis city code 8-7-2 (C) authorizes the City to sell abandoned property to the highest bidder at public auction or in the manner directed by Council.

BUDGET IMPLICATION:

Work performed in the preparation and selling of abandoned property will be conducted during normal working hours. Funds collected from the sale of the property will be placed into the City of St. Francis General Fund.

Attachments:

1. Resolution 2026-30 Declaring Surplus Property of Forfeiture Vehicle

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2026-30

**A RESOLUTION DECLARING ABANDONED AND SURPLUS
PROPERTY AND AUTHORIZING THE DISPOSAL
OF SAID PROPERTY**

WHEREAS, Section 8-7-2 (C) of the St. Francis City Code entitled “Disposal of Excess Property” outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-2 (C), the City has identified property owned by the City that is no longer needed for municipal service; and

WHEREAS, by the City Council of the City of St. Francis that the following property is hereby classified as surplus property, with the approximate value said property assigned as follows:

Surplus Property: (Forfeiture Vehicles)

Estimated Value

- 1) Delta 10” compound miter saw
serial number K9949

Highest bidder on Auction/Ebid

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY OF AUGUST 2026.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Danielle Robertson, Office Assistant
Natalie Santillo, Finance Director
SUBJECT: Bill List
DATE: August 17, 2026

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$115,956.21 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Direct Transfers – \$881,925.20

Manual Checks- N/A

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

1. 08-17-2026 Packet List \$105,756.21
2. 08-17-2026 Escrows-\$10,200.00
3. 08-17-2026 ACH Payments July 2026-\$881,925.20

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 15 - AIRGAS NORTH CENTRAL							
5526191665							
00046242	AIRGAS NORTH CENTRAL	07/31/2026		157.98	157.98	Open	N
	CYLINDER RENTALS	DROBERTSON					08/17/2026
	101-43100-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	101-43210-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	101-45200-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	601-49440-40217	OTHER OPERATING SUPPLIES		31.60		1.00	31.60
	602-49490-40217	OTHER OPERATING SUPPLIES		31.58		1.00	31.58
Total Vendor 15 - AIRGAS NORTH CENTRAL				157.98	157.98		
Vendor UB-REFUND - ALEXIS RUSH							
.08072026							
00046202	ALEXIS RUSH	08/07/2026		51.75	51.75	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		51.75		1.00	51.75
Total Vendor UB-REFUND - ALEXIS RUSH				51.75	51.75		
Vendor CD-REFUND - ALL STATE COMPANIES							
08/10/2026							
00046216	ALL STATE COMPANIES	08/09/2026	08/17/2026	500.00	500.00	Open	N
	Check Request For Escrow: E2026-0036	NSANTILLO					08/17/2026
	803-00000-20200	E2026-0036 - P2026-00291		500.00		1.00	500.00
Total Vendor CD-REFUND - ALL STATE COMPANIES				500.00	500.00		
Vendor UB-REFUND - ANDY REVERING							
.08072026							
00046201	ANDY REVERING	08/07/2026		121.28	121.28	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		121.28		1.00	121.28
Total Vendor UB-REFUND - ANDY REVERING				121.28	121.28		
Vendor 6364 - ARTISAN BEER COMPANY							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 6364 - ARTISAN BEER COMPANY							
3878787							
00046211	ARTISAN BEER COMPANY	08/06/2026		520.00	520.00	Open	N
	THC	CBUSKEY					08/07/2026
	609-49751-40257	THC		520.00		1.00	520.00
Total Vendor 6364 - ARTISAN BEER COMPANY				520.00	520.00		
Vendor 53 - BELLBOY CORPORATION BAR SUPPLY							
0212178600							
00046177	BELLBOY CORPORATION BAR SUPPLY	08/04/2026		1,648.45	1,648.45	Open	N
	LIQUOR	CBUSKEY					08/04/2026
	609-49751-40206	FREIGHT		18.15		1.00	18.15
	609-49751-40251	LIQUOR		1,630.30		1.00	1,630.30
0111472000							
00046178	BELLBOY CORPORATION BAR SUPPLY	08/04/2026		234.17	234.17	Open	N
	MISC/OPERATING	CBUSKEY					08/04/2026
	609-49751-40206	FREIGHT		1.07		1.00	1.07
	609-49750-40210	OPERATING SUPPLIES		131.10		1.00	131.10
	609-49751-40254	MISCELLANEOUS MERCHANDISE		102.00		1.00	102.00
Total Vendor 53 - BELLBOY CORPORATION BAR SUPPLY				1,882.62	1,882.62		
Vendor 7244 - BREAKTHRU BEVERAGE							
414722956							
00046183	BREAKTHRU BEVERAGE	08/06/2026		(4.58)	(4.58)	Open	N
	MISC	CBUSKEY					08/06/2026
	609-49751-40206	FREIGHT		(0.24)		1.00	(0.24)
	609-49751-40254	MISCELLANEOUS MERCHANDISE		(4.34)		1.00	(4.34)
414741641							
00046184	BREAKTHRU BEVERAGE	08/05/2026		(4.58)	(4.58)	Open	N
	MISC	CBUSKEY					08/06/2026
	609-49751-40206	FREIGHT		(0.24)		1.00	(0.24)
	609-49751-40254	MISCELLANEOUS MERCHANDISE		(4.34)		1.00	(4.34)
414722955							
00046185	BREAKTHRU BEVERAGE	08/06/2026		(8.79)	(8.79)	Open	N
	WINE	CBUSKEY					08/06/2026
	609-49751-40206	FREIGHT		(0.12)		1.00	(0.12)
	609-49751-40253	WINE		(8.67)		1.00	(8.67)

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 7244 - BREAKTHRU BEVERAGE							
414466021							
00046186	BREAKTHRU BEVERAGE	08/06/2026		(17.24)	(17.24)	open	N
	LIQUOR	CBUSKEY					08/06/2026
	609-49751-40206	FREIGHT		(0.24)		1.00	(0.24)
	609-49751-40251	LIQUOR		(17.00)		1.00	(17.00)
128290494							
00046214	BREAKTHRU BEVERAGE	08/09/2026		760.96	760.96	open	N
	LIQUOR	CBUSKEY					08/09/2026
	609-49751-40206	FREIGHT		15.95		1.00	15.95
	609-49751-40251	LIQUOR		745.01		1.00	745.01
Total Vendor 7244 - BREAKTHRU BEVERAGE				725.77	725.77		
Vendor 10336 - BSA TROOP 511							
STREETS/PARKS 2							
00046251	BSA TROOP 511	05/30/2026		500.00	500.00	Open	N
	PIONEER DAYS EVENT	DROBERTSON					08/17/2026
	101-43210-40439	RECYCLING DAYS		500.00		1.00	500.00
Total Vendor 10336 - BSA TROOP 511				500.00	500.00		
Vendor 7779 - CAPITOL BEVERAGE SALES, L.P							
3331285							
00046222	CAPITOL BEVERAGE SALES, L.P	08/10/2026		1,372.50	1,372.50	open	N
	BEER/LIQUOR/THC	CBUSKEY					08/10/2026
	609-49751-40251	LIQUOR		235.00		1.00	235.00
	609-49751-40252	BEER		858.80		1.00	858.80
	609-49751-40257	THC		278.70		1.00	278.70
Total Vendor 7779 - CAPITOL BEVERAGE SALES, L.P				1,372.50	1,372.50		
Vendor UB-REFUND - CATRINA CHAMBLISS							
.08072026							
00046196	CATRINA CHAMBLISS	08/07/2026		27.62	27.62	open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		27.62		1.00	27.62
Total Vendor UB-REFUND - CATRINA CHAMBLISS				27.62	27.62		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 10842 - COLETTE BULERA							
2026_02							
00046168	COLETTE BULERA	08/03/2026		268.49	268.49	Open	N
	NOTE CARDS & BUSINESS ENVELOPES	DROBERTSON					08/17/2026
	101-42110-40200	OFFICE SUPPLIES		268.49		1.00	268.49
Total Vendor 10842 - COLETTE BULERA				268.49	268.49		
Vendor 4448 - CORPORATE CONNECTION							
69823							
00046181	CORPORATE CONNECTION	08/03/2026		157.00	157.00	Open	N
	UNIFORMS - ADMIN	NSANTILLO					08/17/2026
	101-41400-40437	UNIFORMS		157.00		1.00	157.00
69871							
00046207	CORPORATE CONNECTION	08/06/2026		13.85	13.85	Open	N
	SHIPPING & HANDLING	DROBERTSON					08/17/2026
	101-41910-40437	UNIFORMS		13.85		1.00	13.85
Total Vendor 4448 - CORPORATE CONNECTION				170.85	170.85		
Vendor 2218 - CRAWFORDS EQUIPMENT							
01-120188							
00046173	CRAWFORDS EQUIPMENT	08/03/2026		3,250.00	3,250.00	Open	N
	COMPACT EXCAVATOR	DROBERTSON					08/17/2026
	603-49500-40414	STORM SEWERS		3,250.00		1.00	3,250.00
01-137419							
00046241	CRAWFORDS EQUIPMENT	07/28/2026		2,350.00	2,350.00	Open	N
	WACKER	DROBERTSON					08/17/2026
	101-43100-40237	SMALL EQUIPMENT		1,175.00		1.00	1,175.00
	101-45200-40237	SMALL EQUIPMENT		1,175.00		1.00	1,175.00
Total Vendor 2218 - CRAWFORDS EQUIPMENT				5,600.00	5,600.00		
Vendor 4854 - CRYSTAL SPRINGS ICE							
03-602595							
00046213	CRYSTAL SPRINGS ICE	08/07/2026		194.40	194.40	Open	N
	MISC	CBUSKEY					08/07/2026
	609-49751-40206	FREIGHT		6.00		1.00	6.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		188.40		1.00	188.40
Total Vendor 4854 - CRYSTAL SPRINGS ICE							

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Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
Vendor 4854 - CRYSTAL SPRINGS ICE				194.40	194.40		
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2846926							
00046179	DAHLHEIMER DIST. CO. INC	08/05/2026		11,222.31	11,222.31	Open	N
	BEER/LIQUOR/MISC	CBUSKEY					08/05/2026
	609-49751-40254	MISCELLANEOUS MERCHANDISE		17.00		1.00	17.00
	609-49751-40251	LIQUOR		1,066.00		1.00	1,066.00
	609-49751-40252	BEER		10,139.31		1.00	10,139.31
2853168							
00046250	DAHLHEIMER DIST. CO. INC	08/12/2026		10,391.35	10,391.35	Open	N
	BEER/LIQUOR/NA	CBUSKEY					08/12/2026
	609-49751-40255	N/A PRODUCTS		96.00		1.00	96.00
	609-49751-40251	LIQUOR		390.00		1.00	390.00
	609-49751-40252	BEER		9,905.35		1.00	9,905.35
Total Vendor 91 - DAHLHEIMER DIST. CO. INC				21,613.66	21,613.66		
Vendor UB-REFUND - DYLAN SCHLAGEL OR CALLI LEKSON							
.08072026							
00046195	DYLAN SCHLAGEL OR CALLI LEKSON	08/07/2026		22.54	22.54	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		22.54		1.00	22.54
Total Vendor UB-REFUND - DYLAN SCHLAGEL OR CALLI LEKSON				22.54	22.54		
Vendor UB-REFUND - ELIZABETH BROWN OR JUSTIN PRATT							
.08072026							
00046198	ELIZABETH BROWN OR JUSTIN PRATT	08/07/2026		39.83	39.83	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		39.83		1.00	39.83
Total Vendor UB-REFUND - ELIZABETH BROWN OR JUSTIN PRATT				39.83	39.83		
Vendor UB-REFUND - GABRIEL CONTENTO							
.08072026							
00046197	GABRIEL CONTENTO	08/07/2026		112.72	112.72	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		112.72		1.00	112.72

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor UB-REFUND - GABRIEL CONTENTO							
Total Vendor UB-REFUND - GABRIEL CONTENTO				112.72	112.72		
Vendor 130 - GOPHER STATE ONE-CALL, INC							
6070771							
00046182	GOPHER STATE ONE-CALL, INC	07/31/2026		129.60	129.60	Open	N
	JULY 2026 SERVICE	DROBERTSON					08/17/2026
	601-49440-40442	GOPHER STATE		64.80		1.00	64.80
	602-49490-40442	GOPHER STATE		64.80		1.00	64.80
Total Vendor 130 - GOPHER STATE ONE-CALL, INC				129.60	129.60		
Vendor 1145 - HACH COMPANY							
15116925							
00046221	HACH COMPANY	08/06/2026		334.40	334.40	Open	N
	FLUORIDE TESTS, FILTERS, WIPES, AND DETE	DROBERTSON					08/17/2026
	601-49440-40235	LAB SUPPLIES		334.40		1.00	334.40
Total Vendor 1145 - HACH COMPANY				334.40	334.40		
Vendor 7513 - HOISINGTON KOEGLER GROUP, INC (HKGI)							
018-041 - 95							
00046206	HOISINGTON KOEGLER GROUP, INC (HKGI)	08/07/2026		5,119.41	5,119.41	Open	N
	JULY 2026 SERVICES	DROBERTSON					08/17/2026
	101-41910-40311	CONTRACT		743.13		1.00	743.13
	803-00000-22037	TURTLE PONDS 6TH BKDC		430.45		1.00	430.45
	803-00000-22014	FIRST BAPTIST SIPA		25.00		1.00	25.00
	803-00000-22050	WILLOW RIDGE BUSINESS CENTER		175.00		1.00	175.00
	803-00000-22041	TOP TIER AUTO ESCROW		355.45		1.00	355.45
	803-00000-22044	ST FRANCIS STRIP MALL		1,175.00		1.00	1,175.00
	101-41910-40307	COMP PLAN/WETLAND FEES		2,153.75		1.00	2,153.75
	101-41910-40311	CONTRACT		61.63		1.00	61.63
Total Vendor 7513 - HOISINGTON KOEGLER GROUP, INC (HKGI)				5,119.41	5,119.41		
Vendor UB-REFUND - HUNTER PORTER							
.08072026							
00046200	HUNTER PORTER	08/07/2026		7.51	7.51	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		7.51		1.00	7.51
Total Vendor UB-REFUND - HUNTER PORTER							

