



City Council Regular Meeting

3750 Bridge St NW, St. Francis, MN 55070

Tuesday, September 8, 2026 at 6:00 PM

AGENDA

- 1. Call to Order / Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Consent Agenda**
 - A. City Council Minutes - August 3, 2026
 - B. Special Meeting Minutes - August 14, 2026
 - C. Special Meeting Minutes - August 24, 2026
 - D. Butterfield Drive Manhole and Sewerline Rehabilitation Project
 - E. Police Department Abandoned Property
Resolution 2026-33 declaring surplus property and authorizing the sale
 - F. Police Department Canine Program Donation
Resolution 2026-34 approving the acceptance of canine program donation
 - G. Police Department Community Engagement Donation
Resolution 2026-35 approving the acceptance of community engagement donation
 - H. Site Improvement Performance Agreement, Bella's Buds LLC
 - I. Rental License Approvals
 - J. Bill List
- 5. Meeting Open to the Public**
- 6. Special Business**
- 7. Public Hearing**

8. Old Business

9. New Business

- A. Willow Ridge Business Center Site Plan Exterior Building Materials
- B. Fire Board Training Reimbursement
- C. Request for Anoka County HRA Funds for Easement & Burn Property
Resolution 2026-36 requesting funds from the Anoka County HRA for the demolition of property
- D. Rum River Fire District 2027 Budget Approval
- E. 2027 Preliminary Tax Levy and Adjustment to Debt Service Levies
Resolution 2026-37 adjusting the debt service levy for 2027

10. Meeting Open to the Public

11. City Administrator Report

12. Department Reports

13. Council Member Reports

14. Upcoming Events

September 08 - City Council Meeting - 6:00 pm
September 09 - Farmers Market - 3:00 pm - 7:00 pm
September 16 - Farmers Market - 3:00 pm - 7:00 pm
September 16 - Planning Commission Meeting - CANCELLED
September 21 - City Council Meeting - 6:00 pm
September 23 - Farmers Market - 3:00 pm - 7:00 pm
September 29 - Rum River Fire Board Meeting - 6:00 pm
September 30 - Farmers Market - 3:00 pm - 7:00 pm

15. Adjournment

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
St. Francis City Hall 3750 Bridge Street NW
August 17, 2026
6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

2. ROLL CALL

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, and Joe Muehlbauer.

Also present: Deputy Administrator-City Clerk Jenni Wida, Police Chief Todd Schwieger, City Planner Beth Richmond (HKGi), and Deputy Administrator-Public Works Director Paul Carpenter.

3. APPROVAL OF AGENDA

MOTION BY: UDVIG SECOND: FAANES APPROVING THE REGULAR CITY COUNCIL AGENDA

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

4. CONSENT AGENDA

- A. City Council Minutes - August 3, 2026
- B. Bluffs of Rum River Approval Extension
Resolution 2026-29 Bluffs of Rum River Approval Extension
- C. Police Department Abandoned Property
Resolution 2026-30 declaring surplus property and authorizing the sale
- D. Bill List

MOTION BY: ROBINSON SECOND: UDVIG APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Faanes	aye
Councilmember Udvig	aye
Councilmember Robinson	aye

Motion carried: 5-0

5. MEETING OPEN TO THE PUBLIC

Jacquie Goedel, President of the Miss Saint Francis Ambassador Program, approached with Secretary Mackenzie Bauer and husband Brent Goedel, a board member. Goedel introduced four of six Ambassadors representing the City throughout the year and expressed gratitude to residents who supported the Ambassadors' bake sale at Night to Unite, which fundraised for an overnight trip to Northfield for the Ambassadors to represent St. Francis at Northfield's Jesse James Days Parade.

2026-2027 Miss Saint Francis Ambassadors Josie Crandall, Samantha Brekke, Lillian Becker, and Amiyah Carlson introduced themselves. Bauer took a group photo of the Council with the Ambassadors, and Mayor Vogel noted that Muehlbauer did not appear in the photo.

Goedel thanked the Council for support of the Ambassador Program and expressed availability to serve the City as needed. Mayor Vogel thanked Goedel and called for the next speaker.

Anna Filson, a City resident and teacher, spoke regarding traffic safety concerns on City roads. Filson expressed gratitude for the Council's response to previous concerns, including placement of a temporary speed monitor wagon on 235th Avenue and a permanent speed limit sign. Filson thanked the City for brush removal on the northwest side of Rum River Boulevard near 235th Avenue, noting that clearing vegetation improved sight lines for vehicle and pedestrian crossing.

Filson noted that other county roads entering the City graduate speed limits from 50 or 55 miles per hour down to 35 miles per hour based on housing density. Filson questioned whether residents on the west side have higher priority than residents and children on the east side, noting Rum River Boulevard remains at 55 miles per hour. Filson expressed concern about safety for children, adults, and pedestrians and suggested pedestrian crossing signs similar to those near 221st Avenue and Rum Lake Boulevard. Filson noted neighbors have intentionally driven at 35 miles per hour through the intersection due to safety concerns and thanked the Council for progress made while indicating intent to continue advocating for additional traffic safety improvements.

6. SPECIAL BUSINESS

A. Alexandra House Presentation

Executive Director Tina Bronson presented Alexandra House, the only

comprehensive domestic and sexual violence organization serving Anoka County. Bronson noted the organization's mission is to empower survivors, inspire social change, and provide education, support, and advocacy. The organization operates 10 programs, including emergency shelter, a 24-hour helpline, legal advocacy, youth and elder abuse services, health care advocacy, housing, therapy, support groups, community education, professional training, and Linus' Pet Haven, which opened in January 2025 as the only pet co-sheltering program in the Twin Cities.

Bronson provided statistics on domestic and sexual violence in Anoka County. In 2025, law enforcement responded to 12,600 domestic-related calls and 800 criminal sexual conduct calls. 33 intimate partner homicides occurred in Minnesota in 2025, with 10 already occurring in 2026. In the past year, 350 victims and survivors spent over 8,300 nights in the emergency shelter. The organization's lethality assessment program served 532 unduplicated victims with 522 referrals directly from law enforcement for high-risk intimate partner cases.

For St. Francis, Bronson noted that in 2025, Alexandra House served 20 City residents, responded to approximately 52 helpline calls, provided 88 legal advocacy services, and received eight referrals directly from City Police. Cities have invested approximately \$152,000 collectively, representing approximately 53 cents per resident, paying directly for legal advocates, youth programming, and crisis staff.

Robinson thanked Bronson and stated the Council should consider appropriating funds, noting Chief Schwieger confirmed the City uses the services. Udvig noted personal experience with domestic violence services and stated the Council should revisit the issue.

Faanes agreed and expressed willingness to consider appropriating funds. Muehlbauer thanked Bronson for attending but expressed concern that funding charities sets a slippery precedent, stating his position on taxpayer-funded charitable contributions remains unchanged.

Mayor Vogel praised the presentation and noted willingness to welcome further discussion. Bronson replied that Alexandra House is public health and safety infrastructure addressing a public health crisis and is not a nice-to-have.

7. PUBLIC HEARINGS - NONE

8. OLD BUSINESS

A. Ordinance Amendment - Section 3 Traffic, Second Reading

Ordinance 359 amending chapter 7, section 3 "traffic" of the city code

Resolution 2026-32 authorizing summary publication of Ordinance 359

Police Chief Todd Schwieger stated he was available to answer questions regarding the ordinance or requested approval for the Second Reading. Mayor Vogel asked whether anyone had questions, noting the Council was familiar with

the ordinance from the First Reading. Udvig noted the need to inform residents about upcoming changes through the City website or social media.

Schwieger stated the Police Department would provide updated information displaying ordinance sections specific to St. Francis. Mayor Vogel explained he had discussed the matter with Schwieger previously, noting that legal requirements had to be met before the Second Reading could proceed.

MOTION BY: FAANES SECOND: ROBINSON APPROVING ORDINANCE 359 AMENDING CHAPTER 7, SECTION 3, TRAFFIC OF THE CITY CODE

A roll call vote was performed:

Mayor Vogel, aye
Councilmember Robinson, aye
Councilmember Udvig, aye
Councilmember Faanes, aye
Councilmember Muehlbauer, aye

Motion carries: 5-0

MOTION BY: UDVIG SECOND: MUEHLBAUER APPROVING RESOLUTION 2026-32 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 359

A roll call vote was performed:

Mayor Vogel, aye
Councilmember Muehlbauer, aye
Councilmember Faanes, aye
Councilmember Udvig, aye
Councilmember Robinson, aye

Motion carries: 5-0

9. NEW BUSINESS

A. Discuss Meeting Open to the Public

Mayor Vogel stated he had requested this agenda item to address an observation that residents often seek immediate answers to questions, but the City is not equipped to provide answers on the spot. Mayor Vogel proposed implementing an optional sign-in sheet where residents provide contact information, enabling staff to follow up with questions that cannot be answered during the meeting.

Faanes stated she liked the idea of collecting contact information and noted the school district uses a similar process. Muehlbauer noted that eliminating the Meeting Open to the Public section would be perceived negatively by residents and that the form should be optional, not mandatory, especially for those offering

comments rather than requesting follow-up responses. Udvig agreed the form should be optional for those seeking responses, noting the section was initiated to allow residents a chance to speak after hearing presentations.

Robinson stated that free speech should not be restricted and suggested working with department heads to handle responses. Mayor Vogel asked the Council to settle the question of whether the form should be mandatory or optional for those requesting follow-up. Robinson confirmed he was not opposed to making the form optional. Mayor Vogel suggested staff could develop a sample form.

Deputy Administrator-City Clerk Jenni Wida explained that presenting the form at a future meeting is unnecessary, noting that if the Council was changing the agenda layout written into City code, implementation could begin immediately upon Council approval. Mayor Vogel stated that, after discussion, he was not opposed to having an optional sign-in form available to residents seeking follow-up responses, provided it is not greatly abused, and thanked the Council for the discussion, noting the main concern is ensuring questions asked by residents are answered when possible.

B. South 47 Retail Site Plan

Resolution 2026-31 approving the site plan for the St. Francis Strip Mall

City Planner Beth Richmond presented the site plan for a proposed multi-tenant retail building located at 4201 Saint Francis Boulevard. The site is a vacant 3/4-acre parcel with residential development to the north, industrial to the south, and commercial properties to the east. The site is guided for commercial use and zoned B-2, the general commercial zoning district. The proposed building is a 6,900 square foot multi-tenant retail structure containing three tenant spaces with access from Cree Street Northwest, including the building, stormwater facilities, and a new parking lot.

The Planning Commission reviewed the site plan at its July meeting, and changes were made to the site plan. The building size was reduced from approximately 7,500 square feet to 6,900 square feet to meet required setbacks and parking requirements. 28 parking spaces are required, with 29 spaces provided. The proposed facade consists of brick veneer, Nichiha siding, and concrete block veneer. Nichiha siding is comparable in grade and quality to stucco, is cement-based, pre-colored, and has durability equivalent to stucco with a 30-year warranty. The south facade facing Highway 47 was revised to include windows throughout and different facade articulations.

Richmond requested action to approve with conditions, deny, or table. Mayor Vogel asked Council members whether they had questions. All indicated they had no questions.

MOTION BY: UDVIG SECOND: ROBINSON APPROVING RESOLUTION 2026-31 APPROVING THE SITE PLAN FOR THE SAINT FRANCIS STRIP MALL

A roll call vote was performed:

Mayor Vogel, aye
Councilmember Faanes, aye
Councilmember Udvig, aye
Councilmember Robinson, aye
Councilmember Muehlbauer, aye

Motion carries: 5-0

C. Anoka County Sheriff's Office Safe County Pilot Project

Lieutenant Mendoza from the Anoka County Sheriff's Office presented on the Safe County Program, a collaborative initiative including Automated License Plate Reader (ALPR) technology and drone-assisted response technology. Mendoza explained that ALPR technology captures still images of vehicle rear license plates and compares plate numbers against a Bureau of Criminal Apprehension hotlist every 6 hours. The technology does not have facial recognition capability, noting it is illegal in Minnesota for the government to use facial recognition, and has no direct access to criminal justice databases.

Mendoza noted that the data captured is a picture with no personally identifiable information, consisting only of the vehicle and license plate. Photo data is automatically deleted after 30 days unless law enforcement retains it for a lawful purpose such as a criminal investigation, which requires documentation. Searches require a specified offense type, case number, and justification. Searches for immigration, reproductive care, or other triggers have been disabled and will block the search. There is no nationwide search available for Minnesota data, and one-to-one agreements with each agency are required for sharing.

Mendoza provided success stories including a sexual assault case where ALPR located a vehicle that allowed a victim to be safely returned to Minnesota and a stolen vehicle case where two children were recovered within minutes. Regarding drone-assisted response, Mendoza explained the county has had a drone program since 2016 governed by Minnesota Statute 66.19 with 13 exemptions to search warrant requirements, including crime in progress and missing persons searches. Drones can be flown to assist City entities such as public works or emergency management upon written request.

Mendoza described the drone deployment process. Drones prepositioned throughout the county in their dock are called for service that meets warrant exemption criteria. Once a call is prompted to a pilot, the pilot reviews whether the call meets exceptions. If exceptions are not met, the flight is declined. If exceptions are met, the drone is remotely launched and responds within 90 seconds. Drones land autonomously, and pilots must file required state documentation and an Incident Case Report. Drones can reach scenes within 90 seconds, whereas

squad response time might take 5 to 10 minutes.

Mendoza stated the primary benefit of drone technology for public safety is to the Fire Service. Thermal imagery from house fires demonstrates dangerous spots on roofs that firefighters cannot see from ground level, allowing fire chiefs to determine safe personnel placement. The program was unanimously supported by the entire Fire Protection Council and the entire Anoka County Chiefs of Police Association.

Mendoza stated that the Sheriff's Office currently has 13 ALPR camera locations. ALPR data is retained for 30 days; drone data is retained for 7 days if not evidentiary; ALPR data is not shared with federal agencies, and immigration and reproductive care searches are prohibited and blocked. Biannual system-wide audits are conducted with additional internal rolling audits every 30 days. Minnesota has some of the strongest privacy protection laws in the nation and one of the strictest ALPR statutes in the country. All searches are logged, and abnormal activity is automatically flagged.

Mendoza addressed privacy protections. Nationwide searches of Minnesota data are prohibited, protected data is blocked, federal agencies cannot access the system, and Minnesota law has a strict drone policy. Anything falling outside of warrantless search exceptions requires a judge-signed search warrant. Drone flights are documented and logged, footage with evidentiary value is saved to case files, and non-evidentiary footage is deleted as required by state law.

Muehlbauer asked about camera ownership and replacement costs. Mendoza stated the Sheriff's Office owns Flock data and pays replacement costs for damaged cameras. Muehlbauer stated he wanted to apologize for previous concerns about surveillance and expressed understanding that public concern exists regarding Flock. Mendoza addressed the contract amount, clarifying that it came in \$500 under the threshold. Mendoza explained the Sheriff felt it was better to do a trial rather than commit to a 10-year contract.

Mendoza addressed misuse of ALPR systems nationally, stating that year to date, 18 people have been found misusing the system nationwide and all have been terminated and criminally referred. With over a million officers in the United States, 18 represents an extremely low percentage. Mendoza noted that very strict rules exist for who can access the system and that not attending training or meeting requirements will result in being shut down. Muehlbauer asked whether misuse is classified as a misdemeanor. Mendoza stated that it is, but that it is a prohibited offense, meaning the person loses their law enforcement license and gets criminally charged.

Faanes noted that drones are a separate program from cameras and stated that drones going to fire emergency scenes would be fantastic and helpful for emergency workers. Faanes stated appreciation for the presentation and noted

she would like to hear what Chief Schwieger thinks about the program.

Mendoza noted that most cities cancelling Flock contracts switched to Axon and are getting the same technology with a different company. Mendoza stated that confidence and accuracy are a significant difference, with Flock having a substantially higher accuracy rate. Udvig stated she does not necessarily have a problem with Flock cameras but has to listen to constituents' questions and that there is a lack of faith in government in general.

Robinson thanked Mendoza for the presentation and asked what the budget impact would be for the City after one year. Mendoza responded that the plan is to prove the concept first and then present to JLEC. Robinson asked whether the County will place cameras on their roads without the City's input if the City decides not to opt in. Mendoza stated no, but cautioned against creating technology dead zones, explaining that criminals actively avoid where ALPRs are.

Robinson asked why news media did not report that agencies switching from Flock went to Axon instead. Mendoza stated that some major cities that left their Flock contract switched to Axon but that Flock tends to be a lightning rod for media focus. Mendoza noted that Flock is not the only ALPR company and listed several vendors including Axon, Milestone, Vercada, Panasonic, and Motorola.

Mayor Vogel stated that most questions have been answered and praised the presentation. Mayor Vogel stated full support for the drone program but indicated that passive data collection is a bridge too far. Muehlbauer asked whether the Council would be privy to look at the contract. Mendoza stated there is no hard date, but as permitting progresses, the City's active engagement will determine deployment priorities.

Police Chief Todd Schwieger stated the big picture is understanding what data is being collected—license plate numbers, characters, and vehicle descriptions. Schwieger noted the only way to let the system prove itself is by using it and getting success stories. Schwieger shared success stories from St. Francis, including a welfare check incident where a KOPS alert helped locate individuals and a burglary incident where a Flock camera helped recover property.

Mendoza offered additional comments, stating that a transparency portal will be on the website showing searchable information and use cases. Mendoza noted that the Sheriff emphasized that residents pay significant money for law enforcement and questioned whether giving law enforcement the best technology is prudent.

Faanes asked for clarification on the current status and whether the City is in the pilot program. Mendoza stated that nothing has been deployed as a pilot program yet and the contract term does not start until the first documented operational flight of a drone. Mendoza explained that zero City streets will be involved, with all

cameras on County highway or state right-of-way, and if a City decides to opt out, that will be respected.

Faanes asked whether St. Francis is in the pilot program. Mendoza explained there was no opt-in as the law enforcement community was moving forward as a joint operation, but that some cities, like Columbia Heights, said absolutely not. Mendoza stated locations have been identified for St. Francis cameras and drones.

Mayor Vogel stated confusion about how the City can opt out without a consensus vote. Mendoza responded that the determination was made through communication with Chief Schwieger. Mayor Vogel noted a consensus vote should occur on the drone part at minimum.

Schwieger stated the purpose tonight was to get a consensus of where the Council stands on being part of the pilot. Mayor Vogel asked about a deadline for providing feedback. Mendoza stated there is no hard date, but as permitting progresses, the City's active engagement will determine deployment priorities. Mendoza noted the department has no sharing agreements with federal agencies and this is an Anoka County project.

Faanes asked whether the City can opt out of cameras and opt in for drones. Mendoza confirmed yes. Faanes stated she would want to opt in for drones and indicated interest in voting.

Mayor Vogel asked for consensus on the drone program. Udvig stated she would like to opt in for the drone and agreed it is a very good tool but indicated the City needs to proceed with caution. Robinson stated he would vote for drones currently and see how the countywide pilot program goes.

Muehlbauer stated 100 percent support for drones and asked whether there were supposed to be two license plate readers. Mendoza stated three, potentially four, with one southbound on Highway 47 near Ambassador toward the border and one at 227th. Muehlbauer noted drones are a no-brainer.

Mayor Vogel stated feedback will be brought back to the Sheriff, and the Council is happy to discuss again anytime. Mendoza offered to work with Chief Schwieger to come back in a few months to discuss ALPRs further and stated that steps will include working with the City engineer and Public Works Director on drone installation at the Police Department.

Faanes stated that sounds great. Mendoza stated feedback will be continually funneled back, noting this is a continual project. Mayor Vogel thanked Mendoza for the time, and Mendoza thanked the Council for having him.

Muehlbauer asked whether sharing positive statistics and data with the County regardless of current cameras would be legal. Mendoza stated the Sheriff's Office

has not been overt in communications about successes, and this will change. Mendoza noted a transparency portal is being built and referenced the Elk Grove, California transparency portal as a model for what St. Francis might follow.

10. MEETING OPEN TO THE PUBLIC

Tina Carroll, a City resident, spoke regarding Alexandra House. Carroll stated that while some refer to it as a charity, it is a lifesaver. Carroll shared that without family support during an abusive relationship, she and her son would not be alive today. Carroll praised the security of Alexandra House and expressed gratitude to Schwieger and all police and first responders for utilizing the organization. Carroll requested that the Council reconsider donating money to support the program, noting that while Flock technology will save people, Alexandra House saves women, men, and children.

Jim Tyson, a City resident, spoke regarding the Flock and drone programs. Tyson expressed criticism of packaging good programs with unwanted programs to achieve passage and stated support for drones but questioned the connection between license plate cameras and drone assistance. Tyson addressed concerns about artificial intelligence and nondeterministic systems, expressing concern that a system unable to perfectly read license plate digits could create false matches. Tyson recommended the City either hold a larger public meeting or place the issue on the ballot and requested that drones and cameras be separate decisions.

Mike Powell, a City resident, addressed two topics. Powell spoke regarding Flock technology and license plate misidentification, sharing a personal experience from the early 1990s when he was subjected to a felony stop at gunpoint after being misidentified. Powell expressed concern that Flock technology could amplify such risks.

Powell then addressed public comment procedures, expressing disappointment regarding limitations mentioned in the agenda. Powell characterized such limitations as censorship and expressed frustration with the Council sending a letter regarding limitations on public comment. Powell stated he prefers to speak in person and noted he has asked questions about property behind Subway for a year and a half and received different answers from Council members and department heads. Powell expressed appreciation for the respect the Council has shown when indicating time is up and requested a better plan for resident input that does not restrict freedom to speak.

11. REPORTS - NONE

12. COUNCIL MEMBER REPORTS

The Council shared the meetings and events they attended in the past few weeks, as well as highlighting upcoming events.

Robinson reported attending National Night Out and noting impressive community participation. Robinson praised Public Works staff for their enthusiastic participation and effort.

Udvig attended National Night Out and noted strong community attendance and positive response to activities. Faanes expressed appreciation for resident participation in public comments and explained that the form discussed earlier was intended as a tool for ensuring responses rather than discouraging participation. Faanes explained the form was meant to clarify outstanding questions and ensure appropriate staff follow-up and emphasized the Council wants to hear from residents.

Muehlbauer reported that he was working out of town and did not attend National Night Out.