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor UB-REFUND - HUNTER PORTER							
				7.51	7.51		
Vendor 154 - JOHNSON BROTHERS							
1114298							
00046209	JOHNSON BROTHERS	08/06/2026		313.30	313.30	Open	N
	WINE	CBUSKEY					08/07/2026
	609-49751-40206	FREIGHT		13.30		1.00	13.30
	609-49751-40253	WINE		300.00		1.00	300.00
1114299							
00046210	JOHNSON BROTHERS	08/06/2026		1,857.80	1,857.80	Open	N
	LIQUOR	CBUSKEY					08/07/2026
	609-49751-40206	FREIGHT		22.80		1.00	22.80
	609-49751-40251	LIQUOR		1,835.00		1.00	1,835.00
194969							
00046246	JOHNSON BROTHERS	07/24/2026		(810.00)	(810.00)	Open	N
	LIQUOR CREDIT	DROBERTSON					08/17/2026
	609-49751-40251	LIQUOR		(810.00)		1.00	(810.00)
Total Vendor 154 - JOHNSON BROTHERS							
				1,361.10	1,361.10		
Vendor 7527 - KODIAK POWER SYSTEMS, INC							
26491710							
00046170	KODIAK POWER SYSTEMS, INC	07/20/2026		624.60	624.60	Open	N
	BLACK PORTABLE MAINTENANCE	DROBERTSON					08/17/2026
	602-49490-40228	EQUIPMENT MAINTENANCE		312.30		1.00	312.30
	601-49440-40228	EQUIPMENT MAINTENANCE		312.30		1.00	312.30
20982853							
00046217	KODIAK POWER SYSTEMS, INC	08/06/2026		7,965.00	7,965.00	Open	N
	ANNUAL SERVICE	DROBERTSON					08/17/2026
	601-49440-40229	PROJECT MAINTENANCE		1,327.50		1.00	1,327.50
	602-49490-40229	PROJECT MAINTENANCE		1,327.50		1.00	1,327.50
	101-43100-40401	BUILDINGS MAINTENANCE		1,327.50		1.00	1,327.50
	101-45200-40401	BUILDINGS MAINTENANCE		1,327.50		1.00	1,327.50
	101-42110-40401	BUILDINGS MAINTENANCE		1,327.50		1.00	1,327.50
	101-41940-40401	BUILDINGS MAINTENANCE		1,327.50		1.00	1,327.50
26878025							
00046218	KODIAK POWER SYSTEMS, INC	08/07/2026		1,535.24	1,535.24	Open	N
	WTP UNIT MAINTENANCE	DROBERTSON					08/17/2026
	601-49440-40229	PROJECT MAINTENANCE		1,535.24		1.00	1,535.24

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 7527 - KODIAK POWER SYSTEMS, INC							
Total Vendor 7527 - KODIAK POWER SYSTEMS, INC				10,124.84	10,124.84		
Vendor 10403 - LANGUAGE LINE SERVICES, INC							
11996448							
00046180	LANGUAGE LINE SERVICES, INC	07/31/2026		70.20	70.20	Open	N
	OVER THE PHONE INTERPRETATION	DROBERTSON					08/17/2026
	101-42110-40311	CONTRACT		70.20		1.00	70.20
Total Vendor 10403 - LANGUAGE LINE SERVICES, INC				70.20	70.20		
Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP							
124244							
00046237	LOCKRIDGE GRINDAL NAUEN PLLP	08/01/2026		3,333.33	3,333.33	Open	N
	AUGUST 2026 SERVICES	DROBERTSON					08/17/2026
	101-41400-40311	CONTRACT		3,333.33		1.00	3,333.33
Total Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP				3,333.33	3,333.33		
Vendor UB-REFUND - MARK BENDER							
.08072026							
00046194	MARK BENDER	08/07/2026		18.22	18.22	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		18.22		1.00	18.22
Total Vendor UB-REFUND - MARK BENDER				18.22	18.22		
Vendor 202 - MCDONALD DIST CO							
872780							
00046165	MCDONALD DIST CO	08/04/2026		6,452.85	6,452.85	Open	N
	BEER/NA	CBUSKEY					08/04/2026
	609-49751-40206	FREIGHT		7.00		1.00	7.00
	609-49751-40255	N/A PRODUCTS		108.00		1.00	108.00
	609-49751-40252	BEER		6,337.85		1.00	6,337.85
872786							
00046166	MCDONALD DIST CO	08/04/2026		(120.00)	(120.00)	Open	N
	BEER	CBUSKEY					08/04/2026
	609-49751-40252	BEER		(120.00)		1.00	(120.00)

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 202 - MCDONALD DIST CO							
872779							
00046167	MCDONALD DIST CO	08/04/2026		1,928.00	1,928.00	Open	N
	LIQUOR	CBUSKEY					08/04/2026
	609-49751-40251	LIQUOR		1,928.00		1.00	1,928.00
873872							
00046236	MCDONALD DIST CO	08/11/2026		2,145.45	2,145.45	Open	N
	BEER	CBUSKEY					08/11/2026
	609-49751-40206	FREIGHT		7.00		1.00	7.00
	609-49751-40252	BEER		2,138.45		1.00	2,138.45
Total Vendor 202 - MCDONALD DIST CO				10,406.30	10,406.30		
Vendor 3689 - METRO SALES, INC							
INV3157876							
00046220	METRO SALES, INC	08/10/2026		226.86	226.86	Open	N
	COPIES-PW	DROBERTSON					08/17/2026
	101-43100-40200	OFFICE SUPPLIES		56.72		1.00	56.72
	101-45200-40200	OFFICE SUPPLIES		56.72		1.00	56.72
	601-49440-40200	OFFICE SUPPLIES		56.72		1.00	56.72
	602-49490-40200	OFFICE SUPPLIES		56.70		1.00	56.70
Total Vendor 3689 - METRO SALES, INC				226.86	226.86		
Vendor 181 - METRO WEST INSPECTIONS SERVICE							
5128							
00046203	METRO WEST INSPECTIONS SERVICE	08/03/2026		1,755.66	1,755.66	Open	N
	FINALIZED PERMITS JULY 2026	DROBERTSON					08/17/2026
	101-42400-40311	CONTRACT		1,755.66		1.00	1,755.66
Total Vendor 181 - METRO WEST INSPECTIONS SERVICE				1,755.66	1,755.66		
Vendor 10337 - METRO-INET							
3722							
00046174	METRO-INET	07/31/2026		381.00	381.00	Open	N
	MICROSOFT 365 - BARB MCKUSICK	DROBERTSON					08/17/2026
	101-41400-40310	COMPUTER CONSULTING FEES		381.00		1.00	381.00

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 10337 - METRO-INET							
3739							
00046219	METRO-INET	08/07/2026		550.00	550.00	Open	N
	BOTTLE SHOP MILESTONE LICENSES	DROBERTSON					08/17/2026
	609-49750-40445	SECURITY		550.00		1.00	550.00
Total Vendor 10337 - METRO-INET				931.00	931.00		
Vendor 5371 - MIDCONTINENT COMMUNICATIONS							
13332710115704							
00046243	MIDCONTINENT COMMUNICATIONS	08/02/2026		50.09	50.09	Open	N
	AUGUST 2026 BILLING	DROBERTSON					08/17/2026
	601-49440-40321	TELEPHONE		50.09		1.00	50.09
13334860115704							
00046244	MIDCONTINENT COMMUNICATIONS	08/02/2026		160.65	160.65	Open	N
	AUGUST 2026 BILLING	DROBERTSON					08/17/2026
	101-42110-40321	TELEPHONE		160.65		1.00	160.65
Total Vendor 5371 - MIDCONTINENT COMMUNICATIONS				210.74	210.74		
Vendor 10727 - NELSON SANITATION & RENTAL, INC							
INV/2026/10878							
00046204	NELSON SANITATION & RENTAL, INC	08/07/2026		149.00	149.00	Open	N
	HIGHLAND WOODS HANDICAP UNIT	DROBERTSON					08/17/2026
	101-45200-40311	CONTRACT		149.00		1.00	149.00
INV/2026/10877							
00046205	NELSON SANITATION & RENTAL, INC	08/07/2026		83.00	83.00	Open	N
	HIDDEN PONDS MONTHLY PORTABLE RESTROOM	DROBERTSON					08/17/2026
	101-45200-40311	CONTRACT		83.00		1.00	83.00
Total Vendor 10727 - NELSON SANITATION & RENTAL, INC				232.00	232.00		
Vendor CD-REFUND - OKAN AMANDA							
08/10/2026							
00046215	OKAN AMANDA	08/09/2026	08/17/2026	250.00	250.00	Open	N
	Check Request For Escrow: E2026-0028	NSANTILLO					08/17/2026
	803-00000-20200	E2026-0028 - P2026-00210		250.00		1.00	250.00
Total Vendor CD-REFUND - OKAN AMANDA				250.00	250.00		

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor CD-REFUND - OKAN AMANDA							
Vendor 214 - PHILLIPS WINE & SPIRITS CO							
5217716							
00046208	PHILLIPS WINE & SPIRITS CO	08/06/2026		2,319.20	2,319.20	Open	N
	WINE	CBUSKEY					08/07/2026
	609-49751-40206	FREIGHT		108.30		1.00	108.30
	609-49751-40253	WINE		2,210.90		1.00	2,210.90
Total Vendor 214 - PHILLIPS WINE & SPIRITS CO				2,319.20	2,319.20		
Vendor 5109 - POLLARDWATER							
0314541							
00046176	POLLARDWATER	07/21/2026		590.88	590.88	Open	N
	GROUND MOUNT DELINEATORS	DROBERTSON					08/17/2026
	601-49440-40237	SMALL EQUIPMENT		590.88		1.00	590.88
Total Vendor 5109 - POLLARDWATER				590.88	590.88		
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B024103							
00046172	RMB ENVIRONMENTAL LABORATORIES, INC	07/31/2026		268.00	268.00	Open	N
	WEEKS 2-4 COOLER 1	DROBERTSON					08/17/2026
	602-49490-40313	SAMPLE TESTING		268.00		1.00	268.00
B024176							
00046190	RMB ENVIRONMENTAL LABORATORIES, INC	07/31/2026		218.00	218.00	Open	N
	ALL WEEKS COOLER 2	DROBERTSON					08/17/2026
	602-49490-40313	SAMPLE TESTING		218.00		1.00	218.00
B024283							
00046193	RMB ENVIRONMENTAL LABORATORIES, INC	08/06/2026		80.00	80.00	Open	N
	PROJECT 99	DROBERTSON					08/17/2026
	602-49490-40313	SAMPLE TESTING		80.00		1.00	80.00
B024273							
00046248	RMB ENVIRONMENTAL LABORATORIES, INC	08/11/2026		632.00	632.00	Open	N
	WEEK 1 COOLER 1	DROBERTSON					08/17/2026
	601-49440-40313	SAMPLE TESTING		316.00		1.00	316.00
	602-49490-40313	SAMPLE TESTING		316.00		1.00	316.00

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B024398							
00046249	RMB ENVIRONMENTAL LABORATORIES, INC	08/12/2026		54.00	54.00	Open	N
	ALL WEEKS COOLER 2	DROBERTSON					08/17/2026
	602-49490-40313	SAMPLE TESTING		54.00		1.00	54.00
Total Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC				1,252.00	1,252.00		
Vendor UB-REFUND - ROBERT NELSON							
.08072026							
00046199	ROBERT NELSON	08/07/2026		14.29	14.29	Open	N
	CREDIT REFUND	DROBERTSON					08/17/2026
	601-49440-40444	REFUND & REIMBURSEMENT		14.29		1.00	14.29
Total Vendor UB-REFUND - ROBERT NELSON				14.29	14.29		
Vendor CCMISC - SHAREFILE LLC							
3300447765							
00046252	SHAREFILE LLC	08/17/2026	08/25/2025	1,560.00	1,560.00	Open	N
	SHAREFILE	NSANTILLO					08/17/2026
	402-41400-40560	COMPUTERS		1,560.00		1.00	1,560.00
Total Vendor CCMISC - SHAREFILE LLC				1,560.00	1,560.00		
Vendor 7455 - SOUTHERN GLAZERS OF MN							
2789329							
00046191	SOUTHERN GLAZERS OF MN	08/06/2026		348.05	348.05	Open	N
	WINE	CBUSKEY					08/06/2026
	609-49751-40206	FREIGHT		4.05		1.00	4.05
	609-49751-40253	WINE		344.00		1.00	344.00
2789328							
00046192	SOUTHERN GLAZERS OF MN	08/06/2026		1,699.41	1,699.41	Open	N
	LIQUOR	CBUSKEY					08/06/2026
	609-49751-40206	FREIGHT		14.40		1.00	14.40
	609-49751-40251	LIQUOR		1,685.01		1.00	1,685.01
Total Vendor 7455 - SOUTHERN GLAZERS OF MN				2,047.46	2,047.46		
Vendor 10358 - SYMBOLARTS, LLC							

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EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
Vendor 10358 - SYMBOLARTS, LLC							
0574036							
00046187	SYMBOLARTS, LLC	08/05/2026		270.00	270.00	Open	N
	PATCHES	DROBERTSON					08/17/2026
	101-42110-40437	UNIFORMS		270.00		1.00	270.00
Total Vendor 10358 - SYMBOLARTS, LLC				270.00	270.00		
Vendor 863 - THE BERNICK COMPANIES							
10823586							
00046188	THE BERNICK COMPANIES	08/06/2026		2,866.30	2,866.30	Open	N
	BEER/NA	CBUSKEY					08/06/2026
	609-49751-40255	N/A PRODUCTS		32.50		1.00	32.50
	609-49751-40252	BEER		2,833.80		1.00	2,833.80
10523585							
00046189	THE BERNICK COMPANIES	08/06/2026		247.50	247.50	Open	N
	THC	CBUSKEY					08/06/2026
	609-49751-40257	THC		247.50		1.00	247.50
Total Vendor 863 - THE BERNICK COMPANIES				3,113.80	3,113.80		
Vendor 4482 - TOTAL CONTROL SYSTEMS, INC							
12315							
00046212	TOTAL CONTROL SYSTEMS, INC	08/07/2026		2,328.64	2,328.64	Open	N
	LEVELRAT	DROBERTSON					08/17/2026
	601-49440-40229	PROJECT MAINTENANCE		1,164.32		1.00	1,164.32
	602-49490-40229	PROJECT MAINTENANCE		1,164.32		1.00	1,164.32
Total Vendor 4482 - TOTAL CONTROL SYSTEMS, INC				2,328.64	2,328.64		
Vendor 4231 - USABBLUEBOOK							
INV01120197							
00046175	USABBLUEBOOK	08/03/2026		299.19	299.19	Open	N
	PVC, HYPALON, & TEFLON	DROBERTSON					08/17/2026
	601-49440-40233	WATER PLANT MAINT		299.19		1.00	299.19
Total Vendor 4231 - USABBLUEBOOK				299.19	299.19		
Vendor 4556 - UTILITY SERVICE CO., INC							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 4556 - UTILITY SERVICE CO., INC							
653666							
00046245	UTILITY SERVICE CO., INC	08/01/2026		12,038.57	12,038.57	Open	N
	HYDROPILLAR NEW TOWER	DROBERTSON					08/17/2026
	601-49440-40234	WATER TOWER MAINTENANCE		12,038.57		1.00	12,038.57
Total Vendor 4556 - UTILITY SERVICE CO., INC				12,038.57	12,038.57		
Vendor 10179 - W. W. GOETSCH ASSOCIATES, INC.							
116828							
00046171	W. W. GOETSCH ASSOCIATES, INC.	08/03/2026		7,947.00	7,947.00	Open	N
	PUMP REBUILD	DROBERTSON					08/17/2026
	602-49490-40229	PROJECT MAINTENANCE		3,973.50		1.00	3,973.50
	601-49440-40229	PROJECT MAINTENANCE		3,973.50		1.00	3,973.50
Total Vendor 10179 - W. W. GOETSCH ASSOCIATES, INC.				7,947.00	7,947.00		
Vendor 9071 - XYLEM WATER SOLUTIONS USA, INC							
3556E31652							
00046169	XYLEM WATER SOLUTIONS USA, INC	07/21/2026		3,582.00	3,582.00	Open	N
	UV LAMPS	DROBERTSON					08/17/2026
	602-49490-40229	PROJECT MAINTENANCE		3,582.00		1.00	3,582.00
Total Vendor 9071 - XYLEM WATER SOLUTIONS USA, INC				3,582.00	3,582.00		
# of Invoices: 65 # Due: 65				Totals:	106,721.40	106,721.40	
# of Credit Memos: 6 # Due: 6				Totals:	(965.19)	(965.19)	
Net of Invoices and Credit Memos:					105,756.21	105,756.21	
--- TOTALS BY GL BANK ---							
GNCKG					105,756.21		
--- TOTALS BY GL DISTRIBUTIONS ---							
101-41400-40310					381.00		
101-41400-40311					3,333.33		
101-41400-40437					157.00		
101-41910-40307					2,153.75		
101-41910-40311					804.76		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
	101-41910-40437			13.85			
	101-41940-40401			1,327.50			
	101-42110-40200			268.49			
	101-42110-40311			70.20			
	101-42110-40321			160.65			
	101-42110-40401			1,327.50			
	101-42110-40437			270.00			
	101-42400-40311			1,755.66			
	101-43100-40200			56.72			
	101-43100-40217			31.60			
	101-43100-40237			1,175.00			
	101-43100-40401			1,327.50			
	101-43210-40217			31.60			
	101-43210-40439			500.00			
	101-45200-40200			56.72			
	101-45200-40217			31.60			
	101-45200-40237			1,175.00			
	101-45200-40311			232.00			
	101-45200-40401			1,327.50			
	402-41400-40560			1,560.00			
	601-49440-40200			56.72			
	601-49440-40217			31.60			
	601-49440-40228			312.30			
	601-49440-40229			8,000.56			
	601-49440-40233			299.19			
	601-49440-40234			12,038.57			
	601-49440-40235			334.40			
	601-49440-40237			590.88			
	601-49440-40313			316.00			
	601-49440-40321			50.09			
	601-49440-40442			64.80			
	601-49440-40444			415.76			
	602-49490-40200			56.70			
	602-49490-40217			31.58			
	602-49490-40228			312.30			
	602-49490-40229			10,047.32			
	602-49490-40313			936.00			
	602-49490-40442			64.80			
	603-49500-40414			3,250.00			
	609-49750-40210			131.10			
	609-49750-40445			550.00			
	609-49751-40206			217.18			
	609-49751-40251			8,687.32			
	609-49751-40252			32,093.56			
	609-49751-40253			2,846.23			
	609-49751-40254			298.72			
	609-49751-40255			236.50			
	609-49751-40257			1,046.20			
	803-00000-20200			750.00			

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/18/2026 - 08/18/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
	803-00000-22014			25.00			
	803-00000-22037			430.45			
	803-00000-22041			355.45			
	803-00000-22044			1,175.00			
	803-00000-22050			175.00			
--- TOTALS BY FUND ---							
	101 GENERAL FUND			17,968.93	17,968.93		
	402 CAPITAL EQUIPMENT FUND			1,560.00	1,560.00		
	601 WATER FUND			22,510.87	22,510.87		
	602 SEWER FUND			11,448.70	11,448.70		
	603 STORM WATER FUND			3,250.00	3,250.00		
	609 LIQUOR FUND			46,106.81	46,106.81		
	803 ESCROW			2,910.90	2,910.90		
--- TOTALS BY DEPT/ACTIVITY ---							
	00000 UNASSIGNED			2,910.90	2,910.90		
	41400 ADMINISTRATION			5,431.33	5,431.33		
	41910 COMMUNITY DEVELOPMENT			2,972.36	2,972.36		
	41940 BUILDINGS -CITY HALL MAINTENA			1,327.50	1,327.50		
	42110 POLICE			2,096.84	2,096.84		
	42400 BUILDING INSPECTIONS			1,755.66	1,755.66		
	43100 STREETS			2,590.82	2,590.82		
	43210 RECYCLING			531.60	531.60		
	45200 PARKS			2,822.82	2,822.82		
	49440 WATER DEPT			22,510.87	22,510.87		
	49490 SEWER DEPT			11,448.70	11,448.70		
	49500 STORM WATER DEPT			3,250.00	3,250.00		
	49750 LIQUOR STORE			681.10	681.10		
	49751 MERCHANDISE PURCHASES			45,425.71	45,425.71		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/05/2026 - 08/05/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor CD-REFUND - HOME IMPROVEMENT SHOP INC							
08/03/2026							
00046157	HOME IMPROVEMENT SHOP INC	08/03/2026		1,000.00	1,000.00	Open	N
	Check Request For Escrow: E2026-0009	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0009 - P2024-00584		1,000.00		1.00	1,000.00
08/03/2026							
00046158	HOME IMPROVEMENT SHOP INC	08/03/2026		2,000.00	2,000.00	Open	N
	Check Request For Escrow: E2026-0008	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0008 - P2024-00584		2,000.00		1.00	2,000.00
08/03/2026							
00046159	HOME IMPROVEMENT SHOP INC	08/03/2026		600.00	600.00	Open	N
	Check Request For Escrow: E2026-0007	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0007 - P2024-00584		600.00		1.00	600.00
08/03/2026							
00046160	HOME IMPROVEMENT SHOP INC	08/03/2026		1,500.00	1,500.00	Open	N
	Check Request For Escrow: E2026-0006	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0006 - P2024-00584		1,500.00		1.00	1,500.00
08/03/2026							
00046161	HOME IMPROVEMENT SHOP INC	08/03/2026		1,000.00	1,000.00	Open	N
	Check Request For Escrow: E2026-0005	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0005 - P2024-00547		1,000.00		1.00	1,000.00
08/03/2026							
00046162	HOME IMPROVEMENT SHOP INC	08/03/2026		2,000.00	2,000.00	Open	N
	Check Request For Escrow: E2026-0004	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0004 - P2024-00547		2,000.00		1.00	2,000.00
08/03/2026							
00046163	HOME IMPROVEMENT SHOP INC	08/03/2026		600.00	600.00	Open	N
	Check Request For Escrow: E2026-0003	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0003 - P2024-00547		600.00		1.00	600.00
08/03/2026							
00046164	HOME IMPROVEMENT SHOP INC	08/03/2026	08/17/2026	1,500.00	1,500.00	Open	N
	Check Request For Escrow: E2026-0002	NSANTILLO					08/04/2026
	803-00000-20200	E2026-0002 - P2024-00547		1,500.00		1.00	1,500.00
Total Vendor CD-REFUND - HOME IMPROVEMENT SHOP INC							
				10,200.00	10,200.00		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/05/2026 - 08/05/2026

POSTED AND UNPOSTED OPEN

BANK ACCOUNTS: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price

of Invoices: 8 # Due: 8
 # of Credit Memos: 0 # Due: 0
 Net of Invoices and Credit Memos:

Totals: 10,200.00 10,200.00
 Totals: 0.00 0.00
 10,200.00 10,200.00

--- TOTALS BY GL BANK ---

GNCKG

10,200.00

--- TOTALS BY GL DISTRIBUTIONS ---

803-00000-20200

10,200.00

--- TOTALS BY FUND ---

803 ESCROW

10,200.00 10,200.00

--- TOTALS BY DEPT/ACTIVITY ---

00000 UNASSIGNED

10,200.00 10,200.00

CHECK REGISTER FOR CITY OF ST. FRANCIS

CHECK DATE 07/01/2026 - 07/31/2026

BANK CODE: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: EFT

Check Date	Check	Vendor Name	Amount
Bank GNCKG GENERAL CHECKING ACCOUNT			
07/01/2026	4517(E)	ACE SOLID WASTE, INC	1,962.59
07/01/2026	4518(E)	CITY HIVE	99.00
07/01/2026	4519(E)	HEALTH PARTNERS	47,839.94
07/01/2026	4520(E)	SPOT ON-LIQUOR CC	25.00
07/01/2026	4521(E)	SUN LIFE FINANCIAL	3,074.78
07/02/2026	4511(E)	EFTPS	31,654.59
07/02/2026	4512(E)	ICMA	240.00
07/02/2026	4513(E)	PERA	30,859.40
07/02/2026	4514(E)	RHS HEALTHCARE SAVINGS	799.14
07/02/2026	4515(E)	STATE	6,928.64
07/02/2026	4516(E)	VOYA	2,132.31
07/13/2026	4528(E)	COLONIAL INSURANCE	351.86
07/13/2026	4529(E)	DELTA DENTAL	2,638.04
07/13/2026	4530(E)	NEW BENEFITS (FRESH BENIES)	511.68
07/13/2026	4531(E)	SPOT ON-LIQUOR CC	6,105.50
07/13/2026	4532(E)	WEX CARD	9,094.92
07/16/2026	4522(E)	EFTPS	30,138.75
07/16/2026	4523(E)	ICMA	240.00
07/16/2026	4524(E)	PERA	29,380.21
07/16/2026	4525(E)	RHS HEALTHCARE SAVINGS	764.55
07/16/2026	4526(E)	STATE	6,524.54
07/16/2026	4527(E)	VOYA	2,132.31
07/16/2026	4533(E)	EFTPS	5,790.09
07/16/2026	4534(E)	RHS HEALTHCARE SAVINGS	22,451.86
07/16/2026	4535(E)	STATE	1,038.84
07/21/2026	4536(E)	EFTPS	373.70
07/21/2026	4537(E)	MN DEPARTMENT OF REVENUE	240.11
07/21/2026	4538(E)	PERA	40.00
07/21/2026	4539(E)	STATE	15.45
07/22/2026	4540(E)	AMAZON	2,783.36
07/22/2026	4541(E)	BADGEANDWALLET.COM	106.71
07/22/2026	4542(E)	BILL'S SUPERETTE #14	31.35
07/22/2026	4543(E)	CHEWY.COM	103.11
07/22/2026	4544(E)	CLIPPING MAGIC	3.99
07/22/2026	4545(E)	CMI INC	111.10
07/22/2026	4546(E)	COURAGETACT	69.34
07/22/2026	4547(E)	CRAWFORDS EQUIPMENT SALES	630.43
07/22/2026	4548(E)	DOLLAR GENERAL #23780	68.35
07/22/2026	4549(E)	DOMINO'S 7382	99.52
07/22/2026	4550(E)	DRI*UPRINTING	170.24
07/22/2026	4551(E)	GOVERNMENT FINANCE OFFICE	496.22
07/22/2026	4552(E)	GREEN BARN GARDEN CENTER	594.41
07/22/2026	4553(E)	HOMEDEPOT.COM	20.51
07/22/2026	4554(E)	IN *VACKER INC.	2,921.00
07/22/2026	4555(E)	INNOVATIVE OFFICE SOLUTIONS	33.16
07/22/2026	4556(E)	ISANTI RENTAL	50.00
07/22/2026	4557(E)	JONES & BARTLETT LEARNING	492.84
07/22/2026	4558(E)	KINGS COUNTY MARKET	215.36
07/22/2026	4559(E)	KWIK TRIP #943	915.81
07/22/2026	4560(E)	LOGOUP.COM INC	83.86
07/22/2026	4561(E)	LTS*LOGO&TEAM SPORTSWEAR	299.88
07/22/2026	4562(E)	MCFOA	50.00
07/22/2026	4563(E)	MENARDS CAMBRIDGE MN	1,859.00
07/22/2026	4564(E)	MENARDS COON RAPIDS MN	25.91
07/22/2026	4565(E)	MENARDS ELK RIVER MN	465.19
07/22/2026	4566(E)	NORTHLAND LANDSCAPE	594.98
07/22/2026	4567(E)	O'REILLY 1539	64.85
07/22/2026	4568(E)	OPENAI *CHATGPT SUBSCR	20.00
07/22/2026	4569(E)	PAYPAYL *EXPRESSSIGN	950.00
07/22/2026	4570(E)	PY *ANOKA AREA CHAMBER OF	280.00
07/22/2026	4571(E)	SMALLENGINESPRODEALER	451.72
07/22/2026	4572(E)	SP CAMLOCKDIRECT FRQ	72.37
07/22/2026	4573(E)	SP FIRST TACTICAL	53.99
07/22/2026	4574(E)	SP SPS WORKS	62.93
07/22/2026	4575(E)	SP TITAN ATTACHMENTS	2,135.95
07/22/2026	4576(E)	SP WARTHOG AIR COMP	414.12
07/22/2026	4577(E)	SQ *A TOUCH OF MAGIC, INC	900.64
07/22/2026	4578(E)	SQ *ALLTACO ST FRANCIS	79.04
07/22/2026	4579(E)	SQ *RAMY TURF PRODUCTS	3,827.81
07/22/2026	4580(E)	ST. FRANCIS HARDWARE INC.	40.89