Mayor Vogel reported attending National Night Out and thanked staff for their effort. Mayor Vogel noted that all Council members attended the special canvassing meeting on Friday to canvass votes.

13. UPCOMING EVENTS

August 19 - Farmers Market - 3:00 pm - 7:00 pm
August 19 - Planning Commission Meeting - CANCELLED
August 22 - Recycle Event - 8:00 am - 12:00 pm at PW
August 25 - Rum River Fire Board Meeting - 5:00 pm
August 26 - Farmers Market - 3:00 pm - 7:00 pm
August 27 - Cone with a Cop - 4:00 pm - 6:00 pm at Dairy Queen
September 07 - City Offices Closed in Observance of Labor Day
September 08 - City Council Meeting - 6:00 pm

14. ADJOURNMENT

MOTION BY: FAANES SECOND: ROBINSON TO ADJOURN THE MEETING.

A roll call vote was performed:

Mayor Vogel, aye
Councilmember Muehlbauer, aye
Councilmember Faanes, aye
Councilmember Udvig, aye
Councilmember Robinson, aye

Motion carries: 5-0

There being no further business, Mayor Vogel adjourned the regular City Council at 8:15 p.m.

Jennifer Wida, City Clerk

DRAFT

CITY OF ST. FRANCIS
CITY COUNCIL SPECIAL MEETING
St. Francis City Hall 3750 Bridge Street NW
August 14, 2026
10:00 a.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The special City Council meeting was called to order at 10:00 a.m. by Mayor Mark Vogel. The Pledge of Allegiance followed.

2. ROLL CALL

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, Joe Muehlbauer.

Also present: Deputy Administrator-City Clerk Jenni Wida.

3. APPROVAL OF AGENDA

MOTION BY: ROBINSON SECOND: FAANES APPROVING THE SPECIAL CITY COUNCIL AGENDA

All those in favor signified by saying aye. Motion carried: 5-0

4. SPECIAL BUSINESS

A. Canvass Results for the Primary Election

Deputy Administrator-City Clerk Wida presented the results of the Primary Election held on August 11, 2026. The race for Mayor was a one vote difference between candidates Sarah Udvig and Aaron Hill. The City Council race also had a one vote difference between candidates Mike Rodger and MaraLynn Kubacki.

MOTION BY: FAANES SECOND: ROBINSON ACCEPTING THE ABSTRACT OF VOTES CAST FROM THE 2026 PRIMARY ELECTION

All those in favor signified by saying aye. Motion carried: 5-0

5. ADJOURNMENT

MOTION BY: ROBINSON SECOND: FAANES TO ADJOURN THE MEETING.

All those in favor signified by saying aye. Motion carried: 5-0

There being no further business, Mayor Vogel adjourned the special City Council meeting at approximately 10:17 a.m.

Jennifer Wida, City Clerk

CITY OF ST. FRANCIS
CITY COUNCIL SPECIAL MEETING
St. Francis City Hall 3750 Bridge Street NW
August 24, 2026
5:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The special City Council meeting was called to order at 5:00 p.m. by Mayor Mark Vogel. The Pledge of Allegiance followed.

2. ROLL CALL

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, and Amy Faanes.

Member Absent at Roll Call: Councilmember Joe Muehlbauer. Muehlbauer joined the meeting during Special Business.

Also present: Deputy Administrator-City Clerk Jenni Wida.

3. APPROVAL OF AGENDA

MOTION BY: ROBINSON SECOND: FAANES APPROVING THE SPECIAL CITY COUNCIL AGENDA

All those in favor signified by saying aye. Motion carried: 4-0

4. SPECIAL BUSINESS

A. Canvass Results of the Recount for the Office of Mayor

Deputy Administrator-City Clerk Wida presented the results of the mayoral recount held Thursday, August 20, 2026, at the Anoka County Government Center. The recount was conducted by four St. Francis election judges who also served at the August 11 primary election, with City staff and the Anoka County Elections Director present. Candidate Sarah Udvig and Councilmember Amy Faanes were also in attendance.

Wida reported that the election judges hand counted each precinct. In Precinct 1, one ballot contained a light X through the oval for candidate Aaron Hill. The ballot counting equipment had recorded the ballot as an undervote on election day because the oval was not filled in. During the recount, the ballot was determined to show voter intent and one vote was added for Hill. The remaining ballots recorded as undervotes were blank. The vote total for Sarah Udvig did not change.

The recount resulted in a tie between Sarah Udvig and Aaron Hill, with 295 votes each. The Council, acting as the canvassing board, was required to accept the recount results and determine the winner by lot.

MOTION BY: FAANES SECOND: ROBINSON ACCEPTING THE ABSTRACT OF VOTES CAST FROM THE RECOUNT FOR THE OFFICE OF MAYOR

All those in favor signified by saying aye. Motion carried: 4-0

The Council discussed the method to determine the winner by lot and reached consensus to use a paper name draw rather than a coin flip. Councilmember Muehlbauer joined the meeting during this discussion.

The names Sarah Udvig and Aaron Hill were placed on identical pieces of paper, folded, and placed into a bowl. Audience member Angie Bray-Johnson drew a name from the bowl. Aaron Hill was drawn and declared the winning candidate by lot. Hill will advance to the general election ballot on November 3, 2026.

Councilmembers briefly commented on the recount process and emphasized that every vote counts.

5. ADJOURNMENT

MOTION BY: ROBINSON SECOND: FAANES TO ADJOURN THE MEETING.

All those in favor signified by saying aye. Motion carried: 5-0

There being no further business, Mayor Vogel adjourned the special City Council meeting at approximately 5:07 p.m.

Jennifer Wida, City Clerk



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Paul Carpenter, Public Works Director
SUBJECT: Butterfield Drive Manhole and Sewerline Rehabilitation Project
DATE: September 8, 2026

OVERVIEW:

In December of last year, the city was notified by a resident of Butterfield Dr. that there was a sewer backup. Upon investigating the problem, it was determined that the city's sanitary main had a failed pipe joint and was allowing root intrusion from a nearby willow tree that infiltrated and caused a blockage. Public works have the sanitary main and manholes ear marked for complete rehabilitation in the 2027 CIP. Knowing that the pipe joint is still considered failing, staff would like to move a portion of this project ahead one year and correct the root intrusion portion in 2026 to prevent other issues. Work would also include the rehab of the three 50-year-old manholes along this stretch of sewer main. This work will be completed by two different companies. Empire pipe will repair the failed sanitary main pipe joint, and Hydro Klean will rehab the three manholes.

ACTION TO BE CONSIDERED:

Council to consider and approve the rehabilitation of Butterfield Dr. sanitary main and manholes.

BUDGET IMPLICATION:

The rehabilitation of the Butterfield Dr. sanitary main and manholes will be funded out of the sewer CIP.

Attachments:

1. Butterfiled Quotes



Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA, 50313
Phone: 515-283-0500

Quote

Quote Nbr.: PQ010551
Order Date: 08/13/2026
Valid Until: 11/11/2026
Sales Person: Alex Underwood
Customer ID: 104054
Payment Terms:

Job Site:

St. Francis, MN
4058 St. Francis Blvd
St. Francis MN 55070
United States of America

Bill to:

St. Francis, MN
4058 St. Francis Blvd
St. Francis MN 55070
United States of America

Job Description

Projected probable project cost to perform the following tasks on a unit cost basis: Variations in the work scope will require execution of a change order.

HK Solutions Group provides the following pricing for the Lining of Manholes for the City of Saint Francis MN. The proposed pricing covers crew and equipment mobilization, infiltration elimination, lining, void filling, sealing bench invert, and the spray application of a 3/4-inch cementitious liner material (QM1 Restore). Quote does not include any casting adjustment or removal, step removal or chimney seals. Our pricing does not cover bonding fees, applicable taxes, or any special permits. HK will provide basic traffic control (cones and prewarning signs) any traffic control beyond that scope will be provided by the city.

RESC. QTY.	ITEM	QTY.	UOM	PRICE	Amount
	MH280	1.0000	EACH	2,334.0000	2,334.00
	MH281	1.0000	EACH	1,867.0000	1,867.00
	MH282	1.0000	EACH	1,978.0000	1,978.00
	Mobilization	1.0000	EACH	500.0000	500.00
	Structure Rehab Project Resources	0.0000	EACH	0.0000	0.00
1.00	Lead Service Technician	11.0000	HOUR	0.0000	0.00
1.00	Lead Service Technician, Overtime	3.0000	HOUR	0.0000	0.00
2.00	Service Technician	22.0000	HOUR	0.0000	0.00
2.00	Service Technician, Overtime	6.0000	HOUR	0.0000	0.00
1.00	Structure Rehab Utility Truck	2.0000	DAY	0.0000	0.00
1.00	Structure Rehab Trailer	2.0000	DAY	0.0000	0.00
1.00	Structure Rehab Material Costs	1.0000	EACH	0.0000	0.00
3.00	Personal Protective Equipment Kit - Level D	3.0000	EACH	0.0000	0.00
	Project Setup Indirects	1.0000	EACH	0.0000	0.00

*NOTE: Quote does not include any applicable taxes

Prepared By: Alex Underwood
Approved By: Michael Ingham

Accepted By: _____
Date: _____
PO#: _____

*Quote Total: 6,679.00



June 25, 2025

Attn: City of St. Francis
4058 St. Francis Blvd.
St. Francis, MN 55070
Attn: Parish Barten

Sewer Short Liner Point Repair (1) on Butterfield Dr

Empire Pipe Services (EPS) proposes to furnish all labor, materials, equipment, and incidentals necessary to install one (1) 8-inch × 7-foot cured-in-place sectional liner (Short Liner/Point Repair) **within the sanitary sewer located on** Butterfield Drive between Manholes 282 and 281, **at approximately** 365 to 370 feet downstream of the upstream manhole.

The proposed point repair will rehabilitate the existing pipe by sealing the offset joints that currently allow root intrusion into the sewer while restoring the structural integrity of the affected section using a fiberglass-reinforced silicate resin sectional liner. The repair will be installed using a trenchless cured-in-place process by factory-trained personnel in accordance with the manufacturer's installation requirements and applicable industry standards.

ITEM NO.	DESCRIPTION	UNIT	UNITS	PRICE	EXTENDED PRICE
1	Equipment Mobilization	Ea.	1	\$ 1,950.00	\$ 1,950.00
2	8" x 7' Short Liner	Ea.	1	\$ 7,545.93	\$ 7,545.93
Total				\$	9,495.93



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Police Department Abandoned Property
DATE: September 8, 2026

OVERVIEW:

On April 11th, 2025, police department personnel executed a search warrant on the property of 23462 University Ave NW. Several items were removed from the property where probable cause existed that indicated the items were stolen. The items include a white snowmobile trailer top, a Bobcat skid loader bucket, and a homemade flatbed trailer. The police department has made multiple attempts to locate the owners of the property, but attempts have been unsuccessful. The required 60 days to hold the property per city code and 90 days per department policy have elapsed, and the property is now considered abandoned.

ACTION TO BE CONSIDERED:

To approve Resolution 2026-33 which declares a white snowmobile trailer top, a Bobcat skid loader bucket, and a homemade flatbed trailer related to St. Francis Police case number 25075615 as abandoned property.

The Police Department will use the online bidding service of Municibid to sell and dispose of the property. St. Francis city code 8-7-2 (C) authorizes the City to sell abandoned property to the highest bidder at public auction or in the manner directed by Council.

BUDGET IMPLICATION:

Work performed in the preparation and selling of abandoned property will be conducted during normal working hours. Funds collected from the sale of the property will be placed into the City of St. Francis General Fund.

Attachments:

1. Resolution 2026-33 Declaring Surplus Property of Forfeiture Vehicle

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2026-33

**A RESOLUTION DECLARING ABANDONED AND SURPLUS
PROPERTY AND AUTHORIZING THE DISPOSAL
OF SAID PROPERTY**

WHEREAS, Section 8-7-2 (C) of the St. Francis City Code entitled “Disposal of Excess Property” outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-2 (C), the City has identified property owned by the City that is no longer needed for municipal service; and

WHEREAS, by the City Council of the City of St. Francis that the following property is hereby classified as surplus property, with the approximate value said property assigned as follows:

<u>Surplus Property: (Forfeiture Vehicles)</u>	<u>Estimated Value</u>
1) White snowmobile trailer top	Highest bidder on Auction/Ebid
2) Bobcat skid loader bucket	Highest bidder on Auction/Ebid
3) Homemade flatbed trailer	Highest bidder on Auction/Ebid

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 8th DAY OF SEPTEMBER 2026.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Police Department Canine Program Donation
DATE: September 8, 2026

OVERVIEW:

On August 19th, 2026 the St. Francis Chamber of Commerce donated \$500.00 to the St. Francis Police Department to support the department's Canine Program. The police department would like to utilize the donation for the ongoing needs of the Canine Program, including food and other supplies.

Mn State Statute 465.04 allows cities of the second, third, or fourth class, either operating under a home rule charter or under the laws of this state to receive gifts and donations for the use and benefit of the city and its inhabitants.

ACTION TO BE CONSIDERED:

To approve resolution 2026-34 accepting the donation of \$500.00 from the St. Francis Chamber of Commerce to utilize for ongoing costs associated with the St. Francis Police Department Canine Program.

BUDGET IMPLICATION:

The donation will supplement the police department budget in support of the St. Francis Police Department Canine Program.

Attachments:

1. Res 2026-34 Accepting a donation

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2026-34

**A RESOLUTION ACCEPTING A DONATION TO THE CITY OF ST. FRANCIS
POLICE DEPARTMENT**

WHEREAS, St. Francis Chamber of Commerce has presented the police department with a donation in the amount of \$500.00. The funds will be used to support the Police Department's Canine program.

WHEREAS, Minnesota Statute §465.04 allows cities of the second, third, or fourth class, either operating under a home rule charter or under the laws of this state to receive gifts and donations for the use and benefit of the city and its inhabitants; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of St. Francis, Anoka County, Minnesota, that the donation is hereby accepted for use by the City;

BE IT FURTHER RESOLVED that the City sincerely thanks St. Francis Chamber of Commerce for the donation to the Police Department's Canine program.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 8th DAY OF SEPTEMBER 2026.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Police Department Community Engagement Donation
DATE: September 8, 2026

OVERVIEW:

On August 13th, 2026 the police department received an anonymous donation in the amount of \$750.00 to support ongoing community engagement efforts. The police department would like to utilize the donation towards its community engagement efforts, including the Bike Rodeo and Winning With Cops.

ACTION TO BE CONSIDERED:

To approve resolution 2026-35 accepting the donation amount of \$750.00 provided to the police department on August 13th, 2026.

465.03 GIFTS TO MUNICIPALITIES.

Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

471.198 EXPENDITURES; NATIONAL NIGHT OUT; LAW ENFORCEMENT COMMUNITY EVENTS; FALLEN OFFICERS.

Subd. 2. Authorized expenditures.

(a) A local government may spend money for the following purposes:

(1) National Night Out events held in the jurisdiction of the local government spending the money;

(2) any event or purpose that the governing body of the local government determines

will foster positive relationships between law enforcement and the community;

BUDGET IMPLICATION:

The police department's operating funds used for community engagement efforts and events would be supplemented by the donation.

Attachments:

1. Res 2026-35 Accepting a donation

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2026-35

**A RESOLUTION ACCEPTING A DONATION TO THE CITY OF ST. FRANCIS
POLICE DEPARTMENT**

WHEREAS, An anonymous donator has presented the police department with a donation in the amount of \$750.00. The funds will be used to support the Police Department's community engagement efforts.

WHEREAS, Minnesota Statute §465.04 allows cities of the second, third, or fourth class, either operating under a home rule charter or under the laws of this state to receive gifts and donations for the use and benefit of the city and its inhabitants; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of St. Francis, Anoka County, Minnesota, that the donation is hereby accepted for use by the City;

BE IT FURTHER RESOLVED that the City sincerely thanks the anonymous donator for the donation to the Police Department's community engagement efforts.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 8th DAY OF SEPTEMBER 2026.

APPROVED:

ATTEST:

Mark Vogel, Mayor

Jennifer Wida, City Clerk



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Jodie Steffes, Community Development Director
SUBJECT: Site Improvement Performance Agreement, Bella's Buds LLC
DATE: September 8, 2026

OVERVIEW:

The Site Plan for a 6,900 SF retail building was approved by the City Council on August 17, 2026.

As a condition of approval, the applicant needs to execute a Site Improvement Performance Agreement with terms acceptable to the City Attorney.

ACTION TO BE CONSIDERED:

Move to approve the Site Plan Performance Agreement with Bella's Buds LLC, subject to City Attorney approval as to form and all other conditions of approval.

BUDGET IMPLICATION:

N/A

Attachments:

1. Bell's Buds LLC SIPA

SITE IMPROVEMENT PERFORMANCE AGREEMENT
Between the City of St. Francis
And
BELLA'S BUDS LLC

THIS AGREEMENT, entered into this ____ day of _____, 2026 by and between the CITY OF ST. FRANCIS, a Minnesota municipal corporation (“City”) and Bella’s Buds LLC, a Minnesota Limited Liability Company (“Developer”).

RECITALS

WHEREAS, the City Council approved the site plan for a three-tenant retail building on August 17, 2026, subject to conditions;

WHEREAS, Developer has proposed construction of a 6,900 SF retail building to be constructed on the following described property:

Lot 1, Block 1, South Highway 47 Industrial Park, according to Plat in **Exhibit A**; and

WHEREAS, the Developer is the fee owner the parcel of land described as Lot 1, Block 1, South Highway 47 Industrial Park which lot measures approximately .77 acres; and

WHEREAS, the building and improvements on the Subject Property shall be constructed, maintained and operated in accordance with the site plan; and

NOW THEREFORE, in consideration of the promises and mutual promises hereinafter contained, it is agreed between the parties as follows:

1. Development Plans. The office building shall be developed on the Subject Property in accordance with the site plans as referenced in **Exhibit B** dated _____, 2026 and on file and of record at City and herein fully incorporated herein by reference and the conditions stated below (hereinafter the “Development Plans”). If the Development Plans vary from the written terms of this Agreement, the Building Development Plans shall control.

2. Right to Proceed. Unless a written exemption is provided by the City to Developer, within the Property, the Developer may not grade or otherwise disturb the earth, remove trees, construct sewer lines, water lines, streets, utilities, public or private improvements, or any buildings until all the following conditions have been satisfied: 1) this Contract has been fully executed by both parties and filed with the City Clerk; 2) the Developer has submitted a title insurance policy to the City establishing that good and marketable title to the Property is in the name of the Developer; 3) Developer has obtained all necessary permits from all federal, state and local governmental entities; 4) Developer has submitted to City the Insurance Binder required herein; and 5) the City's administrator or community development director has issued a letter that conditions 1 through 4 herein have been satisfied and that the Developer shall proceed.

3. Private Improvements. The Developer agrees that it shall cause to be constructed and installed certain private improvements ("Private Improvements") on the Subject Property. All Private Improvements are to be installed at Developer's sole cost and expense pursuant to this Agreement and the private improvements to the Subject Property shall include those improvements shown on the Development Plans.

Developer shall construct such Private Improvements in accordance with all applicable building codes, ordinances and City standards and the Development Plans furnished to the City and approved by the City Engineer. The Developer shall obtain all necessary permits before construction of the Building. City shall provide adequate field inspection personnel to assure acceptable quality control, which will allow certification of the construction work.

Within thirty (30) days after the completion of Building and before any security is released, the Developer shall supply the City with a complete set of reproducible "as built" plans which shall be provided in electronic AutoCAD files to the City Engineer. The cost of preparing these plans shall be paid for by the Developer.

4. Grading, Landscaping and Drainage. The Developer shall be responsible for grading, landscaping and storm water management on the Subject Property as more fully set forth in this Agreement.
 - a. Landscaping. Developer shall maintain the sod and landscape of boulevard areas adjacent to the Subject Property as shown in the Development Plans through at least one growing season and to the satisfaction of City. The long-term maintenance of sod and landscaping of boulevard areas shall be the responsibility of Developer. Further, Developer shall be responsible for mowing, elimination of weeds and removal of any garbage or debris on the Subject Property. Developer shall also comply with the approved Landscaping Plan and conditions of the approved Development Plans.
5. Improvements. In developing the Property in accordance with the Development Plans, the Developer shall make and pay for the following public and private improvements (collectively, the "Improvements"):

- a. lot grading and all temporary and permanent erosion control measures; storm sewer and infiltration basin;
 - b. sanitary sewer service and water service;
 - c. parking lot, including curb and gutter;
 - d. City street patching;
 - e. surveying and staking;
 - f. setting of the lot and block monuments;
 - g. landscaping; and
 - h. parking lot lighting.
- 6. Time of Performance. The Developer shall install all private Improvements for the development by _____ .
- 7. Easement; Right of Entry. The Developer hereby grants to the City, its agents, representatives, employees, officers, and contractors, a right of entry to access all areas of the Property to perform any and all work and inspections necessary or deemed appropriate by the City during the installation of Improvements, or to take any corrective actions deemed necessary by the City. The right of entry hereby conveyed by the Developer to the City shall continue until the City has verified that all private improvements have been constructed in accordance with the approved plans. The City will provide the Developer with reasonable notice prior to exercising its rights hereunder, except in the case of an emergency.
- 8. Erosion Control. The erosion control plan for the Subject Property within the Development Plans has been reviewed and approved by City and shall be implemented by Developer prior to grading of the Subject Property. All areas disturbed by the excavation and backfilling operations shall be reseeded forthwith after completion of work in that area. If Developer does not comply with the erosion control plan and schedule or any erosion control requirements, City may, with reasonable notice, take action as it deems appropriate in accordance with all applicable laws, ordinances or regulations or according to this Agreement.
 - a. The erosion control measures specified in the Plans shall be binding on the Developer and its successors and assigns.
- 9. Grading Plan.
 - a. Grading on the Property shall be in accordance with the approved grading and erosion control Plans and in conformance with the City's specifications. Within thirty (30) days after completion of grading, the Developer shall provide the City with an "as constructed" grading plan, including certification by a registered land surveyor or engineer that all grading has been performed and completed in accordance with the Plans.