CHECK REGISTER FOR CITY OF ST. FRANCIS

CHECK DATE 07/01/2026 - 07/31/2026

BANK CODE: GNCKG - GENERAL CHECKING ACCOUNT - CHECK TYPE: EFT

Check Date	Check	Vendor Name	Amount
Bank GNCKG GENERAL CHECKING ACCOUNT			
07/22/2026	4581(E)	STAMPS.COM	241.98
07/22/2026	4582(E)	STICKER MULE	357.50
07/22/2026	4583(E)	STREICHER'S MO	221.74
07/22/2026	4584(E)	SUBWAY 19769	138.64
07/22/2026	4585(E)	TAXZERONE LLC	13.98
07/22/2026	4586(E)	THE HOME DEPOT #2821	72.54
07/22/2026	4587(E)	USPS PO 2682900850	20.96
07/22/2026	4588(E)	VCN*CAMBRIDGEDEPREG90CTR	100.11
07/22/2026	4589(E)	ZING * ALLTACO ST FRANCIS	134.35
07/22/2026	4590(E)	ZOOM.COM 888-799-9666	158.95
07/23/2026	4591(E)	CAYAN	849.30
07/23/2026	4592(E)	CENTERPOINT ENERGY	186.69
07/23/2026	4593(E)	CINTAS	430.60
07/23/2026	4594(E)	CONNEXUS ENERGY	25,543.87
07/23/2026	4595(E)	CONNEXUS ENERGY	4,927.63
07/23/2026	4596(E)	MN DEPT OF REVENUE-SALES TAX	31,812.00
07/23/2026	4597(E)	MN PAID LEAVE-SUNLIFE	3,551.05
07/23/2026	4598(E)	U S BANK EQUIPMENT FINANCE	198.00
07/23/2026	4599(E)	US BANK CREDIT CARD	2,194.40
07/23/2026	4600(E)	VERIZON WIRELESS	783.55
07/27/2026	4601(E)	ENTERPRISE FLEET MGMT	40,223.43
07/27/2026	4602(E)	U S BANK EQUIPMENT FINANCE	391.98
07/29/2026	4609(E)	RUM RIVER FIRE DISTRICT	434,350.00
07/30/2026	4603(E)	EFTPS	29,922.37
07/30/2026	4604(E)	ICMA	240.00
07/30/2026	4605(E)	PERA	29,079.84
07/30/2026	4606(E)	RHS HEALTHCARE SAVINGS	747.29
07/30/2026	4607(E)	STATE	6,802.40
07/30/2026	4608(E)	VOYA	2,132.31
GNCKG TOTALS:			
Total of 99 Checks:			881,925.20
Less 0 Void Checks:			0.00
Total of 99 Disbursements:			881,925.20



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Alexandra House Presentation
DATE: August 17, 2026

OVERVIEW:

Executive Director Tina Bronson will present on Alexandra House

ACTION TO BE CONSIDERED:

None, this is a presentation for information.

BUDGET IMPLICATION:

Attachments:

1. Services to Cities Handout

Our Reach, Our Community

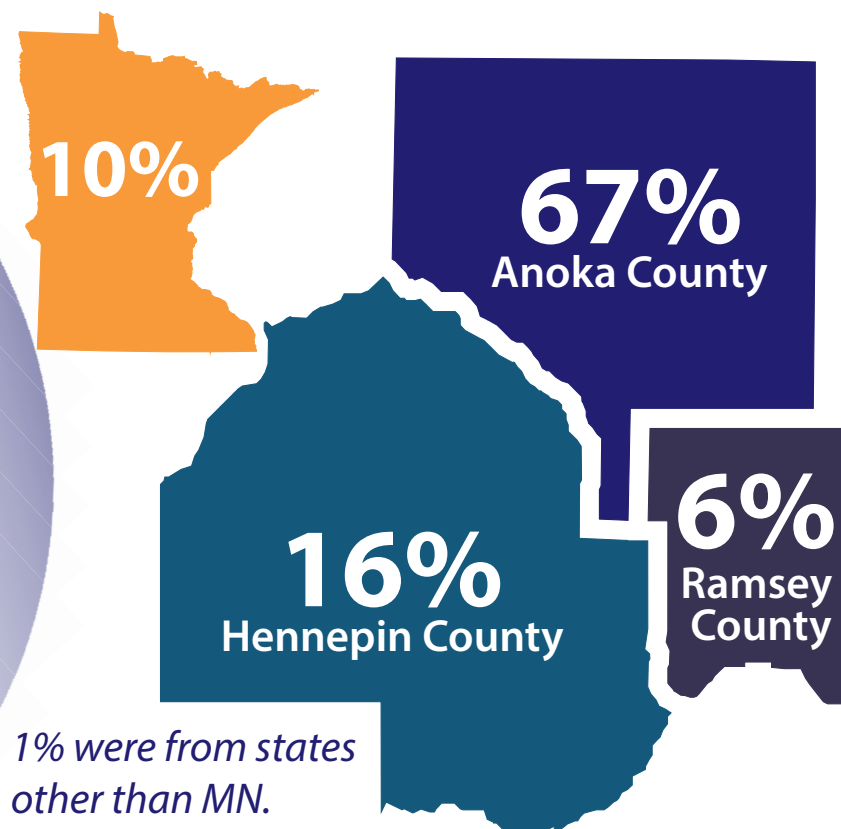
Alexandra House offers a range of services to people of all ages, genders, and cultural backgrounds who have experienced domestic, sexual, and relationship violence and elder abuse. We also support the friends, family, and concerned persons who walk alongside victims/survivors. Our commitment is to services that are comprehensive, victim-centered, and culturally relevant — including interpreter services available through our 24-hour helpline, online chat, and for ongoing program participants.

Alexandra House doesn't operate in isolation. We are an essential part of our community's response to domestic violence, sexual assault, elder abuse, and youth/teen dating violence — integrated and partnered across healthcare, education, civil and criminal justice, housing, and human services. ***In every sense, we are part of the public health and safety infrastructure of Anoka County.***

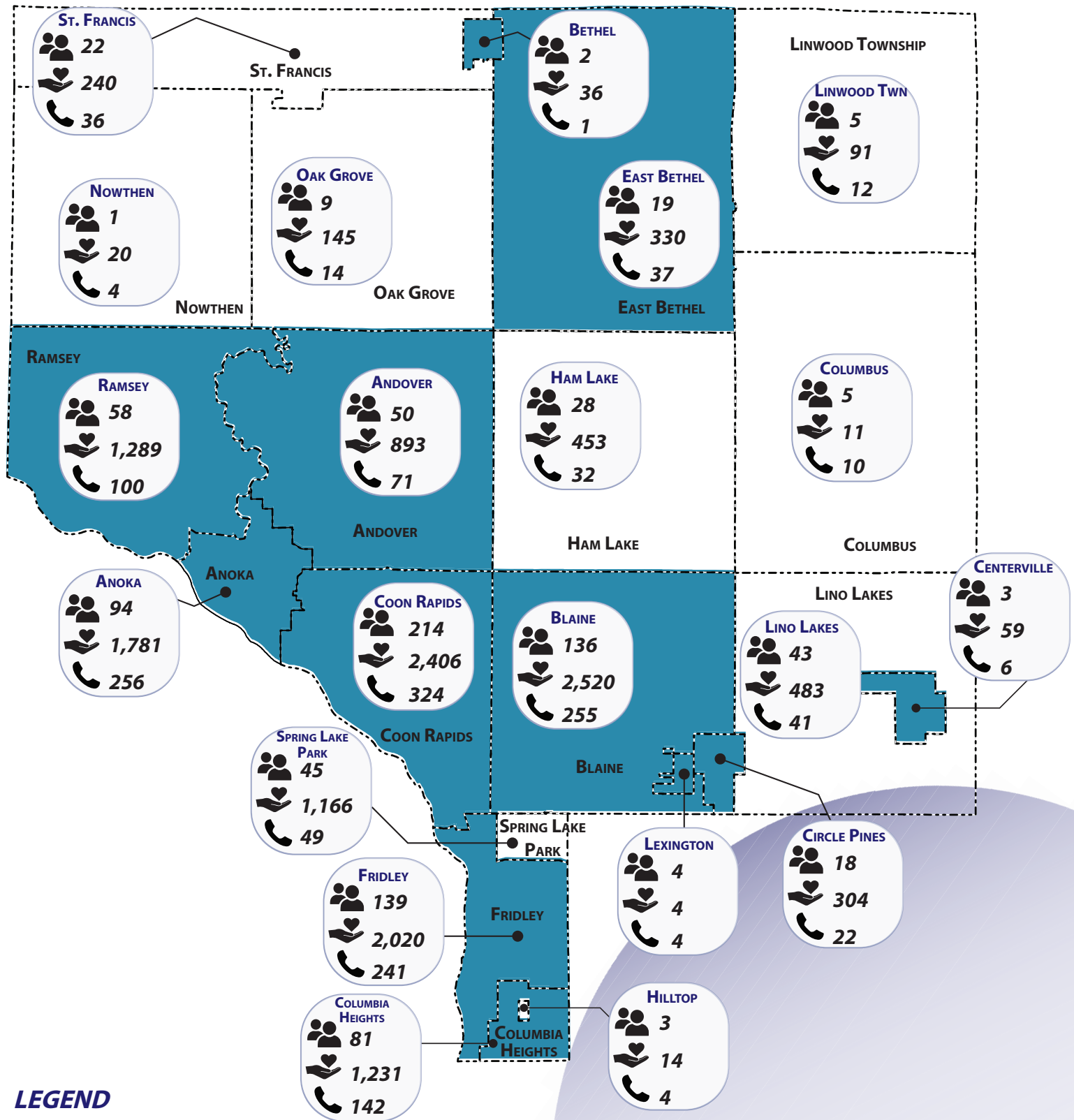
While our doors are open to the seven-county metro area — particularly Anoka, Hennepin, and Ramsey counties — participants also come to us from surrounding counties, greater Minnesota, and even other states in their journey toward safety and healing.

Still, our deepest roots are here at home. Sixty-seven percent of the people who received our crisis intervention and direct services live in Anoka County—from Columbia Heights to Linwood Township, Nowthen to Lino Lakes, we have served residents of every city and township in the county. The map at right reflects three years of direct service data, 2023 through 2025—the individuals we walked alongside through shelter, legal advocacy, housing, crisis support and more. *(It does not include the thousands more reached each year through prevention education, professional training, and community outreach.)* Each year, on average, we directly serve 979+ Anoka County residents, provide more than 15,500+ services, and answer over 1,600+ helpline calls. Behind each number is a neighbor who reached out on their hardest day and found help close to home. We are deeply grateful to the cities shaded in teal, whose direct investment helps make this daily presence possible — ensuring that no matter where in Anoka County someone lives, safety and support are never far away.

Individuals Served by County



Every City. Every Township.





City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Ordinance Amendment - Section 3 Traffic, Second Reading
DATE: August 17, 2026

OVERVIEW:

Tonight we are looking to discuss the second reading of city code changes as it relates to electric bicycles, micromobility machines and general recreational vehicles. Several items of code were updated, including definitions as well as a section directly related to the use of electric assist bicycles.

As we anticipate, this topic will be on the State legislative floor, the updates proposed are to support local education and enforcement efforts.

Timeline:

August 3, first reading
August 17, second reading
August 21, public comment period
August 31, effective

ACTION TO BE CONSIDERED:

Council requested to review and approve the Ordinance Amendment for Section 3 - Traffic, Second Reading.

BUDGET IMPLICATION:

Attachments:

1. Ordinance 359 SECTION_3.____TRAFFIC

ORDINANCE 359
CITY OF ST. FRANCIS
ANOKA COUNTY

**AN ORDINANCE AMENDING THE CITY CODE RELATING TO CHAPTER 7,
RIGHT OF WAY/TRAFFICS/PARKING/STREETS, SECTION 3. TRAFFIC**

THE CITY OF ST. FRANCIS ORDAINS:

Changes in the following sections are denoted with an underline for new text or a ~~strikethrough for deleted language~~. Renumbering and updated references shall occur throughout the Code as needed when sections or subsections are added or deleted.

Section 1. Code Revised. That Chapter 7, Section 3. Traffic, of the St. Francis City Code be amended as follows:

7-3-1. Highway Traffic Regulation Act adopted by reference.

Except as otherwise provided in this Chapter, Minnesota Statutes, Chapter 168, Chapter 169 (commonly referred to as the Highway Traffic Regulation Act), Chapter 170 and Chapter 171, and Chapter 327.27 Subd. 2, 2A, as amended from time to time, are incorporated herein and adopted by reference, including the penalty provisions thereof. Any statutory provision which does not proscribe a penalty shall be subject to the penalties described in Section 7-1-4 of this Code. The City Council hereby sets the speed limits in manufactured home parks at fifteen (15) miles per hour. (Ord 47, SS, 7-15-1996; Ord 48, SS, 7-15-1996)

7-3-2. Motorized vehicles prohibited on sidewalks.

It is unlawful for any person to drive or operate a motorized vehicle, except a wheelchair powered by electricity and occupied by a handicapped person; micromobility device or electric assisted bicycle as identified by State Statute, on any public sidewalk or public property designated for use as a pedestrian walkway or ~~bicycle trail~~, shared use path, except when crossing the same for ingress and egress through a curb cut to property lying on the other side thereof.

(City Code, eff. 6-1-1990)

7-3-3. U-turns.

It is unlawful for any person to operate a motor vehicle by turning so as to proceed in the opposite direction upon any street except at a street intersection, and then only if the street intersection is not sign-posted prohibiting a U-turn or otherwise controlled by a traffic signal; provided, that any person making a permitted U-turn shall yield to right-of-way to all other vehicles.

7-3-4. Exhibition driving.

- A. *Prima Facie Evidence.* It is prima facie evidence of exhibition driving when a motor vehicle stops, starts, accelerates, decelerates, or turns at an unnecessary rate of speed so as to cause tires to squeal, gears to

grind, soil to be thrown, engine backfire, fishtailing or skidding, or, as to two-wheeled or three-wheeled motor vehicles, the front wheel to lose contact with the ground or roadway surface.

- B. *Unlawful Act.* It is a misdemeanor for any person to do any exhibition driving on any street, parking lot, or other public or private property, except when an emergency creates necessity for such operation to prevent injury to persons or damage to property; provided, that this Section shall not apply to driving on a racetrack. For purposes of this Section, a "racetrack" means any track or premises whereon motorized vehicles, horses, dogs, or other animals or fowl legally compete in a race or timed contest for an audience, the member of which have directly or indirectly paid a consideration for admission.

7-3-5. Driving through private property to avoid traffic signal.

It is unlawful for any person to avoid obedience to any traffic control device by driving upon or through any private property.

7-3-6. Definitions Recreational motor vehicles (including snowmobiles).

- A. *Definitions.* For the purposes of this Section, the terms defined shall have the meanings given them as defined by State Statute and updated from time to time.
1. ~~**Motorized Bicycle**—A bicycle with fully operable pedals which may be propelled by human power or a motor, or by both, with a motor of a capacity of less than fifty (50) cubic centimeters piston displacement, and a maximum of two break horsepower, which is capable of a maximum speed of not more than thirty (30) miles per hour on a flat surface with not more than one percent grade in any direction when the motor is engaged.~~
 2. ~~**All Terrain Vehicle or ATV**—Trail bikes, amphibious vehicles and similar devices, other than snowmobiles, used at least partially for travel on natural terrain, but not "special mobile equipment" as defined in M.S.A. 168.011, Subd. 22, which is hereby incorporated herein by reference.~~
 3. ~~**Snowmobile**—A self-propelled vehicle designed for travel on snow or ice or natural terrain steered by wheels, skis or runners.~~
 4. ~~**Recreational Motor Vehicle**—Any self-propelled vehicle and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including, but not limited to, a motorized bicycle, all-terrain vehicle, snowmobile, hovercraft, or motor vehicle licensed for highway operation which is being used for off-road recreational purposes.~~
 5. ~~**Owner**—A person, other than a lien holder, having a property interest in, or title to, a recreational motor vehicle, who is entitled to the use or possession thereof.~~
 6. ~~**Operate**—To ride in or on and have control of a recreational motor vehicle.~~
 7. ~~**Operator**—The person who operates or is in actual physical control of a recreational motor vehicle.~~
 8. ~~**Race Track**—A course constructed for the operation of recreational motor vehicles in a repetitive continuous manner, including the physical alteration of natural landscaping or land contours by grading or repetitive use thereby creating jumps and banked corners in a clearly identifiable area.~~
 9. ~~**Exhibition Driving**—Prima facie evidence. It is prima facie evidence of exhibition driving when a motor vehicle stops, starts, accelerates, decelerates or turns at an unnecessary rate of speed so as to causes tires to squeal, gear to grind, soil to be thrown, engine backfire, fishtailing or skidding, or, as to 2-wheeled or 3-wheeled motored vehicles, the front wheel to lose contact with the ground or roadway surface.~~

1. All-terrain vehicle or vehicle.

(a) "All-terrain vehicle" or "vehicle" means a motorized vehicle with: (1) not less than three, but not more than six low pressure or non-pneumatic tires; (2) a total dry weight of 2,000 pounds or less; and (3) a total width from outside of tire rim to outside of tire rim that is 65 inches or less. All-terrain vehicle includes a class 1 all-terrain vehicle and class 2 all-terrain vehicle. Defined in section 84.92

(b) All-terrain vehicle does not include an electric-assisted bicycle as defined in section 169.011, subdivision 27, golf cart, mini-truck, dune buggy, or go-cart or a vehicle designed and used specifically for lawn maintenance, agriculture, logging, or mining purposes.

Class 1 all-terrain vehicle.

"Class 1 all-terrain vehicle" means an all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is 50 inches or less. Dry weight of less than 1,000 pounds.

Class 2 all-terrain vehicle

"Class 2 all-terrain vehicle" means an all-terrain vehicle that has a total width from outside of tire rim to outside of tire rim that is greater than 50 inches but not more than 65 inches. Dry weight between 1,000 and 1,800 pounds.

2. Electric-assisted bicycle.

(a) "Electric-assisted bicycle" means a bicycle with two or three wheels that:

(1) has a saddle and fully operable pedals for human propulsion;

(2) meets the requirements for bicycles under Code of Federal Regulations, title 16, part 1512, or successor requirements;

(3) is equipped with an electric motor that has a power output of not more than 750 watts;

(4) meets the requirements of a class 1, class 2, class 3, or multiple mode electric-assisted bicycle; and

(5) has a battery or electric drive system that has been tested to an applicable safety standard by a third-party testing laboratory.

(b) A vehicle is not an electric-assisted bicycle if it is designed, manufactured, or intended by the manufacturer or seller to be configured or modified to not meet the requirements for an electric-assisted bicycle or operate within the requirements for an electric-assisted bicycle class.

(c) For purposes of this subdivision, "configured or modified" includes any of the following changes:

(1) a mechanical switch or button;

(2) a modification or change to the electric motor or the electric drive system;

(3) the use of an application to increase or override the electric drive system; or

(4) through any other means represented or intended by the manufacturer or seller to modify the vehicle to no longer meet the requirements or classification of an electric-assisted bicycle.

a. Class 1 electric-assisted bicycle.

"Class 1 electric-assisted bicycle" means an electric-assisted bicycle equipped with an electric motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

b. Class 2 electric-assisted bicycle.

"Class 2 electric-assisted bicycle" means an electric-assisted bicycle equipped with an electric motor that is capable of propelling the bicycle without the rider pedaling and ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

c. Class 3 electric-assisted bicycle.

"Class 3 electric-assisted bicycle" means an electric-assisted bicycle equipped with an electric motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

As defined in section 169.011

3. Micromobility Device

"Micromobility device" means a vehicle that:

(a) Is capable of (1) being propelled solely by human power, (2) being powered solely by an electric motor drawing a current from rechargeable storage batteries, fuel cells or other portable sources of electrical current, or (3) both; and

(b) When solely powered by an electric motor, is not capable of propelling the vehicle at a speed greater than 30 miles per hour on paved level surface; and

(c) Has an unloaded weight up to 500 pounds

Micromobility devices include a bicycle, a motored foot scooter, and an electric personal assistive mobility device.

4. Motorized bicycle.

"Motorized bicycle" means a bicycle that is propelled by an electric or a liquid fuel motor of a piston displacement capacity of 50 cubic centimeters or less, and a maximum of two brake horsepower, which is capable of a maximum speed of not more than 30 miles per hour on a flat surface with not more than one percent grade in any direction when the motor is engaged. Motorized bicycle does not include an electric-assisted bicycle as defined in subdivision 27.

5. Multiple mode electric-assisted bicycle.

"Multiple mode electric-assisted bicycle" means an electric-assisted bicycle equipped with switchable or programmable modes that provide for operation as two or more of a class 1, class 2, or class 3 electric-assisted bicycle in conformance with the definition and requirements under this chapter for each respective class.

6. Motorized foot scooter

"Motorized foot scooter" means a device with handlebars designed to be stood or sat upon by the operator, and powered by an internal combustion engine or electric motor that is capable of propelling the device with or without human propulsion, and that has no more than two 12-inch or smaller diameter wheels and has an engine or motor that is capable of a maximum speed of 15 miles per hour on a flat surface with not more than one percent grade in any direction when the motor is engaged. An electric personal assistive mobility device, a motorized bicycle, an electric-assisted bicycle, or a motorcycle is not a motorized foot scooter.

7. Owner

A person, rather than a lien holder, having a property interest in, or title to, a recreational motor vehicle, who is entitled to the use or possession thereof

8. Operate

To ride in or on and have control of a recreational motor vehicle

9. Operator

The person who operates or is in actual physical control of a recreational motor vehicle

10. Recreational Motor Vehicle

"Recreational motor vehicle" means any self-propelled vehicle and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including but not limited to snowmobile, trail bike or other all-terrain vehicle, hovercraft, or motor vehicle licensed for highway operation which is being used for off-road recreational purposes. Defined in section 84.90

11. Shared Use Path

An off-street path physically separated from motor traffic by an open space or barrier. Paths are located within a highway or independent right-of-way and serve various nonmotorized users including pedestrians, joggers, skaters bicyclists, and wheelchair users.

12. Sidewalk

"Sidewalk" means that portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines intended for the use of pedestrians.

13. Snowmobile

"Snowmobile" means a self-propelled vehicle originally manufactured and designed for travel on snow or ice steered by skis or runners, as defined in section 84.81. Snowmobile does not include the following vehicles equipped with aftermarket ski and track configurations:

- B. *Recreational Motor Vehicle Operating Restrictions.* It is unlawful for any person to operate a recreational motor vehicle as follows:
1. On a public sidewalk or walkway provided or used for pedestrian travel except for those identified in section 7-3-2.
 2. On private property of another without lawful authority or written permission of the owner or occupant.
 3. On any lands owned or occupied by a public body or on frozen waters, including, but not limited to, school grounds, park property, playgrounds, recreational areas, private roads, platted but unimproved roads, utility easements, public trails and golf courses. Provided, however, that the Council may, by resolution, specifically permit use on City property, in which event the shortest route to and from areas so permitted shall be used.
 4. While the operator is under the influence of liquor or narcotics, or habit-forming drugs.
 5. At a rate of speed greater than reasonable or proper under all of the surrounding circumstances.
 6. In a careless, reckless or negligent manner so as to endanger the person or property of another or cause injury or damage thereto.
 7. Towing any person or thing on a public street or highway except through the use of a rigid tow bar attached to the rear of an automobile.
 8. At a speed greater than 10 miles per hour when within 100 feet of any lakeshore, except in channels, or of a fisherman, ice house, skating rink, or sliding area, nor where the operation would conflict with the lawful use of property or would endanger other persons or property.
 9. In a manner so as to create a loud, unnecessary or unusual noise which disturbs, annoys or interferes with the peace and quiet of other persons.
 10. Chasing, running over, or killing any animal, wild or domestic.

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11. During the hours between 11:00 PM of one day and 7:00 AM of the next following on Sundays through Thursdays, and during the hours of 1:00 AM and 7:00 AM on Fridays and Saturdays, except that during such hours a recreational motor vehicle, if otherwise lawfully operated, may be operated on a public street.
 12. Except as permitted in Subdivision 4, in the area marked as a restricted area legally described as shown in Exhibit A.
 13. On a racetrack or exhibition driving on properties less than two and a half (2.5) acres in size and within fifty (50) of either a property line or structure.
 14. To drive or operate any motorized vehicle on a public street or highway, alley, parking lot, or other public or private property, in such a manner as to exhibit exhibition driving or operation. This section shall not apply to driving conduct during an emergency which requires such operation to prevent injury to persons or damage to property or to legally sanctioned operation.

C. *Owner Responsibility.*

1. It is unlawful for the owner of any recreational motor vehicle to permit its operation on private property without the written permission of the owner or occupant, on City property without the written permission of the Council, or on other public property without the written permission of the body in charge thereof.
2. Every person leaving a recreational motor vehicle in a public place shall lock the ignition, remove the key and take the same with him.
3. To operate in a manner in which does not create Noise Violations as identified in Chapter 8, Section 2.
4. To operate in a manner in which the use does not impact wetlands, alter the natural vegetation or topography within the Rum River Management District, create erosion or uncontrolled sedimentation of soil as identified within City Code.