- b. Grading shall be completed by _____. Upon completion of grading, the City Engineer shall inspect the Property and determine whether grading has been performed in accordance with the Grading Plan.
10. Hours of Construction; Noise and Dust Control. The Developer shall limit grading and construction of Improvements within the Subdivision to between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday and 8:00 a.m. and 5:00 p.m. on Saturday. All other construction activities shall take place only during the hours permitted by the City Code. The Developer shall provide dust control to the satisfaction of the city engineer/staff through all construction within the Property and shall exercise due diligence with regard to the activities of third parties not under the Developer's control.
11. Pre-Construction Activity. Developer shall schedule a pre-construction meeting with City to review the proposed schedule for grading and construction of the building and related improvements as set forth on the Development Plans, and to coordinate the schedule with the City Engineer.
12. Maintenance of Private Improvements. The Developer and its successor or assigns as fee owner of the Property shall be responsible for maintaining the Storm water Improvements and for observing all drainage laws governing the operation and maintenance of the Storm water Improvements. The Developer shall complete inspections of the Storm water Improvements at least once annually and shall keep record of all inspections and maintenance activities, and submit such records to the City upon request. Maintenance activities shall include but will not be limited to: street sweeping (to prevent the sediment from clogging the underground storm water conveyance system), removal of sediment from the underground storm water conveyance system, and cleaning of storm sewer lines. The Developer acknowledges that the storm water improvements associated with this project includes an infiltration basin. If, at any time, the treatment capacity or storage volume of the infiltration basin diminishes or is significantly reduced, or if the infiltration basin does not infiltrate the stormwater water quality volume (as defined by the Minnesota Pollution Control Agency) within the required timeframe (48 hours) after a rain event, the Developer will reconstruct the infiltration basin as necessary. The cost of all inspections and maintenance shall be the obligation of the Developer and its successors or assigns as the fee owner of the Property.
13. Permanent Access and Maintenance Easement. The Developer or its successors or assigns grants the City, its agents and Contractor(s) the right to enter the Property to inspect and maintain the Stormwater Improvements as set forth in this agreement.
14. City's Maintenance Rights. The City may maintain the Stormwater Improvements, as provided in this paragraph, if the City reasonably believes that the Developer or its successors or assigns has failed to maintain the Stormwater Improvements in accordance with applicable drainage laws and other requirements and such failure continues for 30 days after the City gives the Developer written notice of such failure. The City's notice shall specifically state which maintenance tasks are to be performed. If Developer does not complete the maintenance tasks within 30 days after such notice is given by the City, the

City shall have the right to enter upon the property to perform such maintenance tasks. In such case, the City shall send an invoice of its reasonable maintenance costs to the Developer or its successors or assigns, which shall include all staff time, engineering and legal and other costs and expenses incurred by the City. If the Developer or its assigns fails to reimburse the City for its costs and expenses in maintaining the Stormwater Improvements within 30 days of receipt of an invoice for such costs, the City shall have the right to assess the full cost thereof against all of the lots within the Property. The Developer, on behalf of itself and its successor and assigns, acknowledges that the maintenance work performed by the City regarding the Stormwater Improvements benefits the lots in the Property in an amount which exceeds the assessment and hereby waives any right to hearing or notice and the right to appeal the assessments otherwise provided by Minnesota Statutes Chapter 429. Notwithstanding the foregoing, in the event to an emergency, as determined by the City Engineer, the 30-day notice requirement to the Developer for failure to perform maintenance tasks shall be and hereby is waived in its entirety by the Developer, and the Developer shall reimburse the City and be subject to assessment for any expense so incurred by the City in the same manner as if written notice as described above has been given.

15. Clean Up. Developer shall promptly clean any and all dirt and debris from streets resulting from construction work by Developer, its agents or assigns during the work and construction required by this Agreement.
16. Administrative Fee. None.
17. Park and Trail Dedication. Park and Trail dedication requirements for this project are as follows: None
18. Storm Water Fees, and Storm Water Basin. No Storm Water Fees are applicable to the Subject Property. Developer shall manage the storm water on the site in accordance with the Development Plans.
19. Sewer Connection Fees. Sanitary sewer connection fees are paid at the time of issuance of a building permit. The sewer connection fees shall be determined at the time that building plans are submitted and reviewed by City.
20. Water Connection Fees. Water connection fees are paid at the time of issuance of a building permit. The water connection charges shall be determined at the time that building plans are submitted and reviewed by City.
21. Street and Traffic Control Sign Fees. Not applicable. The Developer shall install all internal traffic control signs.
22. City Engineering, Engineering Administration, Construction Observation, and Legal Fee Escrow and City Fees.

Developer shall pay escrow for the City's engineering, engineering administration and construction observation services, prior to recording of the plat, in the estimated amount set forth below. City engineering administration will include consultation with Developer and its engineer on status or problems regarding the Project, monitoring during the warranty period, general administration and processing of requests for reduction in security. Fees for this service shall be the actual amount billed for those service. Developer shall pay for construction observation performed by the City Engineer. Construction observation shall include part or full time observation, as determined by the City Engineer, and will be billed at hourly rates actually required for said inspection. In the event of prolonged construction or unusual problems, City will notify Developer of anticipated cost overruns for engineering administration and observation services.

The Escrow account shall include estimated escrow for City Engineering, Engineering Administration and Construction Observation limited to the Municipal Improvements, as follows:

ESCROW

City Construction Administration and Observation Escrow: \$ _____
(actual billings to be paid)

TOTAL \$ _____

These Escrow amounts shall be submitted to City prior to City executing this Agreement and the recording of the plat. Any Escrow amounts not utilized for legal and engineering charges incurred by the City under this Agreement shall be returned to Developer when all improvements have been completed, all financial obligations to City satisfied, and all required "as-built" plans have been received by City.

Engineering, planning and legal fees incurred prior to the execution of this Agreement shall be deducted from escrow already submitted with the site plan application or charged against the escrow herein established.

All other amounts listed as one-time fees are non-refundable and available immediately for City use when posted.

23. Security. To ensure compliance with the terms of this Agreement, and construction of all Municipal Improvements, Developer shall furnish City with a cash escrow or Irrevocable Standby Letter of Credit in the amount of \$ _____ said amount calculated as follows:

Street Patching \$ _____

Stormwater \$ _____

Erosion Control	\$ _____
Landscaping	\$ _____
SUBTOTAL	\$ _____
TOTAL SECURITY (x 125%)	\$ _____

The issuer and form of the security (other than cash escrow) shall be subject to City approval, which approval shall not be unreasonably withheld. The security shall be issued by a banking institution in good standing as determined by City and approved by the City Administrator. City shall have the ability to draw on the Security by overnight courier delivery to the bank or branch bank issuing the Letter of Credit.

City may draw down the security for any violation of the terms of this Agreement, or upon receiving notice of the pending expiration of the security. It shall be the responsibility of Developer to inform City at least thirty (30) days prior to expiration of the security of the impending expiration and the status of the Project relative to the security and this Agreement. If, for whatever reason, the security lapses prior to complete compliance with this Agreement (other than during any warranty period), Developer shall immediately provide City with either an extension of the security or an irrevocable letter of credit of the same amount upon notification of the expiration. If the required improvements are not completed at least thirty (30) days prior to the expiration of the security, City may also draw down the security.

City may draw down the security for any violation of the terms of this Agreement (after any reasonable notice to Developer and cure periods). If the security is drawn down, the proceeds shall be used to cure any default. City will, upon making determination of final costs to cure any default, refund to the Developer any monies which City has in its possession which are in excess of the security needed.

Upon receipt of proof satisfactory to City that work has been completed and financial obligations to City have been satisfied, the security will be reduced from time to time down to the amount of warranty security as set forth in Section 24 of this Agreement.

The security shall not be reduced below ten percent (10%) of the posted security until all improvements have been completed, all financial obligations to City satisfied (which includes posting of warranty security), and required "as built" plans have been received by City. The intent of this Agreement that City shall have access to sufficient security, either security or warranty security, to complete the Project and insure warranty on all public improvements.

The security amount shall be submitted to City prior to execution of the Agreement.

24. Warranty. Developer warrants all work required to be performed by it against poor material and faulty workmanship for a period of two (2) years after its completion and acceptance

by City. The amount of posted security for public improvements to be posted by Developer shall be in the amount of \$ _____. The amount has been determined by the City Engineer and is based upon 10% of the initial security amount.

25. Summary of Cash Requirements. The following is a summary of the cash deposit required of the Developer under this Agreement which must be furnished to the City prior to City executing this Agreement and the recording of the Site Plan Approval.

Section 22 Escrow (Engineering, City
Administration, Legal Expenses)

\$ _____

TOTAL CASH REQUIREMENTS

\$ _____

26. Restrictions. The following restrictions apply to the Subject Property and all lots thereon shall be held, sold, and conveyed subject to the following conditions and restrictions, which are for the purpose of protecting the value and desirability of the Subject Property and insuring all conditions imposed by City in this Agreement are properly recorded against the Subject Property. Said conditions shall run with the real property and be binding upon all parties having a right, title or interest in the Subject Property or any part thereof, their heirs, executors, representatives, successors and assigns:

- a. Developer shall comply with all other terms and conditions of the approved Development Plans.

27. Permits. To the extent required, the Developer shall obtain or require its contractors and subcontractors to obtain all necessary permits, including but not limited to the following:

- a. City of St. Francis Building Permits
b. NPDES Permit from the MPCA

28. Developer's Default. In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, after written notice thereof and expiration of the cure period, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer, except in an emergency as determined by the City (in which event no notice is necessary), is first given notice of the work in default, not less than five (5) days in advance. This Contract is a license for the City to act, and it shall not be necessary for the City to seek a Court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part upon the Property to recover the costs thereof. For this purpose, the Developer expressly waives any procedural and substantive objections to the special assessments, if any, including, but not limited to, hearing requirements and any claim that the assessments exceed the benefit to the property.

29. Insurance. The Developer agrees to take out and maintain or cause to be taken out and maintained until immediately after the City accepts the Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of Developer's work or the work of its contractors or subcontractors. Limits for bodily injury and death shall be no less than \$2,000,000.00 for each occurrence; limits for property damage shall be no less than \$1,000,000.00 for each occurrence; or a combination single limit policy of \$2,000,000.00 or more. The City shall be named as an additional insured on the policy. The Developer shall provide the City with an insurance binder evidencing the required coverage prior to the City signing this Agreement. The insurance binder shall provide that the City must be given thirty (30) days advance written notice of the cancellation of the insurance.
30. Maintenance of the Property. The Developer shall be responsible for all mowing, controlling weeds and general maintenance within the Property. The Developer shall not leave, deposit or bury any cut trees, timber, debris, earth, rocks, stones, soil, junk, rubbish or any other waste materials on the Property. The Developer shall not be required to post a separate escrow to secure this obligation. The City shall provide the Developer with written notice and, except for emergencies, shall allow the Developer thirty (30) days to correct or take such other action as is necessary to perform the required maintenance or removal of waste material within the Property. Nothing herein shall obligate the City to perform maintenance or waste removal work within the Property but the City at its sole discretion, shall have the right to do so.
31. Compliance with Laws and City Approvals. The Developer agrees to comply with all laws, ordinances and regulations of Minnesota and the City applicable to the Plat and Development Plans. The Developer agrees to complete the Property in compliance with all City approvals. This Agreement shall be construed according to the laws of Minnesota. Breach of the terms of this Agreement by the Developer shall be grounds for denial of building permits and certificates of occupancy, following the passing of applicable notice of cure provisions.
32. Agreement Runs with the Land. This Agreement shall run with the land and shall be recorded against the title to the Property. The Developer covenants with the City, its successors and assigns that the Developer has fee title to all the Property and that there are no unrecorded interests against the Property. The Developer hereby agrees to indemnify and hold the City harmless for any breach of the foregoing covenants.
33. Indemnification. The Developer hereby agrees to indemnify and hold the City and its officials, employees, contractors and agents harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from approval of the Development Plans. The Developer hereby agrees to indemnify and hold the City and its officials, employees, contractors and agents harmless for all costs, damages, or expenses which the City may pay or incur in consequence of such claims, including attorneys' fees, except matters involving acts of gross negligence by the City.
34. Responsibility for Costs.

- a. Except costs for Developer's Internal Improvements, Developer shall pay all costs incurred by it or City in conjunction with the development the Subject Property and the building, including, but not limited to legal, planning, engineering, and inspection expenses in connection with the development and said Building.
- b. Developer shall reimburse City for costs incurred in the enforcement of this Agreement, including engineering fees, planning fees, attorney's fees, and costs and disbursements.
- c. Developer shall pay in full all bills submitted to it by City for obligations incurred under this Agreement and agreed to be paid by Developer under this Agreement within thirty (30) days after receipt. If the bills are not paid on time, and Developer does not reasonably dispute the payment of amount of such bill City may either reimburse itself from existing Escrow or Security or may halt all Building development work and construction until all bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of twelve percent (12%) per year.

35. Miscellaneous.

- a. Third parties shall have no recourse against City under this Agreement.
- b. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- c. This Agreement shall run with the land, shall be recorded against the title to the Subject Property, and shall be binding on all parties having any right, title or interests in the Subject Property or any part thereof, their heirs, successors and assigns.
- d. Each right, power or remedy herein conferred upon City or Developer is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, available to City or Developer, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by City or Developer and shall not be a waiver of the right to exercise at anytime thereafter any other right, power or remedy.
- e. Developer shall pay for all local costs related to drainage improvements required to complete the construction of the Plat and building according to the Development Plans. Local costs are costs related to required internal drainage improvements such stormwater infrastructure.
- f. Should development of the Subject Property or the building proceed at a pace slower than anticipated, and for that reason, specific terms of this Agreement become onerous or unduly burdensome to Developer, upon Developer's application, City will enter into negotiations

regarding those specific terms and shall not unreasonably withhold consent to appropriate changes in the terms of this Agreement.

- g. Developer shall demonstrate and maintain compliance with the 1991 Wetland Conservation Act, as applicable.
 - h. Developer shall be responsible for all on site drainage for the Subject Property, as well as for any affects their actions may have on adjoining properties.
36. Violation of Agreement. If while the escrow or security provided in this Agreement is outstanding, a violation of any of the covenants or agreements herein contained occurs and such violation is not cured within thirty (30) days after written notice thereof from City to Developer, City may draw upon the Developer s escrow or security to cure any violation of the Agreement and to reimburse City for any costs incurred in curing the violation.
37. Maintain Public Property Damaged or Cluttered During Construction. Developer agrees to assume full financial responsibility for any damage which may occur to public property including, but not limited to, street, street sub-base, base, bituminous surface, curb, utility system including, but not limited to, watermain, sanitary sewer or storm sewer when said damage occurs as a result of construction activity which takes place during development of the Subject Property by Developer or its contractors, except for damage caused by City, its employees, agents or contractors. Developer further agrees to pay all costs required to repair the streets and/or utility systems damaged or cluttered with debris when occurring as a direct or indirect result of the Developer's construction that takes place on the Subject Property. In the event that Developer is required to maintain or repair such damage and fails to maintain or repair the damaged public property referred to aforesaid within thirty (30) days after written notice from City or such longer period as may reasonably necessary or in the event of an emergency as shorter time period as determined by City, City may, upon notifying Developer undertake making or causing it to be repaired or maintained. When City undertakes such repair, Developer shall reimburse City for all its reasonable expenses within thirty (30) days of its billing to Developer. If Developer fails to pay said bill within thirty (30) days, the security shall be responsible for reimbursing City.
38. Assignment. The Developer may not assign this Agreement without the written permission of the City, which permission shall not be unreasonably denied or delayed. No assignment shall be effective unless the assignee assumes in writing all obligations of the Developer under this Agreement and the documents related thereto and evidencing such assumption shall be in a form reasonably acceptable to the City.
39. Subordination. This Agreement must be recorded against the Subject Property and all other liens, interests or mortgages shall be subordinate to the terms and conditions this Agreement and said Agreement shall not be subject to foreclosure by any other lien, interest or mortgage.

40. Notices. Required notices to Developer shall either hand delivered to Developer, its employees or agents, or mailed to Developer by registered mail or sent by overnight delivery at the following address:

Bella's Buds LLC
24133 Taylor Street NE
East Bethel, MN 55055

Notice to City shall be in writing and shall be either hand delivered to or mailed by registered mail or sent by overnight delivery to the following address:

City of St. Francis,
Attention: City Administrator
3750 Bridge Street NW
St. Francis, MN 55070

41. Agreement Effect. This Agreement shall be binding and extend to the respective representatives, heirs, successors and assigns of the parties hereto.
42. Amendment. This Agreement shall be amended only by addendum executed by both parties to this Agreement.
43. Severability. If any portion, section, subsection, sentence or clause of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall pertain only to such section and shall not invalidate any other section of this Agreement.
44. Non-waiver. Each right, power or remedy conferred upon the City or the Developer by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, or available to the City or the Developer at law or in equity, or under any other agreement. Each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City or the Developer and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy. If either party waives in writing any default or nonperformance by the other party, such waiver shall be deemed to apply only to such event and shall not waive any other prior or subsequent default.
45. Counterparts. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be an original and shall constitute one and the same Agreement.

REST OF PAGE INTENTIONALLY LEFT BLANK

SIGNATURES ON FOLLOWING PAGES

IN WITNESS WHEREOF, Developer and City have executed this Agreement as of the day and year above first written.

CITY OF ST. FRANCIS

BY: _____
Mark Vogel
ITS: Mayor
(SEAL)

BY: _____
Jennifer Wida
ITS: City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Mark Vogel and by Jennifer Wida, respectively the Mayor and City Clerk of the City of St. Francis, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

NOTARY PUBLIC

Bella's Buds LLC

BY: _____

ITS: _____

STATE OF MINNESOTA)

) ss.

COUNTY OF)

The foregoing instrument was acknowledged before me this ____ day of _____, 2026, by _____ the _____ of _____, a Minnesota Limited Liability Company, on behalf of the limited liability company.

NOTARY PUBLIC

DOCUMENT DRAFTED BY:
BARNA, GUZY & STEFFEN, LTD.
400 Northtown Financial Plaza
200 Coon Rapids Boulevard
Coon Rapids, MN 55433
(763) 780-8500 (DRS)

EXHIBIT A

SOUTH HIGHWAY 47 INDUSTRIAL PARK

To be added

EXHIBIT B
DEVELOPMENT PLANS FOR THE SUBJECT PROPERTY

To be added



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Jodie Steffes, Community Development Director
SUBJECT: Rental License Approvals
DATE: September 8, 2026

OVERVIEW:

The City created rental codes in 2014 to work with property owners on registration and expectations. In 2019, codes were updated to address a number of issues that Community Development and the Police Department faced when working with rental properties.

As part of the update, Code was changed to create a process in which Council approves, suspends or revokes Rental Licenses.

The tentative timeline of the City rental program will be as follows:

- November, letter to applicable rental properties
- January 15th, rental applications due
- Completed applicants move to Council
- February 1st – second letter with late fee to missing applications
- March 16th – third letter with late fees to missing applications
- First week of May – first citation to be sent on missing applications

As rental property applications are received, inspections are scheduled and conducted. The attached property units have been inspected and are ready for Council approval. The properties to be considered have been shown to meet all of the requirements in City Code Chapter 4, Section 6.

ACTION TO BE CONSIDERED:

Approval of Rental Licenses for properties:

RENTAL PROPERTY ADDRESS	OWNER
22940 WOODBINE ST NW	PIERCE, PAUL
23096 EIDELWEISS ST NW	THORSON, ARDITH K
23129 KERRY ST NW	MEADE, HEIDI
3586 232ND CT NW	CJC PROPERTIES LLC
2756 232ND LN NW	NELSON SEAN & CYNTHIA
3856 225TH LN NW	MEADE, HEIDI
22920 POPPY ST NW	MEADE, HEIDI

BUDGET IMPLICATION:

N/A

Attachments:

None



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Danielle Robertson, Office Assistant
Natalie Santillo, Finance Director
SUBJECT: Bill List
DATE: September 8, 2026

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$328,035.81 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Direct Transfers – N/A

Manual Checks- N/A

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City Bills

Attachments:

1. 09-08-2026 Packet List \$328,035.81

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 09/09/2026 - 09/09/2026

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor CD-REFUND - 5 STAR HEATING AND AIR							
08/19/2026							
00046298	5 STAR HEATING AND AIR	08/19/2026	09/08/2026	76.00	76.00	Open	N
	PERMIT REFUND	NSANTILLO					09/08/2026
	101-00000-20200	Water Heater - Residential Only		75.00		1.00	75.00
	101-00000-20200	Surcharge - Flat		1.00		1.00	1.00
Total Vendor CD-REFUND - 5 STAR HEATING AND AIR				76.00	76.00		
Vendor 3811 - ANOKA COUNTY TREASURY							
CINV26-012196							
00046381	ANOKA COUNTY TREASURY	08/15/2026		1,200.00	1,200.00	open	N
	CAC FIBER AUGUST 2026	DROBERTSON					09/08/2026
	101-42110-40321	TELEPHONE		200.00		1.00	200.00
	101-42210-40321	TELEPHONE		200.00		1.00	200.00
	101-43100-40321	TELEPHONE		200.00		1.00	200.00
	101-45200-40321	TELEPHONE		200.00		1.00	200.00
	601-49440-40321	TELEPHONE		200.00		1.00	200.00
	602-49490-40321	TELEPHONE		200.00		1.00	200.00
CINV26-011698							
00046446	ANOKA COUNTY TREASURY	07/31/2026		12.00	12.00	Open	N
	MEETING MEAL	DROBERTSON					09/08/2026
	101-41400-40208	TRAINING		12.00		1.00	12.00
Total Vendor 3811 - ANOKA COUNTY TREASURY				1,212.00	1,212.00		
Vendor 6364 - ARTISAN BEER COMPANY							
3882476							
00046353	ARTISAN BEER COMPANY	08/21/2026		1,306.95	1,306.95	Open	N
	THC	CBUSKEY					08/21/2026
	609-49751-40257	THC		1,306.95		1.00	1,306.95
3882475							
00046354	ARTISAN BEER COMPANY	08/21/2026		160.00	160.00	Open	N
	BEER	CBUSKEY					08/21/2026
	609-49751-40252	BEER		160.00		1.00	160.00
3884294							
00046424	ARTISAN BEER COMPANY	08/27/2026		443.20	443.20	Open	N
	THC	JPFEIFER					08/27/2026
	609-49751-40257	THC		443.20		1.00	443.20
Total Vendor 6364 - ARTISAN BEER COMPANY							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 09/09/2026 - 09/09/2026

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
Vendor 6364 - ARTISAN BEER COMPANY					1,910.15	1,910.15	
Vendor 2591 - ASPEN MILLS							
380919							
00046390	ASPEN MILLS	08/25/2026		44.95	44.95	Open	N
	UNIFORM - BULERA	DROBERTSON					09/08/2026
	101-42110-40437	UNIFORMS		44.95		1.00	44.95
381196							
00046455	ASPEN MILLS	08/31/2026		297.80	297.80	Open	N
	UNIFORM - BARCK	DROBERTSON					09/08/2026
	101-42110-40437	UNIFORMS		297.80		1.00	297.80
381338							
00046462	ASPEN MILLS	09/02/2026		44.95	44.95	Open	N
	UNIFORM - N.SCHWIEGER	DROBERTSON					09/08/2026
Total Vendor 2591 - ASPEN MILLS				387.70	387.70		
Vendor 42 - BARNA, GUZY & STEFFEN							
313963							
00046306	BARNA, GUZY & STEFFEN	07/31/2026		2,015.00	2,015.00	Open	N
	MUNICIPAL	DROBERTSON					09/08/2026
	101-41600-40304	CIVIL LEGAL FEES		2,015.00		1.00	2,015.00
314546							
00046307	BARNA, GUZY & STEFFEN	07/31/2026		842.31	842.31	Open	N
	TRANSFER OF TITLE	DROBERTSON					09/08/2026
	101-41600-40304	CIVIL LEGAL FEES		842.31		1.00	842.31
313964							
00046308	BARNA, GUZY & STEFFEN	07/31/2026		5,300.00	5,300.00	Open	N
	PROSECUTION/RETAINER FILE	DROBERTSON					09/08/2026
	101-41600-40312	CRIMINAL LEGAL FEES		5,300.00		1.00	5,300.00
313965							
00046309	BARNA, GUZY & STEFFEN	07/31/2026		845.00	845.00	Open	N
	NUISANCES	DROBERTSON					09/08/2026
	101-41600-40304	CIVIL LEGAL FEES		845.00		1.00	845.00
Total Vendor 42 - BARNA, GUZY & STEFFEN				9,002.31	9,002.31		

Vendor 53 - BELLBOY CORPORATION BAR SUPPLY

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 09/09/2026 - 09/09/2026

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OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 53 - BELLBOY CORPORATION BAR SUPPLY							
0212320800							
00046282	BELLBOY CORPORATION BAR SUPPLY	08/18/2026		171.60	171.60	Open	N
	MISC	CBUSKEY					08/18/2026
	609-49751-40206	FREIGHT		1.65		1.00	1.65
	609-49751-40254	MISCELLANEOUS MERCHANDISE		169.95		1.00	169.95
Vendor 53 - BELLBOY CORPORATION BAR SUPPLY							
0212320700							
00046283	BELLBOY CORPORATION BAR SUPPLY	08/18/2026		1,767.40	1,767.40	Open	N
	LIQUOR/WINE	CBUSKEY					08/18/2026
	609-49751-40206	FREIGHT		19.80		1.00	19.80
	609-49751-40253	WINE		96.00		1.00	96.00
	609-49751-40251	LIQUOR		1,651.60		1.00	1,651.60
Total Vendor 53 - BELLBOY CORPORATION BAR SUPPLY				1,939.00	1,939.00		
Vendor 10711 - BJORKLUND COMPANIES, LLC							
104558							
00046337	BJORKLUND COMPANIES, LLC	08/12/2026		432.00	432.00	Open	N
	BLACK DIRT	DROBERTSON					09/08/2026
	101-45200-40229	PROJECT MAINTENANCE		432.00		1.00	432.00
Total Vendor 10711 - BJORKLUND COMPANIES, LLC				432.00	432.00		
Vendor 10789 - BOB KNIGHT MUSIC & MORE							
060426-1							
00046276	BOB KNIGHT MUSIC & MORE	08/13/2026		125.00	125.00	Open	N
	FARMERS MARKET 09-09-2026	NSANTILLO					09/08/2026
	101-41910-40318	ECONOMIC DEVELOPMENT		125.00		1.00	125.00
Total Vendor 10789 - BOB KNIGHT MUSIC & MORE				125.00	125.00		
Vendor 7244 - BREAKTHRU BEVERAGE							
128496341							
00046360	BREAKTHRU BEVERAGE	08/21/2026		5,133.95	5,133.95	Open	N
	LIQUOR/WINE	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		768.00		1.00	768.00
	609-49751-40253	WINE		0.00		1.00	0.00
	609-49751-40251	LIQUOR		4,365.95		1.00	4,365.95

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 09/09/2026 - 09/09/2026

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 7244 - BREAKTHRU BEVERAGE							
128492706							
00046361	BREAKTHRU BEVERAGE	08/21/2026		161.45	161.45	Open	N
	WINE	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		1.45		1.00	1.45
	609-49751-40253	WINE		160.00		1.00	160.00
Total Vendor 7244 - BREAKTHRU BEVERAGE				5,295.40	5,295.40		
Vendor 7779 - CAPITOL BEVERAGE SALES, L.P							
337738							
00046373	CAPITOL BEVERAGE SALES, L.P	08/24/2026		2,360.50	2,360.50	open	N
	BEER/LIQUOR/THC/MISC	CBUSKEY					08/24/2026
	609-49751-40251	LIQUOR		925.00		1.00	925.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		42.00		1.00	42.00
	609-49751-40252	BEER		378.50		1.00	378.50
	609-49751-40257	THC		1,015.00		1.00	1,015.00
3340043							
00046433	CAPITOL BEVERAGE SALES, L.P	08/28/2026		2,350.00	2,350.00	Open	N
	LIQUOR	JPFEIFER					08/27/2026
	609-49751-40251	LIQUOR		2,350.00		1.00	2,350.00
Total Vendor 7779 - CAPITOL BEVERAGE SALES, L.P				4,710.50	4,710.50		
Vendor 83 - CONNEXUS ENERGY							
.08182026							
00046280	CONNEXUS ENERGY	08/18/2026		150.00	150.00	Open	N
	REFUND OVERPAID ROW PERMIT	DROBERTSON					09/08/2026
	101-00000-20200	REFUND ROW PERMIT		150.00		1.00	150.00
Total Vendor 83 - CONNEXUS ENERGY				150.00	150.00		
Vendor 4854 - CRYSTAL SPRINGS ICE							
03-602689							
00046350	CRYSTAL SPRINGS ICE	08/21/2026		404.90	404.90	Open	N
	MISC	CBUSKEY					08/21/2026
	609-49751-40254	MISCELLANEOUS MERCHANDISE		404.90		1.00	404.90
Total Vendor 4854 - CRYSTAL SPRINGS ICE				404.90	404.90		

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2861193							
00046316	DAHLHEIMER DIST. CO. INC	08/19/2026		(47.60)	(47.60)	Open	N
	BEER	CBUSKEY					08/19/2026
	609-49751-40252	BEER		(47.60)		1.00	(47.60)
2856017							
00046318	DAHLHEIMER DIST. CO. INC	08/19/2026		7,098.30	7,098.30	Open	N
	BEER/LIQUOR/MISC/NA/THC	CBUSKEY					08/19/2026
	609-49751-40257	THC		112.00		1.00	112.00
	609-49751-40255	N/A PRODUCTS		112.00		1.00	112.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		34.00		1.00	34.00
	609-49751-40251	LIQUOR		267.20		1.00	267.20
	609-49751-40252	BEER		6,573.10		1.00	6,573.10
2862823							
00046344	DAHLHEIMER DIST. CO. INC	08/21/2026		(412.80)	(412.80)	Open	N
	BEER	CBUSKEY					08/21/2026
	609-49751-40252	BEER		(412.80)		1.00	(412.80)
2866749							
00046403	DAHLHEIMER DIST. CO. INC	08/26/2026		(314.83)	(314.83)	Open	N
	BEER/LIQUOR	CBUSKEY					08/26/2026
	609-49751-40251	LIQUOR		(52.54)		1.00	(52.54)
	609-49751-40252	BEER		(262.29)		1.00	(262.29)
2864569							
00046404	DAHLHEIMER DIST. CO. INC	08/26/2026		37,460.00	37,460.00	Open	N
	BEER/LIQUOR/MISC/NA	CBUSKEY					08/26/2026
	609-49751-40254	MISCELLANEOUS MERCHANDISE		68.00		1.00	68.00
	609-49751-40255	N/A PRODUCTS		429.85		1.00	429.85
	609-49751-40251	LIQUOR		10,655.80		1.00	10,655.80
	609-49751-40252	BEER		26,306.35		1.00	26,306.35
2869638							
00046432	DAHLHEIMER DIST. CO. INC	08/28/2026		327.10	327.10	open	N
	BEER	JPFEIFER					08/28/2026
	609-49751-40252	BEER		327.10		1.00	327.10
Total Vendor 91 - DAHLHEIMER DIST. CO. INC				44,110.17	44,110.17		

Vendor 7193 - DAVE PERKINS CONTRACTING

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 09/09/2026 - 09/09/2026

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 7193 - DAVE PERKINS CONTRACTING							
13569							
00046391	DAVE PERKINS CONTRACTING	08/26/2026		9,475.00	9,475.00	Open	N
	MOBILIZATION & EXCAVATION	DROBERTSON					09/08/2026
	601-49440-40229	PROJECT MAINTENANCE		9,475.00		1.00	9,475.00
Total Vendor 7193 - DAVE PERKINS CONTRACTING				9,475.00	9,475.00		
Vendor 107 - ECM PUBLISHERS, INC							
1111346							
00046399	ECM PUBLISHERS, INC	08/21/2026		66.00	66.00	Open	N
	RES 2026-30	DROBERTSON					09/08/2026
	101-41400-40352	GENERAL PUBLISHING		66.00		1.00	66.00
1111345							
00046400	ECM PUBLISHERS, INC	08/21/2026		88.00	88.00	Open	N
	RES 2026-32	DROBERTSON					09/08/2026
	101-41400-40352	GENERAL PUBLISHING		88.00		1.00	88.00
Total Vendor 107 - ECM PUBLISHERS, INC				154.00	154.00		
Vendor 1163 - EMBEDDED SYSTEMS, INC							
345040							
00046447	EMBEDDED SYSTEMS, INC	06/01/2026		899.46	899.46	Open	N
	SIREN MAINTENANCE JULY-DEC 2026	DROBERTSON					09/08/2026
	101-42110-40311	CONTRACT		899.46		1.00	899.46
Total Vendor 1163 - EMBEDDED SYSTEMS, INC				899.46	899.46		
Vendor 8132 - ERIK SKOGQUIST							
.08262026							
00046397	ERIK SKOGQUIST	09/01/2026		4,606.44	4,606.44	Open	N
	3RD QUARTER ASSESSING 2026	DROBERTSON					09/08/2026
	101-41550-40311	CONTRACT		4,606.44		1.00	4,606.44
Total Vendor 8132 - ERIK SKOGQUIST				4,606.44	4,606.44		
Vendor 7798 - FERGUS POWER PUMP, INC							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

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POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 7798 - FERGUS POWER PUMP, INC							
58566							
00046363	FERGUS POWER PUMP, INC	08/24/2026		62,252.80	62,252.80	Open	N
	BELT PRESS DEWATERING, PUMP AND MAINTENA DROBERTSON			62,252.80		1.00	09/08/2026
	602-49490-40311	CONTRACT					62,252.80
Total Vendor 7798 - FERGUS POWER PUMP, INC				62,252.80	62,252.80		
Vendor UB-REFUND - GLENN GBAKOYAH							
.08202026							
00046338	GLENN GBAKOYAH	08/20/2026		90.20	90.20	Open	N
	2025 STORMWATER REFUND ASSESSED IN ERROR DROBERTSON			90.20		1.00	09/08/2026
	603-00000-37400	STORM WATER FEES					90.20
Total Vendor UB-REFUND - GLENN GBAKOYAH				90.20	90.20		
Vendor 10659 - GLOBAL RESERVE DISTRIBUTION							
29567							
00046431	GLOBAL RESERVE DISTRIBUTION	08/26/2026		2,592.00	2,592.00	Open	N
	THC	JPFEIFER		2,592.00		1.00	08/26/2026
	609-49751-40257	THC					2,592.00
Total Vendor 10659 - GLOBAL RESERVE DISTRIBUTION				2,592.00	2,592.00		
Vendor 130 - GOPHER STATE ONE-CALL, INC							
6080771							
00046457	GOPHER STATE ONE-CALL, INC	08/31/2026		118.80	118.80	Open	N
	AUGUST 2026 SERVICE	DROBERTSON					09/08/2026
	601-49440-40442	GOPHER STATE		59.40		1.00	59.40
	602-49490-40442	GOPHER STATE		59.40		1.00	59.40
Total Vendor 130 - GOPHER STATE ONE-CALL, INC				118.80	118.80		
Vendor 132 - GRAINGER, INC							
9054356465							
00046376	GRAINGER, INC	08/24/2026		145.32	145.32	Open	N
	LINE MARKING PAINT	DROBERTSON					09/08/2026
	601-49440-40229	PROJECT MAINTENANCE		72.66		1.00	72.66
	602-49490-40229	PROJECT MAINTENANCE		72.66		1.00	72.66
Total Vendor 132 - GRAINGER, INC							

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 132 - GRAINGER, INC							
				145.32	145.32		
Vendor 4691 - GRANITE CITY JOBBING CO							
545710							
00046382	GRANITE CITY JOBBING CO	08/25/2026		3,462.86	3,462.86	Open	N
	TOBACCO/MISC	CBUSKEY					08/25/2026
	609-49751-40206	FREIGHT		10.00		1.00	10.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		295.58		1.00	295.58
	609-49751-40256	TOBACCO PRODUCTS		3,157.28		1.00	3,157.28
Total Vendor 4691 - GRANITE CITY JOBBING CO				3,462.86	3,462.86		
Vendor 7512 - GREAT LAKES COCA-COLA							
501347766							
00046349	GREAT LAKES COCA-COLA	08/21/2026		1,130.89	1,130.89	Open	N
	MISC	CBUSKEY					08/21/2026
	609-49751-40254	MISCELLANEOUS MERCHANDISE		1,130.89		1.00	1,130.89
Total Vendor 7512 - GREAT LAKES COCA-COLA				1,130.89	1,130.89		
Vendor 10445 - GREEN LAMPS RECYCLING LLC							
MN23-182							
00046398	GREEN LAMPS RECYCLING LLC	09/08/2026		368.55	368.55	Open	N
	RECYCLING EVENT	JSHOOK					08/26/2026
	101-43210-40439	RECYCLING DAYS		368.55		1.00	368.55
Total Vendor 10445 - GREEN LAMPS RECYCLING LLC				368.55	368.55		
Vendor 1175 - HAWKINS, INC							
7533517							
00046295	HAWKINS, INC	08/15/2026		10.00	10.00	Open	N
	CHLORINE CYLINDER	DROBERTSON					09/08/2026
	601-49440-40216	CHEMICALS		10.00		1.00	10.00
7533926							
00046296	HAWKINS, INC	08/15/2026		10.00	10.00	open	N
	CHLORINE CYLINDER	DROBERTSON					09/08/2026
	601-49440-40216	CHEMICALS		10.00		1.00	10.00

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OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 1175 - HAWKINS, INC							
7535380							
00046297	HAWKINS, INC	08/11/2026		9,318.06	9,318.06	Open	N
	FERRIC CHLORIDE	DROBERTSON					09/08/2026
	602-49490-40216	CHEMICALS		9,318.06		1.00	9,318.06
Vendor 1175 - HAWKINS, INC							
7536748							
00046301	HAWKINS, INC	08/10/2026		6,936.41	6,936.41	Open	N
	CHLORINE CYLINDER AND CHEMICALS	DROBERTSON					09/08/2026
	601-49440-40216	CHEMICALS		6,936.41		1.00	6,936.41
Total Vendor 1175 - HAWKINS, INC				16,274.47	16,274.47		
Vendor 10761 - INSIGHT BREWING COMPANY							
33421							
00046348	INSIGHT BREWING COMPANY	08/21/2026		277.24	277.24	Open	N
	THC	CBUSKEY					08/21/2026
	609-49751-40257	THC		277.24		1.00	277.24
Total Vendor 10761 - INSIGHT BREWING COMPANY				277.24	277.24		
Vendor 10825 - IUOE LOCAL #49							
.08212026							
00046341	IUOE LOCAL #49	08/21/2026		354.36	354.36	Open	N
	PW UNION DUES SEPTEMBER 2026	DROBERTSON					09/08/2026
	101-00000-21707	UNION DUES		354.36		1.00	354.36
Total Vendor 10825 - IUOE LOCAL #49				354.36	354.36		
Vendor 10827 - JAMIE NICOLE PHOTOGRAPHY							
.08182026							
00046281	JAMIE NICOLE PHOTOGRAPHY	08/04/2026		360.00	360.00	Open	N
	PHOTOGRAPHY NATIONAL NIGHT OUT	DROBERTSON					09/08/2026
	101-42110-40217	OTHER OPERATING SUPPLIES		360.00		1.00	360.00
Total Vendor 10827 - JAMIE NICOLE PHOTOGRAPHY				360.00	360.00		
Vendor 154 - JOHNSON BROTHERS							

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 154 - JOHNSON BROTHERS							
1123458							
00046355	JOHNSON BROTHERS	08/21/2026		225.69	225.69	Open	N
	WINE	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		5.70		1.00	5.70
	609-49751-40253	WINE		219.99		1.00	219.99
1123457							
00046356	JOHNSON BROTHERS	08/21/2026		7,272.75	7,272.75	Open	N
	LIQUOR	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		67.45		1.00	67.45
	609-49751-40251	LIQUOR		7,205.30		1.00	7,205.30
194969R							
00046389	JOHNSON BROTHERS	07/24/2026		810.00	810.00	Open	N
	PAY BACK - DOUBLE USED CREDIT	DROBERTSON					09/08/2026
	609-49751-40251	LIQUOR		810.00		1.00	810.00
1228206							
00046421	JOHNSON BROTHERS	08/27/2026		12,370.74	12,370.74	Open	N
	LIQUOR	JPFEIFER					08/27/2026
	609-49751-40251	LIQUOR		12,095.24		1.00	12,095.24
	609-49751-40206	FREIGHT		275.50		1.00	275.50
1128207							
00046422	JOHNSON BROTHERS	08/27/2026		1,974.80	1,974.80	Open	N
	WINE	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		38.00		1.00	38.00
	609-49751-40253	WINE		1,936.80		1.00	1,936.80
1128208							
00046423	JOHNSON BROTHERS	08/27/2026		5,647.80	5,647.80	Open	N
	LIQUOR	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		58.90		1.00	58.90
	609-49751-40251	LIQUOR		5,588.90		1.00	5,588.90

Total Vendor 154 - JOHNSON BROTHERS

28,301.78

28,301.78

Vendor 4926 - JRS APPLIANCE, INC

118941							
00046460	JRS APPLIANCE, INC	08/31/2026		288.00	288.00	Open	N
	AUGUST 2026 RECYCLING EVENT	DROBERTSON					09/08/2026
	101-43210-40439	RECYCLING DAYS		288.00		1.00	288.00

Total Vendor 4926 - JRS APPLIANCE, INC

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Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
Vendor 4926 - JRS APPLIANCE, INC							
				288.00	288.00		
Vendor 7527 - KODIAK POWER SYSTEMS, INC							
20984641							
00046285	KODIAK POWER SYSTEMS, INC	08/12/2026		648.00	648.00	Open	N
	GENERATOR ANNUAL SERVICE	DROBERTSON					09/08/2026
	601-49440-40221	VEHICLE MAINTENANCE		648.00		1.00	648.00
Total Vendor 7527 - KODIAK POWER SYSTEMS, INC				648.00	648.00		
Vendor 10824 - LAW ENFORCEMENTLABOR SERVICES							
.08212026							
00046342	LAW ENFORCEMENTLABOR SERVICES	08/21/2026		657.00	657.00	Open	N
	POLICE DUES SEPTEMBER 2026	DROBERTSON					09/08/2026
	101-00000-21707	UNION DUES		657.00		1.00	657.00
.082120261							
00046343	LAW ENFORCEMENTLABOR SERVICES	08/21/2026		73.00	73.00	Open	N
	SERGEANTS DUES SEPTEMBER 2026	DROBERTSON					09/08/2026
	101-00000-21707	UNION DUES		73.00		1.00	73.00
Total Vendor 10824 - LAW ENFORCEMENTLABOR SERVICES				730.00	730.00		
Vendor 10854 - LETAC USA, LLC							
4474							
00046406	LETAC USA, LLC	08/26/2026		399.00	399.00	Open	N
	MDT TRAINING - LARSON	DROBERTSON					09/08/2026
	101-42110-40208	TRAINING		399.00		1.00	399.00
Total Vendor 10854 - LETAC USA, LLC				399.00	399.00		
Vendor 8133 - MARY WELLS							
.08262026							
00046396	MARY WELLS	09/01/2026		4,606.44	4,606.44	Open	N
	3RD QUARTER ASSESSING 2026	DROBERTSON					09/08/2026
	101-41550-40311	CONTRACT		4,606.44		1.00	4,606.44
Total Vendor 8133 - MARY WELLS				4,606.44	4,606.44		
Vendor 202 - MCDONALD DIST CO							