[5. Use of ATV Class 2 vehicles shall operate on the far right hand side of the roadway](#)

D. *Additional Snowmobile Operating Regulations.*

1. It is unlawful for any person to operate a snowmobile upon the roadway, shoulder or inside bank or slope of any street or highway except as permitted in this Subdivision. Operation in the ditch or on the outside bank within the right-of-way of any street or highway except interstate highways or freeways and excluding the restricted area as noted in Exhibit A, is permitted in conformance with State law and the City Code, unless the roadway directly abuts a public sidewalk or walkway or property used for private purposes. Between the hours of one-half hour after sunset to one-half hour before sunrise, any operation may only be on the right-hand side of such street or highway and in the same direction as the highway traffic on the nearest lane of the roadway adjacent thereto. For local access to trails located outside the City of St. Francis, snowmobiles displaying a City-issued local access sticker may travel on the right hand side of local streets on the paved surface within the curb line for urban streets and between the shoulder points for roads that are not paved or do not have curb, or in ditches on a County or State road if available, from the operator's primary place of residence to the nearest trail access outside of St. Francis via the most direct route exclusively within the designated zone including the place of residence. Travel for local access shall be at a rate not to exceed twenty (20) miles per hour. Any return trip must occur in the same manner. Snowmobiles must travel single file in this instance. Snowmobiles may not park in any restricted area except at the owner's premises. Individuals with a local access sticker may not operate their snowmobiles in any restricted area outside their designated zone or in a location that is not the most direct route between residence and trail exclusively within their designated zone. Individuals may not operate on the private property of another without permission within the restricted zone. Individuals may operate on their own private property within the restricted zone subject to all other restrictions in City Code or State law. Notwithstanding any language in Section 7-3-7.D.1 to the contrary, two-way snowmobile operation

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- shall be permitted in the western ditch or on the outside bank within the western right-of-way of State Highway 47 at any time and without a City-issued local access sticker, subject to all other provisions of the City Code or State law, and all conditions imposed by the Commissioner of Transportation or the local road authority. Travel upon any City pathway or sidewalk is strictly prohibited.
2. A snowmobile may make a direct crossing of a street or highway except an interstate highway or freeway, provided:
 - a. The crossing is made at an angle of approximately ninety (90) degrees to the direction of the street or highway and at a place where no obstruction prevents a quick and safe crossing.
 - b. The snowmobile is brought to a complete stop before crossing the shoulder or main traveled way of the highway.
 - c. The driver yields the right-of-way to all oncoming traffic which constitutes an immediate hazard.
 - d. In crossing a divided street or highway, the crossing is made only at an intersection of such street or highway with another public street or highway.
 - e. If the crossing is made between the hours of one-half (½) hour after sunset to one-half (½) hour before sunrise or in conditions of reduced visibility, only if both front and rear lights are on.
 3. No snowmobile shall enter any uncontrolled intersection without making a complete stop. The operator shall then yield the right-of-way to any vehicles or pedestrians which constitute an immediate hazard.
 4. Notwithstanding any prohibition in this Section, a snowmobile may be operated on a public thoroughfare in an emergency during the period of time when, and at locations where, snow upon the roadway renders travel by automobile impractical.
 5. No person under fourteen (14) years of age shall operate on streets or highways or make a direct crossing of a street or highway as the operator of a snowmobile. A person fourteen (14) years of age or older, but less than eighteen (18) years of age, may operate a snowmobile on streets or highways as permitted under this Section and make a direct crossing thereof only if he has in his immediate possession a valid snowmobile safety certificate issued by the Commissioner of Conservation as provided by Minnesota Statutes 1969, Section 84.86. It is unlawful for the owner of a snowmobile to permit the snowmobile to be operated contrary to the provisions of this Subparagraph.
 6. City Issued Local Access Stickers. St. Francis residents living within the designated zones included in Exhibit A who choose to have local access to trails outside the City of St. Francis shall obtain and display a local access sticker in a highly visible location on both sides of the hood of the snowmobile. Local access stickers shall be obtained from the City on an annual basis and for the fee set by City Council resolution. The City may require each applicant to submit information stating their designated residence for purposes of this Ordinance and the most direct route exclusively within the designated zone including the applicant's place of residence.
- E. *Golf Carts.* Notwithstanding anything herein to the contrary, a person may operate a Golf Cart on public roads under the jurisdiction of the city, subject to the following:
1. For purposes of this subdivision, the term motorized "golf cart" means a self-propelled four-wheel vehicle of the type and style designated for and commonly used for transportation on a golf course that is limited in engine displacement of less than 800 cubic centimeters and total dry weight of less than 800 pounds.
 2. Golf Carts shall be limited to public city roads. No person shall operate a golf cart on private property or upon lands not belonging to the operator of the vehicle without the written or oral permission of the landowner(s), or other person(s) entitled to the use and position of such property.
 3. *Permit.* St. Francis residents must apply for and obtain a permit from the City of St. Francis Police Department prior to the operation of a Golf Cart on City streets.

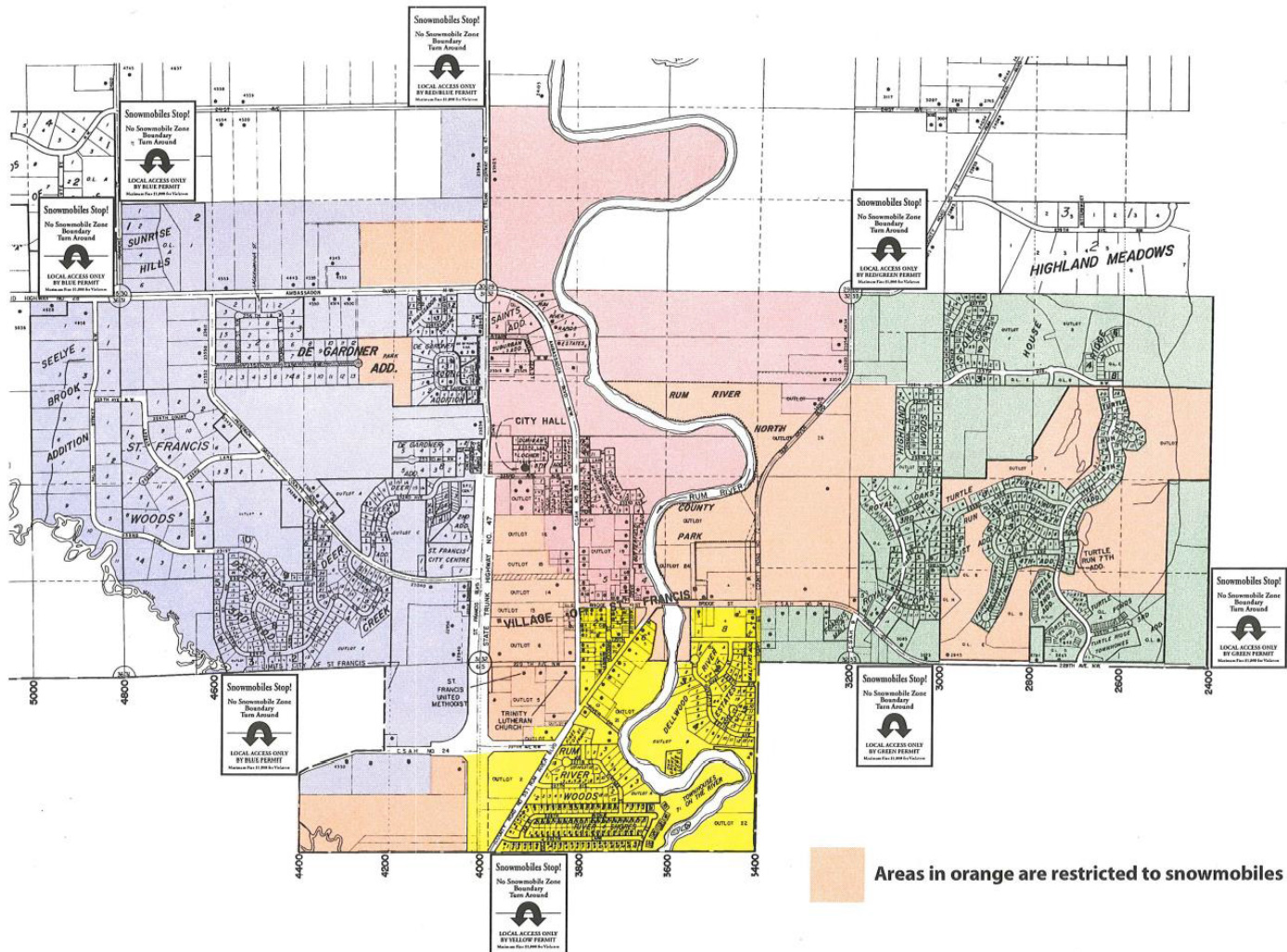
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- a. The permit application shall include the name and street address of the owner, the vehicle identification number of the Golf Cart, and evidence of liability insurance in amounts required by state law.
 - b. Permits shall be obtained from the City on an annual basis and for the fee set by City Council resolution. Permits shall expire on December 31st of each year
 - c. Individuals must comply with all permit requirements and the requirements of this subdivision.
 - d. If the application for the permit meets all of the requirements of this section, the permit application shall be approved by the police department and a permit shall be issued by the city.
 - e. The City may revoke any permit for failure to comply with all permit requirements and the requirements of this subdivision.
 - f. No permit shall be granted or renewed if the applicant has had his or her driver's license revoked as the result of a criminal proceeding.
 - g. As part of the permit process, the police department may require the applicant to demonstrate their knowledge in the use of hand signals for turning and stopping.
4. The following rules shall apply at all times a Golf Cart is being operated on a City street:
 - a. Every person operating a motorized golf cart under permit on designated roadways has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minn. Stat. ch. 169, as it may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts and except as otherwise specifically provided in Minn. Stat. § 169.045, subd. 7, as it may be amended from time to time.
 - b. Operators must be age sixteen (16) or older and possess a valid driver's license.
 - c. Golf Carts may only be operated between the hours of sunrise and sunset, unless equipped with original equipment headlights, taillights, rear-facing break lights, and a rear-view mirror as defined in Minn. Stats. § 169.70. Golf Carts shall not be operated in inclement weather, except during emergency conditions, or when visibility is impaired by weather, smoke, fog or other conditions, or at any time when there is insufficient visibility to clearly see persons and vehicles on the roadway at a distance of 500 feet.
 - d. Golf Carts must display the slow-moving vehicle emblem provided for in Minn. Stats. § 169.522.
 - e. The operator and all passengers must be seated at all times.
 - f. All items being carried on the Golf Cart must be securely fastened.
 5. State and county highways. No person shall operate a golf court on the roadway, on the shoulder, or on the inside bank or slope of any trunk, county state-aide, or county highway.
 6. The operator, under permit, of a golf cart, may cross over any street or highway intersecting a designated roadway.
 7. The authorized operator must have his or her actual valid, current, and unrevoked golf cart permit displayed on the motorized golf cart at all times while operating the motorized golf cart on a designated public right-of-way along with proof of insurance. A motorized golf cart must only transport as many persons as it was designed by the manufacturer to carry. No objects shall be overhanging from the motorized golf cart.
 8. Motorized golf carts must be parked in designated public parking stalls or areas used by automobiles only. No parking is permitted on public sidewalks, public parks, public boulevard areas or other similar public areas. Parking in the parking lot stalls of public parks is allowed if the parking lot is accessible by designated public right-of-way.

[F. Rules for operating electric assisted bicycles on streets, paths and municipal property](#)

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1. No person under the age of 15 years old may operate an electric-assisted bicycle, per Minn Stats 169.222
 2. No person shall operate an electric assisted bicycle on natural or artificial turf, playfield, playground, court, ice rink, natural area, or structure located in a designated public park unless bicycles are otherwise permitted there.
 3. Use of electric assisted bicycles is prohibited on unpaved nature trails and off-road conservation areas
 4. Helmet use is required for riders under 18 years of age.
 5. Standard rules of operating a bicycle in Minnesota applies
 6. Shared use trail and sidewalk operation and use allowed as identified in 7-3-2, but riders must yield to pedestrians, and speed may not exceed 15 mph.
 7. Operation should be in a controlled manner to avoid colliding with other users
 8. Electric assist Bicycles are prohibited on State Highway and subsequent shoulder areas

(City Code, eff. 6-1-1990; Ord. 83, SS, eff. 4-19-2004; Ord. 119, SS, eff. 4-21-2008; Ord. 135, SS, 11-2-2009; Ord. 261, SS, 3-2-2020, eff. 4-1-2020; Ord. No. 330, SS, 5-6-2024)

Exhibit A



7-3-7. Exemptions.

- (a) *City operations.* The city police and fire departments, parks and recreation department, and public services departments are authorized to utilize motorized golf carts to carry out their operations and are exempt from all requirements under this article.
- (b) *Golf course operations.* Authorized motorized golf carts utilized on property associated with a golf course are exempt from all requirements under this article.
- (c) *Community or special events.* Motorized golf carts on public streets during parades and special events by event organizers, and others authorized by the city for such use, are exempt from all requirements under this article. The police chief or their appointee shall determine if an event qualifies for the exemption. Notwithstanding the foregoing, additional conditions and/or restrictions may be imposed upon individuals authorized to use motorized golf carts on designated public rights-of-way under this section.
- (d) *Private property.* Motorized golf carts utilized on private property, by the property owner or with the property owner's express permission, are exempt from all requirements of this division.
- (e) *Physically disabled person.* For physically disabled persons, as defined under Minn. Stats. § 169.345, subd. 2, the applicant must provide credible assurance that he/she is a physically disabled person to gain a permit (state-issued parking placard or verbally stating).

(Ord. No. 330, SS, 5-6-2024)

7-3-8. Violation; penalty.