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date Unit Price
Vendor 202 - MCDONALD DIST CO							
974958							
00046277	MCDONALD DIST CO	08/18/2026		95.00	95.00	Open	N
	BEER	CBUSKEY					08/18/2026
	609-49751-40252	BEER		95.00		1.00	95.00
874935							
00046278	MCDONALD DIST CO	08/08/2026		448.00	448.00	Open	N
	LIQUOR	CBUSKEY					08/18/2026
	609-49751-40251	LIQUOR		448.00		1.00	448.00
874936							
00046279	MCDONALD DIST CO	08/18/2026		2,954.65	2,954.65	Open	N
	BEER	CBUSKEY					08/18/2026
	609-49751-40206	FREIGHT		7.00		1.00	7.00
	609-49751-40252	BEER		2,947.65		1.00	2,947.65
875995							
00046384	MCDONALD DIST CO	08/25/2026		21,028.80	21,028.80	Open	N
	BEER/WINE/NA/THC	CBUSKEY					08/25/2026
	609-49751-40206	FREIGHT		7.00		1.00	7.00
	609-49751-40255	N/A PRODUCTS		331.50		1.00	331.50
	609-49751-40257	THC		321.50		1.00	321.50
	609-49751-40253	WINE		734.40		1.00	734.40
	609-49751-40252	BEER		19,634.40		1.00	19,634.40
875994							
00046385	MCDONALD DIST CO	08/25/2026		1,480.00	1,480.00	Open	N
	LIQUOR	CBUSKEY					08/25/2026
	609-49751-40251	LIQUOR		1,480.00		1.00	1,480.00
875999							
00046386	MCDONALD DIST CO	08/25/2026		(23.60)	(23.60)	Open	N
	BEER	CBUSKEY					08/25/2026
	609-49751-40252	BEER		(23.60)		1.00	(23.60)
875998							
00046387	MCDONALD DIST CO	08/25/2026		(10.20)	(10.20)	Open	N
	LIQUOR	CBUSKEY					08/25/2026
	609-49751-40251	LIQUOR		(10.20)		1.00	(10.20)
875997							
00046388	MCDONALD DIST CO	08/25/2026		(30.00)	(30.00)	Open	N
	BEER	CBUSKEY					08/25/2026
	609-49751-40252	BEER		(30.00)		1.00	(30.00)

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price

Vendor 202 - MCDONALD DIST CO

Total Vendor 202 - MCDONALD DIST CO

25,942.65

25,942.65

Vendor CD-REFUND - MECHANICAL, INNOVATION

08/19/2026

00046300

MECHANICAL, INNOVATION

08/19/2026

09/08/2026

121.00

121.00

Open

N

09/08/2026

101-00000-20200

Mechanical

120.00

1.00

120.00

101-00000-20200

Surcharge - Flat

1.00

1.00

1.00

Total Vendor CD-REFUND - MECHANICAL, INNOVATION

121.00

121.00

Vendor 10337 - METRO-INET

3694

00046305

METRO-INET

08/01/2026

17,726.00

17,726.00

Open

N

09/08/2026

MONTHLY SERVICES 2026

DROBERTSON

101-41110-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

101-41400-40310

COMPUTER CONSULTING FEES

2,726.26

1.00

2,726.26

101-41910-40310

COMPUTER CONSULTING FEES

389.97

1.00

389.97

101-42110-40310

COMPUTER CONSULTING FEES

9,545.45

1.00

9,545.45

101-42400-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

101-43100-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

101-45200-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

601-49440-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

602-49490-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

609-49750-40310

COMPUTER CONSULTING FEES

384.68

1.00

384.68

3773

00046458

METRO-INET

09/01/2026

17,726.00

17,726.00

Open

N

09/08/2026

SEPTEMBER 2026 SERVICES

DROBERTSON

101-41110-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

101-41400-40310

COMPUTER CONSULTING FEES

2,726.26

1.00

2,726.26

101-41910-40310

COMPUTER CONSULTING FEES

389.97

1.00

389.97

101-42110-40310

COMPUTER CONSULTING FEES

9,545.45

1.00

9,545.45

101-42400-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

101-43100-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

101-45200-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

601-49440-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

602-49490-40310

COMPUTER CONSULTING FEES

779.94

1.00

779.94

609-49750-40310

COMPUTER CONSULTING FEES

384.68

1.00

384.68

Total Vendor 10337 - METRO-INET

35,452.00

35,452.00

Vendor 195 - MN DEPARTMENT OF HEALTH

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 195 - MN DEPARTMENT OF HEALTH							
.08192026							
00046302	MN DEPARTMENT OF HEALTH	08/19/2026		7,248.53	7,248.53	Open	N
	3RD QUARTER WATER TEST FEE	DROBERTSON					09/08/2026
	601-49440-40434	PERMIT FEES		7,248.53		1.00	7,248.53
Total Vendor 195 - MN DEPARTMENT OF HEALTH				7,248.53	7,248.53		
Vendor 4745 - MN NCPERS LIFE INSURANCE							
733400092026							
00046304	MN NCPERS LIFE INSURANCE	08/01/2026		112.00	112.00	Open	N
	SEPTEMBER 2026 COVERAGE	DROBERTSON					09/08/2026
	101-00000-21713	MN LIFE		112.00		1.00	112.00
Total Vendor 4745 - MN NCPERS LIFE INSURANCE				112.00	112.00		
Vendor 10727 - NELSON SANITATION & RENTAL, INC							
INV/2026/11450							
00046286	NELSON SANITATION & RENTAL, INC	08/14/2026		149.00	149.00	Open	N
	DEER CREEK PARK HANDICAP UNIT	DROBERTSON					09/08/2026
	101-45200-40311	CONTRACT		149.00		1.00	149.00
INV/2026/11737							
00046333	NELSON SANITATION & RENTAL, INC	08/18/2026		149.00	149.00	Open	N
	SIWEK PARK HANDICAP UNIT	DROBERTSON					09/08/2026
	101-45200-40311	CONTRACT		149.00		1.00	149.00
INV/2026/11736							
00046334	NELSON SANITATION & RENTAL, INC	08/18/2026		149.00	149.00	Open	N
	SEELEY BROOK PARK HANDICAP UNIT	DROBERTSON					09/08/2026
	101-45200-40311	CONTRACT		149.00		1.00	149.00
INV/2026/11713							
00046335	NELSON SANITATION & RENTAL, INC	08/18/2026		232.00	232.00	Open	N
	COMMUNITY PARK HANDICAP & MONTHLY PORTAB	DROBERTSON					09/08/2026
	101-45200-40311	CONTRACT		232.00		1.00	232.00
Total Vendor 10727 - NELSON SANITATION & RENTAL, INC				679.00	679.00		

Vendor 10855 - NEO ELECTRICAL SOLUTIONS LLC

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POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 10855 - NEO ELECTRICAL SOLUTIONS LLC							
14545							
00046461	NEO ELECTRICAL SOLUTIONS LLC	08/27/2026		1,061.25	1,061.25	Open	N
	STREET LIGHT MAINTENANCE	DROBERTSON					09/08/2026
	101-43100-40386	STREET LIGHTING		1,061.25		1.00	1,061.25
Total Vendor 10855 - NEO ELECTRICAL SOLUTIONS LLC				1,061.25	1,061.25		
Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC							
50295							
00046448	NYSTROM PUBLISHING COMPANY, INC	08/28/2026		2,821.13	2,821.13	Open	N
	FALL 2026 NEWSLETTER	DROBERTSON					09/08/2026
	101-43210-40439	RECYCLING DAYS		282.11		1.00	282.11
	609-49750-40441	MISCELLANEOUS		282.11		1.00	282.11
	602-49490-40441	MISCELLANEOUS		282.11		1.00	282.11
	601-49440-40441	MISCELLANEOUS		282.11		1.00	282.11
	101-45200-40441	MISCELLANEOUS		282.11		1.00	282.11
	101-43100-40441	MISCELLANEOUS		282.11		1.00	282.11
	101-42400-40352	GENERAL PUBLISHING		282.14		1.00	282.14
	101-42110-40441	MISCELLANEOUS		282.11		1.00	282.11
	101-41400-40441	MISCELLANEOUS		282.11		1.00	282.11
	101-41110-40344	NEWSLETTER AND MEDIA		282.11		1.00	282.11
Total Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC				2,821.13	2,821.13		
Vendor 4605 - OPUS 21							
260753							
00046409	OPUS 21	08/24/2026		3,328.54	3,328.54	Open	N
	JULY 2026 SERVICES	DROBERTSON					09/08/2026
	601-49440-40382	UTILITY BILLING		1,664.27		1.00	1,664.27
	602-49490-40382	UTILITY BILLING		1,664.27		1.00	1,664.27
Total Vendor 4605 - OPUS 21				3,328.54	3,328.54		
Vendor 10848 - OXFORD STREET MERCHANTS							
7576700							
00046351	OXFORD STREET MERCHANTS	08/21/2026		2,145.00	2,145.00	Open	N
	WINE	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		39.90		1.00	39.90
	609-49751-40253	WINE		2,105.10		1.00	2,105.10
Total Vendor 10848 - OXFORD STREET MERCHANTS				2,145.00	2,145.00		

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Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 10848 - OXFORD STREET MERCHANTS							
Vendor 3753 - PAUSTIS WINE COMPANY							
302739							
00046401	PAUSTIS WINE COMPANY	08/26/2026		1,160.50	1,160.50	Open	N
	WINE	CBUSKEY					08/26/2026
	609-49751-40206	FREIGHT		16.50		1.00	16.50
	609-49751-40253	WINE		1,144.00		1.00	1,144.00
303120							
00046402	PAUSTIS WINE COMPANY	08/26/2026		(256.50)	(256.50)	Open	N
	WINE	CBUSKEY					08/26/2026
	609-49751-40206	FREIGHT		(4.50)		1.00	(4.50)
	609-49751-40253	WINE		(252.00)		1.00	(252.00)
Total Vendor 3753 - PAUSTIS WINE COMPANY				904.00	904.00		
Vendor 214 - PHILLIPS WINE & SPIRITS CO							
5224860							
00046352	PHILLIPS WINE & SPIRITS CO	08/21/2026		805.05	805.05	Open	N
	LIQUOR	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		13.30		1.00	13.30
	609-49751-40251	LIQUOR		791.75		1.00	791.75
5228488							
00046425	PHILLIPS WINE & SPIRITS CO	08/27/2026		12,208.36	12,208.36	Open	N
	LIQUOR	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		152.63		1.00	152.63
	609-49751-40251	LIQUOR		12,055.73		1.00	12,055.73
5228489							
00046426	PHILLIPS WINE & SPIRITS CO	08/27/2026		1,295.60	1,295.60	Open	N
	LIQUOR	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		60.80		1.00	60.80
	609-49751-40251	LIQUOR		1,234.80		1.00	1,234.80
5228490							
00046427	PHILLIPS WINE & SPIRITS CO	08/27/2026		271.90	271.90	Open	N
	MISC	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		11.40		1.00	11.40
	609-49751-40254	MISCELLANEOUS MERCHANDISE		260.50		1.00	260.50
Total Vendor 214 - PHILLIPS WINE & SPIRITS CO				14,580.91	14,580.91		

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 458 - QUILL CORPORATION							
50032496							
00046452	QUILL CORPORATION	08/19/2026		9.28	9.28	Open	N
	OFFICE SUPPLIES	DROBERTSON					09/08/2026
	101-41400-40200	OFFICE SUPPLIES		9.28		1.00	9.28
50040676							
00046453	QUILL CORPORATION	08/19/2026		6.27	6.27	Open	N
	OFFICE SUPPLIES	DROBERTSON					09/08/2026
50058308							
00046454	QUILL CORPORATION	08/19/2026		11.49	11.49	Open	N
	OFFICE SUPPLIES	DROBERTSON					09/08/2026
Total Vendor 458 - QUILL CORPORATION				27.04	27.04		
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B024428							
00046294	RMB ENVIRONMENTAL LABORATORIES, INC	08/17/2026		268.00	268.00	Open	N
	WEEKS 2-4 COOLER 1	DROBERTSON					09/08/2026
	602-49490-40313	SAMPLE TESTING		268.00		1.00	268.00
B024598							
00046336	RMB ENVIRONMENTAL LABORATORIES, INC	08/20/2026		80.00	80.00	Open	N
	PROJECT 99	DROBERTSON					09/08/2026
	602-49490-40313	SAMPLE TESTING		80.00		1.00	80.00
B024494							
00046339	RMB ENVIRONMENTAL LABORATORIES, INC	08/20/2026		218.00	218.00	Open	N
	ALL WEEKS COOLER 2	DROBERTSON					09/08/2026
	602-49490-40313	SAMPLE TESTING		218.00		1.00	218.00
B024578							
00046375	RMB ENVIRONMENTAL LABORATORIES, INC	08/24/2026		268.00	268.00	Open	N
	WEEKS 2-4 COOLER 1	DROBERTSON					09/08/2026
	602-49490-40313	SAMPLE TESTING		268.00		1.00	268.00
B024603							
00046383	RMB ENVIRONMENTAL LABORATORIES, INC	08/25/2026		330.22	330.22	Open	N
	WASTE WATER	DROBERTSON					09/08/2026
	602-49490-40229	PROJECT MAINTENANCE		330.22		1.00	330.22
B024651							
00046408	RMB ENVIRONMENTAL LABORATORIES, INC	08/27/2026		218.00	218.00	Open	N
	ALL WEEKS COOLER 2	DROBERTSON					09/08/2026
	602-49490-40313	SAMPLE TESTING		218.00		1.00	218.00

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B024721							
00046456	RMB ENVIRONMENTAL LABORATORIES, INC	08/31/2026		268.00	268.00	Open	N
	WEEKS 2-4 COOLER 1	DROBERTSON					09/08/2026
	602-49490-40313	SAMPLE TESTING		268.00		1.00	268.00
Total Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC				1,650.22	1,650.22		
Vendor 231 - RUSSELL'S LOCK & KEY							
A56589							
00046374	RUSSELL'S LOCK & KEY	08/20/2026		440.00	440.00	Open	N
	DOOR REPAIR	JSHOOK					09/08/2026
	101-42110-40401	BUILDINGS MAINTENANCE		440.00		1.00	440.00
Total Vendor 231 - RUSSELL'S LOCK & KEY				440.00	440.00		
Vendor 8827 - SEH, INC							
513797							
00046284	SEH, INC	08/11/2026		600.80	600.80	Open	N
	COMM PARK GRANT ASSISTANCE & ENVIRO WORK	DROBERTSON					09/08/2026
	226-45100-40457	WARMING HOUSE IMPROVEMENTS		600.80		1.00	600.80
Total Vendor 8827 - SEH, INC				600.80	600.80		
Vendor 7455 - SOUTHERN GLAZERS OF MN							
2794780							
00046345	SOUTHERN GLAZERS OF MN	08/21/2026		103.44	103.44	Open	N
	WINE	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		2.56		1.00	2.56
	609-49751-40253	WINE		100.88		1.00	100.88
2794779							
00046346	SOUTHERN GLAZERS OF MN	08/21/2026		307.52	307.52	Open	N
	LIQUOR	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		2.56		1.00	2.56
	609-49751-40251	LIQUOR		304.96		1.00	304.96
2794778							
00046347	SOUTHERN GLAZERS OF MN	08/21/2026		2,080.85	2,080.85	Open	N
	LIQUOR	CBUSKEY					08/21/2026
	609-49751-40206	FREIGHT		19.20		1.00	19.20
	609-49751-40251	LIQUOR		2,061.65		1.00	2,061.65

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 7455 - SOUTHERN GLAZERS OF MN							
2797474							
00046429	SOUTHERN GLAZERS OF MN	08/27/2026		8,809.13	8,809.13	Open	N
	LIQUOR	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		98.45		1.00	98.45
	609-49751-40251	LIQUOR		8,710.68		1.00	8,710.68
Vendor 7455 - SOUTHERN GLAZERS OF MN							
2797475							
00046430	SOUTHERN GLAZERS OF MN	08/27/2026		574.88	574.88	Open	N
	WINE	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		14.08		1.00	14.08
	609-49751-40253	WINE		560.80		1.00	560.80
Total Vendor 7455 - SOUTHERN GLAZERS OF MN				11,875.82	11,875.82		
Vendor 6958 - SUMMIT FIRE							
4343253							
00046287	SUMMIT FIRE	08/14/2026		1,295.45	1,295.45	Open	N
	ANNUAL INSPECTION	DROBERTSON					09/08/2026
	101-42110-40217	OTHER OPERATING SUPPLIES		1,295.45		1.00	1,295.45
Vendor 6958 - SUMMIT FIRE							
4343262							
00046288	SUMMIT FIRE	08/14/2026		1,176.95	1,176.95	Open	N
	ANNUAL INSPECTION	DROBERTSON					09/08/2026
	602-49490-40311	CONTRACT		1,176.95		1.00	1,176.95
Vendor 6958 - SUMMIT FIRE							
4343275							
00046289	SUMMIT FIRE	08/14/2026		628.45	628.45	Open	N
	ANNUAL INSPECTION	DROBERTSON					09/08/2026
	601-49440-40311	CONTRACT		628.45		1.00	628.45
Vendor 6958 - SUMMIT FIRE							
4343311							
00046290	SUMMIT FIRE	08/14/2026		193.95	193.95	Open	N
	ANNUAL INSPECTION	DROBERTSON					09/08/2026
	101-45200-40311	CONTRACT		193.95		1.00	193.95
Vendor 6958 - SUMMIT FIRE							
4343392							
00046291	SUMMIT FIRE	08/14/2026		101.95	101.95	Open	N
	ANNUAL INSPECTION	DROBERTSON					09/08/2026
	609-49750-40228	EQUIPMENT MAINTENANCE		101.95		1.00	101.95

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 6958 - SUMMIT FIRE							
4347180							
00046293	SUMMIT FIRE	08/17/2026		1,291.45	1,291.45	Open	N
	ANNUAL INSPECTION	DROBERTSON					09/08/2026
	101-43100-40311	CONTRACT		258.29		1.00	258.29
	101-45200-40311	CONTRACT		258.29		1.00	258.29
	602-49490-40311	CONTRACT		258.29		1.00	258.29
	601-49440-40311	CONTRACT		258.29		1.00	258.29
	101-43210-40401	BUILDINGS MAINTENANCE		258.29		1.00	258.29
4359979							
00046340	SUMMIT FIRE	08/21/2026		170.95	170.95	Open	N
	ANNUAL INSPECTION	DROBERTSON					09/08/2026
	101-41940-40401	BUILDINGS MAINTENANCE		170.95		1.00	170.95
Total Vendor 6958 - SUMMIT FIRE				4,859.15	4,859.15		
Vendor 4940 - THE AMERICAN BOTTLING COMPANY							
4847911560							
00046357	THE AMERICAN BOTTLING COMPANY	08/21/2026		373.66	373.66	Open	N
	MISC	CBUSKEY					08/21/2026
	609-49751-40254	MISCELLANEOUS MERCHANDISE		373.66		1.00	373.66
Total Vendor 4940 - THE AMERICAN BOTTLING COMPANY				373.66	373.66		
Vendor 863 - THE BERNICK COMPANIES							
10528977							
00046358	THE BERNICK COMPANIES	08/21/2026		303.40	303.40	Open	N
	BEER	CBUSKEY					08/21/2026
	609-49751-40252	BEER		303.40		1.00	303.40
10528976							
00046359	THE BERNICK COMPANIES	08/21/2026		(50.00)	(50.00)	Open	N
	THC	CBUSKEY					08/21/2026
	609-49751-40257	THC		(50.00)		1.00	(50.00)
10531283							
00046418	THE BERNICK COMPANIES	08/27/2026		(40.20)	(40.20)	Open	N
	THC	JPFEIFER					08/27/2026
	609-49751-40257	THC		(40.20)		1.00	(40.20)

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 863 - THE BERNICK COMPANIES							
10531284							
00046419	THE BERNICK COMPANIES	08/27/2026		(8.40)	(8.40)	Open	N
	BEER	JPFEIFER					08/27/2026
	609-49751-40252	BEER		(8.40)		1.00	(8.40)
10531282							
00046420	THE BERNICK COMPANIES	08/27/2026		898.70	898.70	Open	N
	BEER	JPFEIFER					08/27/2026
	609-49751-40252	BEER		898.70		1.00	898.70
Total Vendor 863 - THE BERNICK COMPANIES				1,103.50	1,103.50		
Vendor 9559 - TIMESAVER OFF SITE SEC. INC							
32780							
00046292	TIMESAVER OFF SITE SEC. INC	08/14/2026		219.50	219.50	Open	N
	CITY COUNCIL MEETING 08/03/2026	DROBERTSON					09/08/2026
	101-41400-40311	CONTRACT		219.50		1.00	219.50
32846							
00046451	TIMESAVER OFF SITE SEC. INC	08/31/2026		302.50	302.50	Open	N
	CITY COUNCIL MEETING 08/17/2026	DROBERTSON					09/08/2026
	101-41400-40311	CONTRACT		302.50		1.00	302.50
Total Vendor 9559 - TIMESAVER OFF SITE SEC. INC				522.00	522.00		
Vendor 10749 - T-MOBILE USA, INC							
L2608130093							
00046362	T-MOBILE USA, INC	08/13/2026		50.00	50.00	Open	N
	SEARCH WARRANT	DROBERTSON					09/08/2026
	101-42110-40217	OTHER OPERATING SUPPLIES		50.00		1.00	50.00
Total Vendor 10749 - T-MOBILE USA, INC				50.00	50.00		
Vendor UB-REFUND - TREVOR ROBERT PEARSON							
.09012026							
00046459	TREVOR ROBERT PEARSON	09/01/2026		109.25	109.25	Open	N
	DATA REQUEST REIMBURSEMENT	DROBERTSON					09/08/2026
	101-42110-40441	MISCELLANEOUS		109.25		1.00	109.25
Total Vendor UB-REFUND - TREVOR ROBERT PEARSON				109.25	109.25		

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor UB-REFUND - TREVOR ROBERT PEARSON							
Vendor 10641 - UNION HERALD							
55601							
00046303	UNION HERALD	07/01/2026		12.50	12.50	Open	N
	ANOKA COUNTY UNION HERALD JULY 2026	DROBERTSON					09/08/2026
	101-41400-40351	LEGAL NOTICES PUBLISHING		12.50		1.00	12.50
Total Vendor 10641 - UNION HERALD				12.50	12.50		
Vendor 9543 - UTILITYLOGIC							
16469							
00046405	UTILITYLOGIC	08/27/2026		254.00	254.00	Open	N
	GREEN MARKING PAINT	DROBERTSON					09/08/2026
	601-49440-40229	PROJECT MAINTENANCE		127.00		1.00	127.00
	602-49490-40229	PROJECT MAINTENANCE		127.00		1.00	127.00
Total Vendor 9543 - UTILITYLOGIC				254.00	254.00		
Vendor 2926 - WINE MERCHANTS							
7577573							
00046428	WINE MERCHANTS	08/27/2026		611.40	611.40	Open	N
	WINE	JPFEIFER					08/27/2026
	609-49751-40206	FREIGHT		11.40		1.00	11.40
	609-49751-40253	WINE		600.00		1.00	600.00
Total Vendor 2926 - WINE MERCHANTS				611.40	611.40		
Vendor 8383 - WSB & ASSOCIATES, INC							
R-028272-000 -							
00046299	WSB & ASSOCIATES, INC	08/18/2026		3,859.72	3,859.72	Open	N
	HWY 47 PRELIMINARY DESIGN-JULY	DROBERTSON					09/08/2026
	405-43100-40810	HWY 47		3,859.72		1.00	3,859.72
Total Vendor 8383 - WSB & ASSOCIATES, INC				3,859.72	3,859.72		

of Invoices: 116 # Due: 116 Totals: 329,229.94 329,229.94

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Inv Ref #	Vendor Description	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution				Units	Quantity	Unit Price
# of Credit Memos:	10	# Due: 10					
Net of Invoices and Credit Memos:			Totals:	(1,194.13)	(1,194.13)		
				328,035.81	328,035.81		
--- TOTALS BY GL BANK ---							
	GNCKG			328,035.81			
--- TOTALS BY GL DISTRIBUTIONS ---							
	101-00000-20200			347.00			
	101-00000-21707			1,084.36			
	101-00000-21713			112.00			
	101-41110-40310			1,559.88			
	101-41110-40344			282.11			
	101-41400-40200			9.28			
	101-41400-40208			12.00			
	101-41400-40310			5,452.52			
	101-41400-40311			522.00			
	101-41400-40351			12.50			
	101-41400-40352			154.00			
	101-41400-40441			282.11			
	101-41550-40311			9,212.88			
	101-41600-40304			3,702.31			
	101-41600-40312			5,300.00			
	101-41910-40310			779.94			
	101-41910-40318			125.00			
	101-41940-40401			170.95			
	101-42110-40208			399.00			
	101-42110-40217			1,705.45			
	101-42110-40310			19,090.90			
	101-42110-40311			899.46			
	101-42110-40321			200.00			
	101-42110-40401			440.00			
	101-42110-40437			342.75			
	101-42110-40441			391.36			
	101-42210-40321			200.00			
	101-42400-40310			1,559.88			
	101-42400-40352			282.14			
	101-43100-40310			1,559.88			
	101-43100-40311			258.29			
	101-43100-40321			200.00			
	101-43100-40386			1,061.25			
	101-43100-40441			282.11			
	101-43210-40401			258.29			
	101-43210-40439			938.66			
	101-45200-40229			432.00			
	101-45200-40310			1,559.88			
	101-45200-40311			1,131.24			
	101-45200-40321			200.00			
	101-45200-40441			282.11			

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
	226-45100-40457			600.80			
	405-43100-40810			3,859.72			
	601-49440-40216			6,956.41			
	601-49440-40221			648.00			
	601-49440-40229			9,674.66			
	601-49440-40310			1,559.88			
	601-49440-40311			886.74			
	601-49440-40321			200.00			
	601-49440-40382			1,664.27			
	601-49440-40434			7,248.53			
	601-49440-40441			282.11			
	601-49440-40442			59.40			
	602-49490-40216			9,318.06			
	602-49490-40229			529.88			
	602-49490-40310			1,559.88			
	602-49490-40311			63,688.04			
	602-49490-40313			1,320.00			
	602-49490-40321			200.00			
	602-49490-40382			1,664.27			
	602-49490-40441			282.11			
	602-49490-40442			59.40			
	603-00000-37400			90.20			
	609-49750-40228			101.95			
	609-49750-40310			769.36			
	609-49750-40441			282.11			
	609-49751-40206			1,698.73			
	609-49751-40251			72,939.82			
	609-49751-40252			56,839.51			
	609-49751-40253			7,405.97			
	609-49751-40254			2,779.48			
	609-49751-40255			873.35			
	609-49751-40256			3,157.28			
	609-49751-40257			5,977.69			
--- TOTALS BY FUND ---							
	101 GENERAL FUND			62,795.49	62,795.49		
	226 PARK FUND			600.80	600.80		
	405 STREET IMPROVEMENT FUND			3,859.72	3,859.72		
	601 WATER FUND			29,180.00	29,180.00		
	602 SEWER FUND			78,621.64	78,621.64		
	603 STORM WATER FUND			90.20	90.20		
	609 LIQUOR FUND			152,825.25	152,825.25		
--- TOTALS BY DEPT/ACTIVITY ---							
	00000 UNASSIGNED			1,633.56	1,633.56		
	41110 CITY COUNCIL			1,841.99	1,841.99		
	41400 ADMINISTRATION			6,444.41	6,444.41		
	41550 ASSESSING			9,212.88	9,212.88		

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 09/09/2026 - 09/09/2026

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Invoice Number

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	Description	Entered By			Units	Quantity	Post Date
	GL Distribution						Unit Price
	41600 LEGAL			9,002.31	9,002.31		
	41910 COMMUNITY DEVELOPMENT			904.94	904.94		
	41940 BUILDINGS -CITY HALL MAINTENA			170.95	170.95		
	42110 POLICE			23,468.92	23,468.92		
	42210 FIRE			200.00	200.00		
	42400 BUILDING INSPECTIONS			1,842.02	1,842.02		
	43100 STREETS			7,221.25	7,221.25		
	43210 RECYCLING			1,196.95	1,196.95		
	45100 RECREATION			600.80	600.80		
	45200 PARKS			3,605.23	3,605.23		
	49440 WATER DEPT			29,180.00	29,180.00		
	49490 SEWER DEPT			78,621.64	78,621.64		
	49750 LIQUOR STORE			1,153.42	1,153.42		
	49751 MERCHANDISE PURCHASES			151,671.83	151,671.83		



City Council Agenda Report

TO: Jodie Steffes, Community Development Director
FROM: Beth Richmond, City Planner
SUBJECT: Willow Ridge Business Center Site Plan Exterior Building Materials
DATE: September 8, 2026

OVERVIEW:

The City approved Resolution 2026-14 approving a site plan for the Willow Ridge Business Center on May 4, 2026. This commercial office building is proposed to be located on the parcel east of Cree Street NW and west of St. Francis Boulevard NW (PIN 06-33-24-11-0102).

Following the approval, the applicant conducted required soil boring tests on the site and found that the proposed location of the building was unsuitable for the construction of a building due to poor soils and the proximity to the existing infiltration basin on site. The applicant submitted an application for administrative site plan review to move the building roughly 60 feet south and relocate the parking lot to the east side of the building between the building and St. Francis Blvd NW.

As Staff reviewed the administrative site plan application, the applicant has been working to fulfill the conditions of Resolution 2026-14. Condition 2 in Resolution 2026-14 states “The front building façade (SE side) shall be revised to ensure that 100% of the façade is made up of high-quality materials as listed in Code Section 10-71-08 Building Type and Construction.”

The applicant has proposed to construct the front face of the building (facing east) with black metal panels made of metal composite material (MCM). In the B-2 District, City Code allows materials that are “comparable in grade and quality” to materials such as face brick, natural stone, glass, stucco, pre-cast concrete units, and concrete block to be used to make up 100% of the exterior finish for the front wall. Staff reviewed the information provided by the applicant about MCM panels and determined that this material was not “comparable in grade and quality” to the allowable materials listed in the City Code based on the following criteria:

- Warranty period: The applicant has indicated that the warranty period for the proposed MCM panels is 20 years. Other exterior materials that have been deemed to be “comparable” for other commercial projects within the B-2 District within the last several months have had warranty periods of 30 and 45 years (nichiha siding – a cement-based

product; and steel paneling, respectively).

- Durability: In an assessment completed by HTG Architects, MCM panels were found to have “very good” durability, while brick, precast concrete, and natural stone had “excellent” durability.
- Longevity: The applicant referenced the Certified Commercial Property Inspectors Association and noted that aluminum cladding (similar to the MCM panels proposed), cement stucco, and concrete exterior materials have a useful life of approximately 30-50 years, while brick and natural stone generally last longer (70+ years).

The applicant has disputed Staff’s decision, and has requested that the City Council review the request and make a determination.

ACTION TO BE CONSIDERED:

The City Council is requested to review the materials and to make a determination with findings of fact about whether MCM panels are “comparable in grade and quality” to the allowable exterior materials for the front wall of a commercial building in the B-2 District.

BUDGET IMPLICATION:

N/A

Attachments:

1. Resolution 2026-14
2. Approved Site Plan (May 2026)
3. Proposed Site Plan (July 2026)
4. Building Elevations
5. MCM Panel Information

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2026-14

**A RESOLUTION APPROVING A SITE PLAN FOR WILLOW RIDGE BUSINESS
CENTER**

WHEREAS, the applicant, Garrett Carlson of Envision Construction Co LLC., has requested site plan approval for the construction of a new commercial office building; and

WHEREAS, the property is legally described as Lot 2, Block 1, Meadows of St. Francis 4th Addition, Anoka County, Minnesota;

WHEREAS, the property is zoned B-2 General Business; and

WHEREAS, office buildings are permitted in the B-2 General Business District; and

WHEREAS, on April 15, 2026, the Planning Commission unanimously recommended approval of the requested site plan; and

WHEREAS, on May 4, 2026, the City Council of the City of St. Francis considered the submitted site plan and how it might affect public health, safety, or welfare and found that the project will not negatively impact the public health, safety, or welfare.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of St. Francis hereby approves the requested site plan based on the following findings of fact:

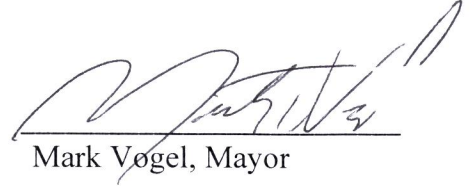
1. The site plan is consistent with the Comprehensive Plan with proposed conditions.
2. The site plan meets the standards listed in the City Zoning Code with proposed conditions.

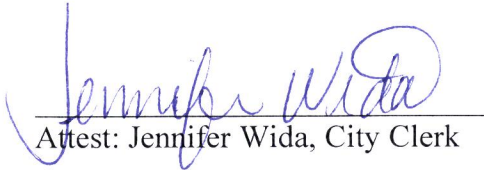
BE IT FURTHER RESOLVED that approval of the site plan shall be subject to the following conditions:

1. A site improvement performance agreement (SIPA) shall be approved by the City and signed by the applicant.
2. The front building façade (SE side) shall be revised to ensure that 100% of the façade is made up of high-quality materials as listed in Code Section 10-71-08 Building Type and Construction.
3. Applicant shall specify the surface material of the parking lot on the plans.
4. Prior to the installation of any fence, the applicant shall apply for and receive a fence permit for all proposed fences in accordance with zoning Code Section 10-73-02.

5. Applicant shall provide additional detail demonstrating compliance with waste, refuse, junk, and recyclable material location and screening standards in accordance with Code Sections 10-71-03(E)(3) and 10-73-05.
6. Applicant shall provide a revised landscaping plan prepared by a landscape architect in accordance with Code Section 10-73-04.
7. Applicant shall address all comments from the City Engineer in the memo dated April 2, 2026.
8. Applicant shall address all comments from MnDOT in the memo dated March 17, 2026.

Approved and adopted by the City Council of the City of St. Francis on the 4th day of May, 2026.

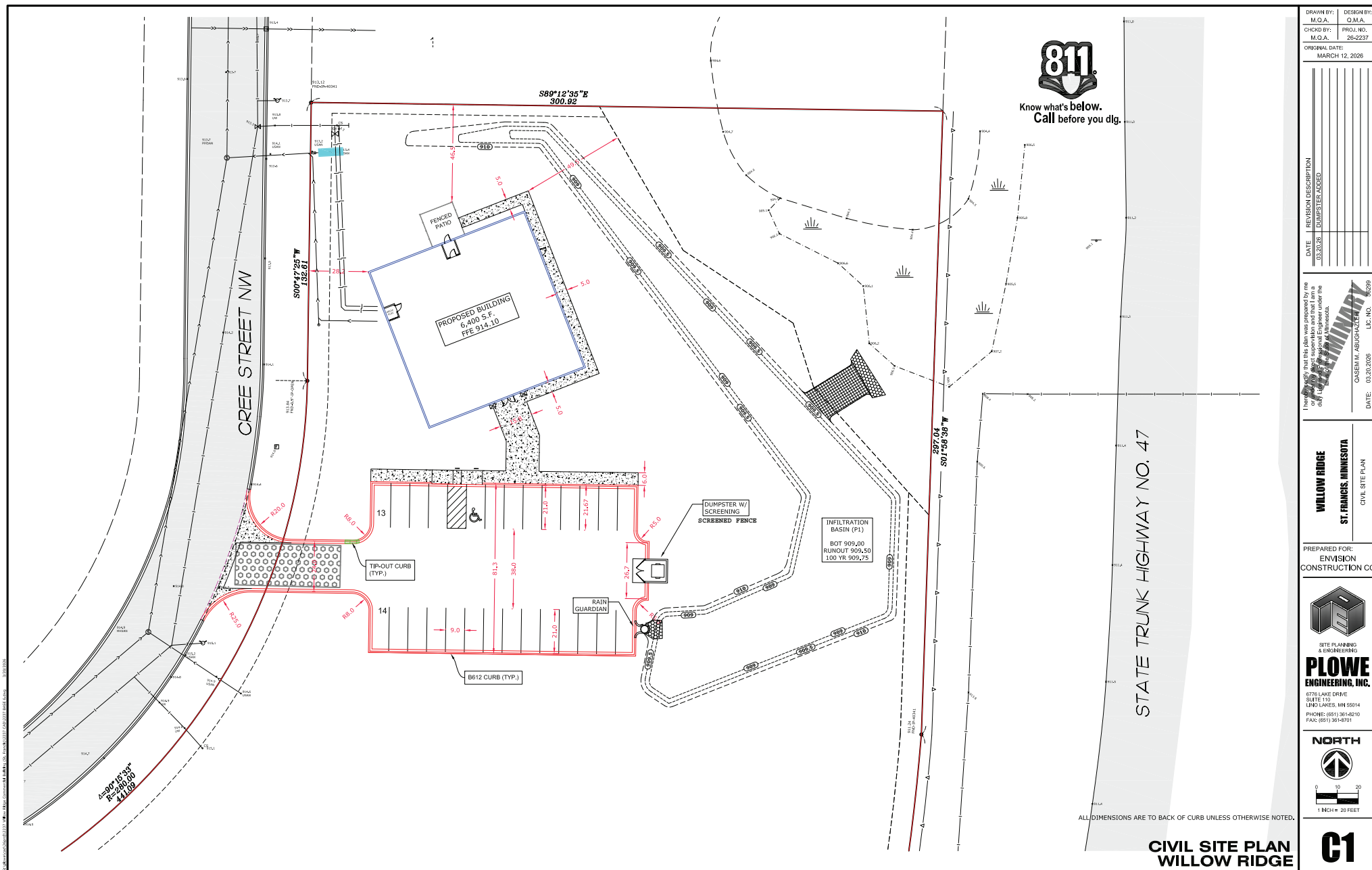

Mark Vogel, Mayor


Attest: Jennifer Wida, City Clerk



5/4/2020
Dated

DRAFTED BY:
Hoisington Koegler Group, Inc.
800 Washington Ave N, Suite 207
Minneapolis, MN 55401



DATE: 03.20.26	REVISION DESCRIPTION: COMPILED	DESIGN BY: Q.M.A.	PROJ. NO.: 26-2237
ORIGINAL DATE: MARCH 12, 2026			

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY

QASEM M. ABUGHAZZEN
DATE: 03.20.2026 LIC. NO. 8699

**WILLOW RIDGE
ST. FRANCIS, MINNESOTA**

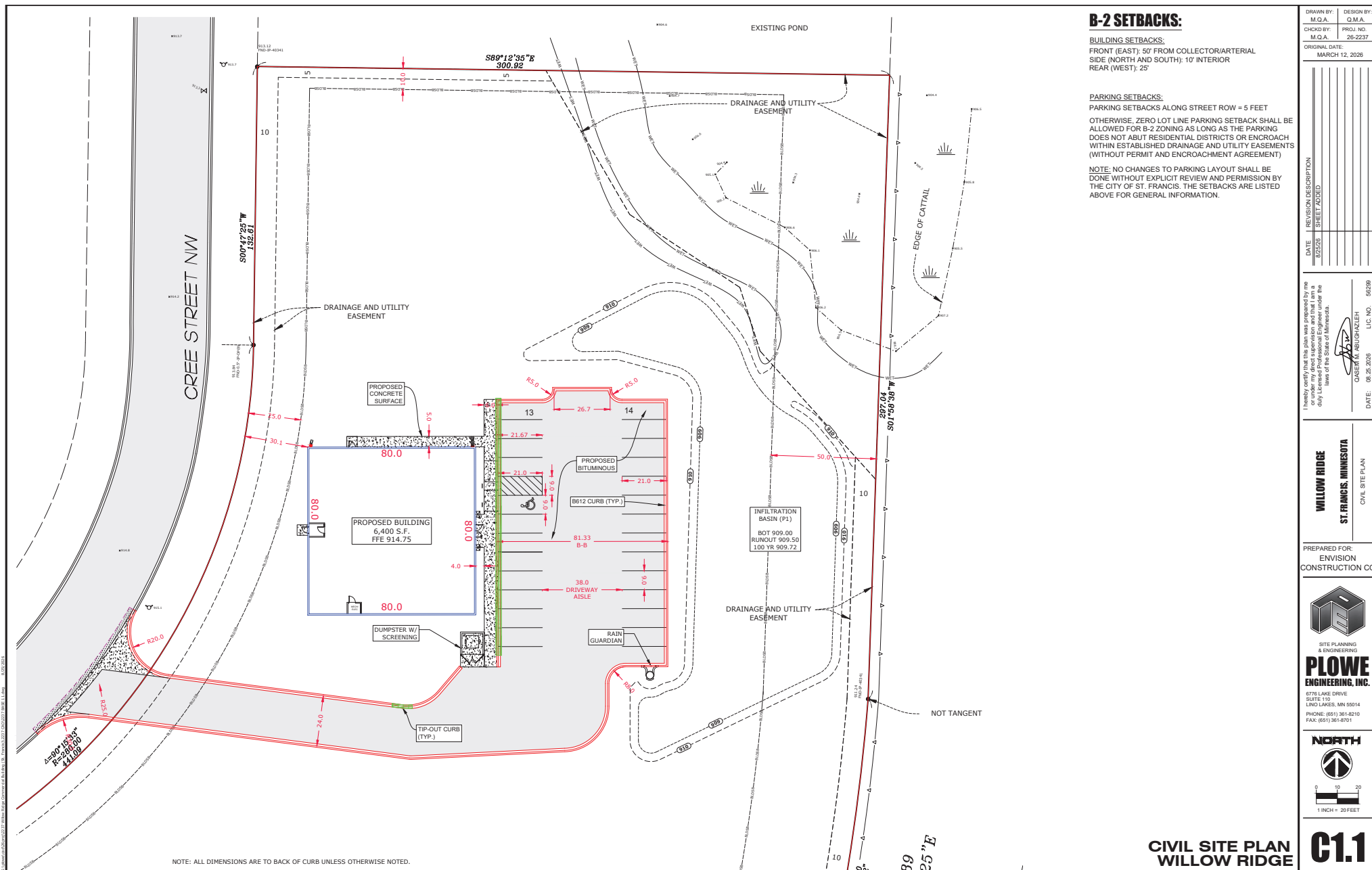
PREPARED FOR:
ENVISION
CONSTRUCTION CO

**PLOWE
ENGINEERING, INC.**
8776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-4210
FAX: (651) 361-8701

NORTH

0 10 20
1 INCH = 20 FEET

C1





ENVISION
CONSTRUCTION CO. LLC

GARRETT CARLSON
PRESIDENT
ENVISION CONSTRUCTION CO. LLC
612-568-1234
garrett@envision-co.com
www.envision-co.com

Project:
WILLOW RIDGE

xxxxx CREE STREET
ST. FRANCIS, MN 55107

Project Type:
MULTI-TENANT
OFFICE BUILDING

Issue Dates:
2-23-26 DESIGN PLAN
6-02-26 DESIGN PLAN
6-27-26 DESIGN PLAN
8-04-26 DESIGN PLAN

Drawn by: Joellen Stadel
Sr. Interior Designer

Sheet Index	
T-1	TITLE PAGE
I-1	SCHEMATIC ELEV.
I-2	BUILDING ELEV.
I-3	SF ALLOCATIONS
I-4	FURN. SPACE PLAN
I-5	FRAMING PLAN
I-6	WALL DOOR-WINDOW
I-7	ADA PLAN
I-8	ENLARGED-PLUMBING
I-9	CABINET - MILLWK
I-10	PAINT & BLINDS
I-11	FINISHES
I-12	FLOORING
I-13	TRASH ENCLOSURE

Sheet Title
SCHEMATIC
FRONT ELEV.

I-1

WILLOW RIDGE

xxxxx Cree Street, St. Francis, MN 55070



GARRETT CARLSON
PRESIDENT
ENVISION CONSTRUCTION CO. LLC
612-568-1234
garrett@envision-co.com
www.envision-co.com

Project:
WILLOW RIDGE

xxxxx CREE STREET
ST. FRANCIS, MN 55070

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Drawn by: Joellen Stade
Sr. Interior Designer

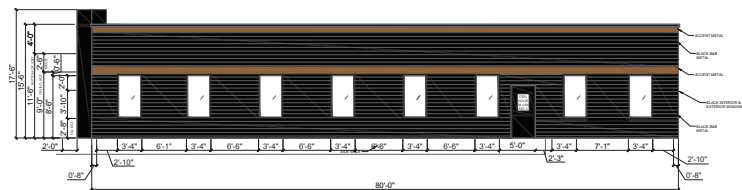
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I-13 TRASH ENCLOSURE

Sheet Title
SCHEMATIC
FRONT ELEV.