Any person violating the terms of this division or if there is evidence that the licensee cannot safely operate the motorized golf cart may lose his or her permit to operate a motorized golf cart on designated public rights-of-way in the city. The police chief, or their appointee, may suspend or revoke a permit upon finding evidence that the person cannot safely operate the motorized golf cart. The applicant reserves the right to appeal this revocation to the city council. The penalties shall be as follows:

- (a) All driving offenses are subject to the provisions of the Minn. Stats. ch. 169 and drivers may be subject to an appearance in district court. Citable offenses may result in a revocation of the permit. Motorized golf carts found without a permit may be cited administratively in the amount of \$75.00 or in violation of equipment requirements may be cited administratively in the amount of \$50.00.
- (b) A permit may be revoked at any time for violating any provision of this article, or Minn. Stats. ch. 169, or if there is evidence that the permit holder cannot safely operate the motorized golf cart, after an investigation by the police department and final determination by the police chief or their appointee. The permit holder is subject to the provisions of this chapter in which the following may occur:
 - (1) For the first violation: revocation of permit for one year from the date of the offense, and \$75.00 fine.
 - (2) For the second violation: revocation of permit for three years from the date of the offense, and \$150.00 fine.
 - (3) For the third violation: revocation of permit is indefinite, and \$300.00 fine.
- (c) Any permit revocation may be appealed to the city council by providing a written request for an appeal within ten business days of the revocation to the city clerk. The revocation will remain in full force and effect until the appeal process has been completed.
- (d) Reinstatement of a permit requires a new permit application to be completed and submitted.

(City Code, eff. 6-1-1990; Ord. 83, SS, eff. 4-19-2004; Ord. 119, SS, eff. 4-21-2008; Ord. 135, SS, 11-2-2009; Ord. 261, SS, 3-2-2020, eff. 4-1-2020; Ord. No. 330, SS, 5-6-2024)

Section 2. This Ordinance shall take effect and be enforced from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS
17th DAY OF AUGUST, 2026.

APPROVED: Mark Vogel, Mayor

ATTEST: Jennifer Wida, City Clerk



City Council Agenda Report

TO: Mayor and Council
FROM: Jenni Wida, City Clerk
SUBJECT: Discuss Meeting Open to the Public
DATE: August 17, 2026

OVERVIEW:

Staff have been requested to review the Meeting Open to the Public within our agenda and the processes and policies of other government agencies.

St. Francis currently has two meeting times open to the public. This is a process that has changed over the last decade from one open session to two, and from a timed session to no restrictions. Cities all take a different approach to this matter and their connection with citizens at meetings. Council has the discretion to change this at any time.

Minnesota law does not require cities to provide a public comment period at city council meetings. The law requires that meetings are open to the public, but it does not require the public to be allowed to speak. A few other notes to consider:

- A city may have a public comment period, but it is a matter of local policy and council rules.
- A city can limit the comments to only items on the agenda, or allow any topic
- A city can allow comments at one meeting a month or all
- A city may limit when public comments are accepted, for example when in the meeting or only at public hearings.
- A city may establish reasonable rules, such as time limits, requiring comments to be directed to the Council as a whole, and prohibiting disruptive behavior.
- The council is not required to respond to questions or engage in dialogue with speakers.

The major exception is a public hearing, these comment times are set by State Statute, ordinance or other laws that require such public hearing. At that time, the public must be given the opportunity to provide testimony on that matter.

While council meetings are open to the public under the Open Meeting Law, they “are not a forum for public expression” unless the council has established a public comment period of the law requires a hearing.

Many cities have basic guidelines for the behavior of meetings, safety and security of all

involved. A separate page is attached that shows what other cities are using.

ACTION TO BE CONSIDERED:

Council to provide Staff direction on the following:

- Update Agenda to allow only one Meeting Open to the Public period on the agenda.
- Set a time limit on individuals presenting, 5 minutes recommended
- Use of the attached form for comments as a tool to understand speaker needs
- Setting policies that guide meeting discussion

Tonight is a discussion on this topic. If Council directs staff to update the agenda, an ordinance amendment will be completed, and this item will return to Council for a first reading at the next meeting. This is the only change that would require formal action. If the ordinance is updated, it will be effective by the end of September.

BUDGET IMPLICATION:

Attachments:

1. St Francis Meeting open to the public Speaker form and guidelines(5072249.1)



CITY COUNCIL MEETING
SPEAKER REQUEST FORM

Name: _____

City of residents: _____

If you would like to be contacted regarding the item discussed, please provide:

Phone: (_____) _____, and/or Email: _____

Representing:

- ☐ Group
- ☐ Organization: _____

Name of item to be commented on: _____

Description:

City of St. Francis Public Comment Policy

- Sign up prior to the beginning of the Meeting Open to the Public (option before the City Council meeting starts) speaking and provide a name and the city in which you reside
- Be recognized by the Mayor before speaking
- During the City Council meeting, the public is prohibited from:
 - The use of obscene, profane or threatening language
 - Threatening, loud, or boisterous conduct that disrupts the meeting or the security of the public
 - Body language or posture creates a sense of imminent threat.

Comments at Meeting

Speak in-person during Council open public comment.

Meeting Open to the Public is time held within each regular City Council meeting for community members to present their ideas, questions or concerns to the City Council.

Day and Location

- Meeting Open to the Public takes place during the regularly scheduled City Council meetings on the first and third Monday of the month
- Meeting Open to the Public does not take place within Special Meetings and Work Sessions.
- Council Meets are held at the City of St. Francis City Hall, 3750 Bridge St

Guidelines

- The Mayor presides, preserves order and enforces the Rules of Decorum
- Open public comment is intended for city business topics
- Meeting Open to the Public is public, and broadcast on the City YouTube channel and livestreamed. Video is intended to be safe for children.
- Each speaker will be allowed to offer comments, only one time each meeting for a limit of five minutes. The Mayor may grant more time depending upon number of speakers that have pre-registered.
- The purpose of the Meeting Open to the Public is for members of the public to present comments and for the staff/Council to listen. It is not a debate forum between the speaker and staff/Council members.
- Persons cannot observe silence for the entire time of their time granted
- Should more than ten speakers sign up for Meeting Open to the Public, the City may limit the public comment to ten speakers. Those speakers unable to speak due to time constraints will have priority to speak at the next listening session.
- Open public comment is subject to the Rules of Decorum the Council use for their meetings.
- During Meeting Open to the Public, members of the public may provide comments for the City Council's consideration.
Public comments must follow these criteria:
 - The topic must relate to specific matters of city related business and/or which relate to subject matter under the jurisdiction of the city.
 - Speakers should not repeat a comment, question or concerns if they have previously addressed the City Council on the same matter within the prior 90 days.
- Members of the public wishing to speak should register by completing the Speaker request form.
- The City Council will not consider motions or take any other action during Meeting Open to the Public and will only ask questions if necessary to clarify a

question or comment. Meeting open to the public is intended only to receive public comments on matters related to City business.

Speak in-person at open public forums, public hearing and public comment on agenda items

A person can comment at the designated time as part of a public hearing. Discussion should be limited to the topic in which the public hearing was called for.

When to speak

During the Meeting Open to the Public, public comment or public hearing, the Mayor will allow individuals to speak at the podium. People should complete the speaking form before speaking and provide it to the City Clerk.

Etiquette when speaking

Please be respectful of the public's and the Council time. Members of the public wishing to speak must follow these guidelines:

- Speak only once for up to five minutes. Time spent by the presenter answering questions or requested follow up by the Council will not count against the five minute limitation.
- Identify your relationship with the topic
- Have a spokesperson or two for any group looking to present to Council.
- Sign up prior to speaking (*See above for options*) and provide a name and the city in which you reside
- Be recognized by the Mayor before speaking
- During the City Council meeting, the public is prohibited from:
 - The use of obscene, profane or threatening language
 - Threatening, loud, or boisterous conduct that disrupts the meeting or the security of the public
 - Body language or posture creates a sense of imminent threat.
- The speaker should understand that this is an opportunity for them to present and is not a dialog or debate between them and staff, individual council members or the council as a whole.
- The Council role is to listen and ask any clarifying questions that the Council determines is appropriate.

Responses to questions

If you want a response to a question, you must submit the question in writing to the City Clerk or City Administrator. Include your question on the speaking form along with your contact information.



City Council Agenda Report

TO: Jodie Steffes, Community Development Director
FROM: Beth Richmond, City Planner
SUBJECT: South 47 Retail Site Plan
DATE: August 17, 2026
APPLICANT: Classic Constrution (Brian Larson)
LOCATION: 4201 Saint Francis Blvd NW (PIN 06-33-24-11-0083)
COMP PLAN: Commercial
ZONING: B-2 General Business

OVERVIEW:

The City has received a development application for the construction of a three-tenant retail commercial building on the vacant, 0.77-acre parcel located at 4201 St Francis Blvd NW (PIN #06-33-24-11-0083).

The proposed development would include a single-story 6,900 square-foot building on the west portion of the site, with a parking area to the east of the building and access drive from Cree Street NW. The project site is within the City's urban service area. Site plan review is required for any new construction of commercial principal buildings.

PLANNING COMMISSION REVIEW

The Planning Commission reviewed the site plan at their meeting on July 15, 2026. Commissioners discussed the parking requirements, hours of operation, setback requirements, and building lighting. The applicant attended the meeting and noted that the building size would be reduced by roughly 600 square feet to meet parking and setback requirements. After discussion, the Planning Commissioners unanimously recommended approval of the site plan with the conditions suggested by Staff.

PLANNING COMMISSION MEETING FOLLOW-UP

- **Dimensional Requirements:** The proposed building size has been reduced by 644 square feet to 6,900 square feet in order to meet setbacks and parking requirements. The site plan has been revised so that the setbacks are met and correctly labeled.
- **Exterior Building Materials:** The applicant is proposing to utilize a combination of brick veneer, prefinished nichiha siding, prefinished metal, and rock face concrete block veneer as their primary building façade finishes. The Code requires that 100% of the front wall (east side of the building) must consist of materials comparable in grade and quality to brick, stone, glass, stucco, or concrete block, while the remaining sides of the building may consist of wood, horizontal siding, or other architectural metal siding. Nichiha siding is a cement-based product similar to

stucco. The applicant has provided comments from the supplier and installer of nichiha products which explain that this material is considered a building lifetime commercial product. The Nichiha Commercial Product Catalog states that architectural wall panels have a 15-year limited warranty.

- **Façade Articulation along Public Streets:** All street-facing sides of non-residential buildings in the B-2 district (east and south sides), are required to incorporate façade articulation elements every 60 feet and install windows at regular intervals. Four windows are proposed at regular along the east side of the south building elevation which meets requirements.
- **Parking Supply Requirements:** City Code requires standalone retail parking to be provided at a rate of 1 space per 200 SF of floor area of retail space and 1 space per 500 SF of storage area. The applicant has provided calculations showing that the retail portion of the building will be 5,099 SF and the storage portion of the building will be 1,606 SF, resulting in 28 required parking spaces. The applicant has provided 29 parking spaces which meets Code requirements.
- **Landscaping/Screening:** Revisions are necessary to the landscaping plan to demonstrate that it has been prepared by a landscape architect and that screening requirements are met.
- **City Engineer Review:** The City Engineer reviewed the plans and provided a memo with required revisions on July 8, 2026. The applicant provided revised civil plans on July 22. These plans are under review by the City Engineer.
-

ACTION TO BE CONSIDERED:

Based on the Planning Commission's and Staff's recommendation for approval of the site plan, a draft approval Resolution has been drafted for Council review.

Suggested Motion:

Move to approve Resolution 2026-31 approving the site plan for the St. Francis Strip Mall with conditions and findings as presented by Staff.

BUDGET IMPLICATION:

N/A

Attachments:

1. Draft Resolution 2026-31 South 47 Retail Site Plan
2. Applicant Submittals - July 2026

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2026-31

A RESOLUTION APPROVING A SITE PLAN FOR THE ST. FRANCIS STRIP MALL

WHEREAS, the applicant, Brian Larson of Classic Construction, has requested site plan approval for the construction of a new multi-tenant retail building; and

WHEREAS, the property is legally described as Lot 1 Block 1 South Highway 47 Industrial Park, Anoka County, Minnesota;

WHEREAS, the property is zoned B-2 General Business; and

WHEREAS, retail use is permitted in the B-2 General Business District; and

WHEREAS, on July June 15, 2026, the Planning Commission unanimously recommended approval of the requested site plan; and

WHEREAS, on August 17, 2026, the City Council of the City of St. Francis considered the submitted site plan and how it might affect public health, safety, or welfare and found that the project will not negatively impact the public health, safety, or welfare.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of St. Francis hereby approves the requested site plan based on the following findings of fact:

1. The site plan is consistent with the Comprehensive Plan with proposed conditions.
2. The site plan meets the standards listed in the City Zoning Code with proposed conditions.

BE IT FURTHER RESOLVED that approval of the site plan shall be subject to the following conditions:

1. Additional lighting information including a photometric plan and lighting specification sheet(s) shall be provided.
2. Prior to the installation of any signage, the applicant shall apply for and receive a sign permit for all proposed signs in accordance with zoning Code Section 10-91-00.
3. Screening along the north property line shall be revised to meet Code requirements.
4. The Applicant shall provide a revised landscaping plan prepared by a landscape architect in accordance with Code Section 10-73-04.
5. Applicant shall address any and all comments from the City Engineer and MnDOT.

Approved and adopted by the City Council of the City of St. Francis on the 17th day of August, 2026.