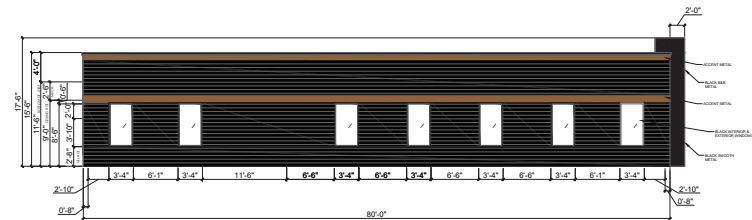
I-2



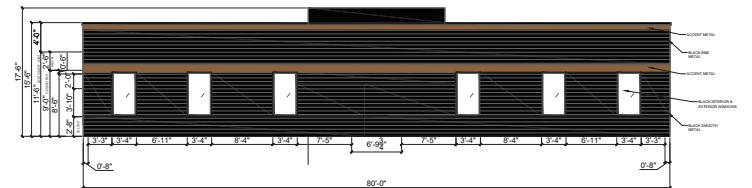
FRONT ELEVATION - EAST



SIDE ELEVATION - NORTH



WEST ELEVATION



REAR ELEVATION - WEST

BUILDING ELEVATIONS
SCALE: 3/4" = 1'-0"

MCM Panels

August 5, 2025

Willow Ridge Office Building | St. Francis, MN

Summary

Metal Composite Material (MCM) panels are widely accepted as a premium architectural cladding system in most neighboring municipalities like Rogers, Maple Grove and Blaine and are comparable to brick, precast concrete, and natural stone in quality, durability, performance, and architectural value. Reference attached product technical information for further details.

Comparative Assessment Table

Attribute	<i>MCM Panels</i>	<i>Brick</i>	<i>Precast Concrete</i>	<i>Natural Stone</i>
Architectural Appearance	High-end	High-end	High-end	Premium
Durability	Very good	Excellent	Excellent	Excellent
Weather Resistance	Excellent	Excellent	Excellent	Excellent
Design Flexibility	Superior	Limited	Moderate	Limited
Maintenance Requirements	Low	Moderate	Low	Moderate

Architectural Grade Appearance

MCM panels provide high-quality, uniform finish, design versatility and flexibility.

Durability and Longevity

MCM systems are designed for long-term exterior exposure with resistance to weathering, UV degradation, corrosion, and moisture. Factory applied coatings maintain color and appearance for decades with minimal maintenance requirements.

Building Envelope Performance

MCM assemblies are engineered to meet demanding structural, wind-load, water-resistance, and fire-performance requirements, including NFPA 285 compliant systems. These performance standards place MCM systems within the same class of high-performance facade materials as brick veneer, precast concrete, and natural stone cladding.

Design and Construction Advantages

Compared with brick, precast, and stone, MCM offers similar visual quality while reducing structural load and allowing more complex shapes.

Example Images of Buildings with MCM panel finish



Conclusion

MCM panels are generally considered a high-grade, premium exterior cladding material equivalent in quality and performance to brick, precast concrete, and natural stone, while offering additional benefits such as lower weight, design flexibility, and reduced maintenance.

Technical Information Sheet



UNA-GLAD™ DELTA CFP-12

Item Description

Unlimited design flexibility. The Delta Panel concealed fastener panel family consists of eleven (11) panel profiles which all interlock together regardless of the gauge, color or finish selected.

DESCRIPTION

Delta Series Concealed Fastener Panels are a high-performance cladding system, offered in a range of materials and profiles to meet the specific needs of a project. The Delta Series unique design allows for rapid installation and a unique visual safeguard to ensure the panels are correctly interconnected.

METHOD OF APPLICATION

1. Attachment of panels to a system of sub-girts or direct attachment to a smooth, solid substrate of DensGlass® or plywood is recommended.
2. Horizontal & vertical installations.
3. Standardized lock joint design permits multiple profile integration.
4. Concealed clips & fasteners.
5. Optional stand-off clips provide ventilation cavity and drain plane behind panel.

NOTE: Follow approved shop drawing installation details.

STORAGE

- Stored in a well-ventilated, dry place where no moisture can contact the panels. Moisture (from rain, snow, condensation, etc.) trapped between layers of material may cause water stains or white rust, which can affect the service life of the material and will detract from its appearance.
- If outdoor storage cannot be avoided, protect the panels with a ventilated canvas or waterproof paper cover. Do not use plastic, which can cause condensation. Keep the material off the ground in an inclined position with an insulator such as wood, or keep panels crated.
- Storage of end-use materials with protective film applied to the surface should be:
 - Less than six months with masking applied (warehouse storage and outdoor exposure combined).
 - Stored in an enclosed building or holding facility.
 - Wrapped/packaged to prevent exposure to direct UV, water, oils, or other contaminants.
 - Protective film may become brittle with long term UV exposure.
 - Maintained in an environment within a temperature range of 45 to 90 °F (7 to 32 °C) and 20 to 80% relative humidity.

PRECAUTIONS

- Oil canning is not a cause for rejection. Heavier gauges, narrower widths, striations, and embossing minimize oil canning.
- Sealant for end laps and lap joints shall be non-drying, non-toxic, and non-shrinking with a serviceable temperature of -60 to 212 °F (-51 to 100 °C).
- Quality, long-life butyl sealants work best as a gasket sandwiched between two pieces of metal. Non-acetic cured silicone color matching sealants are recommended when voids must be filled. Sealants are not a substitute for proper assembly and workmanship.
- Exercise caution when lifting, moving, transporting, storing, or handling UNA-CLAD metal to avoid possible physical damage.
- Immediately remove protective film after installation.

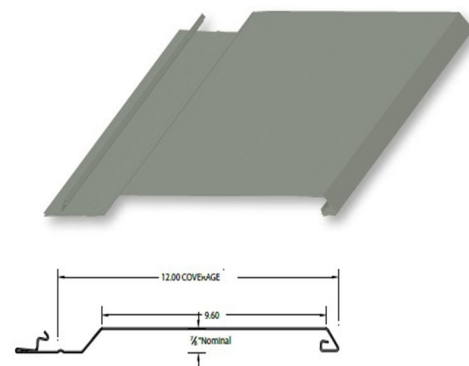
Manufacturing Location: Anoka, MN

PRODUCT DATA	
Property	Value
Panel Type	Concealed Fastener Panels
Material Options	22 ga (0.64 mm) G90 Galvanized Steel .040" (1.02 mm) and .050" (1.27 mm) Aluminum
Optional Materials	18 ga (1.44 mm) and 20-ga (1.11 mm) G-90 Galvanized Steel Contact Elevate Technical Services prior to specified
Color	Elevate standard or custom colors
Finish	Kynar 500®/Hylar 5000® high performance fluorocarbon resinous coatings
Optional Finish	Anodized (aluminum sub-straight only)
Sealant	Factory or field applied butyl
Clip	None required, options for 1/2" (12.7 mm) or 3/4" (19.1 mm) stand-off clip
Substrate	Sub-girt System or smooth wall
Standard Panel Surface	Smooth or stucco embossed
Starter Pieces	Stocked in 10' (3.05 m) length random color 22-ga (0.64 mm) G90 galvanized steel and .040" (1.02 mm) aluminum

Manufacturing NOTE:

When aluminum panels are ordered, no lancing on the top of the panel will be provided for clip/fastener connection.

PRODUCT SIZE	
Property	Value
Maximum Panel Width	12" (30.5 cm)
Minimum Panel Width	12" (30.5 cm)
Maximum Panel Length	30' (9.1 m) Steel, 22' (6.7 m) Aluminum NOTE: Contact Elevate Technical Services for longer lengths
Minimum Panel Length	60" (152.4 cm)



TECHNICAL INFORMATION

Property	Value
Air Infiltration	ASTM E 283
Water Penetration	ASTM E 331
Structural Performance	ASTM E 330 & E 1592
Dynamic Water Penetration	AAMA 501.1
Florida Building Code	FBC Approved (link to website)

NOTE: Testing is not applicable for all combinations of substrates, materials, and dimensions. All construction assemblies must be installed in accordance with the tested assembly.

Please contact your Regional Technical Coordinator for warranty requirements and additional Information.

TYPICAL PROPERTIES

Material and Thickness	Metal Specification	Available Finishes
<u>Aluminum</u> 0.040" (1.02 mm) 0.050" (1.27 mm)	Base Metal: Aluminum Minimum Yield: 21 KSI (145 MPa) Thermal Expansion: 12.6×10^{-6} in/in/ °F ($22.2 \text{ m/m.K} \times 10^{-6}$) Mod. Of Elasticity: $10.0 \times 10^3 \times \text{KSI}$ (68.9 MPa)	Anodized Kynar 500®/Hylar 5000® Unpainted/Mill Finish
<u>Galvanized Steel</u> 22 ga (0.79 mm) 20 ga (1.11 mm) 18 ga (1.44 mm)	Base Metal: AISI-G90 Galvanized steel Minimum Yield: 33 to 45 KSI (227 to 310 MPa) Thermal Expansion: 06.7×10^{-6} in/in/ °F ($13.9 \text{ m/m.K} \times 10^{-6}$) Mod. Of Elasticity: $29.0 \times 10^6 \times \text{KSI}$ (200 GPa)	Kynar 500®/Hylar 5000® Unpainted G90
<u>Galvalume® Steel</u> 22 ga (0.79 mm) 20 ga (1.11 mm) 18 ga (1.44 mm)	Base Metal: AZ-50 Hot Dipped Galvalume Minimum Yield: 50 KSI (345 MPa) Thermal Expansion: 06.7×10^{-6} in/in/ °F ($13.9 \text{ m/m.K} \times 10^{-6}$) Mod. Of Elasticity: $29.0 \times 10^6 \times \text{KSI}$ (200 GPa)	Zincalume® Plus – Clear Acrylic Coated Kynar 500®/Hylar 5000®

Kynar is a registered trademark of Arkema, Inc.

Hylar is a registered trademark of Slova.

Galvalume is a registered trademark of BIEC International Inc.

Zincalume is a registered trademark of Bluescope Ltd.

NOTE: For standard color selection, consult the current UNA-CLAD Color Selection Guide. Custom color services are available upon request. Consult the current base metal Sheet & Coil TIS for additional information on the base metal and coating. Not all materials and thicknesses are available from all locations.

This sheet is meant to highlight Elevate products and specifications and is subject to change without notice. Amrize takes responsibility for furnishing quality materials that meet published Elevate product specifications or other technical documents, subject to normal manufacturing tolerances. Neither Amrize nor its representatives practice architecture. Amrize offers no opinion on and expressly refuses any responsibility for the soundness of any structure. Amrize accepts no liability for structural failure or resultant damages. Consult a competent structural engineer prior to installation if the structural soundness or structural ability to properly support a planned installation is in question. No Amrize representative is authorized to vary this disclaimer.



City Council Agenda Report

TO: City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Fire Board Training Reimbursement
DATE: September 8, 2026

OVERVIEW:

Annually, the Fire Department receives reimbursements from the Minnesota Board of Firefighter Training and Education. This reimbursement comes mid-year and the current year under discussion is regarding funds for July 1, 2025, to June 30, 2026. As Council is aware, Fire was a department under the City from July through December and became a stand-alone District on January 1st, 2026.

When the first reimbursement was received in the amount of \$7,453.00, due to the mid-year split, Finance split the award and provided half to the City fund and half to the District. The reason the first funding allocation was split was that both entities had shared in the costs. A second allocation, that was not anticipated, has been received.

Although funds could support costs that were paid by the City for the last half of last year, any funds receipted would be applied to the current year's costs as last year's funds are audited and closed. Funds would also greatly benefit the Fire District as they continue to work to maintain a budget and build any opportunity for reserves. This would support their current year's budget.

The second reimbursement that has been received was in the amount of \$23,259.61.

Staff is requesting the Council determine how they would like funds distributed:

1. Split the funds between the two entities
2. Grant all funding to the Fire District

ACTION TO BE CONSIDERED:

Council to provide direction on funding award distribution.

BUDGET IMPLICATION:

Attachments:

1. MBFTE Fund Reimbursement



Minnesota Board of Firefighter Training and Education

445 MINNESOTA ST., SUITE 146

SAINT PAUL, MN 55101

Telephone: 651-201-7257 Fax: 651-215-0525

Email: fire-training.board@state.mn.us

Website: www.mbfte.org

ST FRANCIS FIRE DEPARTMENT

August 11, 2026

3750 BRIDGE STREET

ST. FRANCIS, MN 55070

The Minnesota Board of Firefighter Training and Education (MBFTE) is pleased to notify you that your fire department has been awarded redistribution funding under the training reimbursement program in the amount of \$23,259.61. This training reimbursement redistribution award is for MBFTE approved training conducted between 7/1/2025 and 6/30/2026.

Your fire department's redistribution award funds are based on the Board's desire to award each department as much per firefighter as was available in the MBFTE budget but not to exceed a total of \$1,199.78 per firefighter for all 772 Minnesota fire departments.

Your fire department submitted invoices to the MBFTE office in excess of your initial grant award of \$7,453.00, which was based on the actual award of \$257.00 per firefighter within your department. The MBFTE, through redistribution of unused training reimbursement funds, is able to award additional funding to the fire departments that exceeded their original training reimbursement award by submitting eligible training invoices to the MBFTE office.

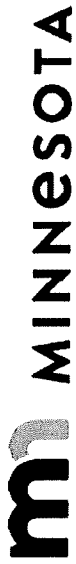
Your redistribution funds from the training reimbursement program will be electronically deposited into the account that corresponds to the federal tax identification number and state vendor number on record with the MBFTE. Your fire department is not required to complete any additional paperwork with the MBFTE to receive this redistribution award.

The Minnesota Board of Firefighter Training and Education thanks your fire department for their participation in the Training Reimbursement Program. Coming in late August will be your Round 19 award letter for State Fiscal Year 2027 (7/1/2026 - 6/30/2027).

If you have questions regarding your redistribution award, please email me at steve.flaherty@state.mn.us or call me at 651-201-7258.

Respectfully,

Steve Flaherty, Executive Director



Payment Advice

To

Vendor ID: 0000195782

Vendor Location: 001

Vendor Name: ST FRANCIS CITY OF T

Vendor Address: 3750 BRIDGE ST NW
ST FRANCIS, MN 55070

Reference Information

Pay Cycle: DLYEFT

Pay Cycle Seq Number: 3806

Payment Information

Payment Reference: 0010592226

Payment Date: 08/17/2026

Payment Method: Automated Clearing House

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
P07 / MN FIRE TRNG-Steve Flaherty	651/201-7258	97 01153753	08/11/2026	FY26 REDIST St Francis		23,259.61
		FY26 REDIST St Francis				
					Total:	23,259.61 USD



City Council Agenda Report

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Request for Anoka County HRA Funds for Easement & Burn Property
DATE: September 8, 2026

OVERVIEW:

As we continue to move forward with our Hwy 47 Infrastructure project, the next step is to address a required easement that runs along Hwy 47, north of Ambassador Blvd.

The City will be working with the landowner to obtain an easement to place the utility line along the ease side of the Hwy outside of the MnDOT right-of-way. This easement will be used for the infrastructure lines that will be installed as part of the state and federal bonding allocations. However, State and Federal bonding dollars cannot be used for this step of the project.

Within this easement and its workspace there is an existing home that needs to be removed. Working with the property owner and Fire District, this property qualifies for a live burn, fire training. The Fire District will continue to work with the necessary state permitting on this site. City staff and the property owner will work on the environmental review to ensure a safe burn for everyone.

The property we are working on is located at 23925 St. Francis Blvd, and the home is sitting vacant. Staff visited the property and found it to be in extreme disrepair.

Removing this property as part of this project will remove a blighted structure. The current property owner inherited this property and is not living onsite. It had been a rental property in the past but has been vacant now for several years.

One source of funding that is available to assist the City is the Anoka County HRA dollars. Dollars can be used to pay for abatement, removal of the accessory structures, removal of burn remnants, and if the property does not obtain a permit from the DNR, funds can pay for the demolition if we need to go that direction.

The process to utilize the funds includes a request to the Anoka County Housing and Redevelopment Authority through resolution. Once this request is submitted, it will move forward to the ACHRA Board for final approval at the end of the month. These funds are utilized on a reimbursement basis. As Staff is requesting to set aside \$75,000, we are hopeful that level of funding is not necessary. Unspent funds will remain in our account with Anoka County for use on a future qualified project. These funds are regulated by State Statute.

ACTION TO BE CONSIDERED:

Council requested to approve the Resolution 2026-36 to Request Funds from the Anoka County HRA for the Demolition of Property.

BUDGET IMPLICATION:

Attachments:

1. Res 2026-36 Requesting ACHRA Funds

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2026-36

**A RESOLUTION REQUESTING FUNDS FROM THE ANOKA COUNTY HOUSING
AND REDEVELOPMENT AUTHORITY FOR THE COMPLETION OF A REAL
PROPERTY DEMOLITION**

WHEREAS, the City of St. Francis is an existing participant of Anoka County Housing and Redevelopment Authority and Economic Development Authority; and

WHEREAS, the City of St. Francis is expanding infrastructure opportunities for development of properties; and

WHEREAS, the Anoka County Housing and Redevelopment Authority (“the HRA”) has funds available that may be used for the development and implementation of a redevelopment project including real property and demolition for housing and economic development purposes; and

WHEREAS, the City Council is seeking \$75,000 from the ACHRA to complete abatement and demolition at the property located at 23925 St. Francis Blvd NW, PID 293424320001. Funds will be used on the anticipated abatement and demolition of the existing structures; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of St. Francis hereby request \$75,000 from the Anoka County Housing and Redevelopment Authority in order to complete this project.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 8th DAY OF SEPTEMBER 2026.

APPROVED

Mark Vogel, Mayor

Attest:

Jennifer Wida, City Clerk



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Dave Schmidt, Fire Chief
SUBJECT: Rum River Fire District 2027 Budget Approval
DATE: September 8, 2026

OVERVIEW:

The Rum River Fire District Fire Board completed its review of the proposed 2027 operating budget over the past several months. After reviewing and discussing the budget, the Fire Board unanimously approved the 2027 budget at its meeting on August 25, 2026. The board approved budget totals \$1,046,200. It provides funding to continue delivering reliable fire and emergency services while supporting firefighter training, equipment replacement, vehicle and building maintenance, and other day-to-day operating needs. The 2027 budget also reflects several ongoing costs associated with operating a joint powers fire district, including Fiscal Agent services (\$24,000), facility lease payments (\$48,000), legal services (\$5,000), and Metro-Inet technology costs and a 3% COLA for all staff. In addition, the budget continues the District's move toward a more stable and predictable approach to capital planning by making consistent annual investments in apparatus, equipment, and facility needs rather than relying on large budget increases in individual years.

The board approved budget does not include any additional FTE staff positions. Instead, it focuses on maintaining current service levels while responsibly planning for the future. Under the Rum River Fire District Joint Powers Agreement, each member city's annual contribution is calculated using a funding formula based equally on population and adjusted net tax capacity. This approach helps ensure that costs are shared fairly between the City of St. Francis and the City of Bethel.

ACTION TO BE CONSIDERED:

It is recommended that the City Council approve Rum River Fire District's board approved 2027 budget and acknowledge the City's contribution of \$988,222 as part of the City's 2027 budget and levy process.

BUDGET IMPLICATION:

Based on the board approved 2027 budget:

- Total Rum River Fire District Budget:\$1,046,200.00
- City of St. Francis Contribution:\$988,222

The City of St. Francis' contribution has been incorporated into the City's proposed 2027 budget.

Attachments:

1. RRFD Allocation Graph
2. RRFD Cost Share 2027

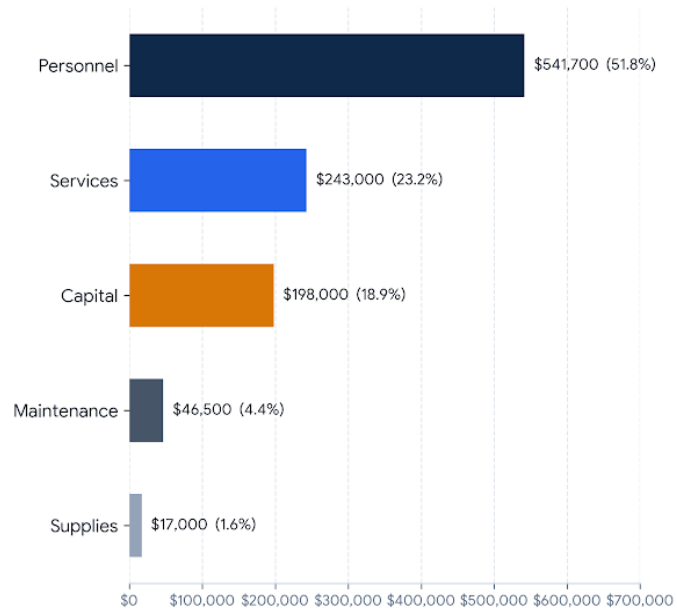


RUM RIVER FIRE DISTRICT

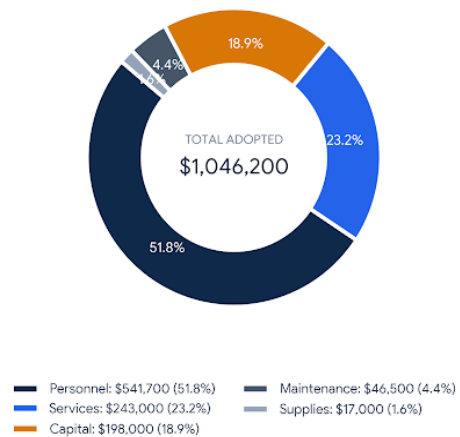
FY 2027 APPROVED OPERATING & CAPITAL BUDGET

Presentation to the City of St. Francis City Council • Total Appropriations: \$1,046,200

Direct Expenditure Breakdown



Budget Distribution



BUDGET HIGHLIGHTS & JPA DRIVERS

- Personnel (\$541,700 | 51.8%)
 - Includes 3% COLA for all District staff
 - Fire Board Commission Pay: \$3,000
- Joint Powers Operational Obligations (Services):
 - Facility Lease Payments: \$48,000
 - Fiscal Agent Services: \$24,000
 - Metro-Inet & Technology Services: \$16,000
 - Legal Retainer & Professional Counsel: \$5,000
- Predictable Capital Planning (\$198,000 | 18.9%):
 - Stable annual apparatus & gear allocations
 - Multi-year fleet & facility replacement readiness

RUM RIVER FIRE DISTRICT

2027 MEMBER CITY BUDGET ADOPTION SUMMARY

CITY OF ST. FRANCIS

Fire Board-Approved District Budget	\$1,046,200
St. Francis JPA Allocation Percentage	94.4583%
St. Francis Final Annual Contribution	\$988,222

JPA Calculation Basis

Annual Cost = ((Population Share + Tax Capacity Share) ÷ 2) × (Operational Cost)

Factor	St. Francis	Combined Total
2025 Population	8,706	9,194
Population Share	94.6922%	100.0000%
2025 Tax Capacity	\$10,591,704	\$11,240,946
Tax Capacity Share	94.2243%	100.0000%

Final Allocation Calculation

$(94.6922\% + 94.2243\%) \div 2 = 94.4583\%$

$94.45825114\% \times \$1,046,200 = \$988,222.22 \rightarrow$ Final rounded contribution: \$988,222

COUNCIL ACTION REQUESTED

Approve the Rum River Fire District 2027 budget of \$1,046,200 and the City of St. Francis's annual JPA contribution of \$988,222.

Payment Schedule

Under the JPA, each member city pays one quarter of its annual share to the joint fire fund on the first business day of January, April, July, and October.

Source and Assumption: Rum River Fire District Joint Powers Agreement, Articles IX-X and Exhibit B; Metropolitan Council 2025 population estimates; Anoka County Payable 2026 tax capacity data.



City Council Agenda Report

TO: Kate Thunstrom, City Administrator
FROM: Natalie Santillo, Finance Director
SUBJECT: 2027 Preliminary Tax Levy and Adjustment to Debt Service Levies
DATE: September 8, 2026

OVERVIEW:

As we develop the annual budget, the City remains focused on investing in core services and long-term community stability. Key priorities include funding ongoing street rehabilitation, retaining staff, sustaining high-quality public safety services, enhancing our parks, trails, and public facilities, and planning responsibly for future growth.

Council will receive a presentation on the 2027 Tax Levy and will then need to act on two resolutions:

1. 2027 Bonded Debt Levy: Adjusts the tax levy needed for debt service on the City's two outstanding bonds: the 2017A GO Capital Improvement Bonds and 2023A GO Capital Improvement Bonds. The City has averaged the levy over the life of the bonds to maintain a consistent levy. The Water and Sewer Funds also contribute toward repayment of the 2017A Bonds. The resolution adjusts the levy to the amount needed for the bond payments.
2. 2027 Preliminary Levy and Budget Hearing: State law requires the City to certify its preliminary 2027 levy to the County by September 30, 2026. The levy cannot be increased when the final levy is adopted in December. This resolution also sets the Public Hearing on the 2027 Levy and Budget for Monday, December 7, 2026, at 6:00 p.m., as part of the regular City Council meeting, allowing for public input.

Please refer to the attached slide presentation for a breakdown of the 2027 Tax Levy.

Additional discussion and presentations on the overall City budget, to include Enterprise funds, will be presented in future weeks' meetings. Approval of the preliminary tax levy is before you tonight

ACTION TO BE CONSIDERED:

Approve the attached resolution 2026-37 adjusting the debt service levy for 2027.

Approve the attached resolution 2026-38 setting the preliminary tax levy for 2027.

BUDGET IMPLICATION:

The levy that is set will determine the level of the proposed expenditures for 2027.

Attachments:

1. 09-08-2026 Resolution 2026-37- Adjusting the Debt Service Tax Levy 2027
2. 09-08-2026 Resolution 2026-38-Proposed Levy 2027
3. SF Prelim Levy Presentation 09-08-2026

**CITY OF ST. FRANCIS
ST. FRANCIS, MN**

RESOLUTION 2026-37

**A RESOLUTION ADJUSTING THE TAX LEVY
FOR BONDED INDEBTEDNESS**

WHEREAS, the City of St. Francis sold bonds referred to as General Obligation Capital Improvement, Series 2017A; and

WHEREAS, the City of St. Francis sold bonds referred to as General Obligation Capital Improvement, Series 2023A; and

WHEREAS, the City may adjust the amount of taxes levied for collection in order to average the levy stream out over the life of the Bonds; and

WHEREAS, the City will make transfers of equal amounts from the Water and Sewer Funds to help pay for the 2017A Capital Improvement bonds; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Francis, Minnesota that the tax levy for bonded indebtedness for fiscal (collection) year 2027 be adjusted as follows:

<u>Bond description</u>	<u>Scheduled Levy</u>	<u>Adopted Levy</u>
G.O. Capital Improvement-2017	\$488,492.82	\$310,000.00
G.O. Capital Improvement-2023	\$823,337.82	\$790,000.00

BE IT FURTHER RESOLVED that the County Auditor of Anoka County is hereby requested and directed adjust the scheduled levy for collection in 2027.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 8th DAY OF SEPTEMBER, 2026.

APPROVED:

Mark Vogel, Mayor of St. Francis

ATTEST:

Jenni Wida, City Clerk

**CITY OF ST. FRANCIS
ST. FRANCIS, MN**

RESOLUTION 2026-38

**A RESOLUTION PROVIDING THE PRELIMINARY
APPROVAL OF A PROPOSED 2027 TAX LEVY And
SETTING BUDGET PUBLIC HEARING DATE**

WHEREAS, State law requires that the City Council give preliminary approval of a proposed tax levy for 2027 by September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS, MINNESOTA THAT:

1. To adopt the preliminary maximum tax levy payable in 2027 against taxable property in the City of St. Francis at:

General Operating Levy

General Fund (includes tax abatement)	\$ 4,029,144
Rum River Fire District	988,222
Capital Equipment Fund	200,000
Building	75,000
Parks	300,000
Stormwater	300,000
Street Improvements	840,000

Total General Operating Levy	<u><u>6,732,366</u></u>
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Debt Service Levy

2017A Debt Service	310,000
2023A Debt Service	790,000

Total Debt Service Levy	<u><u>\$ 1,100,000</u></u>
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Total Levy	<u><u>\$ 7,832,366</u></u>
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2. To set the date for consideration of the final levy and consideration of the 2027 Budget shall be Monday, December 7, 2026 at 6:00 pm at CITY HALL AT 3750 BRIDGE STREET NW, ST. FRANCIS, MN

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 8TH DAY OF SEPTEMBER, 2026.

Mark Vogel, Mayor

ATTEST:

Jenni Wida, City Clerk

PRELIMINARY TAX LEVY



City Funds

General Fund

Debt Service:

- Police/Public Works Building
- City Hall/Fire Station

Special Revenue:

- Police Forfeiture

Capital Improvement

- Building
- Capital Equipment
- Streets
- Parks
- Stormwater

Enterprise Funds (Not supported by the Tax Levy)

- Water
- Sewer
- Liquor

Other Funds

- EDA
- Escrow

*Gambling was removed
as of 07/31/2026

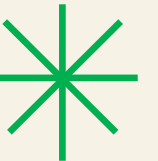


General Fund

\$5,017,366 PROPOSED LEVY

CITY COUNCIL, ADMINISTRATION, POLICE, PUBLIC WORKS, COMMUNITY DEVELOPMENT AND THE RUM RIVER FIRE DISTRICT ARE INCLUDED

\$200,000 TAX LEVY FOR VISTA PRAIRIE TAX ABATEMENT



Debt Service Funds

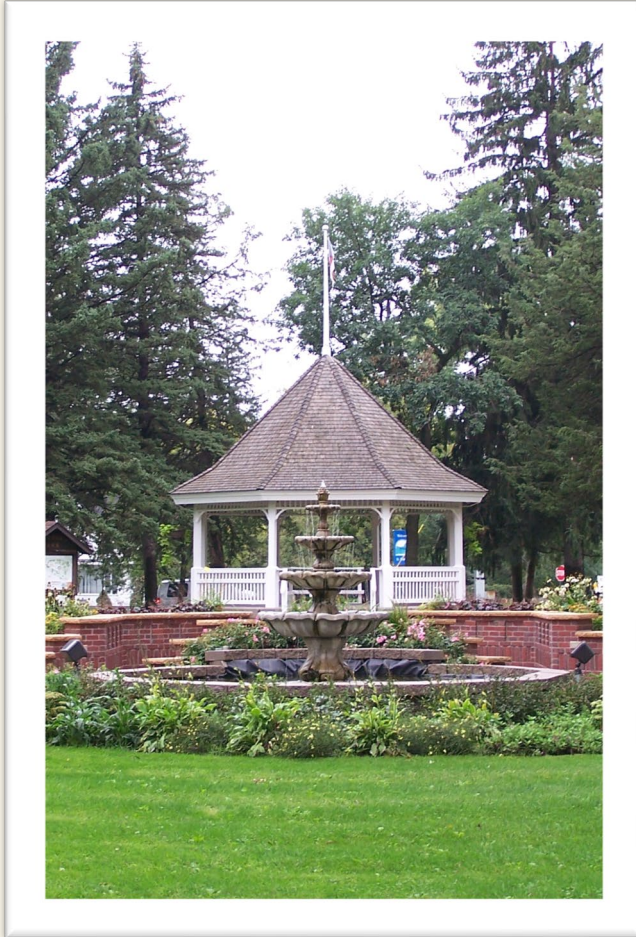
Police/Public Works Building

- 2027 Levy of \$310,000
- Final Levy in 2035 with final payment in 2036

City Hall/Fire Station

- 2027 Levy of \$790,000
- Final Levy in 2052 with final payment in 2053

CAPITAL IMPROVEMENT FUNDS



BUILDING IMPROVEMENTS

PROPOSED LEVY OF \$75,000

CAPITAL EQUIPMENT

PROPOSED LEVY OF \$200,000

STREET IMPROVEMENTS

PROPOSED LEVY OF \$840,000

PARK IMPROVEMENTS

PROPOSED LEVY OF \$300,000

STORMWATER

PROPOSED LEVY OF \$300,000

PROPERTY TAX LEVY BY PURPOSE



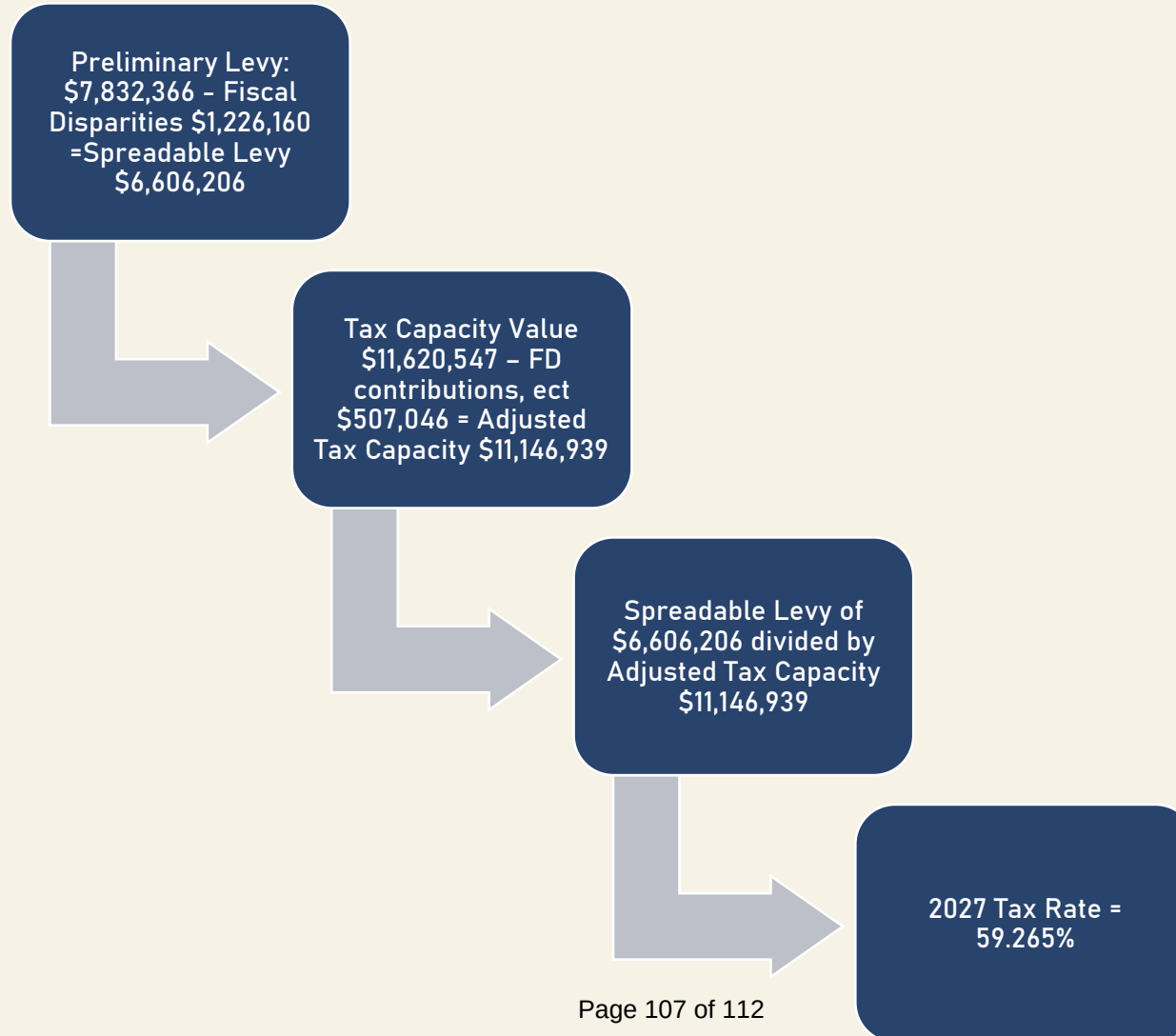
Property Tax Levy by Purpose	2026	2027 Proposed
General Levy		
General Operating (101)	\$ 3,666,300	\$ 3,829,144
Fire District	\$ 868,700	\$ 988,222
Tax Abatement (Vista Prairie)	50,000	200,000
Capital Equipment (402)	\$ 175,000	200,000
Parks (226)	\$ 250,000	300,000
Building Improvement(404)	\$ 50,000	75,000
Stormwater (603)	\$ 300,000	300,000
Street Improvement (405)	\$ 720,000	840,000
Total General Levy	\$ 6,080,000	\$ 6,732,366
Debt Service Levies		
2013 Refunding (311)	\$ -	\$ -
2015 GO (327)	-	-
2017 Capital Improvement (#330)	310,000	310,000
2023 Capital Improvement (#335)	790,000	790,000
Total Debt Service Levies	\$ 1,100,000	\$ 1,100,000
Total Levy	\$ 7,180,000	\$ 7,832,366
Tax Levy Increase	\$ 995,000	\$ 652,366
% increase	16.09%	9.09%

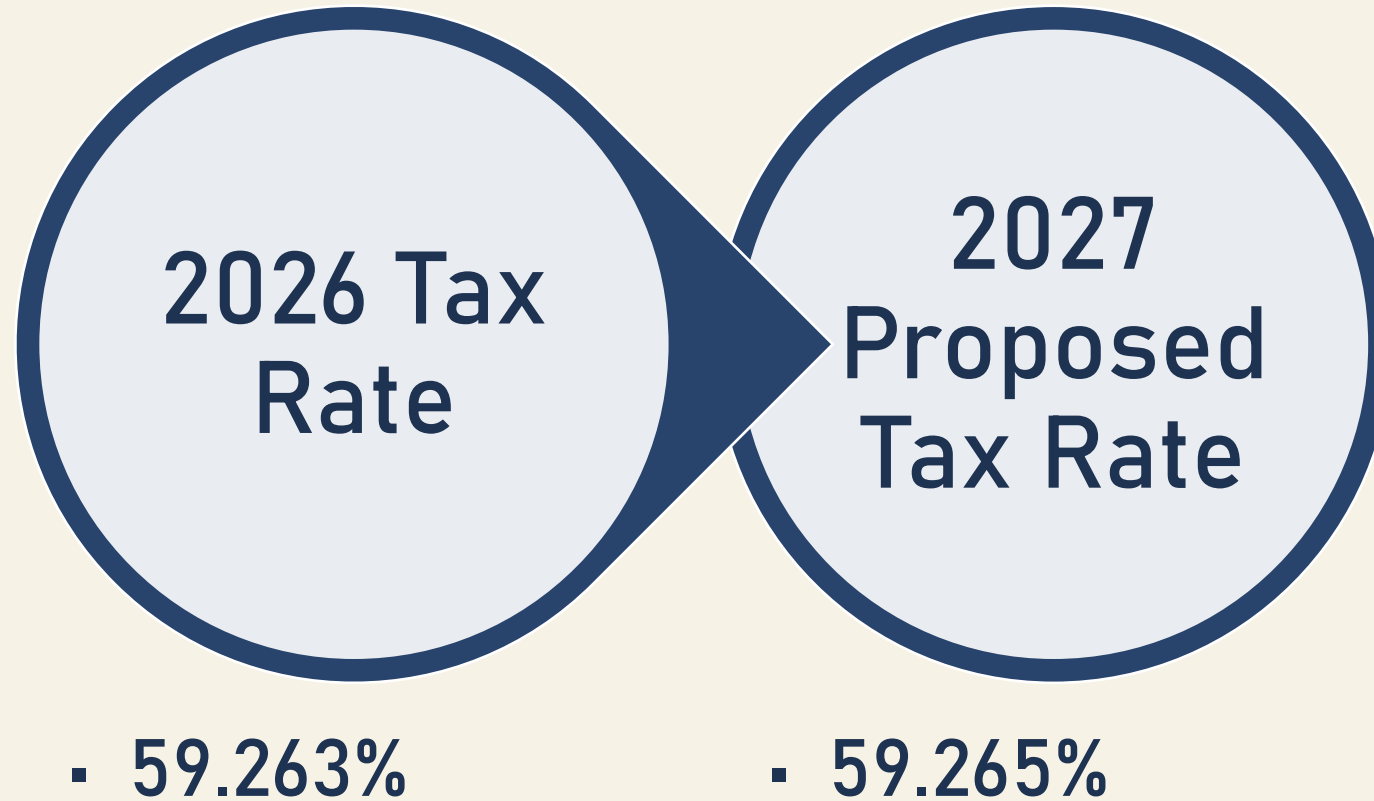
2026 TO 2027 COMPARISON



Property Tax Levy by Purpose			
	2026	2027 Proposed	Increase
General Levy			
General Operating (101)	\$ 3,666,300	\$ 3,829,144	4%
Fire District	\$ 868,700	\$ 988,222	14%
Tax Abatement (Vista Prairie)	50,000	200,000	300%
Capital Equipment (402)	\$ 175,000	200,000	14%
Parks (226)	\$ 250,000	300,000	20%
Building Improvement(404)	\$ 50,000	75,000	50%
Stormwater (603)	\$ 300,000	300,000	0%
Street Improvement (405)	\$ 720,000	840,000	17%
Total General Levy	\$ 6,080,000	\$ 6,732,366	

CALCULATING THE CITY TAX RATE





ESTIMATED MARKET VALUE COMPARISON FOR RESIDENTIAL HOMES IN ST. FRANCIS (2026-2027)

**2025 (Pay 2026)
Market Value**



**Average Residential Value
\$326,878**



**Median Residential Value
\$321,300**

**2026 (Pay 2027)
Market Value**

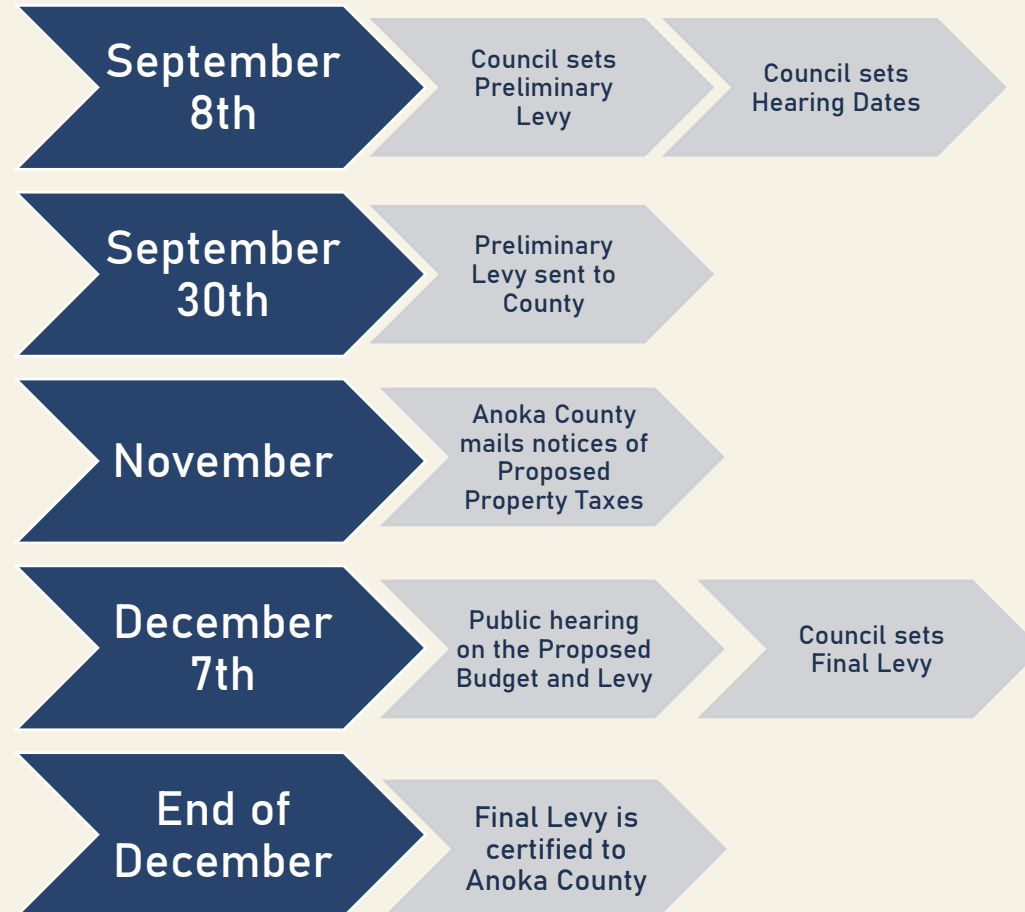


**Average Residential Value
\$346,640**
6% increase



**Median Residential Value
\$331,000**
3% increase

WHAT'S NEXT?



RESOLUTIONS TO APPROVE

Resolution To Adjust the
Tax Levy for
Debt
Payments

Resolution To Approve
the
Preliminary
Levy and Set
the Hearing
Date

QUESTIONS?