Mark Vogel, Mayor

Attest: Jennifer Wida, City Clerk

Dated

DRAFTED BY:
Hoisington Koegler Group, Inc.
800 Washington Ave N, Suite 207
Minneapolis, MN 55401



LAMPERT
ARCHITECTS
300 Woodville, Suite 120
St. Francis, MO 64506
Phone: 314.285.1211
www.lampertarchitects.com

ARCHITECT CERTIFICATION:
SPECIFICATIONS OF REPORT WAS
PREPARED BY ARCHITECT LAMPERT
SUPERVISOR AND THAT LAMPERT
LAW OF THE STATE OF MISSOURI

PRELIMINARY
NOT FOR
CONSTRUCTION

CLASSIC
CONCRETE & MASONRY WORK, NATIONAL CONNECTION
1000 LAMBERT BLVD. STE. 100
ST. LOUIS, MO 63102
PHONE: 314.241.1000

SOUTH HIGHWAY 47 RETAIL
4201 St. Francis Blvd., St. Francis, MO

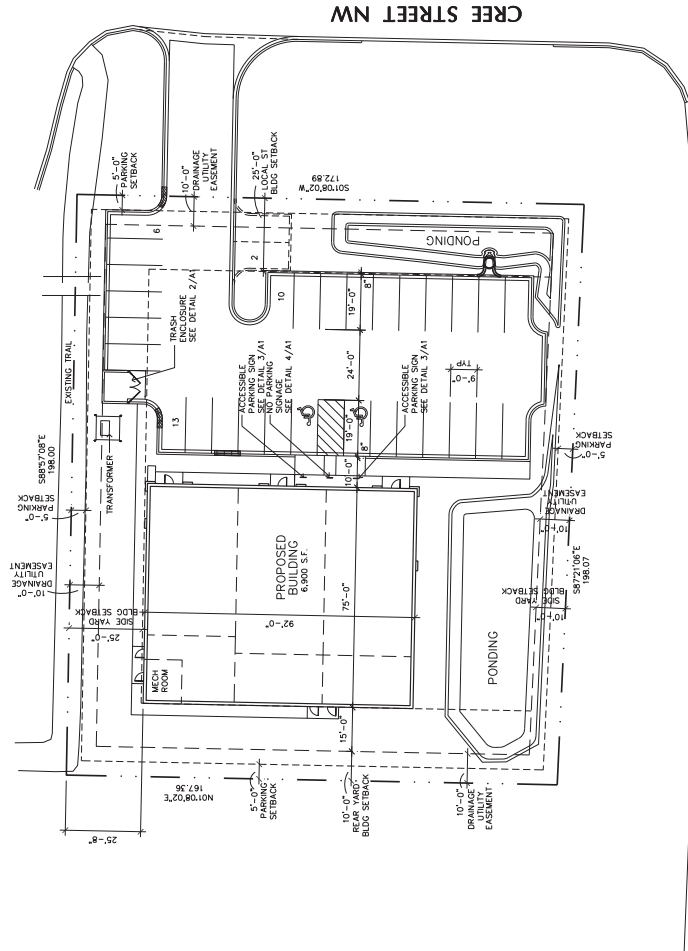
Copyright 2018
Lampert Architects Inc.
Project Designer: JAMES B
Drawn By: JMB
Checked By: LL
Title: SITE PLAN
8/1/28 PRELIMINARY
8/16/28 CITY SUBMITTAL
8/17/28 CITY COMMENTS

SITE PLAN

Sheet Number

A1

Project No. 250821-6



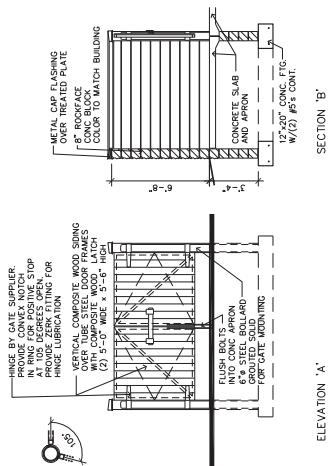
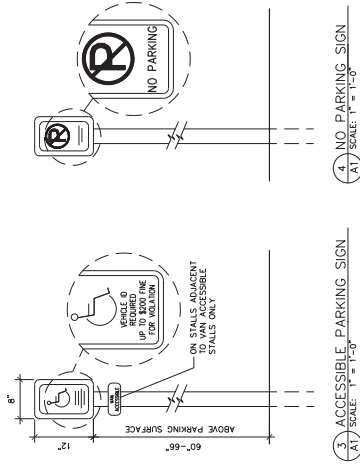
SITE DATA
LOT AREA = 33,684 S.F. = 0.77 ACRES
TOTAL BUILDING AREA = 6,500 S.F. RETAIL
BUILDING = 6,500 S.F. RETAIL
IMPERVIOUS = 80% MAXIMUM

ST. FRANCIS BLVD NW

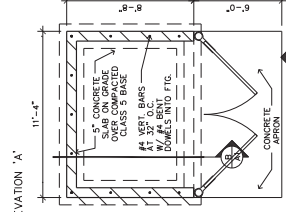


1 SITE PLAN
A1 SCALE: 1" = 20'-0"

PARKING DATA
RETAIL: 5,099 NET S.F. AT 1/200 = 25 STALLS REQUIRED
WAREHOUSE: 1,006 NET S.F. AT 1/200 = 5 STALLS REQUIRED
MECHANICAL: 195 NET S.F. AT 1/200 = 1 STALL REQUIRED
TOTAL: 29 STALLS REQUIRED
29 STALLS PROVIDED
2 STALLS PROOF OF PARKING



SECTION 'B'



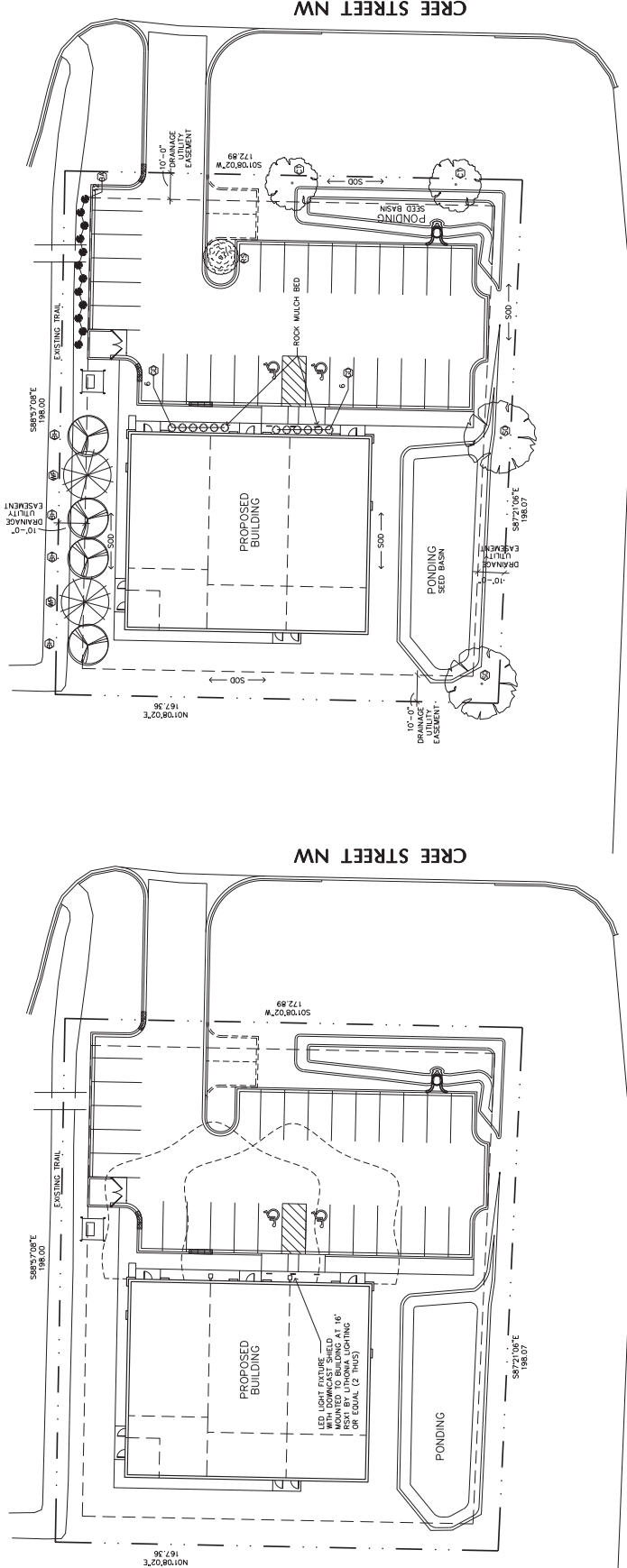
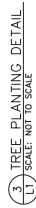
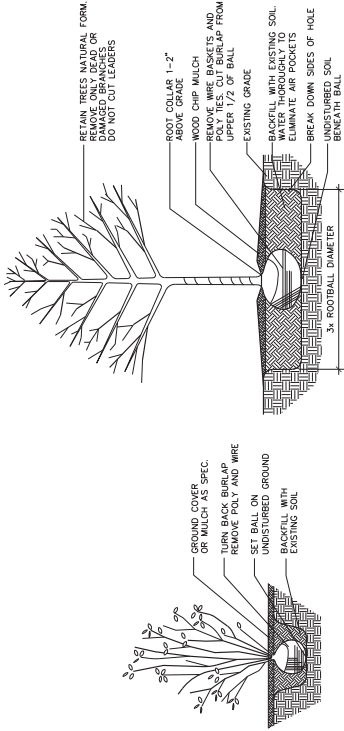
ELEVATION 'A'

2 TRASH ENCLOSURE
A1 SCALE: 1/4" = 1'-0"

PLANTING SCHEDULE				MTHO	REMARKS
QTY	KEY	COMMON NAME	BOTANICAL NAME		
2	CT	COFFEE TREE	ONCOCARPUS DIOICUS	BB	5" CALIPER INCHES
2	SO	SWAMP WHITE OAK	QUERCUS BICOLOR	BB	5" CALIPER INCHES
1	RS	RED SPINDLER CHAB	MALVAPERRONIA RED SPENDOR	BB	2" CALIPER INCHES
4	BN	BLACK HILLS SPRUCE	PICEA GLAUCA DENSATA	6 TALL	8" CALIPER INCHES
2	WP	WHITE PINE	PINUS STROBUS	6 TALL	4" CALIPER INCHES
12	GO	GARDEN GLOW DODGEWOOD	CORNUS HESS GARDEN GLOW	5 GAL CONT.	24" > 216"
12	BA	BLUE ARROW JAMPER	JUNIPERUS SCOPULORUM "BLUE ARROW"	5 GAL CONT.	CONT

LANDSCAPE NOTES:

1. SEED/SOD AREAS AS SHOWN ON THE PLAN.
2. SEE PLAN FOR PLANTINGS LOCATED IN ROCK MULCH BED. ROCK MULCH BEDS SEPARATED FROM 18" BEDDING LAYER BY 1/2" POLYETHYLENE PLANTINGS. SEE NOTES REGARDING MULCHING TO PREVENT WEED GROWTH AND CONSERVE WATER.
3. UNDERGROUND IRRIGATION SYSTEM TO BE PROVIDED FOR ALL FOUNDATION PLANTINGS AND TURF AREAS. PROVIDE MOISTURE SENSOR. IRRIGATION DESIGN BY CONTRACTOR.
4. SIGNIFICANT EXISTING TREES WILL NOT BE SAVED
5. LANDSCAPE REQUIREMENT
6,000 S.F. / 320' = 21.6 CALIPER INCHES REQUIRED



ST. FRANCIS BLVD NW

ST. FRANCIS BLVD NW

PLAN NOTES:

1. LIGHTING SHOWN FOR SCHEMATIC PURPOSES ONLY. LIGHTING IS DESIGN-BUILD BY ELECTRICAL CONTRACTOR. VERIFY SIZE, STYLE, QUANTITY, AND LOCATION W/ OWNER AND CONTRACTOR. PROVIDE LIGHTING PHOTOMETRICS IF NECESSARY AT CITY'S REQUEST.
2. ALL LIGHTING IS TO BE SHIELDED/DIRECTED AWAY FROM ADJACENT PROPERTIES AND STREET RIGHT OF WAYS.
3. PROVIDE EMERGENCY EXIT LIGHTING AT ALL EXIT DOORS.

2 SCHEMATIC SITE LIGHTING PLAN
L1 SCALE: 1" = 20'-0"

1 LANDSCAPE PLAN
L1 SCALE: 1" = 20'-0"

LANDSCAPE PLAN
SITE LIGHTING PLAN
Sheet Number



NORTH

Project No. 250821-6

SOUTH HIGHWAY 47 RETAIL
4201 St. Francis Blvd, St. Francis, MN

Copyright 2026 Leonard Lampert Architects Inc.	
Project Designer: JAMES B	
Drawn By: JRB	
Checked By: LL	
Revisions	
6/16/26	QTY SUBMITTAL
7/20/26	QTY COMMENTS

CLASSIC
CONCRETE & MAINTENANCE WORK • RESIDENTIAL & COMMERCIAL
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 _____

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PRELIMINARY
NOT FOR
CONSTRUCTION



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Anoka County Sheriff's Office Safe County Pilot Project
DATE: August 17, 2026

OVERVIEW:

The Anoka County Sheriff's Office is in the process of implementing a Flock Safe County Pilot Project. The pilot project will include the use of Automated License Plate Reader cameras (ALPR), strategically placed live view cameras, and Drone Assisted Response as part of a Safe County Initiative. Sheriff's office representatives have been periodically meeting with representatives from all jurisdictions within Anoka County providing information and updates about the project.

ACTION TO BE CONSIDERED:

Discussion of the project including addressing questions and/or concerns.

BUDGET IMPLICATION:

The pilot project will be at no cost to the City of St. Francis. The discussion is ongoing on how the project will continue to be funded should it move past the pilot period.

Attachments:

None